

# City of Yuma, Arizona

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Adopted Budget  
Fiscal Year 2008-2009



# City of Yuma Arizona

## 2008-2009 Annual Budget

PRESENTED TO:

City Council

Lawrence K. Nelson, Mayor  
Ross J. Hieb, Deputy Mayor  
Cody T. Beeson  
Paul B. Johnson  
Leslie L. McClendon  
Raul Mendoza  
Ema Lea Shoop

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### *About the Cover:*

The Yuma Community Pool will be opening summer 2009. The construction project, totaling \$8.8 million, will include a 13 lane competition pool, zero depth leisure pool with interactive play features, large slide, splash pad and water geysers. The pool complex will also have a bath house with restrooms, family changing area, concessions, multi-purpose classroom, administration area and parking for over 250 cars. The pool, which will be located at 4381 W. 18th Street, near Cibola High School, is a joint partnership with the Yuma Union High School District # 70 and the City of Yuma.

*Illustration - © 2008*  
Breckenridge Group

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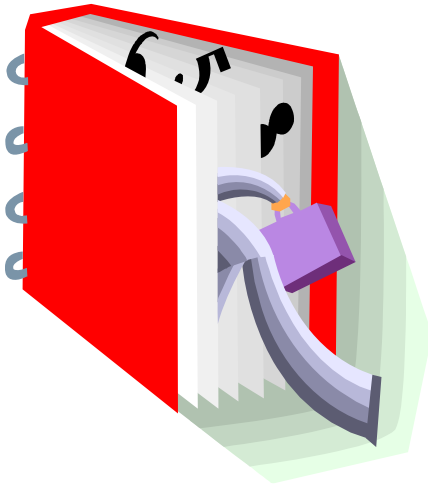
Jack Dodd  
Human Resources

And  
The Staff of the City of Yuma

# City of Yuma Annual Budget Fiscal Year 2008-2009

## How To Use This Document

This budget is divided into five sections: Overview, Fund Information, Department Information, Capital Spending and Debt Management, and the Appendix. Throughout the document, the City of Yuma is referenced as the “City.”



The **Overview** contains the City Administrator’s budget message, which discusses the major changes in this year’s budget. It also includes budget highlights, the City’s mission, and organization chart. A flowchart depicting the budget process for both the department budgets and the Capital Improvement Program is shown. Financial policies are included in this section as well as a brief overview of the City’s revenues and funds.

The **Fund Information** section is focused on the different funds the City utilizes. Fund summaries show the activity in each fund to include, beginning balance, revenues, expenditures/expenses, transfers, and ending balance. This summary is followed by a schedule of revenues for the respective fund and an expenditure summary showing what departments utilize that fund.

**Department Information** provides each department’s budget message. The messages include functions of the department, goals for next year, accomplishments, and staffing level. It also displays department expenditures in two views. One table gives an overall picture of the department listed by division. The other table(s) breaks a department out by fund and then displays the information by the following categories: personal services, operating and maintenance, debt service, and capital outlay.

The **Capital Spending and Debt Management** section covers the Capital Improvement Program budget and a discussion on how the City uses various financing tools to fund these projects. It explains the CIP process, provides information on different funding sources, lists the capital improvement projects, and summarizes the City’s outstanding debt.

The **Appendix** contains a Glossary and seven schedules. Schedule 1 lists revenue information by fund. Schedule 2 lists the department’s expenditures within each fund. These worksheets display 2006-2007 actual expenditures, 2007-2008 adjusted budget, 2007-2008 estimates, and the request for 2008-2009. Schedule 3 shows the Outside Agency listing. Every year the City provides support to various organizations within the city. This page displays their current year funding and the proposed funding for 2008-2009. Schedule 4 details the Supplemental positions the city is requesting listed by funding source. Also shown are positions that are being moved across funds. Schedule 5 is the city’s staffing level and lists all the full time positions within the organization. Schedule 6 is the City’s Budget Resolution for 2009 while Schedule 7 provides the 2009 Maximum Tax Levy Worksheet. Finally, a Glossary is provided.

**City of YUMA**  
**2008-2009 Annual Budget**  
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## Distinguished Budget Presentation Award



GOVERNMENT FINANCE OFFICERS ASSOCIATION

### *Distinguished Budget Presentation Award*

PRESENTED TO

**City of Yuma  
Arizona**

For the Fiscal Year Beginning

**July 1, 2007**

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Yuma, Arizona for its annual budget for the fiscal year beginning July 1, 2007. This is the fourth time the City of Yuma has received this award.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

# Overview

# OVERVIEW

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**CITY ADMINISTRATION**

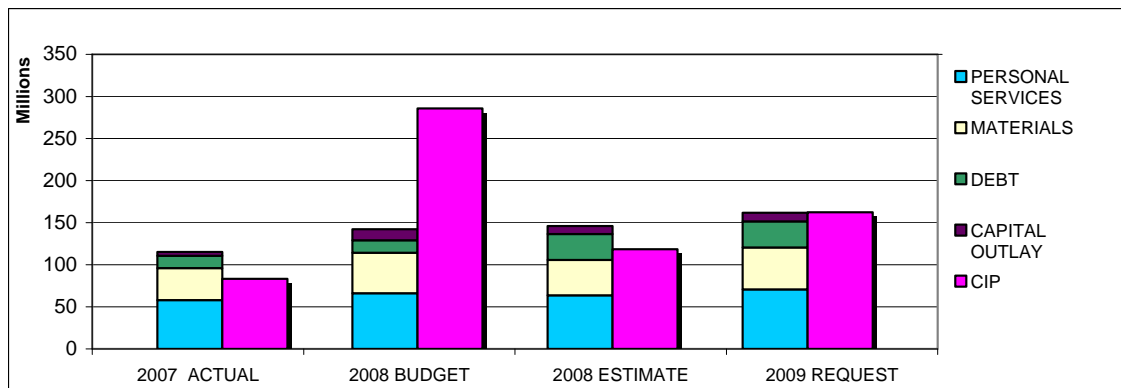
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Mayor and City Council  
 City of Yuma, Arizona

**RE: Budget Message for Fiscal Year 2008-2009**

Honorable Mayor and City Council,

It is my pleasure to transmit to you the City Administrator’s proposed city budget for the Fiscal Year 2008-2009. As required by City Charter, I have filed this document with the City Clerk’s office and have begun the annual review process required of the City Council for the process of adoption. I have submitted a proposed operating and capital budget of \$161 million and \$162 million, respectively, yielding an all funds budget of \$324 million in anticipated expenditures for the coming budget year. You will find that the budget will reflect the anticipated costs for necessary expenses associated with personnel, benefits, operations, capital costs and debt service. Please refer to the chart below for an overall breakdown of past, present and proposed budget generalized costs.



	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 REQUEST</b>	<b>Change</b>
PERSONAL SERVICES	\$ 57,920,998	\$ 66,292,925	\$ 63,742,612	\$ 70,708,601	6.66%
MATERIALS AND SERVICES	37,952,287	47,819,888	42,100,771	49,961,524	4.48%
DEBT	14,688,481	15,136,879	30,638,992	30,778,935	103.34%
CAPITAL OUTLAY	4,713,333	13,119,711	9,543,960	10,311,037	-21.41%
<b>TOTAL OPERATIONAL</b>	<b>115,275,099</b>	<b>142,369,403</b>	<b>146,026,335</b>	<b>161,760,097</b>	<b>13.62%</b>
CAPITAL IMPROVEMENTS	83,407,820	285,758,795	118,590,755	162,484,695	-43.14%
<b>TOTAL BUDGET</b>	<b>\$ 198,682,919</b>	<b>\$ 428,128,198</b>	<b>\$ 264,617,090</b>	<b>\$ 324,244,792</b>	<b>-24.26%</b>

The current FY2007-2008 has been one of adjustment and uncertainty for the city organization. The national economy, price of gas, and housing market decline have all affected the City of Yuma. We have continued to see revenues grow but not at the rates we have experienced in the past. However, due to conservative budgeting this past year we have been able to adapt our budget to the changing economy. This has allowed us to roll over a small surplus for the coming year, retaining our overall budget in the black.

Growth in Yuma has continued to flourish particularly in the commercial sectors. Despite the statewide downturn in the housing markets, the City of Yuma retained a small number of new starts the present year but has had a record year in commercial activity as new hotels, new restaurants and industrial facilities continue to be constructed. Our hotel market continues to grow including the start up this past year with the new Hilton Garden Inn located on the riverfront. We believe that new construction such as this will continue an outlook of optimism for the City of Yuma and make us one of the first communities to emerge from the down turned economic conditions. As the City looks forward, the budget reflects a cautious optimism for the year ahead.

#### Observations For This Budget

The development of the FY2008-2009 budget began with a clear directive to city staff that this was not going to be a year to request new personnel and start new initiatives. It is to be considered as a "flat" year. Departments were advised to analyze closely their operations and determine an efficient level of employees providing a basic acceptable level of service. Last year the budget was designed as one that would allow the City of Yuma to have revenues catch up with expenses. In particular, we knew that fire station staffing would be required in FY2007-2008 and would become full funding in FY2008-2009. This has been accomplished under the given revenue scenarios. However, moving ahead, we are recommending few new positions in the proposed budget. These include a partially-funded maintenance position for the new pool under construction at Cibola High School, slated to open next spring; a civil plans examiner needed to keep pace with commercial building activity; a grant-funded wireless technician used in our award-winning interagency radio project; and, an assistant position in my office, although the latter is unfunded for the new year. As the budget was developed we looked at only necessary capital replacement and necessary capital projects. Several projects were deferred until better economic times such as the third floor construction completion at City Hall. Engineering staff will remain at their present location for at least the coming year. We have looked at an increase in cost of local government, particularly as we see such items as gasoline and oil impacting our budget, where we will spend greater dollars this next year for the same level of services. Other areas such as chemicals, utilities and plastics have all seen increases that we have tried to accommodate and absorb within our existing budgets.

As I look at FY2008-2009, we anticipate commercial building activity will stay roughly at the same or slightly lesser levels. Residential housing is due to pick up but that will depend on state and national credit impacts. During the course of the year we will analyze this activity very closely and determine any adjustments that need to be made in our work programs. This slowdown also allows some time to internally review our processes for purposes of efficiency and effectiveness. We continue to believe that there is a strong customer service ethic in our organization.

The City of Yuma General Fund budget is dependent upon basically 6 sources of revenues. For instance, in the general fund budget of \$66 million, these 6 revenues make up \$60 million of the total. Our primary resource is sales tax and we project an increase of 5% for the coming year. In your projections, you will see that the general fund for the City of Yuma is projected to increase only \$200,000 in revenues, or roughly the cost of price escalation in our gasoline budget. Revenues that are developed such as Highway User Revenue Fund (HURF) monies will continue to grow but escalating costs will reduce "buying power".

## Personnel

In the proposed budget you will note that the majority of our expenditures are for personnel services. This includes costs for salaries, retirement, insurance benefits and other compensations. For the past couple of years we have heard repeated concerns that City of Yuma salary levels are not competitive with potential areas that would rob us of city employees. This year with the help of the Human Resources Director, Jack Dodd, we developed an internal committee to determine a best practice model of how to do a labor market study. These city employees took the time to survey 43 benchmark positions and determined where the City of Yuma stood with respect to the midpoint of these surveyed cities. This now gives us a good picture of where our compensation levels stand. However, the City Council will need to continue to work with city staff in developing ways to address these deficiencies.

Included in the proposed budget is a performance review increase of 2.5% effective July 1, 2008. This process has traditionally been conducted by city staff at this time and a determination of qualification has been made at review with each employee. This will address matters of seniority and create movement along salary ranges within the city pay system.

Secondly, in coordination with the Finance Director and the Human Resources Director, I am recommending that \$1.3 million, or roughly 3%, be reserved for addressing the labor market study this year. Revenue benchmarks will be established by the Finance Director in February of 2009 and a determination will be made whether or not those benchmarks have been realized. If realized, the labor market adjustment would be implemented, to the extent possible, effective January 1, 2009.

The City Administrator's office worked with the Human Resources Director in conducting the labor market study. This has provided an accurate reflection based on the approach they have taken. However, there are some discrepancies that need to be addressed in the pay plan to make sure that the integrity of the salary structure is retained. The period from July through December will allow us to make those corrections and get personnel properly classified and computations made on any salary adjustments.

As I have previously stated, there are few new positions recommended. However, all positions will be reviewed for consideration for filling. Positions recommended in this year's budget are classified as either fully funded, partially funded or suspended from funding for the next year until the economy improves or activity increases. On a bright note, the medical insurance premium for City of Yuma employees has not increased for FY2008-2009. This is also providing positive relief for city finances. Public safety positions are fully funded as authorized and active recruitment will continue throughout the year to reach full staffing.

## Contracted Amounts

In the proposed budget all contracted agencies have received either the same amount of money for the previous year or their budget has been slightly reduced. We continue to review and revise the contracts with social agencies to provide a direct benefit to the City of Yuma. Major agencies that are involved with City of Yuma contracts are Amberly's Place and the Humane Society. The Community Development Block Grant (CDBG) program provides some funding for agencies and that has been distributed and pre-approved for the year beginning October 1, 2008. The City of Yuma will continue to work with agencies to determine positive projects. As a side note, 2007 gambling revenues from the Quechan casino were provided to a number of social service agencies in April of this year which was greatly appreciated for various capital improvements.

## Property Taxes and Fees

The proposed budget includes a property tax rate of \$1.5570, a reduction from last year's rate of \$1.6744. By law the rate continues to decline because of increased values within the city. Even

so, the levy produced by this tax rate will represent an 8.3% increase for the coming year over current year revenues. No major fees are being recommended for change in the proposed budget. We have been able to balance the budget with a series of transfers, budget reductions, and assessed value growth. Revenues in other funds will continue to grow at a slower pace than previous years but will be adequate to cover budgeted expenditures.

#### The Year Ahead

As I look at the year ahead, we will continue working on a number of internal projects and integrating them into our city infrastructure. Most importantly, we will utilize the bonds issued in November of 2007 for the numerous capital projects that will be initiated around the community. We continue to automate and use technology to assist us in providing services to the numerous citizens within the community at a lower cost such as the automated meter reading program. It will be a year that further planning and assessments of the various policies, services, and projects will be in order. The multi-purpose facility/arena in Yuma will be considered in November of this year via referendum. If approved, this would establish a major project in the second half of the fiscal year. These are just a few of the items being considered in the year ahead.

#### Acknowledgements

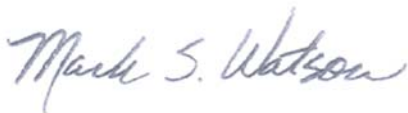
I wish to acknowledge financial staff under the leadership of Director Pat Wicks. They have become highly recognized through their professional associations for their distinguished budget presentation documents and their very quick delivery of the Comprehensive Annual Financial Report (CAFR) within weeks after the closure of the fiscal year. In this year's budget they have assisted in developing solid projections that I feel we can meet in the coming year. However, we will continue to monitor closely any potential economic swings in the coming year.

I would also like to thank Paul Brooberg, City Engineer, and his staff as well as the two Deputy City Administrators, Bob Stull and Gary Burroughs. Their services have been essential in analyzing and coordinating financing with capital projects. I am appreciative of their assistance.

#### Summary

The budget for FY2008-2009 is not very glamorous. It is a document however that we can use as a guide for the coming year awaiting a return to brighter economic times. It will be important to recognize the need to retain quality personnel in the city organization and consider the recommendations that I have made for personnel. This is one of the most important things that we can do. With good quality staff using the latest in innovations and open communications, we can look forward to maintaining our continued wide array of municipal services over the course of the coming year.

Respectfully Submitted,



Mark S. Watson  
City Administrator  
City of Yuma, Arizona

## ***Our Mission***

The Yuma City Government exists to provide a forum for public discussion and decision-making. We are committed to deliver quality public services and to advance the social and economic well being of our present and future citizens.

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**City of Yuma Employees  
are dedicated to:**

 **Accessibility**

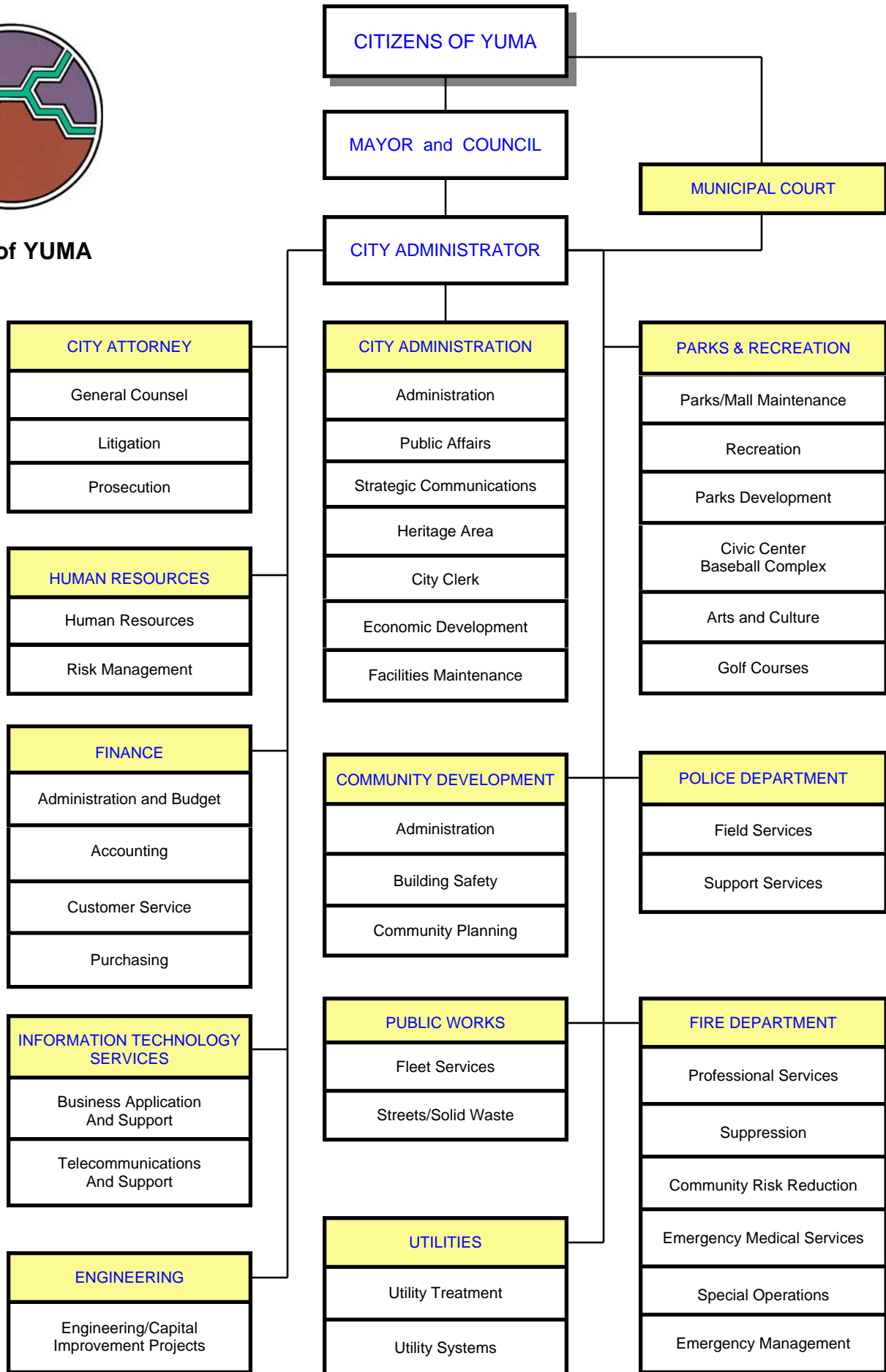
 **Commitment**

 **Communication**

 **Innovation**



**City of YUMA**



# BUDGET PROCESS FLOWCHART

OCTOBER

JANUARY

MARCH

JUNE

## Department Budgets

Operating Budget Guidelines

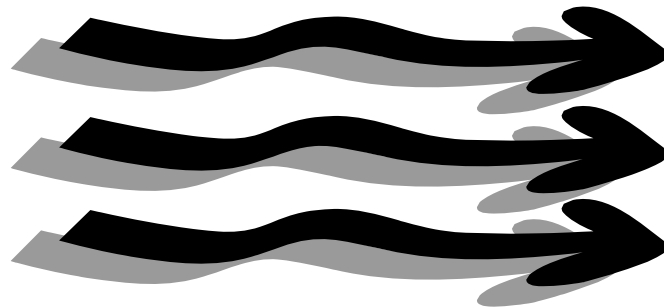
Submit Dept. Operating Requests

Review Operating Requests

Develop Annual Dept. Budgets

Council Worksession Review

Prepare Forecast Models



Public Hearing & Budget Adoption

CIP Budget Guidelines

Submit CIP Requests

Review CIP Requests

Develop CIP Budget

Council Worksession Review

## Capital Improvement Project Budget

## Financial Policies –

Financial policies provide guidance and direction while developing the operating and capital improvement project's (CIP) budget and managing the fiscal responsibilities of the City. Their framework lends to responsible long range planning. With these tools, the City continues its quality accounting practices per the Government Finance Officers' Association and Governmental Accounting Standards Board standards.

The City must follow general budget legal requirements established by Arizona law and the City Charter when preparing the annual budget. The chart to the right outlines the various actions and deadlines that must be followed. Under each category are the requirements listed by State Law and City Charter rule.

### Statutory Limitations

The primary property tax levy is limited by state law to a two percent increase over the previous year's maximum levy with adjustments for growth and annexation. Secondary taxes, if implemented, are tied to the annual debt services requirements of voter-approved general obligation bonds. Primary tax levy limits are established by the Property Tax Oversight Commission.

The Arizona Constitution mandates an expenditure limitation on the amount the City can appropriate each fiscal year.

Arizona's Constitution contains limitations on bonded debt. Please refer the debt limitation discussion in the Capital Spending and Debt Management section for a review of these limitations.

Action Required	City Charter Deadline	Arizona State Statute Deadline	Process Dates
City Administrator presents proposed operating budget to Council	On or before first Monday in June	NA	May 13
Publish CIP summary and Notice of Public Hearing	No less than two weeks prior to Public Hearing	NA	April 20
City Administrator submits Preliminary Ten-Year CIP to Council	May 1	NA	May 1
CIP Public Hearing	Prior to CIP program adoption	NA	May 21
City Administrator submits Preliminary Budget to Council	NA	NA	June 4
Preliminary Budget adoption	NA	NA	June 4
CIP program adoption	On or before first of July	NA	June 4
Publish summary of budget and Notice of Public Hearing prior to final budget adoption	NA	Once a week for two consecutive weeks following preliminary budget adoption	June 18 June 25
Truth-In-Taxation Public Hearing; Public hearing for budget	NA	Before final budget adoption	July 2
Final budget adoption	N/A	No later than second Monday in August	July 2
Property Tax Levy adoption	No later than the third Monday in August	No sooner than seven days following final budget adoption and no later than the third Monday in August	July 16

### Basis of Accounting

The City prepares its annual budget and financial report using the modified accrual basis of accounting for both governmental and proprietary funds in accordance with generally accepted accounting principles (GAAP). There are differences between the basis of budgeting and the basis of accounting that are outlined below.

- Depreciation is not budgeted.
- Capital purchases of proprietary funds are budgeted as expenditures.
- Debt service payments of proprietary funds are budgeted as expenditures. Proceeds of long-term debt are budgeted as revenue-like 'Other Financing Sources.'
- For all funds, compensated absences expenditures are not recorded as earned; instead, all continuing positions are budgeted at 100% annually. Any differences relating to use of general or other accruable leave is immaterial.

### Budget Amendments

- Budget transfers between funds require City Council approval.
- The City Administrator is authorized to make transfers between departments (within the same fund).
- Budgetary transfer authority within department non-personnel line items in the same fund is delegated to the department director.
- Budget transfers are initiated internally from the department with final review and processing performed by the Finance Department.

### Operating Budget Preparation

- Current operating costs must be less than or equal to current revenues.
- Ending projected General Fund undesignated fund balance to be maintained at a minimum of 20% of that year's revenues. All other operating funds will be budgeted to retain sufficient fund balance for cash flow needs for the beginning of the following year. Two exceptions: Solid Waste Fund and Mall Maintenance Fund will be subsidized by the General Fund to assure at least a zero fund balance.
- Authorized staffing level increases or personnel changes across funds must be part of the budget process.
- Rebudgets are limited to capital outlay items, water treatment plant replacement parts, and certain large dollar professional services contracts.

### Revenues

- Projected property tax revenues will include estimates of uncollected prior year property taxes in addition to any revenues of current year collections that are subject to the maximum levy.
- All City rates and fees will be reviewed and adjusted if necessary each year.
- Forecasting revenues will involve a combination of a ten year analysis of past revenue history, review of economic trends, and analysis of information obtained from State agencies from which the City receives funds.

### Capital Projects

- Project must cost at least \$25,000.
- Impact on City's operating budget must be included in planning of project and incorporated within the respective department's operating budget.
- Budget fund adjustments must go before Council for approval.
- All projects must have an identified, approved funding source.
- Projects will not start until the funds have been received – bond, loan, cash flow. Exceptions will be for reimbursable projects only.

### Debt Management

- Long-term debt is not to be issued to finance current operations.

### Investments

- The City of Yuma's Investment Policy is adopted by the City Council. In accordance with that policy, public funds will be invested in a manner which will provide the maximum security of principal invested with secondary emphasis on providing the highest yield while meeting the daily cash flow needs of the City.
- All investments will conform to applicable State and City statutes governing the investment of public funds.

### Miscellaneous

- The City is self-insured for workman's compensation and dental coverage.
- The Community Investment Trust was established from the sale of city owned properties in 1989. These funds can be used with Council approval only. The balance of the Trust is budgeted in full each year.
- The City's capitalization policy is for items that have a life of at least two years and a minimum cost of \$5,000.

## Service Delivery – our primary mission

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City services are delivered by department units. Please refer to the department section of this document for a review of the departments' missions, accomplishments and goals for fiscal 2008. City charter, ordinance and political discourse determine the nature and extent of the services provided by these departments.

Seven major operating departments provide most services:

- Police
- Fire
- Parks and Recreation–Parks Maintenance; Recreation; Golf Courses; Recreation Complex; Arts and Culture
- Community Development–Building Safety; Community Planning
- Public Works–Street; Solid Waste; Fleet Services
- Utilities
- Engineering

Services are also provided, both to citizens and internally to the 'line' departments by these administrative departments:

- Mayor/Council
- City Administrator–Public Affairs; Strategic Communications; City Clerk; Heritage Area; Economic Development
- City Attorney
- Information Technology
- Finance–Accounting; Purchasing; Customer Services
- Human Resources–Personnel; Risk Management

## Revenues –

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Like a business, the city must have revenues to pay for the services it provides its citizens. Unlike the federal government, it cannot spend for services money it does not have. Accordingly, service levels depend entirely on the amount of monies the city collects. Revenues come in two broad categories: taxes and charges for services.

**Taxes** are broad-based revenues over larger tax bases to cover services for which the ultimate user is difficult to determine for fee purposes, i.e., police services. Taxes may be assessed on the basis of property valuation (property taxes) or upon the basis of a business transaction (sales taxes). The City of Yuma uses both methods; however, because of statutory limitations on the former, its reliance is higher on the latter.

**Charges and fees** are assessed directly to the ultimate beneficiary of service and may be intended to cover all or only part of the service provided, such as:

- Licenses and permits
- Utility charges
- Golf fees
- Recreation fees

In those instances in which the charge is insufficient to cover the cost of service, the city must subsidize the service with its general tax revenues.

Revenues, both taxes and charges, derive from three sources: local, state-shared and grants and entitlements. The various funding sources are discussed later in the fund section of this document.

## Funds –

Governments separate the accounting of revenue sources because of internal or external requirements and restrictions. For instance:

- The city can't use gas taxes to pay for police services (specific statutory limitations)
- The city can't use public safety taxes to build streets (ballot language creating the tax and its use)

For these reasons, the city follows rules promulgated by the Governmental Accounting Standards Board and uses fund accounting to record and report its financial transactions.

Each fund is a self-balancing set of accounts used to track the activity of a specific revenue or series of revenues. Fund types that involve service delivery include the General Fund, Special Revenue Funds and Enterprise Funds. These three fund types account for most of the city's service delivery. The General Fund is the largest fund and accounts for most primary services. Special Revenue Funds account for the proceeds of special revenue sources, taxes, charges or grants that are used to finance projects or activities as required by law or contractual agreements. Enterprise funds are used for those activities designated by council to operate on a self-funding basis, using accounting methods similar to business enterprises. The intent of an Enterprise Fund is to earn sufficient profit to insure the fund's continued existence without reliance on general tax revenues.

Other fund types used are Debt Service, Capital Projects and Internal Service Funds. These funds account for transactions not related to service delivery. Instead, they account for the financing, construction and inter-department services of the city.

## How It All Works –

This chart shows the interaction of revenues and how they are recorded within the major operating funds and how the related departments expend those revenues in service delivery.

Typical of the General Fund is the receipt of a number of different types of revenues, whether they are local or shared. Most departments in the city provide general services, which are paid through the General Fund. Thus, the revenue is "matched" with the expenditure or service provision.

Moreover, departments may cover services that are recorded in funds other than the General Fund. These "special revenues" must be segregated from other revenues, because of legislative, regulatory or council requirements. In providing services through these special funds, expenditures are recorded in Special Revenue Funds, again to match the expenditure against its revenue.

In this manner, a given department, while a contiguous unit for management purposes, can expend various types of monies when providing certain services upon which the revenue is based. For example, as you can see in the chart at right under the Expenditure Section, the Parks Department provides services through the General Fund for parks maintenance and general recreation; through the Special Revenue Funds (specifically the Recreation Complex fund) for the convention center; and through the Desert Hills Golf Course Enterprise Fund for operation of the golf course. A more complete summary by fund group

		General	Special Revenue	Enterprise
S h a r e d	<b>Revenues</b>			
	State sales tax	X		
	State income tax	X		
	Vehicle license tax	X		
	Gas tax		X	
	Lottery		X	
	Grants and entitlements		X	
	Property tax	X		
	Sales taxes:			
	General	X		
	Public Safety		X	
	Road		X	
	Licenses/permits	X		
	Franchise fees	X		
	Fines	X		
	<b>Charges for services:</b>			
	Utility fees			X
Golf courses			X	
Recreation fees	X			
Rents/concessions	X	X	X	
Solid waste		X		
<b>Expenditures</b>				
L o c a l	Police	X	X	
	Fire	X	X	
	Parks	X	X	X
	Public Works		X	
	Utilities			X
	Engineering	X	X	
	Com Development	X	X	
Administrative	X			
D e p t s				

is presented below that includes the aforementioned General, Special Revenue and Enterprise Funds as well as the non-operating Capital Projects, Debt Service and Internal Service Funds.

<b>Budget Summary-Fund Group</b>	Special	Capital	Debt	Internal	2008-2009	2007-2008	2006-2007		
<i>Fiscal Year 2008-2009</i>	Revenue	Projects	Service	Enterprise	Total	Estimate	Actual		
	General								
Balance, July 1	\$ 17,652,468	\$ 7,872,688	\$ 73,047,129	\$ 514,766	\$ 68,354,041	\$ 18,249,003	\$ 185,690,095	\$ 61,672,103	\$ 86,332,267
<b>Sources:</b>									
Revenues									
Property Taxes	8,832,640	110,000	-	-	-	-	8,942,640	8,210,000	7,391,563
Sales Taxes	22,031,214	19,926,622	-	-	-	-	41,957,836	39,960,717	39,371,392
Franchise taxes	3,073,000	-	-	-	-	-	3,073,000	3,014,000	2,923,047
Building Permits, Zoning and Development Fees	2,319,136	-	-	-	-	-	2,319,136	2,112,636	2,824,217
State Sales Taxes	8,992,614	-	-	-	-	-	8,992,614	8,564,394	8,437,827
State Revenue Sharing	13,243,000	-	-	-	-	-	13,243,000	12,494,124	10,079,125
Vehicle License Tax	3,881,917	-	-	-	-	-	3,881,917	3,683,473	3,476,878
State Gasoline Tax	-	8,532,647	-	-	-	-	8,532,647	8,150,000	8,137,890
Lottery Tax	-	426,236	-	-	-	-	426,236	423,054	425,847
<b>Grants</b>							29,245,114	9,273,194	7,245,076
<b>Charges for Services</b>			8,043,407			4,115,354	58,603,191	53,389,578	60,434,021
<b>Fines, Fees, Interest and Other</b>	2,117,747	1,324,797	20,913,340	1,321,795	1,486,027	5,402,558	32,566,264	13,744,424	13,059,092
<b>Total Revenues</b>	<b>67,022,976</b>	<b>61,767,616</b>	<b>28,956,747</b>	<b>1,321,795</b>	<b>43,196,549</b>	<b>9,517,912</b>	<b>211,783,595</b>	<b>163,019,594</b>	<b>159,840,116</b>
Transfers In	631,640	3,595,942	-	12,386,942	234,463	-	16,848,987	56,183,774	39,348,639
Long-Term Debt Proceeds	-	-	-	-	-	-	-	243,869,487	13,692,161
<b>Total Sources</b>	<b>67,654,616</b>	<b>65,363,558</b>	<b>28,956,747</b>	<b>13,708,737</b>	<b>43,431,012</b>	<b>9,517,912</b>	<b>228,632,582</b>	<b>445,419,755</b>	<b>212,880,916</b>
<b>Uses:</b>									
Expenditures									
Police	24,883,896	1,500,888	-	-	-	-	26,384,784	24,459,457	21,746,897
Fire	12,243,237	1,352,958	-	-	-	-	13,596,195	12,908,564	11,300,780
Public Works	772,734	11,697,103	-	-	-	4,180,796	16,650,633	14,673,491	13,537,426
Utilities	-	2,000	-	-	20,254,012	-	20,256,012	17,829,953	14,840,634
Engineering	356,706	2,881,320	-	-	-	-	3,238,026	2,248,433	1,739,848
Parks and Recreation	9,847,925	3,748,686	-	-	2,610,422	-	16,207,033	14,654,825	13,505,171
Community Development	3,488,060	-	-	-	-	-	3,488,060	3,319,596	3,123,762
Administrative									
Mayor and Council	356,895	-	-	-	-	-	356,895	363,354	262,313
Municipal Court	1,729,441	100,000	-	-	-	-	1,829,441	1,762,287	1,609,120
City Administration	4,823,100	3,374,682	-	-	-	-	8,197,782	4,348,815	4,339,015
City Attorney	1,543,406	4,600	-	-	-	1,039,500	2,587,506	2,241,353	1,816,777
Information Technology	4,107,872	624,945	-	-	-	-	4,732,817	3,789,014	2,843,080
Finance	2,160,479	396	-	-	-	-	2,160,875	2,995,007	2,747,047
Human Resources	1,072,650	-	-	-	-	-	1,072,650	981,814	1,115,149
General Government	2,301,796	420,025	-	-	-	7,500,632	10,222,453	8,811,318	6,056,421
Intracity Cost Allocation	(4,751,817)	1,919,857	-	-	2,830,737	1,223	-	-	-
Debt Service	-	-	-	13,710,801	17,068,134	-	30,778,935	30,638,992	14,688,482
Capital Improvements	-	30,818,400	90,463,348	-	40,792,947	-	162,484,695	118,590,755	83,467,576
<b>Total Expenditures</b>	<b>65,346,380</b>	<b>58,445,860</b>	<b>90,463,348</b>	<b>13,710,801</b>	<b>83,556,252</b>	<b>12,722,151</b>	<b>324,244,792</b>	<b>264,617,028</b>	<b>198,739,498</b>
Debt Service Reserve	596,040	-	-	-	-	-	596,040	600,961	216,913
Transfers Out	5,182,049	11,346,419	-	-	320,519	-	16,848,987	56,183,774	39,348,639
<b>Total Uses</b>	<b>71,124,469</b>	<b>69,792,279</b>	<b>90,463,348</b>	<b>13,710,801</b>	<b>83,876,771</b>	<b>12,722,151</b>	<b>341,689,819</b>	<b>321,401,763</b>	<b>238,305,050</b>
Balance, June 30	\$ 14,182,615	\$ 3,443,967	\$ 11,540,528	\$ 512,702	\$ 27,908,282	\$ 15,044,764	\$ 72,632,858	\$ 185,690,095	\$ 60,908,133

The Fund Information section explores the city's funds in detail.

## City Profile –

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Located in the Yuma and Gila valleys of Southwestern Arizona where Arizona, California, and Mexico converge is Yuma. With a climate that mixes pure desert sunshine with the cool waters of the Colorado and Gila Rivers, Yuma offers our residents a year round vista of surrounding rugged mountains and green agricultural fields.

The incorporated area of Yuma is approximately 110 square miles and houses over 92,160 full-time residents. The City of Yuma is a full service council-manager government and is governed by a charter, Arizona state statutes, and an adopted Strategic Management Plan.

The City employs approximately 1,312 full and part-time employees in fourteen departments. Public services include police, fire, water and wastewater utilities, solid waste services, parks, recreation, and arts & culture services.



### History

Yuma's history dates to 1540 when Hernando de Alarcon, the Spanish explorer, became the first European to see the site of the present day City of Yuma. From 1540 to 1854, Yuma was under the flags of Spain and Mexico, but in 1854 became a territorial possession of the United States through the Gadsden Purchase. In the 1850's, Yuma became the major river crossing of the California gold seekers. From the 1850s to the 1870s, steamboats on the Colorado River transported passengers and goods to mines, ranches and military outposts in the area, serving the ports of Yuma, Laguna, Castle Dome, and others.

In the early 1900's, the Yuma Project was completed by the US Bureau of Reclamation. This project established or expanded an irrigation canal system that has since used the Yuma area's senior water rights for Colorado River water to make Yuma a prime agricultural center.

### Economic Base

Today, agriculture remains the largest segment of Yuma's economic triad of agriculture, military and tourism.

Agribusiness now contributes over \$1 billion to Yuma's economy each year. The industry has grown from field production of vegetables and fruits to include a number of substantive production plants in which are produced fresh-cut salads and other value-added products. Even field production has changed by field-packing vegetables for shipment to market. Those products are now housed, while awaiting shipment across the country, in several large commercial cooling facilities.

Yuma is home to two military bases that are critical to the nation's defense. Both contribute significantly to Yuma's economy. The Marine Corps Air Station conducts pilot tactical training using the adjacent Barry M. Goldwater Range. Along with several attack squadrons, including the famous 'Black Sheep' squadron, the base is home to the Marine Aviation Weapons and Tactics Squadron One (MAWTS-1), which is the host of the graduate level, Weapons and Tactics Instructor Course (WTI). WTI is the Marine Corps version of 'Top Gun'.

Another critical installation is the US Army Yuma Proving Ground. The proving ground is the Army's center for desert natural environment testing and evaluation. This includes testing of all types of materiel; including prototype combat vehicles, artillery, conventional munitions, aircraft and other items critical to the Army's mission. The proving ground also contracts with other nations for testing of specialized equipment from around the globe.

The third major segment is tourism. Yuma's abundant sunshine and unbeatable weather drew an estimated 90,000 winter visitors last year. The average visitor stays three months and adds significantly to the economy. Adding to this segment is the Yuma Crossing National Heritage Area. Established in 2000 by Congress, it is the first and one

of only two national heritage areas west of the Mississippi River. The city's long-planned riverfront development is now in progress and will serve to make Yuma a travel destination throughout the year.

### Yuma Demographics

Form of Government	Council/Manager
Mayor's Term	4 Years - Elected at large
Council Term (6 Councilmembers)	4 Years - Elected at large (staggered terms)
Current Area in Square Miles	112
Area in Square Miles as of November 15, 1997	30.8
Current (2006) City of Yuma Population	92,160
1990 City of Yuma Population	56,966
Growth % 1990 - 2000 for City of Yuma	36.1%
Current (2000) Population of Yuma MSA	160,026
1990 Population of Yuma MSA	106,895
Growth % 1990 - 2000 for Yuma MSA	49.7%
# of Winter Visitors to Yuma Area (1998)	89,000
Population within 1 hour driving time	2 Million (approximately)
Village of Yuma Incorporated	July 11, 1876 - A.F. Finlay, Mayor
Town of Yuma Incorporated	April 6, 1902 - R.S. Patterson, Mayor
City of Yuma Incorporated	April 7, 1914 - John H. Shanssey, Mayor
# of Employees (Full & Part Time)	1,312
Average Daily Maximum Temperature	87.3° Fahrenheit
Average Daily Minimum Temperature	53.5° Fahrenheit
Monthly Average Temperature (based on last 50 yrs)	75.2° Fahrenheit
Average Yearly Rainfall in Inches	2.94 inches
% of Sunshine Overall (Year = 4,400 hours)	90% (4,133 hours)
Relative Humidity - 11:00 AM, July	32%
Elevation above Sea Level	138 feet
# Golf Courses	11
# of School Districts	3 (Crane Elementary, Yuma Elementary, Yuma Union High School)
# of Public Elementary Schools	20
Total # of Public Elementary School Students	12,014
# of Private Elementary Schools	8
# of Public Junior High Schools	7
Total # of Public Junior High School Students	4,905
# of Public High Schools	4
Total # of Public High School Students	7,863
# of Colleges/Universities	4 (Arizona Western College, Northern Arizona University - Yuma, Southern Illinois University, University of Phoenix)
% of households with \$100,000 plus income Average	7.6%
Average Median Home Sales Price (City of Yuma)	\$200,000



# Fund Information

## FUND INFORMATION

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The following pages list each of the city's funds including a description of the fund's major sources of revenue and a recap of the changes in budget for the fiscal year.

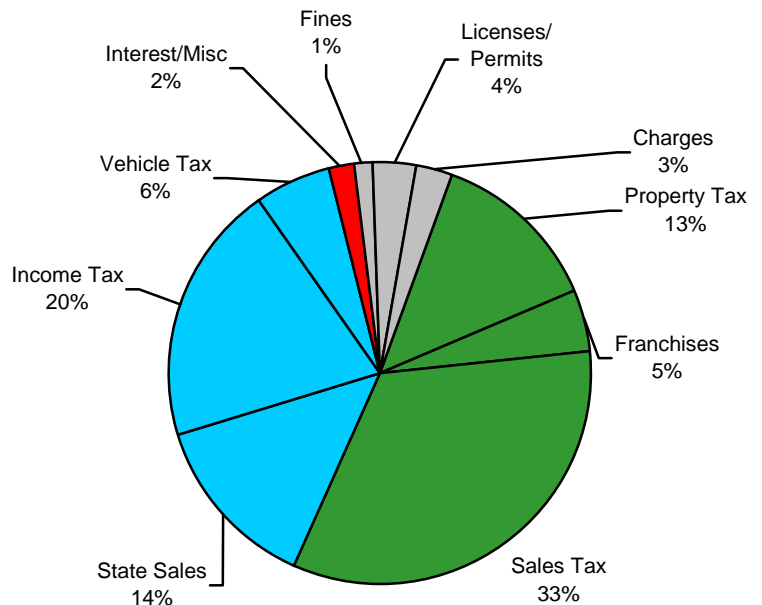
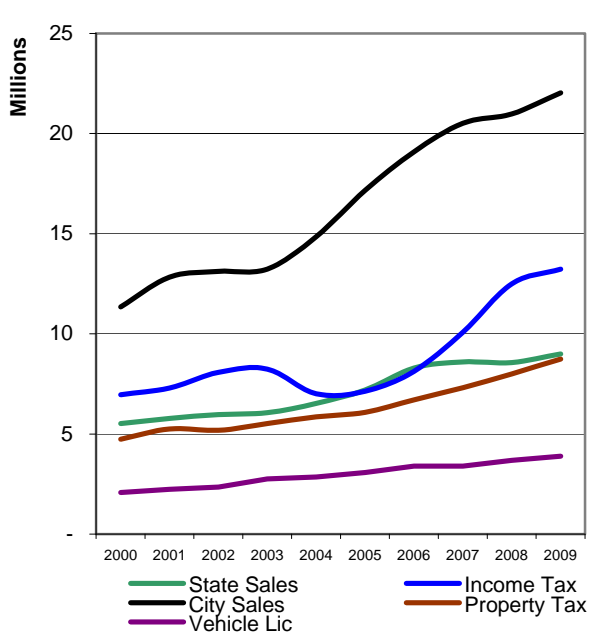
## GENERAL FUND

The General Fund is the main operating fund of the city. It accounts for all or a portion of every department. Its main revenue sources are general-purpose taxes such as property taxes, the 1% city sales tax and state-shared revenues. Other revenues include unrestricted charges such as business licenses, building permits and zoning fees. A discussion of the fund's major revenues follows.

### Revenues

**Local taxes** These taxes are general purposes taxes applying to all services in the General Fund.

**General sales tax:** This is the largest single source of revenues for the General Fund and averages around one third of general revenues. This one-percent transaction privilege tax is levied on business conducted within the city. The program is administered by the Arizona Department of Revenue for the city. Historically, this revenue source averaged increases of seven percent with this fiscal year being an exception with a one and one half percent increase being projected. While this does not match historical averages, sales taxes elsewhere in the state have declined from previous years. Moreover, this weaker trend in sales taxes mirrors the national economy. For the upcoming fiscal year, annual projections of revenue continue to be based on a variety of trend factors. Sales tax records for previous years and a review of monthly receipts for major taxpayers help staff determine an appropriate projection. Other factors include reviews of building permits and other local economic indicators to set a figure, which remains conservative to avoid the attendant problems during the year that would occur with overestimated revenues. For 2009, a modest increase of 5% over expected 2008 sales taxes is projected.



**Property tax:** The Arizona Constitution limits property taxes. The formula allows for a two-percent increase in the actual levy of the previous year with an additional adjustment to reflect growth (new construction) in the tax base. Higher growth in total assessed valuation lowers the tax rate. With this limitation in place, property taxes usually amount to 12% to 14% of general revenues. For tax year 2008 (fiscal year 2008-2009), the maximum tax rate is decreasing to \$1.5570, but because of new construction growth and increases in assessed valuations, the tax levy increases by \$668,164 to \$8,732,640. The maximum tax levy worksheet is included in the Appendix.

Shared revenues include state sales tax, urban revenue sharing (income tax) and vehicle license tax.

**State sales tax:** Twenty-five percent of the total state sales tax collection base (less certain classifications) is distributed to cities and towns based on the relative percentage of their population to the total population of all incorporated cities and towns in the state using the last decennial or special census (Yuma is roughly 1.82% in that calculation). This revenue is unrestricted other than for municipal purposes. Initial projections are set by reviewing historical trends since staff has little statewide information. Ultimately, projections provided by the state and the Arizona League of Cities and Towns are used. For fiscal 2008, state sales tax is projected to slightly increase 5%.

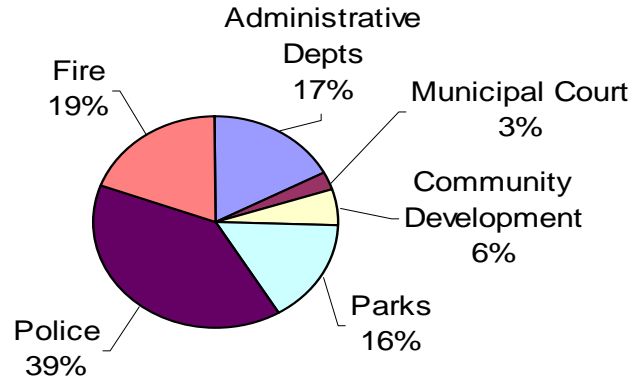
<b>Ten-year History of General Fund - Major Revenues</b>					
	<b>State Sales</b>	<b>Income Tax</b>	<b>City Sales</b>	<b>Prop Tax</b>	<b>Vehicle Lic</b>
<b>2000</b>	\$ 5,515,532	\$ 6,958,385	\$ 11,342,233	\$ 4,730,665	\$ 2,075,329
<b>2001</b>	5,779,653	7,303,100	12,836,934	5,243,984	2,235,482
<b>2002</b>	5,973,339	8,084,914	13,116,950	5,193,075	2,345,195
<b>2003</b>	6,062,278	8,250,011	13,237,042	5,525,546	2,746,086
<b>2004</b>	6,535,654	7,002,250	14,849,984	5,857,815	2,852,832
<b>2005</b>	7,196,762	7,141,392	17,165,647	6,084,434	3,067,961
<b>2006</b>	8,292,930	8,133,575	19,087,869	6,699,038	3,391,230
<b>2007</b>	8,437,831	10,080,307	20,519,460	7,320,954	3,391,000
<b>2008</b>	8,564,394	12,494,124	20,982,100	8,000,000	3,683,473
<b>2009</b>	8,992,614	13,243,000	22,031,214	8,732,640	3,881,917

**Income taxes:** Established by voter initiative in 1972 at 15% of total personal and corporate income tax (collected two years earlier), this tax is distributed to cities and towns by the same basis as state sales tax (the Legislature set the percentage temporarily at 14.8% of collections for fiscal years 2003 and 2004). This revenue is also unrestricted other than to municipal purposes. With declining income tax receipts for the state several years ago, this revenue source declined significantly for 2004. As noted in the line graph on the previous page and the table above, its upward trend has continued for 2009. Because the amount to be distributed is based upon actual tax collections from a previous fiscal year, the state provides a near-exact figure for projection purposes.

**Vehicle license tax:** Of the license taxes paid at new or renewal vehicle registrations statewide, 25% is shared with cities and distributed on same basis as sales tax. Again, it is unrestricted other than to municipal purposes. With collections of this tax performed by the state, historical trends are the only data available to determine projections for a given fiscal year. Projected for fiscal 2009 is a healthy 9% increase.

**Expenditures**

The table on the next page and its related graph display the impact of the several departments on the General Fund. A quick review shows the large majority of General fund expenditures are related to public safety in the Police and Fire Departments, respectively. The third largest group is the Administrative Departments that provide support to the operating departments. Parks and Recreation Department follows closely behind with its recreational opportunities and many parks enjoyed by our populace.



General revenues not only support the services provided by the departments listed, but, as shown in the fund recap below, also pay a portion of the city's debt service (attributable to General Fund services) and subsidize the Solid Waste Fund for residential trash collection and the Mall Maintenance Fund.

<b>General Fund Expenditures by Department</b>	<b>2006-2007 Actual</b>	<b>2007-2008 Budget</b>	<b>2007-2008 Estimate</b>	<b>2008-2009 Budget</b>
MAYOR AND COUNCIL	262,313	\$ 388,285	\$ 363,354	\$ 356,895
MUNICIPAL COURTS	1,594,290	1,761,449	1,680,287	1,729,441
CITY ADMINISTRATOR'S OFFICE	3,420,652	4,253,789	3,967,218	4,162,800
CITY ATTORNEY'S OFFICE	1,284,355	1,620,083	1,504,053	1,543,406
INFORMATION TECH SERVICES	2,683,164	3,455,482	3,336,687	3,035,314
FINANCE	1,962,163	2,183,992	2,107,381	2,160,479
HUMAN RESOURCES	1,115,149	1,359,657	981,814	1,072,650
GENERAL GOVERNMENT	1,496,790	1,801,426	304,988	2,269,512
COMMUNITY DEVELOPMENT	3,123,762	3,622,871	3,319,596	3,488,060
UTILITIES	2,080	-	-	-
ENGINEERING	245,072	446,370	287,619	356,706
PARKS AND RECREATION	8,612,441	10,053,907	9,965,460	9,847,925
POLICE DEPARTMENT	20,994,032	24,106,397	22,707,468	24,883,896
FIRE DEPARTMENT	11,228,341	12,196,827	11,911,756	12,243,237
CAPITAL PROJECTS LABOR	-	-	-	32,284
INTRACITY COST ALLOCATION	(3,569,494)	(3,758,896)	(3,758,896)	(3,979,083)
	<u>\$ 54,455,110</u>	<u>\$ 63,491,639</u>	<u>\$ 58,678,785</u>	<u>\$ 63,203,522</u>

Also paid from General Fund resources in the fund recap are capital projects (shown as a transfer to the Capital Projects Fund). These are generally park improvements or other general government projects for which there is not a separate dedicated funding source.

<b>GENERAL FUND</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
Undesignated Fund Balance July 1,	19,928,317	19,605,870	17,304,009	15,765,460
Sources:				
Estimated Revenues	60,486,928	66,115,068	63,300,188	66,282,976
<b>Total Sources</b>	<b>60,486,928</b>	<b>66,115,068</b>	<b>63,300,188</b>	<b>66,282,976</b>
Uses:				
Expenditures				
Operating	53,403,610	61,152,447	57,374,266	62,087,505
Debt Service Reserve	216,913	219,547	600,961	596,040
Capital Outlay	1,924,781	2,339,192	1,304,519	1,116,017
Capital Improvements	-	-	-	410,000
Transfers Out:				
Solid Waste Fund	1,877,405	1,956,477	2,020,947	1,927,155
Yuma Mall Maintenance Fund	150,804	179,710	168,046	168,787
Riverfront Redevelopment	-	-	-	-
Radio Communication Fund	30,000	-	-	191,440
Debt Service Fund	2,631,758	2,879,426	2,902,302	2,894,667
Capital Project Fund	2,882,513	1,796,800	467,697	-
Highway User Revenue Fund	17,802	-	-	-
Total Transfers Out	7,590,282	6,812,413	5,558,992	5,182,049
<b>Total Uses</b>	<b>63,135,587</b>	<b>70,523,599</b>	<b>64,838,738</b>	<b>69,391,611</b>
Undesignated Fund Balance June 30,	17,279,658	15,197,339	15,765,460	12,656,825

Fund balances approximating 20% of total revenues are targeted for retention each year. This policy maintains sufficient cash flow within the fund as revenue collections are skewed to the winter season in the agriculture and tourism industries. For this budget year, the fund balance target was reduced to 19% of revenues. This one-time measure was used in light of the relatively flat revenue picture. The target will be restored to 20% next fiscal year.

Combined with the General Fund within the City's financial statements, but shown separately in the budget, is the Community Investment Trust. Revenues from sales of surplus real property are recorded within these accounts. Expenditure of the monies is at the discretion of the council. Each year, all of the available balances of the accounts are budgeted for expenditure should the council desire to fund critical projects that arise during the fiscal year.

<b>COMMUNITY INVESTMENT TRUST</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
Undesignated Account Balance July 1,	583,949	187,527	187,100	197,100
Sources:				
Estimated Revenues	22,936	32,573	10,000	10,000
<b>Total Sources</b>	<b>22,936</b>	<b>32,573</b>	<b>10,000</b>	<b>10,000</b>
Uses:				
Expenditures				
Operating	153,943	-	-	-
Capital Outlay	45,742	-	-	-
Capital Improvements	-	-	-	-
Transfers Out:				
Riverfront Redevelopment	220,100	220,100	-	-
Total Transfers Out	220,100	220,100	-	-
<b>Total Uses</b>	<b>419,785</b>	<b>220,100</b>	<b>-</b>	<b>-</b>
Undesignated Account Balance June 30,	187,100	-	197,100	207,100

Also included within the General Fund, but separated here for reporting purposes, is the Riverfront Redevelopment Account. After years of planning, the riverfront area in Yuma is soon to begin development. As part of the agreement with the developer, the City is required to provide \$440,200 per year for 10 years for infrastructure. In addition, sales tax rebates of 70% of the City's general sales taxes and Two Percent taxes generated within the project area are to be paid to the developer. The agreement calls for paying one half the balance of the required deposit at the time building permits are generated. Permits were pulled in FY2007, thus the activity shown below.

<b>RIVERFRONT REDEVELOPMENT</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
Undesignated Account Balance July 1,	-	880,400	880,400	660,300
Sources:				
Transfers In:				
General Fund	-	-	-	-
Community Investment Trust	220,100	220,100	-	-
Two Percent Fund	660,300	220,100	440,200	440,200
Total Transfers In	880,400	440,200	440,200	440,200
Total Sources	880,400	440,200	440,200	440,200
Uses:				
Expenditures				
Operating	-	660,300	660,300	660,300
Transfers Out:				
Total Transfers Out	-	-	-	-
Total Uses	-	660,300	660,300	660,300
Undesignated Account Balance June 30,	880,400	660,300	660,300	440,200

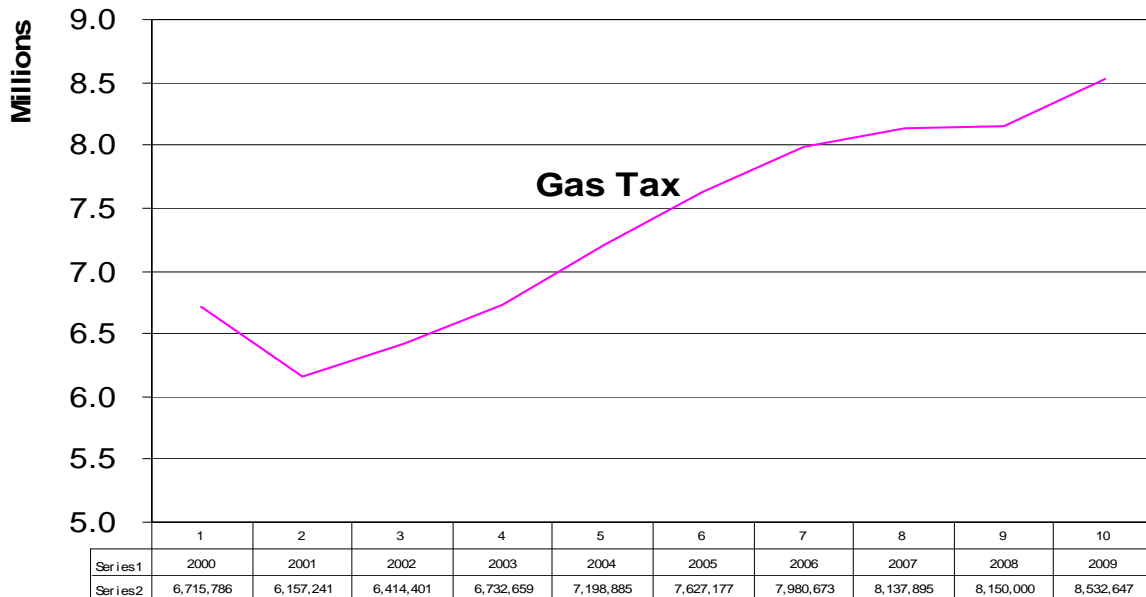
The Radio Communications Fund was created to track the expenditures of the new Yuma Regional Communication System, which will include the construction of the new 800/700 MHz digital trunked radio system for use by the city's public safety agencies. Additionally, the system will be designed to integrate and include interoperability capabilities for use by the County of Yuma and other city and local emergency response agencies. To assist with the construction of this system, grants and other local emergency response agencies contributions are helping fund this deployment.

<b>RADIO COMMUNICATIONS FUND</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
Undesignated Account Balance July 1,	-	50,509	469,728	1,029,608
Sources:				
Estimated Revenues	491,545	343,000	753,661	730,000
Transfers In:				
General Fund	30,000	-	-	191,440
Two Percent Fund	-	-	-	-
Total Transfers In	30,000	-	-	191,440
Total Sources	521,545	343,000	753,661	921,440
Uses:				
Expenditures				
Operating	57,540	100,305	100,680	270,058
Capital Outlay	24,918	100,280	93,101	802,500
Total Uses	82,458	200,585	193,781	1,072,558
Undesignated Account Balance June 30,	439,087	192,924	1,029,608	878,490

## SPECIAL REVENUE FUNDS

### HIGHWAY USER REVENUE FUND

The Highway User Revenue Fund accounts for gasoline taxes collected by the state and shared with cities. Of the tax collected statewide, 27.5% is allocated to cities and towns, one half of which is based on the same proportion as state sales tax and one half on the percentage of sales in “county of origin” and distributed based on city’s population to total city and town population in the county. This revenue source is restricted to highway and street purposes, whether it be maintenance or construction. Projections for this revenue are provided by the state and the League of Cities.



HURF Fund Expenditures by Division	2006-2007 Actual	2007-2008 Budget	2007-2008 Estimate	2008-2009 Request
Capital Projects Labor	\$ -	\$ -	\$ -	\$ 38,978
Curbs, Gutters, Sidewalks	483,062	478,148	493,551	499,439
Engineering	1,073,142	1,219,546	1,234,780	2,264,687
General Government	-	-	-	58,000
Lot Cleaning	17,802	139,936	38,652	94,809
Public Works Administration	-	-	32,007	22,686
Storm Drain Maintenance	879,887	969,502	969,002	781,022
Street Lighting	675,265	609,003	602,966	624,771
Street Maintenance	2,903,746	3,282,701	3,244,000	3,588,820
Street Sweeping	607,246	690,606	625,436	750,989
Traffic Signals	649,039	884,475	986,147	937,723
Traffic Signs and Striping	603,632	784,178	733,605	742,103
	<u>\$ 7,892,821</u>	<u>\$ 9,058,095</u>	<u>\$ 8,960,146</u>	<u>\$ 10,404,027</u>

The Public Works Department records operational expenditures in this fund from those maintenance and construction efforts. Transfers are made to the Debt Service fund for debt related to capital assets constructed to benefit streets, including a portion of the Public Works building. Capital Projects expenditures are for street projects listed in the Appendix.

There is no specific target for retention of fund balance; however, because this fund supports personal service and other expenditures devoted to streets, a smaller fund balance is budgeted for retention at year-end to begin the next year's operations.

<b>HIGHWAY USERS REVENUE FUND</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
<b>Undesignated Fund Balance July 1,</b>	<b>5,157,830</b>	<b>5,206,283</b>	<b>4,242,462</b>	<b>3,484,597</b>
Sources:				
Estimated Revenues	8,480,088	8,602,364	8,385,000	8,772,647
Transfers In:				
General Fund	17,802	-	-	-
Total Transfers In	17,802	-	-	-
<b>Total Sources</b>	<b>8,497,890</b>	<b>8,602,364</b>	<b>8,385,000</b>	<b>8,772,647</b>
Uses:				
Expenditures				
Operating	7,598,506	8,754,445	8,647,353	9,998,477
Capital Outlay	294,900	303,650	312,793	405,550
Capital Improvements	-	-	-	864,063
Transfers Out:				
Debt Service Fund	98,599	101,618	101,618	100,987
Capital Project Fund	1,421,458	3,728,910	81,101	-
Total Transfers Out	1,520,057	3,830,528	182,719	100,987
<b>Total Uses</b>	<b>9,413,463</b>	<b>12,888,623</b>	<b>9,142,865</b>	<b>11,369,077</b>
<b>Undesignated Fund Balance June 30,</b>	<b>4,242,257</b>	<b>920,024</b>	<b>3,484,597</b>	<b>888,167</b>

### LOCAL TRANSPORTATION ASSISTANCE FUND

A maximum of \$23 million from the Lottery is distributed to cities and towns in a similar manner as sales tax and is restricted to street construction or public transportation needs of cities (10% may be expended on cultural activities if matched by outside donors).

Historically, the city has opted to expend the 10 percent for cultural activities with the remainder transferred to the Capital Projects Fund for street construction. The expenditure budget includes both the cultural portion and the match required by law. Similarly, total revenues listed in the recap below include the matching 10% portion.

2000	418,463
2001	425,571
2002	440,004
2003	434,212
2004	431,754
2005	428,517
2006	427,720
2007	425,847
2008	423,054
2009	426,236

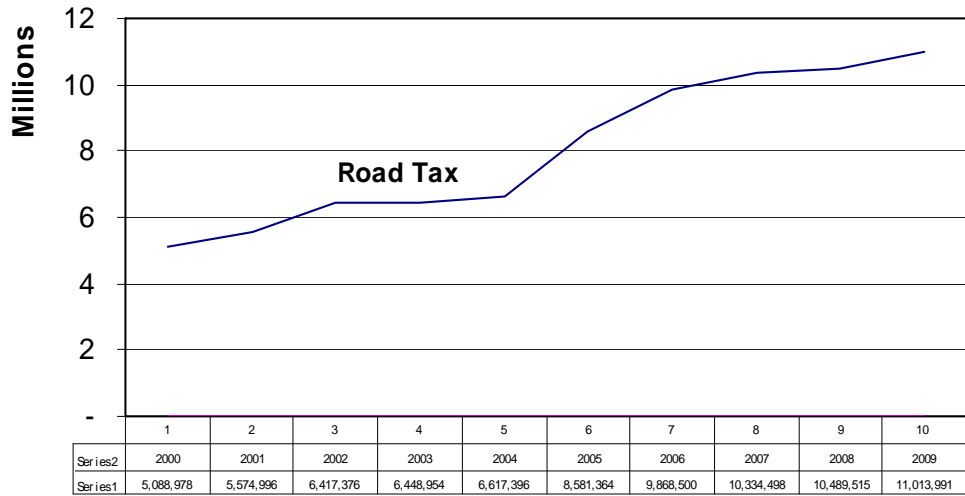
<b>LOCAL TRANSP. ASSISTANCE FUND</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
<b>Undesignated Fund Balance July 1,</b>	<b>34,605</b>	<b>20,000</b>	<b>36,392</b>	<b>20,000</b>
Sources:				
Estimated Revenues	486,502	473,363	473,260	478,859
<b>Total Sources</b>	<b>486,502</b>	<b>473,363</b>	<b>473,260</b>	<b>478,859</b>
Uses:				
Expenditures				
Operating	95,364	90,973	54,953	92,922
Capital Improvements	-	-	-	385,937
Transfers Out:				
Capital Project Fund	389,351	382,390	434,699	-
Total Transfers Out	389,351	382,390	434,699	-
<b>Total Uses</b>	<b>484,715</b>	<b>473,363</b>	<b>489,652</b>	<b>478,859</b>
<b>Undesignated Fund Balance June 30,</b>	<b>36,392</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>

## CITY ROAD TAX FUND

This fund accounts for the collection and expenditure of a local one-half percent transaction privilege tax approved by voters in 1994 for maintenance and construction of roadways. While some operating expenditures related to retention basins are recorded within the fund, the majority of the funds are eventually transferred to the Capital Projects Fund where construction expenditures for roadways are recorded.

The tax base for the Road Tax is the same as the one percent general tax. Its trends and method of projection are the same as that revenue.

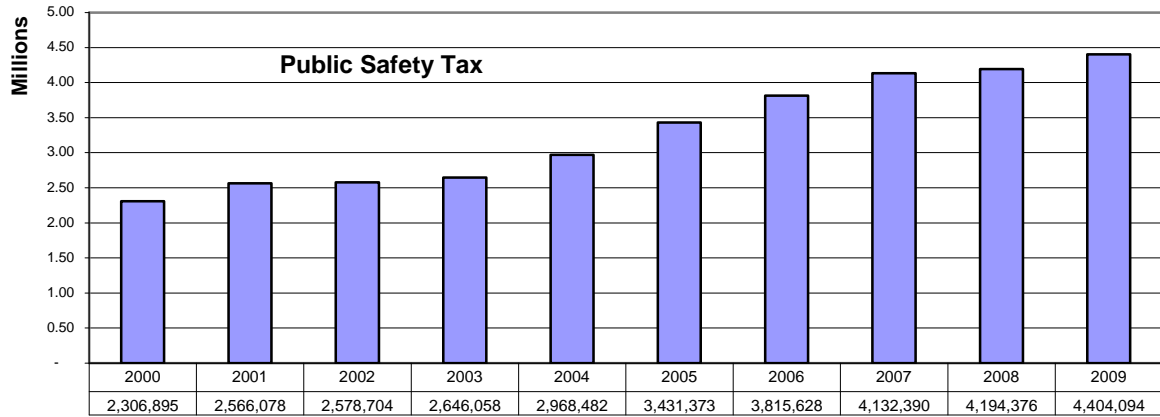
The Public Works Department is responsible for maintenance of the retention basins while the Engineering Department administers the capital projects paid herein.



<b>CITY ROAD TAX FUND</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
Undesignated Fund Balance July 1,	5,848,318	6,985,321	3,167,603	346,322
Sources:				
Estimated Revenues	10,855,519	11,423,620	10,864,515	11,463,991
Transfers In:				
Capital Improvement Fund	-	-	-	-
Total Transfers In	-	-	-	-
<b>Total Sources</b>	<b>10,855,519</b>	<b>11,423,620</b>	<b>10,864,515</b>	<b>11,463,991</b>
Uses:				
Expenditures				
Operating	801,573	1,154,520	1,099,109	2,170,557
Capital Outlay	10,056	73,500	75,238	16,000
Capital Improvements	-	-	-	4,630,000
Debt Service	201,647	-	-	-
Transfers Out:				
Improv. District #67 Debt Service	30,392	-	-	-
Debt Service Fund	-	-	4,624,749	4,749,725
Capital Project Fund	12,492,566	15,149,700	7,886,700	-
Total Transfers Out	12,522,958	15,149,700	12,511,449	4,749,725
<b>Total Uses</b>	<b>13,536,234</b>	<b>16,377,720</b>	<b>13,685,796</b>	<b>11,566,282</b>
Undesignated Fund Balance June 30,	3,167,603	2,031,221	346,322	244,031

## PUBLIC SAFETY TAX FUND

This fund accounts for a special two-tenths of one percent (.2%) privilege license tax approved by qualified voters in 1994 for public safety and criminal justice facilities and equipment. This tax is scheduled to sunset in 2015. Because it also shares the same tax base as the general sales tax of 1%, the Public Safety Tax is showing a 5% increase in 2009. Other revenues of the fund include interest earnings.

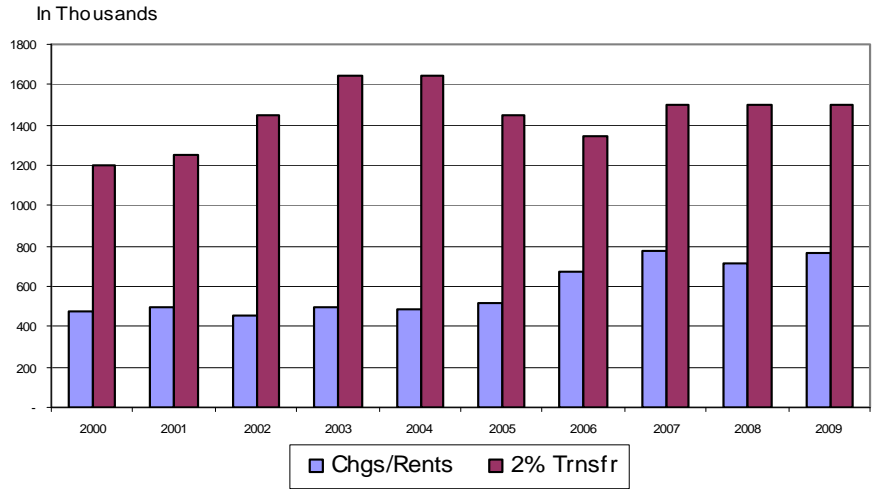


For 2009, the Public Safety Tax Fund will be primarily used to pay the debt incurred for the construction of the police station as well as the new debt issued in 2007 for various public safety projects. After these debt payments are made, there is a minimal amount of funds available for capital improvement projects.

<b>PUBLIC SAFETY TAX FUND</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
Undesignated Fund Balance July 1,	5,293,088	6,784,749	2,757,944	858,752
Sources:				
Estimated Revenues	4,485,204	4,529,938	4,334,376	4,524,094
Transfers In:				
Total Transfers In	-	-	-	-
<b>Total Sources</b>	<b>4,485,204</b>	<b>4,529,938</b>	<b>4,334,376</b>	<b>4,524,094</b>
Uses:				
Expenditures				
Operating	144,342	45,000	45,000	67,047
Capital Outlay	-	956,491	603,747	188,458
Capital Improvements	-	-	-	499,500
Transfers Out:				
Debt Service Fund	2,260,567	2,021,574	4,274,821	4,300,153
Capital Project Fund	4,615,440	7,939,500	1,310,000	-
Total Transfers Out	6,876,007	9,961,074	5,584,821	4,300,153
<b>Total Uses</b>	<b>7,020,348</b>	<b>10,962,565</b>	<b>6,233,568</b>	<b>5,055,158</b>
Undesignated Fund Balance June 30,	2,757,944	352,122	858,752	327,688

## RECREATION COMPLEX FUND

This fund accounts for the financial activity of the Recreation Complex, which includes the Convention Center and Baseball Complex. The fund operates on charges for rentals of rooms and equipment, and commissions for catering. Its largest source of funding is a transfer from the Two Percent Tax Fund that was created for this purpose. The Parks and Recreation Department operates the complex. The chart on the right compares the charges and rentals income of the complex to the transfer from the Two Percent Tax Fund.



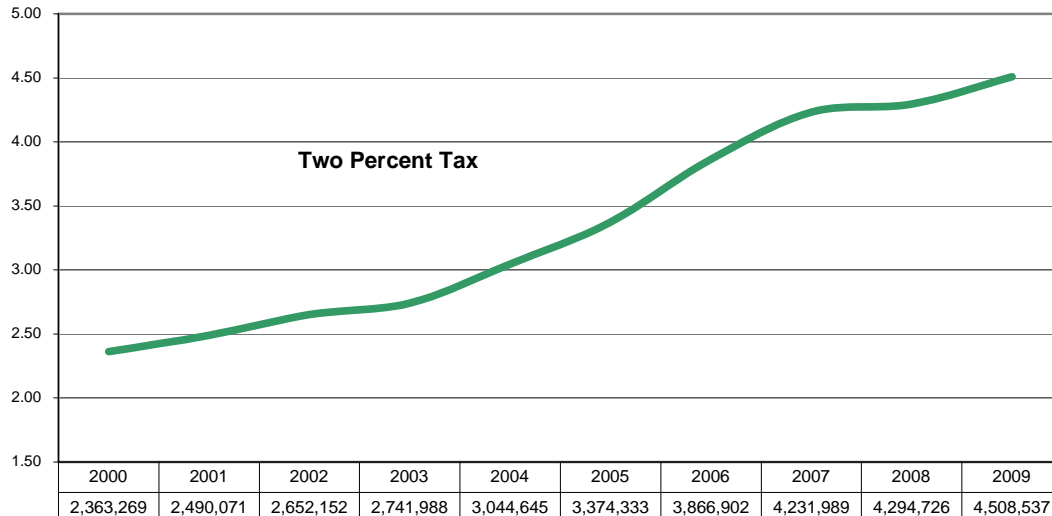
Rental income for the facility will remain steady, using historical trends as a determining factor. With only moderate increases in expenditures next year, the transfer from the Two Percent Tax Fund will remain the same as the previous year.

Recreation Complex Fund Expenditures by Division	2006-2007 Actual	2007-2008 Budget	2007-2008 Estimate	2008-2009 Request
Convention Center	\$ 1,262,216	\$ 1,349,665	\$ 1,304,369	\$ 1,357,366
Baseball Complex	<u>643,302</u>	<u>759,895</u>	<u>769,059</u>	<u>707,598</u>
	<u>\$ 1,905,518</u>	<u>\$ 2,109,560</u>	<u>\$ 2,073,428</u>	<u>\$ 2,064,964</u>

RECREATION COMPLEX FUND	2006-2007 ACTUAL	2007-2008 BUDGET	2007-2008 ESTIMATE	2008-2009 BUDGET
Undesignated Fund Balance July 1,	1,533,162	1,306,419	1,312,189	1,435,231
Sources:				
Estimated Revenues	778,774	719,778	711,070	770,074
Transfers In:				
Two Percent Tax Fund	1,500,000	1,500,000	1,500,000	1,500,000
Total Transfers In	1,500,000	1,500,000	1,500,000	1,500,000
Total Sources	2,278,774	2,219,778	2,211,070	2,270,074
Uses:				
Expenditures				
Operating	1,867,753	2,019,165	1,983,033	2,081,164
Capital Outlay	37,716	90,395	90,395	10,800
Capital Improvements	-	-	-	716,500
Transfers Out:				
Capital Project Fund	594,279	750,000	14,600	-
Total Transfers Out	594,279	750,000	14,600	-
Total Uses	2,499,747	2,859,560	2,088,028	2,808,464
Undesignated Fund Balance June 30,	1,312,189	666,637	1,435,231	896,841

## TWO PERCENT TAX FUND

This fund accounts for its namesake revenue source. Begun in 1971 and renewed for 15 yrs in 1994, this transaction privilege tax applies to a smaller tax base of bars, hotels, and restaurants. Its use is restricted by ballot language to the Recreation Complex; golf course; Yuma Crossing area; and conventions/tourism.



The graph at left shows the tremendous growth experienced in prior years and the flattening that has occurred recently. While fiscal 2007 finished the year at a 9% growth rate, the expected growth for fiscal 2008 is only 1.5%. Thus a conservative increase of 5%, matching the expectations of general sales taxes, is anticipated for 2009.

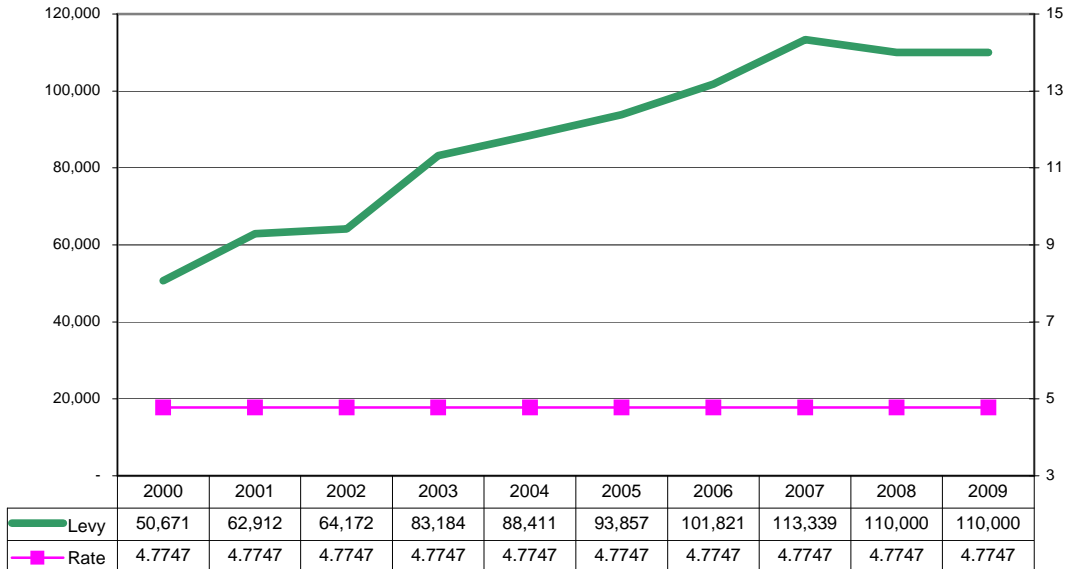
Operating expenditures from the fund are payments to outside agencies for services authorized by the ballot measure. Transfers out include operating subsidies to the Recreation Complex, debt service requirements for the Desert Hills Golf Course, and capital projects. This tax is scheduled to end after fiscal 2009.

<b>TWO PERCENT TAX FUND</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
Undesignated Fund Balance July 1,	2,024,578	1,075,461	1,309,028	1,727,786
Sources:				
Estimated Revenues	4,343,711	4,560,328	4,334,726	4,568,537
Total Sources	4,343,711	4,560,328	4,334,726	4,568,537
Uses:				
Expenditures				
Operating	847,994	956,908	956,908	1,054,420
Capital Outlay	-	-	-	-
Capital Improvements	-	-	-	2,000,000
Transfers Out:				
Riverfront Redevelopment	660,300	220,100	440,200	440,200
Recreation Complex Fund	1,500,000	1,500,000	1,500,000	1,500,000
Desert Hills Golf Course Fund	231,334	230,763	230,763	234,463
Capital Project Fund	1,819,632	2,060,000	788,097	-
Total Transfers Out	4,211,266	4,010,863	2,959,060	2,174,663
Total Uses	5,059,261	4,967,771	3,915,968	5,229,083
Undesignated Fund Balance June 30,	1,309,028	668,018	1,727,786	1,067,240

## MALL MAINTENANCE FUND

The Mall Maintenance Fund accounts for the collection and expenditure of a special property tax levied on properties located in the downtown mall. The district maintains the common areas of the downtown mall. The Parks Department is responsible for the maintenance. The district was originally created in 1969 to finance improvements to the downtown business area in an effort to retain retail business as the city grew to the south.

**Mall District Levy and Tax Rate**



The plan failed to retain the larger retail outlets that eventually did move south in the city and the downtown area declined. In more recent years, however, new smaller retail developments have flourished. To help spur continued growth, the council reduced the tax rate of the district. Since then, assessed values have increased leading to the improving tax collections as shown in the above chart.

Historically, maintenance expenditures have exceeded the tax revenues of the district and a General Fund subsidy has been required. The Parks Department reduced their operating budget slightly, thus lowering the subsidy from the General Fund.

<b>MALL MAINTENANCE FUND</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
Undesignated Fund Balance July 1,	-	-	-	-
Sources:				
Estimated Revenues	127,894	115,000	125,000	125,000
Transfers In:				
General Fund	150,804	179,710	168,046	168,787
Total Transfers In	150,804	179,710	168,046	168,787
<b>Total Sources</b>	<b>278,698</b>	<b>294,710</b>	<b>293,046</b>	<b>293,787</b>
Uses:				
Expenditures				
Operating	261,544	276,710	275,046	293,787
Capital Outlay	17,154	18,000	18,000	-
Transfers Out:				
Total Transfers Out	-	-	-	-
<b>Total Uses</b>	<b>278,698</b>	<b>294,710</b>	<b>293,046</b>	<b>293,787</b>
Undesignated Fund Balance June 30,	-	-	-	-

## SOLID WASTE FUND

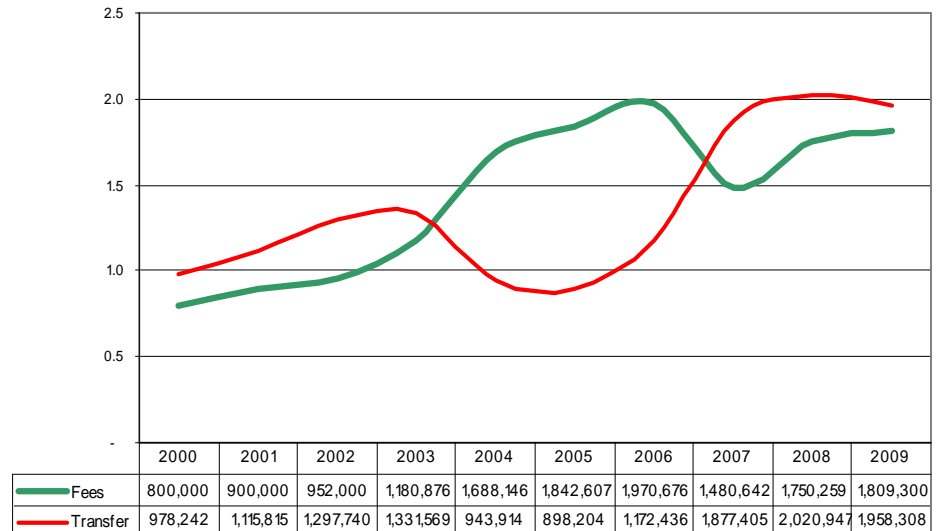
Collection and disposal of residential solid waste is accounted for in this fund. Revenues to the fund include the Environmental Solid Waste fee, begun in 2000, and the residential collection fee, created for the 2004 fiscal year. Until fiscal 2000, no fees had been charged for collection of residential trash. Instead, the General Fund subsidized this fund by transferring sufficient monies into the fund to restore a zero fund balance. (A fund was created originally because the city charged for collection of commercial solid waste until 1999.)

The Environmental Solid Waste Fee was created to offset the ever-increasing costs of landfill disposal and to cover the city's neighborhood cleanup program, its recycling efforts and its household hazardous waste collection efforts. This fee pays for pass through costs for landfill services and extra sanitation services such as the household hazardous waste days and spring cleanups.

Each year, revenue projections are based on the number of solid waste accounts in the program.

The Public Works Department is responsible for the Solid Waste Program.

**Solid Waste Fees vs. General Fund Transfer**



<b>SOLID WASTE FUND</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
Undesignated Fund Balance July 1,	27,145	-	27,145	-
Sources:				
Estimated Revenues	1,491,317	1,940,000	1,760,259	1,819,300
Transfers In:				
General Fund	1,877,405	1,956,477	2,020,947	1,927,155
Total Transfers In	1,877,405	1,956,477	2,020,947	1,927,155
<b>Total Sources</b>	<b>3,368,722</b>	<b>3,896,477</b>	<b>3,781,206</b>	<b>3,746,455</b>
Uses:				
Expenditures				
Operating	3,348,368	3,850,456	3,764,430	3,725,564
Capital Outlay	-	25,000	22,900	-
Transfers Out:				
Debt Service Fund	20,354	21,021	21,021	20,891
Total Transfers Out	20,354	21,021	21,021	20,891
<b>Total Uses</b>	<b>3,368,722</b>	<b>3,896,477</b>	<b>3,808,351</b>	<b>3,746,455</b>
Undesignated Fund Balance June 30,	27,145	-	-	-

## GRANT FUNDS

A variety of federal and state grants and entitlements are recorded in this fund. The largest grant is the Community Development Block Grant (CDBG). All are restricted to the purposes for which the grants were authorized. Those purposes range from parks improvements to overtime compensation for police officers.

This fund's budget will vary significantly from year to year as the city budgets for all grants for which staff believes it has a reasonable chance of award. This often causes a distinct variance between the budget of a given year and its actual revenues and expenditures.

<b>GRANT FUNDS</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
Undesignated Fund Balance July 1,	-	-	-	-
Sources:				
Estimated Revenues	7,245,076	27,304,776	9,273,194	29,245,114
Total Sources	7,245,076	27,304,776	9,273,194	29,245,114
Uses:				
Expenditures				
Operating	2,493,583	6,550,397	3,253,854	7,048,256
Capital Outlay	111,278	1,922,156	750,117	474,458
Capital Improvements	-	-	-	21,722,400
Debt Service	113,292	119,223	119,223	-
Transfers Out:				
Capital Project Fund	4,526,923	18,713,000	5,150,000	-
Total Transfers Out	4,526,923	18,713,000	5,150,000	-
Total Uses	7,245,076	27,304,776	9,273,194	29,245,114
Undesignated Fund Balance June 30,	(0)	-	-	-

## DEBT SERVICE FUNDS

Debt service funds are used to account for payment of principal and interest on bonded debt paid from governmental fund resources. Long-term bonded debt of Enterprise Funds is recorded and paid directly from the fund. A discussion of debt activity is included in the Debt Management section.

The City has two types of long-term governmental debt. First is debt of the Yuma Municipal Property Corporation (MPC). The several bond issues of the MPC are represented below. Transfers from the operating funds benefiting from the infrastructure provided by the debt are made each year. During 2007, new debt was issued for a variety of road, public safety, water, and wastewater infrastructure projects.

<b>DEBT SERVICE FUNDS</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
<b>Undesignated Fund Balance July 1,</b>	-	355,815	-	17,734
Sources:				
Estimated Revenues	10,951	-	19,234	-
Transfers In:				
General Fund	2,631,758	2,879,426	2,902,302	2,894,667
Desert Hills Golf Course Fund	231,334	230,763	230,763	234,463
Highway Users Revenue Fund	98,599	101,618	101,618	100,987
Road Tax Fund	-	-	4,624,749	4,749,725
Solid Waste Fund	20,354	21,021	21,021	20,891
Capital Project Fund	-	-	-	-
Water Fund	60,500	62,482	62,482	62,094
Wastewater Fund	23,347	24,112	24,112	23,962
Public Safety Tax	2,260,567	2,021,574	4,274,821	4,300,153
Total Transfers In	5,326,460	5,340,996	12,241,868	12,386,942
<b>Total Sources</b>	<b>5,337,411</b>	<b>5,340,996</b>	<b>12,261,102</b>	<b>12,386,942</b>
Uses:				
Expenditures				
Debt Service	5,337,411	5,340,996	12,243,368	12,386,941
<b>Total Uses</b>	<b>5,337,411</b>	<b>5,340,996</b>	<b>12,243,368</b>	<b>12,386,941</b>
<b>Undesignated Fund Balance June 30,</b>	<b>0</b>	<b>355,815</b>	<b>17,734</b>	<b>17,735</b>

In addition to governmental debt, the City also records the activity of two Improvement Districts. For Improvement District 67, the proceeds were used to construct public improvements around the new Yuma Palms Regional Center. The mall, the sole property owner within the district, pays the debt service on the bonds after which certain sales tax rebates are made in accordance with a development agreement. The activity of that agreement and related debt activity is included below.

<b>IMPR DISTRICT #67 DEBT SERVICE</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
<b>Undesignated Account Balance July 1,</b>	473,722	261,381	496,984	492,459
Sources:				
Estimated Revenues	924,688	941,065	940,065	944,240
Transfers In:				
General Fund	-	-	-	-
City Road Tax Fund	30,392	-	-	-
Wastewater Fund	9,597	-	-	-
Total Transfers In	39,990	-	-	-
<b>Total Sources</b>	<b>964,678</b>	<b>941,065</b>	<b>940,065</b>	<b>944,240</b>
Uses:				
Expenditures				
Debt Service	941,416	944,240	944,590	946,305
<b>Total Uses</b>	<b>941,416</b>	<b>944,240</b>	<b>944,590</b>	<b>946,305</b>
<b>Undesignated Account Balance June 30,</b>	<b>496,984</b>	<b>258,206</b>	<b>492,459</b>	<b>490,394</b>

Improvement District 68 was also created to construct public improvements around the new Las Palmillas Shopping Center. The developer of this project, the sole property owner within the district, pays the debt service on the. The activity of that agreement and related debt activity is included below. For financial statement presentation, the two fund types are combined in the Comprehensive Annual Financial Report, but presented separately herein for the sake of clarity.

<b>IMPR DISTRICT #68 DEBT SERVICE</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
Undesignated Account Balance July 1,	-	-	4,923	4,573
Sources:				
Estimated Revenues	91,063	-	382,307	377,555
Transfers In:				
Capital Project Fund	96,335	382,307	-	-
Total Transfers In	96,335	382,307	-	-
<b>Total Sources</b>	<b>187,398</b>	<b>382,307</b>	<b>382,307</b>	<b>377,555</b>
Uses:				
Expenditures				
Debt Service	182,475	382,307	382,657	377,555
<b>Total Uses</b>	<b>182,475</b>	<b>382,307</b>	<b>382,657</b>	<b>377,555</b>
Undesignated Account Balance June 30,	4,923	-	4,573	4,573

## CAPITAL PROJECTS FUND

This fund accounts for the expenditures related to capital improvement projects for governmental funds. Revenues include anticipated or actual bond proceeds and transfers from other funds for their respective projects. Expenditures for capital projects of Enterprise Funds are shown within that section. A list of capital projects is included within the Capital Improvement Section of this document. A change in the way capital projects are to be handled is budgeted for 2009. Previously all general capital projects were housed in the capital projects fund with transfers occurring from the project's funding sources to cover the expenditures. For 2009, all capital improvements will be budgeted and paid directly from the fund that they originate. The only remaining capital projects that remain in the capital projects fund are for miscellaneous revenue sources that are not collected in any other existing fund.

A series of public meetings and presentations to Council occur with this portion of the budget. By charter, the capital improvement program is developed separately from the operating budget. However, while separate, this budget is not independent, as it relies on revenues from the operating funds for its capital sources. Accordingly, operational needs of the departments come first in determining use of expendable resources. Other sources of revenue for this fund include governmental activity long-term debt proceeds and developer deposits. These are the primary reason why the fund ends a given year with a fund balance, as these proceeds are not always spent in the year received.

<b>CAPITAL PROJECTS FUND</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
Designated Fund Balance July 1,	5,975,550	1,419,325	926,138	73,047,129
Sources:				
Estimated Revenues	5,727,637	101,696,160	99,005,162	28,956,747
Transfers In:				
General Fund	2,882,513	1,796,800	467,697	-
Community Investment Trust	-	-	-	-
Highway Users Revenue Fund	1,421,458	3,728,910	81,101	-
LTAF	389,351	382,390	434,699	-
City Road Tax	12,492,566	15,149,700	7,886,700	-
Public Safety Tax	4,615,440	7,939,500	1,310,000	-
Recreation Complex Fund	594,279	750,000	14,600	-
Two Percent Fund	1,819,632	2,060,000	788,097	-
Grant Funds	4,526,923	18,713,000	5,150,000	-
Total Transfers In	28,742,162	50,520,300	16,132,894	-
<b>Total Sources</b>	<b>34,469,799</b>	<b>152,216,460</b>	<b>115,138,056</b>	<b>28,956,747</b>
Uses:				
Expenditures				
Debt Service				
Capital Improvements	38,966,929	149,815,400	43,017,065	90,463,348
Transfers Out:				
General Fund	-	-	-	-
City Road Tax	-	-	-	-
Improv. District #68 Debt Service	96,335	382,307	-	-
Wastewater Fund	394,372	-	-	-
Water Fund	61,575	-	-	-
Total Transfers Out	552,282	382,307	-	-
<b>Total Uses</b>	<b>39,519,211</b>	<b>150,197,707</b>	<b>43,017,065</b>	<b>90,463,348</b>
Undesignated Fund Balance June 30,	926,138	3,438,078	73,047,129	11,540,528

## ENTERPRISE FUNDS

As noted in the overview, enterprise funds are used by governments to account for operations in which user charges are the main source of revenue. Taxes and other general revenues are not used to finance these operations for a number of reasons:

- The beneficiary of services of an enterprise-related activity can be readily identified and the service provision can be measured to determine charges.
- General revenues have legal, statutory or charter-related limitations in amount and cannot cover all the services required by its citizens.
- General revenues are historically used to finance expenditures for services in which the ultimate beneficiary cannot be readily determined.

Enterprise funds account for activities using accounting principles similar to commercial businesses. For financial reporting purposes, each fund records transactions on an accrual basis in which long-lived assets are not recorded as expenses when purchased but as assets. The costs of these assets are then amortized over their useful lives as depreciation. Similarly, any debt of an enterprise fund is recorded as a long-term liability within the fund with the only expense recognition related to interest on the debt.

For budget purposes, however, the expenditure of monies related to these activities must be accounted for like those of governmental funds. As such, expenditure of funds is generally reported when expended, irrespective of the long-term use of the underlying asset. Moreover, state law requires the budgeting of all funds that are to be expended in a fiscal year. This leads to a budget basis of reporting that is not in accordance with generally accepted accounting principles (GAAP). This “budget basis” results in two types of reporting for Enterprise Funds on the city’s financial statements. That basis shows operating budgets that are similar to GAAP and capital budgets that report in a more traditional governmental display. This display does not included budgets for depreciation.

## WATER FUND

The Water Fund records the financial activity of the City’s water treatment and distribution system. The system is not tax supported but relies on a combination of charges for water and capacity fees for new development to maintain and expand its services to meet the needs of a growing city. The

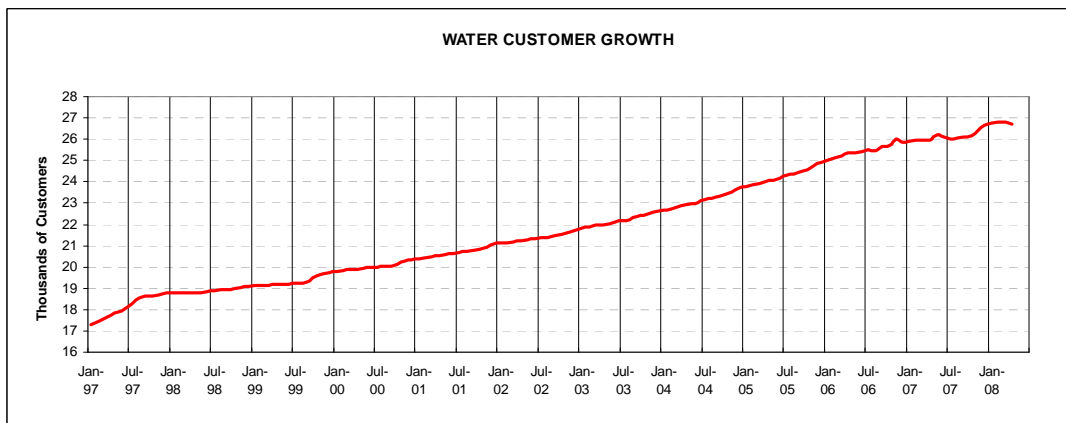
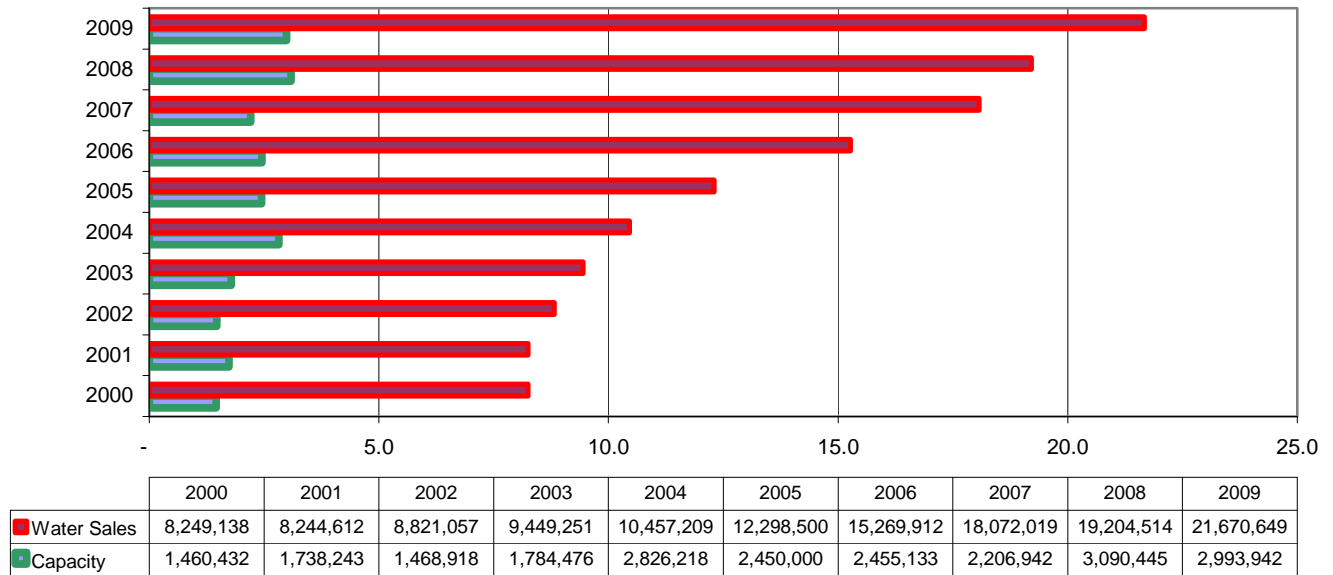


chart at right shows the 48% growth in water customers since 1997. This growth has come with the price of investing in water system infrastructure and plant capacity. The system continues to undergo almost \$100 million in new construction to accommodate unprecedented growth in Yuma. While the city was able to avoid rate increases for several years, a series of substantial rate changes has occurred through 2008, to provide the cash flow necessary for system expansion.

The chart below provides a history of metered water sales versus capacity charges. The term ‘capacity charges’ includes system development fees. Until 2001, the increase in sales was driven only by consumption, whether that consumption was from new or current customers. Since then, rate increases have combined with consumption to

cause the surge in total metered revenues. Also, these very rate increases have caused total capacity charges to increase similarly. These rate increases are the basis for financing the system expansion. Revenues for 2009 are determined on the basis of the systems historical growth along with a series of substantial changes in rates. Because water rate increases are imposed in January, in times of lower consumption, any given rate increase will affect the projection for only half the year.

**Metered Water Sales vs. Capacity Charges**



The operating portion of the budget is presented below. Debt service appears as both expenditure and a transfer because debt is recorded in the Water Fund and because the fund pays a portion of the debt used to construct the Public Works Building. The latter is part of governmental debt not recorded in this fund.

<b>WATER FUND</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
<b>Budgetary Fund Balance July 1,</b>	<b>11,306,712</b>	<b>15,362,514</b>	<b>14,911,258</b>	<b>11,660,885</b>
Sources:				
Estimated Revenues	20,799,172	19,811,209	19,756,223	22,211,258
Transfers In:				
Water Revenue Bond Fund	-	-	1,815,304	-
Capital Project Fund	61,575			
Total Transfers In	61,575	-	1,815,304	-
<b>Total Sources</b>	<b>20,860,747</b>	<b>19,811,209</b>	<b>21,571,527</b>	<b>22,211,258</b>
Uses:				
Expenditures				
Operating	9,152,955	11,565,691	11,099,317	12,827,027
Capital Outlay	275,468	121,633	30,110	339,184
Debt Service	435,971	436,178	7,057,041	7,273,986
Capital Improvements	7,331,308	10,488,895	2,572,950	545,000
Transfers Out:				
Debt Service Fund	60,500	62,482	62,482	62,094
Water System Development Fund	-	-	4,000,000	-
Total Transfers Out	60,500	62,482	4,062,482	62,094
<b>Total Uses</b>	<b>17,256,201</b>	<b>22,674,879</b>	<b>24,821,900</b>	<b>21,047,291</b>
<b>Budgetary Fund Balance June 30,</b>	<b>14,911,258</b>	<b>12,498,844</b>	<b>11,660,885</b>	<b>12,824,852</b>

There are four restricted water funds that do not rely on water rates, but on capacity and system charges for new development. A comparison of capacity charges and metered sales is shown on the previous page. The use of these funds is primarily for capital projects and debt service payments.

<b>WATER TRANSFER FUND</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
Budgetary Fund Balance July 1,	397,741	327,550	350,177	270,850
Sources:				
Estimated Revenues	19,906	14,000	14,000	15,700
<b>Total Sources</b>	<b>19,906</b>	<b>14,000</b>	<b>14,000</b>	<b>15,700</b>
Uses:				
Expenditures				
Operating	67,470	95,749	93,327	104,097
Capital Outlay	-	-	-	-
Capital Improvements	-	-	-	-
<b>Total Uses</b>	<b>67,470</b>	<b>95,749</b>	<b>93,327</b>	<b>104,097</b>
Budgetary Fund Balance June 30,	350,177	245,801	270,850	182,453

The Water Capacity Fund and Water System Development Fund are primarily responsible for the debt service on the Water Infrastructure Financing Authority (WIFA) loans.

<b>WATER CAPACITY FUND</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
Budgetary Fund Balance July 1,	3,913,789	8,632,330	(8,355,425)	2,347,566
Sources:				
Estimated Revenues	14,012,156	3,610,000	3,200,445	3,103,942
Transfers In:				
Water Revenue Bond Fund	-	-	11,333,705	-
Total Transfers In	-	-	11,333,705	-
<b>Total Sources</b>	<b>14,012,156</b>	<b>3,610,000</b>	<b>14,534,150</b>	<b>3,103,942</b>
Uses:				
Expenditures				
Operating	-	-	-	78,671
Capital Outlay	-	-	-	-
Debt Service	3,319,911	3,794,159	3,794,159	3,640,557
Capital Improvements	22,961,466	1,063,000	37,000	-
<b>Total Uses</b>	<b>26,281,378</b>	<b>4,857,159</b>	<b>3,831,159</b>	<b>3,719,228</b>
Budgetary Fund Balance June 30,	(8,355,433)	7,385,171	2,347,566	1,732,280

<b>WATER SYSTEM DEVELOPMENT</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
Budgetary Fund Balance July 1,	(67,906)	880,246	(3,436,353)	1,059,100
Sources:				
Estimated Revenues	2,352,317	495,000	338,850	349,800
Transfers In:				
Water System Development Fund	-	-	4,000,000	-
Water Revenue Bond Fund	-	-	2,828,189	-
Total Transfers In	-	-	6,828,189	-
<b>Total Sources</b>	<b>2,352,317</b>	<b>495,000</b>	<b>7,167,039</b>	<b>349,800</b>
Uses:				
Expenditures				
Operating	-	-	-	30,733
Capital Outlay	-	-	-	-
Debt Service	872,470	835,886	835,886	826,119
Capital Improvements	4,848,294	1,960,000	1,835,700	-
<b>Total Uses</b>	<b>5,720,764</b>	<b>2,795,886</b>	<b>2,671,586</b>	<b>856,852</b>
Budgetary Fund Balance June 30,	(3,436,353)	(1,420,640)	1,059,100	552,048

The Water Revenue Bond Fund was established to account for the MPC2007 Utility Series bond funds. The majority of the water portion of this bond is for the new Agua Vive Water Treatment Facility. The debt service for this bond is paid in the Water Fund.

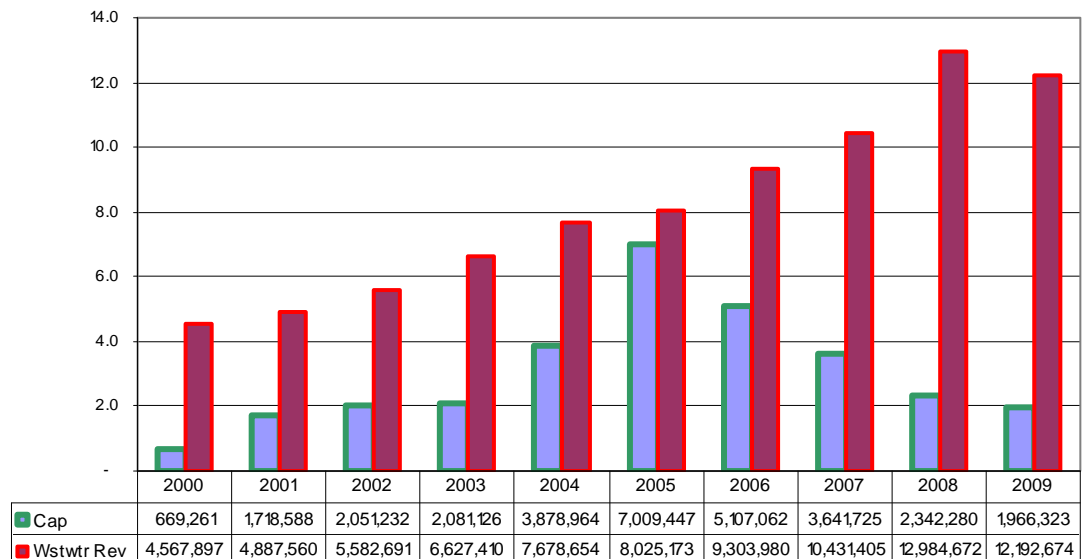
<b>WATER REVENUE BOND FUND</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
Budgetary Fund Balance July 1,	-	-	-	35,559,016
Sources:				
Estimated Revenues	-	-	101,327,411	-
<b>Total Sources</b>	-	-	<b>101,327,411</b>	-
Uses:				
Expenditures				
Operating	-	-	-	-
Capital Outlay	-	-	-	-
Capital Improvements	-	89,369,000	49,791,197	31,521,947
Transfers Out:				
Water Fund	-	-	1,815,304	-
Water Capacity Fund	-	-	11,333,705	-
Water System Development Fund	-	-	2,828,189	-
Total Transfers Out	-	-	15,977,198	-
<b>Total Uses</b>	-	<b>89,369,000</b>	<b>65,768,395</b>	<b>31,521,947</b>
Budgetary Fund Balance June 30,	-	(89,369,000)	35,559,016	4,037,069

### WASTEWATER FUND

The Public Works Department also operates the Wastewater Collection and Treatment System and accounts for same in the Wastewater Fund. Like the Water Fund, this fund is an enterprise fund relying solely on charges to customers for funding. Through a series of rate charges and capacity fees, the system provides environmentally sound wastewater services. This system is also undergoing rapid expansion to meet the City's needs.

The increase in customer base for wastewater is similar to that of the Water Fund. Overall, there are fewer wastewater customers compared to water, as a number of water customers, particularly those outside the city limits, are not served by the wastewater system. Instead, they rely on septic systems. Over time, many of those customers are being brought into the system. The expansion of the system is not being caused by this type of customer, however, but by new population and the increasing numbers of new subdivisions. Like water, system rates are increasing to finance the expansion of capacity, both in the collection system as well as the treatment plant capacity.

**Wastewater Operational Revenues and Capacity Charges**



The operations portion of the Wastewater Fund is presented first. As in the Water Fund, this fund transfers monies to the debt service funds to pay its portion of the debt recorded in governmental funds that benefit wastewater operations. For capital projects, both operational revenues and capacity charges pay for their respective share of improvement and capital projects expenditures are budgeted in both portions.

<b>WASTEWATER FUND</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
<b>Budgetary Fund Balance July 1,</b>	<b>(802,461)</b>	<b>444,450</b>	<b>(2,688,743)</b>	<b>1,932,182</b>
Sources:				
Estimated Revenues	13,335,870	12,172,000	13,009,672	12,217,674
Transfers In:				
Capital Project Fund	394,372	-	-	-
Wastewater Revenue Bond Fund	-	-	3,212,789	-
Total Transfers In	394,372	-	3,212,789	-
<b>Total Sources</b>	<b>13,730,242</b>	<b>12,172,000</b>	<b>16,222,461</b>	<b>12,217,674</b>
Uses:				
Expenditures				
Operating	7,805,495	8,623,313	8,387,212	9,056,498
Capital Outlay	195,960	139,300	55,700	159,600
Debt Service	298,825	298,834	2,277,012	2,342,416
Capital Improvements	7,283,300	3,579,500	857,500	920,000
Transfers Out:				
Debt Service Fund	32,944	24,112	24,112	23,962
Total Transfers Out	32,944	24,112	24,112	23,962
<b>Total Uses</b>	<b>15,616,524</b>	<b>12,665,059</b>	<b>11,601,536</b>	<b>12,502,476</b>
<b>Budgetary Fund Balance June 30,</b>	<b>(2,688,743)</b>	<b>(48,609)</b>	<b>1,932,182</b>	<b>1,647,380</b>

There are five restricted wastewater funds that are for various capacity charges for system expansion. The Wastewater Capacity Fund and Wastewater Sanitary Sewer Interceptor Charge Fund (SSIC) are primarily responsible for the debt service on the Water Infrastructure Financing Authority (WIFA) loans.

<b>WASTEWATER CAPACITY FUND</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
<b>Budgetary Fund Balance July 1,</b>	<b>11,401,124</b>	<b>11,927,422</b>	<b>10,618,644</b>	<b>6,243,333</b>
Sources:				
Estimated Revenues	3,913,351	5,850,000	2,692,280	2,316,323
Transfers In:				
Wastewater Revenue Bond Fund	-	-	259,069	-
Total Transfers In	-	-	259,069	-
<b>Total Sources</b>	<b>3,913,351</b>	<b>5,850,000</b>	<b>2,951,349</b>	<b>2,316,323</b>
Uses:				
Expenditures				
Operating	-	-	-	133,614
Loan to Wwtr SSIC Fund	-	-	4,000,000	-
Debt Service	2,978,527	2,978,488	2,978,488	2,978,488
Capital Improvements	1,717,303	2,740,000	348,172	619,000
<b>Total Uses</b>	<b>4,695,831</b>	<b>5,718,488</b>	<b>7,326,660</b>	<b>3,731,102</b>
<b>Budgetary Fund Balance June 30,</b>	<b>10,618,644</b>	<b>12,058,934</b>	<b>6,243,333</b>	<b>4,828,554</b>

<b>WASTEWATER SSIC</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
Budgetary Fund Balance July 1,	(3,887,874)	(3,125,871)	(3,869,321)	284,226
Sources:				
Estimated Revenues	384,066	750,000	4,199,915	199,782
<b>Total Sources</b>	<b>384,066</b>	<b>750,000</b>	<b>4,199,915</b>	<b>199,782</b>
Uses:				
Expenditures				
Operating	-	-	-	8,199
Debt Service	6,537	6,568	6,568	6,568
Capital Improvements	358,976	765,000	39,800	800,000
<b>Total Uses</b>	<b>365,513</b>	<b>771,568</b>	<b>46,368</b>	<b>814,767</b>
Budgetary Fund Balance June 30,	(3,869,321)	(3,147,439)	284,226	(330,759)

There are two wastewater trunk sewer funds that are for the collection of fees for future sanitary trunk sewer improvements in these established areas as defined by the Metropolitan Sanitary Sewer Collection System Master Plan. These two funds are shown below: Wastewater Area A & B and Wastewater 26<sup>th</sup> PI Trunk.

<b>WASTEWATER AREA A&amp;B</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
Budgetary Fund Balance July 1,	789,426	852,630	830,630	858,558
Sources:				
Estimated Revenues	41,204	22,000	27,928	35,104
<b>Total Sources</b>	<b>41,204</b>	<b>22,000</b>	<b>27,928</b>	<b>35,104</b>
Uses:				
Expenditures				
Operating	-	-	-	-
Debt Service	-	-	-	-
<b>Total Uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Budgetary Fund Balance June 30,	830,630	874,630	858,558	893,662

<b>WASTEWATER 26TH PL TRUNK</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
Budgetary Fund Balance July 1,	124,904	134,149	131,149	135,469
Sources:				
Estimated Revenues	6,245	3,000	4,320	5,000
<b>Total Sources</b>	<b>6,245</b>	<b>3,000</b>	<b>4,320</b>	<b>5,000</b>
Uses:				
Expenditures				
Operating	-	-	-	-
Debt Service	-	-	-	-
<b>Total Uses</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Budgetary Fund Balance June 30,	131,149	137,149	135,469	140,469

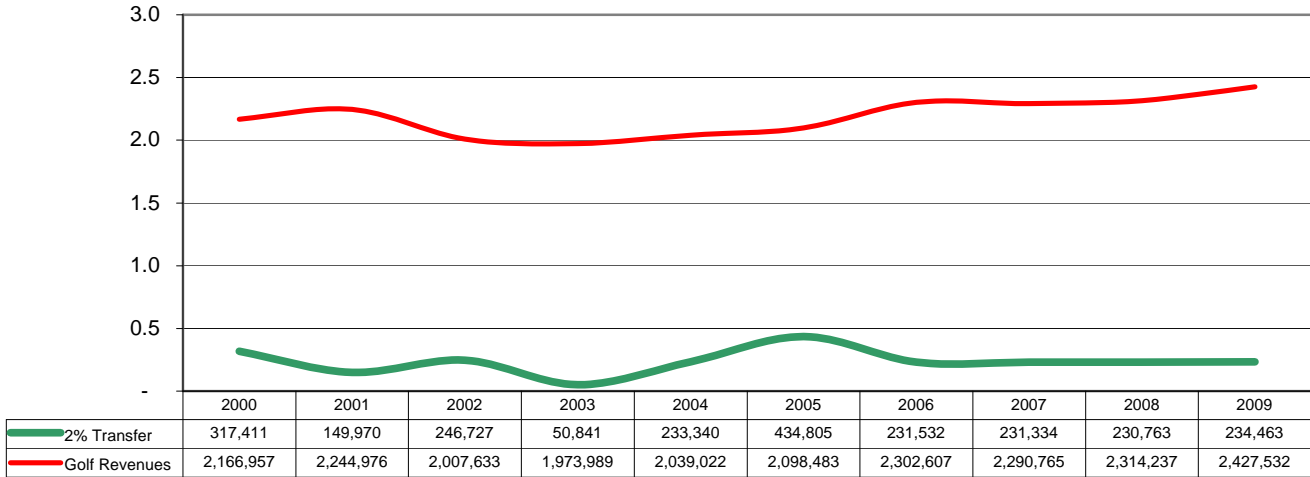
The Wastewater Revenue Bond Fund was established to account for the MPC2007 Utility Series bond funds. The majority of the wastewater portion of this bond is for the Desert Dunes Water Reclamation Facility and the Figueroa Water Pollution Control Facility Aerator Upgrade. The debt service for this bond is paid in the Wastewater Fund.

<b>WASTEWATER REVENUE BOND</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
Budgetary Fund Balance July 1,	-	-	-	7,640,101
Sources:				
Estimated Revenues	-	-	31,203,330	-
Total Sources	-	-	31,203,330	-
Uses:				
Expenditures				
Operating	-	-	-	-
Capital Improvements	-	25,978,000	20,091,371	6,387,000
Transfers Out:				
Wastewater Fund	-	-	3,212,789	-
Wastewater Capacity Fund	-	-	259,069	-
Total Transfers Out	-	-	3,471,858	-
Total Uses	-	25,978,000	23,563,229	6,387,000
Budgetary Fund Balance June 30,	-	(25,978,000)	7,640,101	1,253,101

## DESERT HILLS GOLF COURSE FUND

The Parks and Recreation Department operates the Desert Hills Golf Course. The Two Percent Tax was used historically to subsidize operations at the course, but council has long sought that golf revenues fund the course. To this end, the transfer from the tax has been reduced over the years. Lately, that transfer was limited to the amount of debt service paid by the fund. During fiscal 2003, the fund had intended to limit this transfer even further, believing that operations would allow a reduction in the transfer.

**Golf Revenues and 2% Tax Transfer**



However, revenue projections did not meet goals and the transfer was increased to again match the course's portion of the debt used to finance construction of the new clubhouse and restaurant. During 2005, an additional \$200,000 was transferred as planned. Again for 2008 and continuing in 2009, the transfer from the Two Percent Tax Fund has returned to the amount necessary to pay debt service. The 2% tax is scheduled to end in 2009, which corresponds with the final debt service payment.

<b>DESERT HILLS GOLF COURSE FUND</b>	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
<b>Net Working Capital July 1,</b>	<b>199,851</b>	<b>215,573</b>	<b>292,561</b>	<b>189,984</b>
Sources:				
Estimated Revenues	2,303,276	2,382,698	2,323,675	2,452,104
Transfers In:				
Two Percent Tax Fund	231,334	230,763	230,763	234,463
Total Transfers In	231,334	230,763	230,763	234,463
<b>Total Sources</b>	<b>2,534,610</b>	<b>2,613,461</b>	<b>2,554,438</b>	<b>2,686,567</b>
Uses:				
Expenditures				
Operating	2,201,721	2,536,030	2,426,252	2,574,814
Capital Outlay	8,845	9,000	-	66,500
Transfers Out:				
Debt Service Fund	231,334	230,763	230,763	234,463
Total Transfers Out	231,334	230,763	230,763	234,463
<b>Total Uses</b>	<b>2,441,900</b>	<b>2,775,793</b>	<b>2,657,015</b>	<b>2,875,777</b>
<b>Net Working Capital June 30,</b>	<b>292,561</b>	<b>53,241</b>	<b>189,984</b>	<b>774</b>

## ARROYO DUNES GOLF COURSE FUND

Also operated by the Parks and Recreation Department is the Arroyo Dunes Golf Course. No operating subsidy from the Two Percent Tax is used for this fund and it relies solely on golf charges. With the addition of lights on the Desert Hills Golf Course driving range, revenues of this fund have decreased somewhat over the past two years.

ARROYO DUNES GOLF COURSE FUND	2006-2007 ACTUAL	2007-2008 BUDGET	2007-2008 ESTIMATE	2008-2009 BUDGET
Net Working Capital July 1,	135,664	130,209	160,896	172,771
Sources:				
Estimated Revenues	276,887	277,052	279,614	289,862
Total Sources	276,887	277,052	279,614	289,862
Uses:				
Expenditures				
Operating	251,655	280,594	267,739	316,234
Capital Outlay	-	-	-	-
Debt Service	-	-	-	-
Total Uses	251,655	280,594	267,739	316,234
Net Working Capital June 30,	160,896	126,667	172,771	146,399

## INTERNAL SERVICE FUNDS

### EQUIPMENT REPLACEMENT FUND

This fund accounts for the accumulation of resources from each department for the replacement of equipment. After initial purchase by the operating fund, the asset is recorded in this fund and "rented" by the operating department. This rent is determined by, and accumulates over, the life of the asset. Along with interest earnings, monies will be available for the purchase of new equipment when the older item is no longer serviceable economically.

EQUIPMENT REPLACEMENT FUND	2006-2007 ACTUAL	2007-2008 BUDGET	2007-2008 ESTIMATE	2008-2009 BUDGET
Net Working Capital July 1,	15,457,625	17,088,001	17,800,642	15,691,113
Sources:				
Estimated Revenues	4,092,317	3,935,997	3,978,997	4,228,372
Total Sources	4,092,317	3,935,997	3,978,997	4,228,372
Uses:				
Expenditures				
Operating	48,736	51,380	51,380	1,223
Capital Outlay	1,700,564	6,881,614	6,037,146	6,705,570
Total Uses	1,749,300	6,932,994	6,088,526	6,706,793
Net Working Capital June 30,	17,800,642	14,091,004	15,691,113	13,212,692

## EQUIPMENT MAINTENANCE FUND

This fund accounts for the operations of fleet maintenance in the city and is managed within the Public Works Department. The equipment maintenance activity used a series of interdepartmental charges to allocate the cost of maintenance to the user funds. By using an internal service fund, the financial affairs of the division will be more easily attended and understood.

EQUIPMENT MAINTENANCE FUND	2006-2007 ACTUAL	2007-2008 BUDGET	2007-2008 ESTIMATE	2008-2009 BUDGET
Undesignated Fund Balance July 1,	(34,602)	282,971	118,782	90,977
Sources:				
Estimated Revenues	4,089,566	3,694,734	4,064,140	4,115,354
<b>Total Sources</b>	<b>4,089,566</b>	<b>3,694,734</b>	<b>4,064,140</b>	<b>4,115,354</b>
Uses:				
Expenditures				
Operating	3,870,230	3,728,164	3,941,751	4,154,396
Capital Outlay	65,951	139,500	150,194	26,400
<b>Total Uses</b>	<b>3,936,182</b>	<b>3,867,664</b>	<b>4,091,945</b>	<b>4,180,796</b>
Undesignated Fund Balance June 30,	118,782	110,041	90,977	25,535

## INSURANCE RESERVE FUND

This fund accounts for the insurance activity and risk retention of the city for liability and casualty issues. Until 2004, these expenditures were accounted for within the General Fund. In 2005, an internal service fund was created for this activity. Use of such a fund will make administration of the city's risk management easier.

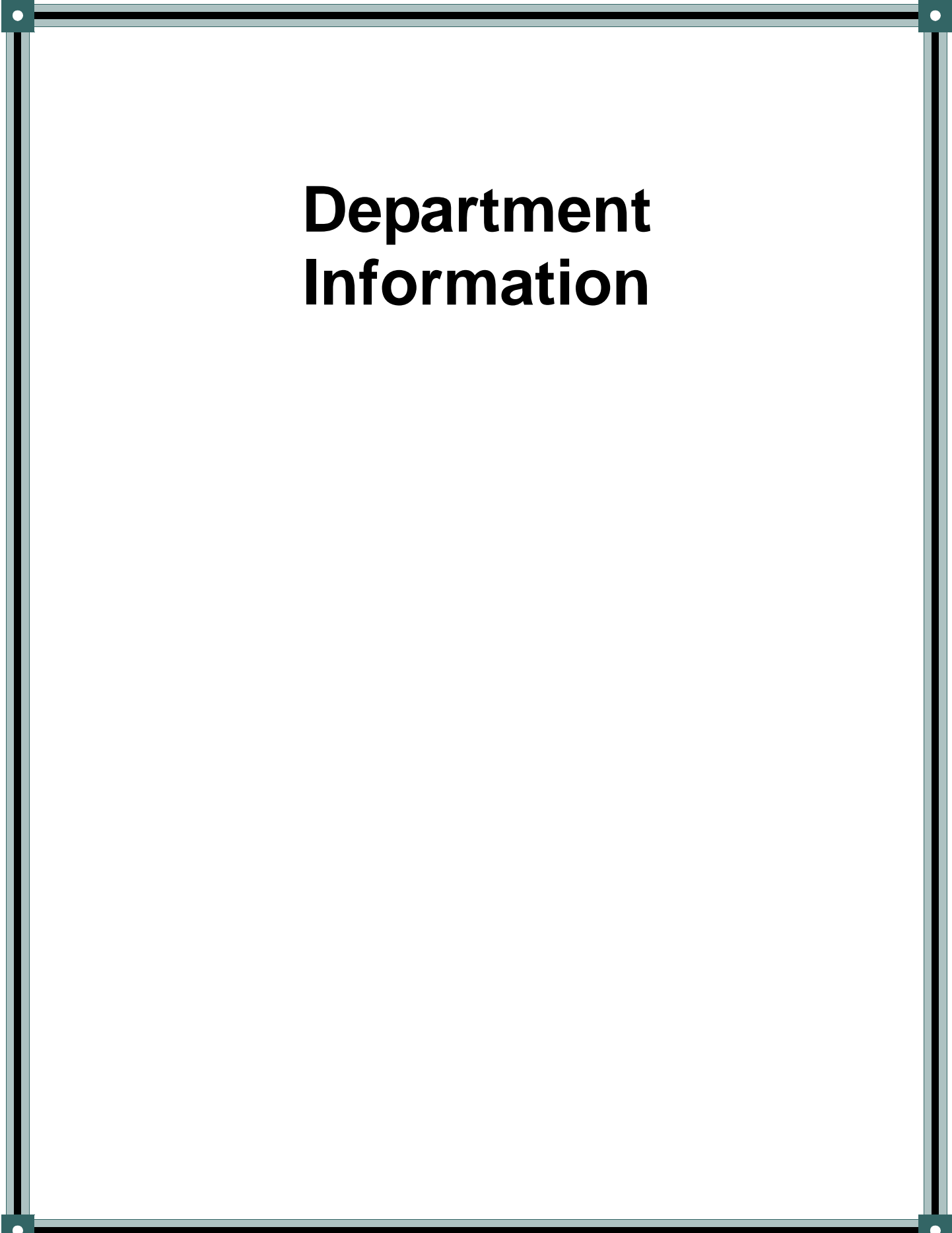
Premiums are charged to each fund based on liability exposure, infrastructure and other parameters.

World insurance markets continue to react to the growing presence of terrorism and other issues causing rates for coverage to increase. Moreover, underwriters of municipal insurance products have asked cities to incur additional risk retention in order to reduce premium load. Accordingly, the premiums charged to the operating funds will be determined not only to cover claims expenditures, but to increase the reserves held within the insurance fund over time as well.

INSURANCE RESERVE FUND	2006-2007 ACTUAL	2007-2008 BUDGET	2007-2008 ESTIMATE	2008-2009 BUDGET
Undesignated Fund Balance July 1,	1,226,776	1,528,277	1,685,161	2,466,913
Sources:				
Estimated Revenues	1,856,124	2,127,574	2,143,225	1,174,186
<b>Total Sources</b>	<b>1,856,124</b>	<b>2,127,574</b>	<b>2,143,225</b>	<b>1,174,186</b>
Uses:				
Expenditures				
Operating	1,397,739	1,620,266	1,361,473	1,834,562
<b>Total Uses</b>	<b>1,397,739</b>	<b>1,620,266</b>	<b>1,361,473</b>	<b>1,834,562</b>
Undesignated Fund Balance June 30,	1,685,161	2,035,585	2,466,913	1,806,537



City of YUMA



# **Department Information**

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# Office of the Mayor and Council

*The Yuma City Government exists to provide a forum for public discussion and decision-making. We are committed to deliver quality public services and to advance the social and economic well being of our present and future citizens.*

The Mayor and Council serve the citizens of Yuma. The Mayor and Council Office staff provides administrative support to the Mayor and six Council members. The Mayor and Council are also responsible for appointing citizens to the City's boards and commissions.

AUTHORIZED PERSONNEL	FY 07/08	FY 08/09
Mayor's Office*	2	2
<b>Total</b>	<b>2</b>	<b>2</b>

\*does not reflect elected positions

Listed are the Goal Action Items developed to guide our organization for the year ending June 30, 2009.

## *Communication*

- Hold Mayor and Council Roundtables in the community on a specific topic well in advance of major community issues.
- Continue to work with YMPO on regional planning issues and Public Transportation including shades at bus stops.
- Continue to work with GYEDC on economic development for job growth with higher paying jobs.

## *Innovation*

- Added an item to each Council Meeting Agenda for clarification of facts regarding false statements circulating in the community.
- Looking at the financial affordability and the need for extending the Hospitality Tax after 2009.

## *Accessibility*

- Currently providing internet access for all application forms, mapping, agendas, plans, staff reports, etc.
- Research the creation of a joint community planning group for transportation and land use issues of the 2010 General Plan Update
- Continue to work with the county on emergency preparedness for the area.
- Adopted a 10-year CIP program and encourage steady annual progress.



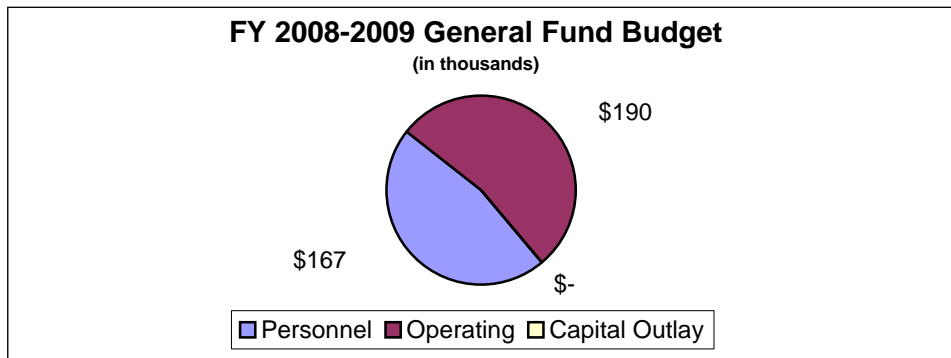
## *Commitment*

- Implement the final stages of the Smucker Park Master Plan.
- Continue the design and development of the Riverfront projects.

	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Mayor's Office	262,313	388,285	363,354	356,895
	<b>262,313</b>	<b>388,285</b>	<b>363,354</b>	<b>356,895</b>

Operational costs have increased due to increased cost of travel by Council members and the Mayor and in memberships and dues on behalf of the city.

<b>GENERAL FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	154,281	186,479	165,055	167,201
Operating	108,032	201,806	198,299	189,694
Capital Outlay	-	-	-	-
	<b>262,313</b>	<b>388,285</b>	<b>363,354</b>	<b>356,895</b>



# Yuma Municipal Court

*The Mission of the Yuma Municipal Court is to enhance the quality of life in the City of Yuma by providing all people that appear in the Court with a responsive and professional judicial branch of government.*

**JUDICIAL GOALS, AUTHORITY:**

The judicial system is predicated on the belief that all citizens coming before the courts are entitled to equal justice, regardless of race, ethnicity, gender, age, or economic circumstance. Courts must resolve cases swiftly and fairly. Courts must ensure that litigants and victims fully understand their rights and that those rights are protected. Courts must provide meaningful access to all, ensuring that no litigant is denied justice due to the lack of counsel or the inability to understand legal proceedings.

The Yuma Municipal Court exists pursuant to the Charter of the City of Yuma, Arizona, the Constitution of the State of Arizona and the Constitution of the United States of America.

AUTHORIZED PERSONNEL	FY 07/08	FY 08/09
Municipal Court	22	22
<b>Total</b>	<b>22</b>	<b>22</b>

**COURT FUNCTIONS:**

The Yuma Municipal court is a limited jurisdiction court. (Third branch of government, non-political.) It has jurisdiction over misdemeanor criminal cases such as DUI's (driving under the influence), driving on suspended licenses, reckless driving, possession of marijuana, possession of drug paraphernalia, assaults, including domestic violence assaults, criminal damage, shoplifting, and theft. These misdemeanors must have occurred within the city limits of the City of Yuma. Also included are cases that occur within the City of Yuma, which the County Attorney declines to prosecute as felony cases, and are

referred to the City Prosecutor to review for "long form" complaints that are then prosecuted in the Municipal Court.



The court handles criminal, civil and criminal traffic cases, various civil matters, including emergency orders of protection (24 hours a day, 7 days a week) and injunctions against harassment. The judges of the court also issue search warrants (24 hours a day, 7 days a week) on alleged felony and misdemeanor cases. The court also adjudicates cases stemming from violations of city ordinances, which can be either civil or criminal.

In addition to the twenty-two authorized personnel the Court has two elected Municipal Judges and three part-time (as needed) pro tem judges that are attorneys. During the last election the citizens voted to change the qualifications for the position of presiding judge, who now must be a member in good standing for the past five years with the Arizona Attorney Bar.

**2007-2008 ACCOMPLISHMENTS:**

- Continued to maintain a high level of security and a safe environment for the public and staff. The Court Officers also act as court bailiffs, fingerprint technicians and process servers of orders and documents. This saves the Police Department numerous hours if they had to provide the additional staff to provide service of process required by the court.
- Judicial Enforcement Unit has continued to work on the collections of delinquent accounts.
- Staff attended 626 hours of continuing judicial education. Each court staff member is required to complete 16 hours of continuing judicial education.
- Continued pre-arraignment conferences between the City Prosecutor and defendants at the court to improve case flow processing.
- Partnered with the Arizona Supreme Court ACS FARE program to enhance the collections of FINES FEES AND RESTITUTION ENFORCEMENT.
- Successfully implemented new legislative requirements, to include the increase of surcharges to 84% for each base fine.
- Participated in the DUI (driving under the influence) Case Management Plan for Yuma County and the Supreme Court's Administrative Order No. 2007-94. The goal is to achieve case resolution of 85% of DUI cases within 120 days and 93% within 180 days.

- Participated as a pilot court for the CPOR (Court's Protective Order Repository) which tested the new protective order forms and automation procedures. This has been successfully implemented.
- The Supreme Court Administrative Office of the Court has upgraded the courts computers and software programs to include Vista, Microsoft Word 2007 and AZTEC 1.4 (case management system).

YUMA COUNTY MUNICIPAL COURTS CASE ACTIVITY	FY 2006	FY 2007	% CHG
TOTAL FILINGS	14,459	28,127	94.5%
TRAFFIC (CIVIL/CRIMINAL)	4,978	20,301	307.8%
Misdemeanors	9,138	7,404	-18.9%
Orders of Protection	391	351	-10.2%
Injunctions against harassment	269	216	-19.7%

YUMA MUNICIPAL COURTS CASE ACTIVITY	FY 2006	FY 2007	% CHG
TOTAL FILINGS	15,330	19,410	26.6%
TRAFFIC (CIVIL/CRIMINAL)	10,243	13,398	30.8%
Misdemeanors	4,514	5,611	24.3%
Orders of Protection	302	289	-4.3%
Injunctions against harassment	195	154	-21.0%



**GOALS FOR 2008-2009:**

- Strive to accomplish Chief Justice McGregor’s “Good to Great 2005-2010” agenda for all courts:
- Provide swift, fair justice.
- Protect children, families and communities.
- Be accountable.
- Improve communications and cooperation with the community and other branches of government, and with the Judicial Branch.
- Continue to meet monthly statistical reporting requirements to include newly required DUI case processing and the amount due status for each defendant owing restitution to a victim.
- Serve the public by improving the legal profession.
- Plan for growth.
- Continue efforts to improve automated data flow between courts and law enforcement agencies.
- Continue to work on collections and compliance of court orders.
- Work on staff retention.
- Prepare for future automation developments.
- Strive to find ways for the court to “go green”.

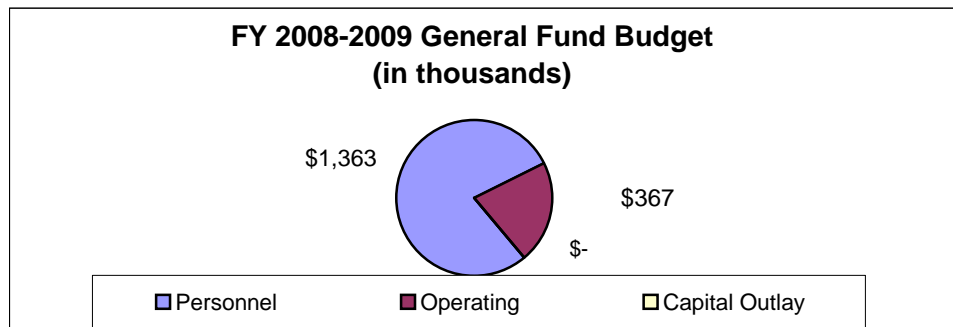
**Did You Know?**

Within the first three months since the court joined the FARE program, \$93,228 payments were made by mail or in person. Web and IVR payments totaled \$3,427.

	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Municipal Court	1,609,120	1,843,449	1,762,287	1,829,441
	<b>1,609,120</b>	<b>1,843,449</b>	<b>1,762,287</b>	<b>1,829,441</b>

For fiscal year 2009, the Municipal Court presents a budget of \$1,829,441. This is a decrease of .76% below last year’s budget. Fiscal year 2009 is reflective of the resources used to carry on court activities. The court was required to upgrade the court recording system in each court room to enhance quality of recordings and to be compatible with the new Vista computers. In addition, the court is acquiring new security equipment for the lobby. Fiscal year 2009 will be impacted by the cost of the continued increases in the necessary and reasonable costs of performing court business. The court also has an agreement to provide a portion of the funds for the services of the County’s weekend pro tem and the field trainer. To provide for these costs, other areas were reduced to maintain a flat budget. The judges and staff of Yuma Municipal Court will continue to work diligently to provide the Citizens of Yuma with the highest quality of justice possible. We thank you for your continued commitment to the judicial branch of city government.

<b>GENERAL FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	1,230,008	1,364,759	1,338,503	1,362,910
Operating	324,631	349,190	312,533	366,531
Capital Outlay	39,651	47,500	29,251	-
	<b>1,594,290</b>	<b>1,761,449</b>	<b>1,680,287</b>	<b>1,729,441</b>



<b>APPROPRIATED GRANTS FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	-	-	-	-
Operating	14,830	42,000	42,000	60,000
Capital Outlay	-	40,000	40,000	40,000
	<b>14,830</b>	<b>82,000</b>	<b>82,000</b>	<b>100,000</b>

Fiscal year 2009 expenditures included a portion of the Yuma County Superior Court training coordinator's wages and court clerk for judicial enforcement unit. Fiscal year 2007 expenditure was for the prisoner transportation van, necessary for transporting prisoners to and from the detention center.

# City Administration

*City Administration staff manage the City's resources to implement City Council goals and objectives, to meet the needs of City of Yuma residents and visitors, and to ensure the integrity of the municipal governing process.*

The City Administrator is appointed by the City Council to serve as the City's chief administrative officer. The City Administrator serves as an advisor to Council and ensures that City staff implements policy made by Council. All City staff work under the umbrella of the City Administrator.

The overall City Administration budget covers salaries and associated costs for forty-nine full-time personnel. There are seven budgetary divisions: Administration, Strategic Communications, Heritage Area, City Clerk's Office, Elections, Economic Development and Facilities Maintenance.

The Administration division manages the resources of the City, ensures the implementation of Council policy, guides the citywide organizational development and training program and administers the city debt policy and program.

<b>AUTHORIZED PERSONNEL</b>	<b>FY 07/08</b>	<b>FY 08/09</b>
Administration	8	8
Strategic Communications	8	8
Heritage Area	6	6
City Clerk's Office	4	4
Economic Development	9	9
Facilities Maintenance	0	14
<b>Total</b>	<b>35</b>	<b>49</b>

The Strategic Communications Department staff provides information to the citizens of Yuma and the various regional/national media outlets about City and community initiatives, projects and events. They involve the City organization in

regional efforts designed to foster good will and promote community communication opportunities.

The Heritage Area provides City staff and operational support by contract to the Yuma Crossing National Heritage Area Corporation, a non-profit local management entity established in accordance with the federal law creating the Heritage Area. This funding is part of the local match required for the Heritage Area to receive up to \$1 million annually of federal funding through the National Park Service. It is the responsibility of the staff to work with the Heritage Area Board of Directors and other stakeholders to implement the Plan for the Yuma Crossing National Heritage, which was adopted in 2002. Heritage Area staff that had previously been dedicated from the Public Works and Community Development Departments have been consolidated into this Division.

The City Clerk is one of four positions whose responsibilities are defined by the City of Yuma Charter. This division administers and safeguards the integrity of the municipal governing process and oversees City elections and election processes. The division also provides for public access to city records and documents, affixes the City seal on official documents, posts meeting notices, prepares City Council agendas, and records and maintains minutes of all City Council proceedings.

The Economic Development Division focuses on the reuse of commercial sites, assistance with major new retail and office projects, redevelopment of the River Front and Old Town, the revitalization of neighborhoods including

target areas such as the Yuma High Neighborhood Area, and major economic development projects such as the Yuma Palms Regional Shopping Center near Interstate 8. This division also supports continued economic development relations with San Luis, Mexicali and Sayula, Mexico.

The Facilities Maintenance Division is responsible for the 150,000 square foot City Hall building and surrounding landscaping and parking lots. This division provides preventive maintenance and repair, tenant improvements, and janitorial services for the facilities. During the coming year this Division will also start the implementation of a City wide Facilities Maintenance Division.

**2007-2008 ACCOMPLISHMENTS:**

- Trained over 110 staff members and 20 community leaders in the Master Thinker™ Tools developed by Edward DeBono, enabling them to develop additional critical thinking skills and build personal, organizational and community capacity throughout their working environments.
- Sustained the knowledge and mastery of the Master Thinker™ tools, providing monthly Tool Schools, where tools were reviewed and practiced in small settings.
- Assisted in over 40 facilitated meetings with staff members and community members incorporating the Master Thinker™ thinking systems.
- Designed a variety of in-house training programs, including Customer Service for all staff, as well as the S.O.U.L. (Supervisor Ongoing Understanding and Learning) program, a monthly training opportunity for all supervisory staff.
- Developed and implemented a revamped “Coffee with Council” which evolved into “Mondays with the Mayor and City Council”. This included creating monthly flyers, developing distribution methods, coordinating and orchestrating the events and planning for the future. These events are currently scheduled to continue through the summer of 2008 at which time the program will be re-evaluated.
- Improved the image quality of City 73 and Ciudad 72 by installing new video modulators and demodulators.

- Launched new Spanish programming on Ciudad 72 including the in-house production “Yuma le Informa” a monthly magazine format program focusing on City services, geared to our Spanish speaking customers.
- Expanded and enhanced the City’s radio programs “CityNews Now” on KBLU 560 AM and “Yuma al Dia” on Radio Campesina 104.5 FM.



- Developed weekly appearances on “Today in Yuma” which run multiple times per day on KJOK 1400 AM and Z93 93.1 FM.
- Enhanced e-mail distribution of City News Releases. Information about Yuma current sent to over 1,400 individuals across the country.
- Expanded the national television/print coverage of Yuma including articles in SkyWest Magazine, Arizona Highways, USA Today, HGTV, Tucson Citizen, etc.
- Developed several pins/coins for distribution to City employees and dignitaries, including the City Administrator’s Award, City of Yuma Commemorative Coin, and new City of Yuma Longevity Pins.
- Developed the “We Play the Yuma Way” marketing campaign and video for competition in the Playful Cities competition, finishing in 2<sup>nd</sup> place in the video category and winning honorable mention overall.
- Distributed over 2,500 copies of “Yuma Isn’t”, the award winning DVD about the Yuma community.
- Developed a Video on Demand system to allow Yuma’s cable subscribers to view City 73 and Ciudad 72 programs on demand.
- Provided “live” election coverage of both the City of Yuma Primary and General Elections.
- Enhanced communication between the Utilities Department and the public concerning emergencies such as water line

breaks, utility construction and other unforeseen projects.

- Completed construction of \$4.4 million Gateway Park, which opened to the public in the summer of 2007.
- Amassed a total of \$8 million in grants for restoration of the Yuma East Wetlands. Completed an additional 150 acres of restoration and excavation of the two mile South Channel. Cleared an additional 85 acres of non-native vegetation.
- Developed a master plan for trails in the Yuma East Wetlands.
- Coordinated with private developer the permitting and beginning of construction of the riverfront Hilton Garden Inn and Conference Center.
- Completed design of "Pivot Point" Interpretive Overlook Plan, connecting Gateway Park to the hotel development.



- Assisted in securing \$4 million in state funding for the Arizona Welcome Center. Completed schematic and full design for the facility.
- Updated downtown redevelopment plan in consultation with downtown merchants and property owners.
- With funding from a private foundation, developed a consensus plan for wetlands restoration at Hunter's Hole.
- Secured City Council approval of a revised Disposition and Development Agreement for the riverfront which increased density and private investment.
- Secured \$500,000.00 TEA-21 for West Wetlands Parkway.
- Conducted the 2007 elections for candidates, Yuma City Charter amendments and a referendum question.
- Acted as staff liaison for the Charter Review Committee.

- Coordinated the posting of all City Council and Board and Commission agendas and legal summaries on the website for greater citizen accessibility.
- Began the implementation of the electronic agenda process and document management program.
- In conjunction with the City Attorney's Office, provided training sessions to newly-appointed Board and Commission members.
- Secured \$225,000 in Weed & Seed funds for the Carver Park Weed & Seed Site.
- Received \$953,202 in CDBG funds for 2007/2008 that were programmed for housing, facilities, economic development, public services activities and program administration.
- Adopted the Yuma High Neighborhood Revitalization Plan.
- Provided training to 10 residents through the Neighborhood Leadership Academy.
- Completed 4 and began 4 home accessibility modification projects for disabled and elderly residents through Services Maximizing Independent Living and Empowerment (SMILE).
- Funded Crossroads Mission to complete planning and design for a medical detoxification facility.
- Distributed 3 editions of the View from the Front Porch newsletter to residents in the Carver Park and Yuma High Neighborhoods.
- Continued participation in the Carver Community Garden, the Halloween Prevention event at Carver Park, held an MLK Day of Service event and a Carver Park Neighborhood block party.
- Provided funding to Catholic Community Services to offer a Volunteer Income Tax Assistance Program (VITA) Program that offers free tax preparation.
- Held or supported various events and activities at the Dr. Martin Luther King, Jr. Neighborhood Center, including the North end Thanksgiving Dinner, Dr. Martin Luther King, Jr. Celebration, medical and dental clinic by Reachout Healthcare, diabetes and heart-healthy support groups, a parent education program by Campesinos Sin Fronteras, computer classes and college placement testing offered by Arizona Western College.
- Funded the Yuma County Juvenile Probation office to continue a community

restitution program for youth to pay restitution to their victims.

- Provided Teen recreation activities, tutoring and mentoring services to 174 members of the MLK Teen Center.
- Provided funding to Yuma Private Industry Council to offer services such as GED and job skills training to youth that have been in the juvenile court system to become productive citizens.
- Funded Campesinos Sin Fronteras to conduct the Tools For Life Program which provides counseling and group sessions to teens with a history of substance abuse.
- Funded the Yuma County Youth Boxing Association to provide an Olympic-style boxing program for 104 low- and moderate-income youth.
- Provided funds to the Salvation Army Boys & Girls Club to purchase a 15-passenger van.
- Provided funding to the Yuma WORC Center to purchase an industrial shredder that is adapted for use by people in wheelchairs.
- Held 7 neighborhood cleanups and assisted 15 elderly and disabled people in cleaning their yards. Removed 73 abandoned vehicles from yards in the Carver Park and Yuma High Neighborhoods.
- Resolved 294 Code Enforcement cases in the Carver Park and Yuma High Neighborhoods.
- Completed 431 inspections on rental units in the Carver Park Neighborhood.
- Collaborated with the Yuma Neighborhood Development Organization (YNDO) to construct 2 affordable homes, which have been sold to low income families.
- Implemented the Individual Development Account project. Funds are matched with \$28,000 from the AWC Foundation and \$105,296 from CDBG.
- Held a Fair Housing Month awareness day at the MLK Center.
- Completed 33 owner-occupied housing rehabilitation projects: 33 Emergency Home Repair Program and 3 Home Improvement Loan Program projects.
- Completed 7 lead-base paint abatement projects for various homes that participated in the housing programs.
- Provided funding to the Excel Group to acquire and rehabilitate a 5-unit apartment complex to be used as transitional housing

for youth with mental illness aging out of the foster care system.

### **Did You Know?**

The City of Yuma received Honorable Mention in the Hermes Awards for 2007 for the "Yuma Isn't" video.

### **GOALS FOR 2008-2009:**

- Continue the "Communities that Think" training initiative by training over 100 additional staff members, and 40 additional community members to use the Master Thinker™ training curriculum.
- Provide on-going staff, supervisory and management training by having internal professional development opportunities, supervisory skills classes and by participating in the Arizona State University Bob Ramsey Executive Education Program, for the Certified Public Manager credential.
- Continue enhancements to the City of Yuma's Employee Newsletter.
- Begin the use of Social Networking tools, including PodCasts, Blogs, Wikis, and video distribution sites to distribute information to the Yuma community.
- Expand communication opportunities between the City of Yuma and the Yuma community.
- Revitalize the City of Yuma Speaker's Bureau.
- Implement the International City/County Management Association (ICMA) Community Satisfaction Survey.
- Perform a CATV Viewership Survey in conjunction with Time Warner Cable.
- Develop a "live" remote broadcast capability for CityNews Now to allow for taking the City's radio program "out of the studio".
- Develop an "in-house" audio recording studio to enable staff to record audio for use in the City's radio and television programs without leaving One City Plaza.
- Move the City's television systems toward High Definition Television (HDTV) to enhance the signal quality of customer programming.

- Enhance the relationship between the City of Yuma and our Sister Cities in Sonora and Baja California, Mexico.
- Expand Spanish language programming available on Ciudad 72.
- Develop brochures for distribution the Yuma community and the local news media, including:
  - Welcome to Yuma
  - Welcome to your new home
  - Yuma government at a glance
  - Annexation
- Complete construction of Pivot Point Interpretive Plaza.
- Coordinate with developer the completion and opening of the Hilton Garden Inn and Conference Center.
- Complete wetlands restoration of entire 500 acres west of 2E alignment in Yuma East Wetlands. Implement trails master plan for Yuma East Wetlands.
- Complete construction of Arizona Welcome Center. Secure interpretive funds to showcase City of Yuma Endurance Flight Plane.
- Facilitate development of new Federal Courthouse in riverfront project and proceed with associated parking garage development.
- Facilitate residential development by private developer (60 condo units) as per the Development Agreement approved by Yuma City Council.
- With private foundation funding, complete design and secure permits for Hunter's Hole Pilot Project. Secure Congressional authorization for the project.
- Facilitate redevelopment of Gandolfo Annex by private developer.
- Facilitate private redevelopment of vacant Union Pacific Railroad land south of Giss Parkway.
- Implement façade restoration project for Main Street properties.
- Continue to evaluate business processes for efficiency and implement workflow software where appropriate.
- Complete the electronic agenda process implementation.
- Re-evaluate a City-wide Records Management Program; act as departmental liaison to implement improvements.
- Advance the implementation of the document imaging and retrieval system (City Clerk's Office is one of the two pilot programs).
- Continue to evaluate information placed on the website for citizen accessibility.
- In 2008/2009 the City of Yuma will receive \$923,387 in CDBG funds and expects to receive \$34,358 in program income. These funds will be used for housing programs, economic development, public service activities and program administration all for the benefit of low and moderate income people in the City.
- The City of Yuma will receive \$150,000 from the Department of Justice Weed and Seed Program to continue law enforcement and other public services in the Carver Park Neighborhood Weed & Seed Site.
- Complete 25 owner-occupied housing rehabilitation projects: 17 Emergency Home Repair Program and 8 Home Improvement Loan Program projects.
- Complete 8 lead-base paint abatement projects that participate in the housing programs.
- Continue Code Enforcement efforts and the Rental Inspection Program in targeted areas.
- Will complete a major neighborhood cleanup campaign in a designated low-income target area.
- Provide outreach events and services to low income neighborhoods.
- Continue to operate the Dr. Martin Luther King, Jr. Neighborhood Center and provide services and events to low and moderate income people.
- In collaboration with YNDO, will develop 8 – 10 townhomes that will be affordable to first time homebuyers.
- Assist 12 elderly and disabled people with home accessibility modifications through the SMILE program.
- Provide adult and youth activities for low income people through subrecipient organizations in the City.
- Continue to implement a proactive Fair Housing Program.
- Hold the 1<sup>st</sup> Community Action Poverty Simulation.
- Open 12 homeowner IDA accounts, 1 microbusiness and 6 post-secondary education accounts.

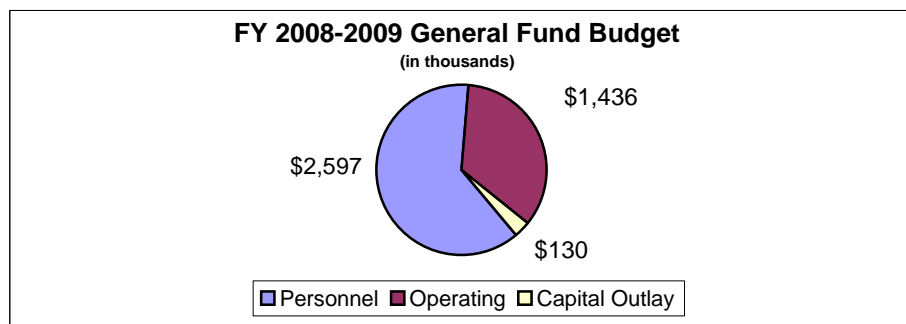
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
City Administration	966,388	1,349,818	1,293,684	1,270,110
Public Affairs	172,500	-	-	-
Strategic Communications	652,364	845,054	737,499	979,778
Heritage Area	516,568	540,451	519,664	1,954,410
City Clerk's Office	276,387	320,361	302,489	333,667
Elections	66	150,100	150,000	120,000
Economic Development	1,861,348	3,157,821	2,125,002	2,580,499
Facilities Maintenance	784,397	960,155	887,230	959,318
	<b>5,230,018</b>	<b>7,323,760</b>	<b>6,015,568</b>	<b>8,197,782</b>

The City Administrator's budget shows an increase of \$874,022, or 11.9% from the current year adjusted budget, but this is misleading. The increase is due to a new grant for \$1,451,000 in the Heritage Area budget. The General Fund budget has decreased by \$90,989.

Except for the grant funds all divisions within the Administrator's budget are down or relatively flat. There has been an addition of \$75,000 in Elections from the Two Percent Tax Fund to pay for the election for the possible renewal of the hospitality tax in the spring of 2009.

Grant funding within the Economic Development Division has decreased in three areas. The Weed and Seed Fund has decreased by approximately \$28,348. Also there has been a decrease in the HUD CDBG Entitlement Grant Fund of approximately \$175,860 and a decrease in the Community Redevelopment Grant Fund of \$350,000. This is mainly due to a decrease in the Federal allocation.

<b>GENERAL FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	2,110,066	2,579,096	2,469,038	2,596,915
Operating	1,131,473	1,569,275	1,448,780	1,436,222
Capital Outlay	179,113	105,418	49,400	129,663
	<b>3,420,652</b>	<b>4,253,789</b>	<b>3,967,218</b>	<b>4,162,800</b>



<b>RIVERFRONT REDEVELOPMENT FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	-	-	-	-
Operating	-	660,300	660,300	660,300
Capital Outlay	-	-	-	-
	-	660,300	660,300	660,300

<b>TWO PERCENT TAX FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	-	-	-	-
Operating	-	-	-	75,000
Capital Outlay	-	-	-	-
	-	-	-	75,000

<b>HUD CDBG ENTITLEMENT GRANT FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	404,035	484,652	425,627	405,080
Operating	1,018,909	1,317,862	545,853	1,338,463
Debt Service	113,292	119,223	119,223	-
Capital Outlay	-	3,660	4,752	8,000
	1,536,236	1,925,397	1,095,455	1,751,543

<b>COMMUNITY REDEVELOPMENT GRANT FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	-	-	-	-
Operating	130,213	353,000	166,787	-
Capital Outlay	-	-	-	-
	130,213	353,000	166,787	-

<b>WEED AND SEED GRANT FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	23,637	-	-	-
Operating	100,465	106,037	106,023	77,689
Capital Outlay	-	-	-	-
	<b>124,102</b>	<b>106,037</b>	<b>106,023</b>	<b>77,689</b>

<b>APPROPRIATED GRANTS FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	13,534	19,237	17,785	19,450
Operating	5,280	6,000	2,000	1,451,000
Capital Outlay	-	-	-	-
	<b>18,815</b>	<b>25,237</b>	<b>19,785</b>	<b>1,470,450</b>

# City Attorney's Office

*The City Attorney's Office exists to provide legal services to the City Council, the City Administrator, and all City departments, offices and agencies in order to promote the health, safety, and welfare of our community.*

The City Attorney's Office represents the City of Yuma in all legal proceedings, including civil litigation, criminal prosecution in Municipal Court and provides a significant portion of the State legislative and lobbying support for the City of Yuma.

AUTHORIZED PERSONNEL	FY 07/08	FY 08/09
City Attorney's Office	10	10
Prosecutor's Office	3	3
<b>Total</b>	<b>13</b>	<b>13</b>

## **2007-2008 ACCOMPLISHMENTS:**

- Provided effective defense for the City against claims and lawsuits.
- Assisted City Administrator with strategic annexation issues.
- Coordinated continued development of Pre-Arrestment Negotiation Program in City Prosecutor's office.
- Representation in a record number of condemnation cases in the City's ever expanding transportation system.
- Provided support and assistance (to date) in development of the multi-purpose event center project.
- Assisted Information Technology staff in legal forms necessary in new website development.
- Reviewed and edited numerous forms used in Development related issues.
- Assisted in negotiation and drafting of telecommunication contracts of wireless providers.
- Assisted in comprehensive review, drafting and implementing the Administrative

Regulation for Proposition 201 – "Smoke-Free Arizona".

- Assisted with drafts of numerous contracts, Intergovernmental Agreements, permits and licenses.
- Coordinated lobbying efforts, support and staff training for legislative bill tracking system.
- Continued participation in Arizona League of Cities and Towns work groups.
- Delivered presentations at national and international forums on Immigration and Border issues.
- Represented the City on State and National Professional Boards and Committees.



## **GOALS FOR 2008-2009:**

- Provide timely legal opinions for the City Council, City Administrator and City departments.
- Provide quality defense of the City in State and Federal Courts.
- Timely pursue claims for damages and restitution.
- Provide quality prosecution services in Municipal Court.

- Coordinate effective municipal lobbying efforts.
- Assist with all election issues and ballot measures.
- Continue legal assistance and problem-solving support for development agreements.
- Improve efficiency and delivery of service for condemnations for roadway and transportation improvements.
- Conclude wastewater treatment contracts with other governmental entities.

	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
City Attorney Administration	1,036,924	1,365,999	1,253,148	1,270,746
Insurance Litigation	53,818	211,000	137,200	214,500
Non-insurance Litigation	473,331	340,000	595,500	825,000
City Prosecutor	252,181	258,684	255,505	277,260
	<b>1,816,254</b>	<b>2,175,683</b>	<b>2,241,353</b>	<b>2,587,506</b>

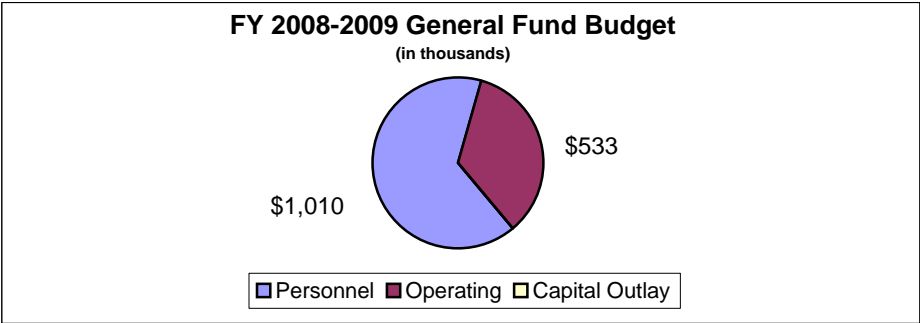
The City Attorney's Office is requesting \$2,587,506 for fiscal year 2009. The requested budget will enable the department to continue to provide legal counsel to the Mayor and City Council, all City departments and provide prosecution services in Municipal Court.

The requested amount represents an overall increase of \$411,823 or 18.9% over last year's budget.

- \$1,014,004 is requested for personnel expenditures. This is a decrease of \$115,878 over last year's budget. This decrease is largely attributable to a suspended Assistant City Attorney position; this position will remain vacant for fiscal year 2009 and funding will be suspended accordingly for the year.
- \$533,302 is requested for operation and maintenance expenditures for the City Attorney's office and the City Prosecutor's office out of the General Fund. This increase of \$39,201 is due to the increase in operating costs.
- Litigation costs have increased by \$488,500. The litigation budget fluctuates depending on pending and anticipated claims and lawsuits.

This budget will allow the City Attorney's office to continue to assist the Mayor and City Council and City departments to foster the economic growth of the community.

<b>GENERAL FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	1,068,290	1,125,982	1,001,140	1,010,104
Operating	213,578	494,101	502,913	533,302
Capital Outlay	2,488	-	-	-
	<b>1,284,355</b>	<b>1,620,083</b>	<b>1,504,053</b>	<b>1,543,406</b>



<b>APPROPRIATED GRANTS FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	4,154	3,900	3,900	3,900
Operating	596	700	700	700
Capital Outlay	-	-	-	-
	<b>4,750</b>	<b>4,600</b>	<b>4,600</b>	<b>4,600</b>

<b>INSURANCE RESERVE FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	-	-	-	-
Operating	527,149	551,000	732,700	1,039,500
Capital Outlay	-	-	-	-
	<b>527,149</b>	<b>551,000</b>	<b>732,700</b>	<b>1,039,500</b>

# Department Of Information Technology Services

*The Department of Information Technology Services (ITS) exists to provide expertise in long-range planning, technical guidance, support and services that promote the use of current and future information technologies to help the City achieve their technology mission, vision, and goals.*

ITS staff provides technology support and service to all City departments. Department staff is on call 24/7 to ensure the on-going operation and availability of City technology systems. Areas of operation and support include:

- Project and Contract Management
- Help Desk Services
- Business Applications and Integration
- Hardware and Software Management
- Network Administration and Security
- Computer Training
- Geographic Information Systems (GIS)
- Telecommunications
- Website Services

**Administration** staff oversees all operations of the department. Staff administers and manages the City's technology projects and ensures the City's information technology systems are successfully implemented, maintained and secured. Staff also provides contract management and technical leadership to City departments and partnership organizations.

AUTHORIZED PERSONNEL	FY 07/08	FY 08/09
Administration	3	3
Technical Support	25	24
Radio Communications	1	3
<b>Total</b>	<b>29</b>	<b>30</b>

**Help Desk Services** staff is the main point of contact for all ITS calls for service. Staff

troubleshoots and resolves end-user hardware and software malfunctions and monitors the City's computer systems, networks and associated peripherals to ensure availability. Staff also provides application security administration, mid-range system backup services and oversees City facility access and employee ID badge issuance.



Geographic Information System (GIS)

**Computer Training** staff provides basic to high-level technical instruction in the use and operation of citywide computer hardware, software, operating systems, telephones, technology peripherals, and department specific applications. Staff develops and implements computer-training programs and assists with the planning, testing and implementation of new and/or upgraded computer hardware and software systems.

**Business Applications and Integration** staff specializes in the analysis, design, development, maintenance and implementation of new and/or upgraded automated business systems. Such systems include:

- Web Development
- Geographic Information Systems
- e-Business
- Document Imaging
- Workflow Management
- SCADA
- Financials
- Payroll/Personnel
- Community Development
- Parks and Recreation
- Public Safety
- Etc.

Examples of services provided include technology research and development, end-user training and support, application programming, data conversion and integration, project management and system security administration.

**Computer Hardware and Software Management:** Staff members specialize in the installation, maintenance, upgrade and repair of personal computers, midrange business systems and associated peripherals. Staff troubleshoots and resolves technology system malfunctions, provides end-user support, reviews and develops citywide technology based standards and configurations and approves and procures all computer hardware and software purchases, including vendor payment management. Additionally staff tracks and manages all related assets, product licenses and contracts.



*Some of our Technology!*

**Network Administration and Security:** This staff specializes in the installation, maintenance, upgrade and repair of the City's data network systems and infrastructures. Staff troubleshoots and resolves network system malfunctions and oversees the deployment of server-based systems and storage area networks. Staff provides facility and network design engineering and implementation services and manages end-user, system and network security. Additionally staff manages SPAM, Firewall and the City's calendar, email and Internet services.

**Telecommunication Administration:** This staff specializes in the installation, maintenance, upgrade and repair of the City's wireless, PBX and landline telephone services, video monitoring cameras, mobile data computing, radio, and paging systems. Staff troubleshoots and resolves system malfunctions, provides end-user training and support and administers all systems. Staff also approves and procures all telecommunications hardware and software purchases, including vendor payment management. Additionally staff is responsible for tracking and managing all related assets, product licenses and contracts as well as FCC filings, registrations, communications impact studies and FAA compliance for navigational hazards for City projects, sites and other liabilities.

#### **2007-2008 ACCOMPLISHMENTS:**

- Designed and implemented City's first on-line Utility billing application in English and Spanish (web and phone).
- Designed and implemented an automated Citizen Information System (web and phone).
- Planned, designed and implemented City's new website and content management system.
- Completed the transition of new website and email addressing schemes for [www.yumaaz.gov](http://www.yumaaz.gov).
- Completed file management training for all City staff.
- Planned and migrated Parks and Recreation existing Event Ticketing application to a new software application.
- Completed replacement of major network components to accommodate network growth and use and to accommodate critical redundancy where needed.

- Planned and designed technology infrastructures for new and remodeled City facilities.
- Implemented Personal Computers and Internet access in City council chambers.
- Implemented Personal Data Assistant technology for City staff calendar and email use.
- Completed Phase I of enterprise Geographic Information System, including Photogrammetric project, State Imagery integration, and other feature set updates.
- Implemented enterprise facility security system and employee badge issuance.
- Planned, designed and began implementation of enterprise wide Document Imaging and Workflow Management systems.
- Opened up a Information Technology vehicle installation facility for in-vehicle computer equipment installations.
- Began research to assist Community Development with software replacement.
- Begin implementation of new Public Safety Field Reporting application and upgrades to their Computer Aided Dispatch systems.
- Completed enterprise network folder transition.
- Recipients of two first place awards for outstanding work on the management and implementation of the Yuma Regional Communication System.
- Recipients of five City Administrator Coin awards for outstanding service and contribution to the City.

**GOALS FOR 2008-2009:**

- Complete roll out of Document Imaging and Workflow Management systems.
- Continue to manage City's GIS address database accuracy in preparation for State of Arizona Yuma County Phase II 9-1-1 Wireless implementation.

**Did You Know?**

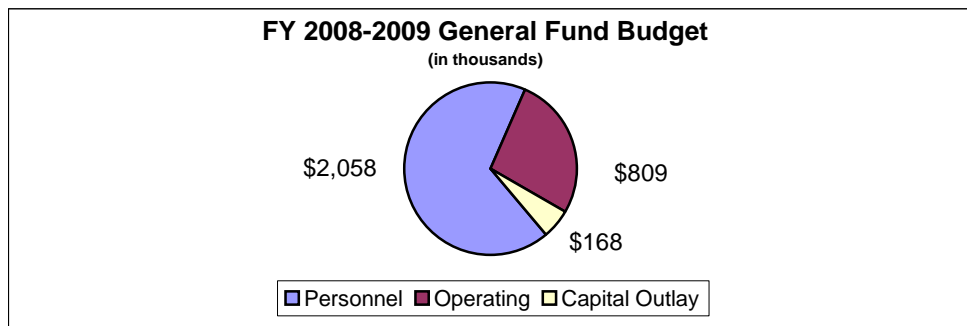
ITS staff members received two awards this year for their outstanding work on the Yuma Regional Communication System. Staff received the Arizona Public Safety Technical Team of the Year award from the Arizona Association of Public Safety Communications officials and the National Emergency Number Association. Staff also received the first place award in the category of Community Momentum Building at the W2i Digital Cities convention in Washington, D.C.

- Complete implementation of Public Safety Field Reporting and Computer Aided Dispatch systems.
- Begin implementation of Community Development software upgrades/change over.
- Upgrade ITS work order and remote management system.
- Continue to expand the use and operation of the Yuma Regional Communication System.
- Identify priorities and begin implementation of Disaster/Recovery systems for critical City business systems and operations.
- Continue implement elements of City's Information Technology Strategic Plans (GIS, Telecommunications, IT and Public Safety, etc.).
- Continue to manage and safeguard the integrity of City automated business systems and network infrastructures.
- Continue to provide technical guidance and support for department specific and citywide technologies.
- Continue to make the City's computer training program a priority to ensure City staff achieve a high standard of computer literacy and proficiency.

	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
IT Administration	390,412	799,531	742,968	523,860
Citywide IT Services	571,253	748,436	686,154	561,535
Technical Support	1,721,700	2,107,632	2,036,678	1,949,919
Radio Maintenance	159,745	302,081	323,214	1,697,503
	<b>2,843,109</b>	<b>3,957,680</b>	<b>3,789,014</b>	<b>4,732,817</b>

For fiscal year 2008-2009, the Department of Information Technology Services presents a budget of \$4,732,817. This is a decrease of \$775,137 below last year's budget. The Citywide Info Technology fund contains all the expenditures required to support the City's 'enterprise wide' technology business systems. These expenditures were previously a part of the ITS operational budget. The Radio Communication fund contains expenditures, which will be used to support the implementation of the new Yuma Regional Communication System.

<b>GENERAL FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	1,828,353	2,026,211	2,048,312	2,058,147
Operating	650,368	1,175,033	1,084,155	809,149
Capital Outlay	204,443	254,238	204,220	168,018
	<b>2,683,164</b>	<b>3,455,482</b>	<b>3,336,687</b>	<b>3,035,314</b>



<b>RADIO COMMUNICATION FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	34,826	53,995	47,191	142,754
Operating	22,744	46,310	53,489	127,304
Capital Outlay	24,918	100,280	93,101	802,500
	<b>82,487</b>	<b>200,585</b>	<b>193,781</b>	<b>1,072,558</b>

The Radio Communications Fund was created to track the expenditures of the new Yuma Regional Communication System, which will include the construction of the new 800/700 MHz digital trunked radio system for use by the city's public safety agencies. Additionally, the system will be designed to integrate and include interoperability capabilities for use by the County of Yuma and other city and local emergency response agency. To assist with the construction of this system, grants and other local emergency response agencies contributions are helping fund this deployment. Upon completion of this project, all agencies that are on the system will have the ability to communicate with each other during times of disasters or other emergency situations.

<b>APPROPRIATED GRANTS FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	-	-	-	49,945
Operating	200	200,117	129,113	575,000
Capital Outlay	77,258	101,496	129,433	-
	<b>77,458</b>	<b>301,613</b>	<b>258,546</b>	<b>624,945</b>

The grant budget for fiscal year 2009 is to be used for radio communication equipment.

# Finance

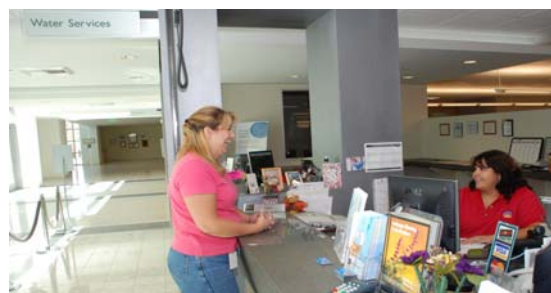
*We, as a team, provide financial systems and operational support to assist our customers in achieving their goals.*

The Finance Department consists of four divisions that serve the public and all other City departments.

The Administration Division oversees the financial activities of the City while providing direction and policy to the Department. This division also directs the City's investment program, maintains the City's bond rating, and produces the Annual Budget.

The Customer Services Division administers business licenses, 2% tax collections, and utility billings and payments. In addition, the division coordinates and compiles all cash receipts within the City.

produces the City of Yuma's Comprehensive Annual Financial Report.



AUTHORIZED PERSONNEL	FY 07/08	FY 08/09
Administration	3	3
Customer Services	6	6
Purchasing Division	12	12
Accounting	10	10
Facilities Maintenance	14	0
<b>Total</b>	<b>45</b>	<b>31</b>

## 2007-2008 ACCOMPLISHMENTS:

- Performed internal audits of department timekeeping and other payroll functions.
- Produced 2007 Comprehensive Annual Financial Report in record time – August 31, 2007.
- Received 26<sup>th</sup> consecutive Certificate of Achievement for Excellence in Financial Reporting.
- Continued to maintain favorable Standard & Poor's bond rating.
- Continued to provide a Retiree Insurance Subsidy Program to enable retirees with individual medical policies to receive their retirement insurance subsidy benefit.
- Implemented workload redistribution to achieve cradle to grave contract administration and team focused commodity portfolios.
- Improved and streamlined warehouse, surplus and hazardous waste programs.
- Conducted City-Wide Public Agency Satisfaction Survey for the Purchasing Division.
- Streamlined construction contracting process through the use of Alternative Contracting Methods.
- Successfully completed the bid processor upgrade to significantly reduce staff process

The Purchasing Division is responsible for the procurement of supplies, services and construction, operations of the warehouse, surplus property, the City Auction and the City's mail and distribution services. These functions include research and specification preparation, selection and solicitation of sources, contract award and administration, inventory control, surplus property activities, including the City Auction, and training personnel in procurement procedures and Purchasing Card program.

The Accounting Division manages the accounts payable, accounts receivable, grant reporting, payroll and treasury functions. In addition, Accounting coordinates the annual audit and

time and provide for reporting module to identify measurable workload indicators.

- Completed Master Thinkers training for all senior staff in purchasing.
- Achieved Professional Purchasing Certification for 75% of the purchasing staff.
- Implemented online bidding process for large, surplus equipment to achieve greater return on sale of unique equipment.
- Represented the City of Yuma for local vendor fair.
- Ester Krueger, Purchasing Specialist, recognized as Trainee of the Year.
- Lead agency for the creation of a regional National Institute of Governmental Purchasers professional chapter.

### Did You Know?

The Accounting Division has received 26 consecutive certificates of Achievement for Excellence in Financial Reporting.

- Received the 4<sup>th</sup> consecutive Government Finance Officers Association Distinguished Budget Presentation Award and submitted for number five.
- Continued to provide outreach training for City divisions that utilize the H.T.E. financial software.
- Wendy Wrenn, Accounting Supervisor, passed the Certified Public Accountant tests earning her CPA certification.
- Assisted Parks & Recreation staff in procuring and implementing a new ticketing software program for the Art Center and the Civic Center.
- Implemented an E-business application (Teleworks) for customers to make Utility payments online or by using our automated system by phone, submit inquiries and applications for water & sewer services over the Internet.

### GOALS FOR 2008-2009:

- Produce and distribute the 2008 Comprehensive Annual Financial Report by August 29, 2008.
- Implement monthly utility billing.

- Establish Landlord Agreement for providing services to landlords and property management customers.
- Provide Faxback Business License Applications and Utility Service Applications to customers.
- Continue to change out existing water meters with the Automated Meter Readers and switch accounts to a monthly billing.

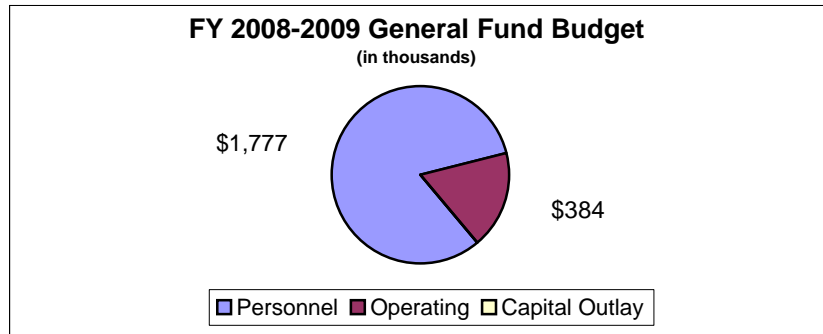


- Continue to streamline and improve the City procurement process by implementing a new purchasing card payment module.
- Formalize standard operating procedures for the purchasing, contracting, surplus and warehouse operations.
- Conduct a consistent and meaningful procurement training program for city staff that improves understanding of the purchasing and contracting solicitation process.
- Continue to streamline purchasing and contracting methodology to reduce time in process and provide improved customer service.
- Implement a consistent and measurable vendor outreach program to the local vendor community.
- Continue to seek long term contracting opportunities that allow a streamlined ordering process for city staff.
- Achieve 100% professional certification for the purchasing staff.
- Continue to provide outreach training for City divisions that utilize the H.T.E. financial software.
- Oversee the City's financial situation in order to maintain or improve our bond rating.
- Receive the City's 27<sup>th</sup> Certificate of Achievement for Excellence in Financial Reporting.
- Receive the Government Finance Officers Association Distinguished Budget Presentation Award for fifth time.
- Incorporate performance measures into the budget process.

	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Finance Administration	259,791	314,565	315,999	308,155
Customer Services	415,129	463,869	458,418	463,704
Purchasing	599,882	634,797	606,994	627,474
Accounting	687,848	771,157	726,366	761,542
	<b>1,962,650</b>	<b>2,184,388</b>	<b>2,107,777</b>	<b>2,160,875</b>

For fiscal year 2009, the Finance Department presents a budget of \$2,160,875. This is a 1.1% decrease below last year's budget and is primarily due to the movement of the facilities maintenance division out of the Finance department and into the City Administration department.

<b>GENERAL FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	1,600,970	1,773,902	1,704,630	1,776,606
Operating	361,194	410,090	402,751	383,873
Capital Outlay	-	-	-	-
	<b>1,962,163</b>	<b>2,183,992</b>	<b>2,107,381</b>	<b>2,160,479</b>



<b>HUD CDBG ENTITLEMENT GRANT FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	486	396	396	396
Operating	-	-	-	-
Capital Outlay	-	-	-	-
	<b>486</b>	<b>396</b>	<b>396</b>	<b>396</b>

# Human Resources

*The Human Resources Department exists to provide a full range of human resources and risk management services for municipal employers, employees and residents of the City of Yuma.*

The Human Resources Department consists of two divisions that service all City departments.

The Human Resources Division provides a full range of Human Resource Management Services for the employees and residents of the City. These activities include recruitment, compensation and classification, compliance with employment laws, and other activities designed to enhance workplace fairness and the City's ability to attract and retain quality employees.

The Risk Management Division coordinates programs related to citywide insurance, environmental compliance, training and inspections, and safety compliance. Additionally, the division coordinates claims, handles repairs to accidental property damage, and provides Risk Management consultation to all departments. Through effective risk management practices, the division promotes the health, safety and welfare of City employees and the residents of the community and protects the assets of the City.

AUTHORIZED PERSONNEL	FY 07/08	FY 08/09
Human Resources	11	11
Risk Management	3	3
<b>Total</b>	<b>14</b>	<b>14</b>

**2007-2008 ACCOMPLISHMENTS:**

- During the fiscal year 2008 an employee forum was held. Two issues that surfaced were a need to review our current pay rates and our current benefits. Two task forces were set up to do an employee led review of the pay rates and benefits and tasked to make recommendations to City Administration. The committees were made

up of employee volunteers along with the new Human Resources Director. The committee has focused on:

- Revitalized the Employee Benefits Task Force with a commitment to communication and a review of current and possible changes to benefits. The Benefits committee is currently reviewing existing benefits and looking at ways to improve the benefits provided to employees of the City of Yuma.
- The Human Resources department is currently working with the Labor Market Study committee and has implemented a committee led labor market study.
- Continued to work with the YABC Board of Trustees. This will be the third consecutive year that the rates of the YABC have been stable.
- Changed the open enrollment process. The City of Yuma will now be utilizing existing staff to complete open enrollment process. Staff will be on site at various City locations to individually enroll each eligible employee into the health insurance/benefits plan. Employees will be able to make informed decisions about elective plans, such as flexible spending accounts and other enrollment options.
- Commencing in February 2007, HR implemented an internet online application/applicant tracking system called NEOGOV Insight. The new system allows HR staff to offer increased services and information. For example, applicants can search and apply for open positions 24 hours a day 7 days a week. The applicant can also apply from any location with Internet access and apply for multiple jobs or new jobs without reentering information.

From February through the end of the fiscal year, the City of Yuma's Human Resources Department processed 5,128 applicants and 171 personnel requisitions. In addition, a total of 242 hires/promotions were processed through the system.

- In the past year, City of Yuma recovered \$40,600 from responsible third parties for 53 instances of damage to City property or City personnel.
- Risk Management assisted employees with 180 industrial injuries.
- Risk Management processed 191 incidents of damage to City property.
- Risk Management staff investigated and handled 67 claims.
- Processed 341 requests for Family Medical Leave for employees or their family members.
- Risk Management's training program continued to provide high quality, safety focused training to City employees. A total of 488 employees were trained in 26 topic areas. This represented a total of 1156 contact hours.
- Continued to receive one of the best insurance rates for City liability insurance due to the management of the risk experience ratings.



**GOALS FOR 2008-2009:**

- Work to attract and recruit qualified paraprofessional and professionals to the City of Yuma.
- Continue to reassess the City's hiring process to identify philosophical and

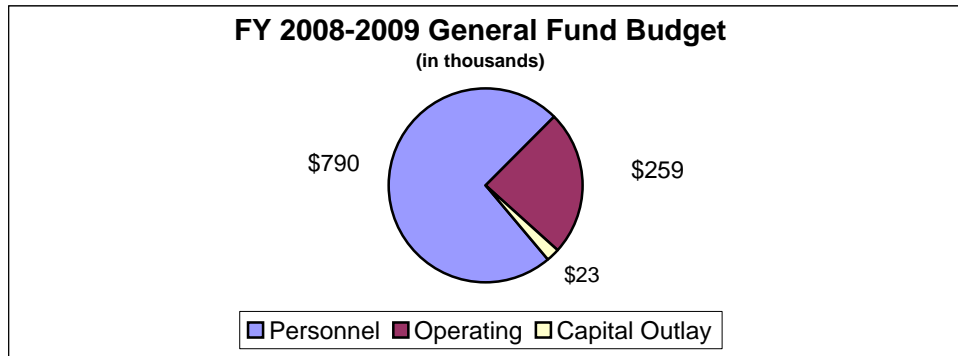
technical changes that will expedite the process.

- Explore further the creation of a flexible benefits program for City employees to provide more employee specific adaptability of needed benefits.
- Review and update all of the human resources operating policies and administrative regulations to make them easier to understand and administer.
- Work with local and state entities to create recruitment and hiring consortiums for bringing qualified out-of-state candidates to Yuma.
- Develop a formal NEOGOV and hiring procedure training program for hiring department managers and/or designated department representatives who are involved in the hiring process. Create a step-by-step training manual to be given to personnel involved in the hiring process and offer NEOGOV software training in the ITS computer lab. Continue to offer one-on-one hiring process and NEOGOV training to departments on an as needed basis.
- Continue to assess and establish succession planning for the City. This includes developing an assessment mechanism to identify high potential employees and providing them with the necessary training and mentoring to prepare them for advancement within the organization.
- Continue to participate in professional human resource organizations to remain current with philosophies and approaches that will benefit the City and help us continue to be attractive and competitive.
- Decrease turnaround time for resolving claims against the City.
- Implement city-wide review process/committee to analyze all vehicle accidents and incorporate changes that will reduce these accidents.
- Refine City's return to work program to decrease lost workdays for employees suffering job-related injuries.
- Continue to recover monies from the third parties that have caused damage or injury to City property or employees.
- Increase safety training for all City employees.

	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Human Resource Administration	862,319	966,179	742,074	813,649
Risk Management	252,830	393,478	239,740	259,001
	<b>1,115,149</b>	<b>1,359,657</b>	<b>981,814</b>	<b>1,072,650</b>

For fiscal year 2009, the Human Resources Department presents a budget of \$1,072,650. This is a 21.1% decrease below last year's budget. This is due to two suspended positions for 2009 (Employment Manager and Human Resources Technician) and reduction in various operating costs.

<b>GENERAL FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	836,365	1,024,360	722,225	790,279
Operating	244,481	306,032	243,823	259,371
Capital Outlay	34,303	29,265	15,766	23,000
	<b>1,115,149</b>	<b>1,359,657</b>	<b>981,814</b>	<b>1,072,650</b>



# Community Development

*The Community Development Department is committed to enriching the quality of life in our community. We accomplish this with a focus on our City's Core Values of Communication, Accessibility, Commitment and Innovation. We strongly believe in building partnerships within our community and we strive for responsible, responsive, and creative solutions to meet the needs of our customers.*

The Community Development Department will focus on building and development issues through the actions of its Community Planning Division and Building Safety Division. The Department continues to meet the challenge of sustaining present levels of service.

The Department handles the projected \$2,649,736 in revenues and manages the \$3,488,060 in annual operating expenses. Staff is heavily involved in a variety of economic development projects with private business - particularly regional projects like various industrial projects (new and existing companies). Customer service training and customer relations, including pre-development meetings are a major focus of the Department.

<b>AUTHORIZED PERSONNEL</b>	<b>FY 07/08</b>	<b>FY 08/09</b>
Administration	3	2
Building Safety	21	22
Community Planning	19	19
<b>Total</b>	<b>43</b>	<b>43</b>

The Building Safety Division provides services needed for the over \$200 million dollars in anticipated annual construction. Staff meets with the public, reviews building plans, issues building permits, performs inspections of construction, and ensures Council adopted codes are enforced. This last year the Building Safety Division processed over 5,199 permits; plans reviewed were at an impressive 3,000

even with the residential slow down. A total of 23,150 inspections were conducted. The total building valuation for the year was \$177,690,425. The Code Enforcement Specialists are a part of the Building Safety Division. They provide support and service for the Community Planning Division.



Mimi's Café

The Community Planning Division meets with customers, handles requests for rezoning and subdivisions, and addresses needed changes to the zoning or subdivision codes. Long Range Planning staff prepares updates to the General Plan, new or revised policies to guide the City's growth. Staff reviews over 600 business license applications annually and assists customers through more than 400 annual pre-development meetings. The planners provide staff support to

the Planning and Zoning Commission, Design Review Commission, Historic District Review Commission and Hearing Officer.

**2007-2008 ACCOMPLISHMENTS:**

- Processed approximately 200 new planning and zoning cases including 30 residential, commercial, and industrial subdivisions.
- Initiated the process for reformatting the zoning code.
- Began work on a zoning code text amendment known as the Smart Growth Overlay (SGO) District, which encourages a pedestrian-friendly mix of uses in New Urbanism style development.
- Held over 400 pre-development meetings with customers inquiring about land use & development requirements for developing in the City.
- Our model for pre-development meetings has been adopted by the Yuma County Development Services Department, enhancing communication with County staff.
- Resolved balloons-as-signs safety issues for air and vehicular traffic.
- Administered Citywide Development Impact Fees.
- Updated Fire Services and Facilities Plan.
- Issued 533 residential dwelling permits (240 single family, 31 multi-family units and 262 manufactured homes and park models).
- Performed 3,167 building plan reviews.
- Total building valuation for 2007 was \$177,690,425.
- Adopted the 2006 International Mechanical Code, 2006 International Fuel Gas Code and 2006 International Plumbing Code.
- Performed over 23,150 inspections for 5,199 permits.
- Adopted a minimum standard for energy efficiency for residential construction.
- Cross trained residential building inspectors to work as code enforcement inspectors.
- Initiated a comprehensive commercial plan submittal check list, transmittal form, and prescreen process for more consistent and complete plan submittal.
- Investigated 2500 Code Enforcement complaints/inquiries.

**GOALS FOR 2008-2009:**

- Finish reformatting the zoning code.
- Continue the comprehensive sign enforcement program and sustain consistent compliance.
- Continue to encourage citizen involvement in Neighborhood Meetings.



**Holiday Inn Express**

- Complete the update of the Bicycle Facility Plan.
- Initiate a General Plan amendment for the B&C Colonia area.
- Participate in the Statistical Areas Update for Census 2010.
- Initiate the decennial comprehensive General Plan update (due to voters 2012).
- Complete the Land Use Density and Intensity Plan for properties located within 1 mile of the Barry M. Goldwater Range.
- Maintain full staff certification in all disciplines of plan review, inspection, and enforcement.
- Purchase and implement new permitting software for better customer service.
- Review performance and continue with the Contractors Inspection Program for lathe, drywall, and roof sheathing inspections.
- Continue to conduct "Talk in the Field" meetings for problem solving with our building and design community.
- Update the eight International Code Council construction codes to the 2009 series.
- Continue the proactive approach to code enforcement for a safer better looking community.

**LOOKING AHEAD**

The Community Development staff will continue to improve its procedures in order to effectively execute City Council's goals in accordance with adopted policies, plans, and ordinances.

The Community Development Department will continue to look to the future and will proactively

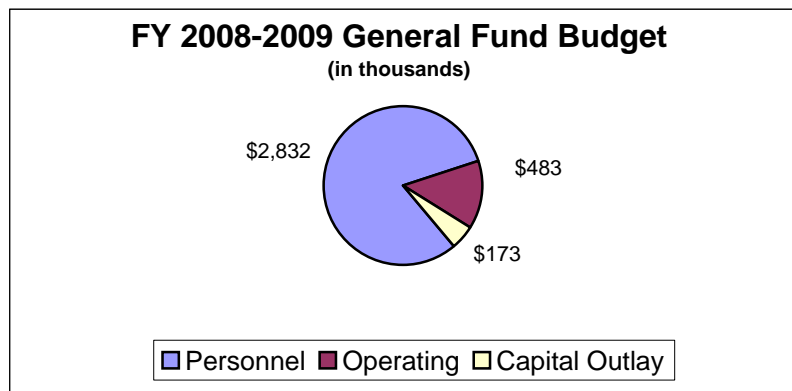
approach each challenge in cooperation with its partners internal and external to the City.

The Community Development Department submits its budget in conformance with the City Administrator's budget guidance and with the focus on the City's vision of ensuring Yuma is a community that is livable and competitive.

	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Community Development	474,189	379,174	377,052	397,952
Building Safety	1,528,465	1,689,474	1,623,969	1,618,671
Community Planning	1,121,108	1,554,223	1,318,575	1,471,437
	<b>3,123,762</b>	<b>3,622,871</b>	<b>3,319,596</b>	<b>3,488,060</b>

Overall the department is asking for General Fund support of \$3,488,060. Two suspended positions (Building Inspector and Senior Planner) for 2009 and various reductions to operations contribute to the 3.7% reduction.

<b>GENERAL FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	2,575,564	2,912,284	2,786,371	2,832,258
Operating	507,927	696,927	528,025	482,750
Capital Outlay	40,271	13,660	5,200	173,052
	<b>3,123,762</b>	<b>3,622,871</b>	<b>3,319,596</b>	<b>3,488,060</b>



# Public Works

*The Public Works Department is committed to providing safe, effective and environmentally sound public services including street maintenance and repairs, residential solid waste collection and fleet services.*

*We pledge continuous improvement through high performance, customer service, communication, training and working together for the needs and requirements of the citizens and visitors of Yuma, as well as our neighboring communities.*

The Streets and Solid Waste Division maintains city streets, and is responsible for solid waste pickup. Street employees provide maintenance and repair of the transportation infrastructure. The City of Yuma's paved roads consist of 310 centerline street miles. Some of the street services include:

- Code Enforcement Compliance
- Right-Of-Way Maintenance
- Asphalt Maintenance
- Street Traffic Control
- Street Sweeping
- Concrete repairs for sidewalks, curbs & gutters

AUTHORIZED PERSONNEL	FY 07/08	FY 08/09
Fleet Services	21	21
Solid Waste	17	17
Street Maintenance	56	56
<b>Total</b>	<b>94</b>	<b>94</b>

Solid Waste services 19,968 Residential Customers and 561 Commercial Customers. This division is also responsible for the recycling and environmental programs such as the annual Neighborhood Clean Up campaign, Christmas Tree Recycling Program, and the Yuma Area Household Hazardous Waste.

Fleet Services manages and provides preventive maintenance on a fleet of 724 vehicles and equipment. Also provided is technical, preventive maintenance, and fuel services to other local municipalities and non-profit organizations.

## 2007-2008 ACCOMPLISHMENTS:

### **Fleet Services**

- Completed the purchase and in-service of the new and replacement vehicles and equipment scheduled for fiscal year 2008.
- Provided transmission rebuilding and hydraulic system diagnosis training for employees.
- Completed the upgrades to the truck wash facility and a new shade structure at the Fleet Services building to sustain operations.



### **Streets and Solid Waste**

- Street crews installed pavement markings and signs to add another right hand turn lane on 32nd Street and 4th Avenue.
- Traffic crews responded to 552 road hazard calls.
- During the 2007 Neighborhood Clean Up, Solid Waste crews disposed of 902 tons of waste, recycled 206 refrigerators and 2,968 tires.
- Crack sealed and slurry sealed 35 miles of roadway.
- Added 1 mile of sidewalk to Pacific Avenue.
- Participated in 2007 Take Pride in America clean up project.
- Integrated recycling with Household Hazardous Waste Program.
- Implemented a recycling drop off site.



### **GOALS FOR 2008-2009:**

#### **Fleet Services**

- Continue to provide support services for all City departments and divisions.
- Continue to work on developing service level agreements for all of Fleet Service's customers.
- Continue to support staff certification in ASE and in Fleet Management Certification.
- Commence redesign and construction of a new Fleet Maintenance Facility as part of a Municipal Service Complex.

#### **Did You Know?**

The average police vehicle starts as a "Plain Jane" Ford Crown Victoria police sedan until we install over \$12,000 worth of lighting and other equipment before it's ready for the street.

#### **Streets and Solid Waste**

- Research the efficiency and the possibility of expanding recycling programs.
- Complete the Street and Solid Waste website to allow for reporting of potholes, streetlight repairs and collection concerns
- Work with the Strategic Communication Division to market divisional projects with the citizens of Yuma.
- Complete overall street condition inspection and analysis.
- Establish satellite locations for maintenance support.
- Improve and or sustain the current level of public service.

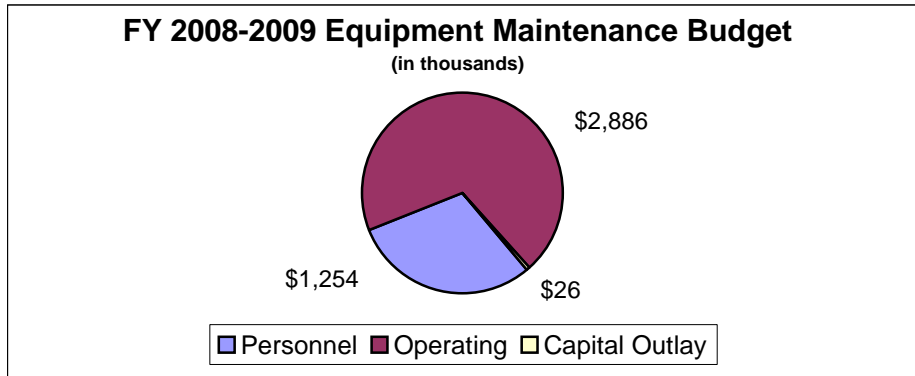
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Public Works Administration	-	-	85,351	60,496
Lot Cleaning	17,802	139,936	38,652	94,809
Street Maintenance	2,903,746	3,282,701	3,244,000	3,588,820
Street Lighting	675,265	609,003	602,966	624,771
Street Sweeping	607,246	690,606	625,436	750,989
Traffic Signs & Striping	603,632	784,178	733,605	742,103
Storm Drain Maintenance	879,887	969,502	969,002	781,022
Curbs, Gutters & Sidewalks	483,062	478,148	493,551	499,439
Retention Basin Maintenance	905,543	1,108,568	1,031,000	1,599,387
Pathways & Trails	107,733	119,452	90,003	83,320
Solid Waste-Residential	2,956,603	3,396,514	3,320,629	3,259,666
Uncontained Waste	362,794	429,331	418,689	375,373
Recycling	25,260	49,611	48,012	80,525
Fleet Services	3,778,562	3,679,045	3,926,789	3,995,899
Fleet Parts	157,659	188,619	165,156	170,897
	<b>14,464,794</b>	<b>15,925,214</b>	<b>15,792,841</b>	<b>16,707,516</b>

The 2008-2009 Public Works Budget has increased \$782,302, 4.9% from the previous year. This increase is due to the movement of the Retention Basin Maintenance division and Pathways & Trails division out of the Parks and Recreation department into Public Works, escalating cost of operation and maintenance of existing city infrastructure, increase in wages.

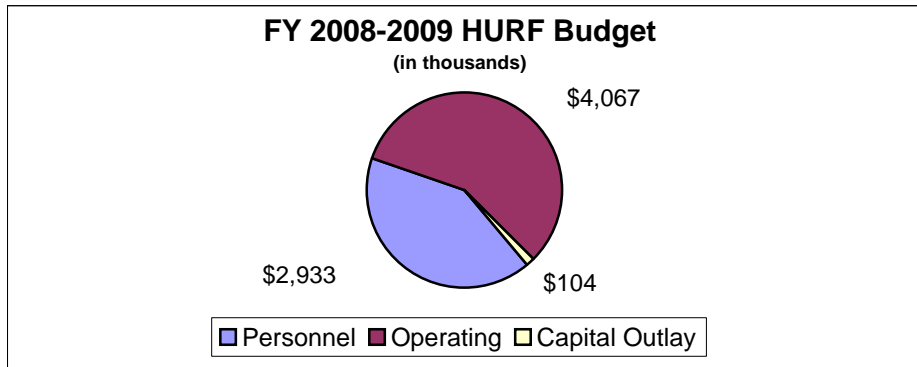
The Public Works Department will continue to look to the future and will proactively approach each challenge in cooperation with its partners internal and external to the City.

The Public Works Department submits its budget in conformance with the City Administrator's budget guidance and with the focus on the City's vision of ensuring Yuma is a community that is livable and competitive.

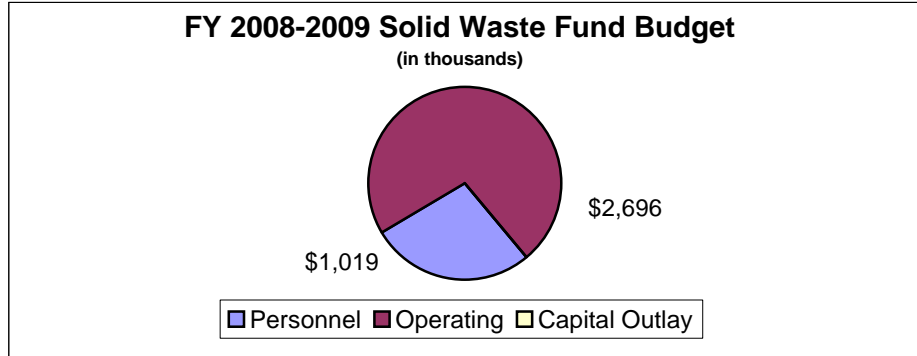
<b>EQUIPMENT MAINTENANCE FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	1,149,403	1,291,991	1,227,195	1,254,121
Operating	2,720,866	2,436,173	2,714,556	2,886,275
Capital Outlay	65,951	139,500	150,194	26,400
	<b>3,936,221</b>	<b>3,867,664</b>	<b>4,091,945</b>	<b>4,166,796</b>



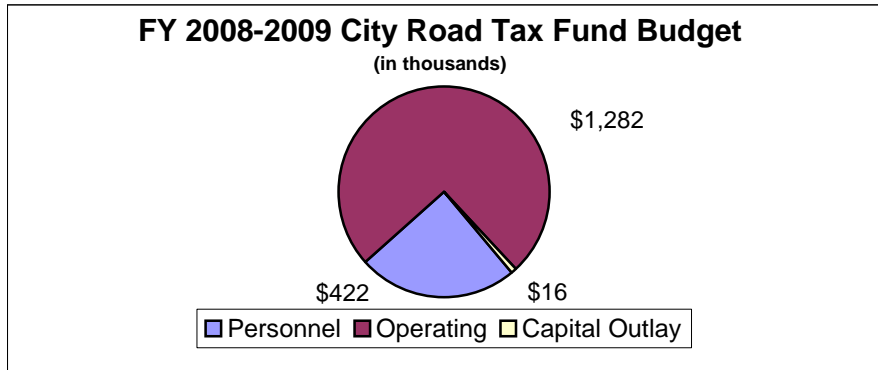
<b>HIGHWAY USER REVENUE FUND (HURF)</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	2,490,689	2,910,917	2,869,355	2,933,416
Operating	3,508,069	3,917,157	3,825,864	4,067,223
Capital Outlay	171,882	126,000	44,000	104,000
	<b>6,170,641</b>	<b>6,954,074</b>	<b>6,739,219</b>	<b>7,104,639</b>



<b>SOLID WASTE FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	852,721	983,057	962,019	1,019,321
Operating	2,491,936	2,867,399	2,802,411	2,696,243
Capital Outlay	-	25,000	22,900	-
	<b>3,344,657</b>	<b>3,875,456</b>	<b>3,787,330</b>	<b>3,715,564</b>



<b>CITY ROAD TAX FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	351,015	469,268	430,767	422,044
Operating	450,558	685,252	668,342	1,282,473
Debt Service	201,647	-	-	-
Capital Outlay	10,056	73,500	75,238	16,000
	<b>1,013,276</b>	<b>1,228,020</b>	<b>1,174,347</b>	<b>1,720,517</b>



# Utilities Department

*Our goal, and highest priority, is to ensure the delivery of a reliable drinking water supply of the highest quality and the most efficient environmentally sound reclamation of Yuma's wastewater.*

The Utilities Department is divided into two divisions: Treatment and Systems. The Treatment Division includes water and wastewater treatment, industrial discharge pretreatment, cross-connection control and laboratory services. The Systems Division includes water distribution, wastewater collection, and systems customer service. Consistent with its goal, the Utilities Department provides excellent customer service through trained and knowledgeable employees who possess a sense of duty to our customers. The Utilities Department has 133 authorized employees, of which more than half possess an Arizona Department of Environmental Quality issued license for the highly specialized work they perform on a daily basis. These employees are highly skilled, motivated and take great pride in their abilities to provide services at a level that consistently exceeds state and federal requirements.

AUTHORIZED PERSONNEL	FY 07/08	FY 08/09
Administration	9	9
Water	72	72
Wastewater	52	52
<b>Total</b>	<b>133</b>	<b>133</b>

## Functions

The Treatment Division manages the City's drinking water production and wastewater treatment. This division also ensures compliance with EPA's Clean Water Act, Safe Drinking Water Act, and biosolids regulations via Industrial Pretreatment, Cross Connection Control and the Environmental Laboratory.

The Water Treatment Section uses Colorado River water and water from wells to produce the continuous supply of drinking water necessary to meet the needs of Yuma's residents, businesses, and industries. Drinking water treatment occurs at two locations: The Main Street Water Treatment Facility and the Agua Viva Water Treatment Facility. Producing drinking water for the Yuma area since 1892, the Main Street facility is thought to be one of the first water plants west of the Mississippi River to filter its water. This facility uses the Colorado River as the source for about 97% of Yuma's drinking water. Put into operation in 1983, the Agua Viva facility currently uses ground water to provide about 3% of Yuma's drinking water and is in the process of a major expansion.



The Wastewater Treatment Section operates three treatment facilities to reclaim the wastewater produced by Yuma's residents, businesses and industries. In operation since early 1970, the Figueroa Avenue facility is the oldest and the largest of these treatment plants. Operating under very strict Federal and State permits, this facility turns over 80% of Yuma's

wastewater into high quality treated effluent which is discharged into the Colorado River. The smallest facility, Jackrabbit Mesa, and the newest facility, Desert Dunes, treat the remaining 20% of Yuma's wastewater.



The Pretreatment Section manages a federally approved program which protects Yuma's wastewater infrastructure and resources. By working with commercial and industrial facilities that discharge wastewater into the City's collection system, issuing permits and enforcing compliance, this section ensures that the City of Yuma meets environmental regulations set up by the State of Arizona, and the United States Environmental Protection Agency.

The Cross Connection Control Section protects Yuma's drinking water from contamination by ensuring that the proper steps are taken to prevent foreign material from homes, businesses and industries from entering the drinking water system. This section investigates water quality complaints and reported cross-connection incidents, and ensures that required backflow prevention devices are properly installed and regularly tested.

The Laboratory Section collects and analyzes a wide variety of samples of river water, well water, our drinking water, and our wastewater. Results of their testing verifies the City's compliance with numerous environmental and health regulations and are reported to a variety of agencies including the United States Environmental Protection Agency and the Arizona Department of Environmental Quality. The Laboratory is the primary point of contact for customer concerns and complaints about drinking water safety and quality.

The Utility System Division monitors the installation, maintenance, and repair of the City-owned water transmission and distribution system, wastewater and storm water collection systems, and water metering and reading systems.

Within the Systems Division, the Transmission and Distribution Section is responsible for assuring our customers receive the treated water from our treatment, storage and pumping facilities with a reasonable pressure and maintain good water quality twenty-four hours a day delivered to our customers' tap. The system (water infrastructure) consists of more than 500 miles of transmission/distribution pipe, with over 13,000 valves and more than 3,100 fire hydrants and some 28,000 water meters. There are four pressure zones within our system.

The system transmission/distribution lines (pipes) range from 2 inches to 48 inches in diameter. The pipes are made from various materials such as concrete, steel PVC or other material. The age of the pipes and valves are from 50+ years old to newly installed. Because of the age of a majority of our infrastructure, leaks and breaks do occur.



Our employees are on call twenty-four hours a day to repair line breaks or leaks. This section maintains a valve exercise program, a water quality flushing program and also flush lines due to water complaints and or during construction projects. This section also installs new water services and water meters.

The Wastewater Collection System Section is responsible for assuring the wastewater collection system is properly maintained and free flowing twenty-four hours a day. This system (wastewater collection infrastructure) consists of over 310 miles of sanitary sewer collection lines and force mains with over 4,400 sanitary sewer manholes.

The wastewater collection system lines range from 6 inches to 36 inches in diameter. This section is responsible for cleaning and inspecting via Closed Circuit TV (CCTV) the wastewater collection lines and inspects all sanitary sewer manholes. They also annually inspect (CCTV) some 225 miles of storm water lines. Blue stake requests are completed in a timely manner and this section also assists the transmission/distribution section with emergency water leaks. Customer complaints of stoppages, odors and vermin are also resolved promptly.

The Customer Service Section is responsible for all aspects of metering, water and sewer system connections and permits, and utility billing support. This section is comprised of three groups; Field Customer Service, Meter Services and Utility Rates Services.



The Field Customer Service group take care of all water service connects and disconnects (scheduled, emergency, and non-pays), high bill complaints, on-site customer assistance, new customer sign-ups, thefts of service.

Meter reading, Automated Meter Reading (AMR) applications, construction roving meter reading, backflow device installations and testing for roving meters, meter tests, utility service history reviews are all duties of the Meter Services group.

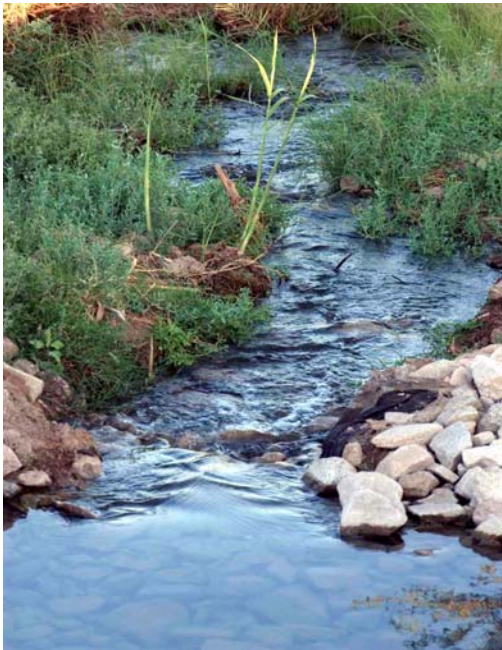
The Utilities Administration Section provides professional clerical support for the Public Works, Utilities, and Engineering Departments.

### **2007-2008 ACCOMPLISHMENTS**

- Digitally inspected 85 miles of sanitary sewer mains and marked off over 3,600 laterals to assist customer connections and repair.
- Cleaned 110 miles of sanitary sewer out of 324 miles in the City of Yuma.
- Spent filter backwash water discharged from the Main Street Water Treatment Plant to the East Wetland via an AZPDES Discharge permit granted the Net Ecological Benefit provisions. This project has been nominated for several state and national awards.
- Figueroa Avenue Wastewater Treatment Facility AZPDES permit requirements negotiated.
- Partnered with Department of Water Resources to implement the Rinse Smart program to conserve water at restaurants by changing our old high volume spray nozzles to a more efficient low volume high pressure nozzle.
- Recovered \$778,000 in cost of service charges.
- 7 air Quality Permits obtained (6 general and 1 individual).
- Water Outreach organized and planned with other entities the Water Festival for over 500 4th graders.



- Initiated construction of the Aeration Basin Upgrades.
- Processed 3,090 water, wastewater, industrial waste and biosolid samples for compliance and process control purposes.
- Participated in the bi-monthly USDA pesticide monitoring.
- Responded to 101 water quality complaints or inquiries.
- Continued Automated Meter Reading (AMR) installations with 10 routes now fully AMR.
- Began the pilot project for release of the Water Meter Monitor unit for AMR customers to track their own usage.
- Responded to 475 reported water leaks.
- Made 73 water main repairs.
- Responded to 647 after hour call-outs.
- Performed annual maintenance on 3,017 fire hydrants, repaired 34 and replaced 13.



### **GOALS FOR 2008-2009**

- Facilitate the construction, as well as all off-site transmission main work, in order to meet the goal of adequate water supply and pressure for the citizens of Yuma. Meanwhile, the construction of the Agua Viva 24 million gallon-per-day filter membrane plant is ongoing until its completion date in late 2008.
- Continue water and wastewater systems modeling.
- Prepare for growth, indicate systems deficiencies, and provide recommendations for sizing and placement of City owned facilities through the integrated water and wastewater master plan.
- Continue update of the Department's 2008 Facilities Plan.
- Expand the Department's public outreach efforts. The Department intends to create an educational plan that will provide our customers with information on who we are, what we do, and the value of the services we provide.

#### **Did You Know?**

Although many Arizona cities have tried, Yuma's project to discharge filter backwash water to the East Wetlands is the first and only project ever accepted by ADEQ under the Net Ecological Benefit provisions, even though the provisions have been part of Arizona state law for years.

	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Utilities Administration	2,080	-	-	-
Water Administration	6,445,889	7,569,871	13,957,856	14,148,280
Water Treatment Plant	4,510,067	5,971,169	5,644,488	7,100,071
Transmission and Distribution	1,639,558	1,620,975	1,590,017	1,747,733
Water Customer Service	1,281,640	1,299,466	1,353,572	1,370,260
Water Transfer	67,470	95,749	93,327	104,097
Water Lab	179,590	292,066	270,580	293,716
Wastewater Administration	4,899,462	4,724,841	6,566,014	6,509,942
Wastewater Treatment	5,059,940	5,799,085	5,749,353	6,252,314
Wastewater Collection System	780,031	829,610	733,740	968,101
Pretreatment	362,560	411,217	400,204	488,928
Wastewater Lab	183,567	283,750	257,669	337,610
	<b>25,411,854</b>	<b>28,897,799</b>	<b>36,616,820</b>	<b>39,321,052</b>

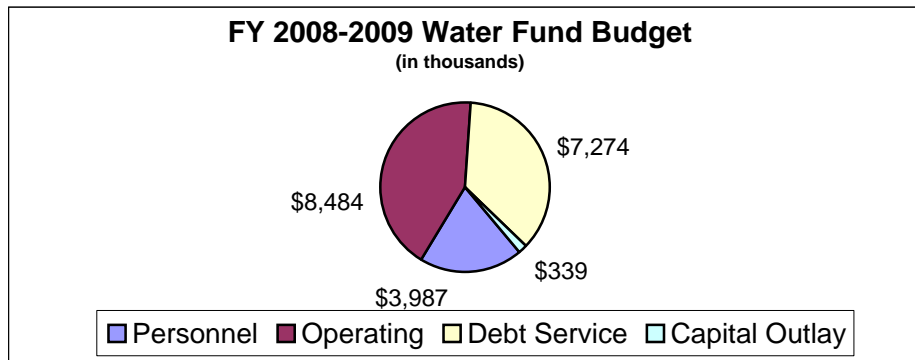
The fiscal year 2009 Utility Budget has increased \$12.2 million from the previous year. This increase can be directly attributed to several things:

- Increased debt costs for new 2007 bond issue.
- Escalating costs of operation and maintenance of existing city infrastructure and facilities.
- Expansion of existing infrastructure and facilities.
- New facilities to address growth and ever increasing demand.
- A host of existing and new regulatory requirements addressed in the Clean Water Act and amendments.

The Utilities Department will continue to look to the future and will proactively approach each challenge in cooperation with its partners, internal and external, to the City.

The Utility Department submits its budget in conformance with the City Administrator's budget guidance, with the focus on the City's vision of providing safe and reliable water and wastewater services.

<b>WATER FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	3,438,283	3,941,924	3,825,230	3,987,119
Operating	5,714,643	7,623,767	7,274,087	8,483,691
Debt Service	435,971	436,178	7,057,041	7,273,986
Capital Outlay	275,468	121,633	30,110	339,184
	<b>9,864,364</b>	<b>12,123,502</b>	<b>18,186,468</b>	<b>20,083,980</b>

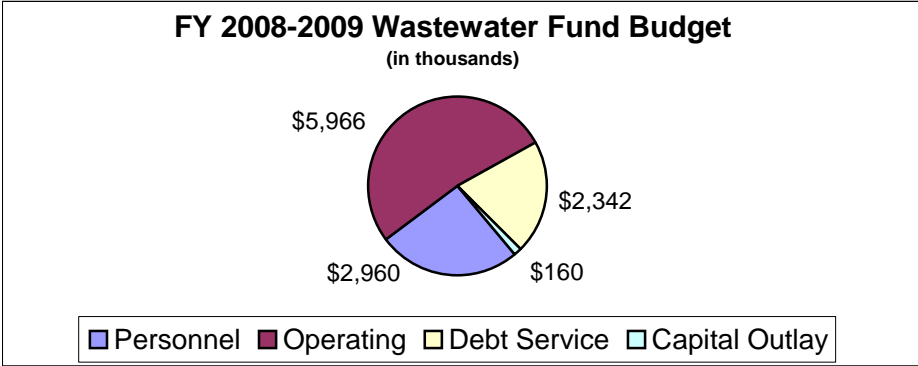


<b>WATER TRANSFER FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	50,054	63,727	64,065	63,727
Operating	17,416	32,022	29,262	40,370
Debt Service	-	-	-	-
Capital Outlay	-	-	-	-
	<b>67,470</b>	<b>95,749</b>	<b>93,327</b>	<b>104,097</b>

<b>WATER CAPACITY FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	-	-	-	-
Operating	-	-	-	78,671
Debt Service	3,319,911	3,794,159	3,794,159	3,640,557
Capital Outlay	-	-	-	-
	<b>3,319,911</b>	<b>3,794,159</b>	<b>3,794,159</b>	<b>3,719,228</b>

<b>WATER SYSTEM DEVELOPMENT FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	-	-	-	-
Operating	-	-	-	30,733
Debt Service	872,470	835,886	835,886	826,119
Capital Outlay	-	-	-	-
	<b>872,470</b>	<b>835,886</b>	<b>835,886</b>	<b>856,852</b>

<b>WASTEWATER FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	2,494,188	2,776,730	2,819,673	2,959,660
Operating	5,311,307	5,846,583	5,567,539	5,966,350
Debt Service	298,825	298,834	2,277,012	2,342,416
Capital Outlay	195,960	139,300	55,700	159,600
	<b>8,300,280</b>	<b>9,061,447</b>	<b>10,719,924</b>	<b>11,428,026</b>



<b>WASTEWATER CAPACITY FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	-	-	-	-
Operating	-	-	-	133,614
Debt Service	2,978,527	2,978,488	2,978,488	2,978,488
Capital Outlay	-	-	-	-
	<b>2,978,527</b>	<b>2,978,488</b>	<b>2,978,488</b>	<b>3,112,102</b>

<b>WASTEWATER SANITARY SEWER INTERCEPTOR FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	-	-	-	-
Operating	-	-	-	8,199
Debt Service	6,537	6,568	6,568	6,568
Capital Outlay	-	-	-	-
	<b>6,537</b>	<b>6,568</b>	<b>6,568</b>	<b>14,767</b>

<b>APPROPRIATED GRANTS FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	-	-	-	-
Operating	214	2,000	2,000	2,000
Capital Outlay	-	-	-	-
	<b>214</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>

# City Engineering Department

*The City Engineering Department is committed to administer, monitor and coordinate a comprehensive 10-year Capital Improvement Program that incorporates adopted Council goals and policies, City infrastructure requirements and the needs of the general public. City Engineering provides inspection of outside public works construction projects such as subdivisions, and monitors the execution of encroachment permits as well as coordination of traffic control maintenance. City Engineering is also responsible for the implementation/collection of and coordination of City Council's adopted Development Fee.*

The City Engineering Department develops, designs, and coordinates the Capital Improvement Program and its coordination with private development, in order to meet environmental, design, funding and public safety requirements.

City Engineering Department will continue to provide these services as part of the overall Public Works activities provided by the Department, which consist of Capital Improvement Program Administration, Development Engineering, Traffic Engineering and Traffic Signals.

AUTHORIZED PERSONNEL	FY 07/08	FY 08/09
Engineering	35	35
Development Engineering	5	6
Street Signals	5	5
<b>Total</b>	<b>45</b>	<b>46</b>

## **Functions**

The City Engineering Department provides the following services:

- Support for the Capital Improvement Program through Plan and Specification

- preparation, utility company coordination, processing of ADEQ documentation and as-built plan preparation.
- Production and administration of a comprehensive 10-year Capital Improvement Program.
- Monitor and coordinate Capital Improvement Program activities.
- Provide support for the Capital Improvement Program and development community with Project Management and coordination.
- Update water/sewer/storm sewer atlases with newly-constructed facility information.
- Update Standard Specifications and Standard Details for construction.
- Develop, track and maintain water and sewer extension payback agreements.
- Maintain and expand State Plane coordinate system within City limits.
- Maintain and expand a network of City benchmarks to Federal standards within City limits.
- Provide CADD support for engineering activities and other City departments.
- Monitor and inspect activities within City right-of-way to include review and issuance of encroachment permits.
- Coordinate with Arizona Department of Transportation in linking of traffic signalization.
- Provide inspection services to private development for street construction.

- Implementation of Capital Improvement Program related Development Agreements.
- Property acquisition services (appraisals, environmental assessments, escrow, boundary surveys).

### Did You Know?

The City of Yuma issued 603 encroachment permits, allowing private construction in city street right-of-way,

- Coordination of flood control facilities with Yuma County Flood Control District.
- Develop interconnected traffic control system to improve traffic flow through town.
- Continue the Traffic Advisory Group functions and respond promptly to citizen concerns.
- Review Development Plans and Specification for adherence to City codes/requirements.

### 2007-2008 ACCOMPLISHMENTS

- Completed or contracted over \$100 million in project design, construction, and inspection that allowed the City to better serve its citizens and visitors.
- Completed Water Transmission Line installation and pavement reconstruction of Avenue B – from 8<sup>th</sup> Street to 16<sup>th</sup> Street.
- Completed Water Transmission Line installation and pavement upgrade of Avenue B – from 16<sup>th</sup> Street to 8<sup>th</sup> Street.
- Completed Water Transmission Line installation along 24<sup>th</sup> Street – Avenue B to Avenue D.
- Completed the Main Street reconstruction and re-opening – Giss Parkway to 1<sup>st</sup> Street, along with the development of Gateway Park.
- Contracted for the 24 MGD expansion of the Agua Viva Water treatment Plant.
- Contracted for the Widening and Reconstruction of 24<sup>th</sup> Street – Avenue 6E to Avenue 9E, along with the pavement replacement of Araby Road – I-8 to Gila Gravity Canal.
- Completed the reconstruction of neighborhood streets, between 4<sup>th</sup> Avenue

and Avenue A and between 16<sup>th</sup> Street and 19<sup>th</sup> Street.

### GOALS FOR 2008-2009

- Improve execution of the planning, design, and construction activities on the anticipated 180 projects in the Capital Improvement Program.
- Improve coordination and inspection activities between private development and public construction.
- Initiate design of at least 5 miles of arterial street improvement projects.



- Assist in planning for the turnover of roads to the City from the Arizona Department of Transportation scheduled in conjunction with Area Service Highway completion.
- Construct Smucker Stormwater Impoundment Facility (Dam).
- Complete Avenue A reconstruction and widening between 16<sup>th</sup> Street and 24<sup>th</sup> Streets.
- Complete the reconstruction 24<sup>th</sup> Street between Avenue 6E and Avenue 9E, along with Avenue 7E between 16<sup>th</sup> and 24<sup>th</sup> Streets.
- Commence 32<sup>nd</sup> Street reconstruction between Avenue A and Avenue B.
- Construct Avenue 7E, between 24<sup>th</sup> Street and 16<sup>th</sup> Street.
- Commence reconstruction and widening of 16<sup>th</sup> Street – Arizona Avenue to Yuma Palms Parkway.
- Commence reconstruction and widening of Avenue 3E – 32<sup>nd</sup> Street to Gila Ridge Road.
- Completion of Figueroa Water Reclamation Facility aerator upgrades, as well as initiation of other process-related improvements to insure City compliance with State and Federal requirements.

- Completion of Saguaro Estates pavement and water service line upgrades.
- Completion of Madison Avenue infrastructure upgrades and extensions – 3<sup>rd</sup> Street to Pivot Point.



- Complete design of 16<sup>th</sup> Street widening and improvement plans – 6<sup>th</sup> Avenue to Arizona Avenue, including the 4<sup>th</sup> Avenue intersection.
- Reconstruct neighborhood streets and waterlines:
  - 15<sup>th</sup> Avenue – Magnolia Avenue from 2<sup>nd</sup> Street to 8<sup>th</sup> Street
  - Villa Hermosa Subdivision, along with 20<sup>th</sup> Street

	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Engineering	1,073,142	1,219,546	1,234,780	2,264,687
Development Engineering	245,072	446,370	287,619	356,706
Traffic Signals	649,039	884,475	986,147	937,723
	<b>1,967,253</b>	<b>2,550,391</b>	<b>2,508,546</b>	<b>3,559,116</b>

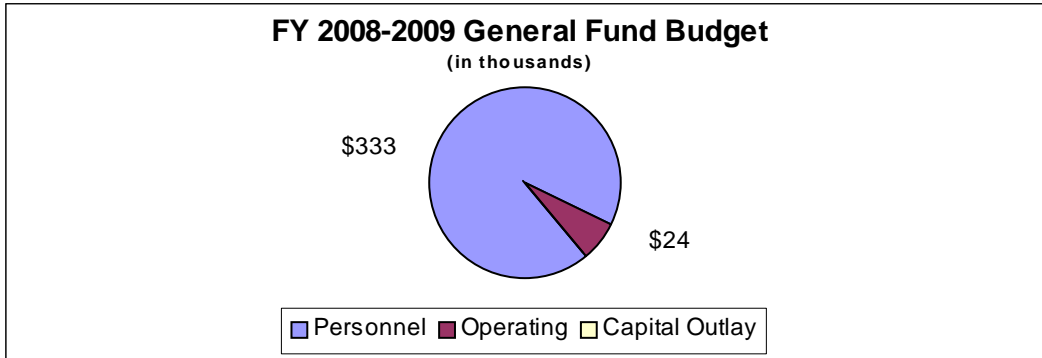
The fiscal year 2009 City Engineering Budget has increased \$1,008,725, 39.6% from the previous year. Contributing to the increase is a change in the accounting of personnel's labor costs to capital improvement projects. Before, labor charges were funded entirely out of the Engineering budget with a credit coming in from capital improvement funds to offset these expenditures. Starting in fiscal year 2009, personnel will directly charged to the various funding sources and subsequent overhead credits will be eliminated.

The City Engineering Department also has one suspended position (Development Fee Specialist) suspended for 2009.

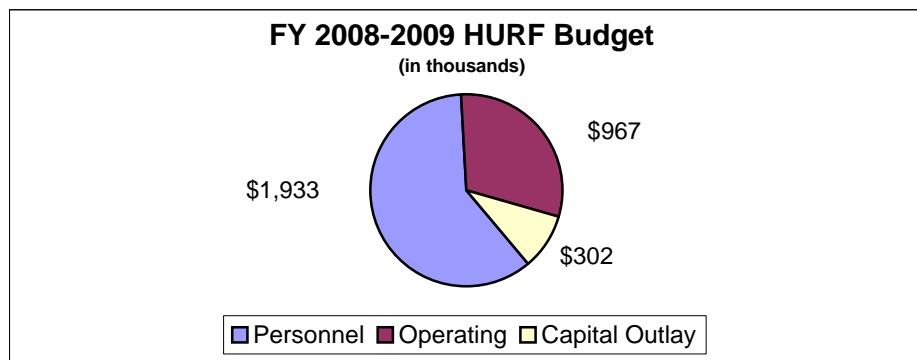
City Engineering Department will continue to look to the future and will proactively approach each challenge in cooperation with its partners, both internal and external to the City.

The City Engineering Department submits its budget in conformance with the City Administrator's budget guidance and with the focus on the City's vision of ensuring Yuma is a community that is livable and competitive

<b>GENERAL FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	228,210	426,476	272,076	332,875
Operating	16,862	19,694	15,380	23,831
Capital Outlay	-	200	163	-
	<b>245,072</b>	<b>446,370</b>	<b>287,619</b>	<b>356,706</b>



<b>HIGHWAY USER REVENUE FUND (HURF)</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	1,010,535	1,234,330	1,348,196	1,933,472
Operating	588,628	692,041	603,938	967,388
Capital Outlay	123,018	177,650	268,793	301,550
	<b>1,722,181</b>	<b>2,104,021</b>	<b>2,220,927</b>	<b>3,202,410</b>



# Parks and Recreation Department

*The Parks and Recreation Department provides opportunities for learning and life experiences that enhance the physical, social, cultural, and environmental well being of our community. We serve a diverse cross-section of citizens and visitors through the provision of programs, services, and facilities that encourage the development of positive, lasting value systems, and self-esteem.*

The Parks and Recreation Department consists of seven areas that serve the public: The Administrative Division, Arts and Culture Division, Desert Hills & Arroyo Dunes Golf Shops and Putter Inn Restaurant, Parks Development Division, Parks and Golf Course Maintenance Divisions, Recreation Division, and the Yuma Civic Center.

The **Administrative Division** oversees the various administrative functions that keep our Department running smoothly. Customer service staff offers clerical support to staff and customer service in the form of registration for programs and ramada rentals, functioning as a center of information for Parks and Recreational activities in the community. With the addition of the Parks and Recreation Website and online registration capabilities, customers now have information at their fingertips and registration is made easier and more convenient.

The **Arts & Culture Division** advances the arts by providing distinct opportunities for community participation and artistic growth.

The Yuma Art Center is the catalyst for that artistic growth in our community. We seek to increase involvement in the arts through diverse



San Pasqual School Tour at the Art Center

AUTHORIZED PERSONNEL	FY 07/08	FY 08/09
Administration	11	10
Parks Maintenance	71	71
Parks Development	2	2
Recreation	11	12
Arts and Culture	8	9
Civic Center	9	9
Golf Course Maintenance	12	12
Golf Courses	8	8
<b>Total</b>	<b>132</b>	<b>133</b>

cultural programming targeting a broad audience. Support is extended to arts groups and artists by creating a climate conducive for local artistic development through the priority offering of the facility for non-profit arts use at rates far below the national average. Additional support is offered through the Commission's Arts Project Grants Program. Advocacy is strengthened by working with the City of Yuma Arts & Culture Commission, Public Art Committee, and Performing Arts Committee. These groups help to gather input on public desires and to be the public face for arts

support. In working to continually expand our outreach, we are building community awareness through local media partnerships in both English and Spanish. Our vision is for all members of our community to live creative lives by being a part of the arts in Yuma.

The role of the **Desert Hills Golf Course Shop, Putter Inn Restaurant, and Arroyo Dunes** is to provide a memorable life experience in a relaxing, environmentally friendly atmosphere. We offer excellent facilities and opportunities to the community and visitors, which encourage socializing, competing, exercising and learning.

The **Parks Development/Urban Forestry Division** is responsible for the development of new parks facilities. While the main effort has been on the park developments along the Riverfront, including the West Wetlands and Gateway Park projects, the Division also handles planning for all new park developments in the City. This includes the Smucker Park expansion and the James P. Deyo Complex adaptive re-use project. The Division also focuses on maintaining the City's urban forest and provides outreach and education to citizens regarding proper tree care.



Stewart Vincent Wolfe Playground

There are seven divisions that make up **Parks and Golf Course Maintenance**. The Maintenance Division oversees the operation and provides daily maintenance of over 600 acres, which consists of: 31 parks/neighborhood parks, nine athletic complexes, two golf courses, grounds surrounding 19 City buildings, one gymnasium, three outdoor basketball courts, and five sand volleyball courts. Building Maintenance Specialists are used throughout the City to provide building maintenance such as HVAC, plumbing, electrical, and carpentry. The Downtown Mall Maintenance District consists of: Giss Parkway north to First Street, and Madison Avenue east to Gila. Staff maintains this entire area, including the right-of-way and planters

along the streets, parking lots and shade structures within these boundaries. The Division also provides support services to events that happen in the downtown area. The Baseball Complex Division is responsible for all grounds maintenance at the Ray Kroc Complex and provides support services for the special events held at the facility. The Desert Hills Golf Course Maintenance Division provides grounds maintenance services to the 155-acre championship style golf course, rated 3.5 stars by Golf Digest Magazine. Arroyo Dunes Golf Course Maintenance Division provides grounds maintenance services to the 40-acre, par-three style golf course.

### Did You Know?

Graffiti abatement is up about 114% over last year!

The Graffiti abatement program abated over 1,817 cases of graffiti throughout the City of Yuma in 2007. Response time on graffiti abatement is usually within 24 hours of being reported.



Jr. Golf Camp at Desert Hills Golf Course

The **Recreation Division** consists of six areas: Recreation General, Senior Adult programming, Adult programming, Youth programming, Outdoor Recreation and Aquatics. Recreation General oversees the management of the entire division.

Senior Adult programming, held primarily at the North End Community Center, (formally known as the Adult Center) and also at various other locations seasonally, serves adults 50 years of age and over, providing activities including arts and crafts, educational classes, fitness, dance, pool shooting, competitive games, and sports programs.

Adult programming includes volleyball, basketball, in-line hockey, year-round softball leagues, and tournaments, instructional programs, fitness, and arts and crafts programs. Over the past year, an emphasis has been placed on providing instructional programs that families may sign-up for together.

Youth programming offers a variety of sports, recreational, and instructional opportunities for youth of all ages. In addition to the City-run activities, a strong component of the Parks and Recreation Department is the partnership between Co-Sponsored youth sports organizations and the City.

The Recreation Division also offers outdoor recreational opportunities such as canoeing, kayaking, and outdoor education programs for all ages. Aquatics programs include the operation and maintenance of three municipal pools. Fitness and swim programs are offered, as well as Learn-to-Swim lessons during the summer. Adaptive Recreation programming for special needs participants is offered year-round. The Yuma Readiness and Community Center, a joint-use facility between the Arizona National Guard and the City of Yuma, is a full service recreational facility, offering program registration and ramada rentals, plus recreational programming for the entire community. The Martin Luther King Jr. Teen Center, offers teens grades 7<sup>th</sup> thru 12<sup>th</sup>, a safe, supervised, and fun place to recreate with daily activities scheduled.

The **Yuma Civic Center and Ray Kroc Baseball Complex** serves the Yuma region by providing flexible facilities for diverse events. As the only venue capable of hosting the large-scale community and private events where we all gather and build connections, it excels as Yuma's premiere event place. The facility has touched the lives of countless citizens and visitors and is the venue of choice for many of Yuma's most popular events: Midnight at the Oasis, the Home and Garden Show, World Wrestling Entertainment, Rotary Sausage Fry, Padres Spring Training, and Yuma PLAY Day. The Civic Center is also an important venue for cultural and business exchange, internationally as well as locally, by hosting events such as the annual Mexicali Expo and the Yuma Business Expo. The Civic Center division provides event coordination, expertise, support, implementation, and facility maintenance for the large variety of

events that occur at the Center and Baseball Complex each year.

### Did You Know?

The Yuma Square and Round Dance Association has held their Square and Round Dance Festival at the Civic Center annually since 1975.

### Yuma Civic Center Hosts the Annual Family Event



### 2007-2008 ACCOMPLISHMENTS:

#### Arts and Culture Division

- Provided the arts curriculum during classroom hours for Carpe Diem Academy at the Yuma Art Center.
- Partnered with schools & educators to program student art exhibits on 2<sup>nd</sup> floor of the Art Center.
- Hosted the very successful Kid's Summer Art Camp in both the visual and performing arts.
- Administered the City of Yuma Arts & Culture Commission Arts Project Grant cycle, awarding \$42,306 in LTAF funding to 10 arts non-profits organizations.
- Produced the following annual events: Tribute of the Muses Award, Children's Festival of the Arts, Performing Artist Series, Roxaboxen Festival, and Yuma Symposium.
- The partnership with the Yuma Private Industry Council continued with students completing a vibrant mural at Kennedy Skate Park.
- Partnership with The Sun continued on the Sun Cinema Series and in-kind advertising and promotion for the Yuma Art Center.
- Added to the City's Permanent Art Collection with a mural created by Jason Stillman in the Parks and Recreation lobby.

- Received 2 grant awards from Arizona Commission on the Arts.
- Operated the Art Van program that offered art programming at parks and special events to reach beyond the Art Center.
- Produced the first “Summer Six Pac” with continuous programming for 6 weeks in the Yuma Art Center.
- Facilitated the completion of the Lane Mural in Historic Downtown Yuma.



Art Center Summer Six Pac – Taiko Drum Workshop

#### **Desert Hills/Arroyo Dunes Golf Courses and Putter Inn Restaurant**

- Remodeled the inside of Desert Hills Golf Course and Putter Inn Restaurant with new paint and carpet.
- Remodeled the Putter Inn bar area with new bar top, liquor shelves, new bar stools, and grill room seating.
- For the fourth year in a row, revenues at Desert Hills Golf Course have covered operating expenses.
- Held 3 Junior Golf Clinics over the summer with over 250 children participating.
- Added several new golf clinics, such as chipping, short irons, and golf etiquette.
- Susan G. Koman Foundation. 150 participants and almost \$10,000 was raised in the fight against breast cancer.

#### **Parks Development/Urban Forestry Division**

(Note - projects listed below were completed by the Parks Maintenance Division)

- Purchased new urban forestry tree trimming truck to manage City trees.
- Continued with mitigation area in West Wetlands Park.



New Ramadas at Gateway Park

- Added spoils from City road projects to Riverside Park renovation area for future park development.
- Completed first phase of the tree trail and designed and installed new benches for new rest area at the West Wetlands Park.
- Held 2<sup>nd</sup> annual Tree and Landscape Expo.
- Started mapping City Trees and inputting them into GIS system.

#### **Parks and Golf Maintenance Divisions**

- Installed new post and cable fence at Smucker Park on the upper east parking lot and along the lower west road.
- Added new 60'x 20' warm-up areas at Woodard Athletic Complex.
- Installed new security fence at Centennial Junior High School.
- Installed new removable volleyball posts at Sanguinetti Memorial Park.
- Sealed and painted all cracks at Cibola High School Tennis Courts.
- Constructed new brick scorekeeper benches behind fields 1, 2, and 3 at Elena Orendain Curtis Complex.
- Parks Maintenance took over eight new Neighborhood Parks for a total of 40 acres.
- Abated 1,817 of case of graffiti in 2007.
- Installed new playground and shade cover for the Ponderosa Neighborhood Park.
- Accepted the maintenance for the new 10 acre Gateway Park.
- Provided set-up and tear-down to several events at Downtown Mall.
- Installed shade covers over dug outs at Centennial Middle School.
- Constructed and installed steel security gates north of the Riverside Outdoor Education Center, at Riverside Park.

- Installed post and cable security fence along the main road at the West Wetlands Park to keep motorized vehicles off of the trails.
- Worked with department to update the Master plan for the West Wetlands Park.
- Produced the 15<sup>th</sup> annual Sports Turf Show with over 300 attendees from all over Arizona and California.
- Oversaw installation of Pebble Flex play surface at the Stewart Vincent Wolfe Creative Playground.
- Replaced older playground unit at Marcus Park.
- Installed new post and cable security fence on the southeast corner of the Yuma Cemetery.
- Designed, constructed, and installed decorative steel security fence along the north parking lot at Gateway Park.
- Completed landscaping of parking lot expansion at Kennedy Park.
- Maintenance of Phase I, Phase II, and Mitigation areas at the West Wetlands Park.
- Provided exceptional support and maintenance for all major Tournaments: Memorial Day 16" (Adult Softball), Halloween Ball Bash (Adult Softball), Inline Hockey (Youth), Lightening Tournament (Youth Soccer), AWC Shootout (Adult Softball), ASA Girls Fast pitch (Youth Softball) as well as regular league play and playoffs for Recreation Programs.
- There were 1,414 rentals of ramadas in first half of the fiscal year, with nearly 65,000 people utilizing 33 ramadas.

### Recreation Division

- In the first half of the fiscal year, Recreation offered 818 activities and programs for all ages, totaling 77,583 participant registrations and daily visits.
- Held numerous special events for a variety of ages and families: 3rd Annual Wood Carving Expo, Senior Games, "Come Out and Play Day", Bike Rodeo, Little People's Olympics, "Star Gazing for Everyone" and a Water Carnival for youth.
- Partnered with Yuma Fire Department and the Border Patrol to provide Dive Safety Training.
- Partnered with Yuma Sun and held a "Dive-in" Movie Night.
- Dedicated an evening night of Swimming for "Teens Only" weekly throughout the summer.

- Introduced "Disc Golf" to the community and held workshops, evening classes and a "Grand" Opening in February 2008.
- For the 5<sup>th</sup> year, provided "Open Swim" free to the public with sponsorship by the Arizona IPA Physicians Association. 724 children and adults took advantage of free swimming for seven days during the summer of 2007.
- Initiated a mandatory first time training program for all part-time employees to improve customer service.
- Developed a training program for part-time Site Supervisors.
- Renovated restroom facilities at the North End Community Center, (formerly known as the Adult Center).



**Aquatic Staff**

- 119 volunteer youth coaches, both men and women, completed the National Youth Sports Coaching Alliance Training.
- Developed a Youth Sports Code of Conduct for Parents. Required all parents and guardians of youth participants to read and sign before allowing their child to participate in a City youth sports program.
- The MLK Junior Teen Center partnered with seven different agencies that recognized the importance of offering programs for teens: Big Brothers and Big Sisters, Yuma County Library, Yuma County Health Department, SMILE Foundation, Yuma Union High School District, DEFY, and the Neighborhood Weed & Seed Program.
- Developed a Parks and Recreation Volunteer Program, to recruit, retain, and recognize volunteers.
- Developed and scheduled an Adult Soccer League.
- Partnered with AWC Football Team on their "Day of Champions" with the assistance from the Bureau of Reclamation for a clean-up of the Gila and Colorado Rivers

confluence area, hauling out over 8.13 tons of trash.

- Expanded the Outdoor Recreation Program, offering two additional youth “Discover Scuba” programs, snorkeling, and hiking classes.
- Completed the fourth successful year of a partnership with Elementary School District One, providing an after-school outdoor and sports program through 21<sup>st</sup> Century Grant funding.
- Installed two sun shades at Kennedy Pool and one shade at Marcus Pool.



Quechan Youth Conference at the Yuma Civic Center

#### **Yuma Civic Center**

- The Civic Center hosted 1,339 events in 2007, which represents an increase of 24% over last year. There were 228,050 people that visited the Civic Center during the calendar year.
- Partnered with Recreation to offer summer youth programs in basketball, soccer, and tumbling.
- Hosted the Golden Baseball League for the Yuma Scorpion's third season and the 2nd Winter League season.
- Produced the 2<sup>nd</sup> Annual “Family Fun Night” on New Year's Eve with over 600 guests enjoying the event.
- Hosted multiple day conferences for the St. Francis Encuentro, Phoenix Tabernacle, Immaculate Heart of Mary Congreso, and the Army PATCAD conference.
- Served as Host facility for the Antique Show & Sale, Quilt Show, Tree & Landscape Expo, Southwest Agriculture Summit, and the 10<sup>th</sup> Annual Ozark Jubilee.
- Presented the Travelogue Series featuring 8 films narrated by the traveler.
- Upgraded the facility to include painting the exterior and interior of the building, created a new graphic design to enhance the lobby, Yuma historic photo display in the hallway areas, and installed ADA accessible doorway at the front entrance.

- Hosted three Marine Corps Anniversary Celebrations.
- Hosted 19 Wedding receptions and 16 Quinceaneras in the first half of the fiscal year.

#### **Parks and Recreation Department**

##### **Awards and Recognitions**

- Wave of the Future and Ahead of the Curve Awards for the Stewart Vincent Wolfe Creative Playground.
- West Wetlands Park certified “Wildlife Habitat” by the National Wildlife Foundation.
- Yuma recognized as one of 31 inaugural Playful Cities, USA. This national recognition program honors cities across the country that are committed to taking action for play.
- Yuma received a \$5000 grant as part of the Playful City video grant contest.
- City of Yuma selected to present four conference sessions at the 2007 Arizona Parks and Recreation Conference, on the following topics: “The Stewart Vincent Wolfe Creative Playground – An Old-Fashioned Barn Raising”, “How Master-Thinker Tools saved Yuma's Women's Softball Leagues”, “Tree Care” and “Starting an Amateur Softball Association sanctioned league.”
- Yuma selected as a Tree City, USA.

#### **GOALS FOR 2008-2009:**

##### **Arts and Culture Division**

- Develop updated strategies and funding mechanisms for the Public Art Program.
- Produce the 2<sup>nd</sup> Annual “Summer Six Pac” series at the Yuma Art Center, featuring different artists and features to attract a larger audience.
- Produce a new downtown outdoor sculpture exhibit to rotate annually.
- Continue to evolve the arts education programming to offer additional opportunities for youth, to serve at-risk populations, and delivery of arts experiences to alternative locations.
- Survey and evaluate current programming to improve and expand the offerings.
- Increase participation in the arts through events, volunteerism, and sponsorships.
- Collaborate with other arts, culture, & history organizations to promote the downtown.



Stilt Walker at Children's Festival of the Arts

### Desert Hills/Arroyo Dunes Golf Course Shops and Putter Inn Restaurant

- Install lower pond recirculation system.
- Continue to explore new ideas to attract more play in the summertime.
- Add landscape trees in the parking lot.
- Continue to maintain or increase revenue levels sufficient to cover operation and maintenance of the courses.

### Parks Development/Urban Forestry Division

- Continue with the re-master planning the West Wetlands Park.
- Acquire new parkland in the east to accommodate recent population growth.
- Continue to build and train the Urban Forestry Division.

### Parks and Golf Course Maintenance Divisions

- Continue to work with City Project Managers for spoils to raise grade in cleared area of Riverside Park.
- Replace Chain link Fence along fields 1, 2, and 3 at Ray Kroc Baseball Complex.
- Install new shade covers over the dugouts on fields 2 and 3 at Ray Kroc Baseball Complex
- Install dust barrier along Varsity fields at Elena Orendain Curtis Complex.
- Expand concrete pad on the north side of Storage shed at Elena Orendain Curtis Complex.
- Convert a retention basin to a Dog Park.
- Complete tree trail, and irrigation to the west of the Stewart Vincent Wolfe Playground at the West Wetlands Park.
- Install mosaic mural in the median on Redondo Drive.
- Add playground equipment to Victoria Meadows Neighborhood Park.

- Install irrigation at West Wetlands Park to area west of existing turf area.
- Promote and Coordinate 16<sup>th</sup> Annual Sports Turf Show.
- Install 20' fence at Kennedy and Sanguinetti Athletic complexes on outfields.
- Upgrade Sanguinetti Memorial Park irrigation system.
- Remove and replace restroom at Smucker Park.
- Develop maintenance routines throughout the year at the Old Yuma Cemetery.
- Complete lighting project at Joe Henry Park.
- Expand Riverside Park to include new irrigation system, BBQ grills, benches, and trees.
- Reinstall ramada on old basketball court at Kennedy Park.
- Install new basketball court at Kennedy Park.



Discover Scuba program at Kennedy Pool

### Recreation Division

- Complete construction of the new community leisure and competitive pool at Cibola High School, with a projected opening for Summer 2009.
- Design and distribute a Fall/Winter guide that will increase awareness for available programs in Parks and Recreation.
- Plan and develop a day called "Play on the Go," locating activities at a different Park or facility each month.
- Expand the annual "Come Out and Play Day" offering new and exciting activities to the community and recruit sponsors to help defray the cost of the free event.
- Renovate and improve the appearance both inside and outside the North End Community Center, (Formerly called the Adult Center).

- Establish a year round traveling Disc Golf program geared for all ages.
- Establish a Bocce Ball program for Seniors and Adaptive Recreation participants on the new Bocce Courts at Carver Park.
- Increase marketing efforts to educate the community regarding the many activities available through Parks and Recreation, at the Yuma Readiness and Community Center.
- Demolish the Carver Tennis Courts and replace with one tennis and one basketball court. Provide new concrete for existing basketball and handball courts.

#### **Yuma Civic Center**

- Provide a clean, safe, and attractive facility for public enjoyment.
- Create party rental packages for an increased level of service.

- Increase sponsorships to improve and build attendance for the New Years Eve Family Fun Night.
- Create and implement a Dia De Los Muertos event for November 2008.
- Evaluate the facility infrastructure with the goal of planning for and completing necessary repairs.
- Increase event surveys and information gathering techniques to gauge future public needs and economic impact of facility in support of future initiatives.
- Install electronic large screen information delivery system and market facility to guests.
- Continue to evolve marketing tools to include increased customer e-mail database and new forms of contact with promoters.

	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Parks & Recreation Administration	552,750	1,767,721	1,696,305	1,755,859
Parks Maintenance	4,747,629	5,501,802	5,599,535	5,730,055
Parks Development	416,616	1,223,295	404,407	277,873
Recreation General	640,447	722,320	728,498	709,615
Senior Adult Activities	184,209	207,608	183,154	212,228
Adult Activities	253,512	268,112	263,663	279,816
Youth Activities	255,804	349,061	264,546	327,467
Aquatics	698,847	769,801	774,219	932,630
Yuma Readiness Center	148,836	200,122	162,070	184,419
Yuma Arts Center	838,326	941,207	950,727	1,023,798
Civic Center	1,262,216	1,349,665	1,304,369	1,357,366
Baseball Complex	643,302	759,895	769,059	707,598
Downtown Mall	278,698	294,710	293,046	289,287
Maintenance ADGC	210,581	231,001	221,861	261,819
Pro Shop Concessions ADGC	41,095	49,593	45,878	50,615
Maintenance DHGC	1,041,796	1,209,560	1,166,790	1,316,389
Restaurant Concessions	595,585	660,344	620,823	685,447
Pro Shop Concessions DHGC	573,724	675,126	638,639	612,478
	<b>13,383,972</b>	<b>17,180,943</b>	<b>16,087,589</b>	<b>16,714,759</b>

For fiscal year 2009 the Parks and Recreation Department presents a budget of \$16,714,759. This is a decrease of \$466,184 or 2.7% below last year's budget.

**Changes to the 2008/2009 Budget are primarily due to:**

**Personnel Expenditures**

Personnel expenditures have increased slightly this year and are attributable to more part time hours being requested for programming growth. Additionally, the department is requesting one new full time position in the General Fund.

Major Parks Maintenance projects that impact staffing levels:

- Continuing build-out of the Stewart Vincent Wolfe Creative Playground and other improvements to the West Wetlands Park such as the Tree Trail and added grass parking area. It should be noted that maintenance for the Stewart Vincent Wolfe Playground is more labor intensive than "stock" playgrounds, as it was hand-built, thus requiring daily inspection and adjustments. As the popularity of the Creative Playground has increased visitation and use of the West Wetlands Park, promoters of several large-scale special events have decided to present them at this location, thereby increasing event support and maintenance costs to the Parks Department exponentially as well.

- The City made a commitment in fiscal year 2008 to improve the appearance of the City Cemetery by providing a higher level of maintenance to this area, and to enhance the City Cemetery with several projects. Projects included the construction of a 1,540 foot long block wall along 12<sup>th</sup> St., surveying the various sections of the Cemetery, paving the Cemetery interior roads, and adding a series of posts and cable to keep visitors on designated pathways. These projects will continue into fiscal year 2009, and efforts will be made to move towards the goal of ceasing burial functions at the City Cemetery, while still maintaining the landscaping and cleanliness of the facility.
- The City also made the commitment to assist a citizen's group with construction of the Armed Forces Park, which will continue into 2009.
- In fiscal year 2009 we will be working to install shade screens over Playgrounds at all our existing Neighborhood Parks and over the Tot Lot at the Stewart Vincent Wolfe Creative Playground.
- In fiscal year 2009 we will be continuing work on the expansion of Riverside Park as well.

The City has been working with the Yuma Union High School District to develop a joint-use Pool Complex that will feature two pools: A Leisure, "Play Pool" with interactive water play features and medium-sized slide, and a Competitive Swimming Pool with diving area. The facility will also incorporate bathhouses, administrative/Lifeguard room, storage, concession stand, chemical storage/pump room and classroom/multi-purpose room. The Pool is slated to be completed in the Spring of 2009. The increases to the Aquatics budget include 3 months of funding for a new full-time Building Maintenance Specialist position, whose job duties will be to oversee the specialized maintenance of the facility. This is the only full-time position being requested for the new Pool. The budget also incorporates projected costs of operations and maintenance for this 3 month period as well as part-time staffing.

### **Equipment**

There has been a concerted effort over the past few years to replace trucks that have been "held-over," (rather than surplussed and sent to be sold at City Auction). The Parks and Recreation department often would request these trucks surplussed from other City departments, when our budget was tight and new vehicles could not be obtained. In fiscal year 2009, we will be replacing our final "hand-me-down" truck with a new \$24,000 truck for the Recreation Division. Other pieces of equipment being requested are replacements, such as the requested "Reel Grinder" and "Bed Knife Grinder" in the Desert Hills Golf Course Maintenance budget (these two pieces of equipment will replace items that are over 20 years old).

### **Operation and Maintenance**

Costs of operation and maintenance of existing City infrastructure continues to escalate each year.

### **Outreach and Promotion**

The Parks and Recreation Department has added additional funds for the creation of a new Winter Guide to programming. This brochure, similar to the popular Summer Guide, is the first step in creating quarterly guides to all Parks and Recreation programming and facilities.

### **Outside Agency Agreements**

The Administration Division budget continues to monitor Outside Agency agreement expenditures that reside in the Parks and Recreation Budget. The following agency agreements have been assigned to the department for monitoring:

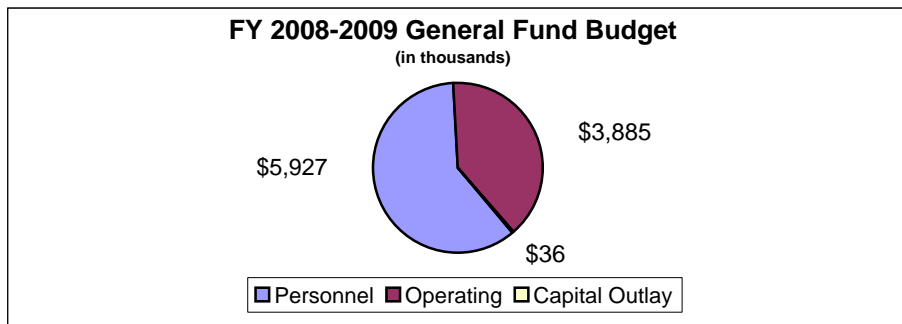
Yuma Crossing Park/Riverfront Development	Catholic Community Svcs – Adult Day/Hlth Care
Yuma Visitor Bureau	Yuma Fine Arts Association
Main Street/Heritage Festivals	Salvation Army Boys & Girls Club
Yuma Film Commission	Special Olympics
Catholic Community Services – Senior Nutrition	Cultural Council of Yuma

In addition, the Parks and Recreation Department oversees the LTAF grant program for Cultural Activities.

**The Greatest Challenge Facing the Parks and Recreation Department in 2008/2009:**

**Continuation of the Hospitality Tax** – Currently there is a 2% Hospitality tax on hotels, bars, and restaurants. By voter approval, the funding derived from this tax supports the maintenance of the James P. Deyo Complex, which includes the Yuma Civic Center, Baseball Complex, Tennis Courts, plus Desert Hills and Arroyo Dunes Golf Courses. Some of the tax also supports the Heritage Area and tourism activities such as the Yuma Crossing State Park and the Yuma Visitors Bureau, (an outside agency who has received funding from the City). The tax will sunset in 2009. A proposed renewal with significant changes to the prior voter-approved tax structure was defeated by voters in Nov. 2007. If the tax is not renewed, there will be a \$4.5 million dollar shortfall to the City budget, (\$2.5 of which, funds Parks and Recreation department operations directly). Without this dedicated source of funding, the department will have no choice but to increase fees for programming, rentals, and classes, as well as eliminating marginal or heavily subsidized programs. Many of the outside agencies funded by the City will experience reduced or eliminated funding as well.

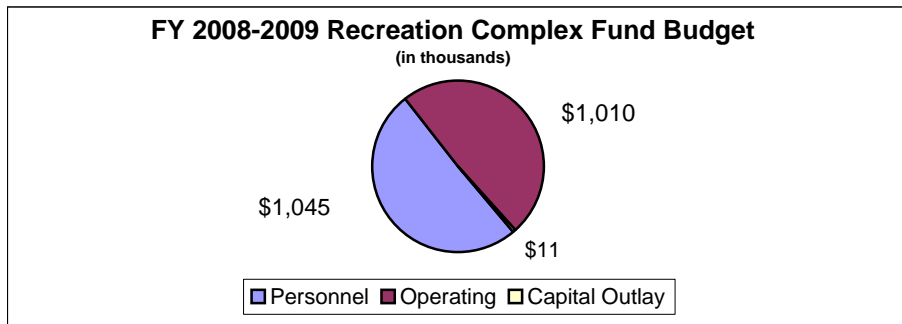
<b>GENERAL FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	5,035,481	5,606,532	5,496,603	5,926,650
Operating	3,371,411	3,858,780	3,879,336	3,885,275
Capital Outlay	205,548	588,595	589,521	36,000
	<b>8,612,441</b>	<b>10,053,907</b>	<b>9,965,460</b>	<b>9,847,925</b>



The General Fund continues to be the largest source of funding for the department providing over \$9 million for Personnel, Operations and Maintenance and Capital Outlay for 10 Divisions within Parks and Recreation's budget.

<b>LOCAL TRANSPORTATION ASSISTANCE FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	-	-	-	-
Operating	-	85,132	49,112	85,132
Capital Outlay	-	-	-	-
	-	<b>85,132</b>	<b>49,112</b>	<b>85,132</b>

<b>RECREATION COMPLEX FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	971,941	1,040,959	995,388	1,044,599
Operating	895,860	978,206	987,645	1,009,565
Capital Outlay	37,716	90,395	90,395	10,800
	<b>1,905,517</b>	<b>2,109,560</b>	<b>2,073,428</b>	<b>2,064,964</b>



<b>TWO PERCENT TAX FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	-	-	-	-
Operating	-	925,000	925,000	925,000
Capital Outlay	-	-	-	-
	-	<b>925,000</b>	<b>925,000</b>	<b>925,000</b>

<b>MALL MAINTENANCE DISTRICT TAX FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	111,123	118,665	111,097	123,029
Operating	150,421	158,045	163,949	166,258
Capital Outlay	17,154	18,000	18,000	-
	<b>278,698</b>	<b>294,710</b>	<b>293,046</b>	<b>289,287</b>

<b>HUD CDBG ENTITLEMENT GRANT FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	-	-	-	-
Operating	4,792	5,100	5,000	5,000
Capital Outlay	-	-	-	-
	<b>4,792</b>	<b>5,100</b>	<b>5,000</b>	<b>5,000</b>

<b>WEED AND SEED GRANT FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	18,075	17,448	17,527	19,063
Operating	-	-	-	-
Capital Outlay	-	-	-	-
	<b>18,075</b>	<b>17,448</b>	<b>17,527</b>	<b>19,063</b>

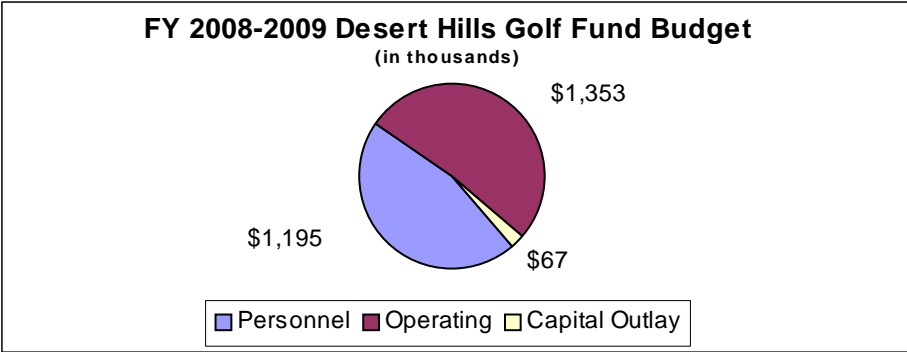
<b>APPROPRIATED GRANTS FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	14,360	23,602	17,614	8,000
Operating	64,800	840,860	47,411	543,640
Capital Outlay	22,508	-	-	-
	<b>101,668</b>	<b>864,462</b>	<b>65,025</b>	<b>551,640</b>

<b>ARROYO DUNES GOLF COURSE FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	122,962	129,479	127,641	131,891
Operating	128,714	151,115	140,098	180,543
Capital Outlay	-	-	-	-
	<b>251,676</b>	<b>280,594</b>	<b>267,739</b>	<b>312,434</b>

Arroyo Dunes Golf Course continues to have sufficient revenues to cover operations and maintenance of the Course.

<b>DESERT HILLS GOLF COURSE FUND</b>				
	<b>06/07 Actual</b>	<b>07/08 Adjusted Budget</b>	<b>07/08 Estimate</b>	<b>08/09 Budget</b>
Personal Services	1,006,245	1,206,931	1,100,630	1,194,914
Operating	1,195,476	1,329,099	1,325,622	1,352,900
Capital Outlay	9,384	9,000	-	66,500
	<b>2,211,105</b>	<b>2,545,030</b>	<b>2,426,252</b>	<b>2,614,314</b>

For the fourth consecutive year, Desert Hills Golf Course will have sufficient revenues to cover the Operations and Maintenance of the course, less debt service on the building, which will be paid off in 2009. Staff continues to look for new ways to generate revenue while keeping a close watch on expenditures, so the course can continue to meet the goal of breaking even on Operations and Maintenance.



# Police

*The mission of the Yuma Police Department is to enhance the quality of life in the City of Yuma by providing all people with responsive and professional police service with compassion and concern. To accomplish its mission, the Yuma Police Department will work in collaboration with the citizens of Yuma and within the framework of the United States Constitution to enforce the laws, preserve the peace, reduce fear, and provide for a safe environment.*

The Police Department's Administration oversees the Field Services and Support Services Divisions. Field Services includes the Patrol and Investigations Bureaus. Support Services includes Quality Assurance, Reserves and Volunteers, Records and Technical Operations, and Public Safety Communications Center Bureaus.

Administration is responsible for the overall management of the department. The Chief of Police along with two Captains, provide the vision and leadership to achieve the goals and objectives of the Police department.

AUTHORIZED PERSONNEL	FY 07/08	FY 08/09
Administration	5	5
Patrol	130	130
Investigations	59	59
Quality Assurance	14	14
Records and Technology Operations	24	24
Public Safety Comm. Center	37	37
<b>Total</b>	<b>269</b>	<b>269</b>

Patrol is the largest and most visible bureau in the department. Uniformed patrol personnel are responsible for the protection of life and property, response to 9-1-1 and other calls for service, and preliminary investigation of crimes. The Patrol bureau consists of specialized units

for gangs, community policing, traffic accident investigation and enforcement, bicycle patrol, and canine.



Special Enforcement Team Training

The Investigations bureau is responsible for the in-depth follow up investigation of complex criminal cases as well as preparing cases for court. Special units within the bureau perform a variety of functions including; School Resource Officers, Sex Offender notification, and domestic violence cases.

The Quality Assurance bureau is responsible for the recruitment and selection of new personnel, in-service training, evidence room operations, polygraph, internal affairs, media liaison, and facilities maintenance.

The Reserve/Volunteer bureau consists of non-compensated reserve officers and volunteers used to augment certain operations. Reserves and volunteers provide crowd and traffic control

at special events, public fingerprinting, and handicapped parking enforcement.

Records and Technical Operations are responsible for receiving, reviewing, entering, archiving and retrieving police reports. Records personnel transcribe police reports and provide victim's rights notifications. Technical Operations Personnel ensure the effectiveness and efficiency of the Departments Technology.

The Public Safety Communications Center receives, records, and dispatches telephone requests for police and fire services. Emergency dispatchers provide communications to officers in the field as well as data links to other agencies.



Bike Officers on patrol

### **2007-2008 ACCOMPLISHMENTS:**

- Digital Image Mgt. System. (DIMS)
- Received and implemented new digital recorder system for Communications.
- Hired 21 police officers.
- Continued command level administrators courses- Sgt. Leyva at SPI, Sgt. Scanlan at FBI, and Lt. Otero recently attended SPI.
- Citizens Police Academy.
- 15 employees completed the Six Hats Training; two have received facilitator training.
- Participated in the review and development of new, more equitable long-term injury policy.
- Budget authorization for 14 new sworn positions in FY 07, recognition of the need to keep up with growth and expectations.
- Developed program measurements to establish baseline for gang issues.

- Received Mobile Command Center via grant and made operational.
- Achieved second phase of NIMS (National Incident Management System) compliance for 2006.
- Partnered with Department of Homeland Security and ICE in Stonegarden III. Received reimbursement in the amount of \$99K for overtime.
- Two significant major case investigations – Officer Involved Shooting (OIS) that occurred in October 2005, and OIS that occurred in June 2006.
- Dive Team operational, with 3 call outs to date.
- Cold Case (Ferrara 1985) arrests/charges.
- Accident reports available on-line.
- LuSandra Harris, Yuma Police Public Safety Communications Manager, selected as the Arizona NENA/APCO “Manager of the Year.”
- Cold Case (Hinojosa-Guerrero 1997) arrest made.
- Christian Segura, YPD Detective, honored as Outstanding Child Abuse Investigator of the Year by the Arizona Children’s Justice Task Force.
- Created a full time Regional 911 Coordinator position through YMPO.
- Received Polaris all wheel drive off-road vehicle provided via a grant.
- Partnered with ACTIC and their Terrorism Liaison Officer program to promote local, state and national security.
- Continued participation in the Carver Park revitalization project and our partnering with the MLK center.

### **Did You Know?**

In 2006 YPD personnel responded to 88,013 calls for service. This included 53,873 “911” emergency calls and 2,268 motor vehicle accidents. The Public Safety Communications Center received a total (emergency, non-emergency, information, inquiries, etc.) of 280,608 phone calls.

- Acquired 20 surplus M-16A1 rifles from DRMO and have deployed them.
- Implementation of YRCS / migration to Motorola radio system.
- Supported the COE program with the local High Schools.
- Scott Legros was recognized by MADD in conjunction with the Governor's Office as the 2006 Outstanding Officer (Rural).
- Kenny Vandersloot was recognized by Elks Lodge 476 Law Enforcement Officer of the Year.
- Obtained and outfitted Bearcat Armored Vehicle, provided via a grant.
- Completed process of assigning dockable Motorola laptop's to all School Resource Officers.
- Assigned YPD officers to the DPS Vehicle Task Force – Partial funding from State.
- Increased staffing level of YPD Identification/Crime Scene unit.
- Continued strong and productive relationship through the School Resource Officers and the School Districts.
- Assumed contract management and oversight for outside agencies (Humane Society, Amberly's Place, Safe House and Crossroad Mission De-Tox).

**GOALS FOR 2008-2009:**

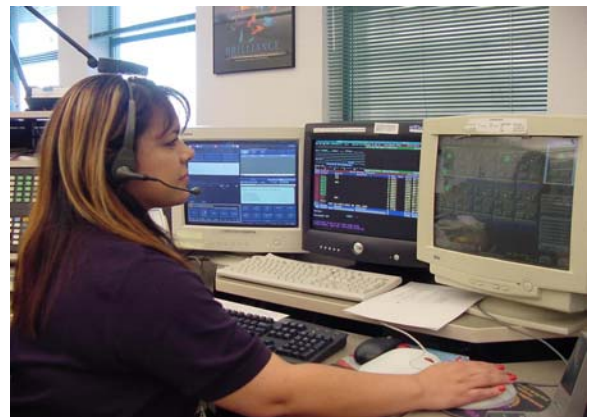
- Continue timely and professional response to calls for service.
- Begin construction of Police Department Facility Improvements project.
- Continue Cold Case investigations and seek out alternative resources to enhance these efforts.
- Continue coordination with the Yuma Fire Department and the Division of Emergency Management to enhance Homeland Security and preparedness of first responders.
- Continue public outreach to educate community on personal safety and security matters.
- Continue coordination with local, state, and federal agencies to provide a community based response to criminal activity and other associated quality of life issues.
- Continue active recruitment and hiring process to fill authorized vacancies.
- Continue to develop staff for succession planning.
- Continue the strong emphasis on COP and POP in Department philosophy.

- Continue to explore and implement innovative plans and programs designed to maintain and enhance our police services to an ever expanding, diversified and demanding community. Providing sufficient personnel and resources for additional state and federal mandates and requested community services is an ever-changing challenge.



Honor Guard

- Bring Phase II of Wireless 9-1-1 to Yuma Co. This means new equipment in our PSAP (Public Safety Answering Point), which will give us the ability to locate wireless 911 callers.
- Complete the hiring process for a full time 911 Coordinator position.
- Continue to support MCAS and protect citizens by providing a safe environment for the Weapons and Tactics Instructors Course (WTI), Non-Combatant Evacuation Operations (NEO) training within the City.
- Obtain and implement automated fingerprint system.

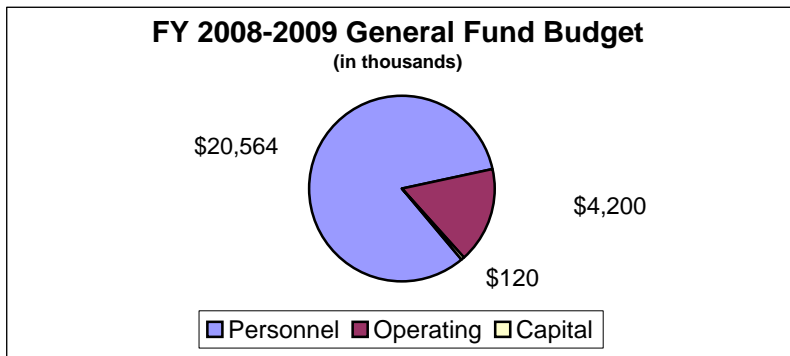


Dispatch

	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Police Administration	1,200,438	1,866,009	1,867,956	1,578,813
Patrol-Field Services	11,452,966	12,354,583	11,365,935	14,123,168
Investigation-Field Services	4,356,974	6,279,018	5,756,841	5,275,767
Reserves-Field Services	1,089	5,750	665	-
Quality Assurance	1,285,961	1,246,448	1,246,684	1,338,292
Records & Communication	1,591,880	2,626,910	2,001,412	1,803,833
Public Safety Communication Center	1,843,943	2,355,195	2,163,473	2,264,911
	<b>21,733,252</b>	<b>26,733,913</b>	<b>24,402,966</b>	<b>26,384,784</b>

For fiscal year 2009, the Police Department presents a budget of \$26,384,784. The Police Department's budget decreased \$349,129, 1.3% below last year's budget. Despite significant increases in pension rates, general fund operating costs and public safety tax capital costs have been reduced.

<b>GENERAL FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	17,167,854	19,764,581	18,677,974	20,563,876
Operating	3,420,049	3,995,968	3,865,094	4,200,302
Capital Outlay	406,129	345,848	164,400	119,718
	<b>20,994,032</b>	<b>24,106,397</b>	<b>22,707,468</b>	<b>24,883,896</b>



<b>PUBLIC SAFETY TAX FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	-	-	-	-
Operating	130,697	-	-	-
Capital Outlay	-	945,000	592,256	188,458
	<b>130,697</b>	<b>945,000</b>	<b>592,256</b>	<b>188,458</b>

<b>WEED AND SEED GRANT FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	75,797	75,899	76,450	53,248
Operating	1,082	-	-	-
Capital Outlay	-	-	-	-
	<b>76,880</b>	<b>75,899</b>	<b>76,450</b>	<b>53,248</b>

The Department of Community Development received appropriations for the next four years from the Department of Justice for the Carver Park Area. Part of this grant will be used for Police Officer overtime for special assignments in this neighborhood. The special assignments include patrol, drug investigations, and gang related crimes. In addition, a part-time community liaison officer is being funded through this grant.

<b>APPROPRIATED GRANTS FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	455,430	739,067	657,593	545,068
Operating	68,613	615,550	119,725	614,114
Capital Outlay	7,600	252,000	249,474	100,000
	<b>531,643</b>	<b>1,606,617</b>	<b>1,026,792</b>	<b>1,259,182</b>

In addition to the grants that the Police Department receives on a yearly basis, the Police Department will continue to use the \$500,000 grant from the Department of Justice for the Safe Schools/Healthy Students grant. This grant will continue funding four (4) School Resource Officers over the next two years.

# Fire

*The Fire Department exists to instill a sense of safety, security, and pride in those we serve through professional emergency intervention, education and prevention services.*

The Fire Department is comprised of five Divisions that work together to fulfill its mission. The Administration Division is responsible for meeting funding needs within budgetary guidelines and facilitating changes in personnel status and payroll. In addition, it compiles and analyzes statistics from the Department's operating Divisions that include productivity, response times, and other quality measurement factors. Heavy involvement in short and long term planning is needed to achieve the highest level of effectiveness and efficiency in order to meet the goals of the City Council and needs of the citizens. A major objective of Administration is to facilitate partnerships with other agencies that share similar interests or goals in specific areas. These partnerships have reduced costs while still achieving mutual goals.

<b>AUTHORIZED PERSONNEL</b>	<b>FY 07/08</b>	<b>FY 08/09</b>
Administration	3	3
Professional Services	4	4
Suppression	105	105
Community Risk Reduction	8	8
Emergency Management	2	2
<b>Total</b>	<b>122</b>	<b>122</b>

The Emergency Services Division delivers those services sought upon activation of the E-9-1-1 system. It provides for emergency response to "all risks" in the community including those associated with fire, emergency medical services (EMS), technical rescue, hazardous materials, and disaster response. By the means of a three platoon system this team provides for the needed staffing to complete its mission 24 hours a day/365 days a year. The platoons are led by an assigned shift commander who has collateral duties in providing oversight for EMS, suppression, or special operations in addition to

providing the crew with the leadership of a Chief Officer.

New Fire Station Six has been completed and will expand services into the Yuma East Valley. A realignment of resources during the past year has afforded the Department the opportunity to build additional emergency service surge capacity. This realignment included the transfer of the Ladder Truck to Fire Station Two and deployment of a second Engine Company to Fire Station Five. As a result of this effort we now have one additional company operating 24 hours a day/365 days per year.

The Emergency Services Division is very active and visible in the community. Some of the more noteworthy appearances are Midnight at the Oasis, Scorpion Baseball games, Yuma County Fair Week, most of the local schools, and a host of other risk reduction events.

Fleet Services is also a key component operating within this Division. The Fleet Manager, in a coordinated effort with Public Works fleet management, ensures the readiness of our apparatus to respond. During the past year additions to the fleet included a Fire Engine for Fire Station Six, water tender to serve those areas without immediate water access, and three support vehicles.

The Professional Services Division is responsible for Department training, internal affairs, safety, succession planning, and accreditation. Training is provided in the areas of fire suppression, operational tactics, and emergency medical certification. Continuing education for basic emergency medical technicians is provided by this Division. Training is coordinated by the Professional Services Division for special operations teams. Internal Affairs reviews the accidents, injuries, personnel



actions and customer complaints; they report the findings to the Fire Chief. Succession planning activities includes recruitment and testing of entry level and internal promotional candidates. Further, the Professional Services Division forecasts and plans for the long and short-term personnel needs of the Department. The organization was accredited in August of 2003; this requires annual submittals to maintain this prestigious rating. Professional Services is responsible for the annual update and submittal for the re-accreditation.

The mission of Community Risk Reduction is to increase safety education and Fire Code compliance while reducing the number of injuries and deaths caused by fire and accidents. The Division achieves this mission through a number of public outreach programs. Some examples are distributing smoke detectors, providing the Juvenile Fire Setter Program, and other risk reduction campaigns. The Juvenile Fire Setter Program is nationally recognized, and provides training and education to juveniles. The Division is also responsible for investigating fires and determining the cause and origin. This Division is actively involved in the pre-development process. Their role is to ensure compliance with the City's safety standards in the planning and construction phases. Community Risk Reduction inspects commercial occupancies on a periodic basis. These inspections facilitate the enforcement of the City's Fire Code. The Fire Department's Public Information/Education Specialist is a vital part of this Division.

Emergency Management Division mitigates the impact from all hazards in the City of Yuma. This Division also coordinates the Citizen's Emergency Response Team (CERT) training

programs. Efforts following the Katrina disaster were focused on the identification of community members that may have special needs in the event of an emergency. This community outreach effort has provided for the identification of those individuals for which special efforts may be directed to ensure timely evacuation and assistance.

#### **2007-2008 ACCOMPLISHMENTS:**

- Completed design of Fire Station One.
- Completed Fire Station Six.
- Emergency Medical Services (EMS) Division completely revamped the EMS Quality Improvement program to identify trends and continue to build quality improvements into our EMS service delivery.
- EMS Chief was appointed by the governor to serve on the Arizona EMS Council. See <http://www.azleg.gov/ars/36/02203.htm> for details on this Council.
- EMS Chief is co-chair of an ad hoc committee devising a new program wherein EMS agencies will submit EMS data to the State.
- Sponsored two Captains to attend International Association of Fire Chiefs Fire/Rescue Med Conference.
- Replaced our oldest cardiac monitors with new state of the art equipment.
- Sponsored visit of two fire officers from Poland.
- Conducted a firefighter recruitment that attracted 250 applicants for 9 positions to fill the firefighter needs of the newly built fire station.
- Conducted a 16 week Fire Recruit Academy for these positions.
- Hired and trained three replacement firefighters.
- Held Captain's promotional testing; promoted 6 new Captains.
- Put on the Department's first Engineer's Academy with 26 in attendance.
- Held Engineer's promotional testing; promoted 13 new Engineers.
- Sponsored 15 individuals to the National Fire Academy.
- Sponsored four individuals to the Battalion Chief's Academy in Peoria.
- Sponsored four individuals to Arizona State University's Fire Service Institute.
- Sponsored six individuals to Arizona State Fire School.

- Sponsored twelve individuals to Firehouse World.
- Three individuals graduated from the Certified Public Manager's Course through Arizona State University.
- Began the process of re-accreditation through the Center for Public Safety Excellence.
- Began the development of the Fire Training Facility.
- Conducted a Paramedic Refresher for all Department Paramedics.
- Completed installation of video conferencing equipment from Fire Administration to Fire Stations.
- Brought a regional radio system online.
- Conducted a Special Needs Facility Operators Forum.
- Developed a Quarterly Special Needs Brochure.
- Provided outreach training to businesses on Disaster Preparedness through the First Annual Disaster Preparedness Fair.
- Developed and registered the Yuma Fire Department's Fire Corp.
- Continued to be the lead agency for the Yuma Ammonia Awareness Safety Day.
- Instructed two CERT classes resulting in 42 new CERT members.
- Received a grant to purchase a Rapid Response Truck.
- Received funding for Yuma County for CERT education in the County.
- Assisted Yuma County Emergency Management with the development and implementation of Yuma's first fully functional Emergency Operations Center.
- Provide guidance to Yuma County Humane Society Grant Request Committee.
- City of Yuma is completely National Incident Management System (NIMS) Compliant.
- Developed and maintain the Yuma County Resource Directory.
- Provided training and leadership to the Yuma County Local Emergency Planning Committee.
- Department Strategic Management Plan completed.
- Facility and Services Plan completed.
- Preliminary Design of Joint Training Facility completed.
- All Fire Prevention Inspectors are now certified by the International Code Commission.

- Mid term Insurance Services Office (ISO) review completed.
- Inspected 80% of the commercial buildings in the City of Yuma.
- Fire Department Public Information Officer won the National Award for Photography from International Association of Fire Chiefs.
- Won the Life Safety Award from the Life Safety Institute.
- Technical Rescue Team sent eight members to TEEEX in December for Structural Collapse Training.
- Three individuals received Technical Rescue training.
- Participated in Yuma Ammonia Awareness Days 2007.
- Received \$360,000 grant from the State for a response trailer.
- Notable Technical Rescue Team emergency call of vehicle over cliff.



#### **GOALS FOR 2008-2009:**

The City of Yuma Fire Department's Work Plan for 2007-2008 addresses the specific elements in support of the City Council's Strategic Management Plan.

The Yuma Fire Department's Strategic Plan has identified succession planning, organizational excellence, service delivery, and organizational culture as the primary focus areas to be addressed. To move this plan forward the following goals have been established:

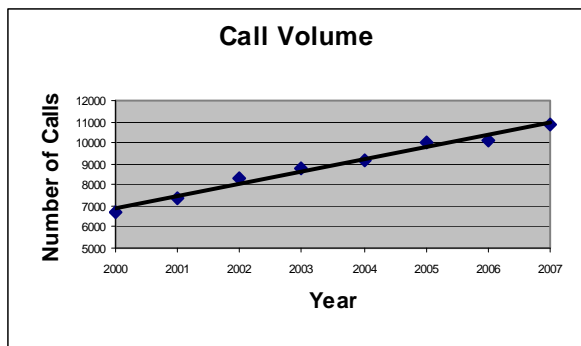
- Begin construction of new Fire Station One.
- Begin the design of Fire Station Seven.
- Complete the design and Phase One of the new Fire Training Facility.
- Remodel Fire Station Four dormitory.
- Purchase and install fire training burn props.

- Begin the review of the new Fire Code.
- Implement the new Fire Services and Facility Plan.
- Implement an ordinance regulating dangerous buildings.
- Continue to educate staff at the National Fire Academy.
- Continue to seek out the latest EMS equipment and treatment innovations to provide the highest level of service to our customers.
- Continue to use our Quality Improvement program to fine tune our service delivery and provide optimum care to the community.
- Continue to remain active with the state of Arizona on EMS issues, and ensure solutions don't just work for Phoenix and Tucson.
- Continue succession planning for Chief Officer through participation in the Arizona State University Fire Service Institute, Certified Public Manager, Peoria's Battalion Chief Academy and National Fire Academy attendance.
- Hold Company Officer and Fire Engineer academies.
- Provide promotional testing for Fire Captain and Fire Engineer.
- Complete the Incident Command lab for use in command training.
- Complete the 300 and 400 level NIMS training.
- Complete rewrite of the City's Emergency Operations Plan to include Yuma Command Center.
- Partner with Yuma County for the updating of the Hazard Mitigation Plan.
- Bring WebEOC training to all City Department Directors and other Stakeholders.
- Continue to develop policies and procedure for Yuma Command.
- Develop table top exercises to test Yuma Command.
- Develop scenarios to re-enforce WebEOC procedures.
- Development of a Yuma County Special Needs Summit.
- Apply and receive Certified Emergency Manager designation.
- Develop job duties and responsibilities for an Emergency Management Planner.
- Continue training Fire Inspector and Building Inspectors on duties during and emergency.
- Continue to provide Incident Command System (ICS) and NIMS instruction to City Departments.

	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Fire Administration	545,169	620,933	584,953	469,473
Fire-Training	492,537	587,126	567,265	621,824
Suppression	9,025,356	10,337,847	9,894,307	10,470,361
Prevention	865,370	1,021,656	938,907	1,006,859
Special Operations	91,402	488,082	484,844	606,546
Emergency Medical Service	122,661	235,163	219,197	199,207
Emergency Management	171,942	1,914,481	272,582	221,925
Emergency Mgmt Grant Allocations	-	20,000	3,000	-
	<b>11,314,435</b>	<b>15,225,288</b>	<b>12,965,055</b>	<b>13,596,195</b>

This year the Yuma Fire Department once again earned re-accreditation by the Center for Public Safety Excellence. This self-assessment process requires the staff and firefighters to assess many critical elements including governance, administration, assessment, planning, financial resources, programs, physical resources, external relationships, training and competency. Accreditation admits membership of the Yuma Fire Department into a very exclusive club as there are only 124 Fire Departments internationally recognized with this distinction.

The Yuma Fire Department assists our neighbors. The Department responded with a multitude of other agencies to the catastrophic Southern California wild fires. This regional emergency drew the attention of many of the national media markets and crews were active in firefighting for almost a week. Our Technical Rescue Team safely rescued or assisted with the rescue of many individuals. Most notably was the rescue of a hiker in the Foothills that developed a medical problem and a vehicle that went off a cliff near the Ocean to Ocean Bridge. Over the last year our Department provided mutual aid to the cities of Somerton, Wellton, Winterhaven, the California County of Imperial, the United States Border Patrol and Marine Corps Air Station Yuma. Our relationship with our neighbors has never been stronger.



The Yuma Fire Department has strengthened our fleet and our equipment. New deliveries were accepted for two support vehicles for the Operations Chief and Emergency Management Coordinator. Additionally the purchase of an all-terrain cart for accessing remote community areas was purchased and modified to allow for off-road use for emergency medical services calls.

The Yuma Fire Department has prepared for growth. Last year Fire Station 6 was built and

design began for the Fire Training Facility. Construction is underway for the replacement of Fire Station 1 and it is expected that the training grounds will be under development soon. Land is being secured for Fire Station 7 and design will begin this year. Staffing for this growth will be accomplished using our existing employees by moving an engine from Fire Station 5 to Fire Station 7 when built.

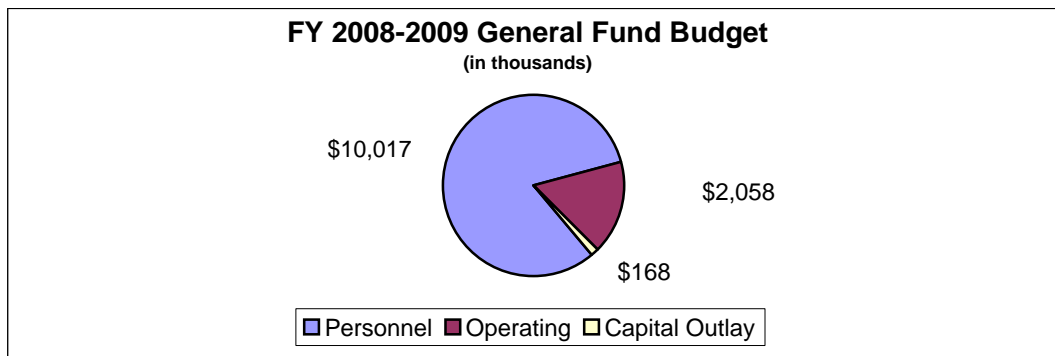
The Yuma Fire Department is involved at the National and State level. We have been invited to participate with the International Association of Fire Chiefs Professional Development Committee, the Arizona Fire Chiefs Mutual Aid Coordinating Committee, and the National Fire Protection Association Technical Committee. Yuma Fire Officers hold office on the boards of the Yuma County Fire Officers Association and the Arizona Fire Chiefs Association.

The Yuma Fire Department is focused on developing our next generation of leaders. We have had one member finish their coursework at the National Fire Academy in the *Executive Fire Officer Program* for their first year while another was admitted and will begin the four-year program in 2008. Four employees attended the Arizona State University Fire Service Institute, three attended the Phoenix Metropolitan Battalion Chief's academy, and three of our members have become Certified Public Managers while three completed Edward de Bono's Thinking Mastery Series™.



Training hours dramatically increased; they are up by more than 20%. New methods of Cardio-Pulmonary Resuscitation (CPR) and advanced Cardiac Life support were taught to the all suppression staff and initial indications are that they have improved our ability to save lives. All Paramedics were provided a refresher course where they are taught the latest life-saving skills. We gained the credentialing for three more Paramedics and three more Technical Rescue Technicians as well.

<b>GENERAL FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	8,566,745	9,505,521	9,508,047	10,017,475
Operating	1,886,885	2,425,101	2,204,764	2,058,201
Capital Outlay	774,711	266,205	198,945	167,561
	<b>11,228,341</b>	<b>12,196,827</b>	<b>11,911,756</b>	<b>12,243,237</b>



<b>PUBLIC SAFETY TAX FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	-	-	-	-
Operating	13,655	45,000	45,000	-
Capital Outlay	-	11,491	11,491	-
	<b>13,655</b>	<b>56,491</b>	<b>56,491</b>	<b>-</b>

<b>APPROPRIATED GRANTS FUND</b>				
	<u>06/07 Actual</u>	<u>07/08 Adjusted Budget</u>	<u>07/08 Estimate</u>	<u>08/09 Budget</u>
Personal Services	-	9,978	-	-
Operating	51,045	1,436,992	670,350	1,026,500
Capital Outlay	21,394	1,525,000	326,458	326,458
	<b>72,439</b>	<b>2,971,970</b>	<b>996,808</b>	<b>1,352,958</b>



City of YUMA



# **Capital Spending and Debt Management**

## CAPITAL SPENDING AND DEBT MANAGEMENT

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# Capital Improvement Program

The City of Yuma Capital Improvement Program (CIP) is a 10-year schedule of public physical improvements to the City's infrastructure. The CIP sets forth proposed expenditures for systematically constructing, maintaining, upgrading, expanding, and replacing the community's physical plant, as required by the City Charter.

This section describes the CIP process and provides limited detail of projects included within the capital improvements area of this adopted budget. The end result of the capital program is a separately published document, which includes detailed mapping, revenue source and the complete ten-year program. The reader should refer to that document to attain more descriptive detail than is included herein.

## **THE PROCESS**

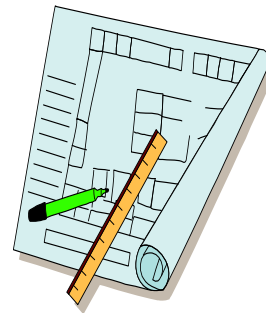
Projects are typically major expenditures. They can be either infrequent projects, such as the Municipal Government Complex construction project or systematic improvements, such as street surface replacement. Regular street maintenance of city facilities is not considered a Capital Improvement. Therefore, a project such as street slurry seals, which seals minor surface cracks, would not be found in this document and is funded, scheduled and completed within the Public Works Department's Operations and Maintenance (O&M) budget.

Because the CIP identifies what City facilities will be improved it is more than a schedule of expenditures. It is a statement of budgetary policy and a planning document. Implementation of the CIP is a tool to accomplish the adopted goals and policies of the City Council.

Projects are developed through the course of the fiscal year. The process involves council, citizens, or staff proposing needed projects. Staff then coordinates the project with any related projects, reviews for compatibility with the City's goals, identifies a funding source, and

develops a project schedule. Projects are reviewed by the responsible department and placed within the department's ten-year schedule.

During the annual review of the 10-year CIP, completed projects are removed, new projects are proposed, and scheduled projects move forward in the schedule or out to later years. The timing of a project is dependent on the current condition of the facility and funding availability.



As the 10-year CIP is fine-tuned, it is under the oversight of the CIP Review Committee, which is composed of senior staff and the City Administrator. At this time, the specific dollar amounts available for each funding source are known or reliable projections can be made and projects may be added or dropped based on the amount of funds available in the next five years. After review by staff, the next step is referral to the Planning and Zoning Commission for comments and recommendations.

The Planning and Zoning Commission's role is to review the CIP for consistency with the goals and policies of the General Plan. A Public Hearing is held at a commission meeting, which results in a formal recommendation to the City Council. The Capital Budget, which is the first year of the CIP and the 10-year CIP are then brought before the City Council. The City Council will hold a public hearing on the draft CIP at a regular Council meeting. Adoption then occurs at a subsequent Council meeting.

## **CIP BUDGET**

The first year of the ten-year CIP program is called the capital budget. An extensive project, such as the installation of a major waterline, will typically be a multi-year project. The first year of the project is the design stage and the second year will involve the actual construction. The capital budget is integrated with the operating budget of the City and adopted in one motion.

The projects within the first year of the CIP are prioritized. Prioritization is developed within each section and is established by the responsible departments. The prioritization is based on the need for the project and the available resources needed to complete the project.

The availability of funds is the key factor as to whether a project will be initiated and completed. There are a variety of funding sources available, but these sources are limited in both the amount available and how these funds can be used. The same funding restrictions discussed in the Funds section hold true here. Projects can be funded by city, state or federal monies and outside agencies and individuals. City funding sources typically are sales and property taxes, service and utility fees, the Road tax and the Highway Users Revenue fund (a state gasoline tax with specific amounts allotted to municipalities based on population).

## **IMPACT ON OPERATING BUDGET**

Because much of the funding for capital projects comes from the general and special revenues, the operating budget must have a clear connection to the CIP process. Those same revenues drive the daily services provided by the city. Accordingly, its operating budget often

comes first when priorities for projects are set, should tax or other revenues not be sufficient to maintain current operations and to build infrastructure. This is especially important when the project will create new or expanded facilities. For example, if a new park is planned, then the Parks and Recreation Department must include supplemental information in its budget to maintain the new park. This would include not only employees or contractors to maintain the park, but equipment and supplies for the park's upkeep.

For most items in the 2009 capital budget, there is little actual impact on the operating budget since many capital items are replacement items already affecting operations cost. There are some notable exceptions:

<b>Fund</b>	<b>Project</b>	<b>Impact</b>	<b>Cost</b>
Water	Agua Vive Water Treatment Facility	Operating cost of facility	\$756,380

Following this discussion are three tables related to capital projects. The first table lists the various funding source descriptions the Capital Improvement Program uses. The Fund name is the abbreviation used in the program. The second table provides a summary by funding source of capital projects while the third table lists the actual projects included in the capital portion of the adopted budget. The list is grouped by funding source and shows the project number, a brief descriptive title and the amount included in this year's adopted budget. The project number is useful in finding the detailed project information in the separately published ten-year capital improvement program.

FUND	DESCRIPTION
ADEF	Arroyo Dunes Funds: Collected from user fees at the golf course
BOND	This fund can be either the voter approved bond issue for specific projects or City dollars, which are developed through a Bond financing mechanism.
CDBG	Community Development Block Grants: Non-City dollars, federal funds for redevelopment projects.
CIT	Community Investment Trust Funds: General Fund dollars, which may be used at Council's direction.
DD	Developer Deposits: Deposits paid by developers in place of completing construction on specific projects.
DH	Desert Hills Enterprise Fund: Collected from golf fees.
GEN	General Fund: Revenues from fees paid, sales tax, property tax, fines, etc.
GRNT	Grant: Non-City dollars, which can be federal or state grants.
HERI	Heritage Area Grant Funding: Funds allocated to the City of Yuma for specific improvements to the city's riverfront and downtown area.
HURF	Highway Users Fund/Lottery Funds: This fund has two sources, the Highway Users Gasoline Tax and the Lottery dollars. The City receives a percentage of these funds based on population. Funds are used for street improvements or street related projects.
IMP	Improvement District:
DEV	Development Fees
OTHR	Non-City dollars such as ADOT, APS funds or other agency funds.
PBSF	Public Safety Tax Fund: two-tenths percent sales tax collected for the acquisition, construction or improvements to public safety facilities.
PRO	Pro-rata: financing that has been collected and is available for development of projects. Impact: money collected from Citywide Impact Fees.
RCX	Recreation Complex funds: City dollars, which are collected from fees paid at the civic center and baseball complex. Also can be 2% excise tax dollars, depending on the specific project.
ROAD	City road tax: five-tenths percent sales tax used for specific road projects.
SANI	Sanitation funds: General Fund dollars, which are reserved for sanitation projects.
SCF	Sewer Capacity Fund: City dollars, collected from fees paid at time of sewer connection.
STP	Surface Transportation Program: Non-City dollars, federal highway funds for roads and bridges.
SUF	Sewer Utility Fund: City dollars, collected from fees paid for specific sewer utility items, such as a meter.
SYSD	System Development Charges: A separate fee paid at the time of issuance of a water permit. The fee is based on the acreage of the property.
SSIC	Sanitary Sewer Interceptor Charge: City dollars, collected from fees paid at time of issuance of a sewer permit.
TWO%	2% Tax financing: A special excise tax on hotel, motel, restaurant and bar sales, which finances the Yuma Civic and Convention Center facility, the Baseball Complex, the Arroyo Dunes and Desert Hills Golf Courses, the Yuma Crossing Park and surrounding area and convention/tourism related activities.
WCF	Water Capacity Fund: City dollars, collected from fees paid at time of water connection.
WUF	Water Utility Fund: City dollars, collected from fees paid for specific utility items, such as a meter.

**Capital Improvement Project Summary  
2008-2009 Capital Budget**

<b><u>FUND</u></b>	<b><u>2008-2009</u></b>
General Fund	410,000
Public Safety Tax	499,500
Grants Fund	
Appropriated Grants Fund	20,405,000
Surface Transportation Program	865,000
CDBG Grant Fund	452,400
Recreation Complex Fund	716,500
Two Percent Tax Fund	2,000,000
City Road Tax Fund	4,630,000
Highway User Revenue Fund/LTAF	1,250,000
Water Fund	545,000
Wastewater Fund	70,000
Restricted Funds	
Bond Projects	99,977,592
Developer Deposits	2,020,000
Prorata	2,797,503
Development Fees	3,688,500
Improvement District	850,000
Water System Development	-
Water Capacity	-
Sewer Capacity Fees	619,000
Sanitary Sewer Interceptor Charge	800,000
Other	<u>19,888,700</u>
 <b>TOTAL</b>	 <b>162,484,695</b>

**CAPITAL IMPROVEMENT PROJECTS**  
**2008-2009 Capital Budget**

FUNDING SOURCE	CIP#	PROJECT TITLE	2008/2009
<b>BOND</b>	1.9757	Budget Authority Reserve	3,100,000
	2.0300	Lighting for Parks and Athletic Fields	700,000
	2.0504	Shade Structures	120,000
	2.0511	New East Area Park	831,645
	2.0601	Cibola High School Community Swimming Pool	4,800,000
	4.9401	Fire Department Training Facility	6,460,000
	4.0300	Fire Station No. 1 Replacement	170,000
	4.0400	Police Department Facility Improvements	700,000
	4.0502	Police Storage Facility	3,340,000
	5.8323	40th Street - Arizona Avenue to Avenue A	500,000
	5.8325	24th Street - Avenue B to Avenue C	150,000
	5.8702	1st Street - Gila Street to Avenue C	545,000
	5.9105	Magnolia Avenue, et al	1,090,000
	5.9207	Camino Alameda, et al (Casa Mañana)	1,500,000
	5.9209	17th Street - 19th Street & 5th Avenue - Avenue A	1,525,000
	5.9401	Villa Hermosa No. 2	1,800,000
	5.9402	32nd Street - 4th Avenue to Avenue B	650,000
	5.9507	20th Street - Avenue B to Avenue C	890,000
	5.9512	Right-of-Way Acquisition	2,300,000
	5.9701	Avenue A - 16th Street to 24th Street	3,400,000
	5.9729	Avenue C - 24th Street to 32nd Street	700,000
	5.9811	12th Street - Avenue A to Avenue B	1,600,000
	5.9812	24th Street - Avenue 6E to Avenue 9E	5,150,000
	5.0401	Avenue 3E - Gila Ridge Rd. to 32nd St.	2,013,000
	5.0408	24th Street - Ave 2½E to Ave 3E	805,000
	5.0518	Orange Avenue Improvements and Beautification	260,000
	5.0537	Yuma Expressway	500,000
	5.0538	Avenue 7E - North Construction	2,800,000
	5.0574	16th St & 4th Ave Intersection Improvements	210,000
	5.0584	16th Street - Arizona Avenue to Pacific Avenue	8,930,000
	5.0801	5th Street - Avenue A to Magnolia Avenue	300,000
	7.9417	16th St. & Zone 2 Waterline - Arizona Ave to Ave A	450,000
	7.9806	Agua Viva Water Treatment Facility	25,114,947
7.0107	Zone 2 to Zone 1 Pressure Reducing Valve	270,000	
7.0118	32nd St Water Trans. Ln - Ave B to Friendship Tower	990,000	
7.0203	Water Utility Security	930,000	
7.0300	1st Avenue Water Transmission Ln. - 5th to 17th St	285,000	
7.0302	40th St Water Transmission Ln - Ave 3E to Ave 9E	2,100,000	
7.0403	Main Street WTF Auxiliary Power	95,000	
7.0500	Main Street WTF Filter System Upgrade	300,000	
7.0505	Friendship Tower Improvements	917,000	
7.0506	Main Street WTF Sedimentation Basin Covers	70,000	
8.9502	Manhole Rehabilitation/Reconstruction	239,000	
8.9593	Sewer Line Replacements/Improvements	460,000	
8.9803	Desert Dunes Water Reclamation Facility	775,000	
8.0003	Figueroa WRF Administrative Building Expansion	175,000	
8.0004	Colorado River Interceptor Sewer Junction Box Mod	398,000	
8.0005	1st Avenue Trunk Sewer Replacement	340,000	
8.0103	Figueroa WRF - Aerator Upgrade	2,000,000	
8.0402	Figueroa Avenue WRF Digester Improvements	570,000	
8.0502	Figueroa Water Rec. Fac Inventory Control Building	30,000	
8.0895	Pinto Lane Sanitary Sewer Lift Station	1,400,000	
9.9301	28th Street Storm Drainage	3,700,000	
9.9402	6th Place Storm Sewer	529,000	
<b>BOND Total</b>			<b>99,977,592</b>

**CAPITAL IMPROVEMENT PROJECTS**  
**2008-2009 Capital Budget**

FUNDING SOURCE	CIP#	PROJECT TITLE	2008/2009
<b>ROAD</b>	5.8322	Arizona Avenue - 32nd to 40th Street	250,000
	5.8323	40th Street - Arizona Avenue to Avenue A	200,000
	5.9512	Right-of-Way Acquisition	25,000
	5.9628	Intersection Sight Distance	30,000
	5.9702	Avenue A - 8th Street to 16th Street	700,000
	5.9705	Avenue A - 32nd Street to 36th Street	50,000
	5.9718	32nd Street - Avenue B to Avenue C	250,000
	5.9720	32nd Street - Avenue C to Avenue D	300,000
	5.9913	Arizona Avenue - 16th Street to Giss Pkwy	650,000
	5.9990	Traffic Signal Installation and Upgrades	220,000
	5.0517	Avenue 3½E - Avenue 3E to 56th Street	500,000
	5.0524	32nd Street & Pacific Avenue Improvements	130,000
	5.0574	16th St & 4th Ave Intersection Improvements	790,000
	5.0584	16th Street - Arizona Avenue to Pacific Avenue	305,000
5.0890	Traffic Signal Install - 32nd Street at Avenue 6E	100,000	
9.9301	28th Street Storm Drainage	130,000	
<b>ROAD Total</b>			<b>4,630,000</b>
<b>CDBG</b>	1.0300	Multi-Modal Reconstruction	100,000
	5.0907	Speese Addition Roadway Improvements	352,400
<b>CDBG Total</b>			<b>452,400</b>
<b>DD</b>	1.9757	Budget Authority Reserve	1,500,000
	5.0599	Traffic Impact Analysis Studies	100,000
	5.0890	Traffic Signal Install - 32nd Street at Avenue 6E	420,000
<b>DD Total</b>			<b>2,020,000</b>
<b>DEV</b>	1.0504	Vehicle Acquisitions	868,500
	2.0702	Art Center Programming Expansion	160,000
	2.9602	Yuma Valley Area Park	440,000
	5.8322	Arizona Avenue - 32nd to 40th Street	300,000
	5.8323	40th Street - Arizona Avenue to Avenue A	200,000
	5.9718	32nd Street - Avenue B to Avenue C	540,000
	5.9720	32nd Street - Avenue C to Avenue D	400,000
	5.9990	Traffic Signal Installation and Upgrades	220,000
	5.0533	Frontage Roads - Ave 8E to Ave 10E	150,000
5.0538	Avenue 7E - North Construction	410,000	
<b>DEV Total</b>			<b>3,688,500</b>
<b>GEN</b>	1.0403	West Wetlands Mitigation	100,000
	1.0702	Reclamation Land Exchange	25,000
	1.0902	Gandolfo Annex Demolition	15,000
	2.0510	Yuma Art Center Museum	100,000
	3.9802	Parking Lot Maintenance Upgrades	170,000
<b>GEN Total</b>			<b>410,000</b>
<b>GRNT</b>	1.9757	Budget Authority Reserve	3,500,000
	1.9913	Arizona Welcome Center	4,000,000
	1.0003	Pivot Point Retail Village Components - Canal Walk	480,000
	1.0025	West Wetlands Road	500,000
	1.0300	Multi-Modal Reconstruction	2,800,000
	1.0302	800 MHZ New Radio Site	3,000,000
	1.0601	Pivot Point	885,000
	1.0903	Hunter's Hole Well Installation	140,000
	5.0509	School Traffic Safety and Circulation Improvements	50,000
	5.0517	Avenue 3½E - Avenue 3E to 56th Street	4,550,000
	5.0518	Orange Avenue Improvements and Beautification	500,000
<b>GRNT Total</b>			<b>20,405,000</b>

**CAPITAL IMPROVEMENT PROJECTS  
2008-2009 Capital Budget**

<b>FUNDING SOURCE</b>	<b>CIP#</b>	<b>PROJECT TITLE</b>	<b>2008/2009</b>
<b>HURF</b>	1.0025	West Wetlands Road	90,000
	5.8903	23rd Avenue - 1st Street to Joe Henry Park	370,000
	5.9205	12th Street - 16th Street & 4th Avenue - Avenue A	150,000
	5.9602	1st Avenue - 16th Street to 12th Street	400,000
	5.9807	11th Street - 3rd Avenue to 2nd Avenue	90,000
	5.0512	Trap Lane Safety Improvements	30,000
	9.0401	Cibola Heights Stormwater Basin Improvements	15,000
	9.0502	Dunes Drainage Basin	105,000
	<b>HURF Total</b>		
<b>IMPD</b>	8.0703	Country Estates Unit IV Sanitary Sewer	850,000
	<b>IMPD Total</b>		
<b>OTHR</b>	1.9757	Budget Authority Reserve	700,000
	1.0302	800 MHZ New Radio Site	4,000,000
	1.0500	Downtown / I-8 Trailblazing & City ID Imps.	155,000
	2.0601	Cibola High School Community Swimming Pool	4,000,000
	5.8323	40th Street - Arizona Avenue to Avenue A	184,700
	5.9207	Camino Alameda, et al (Casa Mañana)	150,000
	5.9701	Avenue A - 16th Street to 24th Street	699,000
	5.0401	Avenue 3E - Gila Ridge Rd. to 32nd St.	5,800,000
	5.0584	16th Street - Arizona Avenue to Pacific Avenue	3,000,000
	9.9301	28th Street Storm Drainage	1,200,000
<b>OTHR Total</b>			<b>19,888,700</b>
<b>PRO</b>	2.9602	Yuma Valley Area Park	419,540
	5.8325	24th Street - Avenue B to Avenue C	2,377,963
	<b>PRO Total</b>		
<b>PBSF</b>	4.0400	Police Department Facility Improvements	100,000
	4.0701	Municipal Court Room A & B Remodel	230,000
	4.0704	Fire Station 4 Remodel	169,500
	<b>PBSF Total</b>		
<b>RCX</b>	2.0508	Desert Sun Stadium	580,000
	3.9802	Parking Lot Maintenance Upgrades	136,500
	<b>RCX Total</b>		
<b>SSIC</b>	8.0005	1st Avenue Trunk Sewer Replacement	800,000
	<b>SSIC Total</b>		
<b>SCF</b>	8.0500	Update City's 208 Facilities Plan	44,000
	8.0701	Bleach Facility Rehabilitation and Upgrade	575,000
	<b>SCF Total</b>		
<b>SUF</b>	8.9593	Sewer Line Replacements/Improvements	70,000
	<b>SUF Total</b>		
<b>STP</b>	5.8702	1st Street - Gila Street to Avenue C	265,000
	5.9402	32nd Street - 4th Avenue to Avenue B	600,000
	<b>STP Total</b>		
<b>TWO%</b>	1.9913	Arizona Welcome Center	1,000,000
	1.0003	Pivot Point Retail Village Components - Canal Walk	70,000
	1.0011	Riverfront Development Master Planning	25,000
	1.0019	Miscellaneous Structure Demolition	100,000
	1.0500	Downtown / I-8 Trailblazing & City ID Imps.	100,000
	1.0601	Pivot Point	680,000
	1.0702	Reclamation Land Exchange	25,000
<b>TWO% Total</b>			<b>2,000,000</b>

**CAPITAL IMPROVEMENT PROJECTS  
2008-2009 Capital Budget**

FUNDING SOURCE	CIP#	PROJECT TITLE	2008/2009
<b>WUF</b>	7.9102	Water Service Line Replacement	200,000
	7.9490	New Water Services	50,000
	7.9996	Waterline Replacement/Improvements	100,000
	7.0103	1st Avenue Waterline - 12th Street to 16th Street	195,000
		<b>WUF Total</b>	<b>545,000</b>
		<b>Grand Total</b>	<b><u><u>162,484,695</u></u></b>



# Debt Management

The last section described how the city provided for its infrastructure needs. It was noted that operating revenues were the primary source for CIP projects. This 'pay-as-you-go' financing plan works well for smaller projects that can be paid out of current revenues. It doesn't work when project cost is greater than the annual collections from that source of revenue.

When more significant projects are planned which are beyond current revenues ability to spend, the City will seek financing solutions that provide the necessary resources immediately. Although a variety of forms of financing are available, the City usually turns to long-term bonds as a source of its financing.

## **LONG-TERM BONDS**

Much like bank financing, the City sells bonds on the open market to secure enough proceeds to pay for a project. With a ready source of cash, the City can complete a large project without the cash-flow concerns of using 'pay-as-you-go'. Again, like bank financing, the bonds must be repaid over time, at market driven interest rates. These payback terms are spread based on the flow assumptions of the underlying revenue and can range from five to twenty years or more.

There are several reasons why bond financing is the most attractive source of capital. Because of their lower risk, with particular revenue types pledged to bond repayment, interest rates are lower. Municipal bonds are attractive to investors also because of favorable income tax treatment of bond interest payments.

Interest rates are fixed at the time of the bond sale, providing the City with a known payment schedule. Servicing this debt becomes part of the operating budget along with operational and capital needs. As noted earlier, the City maintains a Debt

Service Fund, which is used to account for payment of the debt. Into this fund are transferred monies from other operating funds that can now pay over time for a costly project rather than trying to set aside monies until sufficient resources are available.

Most governments have been active in the bond markets for years, especially with low long-term rates. The City of Yuma is no exception. This bond financing to pay for capital projects is especially prevalent in fast-growing cities, like Yuma.

## **BOND TYPES**

There are different types of bonds used depending on the type of project and its anticipated repayment funding. A description of the bond types and their use by the City follows.

**General Obligation Bonds** - This type of bond relies on secondary property tax financing rather than a current operating revenue. This bonding method is subject to voter approval because it creates a new tax to support repayment. This secondary property tax is levied, when in use, by the City directly for bond repayment. The City does currently have general obligation bonds outstanding; however, the proceeds were used by the Water Fund to expand the current water plant. While the full faith and credit of the City supports the bonds and a tax levy could be generated if necessary, the bonds are paid by current revenues of the Water Fund.

**Revenue Bonds** - These bonds are similar to general obligation bonds except that they do not have the support of the local property tax base for repayment. Instead, a source of revenue related to the project is pledged for repayment of the bonds. A typical revenue bond is related to the Highway User Revenue Fund (HURF), previously discussed in the Fund Information Section.

The gas tax of the HURF fund can be pledged for repayment of the bonds, as it is a reliable source of revenue. Debt service payments would then claim priority for spending from the fund until the bonds were repaid. The City does not presently use this type of bonding, however, it has been used in the past.

**Municipal Property Corporation (MPC) Bonds** - The City issued its first MPC bonds in 1970 to finance the construction of the Convention Center, Baseball Complex and Desert Hills Golf Course. The Municipal Property Corporation was created to sell the bonds for that project. The bonds, because they do not necessarily rely on new sources of revenue for repayment, are not subject to voter approval for each project. (With its initial bond sale, however, the City created a new sales tax, the 2% Special Tax, for bond repayment and the new tax was subject to, and won, voter approval.) This method of bond financing has been used many times to finance a variety of projects.

**Improvement Districts** – Improvement district financing is a special bonding arrangement for capital improvements in limited areas of the City. This debt is authorized by the property owners of the district and secured by assessments paid by those property owners. The City retains an obligation to pay should those assessments fail to meet the obligations of the bond; however, the City then retains title to the property should that unlikely failure occur. The City has used improvement district financing on a number of occasions, the most recent being Improvement District 67 which financed public improvements adjacent to the Yuma Palms Regional Center.

**LONG-TERM CONTRACTS**

Another form of financing the City has used recently is a long-term financing contract (loans). These include the Arizona Water Infrastructure Financing Authority (WIFA), US Department of Housing and Urban Development (HUD), and the Arizona Department of Transportation (ADOT). In cases like WIFA, the authority sells bonds at a lower rate than the City can attain and loans the proceeds to various municipalities

throughout the state. In each case, a fixed repayment schedule is created, much like a bond repayment schedule. For WIFA participation, Arizona statutes require voter approval. The City received such approval in 2002.

**DEBT LIMITATIONS**

Under Arizona’s Constitution, outstanding general obligation bonded debt for combined water, sewer, artificial light, parks, open space preserves, playgrounds and recreational facilities may not exceed 20% of a City’s net secondary assessed valuation. Outstanding general obligation debt for all other purposes may not exceed 6% of a City’s net secondary assessed valuation. The legal borrowing capacity of the City of Yuma at June 30, 2007 follows:

<u>Water, Etc. (20%)</u>	
Legal Limit	\$93,706,255
Outstanding GO Debt	<u>7,535,000</u>
Available Debt Margin	\$86,171,255

<u>All Others (6%)</u>	
Legal Limit	\$28,111,876
Outstanding GO Debt	<u>-</u>
Available Debt Margin	\$28,111,876

These limitations apply to general obligation debt only.

Limitations other than statutory exist in many of the debt covenants associated with the bonds. These limitations include coverage requirements in which further debt is restricted if revenues related to the outstanding debt do not exceed certain percentages. In each case, the City is well within these limitations. Detailed coverage information is provided within the City’s annual Comprehensive Annual Financial Report.

**IMPACT OF DEBT SERVICE ON BUDGET**

Much like the impact of capital projects, debt service payments are derived from the same general revenues that are used for operations. A balance must be achieved between operational needs, debt requirements and capital expenditures to stay within the statutory or economic limitations of annual revenues. Each year,

the City Council and staff work carefully to assure this balance. The benefit of securing long-term financing to provide for timely construction of needed infrastructure can make a municipality 'debt poor' if taken to extremes.

While no rules exist for measuring the amount of debt capacity a city can bear, some measures are available to compare governments. Per capita debt ratios and other means of comparison are reviewed to ensure that the City does not overreach its capacity for debt issuance. The City continues to develop more quantifiable measurements for debt analysis.

More meaningful to this analysis is the City's bond rating. Rating agencies are instrumental in determining debt capacity of the City. The City works with these agencies closely to improve its overall rating to assurance the soundness of its ability to attain favorable interest rates in the financial markets.

### **OUTSTANDING DEBT**

This table lists the City's outstanding debt at June 30, 2008:

	Purpose	Source of repayment	Rate	Maturity	Authorized	Outstanding
<b>General Obligation Bonds</b>						
1997 Refunding	Refunded portion of 1992 issue	Water rates and capacity charges	4.90%	2012	8,085,000	6,420,000
<b>MPC Bonds</b>						
2001 Issue	New city hall	General Fund	4.94%	2025	34,150,000	31,370,000
2003 - Series A Refunding	Police/Municipal Court facility; fire station communications system	Public Safety Tax	4.21%	2015	14,640,000	10,565,000
2003 - Series B Refunding	Public Works facility and warehouse	General Fund, HURF, Solid Waste and Water Funds - allocated by percent of use	3.67%	2015	2,905,000	2,065,000
2003 - Series C Refunding	Golf course clubhouse	Desert Hills Golf Course; 2% Tax	2.97%	2010	1,445,000	655,000
2003 - Series B Addition	Yuma Art Center; new fire station	General Fund Public Safety Tax	4.18%	2022	9,000,000	7,560,000
2007 - Series B	Public safety facilities; recreation projects; fiber optic installation; etc	General Fund Public Safety Tax	4.20%	2025	30,785,000	30,785,000
2007 - Series D	Road construction & improvements	City Road Tax	4.40%	2027	61,100,000	61,100,000
2007 - Series Utility	Water Plant construction; water & sewer improvements	Water rates and Wastewater rates	4.50%	2027	127,925,000	127,925,000
<b>Improvement Districts</b>						
District 67	Street improvements; wastewater infrastructure adjacent to Yuma Palms Regional Center	Special assessments	3.70%	2014	7,280,000	5,890,000
District 68	Street improvements; wastewater infrastructure adjacent to Yuma Palms Regional Center	Special assessments	4.70%	2021	3,875,000	3,875,000
<b>Contracts Payable</b>						
WFA-Water	New East Mesa water plant; system upgrades	Water rates and capacity charges	3.31%	2022	46,414,920	44,790,849
WFA-Water	New East Mesa water plant; system upgrades	Water rates and capacity charges	3.31%	2024	36,414,920	33,667,929

**Annual Debt Service Requirements**

**BONDS AND IMPROVEMENT DISTRICTS**

July 1	1997 Refunding Bonds			Improvement District No. 67 Bonds		
	Principal	Interest	Total	Principal	Interest	Total
2008	1,170,000	312,105	1,482,105	740,000	204,240	944,240
2009	1,210,000	257,115	1,467,115	770,000	176,305	946,305
2010	1,275,000	196,615	1,471,615	805,000	147,168	952,168
2011	1,345,000	134,140	1,479,140	840,000	116,736	956,736
2012	1,420,000	69,580	1,489,580	875,000	85,008	960,008
2013	-	-	-	910,000	51,985	961,985
2014	-	-	-	950,000	17,575	967,575
	<u>\$ 6,420,000</u>	<u>\$ 969,555</u>	<u>\$ 7,389,555</u>	<u>\$ 5,890,000</u>	<u>\$ 799,017</u>	<u>\$ 6,689,017</u>

	MPC Bonds 2001 Series			MPC Bonds 2003 Series			Improvement District No. 68 Bonds		
2008	1,000,000	1,536,625	2,536,625	385,000	309,920	694,920	210,000	172,490	382,490
2009	1,040,000	1,494,125	2,534,125	395,000	298,370	693,370	220,000	162,620	382,620
2010	1,080,000	1,449,925	2,529,925	410,000	285,532	695,532	230,000	152,280	382,280
2011	1,130,000	1,404,025	2,534,025	420,000	272,207	692,207	245,000	141,470	386,470
2012	1,175,000	1,356,000	2,531,000	435,000	257,507	692,507	255,000	129,955	384,955
2013	1,235,000	1,297,250	2,532,250	450,000	241,847	691,847	265,000	117,970	382,970
2014	1,295,000	1,235,500	2,530,500	470,000	224,973	694,973	280,000	105,515	385,515
2015	1,355,000	1,170,750	2,525,750	490,000	207,347	697,347	290,000	92,355	382,355
2016	1,755,000	1,103,000	2,858,000	515,000	182,847	697,847	305,000	78,725	383,725
2017	1,840,000	1,015,250	2,855,250	535,000	157,098	692,098	320,000	64,390	384,390
2018	1,935,000	923,250	2,858,250	560,000	134,628	694,628	335,000	49,350	384,350
2019	2,030,000	826,500	2,856,500	585,000	110,828	695,828	350,000	33,605	383,605
2020	2,130,000	725,000	2,855,000	610,000	85,672	695,672	365,000	17,155	382,155
2021	2,240,000	618,500	2,858,500	635,000	58,833	693,833	-	-	-
2022	2,350,000	506,500	2,856,500	665,000	30,258	695,258	-	-	-
2023	2,470,000	389,000	2,859,000	-	-	-	-	-	-
2024	2,590,000	265,500	2,855,500	-	-	-	-	-	-
2025	2,720,000	136,000	2,856,000	-	-	-	-	-	-
	<u>\$ 31,370,000</u>	<u>\$ 17,452,700</u>	<u>\$ 48,822,700</u>	<u>\$ 7,560,000</u>	<u>\$ 2,857,867</u>	<u>\$ 10,417,867</u>	<u>\$ 3,670,000</u>	<u>\$ 1,317,880</u>	<u>\$ 4,987,880</u>

	MPC Bonds 2003 Refunding 1995A			MPC Bonds 2003 Refunding 1995B			MPC Bonds 2003 Refunding 1995C		
2008	1,095,000	477,703	1,572,703	230,000	75,985	305,985	210,000	20,763	230,763
2009	1,150,000	422,953	1,572,953	235,000	69,085	304,085	220,000	14,463	234,463
2010	1,210,000	365,453	1,575,453	245,000	61,448	306,448	225,000	7,313	232,313
2011	1,285,000	304,953	1,589,953	250,000	53,485	303,485	-	-	-
2012	1,350,000	240,703	1,590,703	260,000	44,735	304,735	-	-	-
2013	1,425,000	173,203	1,598,203	270,000	35,375	305,375	-	-	-
2014	1,490,000	119,765	1,609,765	280,000	25,250	305,250	-	-	-
2015	1,560,000	62,400	1,622,400	295,000	14,750	309,750	-	-	-
	<u>\$ 10,565,000</u>	<u>\$ 2,167,133</u>	<u>\$ 12,732,133</u>	<u>\$ 2,065,000</u>	<u>\$ 380,113</u>	<u>\$ 2,445,113</u>	<u>\$ 655,000</u>	<u>\$ 42,539</u>	<u>\$ 697,539</u>

**BONDS AND IMPROVEMENT DISTRICTS**

July 1	MPC Bonds 2007 Series B			MPC Bonds 2007 Series D			MPC Bonds 2007 Series Utility		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2008	1,450,000	826,123	2,276,123	2,880,000	1,744,749	4,624,749	4,835,000	3,763,523	8,598,523
2009	1,025,000	1,273,220	2,298,220	2,030,000	2,719,725	4,749,725	2,960,000	5,925,138	8,885,138
2010	1,075,000	1,221,970	2,296,970	2,125,000	2,638,525	4,763,525	3,105,000	5,806,738	8,911,738
2011	1,125,000	1,168,220	2,293,220	2,230,000	2,553,525	4,783,525	3,260,000	5,682,538	8,942,538
2012	1,175,000	1,111,970	2,286,970	2,330,000	2,442,025	4,772,025	3,425,000	5,519,538	8,944,538
2013	1,230,000	1,064,970	2,294,970	2,435,000	2,348,825	4,783,825	3,585,000	5,382,538	8,967,538
2014	1,280,000	1,015,770	2,295,770	2,540,000	2,251,425	4,791,425	3,750,000	5,239,138	8,989,138
2015	1,335,000	964,570	2,299,570	2,655,000	2,149,825	4,804,825	3,920,000	5,089,138	9,009,138
2016	1,390,000	911,170	2,301,170	2,760,000	2,043,625	4,803,625	4,095,000	4,893,138	8,988,138
2017	1,445,000	855,570	2,300,570	2,870,000	1,905,625	4,775,625	4,270,000	4,688,388	8,958,388
2018	1,505,000	797,770	2,302,770	2,985,000	1,762,125	4,747,125	4,440,000	4,453,538	8,893,538
2019	1,565,000	737,570	2,302,570	3,110,000	1,612,875	4,722,875	4,620,000	4,231,538	8,851,538
2020	1,630,000	674,970	2,304,970	3,240,000	1,457,375	4,697,375	4,810,000	4,000,538	8,810,538
2021	1,700,000	606,510	2,306,510	3,375,000	1,323,725	4,698,725	5,015,000	3,802,125	8,817,125
2022	1,770,000	534,260	2,304,260	3,520,000	1,154,975	4,674,975	5,225,000	3,551,375	8,776,375
2023	1,850,000	458,150	2,308,150	3,670,000	978,975	4,648,975	5,450,000	3,290,125	8,740,125
2024	1,930,000	365,650	2,295,650	3,825,000	795,475	4,620,475	5,685,000	3,017,625	8,702,625
2025	2,010,000	281,212	2,291,212	3,995,000	604,225	4,599,225	5,930,000	2,733,375	8,663,375
2026	2,100,000	193,275	2,293,275	4,170,000	404,475	4,574,475	6,190,000	2,436,875	8,626,875
2027	2,195,000	98,775	2,293,775	4,355,000	195,975	4,550,975	6,460,000	2,127,375	8,587,375
2028	-	-	-	-	-	-	6,745,000	1,844,750	8,589,750
2029	-	-	-	-	-	-	7,050,000	1,507,500	8,557,500
2030	-	-	-	-	-	-	7,365,000	1,155,000	8,520,000
2031	-	-	-	-	-	-	7,695,000	786,750	8,481,750
2032	-	-	-	-	-	-	8,040,000	402,000	8,442,000
	<u>\$ 30,785,000</u>	<u>\$ 15,161,695</u>	<u>\$ 45,946,695</u>	<u>\$ 61,100,000</u>	<u>\$ 33,088,074</u>	<u>\$ 94,188,074</u>	<u>\$ 127,925,000</u>	<u>\$ 91,330,304</u>	<u>\$ 219,255,304</u>

**CONTRACTS PAYABLE**

July 1	WIFA Loan #920069-03			WIFA Loan #910043-03			WIFA Loan #920088-04		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2008	440,173	277,327	717,500	2,014,606	1,269,284	3,283,890	1,451,270	1,236,006	2,687,276
2009	454,747	262,753	717,500	2,081,310	1,202,580	3,283,890	1,505,711	1,180,533	2,686,244
2010	469,804	247,696	717,500	2,150,222	1,133,668	3,283,890	1,562,205	1,122,979	2,685,184
2011	485,359	232,141	717,500	2,221,416	1,062,474	3,283,890	1,620,819	1,063,265	2,684,084
2012	501,429	216,071	717,500	2,294,967	988,923	3,283,890	1,681,632	1,001,311	2,682,943
2013	518,032	199,468	717,500	2,370,953	912,937	3,283,890	1,744,727	937,033	2,681,760
2014	535,184	182,316	717,500	2,449,455	834,435	3,283,890	1,810,189	870,342	2,680,532
2015	552,904	164,596	717,500	2,530,557	753,333	3,283,890	1,878,108	801,150	2,679,258
2016	571,210	146,290	717,500	2,614,343	669,547	3,283,890	1,948,574	729,361	2,677,936
2017	590,123	127,377	717,500	2,700,904	582,986	3,283,890	2,021,685	654,879	2,676,564
2018	609,662	107,838	717,500	2,790,331	493,559	3,283,890	2,097,539	577,603	2,675,141
2019	629,848	87,652	717,500	2,882,719	401,171	3,283,890	2,176,238	497,427	2,673,665
2020	650,702	66,798	717,500	2,978,166	305,724	3,283,890	2,257,891	414,242	2,672,133
2021	672,247	45,253	717,500	3,076,773	207,117	3,283,890	2,342,607	327,937	2,670,544
2022	694,505	22,995	717,500	3,178,645	105,245	3,283,890	2,430,501	238,393	2,668,895
2023	-	-	-	-	-	-	2,521,694	145,490	2,667,184
2024	-	-	-	-	-	-	2,616,825	49,092	2,665,916
	<u>\$ 8,375,929</u>	<u>\$ 2,386,572</u>	<u>\$ 10,762,501</u>	<u>\$ 38,335,366</u>	<u>\$ 10,922,983</u>	<u>\$ 49,258,349</u>	<u>\$ 33,668,216</u>	<u>\$ 11,847,041</u>	<u>\$ 45,515,257</u>



City of YUMA

# Appendix

## APPENDIX

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**SCHEDULE 1  
REVENUES**

	<u>2006-2007 ACTUAL</u>	<u>2007-2008 BUDGET</u>	<u>2007-2008 ESTIMATE</u>	<u>2008-2009 FORECAST</u>
<b>GENERAL FUND</b>				
Local Taxes:				
Sales tax (1%)	20,672,515	22,161,017	20,982,100	22,031,214
Property Tax	7,125,276	8,064,476	8,000,000	8,732,640
Delinquent Property Tax	152,948	100,000	100,000	100,000
Franchise Tax	2,923,047	2,917,000	3,014,000	3,073,000
Intergovernmental Revenues:				
State revenue sharing	10,079,125	12,503,023	12,494,124	13,243,000
State sales tax	8,437,827	9,041,117	8,564,394	8,992,614
Auto in-lieu tax	3,476,878	3,560,000	3,683,473	3,881,917
Emergency services	-	-	-	-
Tribal contribution	112,747	162,747	101,466	112,747
Licenses and Permits:				
Business licenses	315,964	300,000	316,000	320,000
Liquor licenses	48,180	45,700	45,700	46,200
Building permits	1,990,673	2,530,000	1,415,936	1,502,936
Electrical permits	267,386	320,000	190,000	250,000
Plumbing permits	118,356	200,000	75,000	100,000
Mechanical permits	83,658	115,000	70,000	100,000
Charges for Services:				
Zoning and subdivision fees	131,855	117,000	111,000	90,000
Plan check fees	828,035	775,000	700,000	600,000
Other development fees	37,821	8,500	9,700	6,800
Swimming fees	108,454	103,000	104,000	104,000
Recreation fees	270,529	255,300	252,100	251,472
Art Center fees	31,475	33,000	28,700	33,000
Other charges	45,959	40,668	117,183	106,436
Emergency service fees	-	-	-	-
Police services	805,467	732,000	648,092	615,000
Use of Money and Property:				
Investment income	1,013,023	764,000	1,010,000	760,000
Recreation facility rents	175,516	155,200	158,700	155,700
Art Center facility rents	53,780	60,000	60,000	60,000
Mall district rentals	-	-	72,000	-
Fines, Forfeitures, Penalties:				
Vehicle code fines	670,136	542,000	532,500	550,280
Parking & other fines	368,726	310,000	325,000	345,000
Miscellaneous Revenues:				
Sale of property	20,359	3,000	3,000	3,000
Unclassified revenues	121,213	196,320	116,020	116,020
<b>Total</b>	<u>60,486,928</u>	<u>66,115,068</u>	<u>63,300,188</u>	<u>66,282,976</u>
<b>COMMUNITY INVESTMENT TRUST FUND</b>				
Use of Money and Property:				
Investment income	22,916	22,500	10,000	10,000
Miscellaneous Revenues:				
Sale of property	20	10,073	-	-
<b>Total</b>	<u>22,936</u>	<u>32,573</u>	<u>10,000</u>	<u>10,000</u>
<b>RADIO COMMUNICATIONS FUND</b>				
Charges for Services:				
Radio Repair fees	488,655	342,000	739,661	725,000
Contributions for Infrastructure	-	-	-	-
Use of Money and Property:				
Investment income	2,890	1,000	14,000	5,000
<b>Total</b>	<u>491,545</u>	<u>343,000</u>	<u>753,661</u>	<u>730,000</u>

**SCHEDULE 1  
REVENUES**

	<u>2006-2007 ACTUAL</u>	<u>2007-2008 BUDGET</u>	<u>2007-2008 ESTIMATE</u>	<u>2008-2009 FORECAST</u>
<b>HIGHWAY USERS REVENUE FUND</b>				
Intergovernmental Revenues:				
State gasoline tax	8,137,890	8,372,364	8,150,000	8,532,647
Charges for Services				
Development Charges	94,006	50,000	75,000	80,000
Signal maintenance	-	-	-	-
Use of Money and Property:				
Investment income	241,254	150,000	150,000	150,000
Miscellaneous Revenues:				
Unclassified revenues	6,938	30,000	10,000	10,000
Total	<u>8,480,088</u>	<u>8,602,364</u>	<u>8,385,000</u>	<u>8,772,647</u>
<b>CITY ROAD TAX FUND</b>				
Local Taxes:				
Sales tax (0.5%)	10,334,498	11,078,620	10,489,515	11,013,991
Use of Money and Property:				
Investment income	376,635	245,000	225,000	250,000
Miscellaneous Revenues:				
Unclassified revenues	144,386	100,000	150,000	200,000
Total	<u>10,855,519</u>	<u>11,423,620</u>	<u>10,864,515</u>	<u>11,463,991</u>
<b>LOCAL TRANSPORTATION ASSISTANCE FUND</b>				
Intergovernmental Revenues:				
Lottery tax	425,847	423,057	423,054	426,236
Use of Money and Property:				
Investment income	18,089	8,000	8,000	10,000
Miscellaneous Revenues:				
Contributions	42,566	42,306	42,206	42,623
Total	<u>486,502</u>	<u>473,363</u>	<u>473,260</u>	<u>478,859</u>
<b>RECREATION COMPLEX FUND</b>				
Charges for Services:				
Liquor sales	83,068	85,000	80,000	90,000
Concession stand sales	183,192	181,968	174,650	200,700
Other sales	3,447	3,550	2,000	2,000
Commissions & fees	19,667	17,900	19,650	20,200
Use of Money and Property:				
Investment income	104,413	93,500	80,000	85,000
Room rents	228,331	216,000	215,500	221,500
Equipment rents	60,406	56,680	50,400	60,600
Other rents	85,696	55,100	83,800	82,999
Miscellaneous Revenues:				
Unclassified revenues	10,554	10,080	5,070	7,075
Total	<u>778,774</u>	<u>719,778</u>	<u>711,070</u>	<u>770,074</u>
<b>TWO PERCENT TAX FUND</b>				
Local Taxes:				
Sales tax (2%)	4,231,989	4,486,328	4,294,726	4,508,537
Use of Money and Property:				
Investment income	111,567	74,000	40,000	60,000
Miscellaneous Revenues:				
Unclassified revenues	155	-	-	-
Total	<u>4,343,711</u>	<u>4,560,328</u>	<u>4,334,726</u>	<u>4,568,537</u>

**SCHEDULE 1  
REVENUES**

	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 FORECAST</b>
<b>SOLID WASTE FUND</b>				
Charges for Services:				
Collection fees	1,453,602	1,895,000	1,737,259	1,796,300
Receptacles sales	27,040	40,000	13,000	13,000
Miscellaneous Revenues:				
Unclassified revenues	10,675	5,000	10,000	10,000
Contributions	-	-	-	-
Total	<u>1,491,317</u>	<u>1,940,000</u>	<u>1,760,259</u>	<u>1,819,300</u>
<b>DOWNTOWN MALL MAINTENANCE FUND</b>				
Local Taxes:				
Property Tax	113,339	100,000	110,000	110,000
Miscellaneous Revenues:				
Unclassified revenues	14,555	15,000	15,000	15,000
Total	<u>127,894</u>	<u>115,000</u>	<u>125,000</u>	<u>125,000</u>
<b>GRANT FUNDS</b>				
Intergovernmental Revenues:				
Community development grants	1,675,054	2,464,893	1,364,638	2,209,339
Law enforcement grants	3,243,328	1,563,896	1,661,544	2,008,569
Emergency management grants	48,464	715,010	451,500	240,000
Park and recreation grants	2,236,116	112,139	1,226,843	39,450
Heritage Area grants	-	-	-	-
Other miscellaneous grants	42,114	22,448,838	4,568,669	24,747,756
Total	<u>7,245,076</u>	<u>27,304,776</u>	<u>9,273,194</u>	<u>29,245,114</u>
<b>PUBLIC SAFETY TAX FUND</b>				
Local Taxes:				
Sales tax (0.2%)	4,132,390	4,429,938	4,194,376	4,404,094
Use of Money & Property:				
Investment income	352,814	100,000	140,000	120,000
Total	<u>4,485,204</u>	<u>4,529,938</u>	<u>4,334,376</u>	<u>4,524,094</u>
<b>CIP FUNDS</b>				
Charges for Services:				
Developer Deposits	1,079,649	1,600,000	-	2,020,000
Prorata fees	92,283	370,000	-	2,797,503
Impact fees	3,345,320	5,395,160	4,140,564	3,225,904
Use of Money and Property:				
Bond proceeds	-	76,237,500	93,685,707	-
Investment income	491,367	135,000	666,109	509,500
Rental income	441,551	469,500	493,937	515,140
Sale of property	-	-	-	-
Miscellaneous Revenues:				
Unclassified Revenues	277,386	17,489,000	18,845	19,888,700
Total	<u>5,727,556</u>	<u>101,696,160</u>	<u>99,005,162</u>	<u>28,956,747</u>
<b>DEBT SERVICE FUNDS</b>				
Special Assessments:				
Principal	679,000	710,000	914,000	950,000
Interest	313,487	231,065	408,372	371,795
Use of Money & Property:				
Investment income	34,213	-	19,234	-
Bond proceeds	-	-	-	-
Total	<u>1,026,700</u>	<u>941,065</u>	<u>1,341,606</u>	<u>1,321,795</u>

**SCHEDULE 1  
REVENUES**

	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 FORECAST</b>
<b>ARROYO DUNES GOLF COURSE FUND</b>				
Charges for Services:				
Green fees	241,716	245,319	246,238	255,006
Merchandise sales	1,511	1,564	1,413	1,623
Range fees	12,176	12,495	11,441	13,239
Use of Money and Property:				
Equipment rents	13,734	14,174	14,022	14,994
Investment income	6,970	3,500	6,500	5,000
Miscellaneous Revenues:				
Unclassified revenues	780	-	-	-
Total	<u>276,887</u>	<u>277,052</u>	<u>279,614</u>	<u>289,862</u>
<b>DESERT HILLS GOLF COURSE FUND</b>				
Charges for Services:				
Green fees	1,103,185	1,150,929	1,119,636	1,136,894
Merchandise sales	228,178	249,000	236,304	249,900
Liquor sales	-	-	-	-
Concession stand sales	536,236	536,616	525,206	603,181
Food sales	-	-	-	-
Range fees	58,957	71,652	68,796	74,105
Use of Money and Property:				
Investment income	10,149	3,500	3,500	3,500
Equipment rents	354,431	361,001	359,733	372,957
Room rents	9,778	10,000	9,500	10,567
Miscellaneous Revenues:				
Unclassified revenues	2,362	-	1,000	1,000
Total	<u>2,303,276</u>	<u>2,382,698</u>	<u>2,323,675</u>	<u>2,452,104</u>
<b>WATER FUND</b>				
Charges for Services:				
Residential water fees	9,784,104	10,850,000	10,820,014	11,965,049
Commercial water fees	7,800,123	7,870,000	7,870,000	9,149,000
Fire hydrant fees	296,186	292,500	292,500	323,100
Service establishment fees	191,606	222,000	222,000	233,500
Meter fees	-	-	-	-
Developer deposits	1,868,236	-	-	-
Use of Money and Property:				
Investment income	484,318	300,000	300,000	300,000
Rental Income	-	-	-	-
Miscellaneous Revenues:				
Unclassified revenues	374,599	276,709	251,709	240,609
Total	<u>20,799,172</u>	<u>19,811,209</u>	<u>19,756,223</u>	<u>22,211,258</u>
<b>WASTEWATER FUND</b>				
Charges for Services:				
Residential sewer fees	4,751,685	5,400,000	5,380,672	5,488,974
Commercial sewer fees	5,665,817	6,222,000	7,604,000	6,703,700
Sewer connection fees	-	-	-	-
Developer deposits	2,864,826	500,000	-	-
Use of Money and Property:				
Investment income	2	-	-	-
Equipment rent	-	-	-	-
Miscellaneous Revenues:				
Unclassified revenues	53,540	50,000	25,000	25,000
Total	<u>13,335,870</u>	<u>12,172,000</u>	<u>13,009,672</u>	<u>12,217,674</u>

**SCHEDULE 1  
REVENUES**

	<b>2006-2007 ACTUAL</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 FORECAST</b>
<b>WATER RESTRICTED FUNDS</b>				
Charges for Services:				
Water capacity fees	2,206,942	3,500,000	3,090,445	2,993,942
Water system dev. fees	287,326	495,000	338,850	349,800
Use of Money and Property:				
Bond proceeds	-	-	101,327,411	-
Bond proceeds - Capacity	11,627,460	-	-	-
Bond proceeds - System Dev	2,064,701	-	-	-
Investment income - Water Trfr	19,899	14,000	14,000	15,700
Investment income - Capacity	177,754	110,000	110,000	110,000
Investment income - System Dev	-	-	-	-
Miscellaneous Revenues:				
Unclassified revenues - Water Trf	1	-	-	-
Unclassified revenues - Capacity	-	-	-	-
Unclassified revenues - System Dev	278	-	-	-
<b>Total</b>	<b>16,384,361</b>	<b>4,119,000</b>	<b>104,880,706</b>	<b>3,469,442</b>
<b>WASTEWATER RESTRICTED FUNDS</b>				
Charges for Services:				
Sewer capacity fees	3,641,725	5,500,000	2,342,280	1,966,323
Sewer system dev. Fees - SSIC	377,837	750,000	199,836	199,782
Sewer system dev. fees - Area A/B	2,170	2,000	2,928	3,404
Sewer system dev. fees - 26th PI Trk	-	-	320	-
Use of Money and Property:				
Bond proceeds	-	-	31,203,269	-
Loan proceeds from Capacity to SSIC	-	-	4,000,000	-
Investment income - Capacity	271,526	350,000	350,000	350,000
Investment income - SSIC	143	-	18	-
Investment income - Area A/B	39,378	20,000	25,000	31,700
Investment income - 26th PI Trunk	6,239	3,000	4,000	5,000
Miscellaneous Revenues:				
Unclassified revenues - SSIC	6,073	-	61	-
<b>Total</b>	<b>4,345,091</b>	<b>6,625,000</b>	<b>38,127,712</b>	<b>2,556,209</b>
<b>EQUIPMENT REPLACEMENT FUND</b>				
Use of Money and Property:				
Equipment rentals	3,228,939	3,185,997	3,185,997	3,453,372
Investment income	863,378	750,000	793,000	775,000
<b>Total</b>	<b>4,092,317</b>	<b>3,935,997</b>	<b>3,978,997</b>	<b>4,228,372</b>
<b>EQUIPMENT MAINTENANCE FUND</b>				
Charges for Services:				
Guaranteed maintenance	2,130,490	1,988,338	2,039,160	2,127,000
Non-guaranteed maintenance	377,250	112,825	343,450	129,670
Fuel sales	1,580,410	1,593,571	1,681,530	1,858,684
Use of Money and Property:				
Investment income	-	-	-	-
Miscellaneous Revenues:				
Unclassified revenues	1,050	-	-	-
Sale of property	366	-	-	-
<b>Total</b>	<b>4,089,566</b>	<b>3,694,734</b>	<b>4,064,140</b>	<b>4,115,354</b>
<b>INSURANCE RESERVE FUND</b>				
Use of Money and Property:				
Insurance Premiums	1,650,092	2,072,574	2,072,574	1,112,186
Investment income	75,314	50,000	60,000	55,000
Miscellaneous Revenues:				
Unclassified revenues	130,718	5,000	10,651	7,000
<b>Total</b>	<b>1,856,124</b>	<b>2,127,574</b>	<b>2,143,225</b>	<b>1,174,186</b>

**SCHEDULE 2  
OPERATIONAL EXPENDITURES**

(By Fund/Dept)

	2006-2007 Actual	2007-2008 Budget	2007-2008 Estimate	2008-2009 Budget
<b>GENERAL FUND</b>				
MAYOR AND COUNCIL	262,313	388,285	363,354	356,895
MUNICIPAL COURTS	1,594,290	1,761,449	1,680,287	1,729,441
CITY ADMINISTRATOR'S OFFICE	3,420,652	4,253,789	3,967,218	4,162,800
CITY ATTORNEY'S OFFICE	1,284,355	1,620,083	1,504,053	1,543,406
INFORMATION TECH SERVICES	2,683,164	3,455,482	3,336,687	3,035,314
FINANCE	1,962,163	2,183,992	2,107,381	2,160,479
HUMAN RESOURCES	1,115,149	1,359,657	981,814	1,072,650
GENERAL GOVERNMENT	1,496,790	1,801,426	304,988	2,269,512
COMMUNITY DEVELOPMENT	3,123,762	3,622,871	3,319,596	3,488,060
UTILITIES	2,080	-	-	-
ENGINEERING	245,072	446,370	287,619	356,706
PARKS AND RECREATION	8,612,441	10,053,907	9,965,460	9,847,925
POLICE DEPARTMENT	20,994,032	24,106,397	22,707,468	24,883,896
FIRE DEPARTMENT	11,228,341	12,196,827	11,911,756	12,243,237
INTRACITY COST ALLOCATION	(3,569,494)	(3,758,896)	(3,758,896)	(3,979,083)
CAPITAL PROJECTS LABOR	-	-	-	32,284
<b>TOTAL</b>	<b><u>54,455,109</u></b>	<b><u>63,491,639</u></b>	<b><u>58,678,785</u></b>	<b><u>63,203,522</u></b>
<b>COMMUNITY INVESTMENT TRUST</b>				
GENERAL GOVERNMENT	199,685	-	-	-
<b>TOTAL</b>	<b><u>199,685</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>RIVERFRONT REDEVELOPMENT FUND</b>				
CITY ADMINISTRATOR'S OFFICE	-	660,300	660,300	660,300
<b>TOTAL</b>	<b><u>-</u></b>	<b><u>660,300</u></b>	<b><u>660,300</u></b>	<b><u>660,300</u></b>
<b>RADIO COMMUNICATIONS</b>				
INFORMATION TECH SERVICES	82,487	200,585	193,781	1,072,558
<b>TOTAL</b>	<b><u>82,487</u></b>	<b><u>200,585</u></b>	<b><u>193,781</u></b>	<b><u>1,072,558</u></b>
<b>HIGHWAY USERS REVENUE FUND</b>				
GENERAL GOVERNMENT	-	-	-	58,000
PUBLIC WORKS DEPARTMENT	6,170,641	6,954,074	6,739,219	7,104,639
ENGINEERING	1,722,181	2,104,021	2,220,927	3,202,410
CAPITAL PROJECTS LABOR	-	-	-	38,978
<b>TOTAL</b>	<b><u>7,892,822</u></b>	<b><u>9,058,095</u></b>	<b><u>8,960,146</u></b>	<b><u>10,404,027</u></b>
<b>CITY ROAD TAX FUND</b>				
GENERAL GOVERNMENT	-	-	-	19,000
PUBLIC WORKS DEPARTMENT	1,013,276	1,228,020	1,174,347	1,720,517
CAPITAL PROJECTS LABOR	-	-	-	447,040
<b>TOTAL</b>	<b><u>1,013,276</u></b>	<b><u>1,228,020</u></b>	<b><u>1,174,347</u></b>	<b><u>2,186,557</u></b>

**SCHEDULE 2  
OPERATIONAL EXPENDITURES**

(By Fund/Dept)

	2006-2007 Actual	2007-2008 Budget	2007-2008 Estimate	2008-2009 Budget
<b>LOCAL TRANS ASSISTANCE FUND</b>				
GENERAL GOVERNMENT	95,373	5,841	5,841	7,790
PARKS AND RECREATION	-	85,132	49,112	85,132
<b>TOTAL</b>	<b>95,373</b>	<b>90,973</b>	<b>54,953</b>	<b>92,922</b>
<b>PUBLIC SAFETY TAX FUND</b>				
POLICE DEPARTMENT	130,697	945,000	592,256	188,458
FIRE DEPARTMENT	13,655	56,491	56,491	-
CAPITAL PROJECTS LABOR	-	-	-	67,047
<b>TOTAL</b>	<b>144,353</b>	<b>1,001,491</b>	<b>648,747</b>	<b>255,505</b>
<b>RECREATION COMPLEX FUND</b>				
GENERAL GOVERNMENT	-	-	-	27,000
PARKS AND RECREATION	1,905,517	2,109,560	2,073,428	2,064,964
<b>TOTAL</b>	<b>1,905,517</b>	<b>2,109,560</b>	<b>2,073,428</b>	<b>2,091,964</b>
<b>TWO PERCENT TAX FUND</b>				
CITY ADMINISTRATOR'S OFFICE	-	-	-	75,000
GENERAL GOVERNMENT	848,019	31,908	31,908	54,420
PARKS AND RECREATION	-	925,000	925,000	925,000
<b>TOTAL</b>	<b>848,019</b>	<b>956,908</b>	<b>956,908</b>	<b>1,054,420</b>
<b>SOLID WASTE FUND</b>				
GENERAL GOVERNMENT	-	-	-	10,000
PUBLIC WORKS DEPARTMENT	3,344,657	3,875,456	3,787,330	3,715,564
<b>TOTAL</b>	<b>3,344,657</b>	<b>3,875,456</b>	<b>3,787,330</b>	<b>3,725,564</b>
<b>MALL MAINTENANCE DIST FUND</b>				
GENERAL GOVERNMENT	-	-	-	4,500
PARKS AND RECREATION	278,698	294,710	293,046	289,287
<b>TOTAL</b>	<b>278,698</b>	<b>294,710</b>	<b>293,046</b>	<b>293,787</b>
<b>HUD CDBG ENTITLEMENT FUND</b>				
CITY ADMINISTRATOR'S OFFICE	1,536,236	1,925,397	1,095,455	1,751,543
FINANCE	486	396	396	396
PARKS AND RECREATION	4,792	5,100	5,000	5,000
<b>TOTAL</b>	<b>1,541,514</b>	<b>1,930,893</b>	<b>1,100,851</b>	<b>1,756,939</b>
<b>COMMUNITY REDEVELOPMENT FUND</b>				
CITY ADMINISTRATOR'S OFFICE	130,213	353,000	166,787	-
<b>TOTAL</b>	<b>130,213</b>	<b>353,000</b>	<b>166,787</b>	<b>-</b>

**SCHEDULE 2  
OPERATIONAL EXPENDITURES**

(By Fund/Dept)

	2006-2007 Actual	2007-2008 Budget	2007-2008 Estimate	2008-2009 Budget
<b>DOJ WEED &amp; SEED INITIATIVE</b>				
CITY ADMINISTRATOR'S OFFICE	124,102	106,037	106,023	77,689
PARKS AND RECREATION	18,075	17,448	17,527	19,063
POLICE DEPARTMENT	76,880	75,899	76,450	53,248
<b>TOTAL</b>	<b>219,057</b>	<b>199,384</b>	<b>200,000</b>	<b>150,000</b>
<b>APPROPRIATED GRANTS FUND</b>				
MUNICIPAL COURTS	14,830	82,000	82,000	100,000
CITY ADMINISTRATOR'S OFFICE	18,815	25,237	19,785	1,470,450
CITY ATTORNEY'S OFFICE	4,750	4,600	4,600	4,600
INFORMATION TECH SERVICES	77,458	301,613	258,546	624,945
GENERAL GOVERNMENT	-	250,000	200,000	250,000
UTILITIES	214	2,000	2,000	2,000
PARKS AND RECREATION	101,668	864,462	65,025	551,640
POLICE DEPARTMENT	531,643	1,606,617	1,026,792	1,259,182
FIRE DEPARTMENT	72,439	2,971,970	996,808	1,352,958
<b>TOTAL</b>	<b>821,816</b>	<b>6,108,499</b>	<b>2,655,556</b>	<b>5,615,775</b>
<b>1995 REF MPC DEBT SERVICE FUND</b>				
DEBT SERVICE	2,795,488	2,804,371	2,804,371	2,804,871
<b>TOTAL</b>	<b>2,795,488</b>	<b>2,804,371</b>	<b>2,804,371</b>	<b>2,804,871</b>
<b>2001 MPC DEBT SERVICE FUND</b>				
DEBT SERVICE	2,541,725	2,536,625	2,538,125	2,534,125
<b>TOTAL</b>	<b>2,541,725</b>	<b>2,536,625</b>	<b>2,538,125</b>	<b>2,534,125</b>
<b>2007B MPC DEBT SERVICE FUND</b>				
DEBT SERVICE	-	-	2,276,123	2,298,220
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>2,276,123</b>	<b>2,298,220</b>
<b>2007D MPC DEBT SERVICE FUND</b>				
DEBT SERVICE	-	-	4,624,749	4,749,725
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>4,624,749</b>	<b>4,749,725</b>
<b>SPECIAL ASSMT DIST 67 FUND</b>				
DEBT SERVICE	941,415	944,240	944,590	946,305
<b>TOTAL</b>	<b>941,415</b>	<b>944,240</b>	<b>944,590</b>	<b>946,305</b>
<b>SPECIAL ASSMT DIST 68 FUND</b>				
DEBT SERVICE	182,475	382,307	382,657	377,555
<b>TOTAL</b>	<b>182,475</b>	<b>382,307</b>	<b>382,657</b>	<b>377,555</b>

**SCHEDULE 2  
OPERATIONAL EXPENDITURES**

(By Fund/Dept)

	2006-2007 Actual	2007-2008 Budget	2007-2008 Estimate	2008-2009 Budget
<b>ARROYO DUNES GOLF COURSE FUND</b>				
GENERAL GOVERNMENT	-	-	-	3,800
PARKS AND RECREATION	251,676	280,594	267,739	312,434
<b>TOTAL</b>	<b>251,676</b>	<b>280,594</b>	<b>267,739</b>	<b>316,234</b>
<b>DESERT HILLS GOLF COURSE FUND</b>				
GENERAL GOVERNMENT	-	-	-	27,000
PARKS AND RECREATION	2,211,105	2,545,030	2,426,252	2,614,314
<b>TOTAL</b>	<b>2,211,105</b>	<b>2,545,030</b>	<b>2,426,252</b>	<b>2,641,314</b>
<b>WATER FUND</b>				
GENERAL GOVERNMENT	-	-	-	84,000
UTILITIES	9,864,364	12,123,502	18,186,468	20,083,980
CAPITAL PROJECTS LABOR	-	-	-	272,217
<b>TOTAL</b>	<b>9,864,364</b>	<b>12,123,502</b>	<b>18,186,468</b>	<b>20,440,197</b>
<b>WATER TRANSFER FUND</b>				
UTILITIES	67,470	95,749	93,327	104,097
<b>TOTAL</b>	<b>67,470</b>	<b>95,749</b>	<b>93,327</b>	<b>104,097</b>
<b>WATER CAPACITY FUND</b>				
UTILITIES	3,319,911	3,794,159	3,794,159	3,719,228
<b>TOTAL</b>	<b>3,319,911</b>	<b>3,794,159</b>	<b>3,794,159</b>	<b>3,719,228</b>
<b>WATER SYSTEM DEVELOPMENT FUND</b>				
UTILITIES	872,470	835,886	835,886	856,852
<b>TOTAL</b>	<b>872,470</b>	<b>835,886</b>	<b>835,886</b>	<b>856,852</b>
<b>WASTEWATER FUND</b>				
GENERAL GOVERNMENT	-	-	-	63,000
UTILITIES	8,300,280	9,061,447	10,719,924	11,428,026
CAPITAL PROJECTS LABOR	-	-	-	67,488
<b>TOTAL</b>	<b>8,300,280</b>	<b>9,061,447</b>	<b>10,719,924</b>	<b>11,558,514</b>
<b>WASTEWATER CAPACITY FUND</b>				
UTILITIES	2,978,527	2,978,488	2,978,488	3,112,102
<b>TOTAL</b>	<b>2,978,527</b>	<b>2,978,488</b>	<b>2,978,488</b>	<b>3,112,102</b>
<b>WASTEWATER SENTRY SWR INTC</b>				
UTILITIES	6,537	6,568	6,568	14,767
<b>TOTAL</b>	<b>6,537</b>	<b>6,568</b>	<b>6,568</b>	<b>14,767</b>

**SCHEDULE 2  
OPERATIONAL EXPENDITURES**

(By Fund/Dept)

	2006-2007 Actual	2007-2008 Budget	2007-2008 Estimate	2008-2009 Budget
<b>EQUIPMENT MAINTENANCE FUND</b>				
GENERAL GOVERNMENT	-	-	-	14,000
PUBLIC WORKS DEPARTMENT	3,936,221	3,867,664	4,091,945	4,166,796
<b>TOTAL</b>	<b>3,936,221</b>	<b>3,867,664</b>	<b>4,091,945</b>	<b>4,180,796</b>
<b>INSURANCE RESERVE FUND</b>				
CITY ATTORNEY'S OFFICE	527,149	551,000	732,700	1,039,500
GENERAL GOVERNMENT	870,603	1,069,266	628,773	795,062
<b>TOTAL</b>	<b>1,397,752</b>	<b>1,620,266</b>	<b>1,361,473</b>	<b>1,834,562</b>
<b>EQUIPMENT REPLACEMENT FUND</b>				
MAYOR AND COUNCIL	7,336	5,200	6,800	-
MUNICIPAL COURTS	1,483	6,000	6,121	1,750
CITY ADMINISTRATOR'S OFFICE	14,836	20,520	21,611	28,550
CITY ATTORNEY'S OFFICE	1,471	16,629	17,935	7,000
INFORMATION TECH SERVICES	29,145	99,120	74,000	123,420
FINANCE	16,481	24,620	20,436	24,500
HUMAN RESOURCES	1,483	37,890	36,019	3,500
COMMUNITY DEVELOPMENT	35,621	68,677	55,059	66,950
PUBLIC WORKS DEPARTMENT	238,888	2,203,347	2,417,862	2,949,250
UTILITIES	232,770	1,029,791	1,174,490	203,600
ENGINEERING	28,943	212,069	201,654	72,450
PARKS AND RECREATION	524,899	1,027,865	948,009	742,600
POLICE DEPARTMENT	538,908	1,032,804	1,035,366	597,550
FIRE DEPARTMENT	28,301	51,479	21,784	834,450
GENERAL GOVERNMENT	(1,651,828)	1,096,983	51,380	1,051,223
<b>TOTAL</b>	<b>48,736</b>	<b>6,932,994</b>	<b>6,088,526</b>	<b>6,706,793</b>
<b>Total Operational Budget</b>	<b>112,688,748</b>	<b>142,369,403</b>	<b>146,026,335</b>	<b>161,760,097</b>

**SCHEDULE 3**

**2008-2009 OUTSIDE AGENCY SUMMARY**

Listed by Function

Fund/Cognizant Department	<b>OUTSIDE AGENCY BY FUNCTION</b>	<b>2007-2008 BUDGET</b>	<b>2007-2008 ESTIMATE</b>	<b>2008-2009 BUDGET</b>
	<b>Economic Development</b>			
2%/Parks&Rec	Crossing Park / River Development	175,000	175,000	175,000
2%/Parks&Rec	Convention & Visitors Bureau	650,000	650,000	650,000
General/City Attorney	Lobbying	190,000	190,000	217,656
General/City Admin	GYEDC	250,000	250,000	250,000
Water/Utility Admin	GYEDC	25,000	25,000	25,000
2%/Parks&Rec	Main Street/Heritage Festivals	90,000	90,000	90,000
General/Mayor	Greater Yuma Port Authority	50,000	50,000	50,000
2%/Parks&Rec	Film Commission	10,000	10,000	10,000
	<b>Health and Welfare</b>			
General/Police	Humane Society	495,000	495,000	495,000
General/Police	Catholic Services - Safe House	22,500	22,500	25,000
General/Parks&Rec	Catholic Services - Senior Nutrition	17,500	17,500	15,000
General/Parks&Rec	Catholic Svcs - Adult Day/Hlth Care	5,000	5,000	5,000
General/City Attorney	Community Legal Services	6,000	6,000	6,000
General/City Admin	Saguaro Foundation - Transportation	6,000	6,000	-
General/City Admin	Yuma Community Food Bank	5,000	5,000	-
General/Fire	American Red Cross	3,500	3,500	3,500
General/Police	Amberly's Place	46,200	46,200	46,200
General/Police	Crossroads Mission/Detox	30,000	30,000	30,000
	<b>Culture and Recreation</b>			
General/Parks&Rec	Yuma Fine Arts Assoc.	47,500	47,500	40,000
General/Parks&Rec	Salvation Army Boys & Girls Club	12,000	12,000	12,000
General/Parks&Rec	Special Olympics	10,000	10,000	2,500
General/Parks&Rec	Cultural Council	30,000	30,000	25,000
LTA/Parks&Rec	Cultural Activities	42,566	42,566	42,566
	<b>TOTAL</b>	<b>2,218,766</b>	<b>2,218,766</b>	<b>2,215,422</b>

**SCHEDULE 4**

**CITY OF YUMA  
2008-2009 SUPPLEMENTALS**

<b>DIV</b>	<b>POSITION</b>	<b>#</b>	<b>PERSONNEL</b>	<b>OPERATING</b>	<b>CAPITAL</b>	<b>TOTAL</b>
<b>GENERAL FUND</b>						
<b>ENGINEERING</b>						
4214	Civil Plans Examiner (provisional)	1.0	56,757	-	-	56,757
	<b>SUBTOTAL</b>	<b>1.0</b>	<b>56,757</b>	<b>-</b>	<b>-</b>	<b>56,757</b>
<b>PARKS &amp; RECREATION</b>						
5054	Building Maintenance Specialist (4/1/09)	1.0	11,096	400	-	11,496
	<b>SUBTOTAL</b>	<b>1.0</b>	<b>11,096</b>	<b>400</b>	<b>-</b>	<b>11,496</b>
<b>TOTAL GENERAL FUND</b>		<b>2.0</b>	<b>67,853</b>	<b>400</b>	<b>-</b>	<b>68,253</b>
<b>RADIO COMMUNICATIONS FUND</b>						
<b>INFORMATION TECHNOLOGY SERVICES</b>						
1540	Wireless Technician	1.0	-	-	-	-
<b>TOTAL RADIO COMMUNICATIONS FUND</b>		<b>1.0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>APPROPRIATED GRANT FUND</b>						
<b>INFORMATION TECHNOLOGY SERVICES</b>						
1540	Wireless Technician	-	67,198	-	-	67,198
<b>TOTAL APPROPRIATED GRANT FUND</b>		<b>-</b>	<b>67,198</b>	<b>-</b>	<b>-</b>	<b>67,198</b>
<b>TOTAL ALL FUNDS</b>		<b>3.0</b>	<b>135,051</b>	<b>400</b>	<b>-</b>	<b>135,451</b>

**SCHEDULE 5  
2008-2009 AUTHORIZED STAFFING LEVEL**

<b>AUTHORIZED PERSONNEL</b>	<b>FY 06/07</b>	<b>FY 07/08</b>	<b>FY 08/09</b>
<b>MAYOR AND CITY COUNCIL</b>			
Executive Assistant	1	1	1
Administrative Specialist	1	1	1
<b>Department Total</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>MUNICIPAL COURT</b>			
Court Clerk	11	11	11
Court Specialist	1	1	1
Court Supervisor	1	1	1
Lead Municipal Court Officer	1	1	1
Municipal Court Officer	4	4	4
Municipal Court Administrator	1	1	1
Legal Secretary	1	1	1
Senior Customer Service Specialist	1	1	1
Custodian	1	1	1
<b>Department Total</b>	<b>22</b>	<b>22</b>	<b>22</b>
<b>CITY ADMINISTRATOR'S OFFICE</b>			
<b>Administration</b>			
City Administrator	1	1	1
Executive Assistant	1	1	1
Deputy City Administrator	2	2	2
Economic Development Program Mgr	1	1	1
Training & Development Program Mgr	1	1	1
Management Intern	1	1	1
Principal Customer Service Specialist	1	1	1
<b>Division Total</b>	<b>8</b>	<b>8</b>	<b>8</b>
<b>Quality Initiatives</b>			
Public Affairs & Communications Mgr	1	1	1
Public Affairs Coordinator	1	1	1
TV Production & Operation Mgr	1	1	1
Video Production & Operations Specialist	3	3	3
Management Analyst	1	1	1
Senior Customer Service Specialist	1	1	1
<b>Division Total</b>	<b>8</b>	<b>8</b>	<b>8</b>
<b>Heritage Area Development</b>			
Exec Director YCNH Area Corp	1	1	1
CIP Project Mgr	1	1	1
Senior Planner	1	1	1
Grants Writer/City Archeologist	1	1	1
Senior Customer Service Specialist	2	2	2
<b>Division Total</b>	<b>6</b>	<b>6</b>	<b>6</b>

**SCHEDULE 5  
2008-2009 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	FY 06/07	FY 07/08	FY 08/09
<b>City Clerk</b>			
City Clerk	1	1	1
Deputy City Clerk	1	1	1
Administrative Specialist	1	1	1
Senior Customer Service Specialist	1	1	1
<b>Division Total</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Redevelopment &amp; Neighborhood Services</b>			
Neighborhood Services Mgr	1	1	1
Senior Neighborhood Specialist	1	1	1
Neighborhood Specialist	2	2	2
Code Enforcement Specialist	1	1	1
Housing Rehabilitation Technician	1	1	1
Senior Customer Service Specialist	3	3	3
Customer Service Specialist	-	-	-
<b>Division Total</b>	<b>9</b>	<b>9</b>	<b>9</b>
<b>Facilities Maintenance</b>			
Facility Maintenance Mgr	-	-	1
Lead Custodian	-	-	1
Building Maintenance Specialist	-	-	2
Senior Facility Maintenance Worker	-	-	1
Facility Maintenance Worker	-	-	1
Custodians	-	-	8
<b>Division Total</b>	<b>-</b>	<b>-</b>	<b>14</b>
<b>Department Total</b>	<b>35</b>	<b>35</b>	<b>49</b>
<b>CITY ATTORNEY</b>			
<b>City Attorney's Office</b>			
City Attorney	1	1	1
Assistant City Attorney	4	4	4
Administrative Legal Assistant	1	1	1
Legal Assistant	4	4	4
<b>Division Total</b>	<b>10</b>	<b>10</b>	<b>10</b>
<b>Prosecutor's Office</b>			
Assistant City Attorney/Prosecutor	1	1	1
Legal Assistant	1	1	1
Senior Customer Service Specialist	1	1	1
<b>Division Total</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Department Total</b>	<b>13</b>	<b>13</b>	<b>13</b>
<b>INFORMATION TECHNOLOGY SERVICES</b>			
<b>Administration</b>			
Director of ITS	1	1	1
Assistant Director Business Applications	1	1	1
Assistant Director Telecommunications	1	1	1
<b>Division Total</b>	<b>3</b>	<b>3</b>	<b>3</b>

**SCHEDULE 5  
2008-2009 AUTHORIZED STAFFING LEVEL**

<b>AUTHORIZED PERSONNEL</b>	<b>FY 06/07</b>	<b>FY 07/08</b>	<b>FY 08/09</b>
<b>Technical Support</b>			
Network Engineer	1	1	1
Network Administrator	1	2	2
Wireless Services Administrator	1	1	1
GIS Administrator	1	1	1
GIS Analyst	1	1	1
Telecom Administrator	1	1	1
ITS Senior Business Applications Analyst	2	2	2
Technical Support Specialist	4	4	4
Computer Support Specialist	3	3	3
Computer Training Specialist	1	1	1
Technical Support Assistant	2	2	2
ITS Project Assistant	1	1	1
Help Desk Support Specialist	2	2	2
Wireless Communications Technician	1	1	-
Web Development Administrator	1	1	1
Senior GIS Technician	1	1	1
<b>Division Total</b>	<b>24</b>	<b>25</b>	<b>24</b>
<b>Radio Communications</b>			
Sr Wireless Communication Technician	-	-	1
Wireless Communication Technician	1	1	2
<b>Division Total</b>	<b>1</b>	<b>1</b>	<b>3</b>
<b>Department Total</b>	<b>28</b>	<b>29</b>	<b>30</b>
<b>FINANCE DEPARTMENT</b>			
<b>Administration</b>			
Finance Director	1	1	1
Budget Coordinator	1	1	1
Administrative Specialist	1	1	1
<b>Division Total</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Customer Services</b>			
Customer Service Supervisor	1	1	1
Tax & License Specialist	1	1	1
Senior Customer Service Specialist	1	1	1
Customer Service Specialist	3	3	3
<b>Division Total</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>Purchasing</b>			
Purchasing & Contracts Mgr	1	1	1
Senior Buyer	2	2	2
Buyer	2	2	2
Senior Purchasing Clerk	1	1	1
Purchasing Clerk Specialist	3	3	3
Customer Service Specialist	1	1	1
Inventory Control Specialist	1	1	1
Mail Clerk	1	1	1
<b>Division Total</b>	<b>12</b>	<b>12</b>	<b>12</b>

**SCHEDULE 5  
2008-2009 AUTHORIZED STAFFING LEVEL**

<b>AUTHORIZED PERSONNEL</b>	<b>FY 06/07</b>	<b>FY 07/08</b>	<b>FY 08/09</b>
<b>Accounting</b>			
Accounting Supervisor	1	1	1
Accountant	3	3	3
Lead Accounting Specialist	2	2	2
Senior Accounting Specialist	2	2	2
Accounting Specialist	2	2	2
<b>Division Total</b>	<b>10</b>	<b>10</b>	<b>10</b>
<b>Facilities Maintenance</b>			
Facility Maintenance Manager	1	1	-
Lead Custodian	1	1	-
Building Maintenance Specialist	2	2	-
Senior Facility Maintenance Worker	1	1	-
Custodian	6	8	-
Facility Maintenance Worker	-	1	-
<b>Division Total</b>	<b>11</b>	<b>14</b>	<b>-</b>
<b>Department Total</b>	<b>42</b>	<b>45</b>	<b>31</b>
<b>HUMAN RESOURCES DEPARTMENT</b>			
<b>Human Resources</b>			
Human Resource Director	1	1	1
Employment Mgr (FY 09 unfund)	1	1	1
Human Resource Analyst	1	1	1
Human Resource Technician	5	6	6
Risk Coordinator	1	1	1
Administrative Specialist	1	-	-
Senior Customer Service Specialist	1	1	1
<b>Division Total</b>	<b>11</b>	<b>11</b>	<b>11</b>
<b>Risk Management</b>			
Safety & Environmental Manager	1	1	1
Safety & Environmental Specialist	1	1	1
Human Resources Technician	1	1	1
<b>Division Total</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Department Total</b>	<b>14</b>	<b>14</b>	<b>14</b>
<b>COMMUNITY DEVELOPMENT</b>			
<b>Administration</b>			
Director Community Development	1	1	1
Senior Management Analyst	1	1	1
Administrative Specialist	1	-	-
<b>Division Total</b>	<b>3</b>	<b>2</b>	<b>2</b>

**SCHEDULE 5  
2008-2009 AUTHORIZED STAFFING LEVEL**

<b>AUTHORIZED PERSONNEL</b>	<b>FY 06/07</b>	<b>FY 07/08</b>	<b>FY 08/09</b>
<b>Building Safety</b>			
Building Official	1	1	1
Deputy Building Official	1	1	1
Building Plans Examiners	3	3	3
Building Inspection Field Supervisor	1	1	1
Combination Building Inspector	2	2	2
Building Inspector	7	7	7
Code Enforcement Specialist	2	2	2
Senior Permit Technician	1	1	1
Permit Technicians	2	3	3
Senior Customer Services Specialist	1	1	1
<b>Division Total</b>	<b>21</b>	<b>22</b>	<b>22</b>
<b>Community Planning</b>			
Planning Mgr	1	1	1
Principal Customer Service Specialist	1	1	1
Senior Customer Service Specialist	2	2	2
Principal Planner	2	2	2
Associate Planner	1	1	1
Assistant Planner	3	3	3
Planning Technician	2	2	2
Senior Planner	4	4	4
Senior GIS Technician	1	1	1
GIS Technician	1	1	1
CADD Technician	1	1	1
<b>Division Total</b>	<b>19</b>	<b>19</b>	<b>19</b>
<b>Department Total</b>	<b>43</b>	<b>43</b>	<b>43</b>
<b>PUBLIC WORKS DEPARTMENT</b>			
<b>Lot Cleaning</b>			
Code Compliance Specialist	-	-	-
<b>Division Total</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fleet Services</b>			
Fleet Mgr	1	1	1
Equipment Maintenance Supervisor	1	1	1
Fleet Services Crew Leader	1	2	2
Senior Auto Equipment Mechanic	5	5	5
Auto Equipment Mechanic	7	7	7
Principal Customer Service Specialist	1	1	1
Mechanic Assistant	1	1	1
<b>Division Total</b>	<b>17</b>	<b>18</b>	<b>18</b>
<b>Fleet Parts</b>			
Inventory Control Specialist	2	2	2
Parts Runner	1	1	1
<b>Division Total</b>	<b>3</b>	<b>3</b>	<b>3</b>

**SCHEDULE 5  
2008-2009 AUTHORIZED STAFFING LEVEL**

<b>AUTHORIZED PERSONNEL</b>	<b>FY 06/07</b>	<b>FY 07/08</b>	<b>FY 08/09</b>
<b>Solid Waste</b>			
Environmental Sanitation Svc Crew Leader	1	1	1
Heavy Equipment Operator	11	12	12
<b>Division Total</b>	<b>12</b>	<b>13</b>	<b>13</b>
<b>Uncontained Waste</b>			
Heavy Equipment Operator	2	2	2
Senior Street Maintenance Worker	2	1	1
Street Maintenance Worker	-	1	1
<b>Division Total</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Street - Maintenance</b>			
Street/Solid Waste Manager	1	1	1
Senior Engineering Technician	1	1	1
Street Maintenance Supervisor	1	1	1
Street Crew Leader	1	1	2
Heavy Equipment Operator	1	1	1
Equipment Operator	3	3	3
Senior Street Maintenance Worker	3	3	3
Street Maintenance Worker	8	8	8
Code Compliance Specialist	2	2	1
Senior Customer Service Specialist	1	-	-
Principal Customer Service Specialist	-	1	1
<b>Division Total</b>	<b>22</b>	<b>22</b>	<b>22</b>
<b>Street - Street Sweeping</b>			
Heavy Equipment Operator	6	6	6
<b>Division Total</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>Street - Traffic Signs and Stripping</b>			
Street Crew Leader	1	1	1
Senior Street Maintenance Worker	4	4	4
Street Maintenance Worker	3	3	3
<b>Division Total</b>	<b>8</b>	<b>8</b>	<b>8</b>
<b>Street - Storm Drain Maintenance</b>			
Street Crew Leader	1	1	1
Street Maintenance Worker	1	1	1
Equipment Operator	1	1	1
<b>Division Total</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Street - Curbs, Gutters &amp; Sidewalks</b>			
Street Crew Leader	1	1	1
Equipment Operator	1	1	1
Senior Street Maintenance Worker	2	2	2
Street Maintenance Worker	3	3	3
<b>Division Total</b>	<b>7</b>	<b>7</b>	<b>7</b>

**SCHEDULE 5  
2008-2009 AUTHORIZED STAFFING LEVEL**

<b>AUTHORIZED PERSONNEL</b>	<b>FY 06/07</b>	<b>FY 07/08</b>	<b>FY 08/09</b>
<b>Street-Retention Basins</b>			
Grounds Maintenance Supervisor	-	-	-
Grounds Maintenance Crew Leader	-	2	-
Street Crew Leader	-	-	1
Grounds Maintenance Specialist	-	-	2
Groundskeeper	-	7	6
<b>Division Total</b>	<b>-</b>	<b>9</b>	<b>9</b>
<b>Street-Pathways and Trails</b>			
Groundskeeper	-	1	1
<b>Division Total</b>	<b>-</b>	<b>1</b>	<b>1</b>
<b>Department Total</b>	<b>82</b>	<b>94</b>	<b>94</b>
<b>UTILITIES DEPARTMENT</b>			
<b>Administration</b>			
Public Works Director	1	1	1
Utilities Director	1	1	1
Customer Service Supervisor	1	1	1
Principal Customer Service Specialist	1	1	1
Senior Customer Service Specialist	2	1	1
Customer Service Specialist	1	1	1
<b>Division Total</b>	<b>7</b>	<b>6</b>	<b>6</b>
<b>Water - Administration</b>			
W/WW Treatment Mgr	-	-	1
W/WW Treatment Superintendent	1	1	-
Utility Systems Superintendent	1	1	-
Utility Systems Division Mgr	-	-	1
Senior Customer Service Specialist	1	1	1
<b>Division Total</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Water - Treatment Plant</b>			
W/WW Treatment Plant Supervisor	1	1	1
Chief W/WW Treatment Plant Operator	1	1	1
Sr W/WW Treatment Plant Operator	5	5	5
W/WW Treatment Plant Operator	6	7	7
Utility Security Patrol	5	5	5
Groundskeeper	4	4	4
Chief W/WW Treatment Plant Mechanic	1	1	1
W/WW Sr Plant Mechanic	1	1	1
W/WW Treatment Plant Mechanic	4	4	4
W/WW Electronic Technician	1	1	1
Electrician	1	1	1
W/WW Electronic Technician Assistant	2	2	2
Senior Customer Service Specialist	1	1	1
Utility Compliance Specialist	1	1	1
Cross Connection Specialist	1	1	1
Senior Security Patrol	1	1	1
<b>Division Total</b>	<b>36</b>	<b>37</b>	<b>37</b>

**SCHEDULE 5  
2008-2009 AUTHORIZED STAFFING LEVEL**

<b>AUTHORIZED PERSONNEL</b>	<b>FY 06/07</b>	<b>FY 07/08</b>	<b>FY 08/09</b>
<b>Water - Transmission/Distribution</b>			
Utility Systems Supervisor	1	1	1
Meter Repair Worker	2	-	-
Utility Systems Crew Leader	2	2	2
Utility Maintenance Technician	10	11	11
Senior Water Distribution Mtnce Tech	3	3	3
Utility Inventory Specialist	1	1	1
Utility System Modeler	1	1	1
<b>Division Total</b>	<b>20</b>	<b>19</b>	<b>19</b>
<b>Water - Customer Service</b>			
Customer Service Field Crew Leader	1	1	1
Meter Service Program Coordinator	1	1	1
Customer Service Field Representative	4	4	4
Meter Reader	3	3	3
Development Utility Rates Technician	1	1	1
Senior Customer Service Specialist	1	1	1
Utility Rates Program Coordinator	1	1	1
Meter Repair Worker	-	2	1
Senior Meter Service Technician	-	-	1
<b>Division Total</b>	<b>12</b>	<b>14</b>	<b>14</b>
<b>Water - Laboratory</b>			
Lab Director	1	1	1
Lab Analyst	1	1	1
<b>Division Total</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Wastewater - Treatment</b>			
W/WW Treatment Supervisor	1	1	1
Chief W/WW Treatment Plant Operator	1	1	1
Senior W/WW Treatment Plant Operator	7	7	7
Treatment Plant Maintenance Specialist	-	3	3
W/WW Treatment Plant Operator	5	5	5
Electrician	2	2	2
Chief W/WW Treatment Plant Mechanic	1	1	1
W/WW Treatment Plant Mechanic	5	5	5
Senior Customer Service Specialist	1	1	1
Utility Inventory Specialist	1	1	1
Facility Maintenance Worker	1	1	1
Groundskeeper	3	-	-
W/WW Electronic Technician	1	1	1
<b>Division Total</b>	<b>29</b>	<b>29</b>	<b>29</b>

**SCHEDULE 5  
2008-2009 AUTHORIZED STAFFING LEVEL**

<b>AUTHORIZED PERSONNEL</b>	<b>FY 06/07</b>	<b>FY 07/08</b>	<b>FY 08/09</b>
<b>Wastewater - Collection</b>			
Utility Systems Crew Leader	2	2	2
Utility Maintenance Technician	11	11	11
Senior WW Collections Maintenance Tech	2	2	2
<b>Division Total</b>	<b>15</b>	<b>15</b>	<b>15</b>
<b>Wastewater - Pretreatment</b>			
Water Quality Assurance Supervisor	1	1	1
Industrial Waste Inspector	2	2	2
Pretreatment Specialist	1	1	1
Industrial Pretreatment Inspector	1	1	1
<b>Division Total</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>Wastewater - Laboratory</b>			
Chemist	2	2	2
Lab Analyst	1	1	1
<b>Division Total</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Department Total</b>	<b>132</b>	<b>133</b>	<b>133</b>
<b>ENGINEERING DEPARTMENT</b>			
<b>Engineering Services</b>			
Director of Engineering	1	1	1
Engineering Field Supervisor	2	2	2
C.I.P. Project Manager	5	6	6
C.I.P. Administrator	1	1	1
Stormwater C.I.P. Project Manager	1	1	1
Civil Engineer	2	2	2
Traffic Engineer	1	1	2
Engineer in Training	-	1	1
Real Property Agent	2	2	2
Registered Land Surveyor	1	1	1
C.A.D.D. Technician	2	2	2
Senior Engineering Technician	6	6	6
Project Technician	1	-	-
Engineering Technician	4	4	4
Senior Customer Service Specialist	1	1	1
Engineering Design Manager	1	1	1
Administrative Specialist	-	1	1
Development Fee Specialist	-	1	1
Assistant Traffic Engineer	1	1	-
<b>Division Total</b>	<b>32</b>	<b>35</b>	<b>35</b>
<b>Development Engineering</b>			
Assistant City Engineer	1	1	1
Community Development Engineer	3	3	3
Civil Plans Examiner	-	-	1
Senior Customer Service Specialist	1	1	1
<b>Division Total</b>	<b>5</b>	<b>5</b>	<b>6</b>

**SCHEDULE 5  
2008-2009 AUTHORIZED STAFFING LEVEL**

<b>AUTHORIZED PERSONNEL</b>	<b>FY 06/07</b>	<b>FY 07/08</b>	<b>FY 08/09</b>
<b>Street - Traffic Signals</b>			
Traffic Systems Supervisor	1	1	1
Traffic Signal Technicians	3	3	3
Senior Engineering Technician	1	1	1
<b>Division Totals</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>Department Total</b>	<b>42</b>	<b>45</b>	<b>46</b>
<b>PARKS AND RECREATION DEPARTMENT</b>			
<b>Administration</b>			
Director of Parks & Recreation	1	1	1
Assistant Director of Parks & Recreation	1	1	1
Park & Golf Course Superintendent	1	1	1
Arts Center & Civic Center Manager	1	1	-
Recreation Superintendent	1	1	1
Office Supervisor	1	1	1
Senior Customer Service Specialist	4	4	4
Arts & Culture Program Manager	-	-	-
P&R Computer Support Assistant	1	1	1
<b>Division Total</b>	<b>11</b>	<b>11</b>	<b>10</b>
<b>Parks Maintenance</b>			
Assistant Parks Superintendent	1	1	1
Grounds Maintenance Supervisor	2	3	3
HVAC Mechanic	1	1	1
Grounds Maintenance Crew Leader	8	8	8
Facility Maintenance Supervisor	1	1	1
Building Maintenance Specialist	4	4	4
Senior Parks Equipment Mechanic	1	1	1
Parks Equipment Mechanic	1	1	1
Parks Construction Specialist	3	3	3
Grounds Maintenance Specialist	18	19	19
Groundskeepers	21	21	21
<b>Division Total</b>	<b>61</b>	<b>63</b>	<b>63</b>
<b>Retention Basins</b>			
Street Crew Leader	-	-	-
Grounds Maintenance Supervisor	1	-	-
Grounds Maintenance Crew Leader	1	-	-
Grounds Maintenance Specialist	-	-	-
Groundskeeper	6	-	-
<b>Division Total</b>	<b>8</b>	<b>-</b>	<b>-</b>
<b>Pathways and Trails</b>			
Groundskeeper	1	-	-
<b>Division Total</b>	<b>1</b>	<b>-</b>	<b>-</b>

**SCHEDULE 5  
2008-2009 AUTHORIZED STAFFING LEVEL**

AUTHORIZED PERSONNEL	FY 06/07	FY 07/08	FY 08/09
<b>Parks Development</b>			
Urban Forestry Supervisor	1	1	1
Groundskeeper	1	1	1
<b>Division Total</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Convention Center</b>			
Civic & Conv Center Operations Supervisor	1	1	1
Event Operation Leader	4	4	4
Custodian	1	1	1
Civic Center Booking & Event Supervisor	1	1	1
Civic Center Box Office/Event Specialist	1	1	1
Senior Customer Service Specialist	1	1	1
<b>Division Total</b>	<b>9</b>	<b>9</b>	<b>9</b>
<b>Baseball Complex</b>			
Grounds Maintenance Supervisor	1	1	1
Grounds Maintenance Crew Leader	1	1	1
Grounds Maintenance Specialist	1	1	1
Groundskeeper	3	3	3
<b>Division Total</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>Downtown Mall</b>			
Groundskeepers	3	3	3
<b>Division Total</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Recreation - General</b>			
Recreation Program Supervisor	5	5	5
Recreation Program Coordinator	2	2	2
<b>Division Total</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b>Senior Adult Activities</b>			
Facilities Maintenance Worker	1	-	-
<b>Division Total</b>	<b>1</b>	<b>-</b>	<b>-</b>
<b>Aquatics</b>			
Aquatics Crew Leader	1	1	1
Building Maintenance Specialist	1	1	2
<b>Division Total</b>	<b>2</b>	<b>2</b>	<b>3</b>
<b>Yuma Readiness &amp; Community Center</b>			
Recreation Program Coordinator	1	1	1
<b>Division Total</b>	<b>1</b>	<b>1</b>	<b>1</b>

**SCHEDULE 5  
2008-2009 AUTHORIZED STAFFING LEVEL**

<b>AUTHORIZED PERSONNEL</b>	<b>FY 06/07</b>	<b>FY 07/08</b>	<b>FY 08/09</b>
<b>Arts and Culture</b>			
Arts & Culture Program Manager	-	-	1
Arts Program Supervisor	1	1	1
Theatre Production Coordinator	1	1	1
Arts Specialist	2	2	2
Senior Customer Service Specialist	1	2	2
Art Center Booking Sales Specialist	1	1	1
Custodian	2	-	-
Events Operations Leader	1	1	1
<b>Division Total</b>	<b>9</b>	<b>8</b>	<b>9</b>
<b>Desert Hills Golf Course-Maintenance</b>			
Grounds Maintenance Crew Leader	1	1	1
Grounds Maintenance Supervisor	1	1	1
Senior Parks Equipment Mechanic	1	1	1
Parks Equipment Mechanic	1	1	1
Grounds Maintenance Specialist	1	1	1
Groundskeepers	5	5	5
<b>Division Total</b>	<b>10</b>	<b>10</b>	<b>10</b>
<b>Desert Hills Golf Course-Restaurant</b>			
Restaurant Supervisor	1	1	1
Assistant Restaurant Supervisor	1	1	1
Kitchen Supervisor	1	1	1
Cook	1	1	1
<b>Division Total</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Desert Hills Golf Course-Pro Shop</b>			
Golf Shop Manager	1	1	1
Golf Professional	1	1	1
Lead Golf Shop Cashier	1	1	1
Senior Customer Service Specialist	1	1	1
<b>Division Total</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Arroyo Dunes Golf Course-Maintenance</b>			
Groundskeepers	2	2	2
<b>Division Total</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Department Total</b>	<b>141</b>	<b>132</b>	<b>133</b>
<b>POLICE DEPARTMENT</b>			
<b>Administration</b>			
Police Chief	1	1	1
Police Captain - Field Services	1	1	1
Police Captain - Support Services	1	1	1
Administrative Specialist	1	1	1
Senior Customer Service Specialist	1	1	1
<b>Division Total</b>	<b>5</b>	<b>5</b>	<b>5</b>

**SCHEDULE 5  
2008-2009 AUTHORIZED STAFFING LEVEL**

<b>AUTHORIZED PERSONNEL</b>	<b>FY 06/07</b>	<b>FY 07/08</b>	<b>FY 08/09</b>
<b>Patrol</b>			
Lieutenant	4	4	4
Sergeant	12	12	12
Master Police Officer	9	9	9
Police Officer	90	90	90
Accident Investigator	6	6	6
Police Assistant	6	6	6
Senior Customer Service Specialist	1	1	-
Principal Customer Service Specialist	-	-	1
Police Crime Analyst	1	1	1
Parts Runner	1	1	1
<b>Division Total</b>	<b>130</b>	<b>130</b>	<b>130</b>
<b>Investigations</b>			
Police Lieutenant	1	1	1
Police Sergeant	6	6	6
Master Police Officer	7	7	7
Police Officer	41	41	41
Senior Customer Service Specialist	2	2	1
Police Identification Technician	2	2	2
Principal Customer Service Specialist	-	-	1
<b>Division Total</b>	<b>59</b>	<b>59</b>	<b>59</b>
<b>Quality Assurance</b>			
Police Lieutenant	1	1	1
Police Sergeant	1	1	1
Police Officer (Community Involvement)	2	2	2
Senior Facility Maintenance Worker	1	1	1
Polygraph Examiner	1	1	1
Police Facility Maintenance Supervisor	1	1	1
Asst Police Facility Maintenance Supervisor	1	1	1
Custodians	3	3	3
Evidence Custodian	2	3	3
<b>Division Total</b>	<b>13</b>	<b>14</b>	<b>14</b>
<b>Records and Communications</b>			
Police Records Supervisor	2	2	2
Police Technology Operations Coordinator	1	1	1
Public Safety Computer Specialist	2	2	2
Police Records Specialist	16	16	16
Customer Service Specialist	3	3	3
<b>Division Total</b>	<b>24</b>	<b>24</b>	<b>24</b>

**SCHEDULE 5  
2008-2009 AUTHORIZED STAFFING LEVEL**

<b>AUTHORIZED PERSONNEL</b>	<b>FY 06/07</b>	<b>FY 07/08</b>	<b>FY 08/09</b>
<b>Public Safety Communications Center</b>			
Police Records & Communications Mgr	1	1	1
911 Coordinator (YMPO funded)	-	1	1
911 Emergency Dispatch Supervisor	5	5	5
911 Emergency Dispatcher	29	29	29
Senior Customer Service Specialist	1	1	1
<b>Division Total</b>	<b>36</b>	<b>37</b>	<b>37</b>
<b>Department Total</b>	<b>267</b>	<b>269</b>	<b>269</b>
<b>FIRE DEPARTMENT</b>			
<b>Administration</b>			
Fire Chief	1	1	1
Assistant Fire Chief	1	1	1
Administrative Specialist	1	1	1
<b>Division Total</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Professional Services</b>			
Fire Battalion Chief	1	1	1
Fire Training Captain	2	2	2
Senior Customer Service Specialist	1	1	1
<b>Division Total</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Suppression</b>			
Fire Battalion Chief	3	3	3
Fire Captain	24	24	24
Fire Engineer	21	21	21
Firefighter- EMT	54	54	54
Senior Customer Service Specialist	1	1	1
Customer Service Specialist	1	1	1
Fire Equipment Fleet Manager	1	1	1
<b>Division Total</b>	<b>105</b>	<b>105</b>	<b>105</b>
<b>Community Risk Reduction</b>			
Fire Marshal	1	1	1
Deputy Fire Marshal	-	1	1
Fire Inspector	3	3	3
Senior Fire Code Plans Examiner	1	-	-
Senior Customer Service Specialist	1	1	1
Fire Code Plans Examiner	1	1	1
Fire Public Info/Educ Specialist	1	1	1
<b>Division Total</b>	<b>8</b>	<b>8</b>	<b>8</b>
<b>Emergency Management</b>			
Fire Training Captain	1	1	1
Senior Customer Service Specialist	1	1	1
<b>Division Total</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Department Total</b>	<b>122</b>	<b>122</b>	<b>122</b>
<b>CITY TOTAL</b>	<b>985</b>	<b>998</b>	<b>1001</b>

**SCHEDULE 6  
Budget Resolution**

**RESOLUTION NO. R2008-51**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF YUMA,  
ARIZONA, ADOPTING ESTIMATES OF PROPOSED EXPENDITURES  
BY THE CITY OF YUMA FOR THE FISCAL YEAR BEGINNING JULY 1,  
2008, AND ENDING JUNE 30, 2009; AND DECLARING THAT SUCH  
SHALL CONSTITUTE THE ADOPTED BUDGET OF THE CITY OF  
YUMA FOR SUCH FISCAL YEAR**

WHEREAS, pursuant to the provisions of the laws of the State of Arizona and the Charter and Ordinances of the City of Yuma, the City Council is required to adopt a Budget; and,

WHEREAS, the City Council has prepared and filed with the City Clerk a proposed Budget for the Fiscal Year beginning July 1, 2008, and ending June 30, 2009, and which was tentatively adopted on June 4, 2008; and,

WHEREAS, due notice has been given by the City Clerk, as required by law, that the Budget for Fiscal Year 2008-2009 with supplementary schedules and details is on file and open to inspection by anyone interested; and,

WHEREAS, it appears that the sums to be raised by primary taxation, as specified therein, do not in the aggregate amount exceed that amount as computed in Section 42-17051, Arizona Revised Statutes; and,

WHEREAS, the total of amounts proposed for expenditure in the Fiscal Year from July 1, 2008, to June 30, 2009, do not exceed the expenditure limitation established for the City of Yuma; and,

WHEREAS, a hearing has been held on this Budget for Fiscal Year 2008-2009, as required by law; and,

WHEREAS, the Yuma City Charter requires, at Article IX, Section 1, that the City Council annually review all current Boards and Commissions and determine whether such are necessary; and,

WHEREAS, the Yuma City Charter states that the City Council shall have control of all litigation of the city, and may employ other attorneys to take charge of any litigation or to assist the City Attorney therein.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Yuma as follows:

SECTION 1: That the City Council has finally determined the estimates of expenditures which will be required of the City of Yuma for the Fiscal Year beginning July 1, 2008 and ending June 30, 2009.

SECTION 2: That the Purposes of Expenditure and the amount finally determined upon for

**SCHEDULE 6  
Budget Resolution**

each purpose as set forth in Exhibits A through F attached hereto constitutes the official and finally adopted Budget of the City and the Main Street Mall and Offstreet Parking Maintenance District No. 1 for the 2008-2009 Fiscal Year as subject to the State Budget Law.

SECTION 3: That money from any fund may be used for any of the purposes set forth in SECTION 2, except money specifically restricted by State Law or City Charter, Ordinance or Resolutions.

SECTION 4: That all current City Boards and Commissions are necessary for the public health, safety and welfare of the City and should be continued.

SECTION 5: That the city attorney is authorized to employ outside legal council to take charge of any litigation or to assist the city attorney.

Adopted this 2nd\_day of July 2008.

APPROVED:



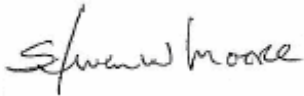
\_\_\_\_\_  
Lawrence K. Nelson  
Mayor

ATTESTED:



\_\_\_\_\_  
Brigitta M. Kuiper  
City Clerk

APPROVED AS TO FORM



\_\_\_\_\_  
Steven W. Moore  
City Attorney

**SCHEDULE 7**  
**2008 LEVY LIMIT WORKSHEET**  
**COUNTY OF: YUMA**                      **TAX AUTHORITY: CITY OF YUMA**

		Construction	32,554,181
<b>SECTION A.                      2007 ACTUAL LEVY</b>			
A.1	2007 MAXIMUM ALLOWABLE PRIMARY TAX LEVY LIMIT		8,064,476
A.2	LINE A.1 MULTIPLIED BY 1.02 EQUALS		8,225,766
<b>SECTION B.   2008 NET ASSESSED VALUE OF ALL PROPERTY SUBJECT TO TAXATION IN 2006</b>			
B.1	CENTRALLY ASSESSED	30,821,401	
B.2	LOCALLY ASSESSED REAL	466,755,007	
B.3A	LOCALLY ASSESSED MOBILE	6,473,753	
B.3B	LOCALLY ASSESSED PERSONAL PROPERTY	24,252,797	
B.4	TOTAL OF B.1 THROUGH B.3 EQUALS		528,302,958
B.5	B.4 DIVIDED BY 100 EQUALS		5,283,030
<b>SECTION C.                      2008 NET ASSESSED VALUES</b>			
C.1	CENTRALLY ASSESSED	33,322,628	
C.2	LOCALLY ASSESSED REAL	496,730,247	
C.3A	LOCALLY ASSESSED MOBILE (PR YR)	6,551,467	
C.3B	LOCALLY ASSESSED PERSONAL PROP (PR YR)	24,252,797	
C.4	TOTAL OF C.1 THROUGH C.3 EQUALS		560,857,139
C.5	C.4 DIVIDED BY 100 EQUALS		5,608,571
<b>SECTION D.                      2008 LEVY LIMIT CALCULATION</b>			
D.1	ENTER LINE A.2	8,225,766	
D.2	ENTER LINE B.5	5,283,030	
D.3	DIVIDE D.1 BY D.2 AND ENTER RESULT		1.5570
D.4	ENTER LINE C.5		5,608,571
D.5	MULTIPLY D.4 BY D.3 AND ENTER RESULT LINE D.5 EQUALS 2008 ---- MAXIMUM ALLOWABLE LEVY LIMIT		<b>8,732,640</b>
D.6	ENTER EXCESS PROPERTY TAXES COLLECTIBLE PURSUANT TO ARS 42-17051, SECTION B		-
D.7	ENTER AMOUNT IN EXCESS OF EXPENDITURE LIMITATION PURSUANT TO ARS 42-17051, SECTION C		-
D.8	LINE D.5 MINUS LINE D.6 AND LINE D.7 EQUALS 2008 ALLOWABLE LEVY		<b>8,732,640</b>

# Glossary

**Actual vs. Budgeted:** Difference between the amounts projected (budgeted) in revenues or expenditures at the beginning of the fiscal year and the actual receipts or expenses, which are incurred by the end of the fiscal year.

**Assessed Value/Valuation:** Value of real and personal property determined by the County Assessor and Arizona Department of Revenue upon which property taxation is based.

**Bonds:** Debt instruments that require repayment of a specified principal amount on a certain date (maturity date), and interest at a stated rate or according to a formula for determining the interest rate.

**Bond Rating:** An evaluation of a bond issuer's credit quality and perceived ability to pay the principal and interest on time and in full.

**Budget:** A plan of financial operation for a specific time period. The budget contains the estimated expenditures needed to continue the City's operations for the year and the anticipated revenues to finance them.

**Budgetary guidelines:** Recommendations on budgeting issued by the National Advisory Council on State and Local Budgeting (NACSLB). The NACSLB's budgetary guidelines are chiefly of interest to accountants because of the emphasis they place on performance measurement in the context of the budgetary process.

**Capital Improvement Program (CIP):** A plan for capital expenditures needed to maintain and expand the public infrastructure. It projects these infrastructure needs for ten years and is updated annually to reflect the latest priorities. The first year of the CIP is adopted with the City's operating budget.

**Capital Outlay:** Items that cost more than \$5000 and have a useful life of more than two years.

**CIP:** See Capital Improvement Program.

**Contingency:** An appropriation of funds to cover unforeseen events that may occur during the fiscal year, such as natural emergencies, shortfalls in revenue and similar events.

**Debt Service:** Principal and interest payments on outstanding bonds.

**Enterprise Funds:** Funds that are accounted for in a manner similar to a private business with the intention to cover their costs through user fees. The City has four enterprise funds: Arroyo Dunes Golf Course, Desert Hills Golf Course, Water, and Wastewater.

**Estimate:** The most recent estimate of current year revenue and expenditures.

**Expenditure:** Current operating expenses.

**Fiscal Year (FY):** The period designated by the City for the beginning and ending of financial transactions. The fiscal year for the City of Yuma begins July 1 and ends June 30.

**Full-time Equivalent Position (FTE):** A position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, an employee may be split 50% between two divisions, thus .5 in one division and .5 in the other.

**Fund:** A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources.

**Fund Balance:** A balance or carry over that occurs when actual revenues exceed budgeted revenues and/or when actual expenditures are less than budgeted expenditures. The beginning fund balance is the residual funds brought forward from the previous fiscal year.

**Generally Accepted Accounting Principles (GAAP):** Uniform minimum standards of financial accounting and reporting that govern the form and content of basic financial statements.

**Governmental Funds:** Funds that house tax-supported activities; i.e., General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds.

**Grant:** A contribution by a government unit or funding source to aid in the support of a specified function.

**Infrastructure:** Facilities that support the continuance and growth of a community. Examples include roads, water lines, and sewers.

**Internal Service Funds:** Fund that provides goods or services to another department, agency or government on a cost-reimbursement basis. The City has three internal service funds: Equipment Maintenance, Equipment Replacement, and Insurance Reserve.

**Modified Accrual Basis of Accounting:** Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

**Operating Budget:** Day-to-day costs of delivering city services and estimates of revenues to be collected that comprise the City's financial affairs for a fiscal year.

**Operating Expenses:** The cost of personnel, materials and equipment required for a department to function.

**Operating Revenue:** Funds received as income to pay for ongoing operations. For example, taxes, user fees, interest earnings, and grants.

**Personal Services:** Expenditures for salaries and fringe benefits for employees.

**Primary Tax:** Property tax levied for government operating budgets. Arizona statutes limit the primary property tax levy amount.

**Property Tax:** A tax based on the assessed value of property, both real property (land and buildings) and personal property (equipment). The total property tax levied by a municipality. Arizona's municipal property tax system is divided into a primary and secondary rate.

**Proprietary Funds:** Funds that are focused on changes in net assets, operating income, financial position, and cash flow; i.e., Enterprise Funds and Internal Service Funds.

**Reappropriation (Rebudget):** The inclusion of a balance from the prior year's budget as part of the budget of the subsequent fiscal year. Reappropriation is common for encumbrances outstanding at the end of a fiscal year that a government intends to honor in the subsequent fiscal year.

**Reserved fund balance:** The portion of a governmental fund's net assets that is not available for appropriation.

**Revenue:** Financial resources received from taxes, user charges and other levels of government.

**Secondary Tax:** Property tax used to pay general obligation debt of the government. Arizona statute limits the overall amount of general obligation debt but,

unlike primary property tax, does not limit on the tax itself, as the secondary tax is based on voter-approved debt issuance.

**Special Revenue Fund:** A fund used to account for receipts from revenue sources that have been earmarked for specific activities. For example, Highway User Revenue funds must be used for street maintenance.

**State-Shared Revenue:** Includes the City's portion of the state sales tax revenues, state income tax receipts, and Motor Vehicle In-Lieu taxes.

**Supplemental:** A request to add a position to the authorized staffing list and all associated costs with that position.

**Tax Levy:** The total amount of the general property taxes collected for purposes specified in the Tax Levy Ordinance.

**Tax Rate:** The amount of tax levied for each \$100 of assessed valuation.

**Transfer:** Movement of resources from one fund into another fund in which the resources are expended. For example, an interfund transfer would include the transfer of operating resources from the General Fund to the Capital Projects Fund, where long-term capital expenditures are recorded. Other examples include a transfer from the General Fund to the Solid Waste Fund, as user charges in Solid Waste are not sufficient to cover the cost of services and general revenues must be used (subsidy).

**Undesignated Fund Balance:** Funds remaining from prior year that are available for appropriation and expenditure in the current year.

**User Charges:** The payment of a fee in direct receipt of a public service by the party who benefits from the service.



City of YUMA