



Distinguished Budget Award

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# 2004 - 2005



Annual Budget  
Adopted August 3, 2004





The Government Finance Officers Association of the United States and Canada presented an award for Distinguished Budget Presentation to the Town of Gilbert for its annual budget for the fiscal year beginning July 1, 2003.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to determine eligibility for another award.

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# Introductory Section

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General Plan Vision

Continuous Quality Improvement Model

Community with Character

Gilbert Facts

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August 3, 2004

***Honorable Mayor, Councilmembers and the Gilbert Community:***

I respectfully transmit the budget for the Town of Gilbert for the July 1, 2004 to June 30, 2005 fiscal year, as required by the Code of Gilbert.

The adopted budget totals approximately \$488.6 million of which the largest components include \$160.5 million for operating budgets and \$223.1 million for the capital projects.

The budget includes a personnel increase of 89 net positions compared to FY04 adopted budget. Additional personnel includes 63 positions in Police, 15.75 in Fire, 4.5 in Streets, and 5 in Technology Services. This is offset by reductions in personnel in other departments.

### **ECONOMIC ENVIRONMENT AND ASSUMPTIONS**

The budget is based upon forecasts that include the growth rate continuing at the same pace for the foreseeable future. *Arizona's Economy*, July 2004, published by the ASU Eller College of Business and Public Administration, states "The economy has entered a period of rapid growth. Both 2004 and 2005 promise to bring the fastest growth in a decade". Gilbert's growth is reflected in that the average number of single family home permits issued from January to June, 2004, exceeded 450 per month.

Major retail developments are underway that include two Vestar Power Centers that will showcase over 1.4 million square feet in combined retail space. Westcor Development Partners has also announced plans to construct a regional mall which is expected to be completed by 2007. Work also continues on the development of Gilbert's first retail auto complex which will include a 128 acre multi-dealer auto mall that is expected to open its first dealership in 2006.

Approximately 47% of General Fund expenditures are supported by local sales tax revenue. Local sales tax revenue is comprised of 43% retail, 25% construction, and all other at 32%. It is anticipated that the retail sector will continue to expand and provided significant increases in sales tax revenues.

Single-family residential construction continues to be the significant driver of the service workload for the Town. Our plan assumes, on average, in excess of 300 single-family permits per month. This activity and its rate of growth are influenced more by federal interest rate policy and regional development patterns than local issues. The conditions that gave rise to and support residential growth are predicted to remain stable over the next year. Gilbert issued 4,768 single-family home permits in FY 2003-04. Total value of all new construction, including commercial, was \$1.004 billion, compared to \$745.1 million in FY 2002-03. The FY 2004-05 budget also is built on the assumption that Gilbert will experience a higher rate of non-residential construction activity from the previously mentioned commercial development projects.

In summary, the economic conditions in the community continue to improve. However, there is an imbalance at this point in terms of the current sales tax revenue generation and the ability to maintain staffing levels to meet the current level as we continue to add about 1,000 persons per month to our population base.

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## **BUDGET PROCESS**

The Code of Gilbert requires the Manager to develop and present an annual budget to the Council. The budget is developed using a shared leadership collaborative process. The Executive Team, consisting of the Manager and Department Directors, reviews the financial projections and requests given the boundaries and priorities established by the Council. A balanced preliminary budget is then presented to the Council for consideration and approval.

Gilbert is continuing its effort to move toward a long-term decision making process which recognizes the consequences of funding decisions over a five year time frame, and matches decisions within forecast resources. While budgets will continue to be adopted in an annual format, the consequences of funding additional personnel or capital projects will be incorporated and evaluated in the long term planning model, rather than just the traditional annual budget balancing view.

This budget year included a Council initiated process which formed three Council sub-committees were tasked with reviewing minimum service standards and service levels for Fire, Police, and Parks and Recreation. The work of these Sub-Committees was presented to the Town Council in January, 2004. Major results of that process included the establishment of minimum staffing of 1.1 police officers per thousand population ratio and a 4 minute response time for the Fire Department. The Parks and Recreation recommendations indicated a need to transform the planned traditional service model to one which recognizes the presence of private facilities and services designed to meet the community needs in a partner focused relationship.

In addition, the following general budget boundaries were set:

- ✓ Maintenance of existing service response levels in non public safety areas
- ✓ Base budgets were generally prepared through the use of a resource constrained model, meaning that budgets were to be prepared constrained within currently available resources, rather than automatically trying to maintain service levels that would require additional resources
- ✓ No change in sales or property tax rates
- ✓ Travel, training, and other discretionary expenses were to be limited to mission critical activities
- ✓ Departments were requested to review operations and institute process efficiencies, cost cutting programs, and revenue enhancement opportunities
- ✓ A standard rate and schedule was used for replacement vehicles and equipment

The Executive Team met and finalized the budget recommendation. The Council reviewed the recommendation and suggested changes. This budget represents a consensus document developed by the Executive Team and approved by Council.

## **MAJOR PROGRAM HIGHLIGHTS/CHANGES**

- The General Fund budget includes staffing increases in Police, Fire, Technology Services, Community Development, Prosecutor and Court.
- The property tax rate to support general obligation bond debt remained at \$1.15.
- Community Development fees/Building Permit fees paid by development are projected to increase by \$1,763,090 based on single-family home permits of 300 per month, increases in commercial development, and fee increases.
- Maintenance of an undesignated fund balance of 10% of expenditures (\$7,800,000) for the General Fund.

- Street operations include a revenue increase of 3%, continued allocation of \$2,500,000 to maintain street maintenance activities, and an increase of 4.5 full time positions for street sweeping, traffic signal and right of way maintenance.
- Residential solid waste operations include revenue increases of 10% from FY04 projected due to an increasing customer base. Commercial solid waste operations include a budget that reflects a 1% increase in customers and planned reductions in operating expenditures.
- Water operations include a revenue increase of 7% from FY04 projected due to an increasing customer base. Major increases in expenditures are a result of increases in the cost of purchased water due to drought conditions and increased funding for capital projects.
- Wastewater included a 5% rate increase in addition to planned growth, to recover increased operating costs and long term requirements.
- Replacement funds for major infrastructure are included for the Water and Wastewater Funds.

### REVENUES

The sources of funds reflected in the budget totals just over \$604.2 million, the major components of which are reflected in the table below:

	<b>2002-03 Actual</b>	<b>2003-04 Adopted</b>	<b>2003-04 Revised</b>	<b>2004-05 Adopted</b>
GENERAL FUND	\$ 65,175,369	\$ 65,040,220	\$ 71,500,180	\$ 76,051,760
ENTERPRISE OPERATIONS	35,960,565	39,938,370	50,154,882	53,355,170
INTERNAL SERVICE	3,389,933	8,331,800	8,395,370	9,180,500
STREETS FUND	12,038,431	12,519,970	12,650,480	12,889,260
SPECIAL REVENUE FUNDS	40,686,160	31,997,720	49,064,060	44,199,110
CAPITAL IMPROVEMENTS	72,841,950	199,070,030	108,622,070	220,722,420
DEBT SERVICE	14,201,131	16,660,320	19,748,870	21,702,600
TRUST ACCOUNTS	875	1,000	350	300
<b>GRAND TOTAL REVENUE</b>	<b><u>\$ 244,294,414</u></b>	<b><u>\$ 373,559,430</u></b>	<b><u>\$ 320,136,262</u></b>	<b><u>\$ 438,101,120</u></b>
CARRY OVER FUNDS			\$ 142,267,743	\$ 166,140,309
<b>TOTAL SOURCES</b>			<b><u>\$ 462,404,005</u></b>	<b><u>\$ 604,241,429</u></b>

A brief description of the activities and changes in each area follows:

#### **General Fund**

The total General Fund increased by \$11 million or 17%. Sales tax accounts for 46% of the increase with other major increases in Community Development Fees and Police Fines. Increases in sales tax revenue are generally attributable to expansion of Gilbert's retail sector as well as continued population growth.

#### **Enterprise Operations**

Gilbert operates Water, Wastewater, and Solid Waste Services that are all categorized as enterprise operations. In these areas, the various user fees and charges for service are structured to assure that all direct and indirect costs are recovered. Revenue growth in these funds is primarily attributable to an expanding customer base except for Wastewater Fund where a 5% increase is programmed.

***Internal Services***

The internal service operations include Equipment Maintenance, Copy and Printing services and the Self Insured Health Fund. These funds are structured to recover 100% of the costs through charges to internal departments.

***Streets Fund***

The Streets Fund is totally reliant on stated shared gasoline tax, vehicle license tax and lottery fund revenues. These proceeds are estimated to increase \$369,290 in FY 2004-05.

***Special Revenue***

Special revenue includes Grant Funds, System Development Fees, as well as Special Districts.

The Community Development Block Grant portion of the Grants Funds reflects a significant decrease due to the completion of two large projects. System development fees are planned to increase from \$24 million in FY 2003-04 to \$37 million in FY 2004-05. Special Districts include secondary property tax receipts, through levies for the Street Light Improvement and Parkway Maintenance Improvement Districts. Those levies are established annually by separate resolution of the Council to meet the maintenance and operating costs of those districts.

***Capital Improvements***

This revenue is primarily general obligation and MPC Wastewater bond proceeds, transfers from system development fees, and any grants and contributions for the construction of major public infrastructure. The most significant increase in FY 2004-05 is for the Greenfield Wastewater Treatment Plant improvements and the San Tan Freeway park basin projects.

The other major element of Capital Improvements is the reservation for the Improvement District Reserve. This is budgeted on a contingency basis in the event a developer wishes to use this mechanism to construct public infrastructure for future development. Once debt is issued for Improvement Districts it is reported under the Debt Service section of the budget.

***Debt Service***

The revenue in this area is primarily property taxes for the general obligation bond debt, but also includes transfer revenue from the Streets Fund for highway user revenue bond repayments.

Also included in the Debt Service is Improvement District debt. There are presently three improvement districts repaid semi-annually from assessments to the befitted property owners.

***Trust Accounts***

The only account with planned revenues and expenditures is the Volunteer Fire Pension Fund, which relies on investment income to meet the needs of the remaining retired volunteers.

*The **Summary Financial Section** provides additional information on revenues.*

**EXPENDITURES**

Total adopted budget includes expenditures that exceed \$488.6 million. The budget includes an allocation of \$160.5 million that is devoted to support daily operations and services or 33% of the total.

The remaining \$328.1 million reflects expenditures for debt, capital projects, maintenance districts, grants, and trust accounts.

The following table shows the breakdown of expenses by fund:

	<b>2002-03 Actual</b>	<b>2003-04 Adopted</b>	<b>2003-04 Revised</b>	<b>2004-05 Adopted</b>
GENERAL FUND	\$ 64,112,705	\$ 69,130,270	\$ 73,747,962	\$ 77,559,400
ENTERPRISE OPERATIONS	32,777,137	51,445,730	44,314,907	59,531,250
INTERNAL SERVICE	3,511,357	7,984,520	7,903,125	8,694,360
STREETS FUND	9,178,344	19,546,130	16,455,510	14,605,040
SPECIAL REVENUE FUNDS	30,756,497	58,527,550	36,054,297	81,664,340
CAPITAL IMPROVEMENTS	87,880,349	194,793,190	101,952,130	223,083,420
DEBT SERVICE	12,880,661	12,671,510	15,833,365	23,496,290
TRUST ACCOUNTS	2,500	3,600	2,400	2,400
<b>GRAND TOTAL EXPENSES</b>	<b>\$ 241,099,550</b>	<b>\$ 414,102,500</b>	<b>\$ 296,263,696</b>	<b>\$ 488,636,500</b>

### ***General Fund***

General Fund expenditures are planned to increase by \$ 8.4 million over the FY 2003-04 Adopted Budget. The majority of this increase is a result of \$5.4 million to the Police Department and \$1.7 million to the Fire Department. Community Development increases also account for \$1.4 million for additional personnel and contractual requirements.

### ***Enterprise Operations***

Expenditures on the Water, Wastewater and Solid Waste Funds are expected to grow by \$8.1 million due to the service requirements of additional customers, as well as non-growth related funding transfers to pay for capital projects.

### ***Internal Services***

The expenditure increases in this area are primarily attributed to the funding of the Self Insured Health Fund.

### ***Streets Fund***

The \$4.9 million decrease in expenses is related to a decrease of \$5.7 in transfers for capital projects which is partially offset by increases related to the addition of 4.5 new positions.

### ***Special Revenue***

The most significant area of increased expense is the funding transfers for system development fee related projects (\$24.9 million).

### ***Capital Improvements***

The increased expenditures from \$195 million to \$223 million are primarily for construction of the Greenfield Wastewater Treatment Plant and the Santan Freeway retention basins. The major costs of the street improvements in preparation for the Santan Freeway were already included in the FY 2003-04 budget.

**Debt Service**

As previously discussed, it is anticipated that both general obligation bonds and WRMPC bonds which will increase the planned repayment expenses in the Debt Service Fund.

**Trust Accounts**

These expenses relate to the Town's continuing obligation to pay benefits to the remaining volunteer fire pensioner.

There is a complete summary financial section which follows this message. This additional level of explanation and further documentation of the performance in major programs follows in the detailed section of this budget document.

The **Summary Financial Section** provides additional information on expenditures.

## PERSONNEL

Personnel services represent 48% of the total operating budget (less interfund transfers). In 2002, Gilbert completed a comprehensive classification and compensation study which was implemented in FY 2002-03. In FY 2003-04 the Town implemented a results based compensation system. Budget discussions for FY 2004-05 included further improvements to the system to address wage compaction issues, however, due to funding limitations no additional changes to the compensation structure were implemented.

In FY 2004-05 salary changes included a 2% market adjustment and a maximum 4% merit adjustment for most employees.

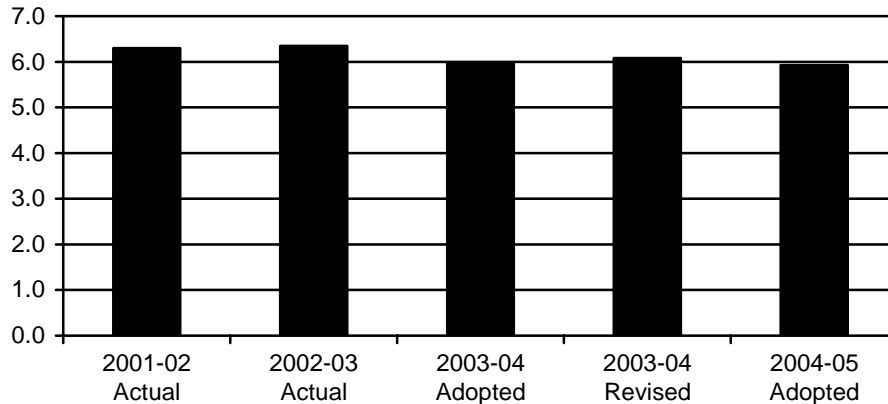
The following table shows the total full time equivalent breakdown by program area:

	<b>2003-04 Adopted</b>	<b>2003-04 Revised</b>	<b>2004-05 Adopted</b>
<b>GENERAL FUND</b>			
Management and Policy	81	82.5	86.5
Legal and Court	27.97	31.25	31.5
Community Development	89.15	91.65	93.65
Police	211	269	274
Fire	105.75	110.75	121.5
Public Works	28.5	25.5	26
Leisure Services	107.89	108.95	106.89
<b>TOTAL GENERAL FUND</b>	<b>651.26</b>	<b>719.6</b>	<b>740.04</b>
<b>ENTERPRISE OPERATIONS</b>	<b>135.5</b>	<b>136.5</b>	<b>144</b>
<b>STREETS</b>	<b>40.5</b>	<b>40.5</b>	<b>45</b>
<b>INTERNAL SERVICE</b>	<b>19</b>	<b>19</b>	<b>21</b>
<b>OTHER SPECIAL REVENUE</b>	<b>19.71</b>	<b>4.71</b>	<b>4.5</b>
<b>TOTAL TOWN POSITIONS</b>	<b>865.97</b>	<b>920.31</b>	<b>954.54</b>

A detailed listing of positions and staffing levels by responsibility center and position is found in the Appendix of this document.

The following bar chart shows the relationship of the number of employees per 1,000 residents over the past four years:

**FTE Per 1,000 Population**



## FUNDING CHALLENGES

It will be a continuing challenge to balance the revenues generated by growth with the increasing service demands that growth will create. Because retail sales tax revenues support such a significant portion of the budget, stability and expansion of this revenue source is a critical component of Gilbert's future.

The Council has been proactive in establishing system development fees to pay for infrastructure related to serving the continued growth of the community. These fees, however, only pay for capital construction, not for ongoing operation and maintenance costs.

Citizens moving to Gilbert have service expectations and experiences in other communities which use different funding sources and have different priorities than those chosen by Gilbert. A previous Community Working Group analyzed the predicament before recommending the last sales tax increase in 2000, and fairly stated this dilemma in their finding that Gilbert needed to focus on its core services, and wait for maturity to meet other needs or interests.

## LOOKING AHEAD

The Town continues to work with the Arizona Department of Transportation (ADOT) on the construction of the Loop 202 Santan Freeway through Gilbert. The initial utility relocation phases of construction have been completed and major work on the freeway is underway with anticipated completion in 2006. The freeway and its timely completion are vital to our future as well as the continued development of the power centers, regional mall site, and the auto-mall.

Our future financial model anticipates significant tax generation opportunities in the development and build out along the freeway corridor. Without the regional mall and related intensive retail development along the freeway, our plan to use only sales tax to pay for ongoing services will be impossible.

To effectively and efficiently meet the reasonable service expectations of our customers, the organization remains committed to the principles of Continuous Quality Improvement (CQI). Specific

training is provided for new and existing employees to further implement these principles and processes to move toward the ultimate goal of CQI being “the way we do business”. The program is celebrating its tenth year and is considered as one of the contributing factors why staff has been able to keep pace with the growth of the community and to manage the services that the growing population requires. The results and successes of this effort can be tracked on an ongoing basis in the *Your Town* newsletter and our Website, [www.ci.gilbert.az.us](http://www.ci.gilbert.az.us).

### **APPRECIATION**

The Council participation in expressing, developing and confirming goals and objectives, as well as understanding the complex and competing requirements of this rapidly changing organization is appreciated.

Departments spent many hours developing their operating plans, including goals, objectives and financial requirements. Without their continued dedication, this process and the improvement of the budget document to be a guide in our management of services to the community would not be possible.

The Executive Team continues to develop their understanding of the roles and responsibilities we share to the organization and community. The recognition by the Government Finance Officers of the United States and Canada of this document as a communication tool reinforces its purpose and effectiveness. The continued commitment by Marc Skocypec, Diane Archer and Laura Lorenzen to provide an accurate, effective document is also acknowledged.

Respectfully,

George A. Pettit  
Manager

The Town was incorporated July 6, 1920 and operates under the Council-Manager form of government. Six council members are elected at large to four-year staggered terms. The Mayor is a member of the Council, directly elected by the voters for a four-year term. The Mayor is a chief executive officer of the Town and chairperson of the Council. The Town Manager is appointed by the Council to administer through fourteen department directors and approximately 940 employees.

***MAYOR AND COUNCIL***

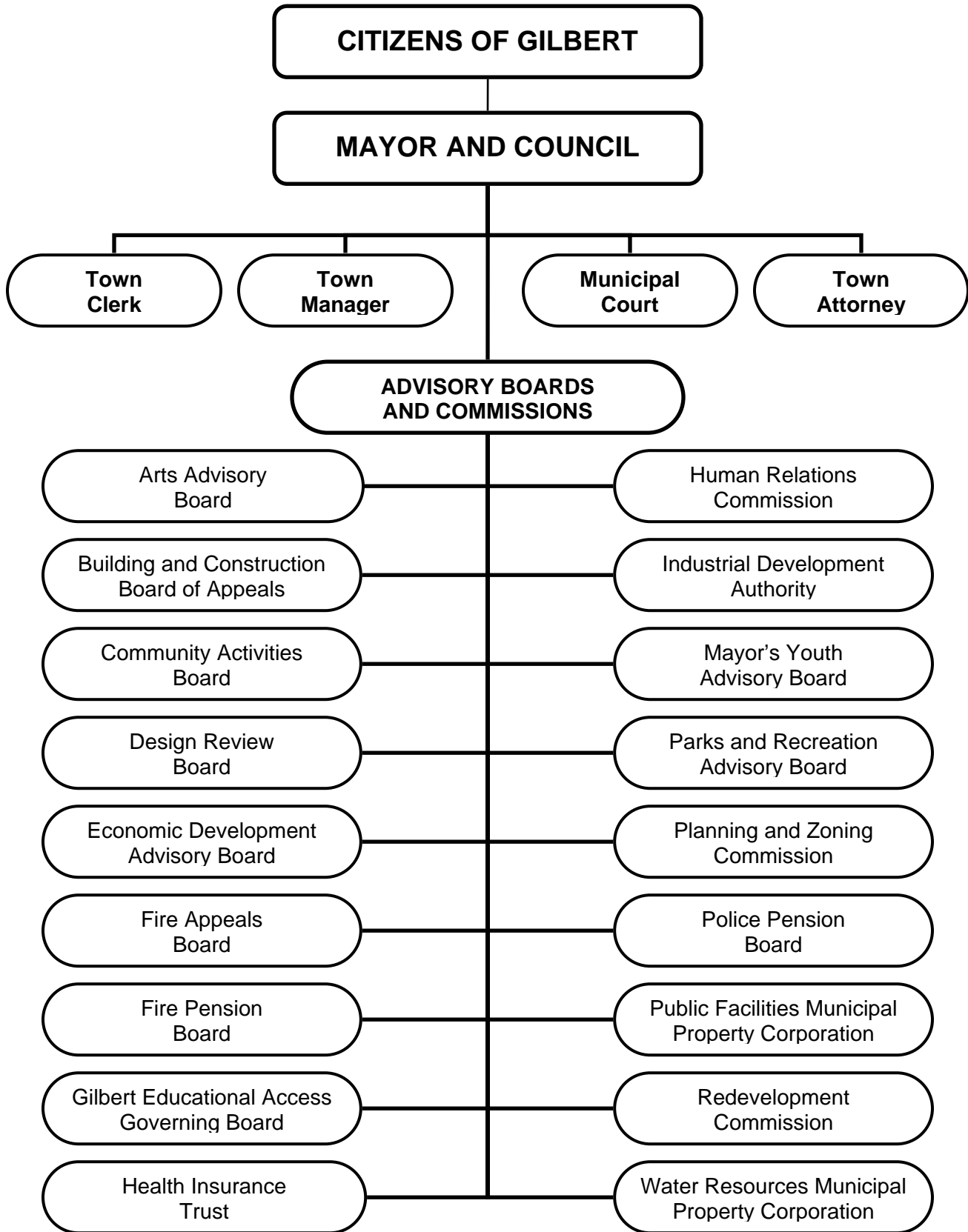
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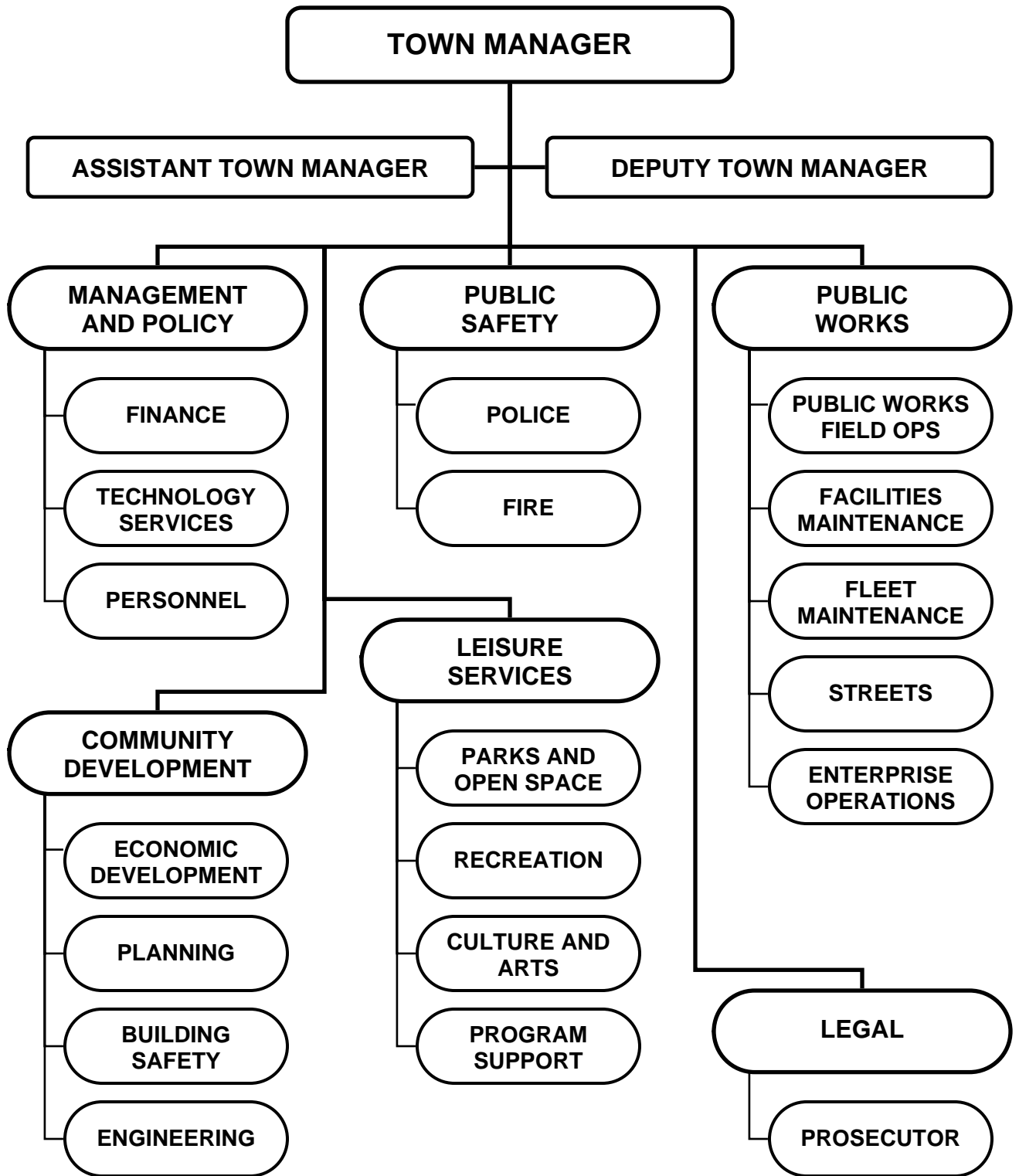
Mayor ----- Steven M. Berman  
Vice-Mayor -----Donald L. Skousen  
Councilmember ----- David W. Crozier  
Councilmember -----Larry Morrison  
Councilmember -----David C. Petersen  
Councilmember -----Les Presmyk  
Councilmember ----- Steve Urie

***EXECUTIVE TEAM***

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Town Manager -----George A. Pettit  
Assistant Town Manager -----Marc A. Skocypec  
Parks and Recreation Director -----Maury Ahlman  
Town Prosecutor -----Lynn Arouh  
Police Chief ----- John C. Brewer  
Fire Chief -----Collin DeWitt  
Public Works Director ----- Lonnie Frost  
Personnel Director ----- Ann Moeding-Evans  
Building and Code Compliance Director----- Ray Patten  
Presiding Judge----- David Lee Phares  
Planning Director ----- Jerry Swanson  
Town Clerk ----- Catherine A. Templeton  
Economic Development Director ----- Gregory M. Tilque  
Technology Services Director ----- Shawn Woolley  
Finance Director -----Vacant





## OUR CORPORATE VISION

Our vision is for Gilbert employees to be recognized by all we serve and work with for being honest, caring individuals:

- ~ who work hard and work smart;
- ~ who are worthy of public trust and are worthy of the respect and trust of fellow employees;
- ~ who provide prompt and courteous service on a cost effective basis;
- ~ who are empowered to resolve problems quickly;
- ~ who work in harmony with the goals and policies of their elected leaders and support the Community's vision for the future;
- ~ who do their best to satisfy every reasonable request for assistance, always striving for better ways to serve.

## OUR CORPORATE MISSION

To provide superior municipal services which enhance quality of life, foster positive business relations, and maintain a safe environment in an atmosphere of fairness and trust.

## OUR CORPORATE VALUES

<u>Service Excellence</u>	We are committed to providing affordable, high quality municipal services which meet the reasonable needs of our customers.
<u>Protection</u>	We are committed to protect Gilbert's quality of life and the individual rights of our residents.
<u>Fairness</u>	We will treat all people courteously and equitably. We will listen and ask questions until we understand. Our actions will be consistent with approved rules and policies, yet flexible and responsive to individuals whose reasonable needs can not otherwise be met.
<u>Trust</u>	We are committed to respond to the needs of our citizens in an honest, credible and timely manner.
<u>Innovation</u>	We are committed to meeting and exceeding community needs by fostering a spirit of creativity, resourcefulness and open-mindedness.
<u>Communication</u>	We will strive to ensure that all communications are dealt with honestly and fairly with a commitment to accuracy and timeliness.

Gilbert continues to work toward organizational alignment from strategic goals all the way to individual performance standards. The goals and objectives included in the department information are the intermediate step and should tie directly to the strategic issues identified on these two pages.

The Council reviews the Strategic Goals during the annual retreat.

**SUSTAINABILITY:**

*To balance present and future aspirations within available resources.*

## Strategic Elements:

- ~ Support the maintenance of quality education and provide a wide array of educational opportunities
- ~ Diversification of revenues
- ~ Expanding opportunities for partnerships with schools, other public agencies, citizens and private sector
- ~ Affordability of services and community amenities
- ~ Infrastructure and municipal facilities maintenance
- ~ Continuing to redefine the Town's essential services
- ~ Maintaining the community's quality of long term life
- ~ Focus on the need for a multi-modal transportation system to serve the citizens of the community

**COMMUNITY DEVELOPMENT:**

*Managing growth in harmony with the community's vision for the future while maintaining the present and protecting the Town's heritage.*

## Strategic Elements:

- ~ Infrastructure planning and development to meet growth demands
- ~ Economic development to ensure diversification and job creation
- ~ Open space preservation to maintain a small town atmosphere
- ~ Ensuring unique and quality community and architectural design of all buildings
- ~ Providing community amenities and facilities
- ~ Focusing efforts on downtown redevelopment
- ~ Planning area incorporation
- ~ Positioning Gilbert to proactively respond to regional/urban issues
- ~ Providing adequate municipal facilities

**ORGANIZATIONAL EFFECTIVENESS:**

*The ability to do the complete job by optimizing the use of resources.*

**Strategic Elements:**

- ~ Staff development and training
- ~ Provision of leadership and direction
- ~ Appropriate organizational structure
- ~ Adequate space allocation and public facilities
- ~ Establishing service standards and expectations
- ~ Providing quality customer service
- ~ Promoting increased citizen involvement, education and communication
- ~ Implementing the community vision and exceeding expectations
- ~ Efficient use of technology and telecommunications
- ~ Ensuring quality internal and external communications
- ~ Continuation of CQI principals and values in all Town operations, which includes moving decision-making to the lowest possible level
- ~ Education and practice with emergency disaster plans

**WE DEMONSTRATE ALIGNMENT TO STRATEGIC GOALS BY:**

- ~ Partnership with Gilbert School District for construction of Greenfield Aquatic Center
- ~ Established annual funding source for street maintenance and repair and replacement funding for Water and Wastewater Enterprise operations
- ~ Council sub-committees developed standards for Police and Fire
- ~ Water conservation efforts hold the average per person use at 220 gallons per capita per day
- ~ Construction of a multi-modal transit center in Downtown
- ~ Annual Capital Improvement Plan and Program outlines capital improvement requirements
- ~ Continue redevelopment of Heritage District through purchase of property as it becomes available
- ~ Municipal Office Building II and Public Safety Center constructed
- ~ Conversion to more advanced software and hardware
- ~ Active Continuous Quality Improvement steering committee to promote concepts and actions of CQI

The General Plan was revised in 2001 and the voters approved the revisions in November 6, 2001 as required by State law. The General Plan contains nine major elements. Eight of these elements have a vision statement, goals and policies to support the development of land use in Gilbert. Following are the elements and their related vision statements.

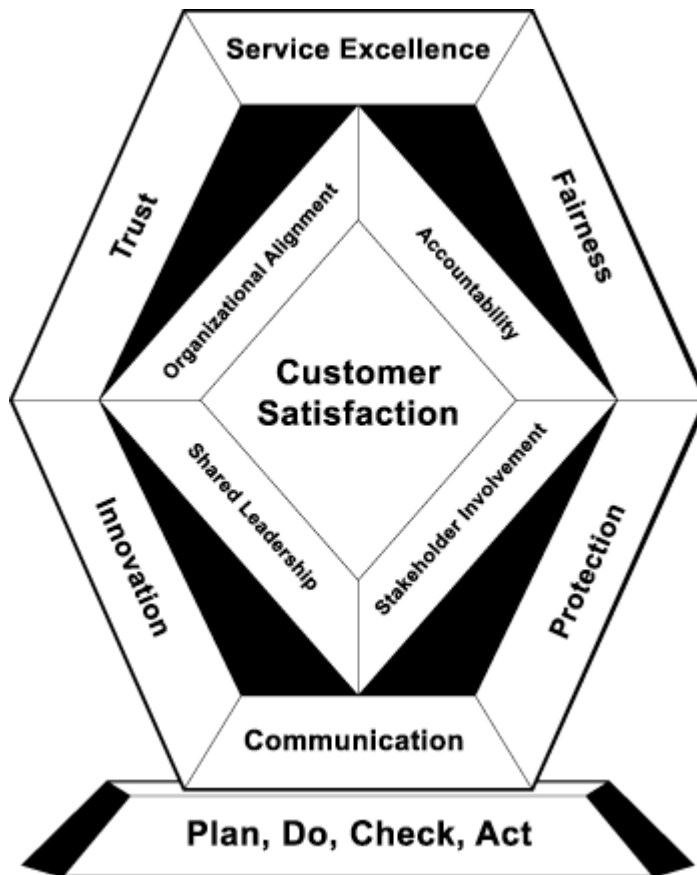
<b>Land Use</b>	Provide a sustainable mix of land uses that maintain the quality of life elements that make Gilbert a “Community of Excellence”, promote economic development and redevelopment at appropriate locations.
<b>Circulation</b>	Provide a safe, efficient, and aesthetically pleasing circulation network which considers all modes of vehicular and non-vehicular movement and does so in an environmentally sensitive manner.
<b>Parks, Open Space, Trails and Recreation</b>	The residents envision integrating the people and neighborhoods of Gilbert through beautiful, safe, well-maintained parks, open spaces, locally and regionally connected bike lanes, and multiple-use and equestrian paths and trails that reflect Gilbert’s heritage.
<b>Environmental Planning</b>	Available and secured resources are used and consumed in a manner that ensures a sustainable economy and quality of life.
<b>Public Facilities and Services</b>	Provide a high level of municipal services and facilities to properly serve the community in a manner that enhances quality of life, optimizes existing facilities, and provides for future needs.
<b>Neighborhood</b>	Encourage development/re-development of under utilized employment areas, enhance job opportunities, enhance tax base and create a healthy economy.  Encourage a variety of housing options that provide the opportunity for affordable housing, preservation of existing housing stock, revitalization of mature neighborhoods.
<b>Economic Development</b>	Gilbert will become widely recognized as a globally competitive community that is a prime location for business and industry.
<b>Community Design</b>	Provide the development community and the citizens of Gilbert with guidelines and assistance to develop Gilbert as a “Community of Excellence” in new construction and re-development efforts.

## Continuous Quality Improvement .....*It's The Way We Do Business*

Through CQI we strive to make certain that our organization does things right by focusing on customers' needs and expectations to define what the "right" things are and define what the standards are. Our values and key practices drive our ability to meet our customer needs and expectations.

CQI is a process and a body of knowledge. The process, called Plan, Do, Check and Act (P-D-C-A), is a structured approach to problem-solving and planned change. The body of knowledge includes a specific set of tools, techniques, and key activities that will enable us to manage by fact. It also includes principles and philosophies that support planned change, either by individuals or stakeholder teams.

This is our model. The foundation is the method. The cornerstones are our key practices. We are surrounded by our values.



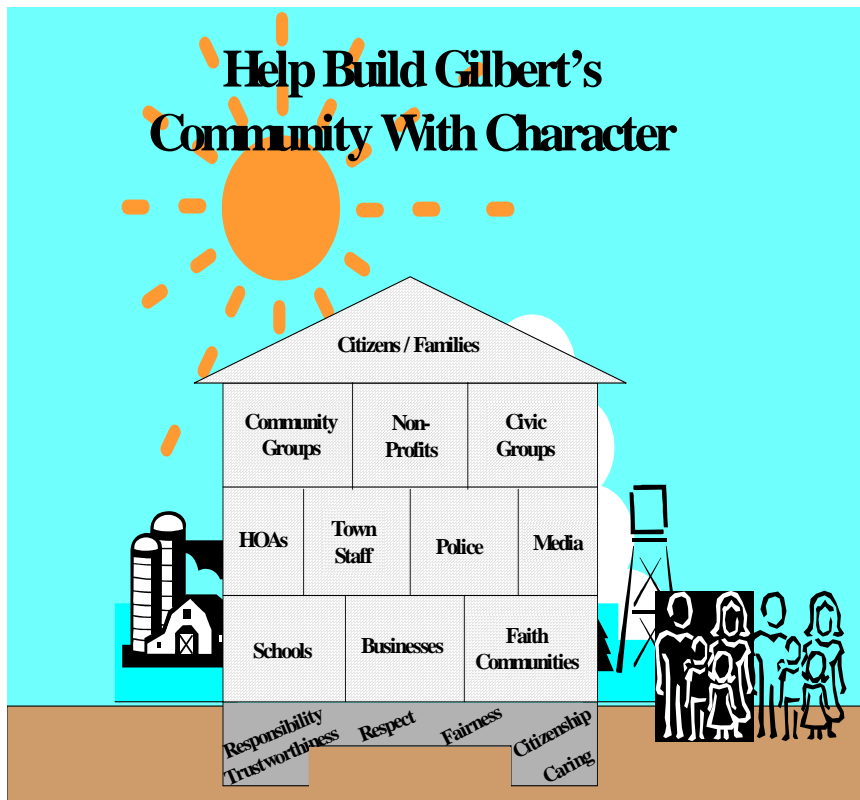
## Our Purpose

The purpose of Gilbert's Community with Character (GCWC) is to advance the highest standard of citizenship necessary for creating a safer, more caring community.

## Our Vision as a Community With Character

We see Gilbert, Arizona, being a place that people are proud to call home, a place where diverse families feel safe and care about their neighbors and the community in which they live.

We see **children** learning from their community a consistent message about the cause and effect of good character. **Teachers** model the character traits and teach about role models of good character. They reward students for demonstrating positive character traits. The effect is a better more enjoyable learning environment for students to focus on the scholastic basics and life skills.



We see the **mayor, council, town employees, and other elected officials** being exemplary role models and good stewards of the same character traits in the community decisions they make. The effect is an increased level of confidence and trust of our leaders by the people of our community.

We see the **police** department teaching, demonstrating and rewarding citizens for the same character traits in their counseling work with youth and families. The effect is youth making healthier decisions and parents offering increased support that reduces recidivism.

We see our **H.O.A.s and neighbors** supporting each other and demonstrating the same character traits in all they do. The effect is people helping people to make our neighborhoods safe places to raise our families.

We see **businesses** demonstrating and rewarding their employees and customers for the use of the same good character traits in their decisions. The effect is increased morale, increased productivity and increased revenue.

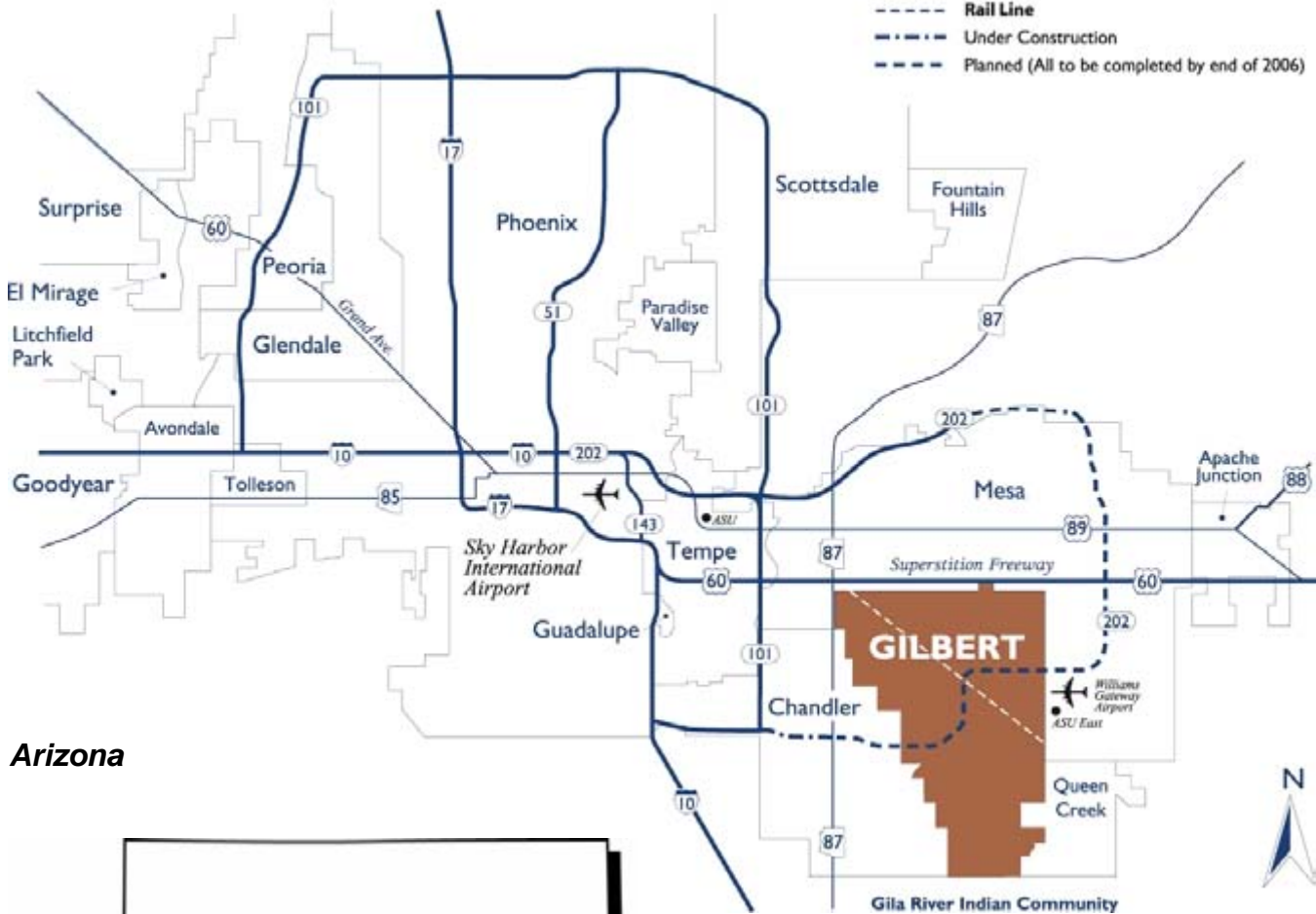
We see **families** discussing and reinforcing the same character traits they learned at work and school in their home. The effect is a more supportive, encouraging and happy home.

We see the **media** providing generous press coverage to highlight the character trait of the month and provide a spotlight on those people in our community as well as from history who are/have been exemplary role models of good character traits. The effect is a clearer picture and greater conscious awareness of what it looks like to be a person of good character.

Together as citizens of Gilbert we unite and stand for the strong moral character that has made, and will continue to make, this nation great.

**We choose to be a Community With Character and embrace the "Six Pillars of Character" from CHARACTER COUNTS!<sup>SM</sup>**

## Phoenix Metropolitan Area



## Arizona



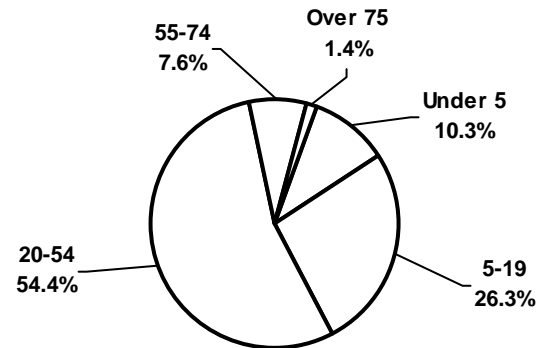
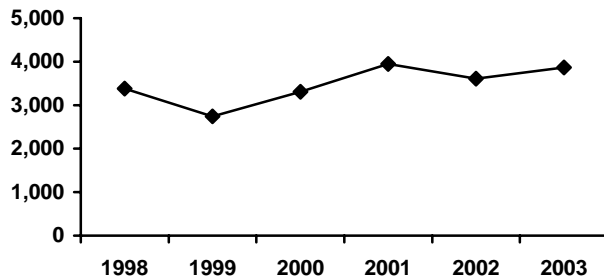
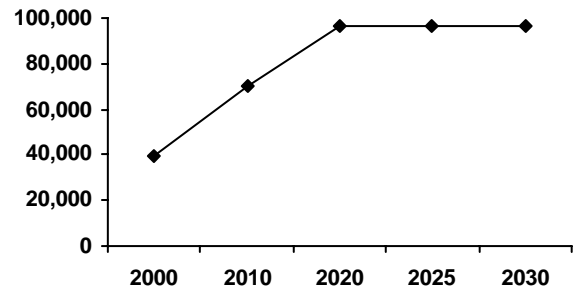
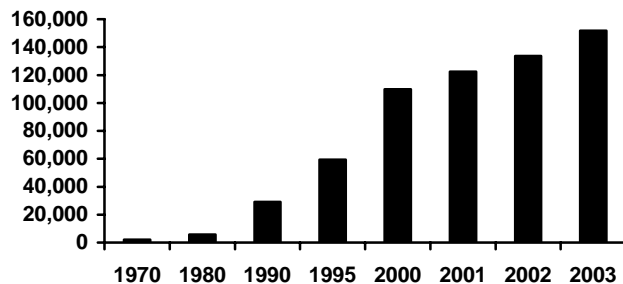
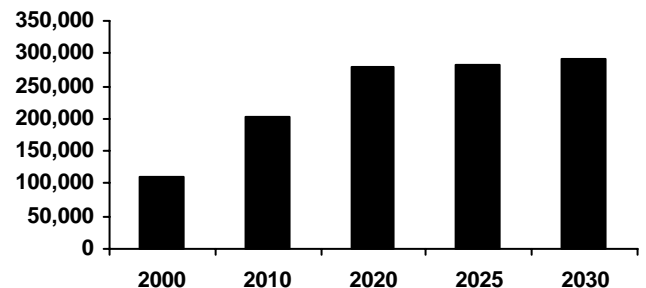
### Gilbert Profile:

<b>Year Founded:</b>	1891
<b>Year Incorporated:</b>	1920
<b>Planning Area:</b>	76 square miles
<b>Elevation:</b>	1,273 feet
<b>Annual average rainfall:</b>	7.66 inches
<b>Annual sunshine days:</b>	310 days
<b>Average Temperature (High/Low):</b>	
January 67/45	July 112/85
April 90/62	October 88/60
<b>Average Rent:</b>	
One Bedroom	\$625
Two Bedroom	\$750
<b>New Home Median Value 2003:</b>	\$207,000
<b>Resale Home Median Value 2003:</b>	\$170,000

More information and statistics can be found at:  
[www.ci.gilbert.az.us/econdev/profile](http://www.ci.gilbert.az.us/econdev/profile).

**Household Characteristics:**

	<u>Gilbert</u>	<u>Greater Phoenix</u>
Median Household Income:	\$68,032	\$44,623
Persons Per Household:	3.10	2.67
Average Family Size:	3.42	3.20
High School Graduate:	17.7%	23.1%
Some College, no degree:	30.0%	26.6%
Associate Degree:	10.1%	7.0%
Bachelor's Degree:	24.8%	17.2%
Graduate/Professional Degree:	11.3%	8.7%
Median Age:	30.10	33.00
Unemployment Rate:	3.5%	5.0%

**Age Distribution**

**Housing Information:**
**Housing Starts**

**Projected Housing Units**

**Population Information:**
**Population Growth**

**Projected Population**

**Employment Information:**
**Major Employers**

<u>Employer</u>	<u>Employees</u>
Gilbert Unified School District	3,882
Town of Gilbert	954
Fry's Food and Drug (Kroger)	599
Dillard's National Bank	522
Earnhardt's Gilbert Dodge	480

**Household Income**

<u>Income</u>	<u>Number</u>
Less than \$50,000	10,683
\$50,000 to \$74,999	9,693
\$75,000 to \$99,999	7,484
\$100,000 to \$149,999	5,605
\$150,000 or over	2,047

The financial accounts for Gilbert are organized on the basis of funds or account groups. In governmental accounting, a fund is a separate self-balancing set of accounts used to account for a particular activity. Funds are categorized into three classes: governmental, proprietary or fiduciary. Different Fund types are found within each of these three classes.

## **GOVERNMENTAL FUNDS**

**General Fund** – The general fund accounts for resources and uses of general operating functions of Gilbert departments. A majority of the daily operating activity is recorded in this fund. Governmental accounting requires the General Fund be used for all financial resources except those required to be accounted for in another fund.

**Special Revenue Funds** – These funds account for the proceeds of specific revenue sources that are legally restricted to expenditures for a specific purpose.

- *Highway User Revenue Fund*  
All street operating costs eligible for state highway revenues are included in this fund. Revenues are derived from State shared fuel tax, vehicle license tax, local transportation assistance fund and other street-related fees.
- *Equipment Replacement Fund*  
General Fund and Street Fund operations provide for replacement of equipment and vehicles through a yearly charge to each cost center.
- *Community Development Block Grant*  
This fund accounts for all federal CDBG revenue. The revenue is used for expenditures that create a more viable community, such as downtown renovation and social services.
- *HOME Fund*  
This fund accounts for Federal Home Investment Partnership revenue. The revenue is used for expenditures that create and maintain affordable housing within the Town.

- *Grants*  
The Town accounts for grant revenue and the related expenditures in a separate fund. The entire expense is included in this fund and any amount not support by grant revenue is transferred from another fund.
- *Other Special Revenue*  
Other special projects are accounted for in this ground of funds. The activity extends beyond one fiscal year and is for a specific event.
- *System Development Fees*  
This set of funds segregates the revenue to pay for growth related capital projects. The revenue is transferred, as needed, to Capital Projects funds to pay for eligible projects or to Debt Funds to repay debt issued for growth-related construction.
- *Maintenance Improvement Districts*  
Arizona Statutes provide that improvement districts can be established to pay for streetlights and parkway improvements. Gilbert established two funds for these districts. Revenue is received from benefited property owners.

**Capital Project Funds** – These funds account for revenue received and expenses related to infrastructure improvements such as streets, water, wastewater, and parks. Revenue is received from system development fees, bond proceeds, and other sources.

**Debt Service Funds** – The short and long-term payment of principal and interest on borrowed funds is accounted for in these funds.

**Special Assessment Funds** – Special levies are collected against property that benefits from a capital improvement district improvement. There are presently three districts.

**PROPRIETARY FUNDS**

**Enterprise Funds** – These are funds in which the services provided are financed and operated similarly to those of a private business. User fees are established and revised to ensure that revenues are adequate to meet all necessary expenditures. Gilbert has enterprise funds for water, wastewater, irrigation and solid waste operations.

**Internal Service Funds** – Gilbert has three Internal Service Funds; one for fleet maintenance, one for printing service and one for health self insurance. The Internal Service Funds are used to provide service to other Town departments and recover the cost of that service. The use of these funds provides a more complete picture of the cost to provide a service because more of the total costs are included in the cost center using the service.

**FIDUCIARY FUNDS**

**Trust and Agency Funds** – This fund type is for assets held by the Town in a trustee capacity or as an agent for individuals, private organizations, other governmental units or other funds. Use of these funds facilitates discharge of responsibilities placed upon the governmental unit by virtue of law or other similar authority.

**ACCOUNT STRUCTURE**

A number of accounts are found within each fund. A fund is divided first into cost centers that include Business Units, Departments, Divisions and activities that relate to a functional area such as Police Patrol – Canine.

The account structure hierarchy is:

- Fund
  - Cost Center
  - Object Code

The cost center is further divided into separate object codes to identify the particular revenue or expenditures type. For example, within Police Patrol - Canine there is an object code for fuel that accumulates the costs paid for fuel during that fiscal year.

Object codes are segregated by the following categories:

- Personnel Services
- Contractual and Other
- Capital Outlay
- Debt and Depreciation
- Transfers

This segregation provides the ability to summarize expenditure information by major category.

The chart of accounts structure provides distinguishing characteristics for each portion of the account. For example, the Street Fund, Pavement Marking, Salary and Wages would be account:

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**BUDGET DEVELOPMENT**

The budget process incorporates the concepts of “shared leadership” and Continuous Quality Improvement (CQI). The Executive Team comprised of the Town Manager, Assistant Town Manager and Department Directors develop the major decisions through a consensus building process once Council establishes priorities. This year the Council established three sub-committees to develop standards for Fire, Police and Parks and Recreation.

Council set the following boundaries for budget preparation:

- No change in sales or property tax rate
- Implement recommendations of Fire sub-committee
- Implement recommendations of Police sub-committee
- Implement recommendations of Parks and Recreation sub-committee
- Allow for a 2% market range adjustment and a 4% merit component

The major steps in preparation of the budget were:

- Council input from sub-committees
- Update FY04 projections
- Estimate five year projections for revenue, expenditures and fund balance
- Identify desired Reserve Balances
- Determine what sub-committee recommendations would be implemented
- Present draft to Council
- Determine other requests for funding for FY05
- Council review and adoption

The Budget Schedule page depicts the timing in more detail.

**STATE EXPENDITURE LIMIT**

The State of Arizona sets a limit on the expenditures of local jurisdictions. State Statute sets the limits unless otherwise approved by the voters. The Town of Gilbert received voter approval to increase this limit because of the

population growth rate. Gilbert must budget at or below this limit.

This base approved by the voters must be used in determining Gilbert’s expenditure limit until a new base is adopted. The expenditure limit is \$192,902,958. Some of the specific items excluded from the expenditure limit include: revenues from bond sales, revenues received for interest, trust and agency accounts, federal grants, and amounts accumulated for the purchase of land, buildings, or improvements if the voter approved.

**BUDGET AMENDMENTS**

Under Arizona Statutes, the budget cannot increase once the Council adopts the preliminary budget.

Transfers between budget line items are submitted throughout the year to align the budget with actual experience and requirements. This provides a more refined picture of spending requirements.

The Town budgets for contingencies in the following funds:

- General
- Streets
- Water
- Wastewater
- Solid Waste – Residential

The Council must approve all budget transfers from contingency. The contingency account is used for emergency or unforeseen actions.

**BUDGET CARRYFORWARD**

If completion of a project or acquisition is not expected during a fiscal year, the amount must be included in the budget for the following fiscal year and balanced along with other requests.

**BUDGET BASIS**

The budget is prepared on a basis generally consistent with Generally Accepted Accounting Principles (GAAP). The Town's Governmental Funds consist of the General Fund, Special Revenue Funds, Debt Service Funds and Capital Project Funds. Governmental fund type budgets are developed using the modified accrual basis of accounting.

Under the modified accrual basis revenues are estimated for the fiscal year if they are accrued (amounts can be determined and will be collected within the current period). Principal and interest on general long-term debt is budgeted as expenditures when due, whereas other expenditures are budgeted for liabilities expected to be incurred during the current period. A liability is a commitment to pay a certain sum.

Proprietary Fund Budgets – Water, Wastewater, Solid Waste, Irrigation and Internal Service Funds - are adopted using the full accrual basis of accounting whereby revenue projections are developed recognizing revenues earned in the period. Expenditure estimates are developed for all expenses incurred during the fiscal year.

The major differences between the budget and the Comprehensive Annual Financial Report (CAFR) are:

- Certain revenues, expenditures, and transfers are not included in the budget, but are accrued and reported on the GAAP basis. An example is the increases or decreases in compensated absences are not included for budget purposes but are in the CAFR.
- Indirect administrative cost allocations to the Enterprise Funds are accounted for as transfers in or out on the budgetary basis, but are recorded as revenues and expenses for the CAFR.
- New capital outlays in the Enterprise Funds are presented as expenses in the budget, but recorded as assets in the CAFR.
- Depreciation expense is not included in the budget, but is an expense in the CAFR.
- Debt service principal payments in the Enterprise Funds are expenses in the budget, but reported as reduction of long-term debt liability in the CAFR.
- Debt issue, discounts and premiums are considered expensed or earned in the year paid or received, not over the life of the bonds.
- Encumbrances are treated as expenses in the year the purchase is made for budget purposes.

August 2003	Council establishes sub-committees
September 2003	Budget prepares revenue forecast
March 2004	Council approves sub-committee recommendations and reviews forecasts
March 2004	Departments prepare additional requests
April 2004	Executive Team reviews preliminary budget
April 2004	Town Manager presents preliminary budget to Council
June 2004	Council provides final boundaries
July 2004	Council adopts Preliminary Budget
July 2004	Advertise budget
August 2004	Council adopts Final Budget
October 2004	Budget completes document

**State Debt Limit**

The Arizona Constitution limits the outstanding bonded debt capacity to a certain percentage of Gilbert's secondary assessed valuation based on the type of project to be constructed.

There is a limit of 20% of secondary assessed valuation for projects involving water, sewer, artificial lighting, parks, open space and recreational facility improvements.

There is a limit of 6% of secondary assessed valuation for any other general-purpose project.

**Debt Management**

Gilbert received voter authorization for \$80 million in street capital projects in 2002. Before any new general obligation debt is issued under this approval umbrella, the annual principal and interest costs must be repaid within the property tax levy of \$1.15/100 of secondary assessed valuation. The amount must also fall within the 6% of secondary assessed valuation allowed for street projects.

Gilbert annually reviews the status of outstanding and future potential debt in relation to capacity to defease, call or refund outstanding debt.

If at all possible Gilbert constructs infrastructure using the "pay as you go" method.

**Replacement Funding**

Gilbert established funds for fleet replacement. Each cost center in the General Fund and Street Fund contributes for future replacement of vehicles. The contribution is based on the initial cost/anticipated useful life of the fleet.

When a vehicle is replaced, it must be disposed of to avoid adding to the fleet inventory and to avoid unnecessary maintenance and operation costs.

Replacement funds in Water and Wastewater were established to provide future replacement of infrastructure and fleet.

**Growth**

Gilbert requires that to the extent possible, growth pay for itself. To that end, the Council adopted seven different system development fees and annually reviews growth related fees. The system development fees are detailed in the special revenue section. Additional fees related to building permits, engineering permits and planning are found in the Community Development section.

**Contingency**

Gilbert appropriates dollars in the major operating funds for emergency and unknown events. Some of the Enterprise Fund budgets include a contingency equal to an amount between 5 – 10% of the budget expenditures to provide a reserve for unforeseen requests. The General Fund has a contingency of \$1,800,000.

**Reserve**

Gilbert maintains a General Fund "rainy day" reserve of \$7,800,000 which is the goal of 10% of total General Fund expenditures. An additional amount is included in the reserve annually to increase the balance.

**Allowance for Unexpended Appropriations**

The budget includes a 2% allowance for unexpended appropriations. This allowance is based on historical spending patterns and provides a more accurate picture of what the "bottom line" will be.

**Revenue**

Gilbert strives to balance residential growth with commercial and industrial growth to stabilize the privilege tax revenue.

User fees in Enterprise Fund operations are calculated to recover the entire cost of operations, including indirect costs, debt service, reserve for replacement and overhead costs.

Gilbert avoids dependence on temporary revenue sources to fund recurring government services.

Gilbert does not use the property tax for operating expenditures.

Gilbert is conservative in revenue estimates. Revenues resulting from possible changes in laws or ordinances are not included in revenue estimates.

### **Investments**

Gilbert keeps all idle funds fully invested as authorized by Statue Statute.

### **Accounting, Auditing and Financial Reporting Policies**

An independent audit is performed annually. With a request for proposal prepared every three years to procure services for the audit.

Gilbert produces a Comprehensive Annual Financial report in accordance with generally accepted accounting principles (GAAP) as outlined by the Government Accounting Standards Board (GASB).

Gilbert strives to meet the guidelines and criteria necessary to receive the Government Finance Officer's Association Certificate for Excellence in Financial Reporting. Gilbert has received the award annually since 1991.

### **Purchasing Policy**

Gilbert's purchasing policy is adopted by Ordinance. The Council must approve all purchases greater than \$10,000 unless the purchase is a capital item specifically included in the budget with a dollar value between \$10,000 and \$30,000.

### **Financial Planning**

Gilbert adopts a Capital Improvement Plan and Program that plans for all improvements needed. Anticipated maintenance costs are included for all projects. The first five years of additional maintenance costs are combined with other data gathering techniques to project operating results for five years. This information is the basis for developing the next year budget.

### **Five Year Forecasts**

Five year forecasts are updated annually for the following funds:

- ~ General
- ~ Street
- ~ Water
- ~ Wastewater
- ~ Solid Waste

The forecasts are based on assumptions derived from boundaries set by the Council or Executive Team, economic indicators and required rate increases to maintain break even or solvency.

# Financial Overview

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Source and Use of Funds

Fund Balances

Revenue Summary

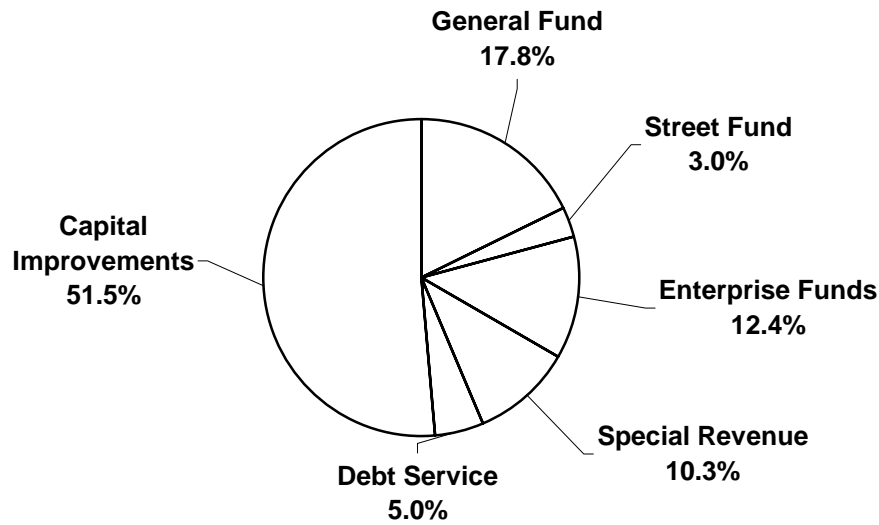
Revenue Detail

Expense Summary

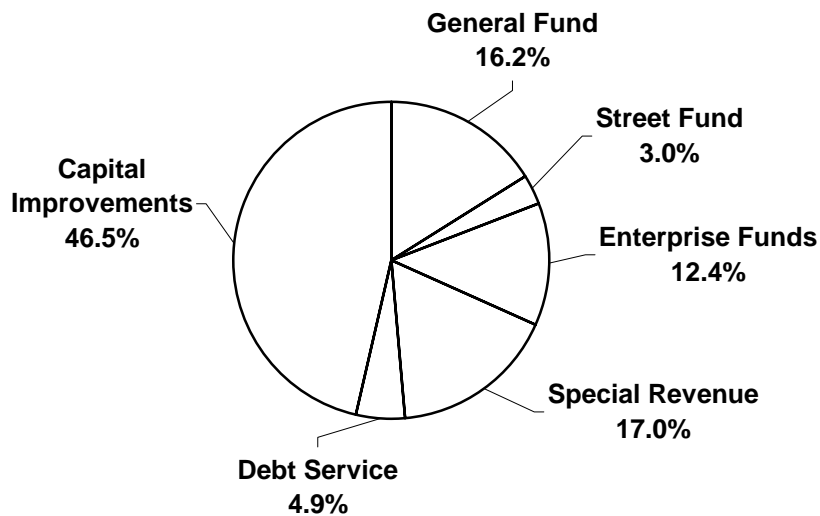
Expense Detail

Revenue Sources

Property Tax Rates



The total source of funds for FY2004/05 is approximately \$604,200,000. This consists of new revenue and funds carried forward from the previous fiscal years. The revenue detail for each area is found within the budget document – either in the summary section or in the budget detail for that department. The graph above shows percentage of sources by major category, excluding Internal Service Funds.



The total use of funds for FY2004/05 is approximately \$488,600,000. The expenditure detail for each area is found within the budget document – either in the summary section or in the budget detail for that department. The graph above shows percent of expenditures by major category, excluding Internal Service Funds.

	<u>Starting Balance</u>	<u>Revenue</u>	<u>Total Sources</u>	<u>Total Uses</u>	<u>Ending Balance</u>
<b>GENERAL FUND</b>	\$ 14,185,204	\$ 76,051,760	\$ 90,236,964	\$ 77,559,400	\$ 12,677,564
<b>ENTERPRISE FUNDS</b>					
Water	15,401,178	21,942,070	37,343,248	30,155,260	7,187,988
Water Replacement	4,792,010	4,750,370	9,542,380	333,000	9,209,380
Wastewater	24,245,683	11,941,240	36,186,923	15,582,220	20,604,703
Wastewater Replacement	2,364,160	2,581,930	4,946,090	35,000	4,911,090
Solid Waste - Residential	3,878,879	9,587,720	13,466,599	10,872,410	2,594,189
Residential SW Replacement	51,500	760,030	811,530	858,000	(46,470)
Solid Waste - Commercial	(199,710)	1,640,900	1,441,190	1,458,550	(17,360)
Commercial SW Replacement	66,870	99,500	166,370	185,400	(19,030)
Irrigation	-	51,410	51,410	51,410	-
<b>STREET FUND</b>	3,874,611	12,889,260	16,763,871	14,605,040	2,158,831
<b>INTERNAL SERVICE FUNDS</b>					
Equipment Maintenance	7,875	3,500,000	3,507,875	3,436,360	71,515
Copier and Printing	181,276	102,000	283,276	200,000	83,276
Health Self-Insurance	486,960	5,578,500	6,065,460	5,058,000	1,007,460
<b>REDEVELOPMENT</b>	133,447	127,300	260,747	127,300	133,447
<b>SUB TOTAL OPERATING FUNDS</b>	<b>\$ 69,469,943</b>	<b>\$ 151,603,990</b>	<b>\$ 221,073,933</b>	<b>\$ 160,517,350</b>	<b>\$ 60,556,583</b>
<b>SPECIAL REVENUE FUNDS</b>					
Solid Waste Container	487,487	300,000	787,487	320,000	467,487
Water SDF	12,712,895	8,145,200	20,858,095	14,998,060	5,860,035
Water Resource Fee	8,523,096	3,511,000	12,034,096	180,890	11,853,206
Wastewater SDF	2,387,517	11,458,000	13,845,517	28,872,840	(15,027,323)
Wastewater Plant Repair	343,305	4,000	347,305	-	347,305
Traffic Signal SDF	604,229	862,400	1,466,629	3,963,130	(2,496,501)
Police SDF	881,778	1,577,400	2,459,178	1,459,940	999,238
Fire SDF	(5,827,479)	1,882,800	(3,944,679)	3,118,270	(7,062,949)
Parks and Recreation SDF	8,269,168	8,219,200	16,488,368	18,265,200	(1,776,832)
General Government SDF	689,161	1,333,400	2,022,561	5,164,690	(3,142,129)
Grants	724,806	1,895,580	2,620,386	1,840,010	780,376
CDBG/HOME	361,179	940,110	1,301,289	1,041,220	260,069
Equipment Replacement	2,788,211	1,731,370	4,519,581	-	4,519,581
Street Light Districts	(47,605)	1,168,530	1,120,925	1,328,010	(207,085)
Parkway Maintenance Districts	50,125	344,400	394,525	406,430	(11,905)
Other Special Revenue	832,364	698,420	1,530,784	578,350	952,434
<b>CAPITAL PROJECTS FUNDS</b>					
Capital Funding	261,546	4,000	265,546	-	265,546
Construction - Improvement Dist	88,641	35,000,000	35,088,641	35,000,000	88,641
MPC - Public Facilities	3,444,202	10,000	3,454,202	-	3,454,202
MPC - Water System	4,105,552	978,800	5,084,352	-	5,084,352
Streets & Transportation	33,158,895	35,635,600	68,794,495	68,949,630	(155,135)
Traffic Control	401,070	2,303,130	2,704,200	2,353,880	350,320
Redevelopment	4,800,469	3,058,990	7,859,459	8,132,560	(273,101)
Municipal Facilities	3,074,706	10,369,580	13,444,286	12,440,340	1,003,946
Water	5,950,706	19,831,260	25,781,966	15,760,620	10,021,346
Wastewater	(4,806,765)	91,154,840	86,348,075	55,603,440	30,744,635
Storm Water	1,762,244	2,710,560	4,472,804	4,201,010	271,794
Parks, Recreation & Open Space	2,216,265	19,665,660	21,881,925	20,641,940	1,239,985
<b>DEBT SERVICE FUNDS</b>					
Bond Debt	9,785,934	18,520,880	28,306,814	20,771,300	7,535,514
Debt Service - Improvement Dist	(1,459,641)	3,181,720	1,722,079	2,724,990	(1,002,911)
<b>TRUST AND AGENCY FUNDS</b>	106,305	300	106,605	2,400	104,205
<b>TOTAL ALL FUNDS</b>	<b>\$ 166,140,309</b>	<b>\$ 438,101,120</b>	<b>\$ 604,241,429</b>	<b>\$ 488,636,500</b>	<b>\$ 115,604,929</b>

The Fund Balances table shows the estimated carry forward balance combined with new revenue and transfers from other funds to provide an available resources column. Total uses include expenses and transfers to other funds that subtract from the available resources. The ending balance is a projection based on estimated beginning balance plus an assumption of 100% revenue collection and 100% expended.

Some of the funds indicate a planned deficit position during this fiscal year. Following is an explanation of the variance:

- The Replacement Funds for Solid Waste Residential and Solid Waste Commercial operations have a projected deficit due to large single year purchases. The five year projection indicates this deficit is eliminated in FY06. The Town established Replacement Funds for Solid Waste in FY04 and the Funds are still in the growth phase.
- Solid Waste Commercial has a projected reduction in the deficit of \$182,380; from (\$199,710) to (\$17,360). Continued cost saving measures and operating changes have resulted in the ability to support the current customer base. The operation is reviewed annually for continued operating viability.
- The Wastewater, Traffic Signal, Fire, Parks and Recreation and General Government System Development Funds are used to finance capital improvements related to new growth. Fees are collected on each building permit for new construction. The fee model is based on projected total cost at build out divided by the total number of units adding to the requirement for new infrastructure. Infrastructure typically precedes growth resulting in the potential for deficits. Gilbert budgets for all potential projects because State law does not permit additions to the budget after adoption. This creates another opportunity for a deficit projection in some funds. The Council reviews the ability to fund all projects before approval.
- The Street Light Maintenance Districts budgets include worst-case expenditures and include a contingency for new districts not yet levied. The actual costs are usually less than the budget creating a positive fund balance at year end.
- The Parkway Maintenance District budgets include worst case expenditures. The fund operates close to zero because the goal is to levy only what is needed to maintain a zero balance and the levies include an adjustment for prior year's actual history.
- The Streets and Transportation and Redevelopment Capital Project Funds may become deficit due to timing differences in the receipt of revenue from the County and sale of bonds.
- The Debt Service –Improvement District fund includes several improvement districts. The timing of special assessment payments results in this fund having a negative balance.

	2001-02	2002-03	2003-04	2003-04	2004-05
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Projected</u>	<u>Adopted</u>
<b>GENERAL FUND:</b>					
Sales Tax	29,217,486	29,335,969	30,488,400	33,600,000	35,553,000
State Shared Revenues	19,915,540	20,254,340	18,604,270	18,579,270	19,845,490
Non-Allocated Revenue	2,064,214	1,542,461	1,930,500	2,274,830	2,323,500
Management and Policy	2,437,803	2,991,744	3,222,400	4,408,000	4,916,300
Legal and Court	76,099	82,815	108,000	142,500	143,000
Community Development	5,256,350	6,505,333	5,925,850	7,491,640	7,688,940
Police Department	1,272,434	1,621,112	1,271,500	1,610,200	1,705,000
Fire Department	100,780	320,288	280,000	310,050	319,000
Public Works	787,814	849,528	1,097,080	1,062,340	1,358,530
Leisure Services	1,044,547	1,496,516	1,986,220	1,748,350	1,904,000
Other General Fund	94,947	175,263	126,000	273,000	295,000
<b>TOTAL GENERAL FUND</b>	<b>\$ 62,268,014</b>	<b>\$ 65,175,369</b>	<b>\$ 65,040,220</b>	<b>\$ 71,500,180</b>	<b>\$ 76,051,760</b>
<b>ENTERPRISE OPERATIONS:</b>					
Water	17,338,098	17,417,260	18,567,750	20,549,260	21,942,070
Water Replacement Fund	-	-	-	4,792,010	4,750,370
Wastewater	10,709,680	9,861,430	11,395,230	11,162,700	11,941,240
Wastewater Replacement	-	-	-	2,364,160	2,581,930
Solid Waste - Residential	6,970,590	7,225,091	7,733,240	8,688,700	9,587,720
Solid Waste - Res Equip	-	-	690,740	1,061,500	760,030
Solid Waste - Commercial	1,476,321	1,408,340	1,403,400	1,426,800	1,640,900
Solid Waste - Comm Equip	-	-	99,500	66,870	99,500
Irrigation	49,338	48,444	48,510	42,882	51,410
<b>TOTAL ENTERPRISE</b>	<b>\$ 36,544,027</b>	<b>\$ 35,960,565</b>	<b>\$ 39,938,370</b>	<b>\$ 50,154,882</b>	<b>\$ 53,355,170</b>
<b>STREETS</b>	<b>\$ 11,642,837</b>	<b>\$ 12,038,431</b>	<b>\$ 12,519,970</b>	<b>\$ 12,650,480</b>	<b>\$ 12,889,260</b>
<b>INTERNAL SERVICE</b>					
Fleet Maintenance	3,185,344	3,293,360	3,500,000	3,490,000	3,500,000
Copy Services	58,256	96,573	102,000	98,410	102,000
Health Self Insurance	-	-	4,729,800	4,806,960	5,578,500
<b>TOTAL INTERNAL SERVICE</b>	<b>\$ 3,243,600</b>	<b>\$ 3,389,933</b>	<b>\$ 8,331,800</b>	<b>\$ 8,395,370</b>	<b>\$ 9,180,500</b>
<b>SPECIAL REVENUE FUNDS:</b>					
Redevelopment	64,780	313,571	137,300	84,700	127,300
CDBG/HOME	579,240	586,413	1,425,180	1,281,170	940,110
Equipment Replacement	595,133	1,656,134	1,126,060	1,132,080	1,731,370
Development Fees	27,401,895	34,252,842	24,298,550	44,145,690	37,293,400
Grants	927,919	771,951	2,356,810	562,870	1,895,580
Riparian Programs	150,620	153,840	188,630	198,230	223,020
Other Accounts	1,122,125	1,362,544	1,272,500	481,570	475,400
Maintenance Districts	1,112,144	1,588,865	1,192,690	1,177,750	1,512,930
<b>TOTAL SPECIAL REVENUE</b>	<b>\$ 31,953,856</b>	<b>\$ 40,686,160</b>	<b>\$ 31,997,720</b>	<b>\$ 49,064,060</b>	<b>\$ 44,199,110</b>
<b>CAPITAL IMPROVEMENTS</b>	<b>\$ 104,206,431</b>	<b>\$ 72,841,950</b>	<b>\$ 199,070,030</b>	<b>\$ 108,622,070</b>	<b>\$ 220,722,420</b>
<b>DEBT SERVICE</b>	<b>\$ 19,145,150</b>	<b>\$ 14,201,131</b>	<b>\$ 16,660,320</b>	<b>\$ 19,748,870</b>	<b>\$ 21,702,600</b>
<b>TRUST ACCOUNTS</b>	<b>\$ 6,515</b>	<b>\$ 875</b>	<b>\$ 1,000</b>	<b>\$ 350</b>	<b>\$ 300</b>
<b>GRAND TOTAL REVENUE</b>	<b>\$ 269,010,430</b>	<b>\$ 244,294,414</b>	<b>\$ 373,559,430</b>	<b>\$ 320,136,262</b>	<b>\$ 438,101,120</b>
<b>CARRY OVER FUNDS</b>			<b>\$ 136,444,544</b>	<b>\$ 142,267,743</b>	<b>\$ 166,140,309</b>
<b>TOTAL RESOURCES</b>			<b>\$ 510,003,974</b>	<b>\$ 462,404,005</b>	<b>\$ 604,241,429</b>

	<u>2001-02</u> <u>Actual</u>	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Adopted</u>	<u>2003-04</u> <u>Projected</u>	<u>2004-05</u> <u>Adopted</u>
<b>GENERAL FUND</b>					
<b>Non-Allocated:</b>					
Privilege License Tax	29,217,486	29,335,969	30,488,400	33,600,000	35,553,000
Bed Tax	22,189	33,051	40,000	37,600	40,000
CATV Franchise Fee	581,569	863,773	700,000	980,000	1,009,400
Electric Franchise	272,696	263,810	290,000	290,000	298,600
Natural Gas Franchise	175,853	203,665	170,000	170,000	175,000
Federal Operating Grant	-	42,998	-	7,000	-
State Operating Grant	20,704	-	25,000	-	25,000
State Shared Privilege License Tax	8,453,298	8,579,161	8,678,540	8,678,540	9,733,520
Urban Revenue Sharing	11,441,538	11,675,179	9,900,730	9,900,730	10,086,970
SRP in Lieu	243,709	235,068	250,000	300,000	300,000
Copy Revenue (External)	8,982	11,491	17,000	3,500	17,000
Sale of Books, Maps, Periodicals	18,387	4,691	8,000	1,320	8,000
Miscellaneous Property Rental	68,281	71,352	65,500	65,500	65,500
Investment Income	462,402	(433,036)	240,000	260,000	260,000
Recovery-Insurance Claims	60,668	19,617	75,000	10,500	20,000
Donations/Contributions	-	6,002	5,000	11,220	5,000
Other Non-Operating Revenue	89,635	219,979	70,000	137,120	125,000
Other Permit	2,570	-	-	-	-
Other Transfer-In	57,273	-	-	1,070	-
<b>Total Non-Allocated</b>	<b>\$ 51,197,240</b>	<b>\$ 51,132,770</b>	<b>\$ 51,023,170</b>	<b>\$ 54,454,100</b>	<b>\$ 57,721,990</b>
<b>Management and Policy:</b>					
Privilege License Tax-Audited	268,578	276,120	300,000	300,000	300,000
Administrative Fee	3,818	20,646	13,500	40,000	20,000
Overhead Transfer In	2,165,407	2,694,978	2,908,900	4,068,000	4,596,300
<b>Total Management and Policy</b>	<b>\$ 2,437,803</b>	<b>\$ 2,991,744</b>	<b>\$ 3,222,400</b>	<b>\$ 4,408,000</b>	<b>\$ 4,916,300</b>
<b>Legal and Court:</b>					
Public Defender Reimbursement	13,656	21,674	20,000	21,300	21,000
Clerk Fees	5,387	3,998	5,000	5,000	5,000
County IGA	-	-	-	36,000	36,000
Court Ordered Probation Fees	3,892	805	3,000	200	1,000
Court Transfer In	53,164	56,338	80,000	80,000	80,000
<b>Total Legal and Court</b>	<b>\$ 76,099</b>	<b>\$ 82,815</b>	<b>\$ 108,000</b>	<b>\$ 142,500</b>	<b>\$ 143,000</b>
<b>Community Development:</b>					
Zoning Fees	167,313	167,308	150,000	220,000	222,000
Use Permit Fees	45,200	36,130	40,000	30,000	31,000
Variance Fees	4,000	3,150	5,000	5,000	5,000
Design Review Fee	212,883	236,978	225,000	348,000	436,000
Subdivision Plat Fees	107,525	189,856	175,000	250,000	270,000
Building Permits	2,645,034	3,030,016	3,024,270	3,890,000	4,040,000
Building Plan Checks	481,311	826,310	750,000	834,000	835,000
Sign Permits	79,753	77,440	84,000	65,000	70,000
Business License	83,345	40,230	28,000	30,000	30,000
Alcoholic Beverages License	46,295	52,570	54,000	54,000	55,000
Engineering Permits	1,021,322	1,407,487	1,000,000	1,350,000	1,350,000

	<u>2001-02</u> <u>Actual</u>	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Adopted</u>	<u>2003-04</u> <u>Projected</u>	<u>2004-05</u> <u>Adopted</u>
Plan Checking - Off Site	145,144	212,007	168,000	200,000	200,000
Engineering Address Change Fees	3,645	6,766	5,600	5,000	5,000
Overhead Transfer In	-	81,019	84,570	81,970	-
Transfer In - Backflow	213,580	138,066	132,410	128,670	139,940
<b>Total Community Development</b>	<b>\$ 5,256,350</b>	<b>\$ 6,505,333</b>	<b>\$ 5,925,850</b>	<b>\$ 7,491,640</b>	<b>\$ 7,688,940</b>
<b>Police Department:</b>					
Juvenile Misdemeanor Fines	4,203	746	5,000	-	-
Parking Fines	9,915	8,316	7,000	7,000	7,000
Restitution	3,794	5,763	4,000	5,200	5,000
DWI Fines	92,605	125,737	110,000	142,000	170,000
Adult Misdemeanor Fines	75,859	81,974	80,000	104,000	105,000
Traffic Fines	693,013	904,463	650,000	760,000	800,000
Traffic Driving School Fees	204,033	227,985	200,000	300,000	300,000
Warrant Fees	37,922	46,645	35,000	25,000	30,000
Police Process Service Fee	520	20	500	-	-
Bond Forfeitures	-	-	-	20,000	20,000
School District IGA	43,069	61,543	55,000	55,000	55,000
Copy Revenue (External)	27,563	32,272	28,000	30,000	30,000
Alarm Permit Fees	20,420	36,295	32,000	32,000	33,000
Alcohol Abuse Treatment Fee	56,689	89,353	65,000	130,000	150,000
Other Transfer-In	2,829	-	-	-	-
<b>Total Police Department</b>	<b>\$ 1,272,434</b>	<b>\$ 1,621,112</b>	<b>\$ 1,271,500</b>	<b>\$ 1,610,200</b>	<b>\$ 1,705,000</b>
<b>Fire Department:</b>					
Public Safety Services	74,977	92,520	80,000	1,050	1,000
Fire Permit Fees	25,803	227,768	200,000	309,000	318,000
<b>Total Fire Department</b>	<b>\$ 100,780</b>	<b>\$ 320,288</b>	<b>\$ 280,000</b>	<b>\$ 310,050</b>	<b>\$ 319,000</b>
<b>Public Works:</b>					
Property Rental - County	-	-	100,000	118,800	118,800
Sale of Books, Maps, Periodicals	-	2,027	1,500	3,000	3,000
Overhead Transfer In	787,814	847,501	995,580	940,540	1,236,730
<b>Total Public Works</b>	<b>\$ 787,814</b>	<b>\$ 849,528</b>	<b>\$ 1,097,080</b>	<b>\$ 1,062,340</b>	<b>\$ 1,358,530</b>
<b>Leisure Services:</b>					
Facility Rental	2,005	2,851	3,000	5,000	3,000
Freestone Park Facility Rental	18,206	20,685	20,000	12,000	15,000
Crossroads Park Facility Rental	28,710	34,552	30,000	25,000	30,000
McQueen Park Facility Rental	10,572	11,560	15,000	11,000	12,000
Miscellaneous Recreation	4,540	3,910	6,000	-	-
Gilbert Pool Admissions	7,189	5,640	13,000	5,000	13,000
Gilbert Aquatics Programs	85,199	108,976	57,000	110,000	65,000
Mesquite Pool Admissions	66,016	52,900	78,000	40,000	62,000
Mesquite Locker Rental	1,020	1,295	1,000	300	1,000
Mesquite Aquatics Programs	-	-	25,000	-	25,000
Freestone Park Concessions	27,980	44,033	34,000	7,550	7,000
McQueen Park Concessions	8,807	7,208	5,000	1,000	2,000
Mesquite Pool Concessions	31,923	25,546	33,750	12,000	13,000
Gilbert Pool Concessions	694	386	-	300	-

	<u>2001-02</u> <u>Actual</u>	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Adopted</u>	<u>2003-04</u> <u>Projected</u>	<u>2004-05</u> <u>Adopted</u>
Community Center Facility Rental	14,231	9,261	14,000	11,000	12,000
McQueen Activity Center Rental	30,426	25,550	30,000	18,000	56,000
Vending	-	-	-	10,130	16,000
Page Park Facility	-	1,932	49,000	48,700	60,000
Freestone Recreation Other Services	-	-	-	576,000	600,000
Freestone Recreation Rental	-	453,759	780,000	100,000	110,000
Freestone Recreation Concessions	-	-	-	5,000	7,000
Teen Programs	9,129	6,057	9,000	4,500	5,000
Leisure Program Charges for Service	272,038	325,324	346,620	320,000	348,000
Special Needs Charges for Service	-	2,192	3,570	4,300	4,000
Youth Sports Charges for Service	65,286	64,889	79,300	70,000	70,000
Adult Sports Charges for Service	122,296	148,178	190,400	190,000	193,000
State Operating Grant	-	25,481	-	1,070	-
Special Events Charges for Service	75,603	70,052	103,400	120,000	130,000
Summer Playground Charges for Svc	106,772	1,832	-	-	-
Outdoor Programs Charges for Svc	23,156	18,408	30,180	23,500	25,000
Library Facility Rental	32,749	24,059	30,000	17,000	20,000
<b>Total Leisure Services</b>	<b>\$ 1,044,547</b>	<b>\$ 1,496,516</b>	<b>\$ 1,986,220</b>	<b>\$ 1,748,350</b>	<b>\$ 1,904,000</b>
<b>Other General Fund:</b>					
Animal Control Fines	560	1,338	1,000	3,000	5,000
Jail Fees	94,387	173,925	125,000	270,000	290,000
<b>Total Other General Fund</b>	<b>\$ 94,947</b>	<b>\$ 175,263</b>	<b>\$ 126,000</b>	<b>\$ 273,000</b>	<b>\$ 295,000</b>
<b>TOTAL GENERAL FUND</b>	<b>\$ 62,268,014</b>	<b>\$ 65,175,369</b>	<b>\$ 65,040,220</b>	<b>\$ 71,500,180</b>	<b>\$ 76,051,760</b>
<b>ENTERPRISE OPERATIONS</b>					
<b>Water:</b>					
Investment Income	480,593	(457,411)	300,000	300,000	300,000
Other Non-Operating Revenue	31,457	106,878	25,000	25,000	25,000
Meter Water Sales	15,421,902	15,880,606	16,363,000	18,560,950	19,674,600
Meter Installation	430,855	474,481	484,260	558,480	591,990
Hydrant Water - Metered Sales	288,152	243,537	165,000	284,970	302,070
Hydrant Water - Other	22,505	22,326	10,690	17,000	18,020
Buy-In Agreements	3,569	-	-	84,700	-
Account Activation Fee	204,025	225,984	248,010	218,680	231,800
Delinquency Fee	143,935	187,283	199,100	268,600	284,700
Meter Repairs	-	-	-	-	-
Interfund Transfer	311,105	733,576	772,690	230,880	513,890
<b>Total Water</b>	<b>\$ 17,338,098</b>	<b>\$ 17,417,260</b>	<b>\$ 18,567,750</b>	<b>\$ 20,549,260</b>	<b>\$ 21,942,070</b>
<b>Water Replacement Fund:</b>					
Transfer from Water Fund	-	-	-	4,792,010	4,750,370
Investment Income	-	-	-	-	-
<b>Total Water Replacement Fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,792,010</b>	<b>\$ 4,750,370</b>
<b>Wastewater:</b>					
Business Registration	22,575	26,505	20,000	16,500	25,000
Investment Income	604,490	(499,264)	500,000	335,950	400,000
Other Non-Operating Revenue	84,717	3,661	5,000	5,000	5,000

	<u>2001-02</u> <u>Actual</u>	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Adopted</u>	<u>2003-04</u> <u>Projected</u>	<u>2004-05</u> <u>Adopted</u>
Wastewater Service Charge	9,755,660	9,962,058	10,650,230	10,485,250	11,076,240
Reuse Water Use Charge	241,426	368,470	220,000	320,000	400,000
Interfund Transfer	812	-	-	-	35,000
<b>Total Wastewater</b>	<b>\$ 10,709,680</b>	<b>\$ 9,861,430</b>	<b>\$ 11,395,230</b>	<b>\$ 11,162,700</b>	<b>\$ 11,941,240</b>
<b>Wastewater Replacement Fund:</b>					
Transfer from Wastewater Fund	-	-	-	2,364,160	2,581,930
Investment Income	-	-	-	-	-
<b>Total Wastewater Replacement Fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,364,160</b>	<b>\$ 2,581,930</b>
<b>Solid Waste Residential:</b>					
Investment Income	53,376	(38,897)	50,000	40,300	50,000
Other Non-Operating Revenue	59,739	21,605	20,000	5,000	20,000
Residential Service Fees	6,441,588	7,047,200	7,215,240	7,545,200	8,299,720
Recycling Income	11,307	35,583	60,000	29,500	40,000
Transfer Solid Waste Container Fund	404,580	159,600	388,000	210,700	320,000
Transfer from Replacement Fund	-	-	-	858,000	858,000
<b>Total Solid Waste Residential</b>	<b>\$ 6,970,590</b>	<b>\$ 7,225,091</b>	<b>\$ 7,733,240</b>	<b>\$ 8,688,700</b>	<b>\$ 9,587,720</b>
<b>Solid Waste Residential Replacement Fund:</b>					
Transfer Solid Waste Residential	-	-	690,740	1,061,500	760,030
Investment Income	-	-	-	-	-
<b>Total Residential Replacement</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 690,740</b>	<b>\$ 1,061,500</b>	<b>\$ 760,030</b>
<b>Solid Waste Commercial:</b>					
Commercial Service Fees	1,400,053	1,258,979	1,287,300	1,211,800	1,220,500
Roll Off Service Fees	65,870	147,906	111,100	210,000	230,000
Other Non-Operating Revenue	10,398	1,455	5,000	5,000	5,000
Transfer from Replacement Fund	-	-	-	-	185,400
<b>Total Solid Waste Commercial</b>	<b>\$ 1,476,321</b>	<b>\$ 1,408,340</b>	<b>\$ 1,403,400</b>	<b>\$ 1,426,800</b>	<b>\$ 1,640,900</b>
<b>Solid Waste Commercial Replacement Fund:</b>					
Transfer Solid Waste Commercial	-	-	99,500	66,870	99,500
Investment Income	-	-	-	-	-
<b>Total Commercial Replacement</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 99,500</b>	<b>\$ 66,870</b>	<b>\$ 99,500</b>
<b>Total Solid Waste</b>	<b>\$ 8,446,911</b>	<b>\$ 8,633,431</b>	<b>\$ 9,926,880</b>	<b>\$ 11,243,870</b>	<b>\$ 12,088,150</b>
<b>Irrigation:</b>					
Service Charges	14,459	12,299	15,000	16,030	15,000
Investment Income	34	29	-	20	-
Transfer from General Fund	34,845	36,116	33,510	26,832	36,410
<b>Total Irrigation</b>	<b>\$ 49,338</b>	<b>\$ 48,444</b>	<b>\$ 48,510</b>	<b>\$ 42,882</b>	<b>\$ 51,410</b>
<b>TOTAL ENTERPRISE</b>	<b>\$ 36,544,027</b>	<b>\$ 35,960,565</b>	<b>\$ 39,938,370</b>	<b>\$ 50,154,882</b>	<b>\$ 53,355,170</b>
<b>STREETS:</b>					
Highway User Tax	6,798,272	7,103,864	7,597,480	7,597,480	7,718,150
Local Transportation Assistance	622,681	668,051	709,010	784,000	777,790
Auto In Lieu	3,619,243	4,144,081	4,088,480	4,144,000	4,268,320

	2001-02 <u>Actual</u>	2002-03 <u>Actual</u>	2003-04 <u>Adopted</u>	2003-04 <u>Projected</u>	2004-05 <u>Adopted</u>
Investment Income	77,119	(85,341)	50,000	50,000	50,000
Other Non-Operating Revenue	32,419	13,397	25,000	25,000	25,000
Federal Operating Grant	130,000	144,379	-	-	-
Other Entities Participation	313,103	-	-	-	-
Transfer from Water Fund	50,000	50,000	50,000	50,000	50,000
<b>TOTAL STREETS</b>	<b>\$ 11,642,837</b>	<b>\$ 12,038,431</b>	<b>\$ 12,519,970</b>	<b>\$ 12,650,480</b>	<b>\$ 12,889,260</b>
<b>INTERNAL SERVICE</b>					
<b>Fleet Maintenance:</b>					
Internal Revenue	3,184,910	3,287,947	3,500,000	3,490,000	3,500,000
Investment Income	244	-	-	-	-
Recovery of Prior Year Expense	133	-	-	-	-
Other Non Operating Revenue	57	5,413	-	-	-
<b>Total Fleet Maintenance</b>	<b>\$ 3,185,344</b>	<b>\$ 3,293,360</b>	<b>\$ 3,500,000</b>	<b>\$ 3,490,000</b>	<b>\$ 3,500,000</b>
<b>Copy Services:</b>					
Copy Revenue	76,873	98,210	100,000	96,500	100,000
Investment Income	2,572	(1,637)	2,000	1,910	2,000
Disposal of Fixed Asset	(21,189)	-	-	-	-
<b>Total Copy Services</b>	<b>\$ 58,256</b>	<b>\$ 96,573</b>	<b>\$ 102,000</b>	<b>\$ 98,410</b>	<b>\$ 102,000</b>
<b>Health Self-Insurance:</b>					
Investment Income	-	-	5,000	4,800	6,000
Insurance Recovery	-	-	-	-	50,000
Internal Revenue	-	-	4,724,800	4,802,160	5,522,500
<b>Total Health Self-Insurance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,729,800</b>	<b>\$ 4,806,960</b>	<b>\$ 5,578,500</b>
<b>TOTAL INTERNAL SERVICES</b>	<b>\$ 3,243,600</b>	<b>\$ 3,389,933</b>	<b>\$ 8,331,800</b>	<b>\$ 8,395,370</b>	<b>\$ 9,180,500</b>
<b>SPECIAL REVENUE FUNDS</b>					
<b>Equipment Replacement:</b>					
Transfer from General Fund	426,174	900,000	945,030	945,030	1,527,330
Investment Income - General Fund	5,816	28	10,180	15,020	20,000
Transfer from Other Special Revenue	-	595,133	-	-	-
Transfer from Street Fund	160,947	160,970	169,030	169,030	180,040
Investment Income - Street Fund	2,196	3	1,820	3,000	4,000
<b>Total Equipment Replacement</b>	<b>\$ 595,133</b>	<b>\$ 1,656,134</b>	<b>\$ 1,126,060</b>	<b>\$ 1,132,080</b>	<b>\$ 1,731,370</b>
<b>Redevelopment:</b>					
Property Rental	37,623	4,800	10,000	-	-
Other Non Operating Revenue	-	69,919	-	1,800	-
Transfer from General Fund	27,157	238,852	127,300	82,900	127,300
<b>Total Redevelopment</b>	<b>\$ 64,780</b>	<b>\$ 313,571</b>	<b>\$ 137,300</b>	<b>\$ 84,700</b>	<b>\$ 127,300</b>
<b>Community Development Block Grant/HOME:</b>					
<b>CDBG</b>					
Federal Grant	464,869	358,458	1,227,610	1,144,880	737,610
Other Non Operating Revenue	3,215	694	-	-	-
Investment Income	136	2	-	50	-
<b>Total CDBG</b>	<b>\$ 468,220</b>	<b>\$ 359,154</b>	<b>\$ 1,227,610</b>	<b>\$ 1,144,930</b>	<b>\$ 737,610</b>

	<u>2001-02</u> <u>Actual</u>	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Adopted</u>	<u>2003-04</u> <u>Projected</u>	<u>2004-05</u> <u>Adopted</u>
<b>HOME</b>					
Federal Grant	110,802	227,265	197,570	136,240	202,500
Investment Income	218	(6)	-	-	-
<b>Total HOME</b>	<b>\$ 111,020</b>	<b>\$ 227,259</b>	<b>\$ 197,570</b>	<b>\$ 136,240</b>	<b>\$ 202,500</b>
<b>Total CDBG/HOME</b>	<b>\$ 579,240</b>	<b>\$ 586,413</b>	<b>\$ 1,425,180</b>	<b>\$ 1,281,170</b>	<b>\$ 940,110</b>
<b>Development Fees:</b>					
<b>Solid Waste Container</b>					
Container Fee - Residential	180,150	283,191	250,000	339,360	300,000
Container Fee - Commercial	96,240	(240)	-	-	-
Investment Income	7,130	(3,794)	6,000	4,430	-
<b>Total Solid Waste Container</b>	<b>\$ 283,520</b>	<b>\$ 279,157</b>	<b>\$ 256,000</b>	<b>\$ 343,790</b>	<b>\$ 300,000</b>
<b>Water</b>					
System Development Fees	9,464,291	10,898,905	7,389,000	13,480,400	7,945,200
Investment Income	240,393	(103,621)	200,000	171,940	200,000
Transfer from Capital Project Fund	-	1,774,418	-	-	-
<b>Total Water</b>	<b>\$ 9,704,684</b>	<b>\$ 12,569,702</b>	<b>\$ 7,589,000</b>	<b>\$ 13,652,340</b>	<b>\$ 8,145,200</b>
<b>Water Resource Fee</b>					
System Development Fees	1,453,255	1,704,740	1,738,800	4,712,150	3,456,000
Investment Income	64,342	(52,942)	60,000	56,950	55,000
<b>Total Water Resource Fees</b>	<b>\$ 1,517,597</b>	<b>\$ 1,651,798</b>	<b>\$ 1,798,800</b>	<b>\$ 4,769,100</b>	<b>\$ 3,511,000</b>
<b>Wastewater</b>					
System Development Fees	6,876,253	9,146,455	7,596,000	13,170,000	11,448,000
Investment Income	115,302	18,959	10,000	31,200	10,000
Transfer from Capital Project Fund	138,660	-	-	-	-
Residual Equity Transfer In	1,564,088	1,827,326	-	-	-
<b>Total Wastewater</b>	<b>\$ 8,694,303</b>	<b>\$ 10,992,740</b>	<b>\$ 7,606,000</b>	<b>\$ 13,201,200</b>	<b>\$ 11,458,000</b>
<b>Wastewater Plant Repair</b>					
Investment Income	7,907	(4,989)	3,000	4,300	4,000
<b>Total Wastewater Plant Repair</b>	<b>\$ 7,907</b>	<b>\$ (4,989)</b>	<b>\$ 3,000</b>	<b>\$ 4,300</b>	<b>\$ 4,000</b>
<b>Traffic Signal</b>					
System Development Fees	635,144	790,811	663,000	1,658,510	842,400
Investment Income	22,597	(22,036)	20,000	24,300	20,000
Transfer from General Fund	191,112	243,307	36,000	39,710	-
<b>Total Traffic Signal</b>	<b>\$ 848,853</b>	<b>\$ 1,012,082</b>	<b>\$ 719,000</b>	<b>\$ 1,722,520</b>	<b>\$ 862,400</b>
<b>Police</b>					
System Development Fees	1,053,496	1,493,100	1,185,000	2,099,000	1,562,400
Investment Income	24,159	(18,276)	15,000	13,000	15,000
Transfer from General Fund	92,805	125,987	24,750	15,910	-
<b>Total Police</b>	<b>\$ 1,170,460</b>	<b>\$ 1,600,811</b>	<b>\$ 1,224,750</b>	<b>\$ 2,127,910</b>	<b>\$ 1,577,400</b>

	<u>2001-02</u> <u>Actual</u>	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Adopted</u>	<u>2003-04</u> <u>Projected</u>	<u>2004-05</u> <u>Adopted</u>
<b>Fire</b>					
System Development Fees	690,456	1,041,995	1,002,000	1,680,000	1,882,800
Investment Income	34,507	11,384	-	6,050	-
Transfer from General Fund	60,796	90,681	14,250	13,140	-
<b>Total Fire</b>	<b>\$ 785,759</b>	<b>\$ 1,144,060</b>	<b>\$ 1,016,250</b>	<b>\$ 1,699,190</b>	<b>\$ 1,882,800</b>
<b>Parks and Recreation</b>					
System Development Fees	3,053,758	3,552,241	3,045,000	4,757,000	8,179,200
Investment Income	11,946	(26,772)	5,000	55,300	40,000
<b>Total Parks and Recreation</b>	<b>\$ 3,065,704</b>	<b>\$ 3,525,469</b>	<b>\$ 3,050,000</b>	<b>\$ 4,812,300</b>	<b>\$ 8,219,200</b>
<b>General Government</b>					
System Development Fees	1,156,594	1,367,303	996,000	1,787,000	1,328,400
Investment Income	64,513	(317)	15,000	12,000	5,000
Transfer from General Fund	102,001	115,026	24,750	14,040	-
<b>Total General Government</b>	<b>\$ 1,323,108</b>	<b>\$ 1,482,012</b>	<b>\$ 1,035,750</b>	<b>\$ 1,813,040</b>	<b>\$ 1,333,400</b>
<b>Total Development Fees</b>	<b>\$ 27,401,895</b>	<b>\$ 34,252,842</b>	<b>\$ 24,298,550</b>	<b>\$ 44,145,690</b>	<b>\$ 37,293,400</b>
<b>Grants:</b>					
Investment Income	40,806	17,988	25,000	10,200	10,000
Federal Grant	374,716	524,979	905,480	319,270	977,600
State Grant	172,126	25,027	229,500	27,000	106,000
County Grant	-	-	-	-	652,100
Transfer from General Fund	340,271	203,957	1,196,830	206,400	149,880
<b>Total Grants</b>	<b>\$ 927,919</b>	<b>\$ 771,951</b>	<b>\$ 2,356,810</b>	<b>\$ 562,870</b>	<b>\$ 1,895,580</b>
<b>Riparian:</b>					
Riparian Memberships and Sales	10,620	8,067	8,000	8,700	9,000
Donations and Contributions	-	5,453	-	-	-
Investment Income	-	320	-	1,400	500
Transfer from General Fund	70,000	70,000	-	7,500	-
Transfer from Wastewater Fund	70,000	70,000	180,630	180,630	213,520
<b>Total Riparian</b>	<b>\$ 150,620</b>	<b>\$ 153,840</b>	<b>\$ 188,630</b>	<b>\$ 198,230</b>	<b>\$ 223,020</b>
<b>Maintenance Districts:</b>					
<b>Street Light Districts</b>					
Property Tax	787,282	1,074,742	850,560	842,050	1,168,030
Investment Income	(1,476)	626	-	400	500
Other Non Operating Revenue	11,192	44,637	-	-	-
<b>Total Street Light Districts</b>	<b>\$ 796,998</b>	<b>\$ 1,120,005</b>	<b>\$ 850,560</b>	<b>\$ 842,450</b>	<b>\$ 1,168,530</b>
<b>Parkway Maintenance</b>					
Property Tax	315,055	468,830	342,130	335,300	344,400
Investment Income	(149)	30	-	-	-
Other Non Operating Revenue	240	-	-	-	-
<b>Total Parkway Maintenance</b>	<b>\$ 315,146</b>	<b>\$ 468,860</b>	<b>\$ 342,130</b>	<b>\$ 335,300</b>	<b>\$ 344,400</b>
<b>Total Maintenance Districts</b>	<b>\$ 1,112,144</b>	<b>\$ 1,588,865</b>	<b>\$ 1,192,690</b>	<b>\$ 1,177,750</b>	<b>\$ 1,512,930</b>

	<u>2001-02</u> <u>Actual</u>	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Adopted</u>	<u>2003-04</u> <u>Projected</u>	<u>2004-05</u> <u>Adopted</u>
<b>Other Agency:</b>					
Investment Income	18,922	(2,061)	10,000	-	8,400
Other Entities Participation	6,046	840,594	8,000	448,480	-
Donation/Contributions	240,688	28,342	25,000	100,000	25,000
Traffic Driving School Fees	67,966	75,995	65,000	86,000	90,000
Judicial Education Fee	24,909	23,983	25,000	25,000	25,000
Court Security Surcharge	42,715	42,565	45,000	47,000	45,000
Fill the Gap Allocation	7,305	12,160	5,000	10,000	10,000
Sale of Books Maps and Periodicals	-	-	-	840	-
Public Safety Services	226,066	138,177	250,000	176,800	250,000
Confiscations	15,449	30,064	-	8,350	10,000
Intergovernmental	400	10,000	-	-	-
Transfer from General Fund	50,759	162,725	839,500	-	12,000
Transfer from Capital Project Fund	420,900	-	-	(420,900)	-
<b>Total Other Agency</b>	<b>\$ 1,122,125</b>	<b>\$ 1,362,544</b>	<b>\$ 1,272,500</b>	<b>\$ 481,570</b>	<b>\$ 475,400</b>
<b>TOTAL SPECIAL REVENUE</b>	<b>\$ 31,953,856</b>	<b>\$ 40,686,160</b>	<b>\$ 31,997,720</b>	<b>\$ 49,064,060</b>	<b>\$ 44,199,110</b>
<b>CAPITAL IMPROVEMENTS</b>					
<b>Bond Proceeds</b>	<b>\$ -</b>	<b>\$ 6,529,445</b>	<b>\$ 35,000,000</b>	<b>\$ -</b>	<b>\$ 35,000,000</b>
<b>MPC - Public Facilities</b>					
Investment Income	-	166,945	-	27,800	10,000
General Fund	-	1,477,653	-	-	-
Transfer from General Gov SDF	-	605,788	-	-	-
Transfer from Police SDF	-	1,467,752	-	-	-
Transfer from Fire SDF	-	178,765	-	-	-
<b>Total MPC - Public Facilities</b>	<b>\$ -</b>	<b>\$ 3,896,903</b>	<b>\$ -</b>	<b>\$ 27,800</b>	<b>\$ 10,000</b>
<b>MPC - Water</b>					
Investment Income	-	23,979	-	11,000	5,000
Transfer from Water SDF	-	6,344,900	-	973,800	973,800
<b>Total MPC - Water</b>	<b>\$ -</b>	<b>\$ 6,368,879</b>	<b>\$ -</b>	<b>\$ 984,800</b>	<b>\$ 978,800</b>
<b>Capital Financing:</b>					
Investment Income	8,264	(3,304)	5,000	3,900	4,000
<b>Total Capital Financing</b>	<b>\$ 8,264</b>	<b>\$ (3,304)</b>	<b>\$ 5,000</b>	<b>\$ 3,900</b>	<b>\$ 4,000</b>
<b>Municipal Facilities:</b>					
Property Rental	5,500	324	-	-	-
Bond Proceeds	1,775,258	-	-	-	-
Investment Income	4,224	7,816	-	5,610	-
Developer Contributions	46,850	-	-	-	157,000
Transfer from General Fund	3,989,033	3,089,180	2,394,000	4,162,630	2,242,000
Transfer from Street Fund	94,800	-	137,000	-	147,000
Transfer from Fire SDF	2,458,362	2,781,696	6,487,050	5,053,710	2,940,450
Transfer from Police SDF	20,101	-	161,490	410,210	-

	<b>2001-02</b>	<b>2002-03</b>	<b>2003-04</b>	<b>2003-04</b>	<b>2004-05</b>
	<b>Actual</b>	<b>Actual</b>	<b>Adopted</b>	<b>Projected</b>	<b>Adopted</b>
Transfer from General SDF	4,396,781	19,822	6,959,000	145,610	4,572,130
Transfer from Water Fund	85,320	-	-	-	110,000
Transfer from Wastewater Fund	4,740	-	-	-	57,000
Transfer from Solid Waste Fund	4,740	-	-	-	144,000
Contribution MPC Bond Proceeds	18,532,597	16,841,526	1,097,800	3,914,400	-
<b>Total Municipal Facilities</b>	<b>\$ 31,418,306</b>	<b>\$ 22,740,364</b>	<b>\$ 17,236,340</b>	<b>\$ 13,692,170</b>	<b>\$ 10,369,580</b>
<b>Parks, Recreation &amp; Open Space:</b>					
Intergovernmental	14,781	50,559	1,378,000	-	2,658,510
Investment Income	161,697	(109,427)	57,370	-	62,950
Bond Proceeds	6,555,879	-	-	-	-
Donation/Contributions	67,960	3,199	-	-	-
Transfer from General Fund	1,220,000	2,327,467	498,000	173,000	-
Transfer from Traffic Signal SDF	115,000	24,971	-	-	-
Transfer from General SDF	137,300	47,682	-	-	-
Transfer from Water SDF	-	-	-	-	96,000
Transfer from Parks and Rec SDF	350,191	337,919	1,492,460	1,035,930	16,848,200
<b>Total Parks, Rec, &amp; Open Space</b>	<b>\$ 8,622,808</b>	<b>\$ 2,682,370</b>	<b>\$ 3,425,830</b>	<b>\$ 1,208,930</b>	<b>\$ 19,665,660</b>
<b>Streets and Roadways:</b>					
Intergovernmental	172,649	9,097,858	3,405,000	-	2,470,000
Investment Income	90,363	(279,705)	51,990	447,000	10,000
Other Entities Participation	598,608	402,162	1,369,000	1,310,000	6,924,000
Donations/Contributions	66,970	-	4,115,000	-	-
Miscellaneous Revenue	42,500	-	-	599,700	-
Bond Proceeds	24,999,618	-	64,158,000	50,800,000	15,000,000
Transfer from General Fund	964,236	11,808	-	4,917,000	-
Transfer from Street Fund	(207,353)	1,538,013	7,050,700	5,705,770	855,600
Transfer from Water Fund	-	-	-	-	411,000
Transfer from Wastewater Fund	-	-	-	-	294,000
Transfer from Capital Fund	92,683	-	-	-	-
Transfer from Traffic SDF	-	-	238,000	238,000	1,660,000
Transfer from Parks SDF	-	-	-	-	917,000
Transfer from Water SDF	-	-	-	-	4,224,000
Transfer from Wastewater SDF	-	-	-	39,000	2,870,000
<b>Total Street and Roadways</b>	<b>\$ 26,820,274</b>	<b>\$ 10,770,136</b>	<b>\$ 80,387,690</b>	<b>\$ 64,056,470</b>	<b>\$ 35,635,600</b>
<b>Storm Water System:</b>					
Intergovernmental	-	-	3,122,000	-	400,000
Developer Contribution	-	-	2,882,000	-	715,560
Investment Income	11,092	(30,443)	10,000	-	10,000
Bond Proceeds	2,106,709	-	-	-	-
Transfer from General Fund	27,011	-	-	-	-
Transfer from Street Fund	-	-	87,000	-	563,000
Transfer from Water Fund	11,576	-	-	-	-
Transfer from Traffic Signal SDF	-	77,230	130,000	67,370	-
Transfer from Parks & Rec SDF	-	-	500,000	-	500,000
Transfer from Wastewater SDF	-	-	-	-	522,000
<b>Total Storm Water</b>	<b>\$ 2,156,388</b>	<b>\$ 46,787</b>	<b>\$ 6,731,000</b>	<b>\$ 67,370</b>	<b>\$ 2,710,560</b>

	<u>2001-02</u> <u>Actual</u>	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Adopted</u>	<u>2003-04</u> <u>Projected</u>	<u>2004-05</u> <u>Adopted</u>
<b>Traffic Control:</b>					
Investment Income	11,247	(5,402)	-	-	-
Other Non-Operating Income	-	414,542	-	-	-
Transfer from Traffic Signal SDF	25,553	323,688	2,265,910	2,699,180	2,303,130
<b>Total Traffic Control</b>	<b>\$ 36,800</b>	<b>\$ 732,828</b>	<b>\$ 2,265,910</b>	<b>\$ 2,699,180</b>	<b>\$ 2,303,130</b>
<b>Water System:</b>					
System Development Fees	503,198	928,427	-	-	-
Intergovernmental	64,992	-	-	-	-
Other Entities Participation	2,298	-	-	-	-
Contribution from Water MPC	11,269,462	-	-	-	-
Transfer from Water Fund	2,700,000	1,019,333	4,570,700	1,946,430	8,502,000
Transfer from Wastewater Fund	-	-	-	-	1,625,000
Transfer from Water SDF Fund	3,360,479	1,096,314	10,603,500	8,590,080	9,704,260
<b>Total Water System</b>	<b>\$ 17,900,429</b>	<b>\$ 3,044,074</b>	<b>\$ 15,174,200</b>	<b>\$ 10,536,510</b>	<b>\$ 19,831,260</b>
<b>Wastewater System:</b>					
System Development Fees	457,544	738,249	-	-	-
Developer Contribution	-	-	215,000	-	-
Bond Proceeds	1,504,793	-	13,878,550	-	64,682,000
Investment Income	4,608	-	335,540	-	-
Transfer from CDBG Fund	169,713	47,248	431,000	422,890	-
Transfer Wastewater Fund	3,312,648	3,113,278	3,248,000	932,530	992,000
Transfer Wastewater SDF Fund	6,345,835	7,450,587	17,548,970	10,365,680	25,480,840
<b>Total Wastewater System</b>	<b>\$ 11,795,141</b>	<b>\$ 11,349,362</b>	<b>\$ 35,657,060</b>	<b>\$ 11,721,100</b>	<b>\$ 91,154,840</b>
<b>Redevelopment:</b>					
Investment Income	16,426	(49,579)	10,000	48,700	5,000
Miscellaneous Revenue	2,400	1,542	-	-	-
Donations/Contributions	324	14,848	240,000	1,800	204,420
Bond Proceeds	2,156,869	-	-	1,505,700	-
Intergovernmental	20,150	952,227	2,587,000	-	2,579,570
Transfer from General Fund	2,806,587	2,723,372	350,000	1,967,640	270,000
Transfer from Grant Fund	416,167	1,041,696	-	100,000	-
Transfer from Capital Project Fund	29,098	-	-	-	-
<b>Total Redevelopment</b>	<b>\$ 5,448,021</b>	<b>\$ 4,684,106</b>	<b>\$ 3,187,000</b>	<b>\$ 3,623,840</b>	<b>\$ 3,058,990</b>
<b>TOTAL CAPITAL IMPROVEMENTS</b>	<b>\$ 104,206,431</b>	<b>\$ 72,841,950</b>	<b>\$ 199,070,030</b>	<b>\$ 108,622,070</b>	<b>\$ 220,722,420</b>
<b>DEBT SERVICE</b>					
<b>Improvement District Debt:</b>					
Debt Service	1,232,600	1,242,772	2,592,720	2,974,590	2,851,700
Investment Income	7,174	(1,647)	-	2,200	-
Other Non Operating Revenue	-	60	-	-	-
Transfer from	-	245,427	-	-	155,020
Transfer from General Fund	166,362	224,945	175,000	175,000	175,000
<b>Total Improvement Districts</b>	<b>\$ 1,406,136</b>	<b>\$ 1,711,557</b>	<b>\$ 2,767,720</b>	<b>\$ 3,151,790</b>	<b>\$ 3,181,720</b>

	<b>2001-02</b>	<b>2002-03</b>	<b>2003-04</b>	<b>2003-04</b>	<b>2004-05</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted</u></b>	<b><u>Projected</u></b>	<b><u>Adopted</u></b>
<b>General Obligation Debt:</b>					
Property Taxes	8,018,697	8,731,953	10,423,000	10,423,000	12,101,700
Investment Income	87,043	(170,750)	100,000	125,000	100,000
Other Non Operating Revenue	-	41,574	-	-	-
Bond Proceeds	8,505,000	-	-	-	-
Transfer from Street Fund	851,775	866,375	3,369,600	2,995,370	3,266,060
Transfer from MPC Public Facilities	276,499	3,020,422	-	3,053,710	3,053,120
<b>Total General Obligation Debt</b>	<b>\$ 17,739,014</b>	<b>\$ 12,489,574</b>	<b>\$ 13,892,600</b>	<b>\$ 16,597,080</b>	<b>\$ 18,520,880</b>
<b>TOTAL DEBT SERVICE</b>	<b><u>\$ 19,145,150</u></b>	<b><u>\$ 14,201,131</u></b>	<b><u>\$ 16,660,320</u></b>	<b><u>\$ 19,748,870</u></b>	<b><u>\$ 21,702,600</u></b>
<b>TRUST ACCOUNTS</b>					
Investment Income	6,515	875	1,000	350	300
<b>TOTAL TRUST ACCOUNTS</b>	<b><u>\$ 6,515</u></b>	<b><u>\$ 875</u></b>	<b><u>\$ 1,000</u></b>	<b><u>\$ 350</u></b>	<b><u>\$ 300</u></b>
<b>GRAND TOTAL REVENUE</b>	<b><u>\$ 269,010,430</u></b>	<b><u>\$ 244,294,414</u></b>	<b><u>\$ 373,559,430</u></b>	<b><u>\$ 320,136,262</u></b>	<b><u>\$ 438,101,120</u></b>

	<u>2001-02</u> <u>Actual</u>	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Adopted</u>	<u>2003-04</u> <u>Projected</u>	<u>2004-05</u> <u>Adopted</u>
<b>GENERAL FUND:</b>					
Management and Policy	10,796,341	8,742,631	8,840,950	9,247,550	11,027,530
Legal and Court	2,219,609	3,304,194	2,697,730	2,748,610	3,061,930
Community Development	9,638,504	10,395,837	7,997,500	9,564,670	9,474,920
Police	14,994,260	18,463,766	20,875,450	21,442,050	26,301,030
Fire	7,079,543	8,961,250	9,715,520	9,522,220	11,461,020
Public Works	1,937,702	2,639,007	5,597,680	6,653,582	5,260,390
Leisure Services	7,163,063	8,527,029	7,131,460	6,595,360	7,347,530
Other General Fund	3,730,642	3,078,991	4,473,980	7,973,920	1,825,050
Contingency	-	-	1,800,000	-	1,800,000
<b>TOTAL GENERAL FUND</b>	<b>\$ 57,559,664</b>	<b>\$ 64,112,705</b>	<b>\$ 69,130,270</b>	<b>\$ 73,747,962</b>	<b>\$ 77,559,400</b>
<b>ENTERPRISE OPERATIONS:</b>					
Water Fund	16,546,772	13,686,802	24,995,220	21,338,990	30,155,260
Water Replacement Fund	-	-	-	-	333,000
Wastewater Fund	11,401,625	11,279,857	16,309,050	12,143,940	15,582,220
Wastewater Replacement Fund	-	-	-	-	35,000
Solid Waste - Residential	5,450,914	6,505,882	7,763,120	8,526,590	10,872,410
SW Residential Replacement	-	-	935,000	1,010,000	858,000
Solid Waste - Commercial	1,327,251	1,252,270	1,395,370	1,251,240	1,458,550
SW Commercial Replacement	-	-	-	-	185,400
Irrigation	49,080	52,326	47,970	44,147	51,410
<b>TOTAL ENTERPRISE</b>	<b>\$ 34,775,642</b>	<b>\$ 32,777,137</b>	<b>\$ 51,445,730</b>	<b>\$ 44,314,907</b>	<b>\$ 59,531,250</b>
<b>STREETS</b>	<b>\$ 7,469,113</b>	<b>\$ 9,178,344</b>	<b>\$ 19,546,130</b>	<b>\$ 16,455,510</b>	<b>\$ 14,605,040</b>
<b>INTERNAL SERVICES</b>	<b>\$ 3,280,204</b>	<b>\$ 3,511,357</b>	<b>\$ 7,984,520</b>	<b>\$ 7,903,125</b>	<b>\$ 8,694,360</b>
<b>SPECIAL REVENUE FUNDS:</b>					
Equipment Replacement	-	595,133	-	-	-
Redevelopment	36,553	221,124	127,300	43,700	127,300
CDBG/HOME	575,708	547,013	1,371,140	987,027	1,041,220
Development Fees	35,157,155	24,940,797	51,425,390	32,249,370	76,343,020
Grants	1,024,319	1,792,720	2,315,170	323,880	1,840,010
Riparian Programs	149,515	121,755	180,630	151,530	222,350
Maintenance Districts	1,244,924	1,360,679	1,629,160	1,392,600	1,734,440
Other Agency	677,065	1,177,276	1,478,760	906,190	356,000
Contingency	57,273	-	-	-	-
<b>TOTAL SPECIAL REVENUE</b>	<b>\$ 38,922,512</b>	<b>\$ 30,756,497</b>	<b>\$ 58,527,550</b>	<b>\$ 36,054,297</b>	<b>\$ 81,664,340</b>
<b>CAPITAL IMPROVEMENTS</b>	<b>\$ 74,143,680</b>	<b>\$ 87,880,349</b>	<b>\$ 194,793,190</b>	<b>\$ 101,952,130</b>	<b>\$ 223,083,420</b>
<b>DEBT SERVICE</b>	<b>\$ 16,002,090</b>	<b>\$ 12,880,661</b>	<b>\$ 12,671,510</b>	<b>\$ 15,833,365</b>	<b>\$ 23,496,290</b>
<b>TRUST ACCOUNTS</b>	<b>\$ 3,100</b>	<b>\$ 2,500</b>	<b>\$ 3,600</b>	<b>\$ 2,400</b>	<b>\$ 2,400</b>
<b>GRAND TOTAL EXPENSES</b>	<b>\$ 232,156,005</b>	<b>\$ 241,099,550</b>	<b>\$ 414,102,500</b>	<b>\$ 296,263,696</b>	<b>\$ 488,636,500</b>

	<u>2001-02</u> <u>Actual</u>	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Adopted</u>	<u>2003-04</u> <u>Projected</u>	<u>2004-05</u> <u>Adopted</u>
<b>GENERAL FUND</b>					
<b>MANAGEMENT AND POLICY</b>					
<b>Mayor and Council</b>	<b>297,083</b>	<b>307,622</b>	<b>485,170</b>	<b>432,400</b>	<b>493,700</b>
<b>Manager:</b>					
Town Manager	700,187	472,512	429,480	406,050	428,830
Neighborhood Services	359,145	345,332	243,350	249,500	253,550
Communication	415,975	458,903	457,290	392,910	402,970
Financial Planning	-	325,608	382,730	362,790	398,880
Capital Project Coordination	-	394,890	-	1,000,000	1,051,500
Government Relations	-	120,047	187,370	175,570	241,570
<b>Total Manager</b>	<b>1,475,307</b>	<b>2,117,292</b>	<b>1,700,220</b>	<b>2,586,820</b>	<b>2,777,300</b>
<b>Town Clerk</b>	<b>480,072</b>	<b>488,634</b>	<b>489,900</b>	<b>472,970</b>	<b>561,600</b>
<b>Finance:</b>					
Finance	967,723	967,357	1,049,950	1,054,620	1,172,910
Utility Customer Service	757,411	859,200	1,103,050	1,134,460	1,196,980
<b>Total Finance</b>	<b>1,725,134</b>	<b>1,826,557</b>	<b>2,153,000</b>	<b>2,189,080</b>	<b>2,369,890</b>
<b>Technology Services:</b>					
Technology Services	5,875,840	3,076,755	3,017,960	2,621,620	3,395,510
Communication Systems	-	-	-	-	244,330
<b>Total Technology Services</b>	<b>5,875,840</b>	<b>3,076,755</b>	<b>3,017,960</b>	<b>2,621,620</b>	<b>3,639,840</b>
<b>Personnel:</b>					
Personnel	769,126	755,663	823,980	774,960	803,200
Training and Development	173,779	170,108	170,720	169,700	190,110
Risk Management	-	-	-	-	191,890
<b>Total Personnel</b>	<b>942,905</b>	<b>925,771</b>	<b>994,700</b>	<b>944,660</b>	<b>1,185,200</b>
<b>TOTAL MANAGEMENT &amp; POLICY</b>	<b>\$ 10,796,341</b>	<b>\$ 8,742,631</b>	<b>\$ 8,840,950</b>	<b>\$ 9,247,550</b>	<b>\$ 11,027,530</b>
<b>LEGAL AND COURT</b>					
<b>General Counsel</b>	<b>391,662</b>	<b>445,083</b>	<b>531,400</b>	<b>491,400</b>	<b>531,470</b>
<b>Prosecutor</b>	<b>700,287</b>	<b>944,278</b>	<b>831,950</b>	<b>836,860</b>	<b>924,280</b>
<b>Public Defender</b>	<b>123,862</b>	<b>137,649</b>	<b>140,000</b>	<b>135,000</b>	<b>160,000</b>
<b>Municipal Court</b>	<b>1,003,798</b>	<b>1,777,184</b>	<b>1,194,380</b>	<b>1,285,350</b>	<b>1,446,180</b>
<b>TOTAL LEGAL AND COURT</b>	<b>\$ 2,219,609</b>	<b>\$ 3,304,194</b>	<b>\$ 2,697,730</b>	<b>\$ 2,748,610</b>	<b>\$ 3,061,930</b>
<b>COMMUNITY DEVELOPMENT</b>					
<b>Economic Development:</b>					
Administration	422,169	1,727,987	1,562,550	1,580,310	1,947,110
Business Development	3,595,436	-	99,750	-	-
Redevelopment	-	2,712,223	127,300	1,927,300	397,300
<b>Total Economic Development</b>	<b>4,017,605</b>	<b>4,440,210</b>	<b>1,789,600</b>	<b>3,507,610</b>	<b>2,344,410</b>
<b>Planning</b>	<b>1,220,453</b>	<b>1,428,613</b>	<b>1,389,130</b>	<b>1,389,720</b>	<b>1,691,220</b>

	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2003-04</u>	<u>2004-05</u>
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Projected</u>	<u>Adopted</u>
<b>Building Safety:</b>					
Building Inspection	1,833,247	1,863,393	2,033,300	1,958,050	2,384,340
Code Compliance	329,545	325,127	354,600	333,830	373,830
Backflow Prevention	125,400	138,066	132,410	128,640	139,940
Development Services	397,280	516,935	560,140	555,400	595,570
<b>Total Building Safety</b>	<b>2,685,472</b>	<b>2,843,521</b>	<b>3,080,450</b>	<b>2,975,920</b>	<b>3,493,680</b>
<b>Engineering:</b>					
Development Engineering	1,260,770	1,157,408	1,208,100	1,162,740	1,396,200
Traffic Engineering	454,204	526,085	530,220	528,680	549,410
<b>Total Engineering</b>	<b>1,714,974</b>	<b>1,683,493</b>	<b>1,738,320</b>	<b>1,691,420</b>	<b>1,945,610</b>
<b>TOTAL COMMUNITY DEVELOP.</b>	<b>\$ 9,638,504</b>	<b>\$ 10,395,837</b>	<b>\$ 7,997,500</b>	<b>\$ 9,564,670</b>	<b>\$ 9,474,920</b>
<b>POLICE DEPARTMENT</b>					
<b>Administration</b>	<b>455,140</b>	<b>1,281,630</b>	<b>602,660</b>	<b>2,302,170</b>	<b>2,819,310</b>
<b>Professional Standards</b>	<b>522,598</b>	<b>515,669</b>	<b>536,490</b>	<b>566,650</b>	<b>671,180</b>
<b>Patrol Services:</b>					
Uniform Patrol	7,327,615	9,464,859	11,738,290	10,365,750	11,779,060
Canine Unit	189,936	245,095	207,980	247,490	363,700
Traffic Unit	699,175	1,027,722	939,110	963,840	1,406,220
Special Assignment Unit	224,795	245,071	456,020	443,860	511,570
Court Support - Warrants	215,483	126,096	163,980	174,470	145,690
School Programs	718,904	680,205	638,660	621,100	749,980
<b>Total Patrol Services</b>	<b>9,375,908</b>	<b>11,789,048</b>	<b>14,144,040</b>	<b>12,816,510</b>	<b>14,956,220</b>
<b>Support Services:</b>					
Records	442,211	501,398	596,280	562,520	915,320
Communication	1,255,662	1,197,459	1,420,470	1,737,400	2,362,010
Property	275,807	300,400	385,150	383,390	453,900
Alarm Management	53,691	50,221	52,970	49,910	55,920
Training & Program Coord.	83,161	89,793	89,690	93,540	138,230
Planning and Research	42,426	105,041	125,460	125,040	138,210
<b>Total Support Services</b>	<b>2,152,958</b>	<b>2,244,312</b>	<b>2,670,020</b>	<b>2,951,800</b>	<b>4,063,590</b>
<b>Counseling Services</b>	<b>505,902</b>	<b>543,125</b>	<b>511,150</b>	<b>512,990</b>	<b>553,580</b>
<b>Investigation:</b>					
General Investigations	1,226,698	1,430,939	1,563,020	1,540,410	2,228,440
Special Investigations	574,986	463,629	633,200	539,890	659,200
Crime Prevention	117,763	107,919	122,780	119,950	241,820
<b>Total Investigation</b>	<b>1,919,447</b>	<b>2,002,487</b>	<b>2,319,000</b>	<b>2,200,250</b>	<b>3,129,460</b>
<b>Special Operations:</b>					
Emergency Response Unit	62,307	87,495	92,090	91,680	107,690
<b>Total Special Operations</b>	<b>62,307</b>	<b>87,495</b>	<b>92,090</b>	<b>91,680</b>	<b>107,690</b>
<b>TOTAL POLICE DEPARTMENT</b>	<b>\$ 14,994,260</b>	<b>\$ 18,463,766</b>	<b>\$ 20,875,450</b>	<b>\$ 21,442,050</b>	<b>\$ 26,301,030</b>

	<u>2001-02</u> <u>Actual</u>	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Adopted</u>	<u>2003-04</u> <u>Projected</u>	<u>2004-05</u> <u>Adopted</u>
<b>FIRE DEPARTMENT</b>					
<b>Fire Administration</b>	<b>306,032</b>	<b>545,578</b>	<b>532,760</b>	<b>560,420</b>	<b>602,260</b>
<b>Operations:</b>					
Fire Training	321,168	410,179	451,240	493,830	679,510
Fire Operations	5,889,487	7,368,487	7,937,150	7,706,800	9,213,290
<b>Total Operations</b>	<b>6,210,655</b>	<b>7,778,666</b>	<b>8,388,390</b>	<b>8,200,630</b>	<b>9,892,800</b>
<b>Fire Prevention:</b>					
Fire Prevention	534,139	613,167	704,240	674,790	864,510
Fire Public Education	6,788	15,765	71,390	71,380	82,880
Investigations	21,929	8,074	18,740	15,000	18,570
<b>Total Fire Prevention</b>	<b>562,856</b>	<b>637,006</b>	<b>794,370</b>	<b>761,170</b>	<b>965,960</b>
<b>TOTAL FIRE DEPARTMENT</b>	<b>\$ 7,079,543</b>	<b>\$ 8,961,250</b>	<b>\$ 9,715,520</b>	<b>\$ 9,522,220</b>	<b>\$ 11,461,020</b>
<b>PUBLIC WORKS</b>					
<b>Public Works Administration</b>	<b>265,749</b>	<b>268,819</b>	<b>331,440</b>	<b>275,210</b>	<b>354,910</b>
<b>Field Operations Administration</b>	<b>504,911</b>	<b>454,618</b>	<b>501,330</b>	<b>486,570</b>	<b>618,030</b>
<b>Environmental Programs</b>	<b>216,060</b>	<b>261,504</b>	<b>363,490</b>	<b>265,030</b>	<b>-</b>
<b>Public Facilities:</b>					
Facilities Maintenance	-	-	-	-	432,760
Municipal Office I	597,314	798,859	906,030	871,660	339,600
Public Works Facility	566	141,902	157,640	223,090	206,790
Municipal Office II	103,664	83,661	120,190	110,030	123,490
Public Safety Center	-	43,768	2,269,510	3,637,850	1,797,160
Southeast Library Maint.	-	221,584	222,870	182,670	735,610
Temporary Facilities	-	-	306,760	198,000	194,000
Heritage Annex	-	-	-	-	21,420
<b>Total Public Facilities</b>	<b>701,544</b>	<b>1,289,774</b>	<b>3,983,000</b>	<b>5,223,300</b>	<b>3,850,830</b>
<b>Irrigation Fund Subsidy</b>	<b>34,845</b>	<b>36,116</b>	<b>33,510</b>	<b>26,832</b>	<b>36,410</b>
<b>Mosquito and Midge Fly Control</b>	<b>41,204</b>	<b>53,615</b>	<b>44,240</b>	<b>45,800</b>	<b>47,000</b>
<b>Utility Locates</b>	<b>173,389</b>	<b>274,561</b>	<b>340,670</b>	<b>330,840</b>	<b>353,210</b>
<b>TOTAL PUBLIC WORKS</b>	<b>\$ 1,937,702</b>	<b>\$ 2,639,007</b>	<b>\$ 5,597,680</b>	<b>\$ 6,653,582</b>	<b>\$ 5,260,390</b>
<b>LEISURE SERVICES</b>					
<b>Leisure Services Administration</b>	<b>688,205</b>	<b>676,368</b>	<b>708,630</b>	<b>722,860</b>	<b>890,130</b>
<b>Parks:</b>					
Parks and Open Space	3,763,255	4,755,828	3,045,390	2,606,600	2,956,660
Freestone Park	-	-	-	-	-
Crossroads Park	-	-	-	-	-
McQueen Park	-	-	-	-	-
Riparian Programs	99,773	70,000	30,000	-	-
<b>Total Parks</b>	<b>3,863,028</b>	<b>4,825,828</b>	<b>3,075,390</b>	<b>2,606,600</b>	<b>2,956,660</b>

	<u>2001-02</u> <u>Actual</u>	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Adopted</u>	<u>2003-04</u> <u>Projected</u>	<u>2004-05</u> <u>Adopted</u>
<b>Aquatics:</b>					
Aquatics	354,512	-	-	-	-
Gilbert Pool	31,175	201,145	190,400	214,240	222,120
Mesquite Pool	44,507	260,685	238,740	245,930	250,080
Greenfield Pool	-	-	-	-	-
<b>Total Aquatics</b>	<b>430,194</b>	<b>461,830</b>	<b>429,140</b>	<b>460,170</b>	<b>472,200</b>
<b>Concessions</b>	<b>82,656</b>	<b>74,499</b>	<b>72,550</b>	<b>28,620</b>	<b>-</b>
<b>Recreation Centers:</b>					
Community Center	220,290	223,853	216,390	239,960	241,800
McQueen Activity Center	246,170	249,929	244,010	255,890	300,140
Page Park Center	9,858	25,322	51,770	56,840	56,720
Freestone Recreation Center	94,710	541,971	809,050	778,930	868,650
Library Facility	302,870	86,398	93,250	84,120	100,810
<b>Total Recreation Centers</b>	<b>873,898</b>	<b>1,127,473</b>	<b>1,414,470</b>	<b>1,415,740</b>	<b>1,568,120</b>
<b>Recreation Programs:</b>					
Teen Programs	21,812	21,748	46,370	37,440	47,440
Leisure Programs	388,167	426,592	476,390	439,350	456,800
Youth Sports	151,510	157,784	177,380	162,360	184,970
Adult Sports	164,744	187,715	199,570	197,650	210,600
Special Events	305,065	330,161	324,040	365,310	350,980
Summer Playground	123,935	58,237	-	-	-
Special Needs	58,108	52,362	43,800	27,390	45,240
Outdoor Programs	302	32,773	48,100	41,330	49,410
<b>Total Recreation Programs</b>	<b>1,213,643</b>	<b>1,267,372</b>	<b>1,315,650</b>	<b>1,270,830</b>	<b>1,345,440</b>
<b>Culture and Arts</b>	<b>11,439</b>	<b>93,659</b>	<b>115,630</b>	<b>90,540</b>	<b>114,980</b>
<b>TOTAL LEISURE SERVICES</b>	<b>\$ 7,163,063</b>	<b>\$ 8,527,029</b>	<b>\$ 7,131,460</b>	<b>\$ 6,595,360</b>	<b>\$ 7,347,530</b>
<b>OTHER GENERAL FUND</b>					
Animal Control	59,272	89,072	100,800	100,800	108,700
Incarceration	430,764	540,701	675,000	630,000	775,000
Emergency Operation Center	10,050	1,522	16,500	10,420	37,100
<b>Transportation:</b>					
Transit	1,032,976	1,056,344	1,163,000	1,429,000	1,133,000
Williams Gateway Airport	450,000	456,500	350,000	350,000	350,000
<b>Total Transportation</b>	<b>1,482,976</b>	<b>1,512,844</b>	<b>1,513,000</b>	<b>1,779,000</b>	<b>1,483,000</b>
<b>Social Services:</b>					
Youth Special Programs	400,000	397,000	475,000	275,100	125,000
Senior Programs	20,000	20,000	20,000	20,000	40,000
Museum Support	1,104	1,104	1,600	1,800	2,000
Social Services	140,257	146,803	64,520	64,800	68,000
<b>Total Social Services</b>	<b>561,361</b>	<b>564,907</b>	<b>561,120</b>	<b>361,700</b>	<b>235,000</b>
<b>Non-Departmental</b>	<b>1,186,219</b>	<b>369,945</b>	<b>1,607,560</b>	<b>5,092,000</b>	<b>(813,750)</b>
<b>TOTAL OTHER GENERAL FUND</b>	<b>\$ 3,730,642</b>	<b>\$ 3,078,991</b>	<b>\$ 4,473,980</b>	<b>\$ 7,973,920</b>	<b>\$ 1,825,050</b>

	2001-02 <u>Actual</u>	2002-03 <u>Actual</u>	2003-04 <u>Adopted</u>	2003-04 <u>Projected</u>	2004-05 <u>Adopted</u>
Appropriated Contingency	\$ -	\$ -	\$ 1,800,000	\$ -	\$ 1,800,000
<b>TOTAL GENERAL FUND</b>	<b><u>\$ 57,559,664</u></b>	<b><u>\$ 64,112,705</u></b>	<b><u>\$ 69,130,270</u></b>	<b><u>\$ 73,747,962</u></b>	<b><u>\$ 77,559,400</u></b>
<b>ENTERPRISE OPERATIONS</b>					
<b>WATER</b>					
Administration	1,365,833	631,834	1,464,870	2,072,900	1,317,140
Water Conservation	126,679	189,483	235,910	225,920	271,890
<b>Production:</b>					
Water Plant Production	6,822,764	5,495,307	7,772,330	8,143,670	8,100,600
Water Wells Production	2,413,491	2,121,991	2,911,400	2,632,020	1,630,100
Water Quality Assurance	473,837	540,955	592,210	611,120	626,540
<b>Total Production</b>	<b>9,710,092</b>	<b>8,158,253</b>	<b>11,275,940</b>	<b>11,386,810</b>	<b>10,357,240</b>
Water Distribution	2,883,587	1,883,730	8,054,550	5,244,470	14,262,190
Water Metering	2,460,581	2,823,502	2,963,950	2,408,890	3,037,800
Appropriated Contingency	-	-	1,000,000	-	909,000
<b>TOTAL WATER FUND</b>	<b><u>\$ 16,546,772</u></b>	<b><u>\$ 13,686,802</u></b>	<b><u>\$ 24,995,220</u></b>	<b><u>\$ 21,338,990</u></b>	<b><u>\$ 30,155,260</u></b>
<b>WATER REPLACEMENT FUND</b>					
Equipment	-	-	-	-	333,000
<b>TOTAL WATER REPLACE FUND</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 333,000</b>
<b>WASTEWATER</b>					
Wastewater Administration	99,510	253,010	231,320	1,392,630	1,499,450
Wastewater Collection	3,524,588	2,716,040	8,427,320	4,386,100	5,809,760
<b>Wastewater Plant Operations:</b>					
Neely Treatment Facility	2,777,925	5,926,004	3,696,180	3,046,180	4,008,990
South East Treatment Facility	565,968	600,166	706,890	994,340	1,208,990
<b>Total Wastewater Plant Operations</b>	<b>3,343,893</b>	<b>6,526,170</b>	<b>4,403,070</b>	<b>4,040,520</b>	<b>5,217,980</b>
<b>Wastewater Reclaimed:</b>					
Effluent Reuse	3,852,723	689,960	827,260	620,000	595,440
Effluent Recharge	407,113	795,137	1,037,620	1,368,650	1,424,100
<b>Total Wastewater Reclaimed</b>	<b>4,259,836</b>	<b>1,485,097</b>	<b>1,864,880</b>	<b>1,988,650</b>	<b>2,019,540</b>
Wastewater Quality	173,798	299,540	382,460	336,040	370,290
Appropriated Contingency	-	-	1,000,000	-	665,200
<b>TOTAL WASTEWATER</b>	<b><u>\$ 11,401,625</u></b>	<b><u>\$ 11,279,857</u></b>	<b><u>\$ 16,309,050</u></b>	<b><u>\$ 12,143,940</u></b>	<b><u>\$ 15,582,220</u></b>
<b>WASTEWATER REPLACEMENT FUND</b>					
Equipment	-	-	-	-	35,000
<b>TOTAL WASTEWATER REPLACE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000</b>

	<u>2001-02</u> <u>Actual</u>	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Adopted</u>	<u>2003-04</u> <u>Projected</u>	<u>2004-05</u> <u>Adopted</u>
<b>SOLID WASTE RESIDENTIAL FUND</b>					
Residential Administration	818,951	934,741	1,021,100	2,044,790	1,481,690
Residential Collections	3,496,692	4,076,815	4,570,500	4,947,640	6,385,380
Uncontained Collections	568,057	920,966	837,930	843,580	1,491,700
Recycling	567,214	573,360	833,590	690,580	912,970
Appropriated Contingency	-	-	500,000	-	600,670
<b>TOTAL SW RESIDENTIAL FUND</b>	<b>\$ 5,450,914</b>	<b>\$ 6,505,882</b>	<b>\$ 7,763,120</b>	<b>\$ 8,526,590</b>	<b>\$ 10,872,410</b>
<b>SW RESIDENTIAL REPLACEMENT FUND</b>					
Equipment	-	-	935,000	1,010,000	858,000
<b>TOTAL SW RESIDENT REPLACE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 935,000</b>	<b>\$ 1,010,000</b>	<b>\$ 858,000</b>
<b>SOLID WASTE COMMERCIAL FUND</b>					
Commercial Administration	24,699	29,698	19,240	18,380	20,610
Commercial Collections	1,302,552	1,107,408	1,283,120	1,077,560	1,322,430
Commercial Rolloffs	-	115,164	93,010	155,300	115,510
Appropriated Contingency	-	-	-	-	-
<b>TOTAL SW COMMERCIAL FUND</b>	<b>\$ 1,327,251</b>	<b>\$ 1,252,270</b>	<b>\$ 1,395,370</b>	<b>\$ 1,251,240</b>	<b>\$ 1,458,550</b>
<b>SW COMMERCIAL REPLACEMENT FUND</b>					
Equipment	-	-	-	-	185,400
<b>TOTAL SW COMM REPLACE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 185,400</b>
<b>IRRIGATION</b>	<b>\$ 49,080</b>	<b>\$ 52,326</b>	<b>\$ 47,970</b>	<b>\$ 44,147</b>	<b>\$ 51,410</b>
<b>TOTAL ENTERPRISE OPERATIONS</b>	<b>\$ 34,775,642</b>	<b>\$ 32,777,137</b>	<b>\$ 51,445,730</b>	<b>\$ 44,314,907</b>	<b>\$ 59,531,250</b>
<b>STREETS</b>					
Administration	417,047	357,349	457,730	443,760	697,540
Street Debt	-	866,375	3,369,600	2,995,370	3,266,060
<b>Streets Maintenance:</b>					
Asphalt Patching	3,342,463	2,287,331	706,700	708,030	547,740
Street Cleaning	1,024,638	466,243	450,920	907,380	558,030
Emergency Response	13,563	95,702	92,060	95,700	99,080
Preventive Maintenance	8,542	1,910,574	10,627,620	8,039,620	5,076,830
Crack Sealing	126,093	411,934	517,290	477,100	620,200
<b>Total Streets Maintenance</b>	<b>4,515,299</b>	<b>5,171,784</b>	<b>12,394,590</b>	<b>10,227,830</b>	<b>6,901,880</b>
<b>Street Traffic Control:</b>					
Street Marking	590,820	503,725	571,320	535,510	639,200
Street Signs	303,227	277,230	392,810	317,120	309,310
Street Lighting	705,931	656,318	704,210	690,270	718,000
Traffic Signal Maintenance	475,132	682,232	585,960	395,260	664,280
<b>Total Street Traffic Control</b>	<b>2,075,110</b>	<b>2,119,505</b>	<b>2,254,300</b>	<b>1,938,160</b>	<b>2,330,790</b>
<b>Right of Way Maintenance:</b>					
Right of Way Maintenance	418,857	-	-	-	-
Landscape Maintenance	26,462	369,920	495,340	525,880	631,230
Shoulder Maintenance	16,338	120,445	166,470	174,510	158,940
Concrete Repair	-	172,966	158,100	100,000	200,600
<b>Total Right of Way Maintenance</b>	<b>461,657</b>	<b>663,331</b>	<b>819,910</b>	<b>800,390</b>	<b>990,770</b>

	2001-02 <u>Actual</u>	2002-03 <u>Actual</u>	2003-04 <u>Adopted</u>	2003-04 <u>Projected</u>	2004-05 <u>Adopted</u>
Storm Drainage Maintenance	-	-	50,000	50,000	50,000
Appropriated Contingency	-	-	200,000	-	368,000
<b>TOTAL STREETS</b>	<b>\$ 7,469,113</b>	<b>\$ 9,178,344</b>	<b>\$ 19,546,130</b>	<b>\$ 16,455,510</b>	<b>\$ 14,605,040</b>
<b>INTERNAL SERVICE</b>					
Fleet Maintenance	3,185,355	3,476,130	3,406,990	3,482,125	3,436,360
Copy Services	94,849	35,227	247,130	101,000	200,000
Health Self Insurance	-	-	4,330,400	4,320,000	5,058,000
<b>TOTAL INTERNAL SERVICE</b>	<b>\$ 3,280,204</b>	<b>\$ 3,511,357</b>	<b>\$ 7,984,520</b>	<b>\$ 7,903,125</b>	<b>\$ 8,694,360</b>
<b>SPECIAL REVENUE FUNDS</b>					
<b>Equipment Replacement:</b>					
Transfer Special Revenue	-	595,133	-	-	-
General Fund	-	-	-	-	-
Street Fund	-	-	-	-	-
<b>Total Equipment Replacement</b>	<b>-</b>	<b>595,133</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Redevelopment:</b>					
Operations	36,553	221,124	127,300	43,700	127,300
<b>Total Redevelopment</b>	<b>36,553</b>	<b>221,124</b>	<b>127,300</b>	<b>43,700</b>	<b>127,300</b>
<b>Community Development Block Grant/HOME:</b>					
Administration	66,983	91,133	103,400	115,000	142,970
Projects	508,725	455,880	1,267,740	872,027	898,250
<b>Total CDBG/HOME</b>	<b>575,708</b>	<b>547,013</b>	<b>1,371,140</b>	<b>987,027</b>	<b>1,041,220</b>
<b>Development Fees:</b>					
Solid Waste Container	404,580	159,600	388,000	210,700	320,000
Water System Development Fee	18,750,700	10,724,039	11,898,600	9,563,880	14,998,060
Water Resource Fee	332,241	741,262	772,690	180,880	180,890
Wastewater System Devel Fee	6,345,835	7,450,586	17,548,970	10,404,680	28,872,840
Wastewater Plant Repair	-	-	344,000	-	-
Traffic Signal System Devel Fee	140,554	425,887	2,633,910	3,004,550	3,963,130
Police System Development Fee	1,206,467	1,467,752	1,620,710	1,869,430	1,459,940
Fire System Development Fee	2,602,855	2,960,461	6,664,780	5,231,440	3,118,270
Parks & Rec System Devel Fee	350,191	337,919	1,992,460	1,035,930	18,265,200
General Govt System Devel Fee	5,023,732	673,291	7,561,270	747,880	5,164,690
<b>Total Development Fees</b>	<b>35,157,155</b>	<b>24,940,797</b>	<b>51,425,390</b>	<b>32,249,370</b>	<b>76,343,020</b>
<b>Grants</b>	<b>1,024,319</b>	<b>1,792,720</b>	<b>2,315,170</b>	<b>323,880</b>	<b>1,840,010</b>
<b>Riparian Programs</b>	<b>149,515</b>	<b>121,755</b>	<b>180,630</b>	<b>151,530</b>	<b>222,350</b>
<b>Maintenance Districts:</b>					
Street Light ID	912,808	977,065	1,207,580	1,028,600	1,328,010
Parkway ID	332,116	383,614	421,580	364,000	406,430
<b>Total Maintenance Districts</b>	<b>1,244,924</b>	<b>1,360,679</b>	<b>1,629,160</b>	<b>1,392,600</b>	<b>1,734,440</b>
<b>Other Agency</b>	<b>677,065</b>	<b>1,177,276</b>	<b>1,478,760</b>	<b>906,190</b>	<b>356,000</b>

	2001-02 <u>Actual</u>	2002-03 <u>Actual</u>	2003-04 <u>Adopted</u>	2003-04 <u>Projected</u>	2004-05 <u>Adopted</u>
Contingency	57,273	-	-	-	-
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>\$ 38,922,512</b>	<b>\$ 30,756,497</b>	<b>\$ 58,527,550</b>	<b>\$ 36,054,297</b>	<b>\$ 81,664,340</b>
<b>CAPITAL IMPROVEMENTS</b>					
Construction	45,089	5,471,364	33,990,000	934,060	35,000,000
Capital Projects	121,781	-	-	-	-
MPC - Public Facilities	-	19,924,495	-	4,058,170	-
MPC - Water System	-	3,248,694	-	-	-
Municipal Buildings	27,009,328	24,615,362	19,350,860	10,346,980	12,440,340
Park, Recreation & Open Space	8,674,862	(4,514,679)	7,354,270	7,815,740	20,641,940
Storm Water & Flood Control	383,944	(156,311)	6,294,500	353,370	4,201,010
Streets & Roadways	6,532,790	16,841,982	70,709,570	46,123,100	68,949,630
Traffic Control	234,966	393,066	2,380,910	2,691,090	2,353,880
Wastewater Improvements	10,454,202	12,929,007	36,231,890	15,651,390	55,603,440
Water System	17,124,382	6,710,558	15,174,190	10,575,900	15,760,620
Redevelopment	3,562,336	2,416,811	3,307,000	3,402,330	8,132,560
<b>TOTAL CAPITAL IMPROVEMENT</b>	<b>\$ 74,143,680</b>	<b>\$ 87,880,349</b>	<b>\$ 194,793,190</b>	<b>\$ 101,952,130</b>	<b>\$ 223,083,420</b>
<b>DEBT SERVICE</b>					
General Obligation Debt	12,850,041	10,494,301	10,243,310	13,252,610	20,771,300
Improvement District Debt	3,152,049	2,386,360	2,428,200	2,580,755	2,724,990
<b>TOTAL DEBT SERVICE</b>	<b>\$ 16,002,090</b>	<b>\$ 12,880,661</b>	<b>\$ 12,671,510</b>	<b>\$ 15,833,365</b>	<b>\$ 23,496,290</b>
<b>TRUST ACCOUNTS</b>					
Fire Pension	3,100	2,500	3,600	2,400	2,400
<b>TOTAL TRUST ACCOUNTS</b>	<b>\$ 3,100</b>	<b>\$ 2,500</b>	<b>\$ 3,600</b>	<b>\$ 2,400</b>	<b>\$ 2,400</b>
<b>GRAND TOTAL EXPENSES</b>	<b>\$ 232,156,005</b>	<b>\$ 241,099,550</b>	<b>\$ 414,102,500</b>	<b>\$ 296,263,696</b>	<b>\$ 488,636,500</b>

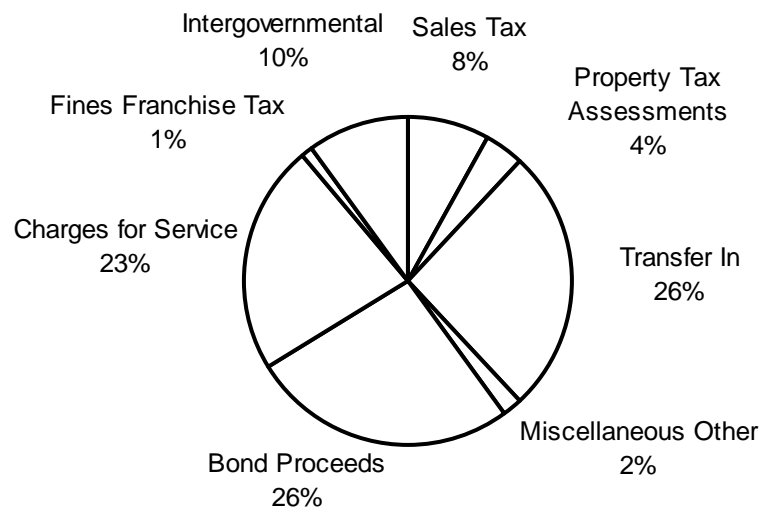
## ALL SOURCES

This section of the budget document includes detail information regarding revenue types, including historical information, assumptions for the FY2005 budget and future projections. Information on the specific revenue type, "Transfers In", is found on a separate table in this section. Information on bond proceeds, property tax and special assessments is found in the debt section.

The total revenue anticipated for FY2004-05 is \$438,101,120. This is a 17% increase from budget FY2003-04. The largest areas of increase are Charges for Service and Transfers In. Charges for Service increases include user fees in water, wastewater, and system development fees to pay for growth related infrastructure. Transfers In reflect cash transfers from one fund to another fund. The majority of the transfers are from system development fees to capital improvements to pay for construction as it occurs. The major sources for all funds are shown on the table below:

Revenue Type	2001-02 Actual	2002-03 Actual	2003-04 Budget	2003-04 Projected	2004-05 Adopted
Transfers In	\$ 53,294,348	\$ 52,878,907	\$ 78,491,350	\$ 72,385,132	\$114,927,180
Bond Proceeds	66,136,723	23,370,971	114,134,350	56,220,100	114,682,000
Charges for Service	66,510,355	75,059,639	77,595,350	97,097,730	100,337,100
Intergovernmental	33,081,102	43,926,178	44,356,400	33,131,210	43,784,640
Sales Tax	29,508,253	29,645,140	30,828,400	33,937,600	35,893,000
Property/Assessment	10,353,634	11,518,297	14,208,410	14,574,940	16,465,830
Miscellaneous/Other	7,641,118	4,686,525	11,334,670	9,380,500	8,439,370
Fines/Franchise	2,484,897	3,208,757	2,610,500	3,409,050	3,572,000
<b>TOTAL</b>	<b>\$269,010,430</b>	<b>\$244,294,414</b>	<b>\$373,559,430</b>	<b>\$320,136,262</b>	<b>\$438,101,120</b>

**FY2004-05 Revenue Sources for all Funds by Type**



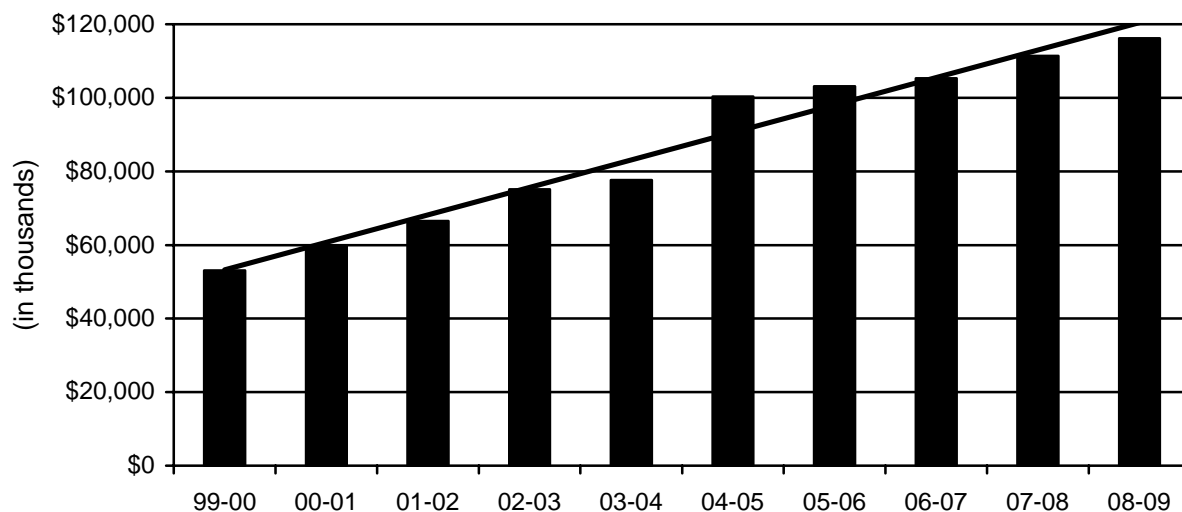
## CHARGES FOR SERVICE

All charges for service are based on the philosophy that whoever benefits from the service should pay a portion or all of the cost to provide that service. For example, the Council determined that growth must pay for growth related projects and implemented system development fees (SDF) that recover the cost of growth related infrastructure construction. In addition, the fees for building permits, planning reviews, and engineering inspections are also based on 100% cost recovery.

Other charges for service include user fees for recreation services, water consumption, wastewater and solid waste disposal. The following table compares the charges based on use. Other Funds includes General Fund, Special Revenue, Internal Service and Capital Projects.

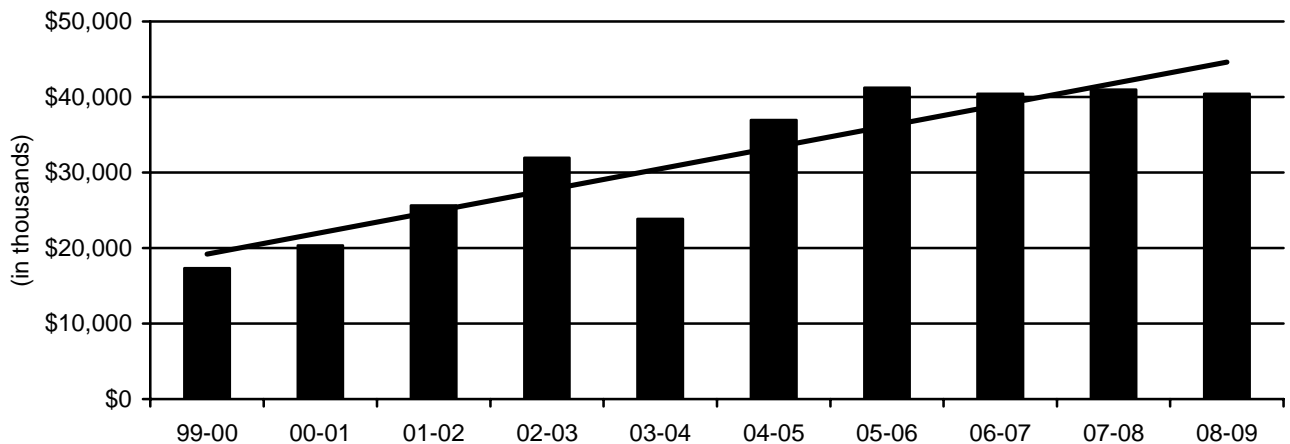
Year	SDF	Other Funds	Water	Wastewater	Solid Waste	Total
1999-00	17,332,006	7,371,118	13,729,585	8,829,609	5,834,636	\$ 53,096,954
2000-01	20,350,023	7,815,772	14,823,344	9,888,011	6,870,715	\$ 59,747,865
2001-02	25,620,379	6,459,129	16,514,943	9,997,086	7,918,818	\$ 66,510,355
2002-03	31,945,177	7,260,049	17,034,217	10,330,528	8,489,668	\$ 75,059,639
2003-04	23,864,800	16,716,620	17,470,060	10,870,230	8,673,640	\$ 77,595,350
2004-05	36,944,400	21,023,060	21,103,180	11,476,240	9,790,220	\$100,337,100
2005-06	41,213,000	16,378,000	22,369,000	12,473,000	10,713,000	\$103,146,000
2006-07	40,403,000	15,970,000	23,712,000	13,559,000	11,675,000	\$105,319,000
2007-08	40,970,000	17,831,000	25,134,000	14,744,000	12,731,000	\$111,410,000
2008-09	40,403,000	19,951,000	26,642,000	15,317,000	13,890,000	\$116,203,000

**Total Charges for Service**



## System Development Fees (SDF)

System Development Fees are charged to all new development. The fees are collected to pay for infrastructure required due to growth. Fees are collected for traffic signals, water, wastewater, parks, police, fire and general government. A water resource fee is charged to pay for the cost of increased water rights. SDF's are reviewed annually and revised based on changes in the cost of construction and changes in the infrastructure requirements. The budget and future year projections anticipate that average growth will remain at about 300 single family homes per year. The projection also includes allowances in future years for additional retail construction. The graph below shows the anticipated growth in System Development Fee revenue.



## Other Funds

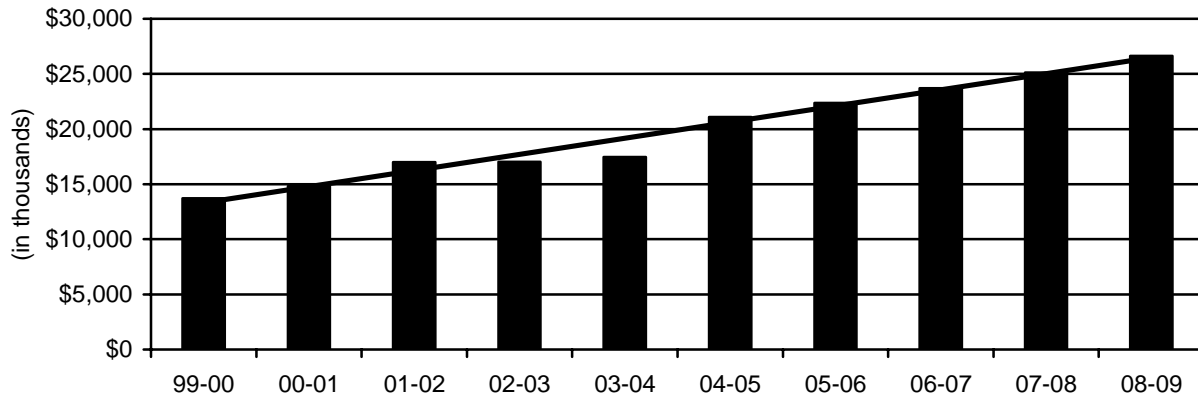
The charges for service for other funds include General Fund charges for Planning, Building Safety, Engineering, and Leisure Services. Also included are security services, internal service charges and charges to developers for construction of infrastructure which is not system related and the responsibility of developers to provide.

The goal is for development services, internal services and all adult sports to be 100% self-supporting. Overall recreation programs have an approximate cost recovery of 60% planned for in FY2005.

In FY2004 a Health Self Insurance Fund was added to the Internal Service Funds creating an increase of about 5 million. Revenue is projected to increase by 15% based on trends in health insurance costs.

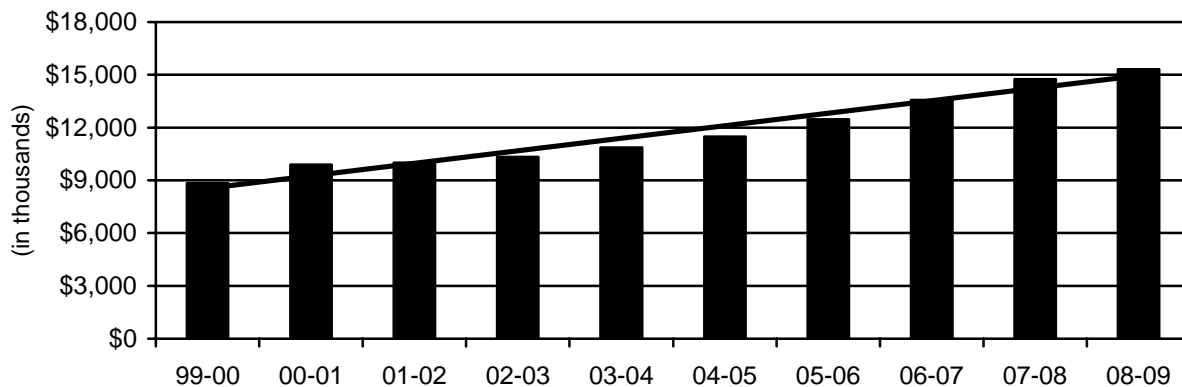
## Water

Water user fees are reviewed annually to ensure that revenue is able to cover 100% of the actual and anticipated cost of provided water to customers. The cost includes pumping water from the ground, treating the surface and ground water, distributing the water to customers, reading the meters and maintaining the system. No rate increases are included in the projections. The graph below shows the anticipated growth in revenue resulting from increases in customer base.



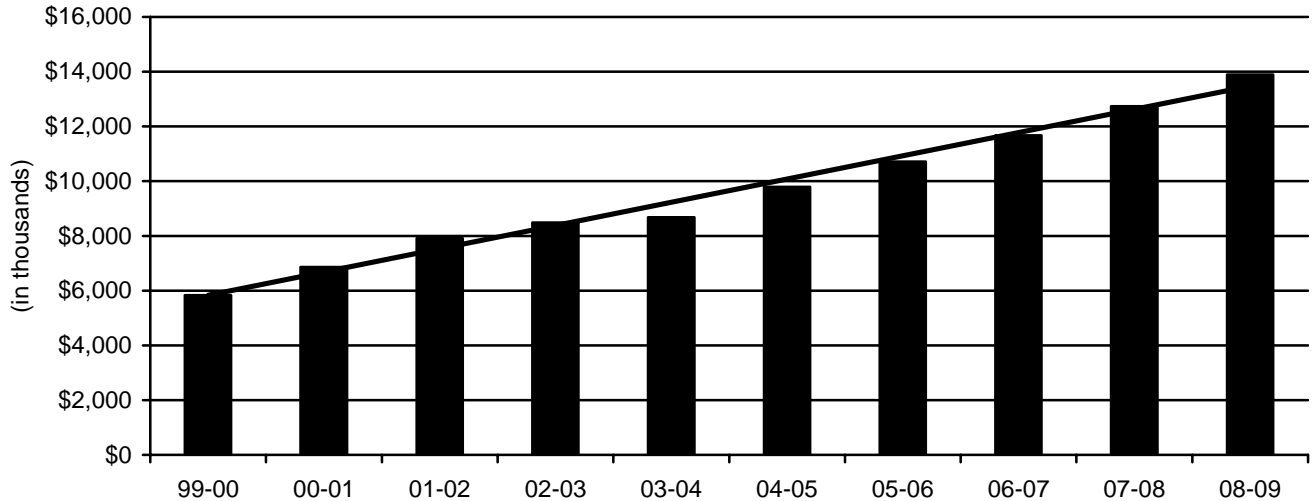
## Wastewater

Staff reviews wastewater fees annually to ensure revenue covers 100% of the cost of operations. Wastewater operations include collection, treatment and recovery of wastewater. A fee increase of 5% took effect in October, 2004. The graph below shows the anticipated growth in revenue resulting from the fee increase and increases in customer base.



## Solid Waste

Solid Waste includes collection of residential, uncontained, and recycling. The operation also includes commercial and roll off customers. Annual rate reviews ensure that revenue covers all the cost of operations. The costs impacting rates the most in these funds are personnel, landfill tipping fees, equipment maintenance and replacement. The graph below shows the anticipated growth in revenue resulting from increases in customer base.

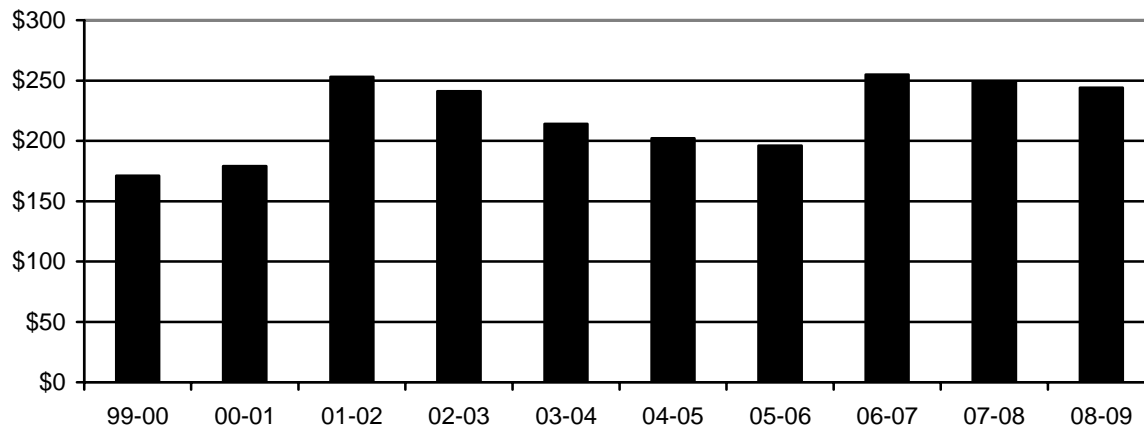


## INTERGOVERNMENTAL

Funding received from any other government agency is considered intergovernmental. The largest source is state shared revenue for sales tax, income tax, highway user revenue, vehicle license tax and local transportation assistance fund. The state shared revenue is distributed as follows:

- Sales Tax:** State sales tax is distributed based on the relation of Gilbert's population to the total population of all incorporated cities and towns in the State.
- Income Tax:** Fifteen percent of the State income tax is distributed based on the relation of Gilbert's population to the total population of all incorporated cities and towns in the State.
- Highway User Revenue:** Cities and towns receive 27.5% of the highway user revenue fund. One half of the monies received are distributed based on the relation of Gilbert's population to the total population of all incorporated cities and towns in the State. The remaining one half is distributed based on the basis of the "county of origin" of gasoline sales and the relation of Gilbert's population to the total incorporated population of Maricopa County. These funds must be used solely for street purposes.
- Vehicle License:** Twenty-five percent of the net revenues collected for the licensing of motor vehicles by the County are distributed back based on the population of Gilbert in relation to the total incorporated population of Maricopa County.
- Local Transportation Assistance Fund:** The State Lottery distributes funds based on population.

Most of state shared distributions are based on population. The latest census, completed in 2000, is the basis under which state shared revenues are distributed. Due to Gilbert's rapid population growth, significant increases in state shared revenues are projected with the next census update which is anticipated to take effect in FY2006-07. In FY2004 the State reduced state shared income tax by \$2,000,000 as a result of the recession two years earlier. The graph below shows the amount of Intergovernmental revenue received per capita based on actual amounts received and future projections.



## LOCAL SALES TAX

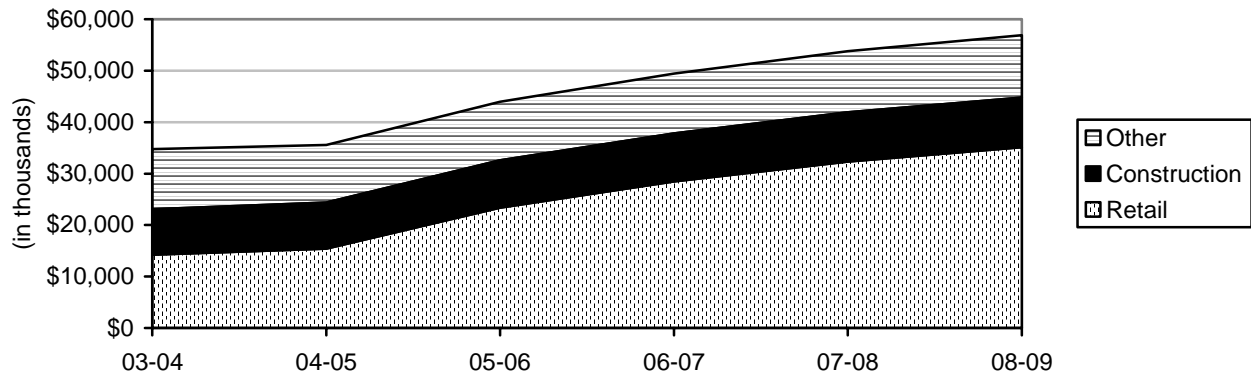
Gilbert levies a one and one-half percent sales tax on sales collected within the Town limits. Gilbert increased the rate from one percent to one and one-half cent in FY01. The State collects this sales tax revenue and remits the amount collected weekly. The average increase in sales tax revenue over the past four years was 9.6%.

Gilbert anticipates an increase in sales tax collections of 60% over the next five years. The largest contributing factor is construction of additional retail along the San Tan Freeway corridor. The table below shows that retail is anticipated to grow by 128% over the next five years. It is anticipated that as the retail component increases, the construction sales tax component will decline as Gilbert approaches build out.

The projections are based on the following assumptions:

- ~ the economy will continue to grow
- ~ construction will continue at about the same pace
- ~ no significant new non-retail sources will develop
- ~ retail development will continue as planned
- ~ the sales tax rate will not increase

Year	Retail	Construction	Other	Total
1999-00	6,944,680	4,053,872	4,762,215	\$15,760,767
2000-01	10,955,645	6,514,709	7,644,794	\$25,115,148
2001-02	12,529,574	7,889,630	8,775,081	\$29,194,285
2002-03	11,953,344	8,218,169	9,197,413	\$29,368,926
2003-04	14,212,961	8,848,140	11,683,034	\$34,744,135
2004-05	15,390,000	8,976,000	11,487,000	\$35,853,000
2005-06	23,407,000	9,156,000	11,711,000	\$44,274,000
2006-07	28,475,000	9,339,000	11,939,000	\$49,753,000
2007-08	32,355,000	9,526,000	12,172,000	\$54,053,000
2008-09	35,149,000	9,621,000	12,409,000	\$57,179,000



## PROPERTY TAX

Property tax only repays debt issued for voter approved bonds. The bonds are issued to pay for construction of streets, parks, facilities, and utility infrastructure. The levy rate is \$1.15 per \$100 in secondary assessed value. This levy is about 9% of the total property tax rate for property in the Gilbert School District. While the Gilbert School District is the largest, there are three school districts that cover Gilbert including Gilbert, Higley, and Chandler.

More information on general obligation debt and the property tax is found in the debt section.

## ASSESSMENTS

Assessment districts are established for street lights, parkway improvements and capital improvements. The street light district revenue is based on the cost of electricity for the district area. The amount is revised and levied every year. Each district is calculated separately. Parkway Improvement Districts pay for cost of maintenance and improvements in the parkway areas for eleven subdivisions in Gilbert. The levy for these districts is calculated and levied annually based on project and historical costs. Capital Improvement Districts are established to repay improvement debt issued for one time construction of infrastructure. The property in the area is levied an assessment to repay the debt issued.

## MISCELLANEOUS/OTHER

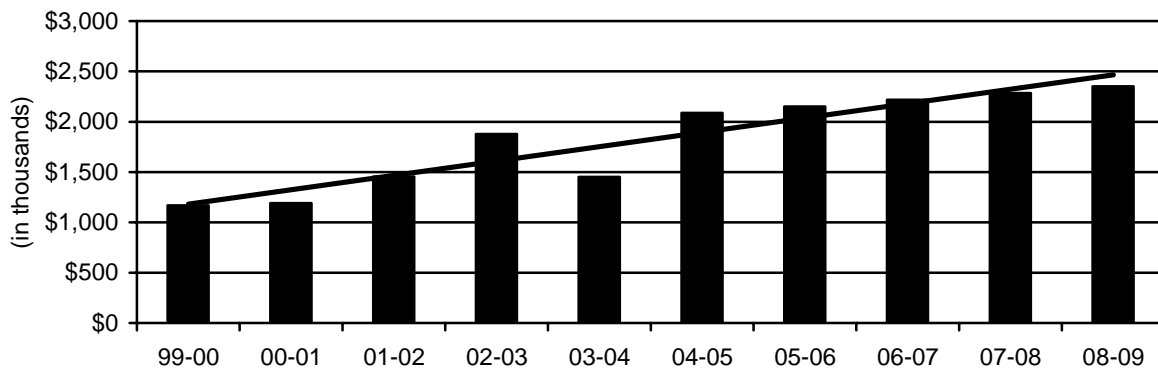
This category includes permit revenue collected to pay for the cost of inspecting construction to ensure all buildings in Gilbert are safe and meet building code standards.

Investment earnings are included in this category. In June 2004 the average return on investments was 1.1%.

This revenue category also includes property rental, insurance recoveries, donations and contributions and other one-time revenue not categorized elsewhere. Most of the miscellaneous/other is highly unpredictable and is included in the budget at a minimal amount unless a specific source is known ahead of time.

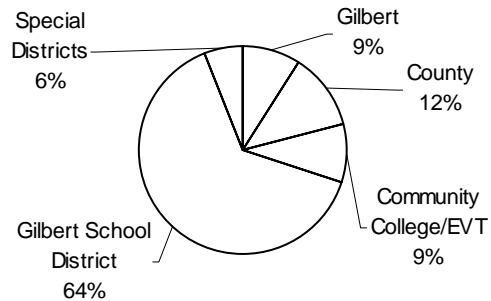
## FINES

Fines are collected by the Court. The graph below shows the anticipated growth in revenue resulting from increases in customer base.



The property tax rate for Gilbert is \$1.15/\$100 in secondary assessed valuation, there is no primary property tax. Town of Gilbert property tax is collected for debt repayment only, not for operations.

Residents in Gilbert, based on address, are served by one of three local school districts. Each district has a unique primary and secondary tax rate. The distribution of property tax based on 2004/05 information is shown below for each district. The graph to the right shows the percentage allocation for the Gilbert School District.



	<u>Gilbert School District</u>	<u>Chandler School District</u>	<u>Higley School District</u>
<b>Primary (Operating)</b>			
State	\$0.0000	\$0.0000	\$0.0000
County	1.2108	1.2108	1.2108
Community College	0.9211	0.9211	0.9211
Education Equalization	0.4560	0.4560	0.4560
<b>Gilbert</b>	0.0000	0.0000	0.0000
East Valley Institute	0.0544	0.0544	0.0544
Local School District	4.3463	4.5948	4.9074
<b>Total Primary</b>	<b>\$6.9886</b>	<b>\$7.2371</b>	<b>\$7.5497</b>
<b>Secondary (Debt)</b>			
County	\$0.0000	\$0.0000	\$0.0000
Community College	0.1161	0.1161	0.1161
Fire District	0.0069	0.0069	0.0069
Flood Control	0.2119	0.2119	0.2119
County Library	0.0521	0.0521	0.0521
Central Arizona Project	0.1200	0.1200	0.1200
Hospital District	0.0000	0.0000	0.0000
<b>Gilbert</b>	1.1500	1.1500	1.1500
East Valley Institute	0.0488	0.0488	0.0488
Local School District	3.5353	2.3007	1.5513
<b>Total Secondary</b>	<b>\$5.2411</b>	<b>\$4.0065</b>	<b>\$3.2571</b>
<b>Total</b>			
State	\$0.0000	\$0.0000	\$0.0000
County	1.2108	1.2108	1.2108
Community College	1.0372	1.0372	1.0372
Education Equalization	0.4560	0.4560	0.4560
Fire District	0.0069	0.0069	0.0069
Flood Control	0.2119	0.2119	0.2119
County Library	0.0521	0.0521	0.0521
Central Arizona Project	0.1200	0.1200	0.1200
Hospital District	0.0000	0.0000	0.0000
<b>Gilbert</b>	1.1500	1.1500	1.1500
East Valley Institute	0.1032	0.1032	0.1032
Local School District	7.8816	6.8955	6.4587
<b>Total Tax Rate</b>	<b>\$12.2297</b>	<b>\$11.2436</b>	<b>\$10.8068</b>



# General Fund

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General Fund Summary  
Management and Policy  
Legal and Court  
Community Development  
Police Department  
Fire Department  
Public Works  
Leisure Services  
Other General Fund

**FUND DESCRIPTION**

The General Fund is the largest operating fund in the budget and includes the most diverse operations. The General Fund provides accounting for all activities that do not have a specific revenue source. The revenue collected for support of the entire community is deposited in the General Fund to finance Public Safety, Community Development, Parks and Recreation and Internal Support functions. The following table indicates the subsidy provided for each major area.

<b>Program</b>	<b>FY 2004-05 Appropriation</b>	<b>FY 2004-05 Recovery</b>	<b>FY 2004-05 Subsidy</b>	<b>FY 2004-05 % Subsidized</b>
<b>Management and Policy</b>	\$ 11,027,530	\$ 4,916,300	\$ 6,111,230	55%
<b>Legal and Court</b>	3,061,930	143,000	2,918,930	95%
<b>Community Development</b>	9,474,920	7,688,940	1,785,980	19%
<b>Police</b>	26,301,030	1,705,000	24,596,030	94%
<b>Fire</b>	11,461,020	319,000	11,142,020	97%
<b>Public Works</b>	5,260,390	1,358,530	3,901,860	74%
<b>Leisure Services</b>	7,347,530	1,904,000	5,443,530	74%
<b>Other General Fund</b>	1,825,050	295,000	1,530,050	84%
<b>Contingency</b>	1,800,000	-	1,800,000	100%
<b>Total General Fund</b>	<b>\$ 77,559,400</b>	<b>\$ 18,329,770</b>	<b>\$ 59,229,630</b>	<b>76%</b>

A portion of the recovery consists of transfers from other operating funds as a recovery of costs incurred to support the operations of Water, Wastewater, Solid Waste and Streets.

The total General Fund Revenue budget is \$76,051,760. The non-allocated revenue detailed in the summary section of this document provides for the subsidy. The non-allocated amount is \$57,721,990. The remaining subsidy amount of \$1,507,640 is provided by carry-forward balances.

More detail on revenue and expenditures is included in the summary section and in the individual section for that activity.

**FUND NARRATIVE**

The General Fund received a great deal of scrutiny during the budget process this year because of the revenue constrained budget cycle. As Gilbert grows by about 300 households per month, the demand for services increases in some proportion depending on the service. The largest portion of revenue to the General Fund is sales tax. The business development needed to supply the sales tax to support the services to the residents is not keeping pace with the demand for the service. This fund will continue to be in a delicate balancing position for the next several years until business development catches up to residential development.

<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Management and Policy	81.60	83.60	81.00	82.50	86.50
Legal and Court	25.47	27.97	27.97	31.25	31.50
Community Development	85.15	88.15	89.15	91.65	93.65
Police	192.72	201.47	211.00	269.00	274.00
Fire	83.50	102.50	105.75	110.75	121.50
Public Works	19.50	27.00	28.50	25.50	26.00
Leisure Services	106.39	119.27	107.89	108.95	106.89
Other General Fund	0.00	0.00	0.00	0.00	0.00
Contingency	0.00	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>594.33</b>	<b>649.96</b>	<b>651.26</b>	<b>719.60</b>	<b>740.04</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Management and Policy	10,796,341	8,742,631	8,840,950	9,247,550	11,027,530
Legal and Court	2,219,609	3,304,194	2,697,730	2,748,610	3,061,930
Community Development	9,638,504	10,395,837	7,997,500	9,564,670	9,474,920
Police	14,994,260	18,463,766	20,875,450	21,442,050	26,301,030
Fire	7,079,543	8,961,250	9,715,520	9,522,220	11,461,020
Public Works	1,937,702	2,639,007	5,597,680	6,653,582	5,260,390
Leisure Services	7,163,063	8,527,029	7,131,460	6,595,360	7,347,530
Other General Fund	3,730,642	3,078,991	4,473,980	7,973,920	1,825,050
Contingency	-	-	1,800,000	-	1,800,000
<b>Total Expenses</b>	<b>\$ 57,559,664</b>	<b>\$ 64,112,705</b>	<b>\$ 69,130,270</b>	<b>\$ 73,747,962</b>	<b>\$ 77,559,400</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	31,103,757	35,022,639	40,605,720	39,930,160	48,062,650
Supplies & Contractual	14,587,716	15,884,302	21,482,630	18,902,940	22,785,860
Capital Outlay	1,312,301	1,164,700	383,000	1,326,970	1,357,170
Transfers Out	10,555,890	12,041,064	6,658,920	13,587,892	5,353,720
<b>Total Expenses</b>	<b>\$ 57,559,664</b>	<b>\$ 64,112,705</b>	<b>\$ 69,130,270</b>	<b>\$ 73,747,962</b>	<b>\$ 77,559,400</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	62,268,014	65,175,369	65,040,220	71,500,180	76,051,760
Total Expenses	57,559,664	64,112,705	69,130,270	73,747,962	77,559,400
<b>Net Operating Result</b>	<b>\$ 4,708,350</b>	<b>\$ 1,062,664</b>	<b>\$ (4,090,050)</b>	<b>\$ (2,247,782)</b>	<b>\$ (1,507,640)</b>

# **Management and Policy**

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Management and Policy Summary

Mayor and Council

Town Manager

Town Clerk

Finance

Technology Services

Personnel

## **BUSINESS UNIT DESCRIPTION**

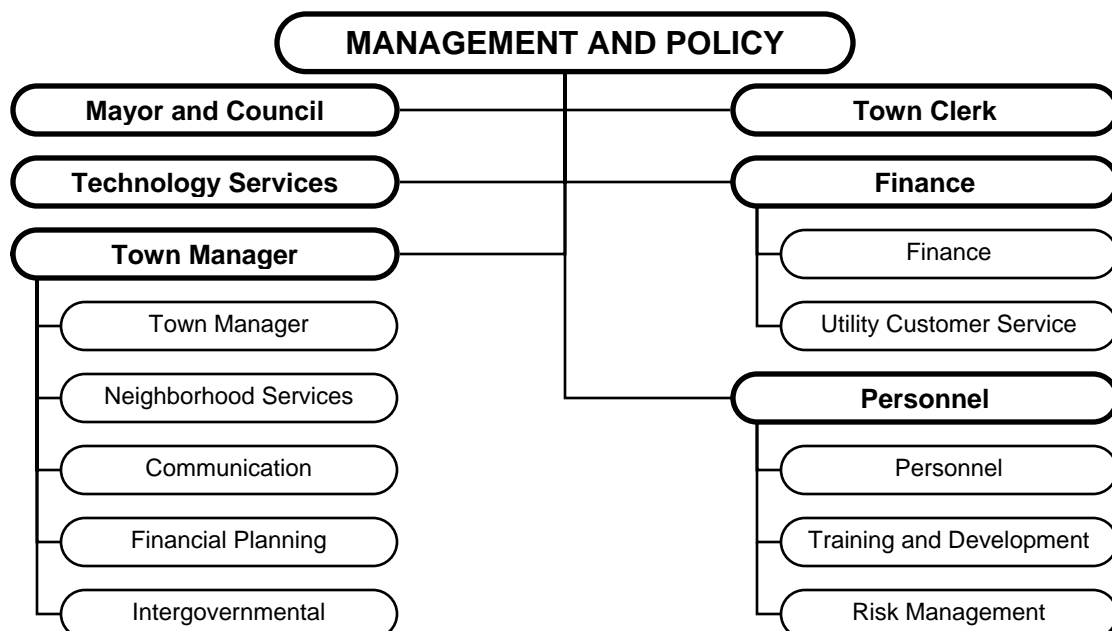
This unit represents the core policy, managerial and internal support functions of the Town, including: Mayor and Council, Town Manager, Town Clerk, Finance, Technology Services, and Personnel. The Mayor and Council represent the legislative side of government and set policy for the Town. The Mayor and Council also approve the budget and capital improvement plans, determine and set the annual tax rates, appoint the Town Manager, Town Attorney, Town Clerk, Municipal Court Judge, and citizen boards and commissions.

The Town Manager, representing the executive side of government, is responsible for the day-to-day oversight and management of all departments; coordination of all municipal programs and services; for directing the development and implementation of the Operating and Capital Budgets, which combined, total \$489 million and represents a workforce of 955 full-time equivalent positions. The Town Clerk's main responsibilities include the coordination of the Town Council agenda process, administration of elections, and administration of the Town's records management program. Finance operations include the maintenance of accurate and complete financial records, payment of all employees and vendors, and the provision of meaningful and timely financial reports and information. Technology Services supports and maintains all of the information systems in use by the Town. Personnel provides support for the Town's human resource, training, health insurance administration and risk management needs.

## **GOALS FY 2005**

- ~ Manage the growth of the community in harmony the community's vision for the future while maintaining the present and protecting the Town's history
- ~ Balance the present and future aspirations within available resources
- ~ Improve organizational effectiveness through the optimization of resources

## **ORGANIZATIONAL CHART**



<b>PERSONNEL BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Mayor and Council	1.00	1.00	1.00	1.00	1.00
Town Manager	17.85	17.85	16.25	15.75	15.75
Town Clerk	6.00	6.00	6.00	6.00	6.00
Finance	21.25	22.25	23.25	23.25	23.25
Technology Services	24.50	25.50	23.50	24.50	28.50
Personnel	11.00	11.00	11.00	12.00	12.00
<b>Total Personnel</b>	<b>81.60</b>	<b>83.60</b>	<b>81.00</b>	<b>82.50</b>	<b>86.50</b>

<b>EXPENSES BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Mayor and Council	297,083	307,622	485,170	432,400	493,700
Town Manager	1,475,307	2,117,292	1,700,220	2,586,820	2,777,300
Town Clerk	480,072	488,634	489,900	472,970	561,600
Finance	1,725,134	1,826,557	2,153,000	2,189,080	2,369,890
Technology Services	5,875,840	3,076,755	3,017,960	2,621,620	3,639,840
Personnel	942,905	925,771	994,700	944,660	1,185,200
<b>Total Expenses</b>	<b>\$ 10,796,341</b>	<b>\$ 8,742,631</b>	<b>\$ 8,840,950</b>	<b>\$ 9,247,550</b>	<b>\$ 11,027,530</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	4,036,677	4,616,180	5,288,090	5,112,350	6,053,720
Supplies & Contractual	2,751,253	3,449,511	3,421,030	3,983,370	4,914,480
Capital Outlay	52,480	-	-	22,500	25,000
Transfers Out	3,955,931	676,940	131,830	129,330	34,330
<b>Total Expenses</b>	<b>\$ 10,796,341</b>	<b>\$ 8,742,631</b>	<b>\$ 8,840,950</b>	<b>\$ 9,247,550</b>	<b>\$ 11,027,530</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	2,437,803	2,991,744	3,222,400	4,408,000	4,916,300
Total Expenses	10,796,341	8,742,631	8,840,950	9,247,550	11,027,530
<b>Net Operating Result</b>	<b>\$ (8,358,538)</b>	<b>\$ (5,750,887)</b>	<b>\$ (5,618,550)</b>	<b>\$ (4,839,550)</b>	<b>\$ (6,111,230)</b>

**PURPOSE STATEMENT**

The Mayor and Council provide community leadership, develop policies to guide the Town in delivering services and achieving community goals, and advance and promote the physical, social, cultural and economic environment of the Town, through effective civic leadership and through the active democratic participation of our citizens.

All powers of the Town of Gilbert are vested in the Town Council, which is comprised of a Mayor and six Council Members. The Town Council establishes policy through the enactment of laws (ordinances) and the adoption of resolutions. The Mayor and Council members are elected "at large"; that is, they do not represent separate districts. Members are elected for four year terms at general municipal elections which are held every two years, resulting in an overlap in the terms of office. The Mayor and two Council Members are selected at one election, and the remaining four Members are chosen in the following election.

**ACCOMPLISHMENTS FY 2004**

- ~ Formed and completed subcommittee work to set standards for Police, Fire and Parks and Recreation

**OBJECTIVES FY 2005**

- ~ Practice Sound Fiscal Management
  - Timely adoption of the Budget, Capital Improvements Plan, and the Comprehensive Annual Financial Report
  - Review long-term financial management forecasting plan
- ~ Enhance Citizen Participation
  - Maintain Council Liaisons to all Boards and Commissions
  - Conduct semi-annual meetings with major Boards and Commissions
  - Inform the Public About Issues, Program and Accomplishments
  - Utilize Technology to Promote Communication & Linkages in the Community

**BUDGET ISSUES**

The only change in the FY05 budget for Mayor and Council is the increased cost of Personnel and Personnel related benefits. Supplies and Contractual did not increase over the FY04 adopted budget.

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Citizen satisfied or very satisfied with policy decisions	73%	75%	77%	75%
% of Citizens who see improvement in the residential quality of life	64%	62%	60%	60%
% of Citizens who believe Gilbert officials encourage citizen participation	56%	58%	60%	60%
Bond Rating – General Obligation – Actual	A1 - Moodys	n/a	A1 - Moodys	n/a

<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Mayor and Council	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Mayor and Council	297,083	307,622	485,170	432,400	493,700
<b>Total Expenses</b>	<b>\$ 297,083</b>	<b>\$ 307,622</b>	<b>\$ 485,170</b>	<b>\$ 432,400</b>	<b>\$ 493,700</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	140,243	169,865	206,970	206,550	215,490
Supplies & Contractual	148,466	127,837	268,160	215,810	268,170
Capital Outlay	-	-	-	-	-
Transfers Out	8,374	9,920	10,040	10,040	10,040
<b>Total Expenses</b>	<b>\$ 297,083</b>	<b>\$ 307,622</b>	<b>\$ 485,170</b>	<b>\$ 432,400</b>	<b>\$ 493,700</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	50,496	52,296	82,480	73,520	95,080
Total Expenses	297,083	307,622	485,170	432,400	493,700
<b>Net Operating Result</b>	<b>\$ (246,587)</b>	<b>\$ (255,326)</b>	<b>\$ (402,690)</b>	<b>\$ (358,880)</b>	<b>\$ (398,620)</b>

**COST PER CAPITA**


**PURPOSE STATEMENT**

The Town Manager implements the policy developed by the Town Council by providing leadership to departments while working with outside agencies and by ensuring responsive, cost effective local government services to Gilbert residents.

The Town Manager's Office directs and coordinates departmental activities; performs community relations; prepares the annual operating and capital budgets; prepares fiscal forecasts and management analyses; submits recommendations to the Town Council; coordinates special projects; performs budgetary control functions; and supervises and coordinates the daily activities of the City government.

**ACCOMPLISHMENTS FY 2004**

- ~ Received Government Finance Officer's Budget Award for the FY04 Budget

**OBJECTIVES FY 2005**

- ~ Complete all capital projects on time and within budget
- ~ Develop performance measures program for all city departments
- ~ Provide for the timely and accurate preparation, review and adoption of the annual operating budget and Capital Improvement Plan
- ~ Maintain recognition by the Government Finance Officers Association for the Distinguished Budget Award for 2004/05
- ~ Update/Improvement of the Town's 5-Year Operating Plan

**BUDGET ISSUES**

The Town Manager budget increases 63% over the FY04 adopted budget. The increase is due to the approximate \$1,000,000 budget for capital project coordination. This is an annual contract that will be reevaluated each year for necessity.

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
% of survey respondents satisfied with treatment when calling Gilbert	85%	85%	85%	85%
% of population satisfied with value received from tax dollar	81%	81%	83%	85%
% of capital projects completed within budget	n/a	n/a	55%	80%

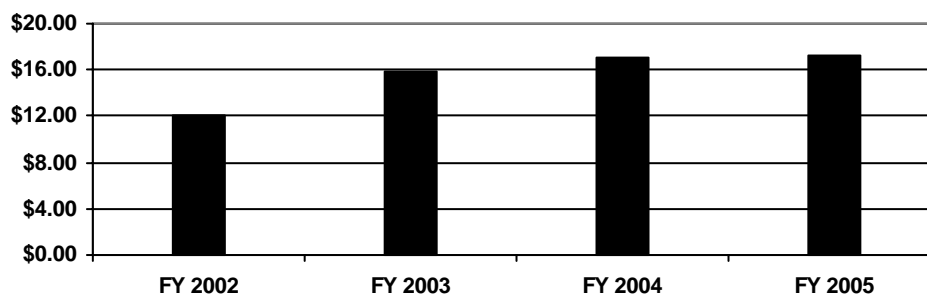
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Town Manager	5.00	2.75	2.75	2.75	2.75
Neighborhood Services	4.35	4.60	3.00	3.00	3.00
Communication	4.00	4.25	4.25	3.25	3.25
Financial Planning	3.00	4.50	4.50	4.50	4.50
Capital Project Coordination	0.00	0.00	0.00	0.00	0.00
Intergovernmental	1.50	1.75	1.75	2.25	2.25
<b>Total Personnel</b>	<b>17.85</b>	<b>17.85</b>	<b>16.25</b>	<b>15.75</b>	<b>15.75</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Town Manager	700,187	472,512	429,480	406,050	428,830
Neighborhood Services	359,145	345,332	243,350	249,500	253,550
Communication	415,975	458,903	457,290	392,910	402,970
Financial Planning	-	325,608	382,730	362,790	398,880
Capital Project Coordination	-	394,890	-	1,000,000	1,051,500
Intergovernmental	-	120,047	187,370	175,570	241,570
<b>Total Expenses</b>	<b>\$ 1,475,307</b>	<b>\$ 2,117,292</b>	<b>\$ 1,700,220</b>	<b>\$ 2,586,820</b>	<b>\$ 2,777,300</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	992,376	1,192,929	1,311,490	1,244,890	1,313,890
Supplies & Contractual	416,395	919,353	382,570	1,335,770	1,459,220
Capital Outlay	34,381	-	-	-	-
Transfers Out	32,155	5,010	6,160	6,160	4,190
<b>Total Expenses</b>	<b>\$ 1,475,307</b>	<b>\$ 2,117,292</b>	<b>\$ 1,700,220</b>	<b>\$ 2,586,820</b>	<b>\$ 2,777,300</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	161,028	274,392	229,910	1,554,500	1,596,380
Total Expenses	1,475,307	2,117,292	1,700,220	2,586,820	2,777,300
<b>Net Operating Result</b>	<b>\$ (1,314,279)</b>	<b>\$ (1,842,900)</b>	<b>\$ (1,470,310)</b>	<b>\$ (1,032,320)</b>	<b>\$ (1,180,920)</b>

### COST PER CAPITA



**PURPOSE STATEMENT**

To serve citizens in a courteous, impartial manner that promotes confidence and trust; to provide all customers with quality service in an efficient and timely manner and to work in harmony with Elected Officials. Prepare Council agendas and related documents; record legislative actions; attest official actions of the Council; and maintain, protect, and preserve official records of the Town. Conduct fair and impartial Town elections in accordance with federal, state, and local laws.

**ACCOMPLISHMENTS FY 2004**

- ~ Conducted September 2003 Special Election, including production of Publicity Pamphlet
- ~ Developed, implemented, and communicated Records Management Standards that establish standards for departments on maintenance, preservation, and destruction of official records
- ~ Updated 75% of Records Retention and Disposition Schedules to comply with requirements of the Arizona State Department of Library, Archives, and Public Records

- ~ Expanded permanent records available on the document imaging system to include financial documents such as transcripts of proceedings, budgets, and audits
- ~ Improved inventory and tracking of public records maintained by the Town Clerk

**OBJECTIVES FY 2005**

- ~ Plan and administer Spring 2005 Primary and General Elections
- ~ Develop Boards and Commission Handbook, initiate review by select group of stakeholders, and distribute final document by December 31, 2004
- ~ Provide leadership in the assessment and implementation of document imaging in departments including modification of Records Retention Schedules to include imaged documents and other electronic records retention (on-going)

**BUDGET ISSUES**

The Town Clerk budget includes \$125,000 for the Spring 2005 Primary and General Elections.

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
% of records requests responded to within 24 hours	87%	87%	82%	85%
% of Council agendas and public notices posted at 24 hour minimum prior to meeting in conformance with Open Meeting law	100%	100%	100%	100%
% of Elections held that comply with Federal, State and Local laws	100%	100%	100%	100%

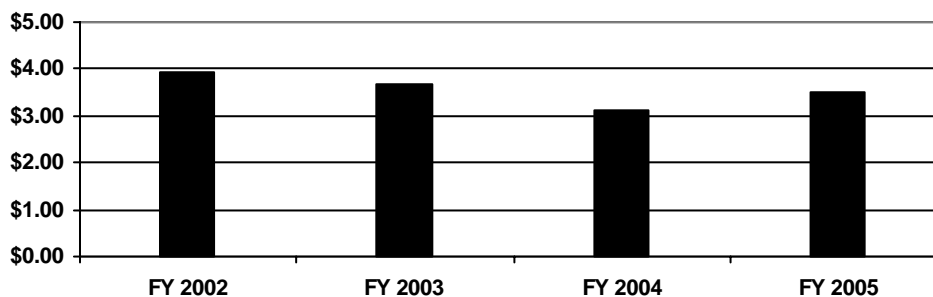
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Town Clerk	6.00	6.00	6.00	6.00	6.00
<b>Total Personnel</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Town Clerk	480,072	488,634	489,900	472,970	561,600
<b>Total Expenses</b>	<b>\$ 480,072</b>	<b>\$ 488,634</b>	<b>\$ 489,900</b>	<b>\$ 472,970</b>	<b>\$ 561,600</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	314,113	296,425	326,600	311,570	350,840
Supplies & Contractual	165,959	190,399	161,400	161,400	210,760
Capital Outlay	-	-	-	-	-
Transfers Out	-	1,810	1,900	-	-
<b>Total Expenses</b>	<b>\$ 480,072</b>	<b>\$ 488,634</b>	<b>\$ 489,900</b>	<b>\$ 472,970</b>	<b>\$ 561,600</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	-	-	-	-	-
Total Expenses	480,072	488,634	489,900	472,970	561,600
<b>Net Operating Result</b>	<b>\$ (480,072)</b>	<b>\$ (488,634)</b>	<b>\$ (489,900)</b>	<b>\$ (472,970)</b>	<b>\$ (561,600)</b>

**COST PER CAPITA**



**PURPOSE STATEMENT**

To ensure accurate financial reporting on the results of operations and to process financial transactions in an accurate and timely manner. Finance operations include responsibilities for payroll, accounts payable, accounts receivable, purchasing, utility billing, and investing.

**ACCOMPLISHMENTS FY 2004**

- ~ Received the Certificate of Achievement for Excellence in Financial Reporting for the twelfth consecutive year from the Government Finance Officers Association
- ~ Implemented the new governmental reporting model required by the Governmental Accounting Standards Board for the annual financial statements
- ~ Updated system development fees, resulting in additional revenue to Gilbert in compliance with Council policy that growth pays for itself
- ~ Implemented the new Utility Billing software system
- ~ Implemented the new CAFR (Comprehensive Annual Financial Report) 2000 software

**OBJECTIVES FY 2005**

- ~ Issue the annual audited financial statements by December 31, 2004 with an unqualified audit opinion
- ~ Implement AutoPay for Utility Billing
- ~ Implement IVR (Interactive Voice Response) and website that allows access to utility account information
- ~ Implement the inventory module of the new software system
- ~ Improve the timeliness of recording purchasing card activity by moving from a monthly to a weekly process
- ~ Develop procedures manuals for all Department positions
- ~ Expand the number of utility billing cycles from four to eight by April 1, 2005

**BUDGET ISSUES**

The Utility Customer Service costs for postage, printing, credit card fees and supplies increase in direct proportion to the increase in customers.

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Number of material audit findings	0	0	0	0
Average number of seconds to answer customer calls to Utility Billing	n/a	n/a	100	<60

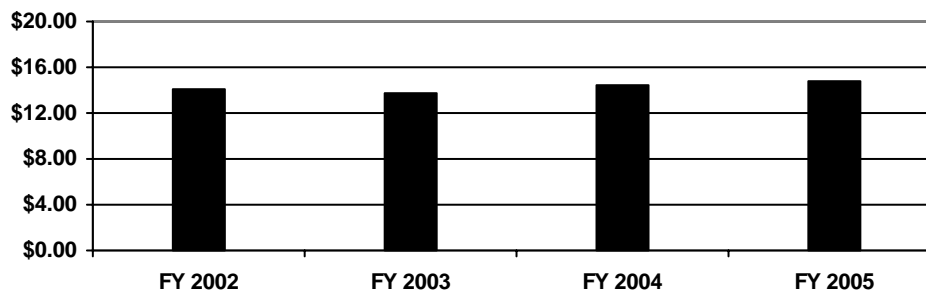
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Finance	13.00	13.00	13.00	13.00	13.00
Utility Customer Service	8.25	9.25	10.25	10.25	10.25
<b>Total Personnel</b>	<b>21.25</b>	<b>22.25</b>	<b>23.25</b>	<b>23.25</b>	<b>23.25</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Finance	967,723	967,357	1,049,950	1,054,620	1,172,910
Utility Customer Service	757,411	859,200	1,103,050	1,134,460	1,196,980
<b>Total Expenses</b>	<b>\$ 1,725,134</b>	<b>\$ 1,826,557</b>	<b>\$ 2,153,000</b>	<b>\$ 2,189,080</b>	<b>\$ 2,369,890</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	929,824	1,000,833	1,207,610	1,158,650	1,344,290
Supplies & Contractual	792,441	818,474	937,780	1,020,920	1,012,560
Capital Outlay	-	-	-	-	-
Transfers Out	2,869	7,250	7,610	9,510	13,040
<b>Total Expenses</b>	<b>\$ 1,725,134</b>	<b>\$ 1,826,557</b>	<b>\$ 2,153,000</b>	<b>\$ 2,189,080</b>	<b>\$ 2,369,890</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	1,178,392	1,304,746	1,563,560	1,595,600	1,756,840
Total Expenses	1,725,134	1,826,557	2,153,000	2,189,080	2,369,890
<b>Net Operating Result</b>	<b>\$ (546,742)</b>	<b>\$ (521,811)</b>	<b>\$ (589,440)</b>	<b>\$ (593,480)</b>	<b>\$ (613,050)</b>

### COST PER CAPITA



## ***PURPOSE STATEMENT***

To provide technical, operational and educational support to our internal and external customers in a timely manner. To continuously assess our system environments and work processes in order to achieve superior results in our performance as a work team and as an essential part of our organization. To assist internal and external customers in the best use of resources provided.

## ***ACCOMPLISHMENTS FY 2004***

- ~ Completed core software replacement
- ~ Installed interactive voice recognition system
- ~ Implemented computer aided dispatch and report management system software for police department
- ~ System upgrade for fire department
- ~ Completed digital infrastructure collection of all Gilbert infrastructure
- ~ Brought website into ADA compliance
- ~ Reduced unwanted e-mails by 80% through an anti-spam service
- ~ Installed anti virus and firewall protection

## ***OBJECTIVES FY 2005***

- ~ Change public safety network backbone from radio to data
- ~ Continue implementation of e-business applications to include building inspections and applicant tracking
- ~ Replace Stantec software with GBA Master Series for work order, inventory and fleet maintenance
- ~ Install imaging for public safety records
- ~ Implement interactive voice response for builders to call in for pass-fail information

## ***BUDGET ISSUES***

Personnel in Technology Services increases 5 full time equivalents over FY04 adopted budget. One of these positions is a transfer from Fire Administration. Technology Services is now overseeing Town wide communication services. Contractual expenses include a \$269,000 increase in software support fees.

<b><i>PERFORMANCE/ACTIVITY MEASURES</i></b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
% of problems resolved by the Help Desk within 24 hours	n/a	95%	97%	97%
Average time for help desk response	n/a	37 minutes	30 minutes	30 minutes
Average number of customers per day	n/a	30	25	22
Unplanned down time for phone system	n/a	n/a	n/a	5%
Unplanned down time for web systems	n/a	n/a	n/a	5%
Unplanned down time for network systems	n/a	n/a	n/a	5%

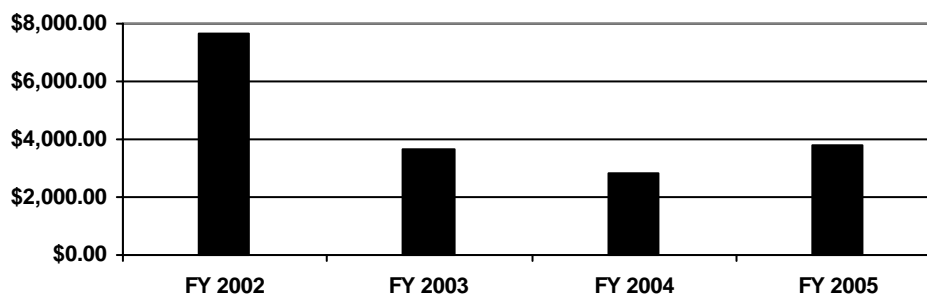
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Technology Services	24.50	25.50	23.50	24.50	25.50
Communication Services	0.00	0.00	0.00	0.00	3.00
<b>Total Personnel</b>	<b>24.50</b>	<b>25.50</b>	<b>23.50</b>	<b>24.50</b>	<b>28.50</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Technology Services	5,875,840	3,076,755	3,017,960	2,621,620	3,395,510
Communication Services	-	-	-	-	244,330
<b>Total Expenses</b>	<b>\$ 5,875,840</b>	<b>\$ 3,076,755</b>	<b>\$ 3,017,960</b>	<b>\$ 2,621,620</b>	<b>\$ 3,639,840</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002*</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	1,046,105	1,298,210	1,529,510	1,487,320	2,014,780
Supplies & Contractual	901,603	1,129,585	1,386,390	1,009,740	1,598,000
Capital Outlay	18,099	-	-	22,500	25,000
Transfers Out	3,910,033	648,960	102,060	102,060	2,060
<b>Total Expenses</b>	<b>\$ 5,875,840</b>	<b>\$ 3,076,755</b>	<b>\$ 3,017,960</b>	<b>\$ 2,621,620</b>	<b>\$ 3,639,840</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	915,882	1,230,702	1,207,180	1,051,190	1,174,150
Total Expenses	5,875,840	3,076,755	3,017,960	2,621,620	3,639,840
<b>Net Operating Result</b>	<b>\$ (4,959,958)</b>	<b>\$ (1,846,053)</b>	<b>\$ (1,810,780)</b>	<b>\$ (1,570,430)</b>	<b>\$ (2,465,690)</b>

**COST PER FTE**



**PURPOSE STATEMENT**

To provide the Town of Gilbert with the programs, services and professional assistance necessary to:

- Attract, retain and develop high quality employees, supervisors and managers that reflect the increasing diversity of the community
- Promote compliance with employment and environmental laws, rules and policies
- Promote an organizational culture of respect, communication, alignment and accountability
- Promote employee safety, organizational loss control and the effective management of risk
- Provide education and technical support regarding Town waste, air, and storm water requirements
- Process and maintain employee personnel records

**ACCOMPLISHMENTS FY 2004**

- ~ Implemented new performance achievement system
- ~ Conducted training in performance planning and review
- ~ Conducted training in discipline and corrective action
- ~ Transitioned from a fully-insured medical plan to a self-funded medical plan

- ~ Assigned a Section 504 Coordinator and established a hot-line for Section 504 complaints
- ~ Established the Town of Gilbert Benefits Trust and provided education and support for new board of trustees
- ~ Assumed management of Town environmental program

**OBJECTIVES FY 2005**

- ~ Develop and conduct training in recruitment and selection techniques
- ~ Implement enhanced automated personnel and training in records management systems
- ~ Improve collection and analysis of adverse impact data
- ~ Update Personnel Rules to reflect changes in the law and best practices

**BUDGET ISSUES**

Risk Management was created as a new cost center under Personnel. One FTE transferred from Personnel and one from Environmental Programs to staff this new cost center. Other increases include additional funding for outreach recruiting and legal services.

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Turnover rate for regular employees	12.0%	8.3%	9.2%	9.0%
Average number of applicants per recruitment	82	85	76	74
Workers compensation claims per 100 staff	15	10	11	12
Average number of personnel actions per month	54	57	54	67
Average value of public entity insurance claims	\$1,131	\$664	\$864	\$833

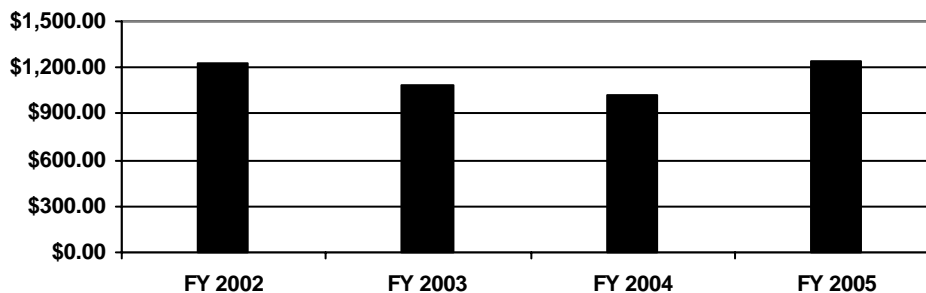
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	9.50	9.50	9.50	8.50	8.50
Training and Development	1.50	1.50	1.50	1.50	1.50
Risk Management	0.00	0.00	0.00	2.00	2.00
<b>Total Personnel</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>12.00</b>	<b>12.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	769,126	755,663	823,980	774,960	803,200
Training and Development	173,779	170,108	170,720	169,700	190,110
Risk Management	-	-	-	-	191,890
<b>Total Expenses</b>	<b>\$ 942,905</b>	<b>\$ 925,771</b>	<b>\$ 994,700</b>	<b>\$ 944,660</b>	<b>\$ 1,185,200</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	614,016	657,918	705,910	703,370	814,430
Supplies & Contractual	326,389	263,863	284,730	239,730	365,770
Capital Outlay	-	-	-	-	-
Transfers Out	2,500	3,990	4,060	1,560	5,000
<b>Total Expenses</b>	<b>\$ 942,905</b>	<b>\$ 925,771</b>	<b>\$ 994,700</b>	<b>\$ 944,660</b>	<b>\$ 1,185,200</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	132,005	129,608	139,270	133,190	293,850
Total Expenses	942,905	925,771	994,700	944,660	1,185,200
<b>Net Operating Result</b>	<b>\$ (810,900)</b>	<b>\$ (796,163)</b>	<b>\$ (855,430)</b>	<b>\$ (811,470)</b>	<b>\$ (891,350)</b>

### COST PER FTE



# Legal and Court

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Legal and Court Summary

General Counsel

Prosecutor

Municipal Court

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***BUSINESS UNIT DESCRIPTION***

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The Legal and Court Department includes the contract service for General Counsel, the Prosecutor's Office, the Public Defenders and the Municipal Court. Each service contributes to legal compliance within Gilbert whether it is for internal customers or for external customers. At the core of each operation is the goal of fairness and ultimately legal compliance.

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***GOALS FY 2005***

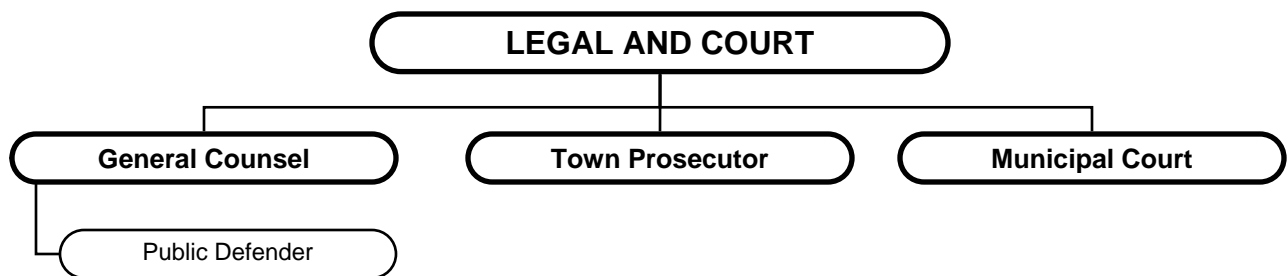
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- ~ Ensure a high level of quality control for legal opinions and other documents prepared by legal staff.
- ~ Effectively manage a growing caseload.
- ~ Meet the Rule 8 (RCP) demands for timely disposition of cases while delivering a high level of customer service.

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***ORGANIZATIONAL CHART***

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<b>PERSONNEL BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
General Counsel	0.00	0.00	0.00	0.00	0.00
Town Prosecutor	11.00	12.00	12.00	13.00	13.00
Municipal Court	14.47	15.97	15.97	18.25	18.50
<b>Total Personnel</b>	<b>25.47</b>	<b>27.97</b>	<b>27.97</b>	<b>31.25</b>	<b>31.50</b>

<b>EXPENSES BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
General Counsel	515,524	582,732	671,400	626,400	691,470
Town Prosecutor	700,287	944,278	831,950	836,860	924,280
Municipal Court	1,003,798	1,777,184	1,194,380	1,285,350	1,446,180
<b>Total Expenses</b>	<b>\$ 2,219,609</b>	<b>\$ 3,304,194</b>	<b>\$ 2,697,730</b>	<b>\$ 2,748,610</b>	<b>\$ 3,061,930</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	1,326,667	1,634,381	1,801,350	1,835,420	2,023,780
Supplies & Contractual	892,942	969,567	896,380	913,190	1,038,150
Capital Outlay	-	-	-	-	-
Transfers Out	-	700,246	-	-	-
<b>Total Expenses</b>	<b>\$ 2,219,609</b>	<b>\$ 3,304,194</b>	<b>\$ 2,697,730</b>	<b>\$ 2,748,610</b>	<b>\$ 3,061,930</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	76,099	82,815	108,000	142,500	143,000
Total Expenses	2,219,609	3,304,194	2,697,730	2,748,610	3,061,930
<b>Net Operating Result</b>	<b>\$ (2,143,510)</b>	<b>\$ (3,221,379)</b>	<b>\$ (2,589,730)</b>	<b>\$ (2,606,110)</b>	<b>\$ (2,918,930)</b>

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Court caseload	21,871	27,728	30,000	34,000
# of Court appearances – Prosecutor	4,364	10,598	14,943	21,070
# of trials	312	848	1,162	1,592
# of guilty pleas	1,488	2,160	3,650	6,169
# of dismissals	170	213	383	689

**PURPOSE STATEMENT**

The mission of General Counsel is to provide the highest quality legal services to elected officials, appointed officials and staff in conducting Town business. Support is provided through the rendering of legal advice and opinions; and the drafting and review of contracts, ordinances, resolutions and other documents, and attending regular meetings with Town staff.

**ACCOMPLISHMENTS FY 2004**

- ~ Provided regular litigation status reports to Town Council
- ~ Developed and implemented standard procedures and forms for alternative project delivery methods for the capital improvement program
- ~ Developed and implemented procedures for right-of-way and other property acquisitions related to the capital improvement program
- ~ Assisted the Planning Department staff with the preparation and adoption of the new zoning code
- ~ Assisted planning staff to standardize procedures for annexation process, including staff training
- ~ Created major revision to Business License Ordinance
- ~ Created program for better delivery of legal services related to utility matters by establishing deadlines for completing water-related legal projects and regular meetings with Water Resources staff

- ~ Provided programs of open meeting law and conflict of interest training for Town Boards and Commissions

**OBJECTIVES FY 2005**

- ~ Work with Town Clerk regarding contracting procedures and prepare workshop for staff
- ~ Work with Planning Department staff to adopt and implement the new Land Development Code
- ~ Work with staff to address the issues raised by the Roosevelt Water Conservation District and its long-term relationship to Gilbert
- ~ Prepare new Municipal Code Chapter regulating special events and prepare procedures to implement the new requirements
- ~ Continue to stay abreast of developments in the law that affect the Town by reviewing and reporting on case law and new legislation as they develop and making recommendations regarding any changes to Town ordinances or procedures affected by new case law or legislation

**BUDGET ISSUES**

General Counsel services are provided through a contract with Martinez and Curtis that expires in June of 2005. The current budget remains unchanged from FY04.

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
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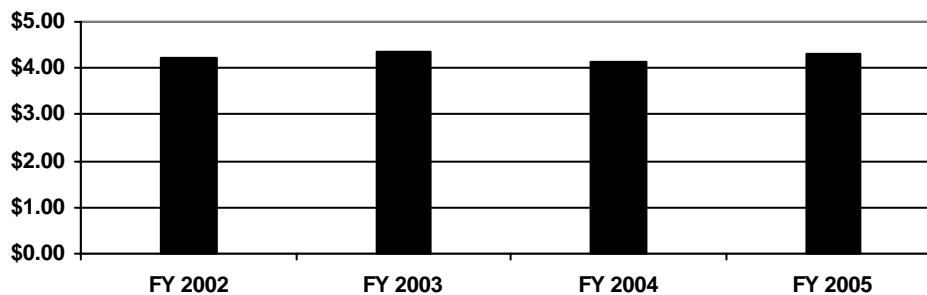
No Performance Measures

<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
General Counsel	0.00	0.00	0.00	0.00	0.00
Public Defender	0.00	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
General Counsel	391,662	445,083	531,400	491,400	531,470
Public Defender	123,862	137,649	140,000	135,000	160,000
<b>Total Expenses</b>	<b>\$ 515,524</b>	<b>\$ 582,732</b>	<b>\$ 671,400</b>	<b>\$ 626,400</b>	<b>\$ 691,470</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	-	-	-	-	-
Supplies & Contractual	515,524	582,732	671,400	626,400	691,470
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Total Expenses</b>	<b>\$ 515,524</b>	<b>\$ 582,732</b>	<b>\$ 671,400</b>	<b>\$ 626,400</b>	<b>\$ 691,470</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	-	-	-	-	-
Total Expenses	515,524	582,732	671,400	626,400	691,470
<b>Net Operating Result</b>	<b>\$ (515,524)</b>	<b>\$ (582,732)</b>	<b>\$ (671,400)</b>	<b>\$ (626,400)</b>	<b>\$ (691,470)</b>

**COST PER CAPITA**


**PURPOSE STATEMENT**

The Prosecutor's Office is dedicated to handling criminal misdemeanor cases in a fair and just manner, safeguarding the rights of both the victim and the accused, and protecting the citizens of Gilbert. We are committed to pursuing justice with professionalism and integrity.

**ACCOMPLISHMENTS FY 2004**

- ~ Moved to a new facility and implemented new procedures allowing a smooth transition and efficient operation of the department, while ensuring adequate customer service at all levels
- ~ Continued expanding use of LegalEdge for entering data to save time
- ~ Created a three part case disposition form to provide the Gilbert Police department property custodian and case officer notification that a case has been concluded so that they can take steps to dispose of the evidence in a timely fashion
- ~ Placed officer's Horizontal Gaze Nystagmus logs and the intoxilyzer records on-line so they are readily available for discovery packets
- ~ Updated the victim packet that is sent to victims of crimes to provide them with more avenues of assistance

- ~ Developed performance criteria, mandating that attorney's review a minimum of thirty cases per month for charging decisions, resulting in a timely review of pending charges
- ~ Instituted weekly attorney luncheon staff meetings to discuss difficult pending cases and motions to determine an appropriate resolution or response

**OBJECTIVES FY 2005**

- ~ Continue technological development of the office, including new software that will allow prosecutors to place interviews on disc for easy reference in trial and provide a back-up for the data contained on the brief bank
- ~ Develop power point presentations for DUI and domestic violence cases, which will result in more dynamic presentations of cases in court
- ~ Cross trained legal secretaries to assist with other office duties in the event the administrative supervisor is out of the office

**BUDGET ISSUES**

An Administrative Assistant was added mid-year FY04 to help with increasing work load.

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Percentage of cases charged after review	n/a	62%	65%	68%
Percentage of DUI cases resolved within six months of filing	n/a	72%	73%	75%
Number of Criminal Cases Tracked	n/a	3,888	4,000	4,200
Number of DV Offenders Referred to Counseling Programs	n/a	455	500	525

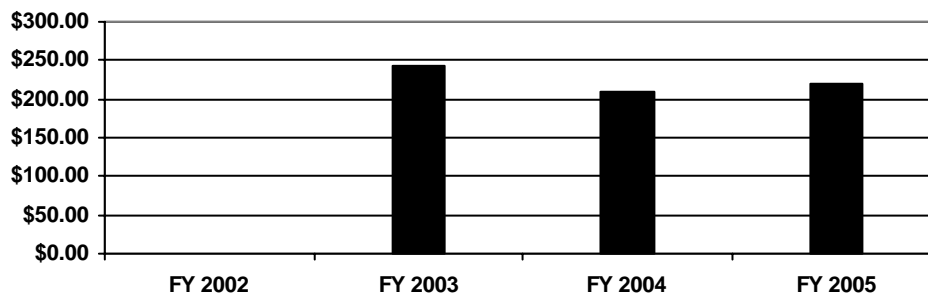
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Prosecutor	11.00	12.00	12.00	13.00	13.00
<b>Total Personnel</b>	11.00	12.00	12.00	13.00	13.00

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Prosecutor	700,287	944,278	831,950	836,860	924,280
<b>Total Expenses</b>	\$ 700,287	\$ 944,278	\$ 831,950	\$ 836,860	\$ 924,280

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	591,730	721,241	784,600	792,850	871,770
Supplies & Contractual	108,557	123,739	47,350	44,010	52,510
Capital Outlay	-	-	-	-	-
Transfers Out	-	99,298	-	-	-
<b>Total Expenses</b>	\$ 700,287	\$ 944,278	\$ 831,950	\$ 836,860	\$ 924,280

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	-	-	-	-	-
Total Expenses	700,287	944,278	831,950	836,860	924,280
<b>Net Operating Result</b>	\$ (700,287)	\$ (944,278)	\$ (831,950)	\$ (836,860)	\$ (924,280)

**COST PER CASE**



**PURPOSE STATEMENT**

The Purpose of the Gilbert Municipal Court is to provide a just resolution to cases filed in the Court by local law enforcement agencies and local citizens in a timely fashion as mandated under the Arizona and United States Constitution, the laws of the State of Arizona and the local ordinances.

**ACCOMPLISHMENTS FY 2004**

- ~ Relocated the Municipal Court to the new Justice Facility at 55 E. Civic Center Drive
- ~ Added a 3<sup>rd</sup> Senior Court Services Clerk to streamline the judicial calendars – one clerk was assigned to work with one judge, scheduling all events and clerking in his/her courtroom
- ~ Collection of court imposed fines, fees and restitution remained well over 80% on a monthly basis

**OBJECTIVES FY 2005**

- ~ Increase communication with the Police Department to better understand their strategic plan for patrol. It is imperative that we know what the Police are doing in terms of patrol so we can prepare for any increase in caseload.

**BUDGET ISSUES**

Additional Personnel includes one full time Senior Court Services Clerk, one full time Court Services Clerk, a reclassification of an Office Assistant from part time to full time, and a reclassification of a Court Services Clerk from part time to full time. Other increases include \$30,000 for a Pro Tem Judge and \$69,000 to cover the additional cost of Court security from Maricopa County.

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Rule 8 (Speedy Trial) compliance	100%	100%	100%	100%
Case Filings	21,871	23,329	28,080	32,000
# of Jury Trials	n/a	19	35	45*
# of Civil Traffic Hearings	409	440	384	500

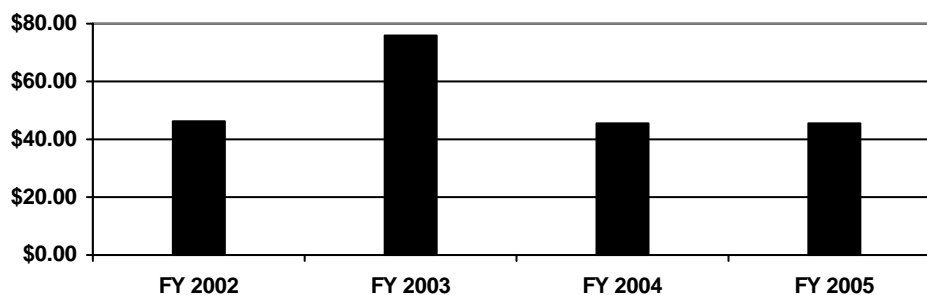
\* The Supreme Court is considering changes to DUI trial requirements.

<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Municipal Court	14.47	15.97	15.97	18.25	18.50
<b>Total Personnel</b>	<b>14.47</b>	<b>15.97</b>	<b>15.97</b>	<b>18.25</b>	<b>18.50</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Municipal Court	1,003,798	1,777,184	1,194,380	1,285,350	1,446,180
<b>Total Expenses</b>	<b>\$ 1,003,798</b>	<b>\$ 1,777,184</b>	<b>\$ 1,194,380</b>	<b>\$ 1,285,350</b>	<b>\$ 1,446,180</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	734,937	913,140	1,016,750	1,042,570	1,152,010
Supplies & Contractual	268,861	263,096	177,630	242,780	294,170
Capital Outlay	-	-	-	-	-
Transfers Out	-	600,948	-	-	-
<b>Total Expenses</b>	<b>\$ 1,003,798</b>	<b>\$ 1,777,184</b>	<b>\$ 1,194,380</b>	<b>\$ 1,285,350</b>	<b>\$ 1,446,180</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	76,099	82,815	108,000	142,500	143,000
Total Expenses	1,003,798	1,777,184	1,194,380	1,285,350	1,446,180
<b>Net Operating Result</b>	<b>\$ (927,699)</b>	<b>\$ (1,694,369)</b>	<b>\$ (1,086,380)</b>	<b>\$ (1,142,850)</b>	<b>\$ (1,303,180)</b>

**COST PER CASE**


# Community Development

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Community Development Summary  
Economic Development  
Planning  
Building Safety  
Engineering

## ***BUSINESS UNIT DESCRIPTION***

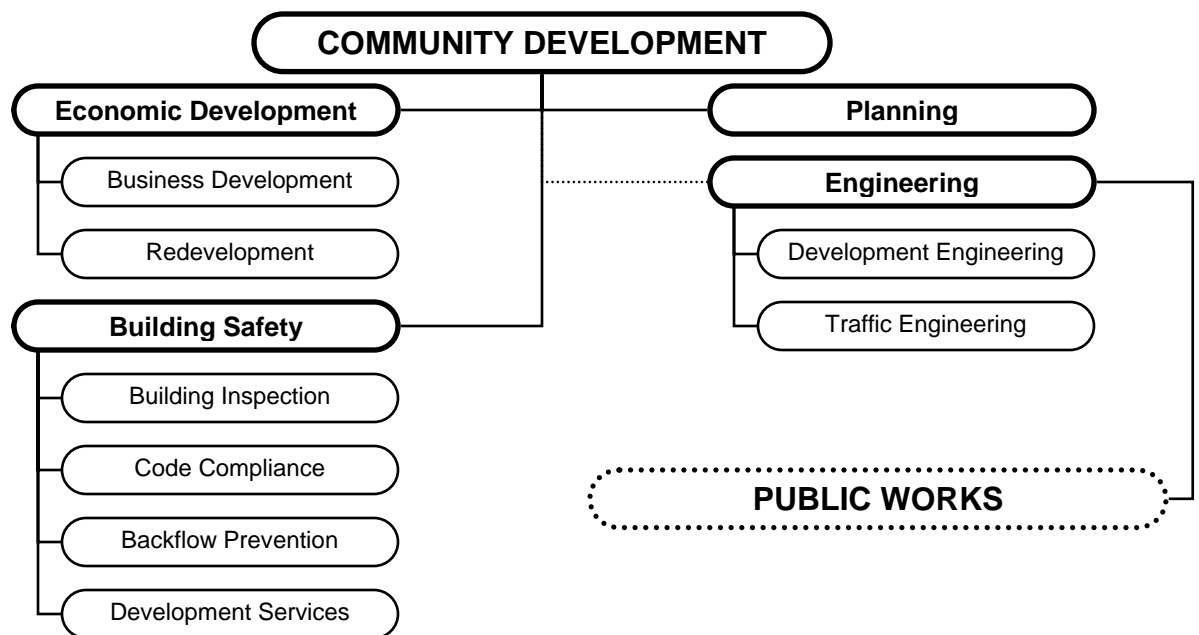
The departments in Community Development provide the services to guide land development from the vacant parcel stage through construction of structures and the maintenance of developed parcels to maintain community aesthetics. The individual departments are Economic Development, Planning, Building Safety and Engineering.

Economic Development focuses on recruiting new business to Gilbert. Planning sets the development guidelines through the General Plan and Town Ordinances. Engineering ensures that the appropriate water, wastewater, and roadway systems are constructed by the developers to support the new development. Building Safety ensures the structures are built to applicable standards.

## ***GOALS FY 2005***

- ~ Actively recruit globally-competitive, high value added businesses to Gilbert
- ~ Be recognized as a community that is business friendly and has the infrastructure in place to attract and retain business
- ~ Continue to improve customer and public perception of the development process
- ~ Insure that all structures built in Gilbert meet the adopted construction and land use codes to provide safe structures for all
- ~ Provide a pro-active, responsive, customer oriented permit process
- ~ Ensure that construction of privately and publicly funded infrastructure is in compliance with applicable codes and standards
- ~ Ensure the safe movement of traffic by analyzing and installing traffic control devices where and when needed

## ***ORGANIZATIONAL CHART***



<b>PERSONNEL BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Economic Development	4.75	4.75	4.75	4.75	4.75
Planning	16.00	16.00	17.00	18.50	19.50
Building Safety	45.63	46.63	46.63	47.63	47.63
Engineering	18.77	20.77	20.77	20.77	21.77
<b>Total Personnel</b>	<b>85.15</b>	<b>88.15</b>	<b>89.15</b>	<b>91.65</b>	<b>93.65</b>

<b>EXPENSES BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Economic Development	4,017,605	4,440,210	1,789,600	3,507,610	2,344,410
Planning	1,220,453	1,428,613	1,389,130	1,389,720	1,691,220
Building Safety	2,685,472	2,843,521	3,080,450	2,975,920	3,493,680
Engineering	1,714,974	1,683,493	1,738,320	1,691,420	1,945,610
<b>Total Expenses</b>	<b>\$ 9,638,504</b>	<b>\$ 10,395,837</b>	<b>\$ 7,997,500</b>	<b>\$ 9,564,670</b>	<b>\$ 9,474,920</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	4,581,003	4,914,143	5,516,440	5,356,170	6,103,670
Supplies & Contractual	1,836,722	1,880,861	2,161,670	2,105,360	2,823,610
Capital Outlay	142,179	213,861	-	700	58,000
Transfers Out	3,078,600	3,386,972	319,390	2,102,440	489,640
<b>Total Expenses</b>	<b>\$ 9,638,504</b>	<b>\$ 10,395,837</b>	<b>\$ 7,997,500</b>	<b>\$ 9,564,670</b>	<b>\$ 9,474,920</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	5,256,350	6,505,333	5,925,850	7,491,640	7,688,940
Total Expenses	9,638,504	10,395,837	7,997,500	9,564,670	9,474,920
<b>Net Operating Result</b>	<b>\$ (4,382,154)</b>	<b>\$ (3,890,504)</b>	<b>\$ (2,071,650)</b>	<b>\$ (2,073,030)</b>	<b>\$ (1,785,980)</b>

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Number of single family permits issued	3,455	3,511	4,770	4,800
Acres of land approved for development	738	1,796	1,707	2,000
# of traffic plans reviewed (calendar year)	299	539	698	700
# of design review applications	176	204	236	271

## **PURPOSE STATEMENT**

The main responsibilities of the Business Development Division of the Gilbert Economic Development Department are the recruitment of new businesses to the community; the retention and expansion of existing Gilbert businesses and the marketing of Gilbert to national and international audiences. In addition, the Economic Development staff works with other town departments to ensure that Gilbert's business climate remains competitive.

## **ACCOMPLISHMENTS FY 2004**

- ~ Staff assisted 15 companies/developments in locating to Gilbert
- ~ Facilitated capital investments of \$163,322,515 in Gilbert
- ~ 2,087 announced new jobs in Gilbert
- ~ Successful roll-out of P.E.R.T. (Partners Experiencing Results Together) program
- ~ 2004 Gilbert Community Profile and 2004 Post Card Campaign won Honorable Mention awards from International Economic Development Council
- ~ Successful implementation of 2004 Marketing and Communications Strategy

## **OBJECTIVES FY 2005**

- ~ Create 200 new business/development leads
- ~ Create 225 new manufacturing/office jobs and 800 retail jobs matching the desired salary ranges with special emphasis on the targeted business clusters of retail, aerospace, advanced composite materials, information technology and service
- ~ Generate \$45,000,000 in capital investment on new projects
- ~ Increase sales tax revenue by 11%
- ~ Assist in the location of 18 new companies to Gilbert (including one international company)

## **BUDGET ISSUES**

Included in the FY05 budget for Redevelopment is a one time transfer of \$270,000 to the capital project fund for completion of the North Elm Parking Lot. Other increases include \$12,800 for the Chamber of Commerce contract and \$9,300 for Memberships and Dues.

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Jobs to population ratio	1:4.93	1:5.26	1:4.35	1:4.55
# of new jobs created (staff assisted)	2,095	4,725	2,087	1,025
# of leads generated	184	177	206	200
Annual retail sales tax revenue	\$12,529,574	\$11,953,344	\$14,212,961	\$15,390,000

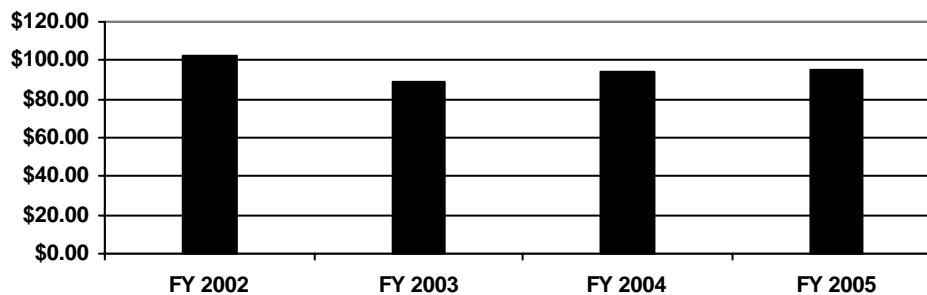
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Administration	4.75	4.75	4.75	4.75	4.75
Business Development	0.00	0.00	0.00	0.00	0.00
Redevelopment	0.00	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>4.75</b>	<b>4.75</b>	<b>4.75</b>	<b>4.75</b>	<b>4.75</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Administration	422,169	1,727,987	1,562,550	1,580,310	1,947,110
Business Development	3,595,436	-	99,750	-	-
Redevelopment	-	2,712,223	127,300	1,927,300	397,300
<b>Total Expenses</b>	<b>\$ 4,017,605</b>	<b>\$ 4,440,210</b>	<b>\$ 1,789,600</b>	<b>\$ 3,507,610</b>	<b>\$ 2,344,410</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	278,013	328,183	340,230	319,430	351,230
Supplies & Contractual	709,134	824,803	1,222,320	1,178,080	1,595,880
Capital Outlay	-	-	-	-	-
Transfers Out	3,030,458	3,287,224	227,050	2,010,100	397,300
<b>Total Expenses</b>	<b>\$ 4,017,605</b>	<b>\$ 4,440,210</b>	<b>\$ 1,789,600</b>	<b>\$ 3,507,610</b>	<b>\$ 2,344,410</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	-	-	-	-	-
Total Expenses	4,017,605	4,440,210	1,789,600	3,507,610	2,344,410
<b>Net Operating Result</b>	<b>\$ (4,017,605)</b>	<b>\$ (4,440,210)</b>	<b>\$ (1,789,600)</b>	<b>\$ (3,507,610)</b>	<b>\$ (2,344,410)</b>

### SALES TAX PER CAPITA



***PURPOSE STATEMENT***

In order to manage the rapid growth of the community, the Planning Department provides land use planning and urban design services to the development industry, residents, the business community, other public agencies and Town departments. The Department staffs the Planning and Zoning Commission and Design Review Board, and administers the General Plan, Unified Land Development Code, various design guidelines and numerous application procedures. The Department mission is to provide superior planning services to help build a community of excellence.

***ACCOMPLISHMENTS FY 2004***

- ~ Reviewed and approved a record amount of new development, including residential, commercial, industrial and institutional projects
- ~ Published all sections of the Land Development Code for public comment
- ~ Adopted guidelines for the development of traditional neighborhoods
- ~ Revised all planning applications and the applicant guide
- ~ Processed 46 new zoning applications, an 18% increase from the prior fiscal year
- ~ Received 266 design review applications
- ~ Annexed 1,345 acres to the Town

***OBJECTIVES FY 2005***

- ~ Adopt the new Land Development Code and apply classifications to all property in the first quarter of 2005
- ~ Complete annexation of ADOT (Arizona Dept. of Transportation) freeway right-of-way
- ~ Adopt industrial design guidelines
- ~ Rezone properties for conformance with the General Plan and new zoning classifications
- ~ Complete the annual review and update of the General Plan for adoption by the Council in December 2004
- ~ Process the Gateway Village Center General Plan Amendments by December 2004
- ~ Adopt area amendments for Catholic Healthcare West Hospital and the Riggs/Higley areas by December 2004
- ~ Adopt a process for transitioning from existing zoning to new classifications by February 2005
- ~ Maintain existing review schedules for 90% of the applications

***BUDGET ISSUES***

Personnel increases 2.5 full time equivalents over FY04 adopted budget. Additional positions include an Administrative Assistant, Planner I, and the reclassification of an Administrative Assistant from part time to full time. Other increases include \$30,700 for the printing and mailing of the ULDC notice.

<b><i>PERFORMANCE/ACTIVITY MEASURES</i></b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
% of construction plans reviewed within 20 days	80%	90%	95%	98%
% of items continued due to ad errors	3%	2%	2%	1%
% of Draft minutes completed within 72 hours	90%	95%	98%	100%
% of Design Review Board and Planning and Zoning packets delivered on time	93%	98%	100%	100%
% of final plats reviewed within 20 days	n/a	95%	95%	95%
% of landscape plans reviewed within 20 days	n/a	80%	78%	90%
% of planning review comments returned on schedule	n/a	90%	85%	90%

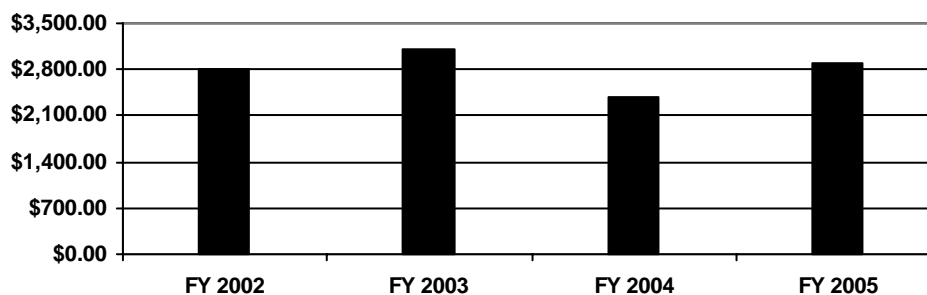
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Planning	16.00	16.00	17.00	18.50	19.50
<b>Total Personnel</b>	<b>16.00</b>	<b>16.00</b>	<b>17.00</b>	<b>18.50</b>	<b>19.50</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Planning	1,220,453	1,428,613	1,389,130	1,389,720	1,691,220
<b>Total Expenses</b>	<b>\$ 1,220,453</b>	<b>\$ 1,428,613</b>	<b>\$ 1,389,130</b>	<b>\$ 1,389,720</b>	<b>\$ 1,691,220</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	899,568	972,986	1,131,360	1,120,850	1,369,170
Supplies & Contractual	317,727	450,247	252,120	263,220	316,400
Capital Outlay	-	-	-	-	-
Transfers Out	3,158	5,380	5,650	5,650	5,650
<b>Total Expenses</b>	<b>\$ 1,220,453</b>	<b>\$ 1,428,613</b>	<b>\$ 1,389,130</b>	<b>\$ 1,389,720</b>	<b>\$ 1,691,220</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	536,921	633,422	595,000	853,000	964,000
Total Expenses	1,220,453	1,428,613	1,389,130	1,389,720	1,691,220
<b>Net Operating Result</b>	<b>\$ (683,532)</b>	<b>\$ (795,191)</b>	<b>\$ (794,130)</b>	<b>\$ (536,720)</b>	<b>\$ (727,220)</b>

### COST PER CASE



## ***PURPOSE STATEMENT***

To assure a safe environment within Gilbert through the administration of adopted regulations relating to construction, zoning, signage, backflow prevention and other Code of Gilbert requirements.

## ***ACCOMPLISHMENTS FY 2004***

- ~ Completed 94% of plan reviews within established timelines, while the number of permits issued increased by over 1,600
- ~ Completed 100% of requested building inspections that were scheduled by 6 a.m. on that business day, while inspections increased by over 11,000
- ~ Responded to 98% of code compliance complaints within 2 business days, while experiencing a 6.5% increase in complaints
- ~ Maintained general service levels at or above established goals without increase in staffing levels
- ~ Implemented business registration and licensing software in Development Services

## ***OBJECTIVES FY 2005***

To maintain a level of service that meets the reasonable needs of the citizens and customers of the Building Safety Division during periods of record growth by:

- ~ Processing and Reviewing 95% of permit requests within applicable established timelines
- ~ Process and review business registration requests within applicable established timelines
- ~ Complete requested inspections within established timelines
- ~ Respond to 95% of complaints within two business days of receipt
- ~ Complete implementation of Interactive Voice Response (IVR) software application for inspection scheduling
- ~ Participate in customer satisfaction survey conducted by the Chamber of Commerce for all customers submitting commercial projects through processes of design review, construction document review, and field inspections starting in July 1, 2004
- ~ Train all seven Development Services Representatives in business registration and licensing software

## ***BUDGET ISSUES***

The Building Safety budget increased by 11%. The major factor for the increase was the addition of an additional Building Inspector II and associated costs to assist with increased inspection workload. There continues to be record or near record numbers of residential and commercial permits being issued.

<b><i>PERFORMANCE/ACTIVITY MEASURES</i></b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
% of inspection requests completed within scheduled times	100%	100%	100%	100%
% of complaints responded to within two workdays of receipts	95%	97%	98%	95%
% of customers rating processes as satisfactory or better	97%	98%	*	95%
% of plan reviews completed within established timelines for permit type	**	93%	94%	95%
Number of permits issued	6,907	7,029	8,623	8,510

\* Customer satisfaction survey conducted by the Chamber of Commerce was not performed during this fiscal year.

\*\* Results data not available due to change in computer software.

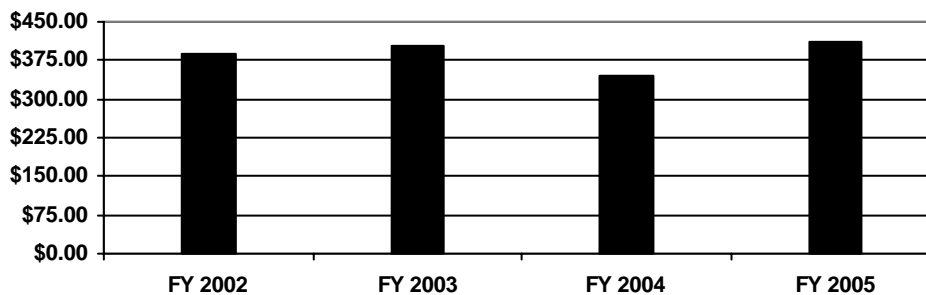
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Building Inspection	28.63	27.63	27.63	28.63	28.63
Code Compliance	5.00	6.00	6.00	6.00	6.00
Backflow Prevention	2.00	2.00	2.00	2.00	2.00
Development Services	10.00	11.00	11.00	11.00	11.00
<b>Total Personnel</b>	<b>45.63</b>	<b>46.63</b>	<b>46.63</b>	<b>47.63</b>	<b>47.63</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Building Inspection	1,833,247	1,863,393	2,033,300	1,958,050	2,384,340
Code Compliance	329,545	325,127	354,600	333,830	373,830
Backflow Prevention	125,400	138,066	132,410	128,640	139,940
Development Services	397,280	516,935	560,140	555,400	595,570
<b>Total Expenses</b>	<b>\$ 2,685,472</b>	<b>\$ 2,843,521</b>	<b>\$ 3,080,450</b>	<b>\$ 2,975,920</b>	<b>\$ 3,493,680</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	2,227,323	2,460,961	2,698,530	2,618,910	2,906,580
Supplies & Contractual	321,610	183,790	325,240	299,630	510,420
Capital Outlay	106,634	144,790	-	700	20,000
Transfers Out	29,905	53,980	56,680	56,680	56,680
<b>Total Expenses</b>	<b>\$ 2,685,472</b>	<b>\$ 2,843,521</b>	<b>\$ 3,080,450</b>	<b>\$ 2,975,920</b>	<b>\$ 3,493,680</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	4,719,429	4,164,632	4,072,680	5,001,670	5,169,940
Total Expenses	2,685,472	2,843,521	3,080,450	2,975,920	3,493,680
<b>Net Operating Result</b>	<b>\$ 2,033,957</b>	<b>\$ 1,321,111</b>	<b>\$ 992,230</b>	<b>\$ 2,025,750</b>	<b>\$ 1,676,260</b>

### COST PER PERMIT



**PURPOSE STATEMENT**

The Gilbert Engineering Division is dedicated to providing superior quality municipal engineering services and ensuring a safe and efficient transportation system within Gilbert. The community is served through the provision of quality control for the installation of public and privately funded Public Works Infrastructure (water, wastewater and transportation).

**ACCOMPLISHMENTS FY 2004**

- ~ Assisted in completion of approximately \$40 Million in Capital Improvement projects resulting in 16 miles of water, 10 miles of sewer and 9 miles of roadway infrastructure
- ~ Completed 20 traffic signal warrant studies and resolved 73 traffic mitigation and neighborhood issues
- ~ Instituted traffic engineering permit system for signals, signing, striping and work zone
- ~ Instituted new warrant programs for signals and trail crossing signals

**OBJECTIVES FY 2005**

- ~ Work with Town Managers office to complete Capital Improvements program for FY04/05 within budget and on time
- ~ Provide efficient plan turnaround times (20 day 1<sup>st</sup> review and 10 day 2<sup>nd</sup> review) 80% of the time
- ~ Complete traffic projects, studies and counts within four weeks of request to ensure safe efficient transportation system

**BUDGET ISSUES**

The Development Engineering budget is increased by \$30,000 in consulting and professional services. One Plan Review position was added in late FY03/04. Traffic Engineering includes \$85,000 for traffic studies and annual counts.

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
% of commercial/industrial plans reviewed with 20/10 day turnaround	n/a	60%	76%	80%
% of residential plans reviewed within 25/15 day turnaround	n/a	50%	60%	70%
Number of plan submittals	926	837	1,100	1,320

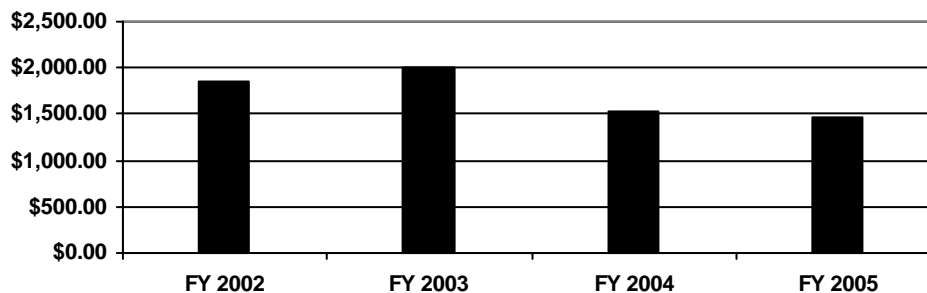
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Development Engineering	14.27	15.77	15.77	15.77	16.77
Traffic Engineering	4.50	5.00	5.00	5.00	5.00
<b>Total Personnel</b>	<b>18.77</b>	<b>20.77</b>	<b>20.77</b>	<b>20.77</b>	<b>21.77</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Development Engineering	1,260,770	1,157,408	1,208,100	1,162,740	1,396,200
Traffic Engineering	454,204	526,085	530,220	528,680	549,410
<b>Total Expenses</b>	<b>\$ 1,714,974</b>	<b>\$ 1,683,493</b>	<b>\$ 1,738,320</b>	<b>\$ 1,691,420</b>	<b>\$ 1,945,610</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	1,176,099	1,152,013	1,346,320	1,296,980	1,476,690
Supplies & Contractual	488,251	422,021	361,990	364,430	400,910
Capital Outlay	35,545	69,071	-	-	38,000
Transfers Out	15,079	40,388	30,010	30,010	30,010
<b>Total Expenses</b>	<b>\$ 1,714,974</b>	<b>\$ 1,683,493</b>	<b>\$ 1,738,320</b>	<b>\$ 1,691,420</b>	<b>\$ 1,945,610</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	-	1,707,278	1,258,170	1,636,970	1,555,000
Total Expenses	1,714,974	1,683,493	1,738,320	1,691,420	1,945,610
<b>Net Operating Result</b>	<b>\$ (1,714,974)</b>	<b>\$ 23,785</b>	<b>\$ (480,150)</b>	<b>\$ (54,450)</b>	<b>\$ (390,610)</b>

### COST PER PLAN SUBMITTAL



# Police Department

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Police Department Summary

Professional Standards

Patrol Services

Support Services

Counseling Services

Investigations

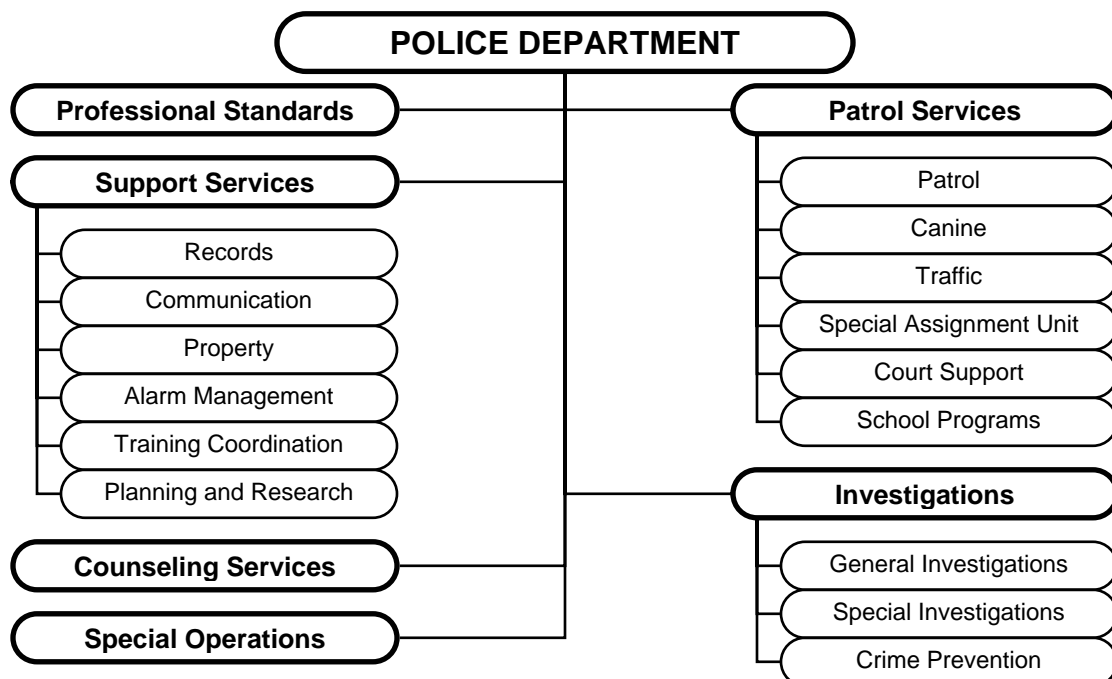
Special Operations

**DEPARTMENT DESCRIPTION**

The members of the Gilbert Police Department are committed to serving the citizens of Gilbert in a professional, proactive, and community-oriented manner. Our success will be measured by the working relationship we maintain with our citizens and the safety and security the community experiences. Our mission is to provide the community of Gilbert with a professional service organization that effectively and uniformly enforces the law, provides citizen assistance and includes department-wide implementation of the community policing philosophy.

**GOALS FY 2005**

- ~ Achieve full implementation of the new CAD/RMS system
- ~ Achieve a staffing level of 98.18% for all authorized positions
- ~ Reduce emergency response time by 10%
- ~ Reduce vehicle collisions involving injury or death from the current rate of 4.24 per thousand population through increased traffic enforcement and education
- ~ Implement a career mentoring plan for Gilbert Police Department personnel
- ~ Maintain a high level of citizen satisfaction with police services and a high level of "Feeling safe in the community" based on citizen survey results and through developing partnerships with the community

**ORGANIZATIONAL CHART**


<b>PERSONNEL BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Administration	4.50	4.50	4.50	5.50	5.50
Professional Standards	7.00	7.00	7.00	8.00	8.00
Patrol Services	107.50	113.25	123.50	152.00	155.00
Support Services	40.50	42.50	42.50	64.00	66.00
Counseling	8.22	8.22	7.50	7.50	7.50
Investigations	25.00	26.00	26.00	32.00	32.00
Special Operations	0.00	0.00	0.00	0.00	0.00
Total Non-Civilian	131.50	136.75	142.50	176.50	178.50
Total Civilian	61.22	64.72	68.50	92.50	95.50
<b>Total Personnel</b>	<b>192.72</b>	<b>201.47</b>	<b>211.00</b>	<b>269.00</b>	<b>274.00</b>

<b>EXPENSES BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Administration	455,140	1,281,630	602,660	2,302,170	2,819,310
Professional Standards	522,598	515,669	536,490	566,650	671,180
Patrol Services	9,375,908	11,789,048	14,144,040	12,816,510	14,956,220
Support Services	2,152,958	2,244,312	2,670,020	2,951,800	4,063,590
Counseling	505,902	543,125	511,150	512,990	553,580
Investigations	1,919,447	2,002,487	2,319,000	2,200,250	3,129,460
Special Operations	62,307	87,495	92,090	91,680	107,690
<b>Total Expenses</b>	<b>\$ 14,994,260</b>	<b>\$ 18,463,766</b>	<b>\$ 20,875,450</b>	<b>\$ 21,442,050</b>	<b>\$ 26,301,030</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	11,512,221	12,374,610	14,391,020	14,449,580	18,930,510
Supplies & Contractual	2,358,973	2,758,600	2,686,410	3,589,480	3,694,570
Capital Outlay	697,499	583,380	364,000	875,230	906,170
Transfers Out	425,567	2,747,176	3,434,020	2,527,760	2,769,780
<b>Total Expenses</b>	<b>\$ 14,994,260</b>	<b>\$ 18,463,766</b>	<b>\$ 20,875,450</b>	<b>\$ 21,442,050</b>	<b>\$ 26,301,030</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	1,272,434	1,621,112	1,271,500	1,610,200	1,705,000
Total Expenses	14,994,260	18,463,766	20,875,450	21,442,050	26,301,030
<b>Net Operating Result</b>	<b>\$(13,721,826)</b>	<b>\$(16,842,654)</b>	<b>\$(19,603,950)</b>	<b>\$(19,831,850)</b>	<b>\$(24,596,030)</b>

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
% of authorized positions filled	98.50%	95.39%	81.96%	98.18%
% of citizens rating Police Service as generally or very satisfied	94.10%	89.00%	88.80%	93.30%
% of citizens feeling they are generally/very safe from attack or being held up	96.40%	96.50%	95.20%	96.63%
Average Priority 1 response time (minutes)	8.3	8.3	8.8	8.2
UCR Part 1 Crimes per thousand population	38.4	35.7	37.0	36.0

## ***PURPOSE STATEMENT***

The Gilbert Police Department Office of Professional Standards oversees internal affairs, recruiting, hiring and accreditation to assist in the goals of being a professional Police Department and a safe community.

## ***ACCOMPLISHMENTS FY 2004***

- ~ Utilized light duty employees to assist with an unexpected increase in background investigations and hiring
- ~ Coordinated with Development Services department to improve the efficiency of town licensing procedures
- ~ Facilitated numerous unexpected promotional processes
- ~ The Staff Resources section was created within the Office of Professional Standards

## ***OBJECTIVES FY 2005***

- ~ Coordinate with the Town Personnel Division to improve the efficiency of required disciplinary paperwork and procedures

- ~ Identify and correct inefficient administrative investigation procedures within the police department
- ~ Identify local sources of low cost training to enhance the knowledge base for Internal Affairs related issues
- ~ Identify and implement a viable alternative to using an external polygraphist. Create an in-house unit that utilizes either polygraph science and/or voice-stress analysis technology, eliminating the need to pay outside vendors
- ~ Research and coordinate the implementation of digital technology to document and store investigations

## ***BUDGET ISSUES***

A Background Investigator was added to assist with the processing of the new Officers approved by Council. Other increases in expenditures include \$20,000 for Lab and Testing of new Officers and \$12,500 for increased Memberships and Dues.

<b><i>PERFORMANCE/ACTIVITY MEASURES</i></b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
% of investigations completed within 30 days	23%	38%	25%	20%
% of investigations routed within 60 days	90%	72%	75%	65%

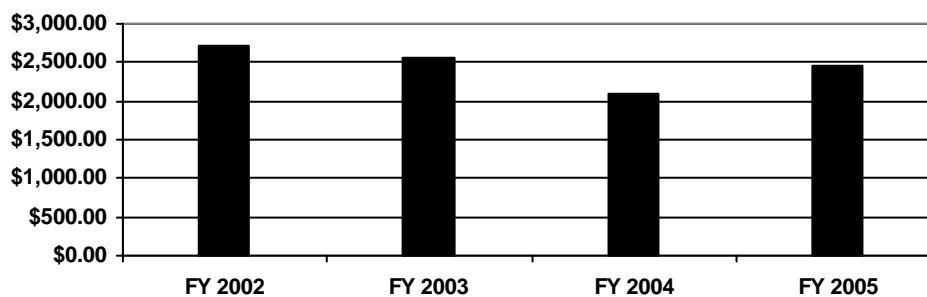
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Professional Standards	7.00	7.00	7.00	8.00	8.00
Total Non-Civilian	3.00	3.00	3.00	3.00	3.00
Total Civilian	4.00	4.00	4.00	5.00	5.00
<b>Total Personnel</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>8.00</b>	<b>8.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Professional Standards	522,598	515,669	536,490	566,650	671,180
<b>Total Expenses</b>	<b>\$ 522,598</b>	<b>\$ 515,669</b>	<b>\$ 536,490</b>	<b>\$ 566,650</b>	<b>\$ 671,180</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	399,103	412,507	433,890	466,750	528,150
Supplies & Contractual	115,185	88,092	86,780	84,080	127,210
Capital Outlay	-	-	-	-	-
Transfers Out	8,310	15,070	15,820	15,820	15,820
<b>Total Expenses</b>	<b>\$ 522,598</b>	<b>\$ 515,669</b>	<b>\$ 536,490</b>	<b>\$ 566,650</b>	<b>\$ 671,180</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	-	-	-	-	-
Total Expenses	522,598	515,669	536,490	566,650	671,180
<b>Net Operating Result</b>	<b>\$ (522,598)</b>	<b>\$ (515,669)</b>	<b>\$ (536,490)</b>	<b>\$ (566,650)</b>	<b>\$ (671,180)</b>

### COST PER POLICE FTE



## ***PURPOSE STATEMENT***

The Patrol Services Division provides the first response to both emergency and non-emergency calls for service including, all crimes in progress, traffic accidents, and reports of felony and misdemeanor crimes. Additional services include search and rescue, community policing, proactive patrol, public safety concerns and traffic enforcement.

## ***ACCOMPLISHMENTS FY 2004***

- ~ Upgraded mobile data computer equipment in all patrol cars in anticipation of CAD/RMS (Computer Aided Dispatch/Records Management System) upgrade
- ~ Completed the move of patrol operations to the new Gilbert Public Safety Facility resulting in adequate work space and improved officer safety
- ~ Obtained authorization to hire sixteen new Police Officer positions, based on recommendations of the Town Council Police Subcommittee to move towards a 1.1 officers per thousand population ratio to provide more patrol time

## ***OBJECTIVES FY 2005***

- ~ Create additional patrol beat in south west area of the Town to service new residential and commercial development along freeway corridor
- ~ Establish an additional day shift patrol team to improve response in the South area
- ~ Establish the Night Traffic Enforcement Unit
- ~ Consolidate administrative functions, public affairs and specialized patrol operations under one unified command
- ~ Establish a Police Service Aide position to assist in administrative support functions and to reduce vehicle transport costs
- ~ Increase public affairs coverage to seven days a week

## ***BUDGET ISSUES***

Personnel and equipment costs associated with additional sworn and civilian positions (1 Lieutenant, 2 Sergeants, 27 Police Officers, 1 Service Aide, 1 Administrative Assistant) as recommended by the Council Subcommittee.

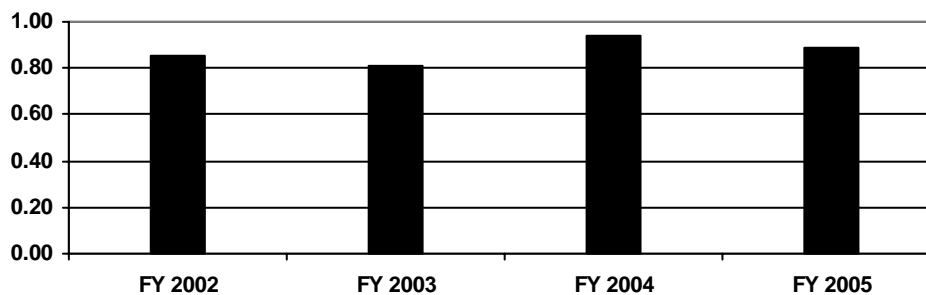
<b><i>PERFORMANCE/ACTIVITY MEASURES</i></b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Number of felony arrests	950	872	1,021	1,025
Value of property lost due to crime	\$10,420,000	\$10,945,500	\$12,884,300	\$14,172,730
Crimes committed per 1,000 population	38.4	35.7	37.0	36.0
Emergency Response Time	8.28 min	8.25 min	8.76 min	8.28 min
Non-Emergency Response Time	27.91 min	26.26 min	29.11 min	28.10 min
Misdemeanor Arrests	3,139	3,459	4,340	5,000
Citizen Academy Graduates	50	50	44	48

<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Patrol	81.50	85.25	96.50	121.00	124.00
Canine	2.00	2.00	2.00	3.00	3.00
Traffic	7.00	9.00	9.00	12.00	12.00
Special Assignment Unit	6.00	6.00	6.00	6.00	6.00
Court Support	2.00	2.00	2.00	2.00	2.00
School Programs	9.00	9.00	8.00	8.00	8.00
Total Non-Civilian	104.00	108.25	114.00	142.00	144.00
Total Civilian	3.50	5.00	9.50	10.00	11.00
<b>Total Personnel</b>	<b>107.50</b>	<b>113.25</b>	<b>123.50</b>	<b>152.00</b>	<b>155.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Patrol	7,327,615	9,464,859	11,738,290	10,365,750	11,779,060
Canine	189,936	245,095	207,980	247,490	363,700
Traffic	699,175	1,027,722	939,110	963,840	1,406,220
Special Assignment Unit	224,795	245,071	456,020	443,860	511,570
Court Support	215,483	126,096	163,980	174,470	145,690
School Programs	718,904	680,205	638,660	621,100	749,980
<b>Total Expenses</b>	<b>\$ 9,375,908</b>	<b>\$ 11,789,048</b>	<b>\$ 14,144,040</b>	<b>\$ 12,816,510</b>	<b>\$ 14,956,220</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	7,210,568	7,690,188	8,951,820	9,189,110	11,644,720
Supplies & Contractual	1,337,237	1,682,218	1,529,190	2,276,150	2,142,520
Capital Outlay	466,220	476,146	329,000	723,630	521,800
Transfers Out	361,883	1,940,496	3,334,030	627,620	647,180
<b>Total Expenses</b>	<b>\$ 9,375,908</b>	<b>\$ 11,789,048</b>	<b>\$ 14,144,040</b>	<b>\$ 12,816,510</b>	<b>\$ 14,956,220</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	1,167,762	1,463,192	1,146,500	1,418,200	1,492,000
Total Expenses	9,375,908	11,789,048	14,144,040	12,816,510	14,956,220
<b>Net Operating Result</b>	<b>\$ (8,208,146)</b>	<b>\$(10,325,856)</b>	<b>\$(12,997,540)</b>	<b>\$(11,398,310)</b>	<b>\$(13,464,220)</b>

**PATROL OFFICERS PER 1,000 POPULATION**


## ***PURPOSE STATEMENT***

The Support Services Division is responsible for providing all necessary logistical and strategic support for the police department and other Town Departments. Support Services personnel dispatch officers, answer all emergency calls, process all reports written by officers and provide related services to the public.

## ***ACCOMPLISHMENTS FY 2004***

- ~ Completed the transition to the new 800 MHz regional radio system with Mesa and Phoenix
- ~ Successfully acquired a Bait Vehicle Grant to help deter auto thefts in the Town
- ~ Completed staffing exercise with Council Sub-Committee resulting in the approval of proper staffing levels
- ~ Completed the creation of a broadcasting email database to efficiently disseminate information to the public regarding events such as Safety Fairs, Lock'emOut Program and Safety Awareness campaigns

## ***OBJECTIVES FY 2005***

- ~ To implement the document imaging scanning project by January 2005
- ~ To complete the implementation of Intergraph CAD/RMS (Computer aided Dispatch/Records Management System) by June 2005

## ***BUDGET ISSUES***

Personnel and equipment costs associated with the addition of 6 Records Clerks, 8 Police Telecommunicators, 6 911 Operators, 1 Police Communication Shift Supervisor, 1 Property Custodian, and 1 Office Assistant as approved by Council.

<b><i>PERFORMANCE/ACTIVITY MEASURES</i></b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Average answer time for 911 calls	n/a	4 seconds	3 seconds	2 seconds
Average answer time for non-emergency calls	6 seconds	5 seconds	4 seconds	3 seconds
Number of public contact by Crime Prevention unit	976,123	1,416,859	891,681	1,094,888
Thefts reported	9% increase	10% decrease	2% increase	0.4% increase

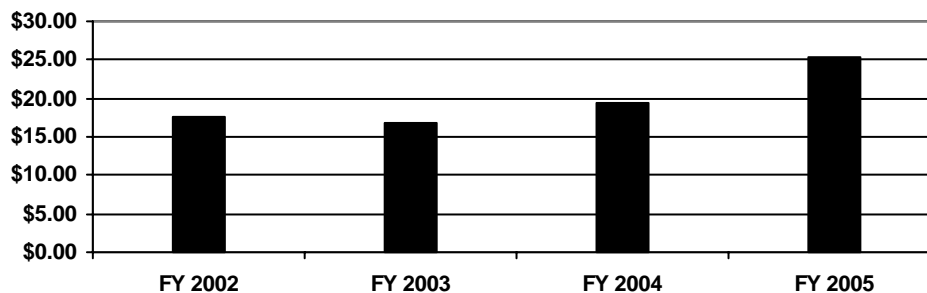
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Records	11.00	12.00	12.00	17.00	18.00
Communication	22.00	23.00	23.00	37.00	38.00
Property	3.50	3.50	3.50	5.00	5.00
Alarm Management	1.00	1.00	1.00	1.00	1.00
Training Coordination	1.00	1.00	1.00	2.00	2.00
Planning and Research	2.00	2.00	2.00	2.00	2.00
<b>Total Personnel</b>	<b>40.50</b>	<b>42.50</b>	<b>42.50</b>	<b>64.00</b>	<b>66.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Records	442,211	501,398	596,280	562,520	915,320
Communication	1,255,662	1,197,459	1,420,470	1,737,400	2,362,010
Property	275,807	300,400	385,150	383,390	453,900
Alarm Management	53,691	50,221	52,970	49,910	55,920
Training Coordination	83,161	89,793	89,690	93,540	138,230
Planning and Research	42,426	105,041	125,460	125,040	138,210
<b>Total Expenses</b>	<b>\$ 2,152,958</b>	<b>\$ 2,244,312</b>	<b>\$ 2,670,020</b>	<b>\$ 2,951,800</b>	<b>\$ 4,063,590</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	1,487,772	1,770,980	2,188,910	2,072,180	3,409,110
Supplies & Contractual	437,280	412,005	436,360	418,270	644,730
Capital Outlay	214,671	52,047	35,000	151,600	-
Transfers Out	13,235	9,280	9,750	309,750	9,750
<b>Total Expenses</b>	<b>\$ 2,152,958</b>	<b>\$ 2,244,312</b>	<b>\$ 2,670,020</b>	<b>\$ 2,951,800</b>	<b>\$ 4,063,590</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	47,983	68,567	60,000	62,000	63,000
Total Expenses	2,152,958	2,244,312	2,670,020	2,951,800	4,063,590
<b>Net Operating Result</b>	<b>\$ (2,104,975)</b>	<b>\$ (2,175,745)</b>	<b>\$ (2,610,020)</b>	<b>\$ (2,889,800)</b>	<b>\$ (4,000,590)</b>

### COST PER CAPITA



## ***PURPOSE STATEMENT***

Gilbert Youth and Adult Resources provides a comprehensive counseling program to Gilbert residents referred by the Gilbert Police Department, Gilbert Municipal Court, or Gilbert Fire Department in order to improve quality of life, assist victims of crime, and reduce offender recidivism. Services provided include crisis intervention, victim assistance, domestic violence counseling, substance abuse assessment and referral, and youth and adult diversion programming.

## ***ACCOMPLISHMENTS FY 2004***

- ~ 22 new volunteers were added to the Police Department in 03-04 – 15 in Victim Assistance, 3 in Citizens On Patrol, 1 in Communications, 1 in Records, 1 in Crime Analysis, and 1 in the Traffic Unit
- ~ Responded to 136 crisis calls
- ~ Contacted and offered services to 1,548 victims
- ~ Provided service to 3,917 clients
- ~ Continued to provide Youth Violence Intervention Program including parenting classes

## ***OBJECTIVES FY 2005***

- ~ Continue to develop and expand the Gilbert Police Department Volunteers In Policing Program
- ~ Provide assessment and counseling to the Gilbert community through a variety of programs
- ~ Provide youth early intervention programs to the Gilbert police and school district
- ~ Implement a parenting education component for families referred to Youth and Adult Resources

## ***BUDGET ISSUES***

All Counseling fees were increased in 2003-04 which has increased the revenues generated by section by 68 percent. Revenues are anticipated to increase slightly in 2004-05 since some court fee increases were phased in over this past year.

<b><i>PERFORMANCE/ACTIVITY MEASURES</i></b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Counseling Units of Service – Individual and Group	19,045	20,174	20,522	21,000
Cost per counseling unit	\$23.72	\$22.82	\$17.59	\$17.00
Victims Offered Services	1,561	1,590	1,548	1,600
Number of crisis calls handled	178	170	136	170
% of youth violence referrals completing the program successfully	93%	95%	96%	95%
Total Clients Served	3,466	3,744	3,917	3,900

<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Counseling	8.22	8.22	7.50	7.50	7.50
<b>Total Personnel</b>	<b>8.22</b>	<b>8.22</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Counseling	505,902	543,125	511,150	512,990	553,580
<b>Total Expenses</b>	<b>\$ 505,902</b>	<b>\$ 543,125</b>	<b>\$ 511,150</b>	<b>\$ 512,990</b>	<b>\$ 553,580</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	430,132	465,005	475,980	482,740	501,590
Supplies & Contractual	73,763	75,509	35,170	30,100	31,990
Capital Outlay	-	-	-	-	19,000
Transfers Out	2,007	2,611	-	150	1,000
<b>Total Expenses</b>	<b>\$ 505,902</b>	<b>\$ 543,125</b>	<b>\$ 511,150</b>	<b>\$ 512,990</b>	<b>\$ 553,580</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	56,689	89,353	65,000	130,000	150,000
Total Expenses	505,902	543,125	511,150	512,990	553,580
<b>Net Operating Result</b>	<b>\$ (449,213)</b>	<b>\$ (453,772)</b>	<b>\$ (446,150)</b>	<b>\$ (382,990)</b>	<b>\$ (403,580)</b>

### COST PER CAPITA



**PURPOSE STATEMENT**

The Gilbert Police Department Investigations Division is dedicated to apprehending and prosecuting offenders as well as resolving investigations in a timely and thorough manner. Comprised of the Persons Crimes Unit, Property Crimes Unit and Special Investigations Team, the Criminal Investigations Division investigates complex felony crimes, including: homicide, sexual assault, child abuse/endangerment, robbery, burglary, theft, drug trafficking and racketeering.

**ACCOMPLISHMENTS FY 2004**

- ~ Increased case clearance rates to 21 percent
- ~ Decreased the number of inactivated cases by 13 percent, exceeding the goal of 5 percent
- ~ Improved teamwork by increasing the number of joint investigations between Investigations Units and Patrol Units

- ~ Increased the number of Patrol Briefings attended by Detectives to share information and improve communication
- ~ The Special Investigations Team was awarded the Distinguished Team Citation, an award given by the Gilbert Police Department to recognize service excellence and teamwork

**OBJECTIVES FY 2005**

- ~ Increase case clearance rates to exceed those from the previous fiscal year (2003-2004)
- ~ Decrease the number of inactivated cases by an additional five percent from the previous fiscal year (2003-2004)

**BUDGET ISSUES**

Five Police Officers and one Crime Prevention Specialist are added to the Investigations unit along with all related expenses. Capital outlay consists of \$293,600 for vehicles and a copier for \$19,000.

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Case clearance rate (arrest/complaint)	3%	3%	21%*	23%
Total Number of Cases**	1,043	1,055	921*	1,000
Total Number of Arrests/Complaints	31	32	195*	230
Total Number of Cases Inactivated	553	558	369*	352
Percentage of Cases Inactivated	53%	53%	40%*	35%
Total Number of Search Warrants	n/a	17	70	80
Total Special Investigations Team Cases	n/a	n/a	85	100
Total Special Investigations Team Arrests	n/a	n/a	58	70
Special Investigations Surveillance Hours	n/a	n/a	693	765
Vice, Drug, Organized Crime Investigations	n/a	n/a	81	90

\* General Investigations only

\*\* Civilian Investigator cases and CPS cases not included in total beginning in 2003-04

<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
General Investigations	16.00	17.00	17.00	22.00	22.00
Special Investigations	7.00	7.00	7.00	7.00	7.00
Crime Prevention	2.00	2.00	2.00	3.00	3.00
Total Non-Civilian	20.00	21.00	21.00	26.00	26.00
Total Civilian	5.00	5.00	5.00	6.00	6.00
<b>Total Personnel</b>	<b>25.00</b>	<b>26.00</b>	<b>26.00</b>	<b>32.00</b>	<b>32.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
General Investigations	1,226,698	1,430,939	1,563,020	1,540,410	2,228,440
Special Investigations	574,986	463,629	633,200	539,890	659,200
Crime Prevention	117,763	107,919	122,780	119,950	241,820
<b>Total Expenses</b>	<b>\$ 1,919,447</b>	<b>\$ 2,002,487</b>	<b>\$ 2,319,000</b>	<b>\$ 2,200,250</b>	<b>\$ 3,129,460</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	1,622,988	1,634,598	1,911,240	1,819,040	2,304,280
Supplies & Contractual	246,069	296,876	351,520	324,970	462,080
Capital Outlay	16,608	17,453	-	-	293,600
Transfers Out	33,782	53,560	56,240	56,240	69,500
<b>Total Expenses</b>	<b>\$ 1,919,447</b>	<b>\$ 2,002,487</b>	<b>\$ 2,319,000</b>	<b>\$ 2,200,250</b>	<b>\$ 3,129,460</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	-	-	-	-	-
Total Expenses	1,919,447	2,002,487	2,319,000	2,200,250	3,129,460
<b>Net Operating Result</b>	<b>\$ (1,919,447)</b>	<b>\$ (2,002,487)</b>	<b>\$ (2,319,000)</b>	<b>\$ (2,200,250)</b>	<b>\$ (3,129,460)</b>

### COST PER CAPITA



## **PURPOSE STATEMENT**

To provide tactical support to other Police Department units and assist with executing high-risk search warrants, barricaded suspects, hostage situations or any incident in which there is danger to the public.

## **ACCOMPLISHMENTS FY 2004**

- ~ Officers provided training on "Basic Incident Command for Barricaded Suspects" to all sergeants and lieutenants
- ~ Interagency training was conducted with Chandler PD on active shooter training in the schools
- ~ Added a backup tactical dispatcher designated to the ERU team
- ~ Research completed on entry weapon and purchase request was completed for purchase of M-4 tactical entry weapons
- ~ The Gilbert Police Department Citizen's Academy Alumni provided funds toward the purchase of a robot and new hostage phone system
- ~ Policy was updated to incorporate a tactical dispatcher and the psychological exam for new SWAT members

## **OBJECTIVES FY 2005**

- ~ Complete training on the new entry weapon
- ~ Conduct joint training with patrol on initial response
- ~ Take part in multi-agency terrorism training
- ~ ERU members will train all police personnel on ballistic shield training

## **BUDGET ISSUES**

The Emergency Response Unit budget increases 17% over the FY04 adopted budget. This is for the purchase and repair of Safety Equipment and Supplies.

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
% of special operations members trained in knowledge, skills and abilities	25%	100%	80%	80%
Number of special operations members completing the course of instruction	14	18	20	20
Number of tactical operations	5	8	3	12
Training Hours	180	200	220	220

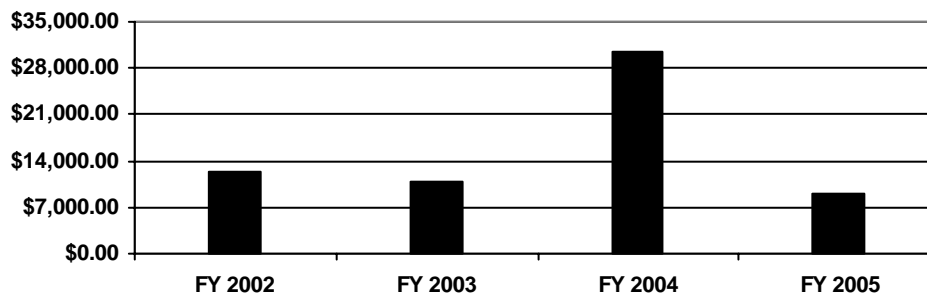
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
ERU Unit	0.00	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
ERU Unit	62,307	87,495	92,090	91,680	107,690
<b>Total Expenses</b>	<b>\$ 62,307</b>	<b>\$ 87,495</b>	<b>\$ 92,090</b>	<b>\$ 91,680</b>	<b>\$ 107,690</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	7,849	17,608	19,070	16,960	18,910
Supplies & Contractual	54,458	62,897	65,680	67,380	81,440
Capital Outlay	-	-	-	-	-
Transfers Out	-	6,990	7,340	7,340	7,340
<b>Total Expenses</b>	<b>\$ 62,307</b>	<b>\$ 87,495</b>	<b>\$ 92,090</b>	<b>\$ 91,680</b>	<b>\$ 107,690</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	-	-	-	-	-
Total Expenses	62,307	87,495	92,090	91,680	107,690
<b>Net Operating Result</b>	<b>\$ (62,307)</b>	<b>\$ (87,495)</b>	<b>\$ (92,090)</b>	<b>\$ (91,680)</b>	<b>\$ (107,690)</b>

### COST PER ERU ACTIVATION



# Fire Department

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Fire Department Summary

Fire Operations

Fire Prevention

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**DEPARTMENT DESCRIPTION**

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The Gilbert Fire Department (GFD) provides unconditional protection against natural and man-made crisis through community education, fire code compliance, emergency management, fire suppression, rescue and emergency medical services.

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**GOALS FY 2005**

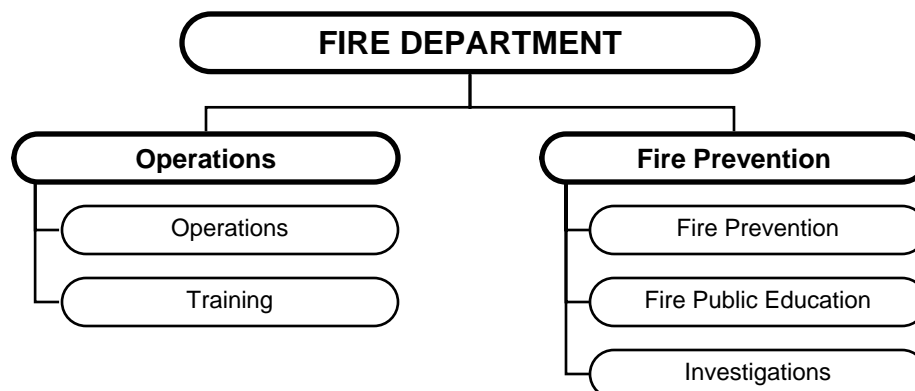
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- ~ Integrate the GFD into the regional homeland defense model
- ~ Develop a comprehensive response methodology for all areas within the Gilbert Planning Area
- ~ Develop a training capability that will address the current and future needs of the Gilbert Fire Department
- ~ Develop facilities, as growth occurs to maintain a four-minute response time standard throughout the community
- ~ Eliminate the occurrence of child drownings
- ~ Improve response times of first-due emergency units
- ~ Improve turnout time as a component of response time

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**ORGANIZATIONAL CHART**

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<b>PERSONNEL BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Administration	3.50	5.50	5.50	7.50	7.50
Operations	72.00	86.00	89.25	93.25	104.00
Prevention	8.00	11.00	11.00	10.00	10.00
<b>Total Personnel</b>	<b>83.50</b>	<b>102.50</b>	<b>105.75</b>	<b>110.75</b>	<b>121.50</b>

<b>EXPENSES BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Administration	306,032	545,578	532,760	560,420	602,260
Operations	6,210,655	7,778,666	8,388,390	8,200,630	9,892,800
Prevention	562,856	637,006	794,370	761,170	965,960
<b>Total Expenses</b>	<b>\$ 7,079,543</b>	<b>\$ 8,961,250</b>	<b>\$ 9,715,520</b>	<b>\$ 9,522,220</b>	<b>\$ 11,461,020</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	5,473,432	6,345,927	7,856,720	7,740,580	9,136,170
Supplies & Contractual	1,368,901	1,302,536	1,449,240	1,363,150	1,792,740
Capital Outlay	150,752	176,688	-	215,920	78,000
Transfers Out	86,458	1,136,099	409,560	202,570	454,110
<b>Total Expenses</b>	<b>\$ 7,079,543</b>	<b>\$ 8,961,250</b>	<b>\$ 9,715,520</b>	<b>\$ 9,522,220</b>	<b>\$ 11,461,020</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	100,780	320,288	280,000	310,050	319,000
Total Expenses	7,079,543	8,961,250	9,715,520	9,522,220	11,461,020
<b>Net Operating Result</b>	<b>\$ (6,978,763)</b>	<b>\$ (8,640,962)</b>	<b>\$ (9,435,520)</b>	<b>\$ (9,212,170)</b>	<b>\$(11,142,020)</b>

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Child drowning events	0	3	0	0
Number of emergency calls	7,774	8,490	9,800	11,000
Response time average	5min. 32sec.	5min. 29sec.	5min. 30sec.	5min. 30sec.
Turnout time average	50 sec.	51 sec.	50 sec.	50 sec.

## **PURPOSE STATEMENT**

The Fire Operations Division is dedicated to protecting the lives and property of our citizens and those who visit Gilbert. We will provide emergency services that meet or exceed national and local standards while maximizing the use of available resources.

## **ACCOMPLISHMENTS FY 2004**

- ~ Opened Fire Station 11, 2800 block of East Riggs Road
- ~ Trained and certified seven new paramedics
- ~ Placed in service three new pumpers, an aerial truck and an air/light truck
- ~ Hired and trained 17 new firefighters in anticipation of opening Station 6, 3600 block of East Warner Road in FY05

## **OBJECTIVES FY 2005**

- ~ Develop a deployment strategy using NFPA 1710 and a comprehensive risk assessment to place apparatus and decrease response times

- ~ Establish an agreement with an emergency physician for pre-hospital medical direction
- ~ Complete a needs assessment and cost analysis for the training center
- ~ Increase the developmental opportunities for fire personnel, especially those eligible for promotion
- ~ Complete construction of Fire Station 5 and 6 on time and under budget
- ~ Develop conceptual designs for Fire Stations 7 and 8

## **BUDGET ISSUES**

The Fire Operations budget increased 18% over the FY04 adopted budget. The increase in Personnel is partially due to the April 2004 hire date for Fire Station 6. In addition, Council authorized three additional Firefighters, one Fire Captain, and an Administrative Assistant. The departments first brush truck worth \$210,000 will also be purchased.

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
% of time first due unit arrives within four minutes	60%	64%	63%	65%
Response time average*	5 min 32 sec	5 min 29 sec	5 min 30 sec	5 min 30 sec
Turnout time average in seconds**	50	51	50	50
Total responses	7,774	8,490	9,800	11,000
Number of training hours for all department personnel	n/a	13,343	19,000***	15,000

\* Response time is measured from time of alert at station to on-scene

\*\* Turnout time is measured from receipt of alarm until apparatus begins response

\*\*\* Includes recruit academy

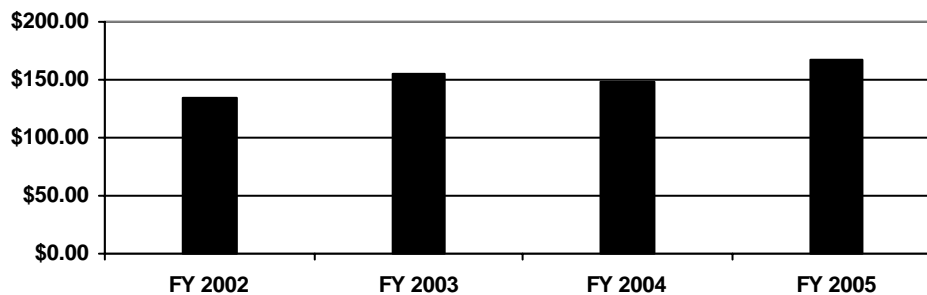
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Operations	69.00	82.00	85.25	88.25	98.00
Training	3.00	4.00	4.00	5.00	6.00
<b>Total Personnel</b>	<b>72.00</b>	<b>86.00</b>	<b>89.25</b>	<b>93.25</b>	<b>104.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Operations	5,889,487	7,368,487	7,937,150	7,706,800	9,213,290
Training	321,168	410,179	451,240	493,830	679,510
<b>Total Expenses</b>	<b>\$ 6,210,655</b>	<b>\$ 7,778,666</b>	<b>\$ 8,388,390</b>	<b>\$ 8,200,630</b>	<b>\$ 9,892,800</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	4,826,707	5,475,608	6,726,030	6,630,300	7,865,780
Supplies & Contractual	1,217,913	1,126,201	1,274,930	1,189,350	1,544,640
Capital Outlay	86,160	130,387	-	215,720	55,000
Transfers Out	79,875	1,046,470	387,430	165,260	427,380
<b>Total Expenses</b>	<b>\$ 6,210,655</b>	<b>\$ 7,778,666</b>	<b>\$ 8,388,390</b>	<b>\$ 8,200,630</b>	<b>\$ 9,892,800</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	-	-	-	-	-
Total Expenses	6,210,655	7,778,666	8,388,390	8,200,630	9,892,800
<b>Net Operating Result</b>	<b>\$ (6,210,655)</b>	<b>\$ (7,778,666)</b>	<b>\$ (8,388,390)</b>	<b>\$ (8,200,630)</b>	<b>\$ (9,892,800)</b>

### COST PER SINGLE FAMILY RESIDENCE



**PURPOSE STATEMENT**

To make our community a safe place to live and work by embracing solid fire prevention principals through fire plan review, community service education, fire code compliance, and fire investigation. This is accomplished through partnering with various elements of our community including local business, schools, and residents.

**ACCOMPLISHMENTS FY 2004**

- ~ Implemented in school programs for bike helmet safety, fire prevention, candle safety and drowning prevention
- ~ Implemented a Senior Program
- ~ Provided seat safety checks twice per month
- ~ Certified two additional Fire Prevention staff as car seat technicians
- ~ Implemented standardized Fire Station tour literature and signage for Fire Personnel
- ~ Implemented self inspection program for "B" occupancies
- ~ Transitioned Fire Plans review into Fire Department
- ~ Established stakeholder focus groups for the Alley loaded projects policy and residential day care policy
- ~ Implemented E-reporting requirements for Hazardous Materials
- ~ Reduced the number of distressed projects
- ~ Standardization of records and peer review

**OBJECTIVES FY 2005**

- ~ Develop partnerships with the community, service groups, and other town departments
- ~ Provide year round educational programs in the schools, and the community
- ~ Increase community awareness in water safety, bike safety and car seat installation
- ~ Respond to 80% inspections within 24 hours of request and pass with final approval after no more than two inspections
- ~ Inspect home and adult care facilities as scheduled as required by licensure mandates and dates
- ~ Inspect all high hazard business within the jurisdiction once per calendar year
- ~ Inspect all school within jurisdiction once per calendar year
- ~ Inspect all Town Facilities within jurisdiction once per calendar year
- ~ Respond to immediate hazards within 8 hours of receipt of complaint, moderate complaints within 16 hours

**BUDGET ISSUES**

The budget for Fire Prevention increased 22% over the FY04 adopted budget. Included in this increase is \$12,500 for Fire Education training supplies based on actual expenditures for FY04. An Emergency Manager Coordinator position and all related expenses totaling approximately \$120,000 are budgeted in this cost center however, are being transferred to Fire Administration.

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Number of children (K – 3) receiving educational program	n/a	305	6,595	6,930
Number of car seat checks annually	n/a	n/a	514	556
Cause and origin investigations	52	53	35	46
Juvenile fire setting interventions	14	23	27	21
Dollar losses related to fire	\$823,204	\$663,860	\$1,482,000	\$990,000
Number of variances and plan changes	282	65	32	30
% of inspections completed within 48 hours	94.9%	89.9%	84.9%	79.9%

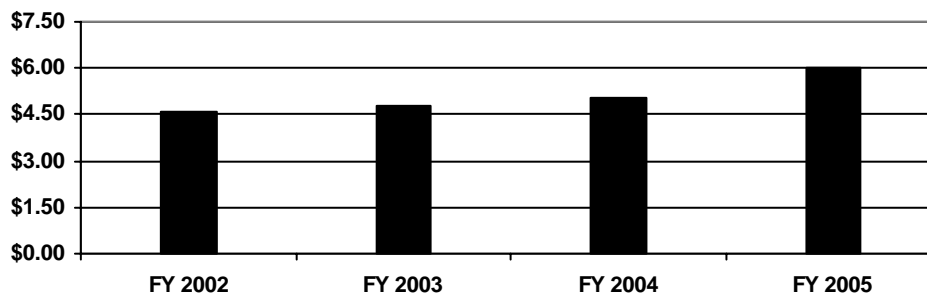
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Fire Prevention	8.00	10.00	10.00	9.00	9.00
Fire Public Education	0.00	1.00	1.00	1.00	1.00
Investigations	0.00	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>8.00</b>	<b>11.00</b>	<b>11.00</b>	<b>10.00</b>	<b>10.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Fire Prevention	534,139	613,167	704,240	674,790	864,510
Fire Public Education	6,788	15,765	71,390	71,380	82,880
Investigations	21,929	8,074	18,740	15,000	18,570
<b>Total Expenses</b>	<b>\$ 562,856</b>	<b>\$ 637,006</b>	<b>\$ 794,370</b>	<b>\$ 761,170</b>	<b>\$ 965,960</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	377,935	496,321	677,130	642,800	766,610
Supplies & Contractual	115,983	106,361	100,200	101,130	154,710
Capital Outlay	64,592	18,094	-	200	23,000
Transfers Out	4,346	16,230	17,040	17,040	21,640
<b>Total Expenses</b>	<b>\$ 562,856</b>	<b>\$ 637,006</b>	<b>\$ 794,370</b>	<b>\$ 761,170</b>	<b>\$ 965,960</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	100,780	320,288	280,000	310,050	319,000
Total Expenses	562,856	637,006	794,370	761,170	965,960
<b>Net Operating Result</b>	<b>\$ (462,076)</b>	<b>\$ (316,718)</b>	<b>\$ (514,370)</b>	<b>\$ (451,120)</b>	<b>\$ (646,960)</b>

**COST PER CAPITA**



# **Public Works**

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Public Works Summary  
Field Operations Administration  
Facilities Maintenance  
Mosquito Control  
Utility Locates

**DEPARTMENT DESCRIPTION**

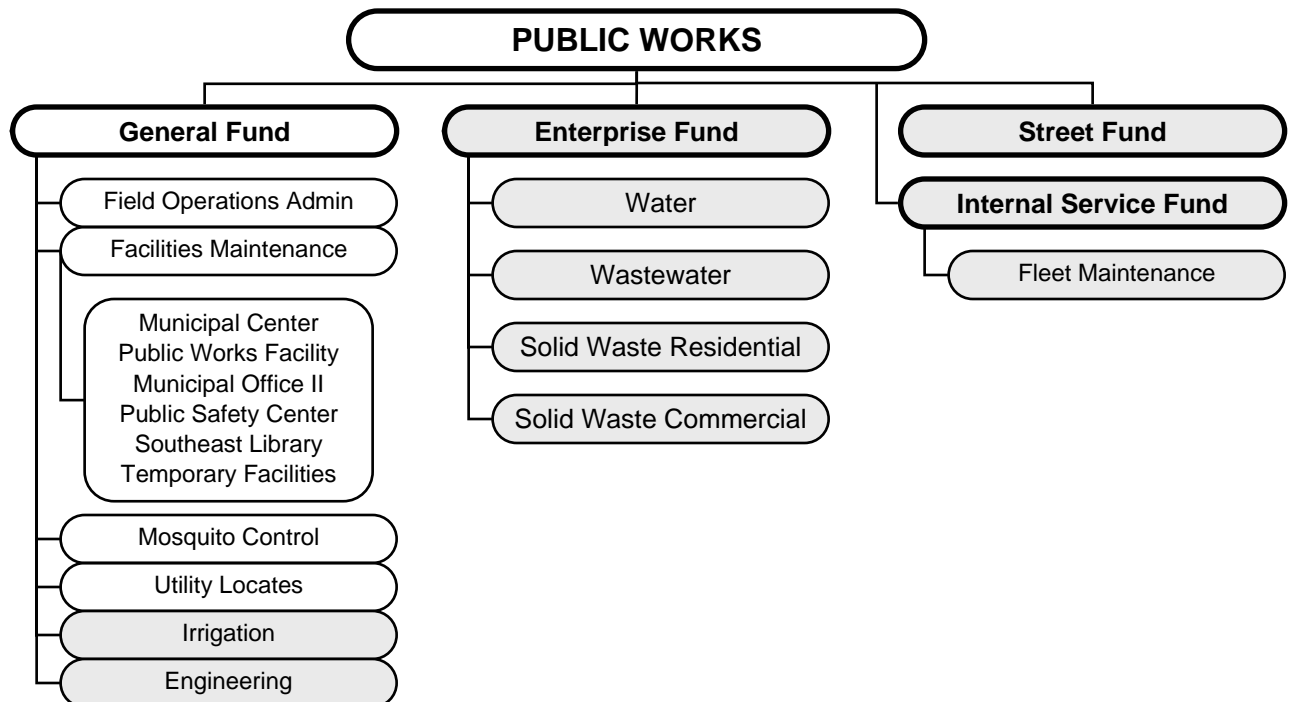
To equitably enforce standards for public works construction (streets, water, wastewater, reclaimed water, storm drainage); to plan for the long term efficient use of water resources, including reclaimed water; to plan for, operate and maintain Town infrastructure to maximize life of assets - including buildings, streets, water, wastewater, reclaimed water, storm drainage; to support maximum productive use of equipment and staff by maintaining all vehicles and equipment; and, to provide solid waste disposal and recycling to ensure health and aesthetics standards.

Detail on Enterprise Funds (Water, Wastewater, Residential Solid Waste, and Commercial Solid Waste) and Street Fund are found under separate tabs.

**GOALS FY 2005**

- ~ Attain APWA Accreditation for the Public Works Department
- ~ Ensure water production capacity keeps pace with population growth and demand for water
- ~ Plan for build-out water system capacity by securing and/or planning for purchase of the remaining well and reservoir sites and a second water treatment plant site in the Town
- ~ Ensure reclaimed water storage recharge capacity is available to meet the demand
- ~ Ensure short and long term wastewater treatment capacity is available to meet demands created by industrial, business and population increases
- ~ Reduce the exposure of a 100-year flood event on the Sanoqui and Queen Creek Washes by working with developers and the Flood Control District of Maricopa County to construct these channels with 100-year flood event capacity within the Town planning area
- ~ Improve understanding of Civil Engineering Development Standards by developers, design professionals, etc. by completing the update of the Procedures Manual
- ~ Continue to monitor the development of solid waste disposal options to formulate a long-term disposal strategy for the Town
- ~ Ensure the long term viability of Town streets by evaluation and rating, using the CHEC System, and performing annual pavement maintenance activities to maintain a pavement rating index of 80
- ~ Operate vehicle maintenance as a break even internal service operation while providing maintenance services that reduce unanticipated down time and increase customer satisfaction

**ORGANIZATIONAL CHART**



<b>PERSONNEL BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Administration	3.00	4.00	4.00	4.00	4.00
Field Operations Admin	7.50	9.50	9.50	9.50	10.00
Environmental Programs	2.00	3.00	3.00	0.00	0.00
Facilities Maintenance	4.00	5.50	7.00	7.00	7.00
Mosquito Control	0.00	0.00	0.00	0.00	0.00
Utility Locates	3.00	5.00	5.00	5.00	5.00
Irrigation	0.00	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>19.50</b>	<b>27.00</b>	<b>28.50</b>	<b>25.50</b>	<b>26.00</b>

<b>EXPENSES BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Administration	265,749	268,819	331,440	275,210	354,910
Field Operations Admin	504,911	454,618	501,330	486,570	618,030
Environmental Programs	216,060	261,504	363,490	265,030	-
Facilities Maintenance	701,544	1,289,774	3,983,000	5,223,300	3,850,830
Mosquito Control	41,204	53,615	44,240	45,800	47,000
Utility Locates	173,389	274,561	340,670	330,840	353,210
Irrigation	34,845	36,116	33,510	26,832	36,410
<b>Total Expenses</b>	<b>\$ 1,937,702</b>	<b>\$ 2,639,007</b>	<b>\$ 5,597,680</b>	<b>\$ 6,653,582</b>	<b>\$ 5,260,390</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	942,735	1,224,469	1,546,330	1,407,880	1,468,300
Supplies & Contractual	850,764	1,060,090	3,667,010	2,300,170	2,842,760
Capital Outlay	60,570	88,022	19,000	19,020	34,000
Transfers Out	83,633	266,426	365,340	2,926,512	915,330
<b>Total Expenses</b>	<b>\$ 1,937,702</b>	<b>\$ 2,639,007</b>	<b>\$ 5,597,680</b>	<b>\$ 6,653,582</b>	<b>\$ 5,260,390</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	787,814	849,528	1,097,080	1,062,340	1,358,530
Total Expenses	1,937,702	2,639,007	5,597,680	6,653,582	5,260,390
<b>Net Operating Result</b>	<b>\$ (1,149,888)</b>	<b>\$ (1,789,479)</b>	<b>\$ (4,500,600)</b>	<b>\$ (5,591,242)</b>	<b>\$ (3,901,860)</b>

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Number of customer contacts	53,615	47,183	51,456	53,258
Total municipal solid waste (tons)	83,534	91,516	98,681	106,400
Total wastewater influent (MG)	2,890	3,119	3,454	3,775
Total water produced (MG)	11,356	11,463	12,796	14,012
Utility blue stake actions	29,936	30,456	35,353	37,700
% increase in ground water supply	n/a	n/a	7.0%	11.4%
% increase in surface water supply	n/a	n/a	n/a	25.0%

## ***PURPOSE STATEMENT***

To provide prompt courteous and informed service to our external and internal customers. To provide general administrative support services to the Field Operations Manager and the other sections of the Field Operations in the Public Works Department.

## ***ACCOMPLISHMENTS FY 2004***

- ~ Fully implemented central customer service for the Public Works Field Operations Division, allowing Customer Service Representatives to deal directly with customer service requests and complaints for the division from 8 a.m. to 5 p.m.
- ~ Processed and completed 32 division service contracts and equipment acquisitions compared to 29 the prior year
- ~ Completed implementation of Eden Systems Inforum Gold financial software to provide better data and improve operational and administrative efficiency and effectiveness
- ~ Completed initial assessment of 58 management practices and follow-up assessment of 22 management practices associated with the Public Works accreditation efforts
- ~ Utilized the work management system to track all incoming customer service requests

## ***OBJECTIVES FY 2005***

- ~ Convert to, train and utilize the Master Series work management system to be implemented to track all incoming customer service requests
- ~ Continuously seek improvements to the "one stop" service provided to the external and internal customers of the Field Operations Division
- ~ Ongoing field validation of infrastructure data being incorporated into Gilbert's Geographic Information System to allow the rapid retrieval of information about structures and systems
- ~ Manage the processing of twenty-four (24) contracts for Public Works Field Operations Division from preparation of specifications to completion of contract documentation

## ***BUDGET ISSUES***

Public Works Field Operations Administration budget increased 23% over FY04 adopted budget. Of this increase, \$68,270 is for one time expenditures. Public Works will be converting to an 800 MHz radio system during FY05 and \$42,000 has been allocated to cover Field Operations Administration portion of these radios. In addition, a part time Customer Service Representative was added to ensure coverage during peak hours.

<b><i>PERFORMANCE/ACTIVITY MEASURES</i></b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Ratio of administrative staff to total division	1:24.1	1:22.2	1:22.6	1:22.9
% of contacts for information only	38%	59%	66%	66%

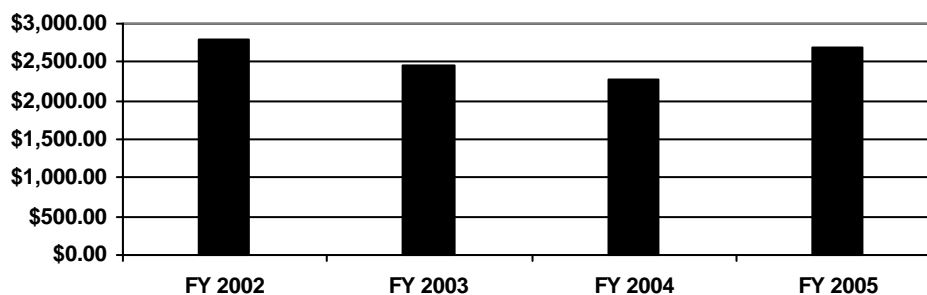
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Field Operations Admin	7.50	9.50	9.50	9.50	10.00
<b>Total Personnel</b>	7.50	9.50	9.50	9.50	10.00

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Field Operations Admin	504,911	454,618	501,330	486,570	618,030
<b>Total Expenses</b>	\$ 504,911	\$ 454,618	\$ 501,330	\$ 486,570	\$ 618,030

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	320,201	409,927	463,130	458,970	509,320
Supplies & Contractual	184,710	43,621	37,080	26,480	53,590
Capital Outlay	-	-	-	-	12,000
Transfers Out	-	1,070	1,120	1,120	43,120
<b>Total Expenses</b>	\$ 504,911	\$ 454,618	\$ 501,330	\$ 486,570	\$ 618,030

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	439,115	395,519	436,160	426,660	562,980
Total Expenses	504,911	454,618	501,330	486,570	618,030
<b>Net Operating Result</b>	\$ (65,796)	\$ (59,099)	\$ (65,170)	\$ (59,910)	\$ (55,050)

### COST PER PUBLIC WORKS FIELD EMPLOYEE



## ***PURPOSE STATEMENT***

To maintain and repair assigned facilities and associated systems and equipment in proper working order for the safety and effective use of facilities and to respond to facility maintenance and repair needs of customers within acceptable time limits.

## ***ACCOMPLISHMENTS FY 2004***

- ~ Updated the facility management software throughout the year as projects were completed
- ~ Coordinated with the Fire Department and Parks and Recreation Department on their facilities and installed systems and equipment
- ~ Coordinated the warranty request for the public safety facility and fire station number eleven
- ~ Trained on operation of installed systems and equipment at fire station eleven

## ***OBJECTIVES FY 2005***

- ~ Continue to coordinate the warranty repair requests for the public safety facility and fire station eleven
- ~ Coordinate the warranty repairs on the two new fire stations when completed
- ~ Continue to maintain existing facilities to the Building Owners and Managers Association (BOMS) standard
- ~ Coordinate with the Fire Department and Parks and Recreation Department on their facilities and installed systems and equipment
- ~ Update the facility management software throughout the year as projects are completed and new projects are identified

## ***BUDGET ISSUES***

Personnel were reallocated from various cost centers to one cost center. Expenditures related to these employees were also moved to the new cost center. A reduction in the Public Safety Center was possible based on FY04 actuals.

<b><i>PERFORMANCE/ACTIVITY MEASURES</i></b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
% of emergency calls responded to within 24 hours	100%	100%	100%	100%
Number of emergency call outs	n/a	76 calls	81 calls	94 calls
Average time spent per emergency	n/a	1.45 hours	1.43 hours	1.40 hours
Cost per square foot – Municipal Center	n/a	\$6.53	\$6.14	\$6.79
Cost per square foot – Public Works	n/a	\$4.30	\$5.00	\$6.27
Cost per square foot – Municipal Center II	n/a	\$2.61	\$3.44	\$3.86
Cost per square foot – Public Safety Center	n/a	n/a	\$5.94	\$5.47
Cost per square foot - Library	n/a	\$3.69	\$3.04	\$3.93

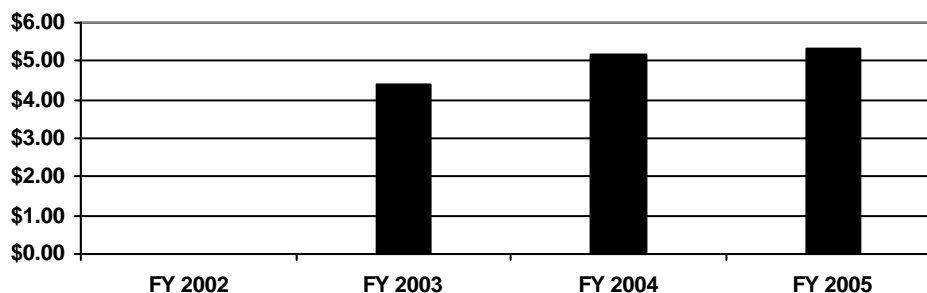
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Facilities Maintenance	0.00	0.00	0.00	0.00	7.00
Municipal Center	4.00	5.00	5.00	5.00	0.00
Public Works Facility	0.00	0.00	0.00	0.00	0.00
Municipal Office II	0.00	0.00	0.00	0.00	0.00
Public Safety Center	0.00	0.50	2.00	2.00	0.00
Southeast Library	0.00	0.00	0.00	0.00	0.00
Temporary Facilities	0.00	0.00	0.00	0.00	0.00
Heritage Annex	0.00	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>4.00</b>	<b>5.50</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Facilities Maintenance	-	-	-	-	432,760
Municipal Center	597,314	798,859	906,030	871,660	339,600
Public Works Facility	566	141,902	157,640	223,090	206,790
Municipal Office II	103,664	83,661	120,190	110,030	123,490
Public Safety Center	-	43,768	2,269,510	3,637,850	1,797,160
Southeast Library	-	221,584	222,870	182,670	735,610
Temporary Facilities	-	-	306,760	198,000	194,000
Heritage Annex	-	-	-	-	21,420
<b>Total Expenses</b>	<b>\$ 701,544</b>	<b>\$ 1,289,774</b>	<b>\$ 3,983,000</b>	<b>\$ 5,223,300</b>	<b>\$ 3,850,830</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	178,139	242,329	337,360	313,860	366,970
Supplies & Contractual	479,542	809,463	3,336,830	2,032,760	2,640,250
Capital Outlay	-	29,592	-	20	22,000
Transfers Out	43,863	208,390	308,810	2,876,660	821,610
<b>Total Expenses</b>	<b>\$ 701,544</b>	<b>\$ 1,289,774</b>	<b>\$ 3,983,000</b>	<b>\$ 5,223,300</b>	<b>\$ 3,850,830</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	-	-	100,000	118,800	118,800
Total Expenses	701,544	1,289,774	3,983,000	5,223,300	3,850,830
<b>Net Operating Result</b>	<b>\$ (701,544)</b>	<b>\$ (1,289,774)</b>	<b>\$ (3,883,000)</b>	<b>\$ (5,104,500)</b>	<b>\$ (3,732,030)</b>

### COST PER SQUARE FOOT OF FACILITIES



## ***PURPOSE STATEMENT***

The goal of the Town's Mosquito Control Program is to protect the health and safety of the public and provide safe, reliable, efficient, and cost effective mosquito and midge fly treatment and prevention operations at municipally owned and operated facilities.

## ***ACCOMPLISHMENTS FY 2004***

- ~ Distributed outreach materials and educated residents regarding mosquito control and West Nile Virus prevention. The Town's mosquito control brochures were distributed at the Spring Expo at Freestone Park and at the Feathered Friends Festival at the Riparian Preserve
- ~ Mosquito control information was placed on the Town's web site, in the "Your Town" publication, on Gilbert Cable Channel 11, and in the "Gilbert Independent" newspaper to educate the public
- ~ Coordinated with Maricopa County Vector Control regarding mosquito control operations and West Nile Virus monitoring and education

## ***OBJECTIVES FY 2005***

- ~ Continue to distribute outreach materials and information to help educate the public regarding mosquito control and West Nile Virus prevention
- ~ Continue to coordinate with Maricopa County Vector Control regarding mosquito control and West Nile Virus monitoring and education
- ~ Monitor the effectiveness of contracted mosquito and midge fly control operations through coordination efforts with the contractor and spot inspections of treatment areas

## ***BUDGET ISSUES***

The budget reflects a 6.4% increase in the contract costs.

<b><i>PERFORMANCE/ACTIVITY MEASURES</i></b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Number of mosquito related complaints	121	166	205	200
% of complaints within town treatment areas	n/a	n/a	38%	40%

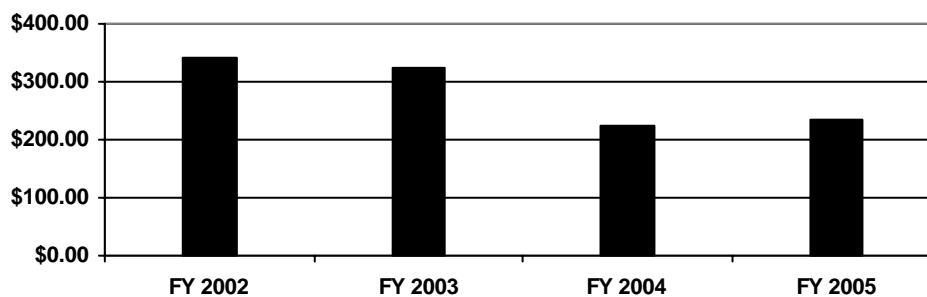
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Mosquito Control	0.00	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Mosquito Control	41,204	53,615	44,240	45,800	47,000
<b>Total Expenses</b>	<b>\$ 41,204</b>	<b>\$ 53,615</b>	<b>\$ 44,240</b>	<b>\$ 45,800</b>	<b>\$ 47,000</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	-	-	-	-	-
Supplies & Contractual	41,204	53,615	44,240	45,800	47,000
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Total Expenses</b>	<b>\$ 41,204</b>	<b>\$ 53,615</b>	<b>\$ 44,240</b>	<b>\$ 45,800</b>	<b>\$ 47,000</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	-	-	-	-	-
Total Expenses	41,204	53,615	44,240	45,800	47,000
<b>Net Operating Result</b>	<b>\$ (41,204)</b>	<b>\$ (53,615)</b>	<b>\$ (44,240)</b>	<b>\$ (45,800)</b>	<b>\$ (47,000)</b>

### COST PER COMPLAINT



**PURPOSE STATEMENT**

To protect Town owned underground utilities from damage and disruption of customer services. To facilitate in the location of any Town underground utility within a prescribed area upon request from Arizona Blue Stake.

**ACCOMPLISHMENTS FY 2004**

- ~ Continued validation of large portions of the new GIS mapping
- ~ Finished locating all of the Town owned fiber optics, and maintain new mapping
- ~ Implemented a 24/7 emergency contact service per Arizona Blue Stake
- ~ Performed all utility locates using electronic mapping, whether through GIS or scanned plat maps
- ~ Received all utility locate tickets from Arizona Blue Stake via an internet web site connection
- ~ Updated GIS using observed field conditions
- ~ Re-configured Town Utility Locate Office to best facilitate staff and computer workstations

**OBJECTIVES FY 2005**

- ~ Fully use internet based Arizona Blue Stake so standby Utility Locate staff can use from home
- ~ Fully use the Town's intranet based Interactive Maps
- ~ Continue accurate and reliable utility locating during active construction period in Gilbert
- ~ Eliminate water system disruption due to contractors excavating and damage Town owned utilities

**BUDGET ISSUES**

Changes other than the personnel costs include Blue Stake fees reflect an increase of \$4,000 and an increase of \$2,000 in paint costs due to increased construction activity.

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
# of utility locates	29,936	32,510	37,200	37,000
% of recall tickets	n/a	0.9%	1.0%	1.0%
% of emergency tickets	n/a	1.2%	1.5%	1.5%

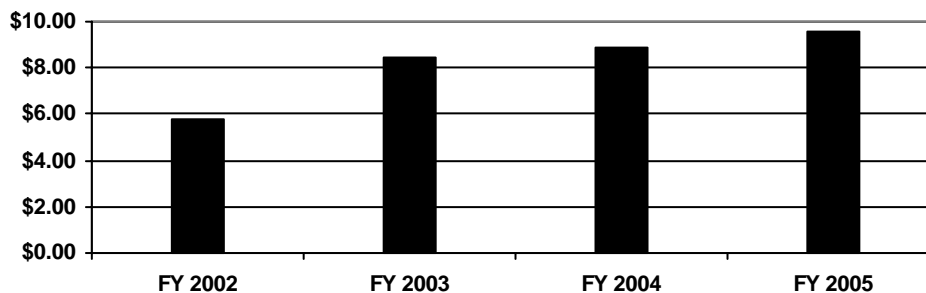
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Utility Locates	3.00	5.00	5.00	5.00	5.00
<b>Total Personnel</b>	<b>3.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Utility Locates	173,389	274,561	340,670	330,840	353,210
<b>Total Expenses</b>	<b>\$ 173,389</b>	<b>\$ 274,561</b>	<b>\$ 340,670</b>	<b>\$ 330,840</b>	<b>\$ 353,210</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	108,287	170,491	248,640	247,170	273,510
Supplies & Contractual	45,067	57,713	62,360	54,000	69,030
Capital Outlay	17,772	36,197	19,000	19,000	-
Transfers Out	2,263	10,160	10,670	10,670	10,670
<b>Total Expenses</b>	<b>\$ 173,389</b>	<b>\$ 274,561</b>	<b>\$ 340,670</b>	<b>\$ 330,840</b>	<b>\$ 353,210</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	173,389	274,562	340,670	330,420	353,200
Total Expenses	173,389	274,561	340,670	330,840	353,210
<b>Net Operating Result</b>	<b>\$ -</b>	<b>\$ 1</b>	<b>\$ -</b>	<b>\$ (420)</b>	<b>\$ (10)</b>

### COST PER LOCATE



# Leisure Services

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Leisure Services Summary

Parks and Open Space

Aquatics

Recreation Centers

Recreation Programs

Culture and Arts

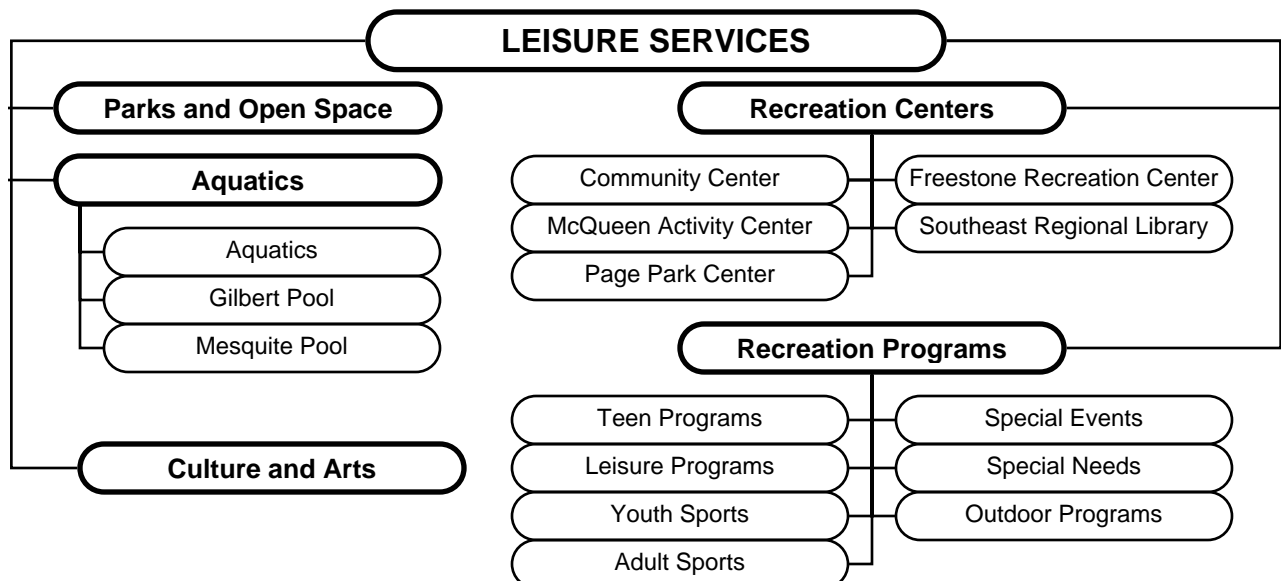
## DEPARTMENT DESCRIPTION

The Leisure Services Department provides opportunities for the community to learn, exercise, grow, develop skills, compete, and to accomplish and enjoy leisure pursuits. The Department activities include park and recreation services, programs, activities, and facilities for the community's leisure pursuits. Department programs include Aquatics, Adult Sports, Special Events, Outdoor Recreation, Concerts In The Parks, Equestrian Classes, Youth Sports, Teen Adventures/Treks, Teen Drama, Leisure Learning Classes, and Special Needs Programming. Contracted concession services are offered at various department sites. Major facilities that are maintained and managed by the Department include the Freestone Recreation Center, McQueen Park Activity Center, Gilbert Community Center, Page Park Center, Meeting rooms at the SE Regional Library, Freestone Park, Crossroads Park, McQueen Park, Heritage Annex, 10 Neighborhood Basins, Mesquite Aquatic Center, and the Gilbert Municipal Pool. Grounds maintenance managed by the Department also includes Nichols Park and the Municipal Center Complex.

## GOALS FY 2005

- ~ To provide quality leadership and direction for all programs and activities within Leisure Services resulting in recreation facilities and activities for the community to learn, exercise, grow, develop skills, compete and enjoy leisure pursuits
- ~ To provide quality customer service for those seeking information for program and class registrations, for facility registrations and for general office assistance
- ~ To provide additional facilities as the population grows to maintain the expected level of service and to maintain open space
- ~ Meet or exceed the reasonable expectations of the recreating public
- ~ Continue to nurture existing partnerships and foster new ones to share resources with other community members

## ORGANIZATIONAL CHART



<b>PERSONNEL BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Administration	9.00	9.25	9.25	9.25	9.25
Parks and Open Space	34.18	35.93	33.46	33.46	32.96
Aquatics	14.52	14.53	13.09	13.09	13.09
Concessions	4.28	4.28	2.17	2.17	0.00
Recreation Centers	16.73	29.17	30.61	30.61	31.22
Recreation Programs	26.68	25.11	18.31	19.37	19.37
Culture and Arts	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	<b>106.39</b>	<b>119.27</b>	<b>107.89</b>	<b>108.95</b>	<b>106.89</b>

<b>EXPENSES BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Administration	688,205	676,368	708,630	722,860	890,130
Parks and Open Space	3,863,028	4,825,828	3,075,390	2,606,600	2,956,660
Aquatics	430,194	461,830	429,140	460,170	472,200
Concessions	82,656	74,499	72,550	28,620	-
Recreation Centers	873,898	1,127,473	1,414,470	1,415,740	1,568,120
Recreation Programs	1,213,643	1,267,372	1,315,650	1,270,830	1,345,440
Culture and Arts	11,439	93,659	115,630	90,540	114,980
<b>Total Expenses</b>	<b>\$ 7,163,063</b>	<b>\$ 8,527,029</b>	<b>\$ 7,131,460</b>	<b>\$ 6,595,360</b>	<b>\$ 7,347,530</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	3,231,022	3,912,929	4,205,770	4,028,180	4,346,500
Supplies & Contractual	2,348,402	2,010,775	2,319,410	2,270,300	2,636,750
Capital Outlay	208,821	102,749	-	15,600	256,000
Transfers Out	1,374,818	2,500,576	606,280	281,280	108,280
<b>Total Expenses</b>	<b>\$ 7,163,063</b>	<b>\$ 8,527,029</b>	<b>\$ 7,131,460</b>	<b>\$ 6,595,360</b>	<b>\$ 7,347,530</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	1,044,547	1,496,516	1,986,220	1,748,350	1,904,000
Total Expenses	7,163,063	8,527,029	7,131,460	6,595,360	7,347,530
<b>Net Operating Result</b>	<b>\$ (6,118,516)</b>	<b>\$ (7,030,513)</b>	<b>\$ (5,145,240)</b>	<b>\$ (4,847,010)</b>	<b>\$ (5,443,530)</b>

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Completed facility reservations requests	8,046	9,997	12,953	14,000
Number of softball teams	365	373	365	375
Recreation programs cost recovery	56%	51%	62%	60%
Total park acres maintained	755	767	676	727
Number of leisure class participants	9,582	10,364	9,708	10,000

## PURPOSE STATEMENT

Provide safe, well-maintained and desirable park resources and municipal facilities for the citizens of Gilbert and visiting patrons.

## ACCOMPLISHMENTS FY 2004

- ~ Completion of professional certifications in applicable areas to include turf maintenance, landscape management, arboriculture and tree care
- ~ Coordinated 3,576 hours of community service toward parks and facility maintenance
- ~ Completed designated cyclical maintenance projects focusing on the renovation and rehabilitation of aging park facilities and resources
- ~ Increased Park Ranger interpretive education programming and Special Event assistance
- ~ Completed the annual update of park area maps and recreation area/facility resource inventory database
- ~ Received State and regional award recognition for the development of a Tree Recovery Program and Tree Inventory Program data base
- ~ Designated staff secured nationally recognized certifications in the following areas: backflow prevention inspector-tester; playground inspector, arboriculture
- ~ Prepared request for proposal for outsourcing maintenance of municipal facility grounds

## OBJECTIVES FY 2005

- ~ Complete McQueen Park Phase III improvement project within contracted timelines at or below project budget allocation through coordination with contracted PM-CM
- ~ Complete Soccer Complex improvement project within contracted timelines at or below project budget allocation through coordination with Project Manager
- ~ Continue to provide high customer service levels through parks and facility readiness and reservation requests
- ~ Complete 100% of Division maintenance section cyclical maintenance/one time capital project and work order priorities for grounds and facility maintenance to include: district parks, municipal facilities, trail corridors and neighborhood parks
- ~ Identify and prioritize the rehabilitation, renovation and stabilization needs of aging park resources and facilities in coordination with the Capital Improvement Program

## BUDGET ISSUES

One full time position was reduced from FY04 adopted budget based on actual need of the department. McQueen District Park Phase III and the Hetchler Soccer Complex will be completed during FY05. A contract was issued for the maintenance of the Riparian Preserve. Capital outlay includes improvements to the pump station, courts, and lights at Freestone Park, and replacement vehicles.

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Total acres and of park land, trails, open space, municipal areas and support facilities operated and maintained	755	767	676	727
Cost per acre to maintain park land, trails, open space, municipal areas and support facilities operated and maintained*	\$3,311	\$3,076	\$3,470	\$3,946
Customer Service: completed facility readiness/reservation requests	8,046	7,211	6,809	7,800
Cyclical Maintenance: projects completed and funding allocation (Operating and Capital)	17 \$192,922	10 \$65,515	20 \$19,600	7 \$150,000
% of parks and open space administered per total developed land area in Town	4.4%	4.0%	3.2%	TBD

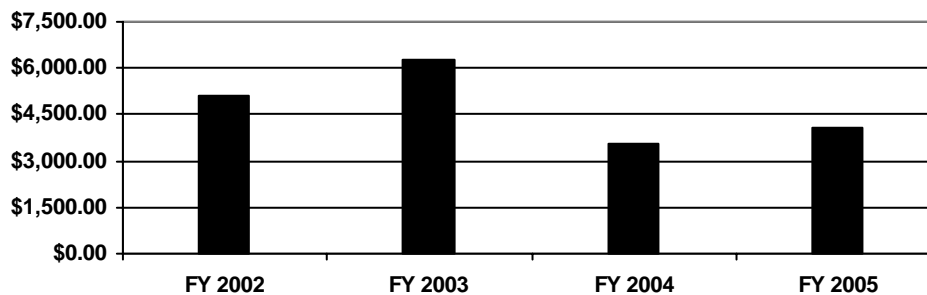
\*cost does not include transfers out

<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Parks and Open Space	34.18	35.93	33.46	33.46	32.96
Riparian Preserve	0.00	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>34.18</b>	<b>35.93</b>	<b>33.46</b>	<b>33.46</b>	<b>32.96</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Parks and Open Space	3,763,255	4,755,828	3,045,390	2,606,600	2,956,660
Riparian Preserve	99,773	70,000	30,000	-	-
<b>Total Expenses</b>	<b>\$ 3,863,028</b>	<b>\$ 4,825,828</b>	<b>\$ 3,075,390</b>	<b>\$ 2,606,600</b>	<b>\$ 2,956,660</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	1,180,213	1,317,983	1,386,630	1,321,340	1,460,500
Supplies & Contractual	1,150,387	938,730	1,102,660	1,024,160	1,152,060
Capital Outlay	169,207	102,749	-	-	256,000
Transfers Out	1,363,221	2,466,366	586,100	261,100	88,100
<b>Total Expenses</b>	<b>\$ 3,863,028</b>	<b>\$ 4,825,828</b>	<b>\$ 3,075,390</b>	<b>\$ 2,606,600</b>	<b>\$ 2,956,660</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	64,033	73,558	74,000	53,000	60,000
Total Expenses	3,863,028	4,825,828	3,075,390	2,606,600	2,956,660
<b>Net Operating Result</b>	<b>\$ (3,798,995)</b>	<b>\$ (4,752,270)</b>	<b>\$ (3,001,390)</b>	<b>\$ (2,553,600)</b>	<b>\$ (2,896,660)</b>

**COST PER ACRE MAINTAINED**


**PURPOSE STATEMENT**

To promote water safety in the community through instructional programs, and to provide a full-range of aquatics-based recreational activities for participants of all ages. Programs and activities include swim lessons, swim teams, diving team, and public swimming opportunities.

**ACCOMPLISHMENTS FY 2004**

- ~ Record number of participants in the Learn to Swim program
- ~ Over 800 classes offered in the Learn to Swim program
- ~ Partnered with East Valley communities in offering the summer swim league program

**OBJECTIVES FY 2005**

- ~ Operate three swim teams, and one dive team for over 800 participants
- ~ Offer Guardstart program (Jr. Lifeguards) program for ages 12 – 15
- ~ Offer the Learn to Swim program for five summer sessions, with total participation exceeding 4,000
- ~ Continue partnership with the American Red Cross for staff training and certifications

**BUDGET ISSUES**

The budget for Gilbert and Mesquite Pools increases \$43,000 over the adopted budget for FY04. Of this amount, \$29,000 is a one time expenditure for various repair and maintenance projects and \$10,000 is for additional chemicals.

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Number of Participants	61,899	53,317	37,263	33,430
% of children age 5-17 participating in swim lessons compared to the total population of children age 5-17	n/a	n/a	12%	12%
% of children age 5-17 participating in swim and dive teams compared to the total population of children age 5-17	n/a	n/a	2%	2%
% of participants rating aquatic programs at above average or excellent	n/a	n/a	n/a	90%

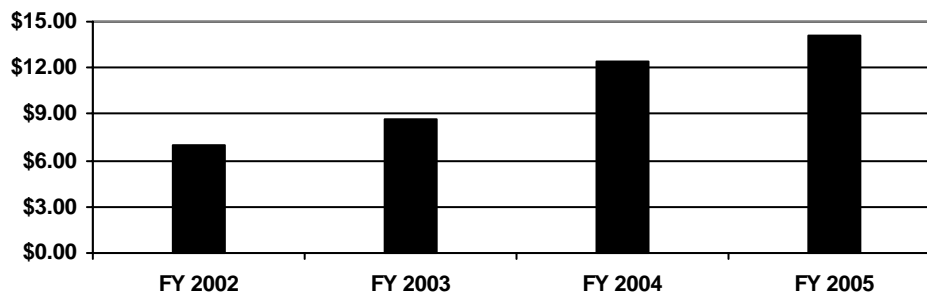
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Aquatics	14.52	0.00	0.00	0.00	0.00
Gilbert Pool	0.00	6.08	5.84	5.84	5.84
Mesquite Pool	0.00	8.45	7.25	7.25	7.25
<b>Total Personnel</b>	<b>14.52</b>	<b>14.53</b>	<b>13.09</b>	<b>13.09</b>	<b>13.09</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Aquatics	354,512	-	-	-	-
Gilbert Pool	31,175	201,145	190,400	214,240	222,120
Mesquite Pool	44,507	260,685	238,740	245,930	250,080
<b>Total Expenses</b>	<b>\$ 430,194</b>	<b>\$ 461,830</b>	<b>\$ 429,140</b>	<b>\$ 460,170</b>	<b>\$ 472,200</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	335,490	353,621	341,340	358,770	345,220
Supplies & Contractual	93,601	106,339	85,830	99,430	125,010
Capital Outlay	-	-	-	-	-
Transfers Out	1,103	1,870	1,970	1,970	1,970
<b>Total Expenses</b>	<b>\$ 430,194</b>	<b>\$ 461,830</b>	<b>\$ 429,140</b>	<b>\$ 460,170</b>	<b>\$ 472,200</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	159,424	168,811	174,000	155,300	166,000
Total Expenses	430,194	461,830	429,140	460,170	472,200
<b>Net Operating Result</b>	<b>\$ (270,770)</b>	<b>\$ (293,019)</b>	<b>\$ (255,140)</b>	<b>\$ (304,870)</b>	<b>\$ (306,200)</b>

### COST PER PARTICIPANT



**PURPOSE STATEMENT**

To provide clean and safe facilities for multiple Town-sponsored events, with parks and recreation activities representing the majority of facility activity. Recreation Centers also provide facility space to support senior activities, group rentals, public meetings, and various other community uses.

**ACCOMPLISHMENTS FY 2004**

- ~ Freestone Recreation Center received the Innovative Architecture and Design Award
- ~ Commenced an assessment of the Community Center to determine future facility needs
- ~ Partnered with Gilbert Leadership to complete an exterior beautification project at the Community Center

**OBJECTIVES FY 2005**

- ~ Continue staff training in CLASS software
- ~ Promote increased awareness of risk management policies and procedures to ensure facilities are safe and hazard free
- ~ Begin recreation programs and activities in the new gymnasium at McQueen Park Activity Center
- ~ Increase the range of customer services available at the centers
- ~ Continue to increase youth programs at the Freestone Recreation Center
- ~ Conduct quarterly OSHA in-service training for maintenance/custodial staff

**BUDGET ISSUES**

Personnel for the McQueen Park Activity Center was increased due to the addition of the gymnasium and related programming. Utility budgets were increased \$49,000 based on actual expenditures for FY04.

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Number of Participants at Freestone Recreation Center	n/a	139,813	212,240	220,000
% of Freestone Recreation Center average monthly participation as compared to total population	n/a	n/a	12%	12%
% of Freestone Recreation Center average monthly participation for youth as compared to the total youth population	n/a	n/a	17%	20%
% of participants rating recreation centers at above average or excellent	n/a	n/a	n/a	90%
Cost per square foot – Community Center	\$26	\$26	\$28	\$28
Cost per square foot – McQueen Park Activity Center	\$16	\$17	\$17	\$11
Cost per square foot – Page Park Center	\$1	\$3	\$7	\$7
Cost per square foot – Freestone Recreation Center	n/a	\$11	\$16	\$18

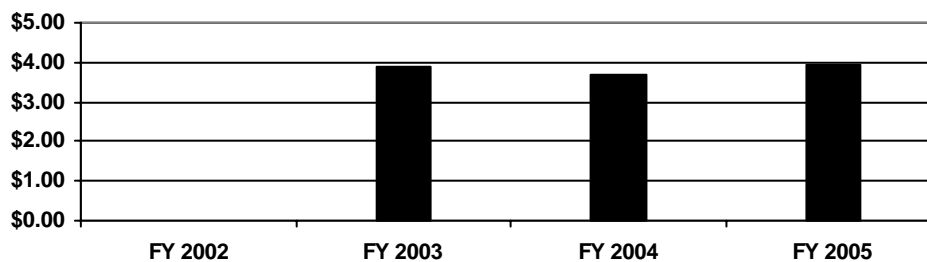
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Community Center	5.36	5.11	4.77	4.77	4.77
McQueen Activity Center	5.37	5.62	5.60	5.60	6.21
Page Park Center	0.00	0.00	1.31	1.31	1.31
Freestone Recreation Center	4.00	16.44	16.93	16.93	16.93
Southeast Regional Library	2.00	2.00	2.00	2.00	2.00
<b>Total Personnel</b>	<b>16.73</b>	<b>29.17</b>	<b>30.61</b>	<b>30.61</b>	<b>31.22</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Community Center	220,290	223,853	216,390	239,960	241,800
McQueen Activity Center	246,170	249,929	244,010	255,890	300,140
Page Park Center	9,858	25,322	51,770	56,840	56,720
Freestone Recreation Center	94,710	541,971	809,050	778,930	868,650
Southeast Regional Library	302,870	86,398	93,250	84,120	100,810
<b>Total Expenses</b>	<b>\$ 873,898</b>	<b>\$ 1,127,473</b>	<b>\$ 1,414,470</b>	<b>\$ 1,415,740</b>	<b>\$ 1,568,120</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	416,371	778,474	974,980	929,130	1,011,350
Supplies & Contractual	417,073	331,819	437,200	484,320	554,480
Capital Outlay	39,614	-	-	-	-
Transfers Out	840	17,180	2,290	2,290	2,290
<b>Total Expenses</b>	<b>\$ 873,898</b>	<b>\$ 1,127,473</b>	<b>\$ 1,414,470</b>	<b>\$ 1,415,740</b>	<b>\$ 1,568,120</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	77,406	514,561	903,000	775,700	865,000
Total Expenses	873,898	1,127,473	1,414,470	1,415,740	1,568,120
<b>Net Operating Result</b>	<b>\$ (796,492)</b>	<b>\$ (612,912)</b>	<b>\$ (511,470)</b>	<b>\$ (640,040)</b>	<b>\$ (703,120)</b>

**COST PER PARTICIPANT - FREESTONE RECREATION CENTER**



## **PURPOSE STATEMENT**

To provide recreation programs, special events, and leisure activities for residents and visitors of Gilbert. The recreational programs purpose is to promote physical fitness, teach leadership skills, increase community involvement, and provide numerous social benefits to the community.

## **ACCOMPLISHMENTS FY 2004**

- ~ Increased the number of preschool classes offered by 8%
- ~ Acrogyrnastics class performed at Disneyland
- ~ Offered 40 new classes at Page Park Center
- ~ Exceeded participation goals in intramurals and wrestling programs
- ~ Received awards from two state professional organizations for special events
- ~ Increased sponsorships for special events
- ~ Record participation in Hershey Track and Field meet
- ~ Special needs class participation increased by 82%

## **OBJECTIVES FY 2005**

- ~ Partner with the Boy's and Girl's Club facility to offer more preschool classes
- ~ Offer preschool sports classes at the McQueen Park Activity Center
- ~ Expand the special needs cheerleading program
- ~ Continue the partnership with Gilbert Public Schools in providing joint-use youth and teen programs
- ~ Increase corporate and business sponsorship opportunities for special events
- ~ Increase media partnerships for special events
- ~ Increase Teen Scenes performances by 5%

## **BUDGET ISSUES**

Budget savings will be realized this year by combining the mailing of the Parks and Recreation Department's program brochure *Leisure Pursuits* with the Town's *Your Town* publication.

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Number of Participants	59,283	57,771	54,664	57,650
% of total preschool participation in Leisure classes compared to total preschool population	n/a	n/a	34%	36%
% of total youth (5 – 17 years) participation in Leisure classes compared to total population of youth (5 – 17 years)	n/a	n/a	6%	6%
% of adult softball participation compared to the overall population of adults	n/a	n/a	5%	5%
% of participants rating recreation programs at above average or excellent	n/a	n/a	88%	90%

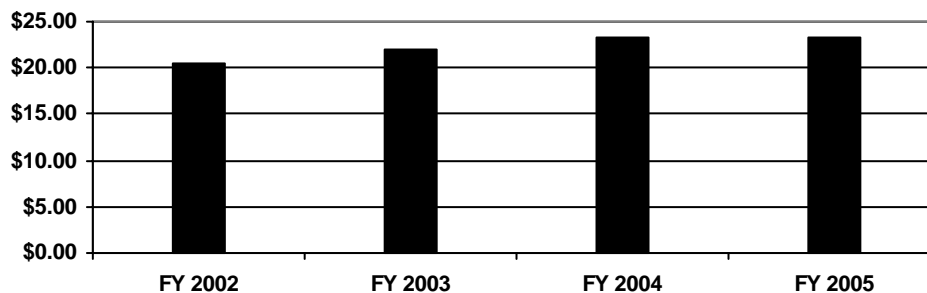
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Teen Programs	0.93	0.93	0.74	0.74	0.74
Leisure Programs	9.24	8.10	8.10	9.16	9.16
Youth Sports	3.52	3.32	2.60	2.60	2.60
Adult Sports	2.34	2.41	2.41	2.41	2.41
Special Events	4.65	4.15	3.15	3.15	3.15
Summer Playground	3.71	3.71	0.00	0.00	0.00
Special Needs	2.29	1.99	0.90	0.90	0.90
Outdoor Programs	0.00	0.50	0.41	0.41	0.41
<b>Total Personnel</b>	<b>26.68</b>	<b>25.11</b>	<b>18.31</b>	<b>19.37</b>	<b>19.37</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Teen Programs	21,812	21,748	46,370	37,440	47,440
Leisure Programs	388,167	426,592	476,390	439,350	456,800
Youth Sports	151,510	157,784	177,380	162,360	184,970
Adult Sports	164,744	187,715	199,570	197,650	210,600
Special Events	305,065	330,161	324,040	365,310	350,980
Summer Playground	123,935	58,237	-	-	-
Special Needs	58,108	52,362	43,800	27,390	45,240
Outdoor Programs	302	32,773	48,100	41,330	49,410
<b>Total Expenses</b>	<b>\$ 1,213,643</b>	<b>\$ 1,267,372</b>	<b>\$ 1,315,650</b>	<b>\$ 1,270,830</b>	<b>\$ 1,345,440</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	742,935	810,232	813,130	748,420	856,080
Supplies & Contractual	465,151	448,860	493,820	513,710	480,660
Capital Outlay	-	-	-	-	-
Transfers Out	5,557	8,280	8,700	8,700	8,700
<b>Total Expenses</b>	<b>\$ 1,213,643</b>	<b>\$ 1,267,372</b>	<b>\$ 1,315,650</b>	<b>\$ 1,270,830</b>	<b>\$ 1,345,440</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	674,280	662,413	762,470	733,370	775,000
Total Expenses	1,213,643	1,267,372	1,315,650	1,270,830	1,345,440
<b>Net Operating Result</b>	<b>\$ (539,363)</b>	<b>\$ (604,959)</b>	<b>\$ (553,180)</b>	<b>\$ (537,460)</b>	<b>\$ (570,440)</b>

### COST PER PARTICIPANT



**PURPOSE STATEMENT**

To encourage, support and promote the arts and culture in Gilbert. To raise the level of awareness and involvement of all residents in the inclusion, promotion, preservation and expansion of all facets of the arts in the public and private sectors.

**ACCOMPLISHMENTS FY 2004**

- ~ The 2004-2007 Strategic Plan was finalized by the Arts Advisory Board
- ~ An artist was selected for the first public art project
- ~ Increased the number of LOBBY FOR ART exhibits from 6 to 8
- ~ Completed an Arts and Cultural Community survey with 161 out of 202 respondents indicating a desire for increased arts programs and events in Gilbert
- ~ Organized and sponsored two music recitals for the public with no admission charge
- ~ Organized a fundraising event for the arts with the Wildflower Bread Company
- ~ Participated during the Spring Fling by educating the public with a hands-on art project and providing information about the Arts Advisory Board
- ~ Developed an educational/informational handbook for the orientation of new Arts Advisory Board members
- ~ Expanded the Arts Advisory Board from 9 to 11 members
- ~ Initiated dialogue for collaboration between citizen advisory boards and commissions to plan community projects and events

- ~ Offered exhibit space for two exhibits by the Gilbert Visual Artists League
- ~ Reviewed and recommended acceptance of two donations of artwork to Gilbert
- ~ Provided registration fees for 2 board members to attend the SW Arts Conference
- ~ Hosted the 23<sup>rd</sup>. Annual Student Art Competition for Congressional District 6 at the SE Regional Library
- ~ Initiated a partnership with the Katherine K. Herberger College of Fine Arts to begin ASU to You Coffee, Conversation & the Arts in Gilbert

**OBJECTIVES FY 2005**

- ~ Identify opportunities to collaborate with communities, non-profits, municipal agencies and the private sector to promote the growth of art and culture in Gilbert
- ~ Continue to network within professional fields
- ~ In partnership with the Katherine K. Herberger College of Fine Arts, sponsor a series of six free community presentations of ASU to You: Coffee, Conversations and the Arts
- ~ Explore potential collaboration with other Town of Gilbert departments
- ~ Explore opportunities to increase exhibit space for artists
- ~ Establish an on-line Email subscription list-serve

**BUDGET ISSUES**

No major changes.

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
# of co-sponsored events	n/a	2	2	6

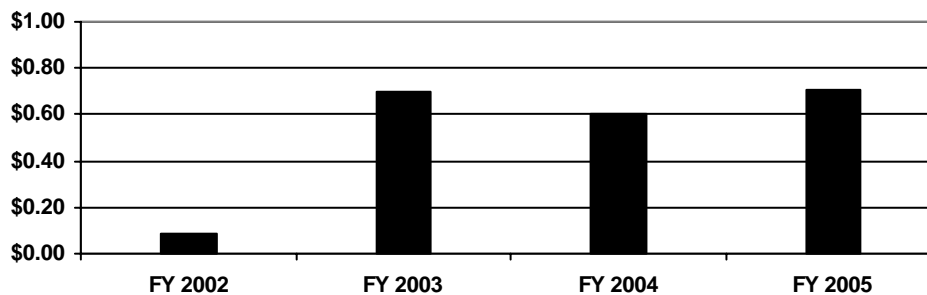
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Culture and Arts	1.00	1.00	1.00	1.00	1.00
<b>Total Personnel</b>	1.00	1.00	1.00	1.00	1.00

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Culture and Arts	11,439	93,659	115,630	90,540	114,980
<b>Total Expenses</b>	\$ 11,439	\$ 93,659	\$ 115,630	\$ 90,540	\$ 114,980

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	6,884	61,964	68,320	69,420	67,630
Supplies & Contractual	4,555	31,695	47,310	21,120	47,350
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Total Expenses</b>	\$ 11,439	\$ 93,659	\$ 115,630	\$ 90,540	\$ 114,980

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	-	-	-	-	-
Total Expenses	11,439	93,659	115,630	90,540	114,980
<b>Net Operating Result</b>	\$ (11,439)	\$ (93,659)	\$ (115,630)	\$ (90,540)	\$ (114,980)

### COST PER CAPITA



## **Other General Fund**

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Other General Fund Summary  
Contracted Services  
Emergency Operations Center  
Transportation  
Social Services  
Non-Departmental

***DESCRIPTION***

These areas of operation encompass more than one business unit or department operation and so are not assigned to a specific operating unit.

Included in this section is the budget information for animal control and incarceration services provided by Maricopa County through an Intergovernmental Agreement; transportation; the emergency operation center, funding for social services; non-departmental and contingency. The description for each of the operations is included on the individual sheets.

***CONTRACTED SERVICES***
***PURPOSE STATEMENT***

Gilbert has two separate intergovernmental agreements with Maricopa County for Incarceration and Animal Control. Animal control promotes and protects the health, safety and welfare of pets and people. Incarceration is provided as a punishment for crimes committed and a deterrent to future crime. Incarceration is the cost to Gilbert for jail sentences imposed by the Court.

***ACCOMPLISHMENTS FY 2004***

- ~ Reviewed level of service and updated three year contract for animal control services
- ~ Continued legal research for an Intergovernmental Agreement with Maricopa County for incarceration

***OBJECTIVES FY 2005***

- ~ Review process for response to barking dog complaints to reduce time spent by officers
- ~ Complete the agreement with Maricopa County for Incarceration services clarifying medical cost responsibilities

***BUDGET ISSUES***

Incarceration costs are increasing 11% over FY04 rates.

<b><i>PERFORMANCE/ACTIVITY MEASURES</i></b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
% of calls for dog bites	11%	10%	10%	10%
% of total incarceration cost related to medical bills	n/a	10.7%	1.6%	4.0%

***EMERGENCY OPERATIONS CENTER***

***PURPOSE STATEMENT***

The Emergency Operation Center (EOC) plans and coordinates all emergency response in event of a natural or man-made disaster.

***ACCOMPLISHMENTS FY 2004***

- ~ Moved EOC to the Public Safety Complex
- ~ Certified as an E-Team user for Maricopa County to use the E-reporting and management software

~ Prepared for implementing Town exercise for EOC operability

***OBJECTIVES FY 2005***

- ~ Implement Town exercise for EOC operability

***BUDGET ISSUES***

This budget provides minimum funding to maintain telephone and computer services to the Emergency Operation Center.

<b><i>PERFORMANCE/ACTIVITY MEASURES</i></b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Number of coordinated exercises	n/a	1	0	1
% of Emergency Operations Plan validated by management review	n/a	n/a	5%	95%

***TRANSPORTATION***

***PURPOSE STATEMENT***

Transportation includes contracts with Williams Gateway Airport and the Regional Public Transportation Authority (RPTA) for bus service. RPTA's mission is to promote the social and economic well being of the community through an efficient and effective regional transit system, as a valued and significant component of the transportation network. The mission of Williams Gateway Airport is to develop a safe, efficient, economical and environmentally acceptable air transportation facility.

***ACCOMPLISHMENTS FY 2004***

- ~ Maintained existing service levels

***OBJECTIVES FY 2005***

- ~ Maintain existing service levels

***BUDGET ISSUES***

No major changes have occurred. The billing by the Regional Public Transit Authority (RPTA) is based on cost to provide public transportation.

<b><i>PERFORMANCE/ACTIVITY MEASURES</i></b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Average daily ridership	n/a	179	222	266
Boardings per mile/Cost per boarding – fixed route	n/a	0.25/\$14.16	0.29/\$12.26	0.34/\$11.09
Boardings per mile/Cost per boarding – express route	n/a	1.30/\$4.12	1.31/\$4.53	1.30/\$3.14

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**SOCIAL SERVICES**

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**PURPOSE STATEMENT**

The purpose is to augment funding for various social service agencies that provide service in Gilbert. The Council receives requests for funding from various social service agencies and approves funding based upon the community impact.

**ACCOMPLISHMENTS FY 2004**

~ Reduced social service funding by 56%

**OBJECTIVES FY 2005**

~ Review the funding guidelines and process

**BUDGET ISSUES**

No issues.

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**NON-DEPARTMENTAL**

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**PURPOSE STATEMENT**

This section of the budget is necessary for costs that cannot be attributed to one activity or are unknown during budget preparation.

**ACCOMPLISHMENTS FY 2004**

~ Established a practice of a 2% reduction in expenses for unspent allocations

**OBJECTIVES FY 2005**

~ Develop system of tracking 2% reduction in expenses for unspent allocations

**BUDGET ISSUES**

No issues.

<b>PERSONNEL BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Contracted Services					
Animal Control	0.00	0.00	0.00	0.00	0.00
Incarceration	0.00	0.00	0.00	0.00	0.00
Emergency Operation Center	0.00	0.00	0.00	0.00	0.00
Transportation					
Transportation	0.00	0.00	0.00	0.00	0.00
Williams Gateway	0.00	0.00	0.00	0.00	0.00
Social Services					
Youth Special Programs	0.00	0.00	0.00	0.00	0.00
Senior Programs	0.00	0.00	0.00	0.00	0.00
Museum Support	0.00	0.00	0.00	0.00	0.00
Social Services	0.00	0.00	0.00	0.00	0.00
Non-Departmental	0.00	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>EXPENSES BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Contracted Services					
Animal Control	59,272	89,072	100,800	100,800	108,700
Incarceration	430,764	540,701	675,000	630,000	775,000
Emergency Operation Center	10,050	1,522	16,500	10,420	37,100
Transportation					
Transportation	1,032,976	1,056,344	1,163,000	1,429,000	1,133,000
Williams Gateway	450,000	456,500	350,000	350,000	350,000
Social Services					
Youth Special Programs	400,000	397,000	475,000	275,100	125,000
Senior Programs	20,000	20,000	20,000	20,000	40,000
Museum Support	1,104	1,104	1,600	1,800	2,000
Social Services	140,257	146,803	64,520	64,800	68,000
Non-Departmental	1,186,219	369,945	1,607,560	5,092,000	\$ (813,750)
<b>Total Expenses</b>	<b>\$ 3,730,642</b>	<b>\$ 3,078,991</b>	<b>\$ 4,473,980</b>	<b>\$ 7,973,920</b>	<b>\$ 1,825,050</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	-	-	-	-	-
Supplies & Contractual	2,179,759	2,452,362	3,081,480	2,377,920	1,242,800
Capital Outlay	-	-	-	178,000	-
Transfers Out	1,550,883	626,629	1,392,500	5,418,000	582,250
<b>Total Expenses</b>	<b>\$ 3,730,642</b>	<b>\$ 3,078,991</b>	<b>\$ 4,473,980</b>	<b>\$ 7,973,920</b>	<b>\$ 1,825,050</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	94,947	175,263	126,000	273,000	295,000
Total Expenses	3,730,642	3,078,991	4,473,980	7,973,920	1,825,050
<b>Net Operating Result</b>	<b>\$ (3,635,695)</b>	<b>\$ (2,903,728)</b>	<b>\$ (4,347,980)</b>	<b>\$ (7,700,920)</b>	<b>\$ (1,530,050)</b>

# Enterprise Funds

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Enterprise Funds Summary

Water

Wastewater

Solid Waste

Irrigation

## **FUNDS DESCRIPTION**

Enterprise Funds are designed to allow a government operation to reflect a financial picture similar to a business enterprise. Gilbert operates these funds on the philosophy that the fees charged will cover 100% of the cost of these services – including cost of internal support from the General Fund. The following funds are included in the Enterprise Fund type.

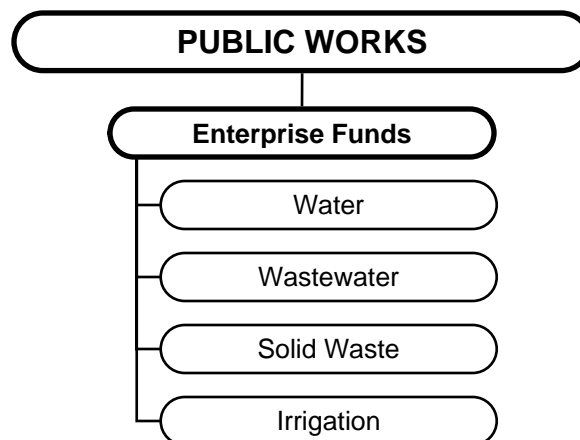
- Water:** Insure a safe and dependable water supply
- Wastewater:** Provide a safe and dependable wastewater collection and treatment system
- Solid Waste:** Manage the integrated solid waste operation to provide environmentally sound collection and disposal of solid waste
- Irrigation:** A small area (126 customers) of Gilbert is served with flood irrigation water for landscape use

## **FUND ACTIVITY**

The following is a statement of revenue, expenses and transfers for the Enterprise Funds based on the adopted budget for FY05.

	Water	Wastewater	Solid Waste	Irrigation
Total Operating Revenues	\$ 21,103,180	\$ 11,501,240	\$ 9,790,220	\$ 15,000
Total Operating Expenses	\$ 14,593,960	\$ 8,364,920	\$ 10,179,970	\$ 51,410
Operating Income (Loss)	\$ 6,509,220	\$ 3,136,320	\$ (389,750)	\$ (36,410)
Nonoperating Revenues (Expenses):	325,000	405,000	75,000	-
Income (Loss) Before Transfers	\$ 6,834,220	\$ 3,541,320	\$ (314,750)	\$ (36,410)
Operating Transfers In	513,890	35,000	1,363,400	36,410
Operating Transfers Out	(15,561,300)	(7,217,300)	(2,150,990)	-
Net Income	\$ (8,213,190)	\$ (3,640,980)	\$ (1,102,340)	\$ -

## **ORGANIZATIONAL CHART**



<b>PERSONNEL BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Water	50.50	56.00	58.00	58.00	60.00
Wastewater	19.00	22.00	26.00	26.00	26.00
Solid Waste	43.50	51.50	51.00	52.00	57.50
Irrigation	0.70	0.70	0.50	0.50	0.50
<b>Total Personnel</b>	<b>113.70</b>	<b>130.20</b>	<b>135.50</b>	<b>136.50</b>	<b>144.00</b>

<b>EXPENSES BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Water	16,546,772	13,686,802	24,995,220	21,338,990	30,155,260
Wastewater	11,401,625	11,279,857	16,309,050	12,143,940	15,582,220
Solid Waste	6,778,165	7,758,152	9,158,490	9,777,830	12,330,960
Irrigation	49,080	52,326	47,970	44,147	51,410
<b>Total Expenses</b>	<b>\$ 34,775,642</b>	<b>\$ 32,777,137</b>	<b>\$ 50,510,730</b>	<b>\$ 43,304,907</b>	<b>\$ 58,119,850</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	4,914,804	5,966,123	7,010,120	6,893,100	7,833,230
Supplies & Contractual	20,795,391	17,925,261	30,205,080	19,885,267	22,986,130
Capital Outlay	-	1,236,935	678,200	1,591,600	2,370,900
Transfers Out	9,065,447	7,648,818	12,617,330	14,934,940	24,929,590
<b>Total Expenses</b>	<b>\$ 34,775,642</b>	<b>\$ 32,777,137</b>	<b>\$ 50,510,730</b>	<b>\$ 43,304,907</b>	<b>\$ 58,119,850</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	36,544,027	35,960,565	39,148,130	41,870,342	45,163,340
Total Expenses	34,775,642	32,777,137	50,510,730	43,304,907	58,119,850
<b>Net Operating Result</b>	<b>\$ 1,768,385</b>	<b>\$ 3,183,428</b>	<b>\$(11,362,600)</b>	<b>\$ (1,434,565)</b>	<b>\$(12,956,510)</b>

# Water

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Water Summary

Water Conservation

Water Production

Water Distribution

Water Metering

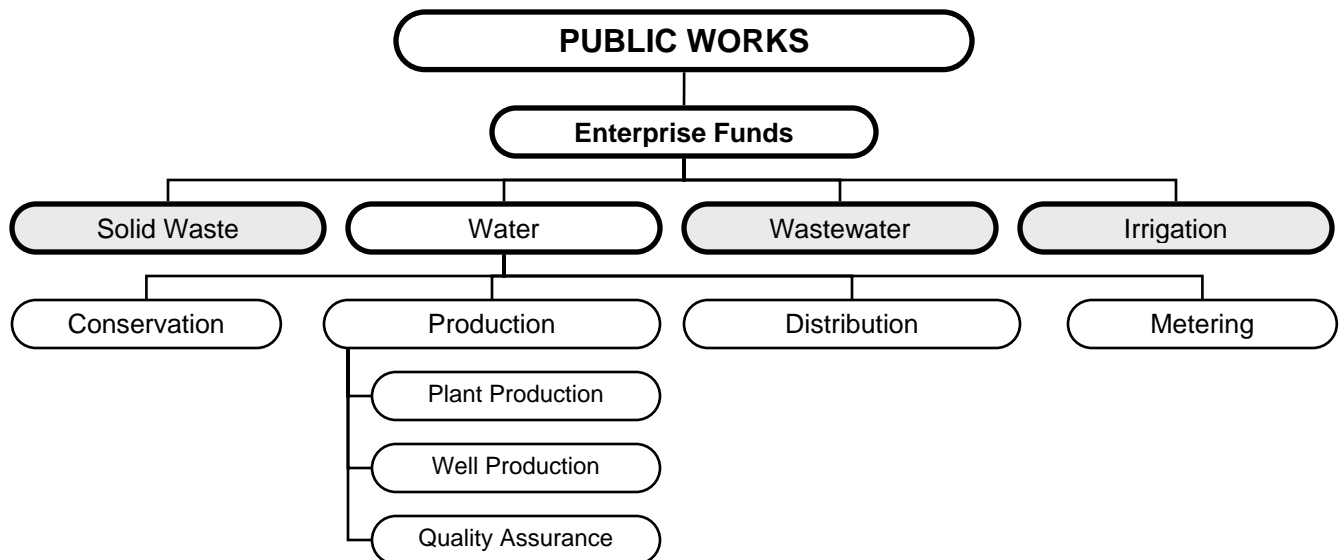
**FUND DESCRIPTION**

To insure a safe and dependable water supply for all residents, businesses and visitors of Gilbert. Oversee and direct all branches of the Water Section in compliance with the Department's Goals, Town Strategic Plan, Town Code and local, state, and federal regulations.

**GOALS FY 2005**

- ~ Implement Water Production/Distribution Master Plan to insure a continued safe and dependable water supply
- ~ Ensure compliance with all federal, state, and local regulations
- ~ Minimize ground water withdrawal
- ~ Assist in the Capital Improvement Plan Program to ensure meeting future water production and infrastructure needs
- ~ No Notices of Violation issued against the Town and no Public Notifications due to failure to meet Drinking Water Standards
- ~ Minimize inconveniences to customers by immediately handling interruptions in service
- ~ Protect the large investment in the infrastructure by continuously assessing its condition and acting appropriately to maintain and extend its useful life
- ~ Distribute outreach materials to help educate the public, give facility tours to enhance public understanding and appreciation for the importance of water, and related sustainability issues

**ORGANIZATIONAL CHART**



<b>PERSONNEL BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Administration	1.00	1.00	1.00	1.00	1.00
Conservation	2.00	3.00	3.00	3.00	3.00
Production	20.50	23.00	24.00	24.00	24.00
Distribution	9.00	10.00	10.00	10.00	11.00
Metering	18.00	19.00	20.00	20.00	21.00
Contingency	0.00	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>50.50</b>	<b>56.00</b>	<b>58.00</b>	<b>58.00</b>	<b>60.00</b>

<b>EXPENSES BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Administration	1,365,833	631,834	1,464,870	2,072,900	1,317,140
Conservation	126,679	189,483	235,910	225,920	271,890
Production	9,710,092	8,158,253	11,275,940	11,386,810	10,357,240
Distribution	2,883,587	1,883,730	8,054,550	5,244,470	14,262,190
Metering	2,460,581	2,823,502	2,963,950	2,408,890	3,037,800
Contingency	-	-	1,000,000	-	909,000
<b>Total Expenses</b>	<b>\$ 16,546,772</b>	<b>\$ 13,686,802</b>	<b>\$ 24,995,220</b>	<b>\$ 21,338,990</b>	<b>\$ 30,155,260</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	2,188,624	2,650,276	3,005,430	3,022,150	3,312,390
Supplies & Contractual	10,277,569	8,323,954	15,410,840	9,797,540	10,820,570
Capital Outlay	-	145,823	281,200	165,000	461,000
Transfers Out	4,080,579	2,566,749	6,297,750	8,354,300	15,561,300
<b>Total Expenses</b>	<b>\$ 16,546,772</b>	<b>\$ 13,686,802</b>	<b>\$ 24,995,220</b>	<b>\$ 21,338,990</b>	<b>\$ 30,155,260</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	17,338,098	17,417,260	18,567,750	20,549,260	21,942,070
Total Expenses	16,546,772	13,686,802	24,995,220	21,338,990	30,155,260
<b>Net Operating Result</b>	<b>\$ 791,326</b>	<b>\$ 3,730,458</b>	<b>\$ (6,427,470)</b>	<b>\$ (789,730)</b>	<b>\$ (8,213,190)</b>

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Peak day demand (MG)	45	54	55	60
Daily average water production (MG)	29	34	37	41
# of bacteriological samples taken	1,825	1,962	2,000	2,200
Total miles of water main	503	554	600	650
Average number of meters read/month	46,000	50,000	56,000	61,000
# of new meters installed	3,718	3,744	5,000	5,400
# of utility locates*	29,936	32,510	37,200	37,000

\*Utility Locate detail in General Fund – Public Works

## ***PURPOSE STATEMENT***

To ensure the Town's water supply is used in the most efficient manner, and that the Town complies with State regulations regarding water conservation which include meeting the target gallons per person per day water use of 220 gallons.

## ***ACCOMPLISHMENTS FY 2004***

- ~ Developed the WaterWise Recognition Program
- ~ Gilbert restaurants participated in the Table Tent program, "Water Served on Request"
- ~ Partnered with six other cities to develop the new landscape brochure
- ~ Provided ongoing landscape classes at Smartscape, Gilbert Leadership Centre, and the Industrial sector

## ***OBJECTIVES FY 2005***

- ~ Complete Gilbert specific educational literature by February, 2005
- ~ Develop and expand website to include an interactive children's page by June, 2005
- ~ Develop Water Management workshops with neighboring communities targeting Multifamily uses

## ***BUDGET ISSUES***

The budget increases by \$35,980 or 15%. The major areas of increase are personnel costs - \$18,180, drought education materials - \$11,000 and tuition reimbursement \$5,000.

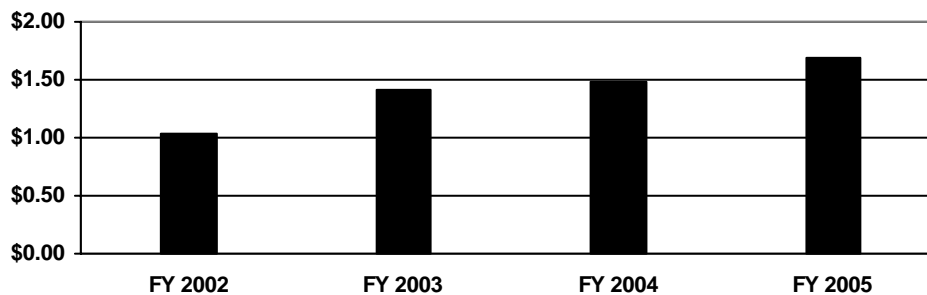
<b><i>PERFORMANCE/ACTIVITY MEASURES</i></b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Gallons per capita per day	223	220	219	220
% of elementary school participation	45%	47%	50%	55%
% increase in water audits	n/a	n/a	10%	15%
% increase in non-residential sector evaluated	n/a	n/a	5%	10%

<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Conservation	2.00	3.00	3.00	3.00	3.00
<b>Total Personnel</b>	<b>2.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Conservation	126,679	189,483	235,910	225,920	271,890
<b>Total Expenses</b>	<b>\$ 126,679</b>	<b>\$ 189,483</b>	<b>\$ 235,910</b>	<b>\$ 225,920</b>	<b>\$ 271,890</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	81,830	134,066	173,980	174,640	192,160
Supplies & Contractual	44,849	55,417	61,930	47,580	79,730
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	3,700	-
<b>Total Expenses</b>	<b>\$ 126,679</b>	<b>\$ 189,483</b>	<b>\$ 235,910</b>	<b>\$ 225,920</b>	<b>\$ 271,890</b>

### COST PER CAPITA



## ***PURPOSE STATEMENT***

To facilitate the production of a safe and dependable water supply to meet all seasonal daily demands for water. To meet all Federal, State and Local water quality requirements. Maintain sufficient water pressure throughout the Town's water service area to meet all residential, commercial, fire and emergency needs.

## ***ACCOMPLISHMENTS FY 2004***

- ~ Performed flow through testing for Maricopa County Environmental Services to get a re-rating of Surface Water Treatment Plant from 30 to 40 million gallons per day saving millions in future expansion costs
- ~ Brought on line Well 21 (Seville)
- ~ Optimized the application of ozone to reduce costs associated with the use of treatment
- ~ Completed Lead/Copper monitoring for EPA
- ~ Integrated three new wells into Town's groundwater inventory
- ~ Optimized the amount of surface water produced so that less groundwater is needed to supplement the total water production
- ~ Coordinate with water resource division to ensure long-term availability of sufficient water
- ~ Assisted in performing a Arsenic Mitigation Study with consultant
- ~ No major water treatment plant disruptions that caused loss of surface water production

## ***OBJECTIVES FY 2005***

- ~ Install security fencing recommendations of the Threat and Vulnerability Study
- ~ Implement Arsenic Mitigation on the raw surface water and Well 8
- ~ Improve communication protocol for the SCADA (Supervisory Control and Data Acquisition) for remote well site monitoring
- ~ Optimize the application of ozone to minimize bromate (regulated contaminant) formation, which is a bi-product of ozone usage
- ~ No water production violations due to lack of production or water quality
- ~ Bring on-line two wells; Well 22 and 23
- ~ Get Surface Water Treatment Plant rated for 45 million gallons per day with Maricopa County Environmental Services

## ***BUDGET ISSUES***

The budget for Water production decreases by \$918,700. Increases related to more production for purchase of water - \$870,000 and chemicals and electricity of \$70,000 are offset by decreases in debt service of \$1,485,000 because of a bond refunding. The other major change is the elimination of a budget for depreciation and establishing replacement funding transfers in the place of depreciation.

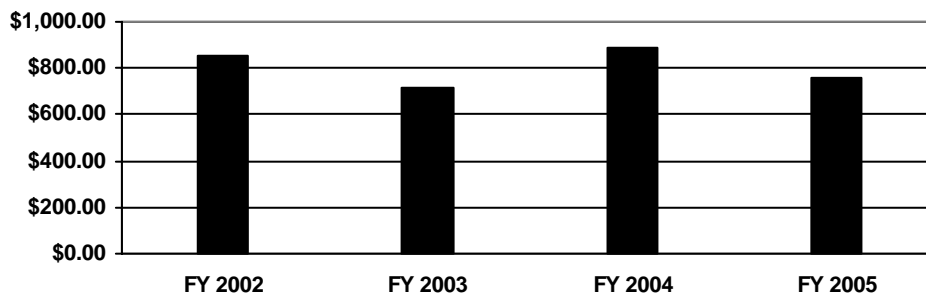
<b><i>PERFORMANCE/ACTIVITY MEASURES</i></b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
% surface water of total water produced	43%	72%	75%	70%
Chemical cost/million gallons treated	\$25.65	\$32.55	\$34.00	\$34.00

<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Plant Production	11.50	13.00	13.00	13.00	13.00
Well Production	5.00	6.00	6.00	6.00	6.00
Quality Assurance	4.00	4.00	5.00	5.00	5.00
<b>Total Personnel</b>	<b>20.50</b>	<b>23.00</b>	<b>24.00</b>	<b>24.00</b>	<b>24.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Plant Production	6,822,764	5,495,307	7,772,330	8,143,670	8,100,600
Well Production	2,413,491	2,121,991	2,911,400	2,632,020	1,630,100
Quality Assurance	473,837	540,955	592,210	611,120	626,540
<b>Total Expenses</b>	<b>\$ 9,710,092</b>	<b>\$ 8,158,253</b>	<b>\$ 11,275,940</b>	<b>\$ 11,386,810</b>	<b>\$ 10,357,240</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	933,419	1,126,341	1,324,590	1,305,470	1,429,920
Supplies & Contractual	5,939,697	6,080,806	9,610,740	7,500,080	6,850,820
Capital Outlay	-	34,187	208,200	92,000	164,000
Transfers Out	2,836,976	916,919	132,410	2,489,260	1,912,500
<b>Total Expenses</b>	<b>\$ 9,710,092</b>	<b>\$ 8,158,253</b>	<b>\$ 11,275,940</b>	<b>\$ 11,386,810</b>	<b>\$ 10,357,240</b>

### COST PER MILLION GALLONS PRODUCED



**PURPOSE STATEMENT**

To maintain all water system piping and structures associated with the transmission and distribution of water throughout the Town's water service area.

**ACCOMPLISHMENTS FY 2004**

- ~ Converted Weinburg Elementary School to Town distribution system. Abandoned the existing reservoir and booster station, which was owned and operated by school district and then piped, directly to Town distribution system, which now allows for proper metering of consumption within the school.
- ~ Abandoned 8 miles of the total 25 miles of Tankersley water system because of the new main water line replacement
- ~ Met all contractors needs for system shutdown or manipulation to facilitate new construction
- ~ Converted 2 miles of water line in Fiesta Tech from the City of Mesa to the Town of Gilbert
- ~ Incorporate new Improvement District 19 and Greenfield Road. water line improvements
- ~ Re-initiate valve exercising program to assure that oldest and most undependable valves are kept operable

**OBJECTIVES FY 2005**

- ~ Exercise 20% of 6,200 fire hydrants to ensure reliability of actuation
- ~ Exercise 3,000 main line valves to ensure reliability of actuation
- ~ Complete integration of Fiesta Tech area (1/4 square mile of NW Gilbert), all valves, mapping and hydrants
- ~ Facilitate shutdown and system manipulation for contractors with 48 hour notice
- ~ Minimize system outage, restricting number and duration of outages to two –six hours

**BUDGET ISSUES**

The major dollar change in Water Distribution is an increase in the transfer to capital construction of \$4,342,300, the net increase to replacement funding of \$1,198,040. The debt budget was moved to a separate cost center creating a decrease of \$729,460. The budget for operations increases for the addition of one position and purchase of a soft dig excavator and a replacement backhoe.

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
# of fire hydrant rebuild/replacements	24	15	20	20
# of valves exercised	n/a	n/a	2,000	3,000
# of fire hydrants exercised	n/a	n/a	1,000	1,600

<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Distribution	9.00	10.00	10.00	10.00	11.00
<b>Total Personnel</b>	<b>9.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>11.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Distribution	2,883,587	1,883,730	8,054,550	5,244,470	14,262,190
<b>Total Expenses</b>	<b>\$ 2,883,587</b>	<b>\$ 1,883,730</b>	<b>\$ 8,054,550</b>	<b>\$ 5,244,470</b>	<b>\$ 14,262,190</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	332,507	445,244	471,280	496,870	551,330
Supplies & Contractual	2,413,100	978,667	2,754,270	959,980	1,381,110
Capital Outlay	-	18,100	55,000	55,000	230,000
Transfers Out	137,980	441,719	4,774,000	3,732,620	12,099,750
<b>Total Expenses</b>	<b>\$ 2,883,587</b>	<b>\$ 1,883,730</b>	<b>\$ 8,054,550</b>	<b>\$ 5,244,470</b>	<b>\$ 14,262,190</b>

### COST PER MILE OF WATER MAIN



## ***PURPOSE STATEMENT***

To provide accurate and timely readings for accounting of all domestic water produced by the Town that is used for residential, commercial or industrial purposes, through installation of new meters and the monthly reading of existing meters.

## ***ACCOMPLISHMENTS FY 2004***

- ~ Assisted Utility Billing in the conversion from the Prime billing system to the Eden billing system
- ~ Met daily new meter installations with meters in stock
- ~ Read an average of 50,000 meters per month
- ~ Set 3,744 new meters for residential and commercial metering
- ~ Averaged 330 customer contacts per week, many in the form of delinquent accounts and new customer accounts
- ~ Changed out an average of 120 meters per month as part of 15 year life cycling of meters

## ***OBJECTIVES FY 2005***

- ~ Minimize unauthorized water usage through diligent monitoring of hydrants on construction sites
- ~ Maintain sufficient meter inventory to meet daily demands for new meter installations
- ~ Continue changing out old meters in a fifteen year cycling program
- ~ Install new Metron Single Jet meters in high use, low-flow commercial applications
- ~ Start the process of taking over 1,800 meters from City of Mesa in Turner Ranch

## ***BUDGET ISSUES***

An average of 400 single family home building permits were issued this last fiscal year. The growth equates to another 4,800 meters to read on a monthly basis. One position is added as a result of this growth. An additional \$120,000 is added to the base for purchase of meters and parts.

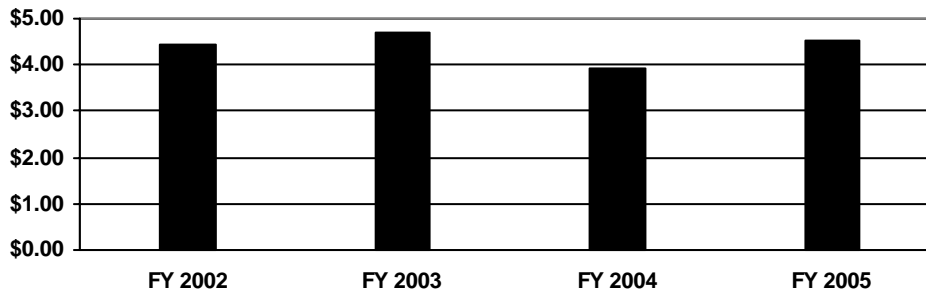
<b><i>PERFORMANCE/ACTIVITY MEASURES</i></b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
# of lock-offs for delinquent payment	n/a	n/a	1,200	1,320
# of work orders per year	11,576	13,856	14,000	16,000
# of meter reads for the year	552,000	600,000	612,000	672,000

<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Metering	18.00	19.00	20.00	20.00	21.00
<b>Total Personnel</b>	<b>18.00</b>	<b>19.00</b>	<b>20.00</b>	<b>20.00</b>	<b>21.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Metering	2,460,581	2,823,502	2,963,950	2,408,890	3,037,800
<b>Total Expenses</b>	<b>\$ 2,460,581</b>	<b>\$ 2,823,502</b>	<b>\$ 2,963,950</b>	<b>\$ 2,408,890</b>	<b>\$ 3,037,800</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	751,561	854,457	939,110	947,280	1,041,400
Supplies & Contractual	1,013,462	996,359	1,053,390	969,810	1,088,100
Capital Outlay	-	93,536	18,000	18,000	67,000
Transfers Out	695,558	879,150	953,450	473,800	841,300
<b>Total Expenses</b>	<b>\$ 2,460,581</b>	<b>\$ 2,823,502</b>	<b>\$ 2,963,950</b>	<b>\$ 2,408,890</b>	<b>\$ 3,037,800</b>

### COST PER METER READ



# Wastewater

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Wastewater Summary  
Wastewater Collection  
Wastewater Plant Operations  
Wastewater Reclaimed  
Wastewater Quality

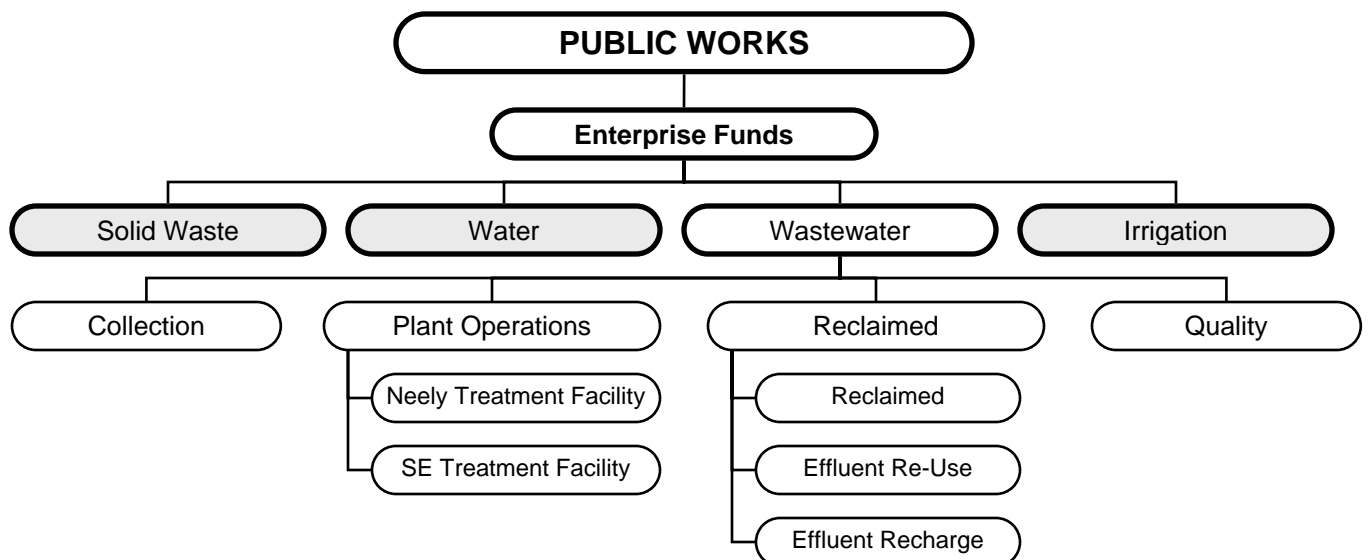
## FUND DESCRIPTION

The Town of Gilbert’s wastewater fund is financed and operated in a manner similar to private business enterprises. Costs of providing the services to the public are financed through user charges. The mission of the Wastewater Section is to protect the health and safety of the public and provide reliable and efficient wastewater collection, wastewater treatment, effluent reuse and recharge, wastewater discharge monitoring of industrial and commercial businesses, and management of the mosquito control program all in a cost effective manner. To responsibly and efficiently accomplish this mission, goals have been established for each functional area. In order to maintain proactive operation and maintenance programs, proper planning is conducted to accurately assess and anticipate the needs of the public and infrastructure. The Wastewater Section maintains the necessary tools, equipment, and properly trained and skilled personnel in order to meet the public’s expectations and resolve problems at the appropriate staff level.

## GOALS FY 2005

- ~ Prevent public and environmental health hazards
- ~ Minimize inconveniences to customers by responsibly handling interruptions in service
- ~ Protect the large investment in the infrastructure by continuously assessing its condition and acting appropriately to maintain and extend its useful life
- ~ Use available funds to improve efficiency and productivity of operations by implementing appropriate standards
- ~ Provide and operate a water re-use system to provide reclaimed water for irrigation uses reducing the use of potable water

## ORGANIZATIONAL CHART



<b>PERSONNEL BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Administration	0.00	1.00	1.00	1.00	1.00
Collection	10.00	10.00	13.00	13.00	13.00
Plant Operations	0.00	0.00	0.00	0.00	0.00
Reclaimed	6.00	7.00	7.00	7.00	7.00
Quality	3.00	4.00	5.00	5.00	5.00
Contingency	0.00	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>19.00</b>	<b>22.00</b>	<b>26.00</b>	<b>26.00</b>	<b>26.00</b>

<b>EXPENSES BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Administration	99,510	253,010	231,320	1,392,630	1,499,450
Collection	3,524,588	2,716,040	8,427,320	4,386,100	5,809,760
Plant Operations	3,343,893	6,526,170	4,403,070	4,040,520	5,217,980
Reclaimed	4,259,836	1,485,097	1,864,880	1,988,650	2,019,540
Quality	173,798	299,540	382,460	336,040	370,290
Contingency	-	-	1,000,000	-	665,200
<b>Total Expenses</b>	<b>\$ 11,401,625</b>	<b>\$ 11,279,857</b>	<b>\$ 16,309,050</b>	<b>\$ 12,143,940</b>	<b>\$ 15,582,220</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	786,860	998,231	1,371,830	1,271,550	1,440,670
Supplies & Contractual	6,388,846	5,704,880	9,938,260	5,884,010	6,863,750
Capital Outlay	-	360,431	397,000	416,600	60,500
Transfers Out	4,225,919	4,216,315	4,601,960	4,571,780	7,217,300
<b>Total Expenses</b>	<b>\$ 11,401,625</b>	<b>\$ 11,279,857</b>	<b>\$ 16,309,050</b>	<b>\$ 12,143,940</b>	<b>\$ 15,582,220</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	10,709,680	9,861,430	11,395,230	11,162,700	11,941,240
Total Expenses	11,401,625	11,279,857	16,309,050	12,143,940	15,582,220
<b>Net Operating Result</b>	<b>\$ (691,945)</b>	<b>\$ (1,418,427)</b>	<b>\$ (4,913,820)</b>	<b>\$ (981,240)</b>	<b>\$ (3,640,980)</b>

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Total annual wastewater influent (MG)	2,882.00	3,118.69	3,443.60	3,743.00
Average daily influent (MG)	7.90	8.54	9.43	10.25
Total annual sludge wasted (MG)	180.0	199.4	178.1	190.0
Total annual effluent produced/reused (MG)	2,404.0	2,502.1	2,627.1	2,700.0
% of effluent reused	86%	80%	76%	72%
Total gallons pumped by lift stations (MG)	923.37	1,011.13	1,018.43	1,030.00
Number of sewer line blockages	50	23	30	30

## ***PURPOSE STATEMENT***

The Wastewater Collection Branch is dedicated to providing safe, reliable, efficient, and cost effective operation and maintenance of the wastewater collection system which includes sewer lines, sewer manholes, lift stations, and force mains.

## ***ACCOMPLISHMENTS FY 2004***

- ~ Provided safety training to Wastewater Collections' personnel. Training included confined space entry, trenching and shoring, lockout/tagout, bloodborne pathogens, first responder operations, and personal protective equipment training
- ~ Completed construction associated with the downtown sewer replacement project and the Gilbert Homes septic to sewer project
- ~ Completed construction and activated the new West San Tan lift station site
- ~ Conducted a sewer system odor control profile and implemented necessary improvements
- ~ Rehabilitated 22 sewer manholes identified as having been impacted by corrosion
- ~ Rehabilitated the concrete wet wells at the Islands and Springs Meadows lift station sites
- ~ Purchased and activated a new hydro-vac sewer cleaning truck

## ***OBJECTIVES FY 2005***

- ~ Provide safety training to Wastewater Collections' personnel. Training to include confined space entry, trenching and shoring, lockout/tagout, bloodborne pathogens, first responder operations, and personal protective equipment training
- ~ Coordinate with Engineering Department to help reduce deficiencies with new sewer system installations
- ~ Identify and rehabilitate sanitary sewer manholes impacted by corrosion
- ~ Begin design and construction of phase two of the Wastewater SCADA system project
- ~ Begin design and construction of a new lift station to be located near Lindsay and Baseline

## ***BUDGET ISSUES***

The collection budget decreases by \$2,617,560. The single biggest change is the movement of the overhead cost allocation from Collections to Administration in the amount of \$1,173,330. The transfer to capital projects is \$997,000 less than FY04. A net reduction of \$164,150 occurs for the elimination of depreciation and the addition of a transfer to replacement fund. Capital outlay decreases by \$317,500.

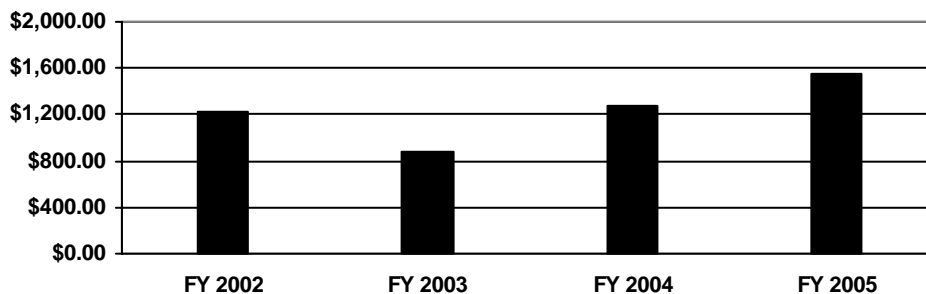
<b><i>PERFORMANCE/ACTIVITY MEASURES</i></b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Cost per million gallons of wastewater	\$1,223	\$871	\$1,274	\$1,552
Percent of sewer system cleaned	29%	33%	52%	40%
Percent of sewer system inspected	n/a	8%	13%	15%

<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Collection	10.00	10.00	13.00	13.00	13.00
<b>Total Personnel</b>	<b>10.00</b>	<b>10.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Collection	3,524,588	2,716,040	8,427,320	4,386,100	5,809,760
<b>Total Expenses</b>	<b>\$ 3,524,588</b>	<b>\$ 2,716,040</b>	<b>\$ 8,427,320</b>	<b>\$ 4,386,100</b>	<b>\$ 5,809,760</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	439,341	434,169	651,670	575,240	678,730
Supplies & Contractual	2,199,669	936,342	2,976,320	994,970	881,820
Capital Outlay	-	199,214	378,000	363,000	60,500
Transfers Out	885,578	1,146,315	4,421,330	2,452,890	4,188,710
<b>Total Expenses</b>	<b>\$ 3,524,588</b>	<b>\$ 2,716,040</b>	<b>\$ 8,427,320</b>	<b>\$ 4,386,100</b>	<b>\$ 5,809,760</b>

### COST PER MILLION GALLONS INFLUENT



## ***PURPOSE STATEMENT***

Wastewater Plant Operations is dedicated to providing safe, reliable, efficient, and cost effective operation and maintenance of the wastewater treatment operations, sludge wasting operations, and effluent production.

## ***ACCOMPLISHMENTS FY 2004***

- ~ Continued with the construction of phase two of the Neely Wastewater Reclamation Facility (WRF) expansion project
- ~ Updated and finalized a new operations contract for the Neely WRF
- ~ Increased security and maintenance time at the Neely WRF by implementing a 24-hour staffing schedule
- ~ Updated and finalized the intergovernmental agreement for the Greenfield Water Reclamation Plant in partnership with the City of Mesa and Town of Queen Creek
- ~ Continued with the design of Greenfield Water Reclamation Plant phase two project
- ~ Obtained public input for the future Greenfield Water Reclamation Plant project from a citizen's advisory panel assembled specifically for the project and during a public meeting that was held for the project

## ***OBJECTIVES FY 2005***

- ~ Complete construction of phase two of the Neely Wastewater Reclamation Facility (WRF) expansion project
- ~ Increase security measures at the Neely WRF site by completing improvements to the perimeter fence line
- ~ Complete the design and begin construction of the Greenfield Water Reclamation Plant phase two project in partnership with the City of Mesa and Town of Queen Creek

## ***BUDGET ISSUES***

The contract for operation of the Neely plant increases by \$312,810 or 8.5%. Two changes create this increase; the plant capacity increases from 8.5 mgd to 11 mgd this fiscal year and staff is added to provide 24 hour coverage of the plant.

The City of Mesa operates the Greenfield Plant and bills Gilbert based on flow. The flow is anticipated to increase in FY05 as a result of growth.

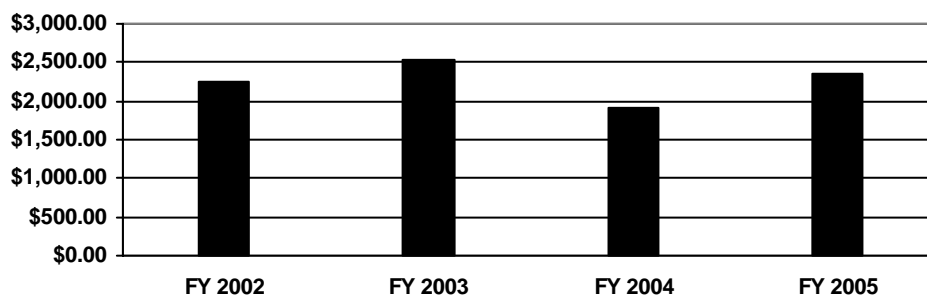
<b><i>PERFORMANCE/ACTIVITY MEASURES</i></b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Cost of treatment (MG) – Neely Plant	\$1,038.00	\$1,083.00	\$1,064.50	\$1,162.00
Cost of treatment (MG) – Greenfield Plant	\$1,216.00	\$1,441.00	\$860.50	\$1,201.00

<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Neely Treatment Facility	0.00	0.00	0.00	0.00	0.00
SE Treatment Facility	0.00	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Neely Treatment Facility	2,777,925	5,926,004	3,696,180	3,046,180	4,008,990
SE Treatment Facility	565,968	600,166	706,890	994,340	1,208,990
<b>Total Expenses</b>	<b>\$ 3,343,893</b>	<b>\$ 6,526,170</b>	<b>\$ 4,403,070</b>	<b>\$ 4,040,520</b>	<b>\$ 5,217,980</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	-	-	-	-	-
Supplies & Contractual	3,343,893	3,526,170	4,403,070	3,591,620	4,753,760
Capital Outlay	-	-	-	-	-
Transfers Out	-	3,000,000	-	448,900	464,220
<b>Total Expenses</b>	<b>\$ 3,343,893</b>	<b>\$ 6,526,170</b>	<b>\$ 4,403,070</b>	<b>\$ 4,040,520</b>	<b>\$ 5,217,980</b>

### COST PER MILLION GALLON TREATED



## ***PURPOSE STATEMENT***

The Effluent Reuse and Recharge Branch is dedicated to providing safe, reliable, efficient, and cost effective operation and maintenance of the effluent distribution system which includes reclaimed water lines, valves, meters, recovery wells, reservoirs, ground water recharge facilities, and monitor wells. Effluent Reuse and Recharge Branch operations help provide a reduction and reliance of potable water sources for parks and high water use landscaping and lake developments and also provide wildlife habitat and aquifer replenishment through groundwater re-charge.

## ***ACCOMPLISHMENTS FY 2004***

- ~ Provided safety training to Effluent Reuse and Recharge personnel. Training included confined space entry, trenching and shoring, lockout/tagout, bloodborne pathogens, first responder operations, and personal protective equipment training
- ~ Continued to deliver and recharge surface water at the Riparian Preserve at Water Ranch
- ~ Continued to conduct on-going pressure monitoring of the effluent distribution system and tracked the system's performance
- ~ Completed the installation and activated the new McQueen Park recovery well site
- ~ Conducted required water quality monitoring and submitted regulatory reports on schedule
- ~ All recharge basins were disked at least twice and ripped at least once during the last year

## ***OBJECTIVES FY 2005***

- ~ Provide the necessary safety training to Effluent Reuse and Recharge personnel. Training to include confined space entry, trenching and shoring, lockout/tagout, bloodborne pathogens, first responder operations, and personal protective equipment training
- ~ Continue to conduct on-going pressure monitoring of the effluent distribution system to track and improve system performance
- ~ Continue to deliver and recharge surface water at the Riparian Preserve at Water Ranch
- ~ Disk and rip each recharge basin at least once
- ~ Exercise each reclaimed water system valve
- ~ Perform the required water quality monitoring and submit regulatory reports on schedule
- ~ Installation of a secondary discharge line from the Elliot road reclaimed water reservoir site
- ~ Installation and activation of two new injection wells and one new monitor well site

## ***BUDGET ISSUES***

The effluent re-use budget decreases by \$231,820 or 28%. Decreases of \$80,000 occur in repair and maintenance, \$20,000 in engineering services and \$182,490 due to the change from depreciation to replacement funding. The effluent re-charge budget increases by \$386,480. The major area of increase is a transfer to capital project funding of \$660,000. The budget includes decrease in debt service due a bond refunding.

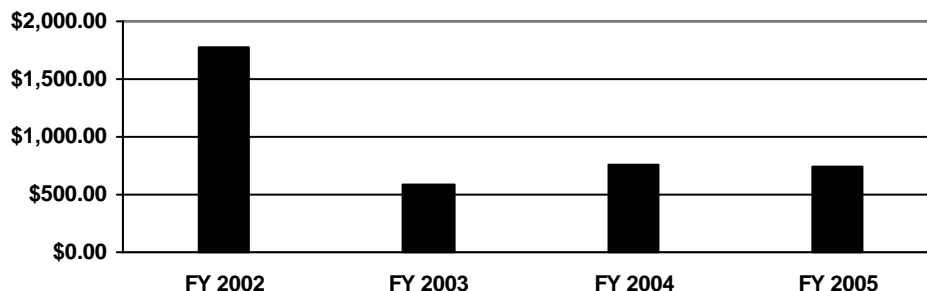
<b><i>PERFORMANCE/ACTIVITY MEASURES</i></b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Total annual effluent produced/reused (million gallons)	2,404.0	2,502.1	2,627.1	2,700.0
% of effluent directly reused by customers	20%	26%	31%	35%
% of effluent recharged to aquifer	80%	74%	69%	65%
Total surface water recharged to aquifer (million gallons)	136.00	232.34	78.82	100.00
Total recovered ground water used by customers (million gallons)	461.32	538.61	709.14	720.00
Total dollars billed to customers	\$241,426	\$368,470	\$405,615	\$400,000

<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Reclaimed	6.00	0.00	0.00	0.00	0.00
Effluent Re-use	0.00	3.50	3.50	3.50	3.50
Effluent Recharge	0.00	3.50	3.50	3.50	3.50
<b>Total Personnel</b>	<b>6.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Reclaimed	-	-	-	-	-
Effluent Re-use	3,852,723	689,960	827,260	620,000	595,440
Effluent Recharge	407,113	795,137	1,037,620	1,368,650	1,424,100
<b>Total Expenses</b>	<b>\$ 4,259,836</b>	<b>\$ 1,485,097</b>	<b>\$ 1,864,880</b>	<b>\$ 1,988,650</b>	<b>\$ 2,019,540</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	216,452	291,928	358,600	351,980	384,490
Supplies & Contractual	707,783	982,471	1,325,650	1,037,240	426,510
Capital Outlay	-	140,698	-	35,000	-
Transfers Out	3,335,601	70,000	180,630	564,430	1,208,540
<b>Total Expenses</b>	<b>\$ 4,259,836</b>	<b>\$ 1,485,097</b>	<b>\$ 1,864,880</b>	<b>\$ 1,988,650</b>	<b>\$ 2,019,540</b>

**COST PER MILLION GALLONS PRODUCED/REUSED**



## ***PURPOSE STATEMENT***

The Wastewater Quality Branch is dedicated to providing safe, reliable, efficient, and cost effective pollution control activities relating to the wastewater discharge of commercial and industrial businesses. Wastewater Quality Branch operations strive to maintain pollutant levels in the wastewater stream below those levels mandated by regulatory and oversight agencies.

## ***ACCOMPLISHMENTS FY 2004***

- ~ Provided safety training to Wastewater Quality personnel. Training included confined space entry, bloodborne pathogens, lockout/tagout, personal protective equipment, and first responder operations training
- ~ Inspected all commercial businesses of concern at least once during the year for wastewater discharge compliance
- ~ Processed 1,435 business registrations
- ~ Participated in multi-city coordination group meetings to align commercial pretreatment program compliance strategies and education
- ~ Performed all required inspections and sampling events at Gilbert's permitted significant industrial users and submitted regulatory reports to oversight agencies
- ~ Reviewed 40 plan sets for new commercial business development

## ***OBJECTIVES FY 2005***

- ~ Provide safety training to Wastewater Quality personnel. Training to include confined space entry, bloodborne pathogens, lockout/tagout, personal protective equipment, and first responder operations training
- ~ Continue to inspect each commercial business of concern at least once annually
- ~ Coordinate with the Building Department during the plan review process for new businesses
- ~ Continue to track and perform the required inspections and sampling of significant industrial users in Gilbert and submit regulatory reports to oversight agencies
- ~ Seek approval and implement new local limits and sewer code requirement modifications
- ~ Participate in the City of Mesa's wastewater sampling events in Gilbert's south sewer service area and at the Neely wastewater reclamation facility
- ~ Begin pretreatment oversight of the Fiesta Tech industrial area
- ~ Continue to participate in the multi-city coordination group meetings to align commercial pretreatment program compliance strategies and education

## ***BUDGET ISSUES***

The budget includes \$14,500 for a workstation, a decrease in tuition of \$5,000 and a decrease in capital outlay of \$19,000.

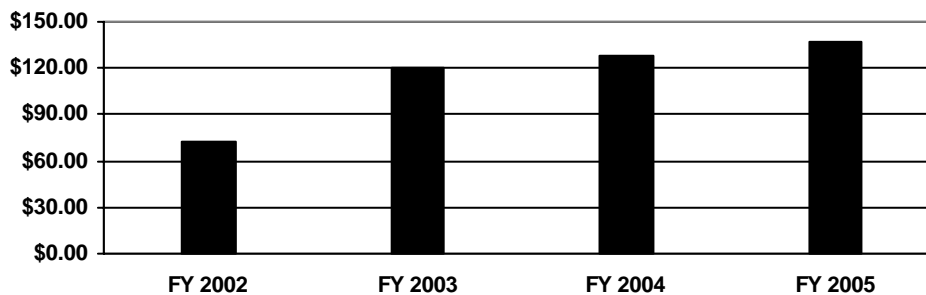
<b><i>PERFORMANCE/ACTIVITY MEASURES</i></b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Number of businesses of concern inspected	400	580	915	1,000
% of businesses of concern inspected	n/a	82%	100%	100%
Number of permitted industrial users	7	8	9	9
% of permitted industrial users inspected	100%	100%	100%	100%
Number of permitted industry violations	8	17	11	12

<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Quality	3.00	4.00	5.00	5.00	5.00
<b>Total Personnel</b>	<b>3.00</b>	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Quality	173,798	299,540	382,460	336,040	370,290
<b>Total Expenses</b>	<b>\$ 173,798</b>	<b>\$ 299,540</b>	<b>\$ 382,460</b>	<b>\$ 336,040</b>	<b>\$ 370,290</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	126,515	190,713	274,500	256,900	284,100
Supplies & Contractual	47,283	88,308	88,960	49,440	86,190
Capital Outlay	-	20,519	19,000	18,600	-
Transfers Out	-	-	-	11,100	-
<b>Total Expenses</b>	<b>\$ 173,798</b>	<b>\$ 299,540</b>	<b>\$ 382,460</b>	<b>\$ 336,040</b>	<b>\$ 370,290</b>

### COST PER MILLION GALLONS TREATED



# **Solid Waste**

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Solid Waste Summary  
Solid Waste Residential  
Solid Waste Commercial

**FUND DESCRIPTION**

The Solid Waste mission is to manage Gilbert's integrated solid waste operations and to provide environmentally sound and economically cost effective services to meet the needs of the residents and commercial, industrial, and institutional establishments of the Town. Gilbert's solid waste activities are financed and operated in a manner similar to private business enterprises, where costs of providing the services to the customers (both residential and commercial) are financed through user charges.

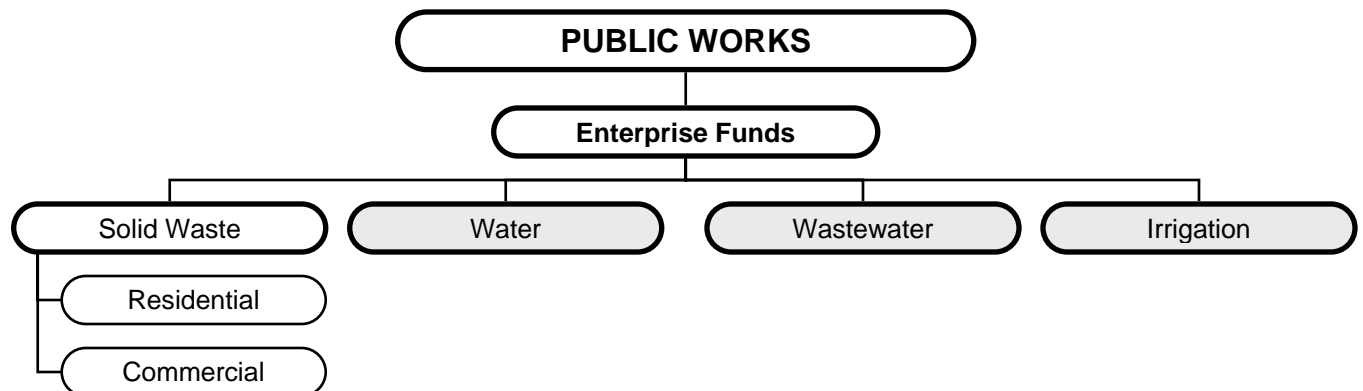
These operations and services are directed toward ensuring the public health and welfare through the collection and disposal of solid waste (garbage, hazardous waste and recyclable materials) from residential and commercial/industrial sources, educating members of the general public and business community regarding the proper disposal of wastes, and encouraging the diversion of waste from landfills through the recycling, reuse, and recovery of selected materials.

We set objectives for the activity areas to responsibly and efficiently accomplish our mission and to better track our effectiveness. Solid waste maintains the necessary tools, equipment, and properly trained and skilled personnel in order to meet our customer's expectations and resolve problems at the appropriate level of responsibility.

**GOALS FY 2005**

- ~ Pursue Solid Waste disposal options through a long term agreement providing flexibility in disposal locations
- ~ Optimize the economic return on the Gilbert recycle materials
- ~ Promote a partnership and loyalty with the residential and business sector
- ~ Ensure that solid waste programs are cost effective and efficient
- ~ Review proposed developments with regard to design and flow of solid waste management needs and requirements to ensure safe and sanitary disposal options are implemented

**ORGANIZATIONAL CHART**



<b>PERSONNEL BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Residential	35.59	43.59	44.96	46.46	51.96
Commercial	7.91	7.91	6.04	5.54	5.54
<b>Total Personnel</b>	<b>43.50</b>	<b>51.50</b>	<b>51.00</b>	<b>52.00</b>	<b>57.50</b>

<b>EXPENSES BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Residential	5,450,914	6,505,882	7,763,120	8,526,590	10,872,410
Commercial	1,327,251	1,252,270	1,395,370	1,251,240	1,458,550
<b>Total Expenses</b>	<b>\$ 6,778,165</b>	<b>\$ 7,758,152</b>	<b>\$ 9,158,490</b>	<b>\$ 9,777,830</b>	<b>\$ 12,330,960</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	1,902,367	2,275,572	2,599,500	2,569,580	3,042,260
Supplies & Contractual	4,116,849	3,886,145	4,841,370	4,189,390	5,288,310
Capital Outlay	-	730,681	-	1,010,000	1,849,400
Transfers Out	758,949	865,754	1,717,620	2,008,860	2,150,990
<b>Total Expenses</b>	<b>\$ 6,778,165</b>	<b>\$ 7,758,152</b>	<b>\$ 9,158,490</b>	<b>\$ 9,777,830</b>	<b>\$ 12,330,960</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	8,446,911	8,633,431	9,136,640	10,115,500	11,228,620
Total Expenses	6,778,165	7,758,152	9,158,490	9,777,830	12,330,960
<b>Net Operating Result</b>	<b>\$ 1,668,746</b>	<b>\$ 875,279</b>	<b>\$ (21,850)</b>	<b>\$ 337,670</b>	<b>\$ (1,102,340)</b>

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Number of residential customers	39,493	42,955	46,680	50,000
Total solid waste tonnage	72,901	79,503	85,779	92,500
Total recycle tonnage	12,766	13,229	14,422	15,000
Cost per Ton	\$75	\$82	\$99	\$118
Average tons per customer	1.85	1.85	1.84	1.85
Recycling diversion rate	18%	17%	17%	16%

## ***PURPOSE STATEMENT***

To protect human health and the environment by providing Gilbert solid waste services in a safe and efficient manner. These services include the collection and disposal of contained and uncontained (or bulk) trash, household hazardous waste (HHW), green waste, recyclable materials and diversion of specific materials from the solid waste stream for the processing of those materials for use as new products or for other productive uses.

## ***ACCOMPLISHMENTS FY 2004***

- ~ Initiated and updated the education program in the area of recycling for the Gilbert Public Schools K-6
- ~ Trained all Operators on the NSWMA (National Solid Waste Management Association) Coaching the Refuse Truck Driver training series
- ~ Updated residential routes to reduce drive times and increased collection efficiencies
- ~ Negotiated a diversion amount with SRPMIC (Salt River Pima Maricopa Indian Community)
- ~ Diverted 51 tons of Christmas trees
- ~ Purchased new type of collection vehicles for evaluation regarding operating cost
- ~ Reduced vehicle collision and property damage cost by \$23,583 or 56%
- ~ Created a road closures and restrictions map for driver notification at the morning briefing
- ~ Conducted HHW event and a BOPA (Batteries, Oil, Paint, and Anti-Freeze) event removing 43.5 tons of hazardous waste from the community
- ~ Punctured and recycled 2,900 aerosol cans
- ~ Conducted hazardous waste and environmental awareness training to 103 employees

- ~ Implemented a free recycling of rechargeable batteries program, diverting 220 pounds
- ~ Implemented a Driver and Mechanic communications team

## ***OBJECTIVES FY 2005***

- ~ To maintain per unit cost of providing reliable solid waste collection
- ~ Immediate response to customer requests and service complaints
- ~ Educate residents of their responsibility to meet county health regulations and Gilbert Code requirements by home visits, news, public channel ads, educational fliers, booths at special events
- ~ Evaluate a 5 day per week collection schedule
- ~ Implement routing software to establish routes that reduce drive times and increase cans collected per route
- ~ Update the Solid Waste public program video
- ~ Develop more cost effective methods of diverting recyclable materials collected at the HHW events
- ~ Provide two HHW collection events for our customers in November and April
- ~ Develop a system to manage the abandoned HHW between collection events

## ***BUDGET ISSUES***

The cost of providing residential service increases by \$3,109,290. The increase is created by seven new positions, a transfer of \$144,000 for the 800 MHz conversion, an increase in the overhead transfer of \$253,000, increase in landfill costs of \$158,000, increase in capital outlay of \$1,664,000 and an increase in fleet maintenance.

<b><i>PERFORMANCE/ACTIVITY MEASURES</i></b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Total liability loss	\$59,562	\$41,930	\$18,347	\$15,000
Residential solid waste diversion rate	19.6%	19.3%	18.9%	19.0%
Days of injury loss time	134	130	36	0
Missed service rate for residential	.070%	.083%	.084%	<1%
Households served by HHW events	745	945	1,113	1,350
Tons of HHW collected	19.5	27.9	43.5	58.0
Average weekly recycling participation rate by single family homes	52.0%	52.6%	53.1%	54.0%

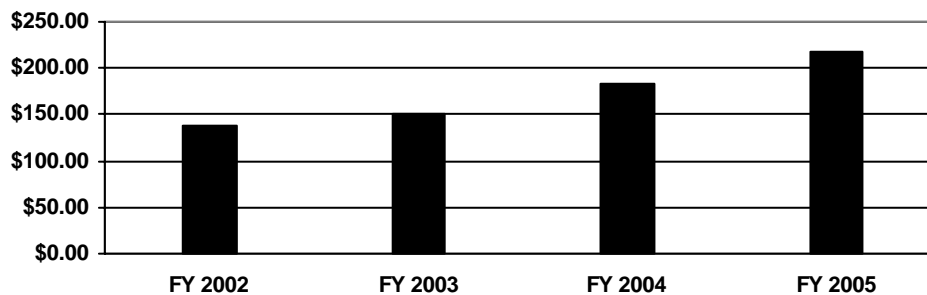
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Residential Administration	1.59	2.59	1.76	1.76	2.76
Residential Collections	21.50	24.50	26.50	27.00	29.50
Uncontained Collections	6.50	9.00	9.00	9.00	11.00
Recycling	6.00	7.50	7.70	8.70	8.70
<b>Total Personnel</b>	<b>35.59</b>	<b>43.59</b>	<b>44.96</b>	<b>46.46</b>	<b>51.96</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Residential Administration	818,951	934,741	1,021,100	2,044,790	1,481,690
Residential Collections	3,496,692	4,076,815	4,570,500	4,947,640	6,385,380
Uncontained Collections	568,057	920,966	837,930	843,580	1,491,700
Recycling	567,214	573,360	833,590	690,580	912,970
Contingency	-	-	500,000	-	600,670
<b>Total Expenses</b>	<b>\$ 5,450,914</b>	<b>\$ 6,505,882</b>	<b>\$ 7,763,120</b>	<b>\$ 8,526,590</b>	<b>\$ 10,872,410</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	1,559,699	1,903,413	2,269,120	2,235,990	2,728,710
Supplies & Contractual	3,231,289	3,118,769	4,003,050	3,460,190	4,521,610
Capital Outlay	-	730,681	-	1,010,000	1,664,000
Transfers Out	659,926	753,019	1,490,950	1,820,410	1,958,090
<b>Total Expenses</b>	<b>\$ 5,450,914</b>	<b>\$ 6,505,882</b>	<b>\$ 7,763,120</b>	<b>\$ 8,526,590</b>	<b>\$ 10,872,410</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	6,970,590	7,225,091	7,733,240	8,688,700	9,587,720
Total Expenses	5,450,914	6,505,882	7,763,120	8,526,590	10,872,410
<b>Net Operating Result</b>	<b>\$ 1,519,676</b>	<b>\$ 719,209</b>	<b>\$ (29,880)</b>	<b>\$ 162,110</b>	<b>\$ (1,284,690)</b>

### COST PER RESIDENTIAL CUSTOMER



## ***PURPOSE STATEMENT***

Protect human health and environmental quality. Ensure that there is fair competition amongst those that provide commercial collection. Provide services if a private business hauler falters. To provide solid waste collection and disposal services for commercial/industrial, retail, and institutional establishments and multi-family residences within the Town of Gilbert. These services include the collection and disposal of trash and recyclable materials.

## ***ACCOMPLISHMENTS FY 2004***

- ~ Adjusted commercial routes, improving overall operational efficiency ending FY04 with an increase of \$116,000 in fund balance
- ~ Developed a strategic business plan to guide the operations
- ~ Implementation of service agreements that provide a term of service
- ~ Continued to identify and eliminate free services provided further enhancing the bottom line
- ~ Stabilized customer base by high quality of service, education and customer sales and contacts
- ~ Continued to promote and increase commercial roll-off and front load services through advertisement and commercial sales position

- ~ Combined roll-off driver with container maintenance position
- ~ Implemented a 4-10 schedule to enhance the containers collected per hour per driver with a reduction in overtime
- ~ Developed a roll off board to track location of all roll-off containers
- ~ Developed a collection program at the Water Treatment Plant for the proper and quick disposal of sludge

## ***OBJECTIVES FY 2005***

- ~ Provide Gilbert departments and sections a very high level of service disposal options with superior response times
- ~ At a minimum maintain the amount of the municipal solid waste stream that is recycled
- ~ Increase current customer base by at least 1%
- ~ Increase roll-off business by 20% by targeting residential customer's uses

## ***BUDGET ISSUES***

The Solid Waste Commercial operation costs increase by \$63,180. Purchase of a replacement vehicle is offset by decreases in personnel and fleet maintenance costs.

<b><i>PERFORMANCE/ACTIVITY MEASURES</i></b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Number of commercial customers	450	418	409	413
Total roll-off tonnage disposed	2,367	4,239	5,126	6,000
Commercial diversion rate	1.7%	1.8%	1.9%	2.0%

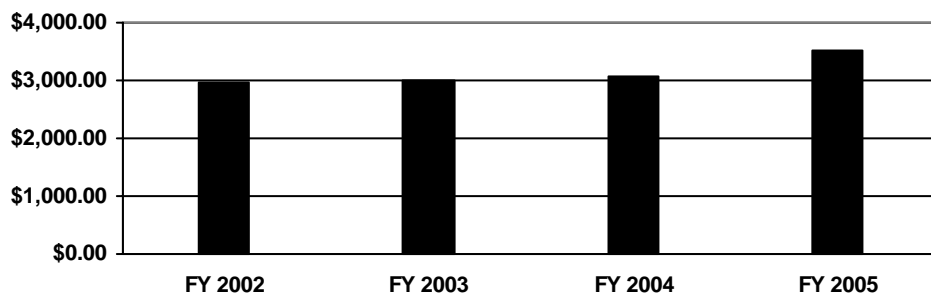
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Commercial Administration	0.41	0.41	0.24	0.24	0.24
Commercial Collections	7.50	7.10	5.30	4.80	4.80
Commercial Rolloffs	0.00	0.40	0.50	0.50	0.50
<b>Total Personnel</b>	<b>7.91</b>	<b>7.91</b>	<b>6.04</b>	<b>5.54</b>	<b>5.54</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Commercial Administration	24,699	29,698	19,240	18,380	20,610
Commercial Collections	1,302,552	1,107,408	1,283,120	1,077,560	1,322,430
Commercial Rolloffs	-	115,164	93,010	155,300	115,510
<b>Total Expenses</b>	<b>\$ 1,327,251</b>	<b>\$ 1,252,270</b>	<b>\$ 1,395,370</b>	<b>\$ 1,251,240</b>	<b>\$ 1,458,550</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	342,668	372,159	330,380	333,590	313,550
Supplies & Contractual	885,560	767,376	838,320	729,200	766,700
Capital Outlay	-	-	-	-	185,400
Transfers Out	99,023	112,735	226,670	188,450	192,900
<b>Total Expenses</b>	<b>\$ 1,327,251</b>	<b>\$ 1,252,270</b>	<b>\$ 1,395,370</b>	<b>\$ 1,251,240</b>	<b>\$ 1,458,550</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	1,476,321	1,408,340	1,403,400	1,426,800	1,640,900
Total Expenses	1,327,251	1,252,270	1,395,370	1,251,240	1,458,550
<b>Net Operating Result</b>	<b>\$ 149,070</b>	<b>\$ 156,070</b>	<b>\$ 8,030</b>	<b>\$ 175,560</b>	<b>\$ 182,350</b>

### COST PER COMMERCIAL CUSTOMER



# Irrigation

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Irrigation Summary

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**FUND DESCRIPTION**

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Flood Irrigation provides irrigation water to about 125 customers of the flood irrigation system for landscape maintenance and reduced reliance on the municipal water system. Fees are charged to the customers, but the revenue does not cover the entire cost so this Enterprise fund is subsidized by a transfer from the General Fund.

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**GOALS FY 2005**

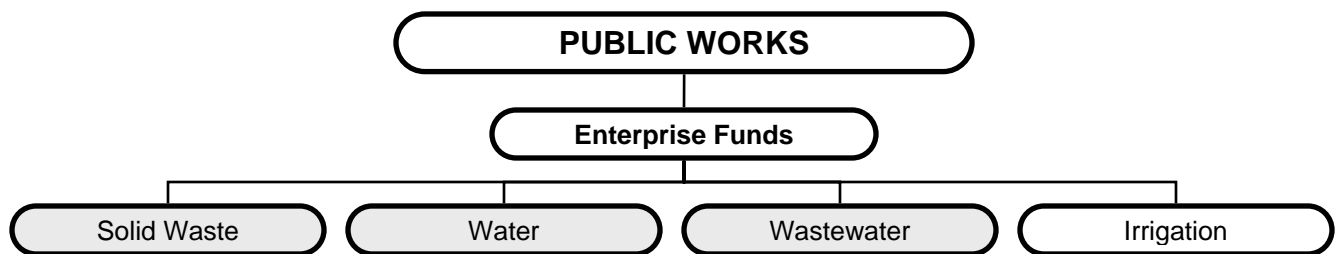
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- ~ To provide uninterrupted irrigation service
- ~ To coordinate with SRP schedulers to assure proper scheduling in order to provide consistent service

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**ORGANIZATIONAL CHART**

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<b>PERSONNEL BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Flood Irrigation	0.70	0.70	0.50	0.50	0.50
<b>Total Personnel</b>	0.70	0.70	0.50	0.50	0.50

<b>EXPENSES BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Flood Irrigation	49,080	52,326	47,970	44,147	51,410
<b>Total Expenses</b>	\$ 49,080	\$ 52,326	\$ 47,970	\$ 44,147	\$ 51,410

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	36,953	42,044	33,360	29,820	37,910
Supplies & Contractual	12,127	10,282	14,610	14,327	13,500
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Total Expenses</b>	\$ 49,080	\$ 52,326	\$ 47,970	\$ 44,147	\$ 51,410

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	49,338	48,444	48,510	42,882	51,410
Total Expenses	49,080	52,326	47,970	44,147	51,410
<b>Net Operating Result</b>	\$ 258	\$ (3,882)	\$ 540	\$ (1,265)	\$ -

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Cost per house irrigated	\$390	\$415	\$350	\$408
Cost recovery %	29.5%	23.5%	36.3%	29.2%
% of residences missed on schedule	0%	0%	0%	0%

# Streets Fund

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Streets Fund Summary  
Street Maintenance  
Traffic Control  
Right of Way Maintenance

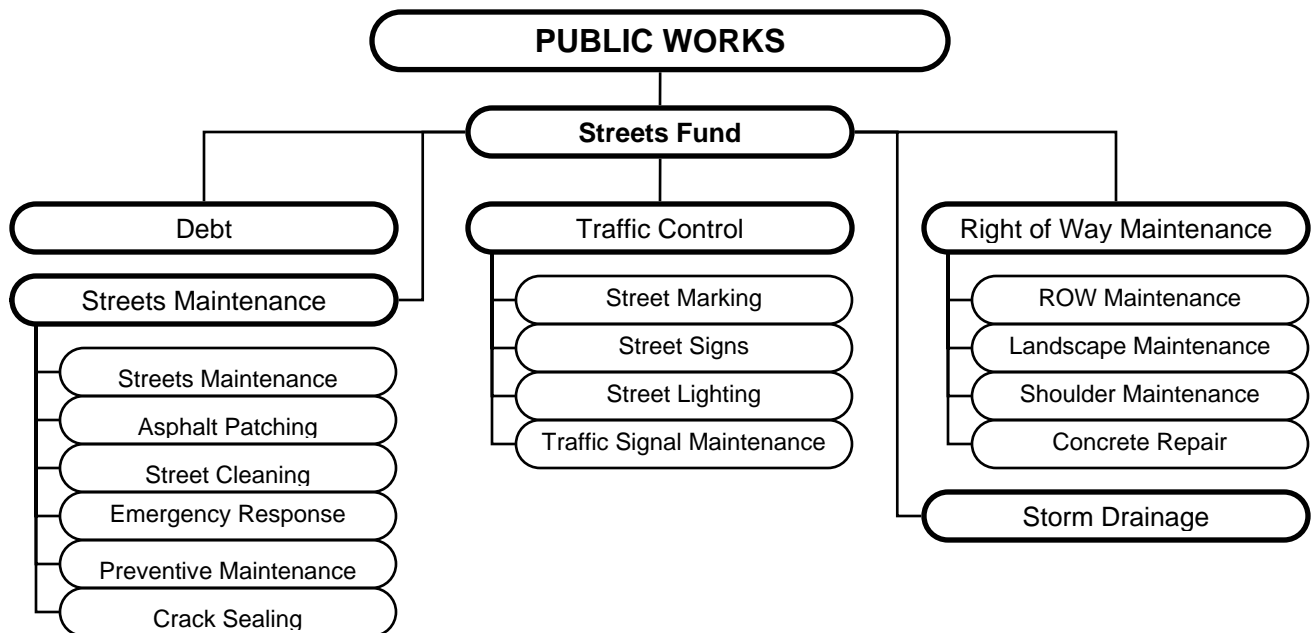
**FUND DESCRIPTION**

It is our mission to provide safe, reliable, and efficient maintenance for the following operations; streets, traffic control systems, rights-of-way and storm drain systems as well as operating and maintaining the Heritage District flood irrigation system. The financial information relating to the Heritage District flood irrigation system is found under the Enterprise Tab - Irrigation Fund. To responsibly and efficiently accomplish our mission, we have set goals for each of our respective responsibility areas. We recognize that in order to maintain proactive operation and maintenance programs we must do a good job of planning, work well as a team and with others, and accurately assess and anticipate the needs of our customers and of the infrastructure. The street section maintains the necessary tools, equipment, and properly trained and skilled personnel in order to meet our customer's expectations and resolve problems at the most appropriate level of responsibility. To accomplish these activities state shared gasoline tax, and state shared lottery revenues fund the Town of Gilbert's street maintenance section.

**GOALS FY 2005**

- ~ To maintain a safe and efficient roadway system at a pavement condition index of at least 80
- ~ Minimize inconveniences to customers by performing maintenance and repair operations in an organized and timely manner
- ~ Protect the large investment of the roadway system by continuously assessing its condition and acting appropriately to maintain and extend its useful life
- ~ Use available funds to improve efficiency and productivity of operations by implementing appropriate standards

**ORGANIZATIONAL CHART**



<b>PERSONNEL BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Administration	1.00	1.00	1.00	1.00	1.00
Debt	0.00	0.00	0.00	0.00	0.00
Streets Maintenance	17.30	20.34	19.34	19.34	21.34
Traffic Control	12.00	15.00	15.00	15.00	16.50
Right of Way Maintenance	5.00	4.96	5.16	5.16	6.16
Storm Drainage	0.00	0.00	0.00	0.00	0.00
Contingency	0.00	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>35.30</b>	<b>41.30</b>	<b>40.50</b>	<b>40.50</b>	<b>45.00</b>

<b>EXPENSES BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Administration	417,047	357,349	457,730	443,760	697,540
Debt	-	866,375	3,369,600	2,995,370	3,266,060
Streets Maintenance	4,515,299	5,171,784	12,394,590	10,227,830	6,901,880
Traffic Control	2,075,110	2,119,505	2,254,300	1,938,160	2,330,790
Right of Way Maintenance	461,657	663,331	819,910	800,390	990,770
Storm Drainage	-	-	50,000	50,000	50,000
Contingency	-	-	200,000	-	368,000
<b>Total Expenses</b>	<b>\$ 7,469,113</b>	<b>\$ 9,178,344</b>	<b>\$ 19,546,130</b>	<b>\$ 16,455,510</b>	<b>\$ 14,605,040</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	1,534,379	1,861,756	2,173,470	2,049,980	2,528,230
Supplies & Contractual	3,250,631	4,097,566	2,934,730	2,540,820	3,162,220
Capital Outlay	1,456,658	301,658	3,280,900	2,799,330	3,473,400
Transfers Out	1,227,445	2,917,364	11,157,030	9,065,380	5,441,190
<b>Total Expenses</b>	<b>\$ 7,469,113</b>	<b>\$ 9,178,344</b>	<b>\$ 19,546,130</b>	<b>\$ 16,455,510</b>	<b>\$ 14,605,040</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	11,642,837	12,038,431	12,519,970	12,650,480	12,889,260
Total Expenses	7,469,113	9,178,344	19,546,130	16,455,510	14,605,040
<b>Net Operating Result</b>	<b>\$ 4,173,724</b>	<b>\$ 2,860,087</b>	<b>\$ (7,026,160)</b>	<b>\$ (3,805,030)</b>	<b>\$ (1,715,780)</b>

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Total lane miles in system	1,735	1,776	1,900	2,025
Total miles of Right of Way maintained	100%	100%	100%	100%
Number of street lights in APS area	1,733	3,167	3,222	3,333
Total signs in system	56,400	56,900	57,400	58,000
Total traffic control signals in system	56	75	82	96
Total miles of road markings	2,603	2,623	2,643	2,663
Total dry wells maintained	115	115	115	115
Total linear feet of concrete repaired	4,626	5,520	6,500	7,500

**PURPOSE STATEMENT**

To maintain the roadway infrastructure system in a cost effective manner, ensuring a high degree of reliability and ride ability, meeting or exceeding all applicable regulations for roadway systems

**ACCOMPLISHMENTS FY 2004**

- ~ Finished Crack sealing last quadrant, every street in the Town has been cracksealed
- ~ Purchased new sweeper to keep up with added surface miles
- ~ Purchased a distributor truck to spray fog seal and started a fog seal program to reduce costs of contract fog seal

**OBJECTIVES FY 2005**

- ~ To sweep all residential streets once a month
- ~ To sweep all main arterials twice a month
- ~ Crackseal, fog seal and patch all areas identified by the pavement maintenance system

**BUDGET ISSUES**

Cost of street maintenance is decreasing by \$5,492,710 due to a decrease in transfers for street capital improvements of \$5.6 million. Changes in this budget include an additional position in street marking to add another route and an additional position in preventive maintenance to perform pavement condition assessments.

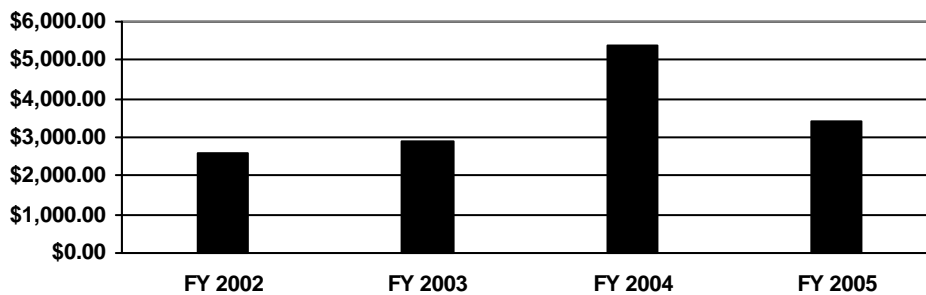
<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Cost per square yard to crackseal, fogseal & crackseal. 2,373,613 square yards	n/a	\$1.25	\$1.25	\$1.25
Cost of sweeping per curb mile	\$42.19	\$27.43	\$30.00	\$30.00
Cost of contracted Microseal. Sq yds/Cost	n/a	812,173 \$0.935	780,00 \$1.010	580,000 \$1.100
Cost of contracted Slurry seal. Sq yds/Cost	n/a	1,043,315 .54	885,000 .61	1,000,000 .68
Average Pavement Condition Index	n/a	n/a	88	90

<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Streets Maintenance	13.30	0.00	0.00	0.00	0.00
Asphalt Patching	0.00	4.33	4.33	4.33	4.33
Street Cleaning	4.00	4.34	4.34	4.34	5.34
Emergency Response	0.00	1.33	1.33	1.33	1.33
Preventive Maintenance	0.00	2.00	1.00	1.00	2.00
Crack Sealing	0.00	8.34	8.34	8.34	8.34
<b>Total Personnel</b>	<b>17.30</b>	<b>20.34</b>	<b>19.34</b>	<b>19.34</b>	<b>21.34</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Streets Maintenance	3,342,463	-	-	-	-
Asphalt Patching	-	2,287,331	706,700	708,030	547,740
Street Cleaning	1,024,638	466,243	450,920	907,380	558,030
Emergency Response	13,563	95,702	92,060	95,700	99,080
Preventive Maintenance	8,542	1,910,574	10,627,620	8,039,620	5,076,830
Crack Sealing	126,093	411,934	517,290	477,100	620,200
<b>Total Expenses</b>	<b>\$ 4,515,299</b>	<b>\$ 5,171,784</b>	<b>\$ 12,394,590</b>	<b>\$ 10,227,830</b>	<b>\$ 6,901,880</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	689,521	821,181	978,890	919,700	1,160,510
Supplies & Contractual	2,025,441	2,398,233	824,950	852,710	953,660
Capital Outlay	903,296	220,902	3,220,900	2,778,500	3,265,400
Transfers Out	897,041	1,731,468	7,369,850	5,676,920	1,522,310
<b>Total Expenses</b>	<b>\$ 4,515,299</b>	<b>\$ 5,171,784</b>	<b>\$ 12,394,590</b>	<b>\$ 10,227,830</b>	<b>\$ 6,901,880</b>

### COST PER LANE MILE



**PURPOSE STATEMENT**

To operate and maintain the traffic control infrastructure system to improve the safety to the traveling public by regulating the flow of traffic, ensuring a high degree of reliability, meeting or exceeding all applicable regulations for traffic control systems.

**ACCOMPLISHMENTS FY 2004**

- ~ Introduced the VIP vinyl for our arterial streets to comply with traffic control standards, increase visibility and life of stripping
- ~ Met with engineering and short listed the specs on the different streetlights to reduce standard luminaries to 2 which reduces cost and increases availability of inventory

**OBJECTIVES FY 2005**

- ~ Produce a manageable schedule for both long/short line crews to improve management measurement tools
- ~ Maintain all the knockdown streetlights in town with an initial safety response within one hour and a total replacement within five days
- ~ Auto-scope cameras at every signalized intersection

**BUDGET ISSUES**

Traffic Control increases by \$76,490 or 3.4%. Two positions are added in traffic signal maintenance due to growth of 14 signals. One of the positions is a mid-year hire. Additional cost of material for striping of \$45,000 and additional capital purchases of \$75,000 are offset by reductions in electric costs of \$100,000 due to LED conversion, and in sign materials of \$30,000.

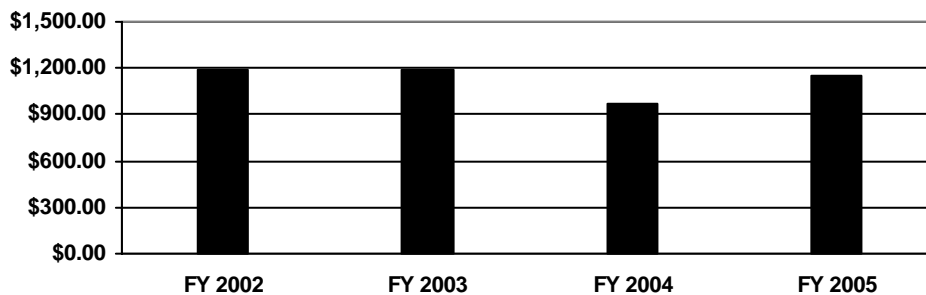
<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
% of traffic signals down for more than eight hours	2.0%	2.0%	2.0%	2.0%
% of road striping that was re-striped	200.0%	100.0%	100.0%	100.0%
% of symbols/crosswalks re-painted	100.0%	100.0%	100.0%	100.0%
Total number of energized signals	54	75	82	96

<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Street Marking	3.00	6.25	6.25	6.25	6.25
Street Signs	3.50	3.25	3.25	3.25	3.25
Street Lighting	2.00	2.25	2.25	2.25	2.25
Traffic Signal Maintenance	3.50	3.25	3.25	3.25	4.75
<b>Total Personnel</b>	<b>12.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>16.50</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Street Marking	590,820	503,725	571,320	535,510	639,200
Street Signs	303,227	277,230	392,810	317,120	309,310
Street Lighting	705,931	656,318	704,210	690,270	718,000
Traffic Signal Maintenance	475,132	682,232	585,960	395,260	664,280
<b>Total Expenses</b>	<b>\$ 2,075,110</b>	<b>\$ 2,119,505</b>	<b>\$ 2,254,300</b>	<b>\$ 1,938,160</b>	<b>\$ 2,330,790</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	552,067	726,226	826,350	768,840	931,410
Supplies & Contractual	1,001,288	1,262,003	1,314,900	1,095,440	1,208,010
Capital Outlay	512,663	80,756	60,000	20,830	135,000
Transfers Out	9,092	50,520	53,050	53,050	56,370
<b>Total Expenses</b>	<b>\$ 2,075,110</b>	<b>\$ 2,119,505</b>	<b>\$ 2,254,300</b>	<b>\$ 1,938,160</b>	<b>\$ 2,330,790</b>

### COST PER LANE MILE



## ***PURPOSE STATEMENT***

To improve aesthetics along roadways, control dust, and prevent spread of noxious weeds. To maintain the storm drain infrastructure system in a cost effective manner, ensuring roadways are free of standing water, meeting or exceeding all applicable regulations for storm drain systems.

## ***ACCOMPLISHMENTS FY 2004***

- ~ All shoulders were maintained twice in one year
- ~ Assisted the Environmental Department with drywell maintenance

## ***OBJECTIVES FY 2005***

- ~ Continue with shoulder maintenance twice a year
- ~ Continue with the cleaning of dry wells
- ~ Continue with scupper cleanings once a year

## ***BUDGET ISSUES***

The area of right of way maintenance increases by \$170,860 or 21%. The increase is created by purchase of two replacement trucks, one additional truck and an increase of \$50,000 in concrete repair for additional sidewalk repair.

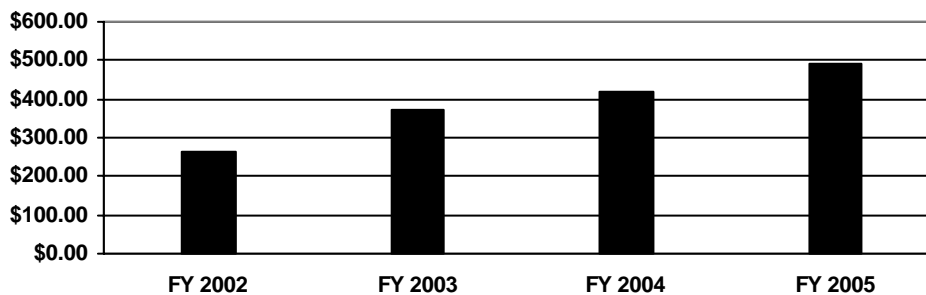
<b><i>PERFORMANCE/ACTIVITY MEASURES</i></b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Cost per mile of shoulder maintained	\$369	\$351	\$463	\$500
% of right of way inventoried	n/a	25%	50%	50%
% of dry wells maintained	n/a	30%	30%	30%
% of scuppers/spillways maintained	0%	0%	100%	100%
Average cost per dry well	n/a	n/a	\$375	\$400

<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Right of Way Maintenance	5.00	0.00	0.00	0.00	0.00
Landscape Maintenance	0.00	2.63	2.83	2.83	3.83
Shoulder Maintenance	0.00	2.33	2.33	2.33	2.33
Concrete Repair	0.00	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>5.00</b>	<b>4.96</b>	<b>5.16</b>	<b>5.16</b>	<b>6.16</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Right of Way Maintenance	418,857	-	-	-	-
Landscape Maintenance	26,462	369,920	495,340	525,880	631,230
Shoulder Maintenance	16,338	120,445	166,470	174,510	158,940
Concrete Repair	-	172,966	158,100	100,000	200,600
<b>Total Expenses</b>	<b>\$ 461,657</b>	<b>\$ 663,331</b>	<b>\$ 819,910</b>	<b>\$ 800,390</b>	<b>\$ 990,770</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	213,227	232,458	275,170	268,980	336,590
Supplies & Contractual	205,742	412,773	525,730	512,400	561,220
Capital Outlay	40,699	-	-	-	73,000
Transfers Out	1,989	18,100	19,010	19,010	19,960
<b>Total Expenses</b>	<b>\$ 461,657</b>	<b>\$ 663,331</b>	<b>\$ 819,910</b>	<b>\$ 800,390</b>	<b>\$ 990,770</b>

### COST PER LANE MILE



# Internal Service Funds

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Internal Service Funds Summary

Fleet Maintenance

Copy Services

Health Self Insurance

## ***FUND DESCRIPTION***

The Internal Service Funds provide a method to charge the internal user of services based on their use. The concept is the same as Enterprise Funds, except the customers are internal. Gilbert has set up the following Internal Service Funds:

- ~ **Fleet Maintenance** – Maintenance of all passenger vehicles.
- ~ **Copy Services** – Coordination of printing and internal photocopying.
- ~ **Health Self Insurance** – Accounting for HMO coverage under direction of a Trust Board.

The goal of these funds is to charge internal users for 100% of the cost of the service.

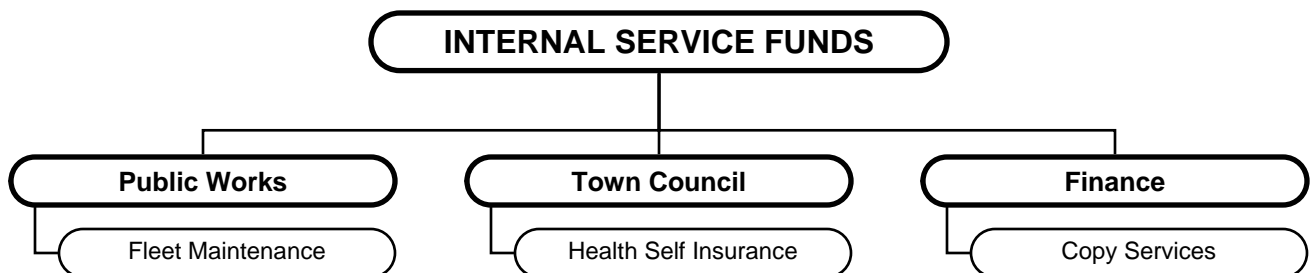
## ***FUND NARRATIVE***

**Fleet Maintenance** undergoes a rate review annually. This year the hourly rate increased from \$48 to \$50 per hour. The hourly rate is calculated based on the total personnel budget divided by an estimate of productive hours. A percentage is added to the sale of parts to cover the cost of shop and operating supplies. The parts mark up percentage is 9%. Fuel has a mark up of 10% to cover the cost of maintaining the fueling system.

**Copy Services** replaces copiers as needed and pays for letterhead and envelope to allow for the best price, yet charge the cost to the user.

**Health Self Insurance** accounts for costs of health insurance. The need to establish this fund was driven by Mayo Health Insurance eliminating their full indemnity insurance option. The employees overwhelming response was to maintain Mayo as a viable health option and so the self insurance fund was created. All contributions are deposited in this fund and claims are paid as approved by the Administrator.

## ***ORGANIZATIONAL CHART***



<b>PERSONNEL BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Fleet Maintenance	17.00	19.00	19.00	19.00	21.00
Copy Services	0.00	0.00	0.00	0.00	0.00
Health Self Insurance	0.00	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>17.00</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>21.00</b>

<b>EXPENSES BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Fleet Maintenance	3,185,355	3,476,130	3,406,990	3,482,125	3,436,360
Copy Services	94,849	35,227	247,130	101,000	200,000
Health Self Insurance	-	-	4,330,400	4,320,000	5,058,000
<b>Total Expenses</b>	<b>\$ 3,280,204</b>	<b>\$ 3,511,357</b>	<b>\$ 7,984,520</b>	<b>\$ 7,903,125</b>	<b>\$ 8,694,360</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	840,444	983,183	1,078,910	1,055,720	1,243,450
Supplies & Contractual	2,395,186	2,498,582	6,721,480	6,816,405	7,400,910
Capital Outlay	44,574	29,592	184,130	31,000	50,000
Transfers Out	-	-	-	-	-
<b>Total Expenses</b>	<b>\$ 3,280,204</b>	<b>\$ 3,511,357</b>	<b>\$ 7,984,520</b>	<b>\$ 7,903,125</b>	<b>\$ 8,694,360</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	3,243,600	3,389,933	8,331,800	8,395,370	9,180,500
Total Expenses	3,280,204	3,511,357	7,984,520	7,903,125	8,694,360
<b>Net Operating Result</b>	<b>\$ (36,604)</b>	<b>\$ (121,424)</b>	<b>\$ 347,280</b>	<b>\$ 492,245</b>	<b>\$ 486,140</b>

**PURPOSE STATEMENT**

To provide superior vehicle and equipment maintenance, repair, acquisition, disposition and get ready in a cost effective manner while ensuring maximum availability for duty and extending vehicle life through proactive predictive preventive maintenance.

**ACCOMPLISHMENTS FY 2004**

- ~ Fully certified (3) Mechanics to perform all aspects of service and repair to fire apparatus
- ~ Acquired and equipped all new vehicles and equipment and disposed of the old units at Town auction
- ~ Acquired new diagnostic and repair tools and trained Mechanics in their use
- ~ Equipped and made ready additional fire apparatus and police cars
- ~ Implemented the RTA vehicle maintenance tracking software program and performed a full parts inventory

**OBJECTIVES FY 2005**

- ~ Equip and get ready all new fire apparatus, police cars and fire command van
- ~ Coordinate the acquisition, preparation, maintenance and disposition of vehicles and equipment
- ~ Incorporate the Service Writer position into processes and procedures

**BUDGET ISSUES**

Two positions are added to the budget this year in response to fleet additions. A Service Writer will perform initial diagnostics on the vehicle, coordinate the repair with the customer and schedule the repair. An additional Mechanic is added to maintain service levels. The increase in fuel cost creates a budget increase of \$140,000.

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
% of vehicles passing emissions test the first time	100%	100%	100%	100%
% of service requests outsourced	7.0%	5.0%	6.0%	10.0%
Average emergency response time (minutes)	20	30	40	45
Total number of work orders	n/a	n/a	6,718	7,000 +
Total preventive maintenance work orders	n/a	n/a	1,104	1,500 +
Total unscheduled work orders	n/a	n/a	5,196	6,000 +
Total number of vehicles in fleet	450	457	496	531

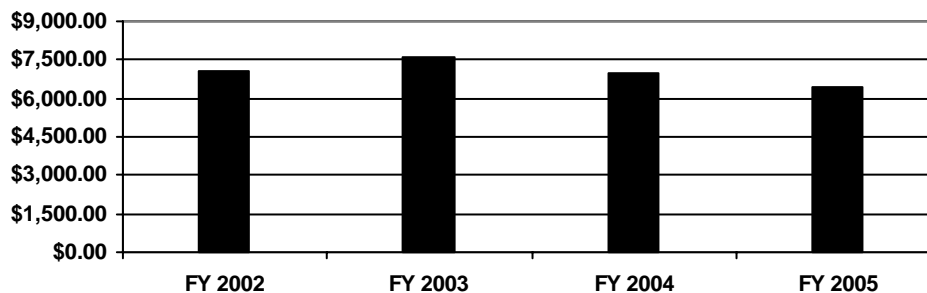
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Administration	3.00	3.00	3.00	3.00	3.00
Fleet Maintenance	14.00	16.00	16.00	16.00	18.00
<b>Total Personnel</b>	<b>17.00</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>21.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Administration	177,933	183,631	197,740	198,890	214,480
Fleet Maintenance	3,007,422	3,292,499	3,209,250	3,283,235	3,221,880
<b>Total Expenses</b>	<b>\$ 3,185,355</b>	<b>\$ 3,476,130</b>	<b>\$ 3,406,990</b>	<b>\$ 3,482,125</b>	<b>\$ 3,436,360</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	840,444	983,183	1,078,910	1,055,720	1,243,450
Supplies & Contractual	2,344,911	2,463,355	2,328,080	2,426,405	2,192,910
Capital Outlay	-	29,592	-	-	-
Transfers Out	-	-	-	-	-
<b>Total Expenses</b>	<b>\$ 3,185,355</b>	<b>\$ 3,476,130</b>	<b>\$ 3,406,990</b>	<b>\$ 3,482,125</b>	<b>\$ 3,436,360</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	3,185,344	3,293,360	3,500,000	3,490,000	3,500,000
Total Expenses	3,185,355	3,476,130	3,406,990	3,482,125	3,436,360
<b>Net Operating Result</b>	<b>\$ (11)</b>	<b>\$ (182,770)</b>	<b>\$ 93,010</b>	<b>\$ 7,875</b>	<b>\$ 63,640</b>

### COST PER VEHICLE



**PURPOSE STATEMENT**

Copy Services provide copier maintenance, copier purchases and purchase of stationary supplies.

**ACCOMPLISHMENTS FY 2004**

~ Replaced the color copy machine

**OBJECTIVES FY 2005**

- ~ Convene a six month pilot program for central copy services provided by external company
- ~ Research use of computer to copier technology

**BUDGET ISSUES**

The budget includes cost for a replacement copier.

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Cost per Copy (contractual / # of Copies)	\$0.031	\$0.017	\$0.034	\$0.071
Number of Copies	1,646,693	2,083,683	2,060,381	2,100,000

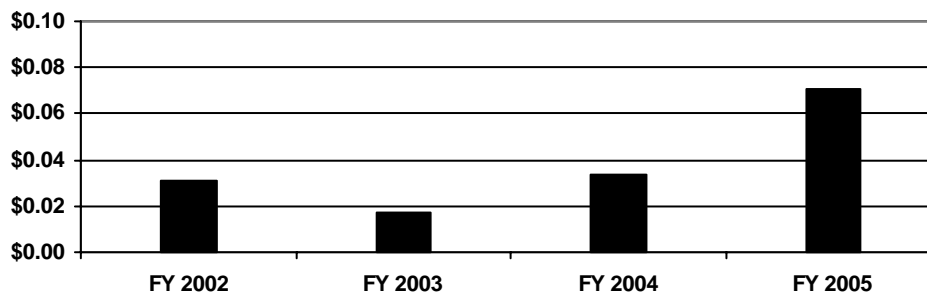
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Copy Services	0.00	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Copy Services	94,849	35,227	247,130	101,000	200,000
<b>Total Expenses</b>	<b>\$ 94,849</b>	<b>\$ 35,227</b>	<b>\$ 247,130</b>	<b>\$ 101,000</b>	<b>\$ 200,000</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	-	-	-	-	-
Supplies & Contractual	50,275	35,227	63,000	70,000	150,000
Capital Outlay	44,574	-	184,130	31,000	50,000
Transfers Out	-	-	-	-	-
<b>Total Expenses</b>	<b>\$ 94,849</b>	<b>\$ 35,227</b>	<b>\$ 247,130</b>	<b>\$ 101,000</b>	<b>\$ 200,000</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	58,256	96,573	102,000	98,410	102,000
Total Expenses	94,849	35,227	247,130	101,000	200,000
<b>Net Operating Result</b>	<b>\$ (36,593)</b>	<b>\$ 61,346</b>	<b>\$ (145,130)</b>	<b>\$ (2,590)</b>	<b>\$ (98,000)</b>

### COST PER COPY



***PURPOSE STATEMENT***

This fund provides financing for health insurance coverage provided through an HMO network.

***ACCOMPLISHMENTS FY 2004***

- ~ Monitored the operations monthly to ensure the financing is sufficient to cover the claims
- ~ Convened regular Board meetings to review fund status
- ~ Completed first year of operation with a positive fund balance

***OBJECTIVES FY 2005***

- ~ Review investment options
- ~ Set up system reporting to separate employee and employer contribution

***BUDGET ISSUES***

The charge per member is based on historical information and estimates of cost increases from health insurance industry experts.

<b><i>PERFORMANCE/ACTIVITY MEASURES</i></b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Total cost per Full Time employee, Family Coverage	n/a	n/a	\$9,207.72	\$10,588.80
% of fund balance to anticipated expenses	n/a	n/a	4.3%	14.6%
% of Claims to Total Contributions	n/a	n/a	82.3%	80.0%

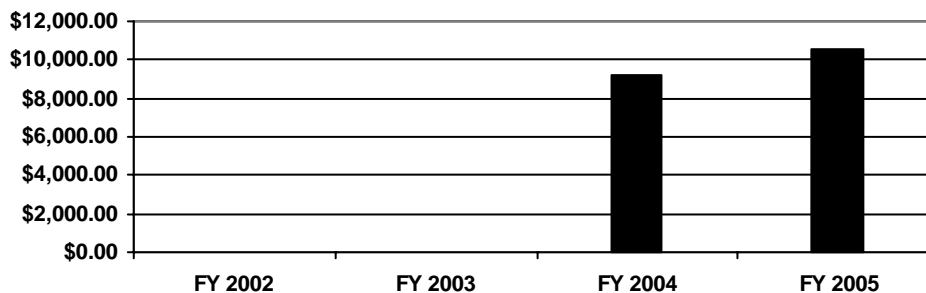
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Health Self Insurance	0.00	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Health Self Insurance	-	-	4,330,400	4,320,000	5,058,000
<b>Total Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,330,400</b>	<b>\$ 4,320,000</b>	<b>\$ 5,058,000</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	-	-	-	-	-
Supplies & Contractual	-	-	4,330,400	4,320,000	5,058,000
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Total Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,330,400</b>	<b>\$ 4,320,000</b>	<b>\$ 5,058,000</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	-	-	4,729,800	4,806,960	5,578,500
Total Expenses	-	-	4,330,400	4,320,000	5,058,000
<b>Net Operating Result</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 399,400</b>	<b>\$ 486,960</b>	<b>\$ 520,500</b>

### YEARLY COST FAMILY COVERAGE



# Special Revenue

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Special Revenue Summary  
Redevelopment  
CDBG/HOME  
System Development Fees  
Grants  
Riparian Program  
Special Districts  
Other Agency

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**FUNDS DESCRIPTION**

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Special Revenue Funds are a type of fund required to be established to account for a specific activity. The activities range from Redevelopment to Police Security. Each Fund is treated like a separate checkbook.

**FUND INFORMATION**

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The individual division pages provide more detail regarding the funds in the Special Revenue group. Following is a brief description of each division page.

**Redevelopment** – Financing for redevelopment is provided to accomplish the vision of a Downtown Heritage District as a unique retail destination reflecting Gilbert’s agricultural history. This fund includes Commission expenses and property management. Land purchases and redevelopment capital projects are located in the Capital Improvement section of the budget document.

**CDBG/HOME** – The activity for federally funded programs that provide affordable housing, fair housing, limited redevelopment, and limited social service activities is recorded in this fund.

**System Development Fees** – Council has established a policy that growth will pay for itself. The system development fee funds provide the accounting for the revenue collected from building permits to pay for various infrastructure in the community that is required due to growth.

**Grants** – The Grant fund provides information on all federal and state grant activity in Gilbert except those related to a specific capital project or the CDBG or HOME programs. All expenses related to a grant are found here. The portion of these expenses not funded with Grant revenue is financed with transfers from other Funds.

**Riparian** – The Riparian preserve is a unique asset in the community. The Riparian Institute provides education and recreation experiences and also serves as a preservation area for wildlife and water recharge. The preserve is located next to the Southeast Regional Library. The intention is for the Institute to become self-sustaining.

**Special Districts** – These districts are established under Arizona Statute to pay for street lights and parkway maintenance in various areas of Gilbert.

**Other Agency** – This category of funds includes a wide array of unique activities each required to be accounted for separately.

<b>PERSONNEL BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Redevelopment	0.00	0.00	0.00	0.00	0.00
CDBG/HOME	1.00	1.50	1.50	1.50	1.50
System Development Fees	0.00	0.00	0.00	0.00	0.00
Grants	6.00	6.00	16.00	1.00	1.00
Riparian Program	1.00	1.00	2.00	2.00	2.00
Special Districts	0.00	0.00	0.00	0.00	0.00
Other Agency	0.00	0.07	0.21	0.21	0.00
Contingency	0.00	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>8.00</b>	<b>8.57</b>	<b>19.71</b>	<b>4.71</b>	<b>4.50</b>

<b>EXPENSES BY DIVISION</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Redevelopment	36,553	221,124	127,300	43,700	127,300
CDBG/HOME	575,708	547,013	1,371,140	987,027	1,041,220
System Development Fees	35,157,155	24,940,797	51,425,390	32,249,370	76,343,020
Grants	1,024,319	1,792,720	2,315,170	323,880	1,840,010
Riparian Program	149,515	121,755	180,630	151,530	222,350
Special Districts	1,244,924	1,360,679	1,629,160	1,392,600	1,734,440
Other Agency	734,338	1,177,276	1,478,760	906,190	356,000
Contingency	57,273	-	-	-	-
<b>Total Expenses</b>	<b>\$ 38,979,785</b>	<b>\$ 30,161,364</b>	<b>\$ 58,527,550</b>	<b>\$ 36,054,297</b>	<b>\$ 81,664,340</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	785,600	776,460	1,360,200	509,950	603,760
Supplies & Contractual	4,041,852	6,443,837	7,794,080	2,556,397	4,075,560
Capital Outlay	34,559	132,148	1,301,700	121,790	548,000
Transfers Out	34,060,501	22,808,919	48,071,570	32,866,160	76,437,020
<b>Total Expenses</b>	<b>\$ 38,922,512</b>	<b>\$ 30,161,364</b>	<b>\$ 58,527,550</b>	<b>\$ 36,054,297</b>	<b>\$ 81,664,340</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	31,358,723	39,030,026	30,871,660	47,931,980	42,467,740
Total Expenses	38,922,512	30,161,364	58,527,550	36,054,297	81,664,340
<b>Net Operating Result</b>	<b>\$ (7,563,789)</b>	<b>\$ 8,868,662</b>	<b>\$(27,655,890)</b>	<b>\$ 11,877,683</b>	<b>\$(39,196,600)</b>

## ***PURPOSE STATEMENT***

The purpose of redevelopment is to re-vitalize the Heritage District, which is the original commercial area of the community. The vision is for the Heritage District to become a unique destination that reflects Gilbert's agricultural history including a mix of entertainment, retail, professional office space, residential, governmental, recreational and transit uses.

## ***ACCOMPLISHMENTS FY 2004***

- ~ Issued Request for Proposal to purchase land for the southwest corner of Gilbert Road and Vaughn Avenue
- ~ Set Fiscal Year 2004-05 funding priorities for capital improvement projects
- ~ Finalized Annual Performance Report to guide activities during next fiscal year

## ***OBJECTIVES FY 2005***

- ~ Refine Design Assistance Team project concept work to develop a realistic plan
- ~ Issue a Request for Proposal to lease property for the northwest corner of Gilbert and Elliot roads
- ~ Finalize the Development Agreement with Oregano's Pizza Bistro on the southwest corner of Gilbert Road and Vaughn Avenue

## ***BUDGET ISSUES***

The majority of expenses are included in the Capital Improvement section of the budget. The projects included in this year's budget are the Streetlight, street furnishings, Transit Center and Water Tower renovation.

The following map shows the boundaries of the Heritage District:



<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
No Personnel Allocation	0.00	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	0.00	0.00	0.00	0.00	0.00

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Redevelopment Commission	979	39,101	45,000	5,000	45,000
Property Management	35,574	182,023	82,300	38,700	82,300
<b>Total Expenses</b>	\$ 36,553	\$ 221,124	\$ 127,300	\$ 43,700	\$ 127,300

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	-	-	-	-	-
Supplies & Contractual	36,553	88,976	127,300	29,000	127,300
Capital Outlay	-	132,148	-	14,700	-
Transfers Out	-	-	-	-	-
<b>Total Expenses</b>	\$ 36,553	\$ 221,124	\$ 127,300	\$ 43,700	\$ 127,300

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	64,780	313,571	137,300	84,700	127,300
Total Expenses	36,553	221,124	127,300	43,700	127,300
<b>Net Operating Result</b>	\$ 28,227	\$ 92,447	\$ 10,000	\$ 41,000	\$ -

**PURPOSE STATEMENT**

The Housing and Redevelopment Division administers federally funded programs providing affordable housing, fair housing, limited social service, and limited redevelopment activities.

**ACCOMPLISHMENTS FY 2004**

- ~ Completed the Downtown Sewer Replacement and Gilbert Homes Septic project
- ~ Funded \$403,183 in affordable housing and social service activities through other agencies assisting over 200 Gilbert households
- ~ Provided staff support for the monthly Redevelopment Commission and Housing Affordability Subcommittee meetings
- ~ Assisted completion of a Development Agreement with Mercy Housing SouthWest to build an 80 – 100 unit affordable senior housing development adjacent to the Gilbert Senior Center to be opened in Spring 2005

**OBJECTIVES FY 2005**

- ~ Provide \$300,000 for affordable housing and social service activities through non-profit agencies to assist 290 Gilbert residents and seek other funding to provide additional assistance
- ~ Work with homebuilders in Gilbert to create a new public-private affordable housing program
- ~ Complete Gilbert's 5 year plan identifying the social service, housing, and other needs for Gilbert's low income residents and setting funding priorities to address these needs

**BUDGET ISSUES**

This fund receives revenue from Federal Grants. The Council approves specific projects annually based on needs and funding availability. Oversight of these projects is provided by CDBG staff.

**Programs and activities funded for FY 2004-05 include the following:**

Agency	Program	Amount
Town of Gilbert	Senior Center Expansion Project	\$ 227,450
Community Housing Resources of AZ	Homebuyer Counseling	58,800
Community Services of AZ	Emergency Repair	190,000
Town of Gilbert	Affordable Housing Project	16,000
Arizona Action for Foster Children	Foster Children Support	2,000
Central Arizona Shelter Services	Emergency Shelter Services	5,300
Community Bridges, Inc.	Substance Use Treatment Services	12,500
Community Services of AZ	Gilbert CAP Office	45,000
Community Services of AZ	Senior Meals	21,000
Mesa Citizens Action Network	East Valley Men's Shelter	6,800
PREHAB of Arizona, Inc.	La Mesita Family Shelter	7,350
Save the Family	Transitional Living Shelter	8,500
Town of Gilbert	Program Administration	142,970
HOME	Down Payment Assistance	202,476
Carryforward projects		95,074
<b>Total FY05 Activities</b>		<b>\$ 1,041,220</b>

<b>PERFORMANCE/ACTIVITY MEASURES</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
# of persons receiving social services	n/a	448	767	155
# of households receiving housing services	27	92	125	137

<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
CDBG/HOME	1.00	1.50	1.50	1.50	1.50
<b>Total Personnel</b>	1.00	1.50	1.50	1.50	1.50

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
CDBG/HOME	575,708	547,013	1,371,140	987,027	1,041,220
<b>Total Expenses</b>	\$ 575,708	\$ 547,013	\$ 1,371,140	\$ 987,027	\$ 1,041,220

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	66,247	88,560	96,200	98,740	103,060
Supplies & Contractual	339,748	411,205	823,940	465,397	918,160
Capital Outlay	-	-	20,000	-	20,000
Transfers Out	169,713	47,248	431,000	422,890	-
<b>Total Expenses</b>	\$ 575,708	\$ 547,013	\$ 1,371,140	\$ 987,027	\$ 1,041,220

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	579,240	586,413	1,425,180	1,281,170	940,110
Total Expenses	575,708	547,013	1,371,140	987,027	1,041,220
<b>Net Operating Result</b>	\$ 3,532	\$ 39,400	\$ 54,040	\$ 294,143	\$ (101,110)

**PURPOSE STATEMENT**

The primary purpose of a system development fee (SDF) is to ensure that the cost of providing infrastructure to new development is paid for by new development and not by the existing community. SDF fee structure design reflects only those costs associated with facility or infrastructure expansion related to new growth.

**FEE DESCRIPTIONS**

Following are descriptions and fees effective July 26, 2004 for a typical single-family residential permit:

**Solid Waste Container Fee                      \$80**

The cost of the blue and black solid waste containers is collected at the time a home is built. Revenue collected from this fee is transferred to the Solid Waste Operating fund as new containers are purchased.

**Water System    \$2,207**

The Water SDF is based upon the cost to provide the treatment, distribution infrastructure, storage facilities and production wells.

**Water Resources    \$1,068**

The Water Resource SDF is based upon the cost to obtain water rights from the Central Arizona Project (CAP), Salt River Pima Maricopa Indian Community Lease (SRPMIC), the Roosevelt Water Conservation District (RWCD) and other sources.

**Wastewater System    \$3,180**

The Wastewater SDF is based upon the cost to provide collection and treatment facilities and reuse system. The model is based on an estimate that each equivalent residential unit generates 248 gallons per day of wastewater.

**Police Department    \$434**

The Police Department SDF is a charge against new development to recover the Town's cost of providing facilities and equipment for police services required to accommodate new growth. The fee design includes additional square feet in the public safety building, radio dispatch system, handheld radios, computer equipment and special weapons arsenal.

**Fire Department    \$523**

The Fire Department SDF is a charge against new development to recover the cost of providing facilities and equipment for fire and emergency services. The fee design includes buildings, pumpers, ladder trucks and special equipment for rescue and communication.

**Traffic Signals    \$234**

The Traffic Signal SDF is a charge against new development to cover the cost of expanding the traffic signal network. The fee design uses trip generation factors to calculate the number of signals required based on land use patterns.

**Parks and Recreation    \$2,272**

The Parks and Recreation SDF is a charge against new development to recover the costs of expanding parks and associated recreation infrastructure to serve new growth. The fee calculation includes a portion of the cost of the following facilities: Gilbert Municipal Pool, McQueen Park, Ponds/Bird Sanctuary, Water Ranch Park, Freestone Park, Mesquite Aquatic Center, Crossroads Park, Rodeo Park, Heritage Annex, Community Center and Page Park Center.

**General Government    \$369**

The General Government SDF is a charge against new development to cover the cost of expanding the Town's administrative infrastructure, including Public Works, Courts, Prosecutor, Community Development, etc. as required for new growth. The fee design includes acquisition value for buildings, and expanding telephone systems.

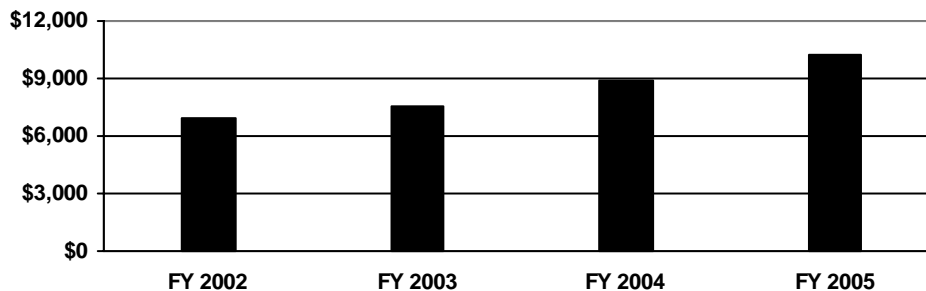
<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
No Personnel Allocation	0.00	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Solid Waste Container Fee	404,580	159,600	388,000	210,700	320,000
Water System	18,750,700	10,724,039	11,898,600	9,563,880	14,998,060
Water Resources	332,241	741,262	772,690	180,880	180,890
Wastewater System	6,345,835	7,450,586	17,548,970	10,404,680	28,872,840
Wastewater Plant Repair	-	-	344,000	-	-
Traffic Signals	140,554	425,887	2,633,910	3,004,550	3,963,130
Police Department	1,206,467	1,467,752	1,620,710	1,869,430	1,459,940
Fire Department	2,602,855	2,960,461	6,664,780	5,231,440	3,118,270
Parks and Recreation	350,191	337,919	1,992,460	1,035,930	18,265,200
General Government	5,023,732	673,291	7,561,270	747,880	5,164,690
<b>Total Expenses</b>	<b>\$ 35,157,155</b>	<b>\$ 24,940,797</b>	<b>\$ 51,425,390</b>	<b>\$ 32,249,370</b>	<b>\$ 76,343,020</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	-	-	-	-	-
Supplies & Contractual	1,808,900	3,290,510	3,534,320	-	-
Capital Outlay	-	-	344,000	-	-
Transfers Out	33,348,255	21,650,287	47,547,070	32,249,370	76,343,020
<b>Total Expenses</b>	<b>\$ 35,157,155</b>	<b>\$ 24,940,797</b>	<b>\$ 51,425,390</b>	<b>\$ 32,249,370</b>	<b>\$ 76,343,020</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	27,401,895	34,252,842	24,298,550	44,145,690	37,293,400
Total Expenses	35,157,155	24,940,797	51,425,390	32,249,370	76,343,020
<b>Net Operating Result</b>	<b>\$ (7,755,260)</b>	<b>\$ 9,312,045</b>	<b>\$(27,126,840)</b>	<b>\$ 11,896,320</b>	<b>\$(39,049,620)</b>

### SDF PER SINGLE FAMILY RESIDENTIAL UNIT



**PURPOSE STATEMENT**

The Grant fund is required to segregate the costs associated with grant awards from the federal or state government. Grant Funds require meticulous reporting of actual costs for reimbursement requests.

**ACCOMPLISHMENTS FY 2004**

~ Began developing policies for central reporting

**OBJECTIVES FY 2005**

~ Convene quarterly meetings of stakeholders to discuss any issues with grant reporting

**BUDGET ISSUES**

The grant fund includes application known at the time budget is adopted. Departments apply for grants as opportunities arise.

**Budgeted Expenditures by Grant**

<b><u>Grant Description</u></b>	<b><u>Expense Amount</u></b>
Bulletproof Vests	55,500
Traffic Enforcement	64,200
Police School Resource Officer	122,810
Counseling	11,000
Fire Exhaust Extraction	158,400
Crime Prevention	16,000
Bus Stops	352,000
Fire Car Seat Training	10,000
Office of Drug Policy	750,000
Prop 202 Funds	300,100
<b>Total Grants</b>	<b>\$ 1,840,010</b>

<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Public Safety Grants	6.00	6.00	16.00	1.00	1.00
Other Grants	0.00	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>6.00</b>	<b>6.00</b>	<b>16.00</b>	<b>1.00</b>	<b>1.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Public Safety Grants	608,152	695,335	1,761,920	223,880	269,510
Other Grants	416,167	1,097,385	553,250	100,000	1,570,500
<b>Total Expenses</b>	<b>\$ 1,024,319</b>	<b>\$ 1,792,720</b>	<b>\$ 2,315,170</b>	<b>\$ 323,880</b>	<b>\$ 1,840,010</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	384,906	450,872	989,960	68,850	99,800
Supplies & Contractual	188,687	300,152	800,510	110,080	1,212,210
Capital Outlay	34,559	-	524,700	44,950	528,000
Transfers Out	416,167	1,041,696	-	100,000	-
<b>Total Expenses</b>	<b>\$ 1,024,319</b>	<b>\$ 1,792,720</b>	<b>\$ 2,315,170</b>	<b>\$ 323,880</b>	<b>\$ 1,840,010</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	927,919	771,951	2,356,810	562,870	1,895,580
Total Expenses	1,024,319	1,792,720	2,315,170	323,880	1,840,010
<b>Net Operating Result</b>	<b>\$ (96,400)</b>	<b>\$ (1,020,769)</b>	<b>\$ 41,640</b>	<b>\$ 238,990</b>	<b>\$ 55,570</b>

## ***PURPOSE STATEMENT***

The Institute provides education and recreation experiences at the Riparian Preserve to enhance public appreciation for nature which assists us attain a sustainable future. The Institute also assists in the development and preservation of unique water recharge areas and wildlife habitats. The Institute conducts education programs on site, develops an interpretive program, maintains wildlife habitat and recreation amenities.

## ***ACCOMPLISHMENTS FY 2004***

- ~ Membership increased to 230
- ~ Archaeology experience completed and used during the year
- ~ Gift shop receipts increased by 100%
- ~ Design review complete for Education Center
- ~ 10 students from Mesa Community College and Chandler Gilbert Community College participated in service-learning programs
- ~ Secured grant from Game and Fish and Department of Education totaling \$17,000
- ~ Final stages of research nearly complete to be designated an Important Birding Area
- ~ Raised additional \$75,000 in kind and cash donations to the Education Center and Observatory

- ~ Developed regular program with Audubon for family and tourism development birding program
- ~ Increased participation in the Feathered Friends Festival by 67%

## ***OBJECTIVES FY 2005***

- ~ Construction of Astronomy Observatory complete
- ~ Add 50 new members to the Institute
- ~ Add reptile interpretive area
- ~ Publish regular member news magazine on quarterly basis
- ~ Become designated an Important Birding Area
- ~ Implement curriculum based field trips for schools
- ~ Target secondary level school students with specific "research" programs
- ~ Implement Discovery Adventure program for the general public
- ~ Implement Junior Ranger program
- ~ Develop methods to complete fund raising for Education Center by June
- ~ Establish "on-site" college and university classes for astronomy and biology programs

## ***BUDGET ISSUES***

The Institute took responsibility for maintenance of the Preserve at a cost of \$50,000.

<b><i>PERFORMANCE/ACTIVITY MEASURES</i></b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Projected FY 2004</b>	<b>Anticipated FY 2005</b>
Visitors participating in activities	8,127	10,200	12,000	14,000
Increase in nesting areas	10%	30%	10%	10%
Number of burrowing owl active nest sites	0	4	5	6
Number of Discovery Adventure Pack sessions	0	0	104	156
Number of secondary level students participating in programs	0	30	100	200

<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Riparian Programs	1.00	1.00	2.00	2.00	2.00
<b>Total Personnel</b>	1.00	1.00	2.00	2.00	2.00

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Riparian Programs	149,515	121,755	180,630	151,530	222,350
<b>Total Expenses</b>	\$ 149,515	\$ 121,755	\$ 180,630	\$ 151,530	\$ 222,350

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	111,210	110,828	151,830	130,070	150,900
Supplies & Contractual	38,305	10,927	28,800	21,460	71,450
Capital Outlay	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>Total Expenses</b>	\$ 149,515	\$ 121,755	\$ 180,630	\$ 151,530	\$ 222,350

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	150,620	153,840	188,630	198,230	223,020
Total Expenses	149,515	121,755	180,630	151,530	222,350
<b>Net Operating Result</b>	\$ 1,105	\$ 32,085	\$ 8,000	\$ 46,700	\$ 670

**COST PER VISITOR PARTICIPATING IN ACTIVITIES**



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***PURPOSE STATEMENT***

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Special Districts are established to pay for specific statute allowed expenses. Gilbert has funds for parkway improvement districts, street light improvement districts and special assessment improvement districts. The revenue for these districts is either a levy amount on the property tax bill or a direct bill to the property owner based on the allocated cost of the improvement.

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***FUND DESCRIPTIONS***

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***Street Light Improvement Districts***

Gilbert uses Street Light Improvement Districts (SLID) to recover the maintenance and operating costs of streetlights installed within subdivisions and business parks through the community. This is part of the established policy of assuring that growth pays its own way as development occurs within the community. There are currently approximately 300 SLIDs, and more are added annually.

The Council adopted a budget of \$1,328,010 and a levy of \$1,168,530. One hundred thousand of this budget is an allowance for districts formed during the year. The levy is

assessed to property tax parcels within each district based upon the relative value of each parcel.

***Parkway Improvement Districts***

Gilbert has eleven subdivisions which use a Parkway Maintenance Improvement District (PKID) for maintenance of their drainage, retention, and off-site improvements. All other subdivisions approved since 1983 meet this maintenance obligation through Homeowner's Associations.

The costs of each PKID are recovered through special assessments which are levied on a per lot basis each year.

Gilbert has historically provided the levels of service sought by the neighborhoods. Recent improvements include: wall painting; play area improvements, and increased chemical treatments.

The amount levied is \$344,400. The anticipated expenditures are \$406,430. The levy is based on prior year collections and adjustments for budget to actual expenses for prior years.

<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
No Personnel Allocation	0.00	0.00	0.00	0.00	0.00
<b>Total Personnel</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Street Light Improvement	912,808	977,065	1,207,580	1,028,600	1,328,010
Parkway Maintenance	332,116	383,614	421,580	364,000	406,430
<b>Total Expenses</b>	<b>\$ 1,244,924</b>	<b>\$ 1,360,679</b>	<b>\$ 1,629,160</b>	<b>\$ 1,392,600</b>	<b>\$ 1,734,440</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	-	-	-	-	-
Supplies & Contractual	1,231,824	1,347,329	1,615,660	1,378,700	1,720,440
Capital Outlay	-	-	-	-	-
Transfers Out	13,100	13,350	13,500	13,900	14,000
<b>Total Expenses</b>	<b>\$ 1,244,924</b>	<b>\$ 1,360,679</b>	<b>\$ 1,629,160</b>	<b>\$ 1,392,600</b>	<b>\$ 1,734,440</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	1,112,144	1,588,865	1,192,690	1,177,750	1,512,930
Total Expenses	1,244,924	1,360,679	1,629,160	1,392,600	1,734,440
<b>Net Operating Result</b>	<b>\$ (132,780)</b>	<b>\$ 228,186</b>	<b>\$ (436,470)</b>	<b>\$ (214,850)</b>	<b>\$ (221,510)</b>

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***PURPOSE STATEMENT***

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These funds provide distinct accounting for specific activities. In some instances Gilbert supports various organizations through contributions and related expenditures for specific activities such as Congress of Neighborhoods. In other instances organizations provide revenue to Gilbert through contributions or service fees such as Santan Mitigation and Public Safety Security.

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***FUND DETAIL***

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***Public Safety Funds***

Contributions to support awards and expenses for special activities such as victim assistance.

***Confiscated Funds***

Dollars provided through confiscation of property by the Police Department.

***Public Safety Security***

Companies contract for security and pay a flat hourly rate. Security is provided during construction and at special events.

***Citizens Action Network***

A group of community organization representatives striving to make Gilbert a safer place for youth.

***Court Funds***

Court collects a percentage of fines to be only used for technology or security in the Court.

***Community Support***

Community celebrations.

***Leadership Centre***

Education for Homeowners Associations.

***Mayor's Youth Task Force***

Comprised of students from all Jr. High and High Schools in Gilbert who serve as a voice for the students to the Mayor and Town Council.

***Economic Development***

No longer active.

***Cable TV***

Contribution for purchase of cable equipment.

***Gilbert's Promise to Youth***

An alliance of community members who work to ensure that Gilbert youth have access to five fundamental resources - mentoring, protection, nurturing, teaching, and serving.

***United Way***

Gilbert's participation in the annual United Way campaign.

***Santan Mitigation***

Deposits provided by Developers to pay for Freeway mitigation costs.

***MAG - Special Census***

Established to fund the mid-decade census.

***Water Safety***

Coalition to promote water safety through public awareness of child safety issues.

<b>PERSONNEL BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Court JCEF	0.00	0.07	0.21	0.21	0.00
<b>Total Personnel</b>	<b>0.00</b>	<b>0.07</b>	<b>0.21</b>	<b>0.21</b>	<b>0.00</b>

<b>EXPENSES BY ACTIVITY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Public Safety Funds	8,670	2,146	-	2,810	-
Confiscated Funds	49,992	11,156	-	-	-
Public Safety Security	226,066	124,411	110,000	204,000	250,000
Emergency Relief Fund	6,420	-	-	400	-
Citizens Action Network	13,259	6,684	-	-	-
Court Funds	81,497	131,613	92,210	133,430	80,000
Community Support	7,862	15,204	2,500	12,210	2,500
Leadership College	10,133	-	-	-	-
SE Neighborhood College	28,150	10,038	10,050	-	-
Mayor's Youth Task Force	6,119	3,775	7,500	4,500	7,500
Economic Development	19,264	-	-	-	-
Cable TV	4,406	16,348	-	72,700	-
Gilbert's Promise to Youth	1,334	-	-	-	-
United Way	13,893	15,783	16,000	26,840	16,000
Santan Mitigation	200,000	839,574	-	448,500	-
MAG - Special Census	-	-	827,500	-	-
Arts Fund	-	-	413,000	-	-
Water Safety	-	544	-	800	-
Contingency	57,273	-	-	-	-
<b>Total Expenses</b>	<b>\$ 734,338</b>	<b>\$ 1,177,276</b>	<b>\$ 1,478,760</b>	<b>\$ 906,190</b>	<b>\$ 356,000</b>

<b>EXPENSES BY CATEGORY</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Personnel	223,237	126,200	122,210	212,290	250,000
Supplies & Contractual	397,835	994,738	863,550	551,760	26,000
Capital Outlay	-	-	413,000	62,140	-
Transfers Out	113,266	56,338	80,000	80,000	80,000
<b>Total Expenses</b>	<b>\$ 734,338</b>	<b>\$ 1,177,276</b>	<b>\$ 1,478,760</b>	<b>\$ 906,190</b>	<b>\$ 356,000</b>

<b>OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	1,122,125	1,362,544	1,272,500	481,570	475,400
Total Expenses	734,338	1,177,276	1,478,760	906,190	356,000
<b>Net Operating Result</b>	<b>\$ 387,787</b>	<b>\$ 185,268</b>	<b>\$ (206,260)</b>	<b>\$ (424,620)</b>	<b>\$ 119,400</b>

# Replacement Funds

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Replacement Funds Summary

General Fund Equipment Replacement

Street Fund Equipment Replacement

Water Fund Repair and Replacement

Wastewater Fund Repair and Replacement

Residential Solid Waste Equipment Replacement

Commercial Solid Waste Equipment Replacement

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**FUNDS DESCRIPTION**

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Replacement Funds are a savings account for replacement of equipment or infrastructure. Gilbert established replacement funds to account for the use of the assets over time and to reduce the intergenerational inequities of future generations replacing the infrastructure “used up” by the previous generation. If no funds were available for replacement, substantial fee increases might be necessary and/or debt issued which increases the cost of replacement by the cost of interest and related debt issuance costs.

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**FUND INFORMATION**

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**General Fund Equipment Replacement** – The General Fund cost centers make contributions to the General Fund Equipment Replacement fund based on the useful life of the equipment. The goal is to fund equipment replacements with these contributions. Gilbert established the General Fund Equipment Replacement fund in 2002. The project balance at the end of FY05 is about 40% of the total value of replacement equipment. Funding transfers to the General Fund will begin in FY06.

**Street Equipment Replacement** – The Street Fund cost centers make contributions to the Street Fund Equipment Replacement fund based on the useful life of the equipment. The goal is to fund equipment replacements with these contributions. Gilbert established the Street Equipment Replacement fund in 2002. The project balance at the end of FY05 is about 20% of the total value of replacement equipment. Funding transfers to the Street Fund will begin in FY06.

**Water Repair and Replacement** – Gilbert established a Water Repair and Replacement Fund in FY04 to annually set aside the cost of using assets over the life of the assets. It is the intention to use this funding in the future to replacement infrastructure that benefits the community as a whole such as wells, larger diameters water mains, reservoirs and treatment facilities. The Water Repair and Replacement Fund contains a fleet replacement component.

**Wastewater Repair and Replacement** – Gilbert established a Wastewater Repair and Replacement Fund in FY04 to annually set aside the cost of using assets over the life of the assets. It is the intention to use this funding in the future to replacement infrastructure that benefits the community as a whole such as lift stations, larger diameters wastewater mains, reclaimed water reservoirs and wastewater treatment facilities. The Wastewater Repair and Replacement Fund contains a fleet replacement component.

**Residential Solid Waste Equipment Replacement** – As solid waste equipment is used a portion of the cost of replacement is set aside in this fund to finance the future replacement. This structure evens out the cash flow in the operating fund and provides better cost of services information upon which to base user fees.

**Commercial Solid Waste Equipment Replacement** – As solid waste equipment is used a portion of the cost of replacement is set aside in this fund to finance the future replacement. This structure evens out the cash flow in the operating fund and provides better cost of services information upon which to base user fees.

The anticipated fund balance as of July 2005 for each replacement fund is listed below.

<b>Fund</b>	<b>Fund Balance</b>
<b>General</b>	\$ 3,839,000
<b>Street</b>	680,000
<b>Water</b>	9,209,000
<b>Wastewater</b>	4,911,000
<b>Residential Solid Waste</b>	(46,000)
<b>Commercial Solid Waste</b>	(19,000)
<b>Total Replacement Funds</b>	<b>\$ 18,574,000</b>

The current value of all replacement assets is:

<b>Fund</b>	<b>Asset Value</b>
<b>General</b>	\$ 9,821,000
<b>Street</b>	4,010,000
<b>Water</b>	106,940,000
<b>Wastewater</b>	76,077,000
<b>Residential Solid Waste</b>	5,046,000
<b>Commercial Solid Waste</b>	269,000
<b>Total Current Asset Value</b>	<b>\$ 202,163,000</b>

The percentage of fund balance to asset value is listed below.

<b>Fund</b>	<b>% Funded</b>
<b>General</b>	39.09%
<b>Street</b>	16.96%
<b>Water</b>	8.61%
<b>Wastewater</b>	6.46%
<b>Residential Solid Waste</b>	-0.91%
<b>Commercial Solid Waste</b>	-7.06%

<b>GENERAL FUND OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenue	431,990	900,028	955,210	960,050	1,547,330
Total Expenses	-	-	-	-	-
<b>Net Operating Result</b>	<b>\$ 431,990</b>	<b>\$ 900,028</b>	<b>\$ 955,210</b>	<b>\$ 960,050</b>	<b>\$ 1,547,330</b>

<b>STREET FUND OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenue	163,143	160,973	170,850	172,030	184,040
Total Expenses	-	-	-	-	-
<b>Net Operating Result</b>	<b>\$ 163,143</b>	<b>\$ 160,973</b>	<b>\$ 170,850</b>	<b>\$ 172,030</b>	<b>\$ 184,040</b>

<b>WATER FUND OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenue	-	-	-	4,792,010	4,750,370
Total Expenses	-	-	-	-	333,000
<b>Net Operating Result</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,792,010</b>	<b>\$ 4,417,370</b>

<b>WASTEWATER FUND OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	-	-	-	2,364,160	2,581,930
Total Expenses	-	-	-	-	35,000
<b>Net Operating Result</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,364,160</b>	<b>\$ 2,546,930</b>

<b>RESIDENTIAL SW FUND OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	-	-	690,740	1,061,500	760,030
Total Expenses	-	-	935,000	1,010,000	858,000
<b>Net Operating Result</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (244,260)</b>	<b>\$ 51,500</b>	<b>\$ (97,970)</b>

<b>COMMERCIAL SW FUND OPERATING RESULTS</b>	<b>Actual FY 2002</b>	<b>Actual FY 2003</b>	<b>Budget FY 2004</b>	<b>Projected FY 2004</b>	<b>Budget FY 2005</b>
Total Revenues	-	-	99,500	66,870	99,500
Total Expenses	-	-	-	-	185,400
<b>Net Operating Result</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 99,500</b>	<b>\$ 66,870</b>	<b>\$ (85,900)</b>



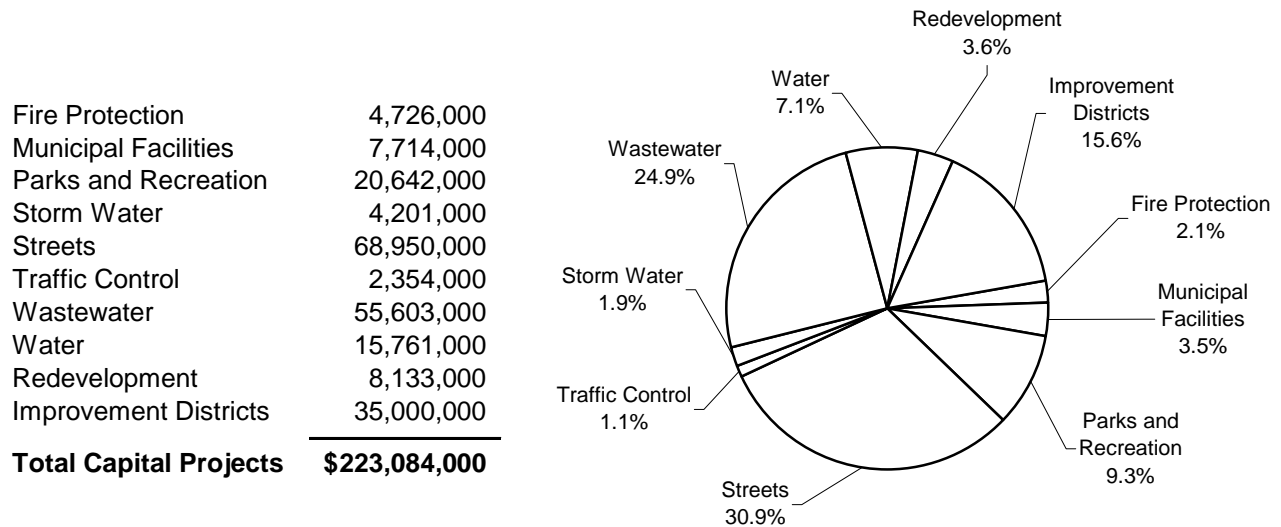
# Capital Improvements

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Capital Improvements Summary  
Capital Improvement Listing  
Capital Improvement Descriptions

Capital Improvement projects are reviewed on an annual basis before budget preparation begins. The Council adopted the Capital Improvement Plan and Five Year Program in January 2003. The first year of the five year program is included in this document. The remaining years are found in a separate document.

The following table and graph shows the project breakdown by amount and percentage rounded to the nearest thousand.



Future operating costs for capital projects are included in the planning phase and must be included in the operating departments once the project is completed. Below is a summary table that provides the future operating impacts for projects which are currently under construction.

<u>Category</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>Total</u>
<b>Fire Protection</b>	1,153,000	1,153,000	1,153,000	1,153,000	1,153,000	<b>\$ 5,765,000</b>
<b>Municipal Facilities</b>	25,000	197,000	197,000	197,000	197,000	<b>\$ 813,000</b>
<b>Parks and Recreation</b>	247,000	849,000	849,000	854,000	854,000	<b>\$ 3,653,000</b>
<b>Storm Water</b>	5,000	7,000	15,000	15,000	15,000	<b>\$ 57,000</b>
<b>Streets</b>	351,000	508,000	595,000	595,000	595,000	<b>\$ 2,644,000</b>
<b>Traffic Control</b>	20,000	41,000	46,000	51,000	56,000	<b>\$ 214,000</b>
<b>Wastewater</b>	342,000	370,000	2,027,000	3,577,000	3,577,000	<b>\$ 9,893,000</b>
<b>Water</b>	99,000	196,000	221,000	221,000	221,000	<b>\$ 958,000</b>
<b>Redevelopment</b>	24,000	24,000	29,000	29,000	29,000	<b>\$ 135,000</b>
<b>Improvement Districts</b>	-	-	-	-	-	<b>\$ -</b>
<b>Total Operating Costs</b>	<b>\$ 2,266,000</b>	<b>\$ 3,345,000</b>	<b>\$ 5,132,000</b>	<b>\$ 6,692,000</b>	<b>\$ 6,697,000</b>	<b>\$ 24,132,000</b>

The following pages list the Capital Improvement Projects for Fiscal Year 2004-05 by project type.

Ref #	Project	Prior Years	2004-05 Adopted	Future Years Activity	Project Total
<b>Fire Protection</b>					
1	Fire Brush Truck	-	210	-	210
2	Fire Station 6 - Warner Road	1,153	2,119	319	3,591
3	Fire Station Emergency Signals	95	240	945	1,280
4	Fire Station 5 - Permanent Facility	434	2,157	-	2,591
	<b>Total Fire Protection</b>	<b>\$ 1,682</b>	<b>\$ 4,726</b>	<b>\$ 1,264</b>	<b>\$ 7,672</b>
<b>Municipal Facilities</b>					
5	South Area Service Center	3,769	4,916	8,981	17,666
6	Police Software Upgrade	742	2,186	572	3,500
7	Imaging Technology	42	90	108	240
8	Public Works 800 mhz Radio Conversion	-	522	-	522
	<b>Total Municipal Facilities</b>	<b>\$ 4,553</b>	<b>\$ 7,714</b>	<b>\$ 9,661</b>	<b>\$ 21,928</b>
<b>Parks and Recreation</b>					
9	Heritage Trail Middle Segment (Consolidated Canal)	110	889	-	999
10	Heritage Trail South Segment (Consolidated Canal)	108	891	-	999
11	Heritage Trail North Segment (Consolidated Canal)	114	887	-	1,001
12	Power Line Trail	89	805	1,172	2,066
13	Santan Vista Trail	60	621	184	865
14	Greenfield Aquatic Center	256	3,698	-	3,954
15	Elliot District Park	3,082	100	13,596	16,778
16	Field Lighting Project	2	1,530	1,746	3,278
17	Hetchler Park	2,728	518	13,277	16,523
18	Santan Basins and Park Trails	33	10,072	595	10,700
19	McQueen Park Phase III	5,134	591	714	6,439
20	Rittenhouse Regional Park	-	40	26,128	26,168
	<b>Total Parks and Recreation</b>	<b>\$ 11,716</b>	<b>\$ 20,642</b>	<b>\$ 30,570</b>	<b>\$ 89,770</b>
<b>Storm Water</b>					
21	Greenfield/Warner Basin and Improvements	1,026	2,313	432	3,771
22	Queen Creek Wash	1	160	1,467	1,628
23	Sanoqui Wash	267	1,728	522	2,517
	<b>Total Storm Water</b>	<b>\$ 1,294</b>	<b>\$ 4,201</b>	<b>\$ 2,421</b>	<b>\$ 7,916</b>
<b>Streets</b>					
24	Lindsay Road - Ray to Williams Field	2,611	734	879	4,224
25	Gilbert Road - Frye to Knox	5,941	1,164	2,840	9,945
26	Greenfield Road - Knox to Ray	9,518	1,542	440	11,500
27	Val Vista Road - UPRR to Eastern Canal	1,423	2,698	596	4,717
28	Baseline Road - Consolidated Canal to Greenfield	2,552	216	-	2,768
29	Santan Freeway Interface Project	1,765	8,141	-	9,906
30	Germann Road Improvements and Bridge	2,951	2,205	3,283	8,439
31	Val Vista - Realigned Pecos to Germann	189	3,206	3,994	7,389
32	Pecos Road - Recker to the EMF	1,532	2,990	1,902	6,424
33	Williams Field Road - Gilbert to Eastern Canal	1	934	4,316	5,251
34	Higley Road Bridge over Sanoqui Wash	14	208	1,761	1,983
35	Pecos Road - Lindsay to Recker	2,548	21,702	-	24,250

Ref #	Project	Prior Years	2004-05 Adopted	Future Years Activity	Project Total
<b>Streets (continued)</b>					
36	Realigned Greenfield - Ray to Pecos	6,107	15,737	-	21,844
37	Ocotillo Road - Higley to Recker	230	859	1,295	2,384
38	Scalloped Streets - Central	1,254	4,133	829	6,216
39	Higley and Williamsfield Improvements	6	630	6,323	6,959
40	Higley Road - 2640 Feet North of Ocotillo	-	1,851	-	1,851
	<b>Total Streets</b>	<b>\$ 38,642</b>	<b>\$ 68,950</b>	<b>\$ 28,458</b>	<b>\$ 136,050</b>
<b>Traffic Control</b>					
41	ATMS Interconnect Project	124	454	5,967	6,545
42	Havencrest and Power	-	161	-	161
43	Higley and Germann	-	192	-	192
44	Higley and Queen Creek	-	200	-	200
45	Higley and Ray	-	194	3	197
46	Islands Drive and Elliot	-	161	-	161
47	Mesquite and Greenfield	-	166	-	166
48	Cooper and Merrill	-	161	-	161
49	Pecos and Greenfield	-	170	-	170
50	Pecos and Val Vista	-	170	-	170
51	Higley and Williams Field	14	118	48	180
52	Pecos and Higley	49	68	66	183
53	Warner and Western Skies	-	139	-	139
	<b>Total Traffic Control</b>	<b>\$ 124</b>	<b>\$ 2,354</b>	<b>\$ 6,084</b>	<b>\$ 8,625</b>
<b>Wastewater</b>					
54	18" Reclaimed Water Main - Olney Alignment	803	821	54	1,678
55	Neely Wastewater Reclamation Plant Expansion	15,090	2,356	-	17,446
56	South Recharge Site	2,648	618	9,144	12,410
57	Reclaimed Water Injection Wells	161	182	289	632
58	Reclaimed Water Main - Greenfield Road	10	237	1,710	1,957
59	16" Reclaimed Water Main - Germann Road	-	570	73	643
60	SWWRP 3 mg Reclaimed Water Reservoir	42	3,993	5,885	9,920
61	South Wastewater Reclamation Plant	3,502	29,778	115,802	149,082
62	Reclaimed Water Main - Recker Road	-	1,440	1,609	3,049
63	Sewer - Lindsay/Germann/Pecos	-	5,018	-	5,018
64	15" Sewer - Ocotillo	-	383	320	703
65	16" Reclaimed Water Main - Higley Road	-	513	2	515
66	16" Reclaimed Water Main - Pecos Road	-	463	-	463
67	21" and 18" Sewer - Greenfield	-	1,696	-	1,696
68	Higley/Warner/Williams Field Roads Sewer/Water	3,783	5,531	3,197	12,511
69	Elliot Road 16" Reclaimed Water Line	27	20	386	433
70	Gilbert Commons Lift Station and Force Main	966	155	2,241	3,362
71	Reclaimed Water Mains SWWRP to Recharge	-	837	3,487	4,324
72	Manhole Rehabilitation	-	257	-	257
73	SCADA System Phase II	-	369	-	369
74	Western Canal Recovered Water Line	-	366	-	366
	<b>Total Wastewater</b>	<b>\$ 27,032</b>	<b>\$ 55,603</b>	<b>\$ 144,199</b>	<b>\$ 226,834</b>

## Capital Improvement List *(In thousands)*

Ref #	Project	Prior Years	2004-05 Adopted	Future Years Activity	Project Total
<b>Water</b>					
75	16" Water Main - Greenfield Road	1,286	501	416	2,203
76	4 MG Reservoir and Pump Station	6,085	152	9,267	15,504
77	Seville Project Participation	2,451	810	517	3,778
78	16" Water Main - Recker and Baseline	-	513	39	552
79	Well, 4mg Reservoir and Pump Station	-	5,035	58,833	63,868
80	Higley Road Transmission Main	-	2,046	131	2,177
81	Well 22 - Recker and Queen Creek	427	135	522	1,084
82	Well 23 - Baseline and Consolidated Canal	536	135	179	850
83	8" Appleby Waterline	91	380	196	667
84	Turner Ranch Conversion	34	3,286	3,180	6,500
85	Well, 2mg Reservoir and Pump Station	-	495	6,594	7,089
86	2 mg Reservoir and Pump Station	-	331	5,491	5,822
87	16" Water Main Replacement South Area	-	1,433	-	1,433
88	Recker Road Transmission Main	-	509	3,764	4,273
	<b>Total Water</b>	<b>\$ 10,910</b>	<b>\$ 15,761</b>	<b>\$ 89,129</b>	<b>\$ 115,800</b>
<b>Redevelopment</b>					
89	Multi-Model Transit Center	2,148	3,592	5,368	11,108
90	Water Tower Preservation	25	418	5	448
91	Streetlight Replacement	263	2,732	183	3,178
92	North Elm Parking Completion	393	270	207	870
93	Street Theme Furnishings	-	469	41	510
94	Ash Street Extension	-	652	1,348	2,000
	<b>Total Redevelopment</b>	<b>\$ 2,829</b>	<b>\$ 8,133</b>	<b>\$ 7,152</b>	<b>\$ 18,114</b>
<b>Improvement Districts</b>					
95	New Districts	-	35,000	-	35,000
	<b>Total Improvement Districts</b>	<b>\$ -</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ 35,000</b>
<b>TOTAL CAPITAL IMPROVEMENT COSTS</b>		<b>\$ 98,782</b>	<b>\$ 223,084</b>	<b>\$ 318,938</b>	<b>\$ 667,709</b>

## Fire Protection

### 1. Fire Brush Truck

Acquisition of a brush truck which is not directly associated with a new fire station. The addition of the brush truck will supplement existing response companies by giving crews the ability to access areas of Town that an Engine or Ladder Company have difficulty obtaining.

**Fiscal Year 2004-05:** \$210,000  
**Annual Maintenance Cost:** \$10,000  
**Funding Sources:** Fire SDF, General Fund

### 2. Fire Station 6 – Warner Road

Construction of a new 10,000 square foot, four bay station on a purchased three acre site located on Warner between Higley and Ray. Will also include an additional pumper.

**Fiscal Year 2004-05:** \$2,118,770  
**Annual Maintenance Cost:** \$1,126,000  
**Funding Source:** Fire SDF

### 3. Fire Station Emergency Signals

This project provides for the construction of traffic control signals at each fire station. A station merits installation of a signal when traffic volume or speed increases and prohibits safe entry on to the arterial roadway. Station 2 and Station 5 are budgeted in FY05 to receive emergency signals.

**Fiscal Year 2004-05:** \$240,000  
**Annual Maintenance Cost:** \$4,000  
**Funding Source:** Fire SDF

### 4. Fire Station 5 – Permanent Facility

This project provides for the construction of a new 10,000 square foot station on a donated site on Germann, near the RWCD Canal. The station includes four bays and is configured for 12 staff members. This replaces the temporary facilities located at Power and Queen Creek.

**Fiscal Year 2004-05:** \$2,157,510  
**Annual Maintenance Cost:** \$13,000  
**Funding Source:** Fire SDF

## Municipal Facilities

### 5. South Area Service Center

This project provided for the acquisition of 70 acres of the 80 acres located at the northwest corner of Greenfield and Queen Creek. The initial funding includes a Master Plan which identifies the Public Works and General Government uses which need to be located on the site to serve the future south area of Gilbert. The initial plan indicates half of the site to be used for Parks and Recreation purposes. This phase of construction includes Public Works offices, landscaping, parking, storage yard, fueling facilities, and adjacent street improvements.

**Fiscal Year 2004-05:** \$4,915,700

**Annual Maintenance Cost:** \$127,000

**Funding Sources:** Existing GO Bonds, Park SDF, General Government SDF, Street Fund, County-Requested

### 6. Police Software Upgrade

Replacement of the Police Department Computer Aided Dispatch (CAD) and Report Management System (RMS) to a compatible system for growth and mutual aid agreements. This will replace the current HiTech software.

**Fiscal Year 2004-05:** \$2,185,960  
**Annual Maintenance Cost:** \$70,000  
**Funding Source:** General Fund

### 7. Imaging Technology

This project provides for the purchase and acquisition of digital scanning equipment and software that will allow public records to be scanned, stored, and retrieved electronically.

**Fiscal Year 2004-05:** \$90,250  
**Annual Maintenance Cost:** \$0  
**Funding Source:** General Fund

### 8. Public Works 800 MHz Radio Conversion

Conversion of the Public Works field operations radio system to 800 MHz. This will allow all Gilbert departments to communicate on the same system in emergencies and for daily operations.

**Fiscal Year 2004-05:** \$522,150  
**Annual Maintenance Cost:** \$0  
**Funding Sources:** Street Fund, Solid Waste Fund, Water Fund, Wastewater Fund, General Fund

## Parks and Recreation

### 9. Heritage Trail Middle Segment (Consolidated Canal)

Multi-modal canal trail improvements from the Western Canal south to Warner. Improvements to include bridge crossing, landscape, concrete pathway, rest areas, lighting, and signage (1½ miles).

**Fiscal Year 2004-05:** \$888,800  
**Annual Maintenance Cost:** \$12,000  
**Funding Sources:** Federal-CMAQ, Park SDF

## Parks and Recreation (continued)

### 10. Heritage Trail South Segment (Consolidated Canal)

Multi-modal canal trail improvements on both sides of the Consolidated Canal from Warner south to the Gilbert-Chandler border at Galveston. Improvements to include concrete pathway, landscape, irrigation, lighting, signage, traffic control measures, rest areas, and interpretive kiosks (1½ miles).

**Fiscal Year 2004-05:** \$891,400  
**Annual Maintenance Cost:** \$12,000  
**Funding Sources:** Federal TEA-21, Park SDF

### 11. Heritage Trail North Segment (Consolidated Canal)

Multi-modal canal trail improvements from Baseline south to the Western Canal. Improvements to include bridge crossing, landscape, concrete pathway, rest areas, lighting, and signage (1½ miles).

**Fiscal Year 2004-05:** \$887,400  
**Annual Maintenance Cost:** \$12,000  
**Funding Sources:** Federal TEA-21, Park SDF

### 12. Power Line Trail

Continuation of improvements along the alignment of the power line easement between Val Vista and Power, midway between Guadalupe and Elliot. Improvements focusing on the eastern half mile, primarily to include landscaping, signage, seating areas, hitching posts, and possible ROW acquisition. Current phase is between Val Vista and Higley.

**Fiscal Year 2004-05:** \$805,180  
**Annual Maintenance Cost:** \$5,000  
**Funding Sources:** Park SDF, Federal Grant

### 13. Santan Vista Trail

Multi-modal canal trail improvements from Baseline south to the Western Canal. Improvements to include landscape, irrigation, concrete pathway, rest areas, interpretive kiosks, and signage (1½ miles).

**Fiscal Year 2004-05:** \$620,540  
**Annual Maintenance Cost:** \$12,000  
**Funding Sources:** Grant, General Fund, Park SDF

### 14. Greenfield Aquatic Center

Center is located on the campus of Greenfield Junior High at the Southeast corner of Elliot and Greenfield. Aquatic features include a zero-depth entry area, water fountains, kiddie slide, tumble buckets, 8-lane competition swim area, two one-meter diving boards, landscaping, hardscape, mechanical building, and main building for lockers, showers, meeting room and staff.

**Fiscal Year 2004-05:** \$3,698,440  
**Annual Maintenance Cost:** \$188,000  
**Funding Source:** Park SDF

### 15. Elliot District Park

65-acre park, located between Recker and Power on Elliot, to be developed with similar amenities as Freestone and Crossroads Parks. Typical Improvements to include ball fields, sports courts, interior roadways, parking lots, landscaping, hardscape, armadas, play areas, restrooms, lighting, utilities, etc. Also included in the capital budget are an Activity Center and a 1,500 square foot Satellite Parks Maintenance Facility with parking, storage, and lighting.

**Fiscal Year 2004-05:** \$100,250  
**Annual Maintenance Cost:** \$0  
**Funding Source:** Park SDF

### 16. Field Lighting Project

This project provides for the lighting of fields at Higley High, Higley Middle, Coronado Ranch Middle, and Santan Middle Schools in FY04/05. This project is designed to provide additional playing fields for team sports through joint utilization efforts.

**Fiscal Year 2004-05:** \$1,529,830  
**Annual Maintenance Cost:** \$0  
**Funding Sources:** Investment Income, GO Bond 2001

### 17. Hetchler Park

This project allows for initial development of replacement soccer facilities for the Gilbert Youth Soccer Association.

**Fiscal Year 2004-05:** \$517,790  
**Annual Maintenance Cost:** \$93,000  
**Funding Source:** General Fund

### 18. Santan Basins and Park Trails

The drainage system for the Santan Freeway includes several basins. To maximize the benefit to residents, the Town will evaluate the joint use of these basins as park space. Park amenities will include multi-use play fields, dog park, sport courts, group ramada/picnic areas, multi-use trails, parking, landscaping, and lighting.

**Fiscal Year 2004-05:** \$10,071,820  
**Annual Maintenance Cost:** \$200,000  
**Funding Source:** Park SDF

## Parks and Recreation (continued)

### 19. McQueen Park Phase III

This will be the final phase of development for McQueen Park including landscaping and amenities on the 20 acre parcel west of the Activity Center. Improvements to include four lighted ball fields, lake, parking lots, hardscape, and circulation. Also included is an 11,000 square foot gymnasium addition to McQueen Park Activity Center, thus establishing the final configuration of all future activity centers.

**Fiscal Year 2004-05:** \$590,490  
**Annual Maintenance Cost:** \$315,000  
**Funding Sources:** Park SDF, 2001 Bonds, Grant

### 20. Rittenhouse Regional Park

Joint effort with the Flood Control District of Maricopa County (FCD), this project will be the second largest public park in the Town of Gilbert (170 acres). The basin will be designed to serve two purposes: Flood control/storm water retention as well as park and recreation amenities.

**Fiscal Year 2004-05:** \$40,000  
**Annual Maintenance Cost:** \$0  
**Funding Sources:** Park SDF, Water SDF

## Storm Water

### 21. Greenfield/Warner Basin and Improvements

This project provides for the construction of a storm water retention basin at the northwest corner of Greenfield and Warner. In addition, the project will provide for the completion of Greenfield and Warner, signalization of the intersection, and development of the basin as a trail rest site. The Town will also be improving Greenfield, south of the intersection through a development reimbursement agreement with the owners to the south.

**Fiscal Year 2004-05:** \$2,313,100  
**Annual Maintenance Cost:** \$5,000  
**Funding Sources:** Existing Bonds, Investment Income, Streets Fund, Maricopa County, Park SDF, Signal SDF, Wastewater SDF, Developer Contribution

### 22. Queen Creek Wash

Channel improvements to Queen Creek Wash from Recker to Higley to carry the 100-year flood event. Queen Creek Wash ends in the East Maricopa Floodway at Higley.

**Fiscal Year 2004-05:** \$160,320  
**Annual Maintenance Cost:** \$5,000  
**Funding Source:** Developer Contribution

### 23. Sanoqui Wash

Channel improvements to Sanoqui Wash from Power to Higley to carry the 100-year flood event.

Sanoqui Wash ends at the Queen Creek wash, west of Higley.

**Fiscal Year 2004-05:** \$1,727,590  
**Annual Maintenance Cost:** \$5,000  
**Funding Sources:** GO Bond 2001, Wastewater SDF, Investment Income

## Streets

### 24. Lindsay Road – Ray to Williams Field

Complete Lindsay Road improvements from Ray to 800 feet south of Williams Field on the west side of Lindsay. Lindsay is a minor arterial, with four traffic lanes and a painted median. Project includes final widening of Ray, east of Lindsay on the north side.

**Fiscal Year 2004-05:** \$734,050  
**Annual Maintenance Cost:** \$50,000  
**Funding Source:** County-Assured

### 25. Gilbert Road – Frye to Knox

Joint project with Maricopa County Department of Transportation to complete road improvements to bring roadway to a six lane major arterial standard with a raised median. Project includes work with Chandler, including raised medians and improving traffic signals at Gilbert and Chandler Boulevard. Also, undergrounding of overhead utilities and SRP irrigation relocations are required.

**Fiscal Year 2004-05:** \$1,164,500  
**Annual Maintenance Cost:** \$57,000  
**Funding Sources:** Street Fund, City of Chandler, Developer Contribution, County-Assured

### 26. Greenfield Road – Knox to Ray

Reconstruction of Greenfield Road from Knox to Ray, including a bridge under the Union Pacific Railroad. Relocation of utilities is also included.

**Fiscal Year 2004-05:** \$1,542,020  
**Annual Maintenance Cost:** \$25,000  
**Funding Source:** 2003 Bonds

### 27. Val Vista Road – UPRR to Eastern Canal

Complete Val Vista improvements from the UPRR south to the Eastern Canal (adjacent to Rodeo Park). Construction will include 1½ miles of full six lane arterial roadway with raised medians, landscape, bike paths, sidewalks, and street lighting.

**Fiscal Year 2004-05:** \$2,698,480  
**Annual Maintenance Cost:** \$28,000  
**Funding Sources:** Street Fund, Developer Contribution, County-Assured, 2003 Bonds

## Streets (continued)

### 28. Baseline Road – Consolidated Canal to Greenfield

Complete Baseline improvements from the Consolidated Canal to Greenfield, including medians, street lights, and construction-reconstruction of related arterial roadways. Baseline is a six lane major arterial with a raised median. Work includes widening of the SRP bridge.

**Fiscal Year 2004-05:** \$216,040  
**Annual Maintenance Cost:** \$25,000  
**Funding Sources:** GO Bond 2001, Developer Contribution

### 29. Santan Freeway Interface Project

Allowance for improvements to arterial roads to facilitate Santan Freeway construction. Improvements include landscaping and undergrounding Greenfield at UPRR.

**Fiscal Year 2004-05:** \$8,140,710  
**Annual Maintenance Cost:** \$0  
**Funding Sources:** 2001 Bonds, 2003 Bonds

### 30. Germann Road Improvements and Bridge

Germann will be improved from South Menlo Park to the east right-of-way line of the Maricopa Floodway (EMF). Roadway will be six lanes in width, and will include a raised median with street lighting to match the major arterial status of Germann. The Roosevelt Water Conservation District Canal and the East Maricopa Floodway will both be bridged with this project.

**Fiscal Year 2004-05:** \$2,204,730  
**Annual Maintenance Cost:** \$25,000  
**Funding Sources:** 2001 Bonds, 2003 Bonds, City of Mesa, Developer Contribution

### 31. Val Vista – Realigned Pecos to Germann

Intermittent improvements to Val Vista from realigned Pecos, south to Germann. Val Vista improvements are for a full six lane arterial with medians, landscaping, bike paths, sidewalks, and street lighting. Market Street will be constructed with four lanes and raised median, landscaping, sidewalks, bike path, and street lighting.

**Fiscal Year 2004-05:** \$3,206,290  
**Annual Maintenance Cost:** \$38,000  
**Funding Sources:** 2003 Bonds, Wastewater Fund, Water Fund

### 32. Pecos Road – Recker to East Maricopa Floodway

Project includes free-span bridge over RWCD East Maricopa Floodway realigned Pecos through Power Ranch development to align with Mesa's improvements. This project will be a six lane major

arterial with a raised median. Project also includes RR crossing at the intersection of Power and Pecos.

**Fiscal Year 2004-05:** \$2,989,950  
**Annual Maintenance Cost:** \$6,000  
**Funding Sources:** Signal SDF, 2001 Bonds, 2003 Bonds, Wastewater SDF, Developer Contribution

### 33. Williams Field Road – Gilbert to Eastern Canal

Complete Williams Field improvements from Gilbert to the Eastern Canal. The project consists of a six lane major arterial with a raised median. A traffic signal will be installed at Williams Field and Lindsay and a bridge at Williams Field and the Eastern Canal. Project includes ½ mile of frontage road on the south side.

**Fiscal Year 2004-05:** \$934,230  
**Annual Maintenance Cost:** \$55,000  
**Funding Sources:** 2003 Bonds, County-Assured, County-Requested, Water Fund

### 34. Higley Road Bridge over Sanoqui Wash

Unbridged crossing currently. Sanoqui Wash channelization will require this bridge. Construction of a bridge to accommodate a six lane major arterial with a raised median.

**Fiscal Year 2004-05:** \$207,640  
**Annual Maintenance Cost:** \$3,000  
**Funding Source:** Street Fund

### 35. Pecos Road – Lindsay to Recker

Pecos from Lindsay to 149<sup>th</sup> will be designed and constructed to a minor arterial street standard consisting of four lanes with striped paved medians and widening of the Eastern Canal Bridge. Improvements from the Eastern Canal Bridge to 149<sup>th</sup> will be limited to south half improvements. Realigned Pecos from Val Vista to Recker will be completed to a six lane major arterial with raised medians; Val Vista to Greenfield will require complete realignment and improvements; Greenfield to Higley will be north half street improvements only; Higley to Ponderosa will be medians only; Ponderosa to Recker will be north half street improvements.

**Fiscal Year 2004-05:** \$21,701,840  
**Annual Maintenance Cost:** \$102,000  
**Funding Sources:** 2003 Bonds, Aesthetic Funds, Signal SDF, Water SDF, Wastewater SDF, Utility Development Contribution

## Streets (continued)

### 36. Realigned Greenfield Road – Ray to Pecos

Reconstruction and new construction of approximately 3.4 miles of road. Realigned Greenfield will be constructed to a six lane major arterial with raised median. Will also include bike lanes, sidewalks, landscape, street lighting irrigation lines, water, reclaimed water, and wastewater lines.

**Fiscal Year 2004-05:** \$15,736,930

**Annual Maintenance Cost:** \$76,000

**Funding Sources:** 2003 Bonds, Signal SDF, Water SDF, Wastewater SDF, Utility Development Contribution

### 37. Ocotillo Road – Higley to Recker

Design and construction of Ocotillo from Higley to Recker. This project consists of widening to two through lanes and paved median for ½ mile on the north half of the road and ¼ mile of widening to two through lanes and paved median on the south half of the road.

**Fiscal Year 2004-05:** \$858,570

**Annual Maintenance Cost:** \$12,000

**Funding Sources:** Wastewater SDF, Fire SDF, Developer Contribution

### 38. Scalloped Streets - Central

Complete streets adjacent to existing County island residential areas to full width improvements. Project includes: east side of Gilbert from Warner to Watertank; Warner at White Fence Farms II; south side of Ray from Gilbert to Lindsay; and Greenfield from Eastern canal north 2,700 feet.

**Fiscal Year 2004-05:** \$4,132,790

**Annual Maintenance Cost:** \$52,000

**Funding Sources:** 2001 Bonds, Water Fund

### 39. Higley and Williams Field Improvements

Improvements on Higley from Williams Field north to the Union Pacific Railroad (UPRR) and south of Williams Field for 600 feet (west half). Also includes improvements on Williams Field from 1,300 feet west of Higley to the UPRR. Both sections of street include an at-grade crossing.

**Fiscal Year 2004-05:** \$629,550

**Annual Maintenance Cost:** \$23,000

**Funding Sources:** 2003 Bonds, County Assured

### 40. Higley Road – 2640 Feet North of Ocotillo

Design and construction of ½ mile of major arterial street, six through lanes, plus raised median on Higley north of Ocotillo and adjacent to the Town South Recharge Site.

**Fiscal Year 2004-05:** \$1,851,310

**Annual Maintenance Cost:** \$18,000

**Funding Sources:** Wastewater SDF, Park SDF

## Traffic Control

### 41. ATMS Interconnect Project

This project provides for the construction of 3 miles per year of conduit and fiber cable to connect all intersections to the Automated Traffic Control System. Costs in the intersections are for the signals and controllers, only.

**Fiscal Year 2004-05:** \$454,950

**Annual Maintenance Cost:** \$5,000

**Funding Source:** Signal SDF

### 42. Havencrest and Power

Design and installation of a minor traffic signal at the intersection of Havencrest and Power.

**Fiscal Year 2004-05:** \$160,850

**Annual Maintenance Cost:** \$2,000

**Funding Source:** Signal SDF

### 43. Higley and Germann

Design and installation of a major traffic signal at the intersection of Higley and Germann.

**Fiscal Year 2004-05:** \$191,850

**Annual Maintenance Cost:** \$3,000

**Funding Source:** Signal SDF

### 44. Higley and Queen Creek

Design and installation of a major traffic signal at the intersection of Higley and Queen Creek

**Fiscal Year 2004-05:** \$199,850

**Annual Maintenance Cost:** \$3,000

**Funding Source:** Signal SDF

### 45. Higley and Ray

Design and installation of a major traffic signal at the intersection of Higley and Ray.

**Fiscal Year 2004-05:** \$193,850

**Annual Maintenance Cost:** \$3,000

**Funding Source:** Signal SDF

### 46. Islands Drive and Elliot

Design and installation of a minor traffic signal at the intersection of Islands Drive and Elliot.

**Fiscal Year 2004-05:** \$160,850

**Annual Maintenance Cost:** \$2,000

**Funding Source:** Signal SDF

### 47. Mesquite and Greenfield

Design and installation of a minor traffic signal at the intersection of Mesquite and Greenfield.

**Fiscal Year 2004-05:** \$165,850

**Annual Maintenance Cost:** \$2,000

**Funding Source:** Signal SDF

## Traffic Control (continued)

### 48. Cooper and Merrill

Design and installation of minor traffic signal at Cooper and Merrill.

**Fiscal Year 2004-05:** \$160,850  
**Annual Maintenance Cost:** \$2,000  
**Funding Source:** Signal SDF

### 49. Pecos and Greenfield

Design and installation of a major traffic signal at the intersection of Pecos and Greenfield.

**Fiscal Year 2004-05:** \$169,850  
**Annual Maintenance Cost:** \$3,000  
**Funding Source:** Signal SDF

### 50. Pecos and Val Vista

Design and installation of a major traffic signal at the intersection of Pecos and Lindsay.

**Fiscal Year 2004-05:** \$169,850  
**Annual Maintenance Cost:** \$3,000  
**Funding Source:** Signal SDF

### 51. Higley and Williams Field

This project provides for a traffic signal at Higley and Williams Field. The intersection is considered a major arterial.

**Fiscal Year 2004-05:** \$117,940  
**Annual Maintenance Cost:** \$3,000  
**Funding Source:** Signal SDF

### 52. Pecos and Higley

This project provides for a traffic signal at Pecos and Higley. The intersection is considered a major arterial.

**Fiscal Year 2004-05:** \$68,040  
**Annual Maintenance Cost:** \$3,000  
**Funding Source:** Signal SDF

### 53. Warner and Western Skies

This project provides for a traffic signal at Warner and Western Skies. The intersection is considered a minor arterial.

**Fiscal Year 2004-05:** \$139,300  
**Annual Maintenance Cost:** \$2,000  
**Funding Source:** Signal SDF

## Wastewater

### 54. 18" Reclaimed Water Main Olney Alignment

Installation of an 18" reclaimed water line along the Olney alignment from Recker to the RWCD main canal, the East Maricopa Floodway, and the City of Mesa reclaimed water system. This pipeline will allow Gilbert to receive Gilbert's reclaimed water from the Mesa South East Wastewater Treatment Plant. It will also enable Gilbert to participate in effluent exchanges with RWCD, and will provide an ultimate "disposal" option to the EMF.

**Fiscal Year 2004-05:** \$821,480  
**Annual Maintenance Cost:** \$1,000  
**Funding Sources:** Wastewater SDF, Existing Bonds

### 55. Neely Wastewater Reclamation Plant Expansion

This project is an expansion of the Neely Wastewater Reclamation Plant from 8.5 mgd to 11 mgd capacity. This project also includes a 2 million gallon in-ground reclaimed water reservoir and pump station adjacent to the Neely Wastewater Reclamation Plant. The expansion and reservoir are necessary to regulate supply vs. demand. The supply is not available at times of peak demand. Phase II, which builds the head works, will begin in FY03, with completion in FY05.

**Fiscal Year 2004-05:** \$2,356,190  
**Annual Maintenance Cost:** \$300,000  
**Funding Sources:** Wastewater SDF, Wastewater Fund

### 56. South Recharge Site

A 140-acre site at the northeast corner of Ocotillo and Higley will be developed similar in design to the Riparian Preserve. The ultimate recharge capacity is 19 million gallons per day.

**Fiscal Year 2004-05:** \$617,780  
**Annual Maintenance Cost:** \$8,000  
**Funding Sources:** Wastewater SDF, Park SDF

### 57. Reclaimed Water Injection Wells

Construction of one million gallon per day reclaimed water injection wells with associated monitor well and piping to recharge reclaimed water. These wells are required to alleviate restrictions in transmission system and will also be used to provide daily and seasonal storage of reclaimed water. The first two wells with design and construction are anticipated to begin and be completed in FY05. These wells will be located at the Municipal Center.

**Fiscal Year 2004-05:** \$181,770  
**Annual Maintenance Cost:** \$2,000  
**Funding Source:** Wastewater SDF

### 58. Reclaimed Water Main – Greenfield Road

Provides for approximately 1½ miles of 30" reclaimed water line in Greenfield from Pecos to the South Wastewater Treatment Plant. This will complete the interface between the two reclamation plants. Design will be completed in FY05 with construction in FY06. This line need to be in place when reclaimed water begins production at the South Plant.

**Fiscal Year 2004-05:** \$237,180  
**Annual Maintenance Cost:** \$1,000  
**Funding Source:** Wastewater SDF

## Wastewater (continued)

**59. 16" Reclaimed Water Main – Germann Road**  
16" reclaimed water main from 1300 feet west of Val Vista to Greenfield in Germann.

**Fiscal Year 2004-05:** \$569,570  
**Annual Maintenance Cost:** \$1,000  
**Funding Source:** Wastewater SDF

**60. SWWRP 3 mg Reclaimed Water Reservoir**

Construction of a reclaimed water reservoir (3 MG) and pump station adjacent to the South Wastewater Reclamation Plant (SWWRP). The design and construction will begin in 2004/05. The reservoir will serve the customers in the southeast service area. Reservoir will be located on Greenfield between Queen Creek and Germann.

**Fiscal Year 2004-05:** \$3,993,090  
**Annual Maintenance Cost:** \$145,000  
**Funding Source:** Wastewater SDF

**61. South Wastewater Reclamation Plant**

The South Wastewater Reclamation Plant is a joint use facility with the City of Mesa. Design and construction of Phase I of the joint Mesa/Gilbert SWWRP with a total capacity of 16 million gallons per day will occur in 2002-05. Gilbert's share of the capacity will be 8 million gallons per day.

**Fiscal Year 2004-05:** \$29,778,240  
**Annual Maintenance Cost:** \$3,050,000  
**Funding Source:** MPC Bonds

**62. Reclaimed Water Main – Recker Road**

Construction of a 16" reclaimed water main in Recker from Warner to Pecos, and a 24" reclaimed water main in Recker from the Olney alignment to Warner.

**Fiscal Year 2004-05:** \$1,440,140  
**Annual Maintenance Cost:** \$1,000  
**Funding Source:** Wastewater SDF

**63. Sewer – Lindsay/Germann/Pecos**

Installation of a 21" sewer in Lindsay from ½ mile south of Germann; a 24" sewer in Lindsay from Germann to realigned Pecos; a 18" sewer in Pecos from 150<sup>th</sup> west to 148<sup>th</sup>; a 24" sewer from 148<sup>th</sup> to Lindsay, and a 27" sewer on Pecos from Lindsay to 140<sup>th</sup>.

**Fiscal Year 2004-05:** \$5,017,810  
**Annual Maintenance Cost:** \$3,000  
**Funding Source:** Wastewater SDF

**64. 15" Sewer - Ocotillo**

Install a 15" sewer in Ocotillo from Recker to Higley. This will generally serve the area of ½ mile east of Higley and south of Ocotillo.

**Fiscal Year 2003-04:** \$382,870  
**Annual Maintenance Cost:** \$0

**Funding Source:** Wastewater SDF

**65. 16" Reclaimed Water Main – Higley Road**

16" reclaimed water main from Elliot to Warner in Higley.

**Fiscal Year 2004-05:** \$513,300  
**Annual Maintenance Cost:** \$0  
**Funding Source:** Wastewater SDF

**66. 16" Reclaimed Water Main – Pecos Road**

16" reclaimed water main on east side of Maricopa County Floodway going north approximately 1,500 feet. This reclaimed water main will serve the north end of Power Ranch and the park/retention basin.

**Fiscal Year 2004-05:** \$462,800  
**Annual Maintenance Cost:** \$1,000  
**Funding Source:** Wastewater SDF

**67. 21" and 18" Sewer - Greenfield**

Install a 21" and 18" sewer in Greenfield from Ocotillo to Riggs. This is to provide sewer service to the east of Greenfield and to the southeastern corner of the planning area.

**Fiscal Year 2004-05:** \$1,696,120  
**Annual Maintenance Cost:** \$2,000  
**Funding Source:** Wastewater SDF

**68. Higley/Warner/Williams Field Roads Sewer Water and Reclaimed Water Extensions**

Construct five miles of gravity sewer ranging in size from 15" to 27" beginning at Ray south on Higley to the Union Pacific Railroad and east on Williamsfield to 180th Street alignment; beginning at Ray north through Agritopia crossing the future Santan Freeway to Higley north to Warner and east on Warner to 180<sup>th</sup> Street.

**Fiscal Year 2004-05:** \$5,530,900  
**Annual Maintenance Cost:** \$2,000  
**Funding Source:** Wastewater SDF

**69. Elliot Road - 16" Reclaimed Waterline**

Construction of a 16" reclaimed waterline in Elliot from Recker west for 3.960 feet. Includes modification to pump station at 164<sup>th</sup> Street. This will allow the Reservoir/Pump Station to be filled from the northeast quadrant system and discharged back into the system during peak periods.

**Fiscal Year 2004-05:** \$20,000  
**Annual Maintenance Cost:** \$1,000  
**Funding Source:** Wastewater SDF

## Wastewater (continued)

### 70. Gilbert Commons Lift Station and Force Main

Expansion of the lift station provides a pump upgrade to increase capacity, addition of a new standby generator, new odor control removal unit, removal of existing wet well tank, and coating of the existing concrete wet well.

**Fiscal Year 2004-05:** \$155,200  
**Annual Maintenance Cost:** \$36,000  
**Funding Source:** Wastewater SDF

### 71. Reclaimed Water Mains SWWRP to Recharge

Install a 36" reclaimed water main from the South Wastewater Reclamation Plant (SWWRP) to the South Recharge site. Main located on Greenfield, Queen Creek, and Higley. This line will carry reclaimed water to the South Recharge site. Secondly, install a 20" reclaimed water main from the SWWRP in Greenfield and Queen Creek to Higley. This line will connect to the reclaimed water pipelines installed by Coronado Ranch and Power Ranch. Design is anticipated in FY05 with construction in FY06.

**Fiscal Year 2004-05:** \$837,000  
**Annual Maintenance Cost:** \$2,000  
**Funding Source:** Wastewater SDF

### 72. Manhole Rehabilitation

Rehabilitation of 32 manholes in the 42" diameter sewer line located on Hackamore from Cooper east approximately 2/3 mile; on Cooper from Hackamore to Western Canal; and on the Western Canal alignment from Cooper eastward to the Neely Water Reclamation Plant. These manholes have hydrogen-sulfide corrosion damage and need to be repaired and rehabilitated with a corrosion resistant liner.

**Fiscal Year 2004-05:** \$257,000  
**Annual Maintenance Cost:** \$0  
**Funding Source:** Wastewater Fund

### 73. SCADA System Phase II

Expansion of the first phase of an existing wastewater SCADA system that was completed in December of 2002. The Phase I SCADA system project provided monitoring capabilities only for five of the eleven total wastewater lift station sites in Gilbert. Phase II will provide SCADA system capabilities at the remaining wastewater lift station sites. A reclaimed water reservoir located on Greenfield and Elliot, and the surface water distribution pump at the Riparian Preserve.

**Fiscal Year 2004-05:** \$369,000  
**Annual Maintenance Cost:** \$21,000  
**Funding Source:** Wastewater Fund

### 74. Western Canal Recovered Water Line

Replacement of 6,900 feet of faulty 8" recovered water line in the Western canal ROW, from Neely to the midpoint of McQueen Park.

**Fiscal Year 2004-05:** \$366,000  
**Annual Maintenance Cost:** \$0  
**Funding Source:** Wastewater Fund

## Water

### 75. 16" Water Main – Greenfield Road

Replacement of existing 6" water lines with a 16" waterline in Greenfield from Frye to Ocotillo. The current line is undersized and can not carry the flow needed to serve this area.

**Fiscal Year 2004-05:** \$501,480  
**Annual Maintenance Cost:** \$1,000  
**Funding Source:** Water Fund

### 76. 4 MG Reservoir and Pump Station

Construction of two 4 mg in-ground regional reservoirs and pump stations. One site will be in the Queen Creek/Higley area, and the other site will be in the Galveston/Lindsay area. These improvements will be constructed to allow water to be distributed in two directions.

**Fiscal Year 2004-05:** \$151,660  
**Annual Maintenance Cost:** \$120,000  
**Funding Source:** Water SDF

### 77. Seville Project Participation

The Town is participating with the project developer in constructing and upsizing water facilities in and around this project. Facilities include a well, booster station, 2.5 mg reservoir, and water main upsizing. The developer is constructing the facilities and will be reimbursed by system development fees.

**Fiscal Year 2004-05:** \$809,730  
**Annual Maintenance Cost:** \$25,000  
**Funding Source:** Water SDF

### 78. 16" Water Main – Recker and Baseline

Installation of a 16" waterline in Recker from Baseline to Houston. This project also includes the installation of a 16" waterline in Baseline from mid-section Higley to Recker to complete system loop in that area. The project fills a gap in the water distribution line in Baseline. The construction will also help facilitate the inclusion of Town Meadows in the Town water system.

**Fiscal Year 2004-05:** \$512,600  
**Annual Maintenance Cost:** \$0  
**Funding Source:** Water Fund

## Water (continued)

### 79. Well, 4mg Reservoir and Pump Station

This project consists of seven 1,500 gpm wells, 4 mg reservoirs, and pump stations. Land acquisition (three acres each) is anticipated by FY05 for all seven sites. This project will provide a regional supply and storage for a specific area of Gilbert.

**Fiscal Year 2004-05:** \$5,035,000  
**Annual Maintenance Cost:** \$54,000  
**Funding Source:** Water SDF

### 80. Higley Road Transmission Main

Install a 24" water main in Higley from Queen Creek to Ocotillo. This is a continuation of the major north-south transmission line in Higley and connects to the existing 30" line at Queen Creek. Install a 20" water transmission main in Higley from Ocotillo to Chandler Heights to move water into the southern portion of the planning area.

**Fiscal Year 2004-05:** \$2,045,880  
**Annual Maintenance Cost:** \$0  
**Funding Source:** Water SDF

### 81. Well 22 – Recker and Queen Creek

In-line well injects water directly into water system. Well is located at the southwest corner of Recker and Queen Creek.

**Fiscal Year 2004-05:** \$135,000  
**Annual Maintenance Cost:** \$12,000  
**Funding Source:** Water SDF

### 82. Well 23 – Baseline and Consolidated Canal

In-line well injects water directly into water system. Well is located near Greenfield and Queen Creek.

**Fiscal Year 2004-05:** \$135,000  
**Annual Maintenance Cost:** \$8,000  
**Funding Source:** Water SDF

### 83. 8" Appleby Waterline

Between Greenfield and Val Vista on Appleby, replace existing 6" waterline from the Tankersley Water System with new potable waterline. Line is deteriorated and unstable.

**Fiscal Year 2004-05:** \$380,150  
**Annual Maintenance Cost:** \$1,000  
**Funding Source:** Water Fund

### 84. Turner Ranch Conversion

This project consists of the acquisition of a water and wastewater system located within the Town of Gilbert that is currently owned and operated by the City of Mesa. The system is located within one square mile of northeast Gilbert bounded by Recker, Baseline, Power, and Guadalupe Roads.

**Fiscal Year 2004-05:** \$3,285,880  
**Annual Maintenance Cost:** \$0  
**Funding Source:** Wastewater Fund, Water Fund

### 85. Well, 2mg Reservoir and Pump Station

Installation of a well, 2 mg reservoir and a pump station. This facility will be located based on system demand and site availability. Funding in FY05 is to purchase a three acre site for future construction.

**Fiscal Year 2004-05:** \$495,410  
**Annual Maintenance Cost:** \$0  
**Funding Source:** Water SDF

### 86. 2mg Reservoir and Pump Station

Installation of a 2 mg reservoir and a pump station. This facility will be located based on system demand and site availability. Funding in FY05 is to purchase a two acre site for future construction.

**Fiscal Year 2004-05:** \$330,610  
**Annual Maintenance Cost:** \$0  
**Funding Source:** Water SDF

### 87. 16" Water Main Replacement South Area

Replace/upgrade existing 6" waterline with a 16" waterline in developed portions of Val Vista from Ocotillo to Chandler Heights and in Ocotillo from Val Vista to Greenfield.

**Fiscal Year 2004-05:** \$1,432,650  
**Annual Maintenance Cost:** \$0  
**Funding Source:** Water Fund

### 88. Recker Road Transmission Main

Install a water transmission main in Recker from Elliot to Pecos to move water from the Treatment Plant into the southeastern service area. In FY05, the portion under the Santan Freeway will be designed and installed with the remainder being designed and installed beyond five years.

**Fiscal Year 2004-05:** \$509,570  
**Annual Maintenance Cost:** \$0  
**Funding Source:** Water SDF

## Redevelopment

### 89. Multi-Modal Transit Center

This project provides for the acquisition of land and development of a multi-modal transit center to be located in the vicinity of Oak and Page Streets, near the Union Pacific Railroad line in the Heritage District Redevelopment area. The project is phased, with the first improvements representing the permanent siting of the Park and Ride Lot for the Gilbert express bus service.

**Fiscal Year 2004-05:** \$3,591,660  
**Annual Maintenance Cost:** \$13,000  
**Funding Source:** Federal Funds

## Redevelopment (continued)

### 90. Water Tower Preservation

This project provides for painting and minor structural repairs to the Tower located at Page and Ash in the Heritage District. Also included in this project is the development of a plaza/landscaped area on the tower property.

**Fiscal Year 2004-05:** \$418,370  
**Annual Maintenance Cost:** \$0  
**Funding Sources:** Private Funding, General Fund

### 91. Streetlight Replacement

Replacement of the existing arterial and residential street lights within the Heritage District Redevelopment area. The existing wood theme poles, along with the mixed variety of poles within the Redevelopment area will be replaced with the selected metal theme pole approved by the Redevelopment Commission.

**Fiscal Year 2004-05:** \$2,731,400  
**Annual Maintenance Cost:** \$5,000  
**Funding Source:** 2001 Bonds

### 92. North Elm Parking Completion

Expansion of the North Elm parking lot at the southwest corner of Page and Elm. Additional retail development may be included on part of the property toward Gilbert along the south side of Page.

**Fiscal Year 2004-05:** \$270,000  
**Annual Maintenance Cost:** \$0  
**Funding Source:** General Fund

### 93. Street Theme Furnishings

Purchase and install trash receptacles, planters, lighted and architectural bollards, Kiosks, and benches throughout the commercial and residential areas in the Heritage district Redevelopment area.

**Fiscal Year 2004-05:** \$469,130  
**Annual Maintenance Cost:** \$6,000  
**Funding Source:** 2001 Bonds

### 94. Ash Street Extension

Collector street to be located west of Gilbert between Juniper and the Union Pacific Railroad. The purpose of the project is to improve access to the commercial area west of Gilbert.

**Fiscal Year 2004-05:** \$652,000  
**Annual Maintenance Cost:** \$5,000  
**Funding Source:** 2003 Bonds

## Improvement Districts

### 95. New Districts

Allowance for potential expenditures for new improvement districts. Since Arizona Statutes do not permit increasing the budget once adopted, Gilbert adopts an amount for potential improvement districts so the process is not slowed by budget constraints.

**Fiscal Year 2004-05:** \$35,000,000  
**Annual Maintenance Cost:** \$0  
**Funding Source:** Special Assessment Bonds

# Debt Service

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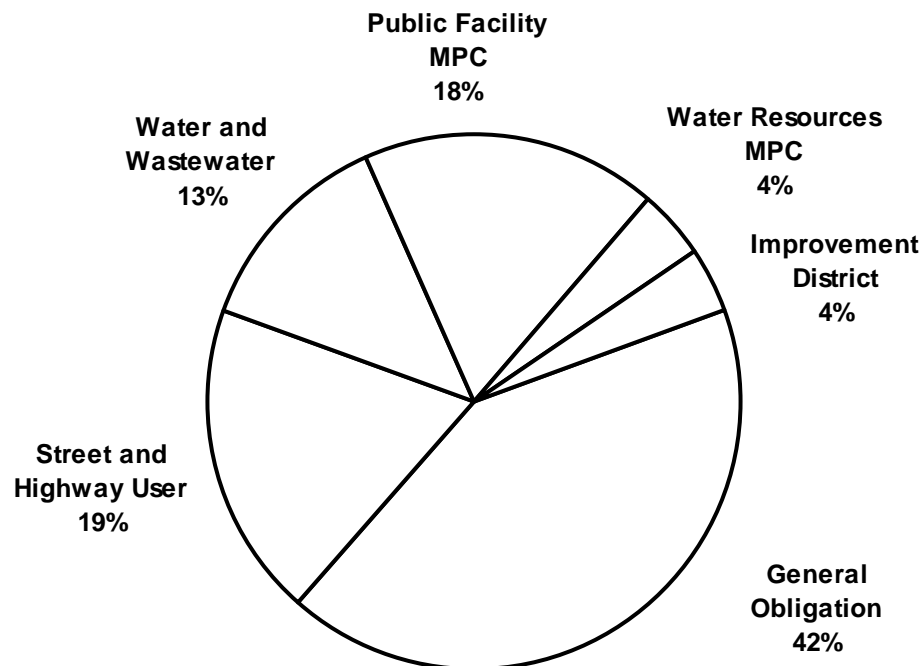
Debt Service Summary

Debt Service Detail

Gilbert issues debt to finance capital project construction. This section of the budget document provides the reader with summary information regarding the type of debt issued, the amount of debt outstanding, the legal limit for general obligation debt, the purpose for that debt, and future debt payment requirements.

The following table indicates what percentage each type of bond represents of the total outstanding debt for Gilbert as of 6/30/04.

TYPE OF DEBT	PRINCIPAL AMOUNT OUTSTANDING
General Obligation	\$ 83,045,000
Street and Highway User	36,555,000
Water and Wastewater	25,640,000
Public Facility MPC	35,450,000
Water Resources MPC	8,575,000
Improvement District	8,695,000
<b>Total Debt Outstanding</b>	<b>\$ 197,960,000</b>



**Description of Bond Types**

**General Obligation (G.O.) Bonds** are backed by the full faith and credit of the issuing municipality. The bonds are secured by the property tax of the Town and are limited in size only to the amount of bond capacity based on the Town's secondary assessed valuation as determined by the Maricopa County Assessor. The following table illustrates the increase in secondary assessed valuation over the past ten years and the amount of property tax received to repay debt.

Year	Secondary Assessed Valuation	Percent Increase	Property Tax
1995/1996	233,197,146	28.0%	2,914,964
1996/1997	266,505,721	14.3%	3,331,321
1997/1998	344,124,558	29.1%	4,301,557
1998/1999	408,616,906	18.7%	5,107,711
1999/2000	484,608,084	18.6%	6,057,600
2000/2001	593,732,571	22.5%	7,421,657
<b>Council decreases property tax from \$1.25 to \$1.20/\$100</b>			
2001/2002	670,664,757	13.0%	8,047,977
<b>Council decreases property tax rate to \$1.15/\$100</b>			
2002/2003	749,581,043	11.8%	8,620,180
2003/2004	906,389,287	20.9%	10,423,000
2004/2005	1,052,321,817	16.1%	12,101,700

The average annual valuation growth of 19% in the community combined with solid debt planning has allowed the Town to keep the same property tax rate for 17 years prior to FY02 and to decrease the rate to \$1.15 per \$100 in secondary assessed valuation for FY03. Debt planning for the next five years is predicated on maintaining the \$1.15 rate.

The Arizona Constitution and State Statute limits Gilbert's bonded debt capacity to certain percentages of the Gilbert's secondary assessed valuation by the type of project to be constructed.

There is a limit of 20% of secondary assessed valuation for projects involving water, sewer, artificial lighting, parks, open space and recreational facility improvements.

There is a limit of 6% of secondary assessed valuation for any other general-purpose project.

Voter authorization is required before General Obligation Bonds can be issued. A Citizens Bond Committee recommended the Council forward to the voters a bond authorization election in the amount of \$57,481,000. The Council approved this action and the bond authorization election was successful. In April, 2002 Gilbert issued \$38,975,000 of the authorized amount to finance wastewater improvements, street improvements, parks, recreational facilities, storm water improvements and public safety communications equipment. In November, 2002 the voters approved general obligation bonds in the amount of \$80,000,000 to pay for street construction. In September, 2003 Gilbert issued \$52,300,000 to begin work on these street projects. Streets fall within the 6% debt limitation so only \$17,500,000 in general obligation debt was issued and the remaining amount was issued as Highway User Revenue Bonds. The FY05 budget includes a \$15,000,000 general obligation issue.

The following table shows the legal limit as of May 2004.

**DEBT CAPACITY WITH BOND PREMIUMS INCLUDED**

**6% Limitation**

2003/2004 Secondary Assessed Valuation	\$ 1,052,321,817
Allowable 6% Debt	63,139,309
Less: 6% Debt Outstanding	<u>(47,970,000)</u>
Unused 6% Debt Capacity	\$ 15,169,309

**20% Limitation**

2003/2004 Secondary Assessed Valuation	\$ 1,052,321,817
Allowable 20% Debt	210,464,363
Less: 20% Debt Outstanding	<u>(35,075,000)</u>
Unused 20% Debt Capacity	\$ 175,389,363

This table provides the detail for the FY05 general obligation debt budget. Revenue is provided from the \$1.15/\$100 secondary property tax levy. The amount included in the budget is different than that found on the debt table because a portion of the general obligation bonds are paid from other sources and transfers in provide funding.

<b>Issue Name</b>	<b>Debt Issued</b>	<b>Debt Outstanding</b>	<b>Tax Supported Debt</b>
2002 – Series A	\$ 38,975,000	\$ 36,030,000	\$ 3,245,280
2003 – Series B	17,300,000	14,200,000	4,609,000
GADA Loan	18,035,000	8,150,000	1,086,390
GO Refunding Series 1998	8,780,000	1,840,000	1,932,000
GO Refunding Series 2002	20,960,000	8,225,000	429,450
Contingency for FY05 Issue	n/a	n/a	3,150,000
<b>Total General Obligation</b>	<b>\$ 104,050,000</b>	<b>\$ 68,445,000</b>	<b>\$ 14,452,120</b>

**Street and Highway User Revenue Bonds** are special revenue bonds issued specifically for the purpose of constructing street and highway projects. The bonds are secured by gas tax revenues collected by the State and distributed to cities and towns throughout the State based on a formula of population and gas sales within the county of origin. These bonds are limited by the amount of HURF revenue received from the State. The annual total debt service must not exceed one-half of the annual HURF revenues received.

The following table illustrates the debt service as a percent of anticipated revenue.

<b>Year</b>	<b>HURF Revenue</b>	<b>Debt Service</b>	<b>% coverage</b>
FY05	\$ 7,718,150	\$ 3,264,050	42%
FY06	7,949,690	3,272,950	41%
FY06	10,962,060	3,282,450	30%
FY08	11,290,920	3,272,313	29%
FY09	11,629,650	3,301,063	28%

**Water and Wastewater Revenue Bonds** are issued to finance construction of water and wastewater facilities. The debt is repaid through user fees. The voters must approve the bonds. The amount of debt issued is limited by the revenue source to repay the debt.

**Subordinate Water and Wastewater Revenue Bonds** are the same as Water and Wastewater Revenue Bonds except they take a lesser position in debt repayment. In case of defeasance, the obligations under the other water and wastewater revenue bonds must be repaid first.

**Water Resources and Public Facilities Municipal Property Corporation Bonds** are issued by a non-profit corporation created by the Town as a financing mechanism for the purpose of financing the construction or acquisition of capital improvement projects. The MPC is governed by a board of directors consisting of citizens from the community appointed by the Town Council. These bonds may be issued without voter approval.

**Improvement District Bonds** are generally issued to pay debt used to finance construction in a designated area within Gilbert. The property owners must agree to be assessed for the repayment of the costs of constructing improvements that benefit the owner's property. Gilbert is ultimately responsible for the repayment of the debt if the property owner does not pay.

The Town currently has three Improvement District Bond issues outstanding:

- Improvement District 11                      Matures 1/1/2005
- Improvement District 18                      Matures 1/1/2006
- Improvement District 19                      Matures 1/1/2027

The following table provides a summary of a status of each of the improvement districts.

District Number	Debt Issued	Debt Outstanding	Budget Revenue	Budget Debt
11	20,370,000	2,150,000	2,693,720	2,231,700
18	5,545,000	35,000	0	2,830
19	6,510,000	6,510,000	488,000	490,460
<b>TOTAL</b>	<b>\$ 32,425,000</b>	<b>\$ 8,695,000</b>	<b>\$ 3,181,720</b>	<b>\$ 2,724,990</b>

The following table shows the total debt payments per year by type of debt. This information was obtained from the debt book prepared by Peacock, Hislop, Staley, and Given, Inc.

YR	General Obligation	Street and Highway	Water and Wastewater	Sub Water/Wastewater	MPC	ID
04/05	12,655,651	3,264,050	2,066,931	7,500	3,601,912	2,724,025
05/06	14,534,684	3,272,950	2,084,200	7,500	3,581,913	522,718
06/07	13,184,526	3,282,450	2,104,850	7,500	3,582,350	487,720
07/08	8,830,901	3,272,312	2,093,500	7,500	3,598,288	488,620
08/09	8,934,821	3,301,063	2,098,500	7,500	3,582,287	489,000
09/10	9,263,171	3,323,562	2,101,500	7,500	3,597,288	483,990
10/11	9,337,936	3,314,813	2,108,625	7,500	3,600,287	488,460
11/12	8,959,163	3,326,062	2,097,975	7,500	3,600,288	487,280
12/13	3,567,500	3,331,063	2,101,425	7,500	3,595,337	485,580
13/14	3,577,800	3,361,375	2,128,525	7,500	3,583,263	483,360
14/15	748,163	3,387,000	2,138,525	7,500	3,590,863	485,490
15/16	489,075	3,401,000	2,134,275	7,500	12,166,862	486,840
16/17	3,714,075	3,435,000	2,136,275	7,500	3,036,687	482,540
17/18	3,702,825	3,463,000	1,684,025	7,500	3,048,888	482,590
18/19	3,694,075	3,510,000	1,687,275	7,500	3,053,950	481,860
19/20			1,694,875	7,500	3,053,075	485,220
20/21			1,683,000	7,500	3,042,100	482,670
21/22			1,694,063	7,500		484,210
22/23				7,500		479,840
23/24				7,500		479,560
24/25				7,500		478,240
25/26				103,750		480,750
26/27						477,090
	<b>\$105,194,366</b>	<b>\$50,245,700</b>	<b>\$35,838,344</b>	<b>\$268,750</b>	<b>\$66,915,638</b>	<b>\$13,407,653</b>

Standard and Poor's bond issue rating from February, 2004 is an A+. Standard and Poor's rating is for the \$25,725,000 Water and Wastewater Refunding issue. This was an upgrade from an A- in September, 2003.



# Appendix

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Personnel Detail  
Capital Outlay  
Glossary/Acronyms

<u>DETAIL BY FUND AND DEPARTMENT</u>	<u>2001-02 Actual</u>	<u>2002-03 Actual</u>	<u>2003-04 Adopted</u>	<u>2003-04 Revised</u>	<u>2004-05 Adopted</u>
<b>GENERAL FUND</b>					
<b>MANAGEMENT AND POLICY</b>					
<b>Mayor and Council</b>					
Mayor and Council Assistant	0.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	0.00	0.00	0.00	0.00
<b>Total Mayor and Council</b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>
<b>Town Manager:</b>					
<b>Manager</b>					
Town Manager	1.00	1.00	1.00	1.00	1.00
Assistant Town Manager	1.00	0.50	0.50	0.50	0.50
Deputy Town Manager	1.00	0.25	0.25	0.25	0.25
Administrative Assistant	0.00	1.00	1.00	1.00	1.00
Secretary	1.00	0.00	0.00	0.00	0.00
Administrative Secretary	1.00	0.00	0.00	0.00	0.00
<b>Total Manager</b>	<b><u>5.00</u></b>	<b><u>2.75</u></b>	<b><u>2.75</u></b>	<b><u>2.75</u></b>	<b><u>2.75</u></b>
<b>Financial Management and Planning</b>					
Assistant Town Manager	0.00	0.50	0.50	0.50	0.50
Capital Project Coordinator	1.00	1.00	1.00	1.00	1.00
Financial Management Coordinator	1.00	1.00	1.00	1.00	1.00
Budget Planning Analyst	0.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	1.00	1.00	1.00	1.00
Budget Planning Specialist	1.00	0.00	0.00	0.00	0.00
<b>Total Financial Management &amp; Planning</b>	<b><u>3.00</u></b>	<b><u>4.50</u></b>	<b><u>4.50</u></b>	<b><u>4.50</u></b>	<b><u>4.50</u></b>
<b>Intergovernmental</b>					
Deputy Town Manager	0.00	0.25	0.25	0.25	0.25
Intergovernmental Coordinator	1.00	1.00	1.00	1.00	1.00
Management Assistant	0.00	0.00	0.00	1.00	1.00
Total Regular Positions	1.00	1.25	1.25	2.25	2.25
Graduate Intern	0.50	0.50	0.50	0.00	0.00
Total Part Time Positions	0.50	0.50	0.50	0.00	0.00
<b>Total Intergovernmental</b>	<b><u>1.50</u></b>	<b><u>1.75</u></b>	<b><u>1.75</u></b>	<b><u>2.25</u></b>	<b><u>2.25</u></b>
<b>Neighborhood Services</b>					
Deputy Town Manager	0.00	0.25	0.25	0.25	0.25
Neighborhood Services Coordinator	0.00	1.00	0.00	0.00	0.00
Neighborhood Services Administrator	1.00	0.00	0.00	0.00	0.00
Neighborhood Services Specialist	2.00	2.00	2.00	2.00	2.00
Total Regular Positions	3.00	3.25	2.25	2.25	2.25
Secretary	0.75	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	0.75	0.75	0.75	0.75
Neighborhood Services Assistant	0.60	0.60	0.00	0.00	0.00
Total Part Time Positions	1.35	1.35	0.75	0.75	0.75
<b>Total Neighborhood Services</b>	<b><u>4.35</u></b>	<b><u>4.60</u></b>	<b><u>3.00</u></b>	<b><u>3.00</u></b>	<b><u>3.00</u></b>
<b>Communication</b>					
Deputy Town Manager	0.00	0.25	0.25	0.25	0.25
Sr. Management Assistant - PIO	1.00	0.00	0.00	0.00	0.00
Public Information Specialist	0.00	1.00	1.00	1.00	1.00
AV Specialist	2.00	2.00	2.00	2.00	2.00
Web Development Administrator	0.00	1.00	1.00	0.00	0.00

<u>DETAIL BY FUND AND DEPARTMENT</u>	<u>2001-02 Actual</u>	<u>2002-03 Actual</u>	<u>2003-04 Adopted</u>	<u>2003-04 Revised</u>	<u>2004-05 Adopted</u>
Web Development Specialist	1.00	0.00	0.00	0.00	0.00
<b>Total Communication</b>	<b>4.00</b>	<b>4.25</b>	<b>4.25</b>	<b>3.25</b>	<b>3.25</b>
<b>Total Town Manager</b>	<b><u>17.85</u></b>	<b><u>17.85</u></b>	<b><u>16.25</u></b>	<b><u>15.75</u></b>	<b><u>15.75</u></b>
<b>Town Clerk</b>					
Town Clerk	1.00	1.00	1.00	1.00	1.00
Deputy Town Clerk	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	0.00	1.00	1.00	1.00	1.00
Secretary	1.00	0.00	0.00	0.00	0.00
Office Assistant	0.00	2.00	2.00	1.00	1.00
Records Clerk	0.00	0.00	0.00	1.00	1.00
General Clerk	2.00	0.00	0.00	0.00	0.00
<b>Total Town Clerk</b>	<b><u>6.00</u></b>	<b><u>6.00</u></b>	<b><u>6.00</u></b>	<b><u>6.00</u></b>	<b><u>6.00</u></b>
<b>Finance and Utilities:</b>					
<b>Finance</b>					
Finance Director	1.00	1.00	1.00	1.00	1.00
Accounting Manager	1.00	1.00	1.00	1.00	1.00
Accounting System Analyst	0.00	1.00	1.00	1.00	1.00
Accountant II	2.00	1.00	1.00	1.00	1.00
Accountant I	2.00	2.00	2.00	2.00	2.00
Account Clerk	3.00	0.00	0.00	0.00	0.00
Payroll Coordinator	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	0.00	0.00	0.00	0.00
Senior Accounting Technician	0.00	3.00	3.00	3.00	3.00
Purchasing Specialist	0.00	1.00	1.00	1.00	1.00
Purchasing Technician	1.00	0.00	0.00	0.00	0.00
Accounting Technician	1.00	1.00	1.00	1.00	1.00
<b>Total Finance</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>
<b>Utility Customer Service</b>					
Utilities Supervisor	1.00	0.00	0.00	0.00	0.00
Utilities Billing Manager	0.00	1.00	1.00	1.00	1.00
Utility Service Representative	0.00	6.00	6.00	6.00	6.00
Customer Services Representative	6.00	0.00	0.00	0.00	0.00
Computer Operations Technician	0.00	0.00	1.00	1.00	1.00
Lead Customer Service Representative	0.00	1.00	1.00	1.00	1.00
Total Regular Positions	7.00	8.00	9.00	9.00	9.00
Customer Services Representative	1.25	1.25	1.25	1.25	1.25
<b>Total Utility Customer Service</b>	<b>8.25</b>	<b>9.25</b>	<b>10.25</b>	<b>10.25</b>	<b>10.25</b>
<b>Total Finance and Utilities</b>	<b><u>21.25</u></b>	<b><u>22.25</u></b>	<b><u>23.25</u></b>	<b><u>23.25</u></b>	<b><u>23.25</u></b>
<b>Technology Services:</b>					
<b>Technology Services Administration</b>					
Technology Services Director	1.00	1.00	1.00	1.00	1.00
Technology Services Manager	0.00	1.00	1.00	1.00	1.00
Technology Services Supervisor	1.00	0.00	0.00	0.00	0.00
GIS Administrator	1.00	1.00	1.00	1.00	1.00
GIS Database Analyst	1.00	1.00	1.00	1.00	1.00

<u>DETAIL BY FUND AND DEPARTMENT</u>	<u>2001-02 Actual</u>	<u>2002-03 Actual</u>	<u>2003-04 Adopted</u>	<u>2003-04 Revised</u>	<u>2004-05 Adopted</u>
GIS Technician II	1.00	1.00	1.00	1.00	1.00
GIS Technician I	2.00	2.00	2.00	2.00	2.00
Addressing Technician	0.00	1.00	1.00	2.00	2.00
Addressing Coordinator	1.00	0.00	0.00	0.00	0.00
Network Analyst	3.00	3.00	3.00	3.00	3.00
System Administrator	0.00	1.00	1.00	1.00	1.00
Telecom Administrator	1.00	1.00	1.00	1.00	1.00
Telecom Technician	1.00	1.00	1.00	1.00	1.00
AV Specialist	0.00	0.50	0.00	0.00	0.00
Programmer Analyst	1.00	1.00	1.00	1.00	1.00
PC Technician II	2.00	2.00	2.00	3.00	3.00
PC Technician I	1.00	2.50	3.00	3.00	4.00
Application Support Analyst	2.00	1.00	1.00	0.00	0.00
Help Desk Technician	1.00	0.00	0.00	0.00	0.00
Computer Operations Technician	2.00	2.00	1.00	0.00	0.00
Administrative Supervisor	0.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	0.00	0.00	0.00	0.00
Web Development Administrator	0.00	0.00	0.00	1.00	1.00
Data Entry Clerk	0.00	1.00	0.00	0.00	0.00
General Clerk	1.00	0.00	0.00	0.00	0.00
Total Regular Positions	24.00	25.00	23.00	24.00	25.00
Data Entry Clerk	0.00	0.50	0.50	0.50	0.50
General Clerk	0.50	0.00	0.00	0.00	0.00
Total Part Time Positions	0.50	0.50	0.50	0.50	0.50
<b>Total Technology Services</b>	<b><u>24.50</u></b>	<b><u>25.50</u></b>	<b><u>23.50</u></b>	<b><u>24.50</u></b>	<b><u>25.50</u></b>
<b>Communication Services</b>					
Network Manager	0.00	0.00	0.00	0.00	1.00
Communication Specialist	0.00	0.00	0.00	0.00	2.00
<b>Total Communication Services</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3.00</b>
<b>Total Technology Services</b>	<b><u>24.50</u></b>	<b><u>25.50</u></b>	<b><u>23.50</u></b>	<b><u>24.50</u></b>	<b><u>28.50</u></b>
<b>Personnel:</b>					
<b>Personnel Administration</b>					
Personnel Director	1.00	1.00	1.00	1.00	1.00
Personnel Analyst	4.00	4.00	4.00	4.00	4.00
Risk & Safety Manager	0.00	1.00	1.00	0.00	0.00
Risk & Safety Coordinator	1.00	0.00	0.00	0.00	0.00
Personnel Services Coordinator	0.00	1.00	1.00	1.00	1.00
Personnel Specialist	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	2.50	2.50	1.50	1.50
Office Assistant	0.00	0.00	0.00	1.00	1.00
Administrative Secretary	0.50	0.00	0.00	0.00	0.00
Secretary	1.00	0.00	0.00	0.00	0.00
General Clerk	1.00	0.00	0.00	0.00	0.00
<b>Total Personnel Administration</b>	<b>9.50</b>	<b>9.50</b>	<b>9.50</b>	<b>8.50</b>	<b>8.50</b>
<b>Training and Development</b>					
Employee and OD Administrator	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	0.50	0.50	0.50	0.50
Administrative Secretary	0.50	0.00	0.00	0.00	0.00
<b>Total Training and Development</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>

<u>DETAIL BY FUND AND DEPARTMENT</u>	<u>2001-02 Actual</u>	<u>2002-03 Actual</u>	<u>2003-04 Adopted</u>	<u>2003-04 Revised</u>	<u>2004-05 Adopted</u>
<b>Risk Management</b>					
Risk & Safety Manager	0.00	0.00	0.00	1.00	1.00
Environmental Programs Specialist	0.00	0.00	0.00	1.00	1.00
<b>Total Risk Management</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2.00</b>	<b>2.00</b>
<b>Total Personnel</b>	<b><u>11.00</u></b>	<b><u>11.00</u></b>	<b><u>11.00</u></b>	<b><u>12.00</u></b>	<b><u>12.00</u></b>
<b>TOTAL MANAGEMENT AND POLICY</b>	<b><u>81.60</u></b>	<b><u>83.60</u></b>	<b><u>81.00</u></b>	<b><u>82.50</u></b>	<b><u>86.50</u></b>
<b>LEGAL AND COURT</b>					
<b>Prosecutor</b>					
Town Prosecutor	1.00	1.00	1.00	1.00	1.00
Assistant Town Prosecutor	4.00	0.00	0.00	0.00	0.00
Assistant Town Prosecutor II	0.00	4.00	4.00	4.00	4.00
Assistant Town Prosecutor I	0.00	1.00	1.00	1.00	1.00
Legal Secretary	2.00	2.00	2.00	2.00	2.00
Administrative Supervisor	0.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	1.00	1.00	2.00	2.00
Secretary	1.00	0.00	0.00	0.00	0.00
Office Assistant	0.00	1.00	1.00	1.00	1.00
General Clerk	1.00	0.00	0.00	0.00	0.00
Total Regular Positions	10.00	11.00	11.00	12.00	12.00
Victim Advocate	0.50	0.50	0.50	0.50	0.50
Cooperative Education Student	0.50	0.50	0.50	0.50	0.50
Total Part Time Positions	1.00	1.00	1.00	1.00	1.00
<b>Total Prosecutor</b>	<b><u>11.00</u></b>	<b><u>12.00</u></b>	<b><u>12.00</u></b>	<b><u>13.00</u></b>	<b><u>13.00</u></b>
<b>Municipal Court</b>					
Presiding Judge	1.00	1.00	1.00	1.00	1.00
Municipal Judge	1.50	2.00	2.00	2.00	2.00
Court Administrator	1.00	1.00	1.00	1.00	1.00
Administrative Supervisor	0.00	1.00	1.00	1.00	1.00
Court Services Supervisor	1.00	0.00	0.00	0.00	0.00
Senior Court Services Clerk	0.00	2.00	2.00	3.00	3.00
Court Services Clerk	7.00	6.00	6.00	7.00	8.00
Probation Officer	0.00	1.00	1.00	1.00	1.00
Court Probation Officer	1.00	0.00	0.00	0.00	0.00
Office Assistant	0.00	0.00	0.00	1.00	1.00
Total Regular Positions	12.50	14.00	14.00	17.00	18.00
Court Services Clerk	0.75	0.75	0.75	0.75	0.00
Office Assistant	0.00	0.72	0.72	0.00	0.00
General Clerk	0.72	0.00	0.00	0.00	0.00
Cooperative Education Student	0.50	0.50	0.50	0.50	0.50
Total Part Time Positions	1.97	1.97	1.97	1.25	0.50
<b>Total Municipal Court</b>	<b><u>14.47</u></b>	<b><u>15.97</u></b>	<b><u>15.97</u></b>	<b><u>18.25</u></b>	<b><u>18.50</u></b>
<b>TOTAL LEGAL AND COURT</b>	<b><u>25.47</u></b>	<b><u>27.97</u></b>	<b><u>27.97</u></b>	<b><u>31.25</u></b>	<b><u>31.50</u></b>
<b>COMMUNITY DEVELOPMENT</b>					
<b>Economic Development</b>					
Economic Development Director	1.00	1.00	1.00	1.00	1.00

<u>DETAIL BY FUND AND DEPARTMENT</u>	<u>2001-02 Actual</u>	<u>2002-03 Actual</u>	<u>2003-04 Adopted</u>	<u>2003-04 Revised</u>	<u>2004-05 Adopted</u>
Business Development Specialist	2.00	2.00	2.00	2.00	2.00
Research Analyst	1.00	1.00	1.00	1.00	1.00
Total Regular Positions	4.00	4.00	4.00	4.00	4.00
Secretary	0.75	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	0.75	0.75	0.75	0.75
Total Part Time Positions	0.75	0.75	0.75	0.75	0.75
<b>Total Economic Development</b>	<b><u>4.75</u></b>	<b><u>4.75</u></b>	<b><u>4.75</u></b>	<b><u>4.75</u></b>	<b><u>4.75</u></b>
<b>Planning</b>					
Planning Director	1.00	1.00	1.00	1.00	1.00
Planning Manager	2.00	2.00	2.00	2.00	2.00
Senior Planner	4.00	4.00	4.00	4.00	4.00
Planner II	0.00	2.00	2.00	2.00	2.00
Planner I	0.00	1.00	1.00	1.00	2.00
Planner	3.00	0.00	0.00	0.00	0.00
Planning Technician	2.00	2.00	2.00	2.00	2.00
Senior Plans Examiner	0.00	0.00	1.00	1.00	1.00
Landscape Technician	0.00	1.00	1.00	2.00	2.00
Landscape & Planning Technician	1.00	0.00	0.00	0.00	0.00
Administrative Supervisor	0.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	1.00	1.00	2.00	2.00
Secretary	1.00	0.00	0.00	0.00	0.00
Total Regular Positions	15.00	15.00	16.00	18.00	19.00
Administrative Assistant	0.00	1.00	1.00	0.50	0.50
Secretary	1.00	0.00	0.00	0.00	0.00
Total Part Time Positions	1.00	1.00	1.00	0.50	0.50
<b>Total Planning</b>	<b><u>16.00</u></b>	<b><u>16.00</u></b>	<b><u>17.00</u></b>	<b><u>18.50</u></b>	<b><u>19.50</u></b>
<b>Building Safety:</b>					
<b>Building Inspection</b>					
Building & Code Compliance Director	1.00	1.00	1.00	1.00	1.00
Plan Review Supervisor	1.00	0.00	0.00	0.00	0.00
Plan Examiner Manager	0.00	1.00	1.00	1.00	1.00
Senior Plans Examiner	3.00	2.00	2.00	2.00	2.00
Plans Examiner	3.00	3.00	3.00	3.00	3.00
Building Inspection Supervisor	1.00	0.00	0.00	0.00	0.00
Building Inspection Manager	0.00	1.00	1.00	1.00	1.00
Senior Building Inspector	3.00	3.00	3.00	3.00	3.00
Building Inspector II	5.00	5.00	5.00	6.00	6.00
Building Inspector I	10.00	10.00	10.00	10.00	10.00
Administrative Secretary	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	1.00	1.00	1.00	1.00
Total Regular Positions	28.00	27.00	27.00	28.00	28.00
General Clerk	0.63	0.00	0.00	0.00	0.00
Office Assistant	0.00	0.63	0.63	0.63	0.63
Total Part Time Positions	0.63	0.63	0.63	0.63	0.63
<b>Total Building Inspection</b>	<b><u>28.63</u></b>	<b><u>27.63</u></b>	<b><u>27.63</u></b>	<b><u>28.63</u></b>	<b><u>28.63</u></b>
<b>Code Compliance</b>					
Code Compliance Administrator	1.00	0.00	0.00	0.00	0.00
Code Compliance Manager	0.00	1.00	1.00	1.00	1.00
Senior Code Compliance Officer	0.00	1.00	1.00	1.00	1.00

<u>DETAIL BY FUND AND DEPARTMENT</u>	<u>2001-02 Actual</u>	<u>2002-03 Actual</u>	<u>2003-04 Adopted</u>	<u>2003-04 Revised</u>	<u>2004-05 Adopted</u>
Code Compliance Officer	0.00	2.00	2.00	2.00	2.00
Code Compliance Inspector	2.00	0.00	0.00	0.00	0.00
Code Compliance Inspector II	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	1.00	1.00	1.00	1.00
Customer Service Representative	1.00	1.00	1.00	1.00	1.00
<b>Total Code Compliance</b>	<b>5.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
<b>Backflow Prevention</b>					
Backflow Prevention Specialist	2.00	2.00	2.00	2.00	2.00
<b>Total Backflow Prevention</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b>Development Services</b>					
Development Services Coordinator	1.00	0.00	0.00	0.00	0.00
Development Services Manager	0.00	1.00	1.00	1.00	1.00
Development Services Representative	6.00	7.00	7.00	7.00	7.00
Permit Technician	3.00	3.00	3.00	3.00	3.00
<b>Total Development Services</b>	<b>10.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>
<b>Total Building Safety</b>	<b>45.63</b>	<b>46.63</b>	<b>46.63</b>	<b>47.63</b>	<b>47.63</b>
<b>Engineering:</b>					
<b>Development Engineering</b>					
Town Engineer	1.00	1.00	1.00	1.00	1.00
Plan Review Supervisor	1.00	0.00	0.00	0.00	0.00
Plan Examiner Manager	0.00	1.00	1.00	1.00	1.00
Engineering Projects Coordinator	1.00	0.00	0.00	0.00	0.00
Senior Plans Examiner	1.00	2.00	2.00	2.00	2.00
Senior Engineering Inspector	1.00	1.00	1.00	1.00	1.00
Engineering Plans Examiner	2.00	0.00	0.00	0.00	0.00
Plans Examiner	0.00	3.00	3.00	3.00	4.00
Engineering Inspector	6.00	5.00	5.00	5.00	5.00
Engineering Technician	0.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	1.00	1.00	1.00	1.00
Secretary	0.50	0.00	0.00	0.00	0.00
Total Regular Positions	13.50	15.00	15.00	15.00	16.00
Intern - Undergraduate	0.77	0.77	0.77	0.77	0.77
Total Part Time Positions	0.77	0.77	0.77	0.77	0.77
<b>Total Development Engineering</b>	<b>14.27</b>	<b>15.77</b>	<b>15.77</b>	<b>15.77</b>	<b>16.77</b>
<b>Traffic Engineering</b>					
Traffic Engineer	1.00	1.00	1.00	1.00	1.00
Senior Traffic Engineering Technician	2.00	2.00	2.00	2.00	2.00
Traffic Engineering Technician	1.00	1.00	1.00	1.00	1.00
Traffic Safety Assistant	0.00	1.00	1.00	1.00	1.00
Secretary	0.50	0.00	0.00	0.00	0.00
<b>Total Traffic Engineering</b>	<b>4.50</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>Total Engineering</b>	<b>18.77</b>	<b>20.77</b>	<b>20.77</b>	<b>20.77</b>	<b>21.77</b>
<b>TOTAL COMMUNITY DEVELOPMENT</b>	<b>85.15</b>	<b>88.15</b>	<b>89.15</b>	<b>91.65</b>	<b>93.65</b>

<u>DETAIL BY FUND AND DEPARTMENT</u>	<u>2001-02 Actual</u>	<u>2002-03 Actual</u>	<u>2003-04 Adopted</u>	<u>2003-04 Revised</u>	<u>2004-05 Adopted</u>
<b>POLICE DEPARTMENT</b>					
<b>Police Administration</b>					
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Commander	1.00	1.00	1.00	2.00	2.00
Legal Advisor	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	1.00	1.00	1.00	1.00
Office Assistant	0.00	0.50	0.50	0.50	0.50
General Clerk	0.50	0.00	0.00	0.00	0.00
<b>Total Police Administration</b>	<b><u>4.50</u></b>	<b><u>4.50</u></b>	<b><u>4.50</u></b>	<b><u>5.50</u></b>	<b><u>5.50</u></b>
<b>Police Professional Standards</b>					
Police Sergeant	1.00	1.00	1.00	1.00	1.00
Police Certification Officer (Detective)	2.00	0.00	0.00	0.00	0.00
Police Officer	0.00	2.00	2.00	2.00	2.00
Policy and Procedure Specialist	1.00	1.00	1.00	1.00	1.00
Background Investigator	3.00	3.00	3.00	4.00	4.00
<b>Total Police Professional Standards</b>	<b><u>7.00</u></b>	<b><u>7.00</u></b>	<b><u>7.00</u></b>	<b><u>8.00</u></b>	<b><u>8.00</u></b>
<b>Patrol Services:</b>					
<b>Patrol</b>					
Police Commander	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	4.00	4.00	4.00	5.00	5.00
Police Sergeant	9.00	9.25	10.00	11.00	11.00
Police Officer	66.00	68.00	74.00	96.00	98.00
Teleserve Operators	0.00	1.50	6.00	6.00	6.00
Administrative Secretary	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	1.00	1.00	2.00	2.00
Service Aide	0.00	0.00	0.00	0.00	1.00
Total Regular Positions	81.00	84.75	96.00	121.00	124.00
Cooperative Education Student	0.50	0.50	0.50	0.00	0.00
Total Part Time Positions	0.50	0.50	0.50	0.00	0.00
<b>Total Patrol</b>	<b><u>81.50</u></b>	<b><u>85.25</u></b>	<b><u>96.50</u></b>	<b><u>121.00</u></b>	<b><u>124.00</u></b>
<b>Canine</b>					
Police Officer	2.00	2.00	2.00	3.00	3.00
<b>Total Canine</b>	<b><u>2.00</u></b>	<b><u>2.00</u></b>	<b><u>2.00</u></b>	<b><u>3.00</u></b>	<b><u>3.00</u></b>
<b>Traffic Unit</b>					
Police Sergeant	1.00	1.00	1.00	2.00	2.00
Police Officer	6.00	8.00	8.00	10.00	10.00
<b>Total Traffic Unit</b>	<b><u>7.00</u></b>	<b><u>9.00</u></b>	<b><u>9.00</u></b>	<b><u>12.00</u></b>	<b><u>12.00</u></b>
<b>Special Assignment Unit</b>					
Police Officer	6.00	6.00	6.00	6.00	6.00
<b>Total Special Assignment Unit</b>	<b><u>6.00</u></b>	<b><u>6.00</u></b>	<b><u>6.00</u></b>	<b><u>6.00</u></b>	<b><u>6.00</u></b>
<b>Court Support Warrants</b>					
Detention Transport Officer	2.00	2.00	2.00	2.00	2.00
<b>Total Court Support Warrants</b>	<b><u>2.00</u></b>	<b><u>2.00</u></b>	<b><u>2.00</u></b>	<b><u>2.00</u></b>	<b><u>2.00</u></b>
<b>School Programs</b>					
Police Sergeant	1.00	1.00	1.00	1.00	1.00

<u>DETAIL BY FUND AND DEPARTMENT</u>	<u>2001-02</u> <u>Actual</u>	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Adopted</u>	<u>2003-04</u> <u>Revised</u>	<u>2004-05</u> <u>Adopted</u>
Police Officer	6.00	8.00	7.00	7.00	7.00
D.A.R.E Officer	2.00	0.00	0.00	0.00	0.00
<b>Total School Programs</b>	<b>9.00</b>	<b>9.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>
<b>Total Patrol Services</b>	<b><u>107.50</u></b>	<b><u>113.25</u></b>	<b><u>123.50</u></b>	<b><u>152.00</u></b>	<b><u>155.00</u></b>
<b>Police Support Services:</b>					
<b>Records</b>					
Police Records Manager	1.00	1.00	1.00	1.00	1.00
Records Shift Supervisor	2.00	2.00	2.00	2.00	2.00
Police Records Clerk	7.00	8.00	8.00	13.00	14.00
Administrative Assistant	0.00	1.00	1.00	1.00	1.00
Secretary	1.00	0.00	0.00	0.00	0.00
<b>Total Records</b>	<b>11.00</b>	<b>12.00</b>	<b>12.00</b>	<b>17.00</b>	<b>18.00</b>
<b>Communication</b>					
Communications Manager	1.00	1.00	1.00	1.00	1.00
Dispatch Shift Supervisor	4.00	0.00	0.00	0.00	0.00
Police Communication Shift Supervisor	0.00	4.00	4.00	5.00	5.00
Police Telecommunicator	11.00	12.00	12.00	19.00	20.00
911 Operators	5.00	5.00	5.00	11.00	11.00
Total Regular Positions	21.00	22.00	22.00	36.00	37.00
Police Telecommunicator	1.00	1.00	1.00	1.00	1.00
Total Part Time Positions	1.00	1.00	1.00	1.00	1.00
<b>Total Communication</b>	<b>22.00</b>	<b>23.00</b>	<b>23.00</b>	<b>37.00</b>	<b>38.00</b>
<b>Property</b>					
Police Property Supervisor	1.00	1.00	1.00	1.00	1.00
Police Property Custodian	2.00	2.00	2.00	3.00	3.00
Office Assistant	0.00	0.50	0.50	1.00	1.00
General Clerk	0.50	0.00	0.00	0.00	0.00
<b>Total Property</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>5.00</b>	<b>5.00</b>
<b>Alarm Management</b>					
Alarm Coordinator	1.00	0.00	0.00	0.00	0.00
Alarm Specialist	0.00	1.00	1.00	1.00	1.00
<b>Total Alarm Management</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>Training and Program Coordination</b>					
Police Programs Coordinator	1.00	0.00	0.00	0.00	0.00
Police Training Coordinator	0.00	1.00	1.00	1.00	1.00
Office Assistant	0.00	0.00	0.00	1.00	1.00
<b>Total Training &amp; Program Coordination</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>2.00</b>	<b>2.00</b>
<b>Planning and Research</b>					
Crime Analyst	1.00	1.00	1.00	1.00	1.00
Planning and Research Coordinator	1.00	1.00	1.00	1.00	1.00
<b>Total Planning and Research</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b>Total Police Support Services</b>	<b><u>40.50</u></b>	<b><u>42.50</u></b>	<b><u>42.50</u></b>	<b><u>64.00</u></b>	<b><u>66.00</u></b>
<b>Counseling Services</b>					
Counseling Administrator	1.00	1.00	1.00	1.00	1.00
Youth & Adult Counselor	5.00	0.00	0.00	0.00	0.00

<u>DETAIL BY FUND AND DEPARTMENT</u>	<u>2001-02 Actual</u>	<u>2002-03 Actual</u>	<u>2003-04 Adopted</u>	<u>2003-04 Revised</u>	<u>2004-05 Adopted</u>
Youth/Family Counselor	0.00	5.00	5.00	5.00	5.00
Administrative Assistant	0.00	1.00	1.00	1.00	1.00
Secretary	1.00	0.00	0.00	0.00	0.00
Total Regular Positions	7.00	7.00	7.00	7.00	7.00
Intern - Graduate	0.72	0.72	0.00	0.00	0.00
Office Assistant	0.00	0.50	0.50	0.50	0.50
General Clerk	0.50	0.00	0.00	0.00	0.00
Total Part Time Positions	1.22	1.22	0.50	0.50	0.50
<b>Total Counseling Services</b>	<b><u>8.22</u></b>	<b><u>8.22</u></b>	<b><u>7.50</u></b>	<b><u>7.50</u></b>	<b><u>7.50</u></b>
<b>Investigations:</b>					
<b>General Investigations</b>					
Police Lieutenant	1.00	1.00	1.00	1.00	1.00
Police Sergeant	2.00	2.00	2.00	2.00	2.00
Police Officer	0.00	11.00	11.00	16.00	16.00
Police Detective	10.00	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	1.00	1.00	1.00	1.00
Secretary	1.00	0.00	0.00	0.00	0.00
Civilian Investigator	2.00	2.00	2.00	2.00	2.00
<b>Total General Investigations</b>	<b><u>16.00</u></b>	<b><u>17.00</u></b>	<b><u>17.00</u></b>	<b><u>22.00</u></b>	<b><u>22.00</u></b>
<b>Special Investigations</b>					
Police Sergeant	1.00	1.00	1.00	1.00	1.00
Police Officer	0.00	6.00	6.00	6.00	6.00
Police Detective	6.00	0.00	0.00	0.00	0.00
<b>Total Special Investigations</b>	<b><u>7.00</u></b>	<b><u>7.00</u></b>	<b><u>7.00</u></b>	<b><u>7.00</u></b>	<b><u>7.00</u></b>
<b>Crime Prevention</b>					
Crime Prevention Specialist	2.00	2.00	2.00	3.00	3.00
<b>Total Crime Prevention</b>	<b><u>2.00</u></b>	<b><u>2.00</u></b>	<b><u>2.00</u></b>	<b><u>3.00</u></b>	<b><u>3.00</u></b>
<b>Total Investigations</b>	<b><u>25.00</u></b>	<b><u>26.00</u></b>	<b><u>26.00</u></b>	<b><u>32.00</u></b>	<b><u>32.00</u></b>
<b>ERU Unit</b>					
Police Officer (Overtime only)	0.00	0.00	0.00	0.00	0.00
<b>Total ERU Unit</b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>
<b>TOTAL POLICE DEPARTMENT</b>	<b><u>192.72</u></b>	<b><u>201.47</u></b>	<b><u>211.00</u></b>	<b><u>269.00</u></b>	<b><u>274.00</u></b>
<b>FIRE DEPARTMENT</b>					
<b>Administration</b>					
Fire Chief	1.00	1.00	1.00	1.00	1.00
Assistant Fire Chief	1.00	1.00	1.00	1.00	1.00
Battalion Chief	0.00	1.00	1.00	1.00	1.00
Emergency Services Manager	0.00	0.00	0.00	0.00	1.00
Communication Specialist	0.00	1.00	1.00	1.00	0.00
Administrative Supervisor	0.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	0.00	0.00	1.00	1.00
Office Assistant	0.00	0.00	0.00	1.00	1.00
Administrative Secretary	1.00	0.00	0.00	0.00	0.00
Total Regular Positions	3.00	5.00	5.00	7.00	7.00
Cooperative Education Student	0.50	0.50	0.50	0.50	0.50
Total Part Time Positions	0.50	0.50	0.50	0.50	0.50

<u>DETAIL BY FUND AND DEPARTMENT</u>	<u>2001-02 Actual</u>	<u>2002-03 Actual</u>	<u>2003-04 Adopted</u>	<u>2003-04 Revised</u>	<u>2004-05 Adopted</u>
<b>Total Fire Administration</b>	<b><u>3.50</u></b>	<b><u>5.50</u></b>	<b><u>5.50</u></b>	<b><u>7.50</u></b>	<b><u>7.50</u></b>
<b>Fire Training</b>					
Battalion Chief	1.00	1.00	1.00	1.00	1.00
EMS Specialist	1.00	1.00	1.00	1.00	1.00
Fire Captain	0.00	2.00	2.00	2.00	3.00
Captain - EMS Coordinator	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	0.00	0.00	1.00	1.00
<b>Total Fire Training</b>	<b><u>3.00</u></b>	<b><u>4.00</u></b>	<b><u>4.00</u></b>	<b><u>5.00</u></b>	<b><u>6.00</u></b>
<b>Fire Operations</b>					
Battalion Chief	3.00	3.00	3.00	3.00	3.00
Fire Captain	15.75	18.00	18.75	21.75	24.00
Fire Engineer	0.00	18.00	18.75	18.75	21.00
Firefighter/Paramedic	28.00	0.00	0.00	0.00	0.00
Firefighter/EMT	22.25	0.00	0.00	0.00	0.00
Firefighter	0.00	39.00	40.75	43.75	49.00
Field Incident Technician	0.00	3.00	3.00	0.00	0.00
Service Aide	0.00	1.00	1.00	1.00	1.00
<b>Total Fire Operations</b>	<b><u>69.00</u></b>	<b><u>82.00</u></b>	<b><u>85.25</u></b>	<b><u>88.25</u></b>	<b><u>98.00</u></b>
<b>Fire Prevention and Education:</b>					
<b>Fire Prevention</b>					
Fire Marshal	1.00	1.00	1.00	1.00	1.00
Fire Inspector	2.00	3.00	3.00	3.00	3.00
Fire Investigator	3.00	3.00	3.00	2.00	2.00
Administrative Assistant	0.00	1.00	1.00	1.00	1.00
Senior Plans Examiner	0.00	1.00	1.00	1.00	1.00
Senior Fire Inspector	0.00	0.00	0.00	1.00	1.00
Secretary	1.00	0.00	0.00	0.00	0.00
Office Assistant	0.00	1.00	1.00	0.00	0.00
General Clerk	1.00	0.00	0.00	0.00	0.00
<b>Total Fire Prevention</b>	<b><u>8.00</u></b>	<b><u>10.00</u></b>	<b><u>10.00</u></b>	<b><u>9.00</u></b>	<b><u>9.00</u></b>
<b>Fire Public Education</b>					
Community Service Coordinator	0.00	1.00	1.00	1.00	1.00
<b>Total Fire Public Education</b>	<b><u>0.00</u></b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>
<b>Total Fire Prevention and Education</b>	<b><u>8.00</u></b>	<b><u>11.00</u></b>	<b><u>11.00</u></b>	<b><u>10.00</u></b>	<b><u>10.00</u></b>
<b>TOTAL FIRE DEPARTMENT</b>	<b><u>83.50</u></b>	<b><u>102.50</u></b>	<b><u>105.75</u></b>	<b><u>110.75</u></b>	<b><u>121.50</u></b>
<b>PUBLIC WORKS</b>					
<b>Public Works Administration</b>					
Public Works Director	1.00	1.00	1.00	1.00	1.00
Water Resources Manager	1.00	1.00	1.00	1.00	1.00
Management Assistant	0.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	1.00	1.00	1.00	1.00
Administrative Secretary	1.00	0.00	0.00	0.00	0.00
<b>Total Public Works Administration</b>	<b><u>3.00</u></b>	<b><u>4.00</u></b>	<b><u>4.00</u></b>	<b><u>4.00</u></b>	<b><u>4.00</u></b>

<u>DETAIL BY FUND AND DEPARTMENT</u>	<u>2001-02 Actual</u>	<u>2002-03 Actual</u>	<u>2003-04 Adopted</u>	<u>2003-04 Revised</u>	<u>2004-05 Adopted</u>
<b>Field Operations Administration</b>					
Public Works Field Operations Manager	1.00	0.00	0.00	0.00	0.00
Field Operations Manager	0.00	1.00	1.00	1.00	1.00
Office Supervisor	1.00	0.00	0.00	0.00	0.00
Office Manager	0.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	4.00	4.00	4.00	4.00
Secretary	3.00	0.00	0.00	0.00	0.00
Customer Service Representative	2.00	3.00	3.00	3.00	3.00
Total Regular Positions	7.00	9.00	9.00	9.00	9.00
Customer Service Representative	0.00	0.00	0.00	0.00	0.50
Cooperative Education Student	0.50	0.50	0.50	0.50	0.50
Total Part Time Positions	0.50	0.50	0.50	0.50	1.00
<b>Total Field Services Administration</b>	<b><u>7.50</u></b>	<b><u>9.50</u></b>	<b><u>9.50</u></b>	<b><u>9.50</u></b>	<b><u>10.00</u></b>
<b>Environmental Programs</b>					
Environmental Programs Administrator	1.00	1.00	1.00	0.00	0.00
Environmental Programs Specialist	1.00	2.00	2.00	0.00	0.00
<b>Total Environmental Programs</b>	<b><u>2.00</u></b>	<b><u>3.00</u></b>	<b><u>3.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>
<b>Facilities Maintenance:</b>					
<b>Public Facilities</b>					
Facilities Maintenance Manager	0.00	1.00	1.00	1.00	1.00
Facilities Manager	1.00	0.00	0.00	0.00	0.00
Senior Building Maintenance Worker	0.00	2.00	2.00	2.00	2.00
Senior Maintenance Worker	2.00	0.00	0.00	0.00	0.00
Custodial/Day Porter	1.00	0.00	0.00	0.00	0.00
Custodian	0.00	1.00	1.00	1.00	2.00
Building Maintenance Worker	0.00	1.00	1.00	1.00	2.00
<b>Total Public Facilities</b>	<b><u>4.00</u></b>	<b><u>5.00</u></b>	<b><u>5.00</u></b>	<b><u>5.00</u></b>	<b><u>7.00</u></b>
<b>Public Safety Complex</b>					
Building Maintenance Worker	0.00	0.25	1.00	1.00	0.00
Custodian	0.00	0.25	1.00	1.00	0.00
<b>Total Public Safety Complex</b>	<b><u>0.00</u></b>	<b><u>0.50</u></b>	<b><u>2.00</u></b>	<b><u>2.00</u></b>	<b><u>0.00</u></b>
<b>Total Facilities Maintenance</b>	<b><u>4.00</u></b>	<b><u>5.50</u></b>	<b><u>7.00</u></b>	<b><u>7.00</u></b>	<b><u>7.00</u></b>
<b>Utility Locates</b>					
Utility Locator	3.00	4.00	4.00	4.00	4.00
Utility Field Supervisor	0.00	1.00	1.00	1.00	1.00
<b>Total Utility Locates</b>	<b><u>3.00</u></b>	<b><u>5.00</u></b>	<b><u>5.00</u></b>	<b><u>5.00</u></b>	<b><u>5.00</u></b>
<b>TOTAL PUBLIC WORKS</b>	<b><u>19.50</u></b>	<b><u>27.00</u></b>	<b><u>28.50</u></b>	<b><u>25.50</u></b>	<b><u>26.00</u></b>
<b>LEISURE SERVICES</b>					
<b>Leisure Services Administration</b>					
Parks and Recreation Director	1.00	1.00	1.00	1.00	1.00
Parks Superintendent	1.00	1.00	1.00	1.00	1.00
Recreation Superintendent	1.00	1.00	1.00	1.00	1.00
Office Manager	0.00	1.00	1.00	1.00	1.00
Office Supervisor	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	2.00	2.00	2.00	2.00
Customer Service Representative	2.00	1.00	1.00	1.00	1.00

<u>DETAIL BY FUND AND DEPARTMENT</u>	<u>2001-02 Actual</u>	<u>2002-03 Actual</u>	<u>2003-04 Adopted</u>	<u>2003-04 Revised</u>	<u>2004-05 Adopted</u>
Total Regular Positions	6.00	7.00	7.00	7.00	7.00
Customer Service Representative	2.25	1.50	1.50	1.50	1.50
Landscape Technician	0.00	0.75	0.75	0.75	0.75
Landscape & Planning Technician	0.75	0.00	0.00	0.00	0.00
Total Part Time Positions	3.00	2.25	2.25	2.25	2.25
<b>Total Leisure Services Administration</b>	<b><u>9.00</u></b>	<b><u>9.25</u></b>	<b><u>9.25</u></b>	<b><u>9.25</u></b>	<b><u>9.25</u></b>
<b>Parks and Open Space</b>					
Parks Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Contracts Services Coordinator	1.00	1.00	0.00	0.00	0.00
Field Supervisor	0.00	3.00	3.00	3.00	3.00
Senior Parks Maintenance Worker	3.00	0.00	0.00	0.00	0.00
Senior Parks Ranger	1.00	1.00	1.00	1.00	1.00
Maintenance Worker	9.00	0.00	0.00	0.00	0.00
Senior Grounds Maintenance Worker	0.00	9.00	9.50	9.50	9.00
Senior Mechanic	0.00	1.00	1.00	1.00	1.00
Building Maintenance Worker	0.00	2.00	2.00	2.00	2.00
Parks Mechanic	1.00	0.00	0.00	0.00	0.00
Grounds Maintenance Worker	0.00	5.00	6.00	6.00	6.00
Groundskeeper	7.00	0.00	0.00	0.00	0.00
Parks Ranger	7.00	8.00	6.00	6.00	6.00
Total Regular Positions	30.00	31.00	29.50	29.50	29.00
Grounds Maintenance Worker	0.00	4.93	3.96	3.96	3.96
Groundskeeper - Seasonal	4.18	0.00	0.00	0.00	0.00
Total Part Time Positions	4.18	4.93	3.96	3.96	3.96
<b>Total Parks and Open Space</b>	<b><u>34.18</u></b>	<b><u>35.93</u></b>	<b><u>33.46</u></b>	<b><u>33.46</u></b>	<b><u>32.96</u></b>
<b>Aquatics:</b>					
<b>General Aquatics</b>					
Recreation Supervisor	0.33	0.00	0.00	0.00	0.00
Aquatic Facility Technician	1.00	0.00	0.00	0.00	0.00
Total Regular Positions	1.33	0.00	0.00	0.00	0.00
Recreation Leader III	0.80	0.00	0.00	0.00	0.00
Recreation Leader II	1.06	0.00	0.00	0.00	0.00
Lifeguard/Instructor	6.47	0.00	0.00	0.00	0.00
Lifeguard	4.28	0.00	0.00	0.00	0.00
Recreation Cashier	0.58	0.00	0.00	0.00	0.00
Total Part Time Positions	13.19	0.00	0.00	0.00	0.00
<b>Total General Aquatics</b>	<b><u>14.52</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>
<b>Gilbert Pool</b>					
Recreation Supervisor	0.00	0.17	0.20	0.20	0.20
Aquatic Facility Technician	0.00	0.50	0.50	0.50	0.50
Total Regular Positions	0.00	0.67	0.70	0.70	0.70
Senior Recreation Leader	0.00	0.00	0.29	0.29	0.29
Recreation Specialist	0.00	0.38	0.38	0.38	0.38
Recreation Leader	0.00	0.00	1.44	1.44	1.44
Lifeguard/Instructor	0.00	3.96	2.60	2.60	2.60
Lifeguard	0.00	1.07	0.43	0.43	0.43
Total Part Time Positions	0.00	5.41	5.14	5.14	5.14
<b>Total Gilbert Pool</b>	<b><u>0.00</u></b>	<b><u>6.08</u></b>	<b><u>5.84</u></b>	<b><u>5.84</u></b>	<b><u>5.84</u></b>

<u>DETAIL BY FUND AND DEPARTMENT</u>	<u>2001-02</u> <u>Actual</u>	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Adopted</u>	<u>2003-04</u> <u>Revised</u>	<u>2004-05</u> <u>Adopted</u>
<b>Mesquite Pool</b>					
Recreation Supervisor	0.00	0.16	0.20	0.20	0.20
Aquatic Facility Technician	0.00	0.50	0.50	0.50	0.50
Total Regular Positions	0.00	0.66	0.70	0.70	0.70
Recreation Specialist	0.00	0.43	0.38	0.38	0.38
Senior Recreation Leader	0.00	1.06	0.67	0.67	0.67
Recreation Leader	0.00	0.00	0.72	0.72	0.72
Lifeguard/Instructor	0.00	2.51	2.45	2.45	2.45
Lifeguard	0.00	3.21	2.09	2.09	2.09
Senior Recreation Aide	0.00	0.58	0.24	0.24	0.24
Total Part Time Positions	0.00	7.79	6.55	6.55	6.55
<b>Total Mesquite Pool</b>	<b>0.00</b>	<b>8.45</b>	<b>7.25</b>	<b>7.25</b>	<b>7.25</b>
<b>Total Aquatics</b>	<b><u>14.52</u></b>	<b><u>14.53</u></b>	<b><u>13.09</u></b>	<b><u>13.09</u></b>	<b><u>13.09</u></b>
<b>Concessions</b>					
Recreation Supervisor	0.33	0.33	0.20	0.20	0.00
Total Regular Positions	0.33	0.33	0.20	0.20	0.00
Recreation Cashier	1.54	0.00	0.00	0.00	0.00
Senior Recreation Aide	0.00	1.54	0.77	0.77	0.00
Recreation Aide	2.41	2.41	1.20	1.20	0.00
Total Part Time Positions	3.95	3.95	1.97	1.97	0.00
<b>Total Concessions</b>	<b><u>4.28</u></b>	<b><u>4.28</u></b>	<b><u>2.17</u></b>	<b><u>2.17</u></b>	<b><u>0.00</u></b>
<b>Recreation Centers:</b>					
<b>Community Center</b>					
Recreation Supervisor	0.33	0.33	0.33	0.33	0.33
Senior Custodian	1.00	0.00	0.00	0.00	0.00
Custodial Supervisor	0.00	1.00	1.00	1.00	1.00
Custodian	1.00	1.00	0.75	0.75	0.75
Total Regular Positions	2.33	2.33	2.08	2.08	2.08
Recreation Leader	0.00	2.03	1.94	1.94	1.94
Recreation Specialist	0.00	0.75	0.75	0.75	0.75
Recreation Leader II	2.28	0.00	0.00	0.00	0.00
Recreation Leader III	0.75	0.00	0.00	0.00	0.00
Total Part Time Positions	3.03	2.78	2.69	2.69	2.69
<b>Total Community Center</b>	<b>5.36</b>	<b>5.11</b>	<b>4.77</b>	<b>4.77</b>	<b>4.77</b>
<b>McQueen Activity Center</b>					
Recreation Supervisor	0.34	0.34	0.33	0.33	0.33
Custodian	2.00	2.00	2.00	2.00	2.00
Recreation Specialist	0.00	0.00	0.00	0.00	1.00
Total Regular Positions	2.34	2.34	2.33	2.33	3.33
Recreation Leader	0.00	2.53	2.52	2.52	2.88
Recreation Specialist	0.00	0.75	0.75	0.75	0.00
Recreation Leader II	2.28	0.00	0.00	0.00	0.00
Recreation Leader III	0.75	0.00	0.00	0.00	0.00
Total Part Time Positions	3.03	3.28	3.27	3.27	2.88
<b>Total McQueen Activity Center</b>	<b>5.37</b>	<b>5.62</b>	<b>5.60</b>	<b>5.60</b>	<b>6.21</b>
<b>Page Park Center</b>					
Custodian	0.00	0.00	0.25	0.25	0.25
Total Regular Positions	0.00	0.00	0.25	0.25	0.25

<u>DETAIL BY FUND AND DEPARTMENT</u>	<u>2001-02 Actual</u>	<u>2002-03 Actual</u>	<u>2003-04 Adopted</u>	<u>2003-04 Revised</u>	<u>2004-05 Adopted</u>
Recreation Leader	0.00	0.00	0.09	0.09	0.09
Recreation Instructors	0.00	0.00	0.97	0.97	0.97
Total Part Time Positions	0.00	0.00	1.06	1.06	1.06
<b>Total Page Park Center</b>	<b>0.00</b>	<b>0.00</b>	<b>1.31</b>	<b>1.31</b>	<b>1.31</b>
<b>Freestone Recreation Center</b>					
Recreation Coordinator	0.50	1.00	1.00	1.00	1.00
Recreation Programmer	0.50	2.00	2.00	1.00	1.00
Custodian	0.75	3.00	3.00	3.00	3.00
Total Regular Positions	1.75	6.00	6.00	5.00	5.00
Senior Recreation Leader	0.00	0.00	0.00	1.00	1.00
Recreation Leader	0.00	9.00	10.06	10.06	10.06
Recreation Instructors	0.00	1.44	0.87	0.87	0.87
Recreation Leader II	1.50	0.00	0.00	0.00	0.00
Recreation Leader I	0.75	0.00	0.00	0.00	0.00
Total Part Time Positions	2.25	10.44	10.93	11.93	11.93
<b>Total Freestone Recreation Center</b>	<b>4.00</b>	<b>16.44</b>	<b>16.93</b>	<b>16.93</b>	<b>16.93</b>
<b>Library Facility</b>					
Custodian	1.00	1.00	1.00	1.00	1.00
Total Regular Positions	1.00	1.00	1.00	1.00	1.00
Facility Attendant	1.00	1.00	1.00	1.00	1.00
Total Part Time Positions	1.00	1.00	1.00	1.00	1.00
<b>Total Library Facility</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b>Total Recreation Centers</b>	<b>16.73</b>	<b>29.17</b>	<b>30.61</b>	<b>30.61</b>	<b>31.22</b>
<b>Recreation Programs:</b>					
<b>Teen Programs</b>					
Recreation Supervisor	0.00	0.00	0.10	0.10	0.10
Recreation Programmer	0.00	0.00	0.10	0.10	0.10
Total Regular Positions	0.00	0.00	0.20	0.20	0.20
Senior Recreation Leader	0.00	0.93	0.54	0.54	0.54
Recreation Leader II	0.93	0.00	0.00	0.00	0.00
Total Part Time Positions	0.93	0.93	0.54	0.54	0.54
<b>Total Teen Programs</b>	<b>0.93</b>	<b>0.93</b>	<b>0.74</b>	<b>0.74</b>	<b>0.74</b>
<b>Leisure Programs</b>					
Recreation Programmer	1.00	1.00	1.00	1.00	1.00
Recreation Supervisor	0.50	0.80	0.80	0.80	0.80
Total Regular Positions	1.50	1.80	1.80	1.80	1.80
Recreation Instructor	7.74	6.30	6.30	7.36	7.36
Total Part Time Positions	7.74	6.30	6.30	7.36	7.36
<b>Total Leisure Programs</b>	<b>9.24</b>	<b>8.10</b>	<b>8.10</b>	<b>9.16</b>	<b>9.16</b>
<b>Youth Sports</b>					
Recreation Programmer	1.00	0.90	0.90	0.90	0.90
Recreation Supervisor	1.00	0.90	0.90	0.90	0.90
Total Regular Positions	2.00	1.80	1.80	1.80	1.80
Senior Recreation Leader	0.00	1.52	0.80	0.80	0.80
Recreation Leader II	1.52	0.00	0.00	0.00	0.00
Total Part Time Positions	1.52	1.52	0.80	0.80	0.80
<b>Total Youth Sports</b>	<b>3.52</b>	<b>3.32</b>	<b>2.60</b>	<b>2.60</b>	<b>2.60</b>

<u>DETAIL BY FUND AND DEPARTMENT</u>	<u>2001-02 Actual</u>	<u>2002-03 Actual</u>	<u>2003-04 Adopted</u>	<u>2003-04 Revised</u>	<u>2004-05 Adopted</u>
<b>Adult Sports</b>					
Recreation Programmer	1.00	1.00	1.00	1.00	1.00
Recreation Supervisor	0.33	0.40	0.40	0.40	0.40
Total Regular Positions	1.33	1.40	1.40	1.40	1.40
Senior Recreation Leader	0.00	1.01	1.01	1.01	1.01
Recreation Leader II	1.01	0.00	0.00	0.00	0.00
Total Part Time Positions	1.01	1.01	1.01	1.01	1.01
<b>Total Adult Sports</b>	<b>2.34</b>	<b>2.41</b>	<b>2.41</b>	<b>2.41</b>	<b>2.41</b>
<b>Special Events</b>					
Recreation Programmer	2.00	2.00	2.00	2.00	2.00
Recreation Supervisor	1.00	0.80	0.80	0.80	0.80
Total Regular Positions	3.00	2.80	2.80	2.80	2.80
Recreation Programmer	0.50	0.50	0.00	0.00	0.00
Secretary	0.50	0.00	0.00	0.00	0.00
Administrative Assistant	0.00	0.50	0.00	0.00	0.00
Recreation Leader	0.00	0.35	0.35	0.35	0.35
Recreation Leader I	0.16	0.00	0.00	0.00	0.00
Recreation Leader III	0.31	0.00	0.00	0.00	0.00
Recreation Leader II	0.18	0.00	0.00	0.00	0.00
Total Part Time Positions	1.65	1.35	0.35	0.35	0.35
<b>Total Special Events</b>	<b>4.65</b>	<b>4.15</b>	<b>3.15</b>	<b>3.15</b>	<b>3.15</b>
<b>Summer Playground</b>					
Recreation Supervisor	0.33	0.33	0.00	0.00	0.00
Total Regular Positions	0.33	0.33	0.00	0.00	0.00
Senior Recreation Leader	0.00	0.95	0.00	0.00	0.00
Recreation Leader	0.00	2.43	0.00	0.00	0.00
Recreation Leader II	1.10	0.00	0.00	0.00	0.00
Recreation Leader I	2.28	0.00	0.00	0.00	0.00
Total Part Time Positions	3.38	3.38	0.00	0.00	0.00
<b>Total Summer Playground</b>	<b>3.71</b>	<b>3.71</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Special Needs Program</b>					
Recreation Supervisor	0.50	0.20	0.20	0.20	0.20
Total Regular Positions	0.50	0.20	0.20	0.20	0.20
Recreation Instructors	0.69	0.69	0.70	0.70	0.70
Recreation Leader	0.00	1.10	0.00	0.00	0.00
Recreation Leader I	1.10	0.00	0.00	0.00	0.00
Total Part Time Positions	1.79	1.79	0.70	0.70	0.70
<b>Total Special Needs Program</b>	<b>2.29</b>	<b>1.99</b>	<b>0.90</b>	<b>0.90</b>	<b>0.90</b>
<b>Outdoor Programs</b>					
Recreation Supervisor	0.00	0.20	0.20	0.20	0.20
Total Regular Positions	0.00	0.20	0.20	0.20	0.20
Recreation Leader	0.00	0.10	0.09	0.09	0.09
Senior Recreation Leader	0.00	0.20	0.12	0.12	0.12
Total Part Time Positions	0.00	0.30	0.21	0.21	0.21
<b>Total Outdoor Programs</b>	<b>0.00</b>	<b>0.50</b>	<b>0.41</b>	<b>0.41</b>	<b>0.41</b>
<b>Total Recreation Programs</b>	<b><u>26.68</u></b>	<b><u>25.11</u></b>	<b><u>18.31</u></b>	<b><u>19.37</u></b>	<b><u>19.37</u></b>

<u>DETAIL BY FUND AND DEPARTMENT</u>	<u>2001-02 Actual</u>	<u>2002-03 Actual</u>	<u>2003-04 Adopted</u>	<u>2003-04 Revised</u>	<u>2004-05 Adopted</u>
<b>Culture and Arts</b>					
Cultural Arts Coordinator	1.00	1.00	1.00	1.00	1.00
<b>Total Culture and Arts</b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>
<b>TOTAL LEISURE SERVICES</b>	<b><u>106.39</u></b>	<b><u>119.27</u></b>	<b><u>107.89</u></b>	<b><u>108.95</u></b>	<b><u>106.89</u></b>
<b>TOTAL GENERAL FUND</b>	<b><u>594.33</u></b>	<b><u>649.96</u></b>	<b><u>651.26</u></b>	<b><u>719.60</u></b>	<b><u>740.04</u></b>
<b>ENTERPRISE OPERATIONS</b>					
<b>Water</b>					
<b>Water Administration</b>					
Water Superintendent	1.00	1.00	1.00	1.00	1.00
<b>Total Water Administration</b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>
<b>Water Conservation</b>					
Water Conservation Coordinator	0.00	1.00	1.00	1.00	1.00
Water Conservation Specialist	2.00	2.00	2.00	2.00	2.00
<b>Total Water Conservation</b>	<b><u>2.00</u></b>	<b><u>3.00</u></b>	<b><u>3.00</u></b>	<b><u>3.00</u></b>	<b><u>3.00</u></b>
<b>Water Production:</b>					
<b>Water Plant Production</b>					
Water Production Supervisor	1.00	1.00	1.00	1.00	1.00
Field Supervisor	0.50	0.00	0.00	0.00	0.00
Utility Field Supervisor	0.00	1.00	1.00	1.00	1.00
Instrumentation Technician	1.50	2.00	2.00	2.00	2.00
Water Treatment Plant Mechanic	1.50	2.00	2.00	2.00	2.00
Water Treatment Plant Operator	6.00	6.00	6.00	6.00	6.00
Administrative Assistant	0.00	1.00	1.00	1.00	1.00
Secretary	1.00	0.00	0.00	0.00	0.00
<b>Total Water Plant Production</b>	<b><u>11.50</u></b>	<b><u>13.00</u></b>	<b><u>13.00</u></b>	<b><u>13.00</u></b>	<b><u>13.00</u></b>
<b>Water Well Production</b>					
Well Technician	3.00	4.00	4.00	4.00	4.00
Utility Field Supervisor	0.00	1.00	1.00	1.00	1.00
Field Supervisor	1.00	0.00	0.00	0.00	0.00
Senior Utility Worker	0.00	1.00	1.00	1.00	1.00
Senior Maintenance Worker	1.00	0.00	0.00	0.00	0.00
<b>Total Water Well Production</b>	<b><u>5.00</u></b>	<b><u>6.00</u></b>	<b><u>6.00</u></b>	<b><u>6.00</u></b>	<b><u>6.00</u></b>
<b>Water Quality Assurance</b>					
Water Quality Connection Specialist	2.00	0.00	0.00	0.00	0.00
Water Quality Technician	0.00	2.00	2.00	2.00	2.00
Water Quality Supervisor	1.00	1.00	1.00	1.00	1.00
Chemist	1.00	1.00	2.00	2.00	2.00
<b>Total Water Quality Assurance</b>	<b><u>4.00</u></b>	<b><u>4.00</u></b>	<b><u>5.00</u></b>	<b><u>5.00</u></b>	<b><u>5.00</u></b>
<b>Total Water Production</b>	<b><u>20.50</u></b>	<b><u>23.00</u></b>	<b><u>24.00</u></b>	<b><u>24.00</u></b>	<b><u>24.00</u></b>
<b>Water Distribution</b>					
Field Supervisor	1.00	0.00	0.00	0.00	0.00
Utility Field Supervisor	0.00	1.00	1.00	1.00	1.00

<u>DETAIL BY FUND AND DEPARTMENT</u>	<u>2001-02 Actual</u>	<u>2002-03 Actual</u>	<u>2003-04 Adopted</u>	<u>2003-04 Revised</u>	<u>2004-05 Adopted</u>
Senior Maintenance Worker	3.00	0.00	0.00	0.00	0.00
Senior Utility Worker	0.00	3.00	3.00	3.00	3.00
Utility Worker	0.00	6.00	6.00	6.00	7.00
Maintenance Worker	5.00	0.00	0.00	0.00	0.00
<b>Total Water Distribution</b>	<b><u>9.00</u></b>	<b><u>10.00</u></b>	<b><u>10.00</u></b>	<b><u>10.00</u></b>	<b><u>11.00</u></b>
<b>Water Metering</b>					
Water Service Specialist	1.00	2.00	2.00	2.00	2.00
Field Supervisor	1.00	1.00	1.00	1.00	1.00
Water Data & Location Worker	1.00	0.00	0.00	0.00	0.00
Senior Maintenance Worker	2.00	0.00	0.00	0.00	0.00
Senior Utility Worker	0.00	2.00	2.00	2.00	3.00
Meter Technician	0.00	14.00	15.00	15.00	15.00
Maintenance Worker	13.00	0.00	0.00	0.00	0.00
<b>Total Water Metering</b>	<b><u>18.00</u></b>	<b><u>19.00</u></b>	<b><u>20.00</u></b>	<b><u>20.00</u></b>	<b><u>21.00</u></b>
<b>Total Water</b>	<b><u>50.50</u></b>	<b><u>56.00</u></b>	<b><u>58.00</u></b>	<b><u>58.00</u></b>	<b><u>60.00</u></b>
<b>Wastewater</b>					
<b>Wastewater Administration</b>					
Wastewater Superintendent	0.00	1.00	1.00	1.00	1.00
<b>Total Wastewater Administration</b>	<b><u>0.00</u></b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>
<b>Wastewater Collection</b>					
Wastewater Superintendent	1.00	0.00	0.00	0.00	0.00
Utility Field Supervisor	0.00	1.00	1.00	1.00	1.00
Field Supervisor	1.00	0.00	0.00	0.00	0.00
Senior Utility Worker	0.00	3.00	4.00	4.00	4.00
Sr. Maintenance Worker	3.00	0.00	0.00	0.00	0.00
Instrumentation Technician	0.00	1.00	1.00	1.00	1.00
Lift Station Technician	2.00	2.00	2.00	2.00	2.00
Utility Worker	0.00	3.00	5.00	5.00	5.00
Maintenance Worker	3.00	0.00	0.00	0.00	0.00
<b>Total Wastewater Collection</b>	<b><u>10.00</u></b>	<b><u>10.00</u></b>	<b><u>13.00</u></b>	<b><u>13.00</u></b>	<b><u>13.00</u></b>
<b>Wastewater Reclaimed:</b>					
<b>Reclaimed</b>					
Effluent Distribution Worker	2.00	0.00	0.00	0.00	0.00
Field Supervisor	1.00	0.00	0.00	0.00	0.00
Sr. Maintenance Worker	2.00	0.00	0.00	0.00	0.00
Effluent Distribution Technician	1.00	0.00	0.00	0.00	0.00
<b>Total Reclaimed</b>	<b><u>6.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>
<b>Effluent Re-use</b>					
Utility Worker	0.00	1.00	1.00	1.00	1.00
Senior Utility Worker	0.00	1.00	1.00	1.00	1.00
Effluent Well Technician	0.00	1.00	1.00	1.00	1.00
Utility Field Supervisor	0.00	0.50	0.50	0.50	0.50
<b>Total Effluent Re-use</b>	<b><u>0.00</u></b>	<b><u>3.50</u></b>	<b><u>3.50</u></b>	<b><u>3.50</u></b>	<b><u>3.50</u></b>
<b>Effluent Recharge</b>					
Utility Worker	0.00	1.00	1.00	1.00	1.00

<u>DETAIL BY FUND AND DEPARTMENT</u>	<u>2001-02 Actual</u>	<u>2002-03 Actual</u>	<u>2003-04 Adopted</u>	<u>2003-04 Revised</u>	<u>2004-05 Adopted</u>
Senior Utility Worker	0.00	1.00	1.00	1.00	1.00
Reclaimed Water Quality Technician	0.00	1.00	1.00	1.00	1.00
Utility Field Supervisor	0.00	0.50	0.50	0.50	0.50
<b>Total Effluent Recharge</b>	<b>0.00</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>
<b>Total Wastewater Reclaimed</b>	<b>6.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>
<b>Wastewater Quality</b>					
Pretreatment Program Coordinator	1.00	1.00	1.00	1.00	1.00
Industrial Pretreatment Inspector	1.00	1.00	1.00	1.00	1.00
Wastewater Quality Technician	1.00	2.00	3.00	3.00	3.00
<b>Total Wastewater Quality</b>	<b>3.00</b>	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>Total Wastewater</b>	<b>19.00</b>	<b>22.00</b>	<b>26.00</b>	<b>26.00</b>	<b>26.00</b>
<b>Solid Waste Residential</b>					
<b>Residential Administration</b>					
Solid Waste Superintendent	0.00	0.86	0.86	0.86	0.86
Refuse Superintendent	0.86	0.00	0.00	0.00	0.00
Solid Waste Specialist	0.00	0.73	0.90	0.90	0.90
Sanitation Planning & Customer Relations	0.00	1.00	0.00	0.00	0.00
Customer Service Representative	0.00	0.00	0.00	0.00	1.00
Refuse Specialist	0.73	0.00	0.00	0.00	0.00
<b>Total Residential Administration</b>	<b>1.59</b>	<b>2.59</b>	<b>1.76</b>	<b>1.76</b>	<b>2.76</b>
<b>Residential Collections</b>					
Field Supervisor	1.00	1.00	1.00	1.00	1.00
Heavy Equipment Operator	19.50	21.50	23.00	23.00	25.50
Solid Waste Crew Leader	0.00	1.00	1.00	1.00	1.00
Solid Waste Maintenance Worker	1.00	1.00	1.50	2.00	2.00
<b>Total Residential Collections</b>	<b>21.50</b>	<b>24.50</b>	<b>26.50</b>	<b>27.00</b>	<b>29.50</b>
<b>Uncontained Collections</b>					
Field Supervisor	0.50	1.00	1.00	1.00	1.00
Heavy Equipment Operator	6.00	8.00	8.00	8.00	10.00
<b>Total Uncontained Collections</b>	<b>6.50</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>11.00</b>
<b>Recycling</b>					
Field Supervisor	1.00	0.50	0.70	0.70	0.70
Solid Waste Inspector	0.00	5.00	5.00	5.00	5.00
Solid Waste Crew Leader	0.00	1.00	1.00	1.00	1.00
Refuse Inspector	4.00	0.00	0.00	0.00	0.00
Environmental Programs Specialist	0.00	0.00	0.00	1.00	1.00
Total Regular Positions	5.00	6.50	6.70	7.70	7.70
Solid Waste Inspector	0.00	1.00	1.00	1.00	1.00
Refuse Inspector	1.00	0.00	0.00	0.00	0.00
Total Part Time Positions	1.00	1.00	1.00	1.00	1.00
<b>Total Recycling</b>	<b>6.00</b>	<b>7.50</b>	<b>7.70</b>	<b>8.70</b>	<b>8.70</b>
<b>Total Solid Waste Residential</b>	<b>35.59</b>	<b>43.59</b>	<b>44.96</b>	<b>46.46</b>	<b>51.96</b>

<u>DETAIL BY FUND AND DEPARTMENT</u>	<u>2001-02 Actual</u>	<u>2002-03 Actual</u>	<u>2003-04 Adopted</u>	<u>2003-04 Revised</u>	<u>2004-05 Adopted</u>
<b>Solid Waste Commercial</b>					
<b>Commercial Administration</b>					
Solid Waste Superintendent	0.00	0.14	0.14	0.14	0.14
Refuse Superintendent	0.14	0.00	0.00	0.00	0.00
Solid Waste Specialist	0.00	0.27	0.10	0.10	0.10
Refuse Specialist	0.27	0.00	0.00	0.00	0.00
<b>Total Commercial Administration</b>	<b>0.41</b>	<b>0.41</b>	<b>0.24</b>	<b>0.24</b>	<b>0.24</b>
<b>Commercial Collections</b>					
Field Supervisor	0.50	0.50	0.30	0.30	0.30
Heavy Equipment Operator	5.00	4.60	3.50	3.50	3.50
Commercial Solid Waste Specialist	0.00	1.00	1.00	1.00	1.00
Commercial Refuse Service Representative	1.00	0.00	0.00	0.00	0.00
Sanitation Maintenance Worker	0.00	1.00	0.50	0.00	0.00
Maintenance Worker	1.00	0.00	0.00	0.00	0.00
<b>Total Commercial Collections</b>	<b>7.50</b>	<b>7.10</b>	<b>5.30</b>	<b>4.80</b>	<b>4.80</b>
<b>Commercial Roll Offs</b>					
Heavy Equipment Operator	0.00	0.40	0.50	0.50	0.50
<b>Total Commercial Roll Offs</b>	<b>0.00</b>	<b>0.40</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>
<b>Total Solid Waste Commercial</b>	<b><u>7.91</u></b>	<b><u>7.91</u></b>	<b><u>6.04</u></b>	<b><u>5.54</u></b>	<b><u>5.54</u></b>
<b>Irrigation Operations</b>					
Senior Streets Maintenance Worker	0.00	0.70	0.50	0.50	0.50
Senior Maintenance Worker	0.70	0.00	0.00	0.00	0.00
<b>Total Irrigation Operations</b>	<b><u>0.70</u></b>	<b><u>0.70</u></b>	<b><u>0.50</u></b>	<b><u>0.50</u></b>	<b><u>0.50</u></b>
<b>TOTAL ENTERPRISE OPERATIONS</b>	<b><u>113.70</u></b>	<b><u>130.20</u></b>	<b><u>135.50</u></b>	<b><u>136.50</u></b>	<b><u>144.00</u></b>
<b>STREETS</b>					
<b>Streets Administration</b>					
Streets Superintendent	1.00	1.00	1.00	1.00	1.00
<b>Total Streets Administration</b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>
<b>Streets Maintenance:</b>					
<b>Streets Maintenance</b>					
Field Supervisor	1.00	0.00	0.00	0.00	0.00
Pavement Maintenance Specialist	1.00	0.00	0.00	0.00	0.00
Senior Maintenance Worker	5.30	0.00	0.00	0.00	0.00
Maintenance Worker	6.00	0.00	0.00	0.00	0.00
<b>Total Streets Maintenance</b>	<b>13.30</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Asphalt Patching</b>					
Field Supervisor	0.00	0.33	0.33	0.33	0.33
Senior Streets Maintenance Worker	0.00	2.00	2.00	2.00	2.00
Streets Maintenance Worker	0.00	2.00	2.00	2.00	2.00
<b>Total Asphalt Patching</b>	<b>0.00</b>	<b>4.33</b>	<b>4.33</b>	<b>4.33</b>	<b>4.33</b>
<b>Street Cleaning</b>					
Field Supervisor	0.00	0.34	0.34	0.34	0.34
Heavy Equipment Operator	4.00	4.00	4.00	4.00	5.00
<b>Total Street Cleaning</b>	<b>4.00</b>	<b>4.34</b>	<b>4.34</b>	<b>4.34</b>	<b>5.34</b>

<u>DETAIL BY FUND AND DEPARTMENT</u>	<u>2001-02</u> <u>Actual</u>	<u>2002-03</u> <u>Actual</u>	<u>2003-04</u> <u>Adopted</u>	<u>2003-04</u> <u>Revised</u>	<u>2004-05</u> <u>Adopted</u>
<b>Emergency Response</b>					
Field Supervisor	0.00	0.33	0.33	0.33	0.33
Senior Streets Maintenance Worker	0.00	1.00	1.00	1.00	1.00
<b>Total Emergency Response</b>	<b>0.00</b>	<b>1.33</b>	<b>1.33</b>	<b>1.33</b>	<b>1.33</b>
<b>Preventive Maintenance</b>					
Pavement Maintenance Specialist	0.00	1.00	1.00	1.00	1.00
Field Technician	0.00	0.00	0.00	0.00	1.00
Office Assistant	0.00	1.00	0.00	0.00	0.00
<b>Total Preventive Maintenance</b>	<b>0.00</b>	<b>2.00</b>	<b>1.00</b>	<b>1.00</b>	<b>2.00</b>
<b>Crack Sealing</b>					
Field Supervisor	0.00	0.34	0.34	0.34	0.34
Senior Streets Maintenance Worker	0.00	2.00	2.00	2.00	2.00
Streets Maintenance Worker	0.00	6.00	6.00	6.00	6.00
<b>Total Crack Sealing</b>	<b>0.00</b>	<b>8.34</b>	<b>8.34</b>	<b>8.34</b>	<b>8.34</b>
<b>Total Streets Maintenance</b>	<b><u>17.30</u></b>	<b><u>20.34</u></b>	<b><u>19.34</u></b>	<b><u>19.34</u></b>	<b><u>21.34</u></b>
<b>Street Traffic Control Regulatory:</b>					
<b>Street Marking</b>					
Field Supervisor	0.00	0.25	0.25	0.25	0.25
Senior Maintenance Worker	1.00	0.00	0.00	0.00	0.00
Senior Streets Maintenance Worker	0.00	2.00	2.00	2.00	2.00
Heavy Equipment Operator	2.00	4.00	4.00	4.00	4.00
<b>Total Street Marking</b>	<b>3.00</b>	<b>6.25</b>	<b>6.25</b>	<b>6.25</b>	<b>6.25</b>
<b>Street Signs</b>					
Field Supervisor	0.50	0.25	0.25	0.25	0.25
Sign Technician	1.00	1.00	1.00	1.00	1.00
Streets Maintenance Worker	0.00	2.00	2.00	2.00	2.00
Maintenance Worker	2.00	0.00	0.00	0.00	0.00
<b>Total Street Signs</b>	<b>3.50</b>	<b>3.25</b>	<b>3.25</b>	<b>3.25</b>	<b>3.25</b>
<b>Street Lighting</b>					
Field Supervisor	0.00	0.25	0.25	0.25	0.25
Street Light Technician	1.00	1.00	1.00	1.00	1.00
Maintenance Worker	1.00	0.00	0.00	0.00	0.00
Streets Maintenance Worker	0.00	1.00	1.00	1.00	1.00
<b>Total Street Lighting</b>	<b>2.00</b>	<b>2.25</b>	<b>2.25</b>	<b>2.25</b>	<b>2.25</b>
<b>Traffic Signal Maintenance</b>					
Field Supervisor	0.50	0.25	0.25	0.25	0.25
Traffic Signal Technician	3.00	3.00	3.00	3.00	4.50
<b>Total Traffic Signal Maintenance</b>	<b>3.50</b>	<b>3.25</b>	<b>3.25</b>	<b>3.25</b>	<b>4.75</b>
<b>Total Street Traffic Control Regulatory</b>	<b><u>12.00</u></b>	<b><u>15.00</u></b>	<b><u>15.00</u></b>	<b><u>15.00</u></b>	<b><u>16.50</u></b>
<b>Right of Way Maintenance:</b>					
<b>Landscape Maintenance</b>					
Field Supervisor	0.00	0.33	0.33	0.33	0.33
Landscape & Sprinkler Tech	1.00	0.00	0.00	0.00	0.00
Landscape Maintenance Coordinator	1.00	0.00	0.00	0.00	0.00

<u>DETAIL BY FUND AND DEPARTMENT</u>	<u>2001-02 Actual</u>	<u>2002-03 Actual</u>	<u>2003-04 Adopted</u>	<u>2003-04 Revised</u>	<u>2004-05 Adopted</u>
Heavy Equipment Operator	1.00	0.00	0.00	0.00	0.00
Senior Grounds Maintenance Worker	0.00	2.00	2.00	2.00	3.00
Senior Streets Maintenance Worker	0.00	0.30	0.50	0.50	0.50
Senior Maintenance Worker	2.00	0.00	0.00	0.00	0.00
<b>Total Landscape Maintenance</b>	<b>5.00</b>	<b>2.63</b>	<b>2.83</b>	<b>2.83</b>	<b>3.83</b>
<b>Shoulder Maintenance</b>					
Field Supervisor	0.00	0.33	0.33	0.33	0.33
Heavy Equipment Operator	0.00	2.00	2.00	2.00	2.00
<b>Total Shoulder Maintenance</b>	<b>0.00</b>	<b>2.33</b>	<b>2.33</b>	<b>2.33</b>	<b>2.33</b>
<b>Total Right of Way Maintenance</b>	<b>5.00</b>	<b>4.96</b>	<b>5.16</b>	<b>5.16</b>	<b>6.16</b>
<b>TOTAL STREETS</b>	<b>35.30</b>	<b>41.30</b>	<b>40.50</b>	<b>40.50</b>	<b>45.00</b>
<b>INTERNAL SERVICE FUND</b>					
<b>Fleet Maintenance:</b>					
<b>Fleet Maintenance Administration</b>					
Fleet Services Manager	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	2.00	2.00	2.00	2.00
Customer Service Representative	1.00	0.00	0.00	0.00	0.00
Secretary	1.00	0.00	0.00	0.00	0.00
<b>Total Fleet Maintenance Administration</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b>Fleet Maintenance</b>					
Fleet Services Supervisor	0.00	1.00	1.00	1.00	1.00
Senior Mechanic	0.00	1.00	1.00	1.00	1.00
Lead Mechanic	1.00	0.00	0.00	0.00	0.00
Field Supervisor	1.00	0.00	0.00	0.00	0.00
Parts Acquisition Technician	0.00	1.00	1.00	1.00	1.00
Parts Acquisition Specialist	1.00	0.00	0.00	0.00	0.00
Heavy Equipment Operator	0.00	1.00	1.00	1.00	1.00
Welder/Mechanic	1.00	1.00	1.00	1.00	1.00
Mechanic	10.00	11.00	11.00	11.00	12.00
Service Writer	0.00	0.00	0.00	0.00	1.00
<b>Total Fleet Maintenance</b>	<b>14.00</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>	<b>18.00</b>
<b>TOTAL INTERNAL SERVICE</b>	<b>17.00</b>	<b>19.00</b>	<b>19.00</b>	<b>19.00</b>	<b>21.00</b>
<b>SPECIAL REVENUE</b>					
<b>CDBG/HOME Administration</b>					
Community Development Specialist	1.00	1.00	1.00	1.00	1.00
Community Development Assistant	0.00	0.50	0.50	0.50	0.50
<b>Total CDBG Administration</b>	<b>1.00</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>
<b>Riparian Programs</b>					
Riparian Program Administrator	0.00	1.00	1.00	1.00	1.00
Riparian Program Director	1.00	0.00	0.00	0.00	0.00
Park Ranger	0.00	0.00	1.00	1.00	1.00
<b>Total Riparian Program</b>	<b>1.00</b>	<b>1.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

<u>DETAIL BY FUND AND DEPARTMENT</u>	<u>2001-02 Actual</u>	<u>2002-03 Actual</u>	<u>2003-04 Adopted</u>	<u>2003-04 Revised</u>	<u>2004-05 Adopted</u>
<b>Grants:</b>					
<b>COPS - 2004</b>					
Police Officer	0.00	0.00	15.00	0.00	0.00
<b>Total COPS 2004</b>	<b>0.00</b>	<b>0.00</b>	<b>15.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Community Police</b>					
Police Officer	4.00	4.00	1.00	1.00	0.00
<b>Total Community Police</b>	<b>4.00</b>	<b>4.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>
<b>School Resource Officer</b>					
Police Officer	2.00	2.00	0.00	0.00	1.00
<b>Total School Resource Officer</b>	<b>2.00</b>	<b>2.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>
<b>Total Grants</b>	<b><u>6.00</u></b>	<b><u>6.00</u></b>	<b><u>16.00</u></b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>
<b>Judicial Collection Enhancement</b>					
Office Assistant	0.00	0.07	0.21	0.21	0.00
<b>Total Judicial Collection Enhancement</b>	<b><u>0.00</u></b>	<b><u>0.07</u></b>	<b><u>0.21</u></b>	<b><u>0.21</u></b>	<b><u>0.00</u></b>
<b>TOTAL SPECIAL REVENUE</b>	<b><u>8.00</u></b>	<b><u>8.57</u></b>	<b><u>19.71</u></b>	<b><u>4.71</u></b>	<b><u>4.50</u></b>
<b>GRAND TOTAL POSITIONS</b>	<b><u>768.33</u></b>	<b><u>849.03</u></b>	<b><u>865.97</u></b>	<b><u>920.31</u></b>	<b><u>954.54</u></b>

Department	Description	Amount
<b>GENERAL FUND</b>		
Engineering	Replacement Pickup	\$ 19,000
Engineering	Replacement Pickup	19,000
Building	Pickup	20,000
Police Administration	Crown Vic	30,000
Police Administration	Crown Vic	41,770
Police Patrol	Crown Vic	50,000
Police Patrol	Crown Vic	50,000
Police Patrol	Crown Vic	50,000
Police Patrol	Crown Vic	50,000
Police Patrol	Crown Vic	50,000
Police Patrol	Crown Vic	50,250
PD Patrol	Replacement Crown Vic	27,000
PD Canine	Replacement Crown Vic	27,000
PD Canine	Crown Vic	35,000
PD Traffic	Motorcycle	40,350
PD Traffic	Motorcycle	40,350
PD Traffic	Motorcycle	40,350
PD Traffic	Plotter	11,500
PD Investigations	Replacement Malibu	18,000
PD Investigations	Replacement Malibu	18,000
PD Investigations	Replacement Malibu	22,000
PD Investigations	Replacement Malibu	18,000
PD Investigations	Replacement Malibu	18,000
PD Investigations	Replacement Malibu	18,000
PD Investigations	Replacement Malibu	18,000
PD Investigations	Malibu	27,800
PD Investigations	Malibu	27,800
PD Investigations	Malibu	27,000
PD Investigations	Malibu	27,000
PD Investigations	Copier	19,000
Crime Prevention	Replacement Van	20,000
Crime Prevention	Compact Car	15,000
Counseling	Copier	19,000
Fire Administration	Replacement Pickup	25,000
Fire Training	Pickup	23,000
Fire Training	Replacement Expedition	32,000
Fire Prevention	Pickup	23,000
Field Operations Admin	Tape Backup System	12,000
Facilities Maintenance	Pickup	22,000
Parks	Replacement Pickup	19,000
Parks	Replacement Pickup	19,000
Parks	Replacement Pickup	19,000
Parks	Replacement Pickup	19,000
Parks	Replacement Pickup	19,000
Parks	Replacement Pickup	19,000
Parks	Utility Vehicle	15,000
Parks	Freestone Pumps	75,000
Parks	Freestone Courts	27,000
Parks	Freestone Lights	25,000
<b>Total General Fund Capital</b>		<b>\$ 1,357,170</b>

<u>Department</u>	<u>Description</u>	<u>Amount</u>
<b>STREETS</b>		
Street Administration	Replacement Pickup	\$ 19,000
Preventive Maintenance	Pickup	20,500
Preventive Maintenance	Streets Maintenance	3,181,500
Crack Sealing	Pickup (2)	44,400
Street Marking	Support Truck	30,000
Signal Maintenance	Bucket Truck	105,000
Landscape Maintenance	Replacement Pickup	19,000
Landscape Maintenance	Replacement Pickup	19,000
Landscape Maintenance	1 T Utility Truck	35,000
<b>Total Street Fund Capital</b>		<b>\$ 3,473,400</b>
<b>WATER</b>		
Water Production	Pickup	\$ 19,000
Water Production	Security Improvements	126,000
Water Quality	Replacement Pickup	19,000
Water Distribution	Replacement Backhoe	80,000
Water Distribution	Soft Dig Excavator	150,000
Water Meters	Pickup	19,000
Water Meters	Replacement Pickup	16,000
Water Meters	Replacement Pickup	16,000
Water Meters	Replacement Pickup	16,000
<b>Total Water Fund Capital</b>		<b>\$ 461,000</b>
<b>WASTEWATER</b>		
Wastewater Collection	Replacement Pickup	\$ 19,000
Wastewater Collection	Replacement Pickup	19,000
Wastewater Collection	Grease Mixer	12,500
Wastewater Collection	Pump Impellers	10,000
<b>Total Wastewater Fund Capital</b>		<b>\$ 60,500</b>
<b>SOLID WASTE - RESIDENTIAL</b>		
Solid Waste Collection	Sideloader	\$ 200,000
Solid Waste Collection	Sideloader	200,000
Solid Waste Collection	Pickup	19,000
Solid Waste Collection	Replacement Sideloader	200,000
Solid Waste Collection	Replacement Sideloader	200,000
Solid Waste Collection	Replacement Sideloader	200,000
Solid Waste Collection	Replacement Sideloader	200,000
Solid Waste Uncontained	Replacement Kubota	44,000
Solid Waste Uncontained	Replacement Tractor	14,000
Solid Waste Uncontained	Replacement Rearloader	155,000
Solid Waste Uncontained	Rearloader	155,000
Solid Waste Uncontained	Kubota	44,000
Solid Waste Uncontained	Tractor	14,000
Solid Waste Recycling	Pickup	19,000
<b>Total Solid Waste Residential Capital</b>		<b>\$ 1,664,000</b>

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<u>Department</u>	<u>Description</u>	<u>Amount</u>
<b>SOLID WASTE - COMMERCIAL</b>		
Commercial Collections	Replacement Frontloader	\$ 185,400
<b>Total Solid Waste Commercial Capital</b>		<b>\$ 185,400</b>
<b>COPY AND PRINTING INTERNAL SERVICE</b>		
Copier ISF	Replacement Copier	\$ 50,000
<b>Total Copy and Printing Internal Service</b>		<b>\$ 50,000</b>
<b>TOTAL CAPITAL OUTLAY OPERATING FUNDS</b>		<b>\$ 7,251,470</b>

<b>Accreditation</b>	A self-evaluation review process that results in improvements to operations that comply with specific criteria and a certification.
<b>Adoption</b>	A formal action taken by the Town Council that sets the spending limits for the fiscal year.
<b>Annex</b>	To incorporate land into Gilbert.
<b>Arsenic Mitigation</b>	Construction of systems to eliminate as much arsenic from the ground water to meet the EPA limits of 10 parts per billion.
<b>Assessed Valuation</b>	A valuation placed upon real estate or other property by the County Assessor and the state as a basis for levying taxes.
<b>Blue Stake</b>	Underground location of utilities before excavation of right of way.
<b>Bond</b>	A Town issued debt instrument to be repaid the face amount of the bond on the designated maturity dates with accrued interest. Bonds are used primarily to finance capital projects.
<b>Business Unit</b>	A group of activities that joined together perform a more inclusive function.
<b>Capital Improvement</b>	Includes any expenditure over \$100,000 for repair and replacement of existing infrastructure as well as development of new facilities to accommodate future growth.
<b>Capital Outlay</b>	Purchase of an asset with a value greater than \$10,000 that is intended to continue to be held or used for a period greater than two years. Capital Outlay can be land, buildings, machinery, vehicles, furniture and other equipment.
<b>Carry Over</b>	Year-end savings that can be carried forward to cover expenses of the next fiscal year. These funds also pay for encumbrances from the prior year.
<b>CHEC Systems</b>	Software that provides pavement management condition ratings by segment, area, or entire Town.
<b>Community Development Block Grant (CDBG)</b>	Federal Grant Funds provided on an annual basis to support specific programs identified by Council.
<b>Contingency</b>	An amount included in the budget that is not designated for a specific purpose. The contingency amount is budgeted for emergencies and unforeseen events.
<b>Continuous Quality Improvement (CQI)</b>	The Town is making CQI part of the culture to ensure that operations are continually improved and updated.
<b>Debt Limit</b>	A State imposed limit on the amount of debt that can be issued.

<b>Debt Service</b>	Principal and interest payments on outstanding bonds.
<b>Eden</b>	Software company that provides financial and other various software packages to assist in the operations of the Town of Gilbert.
<b>Effluent</b>	Wastewater that has been treated to required standards and is released from the treatment plant.
<b>Emergency Operations Center (EOC)</b>	An Emergency Operations Center is set up in case of emergency situations to establish a command center in the Town.
<b>Enterprise Funds</b>	A sub-set of the Proprietary Fund Type that requires accounting for activities like a business where the results indicate income or loss from operations
<b>Executive Team</b>	The top-level executives in the Town.
<b>Fiscal Year</b>	The period designated for the beginning and ending of financial transactions. The Town fiscal year is July 1 to June 30.
<b>Full- Time Equivalent (FTE)</b>	A position is converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time clerk working 20 hours per week would be equivalent to 0.50 FTE.
<b>Fund</b>	A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources.
<b>Fund Balance</b>	An accumulated balance or carry over that occurs when actual revenues exceed actual expenditures.
<b>General Government</b>	Activities that provide support to direct service areas. Examples include Personnel, Technology Services, Prosecution, Planning.
<b>General Obligation Bonds</b>	Debt that requires voter approval and is backed by full faith and credit of Gilbert. This debt is limited by State statute.
<b>General Plan</b>	A planning and legal document that outlines the community vision in terms of land use.
<b>Geographic Information System (GIS)</b>	A computer system that places layers of geographic information in a useful order to provide answers to questions regarding land.
<b>Grants</b>	State and Federal subsidies received in response to a specific need.
<b>GuardStart</b>	A junior lifeguard program offered by the Parks and Recreation Department.
<b>Heritage District</b>	Historic Downtown Gilbert.
<b>Highway Users Revenue Fund</b>	Highway User Revenue Fund is a separate funding source dedicated to provide support for street improvements and maintenance.

<b>Infrastructure</b>	The physical assets of the Town. Assets include streets, water, wastewater, public buildings and parks.
<b>Intergovernmental Agreement</b>	A contract between governmental entities as authorized by State law.
<b>Internal Service Fund</b>	A sub-set of the Proprietary Fund Type that accounts for the activity related to internal functions provided service to other internal functions. An Internal Service Fund receives revenue by charging other Responsibility Centers in the Town based on services provided.
<b>Light Emitting Diode (LED)</b>	A type of light source used in traffic control that reduces electric cost and maintenance requirements.
<b>Maricopa County Association of Governments (MAG)</b>	MAG was formed in 1967. It is a voluntary association of governments and Indian communities formed to address regional issues in Maricopa County. MAG is the designated Regional Planning Agency and consists of 28 member agencies.
<b>Master Plan</b>	A planning document that takes an area of interest and creates a comprehensive future for that area. For example, a storm water master plan would provide information regarding the location of storm water facilities, the potential timing, the barriers and the costs.
<b>Modified Accrual</b>	A basis of accounting used by governmental funds where revenue is recognized in the period it is available and measurable, and expenditures are recognized at the time a liability is incurred.
<b>Multi-modal</b>	Using more than one mode of transportation such as driving to a park and ride and catching a bus.
<b>Municipal Property Corporation (MPC)</b>	A non-profit corporation created by Gilbert as a funding mechanism for Capital Improvement projects. The board is governed by citizens appointed by Council.
<b>Per capita</b>	A unit of measure that indicates the amount of some quantity per person in the Town.
<b>Performance Measures</b>	Indication of levels of activity, results of operations or outcomes of operations.
<b>Parkway Improvement Districts</b>	Parkway Improvement Districts provide a method to maintain the parkways within specific areas and charge the cost to the benefited property with the property tax bill.
<b>Reserve</b>	To set aside a portion of a fund balance to guard against economic downturn or emergencies.
<b>Supervisory Control and Data Acquisition (SCADA)</b>	An automated system at the Water Treatment Plant that monitors operations on-line and notifies plant personnel of problems immediately. It also tracks information related to water capacity and pumping status.

<b>Self Insurance</b>	A requirement that Gilbert pay up to a certain amount of insurance claims.
<b>State Shared Revenue</b>	Distribution of revenue collected by the State and shared based on established formulae that typically rely on population estimates.
<b>System Development Fee (SDF)</b>	Fees collected at the time a building permit is issued to pay for the cost of capital improvements required due to growth.
<b>Transfers</b>	Movement of cash from one fund to another to reimburse costs or provide financial support.
<b>Unified Land Development Code</b>	A compilation of Town Codes that govern subdivision and development of lands.
<b>Vulnerability Assessment</b>	A study to determine where Gilbert could improve security for water and wastewater operations.
<b>Water Resource Master Plan</b>	A plan that combines all water resources; ground, surface, recharged and reclaimed water, into one document to determine future actions required to maintain water resources in Gilbert.
<b>Zoning</b>	A specific legal classification of property for purpose of development.





CROSSROADS PARK

HOOD PARK

MAJOR WASTE WATER PUMP STATION

FUTURE FIRE STATION #7

