Pima County Community Development and Neighborhood Conservation Department

2013 - 2014 Annual Action Plan

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http://www.pima.gov/ced/agencies-reports-plans.shtml

What is the Annual Action Plan?

The Annual Action Plan (Action Plan) is submitted to the U.S. Department of Housing and Urban Development (HUD) and serves as the formal application for the use of entitlement funds that are received by Pima County. The Pima County Board of Supervisors approves the Action Plan prior to the formal submission to HUD.

The Action Plan defines the one-year activities in relationship to the five-year vision and goals of the City of Tucson and Pima County Consortium Consolidated Plan covering Fiscal Years (FY) 2010-2014:

Vision: *Sustainable Communities*

Goals:

Invest in geographic areas with the greatest need while promoting greater housing choice and economic and social integration

Be the model of cooperative and coordinated planning and implementation, encouraging community support and engagement

Develop innovative funding sources

Invest in human dignity and thriving communities by supporting intervention, prevention, improvement, and enrichment activities

The Action Plan provides a brief description of the programs and projects of the Pima County Community Development and Neighborhood Conservation (CDNC) Department for FY 13-14, as well as funding announcements for the CDBG, ESG, and Outside Agency programs. The Action Plan also includes information on leveraged investments, including funds allocated to CDNC.

2013-2014 Annual Action Plan Resources	
Entitlement Programs	*2013 Allocation*
Community Development Block Grant (CDBG)	$ 2,516,935
HOME (through an agreement with the City of Tucson)	$ 529,914
Emergency Solutions Grants (ESG)	$ 176,660
FEMA Emergency Food & Shelter Program – Phase 30	$ 389,238
Weatherization	$ 332,600
Competitive	
Brownfields (Proposed)	$ 250,000
Housing Opportunities for Persons with AIDS (HOPWA)	$ 419,942
HMIS	$ 184,518
HMIS Expanse	$ 35,126
SHP	$ 664,496
USDA (Home Repair)	$ 27,500
Local Resources	
GO Bonds	$ 750,000
Outside Agency Program - County General Funds	$ 3,667,000
Neighborhood Reinvestment Bond Program	$ 5,133,856
HOME Program Income	$ 20,000
NSP1 Program Income	$ 45,000
NSP2 Program Income	$ 1,000,000

EXECUTIVE SUMMARY

CITY OF TUCSON/PIMA COUNTY CONSOLIDATED PLAN PRIORITIES

AFFORABLE HOUSING
- Provide homeownership opportunities for first time homebuyers
- Rehabilitate and preserve the existing housing stock
- Increase rental opportunities

SPECIAL POPULATIONS
- Home adaptations to improve accessibility
- Permanent supportive housing
- Enhance support for individuals, their families and caregivers

HOMELESSNESS
- Develop permanent supportive housing
- Support transitional housing
- Decrease chronic homelessness
- Prevent first-time homelessness

HUMAN SERVICES
- Facilitate and promote needed intervention and prevention services including: food and clothing, emergency shelter, transportation, senior nutrition, child care, health services, youth programs, and fair housing counseling

FACILITIES & INFRASTRUCTURE
- Facilitate and promote needed community safety, security and stability services including: fire protection, flood control, street improvements, community facilities, and water and wastewater system improvements.

Highlighted Initiatives for FY 2014

AFFORDABLE HOUSING

- Develop or preserve 43 new homeownership opportunities
- Develop or preserve 10 rental housing units

SPECIAL POPULATIONS AND HOMELESS

- The Continuum of Care, the Tucson Pima Collaboration to End Homelessness (TPCH,) recently met with HUD TA representatives from the Cloudburst Group and the Technical Assistance Collaborative (TAC) to identify the most effective governance structure for the CoC, as well as development of the Coordinated Intake and Assessment System.

- The Tucson Housing First model pilot project, known as 51 Homes, continues to be a successful collaborative effort between local providers.

- The Pima County Homeless Management Information System (HMIS) is expanding in users, programs and increased data quality. Pima County continues to work with the HUD Regional Office, the Continuum of Care – Tucson Pima Collaboration to End Homelessness (TPCH) – and the City of Tucson to operate HMIS.

- The new Homeless Prevention requirements will be implemented with the new funding and a special focus will be made to target rapid re-housing for homeless families using the HPRP best practices.

HUMAN SERVICES AND ECONOMIC DEVELOPMENT

- For the coming fiscal year, Pima County received 76 applications for public services funding from 38 organizations totaling $1,023,576. Public services funding recommendations will go before the Board of Supervisors in May 2013. When final allocations are approved, a list of projects and funding amounts will be incorporated into this Plan.

- Rent, mortgage and utility assistance will be provided to approximately 250 households at risk of homelessness or loss of utilities.

FACILITIES AND INFRASTRUCTURE

- For the coming fiscal year, Pima County received 27 applications for public facilities, infrastructure and housing funding from 16 organizations and geographic areas totaling $2,446,861. Funding recommendations will go before the Board of Supervisors in May 2013. When final allocations are approved, a list of projects and funding amounts will be incorporated into this Plan.

- Staff anticipates that $37,000 will be allocated for infrastructure projects and $421,435 will be allocated for community facilities.

EXECUTIVE SUMMARY (Con't)

COUNTYWIDE ADMINISTRATIVE ACTIVITIES

- Southwest Fair Housing Council (SWFHC) will coordinate Fair Housing Outreach, Education and Compliance to the housing industry, service agencies, and residents of Pima County. SWFHC will participate in first-time homebuyer education classes and serve as a referral resource for area residents who need housing-related information and/or assistance. Information is provided in English and Spanish as well as other multiple languages. In addition SWFHC will perform 10 landlord testing and audits to ensure landlord compliance with fair housing laws.

- Southern Arizona Legal Aid will coordinate a Homeowner and Tenant Protection Program to provide direct legal assistance; advice to low-income tenants and homeowners facing eviction or foreclosure; and to aid in the prevention of homelessness. Approximately 190 low-to-moderate income households will be served.

Pima County is Increasingly Diverse

Nearly three quarters (73%) of the population is White. One third of households are Hispanic. The population is becoming more diverse. Approximately 10,000 refugees have moved to Tucson since 1975, including 3,000 in the past three years. Recent refugees are coming mostly from Bhutan, Iran, Iraq, Cuba, Afghanistan, and Somalia. From 2000 to 2008:

- The White population grew 13%.
- The Hispanic population grew 24%.
- The Minority population grew 24%.

Despite increased diversity in the County, there is a trend towards decreased population diversity in suburban communities. While the 2006/2008 American Community Survey did not provide data on race/ethnicity for the Urban County, from 1990 to 2000 the White population increased from 68% to 84%, while the Hispanic population decreased from 37% to 19%.

Areas of Minority Concentration

Areas of minority concentration in Pima County are those in which the proportion of minorities is 10% or more than the proportion of minorities as a whole. According to the 2010 Analysis of Impediments to Fair Housing Choice, six zip codes in Tucson and Pima County have a disproportionate concentration of minorities. All of these zip codes are located in or immediately adjacent to Tucson and South Tucson. The analysis will be updated in conjuction with the Consolidated Plan for Fiscal Years 2015-2019.

EXECUTIVE SUMMARY (Con't)

Citizen Participation - Reaching out to Communities

In Pima County, CDBG provides an example of a program that takes direction from its communities and residents, and is accountable through its elected officials who ultimately select the projects to be funded.

Projects and programs using CDBG funds must serve low-income neighborhoods, communities and residents. While responsive to broad national objectives, there is flexibility inherent in the program to provide funds to meet locally determined priorities. A series of 10 public meetings are conducted each year to assist with this process. Ideas are studied and discussed to ensure that communities and agencies develop the best project proposals. As communities and agencies set their own priorities based on their needs, County staff will work in conjunction to strengthen and formulate their proposals.

To ensure additional citizen partipation involvement and oversight, the following advisory Boards provide funding and policy recommendations to CDNC staff and the Board of Supervisors:

- Fema-Emergency Food and Shelter Local Board - Assist nonprofit and local government agencies to shelter the homeless and prevent hunger and homelessness by establishing local priorities for funding, reviewing applications, and making funding allocations to selected local recipient organizations.
- Neighborhood Reinvestment Oversight Committee- Guide the implementation of the Neighborhood Reinvestment program and make formal recommendations to the Board of Supervisors for approved projects that meet established funding criteria.
- Outside Agency Citizen Review Committee - Administers County general funds each year for the Outside Agency Social Services Program, which will assist local non-profit agencies to provide human service programs in the County.
- Pima County Housing Commission - Increase the amount of housing in Pima County that is affordable to low and median income families; and to oversee and assure public accountability for Pima County Housing Bond Funds.

Other examples of partnerships/initiatives include staff participating in local boards such as:

- ACCION International Advancement Committee
- Arizona Housing Alliance
- Arizona Housing Commision
- Arizona Rural Human Services Network (ARHSN)
- Arizona Chapter of NAHRO
- Tucson Pima Arts Council
- Tucson Pima Collaboration To End Homelessness (TPCH)
- Homeless Management Information System (HMIS)
- First Things First
- Southwest Fair Housing Council

These boards are comprised of governmental and non-profit agencies that meet on an ongoing basis to learn from one another, thus providing additional information and resources for residents.

Monitoring

Pima County CDNC is committed to ensuring accountability and performance in all programs receiving funding. Funded programs are monitored on fiscal accounting and program requirements, such as HUD's National Objective and Outcomes. The staff representing each funding source coordinates monitoring on the program component.

Programs that meet the following criteria are specifically targeted for monitoring:

- Entitlement grant sub-recipients (Marana and South Tucson)
- Programs receiving funding from multiple departmental sources
- Programs that have been experiencing difficulty with monthly billing, quarterly reporting, or other contract requirements; and that required follow-up to outstanding issues from prior monitoring visits
- Programs experiencing significant changes in organization (mergers, etc.) or staffing
- Recipients of large grants totaling over $100,000

CDNC will target monitoring to a minimum of 60% of all programs funded through CDBG public service activities, OA and ESG Programs. CDBG public service activities will be analyzed using the Monitoring - Risk Analysis Tool. Each program participant's past performance is analyzed and compared to:

- Audit findings (if any)
- Problems with project (has project or program encountered difficulties, which may or may not be related to contractor performance)
- Timeliness of reports and meeting deadlines (regular

EXECUTIVE SUMMARY (Con't)

or infrequent occurrence- do sub-recipient staff understand reporting requirements)

- Monitoring dates within the previous two years (may not be necessary if there were no issues or findings within the past year)
- Monitoring issues (if any from previous monitoring visits)
- Staff stability (if new, may effect operations)
- Current activity under contract
- New agency (if not familiar with program may require monitoring)
- Status of draws (regular/irregular or consistent/inconsistent to determine if there are internal issues)
- Timeliness of expenditures as it pertains to CDBG 1.5 rule.
- Agency capacity (assessment of the sub-recipient's current staffing and experience in carrying out the activity)

This method ranks program participants (generally referred to as clients) in descending order, from highest to lowest risk. Three categories are used: high, medium, and low risk. The work plan identifies:

- Actions taken to assess programs performance
- Which programs/functions will be monitored
- The type of monitoring (e.g., in-depth, limited, on-site, remote)
- The expected monitoring dates and needed staff.

Quarterly monitoring meetings are conducted with staff. Issues of concerns or findings from prior monitoring are discussed including solutions to resolve the issues. The quarterly meetings are another step that CDNC uses to ensure that accountability and performance measurements are met for all programs receiving funding.

Lead-Based Paint

Childhood lead poisoning is a serious pediatric health problem. Children ages six years old and younger are particularly susceptible to lead poisoning. Research indicates that even a low level of lead in a child's blood can have harmful effects on physical and developmental health.

The most common source of exposure is deteriorating lead-based paint and lead-contaminated dust found in the home, but other sources include pottery, jewelry, candy and makeup. The use of lead-based paint became illegal in 1978.

To reduce the risk of lead poisoning, information is distributed to participants in County housing programs. The County follows strict HUD guidelines for testing and abatement of lead-based paint and other hazardous substances, and requires compliance from its contractors and subcontractors. Any structure built before 1978 that is proposed for rehabilitation under federal programs is tested for lead-based paint. Notices and requirements regarding testing and removal of lead-based paint are provided to program participants, contractors and project sponsors. The County has licensed contractors who are available to perform appropriate abatement and/or removal procedures if lead-based paint is present.

Currently the County is searching for grants to promote healthy homes and lead hazard control.

Funding Agencies that Address Fair Housing Impediments

HUD's Mission:

- Fair Housing - It is HUD's mission to promote non discrimination and ensure fair and equal housing opportunities for all. In an ongoing effort to provide sevices and activities on a non-discriminatory manner and to affirmatively further fair housing, HUD is charged by law to implement and enforce a wide array of civil right laws, not only for members of the public in search of housing, but for HUD funded grant receipients as well.

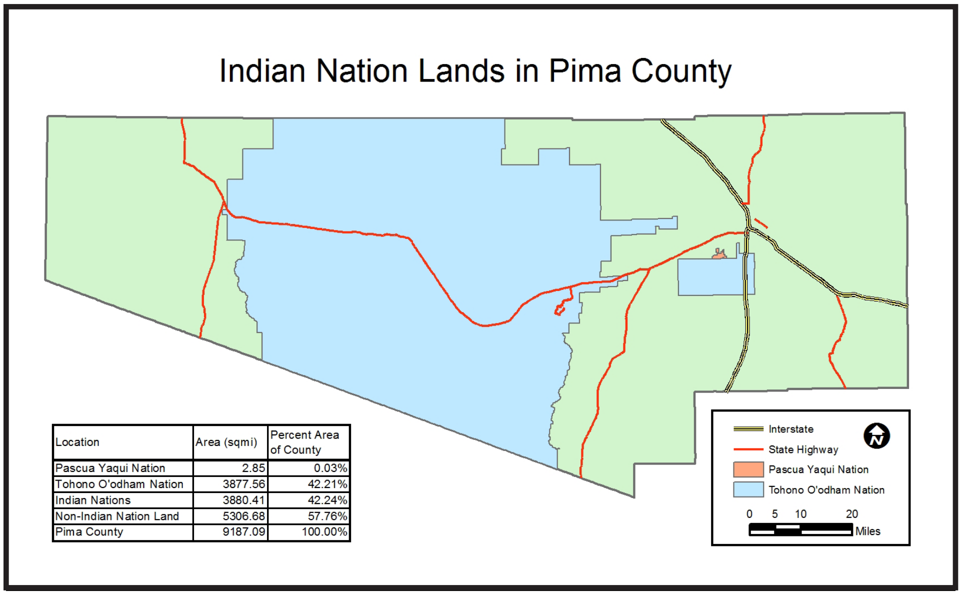
What is Fair Housing Planning

- It is not limited to housing and community development matters, but directly and indirectly connects to rented, real estate, advertising, home insurance, lending and land use, as well as siting of affordable housing and public and private services that are available to a community, including education, transportation, and health.

In 2013, the County will fund two agencies that provide fair housing and related legal assistance and education:

- Southwest Fair Housing Council - $25,000 for Fair Housing Outreach, Education and Compliance.
- Southern Arizona Legal Aid - $25,000 for a Homeowner and Tenant Protection Program.

What Geographic Area does the Annual Action Plan Cover?



Location	Area (sqmi)	Percent Area of County
Pascua Yaqui Nation	2.85	0.03%
Tohono O'odham Nation	3877.56	42.21%
Indian Nations	3880.41	42.24%
Non-Indian Nation Land	5306.68	57.76%
Pima County	9187.09	100.00%

Pima County consists of 9,189 square miles - an area larger than the States of Rhode Island, Delaware and Connecticut combined. Primarily a vast unincorporated county that includes 23 Census Defined Places, Pima County includes 5 incorporated cities and towns:

- Tucson covers approximately 227 square miles and is the center of a 400 square mile urban area;
- South Tucson covers one square mile and is surrounded by the City of Tucson:
- Marana, located northwest of Tucson, covers 127 square miles;
- Oro Valley, located north of Tucson, covers 35 square miles; and
- Sahuarita, located south of Tucson, covers about 30 square miles.

While Pima County funds eligible projects in the City of Tucson, it also directs resources specifically to the unicorporated communities.

Pima County, located in Southern Arizona, is adjacent to six other Arizona counties and shares the largest international border with Mexico of any county in the US. The surrounding counties are Cochise to the east, Graham to the northeast, Maricopa to the north, Pinal to the north, Santa Cruz to the southeast, and Yuma to the west. The international border to the south is with the state of Sonora, Mexico. The border is approximately 123 miles long, with approximately 62 miles of the border located on Tohono O'odham Nation land. Ports of entry are Sasabe, AZ (Sasabe, Sonora Mexico_ and Lukeville, AZ (Sonoyta, Sonora Mexico).

New for 2013-2014:

1. Update the Community Development Target Area handbook as HUD data becomes available. This revised book will contain profiles of each of the targeted communities in the County. Information included herein includes demographic data, principal economic resources, and community resources. It is our hope that this will prove to be a useful resource for communities when they apply for CDBG and other funding opportunities.

   Target Areas (neighborhoods) are specific areas in Pima County that have been identified for community development assistance based on household income. Using the most recent CHAS data, the previously defined target areas will be analyzed and new target areas will be developed. The basis for defining target areas will be the following, in order of importance:

   - More than 51% of households below 80% of the median income
   - Lack of services and resources (sources TBD)
   - Overcrowded households
   - Households that are extremely cost-burdened

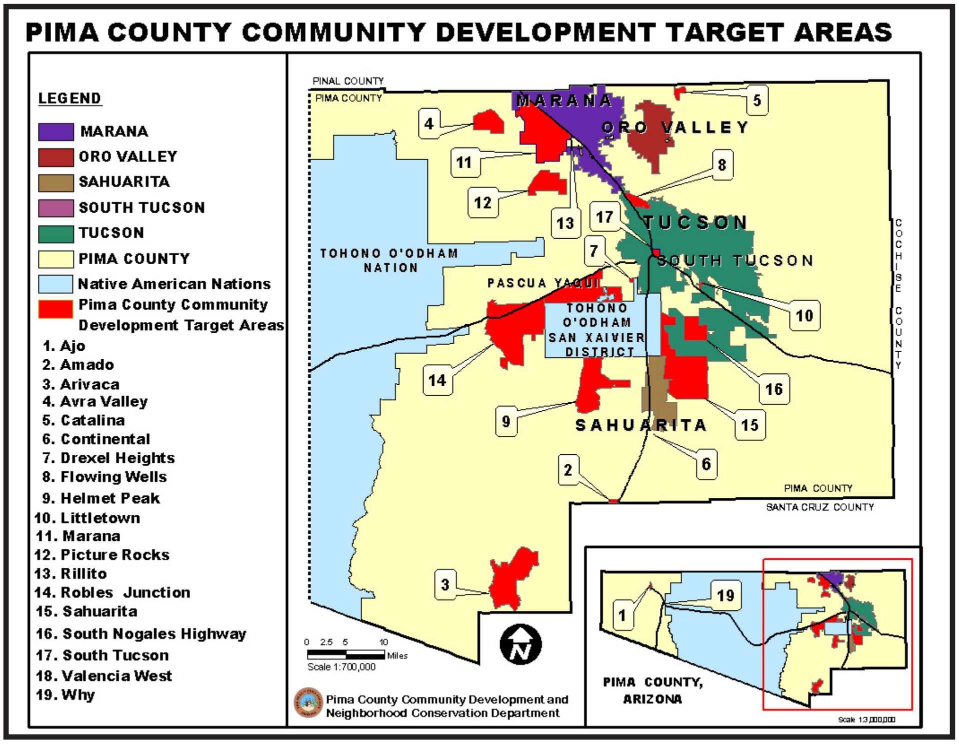
2. Recertify Colonias, in accordance to HUD's standards.
3. Update existing Fire Districts Map for unincorporated Pima County
4. Research and develop maps to document all of the local, state and federal funding projects, analyzing county data such as housing foreclosures

What Geographic Area does the Annual Action Plan Cover? (Con't)

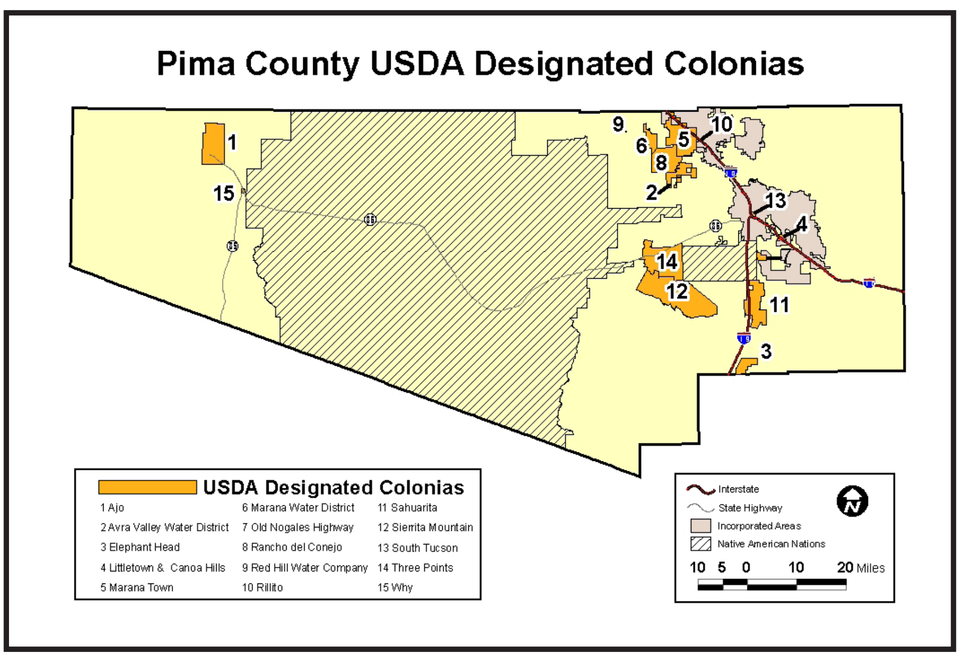
Community Development Target Areas

There are 19 Pima County Community Development Target Areas.

- 59,081 people (or 7% of Pima County's total population) reside in these target areas.
- 39% of the people are Hispanic or Latino
- 61% of households are low- or moderate-income.



(all information was derived from the Census 2000)



Targeting Investments

In the coming fiscal year, Pima County will direct significant resources towards Community Development Target Areas.

Activities and projects in Community Development Target Areas will be summarized here when the Board of Supervisors approves funding allocations in early May.

Colonias

In addition to Community Development Target Areas, there are 19 USDA Designated Colonias in Pima County. Colonias are communities located within 150 miles of the US-Mexico border that meet the federal definition of lacking sewer, wastewater removal, decent housing, or other basic services and were in existence prior to November 28, 1990.

Colonias - State of Arizona Certifications

This fiscal year, CDNC will work with the colonias to certify them through the Arizona Department of Housing designation. Once certified, a colonia is eligible to apply for 'set-aside' CDBG funding from the State to fund projects that meet the needs of residents relating to water, sewage, and housing improvements thus resulting in improved communities.

Additionally, CDNC will work to improve communication and relations between colonias and the department. The intent is to increase public awareness and participation at community meetings. CDNC will notify residents of community improvement funding opportunities and provide technical assistance for eligible projects.

HOUSING

Activities

HOME-funded activities for the program year (and with HOME funds from prior program years):

Homeownership Development & Preservation: $ 136,885
Rental Development & Preservation: $ 250,000

Summary of priorities and specific objectives that will be addressed during the program year with references to the 2010 – 2015 City of Tucson Pima County Consortium HUD Consolidated Plan:

Priority

- *Downpayment Assistance Programs. Promote homeownership by providing down payment and closing cost assistance to low and moderate income households in partnership with the City of Tucson and local HUD approved housing counseling agencies.*
  - ❖ Consolidated Plan, Summary of Homeownership Conditions and Priorities, pp. 74-76.
- *Employer Assisted and Workforce Housing Programs. Promote the development of affordable workforce housing and transit-oriented housing serving low-income homebuyers and employer assisted housing programs.*
  - ❖ Consolidated Plan, Summary of Homeownership Conditions and Priorities, pp. 74-76.
- *Pima County General Obligation Affordable Housing Bond Program projects. HOME program funds used as leverage in bond funded projects are protected by a thirty year affordability period.*
  - ❖ Consolidated Plan, Homeownership Housing Objectives, pg. 75
- *Transit Oriented Housing Developments.*
  - ❖ Consolidated Plan, Five-Year Institutional Structure and Delivery System, pg. 90.
- *Coordination of resources with the Pima County Community Land Trust to provide affordable housing units which are protected by a 99 year ground lease.*
  - ❖ Consolidated Plan, Five-Year Institutional Structure and Delivery System, pg. 90.
- *Leveraged assistance in combination with other resources such as Federal Home Loan Bank of San Francisco AHP, WISH and IDEA.*
  - ❖ Consolidated Plan, Homeownership Housing Objectives, pg. 75
- *Preservation and development of affordable housing.*
  - ❖ Consolidated Plan, Homeownership Housing Objectives, pg. 75
- *Mortgage Revenue Bond Program/Mortgage Credit Certificates.*
  - ❖ Consolidated Plan, Five-Year Institutional Structure and Delivery System, pg. 91.
- *Housing choice to low and very low income households who seek Pima County Section 8 vouchers through a program administered by the City of Tucson Public Housing Authority through an inter-governmental agreement which provides greater economy of scale taking advantage of the city's existing PHA resources.*
  - ❖ Consolidated Plan, Summary of Rental Housing Conditions and Priorities, pp. 72-73.
- *Affordable housing information access through current listings of affordable rental housing choices through 'socialserve.com' which maintains up to date rental housing inventories, both subsidized and unsubsidized and allows users to search by special needs (Section 8 eligibility, geographic location, bedroom size and number, monthly rentals, handicap accessibility, and accessibility to public transportation, shopping and hospitals). Other helpful rental and fair housing resources are also posted at this website locally known as PimaCountyHousingSearch.org.*
  - ❖ Consolidated Plan, Summary of Homeownership Conditions and Priorities, pp. 74-76.
- *Redevelopment of foreclosed properties and vacant/blighted properties to further affordable, decent and safe housing for low- and moderate-income homebuyers.*
  - ❖ Consolidated Plan, Summary of Homeownership Conditions and Priorities, pp. 74-76.
- *Assist eligible low and moderate income property owners in the development of affordable housing by waiving the Pima County Roadway Impact Fee.*
  - ❖ Consolidated Plan, Summary General Housing Market Characteristics Conditions, pg. 70-71.
- *Enforce the highest standards of housing quality in ongoing monitoring of previously funded affordable housing developments including the tests for lead-based paint and other hazardous substances and providing lead poisoning information to all tenants and owners of county funded housing.*
  - ❖ Consolidated Plan, Lead-Based Paint Needs Assessment and Strategy, pp. 69, 76

Expenditure Limits

Pima County has not exceeded 10% administrative cap for HOME. City of Tucson as the lead agency in the City of Tucson/Pima County Consortium manages and monitors the county's administrative budget and expenditures.

HOUSING (Con't)

Affordable Housing

Homebuyer Assistance:	33 homebuyers
Homeownership:	10 units (new or rehab)
Rental:	10 units (new or rehab)

Public Housing

Pima County's public housing program is managed by the City of Tucson Housing Authority. Pima County anticipates fiscal year funding of approximately $335,000 which will assist a total of 62 county households, outside the City of Tucson. Pima County and City of Tucson staff meet quarterly to discuss actions to address the ongoing needs of public housing.

Pima County households residing in the City of Tucson Housing Authority units benefit by their Asset Management Project (AMP) Operations which provides property management services consistent with HUD's AMP requirements. In addition, Pima County households will benefit by the City of Tucson Housing Authority's operation of the HUD Resident Opportunities and Self-Sufficiency (ROSS) Program.

Over several years, Lutheran Social Services of the Southwest (LSS–SW) has received three ROSS grants in the amount of $375,000 each, to serve Public Housing elderly/disabled residents. The City of Tucson Housing and Community Development Department acts as Contract Administrator, overseeing activity on these grants. Each grant has an initial term of three years. ROSS grants provide services that help residents to maintain physical and mental health, good nutrition, fitness, and socialization. They learn ways to manage chronic disease, navigate the health care system, and find resources in the community. Group transportation to shopping, cultural & community events, parks & outdoor activities, health fairs, and health screenings are also provided through the ROSS grants. These services enable many residents to continue living independently and to avoid institutionalization.

Homeless and Other Special Needs Activities

Supportive housing for the elderly and/or disabled continues to be a HOME program goal. The number of homeownership and or rental units to be developed for this population will depend on local Community Housing and Development Organizations (CHDOs) ability to develop viable projects. The county provides technical assistance and notices of funding opportunities to the CHDOs who are also involved in other programs (i.e. NSP 2) in the Community Development and Neighborhood Conservation Department which can leverage HOME funds.

Disabled persons are identified in the Affirmative Marketing Plan of the Primavera Foundation for the HOME-assisted Las Abuelitas Family Housing Project which will be ready for lease up between FY 2013 and FY 2014.

Barriers to Affordable Housing 91.220 j

The Southwest Fair Housing Council (SWFHC) will continue to receive CDBG funding to conduct fair housing educational and outreach programs. In addition, this funding will support SWFHC's efforts to assist the County in developing a plan to affirmatively further fair housing opportunities for implementation and as a model for its affordable housing development partners to adopt particularly in housing developed with funding from the County's HOME and CDBG programs. Also, SWFHC investigates mortgage modification fraud through the Don't Borrow Trouble program.

The CDNC Department completed its Limited English Proficiency Plan and will begin to make that plan available to its partners in community and housing development. The plan will be posted on the County's new website which should be launched during the next fiscal year.

The Pima County Housing Center continues to host housing counseling agency homebuyer classes; HUD approved housing counseling services with individual households; housing counseling agency roundtable discussions; and as a drop-in center for affordable housing resources and referrals for households in search of affordable rental and homeownership and public housing assistance.

Another potential barrier to affordable housing is the Pima County Roadway Development Impact Fee. The CDNC Department helps remove this burden on low and moderate income owners of property who apply for building permits by giving them the option of applying for a one-time waiver. Income eligibility requirements are determined by the U.S. Department of Housing and Urban Development. The land must be located in unincorporated Pima County. Typical residential roadway impact fees are $4,934.00, which when waived, remove a substantial barrier for these households.

HOUSING (Con't))

Program Specific Requirements

HOME – Pima County does not plan to use HOME funds to refinance existing debt secured by multifamily housing that is being rehabilitated with HOME funds.

HOME Resale/Recapture Provisions –

Homeownership preservation, development and down - payment assistance activities funded with County HOME funds will utilize Recapture Provisions which meet or exceed HOME Program Affordability requirements.

For example, HOME down payment and closing cost assistance loaned to homebuyers under the Pima County-City of Tucson Down Payment assistance program will have no monthly or annual payments required; however, the full amount of the HOME subsidy, plus interest, is due and payable upon sale, transfer, or conveyance of the property to a third party, other than an immediate family member, at any time. During the Affordability Period, the interest rate is two percent (2%) simple interest (compounded annually). After the Affordability Period, the accrued interest will be forgiven and just the principal amount loaned is re-captured (subject to the availability of Net Sales Proceeds). Funds recaptured are used to assist additional income eligible low income home buyers.

In the event HOME funds are combined with General Obligation Affordable Housing Bond Funds or with homes purchased through the Pima County Community Land Trust, the HOME funds will be provided utilizing Resale provisions in compliance with HOME Program regulations.

Rental Preservation and Development projects funded with County HOME funds will utilize HOME Recapture provisions which meet the HOME Program Affordability Requirements.

Monitoring

Pima County monitors all active HOME contracts to ensure home ownership units are occupied by eligible households within HOME program deadlines. The County monitors all active HOME contracts for rental housing to ensure rental units are occupied by eligible households with HOME program guidelines. In addition, for both types of housing projects, county monitors the schedule of requests for payments to ensure construction and/or rehabilitation projects are expending funds in a timely manner to achieve HOME mandates for project completion. The County ensures HOME funded activities are conducted and completed in compliance with all the conditions set forth in the County contract.

Regarding long-term compliance with housing codes and housing quality standards, the County conducts, at least annually, on-site visits to inspect HOME-assisted units and tenant files for compliance with all pertinent regulations including state, local and federal. If there are findings, the County informs the property owners and re-inspects the units and/or files to ensure issues have been addressed satisfactorily. The County also joins the City in the annual training of determining eligibility of households for HOME-assisted ownership and rental housing opportunities.

Monitoring the performance of the down-payment assistance program will continue as the County continues to send homeowner surveys during the next fiscal year. As of May 1, 2013, the County received 145 responses from a total of 434 households who received HOME down-payment assistance between 2007 and 2012. The purpose of this survey is to determine homeowner satisfaction with the homebuyer education and counseling they received and to learn what suggestions they have to improve the down payment assistance program as well as to determine whether household continues to occupy the home.

Affirmatively Furthering Fair Housing

Pima County is working with Southwest Fair Housing Council (SWFHC) to develop a County plan for Affirmative Marketing. Although the County has consistently monitored HOME-assisted projects for affirmative marketing and outreach, the County will develop a plan that will be used as a model or guide for all affordable housing developers receiving funds from the County for homeownership or rental units.

HOME Resale/Recapture Requirements

Recapture provisions apply to all HOME Rental preservation and development projects and to all HOME funded Homeownership activities, except under conditions stated below.

Resale provisions consistent with HOME Program regulations will be required whenever County HOME funds are utilized in conjunction with the Pima County General Obligation Affordable Housing Bond Program or with the Pima County Community Land Trust. Resale.

HOMELESS

HOMELESS AND SPECIAL POPULATIONS

Supportive Housing

Pima County supportive housing grants account for $2,115,108, which is approximately 28% of the Continuum of Care's total HUD funding of $7,403,142. In addition, Pima County is able bring additional funds to support homeless services to the community, such as the Pima County general fund, known as Outside Agency and Federal Emergency Management Agency (FEMA.)

The Casa for Families II SHP grant has been awarded $209,978 in additional funds for Tenant Based Rental Assistance for families and $8,285 for administrative funds.

The Continuum of Care, the Tucson Pima Collaboration to End Homelessness (TPCH,) recently met with HUD TA representatives from the Cloudburst Group and the Technical Assistance Collaborative (TAC) to identify the most effective governance structure for the CoC, as well as development of the Coordinated Intake and Assessment System.

Street Count

Pima County will continue to work closely with rural areas of the county to participate in Street Count activities. The Special Populations Coordinator reaches out to areas and agencies not involved with TPCH, but that serve people who may become homeless or are already living in places not meant for human habitation. More faith-based and small non-profit organizations are becoming interested in assisting people in their neighborhoods who are experiencing a housing crisis. People living in these areas are told they must relocate to Tucson to receive assistance, so many continue to live in the desert or abandoned buildings instead of moving. The annual Street Count is one way for those interested in understanding the need in their community to help TPCH expand its reaches throughout the geographic area.

Housing the Homeless

The Tucson Housing First model pilot project, known as 51 Homes, continues to be a successful collaborative effort between local providers. The coordinator position is now being supported by Comin' Home, now being managed by CODAC Behavior Health.

The project is now focusing on sharing the Housing First Best Practice Models in a more deliberate community-wide effort. An additional 50 VASH vouchers are expected this year to continue the emphasis on ending Veteran homelessness.

Goals for the coming year continues to include identifying and connecting with more key mainstream resources, documenting community-wide system change as it occurs and better tracking of participant data utilizing a 51 homes identity marker in HMIS.

Pima County Homeless Management Information System (HMIS)

The Pima County Homeless Management Information System (HMIS) is expanding in users, programs and increased data quality. Pima County continues to work with the HUD Regional Office, the Continuum of Care – Tucson Pima Collaboration to End Homelessness (TPCH) – and the City of Tucson to operate HMIS. Through the Community Development and Neighborhood Conservation Department (CDNC,) Pima County will continue its role as HMIS Lead Agency.

Pima County and TPCH, in partnership with Bowman Systems and Symmetric Solutions, Inc., will develop policies and procedures as required by HUD. The Pima County HMIS is strong and meets all current HUD requirements, even submitting a successful Annual Homeless Assessment report for both Veterans and non-veterans. HMIS will be producing more reports in 2013, such as the annual report each year, reports on chronic homelessness, recidivism and length of shelter and housing stays.

The 2014 Point In Time (PIT) Shelter and Unsheltered Counts, along with the Housing Inventory Chart (HIC), will be generated through HMIS reports and submitted to HUD from those reports.

Specific Goals for the 2013-2014 year include:

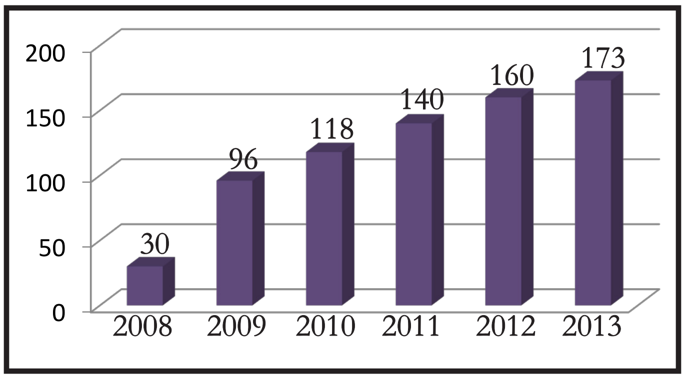
- Improve on the annual CoC-wide report and assist the CoC in interpreting and using the data
- Develop new reports on chronic homelessness, recidivism, and length of stay
- Develop formal data quality performance measures and plans
- Develop and implement additional data quality reports
- Develop and implement additional agency-level reports
- Develop formal security & privacy plans and procedures
- Implement Document Repository to store CoC data and documents
- Continue to implement and support HMIS-related requirements from the HEARTH Act, including compliance with the HUD HMIS Regulations and

HOMELESS (Con't)

ESG performance measures

- Continue to support the new Annual Progress Report for HUD grantees, as well as prepare HOPWA grantees for HMIS generated APR
- Continue to fully participate in HUD AHAR project
- Continue to support the performance of the annual Point-in-Time Shelter Count and Housing Inventory Chart in HMIS, as well Unsheltered (Street Count)
- Continue to add Supportive Service Providers as participants in HMIS, as appropriate

# of HMIS User Licenses



HEARTH ACT

The Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH) has infused many changes to the Emergency Solutions Grants program.

Pima County is focusing on new ESG activities to address the historic turnover of homeless individuals and families in emergency shelter. These activities include:

- Street Outreach with a focus of Housing First
- Homeless Prevention targeting individuals and families with an income below 30% of the Area Median Income
- Rapid Re-Housing in more rural areas of Pima County (identified through community input through the community involvement plan)

Pima County and the City of Tucson collaborated during last year's application review and award process, convening a group of community members that included the TPCH Emergency Services Committee chair, the Veterans Administration, the United Way of Southern Arizona and HMIS. The City of Tucson decided to award applicants to Pima County for Rapid Re-Housing to ensure all funds available to target Tucson were utilized for this new activity. In preparing for the new ESG, Pima County Community Development and Neighborhood Conservation Department has identified the Hold Harmless Need amount, completed an initial assessment of ESG projects, plans to follow HUD's encouragement using HPRP models, employing the new street outreach category and focusing on much needed Rapid Re-housing in this community. In addition, all grantees will continue to use HMIS while expanding the system to accommodate the new requirements.

Emergency Solutions Grant Program

Pima County continues to use the Hold Harmless amount under the new Emergency Solutions Grant. $86,952 is the maximum allowable for Street Outreach and Emergency Shelter activities.

The new Homeless Prevention requirements will be implemented with the new funding and a special focus will be made to target rapid-rehousing for homeless families using the HPRP best practices. Pima County has identified three Rapid Re-Housing programs to support during the 2013/2014 fiscal year. HMIS is required for all ESG subgrantees. As the new ESG programs begin, Pima County will work closely with agencies to help them implement the new ESG guidelines and make adjustments to programs as needed.

Discharge Planning

Pima County follows the TPCH community-wide discharge planning policies and participates in the Discharge Planning committee meetings. These policies address discharge plans for those discharged from institutions, hospitals, and youth aging out of foster care.

HOMELESS (Con't)

Process for Making Sub-Awards

Utilizing Pima County procurement policies and procedures, sub-awards have been made utilizing an annual - and in the case of the 2011 2nd allocation semi-annual- Request for Proposal (RFP) process as established by developed written standards. Only those applicamts who demonstrate the highest ability to meet the criteria described in the proposal have been recommended for funding.

Homeless Participation Requirements

To the maximum extent practical, Pima County and the City of Tucson, in direct coordination with the CoC, have made every effort to include homeless individuals and families in the public process in accordance with CFR 24 576.405(a); and, as detailed in our Citizen Participation Plan. In addition, various members of TPCH, including formally homeless and homeless representatives, participated in discussions prioritizing the eligible ESG activities in this substantial amendment. Any comments from the homeless community or their representatives have been incorporated.

Performance Standards

Pima County and the ESG Written Standards/Performance Standards Workgroup, are currently utilizing and revising elements of the HPRP performance standards in the development of ESG performance standards. The reduction in funding from HPRP to ESG will also be taken into consideration when finalizing ESG performance measures. Specific performance measures may focus on housing stability and recidivisim, captured in HMIS, as follows:

- Reduce the length of homeless episodes by moving families and individuals into stable homes through rapid re-housing.
- Reduce the new and return entries into homelessness by focusing on homelessness prevention and rapid re-housing
- Increase jobs, income and self-sufficiency to ensure housing stability.

Continuum of Care Coordinated Assessment System

Pima County is REQUIRED by HUD to develop a Coordinated Assessment System as part of the Housing and Urban Development (HUD) funding for the Continuum of Care Program. The Mayor's Commission on Poverty established this as one of their early priorities and HUD provided technical assistance to the Committee through the Corporation for Supportive Housing during the Summer of 2012. A working group has been formed under the Continuum of Care Committee with support from TAC, Inc. (Technical Assistance Collaborative). The Work Group continued to meet for several months without the technical assistance and accomplished the following: The immediate goals are to assess the capacity of the community for participation in this system and to determine available funding

The Guiding Principles are currently being developed and include the following elements:

- Reorient service provision, creating a more client-focused environment.
- Identify which strategies are best for each household based on knowledge of and access to a full array of available services.
- Link households to the most appropriate intervention that will assist the household to resolve their housing crisis.

Housing Clearinghouse

A new source of locating available space in emergency and transitional housing shelter is currently being developed with the intended startup date of October 1, 2013. Pioneered by SocailServe.org through web-based system will present questions of the user, caseworker, client and individual to answer and will continue to filter through questions to determine an appropriate fit for housing. The user will receive a list of probable services related to housing and the reason why these serves were selected as well as a second list of services and why these serves were excluded. Since the information is provided by the user and is considered to be unverified, it is ultimately the responsibility of the service provider to screen the client for the program eligibility.

The model was developed from a successful HPRP model which has a high rate of reliability for appropriate referrals. The "clearinghouse" is currently in a testing phase. Future consideration to include in the website is expanding the referrals for emergency and transitional shelter, housing related services such as home repair, reverse mortgage programs, housing adaptation and utility assistance. The goal is to provide a comprehensive website for housing related services.

The program is being designed to relate to and be compatible with the Continuum of Care Coordinated intake system.

COMMUNITY & RURAL DEVELOPMENT

Community Development Building Block: CDBG

Objectives:

- Develop, expand and rehabilitate existing public facilities to support neighborhood and community demographics and encourage community involvement in support services and recreation opportunities
- Provide housing rehabilitation, including emergency home repairs to low-to-moderate income residents
- Increase energy-efficiency through the Weatherization Program for low-to-moderate income residents
- Support public safety and security through fire protection.

CDBG RECOMMENDED PUBLIC SERVICES FUNDING ALLOCATIONS
CDBG Program Allocation for 2013-2014: $2,516,935
Maximum Public Services Allowed (15%): $ 377,540
For the coming fiscal year, Pima County received 76 applications for Public Services funding from 38 organizations totaling $1,023,576. Public Services Funding recommendations will go before the Board of Supervisors in May 2013.
Staff anticipates a Public Service allocation in the amount of $ 318,000
CDBG RECOMMENDED PUBLIC FACILITIES, INFRASTRUCTURE, HOUSING AND ADMINISTRATION ALLOCATIONS
CDBG Program Allocation for 2013-2014: $2,516,935
Maximum Administration (20%) allowed: $ 503,387
For the coming fiscal year, Pima County received 27 applications for public facilities, infrastructure and housing funding from 16 organizations and geographic areas totaling $2,446,861. Funding recommendations will go before the Board of Supervisors in May 2013.
Staff anticipates that funds will be allocated to the following activities:
Administration - $455,000
Housing Rehab - $1,235,000
Infrastructure - $37,000
Public/Community Facilities - $421,435
Economic Development - $50,000
Fair Housing - $25,000

Home Repair and Weatherization

Over $1,000,000 is requested for housing rehabilitation in 2013.

Pima County, in coordination with five community organizations plan to rehabilitate approximately 286 units during the next year, including:

- Handicap accessibility improvements (24 units).
- Emergency Home Repairs and Housing Rehabilitation (262 units).

The Pima County Home Repair Program provides grant assistance to low-income homeowners who live in unincorporated Pima County, Sahuarita and Oro Valley. Conventional and manufactured homes are eligible for rehabilitation that may include repairs or replacement of roofs, heating and cooling systems, septic systems, and other major systems such as electrical, gas and water.

Pima County or one of its nonprofit or local government partners inspects the home, prepares a cost estimate of work to be performed, and hires licensed contractors. Upon completion of the repairs, a final inspection and walk through with the homeowner is conducted. Funds for housing rehabilitation are identified in the table below:

FUNDING SOURCE	AMOUNT
U.S. Department of Housing and Urban Development	$700,000
Governor's Office of Energy Policy	$58,000
U.S. Department of Health and Human Services Low Income Homeowner Emergency Assistance Fund (from Arizona Department of Economic Security)	$119,000
Southwest Gas	$13,500
Tucson Electric Power Company	$98,000
Arizona Department of Housing	$40,000
Trico Electric	$4,100
USDA	$27,500

COMMUNITY & RURAL DEVELOPMENT (Con't)

Outcome Measurement System

Programs funded through CDBG, ESG, and OA provide documentation to the output/outcome measurement system. Agencies that submit new Request for Proposals complete a community application process which provides a description of the proposed activity, numbers served, outputs and outcomes, and the measurement tools utilized to determine success. In addition, monthly, quarterly, and annual reports are submitted to CDNC with actual unduplicated numbers of participants served under each activity funded by CDBG, ESG, and OA

The three primary HUD-defined outcomes are:

- Availability/Accessibility
- Affordability
- Sustainability

Within each program there are three objectives:

- Creating Suitable Living Environments
- Providing Decent Affordable Housing
- Creating Economic Opportunities.

As a result, there are nine possible outcomes and the outcome for each objective is identified according to the following key:

HUD has requested that grantees identify the objectives according to the system suggesting that they be identified using a "shorthand" to identify the outcomes that are linked to the specific projects.

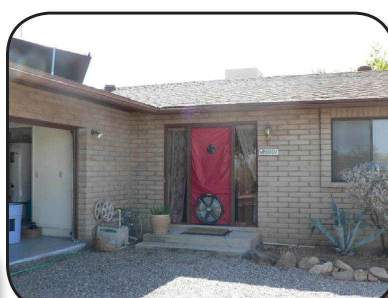
A matrix has been suggested so that the objectives and outcomes can be "mapped" and linked to projects. The charts detailing the funded recommendations for the CDBG and ESG programs show the HUD recommended shorthand numbering system.

Additionally, the information from the CDNC Outcome Measurement System is used to report accomplishments on HUD's Integrated Disbursement Information System (IDIS) and the CAPER Report submitted to HUD annually.

HUD OUTCOME CODE KEY	AVAILABILITY/ ACCESSIBILITY	AFFORDABILITY	SUSTAINABILITY
Decent Housing	DH1	DH2	DH3
Suitable Living Environment	SL1	SL2	SL3
Economic Opportunity	EO1	EO2	EO3

Roof Repair, Insulation

Completed Roof



Blower Door Testing

Low Flow Shower Heads

COMMUNITY & RURAL DEVELOPMENT (Con't)

Microenterprise Development:

Catholic Community Services dba Pio Decimo Center is a non-profit agency that is developing a Micro Loan Program. The Pio Decimo Center has been serving the community since 1946 with childcare and early child education, housing and family services, youth programs, and asset building for families including Individual Development Accounts (IDA).

Pio Decimo's clients who already have an IDA established will be able to use their accounts as a match to capitalize their small business. In addition, Pio Decimo will recruit participants throughout Pima County and provide low interest rate loans to low-moderate income business owners. Other eligible activities include: general support to persons developing microenterprises such as entrepreneurial training to owners of microenterprises, loans, and rehabilitation to a public facility or installation of commercial equipment. Pio Decimo has provided information to six (6) business owners and is currently providing four (4) business owners technical assistance with their business plan development.

Pio Decimo Center and Pima County will attend trainings to further strengthen development, finance and capacity building services, and to ensure that the identified development goals are met.

Other sources for funding provided for the microenterprise program include the Gisela Hogan Charitable Foundation and the Arizona Community Foundation.

Providing Technical Assistance

Each year Pima County issues a Community Planning Process for projects, combining CDBG, Emergency Shelter Grant and Outside Agency Program funds. On December 31, 2012, the County began this process for FY2013. The proposal forms were posted on CDNC's website, and approximately 400 were e-mailed, mailed or given to area agencies attending the public meetings. Public meetings were held in 10 communities throughout unincorporated areas of Pima County from December 2012 through January 2013 to explain the proposal process, discuss potential projects, and offer technical assistance to citizens interested in developing proposals. The Town of Marana and the City of South Tucson, the County's two sub-recipients, hold their own proposal process and submit their recommendations to Pima County. The deadline for the application was February 8, 2013. One hundred and three applications were received, totaling $5,908,630 in requests.

Staff reviewed each proposal using the following criteria to evaluate which projects will be recommended for funding:

- Eligibility of project
- Leverage of other funds
- Geographical distribution of projects
- Total cost and cost feasibility
- Urgency of the project
- Capacity for project to achieve objectives and be successful
- Capacity of project to clearly link to statutory objectives and key goals applied by HUD
- Coordination with other community development efforts
- Evidence of substantial neighborhood or public support
- Benefit to a high number of low/moderate income people
- Plan for permanent funding for project
- Ability to spend grant funds in timely manner

Recommendations are then submitted to the Board of Supervisors through the Annual Action Plan.

Float-Funded Activities

This coming fiscal year, one of Pima County's planning activities includes research to implement a pilot program for a float-funded activity funded in whole or part under its line of credit that covers the amount of CDBG funds that are available to expend.

Under the float funding provision (at 570.301), Pima County, as the grantee, can use the amount of undisbursed funds available in the line of credit and its CDBG account to fund an alternate eligible activity with the assumption that these funds will be repaid by the alternate activity and then used to fund the originally planned activity including program income.

The float-funded activity must meet all of the same requirements that apply to all other CDBG activities. In addition, the following requirements will be met:

- The activity must generate sufficient program income in an amount at least equal to the amount of the float used to permit the originally planned activity to be carried out.
- The program income must be received within 2.5 years from the time of obligation for the float-funded activity. The full amount of the projected program income from the float-funded activity must be shown as a source of program income covering the activity, regardless of whether the income is expected in a future program year.

In addition, Pima County will implement an action plan to

COMMUNITY & RURAL DEVELOPMENT (Con't)

clearly describe:

- How it will eliminate/amend activities should the float-funded project fail to produce the needed program income; or
- The grantee's commitment to obtain an irrevocable line of credit from a commercial lender for the full amount of the float-funded activity; or
- How the grantee will transfer general local funds to the CDBG line of credit within 30 days to cover any default or shortfall; or
- Any other method that the grantee will use to secure timely return of the amount of float funding. HUD must approve these other methods in writing.

Commercial Rehabilitation/Facade

For the coming fiscal year, CDNC plans to implement a pilot program with activities that are designed to bring commercial structures up to code or improve their facades. If the commercial structure is owned by a private, for-profit entity the rehabilitation activity is limited to the exterior of the building and the correction of code violations. Any other improvements will be carried out under the special economic development category.

The pilot program for commercial facades came about from previous citizen participation plans where input was sought on how to complement properties where Brownfields environmental site assessments had been conducted, thereby making the property more attractive to consumers. The target area has yet to be defined; however, CDNC is considering implementing this pilot program in unincorporated Ajo or unincorporated Flowing Wells, Arizona. Due to limited funding, CDNC expects to fund 3-4 commercial facades. This pilot program will rely heavily on best practices researched from other similar programs nationwide. If it proves successful, this program will be expanded to cover a larger target area and increase funding to address 15-20 properties per fiscal year.

Brownfields/Revitalization

CDNC's Brownfields program has managed two successful Environmental Protection Agency (EPA) Community-Wide Assessment grants in the unincorporated communities of Ajo and Flowing Wells, Arizona. With both grant's funds almost fully expended, the program intends to close-out the grants by end of fiscal year. The positive outcomes of having completed a combined 70 environmental site assessments (ESAs) in Ajo and Flowing Wells have resulted in the creation of 15 full/part-time employment opportunities in Ajo and 17 in Flowing Wells. Moreover, the ESAs enabled the reuse of eight properties, with planned demolitions and new construction activities on another six properties in Ajo and Flowing Wells.

CDNC recently applied for two additional EPA grants; a Coalition Assessment grant in partnership with the cities of Tucson and South Tucson for a potential funding award of up to $600,000; and an Area-Wide Planning grant for a potential funding award of up $200,000. The target area of both grant applications, if successful, will focus on the south-southeastern area of metropolitan Tucson. Both grants will add a resource to community and economic development activities planned for the target area, which has been slated to undergo a massive economically driven transformation catering to the Aerospace & Defense; Medical/Bioscience & Technology; and Corrections industries.

Furthermore, CDNC created a CDBG Brownfields line item, as permitted, to provide funding where EPA funds cannot be spent. For example, CDBG funding will be used as gap funding for identified properties where lead-based paint, asbestos and or mold testing requirements might otherwise hamper the reuse, redevelopment or demolition of a property.

Section 3 - Compliance Action Plan

CDNC will continue to work diligently to meet Section 3 compliance goals as required by HUD. The following steps are taken by CDNC staff to satisfy Section 3 goals, as they pertain to the creation of new employment, contracting and training opportunities for low- or very low-income persons and business concerns:

- Promote and distribute Section 3 job and training opportunities through the Pima County One-Stop, as well as other County departments and local employment agencies;
- Conduct pre-bid and pre-construction meetings for Section 3 covered projects (i.e. housing construction, demolition, rehabilitation, or other public construction) to inform contractors of Section 3 employment, contracting, and training opportunities goals and requirements;
- Collect Section 3 reporting information on a quarterly basis from sub-recipients; and
- Submit yearly report, HUD Form 60002, concurrently with current year's CAPER

Section 3 compliance applies to specific federal grants, such as Community Development Block Grant (CDBG), HOME Investment Partnership, Housing Opportunities for Persons with Aids (HOPWA), Emergency Shelter Grants (ESG), and Neighborhood Stimulus Program 1 & 2 (NSP1 & 2).

COMMUNITY & RURAL DEVELOPMENT (Con't)

CDBG as a Job Creator

CDBG funds create and support local employment in two ways:

- **Economic Development programs** – providing loans to support small businesses to create new jobs and expand.
- **Community Development and Housing** – providing employment for construction trades, and rehabilitation contractors. Funds also support advocacy and community programs at non-profit agencies, as well as administrative jobs

Very few of the jobs supported by CDBG are full-time and permanent as the program is used to leverage other kinds of resources. Assessing the impact of the investment of the CDBG funds remains elusive. Pima County has not used CDBG as an economic development tool, preferring to invest in community development. It is possible to measure the jobs that are supported in the community through his form of investment.

IMPLAN provides a recognized methodology for measuring investment and its impact on the number of jobs the investment supports in the local economy. IMPLAN provides an economic input-output based model which presents jobs, output, and income impacts that result from the spending. In this case the model indicates impacts for all of Pima County, and assumes the initial round of expenditures are for the most part local, with assumptions about recycling of expenditures until moneys "bleed out" to other geographic areas. The model measures outputs, or the impact of expenditures across different industry sectors resulting from the spending in a particular industry – for instance non profits pay for audits, buy health insurance, materials and supplies, etc.

Four expenditure categories were analyzed using IMPLAN: social services, home construction maintenance and repair, non-housing construction maintenance and repair, and administration. In addition the funding for the Outside agency program was included, as it funds social service programming.

There are three measurements of employment:

Direct effects – the initial level of employment resulting from program spending.
Indirect Effects – This measures the impact of local producers/employers purchasing services and goods from other local industries and providers.
Induced Effects – This measures the impact of income-based spending by all employees, which in turn creates additional economic activity.

Employment – the number of full-time and part-time jobs per year.
Outputs – represents the value of industry production in the local economy.

HUD estimates that for every $1 million of CDBG funds invested there are 27 jobs created.

The IMPLAN analysis is summarized in the attached table. It suggests that for a total of $5.56 million invested there are 93.6 jobs created or 16.8 jobs/$million allocated in the local Pima County economy.

Investments	Amount	Direct	Indirect	Induced	Total
Grant making, giving and social advocacy orgs outside agency	$3,600,000	29.7	14.2	17.5	61.4
Grant making, giving and social advocacy orgs CDBG	$ 303,000	2.5	1.2	1.5	5.2
Maintenance and repair construction of non residential structures	$ 277,350	2.7	0.8	1.2	4.6
Maintenance and repair construction of residential structures	$1,062,500	9.6	2.1	3.5	15.2
Employment and payroll - state & local govt, non-education	$ 421,236	5.8	0	2.5	8.3
Total all investments	$5,664,086	49.6	18	25.9	93.6
CDBG only	$2,064,086	20.6	4.1	8.7	33.3

NON-HOMELESS SPECIAL NEEDS HOUSING

Resources and Objectives 91.220 c

A description of the federal resources, private and non-federal public resources (including Section 8 funds, LIHTC) is expected to be available to address priority needs and specific objectives identified in the plan.

FEDERAL RESOURCES

HOME

Based on a potential eight percent (8%) reduction in HOME funds, the county anticipates the following resources for the Fiscal Year 2013-2014:

Total Estimated HOME FY 2013-2014:	$529,914
Administration:	$ 42,046
County Projects:	$386,885
CHDO Set-asides:	$100,983

Section 8 – Housing Choice Voucher (HCV) and Housing Assistance Payments (HAP)

Pima County's Section 8 HCV program is coordinated by the City of Tucson's Public Housing Authority (PHA), through an Inter-Governmental Agreement with Pima County. Pima County is anticipating reductions of approximately $330,000 in the amount of HAP funds available for the County HCV's, plus approximately $150,000 reduction in Administrative fees. City of Tucson PHA staff is currently proposing strategies that, if accepted by HUD, will help to minimize the reduction in HCV's and County staff will continue to support these efforts. Based on these preliminary reductions in funding and proposed program revisions, we are estimating that approximately 815 HCV's will be available to assist low and very low income rental household in Pima County during the next fiscal year.

HOPE 3

$19,000 - To be used for acquisition/rehab or owner-occupied rehab activities.

NSP1 Program Income

Pima County anticipates $45,000 for FY 13-14 - This will be used for acquisition and/or rehab of foreclosed/vacant/blighted residential homes with at least 25% of funds benefiting households at/below 50% of Area Median Income.

Other Potential Funding Sources

Pima County will explore plans to develop a successful application to the HUD Healthy Homes Grant Program in partnership with the County health department and other partners. Pima County will also explore other grant opportunities and partnerships that fit with its objective to provide money management skills and financial empowerment which complement and help expand sustainable, affordable homeownership opportunities for low income households (i.e. Assets for Independence [AFI] Grant offered by the U.S. Department of Health and Human Services).

Low-Income Housing Tax Credits (LIHTC)

The Arizona Department of Housing administers this federal tax credit that funds low-income housing rental development. The state receives approximately $14 million in tax credit authority each year which has an approximate market value of $100 million over ten years. Although the County has no plans to apply for LIHTCs, there are a few nonprofit housing developers in Pima County who have said they will apply for LIHTCs to leverage HOME and other County affordable housing funding resources.

NON-FEDERAL RESOURCES

Pima County General Obligation Affordable Housing Bond Program

The Pima County Housing Commission, which oversees the affordable housing bond program, will request proposals from developers of affordable housing who may apply from a pool of approximately $750,000 in bond funds that became available from other projects previously funded. The commission is also working with affordable housing advocates to encourage county administration to issue new general obligation bonds for affordable housing at the next bond election which may occur in November 2014.

Pima County Housing Trust Fund

Pima County Housing Trust Fund has a $18,500 balance. The Pima County Housing Commission has determined that funds will not be made available until the fund reaches $50,000.00. An application and process for allocating funds is currently in the development stage and will be based upon program priorities and guidelines established by the housing commission.

NON-HOMELESS SPECIAL NEEDS HOUSING (Con't)

Miscellaneous

Various projects planned for the year 2013-2014 will receive funding from diverse sources including HUD Financing such as Section 221d(4), 223(f), 202 and 811 Program, U.S. Department of Veteran's Affairs, Southern Arizona VA programs, USDA, Arizona Housing Trust Fund including Arizona HOME funds, NeighborWorks Capital, NeighborWorks America, the Federal Home Loan Bank of San Francisco, private foundations and private donations. Various projects may also qualify for private activity bonds issued by either the City of Tucson Industrial Development Authority or the Pima County Industrial Development Authority. In addition, NSP1 and 2 program income may be available to fund redevelopment of foreclosed and vacant properties to benefit low- and very-low-income rental households.

Outcome Measures 91.220 e

The County will submit required HUD forms to show outcomes for HOME-assisted ownerships and/or rental units that are funded during the program year. HUD forms include demographic data and financial resources used to leverage the federal HOME funds.

Las Abuelitas, Exterior Construction

Las Abuelitas, Interior Insulation

HOPWA

The Pima County Department of Community Development and Neighborhood Conservation submitted the renewal application for Positive Directions, a successful collaboration between Pima County, the Southern Arizona AIDS Foundation, and the City of Tucson Department of Housing and Community Development Section 8 Program to provide permanent supportive housing to people living with HIV/AIDS in Tucson and Pima County. Pima County respectfully requested $1,394,665 competitive HOPWA funding to continue to provide operating costs for permanent housing units, tenant-based rental assistance, supportive services, and a new resource identification budget line item to further the work of the Positive Directions partners, program participants, and the local Continuum of Care for the next three years.

The renewal of this program links the permanent supportive housing resources of Positive Directions with the homelessness prevention, rapid rehousing, and permanent supportive housing resources of the City of Tucson's HOPWA Formula program to address the housing needs of people living with HIV/AIDS in our communities. Building on the collaborative resources established through Tucson and Pima County's Continuum of Care, Positive Directions furthers HUD's Strategic Plan as well as the goals and objectives of the National AIDS Strategy.

If awarded for the new 3 year term, this grant will provide $40,000 to support the Coordinated Intake and Assessment efforts, an additional $36,036 for housing inspection staffing, and $4,803 more for administrative costs.

OTHER NARRATIVE

NEIGHBORHOOD REINVESTMENT

The Pima County Neighborhood Reinvestment Program Approach

The movement of Pima County residents to suburbs and exurbs has had a major impact on both urban and rural communities. This population migration has contributed to deterioration of the urban core neighborhoods, as limited public funds are stretched to pay for infrastructure in the new residential communities. Growth on the urban fringe and rural areas of Pima County creates stress for these communities, as new development burdens roads, schools, parks, and law enforcement.

In response to the burgeoning infrastructure and service needs, the electorate approved Neighborhood Reinvestment bond questions in 1997 and 2004. The dual functions of the Neighborhood Reinvestment Program are to fill gaps created by diminishing government dollars and to empower residents of stressed communities.

The unique Neighborhood Reinvestment funding allocation procedure originates at the grass roots; residents themselves determine what capital improvement projects will be constructed. With the assistance of Neighborhood Reinvestment Program staff, neighborhoods select a project, obtain cost estimates, and prepare a written proposal to submit to the Neighborhood Reinvestment Oversight Committee. The Committee reviews the proposal, visits the neighborhood, and makes a recommendation to the Board of Supervisors.

Function:

Neighborhood Reinvestment provides the following services:

- Works to stabilize and revitalize stressed communities pursuant to 1997 and 2004 Neighborhood Reinvestment Bond Ordinances.
- Promotes the funding of small capital improvement projects selected through a community consensus process.
- Develops community leaders, identifies emerging needs, and strengthens community decision making.

Programs

- Neighborhood Reinvestment GO Bond Program
- Community Leadership Development
- Community Outreach and Support

Outlook

Currently all 1997 Neighborhood Reinvestment bond funding ($5 million) has been allocated by the Board of Supervisors and all 41 projects have been completed. All $20 million of 2004 Neighborhood Reinvestment bond funding has been allocated to fifty-five (55) community projects. Approximately $2 million will be used to construct projects in 2013/14:

- Wakefield Neighborhood youth skate park, a joint project of Wakefield Neighborhood, Pima County, the City of Tucson, and Saint John's Catholic Church
- Toumey Park Neighborhood sidewalks, traffic safety amenities, and park improvements
- 29th Street Weed and Seed Coalition (five neighborhoods) pedestrian walking path and park improvements
- Five Points Coalition (area businesses and neighborhoods) pedestrian safety amenities and gateway art project.

Program Performance Measures –	Projected 13-14
Community Outreach Events Held	25
Projects Completed	4
Evaluations Completed	15

OTHER NARRATIVE (Con't)

NEIGHBORHOOD REINVESTMENT (Con't)

Project Utilization & Maintenance Review

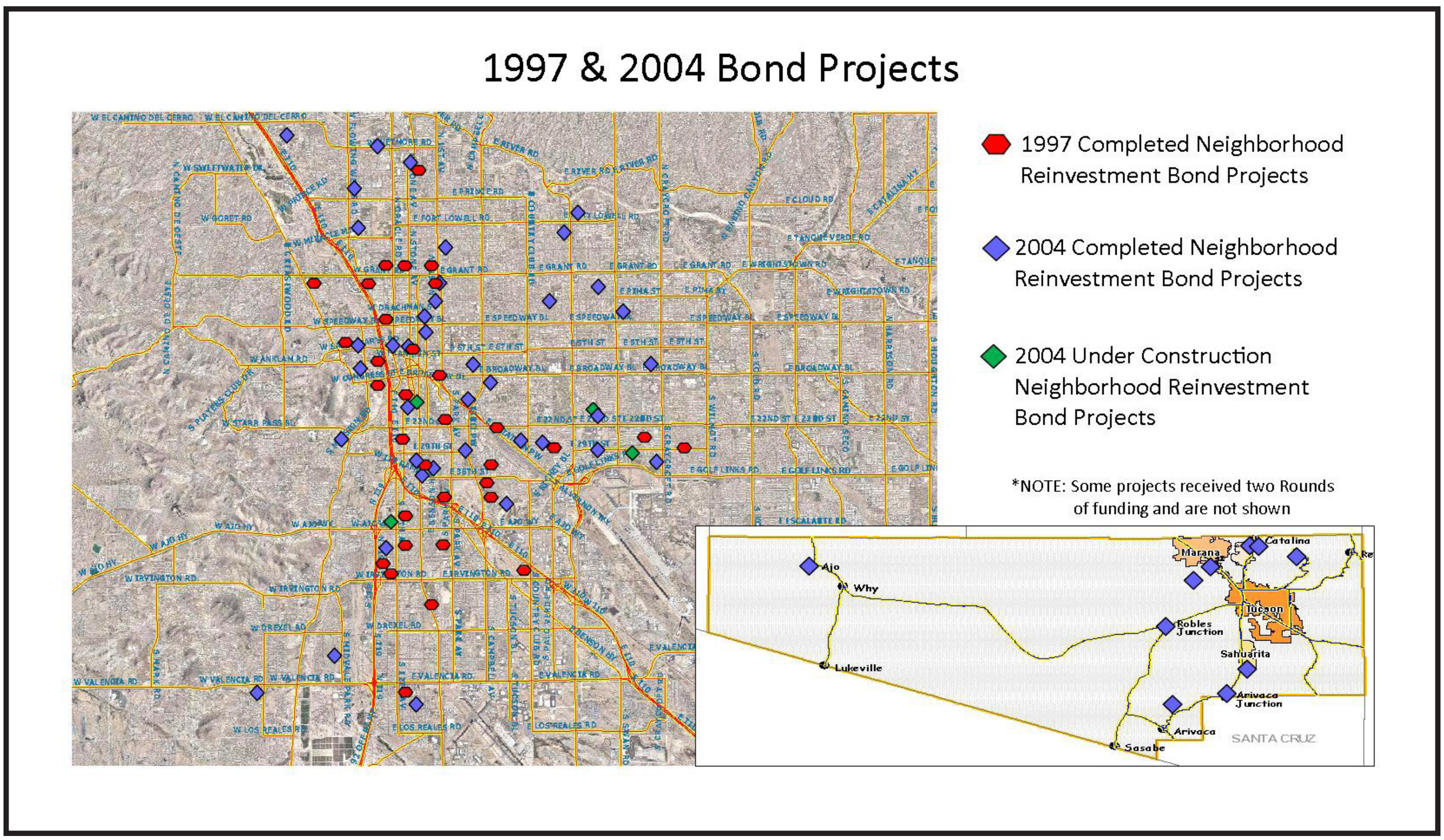
During the next year, the Neighborhood Reinvestment (NR) Program will continue a project utilization and maintenance review of 1997 and 2004 bond projects, a total of 91 completed neighborhood projects. The purpose of the review is to ensure that NR-financed projects are available to the public, are being utilized appropriately, and that beneficiary jurisdictions are maintaining the projects at the level required by intergovernmental agreements. NR staff will visit project sites at times of expected usage, meet with sponsoring neighborhood associations, and confer with government staff responsible for maintenance and operation.

The 2013/14 objective is to finalize all 1997 and 2004 NR project reviews. If there are maintenance or usage problems, NR staff will work with jurisdictional staff and elected officials to bring the project into compliance and maximize the value of the project to the community.

Neighborhood Leadership Institute

The Neighborhood Reinvestment (NR) Program will implement a Neighborhood Leadership Institute (NLI) to develop effective community leaders, facilitate the organization and activity of vibrant grass roots organizations, support a strong collective neighborhood voice, and reinforce collaboration among communities, social service providers, government, faith based organizations, and school districts.

The Institute will build on the success of the Neighborhood Reinvestment Program, and will utilize Pima County staff, experienced neighborhood leaders, and nonprofit organizations emphasizing neighborhood revitalization. The first step is the convening of a focus group of representatives from a wide range of stressed Pima County neighborhoods for the purpose of identifying topics to be addressed by the Leadership Institute. The first NLI program will be designed and implemented in 2013/14.



OTHER NARRATIVE (Con't)

COMMUNITY PLANNING AND REVITALIZATION

PNIP - Pima Neighborhood Investment Partnership

The three-year $22.165 million ARRA funded NSP2 grant ended on February 11, 2013. The end meant that Pima County, as the Grantee, expended an amount exceeding the grant award on NSP2 activities. Administered through a consortium of seven non-profit agencies and the City of Tucson and Pima County, the grant has impacted 400 properties and housing units in a target area consisting of 30 census tracts.

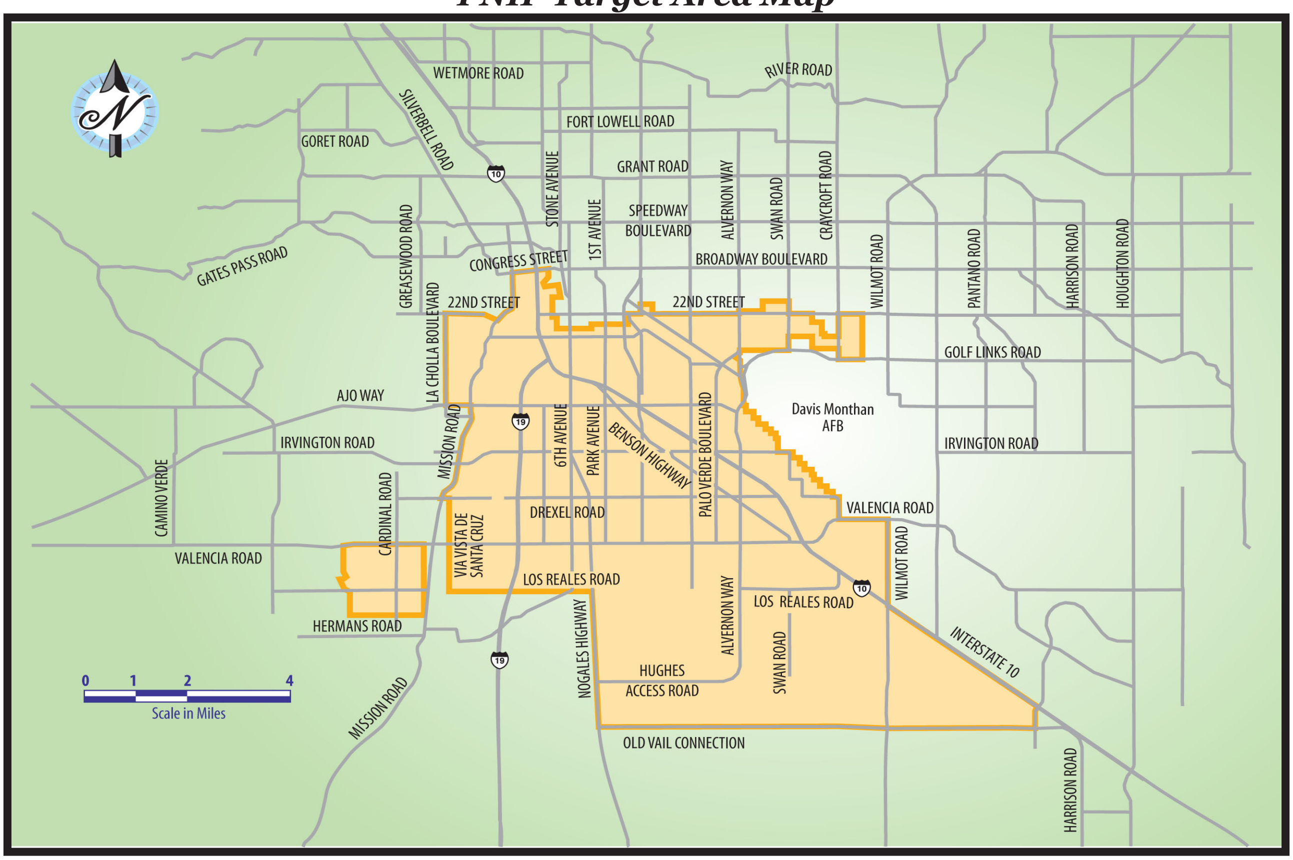
In the next year it is likely that the PNIP office will close, and more importantly preparation of the formal close out of the grant will take place. The close out will include:

- Completion of all housing under construction
- Sales of all homes intended for resale
- Occupancy of units intended to be rented
- Disposition plans for 50 land bank properties acquired with NSP2 funds
- Accurate inventory of all properties acquired with NSP funds including beneficiaries

NSP does not end with the close-out process. Program income earned from the sale of homes and collection of rents will continue to be invested in NSP2 eligible purposes.

Planning for the ongoing NSP program will include an assessment of goals, strategies,and plans. This could include a refocusing and fine-tuning of the program.

PNIP Target Area Map



OTHER NARRATIVE (Con't)

OUTSIDE AGENCY

Function

- Administers County General Funds to nonprofit agencies that have successfully completed a community review process and are determined to be qualified to deliver essential food and clothing services to identified groups.
- Works with community agencies to identify program gaps.
- Provides support to a Board of Supervisors appointed citizens committee to develop and implement a community planning process.
- Administers contracts which meet priority community needs and deliver specific services.
- Assures accountability for program funds through effective monitoring, technical assistance, and reporting.
- Technical Assistance and identified best practices.
- On-line reporting system.

Programs

Pima County Outside Agency
- Leveraged dollars - $35,354,834
- 72% of OA funds directed to jobs - $2,525,687
- 79 OA funded FTE

Outlook

Economic condition, high unemployment rates and mounting state debt are creating significant issues for low income households and vulnerable populations. Prolonged stagflation and the contraction of Pima County property taxes has decreased the County's ability to support General Fund programs. Additional State cost transfers create increased demands on the County budget. The County's General Fund has traditionally supported the human service agencies. Severe state and city cuts in programs and services provided to low income households and vulnerable populations create increased stress on the non-profit sector.

Service Categories (Goals and Objective)	Program Performance Measures -	Projected 13-14
EMERGENCY FOOD AND CLOTHING - $656,580		
• Deliver essential food and clothing services which benefit Pima County residents • Provide for the dignity and a basic quality of life of extremely poor households • Provide services to vulnerable populations	Emergency Food and Clothing	4 Agencies
	Unduplicated Individuals Served	20,239
SENIOR SERVICES - $232,000		
• Deliver essential senior services in low income and rural areas • Promote healty lifestyles, dignity and independence for seniors • Provide services to vulnerable populations	Senior Service Grants	7 Agencies
	Unduplicated Individuals Served	1,190
SUPPORT SERVICES, SHELTER AND DOMESTIC VIOLENCE - $550,500		
• Provide essential suppor services through shelters and case-management to vulnerable populations • Provide services that ensure the protection and well-being of individuals at risk of phusical harm or who live in unsafe conditions • Provide services to vulnerable populations	Support Services, Shelter, DV Grants	13 Agencies
	Unduplicated Individuals Served	6,656
YOUTH, YOUNG ADULT AND FAMILY SUPPORT - $683,000		
• Deliver essential youth and family support services in low income and rural areas • Promote healty environments, education and opportunities for at risk youth and young adults • Provide services to vulnerable populations	Youth, Young Adult and Family Support Services	21 Agencies
	Unduplicated Individuals Served	5,218
COMMUNITY SERVICES - $157,000		
• Deliver essential services in low income and rural communities • Provide funding to programs that are starting up essential programs or maintaining essential services • Provide services to vulnerable populations	Community Support Grants	5 Agencies
	Unduplicated Individuals Served	1,990
GENERAL SERVICES - $1,341,160		
• Deliver identified programs and services that benefit Pima County resident • Provide services to vulnerable populations	General Service Grants	22 Agencies
	Unduplicated Individuals Served	20,400

Appendix 1 - CDBG / ESG Allocations

COMUNITY DEVELOPMENT BLOCK GRANT FUND ALLOCATIONS		
JURISDICTION/APPLICANT	**PROGRAM/PROJECT**	**ALLOCATION**
Ajo - ISDA	Ajo Community Plaza (Sprinklers)	$ 30,000
Ajo - Desert Senita Health Center	Various Facility Improvements	$ 30,000
Amado - Community Food Bank	Facility Improvements	$ 10,000
Amado - Compass Health Care	Amado Youth Center Renovation	$ 14,660
Arivaca - Arivaca Action Center, Inc.	Early Childhood Center (HVAC)	$ 34,000
Arivaca - Townsite Water Co-op	In Town Water Yard Storage Building	$ 10,000
Flowing Wells	Amistades Inc. Ellie Towne Teen Program	$ 15,000
Flowing Wells	Northwest Fire District Fire Hydrants	$ 10,000
Flowing Wells	FWNACC Operating Funds	$ 10,000
Flowing Wells Unified School District	Flowing Wells Family Resources Center Operating Funds	$ 13,000
Flowing Wells Unified School District	Flowing Wells Family Resources Center-Facility Improvements	$ 28,850
Green Valley - Assistance Svc, Inc	Fire and Home Safety	$ 10,000
Green Valley - PC Parklands Foundation	Canoa Preserve Green Valley Community Park	$ 50,000
Picture Rocks Community Center	Skate Park Lighting Project	$ 75,000
Rillito Community Coalition/Rillito Water	Street Lights	$ 8,000
Robles Junction Three Points - Catholic Community Services	Information & Referral	$ 10,000
Robles Junction Three Points Fire District	Community Be Safe Program	$ 10,000
Sahuarita – Food Bank	Facility Improvement	$ 30,000
Valencia West/ Drexel Heights Fire District	Family Safety Program	$ 10,000
Valencia West/ Drexel Heights Fire District	Fire Hydrant Program	$ 12,000
Pima County CDNC Department	Administration	$ 385,000
Pima County CDNC Department	Emergency/Transitional/Permanet Hsg Repair	$ 115,000
Pima County CDNC Department	Commercial Façade Improvement Program	$ 50,000
Pima County CDNC Department	Home Repair Program	$ 700,000
Pima County CDNC Department	Emergency Demolition	$ 25,000
Pima County CDNC Department	Septic Program	$ 100,000
Town of Marana	Administration	$ 15,000
Town of Marana	Colonia - Neighborhood Cleanup Program	$ 10,000
Town of Marana	Emergency Housing Repair	$ 25,000
Town of Marana	Owner-Occupied Housing Rehabilitation	$ 35,500
City of South Tucson	Administration	$ 30,000
City of South Tucson	Community Policing & Crime Prevention	$ 45,000
City of South Tucson	Youth Programs & Family Assistance	$ 130,000
Administration of Resources & Choices	Reverse Mortgage Program	$ 10,000
Catholic Community Services	Transitional Housing HVAC	$ 14,925
Chicanos Por La Causa	Nahui Ollin Wellness Program	$ 10,000
Community Home Repair Projects of Arizona	Owner-occupied Emergency Home Repair Program	$ 125,000

Appendix 1 - CDBG / ESG Allocations (Con't)

COMUNITY DEVELOPMENT BLOCK GRANT FUND ALLOCATIONS (CON'T)		
JURISDICTION/APPLICANT	**PROGRAM/PROJECT**	**ALLOCATION**
DIRECT	Home Accessibility Program	$ 50,000
Dunbar Coalition	Dunbar Community Center Renovation	$ 16,000
Emerge!	Facility Improvements	$ 20,000
Interfaith Community Services	Improvements to Reception Area	$ 25,000
Habitat for Humanity Tucson	Preserve-A-Home	$ 85,000
Pima Prevention Partnership	Pima County Teen Court	$ 10,000
Southern Arizona Legal Aid	Homeowner and Tenant Protection Program	$ 25,000
Southwest Fair Housing Council	Fair Housing Education, Outreach, & Enforcement	$ 25,000
Tanque Verde Valley Fire District	Fire Hydrants	$ 15,000
TOTAL		**$ 2,516,935**

EMERGENCY SOLUTIONS GRANT PROGRAM FUND ALLOCATIONS		
JURISDICTION/APPLICANT	**PROGRAM/PROJECT**	**ALLOCATION**
Arizona Youth Partnership	Building Futures for Youth & Families in Marana	$ 59,551*
Catholic Community Svs /Robles Junction	I & R	$ 41,000**
Chicanos Por La Causa	Emergency Assistance to Prevent Homelessness	$ 30,000
CODAC/Open Inn	Open Door Program	$ 26,165
Compass Affordable Housing	MOMS	$ 15,000
Emerge Center Against Domestic Abuse	Comprehensive Domestic Abuse Program	$ 17,500
Open Inn Inc	LGBT Emergency Housing Program	$ 16,335
Pima County Community Services	Community Action Agency	$ 29,000
Pima County Sullivan Jackson	Employment Center	$ 11,952
Primavera Foundation	Greyhound Emergency Family Shelter	$ 10,000
Primavera Foundation	Casa Paloma Drop In Center & Transitional Shelter	$ 5,000
HMIS	Reporting System	$ 0
Pima County CDNC	Administration	$ 11,157
TOTAL		**$ 176,660**
* Includes FY 11/12 ESG Allocation - $29,000, FY 12/13 ESG Allocation - $26,000 and FY 13/14 ESGAllocation - $4,551		
** Includes FY 11/12 ESG Allocation - $22,000 and FY 12/13 ESG Allocation - $19,000		

Appendix 2- Emergency Services Funding Projected FY 2013-14

Emergency Rent/Mortgage/Utility Assistance	
Funding Source	Amount
OA	$ 188,500
FEMA	$ 130,000
SHP	$ 345,432
HOPWA	$ 298,263
CDBG	$ 0
ESG	$ 101,880
CSBG	$ 755,741
ESN	$ 1,480,284
Total Emergency Rent/ Mortgage/Utility Assistance	$ 3,300,100

Shelter/Transitional Housing	
Funding Source	Amount
OA	$ 309,261
FEMA	$ 75,000
SHP	$ 38,000
HOPWA	$ 0
CDBG	$ 34,925
ESG	$ 11,952
CSBG	$ 0
ESN	$ 0
Total Shelter/Transitional Housing	$ 469,138

Mass Shelter	
Funding Source	Amount
OA	$ 0
FEMA	$ 55,000
SHP	$ 0
HOPWA	$ 47,886
CDBG	$ 0
ESG	$ 32,500
CSBG	$ 0
ESN	$ 0
Total Mass Shelter	$ 135,386

Other Housing Related Services	
Funding Source	Amount
OA	$ 147,000
FEMA	$ 0
SHP	$ 135,454
HOPWA	$ 63,992
CDBG	$ 1,058,000
ESG	$ 20,000
CSBG	$ 0
ESN	$ 0
Total Other Housing Related Services	$ 1,424,446

Food	
Funding Source	Amount
OA	$ 623,715
FEMA	$ 30,000
SHP	$ 0
HOPWA	$ 0
CDBG	$ 0
ESG	$ 0
CSBG	$ 155,800
ESN	$ 0
Total Food	$ 809,515

Mass Feeding	
Funding Source	Amount
OA	$ 101,000
FEMA	$ 65,000
SHP	$ 0
HOPWA	$ 0
CDBG	$ 0
ESG	$ 0
CSBG	$ 0
ESN	$ 0
Total Mass Feeding	$ 166,000

Appendix 2- Emergency Services Funding Projected FY 2013-14 (Con't)

Transportation	
Funding Source	Amount
OA	$ 45,000
FEMA	$ 0
SHP	$ 5,546
HOPWA	$ 0
CDBG	$ 0
ESG	$ 0
CSBG	$ 0
ESN	$ 0
Total Transportation	$ 50,546

Other Emergency Services	
Funding Source	Amount
OA	$ 376,616
FEMA	$ 0
SHP	$ 0
HOPWA	$ 0
CDBG	$ 0
ESG	$ 0
CSBG	$ 0
ESN	$ 0
Total Other Emergency Services	$ 376,616

Youth Services	
Funding Source	Amount
OA	$ 683,000
FEMA	$ 0
SHP	$ 0
HOPWA	$ 0
CDBG	$ 155,000
ESG	$ 42,500
CSBG	$ 0
ESN	$ 0
Total Youth Services	$ 880,500

Emergency Services Funding FY 13-14	
Categoty	Amount
Total Emergency Rent/ Mortgage/Utility Assistance	$ 3,300,100
Total Shelter/Transitional Housing	$ 469,138
Total Mass Shelter	$ 135,386
Total Other Housing Related Services	$ 1,424,446
Total Food	$ 809,515
Total Mass Feeding	$ 166,000
Total Transportation	$ 50,546
Total Other Emergency Services	$ 376,616
Total Youth Services	$ 880,500
Combined Totals	$ 7,921,074

Appendix 3- Written Standards for Provision of ESG Assistance

Pima County and the City of Tucson, in coordination with the CoC and the ESG Written Standards/Performance Standards Workgroup, are currently utilizing and revising elements of the HPRP written standards to develop ESG written standards for the provision of assistance. This collaborative process to complete the ESG written standards is ongoing; however; current Pima County departmental policies, procedures, and subrecipient contract terms and conditions will be utilized to assure complete compliance with ESG eligibility standards including 24 CFR 576.2 and 24 CFR 576.500(b),(c),(d), and (e). Detailed below are written standards for the provision of ESG assistance currently under development to address the following:

a) Policies and procedures for evaluating individuals and families for eligibility assistance:
   i. All ESG assisted households and individuals must meet the revised HUD definition of homelessness.

b) Policies and procedures for coordinating with community providers.
   i. Active membership with the CoC will be required for all ESG subrecipients.
   ii. Subrecipients will be contractually bound to demonstrate coordination with local community providers and mainstream resources.

c) Policies and procedures for determining and prioritizing which eligible families and individuals will receive rapid re-housing assistance:
   i. Ability to provide verification documents to include:
      a) Picture I.D.
      b) Social Security Card
      c) Birth Certificate
      d) Proof of income
      e) Bank Statement
      f) Bills showing need
      g) Proof of residency
      h) Eviction Notice
   ii. Program participants must participate in a case management plan that includes monthly meetings and goals for improving housing stability.
   iii. Participants must enter into a legally binding, written lease with a landlord, preferably for a term of 1 year.
   iv. Subrecipients providing Rapid Re-Housing must re-evaluate program participants at least once year.
   v. Program participants shall demonstrate ability to maintain their housing and household expenses after assistance.

d) Standards for determining the share of rent and utilities cost that each program participant must pay, if any, while receiving homelessness prevention or rapid re-housing assistance:
   i. Subrecipient case management will be responsible for determining the type and cost of housing stabilization needed in accordance with ESG guidelines.
   ii. If participant has available income, it may be applied towards housing costs as determined evaluation of client need.
   iii. The maximum number of times the program participant may receive assistance will be based on need, but may not exceed more than 24 months of assistance in a 3 year period.
   iv. Short-term rental assistance is to be limited to a maximum of 3 months of rent.
   v. Medium-term rental assistance shall extend for a minimum of 4 months, but not more than 24 months of rent.
   vi. Only as much assistance needed to become stabilized will be granted.

e) Standards for determining length of rental assistance and how the amount will be adjusted over time.
   i. Subrecipient will be responsible for determining amount and duration of housing stabilization needed in accordance with ESG guidelines.
   ii. Subrecipient may require program participants to pay a portion of the rent expense based on available income.
   iii. Subrecipient will be required to verify housing units adhere to both rent reasonableness, as defined as thirty percent (30%) of the household's monthly household income; and, criteria established under HUD's published Fair Market Rent (FMR) guidelines.
   iv. Subrecipient my increase the household's contribution to the rent and utility cost as they acquire more financial independence and stability. An increase will be documented in the client's plan.
   v. Any household income increase must be reported to the program participant within seven (7) days and the new rent contribution amount adjusted.
   vi. Income shall be reassessed by the subrecipient every 3 months.
   vii. Rental assistance paid cannot exceed the actual rental costs or include other subsidies.

Appendix 3- Written Standards for Provision of ESG Assistance (Con't)

f) Standards for determining type, amount and duration of housing stabilization to program participants:
   i. Financial assistance costs to include: rental assistance, moving costs, rent application fees, security deposits, last month's rent, utility deposit, utility payments, mediation and legal services.
   ii. The following costs will not be covered: mortgage costs, credit card bills or other consumer debt, pet care, entertainment activities, cash assistance directly to participants.
   iii. Service costs to include: housing relocation and stabilization services, housing search and placement, housing stability case management, mediation services and credit repair, budgeting and money management education.

Appendix 4- Fire Districts

FIRE DISTRICT	LOCATION
Ajo/Gibson Volunteer Fire Department	Ajo
Arivaca Fire District	Arivaca
Corona de Tucson Fire District	Corona de Tucson
Avra Valley Fire District	Marana
Drexel Heights Fire District	Tucson
Elephant Head Volunteer Fire Department	Amado
Golder Ranch Fire District	Tucson/Catalina
Green Valley Fire District	Green Valley
Helmet Peak Volunteer Fire Department	Sahuarita
Mount Lemmon Fire District	M. Lemmon
Northwest Fire District	Tucson
Palo Verde Fire District	Tucson
Picture Rocks Fire District	Tucson
Raytheon Fire Department	Tucson
Rincon Valley Fire District	Vail
Rural Metro Fire Department	Tucson
Silverbell Army Heliport Fire Department	Marana
South Tucson Fire Department	South Tucson
Three Points Fire District	Tucson
Tucson Airport Authority Fire Department	Tucson
Tucson Country Club Estates Fire District	Tucson
Tucson Fire Department	Tucson
Why Fire District	Why
162 Fighter Wing Fire Department	Tucson
Jurisdiction with Private Party Service Provider:	
Hidden Valley Fire Districtt	Pima/Tucson
Mountain Vista Fire District	Pima/Tucson
Sabino Vista Fire District	Pima/Tucson
Tanque Verde Valley Fire District	Pima/Tucson
Tucson County Club Estates Fire District	Pima/Tucson
Tribal Fire Departments:	
Pascua Pueblo Fire Department	Tucson
Tohono O'odham Nation Fire Department	Sells

Appendix 5 - Public Comments and Responses

Public meeting to discuss the CDBG-ESG RFP process was held on January 16, 2013. In addition eight other meetings were conducted throughout Pima County to discuss the process.

A public meeting to discuss the 2013-2014 Annual Action Plan was conducted on April 30, 2013.

Summary of Public Comments for the 2013 Annual Action Plan

Comment:

The County should conduct a needs assessment/inventory of all the community service buildings, throughout the county including capital/ maintenance and repair needs. The information provided could be utilized to designate priorities for CDBG applications and overlay those improvement needs on to the County's top ten low income Community Development Target Areas, to develop a plan to stretch CDBG dollars for the most impact.

The SouthEastern Arizona Governments Organization (SEAGO), in Cochise County, plans and assign years to each respective target area to apply for funding. For example, for Pima County, the communities of Ajo, Why and Lukeville can be prioritized to receive all CDBG funding for a particular FY. The next year Flowing Wells, Rillito, and Picture Rocks, etc., could apply for funding. This type of system would allow for major projects to be completed in one year and target areas would be allowed adequate funding for all major projects in their communities to be upgraded. It is understood that a "chunk" of CDBG funds would be needed for some of the in city projects for Marana, Sahuarita, South Tucson and Tucson.

Response:

Utilizing available stimulus funds, Pima County recently funded a *Green and Healthy Assessment of Pima County's Emergency Shelters and Transitional Housing* to identify operations, maintenance, and capital improvement needs. The result of the report initiated CDNC's $115,000 CDBG request for Emergency/Transitional/ Permanent Housing Repair. During the next FY, staff can research the costs associated with conducting a similar needs assessment for all community buildings and if there is available funding to conduct such a report.

In regards to CDBG program targeting—and the round-robin approach where groups of target areas would be prioritized and could exclusively apply for funding—the comment was discussed at the public hearing. Since Pima County currently serves 19 Community Development Target Areas there was general concern from community representatives on the possibility of having to wait up to 5 years to be able to apply for funding. Nonetheless, the targeting model will be included for discussion in FY14-15 Citizen Participation Plan.

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PUBLIC COMMENTS AND RESPONSES ARE SUMMARIZED IN APPENDIX #5