

Valley Metro

Regional Public Transportation Authority

Phoenix, Arizona

Adopted Operating and Capital Budget

Fiscal Year 2012/2013

Board of Directors

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Chief Executive Officer's Office

Stephen R. Banta, Chief Executive Officer
Bryan Jungwirth, Chief of Staff
Michael Taylor, Acting Finance Director
Carol Ketcherside, Planning Director
Jim Wright, Operations Director

Prepared By
Finance Department

Valley Metro
Regional Public Transportation Authority
Organization Chart FY 2012/2013



Valley Metro
Regional Public Transportation Authority
Adopted Operating and Capital Budget
Fiscal Year 2012/13

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July 1, 2012

TO: Chairman Ron Aames and Members of the
Valley Metro RPTA Board of Directors

FROM: Stephen R. Banta
Chief Executive Officer

RE: Transmittal of FY 2012/2013 (July 1, 2012 thru June 30, 2013)
Adopted Operating & Capital Budget

I am pleased to submit the Valley Metro Regional Public Transportation Authority Adopted Operating and Capital Budget for FY 2012/2013. The FY 2012/2013 combined operating and capital budget is \$277.1 million and includes all the projects funded with Proposition 400 Public Transportation Fund (PTF) revenues (\$114.6 million).

The adopted FY 2012/13 operating and capital budget has been prepared with the goal of delivering a fiscally prudent, balanced budget using carry forwards, reserves and bonding proceeds and is aligned with the current Transit Life Cycle Program (TLCP) for FY 2012/13. The budget was developed in compliance with all the Board of Directors' adopted financial policies, budget and Transit Life Cycle Program (TLCP) policies.

The total operating budget of \$90.8 million represents a \$6.1 million (7%) increase from the previous year's operating budget of \$84.7 million. For FY 2012/13, there are no new positions being requested which leaves the total RPTA positions at 120.

Other key compensation and fringe benefit changes for FY 2012/13 are as follows:

- The Arizona State Retirement System (ASRS) contribution will increase 0.40 percent on July 1, 2012. This will make the contribution 11.15 percent for RPTA and the employee for a total contribution of 22.30%.
- The agency health care costs will increase for FY 2012/13.
- A merit increase of up to 3 percent per employee is available based on performance. Each employee will receive a performance evaluation prepared by their direct supervisor and will receive a zero to 3 percent compensation increase based on the results of their performance evaluation.
- For FY 2012/13, there are no cost of living (COLA) increases, or step increases.

The total capital budget of \$186.2 million represents a \$37.8 million (25%) increase over the previous year's capital budget of \$148.4 million. The major reason for the increase in the capital budget is directly related to a proposed \$70.0 million bond financing for Valley Metro Rail in FY 2012/13.

We have several key projects planned for FY 2012/2013, as the agency continues the implementation of TLCP operating and capital projects. Funding for these projects and studies comes from a combination of sales tax revenues, federal grants and member agency local funds. Some of the key projects and studies included in the FY 2012/2013 budget are as follows:

- Long Range Planning
- Short Range Planning
- Transit Research and Survey
- Capital Planning
- Operations Planning
- Regional Marketing Program
- Regional Dial-A-Ride Implementation

The agency remains committed to providing efficient and effective regional transit service to Valley Metro member jurisdictions and the regional community, and I see great opportunity for furthering these commitments with the passage of Proposition 400. We look forward to a very productive and successful fiscal year.

Budget Overview

Valley Metro
Regional Public Transportation Authority
FY 2012/13 Adopted Operating & Capital Budget
Comparison to FY 2011/12 Adopted Budget
(In thousands)

	2012/13 Adopted Budget	2011/12 Adopted Budget	2011/12 Revised Budget	Amount Increase/ (Decrease)	Percent*** Increase/ (Decrease)	** Note
Sources of funds						
Revenues:						
Public transportation funds (PTF)	114,600	\$ 103,400	\$ 107,100	\$ 11,200	11%	(1)
Transit service agreements	16,659	18,732	17,485	(2,073)	-11%	(2)
Federal grants	32,946	56,743	34,309	(23,797)	-42%	(3)
VMR staff & administration reimbursement	14,028	8,965	10,925	5,063	56%	(4)
Regional area road funds (RARF)	4,518	4,476	4,464	42	1%	
Interest & other revenues	1,194	2,067	1,918	(873)	-42%	(5)
Local participation	536	153	182	383	250%	(6)
State & local grants	641	583	578	58	10%	(7)
Total revenues	185,122	195,119	176,961	(9,997)	-5%	
Bond proceeds	70,000	-	-	70,000	100%	(8)
Carryforwards & reserves	21,988	38,025	24,302	(16,037)	-42%	(9)
Total revenues & other sources of funds	\$ 277,110	\$ 233,144	\$ 201,263	\$ 43,966	19%	
Uses of funds by category						
Expenses:						
Lead agency PTF disbursements	\$ 69,248	\$ 72,308	\$ 54,798	\$ (3,060)	-4%	(10)
Transit service contracts	54,080	53,953	55,016	127	0%	
Capital outlay	34,895	51,398	33,215	(16,503)	-32%	(11)
Salary & fringe benefits	22,960	17,630	19,590	5,330	30%	(12)
Bond principal & interest expense	10,741	10,240	10,240	501	5%	(13)
Consultants & contracts	3,494	2,631	3,045	863	33%	(14)
Contingency	2,066	2,872	941	(806)	-28%	(15)
Rent & facility costs	2,813	3,226	2,877	(413)	-13%	(16)
Advertising	427	446	441	(19)	-4%	(17)
Transit book, outreach mat. & online serv.	573	524	524	49	9%	(18)
Insurance & risk management	257	235	265	22	9%	(19)
Safety & security	284	367	367	(83)	-23%	(20)
Lead agency RARF disbursements	500	500	500	-	0%	
Other administrative costs	1,772	1,710	1,703	62	4%	(21)
Lead agency bond disbursement	22,500	15,104	15,104	7,396	49%	(22)
Total expenses	226,610	233,144	198,626	(6,534)	-3%	
Carryforwards & contributions to reserves	50,500	-	2,637	50,500	100%	(23)
Total expenses & other uses of funds	\$ 277,110	\$ 233,144	\$ 201,263	\$ 43,966	19%	
Uses of funds by department						
Operating:						
Operations	82,195	\$ 77,094	\$ 78,220	\$ 5,101	7%	(24)
Marketing	2,743	2,499	2,517	244	10%	(25)
Business Services & Comm. Outreach	2,073	1,961	1,926	112	6%	(26)
Planning	1,866	1,457	1,407	409	28%	(27)
Finance & Management Services	844	530	530	314	59%	(28)
Chief Executive Officer's Department	1,131	1,182	1,187	(51)	-4%	(29)
Total Operating Budget	90,852	84,723	88,424	6,129	7%	
Capital:						
Valley Metro Rail	81,216	63,916	65,875	17,300	27%	(30)
Bus and other transit	105,042	84,505	46,964	20,537	24%	
Total Capital Budget	186,258	148,421	112,839	37,837	25%	
Total Operating & Capital Budget	\$ 277,110	\$ 233,144	\$ 201,263	\$ 43,966	19%	

*** Percentage change is compared to the 2011/12 Adopted Budget

Valley Metro
Regional Public Transportation Authority (RPTA)
FY 2012/13 Adopted Operating & Capital Budget Overview

Budget Analysis

The following is an analysis of the major changes in the FY 2012/13 Adopted Budget versus the FY2011/12 Adopted Budget. The number in the "Note" column corresponds to the "Note" column of the "FY 2012/13 Adopted Operating & Capital Budget" (page 1).

Sources Of Funds:

Note	Explanation																																				
(1)	The 11% increase (\$11.2 million) in Public Transportation Fund (PTF) revenue for FY 2012/13 was determined using the revised revenue estimates from ADOT. The FY 11/12 PTF revenue adopted budget was revised upward from \$103.4 million to \$107.1 million using the revised revenue estimates from ADOT. The increase in revenues was allocated as follows: Rail (\$1.6 million); Bus (\$2.1 million).																																				
(2)	The 11% decrease (\$2.1 million) in Transit Service Agreements (TSA) is due to reduced transit services in various communities and reduced city contributions as expense was shifted to PTF funded service.																																				
(3)	The 42% decrease (\$23.8 million) in Federal Grants is due to the reduction in capital projects for FY 2012/13.																																				
(4)	Valley METRO Rail staff & administration reimbursement is all METRO Rail related costs. They are reimbursed in full by Valley METRO Rail, Inc.																																				
(5)	Interest and other revenues decreased 42% (\$873,000) due to the elimination of the Alternative Fuel Tax rebate revenue from the Internal Revenue Service (IRS).																																				
(6)	The 250% increase (\$383,000) in local participation is due to the electric fan retrofit project on existing buses that is funded with a FTA TIGGER grant and member agencies that purchase RPTA bus service.																																				
(7)	The 10% increase (\$58,000) in state and local grants is due to an increase in funding for the Transportation Demand Management (TDM) function.																																				
(8)	Bond proceeds of \$70.0 million to fund capital projects for Valley METRO Rail.																																				
(9)	Detail of "sources of funds - carryforwards and reserves" is as follows: <table style="margin-left: auto; margin-right: auto; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"></th> <th style="text-align: center;">2012/13 Adopted Budget</th> <th style="text-align: center;">2011/12 Adopted Budget</th> <th style="text-align: center;">2011/12 Revised</th> <th style="text-align: center;">Amount Increase/ (Decrease)</th> <th style="text-align: center;">Percent Increase/ (Decrease)</th> </tr> </thead> <tbody> <tr> <td colspan="6"><i>Detail of "Uses of carryforwards and reserves" Category</i></td> </tr> <tr> <td>Capital & vanpool reserve</td> <td style="text-align: right;">12,937,901</td> <td style="text-align: right;">31,636,701</td> <td style="text-align: right;">23,339,893</td> <td style="text-align: right;">(18,698,800)</td> <td style="text-align: right;">-59%</td> </tr> <tr> <td>Undesignated fund balance (RARF)</td> <td style="text-align: center;">-</td> <td style="text-align: right;">1,000,000</td> <td style="text-align: right;">962,354</td> <td style="text-align: right;">(1,000,000)</td> <td style="text-align: right;">-100%</td> </tr> <tr> <td>Undesignated fund balance (PTF)</td> <td style="text-align: right;">9,050,593</td> <td style="text-align: right;">5,376,217</td> <td style="text-align: center;">-</td> <td style="text-align: right;">3,674,376</td> <td style="text-align: right;">68%</td> </tr> <tr> <td></td> <td style="text-align: right; border-top: 1px solid black;"><u>21,988,494</u></td> <td style="text-align: right; border-top: 1px solid black;"><u>38,012,918</u></td> <td style="text-align: right; border-top: 1px solid black;"><u>24,302,247</u></td> <td style="text-align: right; border-top: 1px solid black;"><u>(16,024,424)</u></td> <td style="text-align: right; border-top: 1px solid black;"><u>-42%</u></td> </tr> </tbody> </table> <p>For FY 2012/13, \$12.9 million of Capital reserves (Bond Proceeds) will be used to fund Capital projects for both Bus & METRO Rail that were carried forward from FY 11/12. Also, for FY 2012/13, \$5.1 million of PTF fund balance will be used to fund capital projects and \$4.0 million of PTF fund balance will be used to fund operations.</p>		2012/13 Adopted Budget	2011/12 Adopted Budget	2011/12 Revised	Amount Increase/ (Decrease)	Percent Increase/ (Decrease)	<i>Detail of "Uses of carryforwards and reserves" Category</i>						Capital & vanpool reserve	12,937,901	31,636,701	23,339,893	(18,698,800)	-59%	Undesignated fund balance (RARF)	-	1,000,000	962,354	(1,000,000)	-100%	Undesignated fund balance (PTF)	9,050,593	5,376,217	-	3,674,376	68%		<u>21,988,494</u>	<u>38,012,918</u>	<u>24,302,247</u>	<u>(16,024,424)</u>	<u>-42%</u>
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Valley Metro
Regional Public Transportation Authority (RPTA)
FY 2012/13 Adopted Operating & Capital Budget Overview

Note	Explanation															
	<u>Uses of Funds by Category:</u>															
(10)	<p>The \$69.3 million in lead agency PTF disbursements represents the passing through of PTF to "lead agencies" that will directly oversee certain projects. For FY 2012/13, PTF will be passed through to Valley METRO Rail, Inc. for rail capital projects, and will also be passed through to various local jurisdictions to fund vehicle purchases, park and rides, bus stop amenities and improvements and locally operated Americans with Disability Act (ADA) services.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Description</u></th> <th style="text-align: right;"><u>FY 2012/13</u></th> <th style="text-align: right;"><u>FY 2011/12</u></th> </tr> </thead> <tbody> <tr> <td>Valley METRO Rail, Inc. capital program</td> <td style="text-align: right;">\$44,188,513</td> <td style="text-align: right;">\$39,346,471</td> </tr> <tr> <td>ADA reimbursements**</td> <td style="text-align: right;">16,806,590</td> <td style="text-align: right;">11,851,137</td> </tr> <tr> <td>Capital reimbursements</td> <td style="text-align: right;">8,253,070</td> <td style="text-align: right;">21,110,354</td> </tr> <tr> <td style="padding-left: 20px;">Total Lead Agency Disbursements</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">\$69,248,173</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">\$72,307,962</td> </tr> </tbody> </table> <p>** Eligibility requirements must be met to draw full amount; funds not drawn at year end will be carried forward to subsequent years.</p>	<u>Description</u>	<u>FY 2012/13</u>	<u>FY 2011/12</u>	Valley METRO Rail, Inc. capital program	\$44,188,513	\$39,346,471	ADA reimbursements**	16,806,590	11,851,137	Capital reimbursements	8,253,070	21,110,354	Total Lead Agency Disbursements	\$69,248,173	\$72,307,962
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Total Lead Agency Disbursements	\$69,248,173	\$72,307,962														
(11)	Capital outlay decreased 32% (\$16.5 million) over the prior year due to the reduction in capital projects for FY 2012/13.															
(12)	Salary and fringe benefits increased 30% (\$5.3 million) over the prior year due to the additional positions for Valley METRO Rail related to transitioning the maintenance employees to RPTA, a proposed up to 3% merit increase in salaries and a proposed increase in medical premiums. All Valley METRO Rail staff related costs are reimbursed in full by Valley METRO Rail, Inc.															
(13)	Bond principal & interest expense increased by 5% (\$501,000) due to the addition of issuance costs for the financing proposed for FY 2012/13.															
(14)	Consultant & contracts increased 33% (\$863,000) from the prior year. The increase is attributable to the increase in planning studies and consulting needs for the Operations Department.															
(15)	The contingency budget decreased by 28% (\$806,000) due to a decrease in budgeted capital projects for FY 2012/13. The contingency requirement in the TLCP program is 10%.															
(16)	Rent & Facility costs decreased 13% (\$413,000) due to decreases in equipment repair costs at our East Valley Operations & Maintenance Facility.															
(17)	Advertising decreased 4% (\$19,000) from the prior year because of the decrease in advertising needs in the Transportation Demand Management Department.															
(18)	Transit Book, outreach materials, and online services expenses increased by 9% (\$49,000) mainly due to an increase in the budget associated with maintaining the Valley Metro website.															
(19)	Insurance & risk management increased by 9% (\$22,000) mainly due to an increase in contingent liability insurance rates.															
(20)	Safety and Security is a TLCP allocation based on the FY 2012/13 TLCP operating program, and this item decreased 23% (\$83,000).															
(21)	Other Administrative costs increased 4% (\$62,000). Costs included in this category include legal fees, audit fees, printing, copies, postage, delivery service fees, telephones, payroll outsourcing fees, staff development, travel, training, equipment rental and maintenance.															
(22)	Lead agency bond proceeds disbursement to Valley METRO Rail. See Note 8 above for explanation of bond proceeds uses for FY 2011/12 & FY 2012/13.															

Valley Metro
Regional Public Transportation Authority (RPTA)
FY 2012/13 Adopted Operating & Capital Budget Overview

Note	Explanation																		
(23)	For FY 12/13, \$50.5 million in capital assets reserve will be remaining from bond proceeds of \$70.0 million. This will be used to fund capital projects for Valley METRO Rail in future years.																		
<u>Uses of Funds by Department:</u>																			
(24)	The Operations Department budget has increased 7% (\$5.1 million) from the prior year due to the increase in ADA PTF disbursements to member agencies.																		
(25)	The Marketing Department budget has increased 10% (\$244,000) over the prior year. This is due to an increase in the budget associated with maintaining the Valley Metro website and consultants.																		
(26)	The Business Services & Community Outreach Department has increased 6% (\$112,000) over the prior year due to additional grants received through ADOT.																		
(27)	The Planning Department budget has increased 28% (\$409,000) over the prior year due to an increase in planning studies and consultants for FY 2012/13.																		
(28)	The Finance and Management Services Department budget has increased 59% (\$314,000) over the prior year due primarily to an increase in computer and software purchases and organizational development training.																		
(29)	The Executive Director's Office budget has decreased 4% (\$51,000) from the prior year due to a decrease in salary costs.																		
(30)	<p>The 27% increase (\$17.3 million) in Valley METRO Rail capital program costs over the prior year is mainly attributable to the increase in PTF revenues and staffing, administration costs, and bond proceeds for FY 2012/13.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Description</u></th> <th style="text-align: right;"><u>FY 2012/13</u></th> <th style="text-align: right;"><u>FY 2011/12</u></th> </tr> </thead> <tbody> <tr> <td>Lead agency PTF disbursements</td> <td style="text-align: right;">\$44,188,513</td> <td style="text-align: right;">\$39,346,471</td> </tr> <tr> <td>Lead agency RARF disbursements</td> <td style="text-align: right;">500,000</td> <td style="text-align: right;">500,000</td> </tr> <tr> <td>Staff & administration</td> <td style="text-align: right;">14,027,959</td> <td style="text-align: right;">8,965,065</td> </tr> <tr> <td>Bond Proceeds</td> <td style="text-align: right;">22,500,000</td> <td style="text-align: right;">15,104,000</td> </tr> <tr> <td style="padding-left: 20px;">Total Valley METRO Rail budget</td> <td style="text-align: right; border-top: 1px solid black;">\$81,216,472</td> <td style="text-align: right; border-top: 1px solid black;">\$63,915,536</td> </tr> </tbody> </table> <p>** This budget only represents those costs that run through RPTA's budget. See the Valley METRO Rail, Inc. FY 12/13 budget for a complete picture of the light rail capital program budget.</p>	<u>Description</u>	<u>FY 2012/13</u>	<u>FY 2011/12</u>	Lead agency PTF disbursements	\$44,188,513	\$39,346,471	Lead agency RARF disbursements	500,000	500,000	Staff & administration	14,027,959	8,965,065	Bond Proceeds	22,500,000	15,104,000	Total Valley METRO Rail budget	\$81,216,472	\$63,915,536
<u>Description</u>	<u>FY 2012/13</u>	<u>FY 2011/12</u>																	
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Total Valley METRO Rail budget	\$81,216,472	\$63,915,536																	

FY 2012/13 Total Financial Program

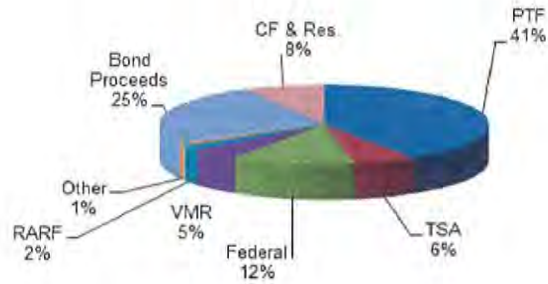
The Valley Metro Regional Public Transportation Authority (RPTA) FY 2012/13 combined operating and capital budget (the budget) is \$277.1 million and includes the projects funded with Proposition 400 Public Transportation Fund (PTF) revenues (\$114.6 million). Of the \$114.6 million PTF, \$65.0 million is for bus operating and bus capital and \$49.6 million is for light rail/high capacity transit capital. The total operating budget of \$90.8 million represents a \$6.1 million (7%) increase from the previous year's operating budget of \$84.7 million. The total capital budget of \$186.2 million represents a \$37.8 million (25%) increase over the previous year's capital budget of \$148.4 million. The major reason for the increase in the capital budget is directly related to a proposed \$70.0 million bond financing for Valley Metro Rail in FY 2012/13.

Valley Metro
Regional Public Transportation Authority (RPTA)
FY 2012/13 Adopted Operating & Capital Budget Overview

Valley Metro
Regional Public Transportation Authority
FY 2012/13 Adopted Operating & Capital Budget

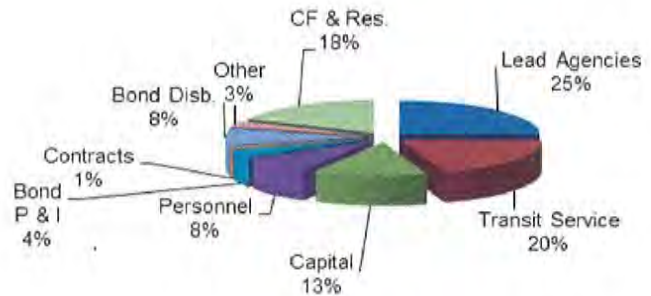
Sources of Funds: (in thousand)

Public transportation funds (PTF)	\$ 114,600
Transit service agreements (TSA)	16,659
Federal grants	32,946
Valley METRO Rail reimbursement (VMR)	14,028
Regional area road funds (RARF)	4,518
Other revenues	2,371
Subtotal	\$ 185,122
Bond Proceeds	70,000
Carryforwards and reserves (CF and Res.)	21,988
Total	\$ 277,110



Uses of Funds: (in thousands)

Lead agency disbursements (PTF and RARF)	\$ 69,748
Transit service contracts	54,080
Capital	34,895
Personnel costs (METRO Rail & RPTA)	22,960
Bond Principal & Interest	10,741
Contractual agreements	3,494
Lead agency bond disbursement	22,500
Other costs	8,192
Subtotal	\$ 226,610
Carryforwards and reserves (CF and Res.)	50,500
Total	\$ 277,110



Budget Development

The FY 2012/13 Operating and Capital Budget has been prepared with the goal of delivering a fiscally prudent, balanced budget. The budget was developed in compliance with all the Board of Directors' adopted financial policies and is aligned with the Transit Life Cycle Program (TLCP). Projects that are included in the budget and are not part of the TLCP total \$4.0 million (1.6% of the total budget). These programs are funded by member agencies, vanpool fare revenue, and State and Federal grants. These projects include Transportation Demand Management, Vanpool Operations, and the Alternative Transportation program.

RPTA's primary revenue source is the PTF. The PTF FY 2012/13 revenue estimate of \$114.6 million was determined using the current ADOT revenue forecast. These funds are restricted to the implementation of the transit element of the Regional Transportation Plan (RTP). Other key estimates in the budget are based on contractual information and historical trends.

Organizational Staffing

For FY 2012/13, there are no new positions being requested which leaves the total RPTA positions at 120.

Valley Metro
Regional Public Transportation Authority (RPTA)
FY 2012/13 Adopted Operating & Capital Budget Overview

Other key compensation and fringe benefit changes for FY 2012/13 are as follows:

- The Arizona State Retirement System (ASRS) contribution will increase 0.40 percent on July 1, 2012. This will make the contribution 11.15 percent for RPTA and the employee for a total contribution of 22.30%.
- The agency health care costs will increase for FY 2012/13.
- A merit increase of up to 3 percent per employee is available based on performance. Each employee will receive a performance evaluation prepared by their direct supervisor and will receive a zero to 3 percent compensation increase based on the results of their performance evaluation.
- For FY 2012/13, there are no cost of living (COLA) increases, or step increases.

Transit Life Cycle Program (TLCP)

In 2005, the RPTA initiated the development of the 20-year TLCP to provide management and oversight for the implementation of the transit component of the Regional Transportation Plan, including bus operating and bus capital projects, and rail capital projects. The Board of Directors adopted the TLCP financial model and TLCP guiding principles in June 2005 and adopted the TLCP policies in October 2005. The TLCP guiding principles and policies were revised in 2010. This budget includes all the projects that are in the adopted TLCP for FY 2011/12. Major TLCP projects included in the adopted FY 2012/13 budget include the following:

TLCP Bus Operating Program

The FY 2012/13 TLCP bus operating program includes funding for RTP Supergrid services (Route 40 Main Street, 61 Southern Avenue, 70 Glendale Avenue, Route 72 Scottsdale/Rural, Route 96 Dobson Road, Route 136 Gilbert Road, and Route 156 Chandler Boulevard), Mesa Main Street Link service, Arizona Avenue LINK service, Power Road, local and express routes, fixed route rural service to Gila Bend, and demand response Americans with Disabilities Act (ADA) trips.

TLCP Bus Capital Program

The FY 2012/13 TLCP Bus Capital Program includes funding for 68 replacement buses for local, express, BRT, and supergrid fixed route, 34 paratransit fleet replacements, 93 vanpool vehicle replacement, funds for park-and-ride lots and a 700/800 MHz voice communications system.

TLCP Rail Capital Program

The FY 2012/13 TLCP Rail Capital Program includes utility relocation reimbursements and reimbursements to Mesa, Phoenix, and Tempe for regional capital expenses. PTF of \$49.6 million (43.24% of FY 2012/13 PTF revenues) is passed through as a "lead agency disbursement" to Valley METRO Rail, Inc., the designated lead agency on the rail project, to carry out the FY 2012/13 TLCP rail capital program.

Major Projects and Studies

RPTA will undertake a number of key projects during FY 2012/13, as the agency continues the implementation of the TLCP operating and capital projects. Funding for these projects and studies comes from a combination of sales tax revenues (PTF and Regional Area Road Funds [RARF]) and federal grants. The major projects and studies included in the FY 2012/13 budget include the following:

Long-Range Planning

Update and/or produce information for the Long-Range Transit Plan for Maricopa County, and annual update to the transit element of the Maricopa Association of Governments' (MAG) Regional Transportation Plan. Provide transit data to MAG in updating the regional travel demand model, provide technical support to MAG on commuter rail planning. Participate in public meetings and open

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house workshops to solicit public review and comment. Provide for support in the development and administration of stakeholder communications, public meetings, and public outreach as required to collect and analyze opinions and input into system, corridor and capital planning programs, the transit lifecycle program, service adjustments, purchases and other agency programs and projects. [RARF \$74,820].

Short Range Planning

Annual update for the Maricopa Association of Government's (MAG) Annual Transportation Report and preparation of Annual Transit Performance Report. In addition, coordinate with all transit providers and funders in the MAG area on service and route planning activities including Supergrid, Arterial and Freeway Bus Rapid Transit (BRT), Express Bus routes, and Rural Connector routes. Collect and analyze information from operators and area communities to develop a Short Range Transit Program annual update that details regionally funded transit investments that will occur within the five year horizon of the Plan. Fulfill planning requirements of Title VI of the Civil Rights act as outlined in FTA Circular 4702.1A, addressing how service and project related impacts to minority and low income populations will be addressed, as well as the procedures used to address Title VI-related customer complaints. [RARF \$169,499, MAG-Planning Program \$134,720].

Valley METRO Rail RTP Planning Funds

RPTA is providing Valley METRO Rail, Inc. with \$500,000 to be used for rail specific Regional Transportation Plan (RTP) planning needs. This money is restricted for the planning and administration of projects in the RTP and cannot be used for any other purpose. [RARF \$500,000].

Transit Research and Survey

Develop, implement, and provide analysis for comprehensive transit research surveys and studies. Information from the surveys will be used to produce a database for transit planning purposes, including route evaluation and service adjustments. Survey information derived from the Origins and Destinations Survey will be used to calibrate the MAG travel model insuring that model outputs provide a more accurate projection of mode split and travel behavior. The inclusion of customer satisfaction questions will assist in monitoring the quality of the services provided on an ongoing basis. [RARF \$143,563].

Operations Planning

Provide staff support to Regional Transit Advisory Group (RTAG) on development of recommendations to integrate paratransit operations to improve service to riders and service efficiencies. Provide operations planning assistance to RPTA member agencies upon request. [RARF \$551,907].

Project Management

Provides project management in the implementation of the 20-year capital program identified in the RTP. Unless otherwise indicated, RPTA is the designated lead agency for development of transit capital and operating projects identified in the Regional Transportation Plan and funded through the 1/2 cent sales tax extension authorized by Proposition 400. Project management for design and construction of facilities and associated support infrastructure. [RARF \$50,696].

Regional Marketing Program

Transit Book Development and Printing: The Transit Book is the primary route and schedule communications vehicle in conjunction with on-line information for Valley Metro transit riders. It is developed and distributed twice a year. [Regional Services PTF Allocation = \$300,000].

Printed Communications Tools and Signage: Various forms of printed materials are essential for providing transit related information to transit users, non-users, key stakeholders, and partners. This includes brochures, passenger notices, car cards, newsletters, printed guides, kiosk signage, schedules and system maps. [Regional Services PTF Allocation = \$135,000].

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Web Site Design and Navigation: The mission of ValleyMetro.org is to provide up-to-date information needed to use Valley Metro's services, educating the public about what services are available and the benefits of using those services, and promoting alternative modes of transportation in an effort to minimize the impact of single-occupancy vehicle usage in the Valley. With the significant increase in services and information needed to be communicated to the public, ValleyMetro.org requires significant changes to the site design and navigation. Aside from basic Web site navigation features, interactive features such as the Online Trip Planner, the Commuting Cost Calculator and periodic interactive contests will be enhanced for educational purposes and as an incentive to promote the use of alternative modes. ShareTheRide.com is RPTA's tool for carpool and vanpool matching, and is linked to ValleyMetro.org. Information for the Valley METRO Rail is also highlighted. Over time the site design and navigation are essential to delivering a "transit portal" for the entire region. [Regional Services PTF Allocation = \$248,600].

Valley Metro Communications Campaign: Valley Metro and our contracted public relations firm, R&R Partners, plan to continue to implement a campaign designed to promote Valley Metro as the transportation solutions provider that makes the Valley a better place to live, work, play, and visit. This includes public relations support, creative design and development, and various forms of media purchase and placement including print, radio and online advertising over the 12-month Fiscal 2010 year. [Regional Services PTF Allocation = \$250,000].

Regional Transportation Demand Management (TDM) Program

The Regional TDM Program promotes and provides ridesharing and alternative transportation modes services to the general public and over 1,200 Valley employers involved in the Trip Reduction Program. Services include a computerized matching system for carpooling, vanpooling, and bicycle partner opportunities; and assistance with implementing a variety of Transportation Demand Management (TDM) programs such as compressed work weeks and telecommuting programs. The TDM Program oversees and manages regional vanpool services. A public awareness program, the Clean Air Campaign, is administered by the RPTA. This program is a private/public partnership encouraging participation in alternate modes of transportation, alternate work schedules, and other pollution reducing measures. The TDM Program also oversees regional bicycle and pedestrian safety & education programs. [Federal & State = \$1,670,151].

Budget Summaries

Comparative Operating & Capital Revenues Summary
by Line Item

Comparative Operating & Capital Expenditures Summary
by Line Item

Comparative Operating and Capital Budget Summary
by Project

FY 2012/13 Adopted Operating and Capital Budget Summary
by GAAP Fund

FY 2012/13 Adopted Regional Services Program by Project

Valley Metro
Regional Public Transportation Authority
Comparative Operating & Capital Revenues Summary by Line Item

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Operating Revenues				
4000 Regional area road funds	\$ 4,422,564	\$ 4,476,000	\$ 4,464,196	\$ 4,518,000
4001 Public transportation funds	48,529,841	53,813,811	56,955,993	60,170,169
4005 ADEQ	255,000	255,000	250,000	250,000
4010 ADOT Pilot Program	380,647	328,001	328,001	391,403
4105 Pima County	-	-	-	-
4200 MAG - Planning Program	217,734	224,720	224,720	224,720
4206 FTA - Section 5307 ARRA Capital	385,127	-	-	-
4205 FTA - Section 5307	1,831,850	1,770,000	3,857,493	1,922,986
4210 FTA - section 5309	-	-	-	-
4211 FTA - Section 5311	427,788	475,865	475,865	370,282
4212 FTA - Section 5316 (JARC)	24,400	100,000	85,000	100,000
4213 FTA - Section 5317	928,147	715,091	862,269	458,818
4215 FTA - section 3037	-	50,000	50,000	50,000
4216 FTA Section 5316 Jarc Operations	196,789	482,708	275,078	282,066
4240 FHWA - CMAQ	851,443	994,000	964,000	964,000
4300 Local participation	8,543,003	9,117,950	11,077,913	14,184,416
4400 Transit service reimbursement	14,353,622	18,732,020	17,485,218	16,658,902
4600 Interest earnings	43,098	20,000	20,000	20,000
4700 Other revenue	122,784	-	-	-
4715 Vanpool farebox revenue	700,797	762,000	762,000	792,480
4800 IRS fuel tax credit	829,573	450,000	450,000	-
4821 LTAF II AZ Lottery	-	-	271,281	-
4997 Transfers in, from Debt Service Fund	19,549,889	-	-	-
Elimate transfers between funds	(19,549,889)	-	-	-
3110 Vanpool reserve applied	71,909	12,242	27,389	54,683
3300 Undesignated fund balance applied (RARF)	240,857	1,000,000	962,354	-
3300 Undesignated fund balance applied (PTF)	-	409,194	-	3,965,738
<i>Total Operating Revenues</i>	<u>83,356,973</u>	<u>94,188,601</u>	<u>99,848,770</u>	<u>105,378,663</u>
Capital Revenues				
4001 Public transportation funds	48,617,173	49,586,189	50,144,007	54,429,831
4205 FTA - Section 5307	246,061	45,601,942	19,579,298	23,379,584
4206 FTA - Section 5307 ARRA	4,077,176	-	875,208	192,852
4210 FTA - section 5309	-	3,710,235	2,561,924	1,914,015
4216 FTA - JARC	-	176,000	176,000	-
4217 FTA - Section 5311 Capital	-	-	-	22,400
4219 JARC - Capital	-	280,000	-	280,000
4255 FHWA - STP	622,287	2,162,781	4,322,135	2,784,362
4300 Member local match	118,742	-	28,328	379,829
4671 Interest earned on bond proceeds	185,794	-	-	-
4672 Interest Earned on Debt Service	2,953	-	-	-
4702 Refund of prior year expenses	539,699	-	-	-
4710 Vehicle/parts proceeds	256,246	110,000	40,000	30,000
4800 IRS fuel tax credit	-	725,000	375,000	350,000
4801 IRS interest Payment credit	589,923	-	-	-
4991 Public Transportation Bond Proceeds	-	-	-	70,000,000
4997 Transfers in, from Debt Service Fund	23,181,482	31,566,701	23,312,504	31,813,218
Elimate transfers between funds	(23,181,482)	(31,566,701)	(23,312,504)	(31,813,218)
3105 Capital assets reserve applied	23,181,482	31,566,701	23,312,504	12,813,218
3110 Vanpool reserve applied	-	70,000	-	70,000
3300 Undesignated fund balance applied (PTF)	-	4,967,023	-	5,084,855
<i>Total Capital Revenues</i>	<u>78,437,536</u>	<u>138,955,871</u>	<u>101,414,404</u>	<u>171,730,946</u>
<i>Total Revenues</i>	<u>\$ 161,794,509</u>	<u>\$ 233,144,472</u>	<u>\$ 201,263,174</u>	<u>\$ 277,109,609</u>

Valley Metro
Regional Public Transportation Authority
Comparative Operating & Capital Expenditures Summary by Line Item

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Operating Expenditures				
5000 Salaries	\$ 12,618,887	\$ 12,773,293	\$ 14,200,805	\$ 16,430,387
5100 Fringe benefits	4,190,206	4,856,706	5,389,157	6,518,557
Subtotal	16,809,093	17,629,999	19,589,962	22,948,944
6000 Overhead	2,876,151	3,124,787	3,124,787	3,130,885
6100 Rent	653,024	647,000	647,000	661,000
6200 Telephone	103,059	90,000	90,000	90,000
6205 Equipment rental & maintenance	2,705	10,000	10,000	10,000
6210 Vehicle equipment & maintenance	1,683	5,000	5,000	5,000
6300 Other indirect expenditures	24,248	48,000	48,000	40,000
6305 Office expenditures	106,310	150,000	150,000	120,000
6308 HR/Employee Expense	63,571	75,000	75,000	70,000
6310 Memberships & subscriptions	30,782	50,000	50,000	40,000
6315 Payroll outsource fees	43,187	45,000	45,000	45,000
6400 Legal	89,739	115,000	115,000	100,000
6405 Accounting	42,348	45,000	45,000	45,000
6410 Annual audit	33,925	38,000	38,000	40,000
6500 Risk management	42,819	60,000	60,000	65,000
6505 Employer insurance premiums	20,760	25,000	25,000	27,000
6510 Consultants (allocable)	349,369	425,000	425,000	70,000
7000 Transit service contractors	44,756,741	49,371,341	49,984,538	50,325,086
7021 Fuel Costs - CNG	1,497,456	1,850,000	1,850,000	1,700,000
7022 Fuel Costs - Diesel	2,057,720	2,725,533	3,174,707	1,941,714
7025 Fuel Costs - Unleaded	768	6,500	6,500	113,595
7030 Facility rent and utilities	137,599	328,223	328,223	320,000
7035 Safety and security	2,812	367,150	367,150	283,849
7040 Contingent liability insurance	150,014	150,096	179,591	164,975
7050 Facility Costs - Utilities	568,560	690,410	690,410	653,500
7051 Facility Costs - Equipment rental	-	2,500	2,500	2,500
7052 Facility Costs - Equipment Maintenance & Repairs	766,398	886,500	525,610	492,500
7053 Facility Costs - Building Maintenance & Repairs	49,404	178,000	178,000	110,500
7054 Facility Costs - Materials & Supplies	-	16,200	16,200	-
7055 Facility Costs - Contract Services	254,521	188,591	200,591	310,500
7056 Facility Costs - Misc. Expenses	147,469	269,500	269,500	237,500
7113 RS vehicle fuel & supplies	5,301	11,000	11,000	6,000
7114 RS memberships	103,500	105,500	108,500	110,000
7116 RS utilities	-	19,132	19,132	25,000
7117 RS general supplies	23,714	22,000	22,000	21,400
7150 Transit Books	311,645	300,000	300,000	300,000
7155 Outreach materials	6,502	3,000	3,000	3,000
7158 Online services	212,551	198,800	198,800	248,600
7200 Consultants (direct)	2,243,292	1,304,819	1,692,844	2,465,913
7210 Maintenance agreements	520,689	889,253	806,884	875,625
7300 Job skill development	3,286	5,000	5,000	13,333
7305 Conferences & seminars	9,186	14,460	16,960	16,000
7310 Organizational development & training	3,345	-	-	25,000
7400 Advertising	674,492	445,948	440,948	426,775
7500 Printing	260,818	374,737	341,703	378,499
7505 Graphics	500	200	200	2,000
7600 Postage & delivery	46,274	86,417	86,417	129,342
7700 Public meetings & information	2,910	21,833	21,833	1,500
7800 Other direct expenditures	277,283	344,230	359,474	372,368

(Continued)

Valley Metro
Regional Public Transportation Authority
Comparative Operating & Capital Expenditures Summary by Line Item

(Continued)

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Operating Expenditures (continued)				
7805 Copies	8,302	7,180	7,180	6,350
7815 Local meetings & mileage	58,283	55,900	60,700	65,550
7820 Travel expenses	13,449	13,000	13,000	40,000
7830 Bank charges	29	-	-	-
7901 Lead agency PTF disbursements	8,573,158	11,851,137	11,851,137	16,806,590
7902 Lead agency RARF disbursements	500,000	500,000	500,000	500,000
9000 Administrative capital outlay	1,222,604	185,500	212,500	560,000
9900 Operating contingency (PTF)	-	941,012	941,012	950,000
3300 Reserved for cash balance (PTF)	-	-	2,637,063	-
Overhead Allocated	(2,893,728)	(3,124,787)	(3,124,787)	(3,134,230)
<i>Total Operating Expenditures</i>	<u>83,869,620</u>	<u>94,188,601</u>	<u>99,848,770</u>	<u>105,378,663</u>
Capital Expenditures				
5000 Salaries	\$ 42,125	\$ -	\$ -	\$ 7,910
5100 Fringe benefits	15,536	-	-	3,152
Subtotal	<u>57,661</u>	<u>-</u>	<u>-</u>	<u>11,062</u>
6000 Overhead	17,572	-	-	3,345
7011 Vehicle-Make Ready	262,743	280,864	40,000	41,550
7015 Fleet inspections	7,585	345,770	79,763	214,660
7200 Consultants (direct)	1,342,876	11,850	121,987	82,552
7901 Lead agency PTF disbursements	43,534,963	60,456,825	42,946,575	52,441,583
7903 Lead agency Bond disbursements	19,549,889	15,104,000	15,104,000	22,500,000
7993 Bond Issuance costs	-	-	-	500,000
7997 Transfers out, from Debt Serv. Fund to Ops/VMR	23,181,482	31,566,701	23,312,504	31,813,218
Eliminate transfers out between funds	(23,181,482)	(31,566,701)	(23,312,504)	(31,813,218)
9000 Other capital outlay	145,515	220,000	346,407	1,723,944
9001 Regional fleet	629,297	49,640,557	30,858,682	31,776,495
9003 Equipment	31,316	-	311,728	200,000
9004 Furniture & fixtures	-	-	-	28,000
9005 Computers & Software	-	425,000	37,897	-
9007 Infrastructure	-	-	45,000	-
9009 Site Improvements	4,355,267	300,000	1,282,647	350,000
9010 Regional transit capital outlay	-	-	-	-
9100 Bond principal expense	2,265,000	5,085,000	5,085,000	5,290,000
9104 Bond fiscal charges (fiscal agent/escrow agent fee)	5,000	-	-	-
9105 Bond interest expenses	5,245,318	5,154,718	5,154,718	4,951,318
9115 Amortized issuance cost expense	60,392	-	-	-
9125 Amortized disc/prem expense	414,495	-	-	-
9900 Capital contingency (PTF)	-	1,931,287	-	1,116,437
3105 Reserved for capital assets	-	-	-	50,500,000
<i>Total Capital Expenditures</i>	<u>77,924,889</u>	<u>138,955,871</u>	<u>101,414,404</u>	<u>171,730,946</u>
<i>Total Expenditures</i>	<u>\$ 161,794,509</u>	<u>\$ 233,144,472</u>	<u>\$ 201,263,174</u>	<u>\$ 277,109,609</u>

Valley Metro
Regional Public Transportation Authority
Comparative Operating and Capital Budget Summary by Project

Proj. No.	Project Description	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted	Page No.
Operating Projects						
1005	Finance and Administration Support	\$ 367,282	\$ 377,399	\$ 377,399	\$ 428,584	43
1020	Administrative Capital Outlay	1,177,439	153,000	153,000	415,000	44
2005	Operations Administration	32,956	962,062	962,062	950,000	55
2006	Safety and Security	179,440	553,000	553,000	475,000	56
2010	Phoenix Fixed Route	4,700,778	4,979,114	5,098,316	5,574,926	57
2012	Fare Vending Machine Service and Maint.	-	250,000	43,315	247,700	58
2015	RPTA Fixed Route Service (Veolia)	23,054,531	26,166,849	26,348,132	27,880,618	59
2017	RPTA Fixed Route Service (ValuTrans)	1,479,926	1,366,172	1,962,024	3,130,803	60
2018	Avondale Circulator	-	924,092	674,831	-	61
2026	Tempe Fixed Route	10,522,926	11,252,435	11,739,337	11,822,837	62
2027	Ajo / Gila Bend Connector	598,442	663,454	663,784	809,601	63
2029	Wickenburg Connector	331,105	249,818	250,346	-	64
2030	East Valley Dial-a-Ride	8,747,098	9,736,797	9,709,082	6,068,790	65
2040	Sun Cities Area Transit	183,215	-	-	-	66
2046	Other ADA	8,573,158	11,851,137	11,851,137	16,806,590	67
2047	Alternative Transportation Program	1,336,373	1,393,230	1,405,360	1,432,417	68
2048	Valley Metro Mobility Services	368,008	489,635	636,924	694,208	69
2050	Regional Vanpool Service	772,706	774,242	789,389	847,163	70
3205	Regional Rideshare	590,062	594,000	594,000	594,000	26
3215	Trip Reduction Program/Clean Air Campaign	255,000	255,000	250,000	250,000	27
3220	Trip Reduction Program/Expansion	261,381	400,000	370,000	370,000	28
3255	Bike Safety	94,138	-	-	-	29
3260	Safe Routes	76,176	64,862	64,862	-	30
3265	Regional Bike Ped, Safety Education	223,047	211,543	211,543	140,934	31
3275	Statewide Bicycle/Pedestrian Education	-	70,405	70,405	315,217	32
3305	Planning Administration	165,912	187,969	187,019	144,053	80
3310	Long Range Planning	70,389	72,362	72,362	74,820	81
3315	Short Range Planning	271,343	218,596	195,096	304,219	82
3330	Transit Modeling	12,006	43,184	43,184	37,122	83
3335	Transit Research and Survey	791,948	236,570	211,570	143,563	84
3345	Capital Planning	113,073	114,856	114,856	275,749	85
3353	Bus Operations Planning	491,285	196,706	196,706	551,907	86
3354	Capital Management Program Consultant	18,729	65,332	65,332	50,696	87
3359	Transit Life Cycle Program	340,006	321,077	321,077	283,868	88
3405	Misc. Public Transportation Fund	-	-	2,637,063	-	98
4000	Valley Metro Rail	68,748,966	63,915,536	11,425,028	14,527,959	97
5005	Chief Executive Officer's Department	1,115,330	1,181,579	1,186,579	1,130,639	22
6005	Regional Services Administration	379,870	344,194	362,194	419,096	94

(Continued)

(Continued)

Proj. No.	Project Description	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted	Page No.
Operating Projects (continued)						
6015	Regional Ridership Reporting	117,956	127,085	127,085	125,206	71
6020	Community Outreach	370,523	365,099	365,099	402,470	33
6025	Regional Marketing	2,201,861	2,154,406	2,154,406	2,324,224	95
6035	Regional Call Center	3,833,320	3,718,607	3,768,197	3,737,802	73
6040	Regional ADA Compliance	947,394	1,637,669	1,637,669	1,590,882	74
	<i>Total Operating Projects</i>	<u>143,915,098</u>	<u>148,639,072</u>	<u>99,848,770</u>	<u>105,378,663</u>	
Capital Projects						
4000	Valley Metro Rail	-	-	54,450,471	66,688,513	97
7000	Public Transportation Debt Service	7,990,205	10,239,718	10,239,718	61,241,318	99
9010	Standard Bus - Replacement	14,595	46,624,341	28,057,575	20,641,940	103
9020	Express/BRT - Replacement	-	12,240,000	-	12,240,000	104
9021	Express/BRT - Expansion	-	1,488,865	-	-	105
9030	Rural Fleet - Replacement	-	-	-	174,770	106
9031	Rural Fleet - Expansion	-	397,800	-	397,800	107
9040	Paratransit Fleet - Replacement	13,708	511,834	-	680,095	108
9041	Paratransit Fleet - Expansion	-	19,319	-	19,319	109
9050	Vanpool Fleet - Replacement	622,287	2,206,037	2,919,675	2,840,049	110
9051	Vanpool Fleet - Expansion	-	350,000	-	350,000	111
9090	Fleet - Other	320,848	110,000	40,000	1,753,944	112
9110	O/M Facilities - Bus/Paratransit	561,692	725,000	848,917	350,000	113
9211	Transit Centers (6-Bay)	-	382,435	-	305,948	114
9213	Pass. Facilities - Bus Stop Pass. Amenities	568,642	1,680,024	8,785	1,699,239	115
9220	Pass. Facilities - Park & Rides	2,381,471	5,198,177	3,102,514	1,501,052	116
9390	Vehicle Management/Communications	19,575	2,331,850	521,850	550,000	117
9391	Fare Collection Systems	356,985	-	136,728	55,000	118
9420	Dedicated BRT Right-of-Way and Impr.	5,029,403	-	1,088,171	241,959	119
	<i>Total Capital Projects</i>	<u>17,879,411</u>	<u>84,505,400</u>	<u>101,414,404</u>	<u>171,730,946</u>	
	<i>Total Operating & Capital Projects</i>	<u>\$ 161,794,509</u>	<u>\$ 233,144,472</u>	<u>\$ 201,263,174</u>	<u>\$ 277,109,609</u>	

Valley Metro
Regional Public Transportation Authority
FY 2012/13 Adopted Operating & Capital Budget Summary by GAAP Fund

	Special Revenue Funds					
	General	Public Transportation	Transit Planning	Transportation Demand Management	Regional Customer Services	Other
Resources						
Public transportation funds	\$ -	\$ 114,600,000	\$ -	\$ -	\$ -	\$ -
Regional area road funds	4,518,000	-	-	-	-	-
Charges for services	-	-	-	-	156,457	-
Federal grants	-	-	224,720	964,000	100,000	-
State & local grants	-	-	-	641,403	-	-
Interest	20,000	-	-	-	-	-
Public Transportation Bond Proceeds	-	-	-	-	-	-
Total resources	<u>4,538,000</u>	<u>114,600,000</u>	<u>224,720</u>	<u>1,605,403</u>	<u>256,457</u>	<u>-</u>
Operating expenditures						
Transit service operations:						
Local & express bus service	-	-	-	-	-	-
Paratransit service	-	-	-	-	-	-
Vanpool service	-	-	-	-	-	-
Transit safety and security	-	-	-	-	-	-
Regional customer services	-	-	-	-	8,476,680	-
Light rail transit	-	-	-	-	-	-
Regional planning:						
Capital	-	-	326,445	-	-	-
Operations	-	-	551,907	-	-	-
Short range	-	-	447,782	-	-	-
Life cycle	-	-	283,868	-	-	-
Long range	-	-	111,942	-	-	-
Program support	-	-	144,053	-	-	-
Transportation demand management:						
Trip reduction	-	-	-	620,000	-	-
Ridesharing & Telework	-	-	-	594,000	-	-
Bicycle & Pedestrian Safety & Education	-	-	-	456,151	-	-
Chief Executive Officer	1,130,639	-	-	-	-	-
Finance & management services	428,584	-	-	-	-	-
Contingency	-	-	-	-	-	-
Total operating expenditures	<u>1,559,223</u>	<u>-</u>	<u>1,865,997</u>	<u>1,670,151</u>	<u>8,476,680</u>	<u>-</u>
Non-operating expenditures						
Capital outlay	-	-	-	-	123,000	415,000
Debt service	-	10,241,318	-	-	-	-
Total non-operating activities	<u>-</u>	<u>10,241,318</u>	<u>-</u>	<u>-</u>	<u>123,000</u>	<u>415,000</u>
Net change before other sources/(uses)	2,978,777	104,358,682	(1,641,277)	(64,748)	(8,343,223)	(415,000)
Other sources/(uses)						
Reserves used/(funded):						
Capital asset reserves	-	-	-	-	-	-
Vanpool reserves	-	-	-	-	-	-
Compensated absence reserves	-	-	-	-	-	-
Undesignated fund balance (PTF)	-	(9,050,593)	-	-	-	-
Undesignated fund balance (RARF)	-	-	-	-	-	-
Debt Service transfers	-	-	-	-	-	-
PTF transfers	-	(104,358,682)	-	-	7,985,471	-
RARF transfers	(2,978,777)	-	1,641,277	64,748	357,752	415,000
Total other sources/uses	<u>(2,978,777)</u>	<u>(113,409,275)</u>	<u>1,641,277</u>	<u>64,748</u>	<u>8,343,223</u>	<u>415,000</u>
Net change in undesignated fund balance	-	(9,050,593)	-	-	-	-
Beginning undesignated fund balance	3,487,556	50,398,598	-	-	-	-
Ending undesignated fund balance	<u>\$ 3,487,556</u>	<u>\$ 41,348,005</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Enterprise Funds					
Transit Service Operations	Valley Metro Rail	Public Transportation Debt Service	Total	Corresponding Project(s)	
\$ -	\$ -	\$ -	\$ 114,600,000		
-	-	-	4,518,000		
17,810,530	14,027,959	-	31,994,946		
32,058,046	-	-	33,346,766		
-	-	-	641,403		
-	-	-	20,000		
-	-	70,000,000	70,000,000		
49,868,576	14,027,959	70,000,000	255,121,115		
49,466,485	-	-	49,466,485	2010, 2016, 2017, 2026, 2027, 2029	
25,002,005	-	-	25,002,005	2030, 2040, 2045, 2046	
847,163	-	-	847,163	2050	
475,000	-	-	475,000	2006	
-	-	-	8,476,680	6005, 6010, 6015, 6020, 6025, 6035, 6040	
-	81,216,472	-	81,216,472	4000	
-	-	-	-		
-	-	-	326,445	3350, 3354, 3360, 3361	
-	-	-	551,907	3353	
-	-	-	447,782	3315, 3335, 3351	
-	-	-	283,868	3359	
-	-	-	111,942	3310, 3325, 3330	
-	-	-	144,053	3305	
-	-	-	-		
-	-	-	620,000	3210, 3215, 3220, 3255, 3260	
-	-	-	594,000	3205	
-	-	-	456,151	3230, 3250	
-	-	-	1,130,639	5005	
-	-	-	428,584	1005	
950,000	-	-	950,000	2005, 8005	
76,740,653	81,216,472	-	171,529,176		
43,801,115	-	-	44,339,115	1020, 2030, 2046, 6005, 9000's	
-	-	-	10,241,318	7000	
43,801,115	-	-	54,580,433		
(70,673,192)	(67,188,513)	70,000,000	29,011,506		
-	-	12,813,218	12,813,218	9110, 9111, 9420	
124,683	-	-	124,683	2050	
-	-	-	-	8005	
9,050,593	-	-	-		
-	-	-	-	1020, 3353	
9,313,218	22,500,000	(31,813,218)	-	4000, 9010, 9021, 9210, 9420	
52,184,698	44,188,513	-	0		
-	500,000	-	-		
70,673,192	67,188,513	(19,000,000)	12,937,901		
-	-	51,000,000	41,949,407		
-	-	-	53,886,154		
\$ -	\$ -	\$ 51,000,000	\$ 95,835,561		

Valley Metro
Regional Public Transportation Authority
FY 2012/13 Regional Services Program by Project

The following projects are classified as Regional Services in the adopted Transit Life Cycle financial model.

Project Number	Centralized RS Costs 6005	Ridership 6015	Community Outreach 6020	Regional Marketing 6025	Call Center 6035	2012/13 Adopted
Revenues						
4000 Regional area road funds	357,752	-	-	-	-	357,752
4001 Public transportation funds	61,344	125,206	402,470	2,224,224	3,581,345	6,394,589
4212 FTA - Section 5316 (JARC)	-	-	-	100,000	-	100,000
4300 VMR Charges for services	-	-	-	-	156,457	156,457
	<u>419,096</u>	<u>125,206</u>	<u>402,470</u>	<u>2,324,224</u>	<u>3,737,802</u>	<u>7,008,798</u>
Expenditures						
5000 Salaries	52,210	68,714	160,299	627,934	1,900,486	2,809,643
5100 Fringe benefits	20,806	27,383	63,881	250,237	737,435	1,099,742
Subtotal	<u>73,016</u>	<u>96,097</u>	<u>224,180</u>	<u>878,171</u>	<u>2,637,921</u>	<u>3,909,385</u>
6000 Overhead	22,080	29,059	67,790	265,553	782,571	1,167,053
7113 Fuel	6,000	-	-	-	-	6,000
7114 Regional memberships	110,000	-	-	-	-	110,000
7116 Utilities	-	-	-	-	25,000	25,000
7117 General supplies	-	-	-	9,000	7,000	16,000
7150 Transit Books	-	-	-	300,000	-	300,000
7155 Outreach Materials & Promotional	-	-	-	3,000	-	3,000
7158 Website	-	-	-	248,600	-	248,600
7200 Consultants (direct)	15,000	-	-	204,500	-	219,500
7210 Maintenance Agreements	-	-	-	4,900	273,110	278,010
7400 Advertising	15,000	-	-	250,000	-	265,000
7500 Printing	45,000	-	12,000	135,000	-	192,000
7600 Postage & delivery	10,000	-	1,500	25,000	5,000	41,500
7800 Other direct expenditures	-	-	95,100	-	3,700	98,800
7805 Copies	-	-	1,000	-	3,000	4,000
7815 Local meetings & mileage	-	50	900	500	500	1,950
9005 Computers and Software	123,000	-	-	-	-	123,000
	<u>419,096</u>	<u>125,206</u>	<u>402,470</u>	<u>2,324,224</u>	<u>3,737,802</u>	<u>7,008,798</u>

Goals, Objectives and Department Budgets

Chief Executive's Office

Business Services & Community Outreach Department

Finance & Management Services Department

Operations Department

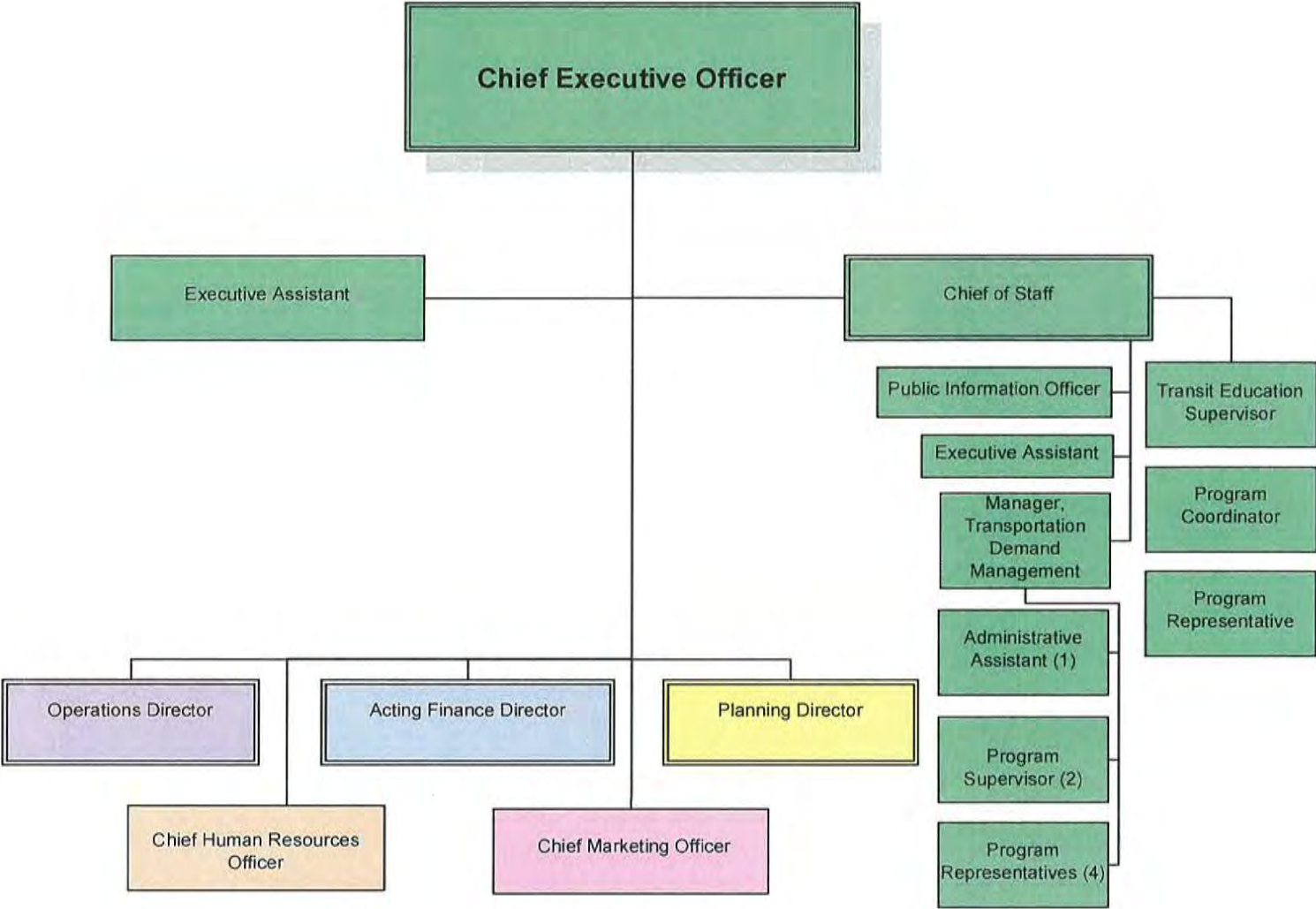
Planning Department

Marketing & Strategic Services Department

Valley Metro Rail

Non-Departmental

Chief Executive's Office Organization Chart



Chief Executive Officer's Department
Department Budget Summary

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4000 Regional area road funds	1,115,330	1,181,579	1,186,579	1,130,639
	<u>1,115,330</u>	<u>1,181,579</u>	<u>1,186,579</u>	<u>1,130,639</u>
Expenditures				
5000 Salaries	537,360	541,004	541,004	470,552
5100 Fringe benefits	169,203	207,686	207,686	230,549
Subtotal	<u>706,563</u>	<u>748,690</u>	<u>748,690</u>	<u>701,101</u>
6000 Overhead	218,981	240,639	240,639	190,538
7200 Consultants (direct)	93,784	100,000	100,000	115,000
7305 Conferences & seminars	9,186	7,750	7,750	13,500
7400 Advertising	1,177	1,000	1,000	500
7500 Printing	5,766	9,000	9,000	6,500
7600 Postage & delivery	5,727	7,000	7,000	6,500
7700 Public meetings & information	2,276	1,000	1,000	1,500
7800 Other direct expenditures	5,903	5,000	5,000	5,000
7805 Copies	1,108	500	500	500
7815 Local meetings & mileage	51,410	48,000	53,000	53,000
7820 Travel expenses	13,449	13,000	13,000	37,000
	<u>1,115,330</u>	<u>1,181,579</u>	<u>1,186,579</u>	<u>1,130,639</u>
	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Expenditures by Project				
Executive Director's Office	1,115,330	1,181,579	1,186,579	1,130,639
Total Expenditures by Project	<u>1,115,330</u>	<u>1,181,579</u>	<u>1,186,579</u>	<u>1,130,639</u>

Chief Executive Officer's Department
Executive Director's Office
Project 5005

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4000 Regional area road funds	1,115,330	1,181,579	1,186,579	1,130,639
	<u>1,115,330</u>	<u>1,181,579</u>	<u>1,186,579</u>	<u>1,130,639</u>
Expenditures				
5000 Salaries	537,360	541,004	541,004	470,552
5100 Fringe benefits	169,203	207,686	207,686	230,549
Subtotal	<u>706,563</u>	<u>748,690</u>	<u>748,690</u>	<u>701,101</u>
6000 Overhead	218,981	240,639	240,639	190,538
7200 Consultants (direct)	93,784	100,000	100,000	115,000
7305 Conferences & seminars	9,186	7,750	7,750	13,500
7400 Advertising	1,177	1,000	1,000	500
7500 Printing	5,766	9,000	9,000	6,500
7600 Postage & delivery	5,727	7,000	7,000	6,500
7700 Public meetings & information	2,276	1,000	1,000	1,500
7800 Other direct expenditures	5,903	5,000	5,000	5,000
7805 Copies	1,108	500	500	500
7815 Local meetings & mileage	51,410	48,000	53,000	53,000
7820 Travel expenses	13,449	13,000	13,000	37,000
	<u>1,115,330</u>	<u>1,181,579</u>	<u>1,186,579</u>	<u>1,130,639</u>

Project Description

The Executive Director's Office provides leadership and direction to the Valley Metro RPTA staff and provides primary support to the Board of Directors. The office is responsible for coordinating all Board-related activities, including the Board meetings and annual Board retreat. This office has overall responsibility for all agency projects and activities. Additionally, the Office is responsible for establishing and implementing Valley Metro RPTA priorities based on Board directives. The Office also provides coordination and liaison with Valley Metro RPTA member agencies as well as Arizona Department of Transportation (ADOT), Maricopa Association of Governments (MAG), Valley Metro Rail, and other transportation-related agencies in the community. The Executive Director's office is also responsible for overseeing agency communications, government relations, and general transit advocacy. Coordinates local, state and national intergovernmental programs and is also responsible for publishing the *Destinations* newsletter.

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Administrative Assistant	1.00	0.50	0.00
Chief of Staff	0.80	0.80	0.80
Executive Assistant	1.90	1.90	1.90
Chief Executive Officer	1.00	1.00	0.50
Public Information Officer	0.50	0.50	0.50
Project Manager	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
Total Full Time FTEs	<u>5.70</u>	<u>5.20</u>	<u>4.20</u>

Business Services
Goals and Objectives

Business Services

The Business Services Division is responsible for providing programs and services of the Regional Rideshare and Telework Program and Trip Reduction Program. Services include an online matching system for carpooling, vanpooling and bicycling; promotional materials; an overall advertising and public relations campaign that is executed with the assistance of the Marketing Division; and, assistance and training workshops for employers involved in the county's Trip Reduction Program. The Division receives federal and state funding for its activities from Maricopa County, the Arizona Department of Transportation, and the Maricopa Association of Governments. The Division also assists the Marketing Department with related to the marketing of Valley Metro fare media programs and accounts with business clients.

FY 2011/12 Goals and Objectives – Business Services	Met/ Not Met
1. Introduce Vanpool Matching Module as part of the rideshare matching system	Met
2. Continue to expand rideshare activities beyond Trip Reduction Program employers	In Progress

FY 2011/12 Performance Indicators – Business Services	Related Goal and/or Objective	Met/ Not Met
A. Increase use of ridematching system by 10 percent	4,5	Met
B. Increase the number of technical contacts to trip reduction program employers by 10 percent	4,5	Met
C. Increase participation at transportation coordinator association meetings by 10 percent	4,5	Not met

FY 2012/13 Goals and Objectives – Business Services
1. Maintain and enhance the online rideshare matching system.
2. Expand alternative transportation mode use beyond Trip Reduction Program (TRP) employers.
3. Educate employers and the general public about the goals and requirements of the TRP.
4. Provide technical assistance to TRP employers.

FY 2012/13 Performance Indicators - Business Services	Related Goal and/or Objective
A. Increase use of ridematching system by 10 percent.	1
B. Conduct a year-round campaign to educate Valley residents about alternative transportation modes.	2, 3

Business Development and Transit Education
Goals and Objectives (continued)

FY 2012/13 Performance Indicators - Business Services	Related Goal and/or Objective
C. Conduct an annual survey that measures commuter mode shifts, awareness of messages, and examines residents opinions on transit, rideshare, air quality and traffic issues.	2
D. Maintain the number of technical assistance contacts over prior fiscal year.	3, 4
E. Initiate an on-line training module.	2, 3, 4
F. Hold Single Occupancy Vehicle (SOV) trip usage increase among Valley employers under 10 percent as measured by TRP surveys	2

Business Services & Community Outreach Department

Department Budget Summary

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4000 Regional area road funds	12,714	18,809	18,809	64,748
4001 Public transportation funds	235,459	315,099	328,099	402,470
4005 ADEQ	255,000	255,000	250,000	250,000
4010 ADOT	380,647	328,001	328,001	391,403
4213 FTA - Section 5317 New Freedom	134,311	50,000	37,000	-
4216 FTA Section 5316 Jarc Operations	347	-	-	-
4240 FHWA - CMAQ	851,443	994,000	964,000	964,000
4700 Other revenue	406	-	-	-
Total Revenues	<u>1,870,327</u>	<u>1,960,908</u>	<u>1,925,908</u>	<u>2,072,621</u>

Expenditures				
5000 Salaries	684,103	672,213	672,213	630,159
5100 Fringe benefits	249,052	258,056	258,056	251,125
Subtotal	<u>933,155</u>	<u>930,269</u>	<u>930,269</u>	<u>881,284</u>
6000 Overhead	280,069	299,001	299,001	266,494
7200 Consultants (direct)	138,225	83,025	78,025	366,469
7300 Job skill development	-	-	-	3,333
7305 Conferences & seminars	-	6,710	6,710	-
7400 Advertising	286,252	219,798	219,798	147,275
7500 Printing	46,412	148,238	118,954	131,449
7600 Postage & delivery	20,181	37,217	37,217	68,242
7700 Public meetings & information	154	19,583	19,583	-
7800 Other direct expenditures	162,275	213,637	212,921	199,575
7805 Copies	815	1,530	1,530	1,600
7815 Local meetings & mileage	2,789	1,900	1,900	6,900
Total Expenditures	<u>1,870,327</u>	<u>1,960,908</u>	<u>1,925,908</u>	<u>2,072,621</u>

Expenditures by Project				
Regional Rideshare & Telework	590,062	594,000	594,000	594,000
TRP/Clean Air Campaign	255,000	255,000	250,000	250,000
TRP/Expansion	261,381	400,000	370,000	370,000
Bike Safety	94,138	-	-	-
Safe Routes	76,176	64,862	64,862	-
Regional Bike Ped, Safety Education	223,047	211,543	211,543	140,934
Statewide Bicycle/Pedestrian Education	-	70,405	70,405	315,217
Community Outreach	370,523	365,099	365,099	402,470
Total Expenditures by Project	<u>1,870,327</u>	<u>1,960,908</u>	<u>1,925,908</u>	<u>2,072,621</u>

Business Services & Community Outreach Department

Regional Rideshare & Telework

Project 3205

		2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues					
4240	FHWA - CMAQ	590,062	594,000	594,000	594,000
		590,062	594,000	594,000	594,000
Expenditures					
5000	Salaries	229,112	162,197	162,197	209,361
5100	Fringe benefits	79,213	62,266	62,266	83,432
	Subtotal	308,325	224,463	224,463	292,793
6000	Overhead	94,503	72,145	72,145	88,539
7200	Consultants (direct)	26,040	-	-	54,000
7300	Job skill development	-	-	-	2,500
7305	Conferences & seminars	-	6,710	6,710	-
7400	Advertising	135,930	97,444	97,444	97,444
7500	Printing	10,285	38,014	38,014	19,224
7600	Postage & delivery	13,825	14,687	14,687	36,000
7800	Other direct expenditures	478	139,037	139,037	3,000
7805	Copies	326	500	500	500
7815	Local meetings & mileage	350	1,000	1,000	-
		590,062	594,000	594,000	594,000

Project Description

The Regional Ridesharing and Telework Program promotes and provides ridesharing services to the general public and over 1,200 Valley employers involved in the Trip Reduction Program (TRP). Services include a computerized matching system for carpooling, vanpooling, transit and bicycle partner opportunities; vanpool program marketing; and, assistance with implementing a variety of Transportation Demand Management (TDM) programs such as compressed work weeks and telecommuting programs. A public awareness program is administered by the RPTA. This program is a private/public partnership encouraging participation in alternate modes of transportation, alternate work schedules, and other pollution reducing measures.

Assistance is provided by staff to six Transportation Coordinator Associations and Transportation Coordinators with TRP employers. Due to budget cuts for alternative mode efforts regionally, goals for 2013 are to minimize the effect lower than historical outreach will have on Single Occupancy Vehicle usage among Maricopa County employers.

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Administrative Assistant	0.75	0.75	0.50
Manager, Transportation Demand Management	0.40	0.35	0.50
Program Representative	1.50	1.50	2.00
Program Supervisor	1.00	0.16	0.30
Total Full Time FTEs	3.65	2.76	3.30

Business Services & Community Outreach Department

Trip Reduction Program/Clean Air Campaign

Project 3215

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4005 ADEQ	255,000	255,000	250,000	250,000
	255,000	255,000	250,000	250,000
Expenditures				
5000 Salaries	106,260	118,592	118,592	42,292
5100 Fringe benefits	36,513	45,526	45,526	16,854
Subtotal	142,773	164,118	164,118	59,146
6000 Overhead	42,459	52,750	52,750	17,885
7200 Consultants (direct)	-	31,730	26,730	147,969
7400 Advertising	20,000	-	-	-
7500 Printing	5,954	-	-	-
7600 Postage & delivery	308	-	-	-
7700 Public meetings & information	-	6,402	6,402	-
7800 Other direct expenditures	42,555	-	-	25,000
7815 Local meetings & mileage	951	-	-	-
	255,000	255,000	250,000	250,000

Project Description

The RPTA provides a variety of materials and services to the approximately 1,200 employers with 50 or more employees involved in the Trip Reduction Program. RPTA provides these employers with training and one-on-one assistance. Currently one class is offered to transportation coordinators (e.g., Introduction to TRP). Five (5) employer transportation coordinator's alliance groups are facilitated by staff to help employers meet TRP goals, coordinate on programs and services and to network.

The RPTA conducts the Clean Air Campaign, a legislatively mandated Valley-wide awareness campaign. The goals of the CAC are to increase the public's awareness of the air quality and transportation issues and to increase the use of alternate modes of transportation, and alternate work schedules.

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Administrative Assistant	0.50	0.50	0.20
Manager, Transportation Demand Management	0.30	0.30	0.09
Program Representative	1.00	1.00	0.40
Program Supervisor	0.00	0.17	0.00
Total Full Time FTEs	1.80	1.97	0.69

Business Services & Community Outreach Department

Trip Reduction Program/Expansion

Project 3220

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4240 FHWA - CMAQ	261,381	400,000	370,000	370,000
	<u>261,381</u>	<u>400,000</u>	<u>370,000</u>	<u>370,000</u>
Expenditures				
5000 Salaries	128,638	158,794	158,794	133,565
5100 Fringe benefits	45,513	60,959	60,959	53,227
Subtotal	<u>174,151</u>	<u>219,753</u>	<u>219,753</u>	<u>186,792</u>
6000 Overhead	53,255	70,632	70,632	56,485
7200 Consultants (direct)	1,583	-	-	18,000
7400 Advertising	-	49,831	49,831	49,831
7500 Printing	24,795	29,284	-	32,892
7600 Postage & delivery	4,422	21,000	21,000	25,000
7700 Public meetings/information	154	-	-	-
7800 Other direct expenditures	2,000	9,500	8,784	-
7815 Local meetings & mileage	1,021	-	-	1,000
	<u>261,381</u>	<u>400,000</u>	<u>370,000</u>	<u>370,000</u>

Project Description

The RPTA provides technical support to approximately 311 additional employers with between 50 and 100 employees, involved in the Trip Reduction Program ("TRP"). Services provided include one-on-one assistance in complying with the requirements of the Trip Reduction Program and transportation coordinator training sessions. RPTA staff also facilitates six transportation coordinator associations for member employers. RPTA staff also participates in employer events such as, employee meetings, transportation fairs, rideshare promotions, and webinars. TRP employers are provided quarterly with an information and promotional kit intended to encourage employee participation.

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Administrative Assistant	0.75	0.75	0.30
Manager, Transportation Demand Management	0.30	0.30	0.30
Program Representative	1.50	1.50	1.60
Program Supervisor	0.00	0.17	0.00
Total Full Time FTEs	<u>2.55</u>	<u>2.72</u>	<u>2.20</u>

Business Services & Community Outreach Department

Bike Safety

Project 3255

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4010 ADOT	94,138	-	-	-
	94,138	-	-	-
Expenditures				
5000 Salaries	16,018	-	-	-
5100 Fringe benefits	4,469	-	-	-
Subtotal	20,487	-	-	-
6000 Overhead	6,820	-	-	-
7200 Consultants (direct)	25,746	-	-	-
7400 Advertising	35,371	-	-	-
7800 Other direct expenditures	5,646	-	-	-
7805 Copies	68	-	-	-
	94,138	-	-	-

Project Description

No funding for this project in FY 2012-13

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Proposed FTE
Personnel Schedule by Project			
Program Representative	0.00	0.00	0.00
Program Supervisor	0.20	0.00	0.00
Total Full Time FTEs	0.20	0.00	0.00

Business Services & Community Outreach Department

Safe Routes

Project 3260

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4000 Regional area road funds	-	3,498	3,498	-
4010 ADOT	76,176	61,364	61,364	-
	76,176	64,862	64,862	-
Expenditures				
5000 Salaries	11,091	7,700	7,700	-
5100 Fringe benefits	3,409	2,956	2,956	-
Subtotal	14,500	10,656	10,656	-
6000 Overhead	4,576	3,425	3,425	-
7200 Consultants (direct)	48,736	33,025	33,025	-
7400 Advertising	824	3,661	3,661	-
7500 Printing	400	853	853	-
7600 Postage & delivery	104	30	30	-
7700 Public meetings & information	-	13,181	13,181	-
7800 Other direct expenditures	6,910	-	-	-
7805 Copies	23	30	30	-
7815 Local meetings & mileage	103	-	-	-
	76,176	64,862	64,862	-

Project Description

No funding for this project in FY 2012-13

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Program Representative	0.00	0.00	0.00
Program Supervisor	0.80	0.10	0.00
Total Full Time FTEs	0.80	0.10	0.00

Business Services & Community Outreach Department
Regional Bike Ped, Safety Education
Project 3265

	2010/11	2011/12	2011/12	2012/13
	Actual	Budget	Revised	Adopted
Revenues				
4000 Regional area road funds	12,714	11,764	11,764	17,968
4010 ADOT	210,333	199,779	199,779	122,966
	<u>223,047</u>	<u>211,543</u>	<u>211,543</u>	<u>140,934</u>
Expenditures				
5000 Salaries	28,517	30,800	30,800	18,877
5100 Fringe benefits	9,549	11,824	11,824	7,523
Subtotal	<u>38,066</u>	<u>42,624</u>	<u>42,624</u>	<u>26,400</u>
6000 Overhead	11,486	13,700	13,700	7,983
7200 Consultants (direct)	36,120	18,270	18,270	37,500
7400 Advertising	94,127	68,862	68,862	-
7500 Printing	-	68,087	68,087	40,000
7600 Postage & delivery	-	-	-	75
7800 Other direct expenditures	43,186	-	-	28,876
7805 Copies	62	-	-	100
	<u>223,047</u>	<u>211,543</u>	<u>211,543</u>	<u>140,934</u>

Project Description

The Regional Bicycle and Pedestrian Safety Education Program will increase awareness and use of safe bicycling and walking practices to help reduce bicycle- and pedestrian-related crashes and fatalities. This program is directed toward bicyclists, pedestrians and motorists living and/or working in Maricopa County. The program includes three main components: (1) bicycle safety program targeting low-income and minority workers; (2) public outreach on safe behavior around light rail and HAWK signals, and (3) multi-generational bicycle and pedestrian safety programs. Partners on the project include local nonprofits and healthcare organizations, area senior centers, local schools and regional media. Safety messages will be delivered by television, radio, e-learning modules and targeted outreach by Valley Metro and the project

	FY 2010/11	FY 2011/12	FY 2012/13
	Budgeted	Budgeted	Budgeted
	FTE	FTE	FTE
Personnel Schedule by Project			
Manager, Transportation Demand Management	0.00	0.00	0.01
Program Supervisor	0.00	0.40	0.23
Total Full Time FTEs	<u>0.00</u>	<u>0.40</u>	<u>0.23</u>

Business Services & Community Outreach Department
Statewide Bicycle/Pedestrian Education
Project 3275

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4000 Regional area road funds	-	3,547	3,547	46,780
4010 ADOT	-	66,858	66,858	268,437
	-	70,405	70,405	315,217
Expenditures				
5000 Salaries	-	38,500	38,500	65,765
5100 Fringe benefits	-	14,780	14,780	26,208
Subtotal	-	53,280	53,280	91,973
6000 Overhead	-	17,125	17,125	27,812
7200 Consultants (direct)	-	-	-	109,000
7305 Conferences & seminars	-	-	-	833
7500 Printing	-	-	-	27,333
7600 Postage & delivery	-	-	-	5,667
7800 Other direct expenditures	-	-	-	47,599
7815 Local meetings & mileage	-	-	-	5,000
	-	70,405	70,405	315,217

Project Description

The Statewide Bicycle/Pedestrian Safety Education Project will provide project partners with on-site training, print and electronic educational materials, shelf-ready web applications, technical training and support. Partners include nonprofits, healthcare organizations, transportation organizations, educational providers, and local/regional/tribal governments. This program will include resources for Maricopa County project partners and at least one pilot partner in the other 14 counties in Arizona (partners in other counties will be selected with the assistance of ADOT staff). Resources provided to partners include a how-to manual for increasing bicycle and pedestrian safety, bicycle rodeo safety kits, DVDs on safe bicycling and walking practices, educational items, web applications to support bicycling and walking, and an AIMS-aligned

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Manager, Transportation Demand Management	0.00	0.00	0.05
Program Supervisor	0.00	0.50	0.78
Total Full Time FTEs	0.00	0.50	0.78

Business Services & Community Outreach Department

Community Outreach

Project 6020

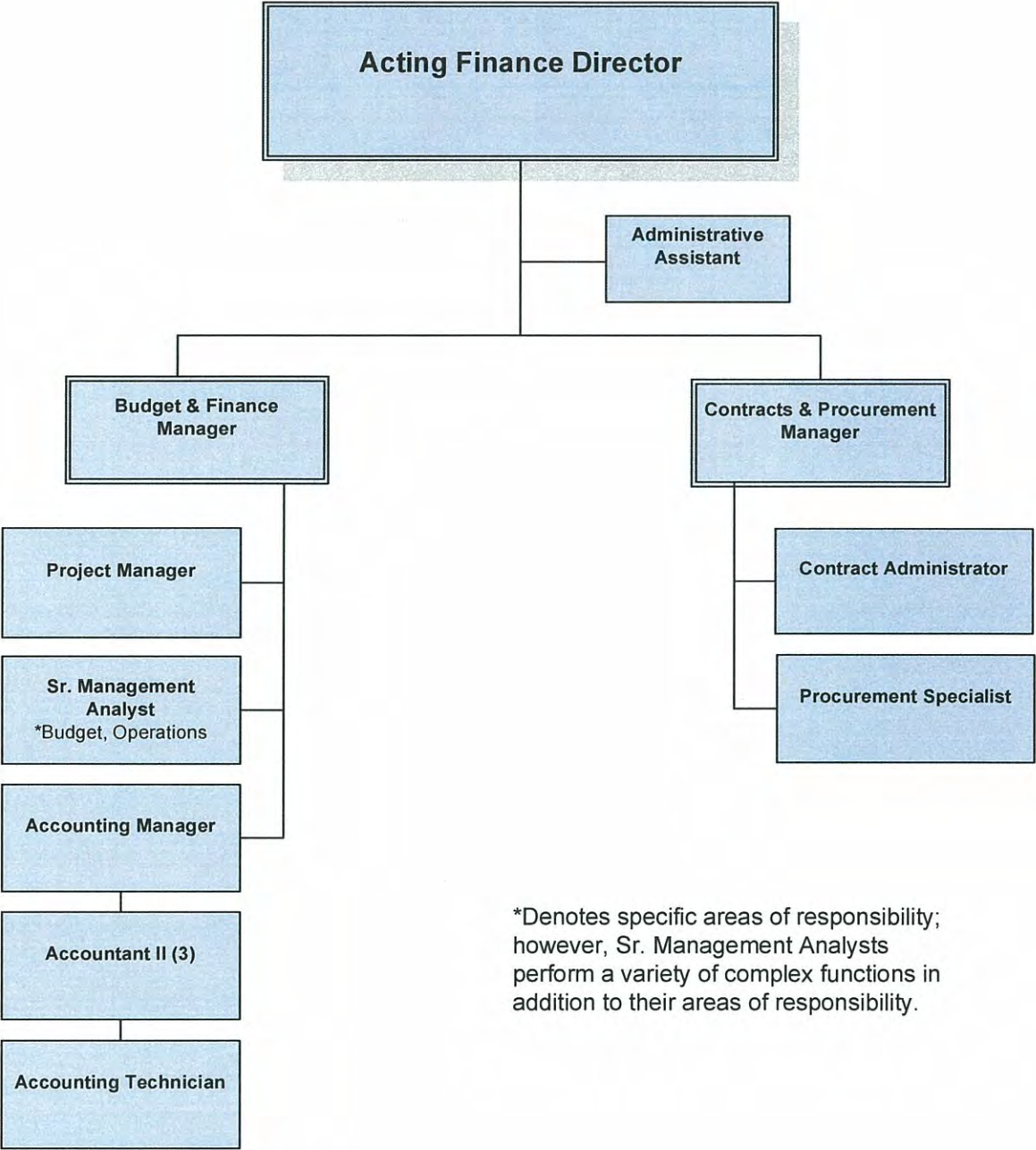
	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4001 Public transportation funds	235,459	315,099	328,099	402,470
4213 FTA - Section 5317 New Freedom	134,311	50,000	37,000	-
4216 FTA Section 5316 Jarc Operations	347	-	-	-
4700 Other revenue	406	-	-	-
	370,523	365,099	365,099	402,470
Expenditures				
5000 Salaries	164,467	155,630	155,630	160,299
5100 Fringe benefits	70,386	59,745	59,745	63,881
Subtotal	234,853	215,375	215,375	224,180
6000 Overhead	66,970	69,224	69,224	67,790
7500 Printing	4,978	12,000	12,000	12,000
7600 Postage & delivery	1,522	1,500	1,500	1,500
7800 Other direct expenditures	61,500	65,100	65,100	95,100
7805 Copies	336	1,000	1,000	1,000
7815 Local meetings & mileage	364	900	900	900
	370,523	365,099	365,099	402,470

Project Description

This project provides for outreach activities in the community including business, school, senior, refugee and disabled education programs.

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Program Coordinator	1.00	1.00	1.00
Program Representative	1.00	1.00	1.00
Program Supervisor	1.00	1.00	1.00
Total Full Time FTEs	3.00	3.00	3.00

Finance Department Organization Chart



*Denotes specific areas of responsibility; however, Sr. Management Analysts perform a variety of complex functions in addition to their areas of responsibility.

**Finance Department
Goals and Objectives**

The Finance Department is responsible for providing the Board of Directors and the Authority's other departments support in the areas of finance, accounting, budgeting, procurement, data management, and office management.

The Procurement Division is dedicated to promoting the conservation of public funds and conducting its procurement processes in a fair, open and equitable manner.

FY 2011/12 Goals and Objectives	Met/ Not Met
1. Prepare the Operating and Capital budget	Met
2. Prepare the Comprehensive Annual Financial Report (CAFR) in conformance with Generally Accepted Accounting Principles	Met
3. Prepare the CAFR in conformance with the requirements of the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting program	Met
4. Coordinate Transit Life Cycle Program (TLCP) projects with Intergovernmental Agreements (IGA) and or solicitations for FY 2011-12	

FY 2011/12 Performance Indicators	Related Goal and/or Objective	Met/ Not Met
A. Complete the FY 2011/12 Operating and Capital Budget and Five-Year Forecast; submit to the Board for review by the June 2011 Board meeting	1	Met
B. Receive an unqualified audit opinion for the FY 2011 Comprehensive Annual Financial Report (CAFR) by December 30, 2012	2	Met
C. Receive the GFOA Certificate of Achievement for Excellence in Financial Reporting for the FY 2011 CAFR (Notification from GFOA by June, 2012)	3	Pending
D. Complete IGAs and produce Request for Quotes (RFQ) and Request for Proposals (RFP) for identified projects according to agreed upon timelines	4	Met

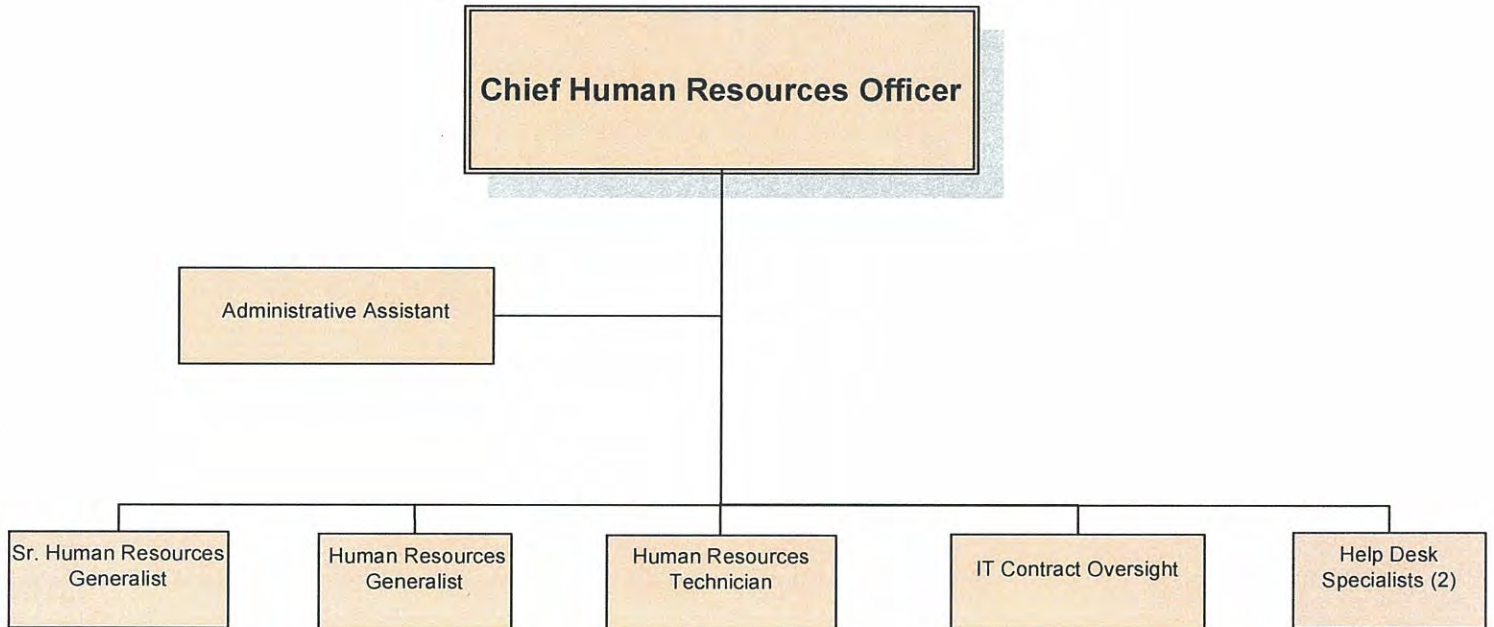
Finance Department
Goals and Objectives (Continued)

FY 2012/13 Goals and Objectives
1. Identification of and development/update of all business processes and policies for the Finance Department.
2. Prepare the Operating and Capital Budget
3. Prepare the Comprehensive Annual Financial Report (CAFR) in conformance with Generally Accepted Accounting Principles.
4. Prepare the CAFR in conformance with the requirements of the Government Finance Officers Associations (GFOA) Certificate of Achievement for Excellence in Financial Reporting program.

FY 2012/13 Performance Indicators	Related Goal and/or Objective
A. Complete all business processes and policies for the Finance Department by December 31, 2012.	1
B. Complete the FY2012/13 Operating and Capital Budget and Five Year Forecast; submit to the Board for review by June 2012 Board meeting.	2
C. Receive an unqualified audit opinion for the FY2012 Comprehensive Annual Financial Report (CAFR) by December 31, 2012.	3
D. Receive the GFOA Certificate of Achievement for Excellence in Financial Reporting for the FY2011 CAFR (Notification from GFOA by June 2012)	4

Management Services Department

Organization Chart



Management Services Department
Goals and Objectives

The Management Services Department is responsible for providing the Executive Director and other management staff support services in the areas of human resources, risk management, and information technology.

Human Resources Division

The human resources division is responsible for recruitment and selection, benefits management, salary administration, training and development, records management, employee relations, risk management and human resources information system administration. The department also provides a variety of services ranging from research to compliance with all human resources-related Federal Transit Administration mandates.

FY 2011/12 Goals and Objectives		Met/ Not Met
1.	Review and enhance Human Resources systems, processes, procedures and policies using the principles of continuous quality improvement and excellent and seamless customer service	In process
2.	Review and assess employee benefit program designs, implementation and administration of benefit programs; ensure compliance with federal healthcare reform	Met
3.	Continue to support implementation of Affirmative Action Plans and expand diversity outreach initiatives	In process
4.	Continue to build strategic partnerships with agency departments to enhance workforce success	Met

FY 2011/12 Performance Indicators		Related Goal and/or Objective	Met/ Not Met
A.	Review and update employee handbook to ensure continued legal compliance by October 2011	1	Updated and in process
B.	Review design plans and monitor benefits program to ensure compliance with federal program reporting and administrative requirements	2	Met
C.	Update Affirmative Action Plan by April 2012	3	In process
D.	Provide internal consulting to the departments on strategic workforce issues and initiatives, and partner with targeted departments to build qualifications/competencies models for employee development and succession planning	4	Met

Management Services Department
Goals and Objectives

The Management Services Department is responsible for providing the Executive Director and other management staff support services in the areas of human resources, risk management, and information technology.

Human Resources Division

The human resources division is responsible for recruitment and selection, benefits management, salary administration, training and development, records management, employee relations, risk management and human resources information system administration. The department also provides a variety of services ranging from research to compliance with all human resources-related Federal Transit Administration mandates.

FY 2011/12 Goals and Objectives		Met/ Not Met
1.	Review and enhance Human Resources systems, processes, procedures and policies using the principles of continuous quality improvement and excellent and seamless customer service	In process
2.	Review and assess employee benefit program designs, implementation and administration of benefit programs; ensure compliance with federal healthcare reform	Met
3.	Continue to support implementation of Affirmative Action Plans and expand diversity outreach initiatives	In process
4.	Continue to build strategic partnerships with agency departments to enhance workforce success	Met

FY 2011/12 Performance Indicators		Related Goal and/or Objective	Met/ Not Met
A.	Review and update employee handbook to ensure continued legal compliance by October 2011	1	Updated and in process
B.	Review design plans and monitor benefits program to ensure compliance with federal program reporting and administrative requirements	2	Met
C.	Update Affirmative Action Plan by April 2012	3	In process
D.	Provide internal consulting to the departments on strategic workforce issues and initiatives, and partner with targeted departments to build qualifications/competencies models for employee development and succession planning	4	Met

Management Services Department
Goals and Objectives (continued)

FY 2012/13 Goals and Objectives
1. Develop technological improvements to maximize communication of agency programs
2. Identify key areas of focus for potential supervisory training
3. Review performance evaluation process

FY 2012/13 Performance Indicators	Related Goal and/or Objective
1. Develop employee benefits video, implement online employee benefits forms for open enrollment process	1
2. Develop supervisory training curriculum	2
3. Provide initial recommendations for changes to the current evaluation process	3

Information Technology (IT) Division

The IT division is responsible for providing network, server, desktop, and application support. Additionally, IT provides long- and short-range strategic planning assistance to RPTA management.

FY 2011/12 Goals and Objectives	Met/ Not Met
1. Develop a standard operating procedure manual for standards and business processes	In process
2. Prepare solicitation for IT consultant	Met

FY 2011/12 Performance Indicators	Related Goal and/or Objective	Met/ Not Met
A. Completion of a standard operating procedure manual by June 30, 2012	1	In process
B. Award IT consultant contract by October 2011	2	Met

FY 2012/13 Goals and Objectives
1. Develop a cross training plan for IT staff
2. Active Directory migration and Exchange upgrade to 2010
3. Research and identify options for help desk software

Management Services Department
Goals and Objectives (continued)

FY 2012/13 Performance Indicators	Related Goal and/or Objective
1. Cross training between METRO and RPTA Information Technology staff to be completed by June 2013	1
2. Migrate METRO and RPTA users into a single domain and upgrade to Exchange 2010	2
3. Implement help desk software	3

Finance & Management Services Department
Department Budget Summary

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4000 Regional area road funds	1,267,143	510,399	510,399	823,584
4600 Interest earnings	16,046	20,000	20,000	20,000
4700 Other revenue	20,675	-	-	-
3300 Undesignated fund balance applied	240,857	-	-	-
	<u>1,544,721</u>	<u>530,399</u>	<u>530,399</u>	<u>843,584</u>
Expenditures				
5000 Salaries	1,057,943	1,017,131	1,017,131	1,324,445
5100 Fringe benefits	346,454	390,467	390,467	527,803
Subtotal	<u>1,404,397</u>	<u>1,407,598</u>	<u>1,407,598</u>	<u>1,852,248</u>
6000 Overhead	34,688	65,288	65,288	80,766
<i>Direct expenditures:</i>				
7200 Consultants (direct)	365,152	183,500	183,500	150,000
7300 Job skill development	3,286	5,000	5,000	10,000
7310 Organizational development & training	3,345	-	-	25,000
7400 Advertising	4,889	6,000	6,000	6,000
7500 Printing	4,955	4,000	4,000	4,000
7600 Postage & delivery	1,960	2,000	2,000	2,000
7800 Other direct expenditures	1,127	-	-	4,000
7805 Copies	502	500	500	500
7815 Local meetings & mileage	71	300	300	300
7830 Bank charges	29	-	-	-
9003 Equipment	365,768	3,000	3,000	3,000
9004 Furniture, fixtures & office upgrades	19,131	10,000	10,000	10,000
9005 Computers & software	224,663	140,000	140,000	319,000
<i>Allocable overhead expenditures:</i>				
6100 Rent	653,024	647,000	647,000	661,000
6200 Telephone	103,059	90,000	90,000	90,000
6205 Equipment rental & maintenance	2,705	10,000	10,000	10,000
6210 Vehicle equipment & maintenance	1,683	5,000	5,000	5,000
6300 Other indirect	24,248	48,000	48,000	40,000
6305 Office expense	106,310	150,000	150,000	120,000
6308 HR/Employee Expense	63,571	75,000	75,000	70,000
6310 Membership & subscriptions	30,782	50,000	50,000	40,000
6315 Payroll outsource fees	43,187	45,000	45,000	45,000
6400 Legal	89,739	115,000	115,000	100,000
6405 Accounting	42,348	45,000	45,000	45,000
6410 Annual audit	33,925	38,000	38,000	40,000
6500 Risk management consultant	42,819	60,000	60,000	65,000
6505 Employer insurance premiums	20,760	25,000	25,000	27,000
6510 Consultants (allocable)	349,369	425,000	425,000	70,000
Overhead Allocated	<u>(2,893,728)</u>	<u>(3,124,787)</u>	<u>(3,124,787)</u>	<u>(3,134,230)</u>
	<u>1,544,721</u>	<u>530,399</u>	<u>530,399</u>	<u>843,584</u>

(Continued)

Finance & Management Services Department
Department Budget Summary

	2010/11 Actual	2011/12 Budget	2011/12 Revised	(Continued) 2012/13 Adopted
Expenditures by Project				
Finance and Administration Support	367,282	377,399	377,399	428,584
Administrative Capital Outlay	1,177,439	153,000	153,000	415,000
Total Expenditures by Project	<u>1,544,721</u>	<u>530,399</u>	<u>530,399</u>	<u>843,584</u>

Fringe and Overhead Calculations

OVERHEAD RATE 1 (includes Valley Metro Rail, Inc. Staff):

The FY 2012/13 overhead applied is 7.74% and is based on overhead costs of \$1,177,732 divided by net direct salary costs of \$15,210,352.

OVERHEAD RATE 2 (excludes Valley Metro Rail, Inc. Staff):

The FY 2012/13 overhead applied is 34.55% and is based on overhead costs of \$1,956,498 divided by net direct salary costs of \$5,663,487.

FRINGE BENEFITS RATE (includes Valley Metro Rail, Inc. Staff):

The FY 2012/13 agency-wide fringe benefit rate applied is 39.85% and is computed as follows:

Health Insurance Premiums	3,300,000	20.32%
Arizona State Retirement System Contributions	1,810,458	11.15%
Social Security/Medicare FICA	1,242,153	7.65%
Communications/Expense Allowance	118,093	0.73%
	<u>6,470,704</u>	<u>39.85%</u>

Finance & Management Services Department
Finance and Administration Support
Project 1005

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4000 Regional area road funds	346,126	357,399	357,399	408,584
4600 Interest earnings	16,046	20,000	20,000	20,000
4700 Other revenue	5,110	-	-	-
	<u>367,282</u>	<u>377,399</u>	<u>377,399</u>	<u>428,584</u>
Expenditures				
5000 Salaries	1,057,943	1,017,131	1,017,131	1,324,445
5100 Fringe benefits	346,454	390,467	390,467	527,803
Subtotal	<u>1,404,397</u>	<u>1,407,598</u>	<u>1,407,598</u>	<u>1,852,248</u>
6000 Overhead	34,688	65,288	65,288	80,766
<i>Direct expenditures:</i>				
7200 Consultants (direct)	194,232	183,500	183,500	150,000
7300 Job skill development	3,286	5,000	5,000	10,000
7310 Organizational development & training	3,345	-	-	25,000
7400 Advertising	4,889	6,000	6,000	6,000
7500 Printing	4,955	4,000	4,000	4,000
7600 Postage & delivery	1,960	2,000	2,000	2,000
7800 Other direct expenditures	1,127	-	-	4,000
7805 Copies	502	500	500	500
7815 Local meetings & mileage	71	300	300	300
7830 Bank charges	29	-	-	-
<i>Allocable overhead expenditures:</i>				
6100 Rent	653,024	647,000	647,000	661,000
6200 Telephone	103,059	90,000	90,000	90,000
6205 Equipment rental & maintenance	2,705	10,000	10,000	10,000
6210 Vehicle equipment & maintenance	1,683	5,000	5,000	5,000
6300 Other indirect	24,248	48,000	48,000	40,000
6305 Office expense	106,310	150,000	150,000	120,000
6308 HR/Employee Expense	63,571	75,000	75,000	70,000
6310 Membership & subscriptions	30,782	50,000	50,000	40,000
6315 Payroll outsource fees	43,187	45,000	45,000	45,000
6400 Legal	89,739	115,000	115,000	100,000
6405 Accounting	42,348	45,000	45,000	45,000
6410 Annual audit	33,925	38,000	38,000	40,000
6500 Risk management consultant	42,819	60,000	60,000	65,000
6505 Employer insurance premiums	20,760	25,000	25,000	27,000
6510 Consultants (allocable)	349,369	425,000	425,000	70,000
Overhead Allocated	<u>(2,893,728)</u>	<u>(3,124,787)</u>	<u>(3,124,787)</u>	<u>(3,134,230)</u>
	<u>367,282</u>	<u>377,399</u>	<u>377,399</u>	<u>428,584</u>

Project Description

This project provides the Board of Directors and the Authority's other departments support in the areas of finance, accounting, budgeting, procurement, data management, human resources, office management and information technology.

Note: See personnel schedule for Finance and Administration Support on Page 149

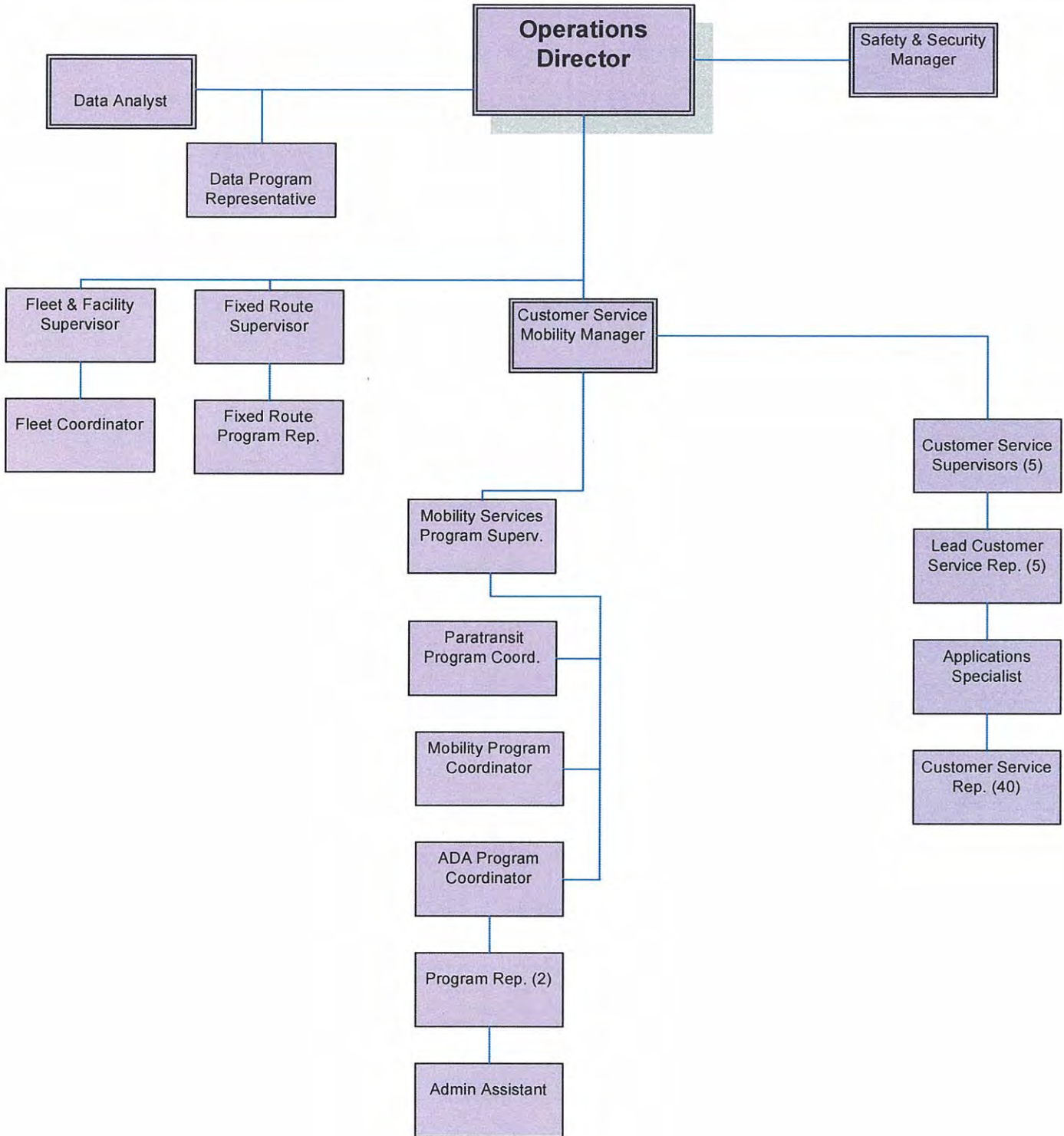
Finance & Management Services Department
Administrative Capital Outlay
Project 1020

	2010/11	2011/12	2011/12	2012/13
	Actual	Budget	Revised	Adopted
Revenues				
4000 Regional area road funds	921,017	153,000	153,000	415,000
4700 Other revenue	15,565	-	-	-
3300 Undesignated fund balance applied (RARF)	240,857	-	-	-
	<u>1,177,439</u>	<u>153,000</u>	<u>153,000</u>	<u>415,000</u>
Expenditures				
7200 Consultants (direct)	170,920	-	-	-
9000 Administrative capital outlay	396,957	-	-	-
9002 Agency vehicles	-	-	-	83,000
9003 Equipment	365,768	3,000	3,000	3,000
9004 Furniture, fixtures & office upgrades	19,131	10,000	10,000	10,000
9005 Computers & software	224,663	140,000	140,000	319,000
	<u>1,177,439</u>	<u>153,000</u>	<u>153,000</u>	<u>415,000</u>

Project Description

Provide funding for the procurement of administrative capital purchases for RPTA. Includes funding for Agency replacement vehicles & computer & software needs.

Operations Department Organization Chart



Operations & Customer Service Department
Goals and Objectives

Operations Division

The Operations Department is responsible for selected local bus, express bus, BRT, circulators, dial-a-ride and vanpool services and support throughout the region through management and monitoring of contracts with private operators. Valley Metro local bus service is provided through contractors located in the East and West Valley, and by purchasing services throughout the region from other member entities. Dial-a-Ride services are provided through a contract for the East Valley Dial-a-Ride (“EVDAR” - Chandler, Gilbert, Mesa, Scottsdale and Tempe). Support services in maintenance, data collection and reporting, and operations supervision are provided for RPTA-operated services and upon request by RPTA members.

FY 2011/12 Goals and Objectives – Operations	Met/ Not Met
1. Complete security improvements at RPTA’s Operations Facility	Met
2. Provide fleet maintenance inspection services for the City of Tempe’s transit program	Met
3. Procure a paratransit brokerage service contractor for the East Valley Dial-a-Ride system	Met
4. Improve the RPTA’s Mobility Management Program	Met
5. Provide cost-effective fixed route service	Met
6. Communicate fixed route and paratransit system performance to member agencies	Met

FY 2011/12 Performance Indicators - Operations	Related Goal and/or Objective	Met/ Not Met
A. Finish the site security improvement construction by October 1, 2011	1	Not Met Feb. 1, 2012
B. Assign Vehicle Technical Consultants to perform preventive maintenance quality assurance inspections at both RPTA and City of Tempe facilities	2	Met
C. Award a contract to a broker to manage paratransit service delivery in the East Valley Dial-a-Ride service area.	3	Met
D. Beginning July 1, 2011, have CARE Evaluators manage RPTA’s RideChoice and Travel Training programs from the Regional Mobility Center	4	Not Met – CARE performing Travel Training only
E. Following cost reconciliation, have the lowest fixed-route operating rate in the region	5	Met
F. Post monthly fixed route and paratransit performance data on the Valley Metro website	6	Met

Operations & Customer Service Department
Goals and Objectives

Operations Division

The Operations Department is responsible for selected local bus, express bus, BRT, circulators, dial-a-ride and vanpool services and support throughout the region through management and monitoring of contracts with private operators. Valley Metro local bus service is provided through contractors located in the East and West Valley, and by purchasing services throughout the region from other member entities. Dial-a-Ride services are provided through a contract for the East Valley Dial-a-Ride (“EVDAR” - Chandler, Gilbert, Mesa, Scottsdale and Tempe). Support services in maintenance, data collection and reporting, and operations supervision are provided for RPTA-operated services and upon request by RPTA members.

FY 2011/12 Goals and Objectives – Operations	Met/ Not Met
1. Complete security improvements at RPTA's Operations Facility	Met
2. Provide fleet maintenance inspection services for the City of Tempe's transit program	Met
3. Procure a paratransit brokerage service contractor for the East Valley Dial-a-Ride system	Met
4. Improve the RPTA's Mobility Management Program	Met
5. Provide cost-effective fixed route service	Met
6. Communicate fixed route and paratransit system performance to member agencies	Met

FY 2011/12 Performance Indicators - Operations	Related Goal and/or Objective	Met/ Not Met
A. Finish the site security improvement construction by October 1, 2011	1	Not Met Feb. 1, 2012
B. Assign Vehicle Technical Consultants to perform preventive maintenance quality assurance inspections at both RPTA and City of Tempe facilities	2	Met
C. Award a contract to a broker to manage paratransit service delivery in the East Valley Dial-a-Ride service area.	3	Met
D. Beginning July 1, 2011, have CARE Evaluators manage RPTA's RideChoice and Travel Training programs from the Regional Mobility Center	4	Not Met – CARE performing Travel Training only
E. Following cost reconciliation, have the lowest fixed-route operating rate in the region	5	Met
F. Post monthly fixed route and paratransit performance data on the Valley Metro website	6	Met

Operations & Customer Service Department
Goals and Objectives (continued)

FY 2012/13 Goals and Objectives – Operations	
1.	Procure fixed route service operator, include an option for unifying service with City of Tempe
2.	Manage & monitor East Valley Dial-a-Ride Brokerage program and make recommendation regarding second year of contract.
3.	Restructure administration of the RideChoice program
4.	Implement electronic fare payment system for East Valley Dial-a-Ride Brokerage program

FY 2012/13 Performance Indicators - Operations		Related Goal and/or Objective
A.	Board award a new fixed route service contract by December 2012	1
B.	Make recommendation to Board regarding EVDAR Brokerage's second contract year in May 2013	2
C.	Administer the Coupons for Cabs and Dialysis mobility programs with RPTA staff beginning July 2012	3
D.	Work with EVDAR Brokerage contractor and local jurisdictions to implement electronic fare payment by October 1, 2012.	4

Operations & Customer Service Department
Goals and Objectives (continued)

Customer Service & Mobility Services Division

Valley Metro provides information and customer service for the region through its centralized transit information call center. Transit information representatives assist customers with questions about fares, schedules, routes, policies, trip planning, field trips, compliments and complaints, and ADA certification. Staff also administers the in-person ADA certification process and ADA Platinum Pass program. Persons who cannot access fixed-route service are eligible for ADA certification, and can apply through the ADA Certification office. The ADA Certification office also administers the Reduced Fare Photo ID program to seniors 65 and over, youth ages 6 through 18, and to persons with a disability. Lastly, staff provides contract oversight of the East Valley paratransit contractor and the East Valley Ride Choice program.

FY 2011/12 Goals and Objectives – Customer Service & Mobility Services	Met/ Not Met
1. Implement the Next Ride Stop ID project, which includes upgrading the Integrated Voice Response System, Valley Metro Web site, and implementing a SMS texting option and QR Code that enables customers to retrieve scheduled and real time estimates for bus and Light Rail stops in participating jurisdictions	Met
2. Facilitate the installation of Next Ride stop ID decals at approximately 3,500 stops within the region	Met
3. Upgrade the Reduced Fare Photo ID application process to reduce fraud and improve the validity of photo ID recipients	Met
4. Provide one-on-one travel training	Met
5. Transition the contract for the East Valley Ride Choice program from Veolia Transportation to CARE Evaluators and relocate personnel to the Mobility Center	Not Met

FY 2011/12 Performance Indicators – Customer Service	Related Goal and/or Objective	Met/ Not Met
A. Implement all phases of the Next Ride Stop ID project by June 2012	1	Met
B. Facilitate the installation of Next Ride stop ID decals at approximately 3,500 stops within the region by November 2011	2	Met
C. Upgrade the Reduced Fare Photo ID application process to reduce fraud and improve the validity of photo ID recipients by November 2011	3	Met
D. Provide one-on-one travel training to 40 customers by June 2012	4	Met
E. Transition the contract for the East Valley Ride Choice program from Veolia Transportation to CARE Evaluators and relocate personnel to the Mobility Center by September 2011	5	Not Met

Operations & Customer Service Department
Goals and Objectives (continued)

FY 2012/13 Goals and Objectives – Customer Service	
1.	Revise and update business processes in the Customer Service Department to improve efficiency and quality.
2.	Migrate ADA and reduced fare photo ID calls from the ADA staff to the Customer Service Department to improve call handling times and free up ADA staff to manage additional responsibilities.
3.	Transition the paratransit contract from the traditional model and contractor (Veolia) to a brokerage service model (Total Transit) for the East Valley Dial-a-Ride system.
4.	Implement electronic fare payment system (SMART Card) for Ride Choice customers that utilize Coupons for Cabs and Vouchers.
5.	Communicate paratransit system performance metrics to member agencies.
6.	Add additional cities to Valley Metro Mobility Services contract.
7.	Provide one-on-one travel training to 40 customers

FY 2012/13 Performance Indicators – Customer Service	Related Goal and/or Objective
A. Revise and update business processes in the Customer Service Department by October 2012.	1
B. Migrate ADA and reduced fare photo ID calls from the ADA staff to the Customer Service Department by July 1, 2012.	1, 2
C. Transition the East Valley paratransit contract from Veolia to Total Transit by July 2012.	3
D. Implement an electronic fare payment system (SMART Card) for Ride Choice customers that utilize Coupons for Cabs and Vouchers by July 2012.	4
E. Communicate paratransit system performance metrics to member agencies on a monthly basis.	5
F. Add additional cities to West Valley-Valley Metro Mobility Services contract by June 2013.	6
G. Provide one-on-one travel training to 40 customers by June 2013.	7

Operations & Customer Services Department
Department Budget Summary

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4000 Regional area road funds	-	185,850	185,850	-
4001 Public transportation funds	45,819,567	52,997,543	53,451,662	57,482,131
4205 FTA - Section 5307 (ACM)	1,398,809	1,770,000	3,857,493	1,922,986
4206 FTA - Section 5307 ARRA Capital	385,127	-	-	-
4211 FTA - Section 5311	427,788	475,865	475,865	370,282
4212 FTA - ADOT ARRA	24,400	-	-	-
4213 FTA - Section 5317	793,836	615,091	775,269	458,818
4215 FTA - Section 3037	-	50,000	50,000	50,000
4216 FTA Section 5316 Jarc Operations	182,035	482,708	275,078	282,066
4300 VMR Charges for Services	150,515	152,885	152,885	156,457
4400 TSR - Maricopa County	166,041	215,275	175,987	196,832
4401 TSR - Gila River Indian Community	84,622	-	331,322	716,050
4406 TSR - Avondale	-	924,092	674,831	902,085
4418 TSR - Chandler	304,216	395,182	344,056	278,753
4420 TSR - El Mirage	21,924	22,514	38,027	41,762
4424 TSR - Fountain Hills	20,962	-	-	-
4427 TSR - Gila Bend	25,116	-	-	-
4430 TSR - Gilbert	556,829	803,074	822,829	89,844
4445 TSR - Mesa	4,754,199	6,594,253	6,190,457	5,513,757
4451 TSR - Peoria	12,139	9,395	71,632	78,443
4454 TSR - Phoenix	4,094,066	4,701,918	4,918,993	5,171,726
4460 TSR - Scottsdale	2,066,419	2,328,615	1,710,846	1,444,534
4461 TSR - Surprise	283,320	282,563	273,256	244,858
4469 TSR - Tempe	1,963,769	2,448,036	1,914,093	1,740,113
4472 TSR - Tolleson	-	-	-	219,464
4473 TSR - Youngtown	-	7,103	18,889	20,681
4700 Other revenue	101,655	-	-	-
4702 Refund of prior year expenses	539,699	-	-	-
4715 Vanpool fares	700,797	762,000	762,000	792,480
4800 IRS fuel tax credit	829,573	450,000	450,000	-
4821 LTAF II AZ Lottery	-	-	271,281	-
3110 Vanpool reserve applied	71,909	12,242	27,389	54,683
3300 Undesignated fund balance	-	409,194	-	3,965,738
	<u>65,779,332</u>	<u>77,095,398</u>	<u>78,219,990</u>	<u>82,194,543</u>

(Continued)

Operations & Customer Services Department
Department Budget Summary

(Continued)

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Expenditures				
5000 Salaries	3,074,249	3,052,851	3,052,851	3,108,714
5100 Fringe benefits	1,136,038	1,152,765	1,152,765	1,218,926
Subtotal	4,210,287	4,205,616	4,205,616	4,327,640
6000 Overhead	1,273,324	1,335,668	1,335,668	1,293,532
7000 Transit service contractors	44,756,741	49,371,341	49,984,538	50,325,086
7021 Fuel Costs - CNG	1,497,456	1,850,000	1,850,000	1,700,000
7022 Fuel Costs - Diesel	2,057,720	2,725,533	3,174,707	1,941,714
7025 Fuel Costs - Unleaded	768	6,500	6,500	113,595
7030 Facility rent and utilities	137,599	328,223	328,223	320,000
7035 Safety and security	2,812	367,150	367,150	283,849
7040 Contingent liability insurance	150,014	150,096	179,591	164,975
7050 Facility Costs - Utilities	568,560	690,410	690,410	653,500
7051 Facility Costs - Equipment rental	-	2,500	2,500	2,500
7052 Facility Costs - Equipment Maintenance	766,398	886,500	525,610	492,500
7053 Facility Costs - Building Maintenance	49,404	178,000	178,000	110,500
7054 Facility Costs - Materials & Supplies	-	16,200	16,200	-
7055 Facility Costs - Contract Services	254,521	188,591	200,591	310,500
7056 Facility Costs - Misc. Expenses	147,469	269,500	269,500	237,500
7116 Utilities	-	19,132	19,132	25,000
7117 General supplies	14,513	13,000	13,000	12,400
7200 Consultants (direct)	441,474	621,294	1,047,819	989,944
7210 Maintenance agreements	501,407	864,353	781,984	850,725
7305 Conferences & seminars	-	-	2,500	2,500
7400 Advertising	3,565	9,000	4,000	8,000
7500 Printing	59,432	61,699	58,699	56,300
7600 Postage & delivery	12,399	4,500	4,500	17,500
7800 Other direct expenditures	101,794	123,593	139,553	163,793
7805 Copies	3,037	4,200	4,200	3,600
7815 Local meetings & mileage	3,237	3,150	3,150	3,800
7820 Travel expenses	-	-	-	3,000
7901 Lead agency PTF disbursements	8,573,158	11,851,137	11,851,137	16,806,590
9000 Administrative capital outlay	191,743	7,500	34,500	22,000
9900 Operating contingency (PTF)	-	941,012	941,012	950,000
	<u>65,779,332</u>	<u>77,095,398</u>	<u>78,219,990</u>	<u>82,194,543</u>
	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Expenditures by Project				
Operations Division	60,998,618	71,739,122	72,814,124	76,865,859
Customer Services Division	4,780,714	5,356,276	5,405,866	5,328,684
Total Expenditures by Project	<u>65,779,332</u>	<u>77,095,398</u>	<u>78,219,990</u>	<u>82,194,543</u>

Operations & Customer Services Department

Operations Division Division Budget Summary

	2010/11 Actual	2011/12 Budget	2011/12 Estimated	2012/13 Adopted
Revenues				
4000 Regional area road funds	-	185,850	185,850	-
4001 Public transportation funds	41,210,628	47,794,152	48,198,681	52,309,904
4205 FTA - Section 5307 (ACM)	1,398,809	1,770,000	3,857,493	1,922,986
4206 FTA - Section 5307 ARRA Capital	385,127	-	-	-
4211 FTA - Section 5311	427,788	475,865	475,865	370,282
4212 FTA - ADOT ARRA	24,400	-	-	-
4213 FTA - Section 5317	793,836	615,091	775,269	458,818
4215 FTA - Section 3037	-	50,000	50,000	50,000
4216 FTA Section 5316 Jarc Operations	182,035	482,708	275,078	282,066
4400 TSR - Maricopa County	166,041	215,275	175,987	196,832
4401 TSR - Gila River Indian Community	84,622	-	331,322	716,050
4406 TSR - Avondale	-	924,092	674,831	902,085
4418 TSR - Chandler	304,216	395,182	344,056	278,753
4420 TSR - El Mirage	21,924	22,514	38,027	41,762
4424 TSR - Fountain Hills	20,962	-	-	-
4427 TSR - Gila Bend	25,116	-	-	-
4430 TSR - Gilbert	556,829	803,074	822,829	89,844
4445 TSR - Mesa	4,754,199	6,594,253	6,190,457	5,513,757
4451 TSR - Peoria	12,139	9,395	71,632	78,443
4454 TSR - Phoenix	4,094,066	4,701,918	4,918,993	5,171,726
4460 TSR - Scottsdale	2,066,419	2,328,615	1,710,846	1,444,534
4461 TSR - Surprise	283,320	282,563	273,256	244,858
4469 TSR - Tempe	1,963,769	2,448,036	1,914,093	1,740,113
4472 TSR - Tolleson	-	-	-	219,464
4473 TSR - Youngtown	-	7,103	18,889	20,681
4700 Other revenue	80,395	-	-	-
4702 Refund of prior year expenses	539,699	-	-	-
4715 Vanpool fares	700,797	762,000	762,000	792,480
4800 IRS fuel tax credit	829,573	450,000	450,000	-
4821 LTAF II AZ Lottery	-	-	271,281	-
3110 Vanpool reserve applied	71,909	12,242	27,389	54,683
3300 Undesignated fund balance	-	409,194	-	3,965,738
	<u>60,998,618</u>	<u>71,739,122</u>	<u>72,814,124</u>	<u>76,865,859</u>

(Continued)

Operations & Customer Services Department

Operations Division Division Budget Summary

(Continued)

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Expenditures				
5000 Salaries	817,417	830,143	830,143	969,961
5100 Fringe benefits	265,839	318,683	318,683	386,539
Subtotal	1,083,256	1,148,826	1,148,826	1,356,500
6000 Overhead	349,554	369,247	369,247	410,198
7000 Transit service contractors	44,604,675	48,713,341	49,326,538	49,589,086
7021 Fuel Costs - CNG	1,497,456	1,850,000	1,850,000	1,700,000
7022 Fuel Costs - Diesel	2,057,720	2,725,533	3,174,707	1,941,714
7025 Fuel Costs - Unleaded	768	6,500	6,500	113,595
7035 Safety and security	2,812	367,150	367,150	283,849
7040 Contingent liability insurance	150,014	150,096	179,591	164,975
7050 Facility Costs - Utilities	568,560	690,410	690,410	653,500
7051 Facility Costs - Equipment rental	-	2,500	2,500	2,500
7052 Facility Costs - Equipment Maintenance	766,398	886,500	525,610	492,500
7053 Facility Costs - Building Maintenance	49,404	178,000	178,000	110,500
7054 Facility Costs - Materials & Supplies	-	16,200	16,200	-
7055 Facility Costs - Contract Services	254,521	188,591	200,591	310,500
7056 Facility Costs - Misc. Expenses	147,469	269,500	269,500	237,500
7200 Consultants (direct)	421,214	618,794	1,045,319	979,944
7210 Maintenance agreements	272,400	616,943	484,984	565,115
7305 Conferences & seminars	-	-	2,500	2,500
7400 Advertising	3,565	9,000	4,000	8,000
7500 Printing	59,432	61,699	58,699	56,300
7600 Postage & delivery	106	500	500	500
7800 Other direct expenditures	51,210	73,793	89,753	121,093
7805 Copies	87	700	700	600
7815 Local meetings & mileage	2,872	3,150	3,150	3,300
7820 Travel expenses	-	-	-	3,000
7901 Lead agency PTF disbursements	8,573,158	11,851,137	11,851,137	16,806,590
9000 Administrative capital outlay	81,467	-	27,000	-
9900 Operating contingency (PTF)	-	941,012	941,012	950,000
	60,998,618	71,739,122	72,814,124	76,865,859

(Continued)

Operations & Customer Services Department

Operations Division Division Budget Summary

(Continued)

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Expenditures by Project				
Operations Administration	32,956	962,062	962,062	950,000
Safety and Security	179,440	553,000	553,000	475,000
Phoenix Fixed Route	4,700,778	4,979,114	5,098,316	5,574,926
Fare Vending Machine Service and Maint.	-	250,000	43,315	247,700
RPTA Fixed Route Service (Veolia)	23,054,531	26,166,849	26,348,132	27,880,618
RPTA Fixed Route Service (ValuTrans)	1,479,926	1,366,172	1,962,024	3,130,803
Avondale Circulator	-	924,092	674,831	-
Tempe Fixed Route	10,522,926	11,252,435	11,739,337	11,822,837
Ajo / Gila Bend Connector	598,442	663,454	663,784	809,601
Wickenburg Connector	331,105	249,818	250,346	-
East Valley Dial-a-Ride	8,747,098	9,736,797	9,709,082	6,068,790
Sun Cities Area Transit	183,215	-	-	-
Other ADA	8,573,158	11,851,137	11,851,137	16,806,590
Alternative Transportation Program	1,336,373	1,393,230	1,405,360	1,432,417
Valley Metro Mobility Services	368,008	489,635	636,924	694,208
Regional Vanpool	772,706	774,242	789,389	847,163
Regional Ridership Reporting	117,956	127,085	127,085	125,206
Total Expenditures by Project	60,998,618	71,739,122	72,814,124	76,865,859

Operations & Customer Services Department

Operations Division

Operations Administration

Project 2005

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4001 Public transportation funds	32,956	552,868	962,062	-
3300 Undesignated fund balance	-	409,194	-	950,000
	32,956	962,062	962,062	950,000
Expenditures				
5000 Salaries	18,854	11,511	11,511	-
5100 Fringe benefits	6,257	4,419	4,419	-
Subtotal	25,111	15,930	15,930	-
6000 Overhead	7,757	5,120	5,120	-
7600 Postage & delivery	11	-	-	-
7805 Copies	77	-	-	-
9900 Operating contingency (PTF)	-	941,012	941,012	950,000
	32,956	962,062	962,062	950,000

Project Description

The Operations Department provides administration and support to internal and external operating functions, regional members through the Valley Metro Operations Staff, and other departments within the agency.

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Administrative Assistant	0.40	0.25	0.00
Total Full Time FTEs	0.40	0.25	0.00

Operations & Customer Services Department

*Operations Division
Regional Safety/Security
Project 2006*

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4000 Regional area road funds	-	185,850	185,850	-
4001 Public transportation funds	175,380	367,150	367,150	475,000
4700 Other revenue	4,060	-	-	-
	<u>179,440</u>	<u>553,000</u>	<u>553,000</u>	<u>475,000</u>
Expenditures				
5000 Salaries	102,073	101,630	101,630	104,947
5100 Fringe benefits	33,768	39,015	39,015	41,822
Subtotal	<u>135,841</u>	<u>140,645</u>	<u>140,645</u>	<u>146,769</u>
6000 Overhead	40,739	45,205	45,205	44,382
7035 Safety and security	2,812	367,150	367,150	283,849
7815 Local meetings & mileage	48	-	-	-
	<u>179,440</u>	<u>553,000</u>	<u>553,000</u>	<u>475,000</u>

Project Description

The Safety & Security manager is responsible for the planning, development, administration, and implementation of a comprehensive regional safety and security program to ensure a safe and secure transit environment for surface transportation system passengers, visitors, employees and facilities. Additional coordination of program activities is required with other Valley Metro member agencies, Valley Metro Rail and other federal, state and local agencies programs. The annual budget for this project is established in the adopted Transit Life Cycle Program financial model; undesignated project funds will be allocated to specific projects as needed throughout the fiscal year.

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Data Analyst	0.00	0.05	0.05
Manager of Safety and Security	1.00	1.00	1.00
Operations Director	0.10	0.10	0.10
Total Full Time FTEs	<u>1.10</u>	<u>1.15</u>	<u>1.15</u>

Operations & Customer Services Department

Operations Division

Phoenix Fixed Route

Project 2010

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4001 Public transportation funds	4,220,752	4,979,114	5,098,316	5,574,926
4702 Refund of prior year expenses	480,026	-	-	-
	<u>4,700,778</u>	<u>4,979,114</u>	<u>5,098,316</u>	<u>5,574,926</u>
Expenditures				
7000 Transit service contractors	4,700,778	4,979,114	5,098,316	5,574,926
	<u>4,700,778</u>	<u>4,979,114</u>	<u>5,098,316</u>	<u>5,574,926</u>

Project Description

Funding of approximately 920,000 miles of bus service purchased from the City of Phoenix to operate local and express fixed route service in the communities of Avondale, El Mirage, Glendale, Goodyear, Peoria, Phoenix, Scottsdale, Sun City and Tolleson. Routes (or route segments) funded include the Grand Avenue Limited, 50, 59, 67, 70, 106, 560 and 581.

Operations & Customer Services Department

Operations Division

Fare Vending Machine Service and Maintenance

Project 2012

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4001 Public transportation funds	-	250,000	43,315	247,700
	-	250,000	43,315	247,700
Expenditures				
7210 Maintenance agreements	-	250,000	3,200	234,300
7800 Other direct expenditures	-	-	13,115	13,400
9002 Agency Vehicles	-	-	27,000	-
	-	250,000	43,315	247,700

Project Description

Funding for the servicing and maintenance of 25 Fare Vending Machines in the communities of Mesa, Chandler and Gilbert.

Operations & Customer Services Department

Operations Division

RPTA Fixed Route Service (Veolia)

Project 2015

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4000 Regional area road funds	-	-	-	-
4001 Public transportation funds	13,816,686	15,077,566	13,977,115	13,895,624
4205 FTA - Section 5307 (ACM)	1,216,269	1,350,000	3,437,493	1,922,986
4216 FTA Section 5316 Jarc Operations	29,805	148,846	74,423	81,411
4445 TSR - Mesa	2,875,702	4,103,888	3,681,617	4,183,054
4454 TSR - Phoenix	2,576,624	3,086,533	3,086,533	3,339,266
4460 TSR - Scottsdale	24,000	36,000	-	-
4469 TSR - Tempe	1,609,537	1,914,016	1,369,670	1,442,539
4700 Other revenue	76,335	-	-	-
4800 IRS fuel tax credit	829,573	450,000	450,000	-
4821 LTAF II AZ Lottery	-	-	271,281	-
3300 Undesignated fund balance	-	-	-	3,015,738
	<u>23,054,531</u>	<u>26,166,849</u>	<u>26,348,132</u>	<u>27,880,618</u>

Expenditures				
5000 Salaries	357,361	344,839	344,839	363,858
5100 Fringe benefits	119,653	132,380	132,380	145,001
Subtotal	<u>477,014</u>	<u>477,219</u>	<u>477,219</u>	<u>508,859</u>
6000 Overhead	145,335	153,384	153,384	153,876
7000 Transit service contractors	17,969,714	20,064,281	20,005,000	21,122,176
7021 Fuel Costs - CNG	1,497,456	1,850,000	1,850,000	1,700,000
7022 Fuel Costs - Diesel	925,605	1,078,000	1,400,000	1,500,000
7025 Fuel Costs - Unleaded	590	4,000	4,000	4,000
7040 Contingent liability insurance	37,549	37,549	45,560	47,000
7050 Facility Costs - Utilities	465,040	562,064	562,064	653,500
7051 Facility Costs - Equipment rental	-	1,895	1,895	2,500
7052 Facility Costs - Equipment Maintenance & Repairs	753,919	855,890	485,000	492,500
7053 Facility Costs - Building Maintenance & Repairs	38,035	134,928	134,928	110,500
7054 Facility Costs - Materials & Supplies	-	12,280	12,280	-
7055 Facility Costs - Contract Services	195,473	142,957	142,957	310,500
7056 Facility Costs - Misc. Expenses	112,677	204,288	204,288	237,500
7200 Consultants	248,991	313,557	595,000	655,804
7210 Maintenance Agreements	172,510	220,038	220,038	320,400
7600 Postage & delivery	34	-	-	-
7800 Other direct expenditures	14,463	54,419	54,419	61,253
7805 Copies	8	-	-	-
7815 Local meetings & mileage	118	100	100	250
	<u>23,054,531</u>	<u>26,166,849</u>	<u>26,348,132</u>	<u>27,880,618</u>

Project Description

Funding of approximately 5,500,000 miles of bus service purchased from Veolia Transportation. Service will be operated using approximately 179 RPTA provided vehicles on Routes 30, 40, 45, 61, 96, 104, 112, 120, 128, 136, 156, 184, 511, 531, 532, 533, 535, 540, 541, 542, Main Street BRT, Arizona Avenue BRT and Downtown Mesa BUZZ Circulator serving the communities of Chandler, Gilbert, Mesa, Phoenix, Scottsdale and Tempe.

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Administrative Assistant	0.60	0.45	0.60
Data Analyst	0.00	0.30	0.35
Fleet/Facilities Coordinator	0.85	0.80	0.80
Fleet/Facilities Supervisor	0.80	0.75	0.85
Operations Director	0.35	0.35	0.30
Planner II	0.01	0.01	0.00
Program Representative	1.00	1.00	1.00
Program Supervisor	0.65	0.55	0.60
Sr. Management Analyst	0.60	0.60	0.60
Total Full Time FTEs	<u>4.86</u>	<u>4.81</u>	<u>5.10</u>

Operations & Customer Services Department

Operations Division

RPTA Fixed Route Service (ValuTrans)

Project 2017

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4001 Public transportation funds	1,157,315	1,083,609	1,455,051	1,145,951
4205 FTA - Section 5307 (ACM)	39,291	-	-	-
4401 TSR - Gila River Indian Community	-	-	233,717	618,445
4406 TSR - Avondale	-	-	-	902,085
4461 TSR - Surprise	283,320	282,563	273,256	244,858
4472 TSR - Tolleson	-	-	-	219,464
	1,479,926	1,366,172	1,962,024	3,130,803
Expenditures				
5000 Salaries	25,473	31,566	31,566	34,392
5100 Fringe benefits	8,189	12,118	12,118	13,706
Subtotal	33,662	43,684	43,684	48,098
6000 Overhead	10,697	14,041	14,041	14,544
7000 Transit service contractors	1,150,603	994,426	1,468,816	2,455,946
7022 Fuel Costs - Diesel	260,429	240,000	360,000	441,714
7025 Fuel Costs - Unleaded	-	1,000	1,000	109,595
7040 Contingent liability insurance	6,856	6,856	8,318	7,145
7200 Consulting	6,143	62,000	62,000	49,596
7210 Maintenance Agreements	11,413	3,665	3,665	3,665
7815 Local meetings & mileage	123	500	500	500
	1,479,926	1,366,172	1,962,024	3,130,803

Project Description

Funding of approximately 590,000 miles of bus service purchased from ValuTrans, Inc. Service will be operated using 25 RPTA provided vehicles on Local Route 251 and Express Routes 562, 571, 573, 575 and the Avondale Zoom.

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Administrative Assistant	0.00	0.05	0.10
Data Analyst	0.00	0.15	0.10
Fleet/Facilities Coordinator	0.00	0.05	0.05
Fleet/Facilities Supervisor	0.05	0.05	0.05
Operations Director	0.00	0.00	0.05
Program Supervisor	0.15	0.15	0.10
Total Full Time FTEs	0.20	0.45	0.45

Operations & Customer Services Department

Operations Division

Avondale Circulator

Project 2018

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4406 TSR - Avondale	-	924,092	674,831	-
	-	924,092	674,831	-
Expenditures				
7000 Transit service contractors	-	602,559	510,124	-
7022 Fuel Costs - Diesel	-	321,533	164,707	-
	-	924,092	674,831	-

Project Description

The Avondale Circulator service is included in Project 2017 for FY 2012/13.

Operations & Customer Services Department

Operations Division

Tempe Fixed Route

Project 2026

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4001 Public transportation funds	6,743,184	7,048,587	7,909,527	8,410,951
4216 FTA Section 5316 Jarc Operations	152,230	333,862	200,655	200,655
4401 TSR - Gila River Indian Community	84,622	-	97,605	97,605
4430 TSR - Gilbert	193,121	385,384	417,924	-
4445 TSR - Mesa	124,410	120,735	114,453	114,453
4454 TSR - Phoenix	1,517,442	1,615,385	1,832,460	1,832,460
4460 TSR - Scottsdale	1,648,244	1,748,482	1,166,713	1,166,713
4702 Refund of prior year expenses	59,673	-	-	-
	<u>10,522,926</u>	<u>11,252,435</u>	<u>11,739,337</u>	<u>11,822,837</u>
Expenditures				
7000 Transit service contractors	10,522,926	11,190,935	11,677,837	11,677,837
7200 Consultants (direct)	-	61,500	61,500	145,000
	<u>10,522,926</u>	<u>11,252,435</u>	<u>11,739,337</u>	<u>11,822,837</u>

Project Description

The RPTA acts as a service broker for Tempe with the communities of Chandler, Mesa, Phoenix, Gilbert and Scottsdale for fixed route transit services provided by the City of Tempe. Under this arrangement, the RPTA contracts with the City of Tempe to provide funding for the fixed route transit services requested by the communities, which in turn, reimburses the RPTA for the cost of services provided by the City of Tempe in their respective jurisdictions. The brokered routes include 56, 66, 77, 81 and 108. Additionally, the RPTA purchases and funds approximately 1,700,000 miles of service from the City of Tempe for routes 48 (portion only), 56 (Guadalupe portion only), 72, 81, 510, 512, 520, and 521.

Operations & Customer Services Department

Operations Division

Gila Bend Connector

Project 2027

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4001 Public transportation funds	291,517	295,639	295,969	389,319
4211 FTA - Section 5311	257,409	317,815	317,815	370,282
4212 FTA - ADOT ARRA	24,400	-	-	-
4215 FTA - Section 3037	-	50,000	50,000	50,000
4427 Gila Bend	25,116	-	-	-
	598,442	663,454	663,784	809,601
Expenditures				
5000 Salaries	19,629	23,364	23,364	32,704
5100 Fringe benefits	7,125	8,969	8,969	13,033
Subtotal	26,754	32,333	32,333	45,737
6000 Overhead	8,201	10,392	10,392	13,831
7000 Transit service contractors	510,113	600,340	600,340	669,259
7040 Contingent liability insurance	1,545	1,545	1,875	1,930
7200 Consultants	48,978	6,344	6,344	56,344
7400 Advertising	1,469	3,000	3,000	8,000
7500 Printing	-	5,000	5,000	7,000
7600 Postage	40	-	-	-
7800 Other direct expenditures	175	2,500	2,500	2,500
7815 Local meetings & mileage	1,167	2,000	2,000	2,000
7820 Travel expenses	-	-	-	3,000
	598,442	663,454	663,784	809,601

Project Description

Valley Metro/RPTA manages this deviated fixed route service that provides service between Gila Bend and Desert Sky Transit Center in Phoenix. This route operates five round trips between Ajo and Phoenix Monday through Friday and two round trips on Saturdays with Pima County managing and funding the section between Ajo and Gila Bend. Service is provided by Ajo Transportation.

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Fleet/Facilities Supervisor	0.025	0.05	0.05
Manager, Transit Planning	0.020	0.02	0.02
Planner II	0.020	0.02	0.05
Planner III	0.200	0.16	0.25
Program Supervisor	0.000	0.05	0.05
Total Full Time FTEs	0.265	0.300	0.42

Operations & Customer Services Department

*Operations Division
Wickenburg Connector
Project 2029*

		2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues					
4001	Public transportation funds	160,726	91,768	92,296	-
4211	FTA - Section 5311	170,379	158,050	158,050	-
		331,105	249,818	250,346	-
Expenditures					
5000	Salaries	11,078	32,144	32,144	-
5100	Fringe benefits	3,753	12,340	12,340	-
Subtotal		14,831	44,484	44,484	-
6000	Overhead	4,557	14,298	14,298	-
7000	Transit service contractors	270,545	189,536	189,536	-
7040	Contingent liability insurance	435	-	528	-
7200	Consultants (direct)	36,600	-	-	-
7400	Advertising	2,096	1,000	1,000	-
7500	Printing	-	500	500	-
7800	Other direct expenditures	803	-	-	-
7815	Local meetings & mileage	1,238	-	-	-
		331,105	249,818	250,346	-

Project Description

The Wickenburg Connector service was eliminated during FY 2011/12.

	FY 2010/11	FY 2011/12	FY 2012/13
	Budgeted FTE	Budgeted FTE	Budgeted FTE
Personnel Schedule by Project			
Fleet/Facilities Coordinator	0.00	0.05	0.00
Fleet/Facilities Supervisor	0.025	0.05	0.00
Manager, Transit Planning	0.020	0.02	0.00
Planner II	0.030	0.03	0.00
Planner III	0.050	0.27	0.00
Total Full Time FTEs	0.125	0.420	0.00

Operations & Customer Services Department

*Operations Division
East Valley Dial-a-Ride
Project 2030*

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4001 Public transportation funds	5,710,003	5,901,894	5,874,179	5,076,353
4205 FTA - Section 5307 (ACM)	143,249	420,000	420,000	-
4206 FTA - Section 5307 ARRA Capital	385,127	-	-	-
4418 TSR - Chandler	228,217	282,285	282,285	195,739
4430 TSR - Gilbert	311,797	345,601	345,601	-
4445 TSR - Mesa	1,256,306	1,743,694	1,743,694	276,889
4460 TSR - Scottsdale	394,175	544,133	544,133	277,821
4469 TSR - Tempe	318,224	499,190	499,190	241,988
	8,747,098	9,736,797	9,709,082	6,068,790
Expenditures				
5000 Salaries	119,850	119,725	119,725	170,257
5100 Fringe benefits	38,596	45,961	45,961	67,849
Subtotal	158,446	165,686	165,686	238,106
6000 Overhead	55,221	53,254	53,254	72,002
7000 Transit service contractors	7,217,897	7,750,755	7,275,755	5,635,492
7022 Fuel Costs - Diesel	871,686	1,086,000	1,250,000	-
7025 Fuel Costs - Unleaded	178	1,500	1,500	-
7040 Contingent liability insurance	14,146	14,146	17,163	-
7050 Facility Costs - Utilities	103,520	128,346	128,346	-
7051 Facility Costs - Equipment rental	-	605	605	-
7052 Facility Costs - Equipment Maintenance & Repairs	12,479	30,610	40,610	-
7053 Facility Costs - Building Maintenance & Repairs	11,369	43,072	43,072	-
7054 Facility Costs - Materials & Supplies	-	3,920	3,920	-
7055 Facility Costs - Contract Services	59,048	45,634	57,634	-
7056 Facility Costs - Misc. Expenses	34,792	65,212	65,212	-
7200 Consultants (direct)	75,112	175,393	315,975	61,200
7210 Maintenance agreements	88,477	143,240	258,081	6,750
7500 Printing	9,595	12,950	12,950	9,800
7505 Graphics	-	-	-	2,000
7600 Postage & delivery	13	-	-	-
7800 Other direct expenditures	35,119	15,874	18,719	42,940
7805 Copies	-	600	600	500
	8,747,098	9,736,797	9,709,082	6,068,790

Project Description

The communities of Chandler, Gilbert, Mesa, Scottsdale and Tempe contract with the RPTA to manage the multi-jurisdictional East Valley Mobility Service which serves senior citizens and persons with disabilities. For FY13 RPTA has contracted with ValuTrans to implement a new, cab-based, service delivery model that will provide approximately 1,800,000 miles of service with approximately 220,000 passenger trips.

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Administrative Assistant	0.35	0.25	0.05
Customer Service Manager	0.00	0.00	0.25
Data Analyst	0.00	0.30	0.30
Fleet/Facilities Coordinator	0.15	0.15	0.10
Fleet/Facilities Supervisor	0.10	0.10	0.05
Operations Director	0.15	0.15	0.15
Program Coordinator	0.70	0.60	0.70
Program Supervisor	0.00	0.00	0.35
Sr. Management Analyst	0.20	0.20	0.20
Total Full Time FTEs	1.65	1.75	2.15

Operations & Customer Services Department

*Operations Division
Sun Cities Area Transit
Project 2040*

	2010/11	2011/12	2011/12	2012/13
	Actual	Budget	Revised	Adopted
Revenues				
4001 Public transportation funds	183,215	-	-	-
4205 FTA - Section 5307 (ACM)	-	-	-	-
	<u>183,215</u>	<u>-</u>	<u>-</u>	<u>-</u>
Expenditures				
7000 Transit service contractors	181,220	-	-	-
7040 Contingent liability insurance	1,995	-	-	-
	<u>183,215</u>	<u>-</u>	<u>-</u>	<u>-</u>

Project Description

Sun Cities Area Transit (SCAT) is no longer in operation.

Operations & Customer Services Department

Operations Division

Other ADA

Project 2046

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4001 Public transportation funds	8,573,158	11,851,137	11,851,137	16,806,590
	<u>8,573,158</u>	<u>11,851,137</u>	<u>11,851,137</u>	<u>16,806,590</u>
Expenditures				
7901 Lead agency PTF disbursements				
Avondale	119,102	136,273	136,273	149,767
Chandler	-	-	-	326,733
Gilbert	-	-	-	15,063
Glendale	375,465	589,866	589,866	648,275
Maricopa County	64,844	109,800	109,800	114,700
Peoria	165,286	100,722	100,722	110,696
Phoenix	7,635,846	10,759,324	10,759,324	15,032,971
SCAT	10,540	-	-	-
Scottsdale	195,442	-	-	390,402
Surprise	6,633	15,334	15,334	16,583
Youngtown	-	-	-	1,400
Unallocated but available	-	139,818	139,818	-
	<u>8,573,158</u>	<u>11,851,137</u>	<u>11,851,137</u>	<u>16,806,590</u>

Project Description

This project is used to account for the balance of the Public Transportation Funds (PTF) made available for ADA services (7% of total PTF for the year). The lead agency disbursement amounts represents the estimated service costs for ADA services that are operated by other jurisdictions. The unallocated but available amount represents the remainder of the ADA allocation available to be spent in FY 13 if needed.

Operations & Customer Services Department

Operations Division

Alternative Transportation Program

Project 2047

		2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues					
4213	FTA - Section 5317	674,674	547,478	588,359	264,612
4418	TSR - Chandler	75,999	112,897	61,771	83,014
4430	TSR - Gilbert	51,911	72,089	59,304	89,844
4445	TSR - Mesa	497,781	625,936	650,693	939,361
4469	TSR - Tempe	36,008	34,830	45,233	55,586
		1,336,373	1,393,230	1,405,360	1,432,417
Expenditures					
5000	Salaries	10,402	24,450	24,450	77,462
5100	Fringe benefits	3,242	9,386	9,386	30,869
Subtotal		13,644	33,836	33,836	108,331
6000	Overhead	5,768	10,875	10,875	32,759
7000	Transit service contractors	1,185,657	1,313,270	1,325,400	1,256,327
7500	Printing	49,837	35,249	35,249	35,000
9000	Capital Outlay	81,467	-	-	-
		1,336,373	1,393,230	1,405,360	1,432,417

Project Description

The Alternative Transportation Program (ATP) provides transportation alternatives, such as taxi subsidy and volunteer driver programs, to the required complementary Paratransit service. Alternative services include the East Valley Ride Choice program which may be expanded to other parts of the region based on local need, funding capability, and interest. The ATP includes mobility management assistance with design, development, and implementation of convenient and cost effective alternative transportation services; grant identification and writing; and travel training to facilitate the use of fixed route by persons with disabilities and seniors.

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Customer Service Manager	0.00	0.00	0.05
Data Analyst	0.00	0.10	0.10
Operations Director	0.00	0.05	0.05
Program Coordinator	0.15	0.20	0.75
Program Supervisor	0.00	0.00	0.20

Operations & Customer Services Department

Operations Division

Valley Metro Mobility Services

Project 2048

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4001 Public transportation funds	27,780	167,735	145,479	162,284
4213 FTA - Section 5317	119,162	67,613	186,910	194,206
4400 TSR - Maricopa County	166,041	215,275	175,987	196,832
4420 TSR - El Mirage	21,924	22,514	38,027	41,762
4424 TSR - Fountain Hills	20,962	-	-	-
4451 TSR - Peoria	12,139	9,395	71,632	78,443
4473 TSR - Youngtown	-	7,103	18,889	20,681
	368,008	489,635	636,924	694,208
Expenditures				
5000 Salaries	5,584	21,450	21,450	46,488
5100 Fringe benefits	1,800	8,234	8,234	18,526
Subtotal	7,384	29,684	29,684	65,014
6000 Overhead	3,038	9,541	9,541	19,660
7000 Transit service contractors	357,586	448,410	595,699	607,534
7500 Printing	-	2,000	2,000	2,000
	368,008	489,635	636,924	694,208

Project Description

Valley Metro Mobility Services is an assisted door-to-door Paratransit service delivered using taxi services for seniors and people with disabilities. El Mirage, Maricopa County, Peoria, Sun City, Youngtown, and Valley Metro are the funding and participating government agencies with FTA §5317 and Public Transportation Funds supplementing the project. ValuTrans is the

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Customer Service Manager	0.00	0.00	0.05
Data Analyst	0.00	0.10	0.10
Operations Director	0.00	0.05	0.05
Program Coordinator	0.10	0.15	0.30
Program Supervisor	0.00	0.00	0.10
Total Full Time FTEs	0.10	0.30	0.60

Operations & Customer Services Department

*Operations Division
Regional Vanpool Service
Project 2050*

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4715 Vanpool fares	700,797	762,000	762,000	792,480
3110 Vanpool reserve applied	71,909	12,242	27,389	54,683
	772,706	774,242	789,389	847,163
Expenditures				
5000 Salaries	77,146	49,996	49,996	71,139
5100 Fringe benefits	24,133	19,193	19,193	28,350
Subtotal	101,279	69,189	69,189	99,489
6000 Overhead	39,575	22,238	22,238	30,085
7000 Transit service contractors	537,636	579,715	579,715	589,589
7040 Contingent liability insurance	87,488	90,000	106,147	108,900
7200 Consultants (direct)	5,390	-	4,500	12,000
7305 Conferences & seminars	-	-	2,500	2,500
7400 Advertising	-	5,000	-	-
7500 Printing	-	6,000	3,000	2,500
7505 Graphics	500	-	-	-
7600 Postage & delivery	8	500	500	500
7800 Other direct expenditures	650	1,000	1,000	1,000
7805 Copies	2	100	100	100
7815 Local meetings & mileage	178	500	500	500
	772,706	774,242	789,389	847,163

Project Description

Regional Public Transportation Authority-owned vans provide vanpool services for commuters who live and/or work in Maricopa County through a contract with VPSI, Inc. VPSI provides insurance, vehicle maintenance, billing, administration, fleet management, reporting and National Transit Database reporting for the program. The program serves commuter groups of 6 to 15 people by providing a fully-insured and maintained agency-owned van for which the passengers pay a monthly fare based on mileage, number of riders and type of van. At the close of FY 2012, it is estimated that there will be over 400 operating vanpools in the program. The FY 2013 program goal is to meet demand and increase the number of

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Administrative Assistant	0.05	0.00	0.00
Chief of Staff	0.00	0.05	0.05
Fleet/Facilities Coordinator	0.00	0.00	0.05
Manager, Transportation Demand Management	0.00	0.05	0.05
Operations Director	0.15	0.00	0.00
Program Coordinator	1.00	0.50	0.00
Program Supervisor	0.00	0.00	0.70

Operations & Customer Services Department

Operations Division

Regional Ridership Reporting

Project 6015

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4001 Public transportation funds	117,956	127,085	127,085	125,206
	<u>117,956</u>	<u>127,085</u>	<u>127,085</u>	<u>125,206</u>
Expenditures				
5000 Salaries	69,967	69,468	69,468	68,714
5100 Fringe benefits	19,323	26,668	26,668	27,383
Subtotal	89,290	96,136	96,136	96,097
6000 Overhead	28,666	30,899	30,899	29,059
7815 Local meetings & mileage	-	50	50	50
	<u>117,956</u>	<u>127,085</u>	<u>127,085</u>	<u>125,206</u>

Project Description

The goal of regional ridership reporting is to work with all contracted providers to gather consistent, correct and timely data regarding system usage and to distribute a report monthly on that usage. Valley Metro also provides training and support for the fare collection system, including the proper programming and use of the on-board fareboxes, the probing system and the data management software. Valley Metro provides oversight to ensure that all contractors

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Manager of Planning	0.05	0.05	0.05
Planner II	0.05	0.05	0.00
Program Representative	1.00	1.00	1.00
Total Full Time FTEs	<u>1.10</u>	<u>1.10</u>	<u>1.05</u>

Operations & Customer Services Department

Customer Services Division

Division Budget Summary

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4001 Public transportation funds	4,608,939	5,203,391	5,252,981	5,172,227
4300 VMR Charges for Services	150,515	152,885	152,885	156,457
4700 Other revenue	21,260	-	-	-
Total Revenues	4,780,714	5,356,276	5,405,866	5,328,684
Expenditures				
5000 Salaries	2,256,832	2,222,708	2,222,708	2,138,753
5100 Fringe benefits	870,199	834,082	834,082	832,387
Subtotal	3,127,031	3,056,790	3,056,790	2,971,140
6000 Overhead	923,770	966,421	966,421	883,334
7000 Transit service contractors	152,066	658,000	658,000	736,000
7030 Facility rent and utilities	137,599	328,223	328,223	320,000
7116 Utilities	-	19,132	19,132	25,000
7117 General Supplies	14,513	13,000	13,000	12,400
7200 Consultants & Contracts	20,260	2,500	2,500	10,000
7210 Maintenance Agreements	229,007	247,410	297,000	285,610
7600 Postage & delivery	12,293	4,000	4,000	17,000
7800 Other Direct Expenditures	50,584	49,800	49,800	42,700
7805 Copies	2,950	3,500	3,500	3,000
7815 Local Meetings and Mileage	365	-	-	500
9000 Administrative capital outlay	110,276	7,500	7,500	22,000
Total Expenditures	4,780,714	5,356,276	5,405,866	5,328,684
Expenditures by Project				
Regional Call Center	3,833,320	3,718,607	3,768,197	3,737,802
Regional ADA Compliance	947,394	1,637,669	1,637,669	1,590,882
Total Expenditures by Project	4,780,714	5,356,276	5,405,866	5,328,684

Operations & Customer Services Department

Customer Services Division

Regional Call Center

Project 6035

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4001 Public transportation funds	3,666,318	3,565,722	3,615,312	3,581,345
4300 VMR Charges for Services	150,515	152,885	152,885	156,457
4700 Other revenue	16,487	-	-	-
	3,833,320	3,718,607	3,768,197	3,737,802
Expenditures				
5000 Salaries	1,884,120	1,854,368	1,854,368	1,850,486
5005 Overtime	93,880	50,000	50,000	50,000
5100 Fringe benefits	786,114	711,874	711,874	737,435
Subtotal	2,764,114	2,616,242	2,616,242	2,637,921
6000 Overhead	809,668	824,823	824,823	782,571
7116 Utilities	-	19,132	19,132	25,000
7117 RS general supplies	8,837	8,000	8,000	7,000
7210 Maintenance agreements	223,741	240,410	290,000	273,110
7600 Postage & delivery	4,067	4,000	4,000	5,000
7800 Other direct expenditures	19,578	2,500	2,500	3,700
7805 Copies	2,950	3,500	3,500	3,000
7815 Local meetings & mileage	365	-	-	500
	3,833,320	3,718,607	3,768,197	3,737,802

Project Description

This project provides funding for information and customer service for the region through its centralized transit information call center. Transit information representatives assist customers with questions about fares, schedules, routes, policies, trip planning, field trips, compliments and

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Administrative Assistant	1.00	1.00	0.80
Application Specialist	1.00	1.00	1.00
Customer Service Manager	1.00	0.60	0.35
Customer Service Representative	40.00	40.00	40.00
Customer Service Supervisor	5.00	5.00	5.00
Lead Customer Service Representative	5.00	5.00	5.00
Total Full Time FTEs	53.00	52.60	52.15

Operations & Customer Services Department

Customer Services Division

Regional ADA Compliance

Project 6040

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4001 Public transportation funds	942,621	1,637,669	1,637,669	1,590,882
4700 Other revenue	4,773	-	-	-
	947,394	1,637,669	1,637,669	1,590,882
Expenditures				
5000 Salaries	278,832	318,340	318,340	238,267
5100 Fringe benefits	84,085	122,208	122,208	94,952
Subtotal	362,917	440,548	440,548	333,219
6000 Overhead	114,102	141,598	141,598	100,763
7000 Transit service contractors	152,066	658,000	658,000	736,000
7030 Facility rent and utilities	137,599	328,223	328,223	320,000
7117 General supplies	5,676	5,000	5,000	5,400
7200 Consultants (direct)	20,260	2,500	2,500	10,000
7210 Maintenance agreements	5,266	7,000	7,000	12,500
7600 Postage & delivery	8,226	-	-	12,000
7800 Other direct expenditures	31,006	47,300	47,300	39,000
9000 Administrative capital outlay	110,276	7,500	7,500	22,000
	947,394	1,637,669	1,637,669	1,590,882

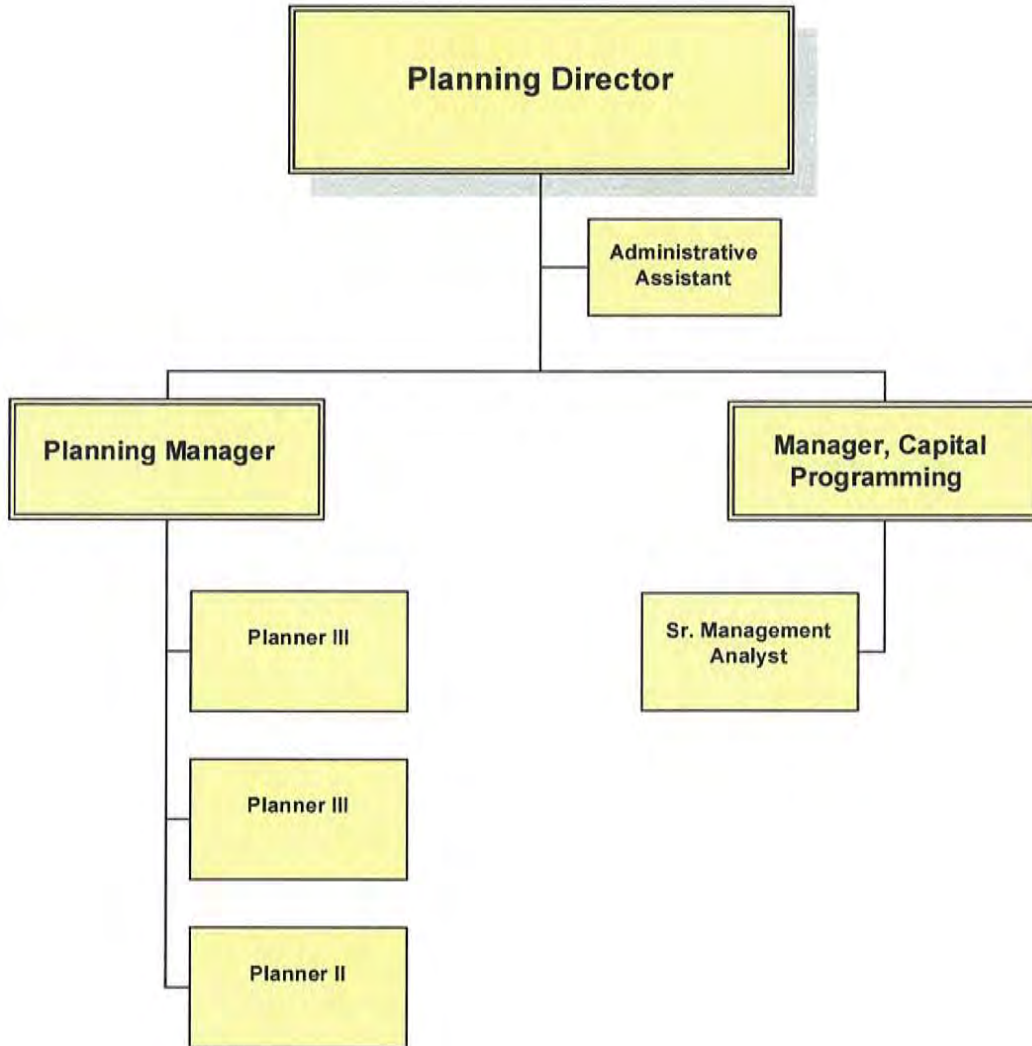
Project Description

This project provides funding for ADA Paratransit Eligibility Program, Regional Reduced Fixed Route Fare Authorization ID Program, and Regional Transit Employee and Transit Operator ID Program. FTA grant recipients are required to provide both an ADA Eligibility Process and a Reduced Fare Process. The office also manages the regional ID system which provides ID badges to reduced fare eligible (disabled riders, seniors 65 and over, youths 6 to 18), regional

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Administrative Assistant	0.00	0.00	0.20
Customer Service Manager	0.00	0.40	0.30
Operations Director	0.00	0.05	0.05
Program Coordinator	2.05	2.05	1.25
Program Representative	2.00	2.00	2.00
Program Supervisor	1.00	1.00	0.35
Total Full Time FTEs	5.05	5.50	4.15

Planning Department

Organization Chart



Planning Department
Goals and Objectives

The Planning Department is responsible for the development of efficient and effective transit service strategies to promote the social and economic well being of the community. Activities include recurring responsibilities of development of the Transit Life Cycle Program and Annual Transit Performance Report; providing operations planning support in cooperation with Valley Metro RPTA members; development of both the short range (up to five years) capital planning program and the long range (up to twenty years) capital plan; and ensuring compliance with the Americans With Disabilities Act.

FY 2011/12 Goals and Objectives	Met/ Not Met
1. Provide planning and capital development support for the implementation of Transit Life Cycle Program (TLCP) projects and capital improvements	Met
2. Conduct TLCP annual financial model update and submit projects to MAG for the transit element of the 5-year transportation improvement program	Met
3. Continue to develop and bring forward for Executive Director's consideration incremental steps toward regionalizing ADA Paratransit by providing planning support to RTAG Regional Paratransit Technical Advisors Committee (TAC) for implementation of regional Paratransit system improvements.	Met
4. Participate and coordinate as appropriate in studies with other transportation agencies in the region. Assist member agencies and other jurisdictions in Maricopa County with planning needs as requested	Met
5. Conduct timely completion of the Annual Transit Performance Report.	Met
6. Monitor operational performance of the regional transit system and assist in the development of rider tools that will enhance public utilization of Valley Metro transit services	Met

FY 2011/12 Performance Indicators	Related Goal and/or Objective	Met/ Not Met
A. Provide project planning, operations planning, and construction management support needed to implement TLCP projects. Conduct project meetings with lead agencies to ensure optimal project development.	1	Met
B. In cooperation with the membership, balance the Transit Life Cycle Program for Board approval by March 2012	2	Met on revised schedule
C. Bring proposals through the committee process when recommended by the TAC. Proposed projects include: <ul style="list-style-type: none"> • Continue development of regional ADA service policies • Implement ADA Bus and Rail pass (in participating cities) • Procure cab-based service delivery model for the East Valley 	3	Met Met Met

Planning Department
Goals and Objectives

FY 2011/12 Performance Indicators	Related Goal and/or Objective	Met/ Not Met
<ul style="list-style-type: none"> • Continue development of service delivery for Northwest Valley and for the replacement of the county-wide STS service • Develop and implement travel training programs 		Met
D. Provide appropriate support and information as requested by the Maricopa Association of Governments (MAG) and other transportation agencies in the region	1,4	Met
E. Provide general transit planning assistance to Valley Metro members in Maricopa County as requested	4	Met
F. Develop regional transit stop database	1,6	Met; continued improvements in process
G. Enhance on-line transit performance reporting tools. Refine process for revising system performance benchmarks and goals.	5,6	Met; continued improvements in process
H. Complete and obtain Board approval of annual documents - Transit Performance Report and Short Range Transit Program	1,5,6	Met

FY 2012/13 Goals and Objectives
1. Provide planning and capital development support for the implementation of Transit Life Cycle Program (TLCP) projects and capital improvements
2. Conduct TLCP annual financial model update and submit projects to MAG for the transit element of the 5-year transportation improvement program
3. Assist Operations in customer education and agency evaluation of new service delivery models for Paratransit
4. Participate and coordinate as appropriate in studies with other transportation agencies in the region. Assist member agencies and other jurisdictions in Maricopa County with planning needs as requested
5. Conduct timely completion of the Annual Transit Performance Report.
6. Monitor operational performance of the regional transit system and assist in the development of rider tools that will enhance public utilization of Valley Metro transit services

Planning Department
Goals and Objectives

FY 2012/13 Performance Indicators	Related Goal and/or Objective
A. Provide project planning, operations planning, and construction management support needed to implement TLCP projects. Conduct project meetings with lead agencies to ensure optimal project development. Provide planning support for Title VI and Environmental Justice analyses	1
B. In cooperation with the membership, balance the Transit Life Cycle Program for Board approval by March 2012	2
C. Provide planning support for ongoing implementation and monitoring of Paratransit Service <ul style="list-style-type: none"> • Education of Stakeholders • Seek stakeholder input for program improvement • Evaluation of service delivery efficiency • Assist additional member jurisdictions in evaluation needed when considering joining into the new service delivery model 	3
D. Provide appropriate support and information as requested by the Maricopa Association of Governments (MAG) and other transportation agencies in the region	1,4
E. Provide general transit planning assistance to Valley Metro members in Maricopa County as requested	4
F. Continue development of a regional transit stop database	1,6
G. Refine the format and target setting methodology for the Transit Performance Report to maximize usefulness to member agencies	5,6
H. Complete and obtain Board approval of annual documents - Transit Performance Report and Short Range Transit Program	1,5,6

Planning Department
Department Budget Summary

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4000 Regional area road funds	1,334,868	912,024	862,574	1,641,277
4001 Public transportation funds	100,000	269,908	269,908	-
4200 MAG - Planning Program	217,734	224,720	224,720	224,720
4205 FTA - Section 5307	433,041	-	-	-
4213 FTA - Section 5317	-	50,000	50,000	-
4300 VMR charges for services	189,000	-	-	-
4700 Other revenue	48	-	-	-
	<u>2,274,691</u>	<u>1,456,652</u>	<u>1,407,202</u>	<u>1,865,997</u>
Expenditures				
5000 Salaries	656,137	692,055	692,055	669,508
5100 Fringe benefits	208,032	265,672	265,672	266,805
Subtotal	<u>864,169</u>	<u>957,727</u>	<u>957,727</u>	<u>936,313</u>
6000 Overhead	267,036	307,825	307,825	283,134
7200 Consultants (direct)	1,128,627	162,500	114,000	625,000
7210 Maintenance agreements	10,185	20,000	20,000	20,000
7400 Advertising	-	150	150	-
7500 Printing	-	1,800	1,050	250
7505 Graphics	-	200	200	-
7600 Postage & delivery	88	700	700	100
7700 Public meetings & information	480	1,250	1,250	-
7800 Other direct expenditures	3,371	2,000	2,000	-
7805 Copies	63	450	450	150
7815 Local meetings & mileage	672	2,050	1,850	1,050
	<u>2,274,691</u>	<u>1,456,652</u>	<u>1,407,202</u>	<u>1,865,997</u>
Expenditures by Project				
Planning Administration	165,912	187,969	187,019	144,053
Long Range Planning	70,389	72,362	72,362	74,820
Short Range Planning	271,343	218,596	195,096	304,219
Transit Modeling	12,006	43,184	43,184	37,122
Capital Planning	113,073	114,856	114,856	275,749
Transit Research & Survey	791,948	236,570	211,570	143,563
Operations Planning	491,285	196,706	196,706	551,907
Project Management	18,729	65,332	65,332	50,696
Transit Life Cycle Program	340,006	321,077	321,077	283,868
Total Expenditures by Project	<u>2,274,691</u>	<u>1,456,652</u>	<u>1,407,202</u>	<u>1,865,997</u>

Planning Department
Planning Administration
Project 3305

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4000 Regional area road funds	165,912	187,969	187,019	144,053
	<u>165,912</u>	<u>187,969</u>	<u>187,019</u>	<u>144,053</u>
Expenditures				
5000 Salaries	96,641	101,668	101,668	78,622
5100 Fringe benefits	29,371	39,029	39,029	31,332
Subtotal	<u>126,012</u>	<u>140,697</u>	<u>140,697</u>	<u>109,954</u>
6000 Overhead	39,504	45,222	45,222	33,249
7400 Advertising	-	150	150	-
7500 Printing	-	1,000	250	250
7600 Postage & delivery	14	50	50	50
7700 Public meetings & information	-	50	50	-
7805 Copies	9	100	100	50
7815 Local meetings & mileage	373	700	500	500
	<u>165,912</u>	<u>187,969</u>	<u>187,019</u>	<u>144,053</u>

Project Description

Provide for the development of the transit element of the Unified Planning Work Program; coordinate and provide administrative leadership for all regional transit and capital planning programs. Manage and provide oversight to the capital facilities consultant and other planning study oversight and staff support as necessary.

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Administrative Assistant	0.60	0.80	0.25
Chief of Staff	0.00	0.00	0.00
Director, Planning	0.30	0.30	0.30
Manager, Planning	0.23	0.23	0.23
Total Full Time FTEs	<u>1.13</u>	<u>1.33</u>	<u>0.78</u>

Planning Department
Long Range Planning
Project 3310

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4000 Regional area road funds	70,389	72,362	72,362	74,820
	70,389	72,362	72,362	74,820
Expenditures				
5000 Salaries	41,234	38,942	38,942	41,051
5100 Fringe benefits	11,728	14,949	14,949	16,359
Subtotal	52,962	53,891	53,891	57,410
6000 Overhead	16,865	17,321	17,321	17,360
7500 Printing	-	300	300	-
7505 Graphics	-	200	200	-
7600 Postage & delivery	74	50	50	50
7700 Public meetings & information	480	200	200	-
7805 Copies	8	200	200	-
7815 Local meetings & mileage	-	200	200	-
	70,389	72,362	72,362	74,820

Project Description

Update and/or produce information for the Long Range Transit Plan for Maricopa County, and annual update to the transit element of the Maricopa Association of Government's (MAG) Regional Transportation Plan. Provide transit data to MAG in updating the regional travel demand model, provide technical support to MAG on commuter rail planning. Participate in public meetings and open house workshops to solicit public review and comment. Provide for support in the development and administration of stakeholder communications, public meetings, and public outreach as required to collect and analyze opinions and input into system, corridor and capital planning programs, the transit lifecycle program, service adjustments, purchases and other agency programs and projects.

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Administrative Assistant	0.00	0.05	0.00
Director, Planning	0.12	0.12	0.10
Manager, Capital Programming	0.00	0.00	0.05
Manager, Planning	0.15	0.15	0.15
Planner II	0.08	0.08	0.10
Total Full Time FTEs	0.35	0.40	0.40

Planning Department
Short Range Planning
Project 3315

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4000 Regional area road funds	188,737	136,039	112,539	169,499
4200 MAG - Planning Program	82,558	82,557	82,557	134,720
4700 Other revenue	48	-	-	-
	271,343	218,596	195,096	304,219
Expenditures				
5000 Salaries	114,758	99,960	99,960	125,765
5100 Fringe benefits	36,527	38,374	38,374	50,118
Subtotal	151,285	138,334	138,334	175,883
6000 Overhead	46,988	44,462	44,462	53,186
7200 Consultants (direct)	73,024	35,500	12,000	75,000
7600 Postage & delivery	-	100	100	-
7805 Copies	46	150	150	100
7815 Local meetings & mileage	-	50	50	50
	271,343	218,596	195,096	304,219

Project Description

Annual update for the Maricopa Association of Government's (MAG) Annual Transportation Report and preparation of Annual Transit Performance Report. In addition, coordinate with all transit providers and funders in the MAG area on service and route planning activities including Supergrid, Arterial and Freeway Bus Rapid Transit (BRT), Express Bus routes, and Rural Connector routes. Collect and analyze information from operators and area communities to develop a Short Range Transit Program annual update that details regionally funded transit investments that will occur within the five year horizon of the Plan. Fulfill planning requirements of Title VI of the Civil Rights act as outlined in FTA Circular 4702.1A, addressing how service and project related impacts to minority and low income populations will be addressed, as well as the procedures used to address Title VI-related customer complaints.

	2011/12 Budget	2011/12 Revised	2012/13 Preliminary
Consultant Costs			
STG Website Maintenance and Enhancements	35,500	-	35,000
Title VI/Environmental Justice Analysis	-	12,000	40,000
	35,500	12,000	75,000

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Administrative Assistant	0.00	0.05	0.00
Director, Planning	0.15	0.15	0.15
Manager, Capital Programming	0.00	0.00	0.05
Manager, Planning	0.18	0.18	0.20
Planner II	0.40	0.35	0.35
Planner III	0.72	0.52	0.75
Total Full Time FTEs	1.45	1.25	1.50

Planning Department
Transit Modeling
Project 3330

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4000 Regional area road funds	3,784	27,977	27,977	17,122
4200 MAG - Planning Program	8,222	15,207	15,207	20,000
	12,006	43,184	43,184	37,122
Expenditures				
5000 Salaries	7,090	19,787	19,787	20,381
5100 Fringe benefits	2,031	7,596	7,596	8,122
Subtotal	9,121	27,383	27,383	28,503
6000 Overhead	2,885	8,801	8,801	8,619
7200 Consultants (direct)	-	7,000	7,000	-
	12,006	43,184	43,184	37,122

Project Description

Valley Metro provides transit corridor modeling services using the Maricopa Association of Government's (MAG) EMME2 modeling program for transit projects such as the Transit Element of the Regional Transportation Plan, MIS projects, miscellaneous bus/rail transit service planning efforts, and development of transit enhancements to the MAG model in order to more accurately predict transit patronage. MAG is currently transitioning from EMME2 to TransCAD

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Planner II	0.10	0.15	0.15
Planner III	0.05	0.15	0.15
Total Full Time FTEs	0.15	0.30	0.30

Planning Department
Transit Research and Survey
Project 3335

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4000 Regional area road funds	135,971	152,635	127,635	143,563
4200 MAG - Planning Program	33,936	33,935	33,935	-
4205 FTA - Section 5307	433,041	-	-	-
4213 FTA - Section 5317	-	50,000	50,000	-
4300 VMR charges for services	189,000	-	-	-
	791,948	236,570	211,570	143,563
Expenditures				
5000 Salaries	60,849	63,144	63,144	40,388
5100 Fringe benefits	19,830	24,240	24,240	16,095
Subtotal	80,679	87,384	87,384	56,483
6000 Overhead	24,488	28,086	28,086	17,080
7200 Consultants (direct)	676,576	100,000	75,000	50,000
7210 Maintenance agreements	10,185	20,000	20,000	20,000
7500 Printing	-	500	500	-
7600 Postage	-	500	500	-
7815 Local meetings and mileage	20	100	100	-
	791,948	236,570	211,570	143,563

Project Description

Develop, implement, and provide analysis for comprehensive transit research surveys and studies. Information from the surveys will be used to produce a database for transit planning purposes, including route evaluation and service adjustments.

Planned projects for FY 2013 include the following:

	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Consultant Costs			
Regional Dial-a-Ride/taxi/volunteer driver passenger surv	50,000	50,000	-
Ongoing Operational Surveys (member response)	50,000	25,000	50,000
	100,000	75,000	50,000

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Administrative Assistant	0.00	0.05	0.00
Director, Planning	0.03	0.03	0.02
Manager, Planning	0.12	0.12	0.12
Planner II	0.17	0.17	0.15
Planner III	0.55	0.45	0.20
Total Full Time FTEs	0.870	0.82	0.49

Planning Department
Capital Planning
Project 3345

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4000 Regional area road funds	71,223	73,004	73,004	275,749
4200 MAG - Planning Program	41,850	41,852	41,852	-
	113,073	114,856	114,856	275,749
Expenditures				
5000 Salaries	65,102	62,808	62,808	41,588
5100 Fringe benefits	21,402	24,111	24,111	16,573
Subtotal	86,504	86,919	86,919	58,161
6000 Overhead	26,569	27,937	27,937	17,588
7200 Consultants (direct)	-	-	-	200,000
	113,073	114,856	114,856	275,749

Project Description

Provide input to the update of the transit element of the Maricopa Association of Government's (MAG) Transportation Improvement Program (TIP) on behalf of Valley Metro members and non-members. The TIP requires description of all transit capital projects in the region which will utilize federal funds as well as most locally funded projects. The TIP provides a method to assess short range improvement potential and funding requirements.

This program provides for the initial capital planning studies for future transit facilities and expansion and upgrade of existing facilities. In addition, efforts are made to identify, evaluate and preserve sites for future transit facilities throughout the region. It also provides staff support for the preparation of regional capital planning projects.

Planned projects for FY 2013 include the following:

Consultant Costs	2011/12 Budget	2011/12 Revised	2012/13 Preliminary
Real-time Bus Tracker and Bus/Rail Schedule Feasibility	-	-	100,000
Regional Bus Stop Database	-	-	100,000
	-	-	200,000

Personnel Schedule by Project	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Sr. Management Analyst	0.70	0.70	0.45
Total Full Time FTEs	0.70	0.70	0.45

Planning Department
Operations Planning
Project 3353

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4000 Regional area road funds	391,285	196,706	196,706	551,907
4001 Public transportation funds	100,000	-	-	-
	491,285	196,706	196,706	551,907
Expenditures				
5000 Salaries	97,756	106,473	106,473	138,029
5100 Fringe benefits	28,364	40,874	40,874	55,006
Subtotal	126,120	147,347	147,347	193,035
6000 Overhead	39,932	47,359	47,359	58,372
7200 Consultants (direct)	324,954	-	-	300,000
7700 Public meetings & information	-	1,000	1,000	-
7815 Local meetings & mileage	279	1,000	1,000	500
	491,285	196,706	196,706	551,907

Project Description

Provide staff support to RTAG technical advisory committee on development of recommendations to integrate paratransit operations to improve service to riders and service efficiencies. Provide operations planning assistance to RPTA member agencies upon request.

Planned projects for FY 2013 include the following:

	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Consultant Costs			
Regional Dial-a-Ride Implementation	-	-	50,000
Regional Operations Efficiency Study	-	-	250,000
	-	-	300,000

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Director, Planning	0.25	0.25	0.30
Manager, Planning	0.23	0.23	0.23
Operations Director	0.15	0.15	0.15
Planner II	0.10	0.10	0.20
Planner III	0.03	0.10	0.25
Program Supervisor	0.20	0.20	0.25
Total Full Time FTEs	0.96	1.03	1.38

Planning Department
Project Management
Project 3354

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4000 Regional area road funds	18,729	65,332	65,332	50,696
	18,729	65,332	65,332	50,696
Expenditures				
5000 Salaries	8,268	35,726	35,726	27,833
5100 Fringe benefits	2,254	13,715	13,715	11,092
Subtotal	10,522	49,441	49,441	38,925
6000 Overhead	3,407	15,891	15,891	11,771
7200 Consultants (direct)	4,800	-	-	-
	18,729	65,332	65,332	50,696

Project Description

Provides project management in the implementation of the 20 year capital program identified in the RTP. Unless otherwise indicated, RPTA is the designated lead agency for development of transit capital and operating projects identified in the Regional Transportation Plan and funded through the 1/2 cent sales tax extension authorized by Proposition 400. Project management for design and construction of facilities and associated support infrastructure.

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Director, Planning	0.05	0.05	0.03
Planner II	0.04	0.04	0.00
Planner III	0.00	0.35	0.30
Total Full Time FTEs	0.09	0.44	0.33

Planning Department
Transit Life Cycle Program
Project 3359

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4000 Regional area road funds	288,838	-	-	213,868
4001 Public transportation funds	-	269,908	269,908	-
4200 MAG - Planning Program	51,168	51,169	51,169	70,000
	<u>340,006</u>	<u>321,077</u>	<u>321,077</u>	<u>283,868</u>
Expenditures				
5000 Salaries	164,439	163,547	163,547	155,851
5100 Fringe benefits	56,525	62,784	62,784	62,108
Subtotal	<u>220,964</u>	<u>226,331</u>	<u>226,331</u>	<u>217,959</u>
6000 Overhead	66,398	72,746	72,746	65,909
7200 Consultants (direct)	49,273	20,000	20,000	-
7800 Other direct expenditures	3,371	2,000	2,000	-
	<u>340,006</u>	<u>321,077</u>	<u>321,077</u>	<u>283,868</u>

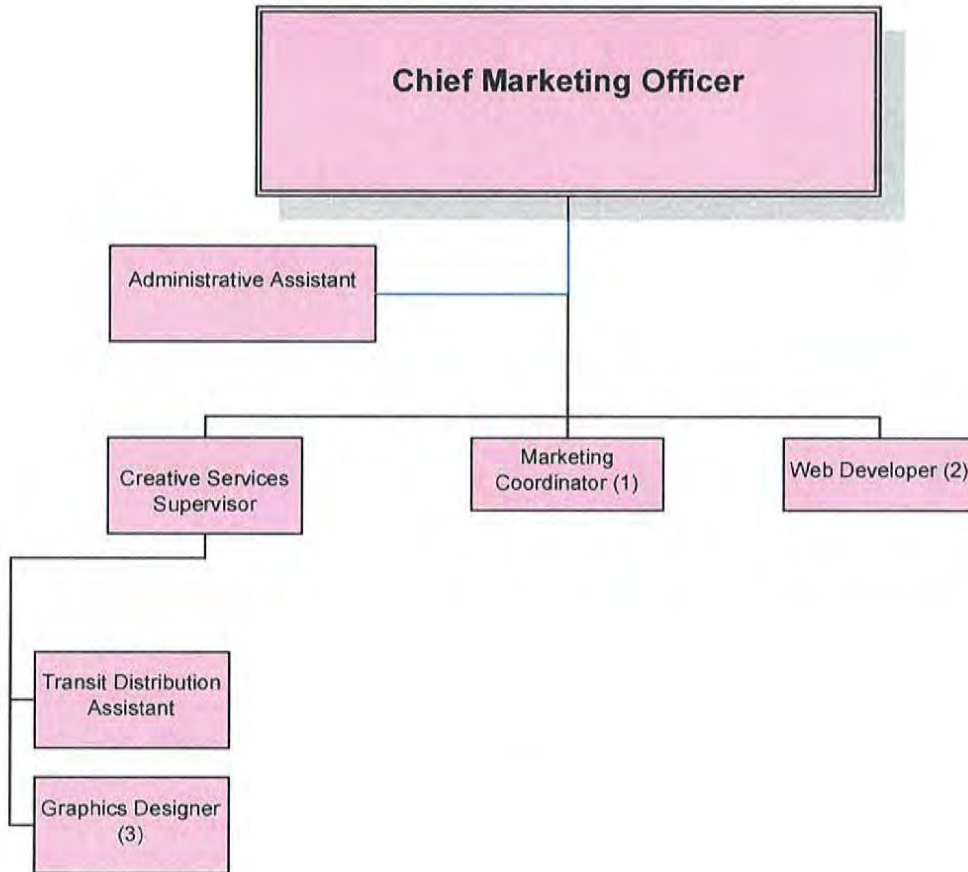
Project Description

Provides for the overall accounting and management of the Transit Life Cycle Program (TLCP). The 20-year revenue and expenditure program requires annual and 20-year incremental management, including specific accounting and reporting for more than 100 projects administered either internally or externally throughout the metropolitan region. In cooperation with other regional and/or state agencies, this program is subject to significant scrutiny which includes external financial and performance audits performed on a regular

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Administrative Assistant	0.00	0.05	0.00
Director, Planning	0.10	0.10	0.10
Manager, Finance and Budget	0.10	0.10	0.10
Manager, Capital Programming	1.00	1.00	0.90
Operations Director	0.10	0.10	0.10
Sr. Management Analyst	0.30	0.30	0.30
Total Full Time FTEs	<u>1.60</u>	<u>1.65</u>	<u>1.50</u>

Marketing and Strategic Services Department

Organization Chart



Marketing Department
Goals and Objectives

Marketing and Strategic Services Division

The Marketing and Strategic Services Division is responsible for developing a strategic marketing and communications program that helps increase awareness and program participation, bolsters the public's perception of the Valley Metro transit system. The division is also responsible for developing communications to educate riders and non-riders about the benefits of using alternative modes of transportation. The marketing and communications messages focus on promoting "how to" ride the bus and light rail, carpool, vanpool, bicycling, and telework. An in-house graphics and communications staff is responsible for creating, producing and disseminating all public transit information materials, including the Transit Book, signage, brochures, passenger notices and system maps. The Web designers are responsible for web page design and administration, support and maintenance of ValleyMetro.org, and a host of other online programs and services.

FY 2011/12 Goals and Objectives – Marketing	Met/ Not Met
1. Develop multi-modal transit products and services to meet the needs of the public. This includes: <ul style="list-style-type: none"> • Customer research and regional input • Seamless experience • Amenities / Services 	Met
2. Implement simple, clear and consistent communications strategies to promote transit	Met
3. Plan and implement regional pricing strategies including Fare Policy and Fare Media Sales models	Met
4. Design and execute distribution strategies to enable easy access to fare media and transit information	Met

FY 2011/12 Performance Indicators – Marketing	Related Goal and/or Objective	Met/ Not Met
A. Minimize the loss of total awareness levels of Valley Metro and its services by keeping the loss to less than 20% as measured through market research. The loss is due to continued service and budget reductions.	1,2,4	Met
B. Develop and implement a communications plan to support the transit service changes scheduled for January 2012 and July 2012 (this includes service reductions and possible fare increase)	1,2	Met
C. Implement revised Regional Transit Signage in January 2012 and July 2012 (includes kiosks, guide-a-rides and shelter maps) that enable customers to use the transit system	1,2,3,4	Met
D. Development and implementation of printed and electronic public communications – includes Transit Book (distribution	1,2,3,4	Met

Marketing Department
Goals and Objectives (continued)

FY 2011/12 Performance Indicators – Marketing	Related Goal and/or Objective	Met/ Not Met
in January and July 2012), brochures, newsletters, car cards, fliers and passenger notices		
E. Continue the development and implementation of the regional customer education program – Valley Metro Notes. Finalize the 11 educational songs and videos and relevant customer communications vehicles.	1,2,3,4	Not Met Due to budget constraints
F. Management and maintenance of the ValleyMetro.org regional transit Web Site. Increase the number of customers that visit the Valley Metro Web site by 5%.	1,2,3,4	Met
G. Manage the development, coordination, and implementation of revisions and enhancements to the fare policy by July 2012.	1,2,3,4	Not Met Proposal delayed due to Title VI

FY 2012/13 Goals and Objectives – Marketing
1. Develop multi-modal transit products and services to meet the needs of the public. This includes: <ul style="list-style-type: none"> • Customer research and regional input • Seamless experience • Amenities / Services
2. Implement simple, clear and consistent communications strategies to promote transit
3. Plan and implement regional pricing strategies including Fare Policy and Fare Media Sales models
4. Design and execute distribution strategies to enable easy access to fare media and transit information

FY 2012/13 Performance Indicators – Marketing	Related Goal and/or Objective
A. Management of Valley Metro brand, customer communications and regional transit information – includes ValleyMetro.org, Transit Book, system maps, guide-a-ride signage and shelter maps, newsletters, car cards, vehicles, fliers and passenger notices.	1,2,3,4
B. Develop and implement a communications plan to support the transit service changes scheduled for January and July 2013	1,2
C. Develop and implement the public involvement plan to support the transit service changes for January and July 2013.	1,2

Marketing Department
Goals and Objectives (continued)

FY 2012/13 Performance Indicators – Marketing	Related Goal and/or Objective
D. Implement revised Regional Transit Signage in January and July 2013 (includes kiosks, guide-a-rides and shelter maps) that enable customers to effectively use the Valley Metro transit system	1,2,3,4
E. Development and implementation of printed and electronic public communications including the Transit Book for distribution in January and July 2013. Also includes brochures, newsletters, car cards, fliers and passenger notices.	1,2,3,4
F. Continue the development and implementation of the regional customer education program – Valley Metro Notes. Finalize 2 educational songs and videos and relevant customer communications vehicles. Dependent on FY 13 budget.	1,2,3,4
G. Management and maintenance of the ValleyMetro.org regional transit Web Site. Increase the number of customers that visit the Valley Metro Web site by 5%.	1,2,3,4
H. Development, coordination, and implementation of the revised fare policy and fare sales programs. Complete the Title VI analysis by September 2012. This includes proposed fare changes as early as January 1, 2013. If needed implement a public involvement program.	1,2,3,4
I. Customer communication plans and programs to support key regional transit service initiatives including the EVDAR transition July-December 2012, Express service redesign, and NextRide.	1,2
J. Evaluation and streamlining of the Passenger information programs (Transit Book, system maps and signage) and processes to reduce costs, improve customer access to and understanding of transit information and maximize customer use of the system. RFP by November 2012, select vendor by March 2013.	1,2,4
K. Continue to expand the fare retail sales network. Specifically focus on underserved areas in the region by adding 10+ retailers in the South and West Valley areas.	3,4

Marketing & Strategic Services Department
Department Budget Summary

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4000 Regional area road funds	192,509	1,167,339	1,199,985	357,752
4001 Public transportation funds	2,374,815	231,261	269,261	2,285,568
4212 FTA - Section 5316 (JARC)	-	100,000	85,000	100,000
4216 FTA Section 5316 Jarc Operations	14,407	-	-	-
3300 Undesignated fund balance applied (RARF)	-	1,000,000	962,354	-
	<u>2,581,731</u>	<u>2,498,600</u>	<u>2,516,600</u>	<u>2,743,320</u>

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Expenditures				
5000 Salaries	751,283	706,189	706,189	680,144
5100 Fringe benefits	231,872	271,099	271,099	271,043
Subtotal	<u>983,155</u>	<u>977,288</u>	<u>977,288</u>	<u>951,187</u>
6000 Overhead	308,101	314,112	314,112	287,633
7113 RS vehicle fuel & supplies	5,301	11,000	11,000	6,000
7114 RS memberships	103,500	105,500	108,500	110,000
7117 RS general supplies	9,201	9,000	9,000	9,000
7150 Transit Books	311,645	300,000	300,000	300,000
7155 Outreach materials	6,502	3,000	3,000	3,000
7158 Online services	212,551	198,800	198,800	248,600
7200 Consultants (direct)	76,030	154,500	169,500	219,500
7210 Maintenance agreements	9,097	4,900	4,900	4,900
7400 Advertising	378,609	210,000	210,000	265,000
7500 Printing	144,253	150,000	150,000	180,000
7600 Postage & delivery	5,919	35,000	35,000	35,000
7800 Other direct expenditures	644	-	-	-
7805 Copies	2,777	-	-	-
7815 Local meetings & mileage	104	500	500	500
9005 Computers & software	24,342	25,000	25,000	123,000
	<u>2,581,731</u>	<u>2,498,600</u>	<u>2,516,600</u>	<u>2,743,320</u>

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Expenditures by Division				
Regional Services Administration	379,870	344,194	362,194	419,096
Regional Marketing	2,201,861	2,154,406	2,154,406	2,324,224
Total Expenditures by Division	<u>2,581,731</u>	<u>2,498,600</u>	<u>2,516,600</u>	<u>2,743,320</u>

Marketing & Strategic Services Department

Regional Services Administration

Project 6005

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4000 Regional area road funds	192,509	344,194	339,194	357,752
4001 Public transportation funds	187,051	-	23,000	61,344
4216 FTA Section 5316 Jarc Operations	310	-	-	-
	379,870	344,194	362,194	419,096
Expenditures				
5000 Salaries	103,515	50,689	50,689	52,210
5100 Fringe benefits	34,025	19,459	19,459	20,806
Subtotal	137,540	70,148	70,148	73,016
6000 Overhead	42,473	22,546	22,546	22,080
7113 RS vehicle fuel & supplies	5,301	11,000	11,000	6,000
7114 RS memberships	103,500	105,500	108,500	110,000
7200 Consultants (direct)	22,635	50,000	65,000	15,000
7400 Advertising	-	15,000	15,000	15,000
7500 Printing	39,986	35,000	35,000	45,000
7600 Postage & delivery	3,189	10,000	10,000	10,000
7805 Copies	904	-	-	-
9005 Computers & software	24,342	25,000	25,000	123,000
	379,870	344,194	362,194	419,096

Project Description

This project provides general program support and administration costs for the Regional Services program (see page 18), RPTA staff support and capital outlay.

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Chief of Staff	0.20	0.05	0.05
Public Information Officer	0.50	0.50	0.50
Total Full Time FTEs	0.70	0.55	0.55

Marketing & Strategic Services Department

Regional Marketing

Project 6025

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4000 Regional area road funds	-	823,145	860,791	-
4001 Public transportation funds	2,187,764	231,261	246,261	2,224,224
4212 FTA - Section 5316 (JARC)	-	100,000	85,000	100,000
4216 FTA Section 5316 Jarc Operations	14,097	-	-	-
3300 Undesignated fund balance applied (RARF)	-	1,000,000	962,354	-
	2,201,861	2,154,406	2,154,406	2,324,224
Expenditures				
5000 Salaries	647,768	655,500	655,500	627,934
5100 Fringe benefits	197,847	251,640	251,640	250,237
Subtotal	845,615	907,140	907,140	878,171
6000 Overhead	265,628	291,566	291,566	265,553
7117 RS general supplies	9,201	9,000	9,000	9,000
7150 Transit Books	311,645	300,000	300,000	300,000
7155 Outreach materials	6,502	3,000	3,000	3,000
7158 Online Services	212,551	198,800	198,800	248,600
7200 Consultants and contracts	53,395	104,500	104,500	204,500
7210 Maintenance agreements	9,097	4,900	4,900	4,900
7400 Advertising	378,609	195,000	195,000	250,000
7500 Printing	104,267	115,000	115,000	135,000
7600 Postage & delivery	2,730	25,000	25,000	25,000
7800 Other Direct Expenditures	644	-	-	-
7805 Copies	1,873	-	-	-
7815 Local meetings & mileage	104	500	500	500
	2,201,861	2,154,406	2,154,406	2,324,224

Project Description

This project provides funding for developing a strategic regional marketing and advertising program that helps increase awareness and program participation, bolsters the public's perception of Valley Metro, and educates riders and non riders about the benefits of using alternative modes. The marketing and advertising messages focus on promoting the use of riding the bus, carpooling, vanpooling, bicycling, and telework. An in-house graphics and communications staff is responsible for creating, producing, and disseminated all collateral materials, including the bus book, brochures, passenger notices, system maps, web page design and administration, and a host of other materials.

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Administrative Assistant	0.00	0.50	1.00
Transit Distribution Assistant	1.00	1.00	1.00
Graphics Designer	3.00	3.00	3.00
Chief Marketing Officer	1.00	1.00	1.00
Program Coordinator	2.00	2.00	1.00
Program Supervisor	1.00	1.00	1.00
Web Developer	2.00	2.00	2.00
Total Full Time FTEs	10.00	10.50	10.00

Light Rail Development Department

Goals and Objectives

In 2002, Valley METRO Rail, Inc., a nonprofit corporation, was organized for the purpose of planning, designing, constructing and operating the light rail transit project. Initially incorporated to complete the 20 mile Central Phoenix/East Valley Project, the passage of Proposition 400 increased the scope of the light rail system to a total of 57 miles. The RPTA has designated the role of lead agency to Valley METRO Rail, Inc., in implementing the rail segments approved in Proposition 400.

Valley METRO Rail, Inc., contracts with the RPTA for certain administrative functions, including personnel administration, financial and accounting services. All Valley METRO Rail, Inc. staff is hired and employed by the RPTA but works solely under the direction of Valley Metro Rail, Inc., and it's Board of Directors, through a contractual arrangement with the RPTA.

Only the costs related to staffing, administration and the pass through of Proposition 400 sales tax monies are included in RPTA's FY 2012/2013 budget.

For a complete copy of Valley METRO Rail, Inc.'s FY 2012/2013 budget, send a written request to Valley METRO Rail, Inc., 101 North First Avenue, Suite 1300, Phoenix, AZ 85003.

Valley Metro Rail
Department Budget Summary
Project 4000

		2010/11	2011/12	2011/12	2012/13
		Actual	Budget	Revised	Adopted
Revenues					
4000	Regional area road funds	500,000	500,000	500,000	500,000
4001	Public transportation funds	40,468,537	39,346,471	39,346,471	44,188,513
4300	VMR member local	8,203,488	8,965,065	10,925,028	14,027,959
4600	Interest earnings	27,052	-	-	-
4997	Transfers in, from Debt Service Fund	19,549,889	15,104,000	15,104,000	22,500,000
		68,748,966	63,915,536	65,875,499	81,216,472
Expenditures					
5000	Salaries	5,857,812	6,091,850	7,519,362	9,546,865
5100	Fringe benefits	1,849,555	2,310,961	2,843,412	3,752,306
	Subtotal	7,707,367	8,402,811	10,362,774	13,299,171
6000	Overhead	493,952	562,254	562,254	728,788
7800	Other direct expenditures	2,169	-	-	-
7901	Lead agency PTF disbursements	40,495,589	39,346,471	39,346,471	44,188,513
7902	Lead agency RARF disbursements	500,000	500,000	500,000	500,000
7903	Lead agency Bond disbursements	19,549,889	15,104,000	15,104,000	22,500,000
		68,748,966	63,915,536	65,875,499	81,216,472

Note: See personnel schedule for Valley Metro Rail on Page 153

Non-Departmental
Public Transportation Funds
Project 3405

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4001 Public transportation funds	-	-	2,637,063	-
	-	-	2,637,063	-
Expenditures				
3300 Reserved for cash balance (PTF)	-	-	2,637,063	-
	-	-	2,637,063	-

Project Description

The project tracks unprogrammed Public Transportation Funds (PTF).

Non-Departmental
Public Transportation Debt Service Fund
Project 7000

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4001 Public transportation funds	7,211,535	10,239,718	10,239,718	10,241,318
4671 Interest earned on bond proceeds	185,794	-	-	-
4672 Interest Earned on Debt Service	2,953	-	-	-
4801 IRS interest Payment credit	589,923	-	-	-
4991 Public Transportation Bond Proceeds	-	-	-	70,000,000
Capital asset reserves applied	23,181,482	31,566,701	23,312,504	12,813,218
	<u>31,171,687</u>	<u>41,806,419</u>	<u>33,552,222</u>	<u>93,054,536</u>
Expenditures				
7992 Bond Discount	-	-	-	-
7993 Bond Issuance costs	-	-	-	500,000
7997 Transfers out, from Debt Service Fund to Cap/VMR	23,181,482	31,566,701	23,312,504	31,813,218
9100 Bond principal expense	2,265,000	5,085,000	5,085,000	5,290,000
9104 Bond fiscal charges (fiscal agent/escrow agent fees)	5,000	-	-	-
9105 Bond interest expenses	5,245,318	5,154,718	5,154,718	4,951,318
9115 Amortized issuance cost expense	60,392	-	-	-
9125 Amortized disc/prem expense	414,495	-	-	-
3105 Reserved for capital assets	-	-	-	50,500,000
	<u>31,171,687</u>	<u>41,806,419</u>	<u>33,552,222</u>	<u>93,054,536</u>

Project Description

This project is established for sales of bonds. The project tracks sales proceeds, costs and expenses, related cash/investment, investment interest earnings, and debt services.

Capital Budget

Capital Budget
Budget Summary

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4001 Public transportation funds	937,101	-	557,818	-
4205 FTA - Section 5307	246,061	45,601,942	19,579,298	23,379,584
4210 FTA - Section 5309	-	3,710,235	2,561,924	1,914,015
4206 FTA - Section 5307 ARRA	4,077,176	-	875,208	192,852
4216 FTA - JARC	-	176,000	176,000	-
4217 FTA - Section 5311 Capital	-	-	-	22,400
4219 JARC - Capital	-	280,000	-	280,000
4255 FHWA - STP	622,287	2,162,781	4,322,135	2,784,362
4300 Member local match	118,742	-	28,328	379,829
4710 Vehicle/parts proceeds	256,246	110,000	40,000	30,000
4800 IRS fuel tax credit	-	725,000	375,000	350,000
4997 Transfers in, from Debt Service Fund	3,631,593	16,462,701	8,208,504	9,313,218
3110 Vanpool rserve applied	-	70,000	-	70,000
3300 Undesignated fund balance applied (PTF)	-	4,967,023	-	5,084,855
	<u>9,889,206</u>	<u>74,265,682</u>	<u>36,724,215</u>	<u>43,801,115</u>
Expenditures				
5000 Salaries	42,125	-	-	7,910
5100 Fringe benefits	15,536	-	-	3,152
Subtotal	<u>57,661</u>	<u>-</u>	<u>-</u>	<u>11,062</u>
6000 Overhead	17,572	-	-	3,345
7011 Vehicle-Make Ready	262,743	280,864	40,000	41,550
7015 Fleet inspections	7,585	345,770	79,763	214,660
7200 Consultants (direct)	1,342,876	11,850	121,987	82,552
7901 Lead agency PTF disbursements	3,039,374	21,110,354	3,600,104	8,253,070
9000 Other capital outlay	145,515	220,000	346,407	1,723,944
9001 Regional fleet	629,297	49,640,557	30,858,682	31,776,495
9003 Equipment	31,316	-	311,728	200,000
9004 Furniture & fixtures	-	-	-	28,000
9005 Computers & Software	-	425,000	37,897	-
9007 Infrastructure	-	-	45,000	-
9009 Site Improvements	4,355,267	300,000	1,282,647	350,000
9900 Capital contingency (PTF)	-	1,931,287	-	1,116,437
	<u>9,889,206</u>	<u>74,265,682</u>	<u>36,724,215</u>	<u>43,801,115</u>
Expenditures by Department and Project				
Standard Bus - Replacement	14,595	46,624,341	28,057,575	20,641,940
Express/BRT - Replacement	-	12,240,000	-	12,240,000
Express/BRT - Expansion	-	1,488,865	-	-
Rural Fleet - Replacement	-	-	-	174,770
Rural Fleet - Expansion	-	397,800	-	397,800
Paratransit Fleet - Replacement	13,708	511,834	-	680,095
Paratransit Fleet - Expansion	-	19,319	-	19,319
Vanpool Fleet - Replacement	622,287	2,206,037	2,919,675	2,840,049
Vanpool Fleet - Expansion	-	350,000	-	350,000
Fleet - Other	320,848	110,000	40,000	1,753,944
Bus/Paratransit O/M Facilities	561,692	725,000	848,917	350,000
Transit Centers (6-Bay)	-	382,435	-	305,948
Bus Stop Passenger Amenities	568,642	1,680,024	8,785	1,699,239
Park & Rides	2,381,471	5,198,177	3,102,514	1,501,052
Vehicle Management/Communications Systems	19,575	2,331,850	521,850	550,000
Fare Collection Systems	356,985	-	136,728	55,000
Dedicated BRT Right-of-Way and Improvements	5,029,403	-	1,088,171	241,959
	<u>9,889,206</u>	<u>74,265,682</u>	<u>36,724,215</u>	<u>43,801,115</u>

Capital Budget
Standard Bus - Replacement
Project 9010

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4001 Public transportation funds	3,245	-	-	-
4205 FTA - Section 5307	11,350	34,118,414	19,200,164	13,534,810
4210 FTA - Section 5309	-	3,710,235	2,561,924	-
4255 FHWA - STP	-	-	1,402,460	-
4997 Transfers in, from Debt Service Fund	-	8,795,692	4,893,027	3,860,927
3300 Undesignated fund balance applied (PTF)	-	-	-	3,246,203
	14,595	46,624,341	28,057,575	20,641,940
Expenditures				
7011 Vehicle make-ready	-	127,354	-	-
7015 Fleet inspections	2,587	265,290	77,963	153,000
7901 Lead agency PTF disbursements	-	17,563	38,805	3,589,000
9001 Regional Fleet	12,008	45,298,554	27,940,807	16,154,000
9900 Capital contingency (PTF)	-	915,580	-	745,940
	14,595	46,624,341	28,057,575	20,641,940

Project Description

Sub-Project 901001 - Lead agency PTF disbursements for local match for 44 replacement buses for Glendale (4) and Phoenix (40).

Sub-Project 901011 - Purchase replacement buses - circulator (34 for Tempe)

Sub-Project 901012 - Purchase replacement buses - standard (16 for Tempe)

Sub-Project 901013 - Purchase replacement buses - 30' (1 for Tempe)

Sub-Project 901014 - Purchase replacement buses - 30' (8 for Scottsdale)

The budget also includes a capital contingency of 2% of the total programmed TLCP expenditures, including any lead agency grant funds. Lead agency federal funds included in the TLCP are not included in Valley Metro RPTA's budget because they do not pass through the agency.

Capital Budget
Express/BRT - Replacement
Project 9020

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4205 FTA - Section 5307	-	9,960,000	-	9,395,700
4210 FTA - Section 5309	-	-	-	564,300
4997 Transfers in, from Debt Service Fund	-	2,280,000	-	2,280,000
	-	12,240,000	-	12,240,000
Expenditures				
7011 Vehicle make-ready	-	33,600	-	-
7015 Fleet inspections	-	69,940	-	60,000
7901 Lead agency PTF disbursements	-	11,896,460	-	-
9001 Regional Fleet	-	-	-	11,940,000
9900 Capital contingency (PTF)	-	240,000	-	240,000
	-	12,240,000	-	12,240,000

Project Description

Sub-Project 902001 - Purchase 20 buses for replacement (1997 NOVA).

The budget also includes a capital contingency of 2.0% of the total programmed TLCP expenditures, including any lead agency grant funds. Lead agency federal funds included in the TLCP are not included in Valley Metro RTPA's budget because they do not pass through the agency.

Capital Budget
Express/BRT - Expansion
Project 9021

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4205 FTA - Section 5307	-	1,211,528	-	-
3300 Undesignated fund balance applied (F	-	277,337	-	-
	-	1,488,865	-	-
Expenditures				
7011 Vehicle make-ready	-	3,360	-	-
9001 Regional Fleet	-	1,456,312	-	-
9900 Capital contingency (PTF)	-	29,193	-	-
	-	1,488,865	-	-

Project Description

No projects programmed.

Capital Budget
Rural Fleet - Replacement
Project 9030

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4205 FTA - Section 5307	-	-	-	137,074
3300 Undesignated fund balance applied (PTF)	-	-	-	37,696
	-	-	-	174,770
Expenditures				
7011 Vehicle-Make Ready	-	-	-	5,000
9001 Regional Fleet	-	-	-	166,343
9900 Capital contingency (PTF)	-	-	-	3,427
	-	-	-	174,770

Project Description

Sub-Project 903004 - Purchase 2 buses for replacement (Gila Bend Regional Connector). The budget also includes a capital contingency of 2.0% of the total programmed TLCP expenditures, including any lead agency grant funds. Lead agency federal funds included in the TLCP are not included in Valley Metro RPTA's budget because they do not pass through the agency.

Capital Budget
Rural Fleet - Expansion
Project 9031

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4205 FTA - Section 5307	-	312,000	-	312,000
3300 Undesignated fund balance applied (PTF)	-	85,800	-	85,800
	-	397,800	-	397,800
Expenditures				
7011 Vehicle-Make Ready	-	5,000	-	5,000
9001 Regional Fleet	-	385,000	-	385,000
9900 Capital contingency (PTF)	-	7,800	-	7,800
	-	397,800	-	397,800

Project Description

Sub-Project 903102 - Carry-forward of purchase of two (2) vehicles for expansion for Gila Bend Regional Connector. The budget also includes a capital contingency of 2% of the total programmed TLCP expenditures, including any lead agency grant funds.

Capital Budget
Paratransit Fleet - Replacement
Project 9040

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4001 Public transportation funds	13,708	-	-	-
3300 Undesignated fund balance applied (PTF)	-	511,834	-	680,095
	13,708	511,834	-	680,095
Expenditures				
7901 Lead agency PTF disbursements	13,708	466,158	-	618,268
9900 Capital contingency (PTF)	-	45,676	-	61,827
	13,708	511,834	-	680,095

Project Description

- Sub-Project 904004 - Lead agency PTF disbursements for local match - Glendale (8)
- Sub-Project 904009- Lead agency PTF disbursements for local match - Phoenix (23)
- Sub-Project 904010 - Lead agency PTF disbursements for local match - Surprise (2)

The budget also includes a capital contingency of 2% of the total programmed Transit Life Cycle Program (TLCP) expenditures, including any lead agency grant funds. Lead agency federal funds included in the TLCP are not included in Valley Metro RPTA's budget because they do not pass through the agency.

Capital Budget
Paratransit Fleet - Expansion
Project 9041

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
3300 Undesignated fund balance applied (PTF)	-	19,319	-	19,319
	-	19,319	-	19,319
Expenditures				
7901 Lead agency PTF disbursements	-	17,563	-	17,563
9900 Capital contingency (PTF)	-	1,756	-	1,756
	-	19,319	-	19,319

Project Description

Carry Forward of lead agency PTF disbursements for local match for expansion bus purchased by Glendale.

The budget also includes a capital contingency of 2% of the total programmed Transit Life Cycle Program (TLCP) expenditures, including any lead agency grant funds. Lead agency federal funds included in the TLCP are not included in Valley Metro RPTA's budget because they do not pass through the agency.

Capital Budget
Vanpool Fleet - Replacement
Project 9050

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4255 FHWA - STP	622,287	2,162,781	2,919,675	2,784,362
3300 Undesignated fund balance applied (PTF)	-	43,256	-	55,687
	<u>622,287</u>	<u>2,206,037</u>	<u>2,919,675</u>	<u>2,840,049</u>
Expenditures				
7015 Fleet inspections	4,998	10,540	1,800	1,660
9001 Regional Fleet	617,289	2,152,241	2,917,875	2,782,702
9900 Capital contingency (PTF)	-	43,256	-	55,687
	<u>622,287</u>	<u>2,206,037</u>	<u>2,919,675</u>	<u>2,840,049</u>

Project Description

Sub-Project 905005 - Purchase of 38 vans for replacement for the regional vanpool program using 100% STP funds, with a capital contingency of 2% of the total programmed TLCP expenditures for the project using 100% PTF funds.

Sub-Project 905006 - Purchase of 45 vans for replacement for the regional vanpool program using 100% STP funds, with a capital contingency of 2% of the total programmed TLCP expenditures for the project using 100% PTF funds.

Capital Budget
Vanpool Fleet - Expansion
Project 9051

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4219 JARC - Capital	-	280,000	-	280,000
3110 Vanpool reserve applied	-	70,000	-	70,000
	-	350,000	-	350,000
Expenditures				
7011 Vehicle-Make Ready	-	1,550	-	1,550
9001 Regional fleet	-	348,450	-	348,450
	-	350,000	-	350,000

Project Description

9051005 - Carry-forward of purchase 10 expansion vans for Job Access Reverse Commute vanpools.

Capital Budget

Fleet - Other

Project 9090

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4001 Public transportation funds	64,602	-	-	-
4210 FTA - Section 5309	-	-	-	1,349,715
4300 Member local match	-	-	-	374,229
4710 Vehicle/parts proceeds	256,246	110,000	40,000	30,000
	<u>320,848</u>	<u>110,000</u>	<u>40,000</u>	<u>1,753,944</u>
Expenditures				
7011 Vehicle-Make Ready	262,743	110,000	40,000	30,000
9000 Other capital outlay	58,105	-	-	1,723,944
	<u>320,848</u>	<u>110,000</u>	<u>40,000</u>	<u>1,753,944</u>

Project Description

Purchase and Installation of electric fan retrofits on existing buses (FTA-TIGGER) and preparation costs for sales of disposed vehicles.

Capital Budget
Operating/Maintenance Facilities - Bus/Paratransit
Project 9110

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4001 Public transportation funds	326,981	-	94,783	-
4205 FTA - Section 5307	234,711	-	379,134	-
4800 IRS fuel tax credit	-	725,000	375,000	350,000
	<u>561,692</u>	<u>725,000</u>	<u>848,917</u>	<u>350,000</u>
Expenditures				
9000 Other capital outlay	87,410	-	126,407	
9005 Computers & Software	-	425,000	37,897	-
9009 Site Improvements	474,282	300,000	684,613	350,000
	<u>561,692</u>	<u>725,000</u>	<u>848,917</u>	<u>350,000</u>

Project Description

Lot repairs for Mesa Operating Facility.

Capital Budget
Transit Centers (6-Bay)
Project 9211

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
3300 Undesignated fund balance applied	-	382,435	-	305,948
	-	382,435	-	305,948
Expenditures				
7901 Lead agency PTF disbursements	-	305,948	-	305,948
9900 Capital contingency (PTF)	-	76,487	-	-
	-	382,435	-	305,948

Project Description

Carry-forward of lead agency disbursements for pre-design/land/design (Mesa Downtown). The budget also includes a capital contingency of 5% of the total programmed Transit Life Cycle Program (TLCP) expenditures for 6-bay transit centers.

Capital Budget
Passenger Facilities - Bus Stop Passenger Amenities
Project 9213

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4001 Public transportation funds	-	-	8,785	-
4217 FTA - Section 5311 Capital	-	-	-	22,400
4300 Member local match - Gila Bend	-	-	-	5,600
4997 Transfers in from Debt Service Fund t	568,642	188,832	-	1,671,239
3300 Undesignated fund balance applied	-	1,491,192	-	-
	<u>568,642</u>	<u>1,680,024</u>	<u>8,785</u>	<u>1,699,239</u>
Expenditures				
7901 Lead agency PTF disbursements	568,642	1,680,024	8,785	1,671,239
9004 Furniture & fixtures	-	-	-	28,000
	<u>568,642</u>	<u>1,680,024</u>	<u>8,785</u>	<u>1,699,239</u>

Project Description

Carry forward of remaining balance of lead agency PTF disbursements for Bus Stop Passenger Amenities and purchase of two (2) shelter units and kiosks for Gila Bend.

Capital Budget
Passenger Facilities - Park & Rides
Project 9220

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4997 Transfers in, from Debt Service Fund	2,381,471	5,198,177	3,102,514	1,501,052
	<u>2,381,471</u>	<u>5,198,177</u>	<u>3,102,514</u>	<u>1,501,052</u>
Expenditures				
7901 Lead agency PTF disbursements	2,381,471	4,626,638	3,102,514	1,501,052
9900 Capital contingency (PTF)	-	571,539	-	-
	<u>2,381,471</u>	<u>5,198,177</u>	<u>3,102,514</u>	<u>1,501,052</u>

Project Description

Sub-Project 922007 - Phoenix (Desert Sky) (pre-design, land, and design)
 Sub-Project 922008 - Glendale (Loop 101/Bell) (pre-design, land, and design)

The budget also includes a capital contingency of 5% of the total programmed Transit Life Cycle Program (TLCP) expenditures, including any lead agency grant funds. Lead agency federal funds included in the TLCP are not included in Valley Metro RPTA's budget because they do not pass through the agency.

Capital Budget
Vehicle Management/Communications Systems
Project 9390

	2010/11	2011/12	2011/12	2012/13
	Actual	Budget	Revised	Adopted
Revenues				
4001 Public transportation funds	19,575	-	345,850	-
4216 FTA - JARC	-	176,000	176,000	-
3300 Undesignated fund balance applied	-	2,155,850	-	550,000
	<u>19,575</u>	<u>2,331,850</u>	<u>521,850</u>	<u>550,000</u>
Expenditures				
7200 Consultants (direct)	19,575	11,850	11,850	-
7901 Lead agency PTF disbursements	-	2,100,000	250,000	550,000
9000 Other capital outlay	-	220,000	220,000	-
9003 Equipment	-	-	40,000	-
	<u>19,575</u>	<u>2,331,850</u>	<u>521,850</u>	<u>550,000</u>

Project Description

PTF disbursements for local match for consultant, infrastructure, and equipment costs for 800/700 MHz voice communications system.

Capital Budget
Fare Collection Systems
Project 9391

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4001 Public transportation funds	238,243	-	108,400	-
4300 VMR member local	118,742	-	28,328	
3300 Undesignated fund balance applied	-	-	-	55,000
	356,985	-	136,728	55,000
Expenditures				
9003 Equipment	-	-	91,728	55,000
9007 Infrastructure	-	-	45,000	-
9009 Site Improvements	356,985	-	-	
	356,985	-	136,728	55,000

Project Description

Purchase one new (1) mobile vault and upgrade existing vaults at Mesa Operating Facility.

Capital Budget
Dedicated BRT Right-of-Way and Improvements
Project 9420

	2010/11 Actual	2011/12 Budget	2011/12 Revised	2012/13 Adopted
Revenues				
4001 Public transportation funds	270,747	-	-	-
4206 FTA - Section 5307 ARRA	4,077,176	-	875,208	192,852
4997 Transfers in, from Debt Service Fund	681,480	-	212,963	-
3300 Undesignated fund balance applied (F	-	-	-	49,107
	5,029,403	-	1,088,171	241,959
Expenditures				
5000 Salaries	42,125	-	-	7,910
5100 Fringe benefits	15,536	-	-	3,152
Subtotal	57,661	-	-	11,062
6000 Overhead	17,572	-	-	3,345
7200 Consultants (Direct)	1,323,301	-	110,137	82,552
7901 Lead agency PTF disbursements	75,553	-	200,000	-
9003 Equipment	31,316	-	180,000	145,000
9009 Site improvements	3,524,000	-	598,034	-
	5,029,403	-	1,088,171	241,959

Project Description

Projects include completion of work being preformed for the Arizona Avenue and Main Street BRT projects for dynamic message signs, closed circuit television cameras for ticket vending machines, connection protection system to enhance transfers between BRT and light rail, project design

	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE	FY 2012/13 Budgeted FTE
Personnel Schedule by Project			
Planner III	0.40	0.00	0.10
Total Full Time FTEs	0.40	0.00	0.10

**Five-Year Operating Forecast and Capital
Program
FY 2013 through FY 2017**

Valley Metro
Regional Public Transportation Authority (RPTA)
Five-Year Operating Forecast and Capital Program
FY 2013 – FY 2017

The Regional Public Transportation Authority (RPTA) has the primary responsibility of implementing the operating and capital components of the transit element identified in the 20-year Regional Transportation Plan (RTP). The operating component includes the expansion of regional fixed route services, high-capacity transit alternatives, vanpools and paratransit services throughout the region. The capital component of the transit element of the RTP includes fleet replacement and expansion as well as the development of new park-and-rides, transit centers, passenger facilities, and maintenance and operations facilities over the life of the plan. Construction of the light rail RTP components has been designated to METRO Rail by the RPTA. The primary funding component of the operating and capital programs identified in the transit element is made possible by a dedicated funding source approved by voters with the passage of Proposition 400 in November 2004. This funding source is referred to as the Public Transportation Fund (PTF). In addition to the public transportation fund, local and federal resources contribute to financing the 20-year plan.

For the Five-Year Operating Forecast, the Operations revenues and expenditures are based on current costs, as used for the development of the preliminary FY2012/13 Operating budget, with an annual inflation escalation of three percent (3%) for the remaining four years. Other assumptions in the Five-Year Operating Forecast are as follows:

- The Regional Area road Fund has been inflated by one and a half percent (1.2%).
- New Freedom grant revenues supporting the Mobility Services program are assumed to decline five percent (5%) annually as competition for the grants becomes more established.
- The 2012 CMAQ MAG close-out funds are not included in the projections for Federal and State grants as currently this has not been approved.
- The cost estimates for the paratransit program are based on the projected costs of the new, cab-based, service delivery model.
- The possible RPTA and Tempe unification and consolidated operating contract is not considered in this forecast.
- Planning, Administration, and Regional Services costs has been inflated two percent (2%) for the last four (4) years of the forecast.

There are proposed service changes within the five-year time period that have not been incorporated into the plan at this time as the proposed FY 2012/13 Transit Life Cycle Program has not currently been approved by RPTA's Board of Directors. These proposed changes are as follows:

For FY2012/13:

- Prop 400 is assuming the funding for the Avondale Extension on routes 3 and 17
- Reduced service on route 70
- Prop 400 is assuming funding of a portion of route 571
- Elimination of express routes: 510, 532, 540, 560, 581
- Restructuring of express routes: 511, 512, 520, 521, 533, 541, 542, 571

Valley Metro
Regional Public Transportation Authority (RPTA)
Five-Year Operating Forecast and Capital Program
FY 2013 – FY 2017

For FY2014/15:

- Addition of route 138 (Peoria, South Central Express)

For FY 2015/16:

- Addition of the Scottsdale Road LINK

For FY 2016/17:

- Reduced service on the Main Street LINK

Valley Metro RPTA
Five-Year Operating Forecast FY 2013-2017

	Proposed Budget FY 2012/13	Projected FY 2013/14	Projected FY 2014/15	Projected FY 2015/16	Projected FY 2016/17	Total 5 Years
Revenues						
Public Transportation Fund (PTF)	\$ 60,170,000	\$ 64,078,000	\$ 67,964,000	\$ 71,846,000	\$ 75,730,000	\$339,788,000
Regional Area Road Fund (RARF)	4,018,000	4,066,000	4,115,000	4,164,000	4,214,000	20,577,000
Federal grants	4,148,000	3,077,000	3,191,000	3,467,000	3,777,000	17,660,000
State grants	641,000	641,000	641,000	641,000	641,000	3,205,000
MAG planning grants	225,000	225,000	225,000	225,000	225,000	1,125,000
Transit service reimbursements:						
TSR - RPTA Fixed Route	8,965,000	9,234,000	9,511,000	9,796,000	10,090,000	47,596,000
TSR - Tempe Fixed Route	3,211,000	3,307,000	3,406,000	3,508,000	3,613,000	17,045,000
TSR - VTI - Fixed Route	1,985,000	2,045,000	2,106,000	2,169,000	2,234,000	10,539,000
TSR - VTI - DAR	992,000	1,022,000	1,053,000	1,085,000	1,118,000	5,270,000
TSR - VTI - Alternative Transportation	1,168,000	1,203,000	1,239,000	1,276,000	1,314,000	6,200,000
TSR - VTI - VMMS	338,000	348,000	358,000	369,000	380,000	1,793,000
Subtotal	\$ 16,659,000	\$ 17,159,000	\$ 17,673,000	\$ 18,203,000	\$ 18,749,000	\$ 88,443,000
Vanpool farebox revenue	793,000	872,000	898,000	925,000	953,000	4,441,000
Interest and other revenue	177,000	182,000	187,000	193,000	199,000	938,000
Vanpool reserve applied	55,000	-	-	-	-	55,000
Total revenues	\$ 86,886,000	\$ 90,300,000	\$ 94,894,000	\$ 99,664,000	\$ 104,488,000	\$476,232,000
Expenditures						
Operations						
Fixed Route	\$ 49,477,000	\$ 50,961,000	\$ 52,490,000	\$ 54,065,000	\$ 55,687,000	\$262,680,000
Paratransit (formally EVDAR)	6,069,000	6,251,000	6,439,000	6,632,000	6,831,000	32,222,000
Alternative Transportation and VMMS	2,127,000	2,191,000	2,257,000	2,325,000	2,395,000	11,295,000
Vanpool Service	847,000	872,000	898,000	925,000	953,000	4,495,000
ADA	16,807,000	17,311,000	17,830,000	18,365,000	18,916,000	89,229,000
Total operations expenditures	\$ 75,327,000	\$ 77,586,000	\$ 79,914,000	\$ 82,312,000	\$ 84,782,000	\$399,921,000
Transportation Demand Management	1,670,000	1,672,000	1,672,000	1,672,000	1,672,000	8,358,000
Planning & Administration	3,840,000	3,917,000	3,995,000	4,075,000	4,157,000	19,984,000
Regional Services	8,600,000	8,772,000	8,947,000	9,126,000	9,309,000	44,754,000
Safety & Security	475,000	399,000	216,000	227,000	233,000	1,550,000
Operations Contingency	950,000	-	-	-	-	950,000
Total expenditures	\$ 90,862,000	\$ 92,346,000	\$ 94,744,000	\$ 97,412,000	\$ 100,153,000	\$475,517,000
Excess/(deficiency) of revenues over expenditures	\$ (3,976,000)	\$ (2,046,000)	\$ 150,000	\$ 2,252,000	\$ 4,335,000	\$ 715,000
Undesignated fund balance, July 1	\$ 50,399,000	\$ 46,423,000	\$ 44,377,000	\$ 44,527,000	\$ 46,779,000	\$ 50,399,000
Excess/(deficiency)	(3,976,000)	(2,046,000)	150,000	2,252,000	4,335,000	715,000
Undesignated fund balance, June 30	\$ 46,423,000	\$ 44,377,000	\$ 44,527,000	\$ 46,779,000	\$ 51,114,000	\$ 51,114,000

Five-Year Capital Program/All Projects
FY 2012 through FY 2016

	2012/13	2013/14	2014/15	2015/16	2016/17	5-Year Total
Revenues						
4001 Public transportation funds	14,343,073	15,439,199	10,266,602	7,784,195	7,151,253	54,984,322
4205 FTA - Section 5307	23,943,885	13,610,316	-	1,742,021	364,000	39,660,222
4206 FTA - Section 5307 ARRA	192,852	-	-	-	-	192,852
4210 FTA - Section 5309	1,349,715	-	-	2,092,880	-	3,442,595
4217 FTA - Section 5311 Capital	22,400	-	-	-	-	22,400
4219 JARC - Capital	280,000	-	-	-	-	280,000
4255 FHWA - STP	2,784,362	3,044,382	2,585,870	2,655,660	2,727,340	13,797,614
43xx Member local match	434,829	-	-	-	-	434,829
4710 Vehicle/parts proceeds	30,000	60,000	45,000	50,000	55,000	240,000
4800 IRS fuel tax credit	350,000	-	-	-	-	350,000
3110 Vanpool reserve applied	70,000	-	-	-	-	70,000
	<u>43,801,116</u>	<u>32,153,897</u>	<u>12,897,472</u>	<u>14,324,756</u>	<u>10,297,593</u>	<u>113,474,834</u>
Expenditures						
5000 Salaries, Fringe & Overhead	14,407	-	-	-	-	14,407
7011 Vehicle make-ready	73,600	60,000	45,000	68,786	60,000	307,386
7015 Fleet inspections	228,225	93,500	3,850	4,200	4,550	334,325
7200 Consultants (direct)	82,552	-	-	-	-	82,552
7901 Lead agency PTF disbursements	8,253,070	11,586,621	9,382,667	6,186,715	6,348,201	41,757,274
9000 Other capital outlay	1,723,944	-	-	-	-	1,723,944
9001 Regional fleet	31,730,880	19,377,676	2,582,020	7,263,753	3,172,790	64,127,119
9003 Equipment	200,000	-	-	-	-	200,000
9004 Furniture & fixtures	28,000	-	-	-	-	28,000
9009 Site Improvements	350,000	-	-	-	-	350,000
9900 Capital contingency (PTF)	1,116,438	1,036,100	883,935	801,302	712,052	4,549,826
	<u>43,801,116</u>	<u>32,153,897</u>	<u>12,897,472</u>	<u>14,324,756</u>	<u>10,297,593</u>	<u>113,474,834</u>
Expenditures by Department and Project						
Standard Bus - Replacement	20,641,940	22,462,619	7,292,200	4,250,593	5,242,200	59,889,552
Standard Bus - Expansion	-	-	-	-	196,097	196,097
Express/BRT - Replacement	12,240,000	-	-	1,286,042	-	13,526,042
Express/BRT - Expansion	-	357,647	-	4,421,269	-	4,778,916
Rural Fleet - Replacement	174,770	-	-	302,432	464,100	941,302
Rural Fleet - Expansion	397,800	-	-	-	-	397,800
Paratransit Fleet - Replacement	680,095	686,701	710,783	808,995	839,992	3,726,566
Paratransit Fleet - Expansion	19,319	-	-	-	-	19,319
Vanpool Fleet - Replacement	2,840,049	1,651,023	1,695,592	1,741,354	1,788,356	9,716,374
Vanpool Fleet - Expansion	350,000	917,235	941,996	967,419	993,531	4,170,181
Fleet - Other	1,753,944	60,000	45,000	50,000	55,000	1,963,944
Bus/Paratransit O/M Facilities	350,000	-	-	-	-	350,000
Transit Centers (4-Bay)	-	197,923	311,901	-	-	509,824
Transit Centers (6-Bay)	305,948	-	-	448,499	-	754,447
Bus Stop Passenger Amenities	1,699,239	-	-	-	-	1,699,239
Park & Rides	1,501,052	3,920,749	-	48,153	718,317	6,188,271
Vehicle Management/Communications Systems	550,000	1,900,000	1,900,000	-	-	4,350,000
Fare Collection Systems	55,000	-	-	-	-	55,000
Dedicated BRT Right-of-Way and Improvements	241,959	-	-	-	-	241,959
	<u>43,801,116</u>	<u>32,153,897</u>	<u>12,897,472</u>	<u>14,324,756</u>	<u>10,297,593</u>	<u>113,474,834</u>

Five-Year Capital Program
Standard Bus - Replacement
Project 9010

	2012/13	2013/14	2014/15	2015/16	2016/17	5-Year Total
Revenues						
4001 Public transportation funds	7,107,130	8,325,821	7,292,200	4,250,593	5,242,200	32,217,944
4205 FTA - Section 5307	13,534,810	13,610,316	-	-	-	27,145,126
4255 FHWA - STP	-	526,482	-	-	-	526,482
	<u>20,641,940</u>	<u>22,462,619</u>	<u>7,292,200</u>	<u>4,250,593</u>	<u>5,242,200</u>	<u>59,889,552</u>
Expenditures						
7015 Fleet inspections	153,000	90,000	-	-	-	243,000
7901 Lead agency PTF disbursements	3,589,000	4,623,675	6,524,600	3,803,944	4,690,800	23,232,019
9001 Regional Fleet	16,154,000	16,863,276	-	-	-	33,017,276
9900 Capital contingency (PTF)	745,940	885,668	767,600	446,649	551,400	3,397,257
	<u>20,641,940</u>	<u>22,462,619</u>	<u>7,292,200</u>	<u>4,250,593</u>	<u>5,242,200</u>	<u>59,889,552</u>

Project Description

FY13 - Purchase 59 buses for Tempe/Scottsdale and lead agency PTF disbursements for local match for 44 buses for Phoenix (40) and Glendale (4).

FY14 - Purchase 8 buses for RPTA, 16 Buses for Tempe and 7 buses for Scottsdale and Lead agency PTF disbursements for local match for 70 buses for Glendale (1) and Phoenix (69).

FY15 - Lead Agency PTF disbursements for local match for 60 buses for Phoenix (20 articulated/40 standard).

FY16 - Lead Agency PTF disbursements for local match for 40 buses for Glendale (2) and Phoenix (38)

FY17 - Lead Agency PTF disbursements for local match for 47 buses for Glendale (1) and Phoenix (46).

Five-Year Capital Program
Standard Bus - Expansion
Project 9011

	2012/13	2013/14	2014/15	2015/16	2016/17	5-Year Total
Revenues						
4001 Public transportation funds	-	-	-	-	196,097	196,097
	-	-	-	-	196,097	196,097
Expenditures						
7901 Lead agency PTF disbursements	-	-	-	-	175,455	175,455
9900 Capital contingency (PTF)	-	-	-	-	20,642	20,642
	-	-	-	-	196,097	196,097

Project Description

FY 13 - No projects programmed.
 FY 14 - No projects programmed.
 FY 15 - No projects programmed.
 FY 16 - No projects programmed.
 FY 17 - Lead Agency PTF disbursements for local match for 2 buses for Scottsdale.

Five-Year Capital Program
Express/BRT - Replacement
Project 9020

	2012/13	2013/14	2014/15	2015/16	2016/17	5-Year Total
Revenues						
4001 Public transportation funds	2,280,000	-	-	1,286,042	-	3,566,042
4205 FTA - Section 5307	9,960,000	-	-	-	-	9,960,000
	<u>12,240,000</u>	<u>-</u>	<u>-</u>	<u>1,286,042</u>	<u>-</u>	<u>13,526,042</u>
Expenditures						
7011 Vehicle make-ready	33,600	-	-	-	-	33,600
7015 Fleet inspections	69,940	-	-	-	-	69,940
7901 Lead agency PTF disbursements	-	-	-	1,150,669	-	1,150,669
9001 Regional Fleet	11,896,460	-	-	-	-	11,896,460
9900 Capital contingency (PTF)	240,000	-	-	135,373	-	375,373
	<u>12,240,000</u>	<u>-</u>	<u>-</u>	<u>1,286,042</u>	<u>-</u>	<u>13,526,042</u>

Project Description

- FY 13 - Carry-Forward of purchase of 20 buses (1997 NOVA)
- FY 14 - No projects programmed.
- FY 15 - No projects programmed.
- FY 16 - Lead agency PTF disbursements for local match for replacement buses - Tempe (8).
- FY 17 - No projects programmed.

Five-Year Capital Program
Express/BRT - Expansion
Project 9021

	2012/13	2013/14	2014/15	2015/16	2016/17	5-Year Total
Revenues						
4001 Public transportation funds	-	357,647	-	823,570	-	1,181,217
4205 FTA - Section 5307	-	-	-	1,504,819	-	1,504,819
4210 FTA - Section 5309	-	-	-	2,092,880	-	2,092,880
	-	357,647	-	4,421,269	-	4,778,916
Expenditures						
7011 Vehicle make-ready	-	-	-	11,286	-	11,286
7901 Lead agency PTF disbursements	-	320,000	-	-	-	320,000
9001 Regional Fleet	-	-	-	4,323,291	-	4,323,291
9900 Capital contingency (PTF)	-	37,647	-	86,692	-	124,339
	-	357,647	-	4,421,269	-	4,778,916

Project Description

FY 13 - No projects programmed
 FY 14 - Purchase of 8 buses for Central Avenue BRT.
 FY 15 - No projects programmed.
 FY 16 - Purchase of 6 buses for Scottsdale/Rural Road BRT.
 FY 17 - No projects programmed.

Five-Year Capital Program
Rural Fleet - Replacement
Project 9030

	2012/13	2013/14	2014/15	2015/16	2016/17	5-Year Total
Revenues						
4001 Public transportation funds	37,696	-	-	65,230	100,100	203,026
4205 FTA - Section 5307	137,074	-	-	237,202	364,000	738,276
	<u>174,770</u>	<u>-</u>	<u>-</u>	<u>302,432</u>	<u>464,100</u>	<u>941,302</u>
Expenditures						
7011 Vehicle make-ready	5,000	-	-	7,500	5,000	17,500
9001 Regional Fleet	166,343	-	-	289,002	450,000	905,345
9900 Capital contingency (PTF)	3,427	-	-	5,930	9,100	18,457
	<u>174,770</u>	<u>-</u>	<u>-</u>	<u>302,432</u>	<u>464,100</u>	<u>941,302</u>

Project Description

FY 13 - 2 Replace (Gila Bend Regional Connector)
 FY 14 - No projects programmed
 FY 15 - No projects programmed.
 FY 16 - 3 Replace (Gila Bend Regional Connector)
 FY 17 - 2 Replace (Gila Bend Regional Connector)

Five-Year Capital Program

Rural Fleet - Expansion

Project 9031

	2012/13	2013/14	2014/15	2015/16	2016/17	5-Year Total
Revenues						
4001 Public transportation funds	85,800	-	-	-	-	85,800
4205 FTA - Section 5307	312,000	-	-	-	-	312,000
	<u>397,800</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>397,800</u>
Expenditures						
7011 Vehicle make-ready	5,000	-	-	-	-	5,000
9001 Regional Fleet	385,000	-	-	-	-	385,000
9900 Capital contingency (PTF)	7,800	-	-	-	-	7,800
	<u>397,800</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>397,800</u>

Project Description

FY 13 - 2 Expand (2 Gila Bend)
FY 14 - No projects programmed
FY 15 - No projects programmed
FY 16 - No projects programmed
FY 17 - No projects programmed

Five-Year Capital Program
Paratransit Fleet - Replacement
Project 9040

	2012/13	2013/14	2014/15	2015/16	2016/17	5-Year Total
Revenues						
4001 Public transportation funds	680,095	686,701	710,783	808,995	839,992	3,726,566
	680,095	686,701	710,783	808,995	839,992	3,726,566
Expenditures						
7901 Lead agency PTF disbursements	618,268	624,274	646,166	735,450	763,629	3,387,787
9900 Capital contingency (PTF)	61,827	62,427	64,617	73,545	76,363	338,779
	680,095	686,701	710,783	808,995	839,992	3,726,566

Project Description

FY 13 - Lead Agency PTF disbursements for local match for 33 buses
 FY 14 - Lead Agency PTF disbursements for local match for 32 buses
 FY 15 - Lead Agency PTF disbursements for local match for 33 buses
 FY 16 - Lead Agency PTF disbursements for local match for 33 buses
 FY 17 - Lead Agency PTF disbursements for local match for 27 buses

Five-Year Capital Program
Paratransit Fleet - Expansion
Project 9041

	2012/13	2013/14	2014/15	2015/16	2016/17	5-Year Total
Revenues						
4001 Public transportation funds	19,319	-	-	-	-	19,319
	<u>19,319</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>19,319</u>
Expenditures						
7901 Lead agency PTF disbursements	17,563	-	-	-	-	17,563
9900 Capital contingency (PTF)	1,756	-	-	-	-	1,756
	<u>19,319</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>19,319</u>

Project Description

FY 13 - Lead agency PTF disbursements for local match for expansion bus purchased by Glendale.
 FY 14 - No projects programmed.
 FY 15 - No projects programmed.
 FY 16 - No projects programmed.
 FY 17 - No projects programmed.

Also includes capital contingency of 2% of the total programmed Transit Life Cycle Program (TLCP) expenditures, including any lead agency grant funds.

Capital Budget
Vanpool Fleet - Replacement
Project 9050

	2012/13	2013/14	2014/15	2015/16	2016/17	5-Year Total
Revenues						
4001 Public transportation funds	55,687	32,373	33,247	34,144	35,066	190,517
4255 FHWA - STP	2,784,362	1,618,650	1,662,345	1,707,210	1,753,290	9,525,857
	<u>2,840,049</u>	<u>1,651,023</u>	<u>1,695,592</u>	<u>1,741,354</u>	<u>1,788,356</u>	<u>9,716,374</u>
Expenditures						
7015 Fleet inspections	3,735	2,250	2,475	2,700	2,925	14,085
9001 Regional Fleet	2,780,627	1,616,400	1,659,870	1,704,510	1,750,365	9,511,772
9900 Capital contingency (PTF)	55,687	32,373	33,247	34,144	35,066	190,517
	<u>2,840,049</u>	<u>1,651,023</u>	<u>1,695,592</u>	<u>1,741,354</u>	<u>1,788,356</u>	<u>9,716,374</u>

Project Description

FY 13 - 83 Replacement
 FY 14 - 45 Replacement
 FY 15 - 45 Replacement
 FY 16 - 45 Replacement
 FY 17 - 45 Replacement

Five-Year Capital Program
Vanpool Fleet - Expansion
Project 9051

	2012/13	2013/14	2014/15	2015/16	2016/17	5-Year Total
Revenues						
4001 Public transportation funds	-	17,985	18,471	18,969	19,481	74,906
4219 JARC - Capital	280,000	-	-	-	-	280,000
4255 FHWA - STP	-	899,250	923,525	948,450	974,050	3,745,275
3110 Vanpool reserve applied	70,000					70,000
	<u>350,000</u>	<u>917,235</u>	<u>941,996</u>	<u>967,419</u>	<u>993,531</u>	<u>4,170,181</u>
Expenditures						
7015 Fleet inspections	1,550	1,250	1,375	1,500	1,625	7,300
9001 Regional fleet	348,450	898,000	922,150	946,950	972,425	4,087,975
9900 Capital contingency (PTF)	-	17,985	18,471	18,969	19,481	74,906
	<u>350,000</u>	<u>917,235</u>	<u>941,996</u>	<u>967,419</u>	<u>993,531</u>	<u>4,170,181</u>

Project Description

FY 13 - 10 Expansion (JARC)
 FY 14 - 25 Expansion
 FY 15 - 25 Expansion
 FY 16 - 25 Expansion
 FY 17 - 25 Expansion

Five-Year Capital Program

Fleet - Other

Project 9090

	2012/13	2013/14	2014/15	2015/16	2016/17	5-Year Total
Revenues						
4210 FTA - Section 5309	1,349,715					1,349,715
43xx Member local match	374,229					374,229
4710 Vehicle/parts proceeds	30,000	60,000	45,000	50,000	55,000	240,000
	1,753,944	60,000	45,000	50,000	55,000	1,963,944
Expenditures						
7011 Vehicle make-ready	30,000	60,000	45,000	50,000	55,000	240,000
9000 Other capital outlay	1,723,944	-	-	-	-	1,723,944
	1,753,944	60,000	45,000	50,000	55,000	1,963,944

Project Description

FY13 - Purchase and Installation of electric fan retrofits on existing buses (FTA-TIGGER) and preparation costs for sales of disposed vehicles.

FY14 - Preparation costs for sales of disposed vehicles.

FY15 - Preparation costs for sales of disposed vehicles.

FY16 - Preparation costs for sales of disposed vehicles.

FY17 - Preparation costs for sales of disposed vehicles.

Five-Year Capital Program
Operating/Maintenance Facilities - Bus/Paratransit
Project 9110

	2012/13	2013/14	2014/15	2015/16	2016/17	5-Year Total
Revenues						
4800 IRS fuel tax credit	350,000	-	-	-	-	350,000
	350,000	-	-	-	-	350,000
Expenditures						
9009 Site Improvements	350,000	-	-	-	-	350,000
	350,000	-	-	-	-	350,000

Project Description

FY 13 - Lot repairs for Mesa Operating Facility
 FY 14 - None
 FY 15 - None
 FY 16 - None
 FY 17 - None

Five-Year Capital Program
Transit Centers (4-Bay)
Project 9210

	2012/13	2013/14	2014/15	2015/16	2016/17	5-Year Total
Revenues						
4001 Public transportation funds	-	197,923	311,901	-	-	509,824
	-	197,923	311,901	-	-	509,824
Expenditures						
7901 Lead agency PTF disbursements	-	197,923	311,901	-	-	509,824
	-	197,923	311,901	-	-	509,824

Project Description

FY 13 - No projects or disbursements to lead agencies planned.
 FY 14 - Lead agency disbursements for pre-design/land/design (Peoria).
 FY 15 - Lead agency disbursements for construction (Peoria).
 FY 16 - No projects or disbursements to lead agencies planned.
 FY 17 - No projects or disbursements to lead agencies planned.

Five-Year Capital Program
Transit Centers (6-Bay)
Project 9211

	2012/13	2013/14	2014/15	2015/16	2016/17	5-Year Total
Revenues						
4001 Public transportation funds	305,948	-	-	448,499	-	754,447
	<u>305,948</u>	<u>-</u>	<u>-</u>	<u>448,499</u>	<u>-</u>	<u>754,447</u>
Expenditures						
7901 Lead agency PTF disbursements	305,948	-	-	448,499	-	754,447
	<u>305,948</u>	<u>-</u>	<u>-</u>	<u>448,499</u>	<u>-</u>	<u>754,447</u>

Project Description

FY 13 - Carry-forward of lead agency disbursements for pre-design/land/design (Mesa Downtown)
 FY 14 - No projects programmed.
 FY 15 - No projects programmed.
 FY 16 - Lead agency disbursements for construction (Mesa Downtown)
 FY 17 - No projects programmed.

Five-Year Capital Program
Passenger Facilities - Bus Stop Passenger Amenities
 Project 9213

	2012/13	2013/14	2014/15	2015/16	2016/17	5-Year Total
Revenues						
4001 Public transportation funds	1,671,239	-	-	-	-	1,671,239
4217 FTA - Section 5311 Capital	22,400	-	-	-	-	22,400
4427 Gila Bend	5,600	-	-	-	-	5,600
	<u>1,699,239</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,699,239</u>
Expenditures						
7901 Lead agency PTF disbursements	1,671,239	-	-	-	-	1,671,239
9004 Furniture and Fixtures	28,000	-	-	-	-	28,000
	<u>1,699,239</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,699,239</u>

Project Description

FY13 - Carry forward of remaining balance of lead agency PTF disbursements for Bus Stop Passenger Amenities and purchase of two (2) shelter units and kiosks for Gila Bend.
 FY 14 - FY17 No projects programmed.

Five-Year Capital Program
Passenger Facilities - Park & Rides
Project 9220

	2012/13	2013/14	2014/15	2015/16	2016/17	5-Year Total
Revenues						
4001 Public transportation funds	1,501,052	3,920,749	-	48,153	718,317	6,188,271
	<u>1,501,052</u>	<u>3,920,749</u>	<u>-</u>	<u>48,153</u>	<u>718,317</u>	<u>6,188,271</u>
Expenditures						
7901 Lead agency PTF disbursements	1,501,052	3,920,749	-	48,153	718,317	6,188,271
	<u>1,501,052</u>	<u>3,920,749</u>	<u>-</u>	<u>48,153</u>	<u>718,317</u>	<u>6,188,271</u>

Project Description

FY 13 - Lead agency disbursements for pre-design, land, and design (Desert Sky and Loop 101/Bell)

FY 14 - Lead agency disbursements for construction (Desert Sky and L101/Bell)

FY 15 - No projects

FY 16 - Lead agency disbursements for pre-design (Peoria and Laveen/59th Ave)

FY 17 - Lead agency disbursements for land/design (Peoria and Laveen/59th Ave)

Five-Year Capital Program
Vehicle Management/Communications Systems
Project 9390

	2012/13	2013/14	2014/15	2015/16	2016/17	5-Year Total
Revenues						
4001 Public transportation funds	550,000	1,900,000	1,900,000	-	-	4,350,000
	550,000	1,900,000	1,900,000	-	-	4,350,000
Expenditures						
7901 Lead agency PTF disbursements	550,000	1,900,000	1,900,000	-	-	4,350,000
	550,000	1,900,000	1,900,000	-	-	4,350,000

Project Description

FY13 - PTF disbursements for local match for consultant, infrastructure, and equipment costs for 800/700 MHz voice communications system.

FY14 - PTF disbursements for local match for consultant, infrastructure, and equipment costs for 800/700 MHz voice communications system.

FY15 - PTF disbursements for local match for consultant, infrastructure, and equipment costs for 800/700 MHz voice communications system.

FY16 - No programmed projects

FY17 - No programmed projects

Five-Year Capital Program
Fare Collection Systems
Project 9391

	2012/13	2013/14	2014/15	2015/16	2016/17	5-Year Total
Revenues						
43xx Member local match	55,000	-	-	-	-	55,000
	55,000	-	-	-	-	55,000
Expenditures						
9003 Equipment	55,000	-	-	-	-	55,000
	55,000	-	-	-	-	55,000

Project Description

FY13 - Purchase one new (1) mobile vault and upgrade existing vaults at Mesa Operating Facility.

FY14 - No projects programmed

FY15 - No projects programmed

FY16 - No projects programmed

FY17 - No projects programmed

Five-Year Capital Program
Dedicated BRT Right-of-Way and Improvements
Project 9420

	2012/13	2013/14	2014/15	2015/16	2016/17	5-Year Total
Revenues						
4001 Public transportation funds	49,107	-	-	-	-	49,107
4206 FTA - Section 5307 ARRA	192,852	-	-	-	-	192,852
	<u>241,959</u>	-	-	-	-	<u>241,959</u>
Expenditures						
5000 Salaries	7,910	-	-	-	-	7,910
5100 Fringe benefits	3,152	-	-	-	-	3,152
Subtotal	<u>11,062</u>	-	-	-	-	<u>11,062</u>
6000 Overhead	3,345	-	-	-	-	3,345
7200 Consultants (Direct)	82,552	-	-	-	-	82,552
9003 Equipment	145,000	-	-	-	-	145,000
	<u>241,959</u>	-	-	-	-	<u>241,959</u>

Project Description

FY 13 - Completion of work being preformed for the Arizona Avenue and Main Street BRT projects for dynamic message signs, closed circuit television cameras for ticket vending machines, connection protection system to enhance transfers between BRT and light rail, project design changes, and project oversight

FY 14 - No projects programmed

FY 15 - No projects programmed

FY 16 - No projects programmed

FY 17 - No projects programmed

Staffing

Full Time Equivalent Position (FTE) Funding by Department &
Project

Salary Ranges

Valley Metro
Regional Public Transportation Authority
Full Time Equivalent Position (FTE) Funding by Department & Project

	FY 2010/11 Adopted FTE	FY 2011/12 Adopted FTE	FY 2012/13 Adopted FTE
Executive Director's Office			
Executive Director's Office (5005)			
Administrative Assistant	1.00	0.50	-
Chief of Staff	0.80	0.80	0.80
Executive Assistant	1.90	1.90	1.90
Chief Executive Officer	1.00	1.00	0.50
Public Information Officer	0.50	0.50	0.50
Project Manager	0.50	0.50	0.50
Total FTEs	<u>5.70</u>	<u>5.20</u>	<u>4.20</u>
Total Executive Director's Office FTEs	<u>5.70</u>	<u>5.20</u>	<u>4.20</u>
<i>Business Services</i>			
Regional Rideshare & Telework (3205)			
Administrative Assistant	0.75	0.75	0.50
Manager, Transportation Demand Management	0.40	0.35	0.50
Program Representative	1.50	1.50	2.00
Program Supervisor	1.00	0.16	0.30
Total FTEs	<u>3.65</u>	<u>2.76</u>	<u>3.30</u>
Trip Reduction Plan/Clean Air Campaign (3215)			
Administrative Assistant	0.50	0.50	0.20
Manager, Transportation Demand Management	0.30	0.30	0.09
Program Representative	1.00	1.00	0.40
Program Supervisor	-	0.17	-
Total FTEs	<u>1.80</u>	<u>1.97</u>	<u>0.69</u>
Trip Reduction Plan/Expansion (3220)			
Administrative Assistant	0.75	0.75	0.30
Manager, Transportation Demand Management	0.30	0.30	0.30
Program Representative	1.50	1.50	1.60
Program Supervisor	-	0.17	-
Total FTEs	<u>2.55</u>	<u>2.72</u>	<u>2.20</u>
Bike Safety (3255)			
Program Representative	-	-	-
Program Supervisor	0.20	-	-
Total FTEs	<u>0.20</u>	<u>-</u>	<u>-</u>
Safe Routes (3260)			
Program Representative	-	-	-
Program Supervisor	0.80	0.10	-
Total FTEs	<u>0.80</u>	<u>0.10</u>	<u>-</u>
Regional Bike Ped, Safety Education (3265)			
Manager, Transportation Demand Management	-	-	0.01
Program Supervisor	-	0.40	0.23
Total FTEs	<u>-</u>	<u>0.40</u>	<u>0.24</u>
Statewide Bicycle/Pedestrian Education (3275)			
Manager, Transportation Demand Management	-	-	0.05
Program Supervisor	-	0.50	0.78
Total FTEs	<u>-</u>	<u>0.50</u>	<u>0.83</u>
<i>Sub-Total Business Services & Community Outreach FTEs</i>	<u>9.00</u>	<u>8.45</u>	<u>7.25</u>
Regional Community Outreach (6020)			
Program Coordinator	1.00	1.00	1.00
Program Representative	1.00	1.00	1.00
Program Supervisor	1.00	1.00	1.00
Total FTEs	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Total Business Services & Community Outreach FTEs	<u>12.00</u>	<u>11.45</u>	<u>10.25</u>

Valley Metro
Regional Public Transportation Authority
Full Time Equivalent Position (FTE) Funding by Department & Project

	FY 2010/11 Adopted FTE	FY 2011/12 Adopted FTE	FY 2012/13 Adopted FTE
Finance & Management Services Department			
Finance & Administration Support (1005)			
<i>Direct salaries:</i>			
Accounting Manager	0.30	0.30	0.30
Manager, Finance and Budget	0.30	0.30	0.30
Sr. Management Analyst	0.20	0.20	0.45
<i>Indirect salaries:</i>			
Accountant II	2.00	2.00	2.00
Accountant III	-	-	1.00
Accounting Manager	0.70	0.70	0.70
Accounting Technician	1.00	1.00	1.00
Administrative Assistant	2.00	2.00	2.00
Administrative Support Assistant	1.00	0.50	0.50
Chief of Staff	-	0.10	0.10
Executive Assistant	0.10	0.10	0.10
Help Desk Support Specialist	-	-	2.00
Human Resource Generalist	-	-	1.00
Human Resource Technician	1.00	1.00	1.00
Manager, Contracts & Procurement	1.00	1.00	1.00
Manager, Finance and Budget	0.60	0.60	0.60
Procurement Specialist	1.00	1.00	1.00
Sr. Contract & Procurement Specialist	1.00	1.00	1.00
Sr. Human Resource Generalist	1.00	1.00	1.00
Project Manager	0.50	0.50	0.50
Chief Human Resources Officer	1.00	1.00	1.00
Total FTEs	<u>14.70</u>	<u>14.30</u>	<u>18.55</u>
Total Finance & Management Services Department FTEs	<u>14.70</u>	<u>14.30</u>	<u>18.55</u>
Operations Department			
<i>Operations Division</i>			
Operations Administration (2005)			
Administrative Assistant	0.40	0.25	-
Total FTEs	<u>0.40</u>	<u>0.25</u>	<u>-</u>
Safety & Security (2006)			
Data Analyst	-	0.05	0.05
Manager of Safety and Security	1.00	1.00	1.00
Operations Director	0.10	0.10	0.10
Total FTEs	<u>1.10</u>	<u>1.15</u>	<u>1.15</u>
RPTA Fixed Route Service - Veolia (2015)			
Administrative Assistant	0.60	0.45	0.60
Data Analyst	-	0.30	0.35
Fleet/Facilities Coordinator	0.85	0.80	0.80
Fleet/Facilities Supervisor	0.80	0.75	0.85
Operations Director	0.35	0.35	0.30
Planner II	0.01	0.01	-
Program Representative	1.00	1.00	1.00
Program Supervisor	0.65	0.55	0.60
Sr. Management Analyst	0.60	0.60	0.60
Total FTEs	<u>4.86</u>	<u>4.81</u>	<u>5.10</u>

Valley Metro
Regional Public Transportation Authority
Full Time Equivalent Position (FTE) Funding by Department & Project

	FY 2010/11 Adopted FTE	FY 2011/12 Adopted FTE	FY 2012/13 Adopted FTE
Operations Department (Continued)			
RPTA Fixed Route Service - ValueTrans (2017)			
Administrative Assistant	-	0.05	0.10
Data Analyst	-	0.15	0.10
Fleet/Facilities Coordinator	-	0.05	0.05
Fleet/Facilities Supervisor	0.05	0.05	0.05
Operations Director	-	-	0.05
Program Supervisor	0.15	0.15	0.10
Total FTEs	0.20	0.45	0.45
Gila Bend Connector (2027)			
Fleet/Facilities Supervisor	0.03	0.050	0.050
Manager, Transit Planning	0.020	0.020	0.020
Planner II	0.020	0.020	0.050
Planner III	0.200	0.160	0.250
Program Supervisor	-	0.050	0.050
Total FTEs	0.265	0.300	0.420
Wickenburg (2029)			
Fleet/Facilities Coordinator	-	0.05	-
Fleet/Facilities Supervisor	0.03	0.050	-
Manager, Transit Planning	0.02	0.020	-
Planner II	0.03	0.03	-
Planner III	0.05	0.27	-
Total FTEs	0.125	0.420	-
East Valley Dial-a-Ride (2030)			
Administrative Assistant	0.35	0.25	0.05
Customer Service Manager	-	-	0.25
Data Analyst	-	0.30	0.30
Fleet/Facilities Coordinator	0.15	0.15	0.10
Fleet/Facilities Supervisor	0.10	0.10	0.05
Operations Director	0.15	0.15	0.15
Program Coordinator	0.70	0.60	0.70
Program Supervisor	-	-	0.35
Sr. Management Analyst	0.20	0.20	0.20
Total FTEs	1.65	1.75	2.15
Alternative Transportation Program (2047)			
Customer Service Manager	-	-	0.05
Data Analyst	-	0.10	0.10
Operations Director	-	0.05	0.05
Program Coordinator	0.15	0.20	0.75
Program Supervisor	-	-	0.20
Total FTEs	0.15	0.35	1.15
Maricopa County Demand Response Trans Services (2048)			
Customer Service Manager	-	-	0.05
Data Analyst	-	0.10	0.10
Operations Director	-	0.05	0.05
Program Coordinator	0.10	0.15	0.30
Program Supervisor	-	-	0.10
Total FTEs	0.10	0.30	0.60
Regional Vanpool Service (2050)			
Administrative Assistant	0.05	-	-
Chief of Staff	-	0.05	0.05
Fleet/Facilities Coordinator	-	-	0.05
Manager, Transportation Demand Management	-	0.05	0.05
Operations Director	0.15	-	-
Program Coordinator	1.00	0.50	-
Program Supervisor	-	-	0.70
Total FTEs	1.20	0.60	0.85
Regional Ridership Reporting (6015)			
Manager of Planning	0.05	0.05	0.05
Planner II	0.05	0.05	-
Program Representative	1.00	1.00	1.00
Total FTEs	1.10	1.10	1.05
<i>Sub-Total Operations Division FTEs</i>	11.15	11.48	12.92

Valley Metro
Regional Public Transportation Authority
Full Time Equivalent Position (FTE) Funding by Department & Project

	FY 2010/11 Adopted FTE	FY 2011/12 Adopted FTE	FY 2012/13 Adopted FTE
<i>Customer Services Division</i>			
Regional Call Center (6035)			
Administrative Assistant	1.00	1.00	0.80
Application Specialist	1.00	1.00	1.00
Customer Service Manager	1.00	0.60	0.35
Customer Service Representative	40.00	40.00	40.00
Customer Service Supervisor	5.00	5.00	5.00
Lead Customer Service Representative	5.00	5.00	5.00
Total FTEs	<u>53.00</u>	<u>52.60</u>	<u>52.15</u>
Regional ADA Compliance (6040)			
Administrative Assistant	-	-	0.20
Customer Service Manager	-	0.40	0.30
Operations Director	-	0.05	0.05
Program Coordinator	2.05	2.05	1.25
Program Representative	2.00	2.00	2.00
Program Supervisor	1.00	1.00	0.35
Total FTEs	<u>5.05</u>	<u>5.50</u>	<u>4.15</u>
<i>Sub-Total Customer Services Division FTEs</i>	<u>58.05</u>	<u>58.10</u>	<u>56.30</u>
Total Operations Department	<u>69.20</u>	<u>69.58</u>	<u>69.22</u>
<i>Planning Department</i>			
Program Administration (3305)			
Administrative Assistant	0.60	0.80	0.25
Chief of Staff	-	-	-
Director, Planning	0.30	0.30	0.30
Manager, Planning	0.23	0.23	0.23
Total FTEs	<u>1.13</u>	<u>1.33</u>	<u>0.78</u>
Regional Transit Planning (3310)			
Administrative Assistant	-	0.05	-
Director, Planning	0.12	0.12	0.10
Manager, Capital Programming	-	-	0.05
Manager, Planning	0.15	0.15	0.15
Planner II	0.08	0.08	0.10
Total FTEs	<u>0.35</u>	<u>0.40</u>	<u>0.40</u>
Short Range Planning (3315)			
Administrative Assistant	-	0.05	-
Director, Planning	0.15	0.15	0.15
Manager, Capital Programming	-	-	0.05
Manager, Planning	0.18	0.18	0.20
Planner II	0.40	0.35	0.35
Planner III	0.72	0.52	0.75
Total FTEs	<u>1.45</u>	<u>1.25</u>	<u>1.50</u>
Transit Modeling (3330)			
Planner II	0.10	0.15	0.15
Planner III	0.05	0.15	0.15
Total FTEs	<u>0.15</u>	<u>0.30</u>	<u>0.30</u>
On-Board Survey (3335)			
Administrative Assistant	-	0.05	-
Director, Planning	0.03	0.03	0.02
Manager, Planning	0.12	0.12	0.12
Planner II	0.17	0.17	0.15
Planner III	0.55	0.45	0.20
Total FTEs	<u>0.87</u>	<u>0.82</u>	<u>0.49</u>
Capital Planning (3345)			
Sr. Management Analyst	0.70	0.70	0.45
Total FTEs	<u>0.70</u>	<u>0.70</u>	<u>0.45</u>

Valley Metro
Regional Public Transportation Authority
Full Time Equivalent Position (FTE) Funding by Department & Project

	FY 2010/11 Adopted FTE	FY 2011/12 Adopted FTE	FY 2012/13 Adopted FTE
Planning Department (Continued)			
Operations Planning (3353)			
Director, Planning	0.25	0.25	0.30
Manager, Planning	0.23	0.23	0.23
Operations Director	0.15	0.15	0.15
Planner II	0.10	0.10	0.20
Planner III	0.03	0.10	0.25
Program Supervisor	0.20	0.20	0.25
Total FTEs	<u>0.96</u>	<u>1.03</u>	<u>1.38</u>
Passenger Facilities Planning (3354)			
Director, Planning	0.05	0.05	0.03
Planner II	0.04	0.04	-
Planner III	-	0.35	0.30
Total FTEs	<u>0.09</u>	<u>0.44</u>	<u>0.33</u>
Transit Life Cycle Programming (3359)			
Administrative Assistant	-	0.05	-
Director, Planning	0.10	0.10	0.10
Manager, Finance and Budget	0.10	0.10	0.10
Manager, Capital Programming	1.00	1.00	0.90
Operations Director	0.10	0.10	0.10
Sr. Management Analyst	0.30	0.30	0.30
Total FTEs	<u>1.60</u>	<u>1.65</u>	<u>1.50</u>
Planning Department FTEs	<u>7.30</u>	<u>7.92</u>	<u>7.13</u>
Marketing Department			
Regional Services Administration (6005)			
Chief of Staff	0.20	0.05	0.05
Public Information Officer	0.50	0.50	0.50
Total FTEs	<u>0.70</u>	<u>0.55</u>	<u>0.55</u>
Regional Marketing (6025)			
Administrative Assistant	-	0.50	1.00
Transit Distribution Assistant	1.00	1.00	1.00
Graphics Designer	3.00	3.00	3.00
Chief Marketing Officer	1.00	1.00	1.00
Program Coordinator	2.00	2.00	1.00
Program Supervisor	1.00	1.00	1.00
Web Developer	2.00	2.00	2.00
Total FTEs	<u>10.00</u>	<u>10.50</u>	<u>10.00</u>
Total Marketing Department FTEs	<u>10.70</u>	<u>11.05</u>	<u>10.55</u>
Capital Projects			
Dedicated BRT Right-of-Way and Improvements (9420)			
Planner III	0.40	-	0.10
Total FTEs	<u>0.40</u>	<u>-</u>	<u>0.10</u>
Total Capital Projects FTEs	<u>0.40</u>	<u>-</u>	<u>0.10</u>
TOTAL VALLEY METRO RPTA FTEs	<u>120.00</u>	<u>119.50</u>	<u>120.00</u>

Valley Metro
Regional Public Transportation Authority
Full Time Equivalent Position (FTE) Funding by Department & Project

	FY 2010/11 Adopted FTE	FY 2011/12 Adopted FTE	FY 2012/13 Adopted FTE
Valley Metro Rail (4000)			
Accountant I	2.00	2.00	2.00
Accountant II	1.00	-	-
Accountant III	-	-	1.00
Accounting Technician	1.00	1.00	1.00
Administrative Assistant	6.00	6.00	8.00
Administrative Support Assistant	1.00	0.50	0.50
AG Contract Specialist	-	-	1.00
Area Coordinator	2.00	2.00	4.00
Assist. Superintendent LRV Maintenance	-	-	1.00
Budget Analyst	1.00	1.00	1.00
Business Manager	-	-	1.00
Chief Executive Officer, VMR	1.00	1.00	0.50
Chief Maintenance Engineering Officer	1.00	1.00	1.00
Chief Operations Officer	-	1.00	1.00
Chief Safety & Security	1.00	1.00	1.00
Chief Systems Engineering Officer	1.00	-	-
Chief Transportation Officer	1.00	-	-
Cleaner	-	-	9.00
Contract Administrator	1.00	1.00	1.00
Director, Community Relations	1.00	1.00	1.00
Director, Design & Construction	1.00	-	-
Director, Finance & Administration (CFO)	1.00	1.00	1.00
Director, Planning/Development	-	1.00	1.00
Director, Project Development	1.00	-	-
Engineer, Systems	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00
Executive Admin. Coordinator	1.00	1.00	1.00
Executive Assistant	2.00	2.00	2.00
Facility Maintenance Supervisor	-	-	1.00
Help Desk Support Specialist	-	1.00	1.00
General Counsel	1.00	1.00	1.00
IT Systems Specialist	1.00	1.00	-
Lead Document Control Clerk	1.00	1.00	1.00
LRV Inspector	-	-	9.00
LRV Lead Maintenance Technician	-	-	3.00
LRV Maintenance Supervisor	-	-	3.00
LRV Maintenance Technician I	-	-	11.00
LRV Maintenance Technician II	-	-	10.00
LRV Yard Operator	-	-	2.00
Manager, Construction/Utilities	-	1.00	1.00
Manager, Design	-	1.00	-
Manager, Procurement & Risk Mgmt Svcs	1.00	1.00	1.00
Manager, Design & Construction	1.00	-	-
Manager, Public Involvement	1.00	1.00	1.00
Manager, Schedule - Capital Projects	1.00	1.00	1.00
Manager, Systems Engineering	-	1.00	-
Manager, Transit Planning	-	1.00	1.00
Manager, Utility	1.00	1.00	1.00
Material/Warranty Coordinator	2.00	2.00	2.00
Materials Handler	1.00	1.00	1.00
Network Support Specialaist	-	-	1.00
Network Systems Engineer	1.00	1.00	2.00
Paralegal	1.00	1.00	1.00
Planner II	1.00	-	-
Planner III	2.00	3.00	3.00
Program Control Specialist	1.00	1.00	1.00
Program Manager, Safety, Training	-	-	1.00
Project Manager, Facilities Engineer	1.00	-	1.00
Project Manager, Planning	1.00	-	-
Public Art Administrator	1.00	1.00	1.00
Public Information Officer	1.00	1.00	1.00

Valley Metro
Regional Public Transportation Authority
Full Time Equivalent Position (FTE) Funding by Department & Project

	FY 2010/11 Adopted FTE	FY 2011/12 Adopted FTE	FY 2012/13 Adopted FTE
<i>Valley Metro Rail (Continued)</i>			
Public Information Specialist	-	-	1.00
Quality Assurance Administrator	-	-	1.00
Safety Specialist	-	-	1.00
Senior Contracts Administrator	2.00	2.00	2.00
Senior Construction Project Coordinator	-	2.00	1.00
Senior Transportation Engineer	-	1.00	1.00
Supervisor, Track Maintenance	1.00	1.00	1.00
Supervisor, Facility Maintenance	1.00	1.00	-
Superintendent, LRV Maintenance	-	-	1.00
Signal/Comm Sys Maintainer	6.00	6.00	6.00
Signal/Comm Sys Technician	4.00	7.00	7.00
Store Clerk	-	-	2.00
Supervisor, Traction Electrification	2.00	2.00	2.00
Supervisor, Signals/Comm Sys.	1.00	1.00	1.00
Track Maintainer	6.00	6.00	6.00
Traction Power System Technician	10.00	10.00	13.00
Utility Relocation Specialist	1.00	1.00	1.00
Vehicle Parts Coordinator	-	-	1.00
TOTAL VALLEY METRO RAIL FTEs	84.00	88.50	153.00
GRAND TOTAL FTEs	204.00	208.00	273.00

Valley Metro
Regional Public Transportation Authority
FY 2012/13 Adopted Pay Grades and Ranges

Pay Grade	Position Titles	Adopted Pay Range	Adopted FTE	
			RPTA	VMR (1)
I	Cleaner	\$22,377 - \$33,565		9
II	Transit Distribution Assistant	\$24,863 - \$37,294	1	
III	Administrative Support Assistant	\$27,626 - \$41,439	0.5	0.5
	Customer Service Representative		40	
	LRV Yard Operator			2
	Store Clerk		-	2
IV	Accounting Technician	\$30,696 - \$46,043	1	1
	Administrative Assistant		7	8
	Customer Service Application Technician		1	
	Lead Customer Service Representative		5	
	Lead Document Control Clerk			1
	LRV Inspector			9
	Materials Handler			1
V	Human Resources Technician	\$33,766 - \$50,648	1	
VI	LRV Maintenance Technician I	\$37,142 - \$55,712		11
	Paralegal			1
	Track Maintainer			6
VII	Accountant I	\$40,856 - \$61,284		2
	AG Contract Specialist			1
	Executive Assistant		2	2
	Help Desk Support Specialist		2	1
	Network Support Specialist			
	LRV Maintenance Technician II			10
	Planner I			
	Procurement Specialist		1	
	Program Representative		9	
	Signal/Comm Systems Maintainer			6
	Utility Relocation Specialist			1
	Vehicle Parts Coordinator			1
	Web/Graphics Technician			
VIII	Bus and Paratransit Fleet/Facilities Coordinator	\$44,942 - \$67,413	1	
	Customer Service Supervisor		5	
	Engineering Technician			1
	Executive Administrative Coordinator			1
	Graphics Designer		3	
	IT Systems Specialist			
	LRV Lead Maintenance Technician			3
	Maintenance Scheduling			
	Material/Warranty Coordinator			2
	Signal Electronic/Comm Technician			7
	Sr. Procurement Specialist			
	Traction Power System Technician			13
IX	Accountant II	\$49,435 - \$74,154	2	
	Area Coordinator			4
	Budget Analyst			1
	Contract Administrator		1	1
	Human Resources Generalist			
	LRV Maintenance Supervisor			4
	Network Support Specialist			1
	Planner II		1	
	Program Coordinator		7	
	Public Information Specialist			1
	Safety Specialist			1

Valley Metro
Regional Public Transportation Authority
FY 2012/13 Adopted Pay Grades and Ranges

Pay Grade	Position Titles	Adopted Pay Range	Adopted FTE	
			RPTA	VMR (1)
	Supervisor, Facility Maint. Supervisor, Track Maint. Web Developer		2	1
X	Bus and Paratransit Fleet/Facilities Supervisor Network Systems Engineer Program Control Specialist Program Supervisor Senior Contract Administrator Supervisor, Signals/Comm Sys. Sr. Human Resources Generalist Traction Electrification Supervisor Engineer, Systems	\$54,380 - \$81,569	1 6 1	2 1 2 1
XI	Accountant III Planner III Project Manager Public Arts Administrator Public Information Officer Quality Assurance Administrator Senior Construction Project Coordinator Senior Management Analyst	\$59,818 - \$89,726	2 1 1 1 2	3 1 1 1 1
XII	Transportation Demand Manager Accounting Manager Assist. Superintendent LRV Maintenance Business Manager Customer Service Manager Manager, Capital Programming Program Manager, Safety & Training Rail Marketing Manager Rail Public Involvement Manager Rail Utility Manager Senior Transportation Engineer	\$65,799 - \$98,698	1 1 1 1	1 1 1 1 1 1 1 1
XIII	Contracts and Procurement Manager Finance and Budget Manager Bus/Paratransit Operations Manager Manager, Procurement & Risk Mgmt Svcs Manager, Safety, Security & Emergency Mgmt Project Manager, Facilities Engineer Rail Design & Construction Manager Rail Project Manager, Facilities Engineer Rail Project Manager, Planning Rail Schedule Manager - Capital Projects Transit Planning Manager	\$72,379 - \$108,568	1 1 1 1	1 1 1 1 1 1 1
XIV	Chief Marketing Officer Chief Maintenance Engineer Chief Rail Safety & Security Chief Human Resources Officer Manager, Construction and Utilities Manager, Design Superintendent, LRV Maintenance Systems Engineering Manager	\$81,992 - \$122,987	1 1	1 1 1 1 1
XV	Chief of Staff Chief Operations Officer RPTA Director Rail Community Relations Director Rail Finance & Administration Director	\$100,202 - \$150,304	1 2	1 1 1 1

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Regional Public Transportation Authority
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Pay Grade	Position Titles	Adopted Pay Range	Adopted FTE	
			RPTA	VMR (1)
XVI	Rail Design & Construction Director	\$112,627 - \$168,941		
	Rail Operations & Maintenance Director			
	Rail Planning/Development Director			1
	Rail General Counsel		\$117,246 - \$175,870	
ED	RPTA Executive Director	Salary Negotiated		
	Rail Chief Executive Officer	Salary Negotiated	0.5	0.5
			120	153

(1) VMR positions are approved by and report to the Valley Metro Rail, Inc., Board of Directors.

Index of Terminology

ACM – Associated Capital Maintenance	NTD – National Transit Database
ADA – Americans with Disabilities Act	O/M – Operations and Maintenance
ADEQ – Arizona Department of Environmental Quality	PAR – Project Assessment Report
ADOT – Arizona Department of Transportation	PTF – Public Transportation Fund
ASRS – Arizona State Retirement System	PTO – Paid Time Off
BRT – Bus Rapid Transit	RARF – Regional Area Road Fund
CAC – Clean Air Campaign	RFP – Request for Proposals
CAFR – Comprehensive Annual Financial Report	RFQ – Request for Quotations
CF – Carry Forwards	ROW – Right of Way
CFT – Community Funded Transit	RS – Regional Services
CGR – Communications and Government Relations	RTP – Regional Transportation Plan
CMAQ – Congestion Mitigation Air Quality Improvement Funds	SPR – State Planning & Research Funds
COLA – Cost of Living Allowance	STP – Surface Transportation Program
CS – Customer Service	TDM – Transportation Demand Management
DCR – Design Concept Report	TLCP - Transit Life Cycle Program
EVDAR – East Valley Dial-a-Ride	TRP – Travel Reduction Program
FEMA – Federal Emergency Management Agency	TSA – Transportation Security Administration
FHWA – Federal Highway Administration	TSR – Transit Service Reimbursement
FICA - Federal Insurance Contributions Act	VMR – Valley Metro Rail
FTA – Federal Transit Administration	
GAAP - Generally Accepted Accounting Principles	
GFOA - Government Finance Officers Association	
IRS – Internal Revenue Service	
IT – Information Technology	
LRT – Light Rail Transit	
MAG – Maricopa Association of Governments	