



# Valley Metro

## Regional Public Transportation Authority

### Phoenix, Arizona

## Adopted Operating and Capital Budget

Fiscal Year 2011/2012



# **Valley Metro**

## **Regional Public Transportation Authority**

Phoenix, Arizona

### **Adopted Operating and Capital Budget**

Fiscal Year 2011/2012

#### Board of Directors

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Vice Chair, Councilmember Ron Aames, Peoria  
Treasurer, Councilmember Michael Johnson, Phoenix  
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Vice Mayor Bob Littlefield, Scottsdale  
Mayor Lyn Truitt, Surprise  
Vice Mayor Kathie Farr, Tolleson  
Councilman Rui Pereira, Wickenburg

#### Executive Director's Office

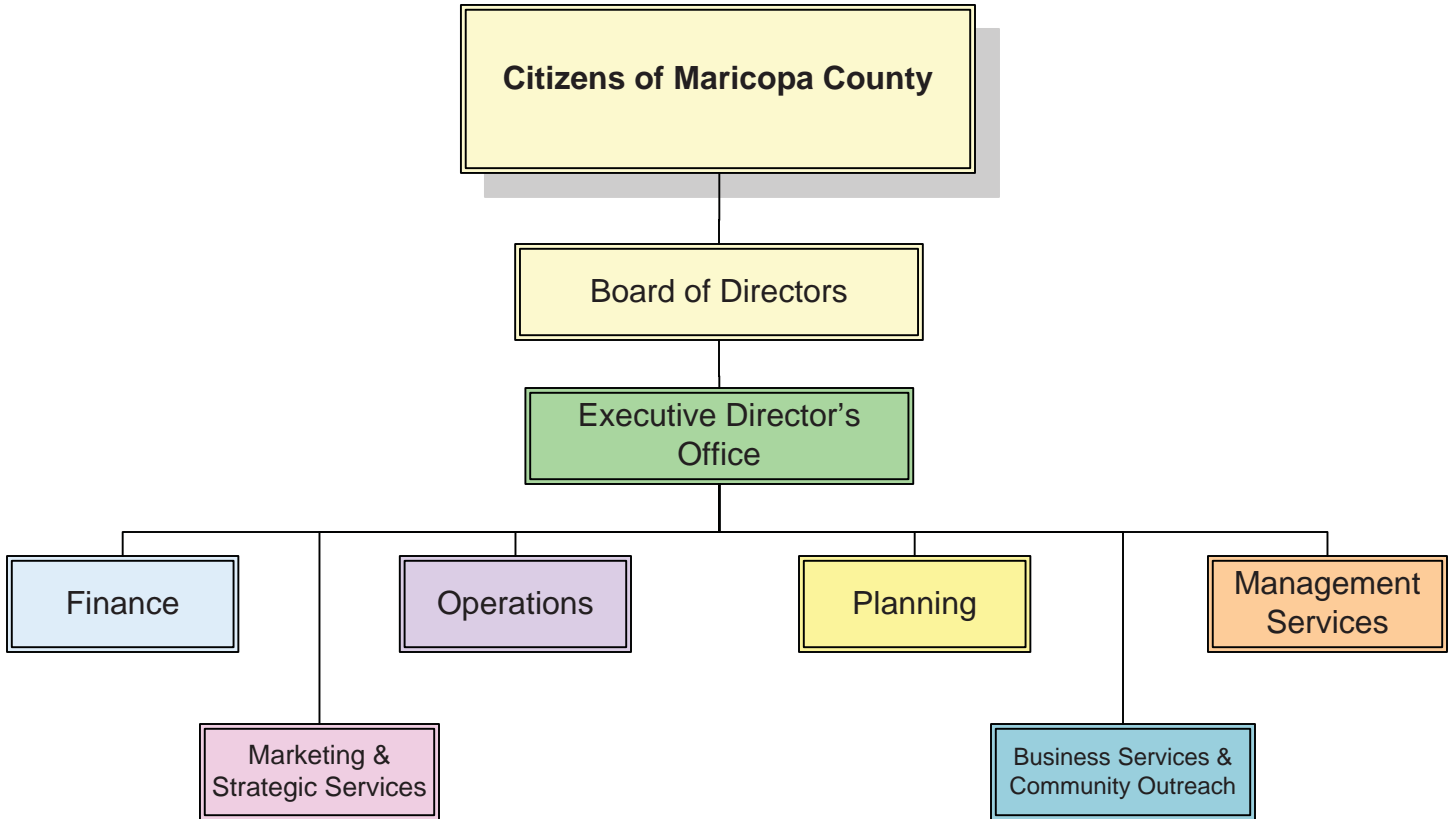
David A. Boggs, Executive Director  
Bryan Jungwirth, Chief of Staff  
Michael Taylor, Acting Finance Director  
Carol Ketcherside, Planning Director  
Jim Wright, Operations Director

#### Prepared By

Finance Department

**Valley Metro**  
**Regional Public Transportation Authority**  
*Organization Chart FY 2010/2011*

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**Valley Metro**  
**Regional Public Transportation Authority**  
*Adopted Operating and Capital Budget*  
*Fiscal Year 2011/12*

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July 1, 2011

**TO:** Chair Shana Ellis and Members of the  
Valley Metro RPTA Board of Directors

**FROM:** David A. Boggs  
Executive Director

**RE:** Transmittal of FY 2011/2012 (July 1, 2011 thru June 30, 2012)  
Adopted Operating & Capital Budget

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I am pleased to submit the Valley Metro Regional Public Transportation Authority adopted Operating and Capital Budget for FY 2011/2012. The FY 2011/2012 combined operating and capital budget is \$233.1 million and includes all the projects funded with Proposition 400 Public Transportation Fund (PTF) revenues (\$103.4 million).

The adopted FY 2011/12 operating and capital budget has been prepared with the goal of delivering a fiscally prudent, balanced budget using carry forwards, reserves and bonding proceeds and is aligned with the current Transit Life Cycle Program (TLCP) for FY 2011/12. The budget was developed in compliance with all the Board of Directors' adopted financial policies, budget and Transit Life Cycle Program (TLCP) policies.

The total operating budget of \$84.7 million represents a \$563,000 million (1%) decrease from the previous year's operating budget of \$85.3 million. For FY 2011/12, there are no new positions being requested which leaves the total RPTA positions at 120.

Other key compensation and fringe benefit changes for FY 2011/12 are as follows:

- The Arizona State Retirement System (ASRS) contribution will increase 0.25 percent on July 1, 2011. This will make the contribution 10.10 percent for RPTA and 11.39% for the employee, for a total contribution of 21.49%. The State of Arizona passed a new bill that changed the contribution amount from a 50/50 split to a 47/53% split.
- The agency health care costs will increase for FY 2011/12 and includes increases for employee contributions.
- For a third year in a row, in FY 2011/12 there are no compensation increases. This includes no cost of living (COLA), no step increases and no merit increases.

The total capital budget of \$148.4 million represents an \$8.7 million (6%) increase over the previous year's capital budget of \$139.7 million. The major reason for the increase in the capital budget is directly related to the projects that are in the Transit Life Cycle Program (TLCP) for FY 2011/12.

We have several key projects planned for FY 2011/2012, as the agency continues the implementation of TLCP operating and capital projects. Funding for these projects and studies comes from a combination of sales tax revenues, federal grants and member agency local funds. Some of the key projects and studies included in the FY 2011/2012 budget are as follows:

- Long Range Planning
- Short Range Planning
- Transit Research and Survey
- Capital Planning
- Operations Planning
- Regional Marketing Program
- Regional Dial-A-Ride Implementation

The agency remains committed to providing efficient and effective regional transit service to Valley Metro member jurisdictions and the regional community, and I see great opportunity for furthering these commitments with the passage of Proposition 400. We look forward to a very productive and successful fiscal year.

# Budget Overview

**Valley Metro**  
**Regional Public Transportation Authority**  
*FY 2011/12 Adopted Operating & Capital Budget*  
*Comparison to FY 2010/11 Adopted Budget*  
*(In thousands)*

	2011/12 Adopted Budget	2010/11 Adopted Budget	2010/11 Revised Budget	Amount Increase/ Decrease	Percent*** Increase/ (Decrease)	** Note
<b>Sources of funds</b>						
Revenues:						
Public transportation funds (PTF)	103,400	\$ 97,300	\$ 98,800	\$ 6,100	6%	(1)
Transit service agreements	18,732	21,127	16,300	(2,395)	-11%	(2)
Federal grants	56,743	49,750	13,485	6,993	14%	(3)
VMR staff & administration reimbursement	8,965	8,875	8,875	90	1%	(4)
Regional area road funds (RARF)	4,476	4,467	4,423	9	0%	
Interest & other revenues	2,067	993	1,912	1,074	108%	(5)
Local participation	153	176	533	(23)	-13%	(6)
State & local grants	583	507	507	76	15%	(7)
Total revenues	195,119	183,195	144,835	11,924	7%	
Carryforwards & reserves	38,025	41,797	19,210	(3,772)	-9%	(8)
Total revenues & other sources of funds	\$ 233,144	\$ 224,992	\$ 164,045	\$ 8,152	4%	
<b>Uses of funds by category</b>						
Expenses:						
Lead agency PTF disbursements	\$ 72,308	\$ 65,275	\$ 50,975	\$ 7,033	11%	(9)
Transit service contracts	53,953	57,672	51,700	(3,719)	-6%	(10)
Capital outlay	51,398	41,646	9,736	9,752	23%	(11)
Salary & fringe benefits	17,630	17,692	17,662	(62)	0%	
Bond principal & interest expense	10,240	7,510	7,510	2,730	36%	(12)
Consultants & contracts	2,631	4,882	5,161	(2,251)	-46%	(13)
Contingency	2,872	3,030	937	(158)	-5%	(14)
Rent & facility costs	3,226	3,204	3,054	22	1%	
Advertising	446	604	613	(158)	-26%	(15)
Transit book, outreach mat. & online serv.	524	755	555	(231)	-31%	(16)
Insurance & risk management	235	322	303	(87)	-27%	(17)
Safety & security	367	508	785	(141)	-28%	(18)
Lead agency RARF disbursements	500	500	500	-	0%	
Other administrative costs	1,710	1,627	1,604	83	5%	(19)
Lead agency bond disbursement	15,104	19,733	12,950	(4,629)	-23%	(20)
Total expenses	233,144	224,960	164,045	8,184	4%	
Carryforwards & contributions to reserves	-	32	-	(32)	-100%	(21)
Total expenses & other uses of funds	\$ 233,144	\$ 224,992	\$ 164,045	\$ 8,152	4%	
<b>Uses of funds by department</b>						
Operating:						
Operations	77,094	\$ 75,817	\$ 70,096	\$ 1,277	2%	(22)
Marketing	2,499	2,974	2,740	(475)	-16%	(23)
Business Services & Comm. Outreach	1,961	1,870	1,870	91	5%	(24)
Planning	1,457	2,527	2,731	(1,070)	-42%	(25)
Finance & Management Services	530	843	1,718	(313)	-37%	(26)
Executive Director's Office	1,182	1,255	1,255	(73)	-6%	(27)
Total Operating Budget	84,723	85,286	80,410	(563)	-1%	
Capital:						
Valley Metro Rail	63,916	67,246	61,112	(3,330)	-5%	(28)
Bus and other transit	84,505	72,460	22,523	12,045	17%	(29)
Total Capital Budget	148,421	139,706	83,635	8,715	6%	
Total Operating & Capital Budget	\$ 233,144	\$ 224,992	\$ 164,045	\$ 8,152	4%	

\*\*\* Percentage change is compared to the 2010/11 Adopted Budget

**Valley Metro**  
**Regional Public Transportation Authority (RPTA)**  
**FY 2011/12 Adopted Operating & Capital Budget Overview**

**Budget Analysis**

The following is an analysis of the major changes in the FY 2011/12 Adopted Budget versus the FY2010/11 Adopted Budget. The number in the "Note" column corresponds to the "Note" column of the "FY 2011/12 Preliminary Operating & Capital Budget" (page 1).

**Sources Of Funds:**

Note	Explanation																																				
(1)	The 6% increase (\$6.1 million) in Public Transportation Fund (PTF) revenue for FY 2011/12 was determined using the revised revenue estimates from ADOT.  The FY 10/11 PTF revenue adopted budget was revised upward from \$97.3 million to \$98.8 million using current revenue receipts and annualizing. The increase in revenues was allocated as follows: Rail (\$648,600); Bus (\$851,400).																																				
(2)	The 11% decrease (\$2.4 million) in Transit Service Agreements (TSA) is due to reduced transit services in various communities and reduced city contributions as expense was shifted to PTF funded service.																																				
(3)	The 14% increase (\$7.0 million) in Federal Grants is due to the additional Section 5307 and 5309 funds for the purchase of replacement buses for the City of Tempe and RPTA.																																				
(4)	Valley METRO Rail staff & administration reimbursement is all METRO Rail related costs. They are reimbursed in full by Valley METRO Rail, Inc.																																				
(5)	Interest and other revenues increased 108% (\$1.1 million) due to an increase of Alternative Fuel Tax rebate revenue from the Internal Revenue Service (IRS).																																				
(6)	The 13% decrease (\$23,000) in local participation is due to a decrease in funding for planning studies that were funded with local monies.																																				
(7)	The 15% increase (\$76,000) in state and local grants is due to an increase in funding for the Transportation Demand Management (TDM) function.																																				
(8)	<p>Detail of "sources of funds - carryforwards and reserves" is as follows:</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th></th> <th style="text-align: center;">2011/12 Adopted Budget</th> <th style="text-align: center;">2010/11 Adopted Budget</th> <th style="text-align: center;">2010/11 Revised</th> <th style="text-align: center;">Amount Increase/ (Decrease)</th> <th style="text-align: center;">Percent Increase/ (Decrease)</th> </tr> </thead> <tbody> <tr> <td colspan="6"><i>Detail of "Uses of carryforwards and reserves" Category</i></td> </tr> <tr> <td>Capital &amp; vanpool reserve</td> <td style="text-align: right;">31,648,943</td> <td style="text-align: right;">34,208,627</td> <td style="text-align: right;">18,152,228</td> <td style="text-align: right;">(2,559,684)</td> <td style="text-align: right;">-7%</td> </tr> <tr> <td>Undesignated fund balance (RARF)</td> <td style="text-align: right;">1,000,000</td> <td style="text-align: center;">-</td> <td style="text-align: right;">874,955</td> <td style="text-align: right;">1,000,000</td> <td style="text-align: right;">100%</td> </tr> <tr> <td>Undesignated fund balance (PTF)</td> <td style="text-align: right;">5,376,217</td> <td style="text-align: right;">7,588,358</td> <td style="text-align: right;">182,589</td> <td style="text-align: right;">(2,212,141)</td> <td style="text-align: right;">-29%</td> </tr> <tr> <td></td> <td style="text-align: right; border-top: 1px solid black;"><u>38,025,160</u></td> <td style="text-align: right; border-top: 1px solid black;"><u>41,796,985</u></td> <td style="text-align: right; border-top: 1px solid black;"><u>19,209,772</u></td> <td style="text-align: right; border-top: 1px solid black;"><u>(3,771,825)</u></td> <td style="text-align: right; border-top: 1px solid black;"><u>-9%</u></td> </tr> </tbody> </table> <p>For FY 2011/12, \$31.7 million of Capital reserves (Bond Proceeds) will be used to fund Capital projects for both Bus &amp; METRO Rail that were carried forward from FY 10/11. Also, for FY 2011/12, \$5.0 million of PTF fund balance will be used to fund capital projects and \$400,000 of PTF fund balance will be used to fund operations and \$1.0 million of Regional Area Road Funds (RARF) fund balance will be used to fund Regional Services.</p>		2011/12 Adopted Budget	2010/11 Adopted Budget	2010/11 Revised	Amount Increase/ (Decrease)	Percent Increase/ (Decrease)	<i>Detail of "Uses of carryforwards and reserves" Category</i>						Capital & vanpool reserve	31,648,943	34,208,627	18,152,228	(2,559,684)	-7%	Undesignated fund balance (RARF)	1,000,000	-	874,955	1,000,000	100%	Undesignated fund balance (PTF)	5,376,217	7,588,358	182,589	(2,212,141)	-29%		<u>38,025,160</u>	<u>41,796,985</u>	<u>19,209,772</u>	<u>(3,771,825)</u>	<u>-9%</u>
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**Valley Metro**  
**Regional Public Transportation Authority (RPTA)**  
*FY 2011/12 Adopted Operating & Capital Budget Overview*

Note	Explanation															
	<b><u>Uses of Funds by Category:</u></b>															
(9)	<p>The \$72.3 million in lead agency PTF disbursements represents the passing through of PTF to "lead agencies" that will directly oversee certain projects. For FY 2011/12, PTF will be passed through to Valley METRO Rail, Inc. for rail capital projects, and will also be passed through to various local jurisdictions to fund vehicle purchases, park and rides, Bus Rapid Transit (BRT) right-of-way and improvements and locally operated Americans with Disability Act (ADA) services.</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Description</u></th> <th style="text-align: right;"><u>FY 2011/12</u></th> <th style="text-align: right;"><u>FY 2010/11</u></th> </tr> </thead> <tbody> <tr> <td>Valley METRO Rail, Inc. capital program</td> <td style="text-align: right;">\$39,346,471</td> <td style="text-align: right;">\$38,138,524</td> </tr> <tr> <td>ADA reimbursements**</td> <td style="text-align: right;">11,851,137</td> <td style="text-align: right;">7,124,040</td> </tr> <tr> <td>Capital reimbursements</td> <td style="text-align: right;">21,110,354</td> <td style="text-align: right;">20,012,476</td> </tr> <tr> <td style="padding-left: 20px;">Total Lead Agency Disbursements</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">\$72,307,962</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">\$65,275,040</td> </tr> </tbody> </table> <p>** Eligibility requirements must be met to draw full amount; funds not drawn at year end will be carried forward to subsequent years.</p>	<u>Description</u>	<u>FY 2011/12</u>	<u>FY 2010/11</u>	Valley METRO Rail, Inc. capital program	\$39,346,471	\$38,138,524	ADA reimbursements**	11,851,137	7,124,040	Capital reimbursements	21,110,354	20,012,476	Total Lead Agency Disbursements	\$72,307,962	\$65,275,040
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Total Lead Agency Disbursements	\$72,307,962	\$65,275,040														
(10)	Transit service contracts decreased 6% (\$3.7 million), primarily due to a decrease in the amount of service miles operated because of the reduction in transit service.															
(11)	Capital outlay increased 23% (\$9.8 million) over the prior year; largely due to the purchase of replacement buses. A total of 94 replacement buses for the City of Tempe and RPTA are programmed in the FY 2011/12 budget to be purchase.															
(12)	Bond principal and interest expense increased 36% (\$2.7 million) due to an increase in scheduled principal payments for FY 2011/12.															
(13)	Consultant & contracts decreased 46% (\$2.3 million) from the prior year. The decrease is attributable to the decrease in planning studies and a decrease in consultants for the Mesa Main Street & Arizona Avenue BRT projects.															
(14)	The contingency budget decreased by 5% (\$158,000) due to a decrease in budgeted construction projects for FY 2011/12. The contingency requirement in the TLCP program is 10%.															
(15)	Advertising decreased 26% (\$158,000) from the prior year because of the decrease in regional communications and public information.															
(16)	Transit Book, outreach materials, and online services expenses decreased by 31% (\$231,000) mainly due to a decrease in the amount of transit books, public outreach materials and a decrease in the budget associated with maintaining the Valley Metro website.															
(17)	Insurance & risk management decreased by 27% (\$87,000) mainly due to lower liability insurance rates.															
(18)	Safety and Security is a TLCP allocation based on the FY 2010/11 TLCP operating program, and this item decreased 28% (\$141,000).															
(19)	Other Administrative costs increased 5% (\$83,000). Costs included in this category include legal fees, audit fees, printing, copies, postage, delivery service fees, telephones, payroll outsourcing fees, staff development, travel, training, equipment rental and maintenance.															
(20)	Lead agency bond proceeds disbursement to Valley METRO Rail. See Note 8 above for explanation of bond proceeds uses for FY 2010/11 & FY 2011/12.															
(21)	Each year, excess vanpool revenues are reserved for future purchases of vanpool vans. For FY 2011/12, the excess revenue amount has decreased 100% (\$32,230) due to the decrease in vanpool fare revenues.															

**Valley Metro**  
**Regional Public Transportation Authority (RPTA)**  
*FY 2011/12 Adopted Operating & Capital Budget Overview*

Note	Explanation																		
	<b><u>Uses of Funds by Department:</u></b>																		
(22)	The Operations Department budget has increased 2% (\$1.3 million) from the prior year due to the increase in ADA PTF disbursements to member cities.																		
(23)	The Marketing Department budget has decreased 16% (\$475,000) over the prior year. This is due to a decrease in regional communications and public information and a decrease in printing costs.																		
(24)	The Business Services & Community Outreach Department has increased 5% (91,000) over the prior year due to additional grants received through ADOT.																		
(25)	The Planning Department budget has decreased 42% (\$1.1 million) over the prior year due to a decrease in planning studies and consultants for FY 2010/11.																		
(26)	The Finance and Management Services Department budget has decreased 37% (\$313,000) over the prior year due primarily to a decrease in consultants, computer and software purchases.																		
(27)	The Executive Director's Office budget has decreased 6% (\$73,000) from the prior year due to a decrease in consultants.																		
(28)	<p>The 5% decrease (\$3.3 million) in Valley METRO Rail capital program costs over the prior year are mainly attributable to the decrease in bond proceeds needed in FY 2011/12 to assist in the funding of their capital programs.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Description</u></th> <th style="text-align: right;"><u>FY 2011/12</u></th> <th style="text-align: right;"><u>FY 2010/11</u></th> </tr> </thead> <tbody> <tr> <td>Lead agency PTF disbursements</td> <td style="text-align: right;">\$39,346,471</td> <td style="text-align: right;">\$38,138,524</td> </tr> <tr> <td>Lead agency RARF disbursements</td> <td style="text-align: right;">500,000</td> <td style="text-align: right;">500,000</td> </tr> <tr> <td>Staff &amp; administration</td> <td style="text-align: right;">8,965,065</td> <td style="text-align: right;">8,874,939</td> </tr> <tr> <td>Bond Proceeds</td> <td style="text-align: right;">15,104,000</td> <td style="text-align: right;">19,732,987</td> </tr> <tr> <td style="padding-left: 20px;">Total Valley METRO Rail budget</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">\$63,915,536</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">\$67,246,450</td> </tr> </tbody> </table> <p>** This budget only represents those costs that run through RPTA's budget. See the Valley METRO Rail, Inc. FY 11/12 budget for a complete picture of the light rail capital program budget.</p>	<u>Description</u>	<u>FY 2011/12</u>	<u>FY 2010/11</u>	Lead agency PTF disbursements	\$39,346,471	\$38,138,524	Lead agency RARF disbursements	500,000	500,000	Staff & administration	8,965,065	8,874,939	Bond Proceeds	15,104,000	19,732,987	Total Valley METRO Rail budget	\$63,915,536	\$67,246,450
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(29)	The total RPTA Capital Budget for FY 11/12 is \$84.5 million; however \$21.1 million of this consists of Lead Agency Disbursements [see note (9)]. The capital budget was developed based on projects in the FY 11/12 TLCP.																		

**FY 2011/12 Total Financial Program**

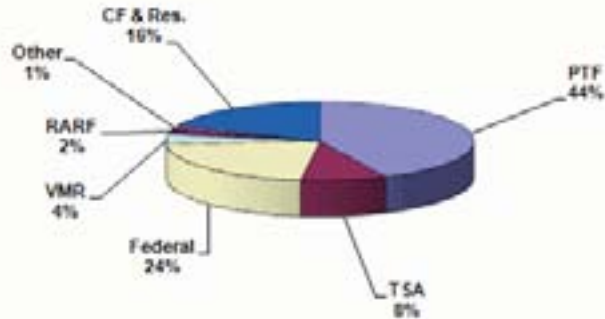
The Valley Metro Regional Public Transportation Authority (RPTA) FY 2011/12 combined operating and capital budget (the budget) is \$233.1 million and includes the projects funded with Proposition 400 Public Transportation Fund (PTF) revenues (\$103.4 million). Of the \$103.4 million PTF, \$58.7 million is for bus operating and bus capital and \$44.7 million is for light rail/high capacity transit capital. The total operating budget of \$84.7 million represents a \$563,000 (1%) decrease from the previous year's operating budget of \$85.3 million. The total capital budget of \$148.4 million represents an \$8.7 million (6%) increase over the previous year's capital budget of \$139.7 million. The major reason for the increase in the capital budget is directly related to the projects that are in the Transit Life Cycle Program (TLCP) for FY 2011/12.

**Valley Metro**  
**Regional Public Transportation Authority (RPTA)**  
*FY 2011/12 Adopted Operating & Capital Budget Overview*

**Valley Metro**  
**Regional Public Transportation Authority**  
**FY 2011/12 Adopted Operating & Capital Budget**

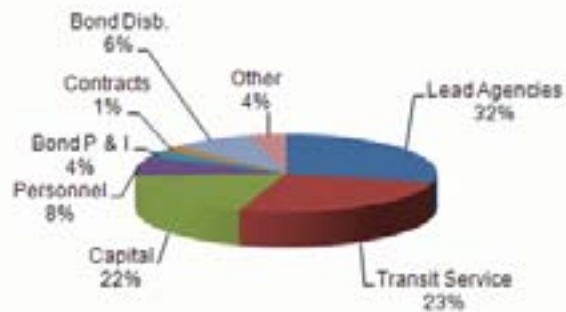
*Sources of Funds; (in thousand)*

Public transportation funds (PTF)	\$ 103,400
Transit service agreements (TSA)	18,732
Federal grants	58,743
Valley METRO Rail reimbursement (VMR)	8,965
Regional area road funds (RARF)	4,476
Other revenues	2,803
<b>Subtotal</b>	<b>\$ 195,119</b>
Carryforwards and reserves (CF and Res.)	38,025
<b>Total</b>	<b>\$ 233,144</b>



*Uses of Funds; (in thousands)*

Lead agency disbursements (PTF and RARF)	\$ 72,000
Transit service contracts	53,953
Capital	51,398
Personnel costs (METRO Rail & RPTA)	17,630
Bond Principal & Interest	10,240
Contractual agreements	2,631
Lead agency bond disbursement	15,104
Other costs	9,380
<b>Total</b>	<b>\$ 233,144</b>



**Budget Development**

The FY 2011/12 Operating and Capital Budget has been prepared with the goal of delivering a fiscally prudent, balanced budget. The budget was developed in compliance with all the Board of Directors' adopted financial policies and is aligned with the Transit Life Cycle Program (TLCP). Administrative, planning and regional services budget has been reduced by 17% (\$2.04 million) compared to the FY 2010/11 budget. The adopted FY 2011/12 RPTA support budget has now been reduced by approximately \$7.1 million (42%) since FY 2007/2008 including a 34% reduction in the base budget. Because of the amount of reductions in administration and planning budgets, there is approximately \$1.3 million of Regional Area Road Funds (RARF) available for FY 2011/12 to be programmed in the Regional Services budget to offset the amount of Public Transportation Funds (PTF) needed. Additionally, \$1.0 million of RARF fund balance is programmed to offset the amount of PTF needed. This totals \$2.3 million in RARF funding to reduce the amount of PTF revenues needed that can now be used for bus service.

Projects that are included in the budget and are not part of the TLCP total \$3.8 million (1.6% of total budget). These programs are funded by member cities, vanpool fare revenue, and State and Federal grants. These projects include Transportation Demand Management, Vanpool Operations, and the Alternative Transportation program.

RPTA's primary revenue source is the PTF. The PTF FY 2011/12 revenue estimate of \$103.4 million was determined using the current ADOT revenue forecast. These funds are restricted to the

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## **Organizational Staffing**

For FY 2011/12, there are no new positions being requested which leaves the total RPTA positions at 120.

Other key compensation and fringe benefit changes for FY 2011/12 are as follows:

- The Arizona State Retirement System (ASRS) contribution will increase 0.25 percent on July 1, 2011. This will make the contribution 10.10 percent for RPTA and 11.39% for the employee, for a total contribution of 21.49%. The State of Arizona passed a new bill that changed the contribution amount from a 50/50 split to a 47/53% split.
- The agency health care costs will increase for FY 2011/12 and includes increases for employee contributions.
- For a third year in a row, in FY 2011/12 there are no compensation increases. This includes no cost of living (COLA), no step increases and no merit increases.

## **Transit Life Cycle Program (TLCP)**

In 2005, the RPTA initiated the development of the 20-year TLCP to provide management and oversight for the implementation of the transit component of the Regional Transportation Plan, including bus operating and bus capital projects, and rail capital projects. The Board of Directors adopted the TLCP financial model and TLCP guiding principles in June 2005 and adopted the TLCP policies in October 2005. The TLCP guiding principles and policies were revised in 2010. This budget includes all the projects that are in the adopted TLCP for FY 2010/11. Major TLCP projects included in the adopted FY 2011/12 budget include the following:

### TLCP Bus Operating Program

The FY 2011/12 TLCP bus operating program includes funding for RTP Supergrid services (Route 40 Main Street, 61 Southern Avenue, 70 Glendale Avenue, Route 72 Scottsdale/Rural, Route 96 Dobson Road, Route 136 Gilbert Road, and Route 156 Chandler Boulevard), Mesa Main Street Link service, Arizona Avenue LINK service, Power Road, local and express routes, fixed route rural service to Wickenburg and Gila Bend, demand response Americans with Disabilities Act (ADA) trips, and funding to support Sun Cities Area Transit demand response services.

### TLCP Bus Capital Program

The FY 2011/12 TLCP Bus Capital Program includes funding for 97 replacement buses for local, express, BRT, and supergrid fixed route, 27 paratransit fleet replacements, 68 vanpool vehicle replacement, funds for park-and-ride lots and a 700/800 MHz voice communications system.

### TLCP Rail Capital Program

The FY 2011/12 TLCP Rail Capital Program includes utility relocation reimbursements and reimbursements to Mesa, Phoenix, and Tempe for regional capital expenses. PTF of \$44.7 million (43.24% of FY 2011/12 PTF revenues) is passed through as a "lead agency disbursement" to Valley METRO Rail, Inc., the designated lead agency on the rail project, to carry out the FY 2011/12 TLCP rail capital program.

## **Major Projects and Studies**

RPTA will undertake a number of key projects during FY 2011/12, as the agency continues the implementation of the TLCP operating and capital projects. Funding for these projects and studies comes from a combination of sales tax revenues (PTF and Regional Area Road Funds [RARF]) and federal grants. The major projects and studies included in the FY 2011/12 budget include the following:

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Long-Range Planning

Update and/or produce information for the Long-Range Transit Plan for Maricopa County, and annual update to the transit element of the Maricopa Association of Governments' (MAG) Regional Transportation Plan. Provide transit data to MAG in updating the regional travel demand model, provide technical support to MAG on commuter rail planning. Participate in public meetings and open house workshops to solicit public review and comment. Provide for support in the development and administration of stakeholder communications, public meetings, and public outreach as required to collect and analyze opinions and input into system, corridor and capital planning programs, the transit lifecycle program, service adjustments, purchases and other agency programs and projects. [RARF \$72,362].

Short Range Planning

Annual update for the Maricopa Association of Government's (MAG) Annual Transportation Report and preparation of Annual Transit Performance Report. In addition, coordinate with all transit providers and funders in the MAG area on service and route planning activities including Supergrid, Arterial and Freeway Bus Rapid Transit (BRT), Express Bus routes, and Rural Connector routes. Collect and analyze information from operators and area communities to develop a Short Range Transit Program annual update that details regionally funded transit investments that will occur within the five year horizon of the Plan. Fulfill planning requirements of Title VI of the Civil Rights act as outlined in FTA Circular 4702.1A, addressing how service and project related impacts to minority and low income populations will be addressed, as well as the procedures used to address Title VI-related customer complaints. [RARF \$136,039, MAG-Planning Program \$82,557].

Valley METRO Rail RTP Planning Funds

RPTA is providing Valley METRO Rail, Inc. with \$500,000 to be used for rail specific Regional Transportation Plan (RTP) planning needs. This money is restricted for the planning and administration of projects in the RTP and cannot be used for any other purpose. [RARF \$500,000].

Transit Research and Survey

Develop, implement, and provide analysis for comprehensive transit research surveys and studies. Information from the surveys will be used to produce a database for transit planning purposes, including route evaluation and service adjustments. Survey information derived from the Origins and Destinations Survey will be used to calibrate the MAG travel model insuring that model outputs provide a more accurate projection of mode split and travel behavior. The inclusion of customer satisfaction questions will assist in monitoring the quality of the services provided on an ongoing basis. [RARF \$152,635, FTA \$50,000, MAG-Planning Program \$33,935].

Operations Planning

Provide staff support to Regional Transit Advisory Group (RTAG) on development of recommendations to integrate paratransit operations to improve service to riders and service efficiencies. Provide operations planning assistance to RPTA member agencies upon request. [RARF \$196,706].

Project Management

Provides project management in the implementation of the 20-year capital program identified in the RTP. Unless otherwise indicated, RPTA is the designated lead agency for development of transit capital and operating projects identified in the Regional Transportation Plan and funded through the 1/2 cent sales tax extension authorized by Proposition 400. Project management for design and construction of facilities and associated support infrastructure. [RARF \$65,332].

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Regional Marketing Program

**Bus Book Development and Printing:** The Bus Book is the primary route and schedule communications vehicle in conjunction with on-line information for Valley Metro bus riders. It is developed and distributed twice a year. [Regional Services PTF & RARF Allocation = \$300,000].

**Printed Communications Tools and Signage:** Various forms of printed materials are essential for providing transit related information to transit users, non-users, key stakeholders, and partners. This includes brochures, passenger notices, car cards, newsletters, printed guides, kiosk signage, schedules and system maps. [Regional Services PTF & RARF Allocation = \$115,000].

**Web Site Design and Navigation:** The mission of ValleyMetro.org is to provide up-to-date information needed to use Valley Metro's services, educating the public about what services are available and the benefits of using those services, and promoting alternative modes of transportation in an effort to minimize the impact of single-occupancy vehicle usage in the Valley. With the significant increase in services and information needed to be communicated to the public, ValleyMetro.org requires significant changes to the site design and navigation. Aside from basic Web site navigation features, interactive features such as the Online Trip Planner, the Commuting Cost Calculator and periodic interactive contests will be enhanced for educational purposes and as an incentive to promote the use of alternative modes. ShareTheRide.com is RPTA's tool for carpool and vanpool matching, and is linked to ValleyMetro.org. Information for the Valley METRO Rail is also highlighted. Over time the site design and navigation are essential to delivering a "transit portal" for the entire region. [Regional Services PTF & RARF Allocation = \$198,800].

**Valley Metro Communications Campaign:** Valley Metro and our contracted public relations firm, R&R Partners, plan to continue to implement a campaign designed to promote Valley Metro as the transportation solutions provider that makes the Valley a better place to live, work, play, and visit. This includes public relations support, creative design and development, and various forms of media purchase and placement including print, radio and online advertising over the 12-month Fiscal 2010 year. [Regional Services PTF & RARF Allocation = \$195,000].

Regional Transportation Demand Management (TDM) Program

The Regional TDM Program promotes and provides ridesharing and alternative transportation modes services to the general public and over 1,200 Valley employers involved in the Trip Reduction Program. Services include a computerized matching system for carpooling, vanpooling, and bicycle partner opportunities; and assistance with implementing a variety of Transportation Demand Management (TDM) programs such as compressed work weeks and telecommuting programs. The TDM Program oversees and manages regional vanpool services. A public awareness program, the Clean Air Campaign, is administered by the RPTA. This program is a private/public partnership encouraging participation in alternate modes of transportation, alternate work schedules, and other pollution reducing measures. The TDM Program also oversees regional bicycle and pedestrian safety & education programs. [Federal & State = \$1,595,809].

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## **Budget Summaries**

Comparative Operating & Capital Revenues Summary  
by Line Item

Comparative Operating & Capital Expenditures Summary  
by Line Item

Comparative Operating and Capital Budget Summary  
by Project

FY 2011/12 Adopted Operating and Capital Budget Summary  
by GAAP Fund

FY 2011/12 Adopted Regional Services Program by Project

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*Comparative Operating & Capital Revenues Summary by Line Item*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Operating Revenues</b>				
4000 Regional area road funds	\$ 3,318,144	\$ 4,467,000	\$ 4,422,558	\$ 4,476,000
4001 Public transportation funds	47,146,337	51,651,158	52,253,315	53,813,811
4005 ADEQ	254,227	255,000	255,000	255,000
4010 ADOT Pilot Program	434,430	252,238	252,238	328,001
4105 Pima County	-	-	-	-
4200 MAG - Planning Program	224,719	202,911	224,720	224,720
4206 FTA - Section 5307 ARRA Capital	622,693	-	-	-
4205 FTA - section 5307	961,416	716,072	1,526,608	1,770,000
4210 FTA - section 5309	-	448,800	-	-
4211 FTA - Section 5311	524,021	481,557	555,160	475,865
4212 FTA - Section 5316 (JARC)	-	100,000	124,400	100,000
4213 FTA - Section 5317	398,552	653,413	691,143	715,091
4215 FTA - section 3037	-	-	100,000	50,000
4216 FTA Section 5316 Jarc Operations	14,398	-	333,862	482,708
4240 FHWA - CMAQ	1,101,258	994,000	994,000	994,000
4300 Local participation	8,280,614	9,051,454	9,214,454	9,117,950
4400 Transit service reimbursement	18,209,442	21,126,205	16,301,098	18,732,020
4600 Interest earnings	101,963	100,000	100,000	20,000
4700 Other revenue	127,851	-	-	-
4710 Vehicle/parts proceeds	3,959	-	-	-
4715 Vanpool farebox revenue	864,663	893,000	762,000	762,000
4800 IRS fuel tax credit	581,166	-	750,000	450,000
4997 Transfers in, from Debt Service Fund	9,968,549	-	-	-
Elimate transfers between funds	(9,968,549)	-	-	-
3110 Vanpool reserve applied	-	-	50,045	12,242
3300 Undesignated fund balance applied (RARF)	-	-	874,955	1,000,000
3300 Undesignated fund balance applied (PTF)	-	3,267,707	-	409,194
<i>Total Operating Revenues</i>	<u>83,169,853</u>	<u>94,660,515</u>	<u>89,785,555</u>	<u>94,188,601</u>
<b>Capital Revenues</b>				
4000 Regional area road funds	-	-	-	-
4001 Public transportation funds	51,273,647	45,648,842	46,546,685	49,586,189
4205 FTA - Section 5307	7,594,785	36,105,948	490,582	45,601,942
4206 FTA - Section 5307 ARRA	4,141,626	8,040,000	7,343,936	-
4210 FTA - section 5309	-	-	-	3,710,235
4212 FTA - ADOT ARRA	188,290	-	-	-
4216 FTA - JARC	301,264	-	64,000	176,000
4219 JARC - Capital	-	280,000	-	280,000
4255 FHWA - STP	294,111	1,727,018	1,036,554	2,162,781
4300 Member local match	-	-	193,243	-
4671 Interest earned on bond proceeds	492,827	-	-	-
4672 Interest Earned on Debt Service	1,479	-	-	-
4702 Refund of prior year expenses	46,671	-	-	-
4710 Vehicle/parts proceeds	241,879	-	300,000	110,000
4800 IRS fuel tax credit	-	-	-	725,000
4801 IRS interest Payment credit	591,561	-	-	-
4997 Transfers in, from Debt Service Fund	19,285,613	34,138,627	18,102,183	31,566,701
Elimate transfers between funds	(19,285,613)	(34,138,627)	(18,102,183)	(31,566,701)
3105 Capital assets reserve applied	19,285,613	34,138,627	18,102,183	31,566,701
3110 Vanpool reserve applied	-	70,000	-	70,000
3300 Undesignated fund balance applied (PTF)	-	4,320,651	182,589	4,967,023
<i>Total Capital Revenues</i>	<u>84,453,753</u>	<u>130,331,086</u>	<u>74,259,772</u>	<u>138,955,871</u>
<i>Total Revenues</i>	<u>\$ 167,623,606</u>	<u>\$ 224,991,601</u>	<u>\$ 164,045,327</u>	<u>\$ 233,144,472</u>

**Valley Metro**  
**Regional Public Transportation Authority**  
*Comparative Operating & Capital Expenditures Summary by Line Item*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Operating Expenditures</b>				
5000 Salaries	\$ 12,966,692	\$ 12,890,381	\$ 12,868,259	\$ 12,773,293
5100 Fringe benefits	4,162,637	4,759,394	4,751,594	4,856,706
Subtotal	17,129,329	17,649,775	17,619,853	17,629,999
6000 Overhead	2,928,722	3,150,912	3,150,912	3,124,787
6100 Rent	598,478	615,000	615,000	647,000
6200 Telephone	84,950	100,000	100,000	90,000
6205 Equipment rental & maintenance	9,329	16,000	16,000	10,000
6210 Vehicle equipment & maintenance	5,002	5,000	5,000	5,000
6300 Other indirect expenditures	46,141	45,000	45,000	48,000
6305 Office expenditures	145,392	150,000	150,000	150,000
6308 HR/Employee Expense	65,869	75,000	75,000	75,000
6310 Memberships & subscriptions	49,133	50,000	50,000	50,000
6315 Payroll outsource fees	39,169	45,000	45,000	45,000
6320 Computer training	375	-	-	-
6400 Legal	112,084	120,000	120,000	115,000
6405 Accounting	17,143	30,000	30,000	45,000
6410 Annual audit	49,065	42,000	42,000	38,000
6500 Risk management	53,463	65,000	65,000	60,000
6505 Employer insurance premiums	19,338	75,000	75,000	25,000
6510 Consultants (allocable)	342,386	425,000	425,000	425,000
7000 Transit service contractors	53,020,405	53,684,413	47,712,183	49,371,341
7021 Fuel Costs - CNG	1,488,671	1,807,757	1,807,757	1,850,000
7022 Fuel Costs - Diesel	1,566,126	2,172,521	2,172,521	2,725,533
7025 Fuel Costs - Unleaded	717	6,500	6,500	6,500
7030 Facility rent and utilities	-	300,000	150,000	328,223
7035 Safety and security	212,807	507,556	785,473	367,150
7040 Contingent liability insurance	168,984	182,255	163,452	150,096
7050 Facility Costs - Utilities	565,556	591,805	591,805	690,410
7051 Facility Costs - Equipment rental	-	2,500	2,500	2,500
7052 Facility Costs - Equipment Maintenance & Repairs	799,673	965,880	965,880	886,500
7053 Facility Costs - Building Maintenance & Repairs	199,949	138,000	138,000	178,000
7054 Facility Costs - Materials & Supplies	-	9,200	9,200	16,200
7055 Facility Costs - Contract Services	178,899	313,891	313,891	188,591
7056 Facility Costs - Misc. Expenses	184,963	267,500	267,500	269,500
7113 RS vehicle fuel & supplies	8,962	11,000	11,000	11,000
7114 RS memberships	103,600	113,500	103,500	105,500
7116 RS utilities	-	-	-	19,132
7117 RS general supplies	31,567	30,000	30,000	22,000
7150 Transit Books	463,846	500,000	300,000	300,000
7155 Outreach materials	1,136	6,000	6,000	3,000
7158 Online services	256,024	218,800	218,800	198,800
7200 Consultants (direct)	1,354,330	2,233,599	3,001,823	1,304,819
7210 Maintenance agreements	408,878	501,605	551,605	889,253
7300 Job skill development	5,026	6,600	6,600	5,000
7305 Conferences & seminars	6,364	10,000	10,000	14,460
7310 Organizational development & training	14,258	18,000	18,000	-
7400 Advertising	959,361	604,425	613,433	445,948
7500 Printing	213,959	429,853	411,260	374,737
7505 Graphics	-	200	200	200
7600 Postage & delivery	53,911	68,950	68,950	86,417
7700 Public meetings & information	1,585	42,358	42,358	21,833
7800 Other direct expenditures	441,073	159,338	161,431	344,230

(Continued)

**Valley Metro**  
**Regional Public Transportation Authority**  
*Comparative Operating & Capital Expenditures Summary by Line Item*

(Continued)

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Operating Expenditures (continued)</b>				
7805 Copies	12,360	4,970	4,970	7,180
7815 Local meetings & mileage	52,195	68,421	70,404	55,900
7820 Travel expenses	11,728	15,000	16,500	13,000
7830 Bank charges	-	100	100	-
7850 Vanpool Rewards	429	600	600	-
7901 Lead agency PTF disbursements	914,888	7,124,040	7,124,040	11,851,137
7902 Lead agency RARF disbursements	500,000	500,000	500,000	500,000
9000 Administrative capital outlay	240,700	542,000	1,026,401	185,500
9900 Operating contingency (PTF)	-	975,307	937,000	941,012
3110 Reserved for vanpool	81,996	32,230	-	-
Overhead Allocated	(2,939,525)	(3,164,846)	(3,164,846)	(3,124,787)
<i>Total Operating Expenditures</i>	<u>83,280,769</u>	<u>94,660,515</u>	<u>89,785,555</u>	<u>94,188,601</u>
<b>Capital Expenditures</b>				
5000 Salaries	\$ 25,646	\$ 30,718	\$ 30,718	\$ -
5100 Fringe benefits	10,068	11,684	11,684	-
Subtotal	<u>35,714</u>	<u>42,402</u>	<u>42,402</u>	<u>-</u>
6000 Overhead	10,804	13,934	13,934	-
7011 Vehicle-Make Ready	81,883	119,120	312,008	280,864
7015 Fleet inspections	30,392	215,313	4,998	345,770
7200 Consultants (direct)	209,175	1,722,000	1,182,183	11,850
7901 Lead agency PTF disbursements	50,544,575	58,151,000	43,851,354	60,456,825
7903 Lead agency Bond disbursements	9,968,549	19,732,987	12,950,000	15,104,000
7997 Transfers out, from Debt Serv. Fund to Ops/VMR	19,285,613	34,138,627	18,102,183	31,566,701
Eliminate transfers out between funds	(19,285,613)	(34,138,627)	(18,102,183)	(31,566,701)
9000 Other capital outlay	6,123	400,000	82,698	220,000
9001 Regional fleet	8,985,937	31,294,571	1,031,556	49,640,557
9003 Equipment	476,771	3,610,000	2,230,000	-
9005 Computers & Software	-	-	-	425,000
9007 Infrastructure	8,834	1,370,000	-	-
9009 Site Improvements	8,312,848	4,095,000	5,048,321	300,000
9100 Bond principal expense	-	2,265,000	2,265,000	5,085,000
9105 Bond interest expenses	5,259,888	5,245,318	5,245,318	5,154,718
9115 Amortized issuance cost expense	47,649	-	-	-
9125 Amortized disc/prem expense	(414,495)	-	-	-
9900 Capital contingency (PTF)	-	2,054,441	-	1,931,287
3105 Reserved for capital assets	778,190	-	-	-
<i>Total Capital Expenditures</i>	<u>84,342,837</u>	<u>130,331,086</u>	<u>74,259,772</u>	<u>138,955,871</u>
<i>Total Expenditures</i>	<u>\$ 167,623,606</u>	<u>\$ 224,991,601</u>	<u>\$ 164,045,327</u>	<u>\$ 233,144,472</u>

**Valley Metro**  
**Regional Public Transportation Authority**  
*Comparative Operating and Capital Budget Summary by Project*

Proj. No.	Project Description	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted	Page No.
<b>Operating Projects</b>						
1005	Finance and Administration Support	\$ 335,086	\$ 491,671	\$ 491,671	\$ 377,399	49
1020	Administrative Capital Outlay	135,058	351,000	1,225,955	153,000	50
2005	Operations Administration	32,587	1,009,083	970,776	962,062	61
2006	Safety and Security	371,151	689,145	967,062	553,000	62
2010	Phoenix Fixed Route	9,315,432	4,981,420	5,201,773	4,979,114	63
2012	Fare Vending Machine Service and Maint.	-	-	50,000	250,000	64
2015	RPTA Fixed Route Service (Veolia)	23,520,293	27,861,382	23,833,043	26,166,849	65
2017	RPTA Fixed Route Service (ValuTrans)	2,733,892	2,193,458	2,193,458	1,366,172	66
2018	Avondale Circulator	-	-	-	924,092	67
2026	Tempe Fixed Route	12,199,321	13,286,368	11,190,935	11,252,435	68
2027	Ajo / Gila Bend Connector	571,939	659,631	843,407	663,454	69
2029	Wickenburg Connector	323,161	437,620	438,601	249,818	70
2030	East Valley Dial-a-Ride	8,905,684	9,617,808	9,617,808	9,736,797	71
2040	Sun Cities Area Transit	207,581	201,000	201,000	-	72
2046	Other ADA	914,888	7,124,040	7,124,040	11,851,137	73
2047	Alternative Transportation Program	950,204	1,188,396	1,163,310	1,393,230	74
2048	Valley Metro Mobility Services	232,264	240,557	460,091	489,635	75
2050	Regional Vanpool Service	864,663	893,000	812,045	774,242	76
3205	Regional Rideshare	504,614	594,000	594,000	594,000	30
3215	Trip Reduction Program/Clean Air Campaign	254,227	255,000	255,000	255,000	31
3220	Trip Reduction Program/Expansion	345,668	400,000	400,000	400,000	32
3230	Valley Telework/Ozone Education	136,535	-	-	-	33
3250	Bike Education	114,441	-	-	-	34
3255	Bike Safety	273,705	129,551	129,551	-	35
3260	Safe Routes	162,340	122,687	122,687	64,862	36
3265	Regional Bike Ped, Safety Education	-	-	-	211,543	37
3275	Statewide Bicycle/Pedestrian Education	-	-	-	70,405	38
3305	Planning Administration	156,213	171,618	171,618	187,969	87
3310	Long Range Planning	146,556	68,346	68,346	72,362	88
3315	Short Range Planning	267,328	291,964	291,964	218,596	89
3325	Stakeholder Coordination/Outreach	988	-	-	-	90
3330	Transit Modeling	24,646	42,151	42,151	43,184	91
3335	Transit Research and Survey	90,823	693,764	928,934	236,570	92
3345	Capital Planning	136,145	145,187	145,187	114,856	93
3353	Bus Operations Planning	551,890	667,409	667,409	196,706	94
3354	Capital Management Program Consultant	24,504	26,226	26,226	65,332	95
3359	Transit Life Cycle Program	341,251	420,716	388,716	321,077	96
3360	Regional Park and Ride Planning	81,679	-	-	-	97
4000	Valley Metro Rail	63,788,907	67,246,450	9,374,939	9,465,065	106
5005	Executive Director's Office	1,128,665	1,255,083	1,255,083	1,181,579	26
6005	Regional Services Administration	418,556	392,050	389,550	344,194	103
6010	Quality & Maintenance Monitoring	258,047	-	-	-	77

(Continued)

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Proj. No.	Project Description	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted	Page No.
<b>Operating Projects (continued)</b>						
6015	Regional Ridership Reporting	120,427	127,451	127,451	127,085	78
6020	Community Outreach	390,285	368,919	368,919	365,099	39
6025	Regional Marketing	2,568,193	2,581,525	2,350,000	2,154,406	104
6035	Regional Call Center	3,896,441	3,819,385	3,819,385	3,718,607	80
6040	Regional ADA Compliance	485,709	1,486,965	1,083,465	1,637,669	81
	<i>Total Operating Projects</i>	<u>138,281,987</u>	<u>152,532,026</u>	<u>89,785,555</u>	<u>94,188,601</u>	
<b>Capital Projects</b>						
4000	Valley Metro Rail	-	-	51,737,124	54,450,471	106
7000	Public Transportation Debt Service	4,893,042	7,510,318	7,510,318	10,239,718	107
9010	Standard Bus - Replacement	3,366,792	31,501,077	12,008	46,624,341	112
9011	Standard Bus - Expansion	23,634	-	-	-	113
9020	Express/BRT - Replacement	-	12,240,000	-	12,240,000	114
9021	Express/BRT - Expansion	5,004,721	-	-	1,488,865	115
9030	Rural Fleet - Replacement	569,146	174,769	-	-	116
9031	Rural Fleet - Expansion	-	87,384	-	397,800	117
9040	Paratransit Fleet - Replacement	315,942	1,470,945	65,111	511,834	118
9041	Paratransit Fleet - Expansion	-	-	-	19,319	119
9050	Vanpool Fleet - Replacement	294,111	1,761,558	1,036,554	2,206,037	120
9051	Vanpool Fleet - Expansion	-	350,000	-	350,000	121
9090	Fleet - Other	241,879	-	300,000	110,000	122
9110	O/M Facilities - Bus/Paratransit	355,591	-	727,025	725,000	123
9211	Transit Centers (6-Bay)	-	-	-	382,435	124
9213	Pass. Facilities - Bus Stop Pass. Amenities	2,640,328	-	1,167,443	1,680,024	125
9220	Pass. Facilities - Park & Rides	1,614,970	3,670,460	2,031,676	5,198,177	126
9390	Vehicle Management/Communications	147,333	3,700,000	90,183	2,331,850	127
9391	Fare Collection Systems	296,602	-	228,994	-	128
9420	Dedicated BRT Right-of-Way and Impr.	9,577,528	9,993,064	9,353,336	-	129
	<i>Total Capital Projects</i>	<u>29,341,619</u>	<u>72,459,575</u>	<u>74,259,772</u>	<u>138,955,871</u>	
	<i>Total Operating &amp; Capital Projects</i>	<u>\$ 167,623,606</u>	<u>\$ 224,991,601</u>	<u>\$ 164,045,327</u>	<u>\$ 233,144,472</u>	

**Valley Metro**  
**Regional Public Transportation Authority**  
**FY 2011/12 Adopted Operating & Capital Budget Summary by GAAP Fund**

	Special Revenue Funds					
	General	Public Transportation	Transit Planning	Transportation Demand Management	Regional Customer Services	Other
<b>Resources</b>						
Public transportation funds (2006 PTF)	\$ -	\$ 103,400,000	\$ -	\$ -	\$ -	\$ -
Regional area road funds (2006 RARF)	4,476,000	-	-	-	-	-
Charges for services	-	-	-	-	152,885	-
Federal grants	-	-	274,720	994,000	150,000	-
State & local grants	-	-	-	583,001	-	-
Interest	20,000	-	-	-	-	-
Public Transportation Bond Proceeds	-	-	-	-	-	-
<b>Total resources</b>	<b>4,496,000</b>	<b>103,400,000</b>	<b>274,720</b>	<b>1,577,001</b>	<b>302,885</b>	<b>-</b>
<b>Operating expenditures</b>						
Transit service operations:						
Local & express bus service	-	-	-	-	-	-
Paratransit service	-	-	-	-	-	-
Vanpool service	-	-	-	-	-	-
Transit safety and security	-	-	-	-	-	-
Transit services administration	-	-	-	-	-	-
Regional customer services	-	-	-	-	8,322,060	-
Light rail transit	-	-	-	-	-	-
Regional planning:						
Capital	-	-	180,188	-	-	-
Operations	-	-	196,706	-	-	-
Short range	-	-	455,166	-	-	-
Life cycle	-	-	321,077	-	-	-
Long range	-	-	115,546	-	-	-
Program support	-	-	187,969	-	-	-
Transportation demand management:						
Trip reduction	-	-	-	655,000	-	-
Ridesharing & Telework	-	-	-	594,000	-	-
Bicycle & Pedestrian Safety & Education	-	-	-	346,809	-	-
Executive director's office	1,181,579	-	-	-	-	-
Communications & gov. relations admin.	-	-	-	-	-	-
Finance & management services	377,399	-	-	-	-	-
Contingency	-	-	-	-	-	-
<b>Total operating expenditures</b>	<b>1,558,978</b>	<b>-</b>	<b>1,456,652</b>	<b>1,595,809</b>	<b>8,322,060</b>	<b>-</b>
<b>Non-operating expenditures</b>						
Capital outlay	-	-	-	-	25,000	153,000
Debt service	-	10,239,718	-	-	-	-
<b>Total non-operating activities</b>	<b>-</b>	<b>10,239,718</b>	<b>-</b>	<b>-</b>	<b>25,000</b>	<b>153,000</b>
<b>Net change before other sources/(uses)</b>	<b>2,937,022</b>	<b>93,160,282</b>	<b>(1,181,932)</b>	<b>(18,809)</b>	<b>(8,044,175)</b>	<b>(153,000)</b>
<b>Other sources/(uses)</b>						
Reserves used/(funded):						
Capital asset reserves	-	-	-	-	-	-
Bus refurbishment reserves	-	-	-	-	-	-
Vanpool reserves	-	-	-	-	-	-
Compensated absence reserves	-	-	-	-	-	-
Undesignated fund balance (PTF)	-	(5,376,217)	-	-	-	-
Undesignated fund balance (RARF)	(1,000,000)	-	-	-	1,000,000	-
Debt Service transfers	-	-	-	-	-	-
PTF transfers	-	(93,160,282)	269,908	-	5,876,836	-
RARF transfers	(2,937,022)	-	912,024	18,809	1,167,339	153,000
<b>Total other sources/uses</b>	<b>(3,937,022)</b>	<b>(98,536,499)</b>	<b>1,181,932</b>	<b>18,809</b>	<b>8,044,175</b>	<b>153,000</b>
<b>Net change in undesignated fund balance</b>	<b>(1,000,000)</b>	<b>(5,376,217)</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>-</b>
Beginning undesignated fund balance	3,815,812	40,829,691	-	-	-	-
<b>Ending undesignated fund balance</b>	<b>\$2,815,812</b>	<b>\$ 35,453,474</b>	<b>\$ -</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ -</b>

Enterprise Funds				Total	Corresponding Project(s)
Transit Service Operations	Valley Metro Rail	Public Transportation Debt Service			
\$ -	\$ -	\$ -	\$ 103,400,000		
-	-	-	4,476,000		
19,486,917	8,965,065	-	28,604,867		
56,616,725	-	-	58,035,445		
-	-	-	583,001		
-	-	-	20,000		
-	-	-	-		
76,103,642	8,965,065	-	195,119,313		
45,851,933	-	-	45,851,933	2010, 2016, 2017, 2026, 2027, 2029	
23,470,799	-	-	23,470,799	2030, 2040, 2045, 2046	
774,242	-	-	774,242	2050	
553,000	-	-	553,000	2006	
21,050	-	-	21,050	2005	
-	-	-	8,322,060	6005, 6010, 6015, 6020, 6025, 6035, 6040	
-	63,915,536	-	63,915,536	4000	
-	-	-	-		
-	-	-	180,188	3350, 3354, 3360, 3361	
-	-	-	196,706	3353	
-	-	-	455,166	3315, 3335, 3351	
-	-	-	321,077	3359	
-	-	-	115,546	3310, 3325, 3330	
-	-	-	187,969	3305	
-	-	-	-		
-	-	-	655,000	3210, 3215, 3220, 3255, 3260	
-	-	-	594,000	3205	
-	-	-	346,809	3230, 3250	
-	-	-	1,181,579	5005	
-	-	-	-	3005	
-	-	-	377,399	1005	
941,012	-	-	941,012	2005, 8005	
71,612,037	63,915,536	-	148,461,072		
74,265,682	-	-	74,443,682	1020, 2030, 2046, 6005, 9000's	
-	-	-	10,239,718	7000	
74,265,682	-	-	84,683,400		
(69,774,077)	(54,950,471)	-	(38,025,160)		
-	-	31,566,701	31,566,701	9110, 9111, 9420	
-	-	-	-	8005	
82,242	-	-	82,242	2050	
-	-	-	-	8005	
5,376,217	-	-	-		
-	-	-	-	1020, 3353	
16,462,701	15,104,000	(31,566,701)	-	4000, 9010, 9021, 9210, 9420	
47,667,067	39,346,471	-	0		
185,850	500,000	-	-		
69,774,077	54,950,471	-	31,648,943		
-	-	-	(6,376,217)		
-	-	-	44,645,503		
\$ -	\$ -	\$ -	\$ 38,269,286		

**Valley Metro**  
**Regional Public Transportation Authority**  
*FY 2011/12 Regional Services Program by Project*

The following projects are classified as Regional Services in the adopted Transit Life Cycle financial model.

Project Number	Centralized		Community	Regional	Call	2011/12 Adopted	
	RS Costs 6005	Ridership 6015	Outreach 6020	Marketing 6025	Center 6035		
<b>Revenues</b>							
4000	Regional area road funds	344,194	-	-	823,145	-	1,167,339
4001	Public transportation funds	-	127,085	315,099	231,261	3,565,722	4,239,167
4212	FTA - Section 5316 (JARC)	-	-	50,000	100,000	-	150,000
4300	VMR Charges for services	-	-	-	-	152,885	152,885
3300	Undesignated fund balance applied (RARF)	-	-	-	1,000,000	-	1,000,000
		<u>344,194</u>	<u>127,085</u>	<u>365,099</u>	<u>2,154,406</u>	<u>3,718,607</u>	<u>6,709,391</u>
<b>Expenditures</b>							
5000	Salaries	50,689	69,468	155,630	655,500	1,904,368	2,835,655
5100	Fringe benefits	19,459	26,668	59,745	251,640	711,874	1,069,386
	Subtotal	<u>70,148</u>	<u>96,136</u>	<u>215,375</u>	<u>907,140</u>	<u>2,616,242</u>	<u>3,905,041</u>
6000	Overhead	22,546	30,899	69,224	291,566	824,823	1,239,058
7113	Fuel	11,000	-	-	-	-	11,000
7114	Regional memberships	105,500	-	-	-	-	105,500
7116	Utilities	-	-	-	-	19,132	19,132
7117	General supplies	-	-	-	9,000	8,000	17,000
7150	Transit Books	-	-	-	300,000	-	300,000
7155	Outreach Materials & Promotional	-	-	-	3,000	-	3,000
7158	Website	-	-	-	198,800	-	198,800
7200	Consultants (direct)	50,000	-	-	104,500	-	154,500
7210	Maintenance Agreements	-	-	-	4,900	240,410	245,310
7400	Advertising	15,000	-	-	195,000	-	210,000
7500	Printing	35,000	-	12,000	115,000	-	162,000
7600	Postage & delivery	10,000	-	1,500	25,000	4,000	40,500
7800	Other direct expenditures	-	-	65,100	-	2,500	67,600
7805	Copies	-	-	1,000	-	3,500	4,500
7815	Local meetings & mileage	-	50	900	500	-	1,450
9005	Computers and Software	25,000	-	-	-	-	25,000
		<u>344,194</u>	<u>127,085</u>	<u>365,099</u>	<u>2,154,406</u>	<u>3,718,607</u>	<u>6,709,391</u>

## **Goals, Objectives and Department Budgets**

Executive Director's Office

Business Services & Community Outreach Department

Finance & Management Services Department

Operations Department

Planning Department

Marketing & Strategic Services Department

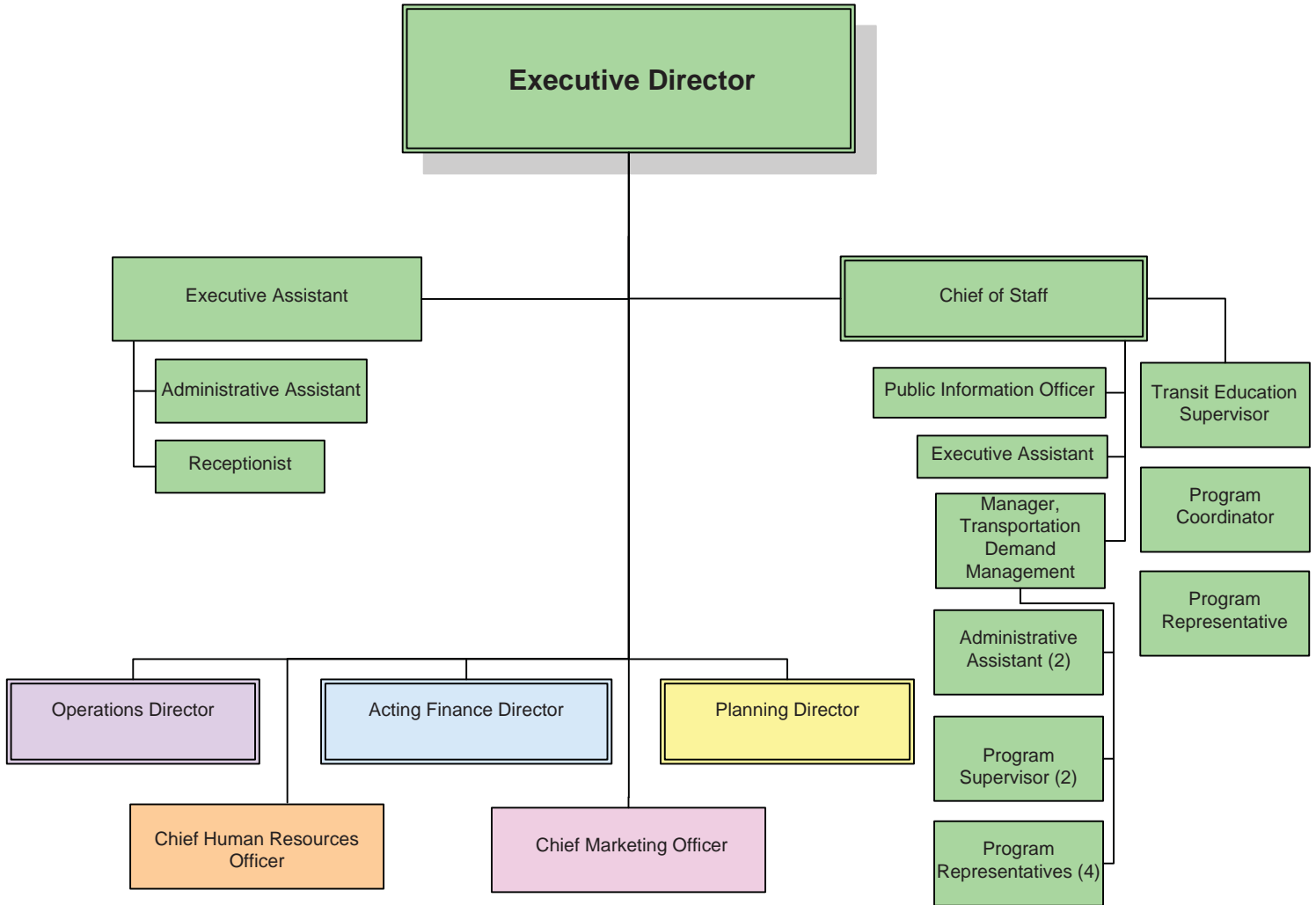
Valley Metro Rail

Non-Departmental

# Executive Director's Office

## Organization Chart

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**Executive Director's Office**  
*Goals and Objectives*

The Executive Director's Office provides leadership and direction to the RPTA staff and provides primary support to the Board of Directors. The office is responsible for coordinating all Board-related activities, including Board meetings, Board retreats and the Transit Management Committee. The Office is responsible for establishing and implementing RPTA priorities based on Board directives. The Office also provides coordination and liaison with RPTA member agencies as well as the Arizona Department of Transportation (ADOT), Maricopa Association of Governments (MAG) and other transportation related agencies in the community.

<b>FY 2010/11 Goals and Objectives – Executive Director's Office</b>	<b>Met/ Not Met</b>
1. Ensure positive customer service is our number one priority	In Progress/ Ongoing
2. Implement Proposition 400 service and appropriate capital improvements	Met
3. Conduct Transit Life Cycle Program (TLCP) annual financial model update.	In Progress
4. Continue implementation in incremental steps toward regionalizing ADA Paratransit and other paratransit regionalization elements.	Met
5. Identification of and development/update of all business processes and policies for the Planning, Operations, Management Services, Administration, Finance, and Marketing/Business Development Departments.	Met

<b>FY 2010/11 Performance Indicators – Executive Director's Office</b>	<b>Related Goal and/or Objective</b>	<b>Met/ Not Met</b>
A. Introduce vanpool matching module, conduct customer research and obtain regional input for multi-modal transit products and services, implement new paratransit service for the Northwest Valley cities, develop and implement ADA Bus and Rail Pass ID Program, meet operations service performance measurements, and reconfigure ADA Eligibility Program to integrate in person assessment components.	1	In Progress/ Ongoing
B. Implement Proposition 400 service on time and consistent with the approved Proposition 400 model operating and capital program. <i>Implemented projects that were scheduled for FY 11 (Route 186, AZ Ave LINK) and continued/completed work on Buckeye, Happy Valley, Surprise, Mesa, and Scottsdale Park and Ride lots.</i>	2	Met
C. TLCP is financially balanced – expenses are equal to revenue. <i>Update is in progress; due to the impacts of continued declining revenue, update is expected to be complete in late fall.</i>	3	In Progress
D. A Transit Advisory Committee (TAC) approved timeline for implementing steps toward regionalizing ADA Paratransit is developed. <i>Opened Mobility Center for ADA eligibility</i>	4	Met

**Executive Director's Office**  
*Goals and Objectives (Continued)*

<b>FY 2010/11 Performance Indicators – Executive Director's Office</b>	<b>Related Goal and/or Objective</b>	<b>Met/ Not Met</b>
<i>determination programs, expanded travel training programs are underway, and RPTA is in the process of building a framework of service delivery options that will be able to accommodate regional ADA travel.</i>		
E. Complete documentation of all business processes and update policies for the Planning, Operations, Management Services, Administration, Finance, and Marketing/Business Development Departments by December 31, 2010	5	Met

<b>FY 2011/12 Goals and Objectives – Executive Director's Office</b>
1. Ensure positive customer service is our number one priority
2. Implement Proposition 400 service and appropriate capital improvements
3. Conduct Transit Life Cycle Program (TLCP) annual financial model update
4. Continue implementation in incremental steps toward regionalizing ADA Paratransit and other paratransit regionalization elements
5. Transition new Executive Director

<b>FY 2011/12 Performance Indicators – Executive Director's Office</b>	<b>Related Goal and/or Objective</b>
A. Ensure positive customer service is our number one priority through the following: <ul style="list-style-type: none"> <li>• Provide one-on-one travel training</li> <li>• Implement the Next Ride Stop ID project</li> <li>• Implement ADA Bus and Rail pass (in participating cities)</li> <li>• Develop and implement a communications plan to support the transit service changes scheduled for January 2012 and July 2012</li> <li>• Implement revised Regional Transit Signage in January 2012 and July 2012 that enable customers to use the transit system</li> <li>• Continue the development and implementation of the regional customer education program – Valley Metro Notes</li> <li>• Create a transit map for each of the schools and centers participating in the in <i>Valley Metro Gets You Movin'</i> and <i>Get Transit Smart!</i> programs in the East Valley</li> <li>• Introduce Vanpool Matching Module as part of the rideshare matching system</li> </ul>	1
B. Implement Proposition 400 service on time and consistent with the approved Proposition 400 model operating and capital program	2

**Executive Director's Office**  
*Goals and Objectives (Continued)*

<b>FY 2011/12 Performance Indicators – Executive Director's Office</b>	<b>Related Goal and/or Objective</b>
C. TLCP is financially balanced – expenses are equal to revenue	3
D. Continue development of regional ADA service policies, implement ADA bus and Rail pass (in participating cities), procure cab-based service delivery model for the East Valley, continue development of service delivery for Northwest Valley and for the replacement of the county-wide STS service, and develop and implement travel training	4
E. Current executive director will follow board policy direction to ensure a smooth executive director transition	5

**Executive Director's Department**  
**Department Budget Summary**

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4000 Regional area road funds	1,128,665	1,255,083	1,255,083	1,181,579
	<u>1,128,665</u>	<u>1,255,083</u>	<u>1,255,083</u>	<u>1,181,579</u>
<b>Expenditures</b>				
5000 Salaries	543,867	558,129	558,129	541,004
5100 Fringe benefits	172,778	212,287	212,287	207,686
Subtotal	716,645	770,416	770,416	748,690
6000 Overhead	220,515	253,167	253,167	240,639
7200 Consultants (direct)	106,523	127,000	127,000	100,000
7305 Conferences & seminars	5,427	10,000	10,000	7,750
7400 Advertising	804	1,000	1,000	1,000
7500 Printing	8,450	10,000	10,000	9,000
7600 Postage & delivery	6,809	10,000	10,000	7,000
7700 Public meetings & information	1,372	1,000	1,000	1,000
7800 Other direct expenditures	4,681	5,000	5,000	5,000
7805 Copies	10	500	500	500
7815 Local meetings & mileage	46,277	52,000	52,000	48,000
7820 Travel expenses	11,152	15,000	15,000	13,000
	<u>1,128,665</u>	<u>1,255,083</u>	<u>1,255,083</u>	<u>1,181,579</u>
<b>Expenditures by Project</b>				
Executive Director's Office	1,128,665	1,255,083	1,255,083	1,181,579
Total Expenditures by Project	<u>1,128,665</u>	<u>1,255,083</u>	<u>1,255,083</u>	<u>1,181,579</u>

**Executive Director's Department**  
*Executive Director's Office*  
*Project 5005*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4000 Regional area road funds	1,128,665	1,255,083	1,255,083	1,181,579
	<u>1,128,665</u>	<u>1,255,083</u>	<u>1,255,083</u>	<u>1,181,579</u>
<b>Expenditures</b>				
5000 Salaries	543,867	558,129	558,129	541,004
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7800 Other direct expenditures	4,681	5,000	5,000	5,000
7805 Copies	10	500	500	500
7815 Local meetings & mileage	46,277	52,000	52,000	48,000
7820 Travel expenses	11,152	15,000	15,000	13,000
	<u>1,128,665</u>	<u>1,255,083</u>	<u>1,255,083</u>	<u>1,181,579</u>

**Project Description**

The Executive Director's Office provides leadership and direction to the Valley Metro RPTA staff and provides primary support to the Board of Directors. The office is responsible for coordinating all Board-related activities, including the Board meetings and annual Board retreat. This office has overall responsibility for all agency projects and activities. Additionally, the Office is responsible for establishing and implementing Valley Metro RPTA priorities based on Board directives. The Office also provides coordination and liaison with Valley Metro RPTA member agencies as well as Arizona Department of Transportation (ADOT), Maricopa Association of Governments (MAG), Valley Metro Rail, and other transportation-related agencies in the community. The Executive Director's office is also responsible for overseeing agency communications, government relations, and general transit advocacy. Coordinates local, state and national intergovernmental programs and is also responsible for publishing the *Destinations* newsletter.

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Administrative Assistant	1.00	1.00	0.50
Chief of Staff	0.70	0.80	0.80
Executive Assistant	1.90	1.90	1.90
Executive Director	1.00	1.00	1.00
Public Information Officer	0.50	0.50	0.50
Project Manager	0.50	0.50	0.50
Total Full Time FTEs	<u>5.60</u>	<u>5.70</u>	<u>5.20</u>

**Business Development and Transit Education**  
*Goals and Objectives*

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**Business Development and Transit Education**

The Business Development and Transit Education Division are responsible for providing programs and services of the Regional Ridesharing Program and Trip Reduction Program. Services include an online matching system for carpooling, vanpooling and bicycling; promotional materials; an overall advertising and public relations campaign that is executed with the assistance of the Marketing Division; and, assistance and training workshops for employers involved in the county's Trip Reduction Program. The Division receives pass-through federal and state funding for its activities from Maricopa County, the Arizona Department of Transportation, and the Maricopa Association of Governments; and funding from member agencies for outreach activities. The Division is also responsible for business relationships related to the marketing of Valley Metro fare media programs and accounts; and for outreach activities in the community including school, senior and disabled education programs.

<b>FY 2010/11 Goals and Objectives – Business Development &amp; Transit Education</b>		<b>Met/ Not Met</b>
1.	Increase the number of alliances specific to target audiences (students, seniors, non-English speaking residents)	Met
2.	Introduce Vanpool Matching Module as part of ridematching system	Not met
3.	Expand rideshare activities beyond Trip Reduction Program employers	Met

<b>FY 2010/11 Performance Indicators – Business Development &amp; Transit Education</b>		<b>Related Goal and/or Objective</b>	<b>Met/ Not Met</b>
A.	Increase Transportation Coordinator usage of Web Portal by 50%	1,2,3	Met
B.	Increase ridematch software users by 50%	1,2,3	Met
C.	Complete at least 1 telework implementation	1,3	Met
D.	Increase Ridership on targeted routes via education/outreach	1,2,3	Not met
E.	Increase municipality presentations by 50%	1,3	Met
F.	Year-end statistics	1,2,3	Met

<b>FY 2011/12 Goals and Objectives – Business Development &amp; Transit Education</b>	
1.	Expand participation in <i>Valley Metro Gets You Movin'</i> and <i>Get Transit Smart!</i> in the East Valley
2.	Create a transit map for each of the schools and centers participating in the above programs
3.	Create a new teaching tool for non-English speaking audience
4.	Introduce Vanpool Matching Module as part of the rideshare matching system
5.	Continue to expand rideshare activities beyond Trip Reduction Program employers

**Business Development and Transit Education**  
*Goals and Objectives (continued)*

<b>FY 2011/12 Performance Indicators - Business Development &amp; Transit Education</b>	<b>Related Goal and/or Objective</b>
A. Expand participation in <i>Valley Metro Gets You Movin'</i> and <i>Get Transit Smart!</i> in the East Valley by at least one school and one center/residence	1
B. Create a transit map for each of the schools and centers participating in the above programs by June 30, 2012	2
C. Develop teaching tool for non-English speaking audience by June 30, 2012	3
D. Increase use of ridematching system by 10 percent	4,5
E. Increase the number of technical contacts to trip reduction program employers by 10 percent	4,5
F. Increase participation at transportation coordinator association meetings by 10 percent	4,5

# Business Services & Community Outreach Department

## *Department Budget Summary*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4000 Regional area road funds	-	-	-	18,809
4001 Public transportation funds	348,990	368,919	318,919	315,099
4005 ADEQ	254,227	255,000	255,000	255,000
4010 ADOT	434,430	252,238	252,238	328,001
4213 FTA - Section 5317 New Freedom	41,295	-	50,000	50,000
4240 FHWA - CMAQ	1,101,258	994,000	994,000	994,000
4700 Other revenue	1,615	-	-	-
Total Revenues	<u>2,181,815</u>	<u>1,870,157</u>	<u>1,870,157</u>	<u>1,960,908</u>
<b>Expenditures</b>				
5000 Salaries	754,432	724,072	724,072	672,213
5100 Fringe benefits	260,540	275,405	275,405	258,056
Subtotal	<u>1,014,972</u>	<u>999,477</u>	<u>999,477</u>	<u>930,269</u>
6000 Overhead	308,722	328,439	328,439	299,001
7200 Consultants (direct)	121,484	77,715	77,715	83,025
7305 Conferences & seminars	-	-	-	6,710
7400 Advertising	549,789	176,275	176,275	219,798
7500 Printing	28,608	132,935	132,935	148,238
7600 Postage & delivery	6,666	17,500	17,500	37,217
7700 Public meetings & information	204	39,608	39,608	19,583
7800 Other direct expenditures	148,267	93,788	93,788	213,637
7805 Copies	61	1,020	1,020	1,530
7815 Local meetings & mileage	3,042	3,400	3,400	1,900
Total Expenditures	<u>2,181,815</u>	<u>1,870,157</u>	<u>1,870,157</u>	<u>1,960,908</u>
<b>Expenditures by Project</b>				
Regional Rideshare & Telework	504,614	594,000	594,000	594,000
TRP/Clean Air Campaign	254,227	255,000	255,000	255,000
TRP/Expansion	345,668	400,000	400,000	400,000
Valley Telework / Ozone Education	136,535	-	-	-
Bike Education	114,441	-	-	-
Bike Safety	273,705	129,551	129,551	-
Safe Routes	162,340	122,687	122,687	64,862
Regional Bike Ped, Safety Education	-	-	-	211,543
Statewide Bicycle/Pedestrian Education	-	-	-	70,405
Community Outreach	390,285	368,919	368,919	365,099
Total Expenditures by Project	<u>2,181,815</u>	<u>1,870,157</u>	<u>1,870,157</u>	<u>1,960,908</u>

# Business Services & Community Outreach Department

## Regional Rideshare & Telework

### Project 3205

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4240 FHWA - CMAQ	504,614	594,000	594,000	594,000
	504,614	594,000	594,000	594,000
<b>Expenditures</b>				
5000 Salaries	276,216	234,886	234,886	162,197
5100 Fringe benefits	91,799	89,340	89,340	62,266
Subtotal	368,015	324,226	324,226	224,463
6000 Overhead	114,107	106,544	106,544	72,145
7305 Conferences & seminars	-	-	-	6,710
7400 Advertising	16,680	97,444	97,444	97,444
7500 Printing	3,665	52,766	52,766	38,014
7600 Postage & delivery	1,950	9,000	9,000	14,687
7700 Public meetings & information	10	-	-	-
7800 Other direct expenditures	-	3,000	3,000	139,037
7805 Copies	13	20	20	500
7815 Local meetings & mileage	174	1,000	1,000	1,000
	504,614	594,000	594,000	594,000

#### Project Description

The Regional Ridesharing and Telework Program promotes and provides ridesharing services to the general public and over 1,200 Valley employers involved in the Trip Reduction Program (TRP). Services include a computerized matching system for carpooling, vanpooling, transit and bicycle partner opportunities; vanpool program marketing; and, assistance with implementing a variety of Transportation Demand Management (TDM) programs such as compressed work weeks and telecommuting programs. A public awareness program is administered by the RPTA. This program is a private/public partnership encouraging participation in alternate modes of transportation, alternate work schedules, and other pollution reducing measures.

Assistance is provided by staff to six Transportation Coordinator Associations and Transportation Coordinators with TRP employers. Due to budget cuts for alternative mode efforts regionally, goals for 2012 are to minimize the effect lower than historical outreach will have on Single Occupancy Vehicle usage among Maricopa County employers.

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Administrative Assistant	1.00	0.75	0.75
Manager, Business Dev. & Community Outreac	0.36	0.40	0.35
Program Representative	1.00	1.50	1.50
Program Supervisor	0.00	1.00	0.16
Total Full Time FTEs	2.36	3.65	2.76

# Business Services & Community Outreach Department

## Trip Reduction Program/Clean Air Campaign

### Project 3215

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4005 ADEQ	254,227	255,000	255,000	255,000
	254,227	255,000	255,000	255,000
<b>Expenditures</b>				
5000 Salaries	44,462	108,177	108,177	118,592
5100 Fringe benefits	15,461	41,146	41,146	45,526
Subtotal	59,923	149,323	149,323	164,118
6000 Overhead	17,038	49,069	49,069	52,750
7200 Consultants (direct)	-	-	-	31,730
7400 Advertising	162,423	9,000	9,000	-
7500 Printing	418	-	-	-
7700 Public meetings & information	144	39,608	39,608	6,402
7800 Other direct expenditures	13,253	7,000	7,000	-
7815 Local meetings & mileage	1,028	1,000	1,000	-
	254,227	255,000	255,000	255,000

#### Project Description

The RPTA provides a variety of materials and services to the approximately 1,200 employers with 50 or more employees involved in the Trip Reduction Program. RPTA provides these employers with training and one-on-one assistance. Currently one class is offered to transportation coordinators (e.g., Introduction to TRP). Five (5) employer transportation coordinator's alliance groups are facilitated by staff to help employers meet TRP goals, coordinate on programs and services and to network.

The RPTA conducts the Clean Air Campaign, a legislatively mandated Valley-wide awareness campaign. The goals of the CAC are to increase the public's awareness of the air quality and transportation issues and to increase the use of alternate modes of transportation, and alternate work schedules.

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Administrative Assistant	0.500	0.50	0.50
Manager, Business Dev. & Community Outreach	0.300	0.30	0.30
Program Representative	1.338	1.00	1.00
Program Supervisor	0.000	0.00	0.17
Total Full Time FTEs	2.14	1.80	1.97

# Business Services & Community Outreach Department

## Trip Reduction Program/Expansion

### Project 3220

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4240 FHWA - CMAQ	345,668	400,000	400,000	400,000
	<u>345,668</u>	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>
<b>Expenditures</b>				
5000 Salaries	167,143	148,379	148,379	158,794
5100 Fringe benefits	58,368	56,437	56,437	60,959
Subtotal	<u>225,511</u>	<u>204,816</u>	<u>204,816</u>	<u>219,753</u>
6000 Overhead	69,149	67,305	67,305	70,632
7400 Advertising	41,220	49,831	49,831	49,831
7500 Printing	4,948	66,548	66,548	29,284
7600 Postage & delivery	2,434	7,000	7,000	21,000
7700 Public meetings/information	50	-	-	-
7800 Other direct expenditures	1,417	4,000	4,000	9,500
7815 Local meetings & mileage	939	500	500	-
	<u>345,668</u>	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>

#### Project Description

The RPTA provides technical support to approximately 311 additional employers with between 50 and 100 employees, involved in the Trip Reduction Program ("TRP"). Services provided include one-on-one assistance in complying with the requirements of the Trip Reduction Program and transportation coordinator training sessions. RPTA staff also facilitates six transportation coordinator associations for member employers. RPTA staff also participates in employer events such as, employee meetings, transportation fairs, rideshare promotions, and webinars. TRP employers are provided quarterly with an information and promotional kit intended to encourage employee participation.

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Administrative Assistant	0.500	0.75	0.75
Manager, Business Dev. & Community Outreach	0.340	0.30	0.30
Program Representative	2.338	1.50	1.50
Program Supervisor	0.000	0.00	0.17
Total Full Time FTEs	<u>3.18</u>	<u>2.55</u>	<u>2.72</u>

# Business Services & Community Outreach Department

Valley Telework / Ozone Education

Project 3230

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	2009/10	2010/11	2010/11	2011/12
	Actual	Budget	Revised	Adopted
<b>Revenues</b>				
4240 FHWA - CMAQ	136,535	-	-	-
	136,535	-	-	-
<b>Expenditures</b>				
5000 Salaries	19,498	-	-	-
5100 Fringe benefits	5,231	-	-	-
Subtotal	24,729	-	-	-
6000 Overhead	8,835	-	-	-
7400 Advertising	102,971	-	-	-
	136,535	-	-	-

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## Project Description

No funding for this project in FY 2010-11.

# Business Services & Community Outreach Department

## Bike Education

### Project 3250

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	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4240 FHWA - CMAQ	114,441	-	-	-
	<u>114,441</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Expenditures</b>				
7200 Consultants (direct)	40,848	-	-	-
7400 Advertising	40,627	-	-	-
7600 Postage & delivery	203	-	-	-
7800 Other Direct Expenditures	32,763	-	-	-
	<u>114,441</u>	<u>-</u>	<u>-</u>	<u>-</u>

#### Project Description

No funding for this project in FY 2010-11.

# Business Services & Community Outreach Department

## Bike Safety Project 3255

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4010 ADOT	272,090	129,551	129,551	-
4700 Other revenue	1,615	-	-	-
	<u>273,705</u>	<u>129,551</u>	<u>129,551</u>	<u>-</u>
<b>Expenditures</b>				
5000 Salaries	23,368	15,400	15,400	-
5100 Fringe benefits	6,166	5,857	5,857	-
Subtotal	<u>29,534</u>	<u>21,257</u>	<u>21,257</u>	<u>-</u>
6000 Overhead	9,536	6,985	6,985	-
7200 Consultants (direct)	46,016	65,000	65,000	-
7400 Advertising	183,868	20,000	20,000	-
7500 Printing	2,375	1,621	1,621	-
7800 Other direct expenditures	2,376	14,688	14,688	-
	<u>273,705</u>	<u>129,551</u>	<u>129,551</u>	<u>-</u>

### Project Description

No funding for this project in FY 2011-12

# Business Services & Community Outreach Department

## Safe Routes

### Project 3260

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4000 Regional area road funds	-	-	-	3,498
4010 ADOT	162,340	122,687	122,687	61,364
	162,340	122,687	122,687	64,862
<b>Expenditures</b>				
5000 Salaries	55,921	61,600	61,600	7,700
5100 Fringe benefits	14,685	23,430	23,430	2,956
Subtotal	70,606	85,030	85,030	10,656
6000 Overhead	22,500	27,942	27,942	3,425
7200 Consultants (direct)	34,620	9,715	9,715	33,025
7400 Advertising	2,000	-	-	3,661
7500 Printing	3,314	-	-	853
7600 Postage & delivery	-	-	-	30
7700 Public meetings & information	-	-	-	13,181
7800 Other direct expenditures	29,300	-	-	-
7805 Copies	-	-	-	30
	162,340	122,687	122,687	64,862

#### Project Description

Working in partnership with local and tribal governments, school districts, healthcare and corporate/community organizations, the Transportation Enhancement Grant funded Regional Safe Routes to School Support Center Project will provide integrated programs to develop safe routes for children to walk and bike to school and instill in students lifelong skills regarding healthy and active life choices, traffic safety and travel injury prevention.

In addition to providing integrated programs in the 15-19 pilot schools, the project will:

1. Create Arizona standards-aligned transportation, safety, health, GIS and air quality curriculums.
2. Develop student-friendly web-based program support and reporting tools.
3. Provide a regional purchasing program and central outreach for partnerships with health, business and community organizations and to secure underwriting for student incentives & safety equipment for crossing guards.
4. Match parents with "schoolpools" to improve school flow and air quality during peak-hour drive time.

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Program Representative	0.00	0.00	0.00
Program Supervisor	0.80	0.80	0.10
Total Full Time FTEs	0.80	0.80	0.10

**Business Services & Community Outreach Department**  
*Regional Bike Ped, Safety Education*  
*Project 3265*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4000 Regional area road funds	-	-	-	11,764
4010 ADOT	-	-	-	199,779
	-	-	-	211,543
<b>Expenditures</b>				
5000 Salaries	-	-	-	30,800
5100 Fringe benefits	-	-	-	11,824
Subtotal	-	-	-	42,624
6000 Overhead	-	-	-	13,700
7200 Consultants (direct)	-	-	-	18,270
7400 Advertising	-	-	-	68,862
7500 Printing	-	-	-	68,087
	-	-	-	211,543

**Project Description**

The Regional Bicycle and Pedestrian Safety Education Program will increase awareness and use of safe bicycling and walking practices to help reduce bicycle- and pedestrian-related crashes and fatalities. This program is directed toward bicyclists, pedestrians and motorists living and/or working in Maricopa County. The program includes three main components: (1) bicycle safety program targeting low-income and minority workers; (2) public outreach on safe behavior around light rail and HAWK signals, and (3) multi-generational bicycle and pedestrian safety programs. Partners on the project include local nonprofits and healthcare organizations, area senior centers, local schools and regional media. Safety messages will be delivered by television, radio, e-learning modules and targeted outreach by Valley Metro and the project partners.

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Program Supervisor	0.00	0.00	0.40
Total Full Time FTEs	0.00	0.00	0.40

**Business Services & Community Outreach Department**  
*Statewide Bicycle/Pedestrian Education*  
*Project 3275*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4000 Regional area road funds	-	-	-	3,547
4010 ADOT	-	-	-	66,858
	-	-	-	70,405
<b>Expenditures</b>				
5000 Salaries	-	-	-	38,500
5100 Fringe benefits	-	-	-	14,780
Subtotal	-	-	-	53,280
6000 Overhead	-	-	-	17,125
	-	-	-	70,405

**Project Description**

The Statewide Bicycle/Pedestrian Safety Education Project will provide project partners with on-site training, print and electronic educational materials, shelf-ready web applications, technical training and support. Partners include nonprofits, healthcare organizations, transportation organizations, educational providers, and local/regional/tribal governments. This program will include resources for Maricopa County project partners and at least one pilot partner in the other 14 counties in Arizona (partners in other counties will be selected with the assistance of ADOT staff). Resources provided to partners include a how-to manual for increasing bicycle and pedestrian safety, bicycle rodeo safety kits, DVDs on safe bicycling and walking practices, educational items, web applications to support bicycling and walking, and an AIMS-aligned

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Program Supervisor	0.00	0.00	0.50
Total Full Time FTEs	0.00	0.00	0.50

# Business Services & Community Outreach Department

## Community Outreach

### Project 6020

		2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>					
4001	Public transportation funds	348,990	368,919	318,919	315,099
4213	FTA - Section 5317 New Freedom	41,295	-	50,000	50,000
		390,285	368,919	368,919	365,099
<b>Expenditures</b>					
5000	Salaries	167,824	155,630	155,630	155,630
5100	Fringe benefits	68,830	59,195	59,195	59,745
	Subtotal	236,654	214,825	214,825	215,375
6000	Overhead	67,557	70,594	70,594	69,224
7200	Consultant	-	3,000	3,000	-
7500	Printing	13,888	12,000	12,000	12,000
7600	Postage & delivery	2,079	1,500	1,500	1,500
7800	Other direct expenditures	69,158	65,100	65,100	65,100
7805	Copies	48	1,000	1,000	1,000
7815	Local meetings & mileage	901	900	900	900
		390,285	368,919	368,919	365,099

#### Project Description

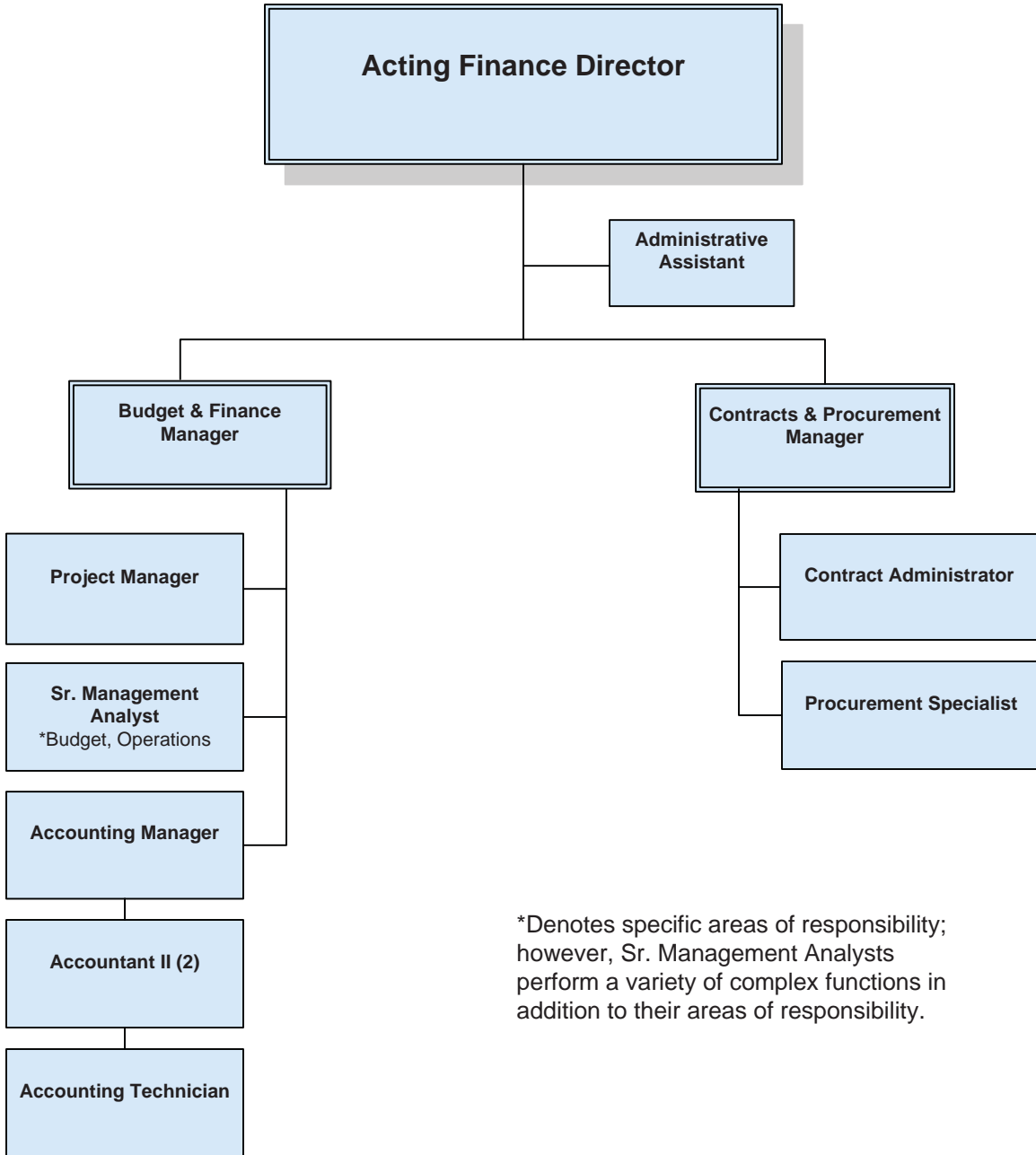
This project provides for outreach activities in the community including business, school, senior, refugee and disabled education programs.

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Program Coordinator	1.00	1.00	1.00
Program Representative	1.00	1.00	1.00
Program Supervisor	1.00	1.00	1.00
Total Full Time FTEs	3.00	3.00	3.00

# Finance Department

## Organization Chart

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\*Denotes specific areas of responsibility; however, Sr. Management Analysts perform a variety of complex functions in addition to their areas of responsibility.

## Finance Department Goals and Objectives

The Finance Department is responsible for providing the Board of Directors and the Authority's other departments support in the areas of finance, accounting, budgeting, procurement, data management, and office management.

The Procurement Division is dedicated to promoting the conservation of public funds and conducting its procurement processes in a fair, open and equitable manner.

<b>FY 2010/11 Goals and Objectives</b>		<b>Met/ Not Met</b>
1.	Identification of and development/update of all business processes and policies for the Finance Department	Met
2.	Prepare the Operating and Capital budget	Met
3.	Prepare the Comprehensive Annual Financial Report (CAFR) in conformance with Generally Accepted Accounting Principles	Met
4.	Prepare the CAFR in conformance with the requirements of the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting program	Met
5.	Coordinate Transit Life Cycle Program (TLCP) projects with Intergovernmental Agreements (IGA) and or solicitations for FY 2010-11	Met

<b>FY 2010/11 Performance Indicators</b>		<b>Related Goal and/or Objective</b>	<b>Met/ Not Met</b>
A.	Complete documentation of all business processes and policies for the Finance Department by December 31, 2010	1	Met
B.	Complete the FY 2010/11 Operating and Capital Budget and Five Year Forecast; submit to the Board for review by the June 2010 Board meeting	2	Met
C.	Receive an unqualified audit opinion for the FY 2010 Comprehensive Annual Financial Report (CAFR) by December 30, 2010	3	Met
D.	Receive the GFOA Certificate of Achievement for Excellence in Financial Reporting for the FY 2010 CAFR (Notification from GFOA by June, 2011)	4	Pending
E.	Complete IGAs and produce Request for Quotes (RFQ) and Request for Proposals (RFP) for identified projects according to agreed upon timelines	5	In Progress

**Finance Department**  
Goals and Objectives (Continued)

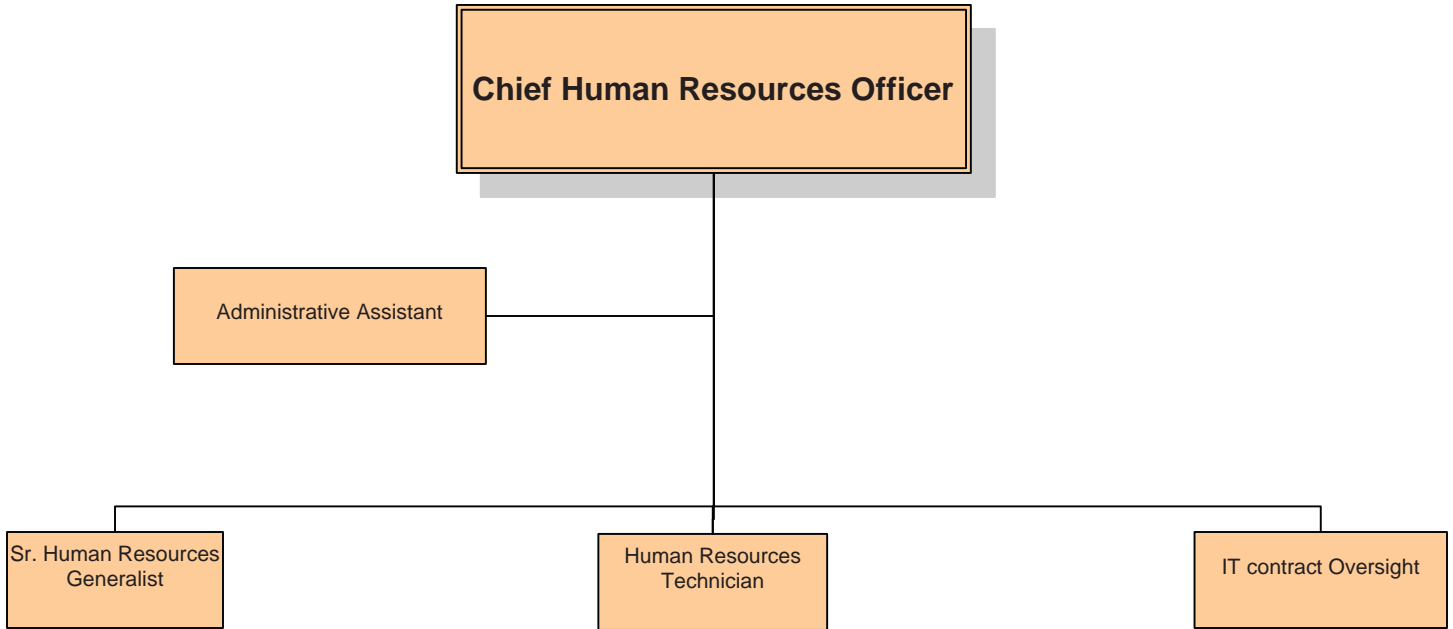
<b>FY 2011/12 Goals and Objectives</b>	
1.	Prepare the Operating and Capital budget
2.	Prepare the Comprehensive Annual Financial Report (CAFR) in conformance with Generally Accepted Accounting Principles
3.	Prepare the CAFR in conformance with the requirements of the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting program
4.	Coordinate Transit Life Cycle Program (TLCP) projects with Intergovernmental Agreements (IGA) and or solicitations for FY 2011-12

<b>FY 2011/12 Performance Indicators</b>		<b>Related Goal and/or Objective</b>
A.	Complete the FY 2011/12 Operating and Capital Budget and Five-Year Forecast; submit to the Board for review by the June 2011 Board meeting	1
B.	Receive an unqualified audit opinion for the FY 2011 Comprehensive Annual Financial Report (CAFR) by December 30, 2012	2
C.	Receive the GFOA Certificate of Achievement for Excellence in Financial Reporting for the FY 2011 CAFR (Notification from GFOA by June, 2012)	3
D.	Complete IGAs and produce Request for Quotes (RFQ) and Request for Proposals (RFP) for identified projects according to agreed upon timelines	4

# Management Services Department

Organization Chart

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**Management Services Department**  
*Goals and Objectives*

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The Management Services Department is responsible for providing the Executive Director and other management staff support services in the areas of human resources, risk management, and information technology.

**Human Resources Division**

The human resources division is responsible for recruitment and selection, benefits management, salary administration, training and development, records management, employee relations, risk management and human resources information system administration. The department also provides a variety of services ranging from research to compliance with all human resources-related Federal Transit Administration mandates.

<b>FY 2010/11 Goals and Objectives</b>	<b>Met/ Not Met</b>
1. Continue development and revision of human resource policies and procedures to ensure compliance with state, federal, and agency regulations	Met/ Ongoing
2. Develop and implement recruitment strategies to attract qualified rail operations workforce in support of operational objectives	Met
3. Evaluate cost effectiveness and competitiveness of the current benefits package	Met
4. Continue to support implementation of Affirmative Action Plans and expand diversity initiatives as outlined in the FTA guidelines	Met/ Ongoing
5. Identification of and development/update of all business processes in the Human Resources Department	Met/ Ongoing

<b>FY 2010/11 Performance Indicators</b>	<b>Related Goal and/or Objective</b>	<b>Met/ Not Met</b>
A. Update human resource policies and procedures by June 30, 2011	1	Met/ Ongoing
B. Develop and implement recruitment strategies to attract qualified rail operations workforce in support of operational objectives by September 30, 2011	2	Met
C. Complete evaluation and analysis of the current benefits package to determine cost effectiveness and competitiveness by March 30, 2011	3	Met
D. Conduct an analysis of the current human resources programs and activities related to current FTA guidelines	4	Met/ Ongoing
E. Identification of and development/update of all business processes in the Human Resources Department by December 30, 2010	5	Met/ Ongoing

**Management Services Department**  
*Goals and Objectives (continued)*

<b>FY 2011/12 Goals and Objectives</b>	
1.	Review and enhance Human Resources systems, processes, procedures and policies using the principles of continuous quality improvement and excellent and seamless customer service
2.	Review and assess employee benefit program designs, implementation and administration of benefit programs; ensure compliance with federal healthcare reform
3.	Continue to support implementation of Affirmative Action Plans and expand diversity outreach initiatives
4.	Continue to build strategic partnerships with agency departments to enhance workforce success

<b>FY 2011/12 Performance Indicators</b>		<b>Related Goal and/or Objective</b>
A.	Review and update employee handbook to ensure continued legal compliance by October 2011	1
B.	Review design plans and monitor benefits program to ensure compliance with federal program reporting and administrative requirements	2
C.	Update Affirmative Action Plan by April 2012	3
D.	Provide internal consulting to the departments on strategic workforce issues and initiatives, and partner with targeted departments to build qualifications/competencies models for employee development and succession planning	4

**Information Technology (IT) Division**

The IT division is responsible for providing network, server, desktop, and application support. Additionally, IT provides long- and short-range strategic planning assistance to RPTA management.

<b>FY 2010/11 Goals and Objectives</b>		<b>Met/ Not Met</b>
1.	Develop a standard operating procedure manual for standards and business processes; <i>not met as of April 2011</i>	Not Met
2.	Review and update current information technology policies	Met/ Ongoing

**Management Services Department**  
*Goals and Objectives (continued)*

FY 2010/11 Performance Indicators	Related Goal and/or Objective	Met/ Not Met
A. Completion of a standard operating procedure manual by June 30, 2011; <i>not met as of April 2011</i>	1	Not Met
B. Complete review and update of information technology policies and business processes by December 31, 2010	2	Met/ Ongoing

FY 2011/12 Goals and Objectives
1. Develop a standard operating procedure manual for standards and business processes
2. Prepare solicitation for IT consultant

FY 2011/12 Performance Indicators	Related Goal and/or Objective
A. Completion of a standard operating procedure manual by June 30, 2012	1
B. Award IT consultant contract by October 2011	2

# Finance & Management Services Department

## Department Budget Summary

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4000 Regional area road funds	445,848	742,671	742,671	510,399
4600 Interest earnings	8,780	100,000	100,000	20,000
4700 Other revenue	11,557	-	-	-
4710 Vehicle/parts proceeds	3,959	-	-	-
3300 Undesignated fund balance applied	-	-	874,955	-
	<u>470,144</u>	<u>842,671</u>	<u>1,717,626</u>	<u>530,399</u>
<b>Expenditures</b>				
5000 Salaries	1,068,511	1,089,888	1,089,888	1,017,131
5100 Fringe benefits	321,190	391,695	391,695	390,467
Subtotal	<u>1,389,701</u>	<u>1,481,583</u>	<u>1,481,583</u>	<u>1,407,598</u>
6000 Overhead	27,578	37,954	37,954	65,288
<i>Direct expenditures:</i>				
7200 Consultants (direct)	199,699	237,780	740,834	183,500
7300 Job skill development	4,644	6,600	6,600	5,000
7310 Organizational development & training	14,258	18,000	18,000	-
7400 Advertising	4,340	8,000	8,000	6,000
7500 Printing	1,943	4,000	4,000	4,000
7600 Postage & delivery	1,808	3,000	3,000	2,000
7800 Other direct expenditures	3,821	-	-	-
7805 Copies	490	1,000	1,000	500
7815 Local meetings & mileage	199	500	500	300
7830 Bank charges	-	100	100	-
9003 Equipment	1,161	6,000	215,391	3,000
9004 Furniture, fixtures & office upgrades	4,056	25,000	145,000	10,000
9005 Computers & software	118,654	320,000	362,510	140,000
<i>Allocable overhead expenditures:</i>				
6100 Rent	598,478	615,000	615,000	647,000
6200 Telephone	84,950	100,000	100,000	90,000
6205 Equipment rental & maintenance	9,329	16,000	16,000	10,000
6210 Vehicle equipment & maintenance	5,002	5,000	5,000	5,000
6300 Other indirect	46,141	45,000	45,000	48,000
6305 Office expense	145,392	150,000	150,000	150,000
6308 HR/Employee Expense	65,869	75,000	75,000	75,000
6310 Membership & subscriptions	49,133	50,000	50,000	50,000
6315 Payroll outsource fees	39,169	45,000	45,000	45,000
6400 Legal	112,084	120,000	120,000	115,000
6405 Accounting	17,143	30,000	30,000	45,000
6410 Annual audit	49,065	42,000	42,000	38,000
6500 Risk management consultant	53,463	65,000	65,000	60,000
6505 Employer insurance premiums	19,338	75,000	75,000	25,000
6510 Consultants (allocable)	342,386	425,000	425,000	425,000
Overhead Allocated	<u>(2,939,525)</u>	<u>(3,164,846)</u>	<u>(3,164,846)</u>	<u>(3,124,787)</u>
	<u>470,144</u>	<u>842,671</u>	<u>1,717,626</u>	<u>530,399</u>

(Continued)

**Finance & Management Services Department**  
*Department Budget Summary*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	(Continued) 2011/12 Adopted
<b>Expenditures by Project</b>				
Finance and Administration Support	335,086	491,671	491,671	377,399
Administrative Capital Outlay	135,058	351,000	1,225,955	153,000
Total Expenditures by Project	<u>470,144</u>	<u>842,671</u>	<u>1,717,626</u>	<u>530,399</u>

**Fringe and Overhead Calculations**

OVERHEAD RATE 1 (includes Valley Metro Rail, Inc. Staff):

The FY 2011/12 overhead applied is 9.34% and is based on overhead costs of \$1,106,004 divided by net direct salary costs of \$11,836,234.

OVERHEAD RATE 2 (excludes Valley Metro Rail, Inc. Staff):

The FY 2011/12 overhead applied is 35.14% and is based on overhead costs of \$2,018,783 divided by net direct salary costs of \$5,744,384.

FRINGE BENEFITS RATE (includes Valley Metro Rail, Inc. Staff):

The FY 2011/12 agency-wide fringe benefit rate applied is 38.39% and is computed as follows:

Health Insurance Premiums	2,400,000	18.97%
Arizona State Retirement System Contributions	1,360,014	10.75%
Social Security/Medicare FICA	967,824	7.65%
Communications/Expense Allowance	128,870	1.02%
	<u>4,856,708</u>	<u>38.39%</u>

**Finance & Management Services Department**  
*Finance and Administration Support*  
*Project 1005*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4000 Regional area road funds	318,470	391,671	391,671	357,399
4600 Interest earnings	8,780	100,000	100,000	20,000
4700 Other revenue	7,836	-	-	-
	<u>335,086</u>	<u>491,671</u>	<u>491,671</u>	<u>377,399</u>
<b>Expenditures</b>				
5000 Salaries	1,068,511	1,089,888	1,089,888	1,017,131
5100 Fringe benefits	321,190	391,695	391,695	390,467
Subtotal	<u>1,389,701</u>	<u>1,481,583</u>	<u>1,481,583</u>	<u>1,407,598</u>
6000 Overhead	27,578	37,954	37,954	65,288
<i>Direct expenditures:</i>				
7200 Consultants (direct)	188,512	237,780	237,780	183,500
7300 Job skill development	4,644	6,600	6,600	5,000
7310 Organizational development & training	14,258	18,000	18,000	-
7400 Advertising	4,340	8,000	8,000	6,000
7500 Printing	1,943	4,000	4,000	4,000
7600 Postage & delivery	1,808	3,000	3,000	2,000
7805 Copies	490	1,000	1,000	500
7815 Local meetings & mileage	199	500	500	300
7830 Bank charges	-	100	100	-
<i>Allocable overhead expenditures:</i>				
6100 Rent	598,478	615,000	615,000	647,000
6200 Telephone	84,950	100,000	100,000	90,000
6205 Equipment rental & maintenance	9,329	16,000	16,000	10,000
6210 Vehicle equipment & maintenance	5,002	5,000	5,000	5,000
6300 Other indirect	46,141	45,000	45,000	48,000
6305 Office expense	145,392	150,000	150,000	150,000
6308 HR/Employee Expense	65,869	75,000	75,000	75,000
6310 Membership & subscriptions	49,133	50,000	50,000	50,000
6315 Payroll outsource fees	39,169	45,000	45,000	45,000
6400 Legal	112,084	120,000	120,000	115,000
6405 Accounting	17,143	30,000	30,000	45,000
6410 Annual audit	49,065	42,000	42,000	38,000
6500 Risk management consultant	53,463	65,000	65,000	60,000
6505 Employer insurance premiums	19,338	75,000	75,000	25,000
6510 Consultants (allocable)	342,386	425,000	425,000	425,000
Overhead Allocated	<u>(2,939,525)</u>	<u>(3,164,846)</u>	<u>(3,164,846)</u>	<u>(3,124,787)</u>
	<u>335,086</u>	<u>491,671</u>	<u>491,671</u>	<u>377,399</u>

**Project Description**

This project provides the Board of Directors and the Authority's other departments support in the areas of finance, accounting, budgeting, procurement, data management, human resources, office management and information technology.

**Finance & Management Services Department**  
*Administrative Capital Outlay*  
*Project 1020*

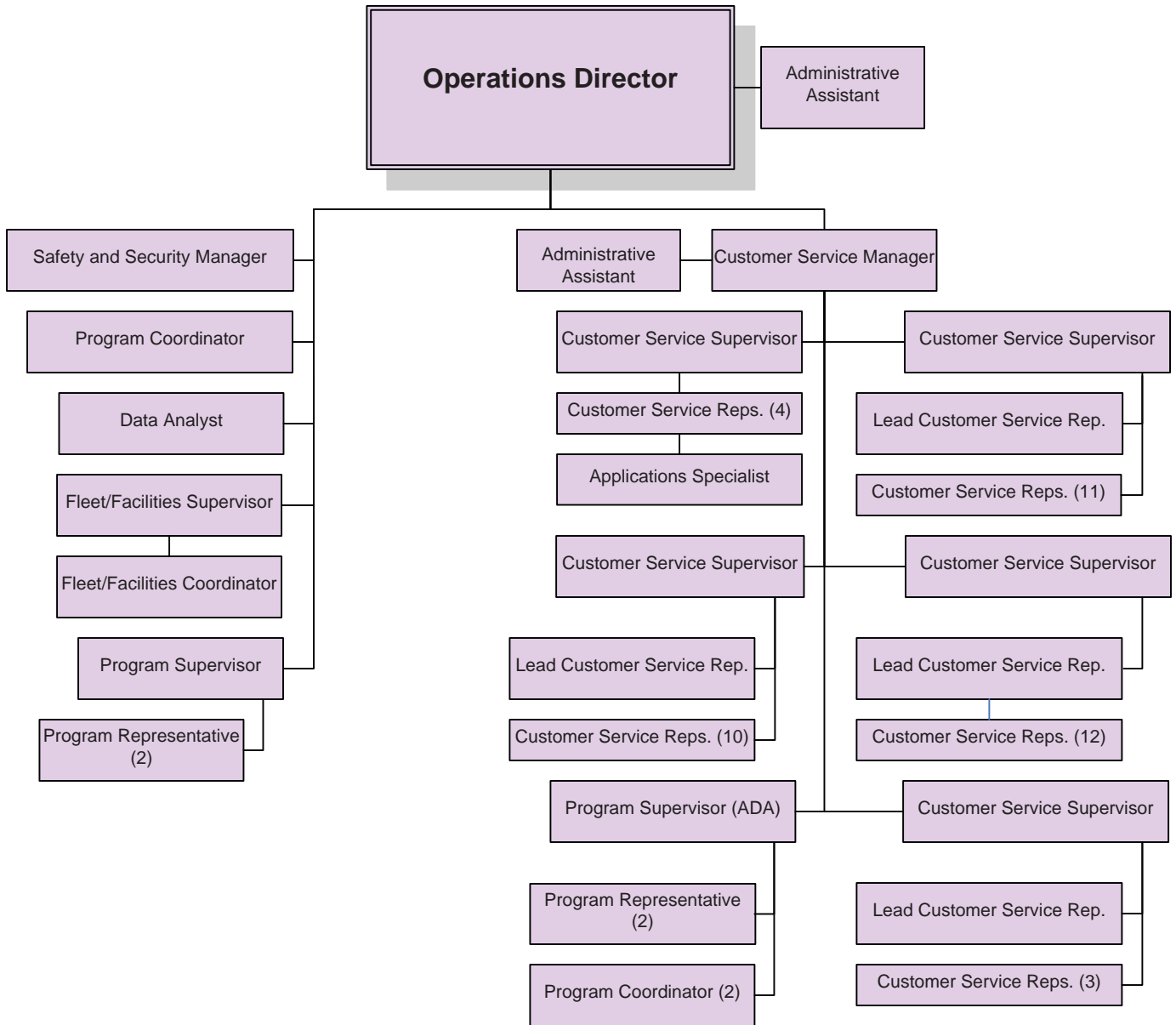
	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4000 Regional area road funds	127,378	351,000	351,000	153,000
4700 Other revenue	3,721	-	-	-
4710 Vehicle/parts proceeds	3,959	-	-	-
3300 Undesignated fund balance applied (RARF)	-	-	874,955	-
	<u>135,058</u>	<u>351,000</u>	<u>1,225,955</u>	<u>153,000</u>
<b>Expenditures</b>				
7200 Consultants (direct)	11,187	-	503,054	-
9003 Equipment	1,161	6,000	215,391	3,000
9004 Furniture, fixtures & office upgrades	4,056	25,000	145,000	10,000
9005 Computers & software	118,654	320,000	362,510	140,000
	<u>135,058</u>	<u>351,000</u>	<u>1,225,955</u>	<u>153,000</u>

**Project Description**

Provide funding for the procurement of administrative capital purchases for RPTA. Includes funding for Agency computer & software needs.

# Operations Department Organization Chart

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**Operations & Customer Service Department**  
*Goals and Objectives*

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**Operations Division**

The Operations Department is responsible for selected local bus, express bus, BRT, circulators, dial-a-ride and vanpool services and support throughout the region through management and monitoring of contracts with private operators. Valley Metro local bus service is provided through contractors located in the East and West Valley, and by purchasing services throughout the region from other member entities. Dial-a-Ride services are provided through a contract for the East Valley Dial-a-Ride (“EVDAR” - Chandler, Gilbert, Mesa, Scottsdale and Tempe). Support services in maintenance, data collection and reporting, and operations supervision are provided for RPTA-operated services and upon request by RPTA members.

<b>FY 2010/11 Goals and Objectives – Operations</b>		<b>Met/ Not Met</b>
1.	Implement new paratransit service for the Northwest Valley cities, former STS operation, and service for ADA assessment trips	Partially Met- SCAT and STS
2.	Improve security at Valley Metro owned and leased facilities	In Process
3.	Provide cost-effective fixed-route and paratransit services	Met
4.	Develop regional Customer Policies	Not Met
5.	Increase EVDAR Productivity	Not Met
6.	Continue implementing a quality management program to ensure contractor compliance and improve service quality (including the update of all business processes and policies)	In Progress

<b>FY 2010/11 Performance Indicators - Operations</b>		<b>Related Goal and/or Objective</b>	<b>Met/ Not Met</b>
A.	Award a contract for a paratransit operation for the cities for El Mirage, Peoria, and Surprise	1	Partially Met- SCAT and STS
B.	Install security cameras and exterior fencing at Valley Metro’s East Valley Facility. Install security cameras in the ADA Assessment Center.	2	In Progress
C.	Following cost reconciliation, have the lowest fixed-route operating rate in the region	3	Met
D.	Approval by the Valley Metro Board of Directors of regional Customer Policies	4	Not Met
E.	Improve East Valley Dial-a-Ride passengers per hour to 2.95	5	Not Met
F.	Review contract management quality through the development and refinement of defined work processes and policies by December 31, 2010	6	Met and ongoing

**Operations & Customer Service Department**  
*Goals and Objectives (Continued)*

<b>FY 2011/12 Goals and Objectives – Operations</b>	
1.	Complete security improvements at RPTA's Operations Facility
2.	Provide fleet maintenance inspection services for the City of Tempe's transit program
3.	Procure a paratransit brokerage service contractor for the East Valley Dial-a-Ride system
4.	Improve the RPTA's Mobility Management Program
5.	Provide cost-effective fixed route service
6.	Communicate fixed route and paratransit system performance to member agencies

<b>FY 2011/12 Performance Indicators - Operations</b>		<b>Related Goal and/or Objective</b>
A.	Finish the site security improvement construction by October 1, 2011	1
B.	Assign Vehicle Technical Consultants to perform preventive maintenance quality assurance inspections at both RPTA and City of Tempe facilities	2
C.	Award a contract to a broker to manage paratransit service delivery in the East Valley Dial-a-Ride service area.	3
D.	Beginning July 1, 2011, have CARE Evaluators manage RPTA's RideChoice and Travel Training programs from the Regional Mobility Center	4
E.	Following cost reconciliation, have the lowest fixed-route operating rate in the region	5
F.	Post monthly fixed route and paratransit performance data on the Valley Metro website	6

**Operations & Customer Service Department**  
*Goals and Objectives (Continued)*

**Customer Service Division**

Valley Metro provides information and customer service for the region through its centralized transit information call center. Transit information representatives assist customers with questions about fares, schedules, routes, policies, trip planning, field trips, compliments and complaints, and ADA certification. Staff also administers the ADA application and certification process. Persons who cannot access fixed-route service are eligible for ADA certification, and can apply through the ADA Certification office. The ADA Certification office also supplies ID badges for reduced fixed route fare program to eligible disabled riders, seniors 65 and over, as well as students 6-18 years of age.

<b>FY 2010/11 Goals and Objectives – Customer Service</b>		<b>Met/ Not Met</b>
1.	Develop and Implement ADA Bus and Rail Pass ID Program	In Progress
2.	Reconfigure ADA Eligibility Program to integrate In Person assessment components	Met
3.	Upgrade ADA Eligibility Program software application to support In Person Assessment	Met
4.	Incorporate a “My Stop ID/Real Time” input option within the Next Bus automated phone system	In Progress
5.	Update business processes and policies	Met

<b>FY 2010/11 Performance Indicators – Customer Service</b>		<b>Related Goal and/or Objective</b>	<b>Met/ Not Met</b>
A.	Develop and Implement ADA Bus and Rail Pass ID Program by January 2011	1	In Progress
B.	Reconfigure ADA Eligibility Program to integrate In Person assessment components by September 2011	2	Met
C.	Complete upgraded ADA to Eligibility Program software application to support In Person Assessment by January 2011	3	Met
D.	Incorporate a “My Stop ID/Real Time” input option within the Next Bus automated phone system by June 2011	4	In Progress
E.	Complete update of business processes and policies by December 31, 2010	5	Met

**Operations & Customer Service Department**  
*Goals and Objectives (Continued)*

<b>FY 2011/12 Goals and Objectives – Customer Service</b>	
1.	Implement the Next Ride Stop ID project, which includes upgrading the Integrated Voice Response System, Valley Metro Web site, and implementing a SMS texting option and QR Code that enables customers to retrieve scheduled and real time estimates for bus and Light Rail stops in participating jurisdictions
2.	Facilitate the installation of Next Ride stop ID decals at approximately 3,500 stops within the region
3.	Upgrade the Reduced Fare Photo ID application process to reduce fraud and improve the validity of photo ID recipients
4.	Provide one-on-one travel training
5.	Transition the contract for the East Valley Ride Choice program from Veolia Transportation to CARE Evaluators and relocate personnel to the Mobility Center

<b>FY 2011/12 Performance Indicators – Customer Service</b>		<b>Related Goal and/or Objective</b>
A.	Implement all phases of the Next Ride Stop ID project by June 2012	1
B.	Facilitate the installation of Next Ride stop ID decals at approximately 3,500 stops within the region by November 2011	2
C.	Upgrade the Reduced Fare Photo ID application process to reduce fraud and improve the validity of photo ID recipients by November 2011	3
D.	Provide one-on-one travel training to 40 customers by June 2012	4
E.	Transition the contract for the East Valley Ride Choice program from Veolia Transportation to CARE Evaluators and relocate personnel to the Mobility Center by September 2011	5

**Operations & Customer Services Department**  
*Department Budget Summary*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4000 Regional area road funds	-	-	-	185,850
4001 Public transportation funds	43,484,680	48,578,240	49,387,355	52,997,543
4205 FTA - Section 5307 (ACM)	961,416	716,072	716,072	1,770,000
4205 FTA - Section 5307	-	-	376,000	-
4206 FTA - Section 5307 ARRA Capital	622,693	-	-	-
4211 FTA - Section 5311	524,021	481,557	555,160	475,865
4212 FTA - ADOT ARRA	-	-	24,400	-
4213 FTA - Section 5317	357,257	603,413	591,143	615,091
4215 FTA - Section 3037	-	-	100,000	50,000
4216 FTA Section 5316 Jarc Operations	14,398	-	333,862	482,708
4300 VMR Charges for Services	150,353	150,515	150,515	152,885
4400 TSR - Maricopa County	132,396	65,000	159,837	215,275
4406 TSR - Avondale	-	-	-	924,092
4418 TSR - Chandler	738,488	880,314	392,391	395,182
4420 TSR - El Mirage	-	-	20,568	22,514
4424 TSR - Fountain Hills	70,500	70,000	51,920	-
4427 TSR - Gila Bend	-	-	2,806	-
4430 TSR - Gilbert	499,871	898,221	679,537	803,074
4445 TSR - Mesa	5,777,122	6,907,403	5,388,352	6,594,253
4451 TSR - Peoria	64	-	8,617	9,395
4454 TSR - Phoenix	3,902,754	4,482,144	4,648,007	4,701,918
4460 TSR - Scottsdale	4,237,127	4,544,095	2,344,189	2,328,615
4461 TSR - Surprise	202,569	276,777	276,777	282,563
4469 TSR - Tempe	2,648,551	3,002,251	2,325,856	2,448,036
4473 TSR - Youngtown	-	-	2,241	7,103
4700 Other revenue	86,924	-	-	-
4702 Refund of prior year expenses	46,671	-	-	-
4715 Vanpool fares	864,663	893,000	762,000	762,000
4800 IRS fuel tax credit	581,166	-	750,000	450,000
3110 Vanpool reserve applied	-	-	50,045	12,242
3300 Undesignated fund balance	-	3,267,707	-	409,194
	<u>65,903,684</u>	<u>75,816,709</u>	<u>70,097,649</u>	<u>77,095,398</u>

(Continued)

**Operations & Customer Services Department**  
*Department Budget Summary*

(Continued)

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Expenditures</b>				
5000 Salaries	3,175,494	3,063,202	3,041,080	3,052,851
5100 Fringe benefits	1,140,930	1,134,673	1,126,873	1,152,765
Subtotal	4,316,424	4,197,875	4,167,953	4,205,616
6000 Overhead	1,279,363	1,353,181	1,353,181	1,335,668
7000 Transit service contractors	53,020,405	53,684,413	47,712,183	49,371,341
7021 Fuel Costs - CNG	1,488,671	1,807,757	1,807,757	1,850,000
7022 Fuel Costs - Diesel	1,566,126	2,172,521	2,172,521	2,725,533
7025 Fuel Costs - Unleaded	717	6,500	6,500	6,500
7030 Facility rent and utilities	-	300,000	150,000	328,223
7035 Safety and security	212,807	507,556	785,473	367,150
7040 Contingent liability insurance	168,984	182,255	163,452	150,096
7050 Facility Costs - Utilities	565,556	591,805	591,805	690,410
7051 Facility Costs - Equipment rental	-	2,500	2,500	2,500
7052 Facility Costs - Equipment Maintenance	799,673	965,880	965,880	886,500
7053 Facility Costs - Building Maintenance	199,949	138,000	138,000	178,000
7054 Facility Costs - Materials & Supplies	-	9,200	9,200	16,200
7055 Facility Costs - Contract Services	178,899	313,891	313,891	188,591
7056 Facility Costs - Misc. Expenses	184,963	267,500	267,500	269,500
7116 Utilities	-	-	-	19,132
7117 General supplies	18,721	18,000	18,000	13,000
7200 Consultants (direct)	134,632	389,604	429,604	621,294
7210 Maintenance agreements	404,856	476,705	526,705	864,353
7300 Job skill development	382	-	-	-
7305 Conferences & seminars	937	-	-	-
7400 Advertising	25,494	40,000	34,008	9,000
7500 Printing	46,133	61,118	66,550	61,699
7600 Postage & delivery	113	250	250	4,500
7700 Public meetings & information	9	500	500	-
7800 Other direct expenditures	240,993	60,550	59,643	123,593
7805 Copies	170	2,000	2,000	4,200
7815 Local meetings & mileage	1,546	8,971	10,954	3,150
7820 Travel expenses	-	-	1,500	-
7850 Vanpool Rewards	429	600	600	-
7901 Lead agency PTF disbursements	914,888	7,124,040	7,124,040	11,851,137
9000 Administrative capital outlay	49,848	126,000	278,500	7,500
9900 Operating contingency (PTF)	-	975,307	937,000	941,012
3110 Reserved for vanpool	81,996	32,230	-	-
	<u>65,903,684</u>	<u>75,816,709</u>	<u>70,097,649</u>	<u>77,095,398</u>

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Expenditures by Project</b>				
Operations Division	61,521,534	70,510,359	65,194,799	71,739,122
Customer Services Division	4,382,150	5,306,350	4,902,850	5,356,276
Total Expenditures by Project	<u>65,903,684</u>	<u>75,816,709</u>	<u>70,097,649</u>	<u>77,095,398</u>

# Operations & Customer Services Department

## Operations Division

### Division Budget Summary

	2009/10 Actual	2010/11 Budget	2010/11 Estimated	2011/12 Adopted
<b>Revenues</b>				
4000 Regional area road funds	-	-	-	185,850
4001 Public transportation funds	39,253,850	43,422,405	44,635,019	47,794,152
4205 FTA - Section 5307 (ACM)	961,416	716,072	716,072	1,770,000
4205 FTA - Section 5307	-	-	376,000	-
4206 FTA - Section 5307 ARRA Capital	622,693	-	-	-
4211 FTA - Section 5311	524,021	481,557	555,160	475,865
4212 FTA - ADOT ARRA	-	-	24,400	-
4213 FTA - Section 5317	357,257	603,413	591,143	615,091
4215 FTA - Section 3037	-	-	100,000	50,000
4216 FTA Section 5316 Jarc Operations	14,398	-	333,862	482,708
4400 TSR - Maricopa County	132,396	65,000	159,837	215,275
4406 TSR - Avondale	-	-	-	924,092
4418 TSR - Chandler	738,488	880,314	392,391	395,182
4420 TSR - El Mirage	-	-	20,568	22,514
4424 TSR - Fountain Hills	70,500	70,000	51,920	-
4427 TSR - Gila Bend	-	-	2,806	-
4430 TSR - Gilbert	499,871	898,221	679,537	803,074
4445 TSR - Mesa	5,777,122	6,907,403	5,388,352	6,594,253
4448 TSR - Paradise Valley	-	-	-	-
4451 TSR - Peoria	64	-	8,617	9,395
4454 TSR - Phoenix	3,902,754	4,482,144	4,648,007	4,701,918
4460 TSR - Scottsdale	4,237,127	4,544,095	2,344,189	2,328,615
4461 TSR - Surprise	202,569	276,777	276,777	282,563
4469 TSR - Tempe	2,648,551	3,002,251	2,325,856	2,448,036
4473 TSR - Youngtown	-	-	2,241	7,103
4700 Other revenue	85,957	-	-	-
4702 Refund of prior year expenses	46,671	-	-	-
4715 Vanpool fares	864,663	893,000	762,000	762,000
4800 IRS fuel tax credit	581,166	-	750,000	450,000
3110 Vanpool reserve applied	-	-	50,045	12,242
3300 Undesignated fund balance	-	3,267,707	-	409,194
	<u>61,521,534</u>	<u>70,510,359</u>	<u>65,194,799</u>	<u>71,739,122</u>

(Continued)

# Operations & Customer Services Department

## Operations Division

### Division Budget Summary

(Continued)

		2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Expenditures</b>					
5000	Salaries	851,434	810,629	788,507	830,143
5100	Fringe benefits	260,651	308,326	300,526	318,683
	Subtotal	1,112,085	1,118,955	1,089,033	1,148,826
6000	Overhead	339,496	367,701	367,701	369,247
7000	Transit service contractors	53,020,405	53,177,413	47,458,683	48,713,341
7021	Fuel Costs - CNG	1,488,671	1,807,757	1,807,757	1,850,000
7022	Fuel Costs - Diesel	1,566,126	2,172,521	2,172,521	2,725,533
7025	Fuel Costs - Unleaded	717	6,500	6,500	6,500
7035	Safety and security	212,807	507,556	785,473	367,150
7040	Contingent liability insurance	168,984	182,255	163,452	150,096
7050	Facility Costs - Utilities	565,556	591,805	591,805	690,410
7051	Facility Costs - Equipment rental	-	2,500	2,500	2,500
7052	Facility Costs - Equipment Maintenance	799,673	965,880	965,880	886,500
7053	Facility Costs - Building Maintenance	199,949	138,000	138,000	178,000
7054	Facility Costs - Materials & Supplies	-	9,200	9,200	16,200
7055	Facility Costs - Contract Services	178,899	313,891	313,891	188,591
7056	Facility Costs - Misc. Expenses	184,963	267,500	267,500	269,500
7200	Consultants (direct)	134,632	359,604	399,604	618,794
7210	Maintenance agreements	205,497	234,505	284,505	616,943
7300	Job skill development	382	-	-	-
7305	Conferences & seminars	937	-	-	-
7400	Advertising	25,494	40,000	34,008	9,000
7500	Printing	46,133	61,118	66,550	61,699
7600	Postage & delivery	113	250	250	500
7700	Public meetings & information	9	500	500	-
7800	Other direct expenditures	221,129	42,350	41,443	73,793
7805	Copies	170	2,000	2,000	700
7815	Local meetings & mileage	1,546	8,421	10,404	3,150
7820	Travel expenses	-	-	1,500	-
7850	Vanpool Rewards	429	600	600	-
7901	Lead agency PTF disbursements	914,888	7,124,040	7,124,040	11,851,137
9000	Administrative capital outlay	49,848	-	152,500	-
9900	Operating contingency (PTF)	-	975,307	937,000	941,012
3110	Reserved for vanpool	81,996	32,230	-	-
		61,521,534	70,510,359	65,194,799	71,739,122

(Continued)

# Operations & Customer Services Department

## Operations Division Division Budget Summary

(Continued)

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Expenditures by Project</b>				
Operations Administration	32,587	1,009,083	970,776	962,062
Safety and Security	371,151	689,145	967,062	553,000
Phoenix Fixed Route	9,315,432	4,981,420	5,201,773	4,979,114
Fare Vending Machine Service and Maint.	-	-	50,000	250,000
RPTA Fixed Route Service (Veolia)	23,520,293	27,861,382	23,833,043	26,166,849
RPTA Fixed Route Service (ValuTrans)	2,733,892	2,193,458	2,193,458	1,366,172
Avondale Circulator	-	-	-	924,092
Tempe Fixed Route	12,199,321	13,286,368	11,190,935	11,252,435
Ajo / Gila Bend Connector	571,939	659,631	843,407	663,454
Wickenburg Connector	323,161	437,620	438,601	249,818
East Valley Dial-a-Ride	8,905,684	9,617,808	9,617,808	9,736,797
Sun Cities Area Transit	207,581	201,000	201,000	-
Other ADA	914,888	7,124,040	7,124,040	11,851,137
Alternative Transportation Program	950,204	1,188,396	1,163,310	1,393,230
Valley Metro Mobility Services	232,264	240,557	460,091	489,635
Regional Vanpool	864,663	893,000	812,045	774,242
Quality & Maintenance Monitoring	258,047	-	-	-
Regional Ridership Reporting	120,427	127,451	127,451	127,085
Total Expenditures by Project	61,521,534	70,510,359	65,194,799	71,739,122

# Operations & Customer Services Department

## Operations Division

### Operations Administration

#### Project 2005

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4001 Public transportation funds	32,587	364	970,776	552,868
3300 Undesignated fund balance	-	1,008,719	-	409,194
	<u>32,587</u>	<u>1,009,083</u>	<u>970,776</u>	<u>962,062</u>
<b>Expenditures</b>				
5000 Salaries	18,675	18,417	18,417	11,511
5100 Fringe benefits	6,058	7,005	7,005	4,419
Subtotal	<u>24,733</u>	<u>25,422</u>	<u>25,422</u>	<u>15,930</u>
6000 Overhead	7,631	8,354	8,354	5,120
7600 Postage & delivery	66	-	-	-
7800 Other direct expenditures	8	-	-	-
7805 Copies	149	-	-	-
9900 Operating contingency (PTF)	-	975,307	937,000	941,012
	<u>32,587</u>	<u>1,009,083</u>	<u>970,776</u>	<u>962,062</u>

#### **Project Description**

The Operations Department provides administration and support to internal and external operating functions, regional members through the Valley Metro Operations Staff, and other departments within the agency.

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Administrative Assistant	0.40	0.40	0.25
Total Full Time FTEs	<u>0.40</u>	<u>0.40</u>	<u>0.25</u>

# Operations & Customer Services Department

*Operations Division  
Regional Safety/Security  
Project 2006*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4000 Regional area road funds	-	-	-	185,850
4001 Public transportation funds	371,151	689,145	591,062	367,150
4205 FTA - Section 5307	-	-	376,000	-
	<u>371,151</u>	<u>689,145</u>	<u>967,062</u>	<u>553,000</u>
<b>Expenditures</b>				
5000 Salaries	91,541	98,540	98,540	101,630
5100 Fringe benefits	29,938	37,480	37,480	39,015
Subtotal	<u>121,479</u>	<u>136,020</u>	<u>136,020</u>	<u>140,645</u>
6000 Overhead	36,835	44,698	44,698	45,205
7035 Safety and security	212,807	507,556	785,473	367,150
7700 Public meetings/information	-	500	500	-
7815 Local meetings & mileage	30	371	371	-
	<u>371,151</u>	<u>689,145</u>	<u>967,062</u>	<u>553,000</u>

### Project Description

The Safety & Security manager is responsible for the planning, development, administration, and implementation of a comprehensive regional safety and security program to ensure a safe and secure transit environment for surface transportation system passengers, visitors, employees and facilities. Additional coordination of program activities is required with other Valley Metro member agencies, Valley Metro Rail and other federal, state and local agencies programs. The annual budget for this project is established in the adopted Transit Life Cycle Program financial model; undesignated project funds will be allocated to specific projects as needed throughout the fiscal year.

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Data Analyst	0.00	0.00	0.05
Deputy Executive Director (Operations)	0.10	0.10	0.10
Manager of Safety and Security	1.00	1.00	1.00
Total Full Time FTEs	<u>1.10</u>	<u>1.10</u>	<u>1.15</u>

# Operations & Customer Services Department

Operations Division

Phoenix Fixed Route

Project 2010

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	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4001 Public transportation funds	9,315,432	4,981,420	5,201,773	4,979,114
	<u>9,315,432</u>	<u>4,981,420</u>	<u>5,201,773</u>	<u>4,979,114</u>
<b>Expenditures</b>				
7000 Transit service contractors	9,315,432	4,981,420	5,201,773	4,979,114
	<u>9,315,432</u>	<u>4,981,420</u>	<u>5,201,773</u>	<u>4,979,114</u>

## Project Description

Funding of approximately 874,000 miles of bus service purchased from the City of Phoenix to operate local and express fixed route service in the communities of Avondale, El Mirage, Glendale, Goodyear, Peoria, Phoenix, Scottsdale, Sun City and Tolleson. Routes (or route segments) funded include the Grand Avenue Limited, 50, 59, 67, 70, 106, 560, and 581.

## Operations & Customer Services Department

### Operations Division

#### Fare Vending Machine Service and Maintenance

#### Project 2012

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	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4001 Public transportation funds	-	-	50,000	250,000
	-	-	50,000	250,000
<b>Expenditures</b>				
7210 Maintenance agreements	-	-	50,000	250,000
	-	-	50,000	250,000

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#### Project Description

Funding for the servicing and maintenance of 25 Fare Vending Machines in the communities of Mesa, Chandler and Gilbert.

## Operations & Customer Services Department

### Operations Division

#### RPTA Fixed Route Service (Veolia)

#### Project 2015

		2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>					
4000	Regional area road funds	-	-	-	-
4001	Public transportation funds	12,893,237	15,109,901	14,805,585	15,077,566
4205	FTA - Section 5307 (ACM)	816,159	546,823	546,823	1,350,000
4206	FTA - Section 5307 ARRA Capital	300,709	-	-	-
4216	FTA Section 5316 Jarc Operations	-	-	-	148,846
4418	TSR - Chandler	174,472	201,792	-	-
4445	TSR - Mesa	3,948,471	4,257,978	2,706,562	4,103,888
4454	TSR - Phoenix	2,470,221	2,843,814	3,041,712	3,086,533
4460	TSR - Scottsdale	48,000	36,000	36,000	36,000
4469	TSR - Tempe	2,282,900	2,606,086	1,946,361	1,914,016
4700	Other revenue	4,958	-	-	-
4800	IRS fuel tax credit	581,166	-	750,000	450,000
3300	Undesignated fund balance	-	2,258,988	-	-
		<b>23,520,293</b>	<b>27,861,382</b>	<b>23,833,043</b>	<b>26,166,849</b>
<b>Expenditures</b>					
5000	Salaries	215,597	349,132	349,132	344,839
5100	Fringe benefits	66,403	132,794	132,794	132,380
	Subtotal	282,000	481,926	481,926	477,219
6000	Overhead	83,462	158,366	158,366	153,384
7000	Transit service contractors	19,138,347	22,066,096	18,037,757	20,064,281
7020	Fuel costs	-	-	-	-
7021	Fuel Costs - CNG	1,488,671	1,807,757	1,807,757	1,850,000
7022	Fuel Costs - Diesel	606,701	956,922	956,922	1,078,000
7025	Fuel Costs - Unleaded	552	4,000	4,000	4,000
7040	Contingent liability insurance	37,599	45,618	45,618	37,549
7050	Facility Costs - Utilities	468,175	488,614	488,614	562,064
7051	Facility Costs - Equipment rental	-	1,920	1,920	1,895
7052	Facility Costs - Equipment Maintenance & Repairs	790,386	950,607	950,607	855,890
7053	Facility Costs - Building Maintenance & Repairs	155,196	106,007	106,007	134,928
7054	Facility Costs - Materials & Supplies	-	7,067	7,067	12,280
7055	Facility Costs - Contract Services	137,060	241,120	241,120	142,957
7056	Facility Costs - Misc. Expenses	139,825	205,484	205,484	204,288
7200	Consultants	103,954	197,369	197,369	313,557
7210	Maintenance Agreements	84,826	114,212	114,212	220,038
7600	Postage & delivery	-	192	192	-
7800	Other direct expenditures	3,368	24,505	24,505	54,419
7805	Copies	13	-	-	-
7815	Local meetings & mileage	158	3,600	3,600	100
		<b>23,520,293</b>	<b>27,861,382</b>	<b>23,833,043</b>	<b>26,166,849</b>

#### Project Description

Funding of approximately 5,800,000 miles of bus service purchased from Veolia Transportation. Service will be operated using approximately 179 RPTA provided vehicles on Routes 30, 40, 45, 61, 96, 104, 112, 120, 128, 136, 156, 184, 511, 531, 532, 533, 535, 540, 541, 542, Main Street BRT, Arizona Avenue BRT and Downtown Mesa BUZZ Circulator serving the communities of Chandler, Gilbert, Mesa, Phoenix, Scottsdale and Tempe.

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Administrative Assistant	0.35	0.60	0.45
Data Analyst	0.00	0.00	0.30
Deputy Executive Director (Operations)	0.20	0.35	0.35
Fleet/Facilities Coordinator	0.35	0.85	0.80
Fleet/Facilities Supervisor	0.65	0.80	0.75
Management Analyst	0.60	0.00	0.00
Planner II	0.05	0.01	0.01
Planner III	0.10	0.00	0.00
Program Representative	0.00	1.00	1.00
Program Supervisor	0.45	0.65	0.55
Project Manager, Bus and Paratransit	0.30	0.00	0.00
Sr. Management Analyst	0.00	0.60	0.60
Total Full Time FTEs	<b>3.05</b>	<b>4.86</b>	<b>4.81</b>

# Operations & Customer Services Department

## Operations Division

### RPTA Fixed Route Service (ValuTrans)

#### Project 2017

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4001 Public transportation funds	2,450,324	1,916,681	1,916,681	1,083,609
4461 TSR - Surprise	202,569	276,777	276,777	282,563
4700 Other revenue	80,999	-	-	-
	2,733,892	2,193,458	2,193,458	1,366,172
<b>Expenditures</b>				
5000 Salaries	37,302	16,266	16,266	31,566
5100 Fringe benefits	11,467	6,187	6,187	12,118
Subtotal	48,769	22,453	22,453	43,684
6000 Overhead	15,052	7,378	7,378	14,041
7000 Transit service contractors	2,277,884	1,766,903	1,766,903	994,426
7022 Fuel Costs - Diesel	376,031	315,599	315,599	240,000
7025 Fuel Costs - Unleaded	-	1,000	1,000	1,000
7040 Contingent liability insurance	7,317	8,329	8,329	6,856
7200 Consulting	-	54,531	54,531	62,000
7210 Maintenance Agreements	8,849	17,265	17,265	3,665
7800 Other direct expenditures	(65)	-	-	-
7815 Local meetings & mileage	55	-	-	500
	2,733,892	2,193,458	2,193,458	1,366,172

#### Project Description

Funding of approximately 163,000 miles of bus service purchased from ValuTrans, Inc. Service will be operated using 25 RPTA provided vehicles on Express Routes 562, 571, 573, and 575.

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Administrative Assistant	0.00	0.00	0.05
Data Analyst	0.00	0.00	0.15
Fleet/Facilities Coordinator	0.00	0.00	0.05
Fleet/Facilities Supervisor	0.05	0.05	0.05
Program Supervisor	0.15	0.15	0.15
Project Manager, Bus and Paratransit	0.05	0.00	0.00
Total Full Time FTEs	0.25	0.20	0.45

## Operations & Customer Services Department

*Operations Division*

*Avondale Circulator*

*Project 2018*

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	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4406 TSR - Avondale	-	-	-	924,092
	-	-	-	924,092
<b>Expenditures</b>				
7000 Transit service contractors	-	-	-	602,559
7022 Fuel Costs - Diesel	-	-	-	321,533
	-	-	-	924,092

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### **Project Description**

Funding of approximately 253,000 miles of bus service purchased from ValuTrans, Inc. Service will be operated as a circulator in the City of Avondale.

# Operations & Customer Services Department

Operations Division

Tempe Fixed Route

Project 2026

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4001 Public transportation funds	6,278,145	6,826,823	7,180,746	7,048,587
4216 FTA Section 5316 Jarc Operations	14,398	-	333,862	333,862
4418 TSR - Chandler	273,765	309,131	-	-
4430 TSR - Gilbert	406,787	451,541	210,479	385,384
4445 TSR - Mesa	85,378	127,028	119,944	120,735
4454 TSR - Phoenix	1,432,533	1,638,330	1,606,295	1,615,385
4460 TSR - Scottsdale	3,661,644	3,933,515	1,739,609	1,748,482
4702 Refund of prior year expenses	46,671	-	-	-
	<u>12,199,321</u>	<u>13,286,368</u>	<u>11,190,935</u>	<u>11,252,435</u>
<b>Expenditures</b>				
7000 Transit service contractors	12,199,321	13,286,368	11,190,935	11,190,935
7200 Consultants (direct)	-	-	-	61,500
	<u>12,199,321</u>	<u>13,286,368</u>	<u>11,190,935</u>	<u>11,252,435</u>

## Project Description

The RPTA acts as a service broker for Tempe with the communities of Chandler, Mesa, and Phoenix for fixed route transit services provided by the City of Tempe. Under this arrangement, the RPTA contracts with the City of Tempe to provide funding for the fixed route transit services requested by the communities, which in turn, reimburses the RPTA for the cost of services provided by the City of Tempe in their respective jurisdictions. The brokered Routes include 56, 66, 76, 77, 84, and 108. Additionally, the RPTA purchases and funds approximately 1,500,000 miles of service from the City of Tempe for Routes 48 (portion only), 56 (Guadalupe portion only), 72, portion of 81, 510, 512, 520 and 521.

# Operations & Customer Services Department

*Operations Division*

*Gila Bend Connector*

*Project 2027*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4001 Public transportation funds	232,663	369,328	353,276	295,639
4211 FTA - Section 5311	339,276	290,303	387,325	317,815
4215 FTA - Section 3037	-	-	100,000	50,000
4427 Gila Bend	-	-	2,806	-
	<u>571,939</u>	<u>659,631</u>	<u>843,407</u>	<u>663,454</u>
<b>Expenditures</b>				
5000 Salaries	16,261	20,259	20,259	23,364
5100 Fringe benefits	5,331	7,706	7,706	8,969
Subtotal	<u>21,592</u>	<u>27,965</u>	<u>27,965</u>	<u>32,333</u>
6000 Overhead	6,578	9,189	9,189	10,392
7000 Transit service contractors	524,841	580,000	611,600	600,340
7040 Contingent liability insurance	1,757	1,877	1,877	1,545
7200 Consultants	-	13,600	13,600	6,344
7300 Job skill development	191	-	-	-
7305 Conferences & seminars	668	-	-	-
7400 Advertising	15,515	15,000	15,000	3,000
7500 Printing	-	5,000	5,000	5,000
7700 Public meetings & information	9	-	-	-
7800 Other direct expenditures	-	5,000	4,676	2,500
7815 Local meetings & mileage	788	2,000	2,000	2,000
9000 Other capital outlay	-	-	152,500	-
	<u>571,939</u>	<u>659,631</u>	<u>843,407</u>	<u>663,454</u>

## Project Description

Valley Metro/RPTA manages this deviated fixed route service that provides service between Gila Bend and Desert Sky Transit Center in Phoenix. This route operates five round trips between Ajo and Phoenix Monday through Friday and two round trips on Saturdays with Pima County managing and funding the section between Ajo and Gila Bend. Service is provided by Ajo Transportation.

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Fleet/Facilities Supervisor	0.025	0.025	0.05
Manager, Transit Planning	0.020	0.020	0.02
Planner II	0.030	0.020	0.02
Planner III	0.080	0.200	0.16
Program Supervisor	0.000	0.000	0.05
Total Full Time FTEs	<u>0.155</u>	<u>0.265</u>	<u>0.30</u>

# Operations & Customer Services Department

## Operations Division Wickenburg Connector Project 2029

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4001 Public transportation funds	138,416	246,366	246,366	91,768
4211 FTA - Section 5311	184,745	191,254	167,835	158,050
4212 FTA - ADOT ARRA	-	-	24,400	-
	323,161	437,620	438,601	249,818
<b>Expenditures</b>				
5000 Salaries	14,487	9,592	9,592	32,144
5100 Fringe benefits	4,606	3,648	3,648	12,340
Subtotal	19,093	13,240	13,240	44,484
6000 Overhead	5,891	4,351	4,351	14,298
7000 Transit service contractors	295,451	378,000	343,073	189,536
7040 Contingent liability insurance	760	529	529	-
7200 Consultants (direct)	-	-	40,000	-
7300 Job skill development	191	-	-	-
7400 Advertising	1,479	25,000	19,008	1,000
7500 Printing	-	10,000	9,000	500
7800 Other direct expenditures	-	5,000	4,417	-
7815 Local meetings & mileage	296	1,500	3,483	-
7820 Travel expenses	-	-	1,500	-
	323,161	437,620	438,601	249,818

### Project Description

Valley Metro/RPTA manages this fixed route rural service between Wickenburg and Arrowhead Towne Center in Glendale. This route operates one to two round-trips from Wickenburg and Glendale, Monday through Friday. Service is provided by ValuTrans., Inc.

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Fleet/Facilities Coordinator	0.00	0.00	0.05
Fleet/Facilities Supervisor	0.025	0.025	0.05
Manager, Transit Planning	0.020	0.020	0.02
Planner II	0.030	0.030	0.03
Planner III	0.060	0.050	0.27
Total Full Time FTEs	0.135	0.125	0.42

# Operations & Customer Services Department

*Operations Division  
East Valley Dial-a-Ride  
Project 2030*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4001 Public transportation funds	6,010,593	5,790,329	5,790,329	5,901,894
4205 FTA - Section 5307 (ACM)	140,440	143,249	143,249	420,000
4206 FTA - Section 5307 ARRA Capital	321,984	-	-	-
4418 TSR - Chandler	251,993	316,391	316,391	282,285
4430 TSR - Gilbert	69,714	422,098	422,098	345,601
4445 TSR - Mesa	1,245,033	2,030,996	2,030,996	1,743,694
4460 TSR - Scottsdale	527,483	568,580	568,580	544,133
4469 TSR - Tempe	338,444	346,165	346,165	499,190
	<b>8,905,684</b>	<b>9,617,808</b>	<b>9,617,808</b>	<b>9,736,797</b>
<b>Expenditures</b>				
5000 Salaries	144,149	117,716	117,716	119,725
5100 Fringe benefits	43,653	44,774	44,774	45,961
Subtotal	187,802	162,490	162,490	165,686
6000 Overhead	56,016	53,396	53,396	53,254
7000 Transit service contractors	7,465,227	7,975,593	7,975,593	7,750,755
7022 Fuel Costs - Diesel	583,394	900,000	900,000	1,086,000
7025 Fuel Costs - Unleaded	165	1,500	1,500	1,500
7040 Contingent liability insurance	15,885	17,187	17,187	14,146
7050 Facility Costs - Utilities	97,381	103,191	103,191	128,346
7051 Facility Costs - Equipment rental	-	580	580	605
7052 Facility Costs - Equipment Maintenance & Repairs	9,287	15,273	15,273	30,610
7053 Facility Costs - Building Maintenance & Repairs	44,753	31,993	31,993	43,072
7054 Facility Costs - Materials & Supplies	-	2,133	2,133	3,920
7055 Facility Costs - Contract Services	41,839	72,771	72,771	45,634
7056 Facility Costs - Misc. Expenses	45,138	62,016	62,016	65,212
7200 Consultants (direct)	30,678	94,104	94,104	175,393
7210 Maintenance agreements	99,614	103,028	103,028	143,240
7305 Conferences & seminars	269	-	-	-
7500 Printing	10,780	12,550	12,550	12,950
7600 Postage & delivery	44	58	58	-
7800 Other direct expenditures	217,412	7,345	7,345	15,874
7805 Copies	-	2,000	2,000	600
7815 Local meetings & mileage	-	600	600	-
	<b>8,905,684</b>	<b>9,617,808</b>	<b>9,617,808</b>	<b>9,736,797</b>

### Project Description

The communities of Chandler, Gilbert, Mesa, Scottsdale and Tempe contract with RPTA to manage the multi-jurisdictional East Valley Dial-a-Ride which serves senior citizens and persons with disabilities. RPTA contracts with Veolia to operate this service utilizing an RPTA-owned fleet of 67 vehicles. In FY 12, RPTA will provide approximately 129,000 revenue hours of service and an estimated 240,000 passenger trips.

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Administrative Assistant	0.35	0.35	0.25
Data Analyst	0.00	0.00	0.30
Deputy Executive Director (Operations)	0.15	0.15	0.15
Fleet/Facilities Coordinator	0.15	0.15	0.15
Fleet/Facilities Supervisor	0.10	0.10	0.10
Management Analyst	0.20	0.00	0.00
Program Coordinator	0.75	0.70	0.60
Project Manager, Bus and Paratransit	0.25	0.00	0.00
Sr. Management Analyst	0.00	0.20	0.20
Total Full Time FTEs	1.95	1.65	1.75

# Operations & Customer Services Department

Operations Division  
Sun Cities Area Transit  
Project 2040

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	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4001 Public transportation funds	202,764	175,000	175,000	-
4205 FTA - Section 5307 (ACM)	4,817	26,000	26,000	-
	<u>207,581</u>	<u>201,000</u>	<u>201,000</u>	<u>-</u>
<b>Expenditures</b>				
7000 Transit service contractors	205,317	198,576	198,576	-
7040 Contingent liability insurance	2,264	2,424	2,424	-
	<u>207,581</u>	<u>201,000</u>	<u>201,000</u>	<u>-</u>

## Project Description

Sun Cities Area Transit (SCAT) is no longer in operation.

# Operations & Customer Services Department

*Operations Division*

*Other ADA*

*Project 2046*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4001 Public transportation funds	914,888	7,124,040	7,124,040	11,851,137
	<u>914,888</u>	<u>7,124,040</u>	<u>7,124,040</u>	<u>11,851,137</u>
<b>Expenditures</b>				
7901 Lead agency PTF disbursements				
Avondale	152,270	125,860	125,860	136,273
Glendale	459,722	373,958	373,958	589,866
Maricopa County	-	89,829	89,829	109,800
Peoria	19,798	94,344	94,344	100,722
Phoenix	-	6,315,624	6,315,624	10,759,324
SCAT	33,500	10,540	10,540	-
Scottsdale	234,144	-	-	-
Surprise	15,454	6,463	6,463	15,334
Unallocated but available	-	107,423	107,423	139,818
	<u>914,888</u>	<u>7,124,040</u>	<u>7,124,040</u>	<u>11,851,137</u>

## Project Description

This project is used to account for the balance of the Public Transportation Funds (PTF) made available for ADA services (7% of total PTF for the year). The lead agency disbursement amounts represents the estimated service costs for ADA services that are operated by other jurisdictions. The unallocated but available amount represents the remainder of the ADA allocation available to be spent in FY 12 if needed.

# Operations & Customer Services Department

## Operations Division

### Alternative Transportation Program

#### Project 2047

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4001 Public transportation funds	32,469	-	-	-
4213 FTA - Section 5317	330,660	563,413	476,170	547,478
4418 TSR - Chandler	38,258	53,000	76,000	112,897
4430 TSR - Gilbert	23,370	24,582	46,960	72,089
4445 TSR - Mesa	498,240	491,401	530,850	625,936
4460 TSR - Scottsdale	-	6,000	-	-
4469 TSR - Tempe	27,207	50,000	33,330	34,830
	950,204	1,188,396	1,163,310	1,393,230
<b>Expenditures</b>				
5000 Salaries	10,733	10,270	10,270	24,450
5100 Fringe benefits	3,223	3,906	3,906	9,386
Subtotal	13,956	14,176	14,176	33,836
6000 Overhead	4,309	4,658	4,658	10,875
7000 Transit service contractors	834,530	1,140,994	1,109,476	1,313,270
7210 Maintenance agreements	12,208	-	-	-
7500 Printing	35,353	28,568	35,000	35,249
9000 Capital Outlay	49,848	-	-	-
	950,204	1,188,396	1,163,310	1,393,230

#### Project Description

The Alternative Transportation Program (ATP) provides transportation alternatives, such as taxi subsidy and volunteer driver programs, to the required complementary Paratransit service. Alternative services include the East Valley Ride Choice program which may be expanded to other parts of the region based on local need, funding capability, and interest. The ATP includes mobility management assistance with design, development, and implementation of convenient and cost effective alternative transportation services; grant identification and writing; and travel training to facilitate the use of fixed route by persons with disabilities and seniors.

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Data Analyst	0.00	0.00	0.10
Program Coordinator	0.15	0.15	0.20
Project Manager, Bus and Paratransit	0.05	0.00	0.05
Total Full Time FTEs	0.20	0.15	0.35

# Operations & Customer Services Department

## Operations Division Valley Metro Mobility Services Project 2048

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4001 Public transportation funds	2,707	65,557	101,935	167,735
4213 FTA - Section 5317	26,597	40,000	114,973	67,613
4400 TSR - Maricopa County	132,396	65,000	159,837	215,275
4420 TSR - El Mirage	-	-	20,568	22,514
4424 TSR - Fountain Hills	70,500	70,000	51,920	-
4451 TSR - Peoria	64	-	8,617	9,395
4473 TSR - Youngtown	-	-	2,241	7,103
	232,264	240,557	460,091	489,635
<b>Expenditures</b>				
5000 Salaries	6,464	6,847	6,847	21,450
5100 Fringe benefits	1,987	2,604	2,604	8,234
Subtotal	8,451	9,451	9,451	29,684
6000 Overhead	2,609	3,106	3,106	9,541
7000 Transit service contractors	221,204	226,000	445,534	448,410
7500 Printing	-	2,000	2,000	2,000
	232,264	240,557	460,091	489,635

### Project Description

Valley Metro Mobility Services is an assisted door-to-door Paratransit service delivered using taxi services for seniors and people with disabilities. El Mirage, Fountain Hills, Maricopa County, Peoria, Youngtown, and Valley Metro are the funding and participating government agencies with FTA 5317 and Public Transportation Funds supplementing the project. Total Transit is the contractor for this service.

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Data Analyst	0.00	0.00	0.10
Deputy Executive Director (Operations)	0.00	0.00	0.05
Program Coordinator	0.00	0.10	0.15
Total Full Time FTEs	0.00	0.10	0.30

# Operations & Customer Services Department

## Operations Division

### Regional Vanpool Service

#### Project 2050

		2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>					
4715	Vanpool fares	864,663	893,000	762,000	762,000
3110	Vanpool reserve applied	-	-	50,045	12,242
		864,663	893,000	812,045	774,242
<b>Expenditures</b>					
5000	Salaries	74,815	94,122	72,000	49,996
5100	Fringe benefits	20,475	35,800	28,000	19,193
	Subtotal	95,290	129,922	100,000	69,189
6000	Overhead	31,576	42,694	42,694	22,238
7000	Transit service contractors	542,851	577,463	577,463	579,715
7040	Contingent liability insurance	103,402	106,291	87,488	90,000
7400	Advertising	8,500	-	-	5,000
7500	Printing	-	3,000	3,000	6,000
7600	Postage & delivery	3	-	-	500
7800	Other direct expenditures	406	500	500	1,000
7805	Copies	8	-	-	100
7815	Local meetings & mileage	202	300	300	500
7850	Vanpool Rewards	429	600	600	-
3110	Reserved for vanpool	81,996	32,230	-	-
		864,663	893,000	812,045	774,242

### Project Description

Regional Public Transportation Authority owned vans provide vanpool services for commuters who live and/or work in Maricopa County through a contract with VPSI, Inc. VPSI provides insurance, vehicle maintenance, billing, administration, fleet management, reporting, and National Transit Database reporting for the program. The program serves commuter groups of 6 to 15 people, by providing a fully-insured and maintained agency-owned van for which the passengers pay a monthly fare based on mileage, number of riders and type of van. At the close of FY 2012, it is estimated that there will be over 400 operating vanpools in the program. The FY 2012 program goal is to meet demand and increase the number of active vanpools and remain within budget limitations.

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Administrative Assistant	0.05	0.05	0.00
Chief of Staff	0.00	0.00	0.05
Deputy Executive Director (Operations)	0.15	0.15	0.00
Manager, Business Dev. & Community Outreach	0.00	0.00	0.05
Program Coordinator	1.00	1.00	0.50
Total Full Time FTEs	1.20	1.20	0.60

# Operations & Customer Services Department

## Operations Division

### Quality & Maintenance Monitoring

#### Project 6010

	2009/10	2010/11	2010/11	2011/12
	Actual	Budget	Revised	Adopted
<b>Revenues</b>				
4001 Public transportation funds	258,047	-	-	-
	258,047	-	-	-
<b>Expenditures</b>				
5000 Salaries	149,334	-	-	-
5100 Fringe benefits	48,367	-	-	-
Subtotal	197,701	-	-	-
6000 Overhead	60,346	-	-	-
	258,047	-	-	-

#### Project Description

This project will not be used for FY 2011/12.

# Operations & Customer Services Department

## Operations Division

### Regional Ridership Reporting

#### Project 6015

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4001 Public transportation funds	120,427	127,451	127,451	127,085
	120,427	127,451	127,451	127,085
<b>Expenditures</b>				
5000 Salaries	72,076	69,468	69,468	69,468
5100 Fringe benefits	19,143	26,422	26,422	26,668
Subtotal	91,219	95,890	95,890	96,136
6000 Overhead	29,191	31,511	31,511	30,899
7815 Local meetings & mileage	17	50	50	50
	120,427	127,451	127,451	127,085

#### Project Description

The goal of regional ridership reporting is to work with all contracted providers to gather consistent, correct and timely data regarding system usage and to distribute a report monthly on that usage. Valley Metro also provides training and support for the fare collection system, including the proper programming and use of the on-board fareboxes, the probing system and the data management software. Valley Metro provides oversight to ensure that all contractors follow regional guidelines for accuracy and timeliness.

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Manager of Planning	0.06	0.05	0.05
Planner II	0.05	0.05	0.05
Program Representative	1.00	1.00	1.00
Total Full Time FTEs	1.11	1.10	1.10

# Operations & Customer Services Department

## Customer Services Division

### Division Budget Summary

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4001 Public transportation funds	4,230,830	5,155,835	4,752,335	5,203,391
4300 VMR Charges for Services	150,353	150,515	150,515	152,885
4700 Other revenue	967	-	-	-
Total Revenues	<u>4,382,150</u>	<u>5,306,350</u>	<u>4,902,850</u>	<u>5,356,276</u>
<b>Expenditures</b>				
5000 Salaries	2,324,060	2,252,573	2,252,573	2,222,708
5100 Fringe benefits	880,279	826,347	826,347	834,082
Subtotal	<u>3,204,339</u>	<u>3,078,920</u>	<u>3,078,920</u>	<u>3,056,790</u>
6000 Overhead	939,867	985,480	985,480	966,421
7000 Transit service contractors	-	507,000	253,500	658,000
7030 Facility rent and utilities	-	300,000	150,000	328,223
7116 Utilities	-	-	-	19,132
7117 General Supplies	18,721	18,000	18,000	13,000
7200 Consultants & Contracts	-	30,000	30,000	2,500
7210 Maintenance Agreements	199,359	242,200	242,200	247,410
7600 Postage & delivery	-	-	-	4,000
7800 Other Direct Expenditures	19,864	18,200	18,200	49,800
7805 Copies	-	-	-	3,500
7815 Local Meetings and Mileage	-	550	550	-
9000 Administrative capital outlay	-	126,000	126,000	7,500
Total Expenditures	<u>4,382,150</u>	<u>5,306,350</u>	<u>4,902,850</u>	<u>5,356,276</u>
<b>Expenditures by Project</b>				
Regional Call Center	3,896,441	3,819,385	3,819,385	3,718,607
Regional ADA Compliance	485,709	1,486,965	1,083,465	1,637,669
Total Expenditures by Project	<u>4,382,150</u>	<u>5,306,350</u>	<u>4,902,850</u>	<u>5,356,276</u>

# Operations & Customer Services Department

## Customer Services Division

### Regional Call Center

#### Project 6035

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4001 Public transportation funds	3,746,088	3,668,870	3,668,870	3,565,722
4300 VMR Charges for Services	150,353	150,515	150,515	152,885
	3,896,441	3,819,385	3,819,385	3,718,607
<b>Expenditures</b>				
5000 Salaries	1,952,303	1,902,629	1,902,629	1,854,368
Differential shift pay	-	-	-	-
5005 Overtime	99,768	80,000	80,000	50,000
5100 Fringe benefits	800,006	723,673	723,673	711,874
Subtotal	2,852,077	2,706,302	2,706,302	2,616,242
6000 Overhead	829,638	863,033	863,033	824,823
7116 Utilities	-	-	-	19,132
7117 RS general supplies	6,083	13,000	13,000	8,000
7210 Maintenance agreements	192,633	234,000	234,000	240,410
7600 Postage & delivery	-	-	-	4,000
7800 Other direct expenditures	16,010	2,500	2,500	2,500
7805 Copies	-	-	-	3,500
7815 Local meetings & mileage	-	550	550	-
	3,896,441	3,819,385	3,819,385	3,718,607

#### Project Description

This project provides funding for information and customer service for the region through its centralized transit information call center. Transit information representatives assist customers with questions about fares, schedules, routes, policies, trip planning, field trips, compliments and complaints, and ADA certification.

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Administrative Assistant	1.00	1.00	1.00
Application Specialist	1.00	1.00	1.00
Customer Service Manager	1.00	1.00	0.60
Customer Service Representative	41.00	40.00	40.00
Customer Service Supervisor	5.00	5.00	5.00
Lead Customer Service Representative	5.00	5.00	5.00
Total Full Time FTEs	54.00	53.00	52.60

# Operations & Customer Services Department

*Customer Services Division*

*Regional ADA Compliance*

*Project 6040*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4001 Public transportation funds	484,742	1,486,965	1,083,465	1,637,669
4700 Other revenue	967	-	-	-
	485,709	1,486,965	1,083,465	1,637,669
<b>Expenditures</b>				
5000 Salaries	271,989	269,944	269,944	318,340
5100 Fringe benefits	80,273	102,674	102,674	122,208
Subtotal	352,262	372,618	372,618	440,548
6000 Overhead	110,229	122,447	122,447	141,598
7000 Transit service contractors	-	507,000	253,500	658,000
7030 Facility rent and utilities	-	300,000	150,000	328,223
7117 General supplies	12,638	5,000	5,000	5,000
7200 Consultants (direct)	-	30,000	30,000	2,500
7210 Maintenance agreements	6,726	8,200	8,200	7,000
7800 Other direct expenditures	3,854	15,700	15,700	47,300
9000 Administrative capital outlay	-	126,000	126,000	7,500
	485,709	1,486,965	1,083,465	1,637,669

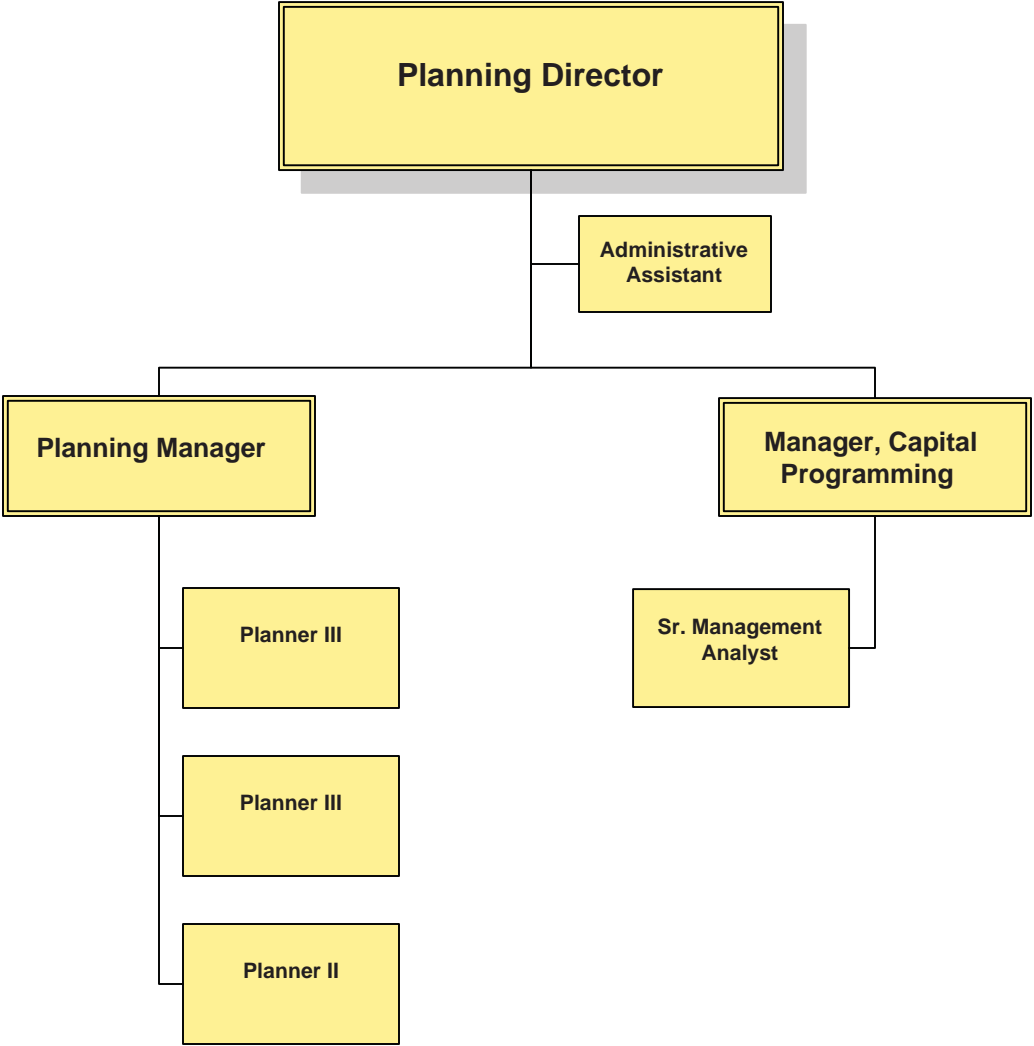
## Project Description

This project provides funding for ADA Paratransit Eligibility Program, Regional Reduced Fixed Route Fare Authorization ID Program, and Regional Transit Employee and Transit Operator ID Program. FTA grant recipients are required to provide both an ADA Eligibility Process and a Reduced Fare Process. The office also manages the regional ID system which provides ID badges to reduced fare eligible (disabled riders, seniors 65 and over, youths 6 to 18), regional transit employees, and transit operators.

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Administrative Assistant	0.00	0.00	0.00
Customer Service Manager	0.00	0.00	0.40
Deputy Executive Director (Operations)	0.00	0.00	0.05
Program Coordinator	2.10	2.05	2.05
Program Representative	2.00	2.00	2.00
Program Supervisor	1.00	1.00	1.00
Total Full Time FTEs	5.10	5.05	5.50

**Planning Department**  
*Organization Chart*

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**Planning Department**  
*Goals and Objectives*

The Planning Department is responsible for the development of efficient and effective transit service strategies to promote the social and economic well being of the community. Activities include recurring responsibilities of development of the Transit Life Cycle Program and Annual Transit Performance Report; providing operations planning support in cooperation with Valley Metro RPTA members; development of both the short range (up to five years) capital planning program and the long range (up to twenty years) capital plan; and ensuring compliance with the Americans With Disabilities Act.

<b>FY 2010/11 Goals and Objectives</b>		<b>Met/ Not Met</b>
1.	Provide planning and capital development support for the implementation of Transit Life Cycle Program (TLCP) projects and capital improvements	Met
2.	Conduct Transit Life Cycle Program (TLCP) annual financial model update.	In Progress
3.	Continue to develop and bring forward for Executive Director's consideration incremental steps toward regionalizing ADA Paratransit	Met
4.	Participate and coordinate as appropriate in studies with other transportation agencies in the region. Assist member agencies and other jurisdictions in Maricopa County with planning needs as requested	Met
5.	Identify, develop, and/or update all business processes and policies for the Planning Department	Met
6.	Conduct timely completion of the Annual Transit Performance Report	Met

<b>FY 2010/11 Performance Indicators</b>		<b>Related Goal and/or Objective</b>	<b>Met/ Not Met</b>
A.	Provide project planning, operations planning, and construction management support needed to implement TLCP projects. Conduct project meetings with lead agencies to ensure optimal project development.	1	Met
B.	In cooperation with the membership, prepare the annual update to the Transit Life Cycle Program. <i>Update is in progress; due to the impacts of continued declining revenue, update is expected to be complete in late fall.</i>	2	In Progress
C.	Provide planning support to RTAG Regional Paratransit Technical Advisors Committee (TAC) for implementation of regional Paratransit system improvements. Bring proposals through the committee process when recommended by the TAC.	3	Met
D.	Provide appropriate support and information as requested by the Maricopa Association of Governments (MAG) and other transportation agencies in the region	1,4	Met
E.	Provide general transit planning assistance to Valley Metro members in Maricopa County as requested	4	Met
F.	Complete documentation/update of all business	5	Met

**Planning Department**  
*Goals and Objectives (Continued)*

FY 2010/11 Performance Indicators	Related Goal and/or Objective	Met/ Not Met
processes and policies for the Planning Department by December 31, 2010		
G. Obtain Board approval of the Annual Transit Performance Report	6	Met

FY 2011/12 Goals and Objectives
1. Provide planning and capital development support for the implementation of Transit Life Cycle Program (TLCP) projects and capital improvements
2. Conduct TLCP annual financial model update and submit projects to MAG for the transit element of the 5-year transportation improvement program
3. Continue to develop and bring forward for Executive Director's consideration incremental steps toward regionalizing ADA Paratransit by providing planning support to RTAG Regional Paratransit Technical Advisors Committee (TAC) for implementation of regional Paratransit system improvements.
4. Participate and coordinate as appropriate in studies with other transportation agencies in the region. Assist member agencies and other jurisdictions in Maricopa County with planning needs as requested
5. Conduct timely completion of the Annual Transit Performance Report.
6. Monitor operational performance of the regional transit system and assist in the development of rider tools that will enhance public utilization of Valley Metro transit services

FY 2011/12 Performance Indicators	Related Goal and/or Objective
A. Provide project planning, operations planning, and construction management support needed to implement TLCP projects. Conduct project meetings with lead agencies to ensure optimal project development.	1
B. In cooperation with the membership, balance the Transit Life Cycle Program for Board approval by March 2012	2
C. Bring proposals through the committee process when recommended by the TAC. Proposed projects include: <ul style="list-style-type: none"> <li>• Continue development of regional ADA service policies</li> <li>• Implement ADA Bus and Rail pass (in participating cities)</li> <li>• Procure cab-based service delivery model for the East Valley</li> <li>• Continue development of service delivery for Northwest Valley and for the replacement of the county-wide STS service</li> </ul>	3

**Planning Department**  
*Goals and Objectives (Continued)*

<b>FY 2011/12 Performance Indicators</b>	<b>Related Goal and/or Objective</b>
<ul style="list-style-type: none"> <li>• Develop and implement travel training programs</li> </ul>	
D. Provide appropriate support and information as requested by the Maricopa Association of Governments (MAG) and other transportation agencies in the region	1,4
E. Provide general transit planning assistance to Valley Metro members in Maricopa County as requested	4
F. Develop regional transit stop database	1,6
G. Enhance on-line transit performance reporting tools. Refine process for revising system performance benchmarks and goals.	5,6
H. Complete and obtain Board approval of annual documents - Transit Performance Report and Short Range Transit Program	1,5,6

**Planning Department**  
*Department Budget Summary*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4000 Regional area road funds	1,243,631	1,699,670	1,732,295	912,024
4001 Public transportation funds	341,251	100,000	100,000	269,908
4200 MAG - Planning Program	224,719	202,911	224,720	224,720
4205 FTA - Section 5307	-	-	434,536	-
4210 FTA - Section 5309	-	448,800	-	-
4213 FTA - Section 5317	-	50,000	50,000	50,000
4300 VMR charges for services	-	26,000	189,000	-
4700 Other revenue	12,422	-	-	-
	<u>1,822,023</u>	<u>2,527,381</u>	<u>2,730,551</u>	<u>1,456,652</u>
<b>Expenditures</b>				
5000 Salaries	656,673	656,386	656,386	692,055
5100 Fringe benefits	198,551	249,658	249,658	265,672
Subtotal	855,224	906,044	906,044	957,727
6000 Overhead	256,564	297,737	297,737	307,825
7200 Consultants (direct)	707,481	1,297,000	1,497,170	162,500
7210 Maintenance agreements	-	20,000	20,000	20,000
7400 Advertising	-	150	150	150
7500 Printing	192	1,800	1,800	1,800
7505 Graphics	-	200	200	200
7600 Postage & delivery	14	700	700	700
7700 Public meetings & information	-	1,250	1,250	1,250
7800 Other direct expenditures	889	-	3,000	2,000
7805 Copies	128	450	450	450
7815 Local meetings & mileage	955	2,050	2,050	2,050
7820 Travel expenses	576	-	-	-
	<u>1,822,023</u>	<u>2,527,381</u>	<u>2,730,551</u>	<u>1,456,652</u>
<b>Expenditures by Project</b>				
Planning Administration	156,213	171,618	171,618	187,969
Long Range Planning	146,556	68,346	68,346	72,362
Short Range Planning	267,328	291,964	291,964	218,596
Stakeholder Coordination/Outreach	988	-	-	-
Transit Modeling	24,646	42,151	42,151	43,184
Capital Planning	136,145	145,187	145,187	114,856
Transit Research & Survey	90,823	693,764	928,934	236,570
Operations Planning	551,890	667,409	667,409	196,706
Project Management	24,504	26,226	26,226	65,332
Transit Life Cycle Program	341,251	420,716	388,716	321,077
Regional Park and Ride Planning	81,679	-	-	-
Total Expenditures by Project	<u>1,822,023</u>	<u>2,527,381</u>	<u>2,730,551</u>	<u>1,456,652</u>

**Planning Department**  
*Planning Administration*  
*Project 3305*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4000 Regional area road funds	93,178	160,983	171,618	187,969
4200 MAG - Planning Program	63,035	10,635	-	-
	<u>156,213</u>	<u>171,618</u>	<u>171,618</u>	<u>187,969</u>
<b>Expenditures</b>				
5000 Salaries	91,340	92,460	92,460	101,668
5100 Fringe benefits	27,031	35,168	35,168	39,029
Subtotal	<u>118,371</u>	<u>127,628</u>	<u>127,628</u>	<u>140,697</u>
6000 Overhead	36,979	41,940	41,940	45,222
7400 Advertising	-	150	150	150
7500 Printing	101	1,000	1,000	1,000
7600 Postage & delivery	-	50	50	50
7700 Public meetings & information	-	50	50	50
7805 Copies	16	100	100	100
7815 Local meetings & mileage	170	700	700	700
7820 Travel expenses	576	-	-	-
	<u>156,213</u>	<u>171,618</u>	<u>171,618</u>	<u>187,969</u>

**Project Description**

Provide for the development of the transit element of the Unified Planning Work Program; coordinate and provide administrative leadership for all regional transit and capital planning programs. Manage and provide oversight to the capital facilities consultant and other planning study oversight and staff support as necessary.

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Administrative Assistant	0.60	0.60	0.80
Chief of Staff	0.10	0.00	0.00
Deputy Executive Director (Planning)	0.25	0.30	0.30
Manager, Planning	0.24	0.23	0.23
Total Full Time FTEs	<u>1.19</u>	<u>1.13</u>	<u>1.33</u>

**Planning Department**  
*Long Range Planning*  
*Project 3310*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4000 Regional area road funds	86,555	1,805	68,346	72,362
4200 MAG - Planning Program	60,001	66,541	-	-
	<u>146,556</u>	<u>68,346</u>	<u>68,346</u>	<u>72,362</u>
<b>Expenditures</b>				
5000 Salaries	86,478	36,640	36,640	38,942
5100 Fringe benefits	24,578	13,936	13,936	14,949
Subtotal	<u>111,056</u>	<u>50,576</u>	<u>50,576</u>	<u>53,891</u>
6000 Overhead	35,163	16,620	16,620	17,321
7500 Printing	91	300	300	300
7505 Graphics	-	200	200	200
7600 Postage & delivery	14	50	50	50
7700 Public meetings & information	-	200	200	200
7805 Copies	53	200	200	200
7815 Local meetings & mileage	179	200	200	200
	<u>146,556</u>	<u>68,346</u>	<u>68,346</u>	<u>72,362</u>

**Project Description**

Update and/or produce information for the Long Range Transit Plan for Maricopa County, and annual update to the transit element of the Maricopa Association of Government's (MAG) Regional Transportation Plan. Provide transit data to MAG in updating the regional travel demand model, provide technical support to MAG on commuter rail planning. Participate in public meetings and open house workshops to solicit public review and comment. Provide for support in the development and administration of stakeholder communications, public meetings, and public outreach as required to collect and analyze opinions and input into system, corridor and capital planning programs, the transit lifecycle program, service adjustments, purchases and other agency programs and projects.

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Administrative Assistant	0.00	0.00	0.05
Chief of Staff	0.05	0.00	0.00
Deputy Executive Director (Planning)	0.15	0.12	0.12
Manager, Planning	0.35	0.15	0.15
Planner II	0.26	0.08	0.08
Planner III	0.22	0.00	0.00
Total Full Time FTEs	<u>1.03</u>	<u>0.35</u>	<u>0.40</u>

**Planning Department**  
*Short Range Planning*  
*Project 3315*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4000 Regional area road funds	189,736	224,929	209,407	136,039
4200 MAG - Planning Program	77,592	67,035	82,557	82,557
	<u>267,328</u>	<u>291,964</u>	<u>291,964</u>	<u>218,596</u>
<b>Expenditures</b>				
5000 Salaries	102,778	115,414	115,414	99,960
5100 Fringe benefits	31,258	43,898	43,898	38,374
Subtotal	<u>134,036</u>	<u>159,312</u>	<u>159,312</u>	<u>138,334</u>
6000 Overhead	41,491	52,352	52,352	44,462
7200 Consultants (direct)	91,580	80,000	80,000	35,500
7600 Postage & delivery	-	100	100	100
7805 Copies	48	150	150	150
7815 Local meetings & mileage	173	50	50	50
	<u>267,328</u>	<u>291,964</u>	<u>291,964</u>	<u>218,596</u>

**Project Description**

Annual update for the Maricopa Association of Government's (MAG) Annual Transportation Report and preparation of Annual Transit Performance Report. In addition, coordinate with all transit providers and funders in the MAG area on service and route planning activities including Supergrid, Arterial and Freeway Bus Rapid Transit (BRT), Express Bus routes, and Rural Connector routes. Collect and analyze information from operators and area communities to develop a Short Range Transit Program annual update that details regionally funded transit investments that will occur within the five year horizon of the Plan. Fulfill planning requirements of Title VI of the Civil Rights act as outlined in FTA Circular 4702.1A, addressing how service and project related impacts to minority and low income populations will be addressed, as well as the procedures used to address Title VI-related customer complaints.

	2010/11 Budget	2010/11 Revised	2011/12 Preliminary
<b>Consultant Costs</b>			
STG Website Maintenance and Enhancements	-	-	35,500
Local Planning Assistance	80,000	80,000	-
	<u>80,000</u>	<u>80,000</u>	<u>35,500</u>

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Administrative Assistant	0.00	0.00	0.05
Chief of Staff	0.05	0.00	0.00
Deputy Executive Director (Planning)	0.15	0.15	0.15
Manager, Planning	0.17	0.18	0.18
Planner II	0.26	0.40	0.35
Planner III	0.67	0.72	0.52
Total Full Time FTEs	<u>1.30</u>	<u>1.45</u>	<u>1.25</u>

**Planning Department**  
*Stakeholder Coordination/Outreach*  
*Project 3325*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4000 Regional area road funds	10	-	-	-
4200 MAG - Planning Program	978	-	-	-
	988	-	-	-
<b>Expenditures</b>				
5000 Salaries	601	-	-	-
5100 Fringe benefits	172	-	-	-
Subtotal	773	-	-	-
6000 Overhead	204	-	-	-
7805 Copies	11	-	-	-
	988	-	-	-

**Project Description**

In FY 2009/10 this project was consolidated with project 3310 "Long Range Planning".

**Planning Department**

*Transit Modeling*

*Project 3330*

	<b>2009/10 Actual</b>	<b>2010/11 Budget</b>	<b>2010/11 Revised</b>	<b>2011/12 Adopted</b>
<b>Revenues</b>				
4000 Regional area road funds	24,646	42,151	26,944	27,977
4200 MAG - Planning Program	-	-	15,207	15,207
	<u>24,646</u>	<u>42,151</u>	<u>42,151</u>	<u>43,184</u>
<b>Expenditures</b>				
5000 Salaries	14,412	9,352	9,352	19,787
5100 Fringe benefits	4,365	3,557	3,557	7,596
Subtotal	<u>18,777</u>	<u>12,909</u>	<u>12,909</u>	<u>27,383</u>
6000 Overhead	5,869	4,242	4,242	8,801
7200 Consultants (direct)	-	25,000	25,000	7,000
	<u>24,646</u>	<u>42,151</u>	<u>42,151</u>	<u>43,184</u>

**Project Description**

Valley Metro provides transit corridor modeling services using the Maricopa Association of Government's (MAG) EMME2 modeling program for transit projects such as the Transit Element of the Regional Transportation Plan, MIS projects, miscellaneous bus/rail transit service planning efforts, and development of transit enhancements to the MAG model in order to more accurately predict transit patronage. MAG is currently transitioning from EMME2 to TransCAD

	<b>FY 2009/10 Budgeted FTE</b>	<b>FY 2010/11 Budgeted FTE</b>	<b>FY 2011/12 Budgeted FTE</b>
<b>Personnel Schedule by Project</b>			
Planner II	0.06	0.10	0.15
Planner III	0.22	0.05	0.15
Total Full Time FTEs	<u>0.28</u>	<u>0.15</u>	<u>0.30</u>

**Planning Department**  
*Transit Research and Survey*  
*Project 3335*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4000 Regional area road funds	80,001	168,964	221,463	152,635
4200 MAG - Planning Program	-	-	33,935	33,935
4205 FTA - Section 5307	-	-	434,536	-
4210 FTA - Section 5309	-	448,800	-	-
4213 FTA - Section 5317	-	50,000	50,000	50,000
4214 FTA - Section 5339	-	-	-	-
4300 VMR charges for services	-	26,000	189,000	-
4700 Other revenue	10,822	-	-	-
	<u>90,823</u>	<u>693,764</u>	<u>928,934</u>	<u>236,570</u>
<b>Expenditures</b>				
5000 Salaries	29,787	68,521	68,521	63,144
5100 Fringe benefits	8,522	26,062	26,062	24,240
Subtotal	<u>38,309</u>	<u>94,583</u>	<u>94,583</u>	<u>87,384</u>
6000 Overhead	12,490	31,081	31,081	28,086
7200 Consultants (direct)	40,024	547,000	782,170	100,000
7210 Maintenance agreements	-	20,000	20,000	20,000
7500 Printing	-	500	500	500
7600 Postage	-	500	500	500
7815 Local meetings and mileage	-	100	100	100
	<u>90,823</u>	<u>693,764</u>	<u>928,934</u>	<u>236,570</u>

**Project Description**

Develop, implement, and provide analysis for comprehensive transit research surveys and studies. Information from the surveys will be used to produce a database for transit planning purposes, including route evaluation and service adjustments.

Planned projects for FY 2012 include the following:

	2010/11 Budget	2010/11 Revised	2011/12 Adopted
Regional Dial-a-Ride/taxi/volunteer driver passenger surv	50,000	50,000	50,000
Origins and Destinations Survey	497,000	732,170	50,000
	<u>547,000</u>	<u>782,170</u>	<u>100,000</u>

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Administrative Assistant	0.00	0.00	0.05
Deputy Executive Director (Planning)	0.025	0.03	0.03
Manager, Planning	0.040	0.12	0.12
Planner II	0.080	0.17	0.17
Planner III	0.450	0.55	0.45
Total Full Time FTEs	<u>0.595</u>	<u>0.87</u>	<u>0.82</u>

**Planning Department**

*Capital Planning*

*Project 3345*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4000 Regional area road funds	113,032	86,487	103,335	73,004
4200 MAG - Planning Program	23,113	58,700	41,852	41,852
	<u>136,145</u>	<u>145,187</u>	<u>145,187</u>	<u>114,856</u>
<b>Expenditures</b>				
5000 Salaries	84,652	62,808	62,808	62,808
5100 Fringe benefits	25,982	23,889	23,889	24,111
Subtotal	<u>110,634</u>	<u>86,697</u>	<u>86,697</u>	<u>86,919</u>
6000 Overhead	25,511	28,490	28,490	27,937
7200 Consultants (direct)	-	30,000	30,000	-
	<u>136,145</u>	<u>145,187</u>	<u>145,187</u>	<u>114,856</u>

**Project Description**

Provide input to the update of the transit element of the Maricopa Association of Government's (MAG) Transportation Improvement Program (TIP) on behalf of Valley Metro members and non-members. The TIP requires description of all transit capital projects in the region which will utilize federal funds as well as most locally funded projects. The TIP provides a method to assess short range improvement potential and funding requirements.

This program provides for the initial capital planning studies for future transit facilities and expansion and upgrade of existing facilities. In addition, efforts are made to identify, evaluate and preserve sites for future transit facilities throughout the region. It also provides staff support for the preparation of regional capital planning projects.

Planned projects for FY 2012 include the following:

	2010/11 Budget	2010/11 Revised	2011/12 Preliminary
<b>Consultant Costs</b>			
Regional Bus Stop Database	30,000	30,000	-
	<u>30,000</u>	<u>30,000</u>	<u>-</u>

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Deputy Executive Director (Finance)	0.10	0.00	0.00
Deputy Executive Director (Planning)	0.10	0.00	0.00
Sr. Management Analyst	0.70	0.70	0.70
Total Full Time FTEs	<u>0.90</u>	<u>0.70</u>	<u>0.70</u>

**Planning Department**  
*Operations Planning*  
*Project 3353*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4000 Regional area road funds	550,290	567,409	567,409	196,706
4001 Public transportation funds	-	100,000	100,000	-
4700 Other revenue	1,600	-	-	-
	<u>551,890</u>	<u>667,409</u>	<u>667,409</u>	<u>196,706</u>
<b>Expenditures</b>				
5000 Salaries	89,206	101,098	101,098	106,473
5100 Fringe benefits	25,097	38,453	38,453	40,874
Subtotal	<u>114,303</u>	<u>139,551</u>	<u>139,551</u>	<u>147,347</u>
6000 Overhead	35,953	45,858	45,858	47,359
7200 Consultants (direct)	401,233	480,000	480,000	-
7700 Public meetings & information	-	1,000	1,000	1,000
7815 Local meetings & mileage	401	1,000	1,000	1,000
	<u>551,890</u>	<u>667,409</u>	<u>667,409</u>	<u>196,706</u>

**Project Description**

Provide staff support to VMOCC technical advisory committee on development of recommendations to integrate paratransit operations to improve service to riders and service efficiencies. Provide operations planning assistance to RPTA member agencies upon request.

	Budget	Revised	Adopted
Regional Dial-a-Ride Implementation	100,000	100,000	-
Planning Staff Assistance	80,000	80,000	-
Scottsdale/Rural Road Alternative Analysis	200,000	200,000	-
2010 Audit Response	100,000	100,000	-
	<u>480,000</u>	<u>480,000</u>	<u>-</u>

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Deputy Executive Director (Operations)	0.15	0.15	0.15
Deputy Executive Director (Planning)	0.25	0.25	0.25
Manager, Planning	0.10	0.23	0.23
Planner II	0.10	0.10	0.10
Planner III	0.15	0.03	0.10
Program Supervisor	0.20	0.20	0.20
Project Manager, Bus and Paratransit	0.15	0.00	0.00
Total Full Time FTEs	<u>1.10</u>	<u>0.96</u>	<u>1.03</u>

**Planning Department**  
*Project Management*  
*Project 3354*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4000 Regional area road funds	24,504	26,226	26,226	65,332
	<u>24,504</u>	<u>26,226</u>	<u>26,226</u>	<u>65,332</u>
<b>Expenditures</b>				
5000 Salaries	12,037	8,848	8,848	35,726
5100 Fringe benefits	3,250	3,365	3,365	13,715
Subtotal	<u>15,287</u>	<u>12,213</u>	<u>12,213</u>	<u>49,441</u>
6000 Overhead	4,855	4,013	4,013	15,891
7200 Consultants (direct)	4,330	10,000	10,000	-
7815 Local meetings & mileage	32	-	-	-
	<u>24,504</u>	<u>26,226</u>	<u>26,226</u>	<u>65,332</u>

**Project Description**

Provides project management in the implementation of the 20 year capital program identified in the RTP. Unless otherwise indicated, RPTA is the designated lead agency for development of transit capital and operating projects identified in the Regional Transportation Plan and funded through the 1/2 cent sales tax extension authorized by Proposition 400. Project management for design and construction of facilities and associated support infrastructure.

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Deputy Executive Director (Planning)	0.05	0.05	0.05
Planner II	0.08	0.04	0.04
Planner III	0.05	0.00	0.35
Total Full Time FTEs	<u>0.18</u>	<u>0.09</u>	<u>0.44</u>

**Planning Department**  
*Transit Life Cycle Program*  
*Project 3359*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4000 Regional area road funds	-	420,716	337,547	-
4001 Public transportation funds	341,251	-	-	269,908
4200 MAG - Planning Program	-	-	51,169	51,169
	<u>341,251</u>	<u>420,716</u>	<u>388,716</u>	<u>321,077</u>
<b>Expenditures</b>				
5000 Salaries	145,382	161,245	161,245	163,547
5100 Fringe benefits	48,296	61,330	61,330	62,784
Subtotal	<u>193,678</u>	<u>222,575</u>	<u>222,575</u>	<u>226,331</u>
6000 Overhead	58,049	73,141	73,141	72,746
7200 Consultants (direct)	88,635	125,000	90,000	20,000
7800 Other direct expenditures	889	-	3,000	2,000
	<u>341,251</u>	<u>420,716</u>	<u>388,716</u>	<u>321,077</u>

**Project Description**

Provides for the overall accounting and management of the Transit Life Cycle Program (TLCP). The 20-year revenue and expenditure program requires annual and 20-year incremental management, including specific accounting and reporting for more than 100 projects administered either internally or externally throughout the metropolitan region. In cooperation with other regional and/or state agencies, this program is subject to significant scrutiny which includes external financial and performance audits performed on a regular basis. Consultant assistance of \$20,000 is anticipated to update the TLCP, and continue the development of investment and financing options.

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Administrative Assistant	0.00	0.00	0.05
Manager, Finance and Budget	0.000	0.10	0.10
Deputy Executive Director, Finance	0.100	0.00	0.00
Deputy Executive Director (Operations)	0.100	0.10	0.10
Deputy Executive Director (Planning)	0.025	0.10	0.10
Manager, Capital Programming	1.000	1.00	1.00
Sr. Management Analyst	0.300	0.30	0.30
Total Full Time FTEs	<u>1.53</u>	<u>1.60</u>	<u>1.65</u>

**Planning Department**  
*Regional Park and Ride Planning*  
*Project 3360*

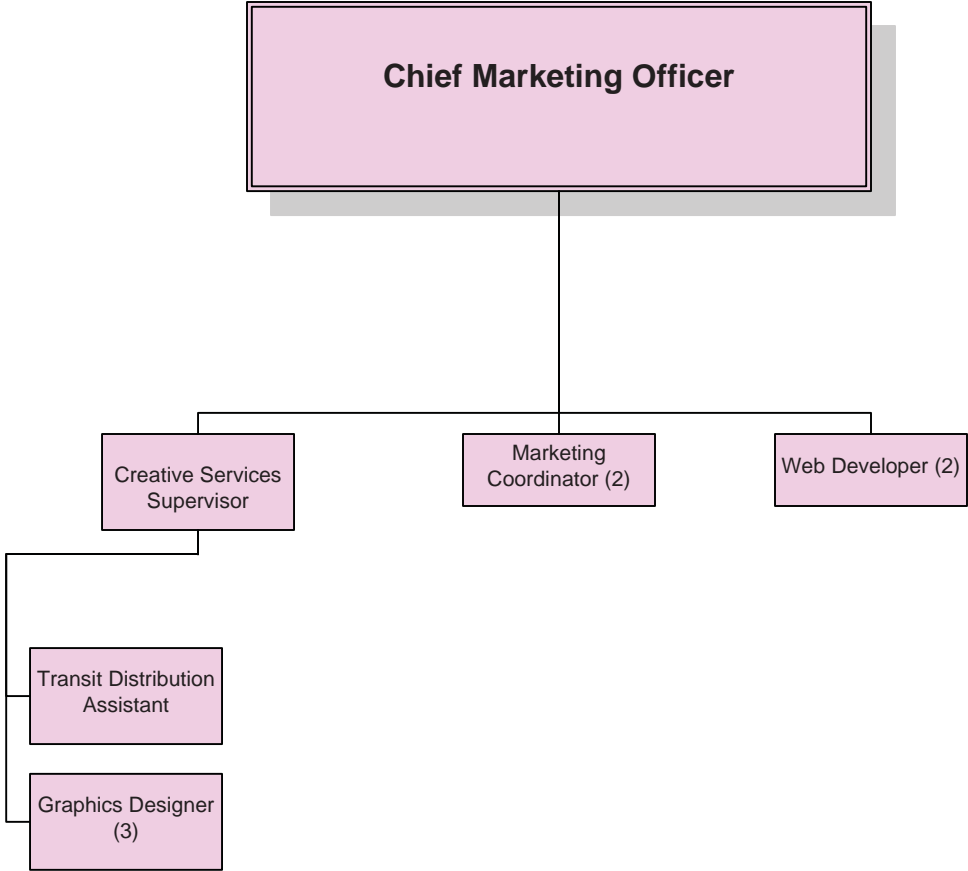
	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4000 Regional area road funds	81,679	-	-	-
	81,679	-	-	-
<b>Expenditures</b>				
7200 Consultants (direct)	81,679	-	-	-
	81,679	-	-	-

**Project Description**

Site selection and environmental documentation for 3 park & ride lots in support of TLCP:  
 Arrowhead P&R/Transit Center; Desert Sky P&R/Transit Center; 59th Ave & Laveen P&R.

**Marketing and Strategic Services Department**  
*Organization Chart*

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**Marketing Department**  
*Goals and Objectives*

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**Marketing Division**

The Marketing Division is responsible for developing a strategic marketing and communications program that helps increase awareness and program participation, bolsters the public's perception of the Valley Metro transit system, and educates riders and non-riders about the benefits of using alternative modes of transportation. The marketing and communications messages focus on promoting the use of riding the bus, light rail, carpooling, vanpooling, bicycling, and telework. An in-house graphics and communications staff is responsible for creating, producing and disseminating all public transit information materials, including the Transit Book, signage, brochures, passenger notices, system maps, web page design and administration, support and maintenance of ValleyMetro.org, and a host of other programs.

<b>FY 2010/11 Goals and Objectives – Marketing</b>	<b>Met/ Not Met</b>
1. Develop multi-modal transit products and services to meet the needs of the public. This includes: <ul style="list-style-type: none"> <li>• Customer research and regional input</li> <li>• Seamless experience</li> <li>• Amenities / Services</li> </ul>	Met
2. Implement simple, clear and consistent communications strategies to promote transit	Met
3. Plan and implement regional pricing strategies including Fare Policy and Fare Media Sales models	Met
4. Design and execute distribution strategies to enable easy access to fare media and transit information	Met
5. Identification and development/update of all business processes in the Marketing Department	Met

<b>FY 2010/11 Performance Indicators – Marketing</b>	<b>Related Goal and/or Objective</b>	<b>Met/ Not Met</b>
A. Minimize the loss of total awareness levels of Valley Metro and its services by keeping the loss to less than 20% as measured through market research. The loss is due to the significant budget reduction	1,2,4	In Progress
B. Develop and implement a communications plan to support the transit service changes scheduled for January 2011 and July 2011. This includes the launch of the Arizona Avenue LINK system	1,2	Met
C. Implement revised Regional Transit Signage in January 2011 and July 2011. Includes kiosks, guide-a-rides and shelter maps that enable customers to use the transit system	1,2,3,4	Met
D. Development and implementation of printed and electronic public communications – includes Transit Book	1,2,3,4	Met

**Marketing Department**  
*Goals and Objectives (continued)*

<b>FY 2010/11 Performance Indicators – Marketing</b>	<b>Related Goal and/or Objective</b>	<b>Met/ Not Met</b>
(distribution in January and July 2011), brochures, newsletters, car cards, fliers and passenger notices		
E. Management and maintenance of the ValleyMetro.org regional transit Web Site. Increase the number of customers that visit the Valley Metro Web site by 5%.	1,2,3,4	Met
F. Implement the next phase of the fare media channel plan by September 2010. Includes monthly partner training and site visits. Recruit one large and small sales partners to complement existing sales network.	1,2,3,4	Met
G. Complete documentation/update of all business processes and policies by December 31, 2010	5	Met

<b>FY 2011/12 Goals and Objectives – Marketing</b>
1. Develop multi-modal transit products and services to meet the needs of the public. This includes: <ul style="list-style-type: none"> <li>• Customer research and regional input</li> <li>• Seamless experience</li> <li>• Amenities / Services</li> </ul>
2. Implement simple, clear and consistent communications strategies to promote transit
3. Plan and implement regional pricing strategies including Fare Policy and Fare Media Sales models
4. Design and execute distribution strategies to enable easy access to fare media and transit information

<b>FY 2011/12 Performance Indicators – Marketing</b>	<b>Related Goal and/or Objective</b>
A. Minimize the loss of total awareness levels of Valley Metro and its services by keeping the loss to less than 20% as measured through market research. The loss is due to continued service and budget reductions.	1,2,4
B. Develop and implement a communications plan to support the transit service changes scheduled for January 2012 and July 2012 (this includes service reductions and possible fare increase)	1,2
C. Implement revised Regional Transit Signage in January 2012 and July 2012 (includes kiosks, guide-a-rides and shelter maps) that enable customers to use the transit system	1,2,3,4
D. Development and implementation of printed and electronic public communications – includes Transit Book (distribution in January and July	1,2,3,4

**Marketing Department**  
*Goals and Objectives (continued)*

<b>FY 2011/12 Performance Indicators – Marketing</b>	<b>Related Goal and/or Objective</b>
2012), brochures, newsletters, car cards, fliers and passenger notices	
E. Continue the development and implementation of the regional customer education program – Valley Metro Notes. Finalize the 11 educational songs and videos and relevant customer communications vehicles.	1,2,3,4
F. Management and maintenance of the ValleyMetro.org regional transit Web Site. Increase the number of customers that visit the Valley Metro Web site by 5%.	1,2,3,4
G. Manage the development, coordination, and implementation of revisions and enhancements to the fare policy by July 2012.	1,2,3,4

**Marketing & Strategic Services Department**  
*Department Budget Summary*

	<b>2009/10 Actual</b>	<b>2010/11 Budget</b>	<b>2010/11 Revised</b>	<b>2011/12 Adopted</b>
<b>Revenues</b>				
4000 Regional area road funds	-	269,576	192,509	1,167,339
4001 Public transportation funds	2,971,416	2,603,999	2,447,041	231,261
4212 FTA - Section 5316 (JARC)	-	100,000	100,000	100,000
4700 Other revenue	15,333	-	-	-
3300 Undesignated fund balance applied (RARF)	-	-	-	1,000,000
	<b>2,986,749</b>	<b>2,973,575</b>	<b>2,739,550</b>	<b>2,498,600</b>

<b>Expenditures</b>				
5000 Salaries	812,568	708,783	708,783	706,189
5100 Fringe benefits	246,104	269,588	269,588	271,099
Subtotal	1,058,672	978,371	978,371	977,288
6000 Overhead	331,062	321,504	321,504	314,112
7113 RS vehicle fuel & supplies	8,962	11,000	11,000	11,000
7114 RS memberships	103,600	113,500	103,500	105,500
7117 RS general supplies	12,846	12,000	12,000	9,000
7150 Transit Books	463,846	500,000	300,000	300,000
7155 Outreach materials	1,136	6,000	6,000	3,000
7158 Online services	256,024	218,800	218,800	198,800
7200 Consultants (direct)	84,511	104,500	129,500	154,500
7210 Maintenance agreements	4,022	4,900	4,900	4,900
7400 Advertising	378,934	379,000	394,000	210,000
7500 Printing	128,633	220,000	195,975	150,000
7600 Postage & delivery	38,501	37,500	37,500	35,000
7800 Other direct expenditures	37,342	-	-	-
7805 Copies	11,501	-	-	-
7815 Local meetings & mileage	176	1,500	1,500	500
9005 Computers & software	66,981	65,000	25,000	25,000
	<b>2,986,749</b>	<b>2,973,575</b>	<b>2,739,550</b>	<b>2,498,600</b>

	<b>2009/10 Actual</b>	<b>2010/11 Budget</b>	<b>2010/11 Revised</b>	<b>2011/12 Adopted</b>
<b>Expenditures by Division</b>				
Regional Services Administration	418,556	392,050	389,550	344,194
Regional Marketing	2,568,193	2,581,525	2,350,000	2,154,406
Total Expenditures by Division	<b>2,986,749</b>	<b>2,973,575</b>	<b>2,739,550</b>	<b>2,498,600</b>

# Marketing & Strategic Services Department

## Regional Services Administration

### Project 6005

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4000 Regional area road funds	-	269,576	192,509	344,194
4001 Public transportation funds	418,556	122,474	197,041	-
	418,556	392,050	389,550	344,194
<b>Expenditures</b>				
5000 Salaries	91,600	72,276	72,276	50,689
5100 Fringe benefits	29,537	27,490	27,490	19,459
Subtotal	121,137	99,766	99,766	70,148
6000 Overhead	36,867	32,784	32,784	22,546
7113 RS vehicle fuel & supplies	8,962	11,000	11,000	11,000
7114 RS memberships	103,600	113,500	103,500	105,500
7117 RS general supplies	1,355	-	-	-
7200 Consultants (direct)	-	-	25,000	50,000
7210 Maintenance Agreements	22	-	-	-
7400 Advertising	-	-	15,000	15,000
7500 Printing	38,447	60,000	67,500	35,000
7600 Postage & delivery	12,123	10,000	10,000	10,000
7800 Other direct expenditures	17,561	-	-	-
7805 Copies	11,501	-	-	-
9005 Computers & software	66,981	65,000	25,000	25,000
	418,556	392,050	389,550	344,194

#### Project Description

This project provides general program support and administration costs for the Regional Services program (see page 19), RPTA staff support and capital outlay.

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Chief of Staff	0.10	0.20	0.05
Public Information Officer	0.50	0.50	0.50
Total Full Time FTEs	0.60	0.70	0.55

# Marketing & Strategic Services Department

## Regional Marketing

### Project 6025

		2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>					
4000	Regional area road funds	-	-	-	823,145
4001	Public transportation funds	2,552,860	2,481,525	2,250,000	231,261
4212	FTA - Section 5316 (JARC)	-	100,000	100,000	100,000
4700	Other revenue	15,333	-	-	-
3300	Undesignated fund balance applied (RARF)	-	-	-	1,000,000
		2,568,193	2,581,525	2,350,000	2,154,406
<b>Expenditures</b>					
5000	Salaries	720,968	636,507	636,507	655,500
5100	Fringe benefits	216,567	242,098	242,098	251,640
	Subtotal	937,535	878,605	878,605	907,140
6000	Overhead	294,195	288,720	288,720	291,566
7117	RS general supplies	11,491	12,000	12,000	9,000
7150	Transit Books	463,846	500,000	300,000	300,000
7155	Outreach materials	1,136	6,000	6,000	3,000
7158	Online Services	256,024	218,800	218,800	198,800
7200	Consultants and contracts	84,511	104,500	104,500	104,500
7210	Maintenance agreements	4,000	4,900	4,900	4,900
7400	Advertising	378,934	379,000	379,000	195,000
7500	Printing	90,186	160,000	128,475	115,000
7600	Postage & delivery	26,378	27,500	27,500	25,000
7800	Other Direct Expenditures	19,781	-	-	-
7815	Local meetings & mileage	176	1,500	1,500	500
		2,568,193	2,581,525	2,350,000	2,154,406

#### Project Description

This project provides funding for developing a strategic regional marketing and advertising program that helps increase awareness and program participation, bolsters the public's perception of Valley Metro, and educates riders and non riders about the benefits of using alternative modes. The marketing and advertising messages focus on promoting the use of riding the bus, carpooling, vanpooling, bicycling, and telework. An in-house graphics and communications staff is responsible for creating, producing, and disseminated all collateral materials, including the bus book, brochures, passenger notices, system maps, web page design and administration, and a host of other materials.

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Administrative Assistant	1.00	0.00	0.50
Transit Distribution Assistant	1.00	1.00	1.00
Graphics Designer	3.00	3.00	3.00
Chief of Marketing	1.00	1.00	1.00
Program Coordinator	3.00	2.00	2.00
Program Supervisor	1.00	1.00	1.00
Web Developer	2.00	2.00	2.00
Total Full Time FTEs	12.00	10.00	10.50

## **Light Rail Development Department**

### *Goals and Objectives*

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In 2002, Valley METRO Rail, Inc., a nonprofit corporation, was organized for the purpose of planning, designing, constructing and operating the light rail transit project. Initially incorporated to complete the 20 mile Central Phoenix/East Valley Project, the passage of Proposition 400 increased the scope of the light rail system to a total of 57 miles. The RPTA has designated the role of lead agency to Valley METRO Rail, Inc., in implementing the rail segments approved in Proposition 400.

Valley METRO Rail, Inc., contracts with the RPTA for certain administrative functions, including personnel administration, financial and accounting services. All Valley METRO Rail, Inc. staff is hired and employed by the RPTA but works solely under the direction of Valley Metro Rail, Inc., and it's Board of Directors, through a contractual arrangement with the RPTA.

Only the costs related to staffing, administration and the pass through of Proposition 400 sales tax monies are included in RPTA's FY 2011/2012 budget.

For a complete copy of Valley METRO Rail, Inc.'s FY 2011/2012 budget, send a written request to Valley METRO Rail, Inc., 101 North First Avenue, Suite 1300, Phoenix, AZ 85003.

**Valley Metro Rail**  
*Department Budget Summary*  
**Project 4000**

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4000 Regional area road funds	500,000	500,000	500,000	500,000
4001 Public transportation funds	45,096,914	38,138,524	38,787,124	39,346,471
4300 VMR member local	8,130,261	8,874,939	8,874,939	8,965,065
4600 Interest earnings	93,183	-	-	-
4997 Transfers in, from Debt Service Fund	9,968,549	19,732,987	12,950,000	15,104,000
	<u>63,788,907</u>	<u>67,246,450</u>	<u>61,112,063</u>	<u>63,915,536</u>
<b>Expenditures</b>				
5000 Salaries	5,955,147	6,089,921	6,089,921	6,091,850
5100 Fringe benefits	1,822,544	2,226,088	2,226,088	2,310,961
Subtotal	<u>7,777,691</u>	<u>8,316,009</u>	<u>8,316,009</u>	<u>8,402,811</u>
6000 Overhead	504,918	558,930	558,930	562,254
7800 Other direct expenditures	5,080	-	-	-
7901 Lead agency PTF disbursements	45,032,669	38,138,524	38,787,124	39,346,471
7902 Lead agency RARF disbursements	500,000	500,000	500,000	500,000
7903 Lead agency Bond disbursements	9,968,549	19,732,987	12,950,000	15,104,000
	<u>63,788,907</u>	<u>67,246,450</u>	<u>61,112,063</u>	<u>63,915,536</u>

Note: See personnel schedule for Valley Metro Rail on Page 155

**Non-Departmental**  
*Public Transportation Debt Service Fund*  
*Project 7000*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4001 Public transportation funds	3,807,175	7,510,318	7,510,318	10,239,718
4671 Interest earned on bond proceeds	492,827	-	-	-
4672 Interest Earned on Debt Service	1,479	-	-	-
4801 IRS interest Payment credit	591,561	-	-	-
Capital asset reserves applied	19,285,613	34,138,627	18,102,183	31,566,701
	<u>24,178,655</u>	<u>41,648,945</u>	<u>25,612,501</u>	<u>41,806,419</u>
<b>Expenditures</b>				
7997 Transfers out, from Debt Service Fund to Cap/VMR	19,285,613	34,138,627	18,102,183	31,566,701
9100 Bond principal expense	-	2,265,000	2,265,000	5,085,000
9105 Bond interest expenses	5,259,888	5,245,318	5,245,318	5,154,718
9115 Amortized issuance cost expense	47,649	-	-	-
9125 Amortized disc/prem expense	(414,495)	-	-	-
	<u>24,178,655</u>	<u>41,648,945</u>	<u>25,612,501</u>	<u>41,806,419</u>

**Project Description**

This project is established for sales of bonds in FY 2008/09. The project tracks sales proceeds, costs and expenses, related cash/investment, investment interest earnings, and debt services.

# Capital Budget

**Capital Budget**  
**Budget Summary**

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4001 Public transportation funds	2,369,558	-	249,243	-
4205 FTA - Section 5307	7,594,785	36,105,948	490,582	45,601,942
4210 FTA - Section 5309	-	-	-	3,710,235
4206 FTA - Section 5307 ARRA	4,141,626	8,040,000	7,343,936	-
4212 FTA - ADOT ARRA	188,290	-	-	-
4216 FTA - JARC	301,264	-	64,000	176,000
4219 JARC - Capital	-	280,000	-	280,000
4255 FHWA - STP	294,111	1,727,018	1,036,554	2,162,781
4300 Member local match	-	-	193,243	-
4710 Vehicle/parts proceeds	241,879	-	300,000	110,000
4800 IRS fuel tax credit	-	-	-	725,000
4997 Transfers in, from Debt Service Fund	9,317,064	14,405,640	5,152,183	16,462,701
3110 Vanpool rserve applied	-	70,000	-	70,000
3300 Undesignated fund balance applied (PTF)	-	4,320,651	182,589	4,967,023
	<u>24,448,577</u>	<u>64,949,257</u>	<u>15,012,330</u>	<u>74,265,682</u>
<b>Expenditures</b>				
5000 Salaries	25,646	30,718	30,718	-
5100 Fringe benefits	10,068	11,684	11,684	-
Subtotal	<u>35,714</u>	<u>42,402</u>	<u>42,402</u>	<u>-</u>
6000 Overhead	10,804	13,934	13,934	-
7011 Vehicle-Make Ready	81,883	119,120	312,008	280,864
7015 Fleet inspections	30,392	215,313	4,998	345,770
7200 Consultants (direct)	209,175	1,722,000	1,182,183	11,850
7820 Travel expenses	-	-	-	-
7901 Lead agency PTF disbursements	5,511,906	20,012,476	5,064,230	21,110,354
9000 Other capital outlay	6,123	400,000	82,698	220,000
9001 Regional fleet	8,985,937	31,294,571	1,031,556	49,640,557
9003 Equipment	476,771	3,610,000	2,230,000	-
9005 Computers & Software	-	-	-	425,000
9007 Infrastructure	8,834	1,370,000	-	-
9009 Site Improvements	8,312,848	4,095,000	5,048,321	300,000
9900 Capital contingency (PTF)	-	2,054,441	-	1,931,287
3105 Reserved for capital assets	778,190	-	-	-
	<u>24,448,577</u>	<u>64,949,257</u>	<u>15,012,330</u>	<u>74,265,682</u>
<b>Expenditures by Department and Project</b>				
Standard Bus - Replacement	3,366,792	31,501,077	12,008	46,624,341
Standard Bus - Expansion	23,634	-	-	-
Express/BRT - Replacement	-	12,240,000	-	12,240,000
Express/BRT - Expansion	5,004,721	-	-	1,488,865
Rural Fleet - Replacement	569,146	174,769	-	-
Rural Fleet - Expansion	-	87,384	-	397,800
Paratransit Fleet - Replacement	315,942	1,470,945	65,111	511,834
Paratransit Fleet - Expansion	-	-	-	19,319
Vanpool Fleet - Replacement	294,111	1,761,558	1,036,554	2,206,037
Vanpool Fleet - Expansion	-	350,000	-	350,000
Fleet - Other	241,879	-	300,000	110,000
Bus/Paratransit O/M Facilities	355,591	-	727,025	725,000
Transit Centers (6-Bay)	-	-	-	382,435
Bus Stop Passenger Amenities	2,640,328	-	1,167,443	1,680,024
Park & Rides	1,614,970	3,670,460	2,031,676	5,198,177
Vehicle Management/Communications Systems	147,333	3,700,000	90,183	2,331,850
Fare Collection Systems	296,602	-	228,994	-
Dedicated BRT Right-of-Way and Improvements	9,577,528	9,993,064	9,353,336	-
	<u>24,448,577</u>	<u>64,949,257</u>	<u>15,012,330</u>	<u>74,265,682</u>

**Capital Budget**  
*Standard Bus - Replacement*  
*Project 9010*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4001 Public transportation funds	-	-	2,041	-
4205 FTA - Section 5307	2,794,811	23,162,285	9,967	34,118,414
4210 FTA - Section 5309	-	-	-	3,710,235
4997 Transfers in, from Debt Service Fund	571,981	6,925,022	-	8,795,692
3300 Undesignated fund balance applied (PTF)	-	1,413,770	-	-
	<u>3,366,792</u>	<u>31,501,077</u>	<u>12,008</u>	<u>46,624,341</u>
<b>Expenditures</b>				
7011 Vehicle make-ready	32,617	65,520	12,008	127,354
7015 Fleet inspections	-	136,383	-	265,290
7901 Lead agency PTF disbursements	-	2,676,511	-	17,563
9001 Regional Fleet	3,334,175	27,704,465	-	45,298,554
9900 Capital contingency (PTF)	-	918,198	-	915,580
	<u>3,366,792</u>	<u>31,501,077</u>	<u>12,008</u>	<u>46,624,341</u>

**Project Description**

- Sub-Project 901001 - Lead agency PTF disbursements for local match for replacement bus - Glendale (1).
- Sub-Project 901005 - Purchase replacement buses - articulated (17 for Tempe)
- Sub-Project 901007 - Purchase replacement buses - standard (22 for Tempe)
- Sub-Project 901008 - Purchase replacement buses - standard (35 for Tempe)

The budget also includes a capital contingency of 2% of the total programmed TLCP expenditures, including any lead agency grant funds. Lead agency federal funds included in the TLCP are not included in Valley Metro RPTA's budget because they do not pass through the agency.

**Capital Budget**  
*Standard Bus - Expansion*  
*Project 9011*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4205 FTA - Section 5307	18,922	-	-	-
4997 Transfers in, from Debt Service Fund	4,712	-	-	-
	23,634	-	-	-
<b>Expenditures</b>				
7011 Vehicle make-ready	(4,939)	-	-	-
7015 Fleet inspections	5,303	-	-	-
9001 Regional Fleet	14,956	-	-	-
3105 Reserved for capital assets	8,314	-	-	-
	23,634	-	-	-

**Project Description**

No projects programmed.

**Capital Budget**  
*Express/BRT - Replacement*  
*Project 9020*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4205 FTA - Section 5307	-	9,960,000	-	9,960,000
4997 Transfers in, from Debt Service Fund	-	1,572,407	-	2,280,000
3300 Undesignated fund balance applied (PTF)	-	707,593	-	-
	-	12,240,000	-	12,240,000
<b>Expenditures</b>				
7011 Vehicle make-ready	-	33,600	-	33,600
7015 Fleet inspections	-	69,940	-	69,940
7901 Lead agency PTF disbursements	-	11,896,460	-	11,896,460
9900 Capital contingency (PTF)	-	240,000	-	240,000
	-	12,240,000	-	12,240,000

**Project Description**

Sub-Project 902001 - Purchase 20 buses for replacement (1997 NOVA).

The budget also includes a capital contingency of 2.0% of the total programmed TLCP expenditures, including any lead agency grant funds. Lead agency federal funds included in the TLCP are not included in Valley Metro RPTA's budget because they do not pass through the agency.

**Capital Budget**  
*Express/BRT - Expansion*  
*Project 9021*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4205 FTA - Section 5307	4,180,060	-	-	1,211,528
4997 Transfers in, from Debt Service Fund	824,661	-	-	-
3300 Undesignated fund balance applied (P	-	-	-	277,337
	<u>5,004,721</u>	-	-	<u>1,488,865</u>
<b>Expenditures</b>				
7011 Vehicle make-ready	54,205	-	-	3,360
7015 Fleet inspections	25,089	-	-	-
9001 Regional Fleet	4,773,549	-	-	1,456,312
9900 Capital contingency (PTF)	-	-	-	29,193
3105 Reserved for capital assets	151,878	-	-	-
	<u>5,004,721</u>	-	-	<u>1,488,865</u>

**Project Description**

Purchase 2 buses for Grand Avenue Limited.

The budget also includes a capital contingency of 2% of the total programmed TLCP expenditures, including any lead agency grant funds. Lead agency federal funds included in the TLCP are not included in Valley Metro RPTA's budget because they do not pass through the agency.

**Capital Budget**  
*Rural Fleet - Replacement*  
*Project 9030*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4205 FTA - Section 5307	-	137,074	-	-
4212 FTA - ADOT ARRA	188,290	-	-	-
4216 FTA - JARC	301,264	-	-	-
4997 Transfers in, from Debt Service Fund	79,592	-	-	-
3300 Undesignated fund balance applied (PTF)	-	37,695	-	-
	569,146	174,769	-	-
<b>Expenditures</b>				
7011 Vehicle-Make Ready	-	5,000	-	-
9001 Regional Fleet	569,146	166,342	-	-
9900 Capital contingency (PTF)	-	3,427	-	-
	569,146	174,769	-	-

**Project Description**

No projects programmed.

**Capital Budget**  
*Rural Fleet - Expansion*  
*Project 9031*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4205 FTA - Section 5307	-	68,537	-	312,000
3300 Undesignated fund balance applied (PTF)	-	18,847	-	85,800
	-	87,384	-	397,800
<b>Expenditures</b>				
7011 Vehicle-Make Ready	-	-	-	5,000
9001 Regional Fleet	-	85,671	-	385,000
9900 Capital contingency (PTF)	-	1,713	-	7,800
	-	87,384	-	397,800

**Project Description**

Sub-Project 903102 - Purchase two (2) vehicles for expansion for Gila Bend Regional Connector. The budget also includes a capital contingency of 2% of the total programmed TLCP expenditures, including any lead agency grant funds.

**Capital Budget**  
*Paratransit Fleet - Replacement*  
*Project 9040*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4001 Public transportation funds	-	-	65,111	-
4205 FTA - Section 5307	-	1,028,052	-	-
4997 Transfers in, from Debt Service Fund	315,942	296,158	-	-
3300 Undesignated fund balance applied (PTF)	-	146,735	-	511,834
	315,942	1,470,945	65,111	511,834
<b>Expenditures</b>				
7011 Vehicle-Make Ready	-	15,000	-	-
7901 Lead agency PTF disbursements	230,302	146,471	65,111	466,158
9001 Regional Fleet	-	1,270,065	-	-
9900 Capital contingency (PTF)	-	39,409	-	45,676
3105 Reserved for capital assets	85,640	-	-	-
	315,942	1,470,945	65,111	511,834

**Project Description**

- Sub-Project 904004 - Lead agency PTF disbursements for local match - Glendale (2)
- Sub-Project 904008 - Lead agency PTF disbursements for local match - Peoria (3)
- Sub-Project 904009- Lead agency PTF disbursements for local match - Phoenix (20)
- Sub-Project 904010 - Lead agency PTF disbursements for local match - Surprise (2)

The budget also includes a capital contingency of 2% of the total programmed Transit Life Cycle Program (TLCP) expenditures, including any lead agency grant funds. Lead agency federal funds included in the TLCP are not included in Valley Metro RPTA's budget because they do not pass through the agency.

**Capital Budget**  
*Paratransit Fleet - Expansion*  
*Project 9041*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
3300 Undesignated fund balance applied (P	-	-	-	19,319
	-	-	-	19,319
<b>Expenditures</b>				
7901 Lead agency PTF disbursements	-	-	-	17,563
9900 Capital contingency (PTF)	-	-	-	1,756
	-	-	-	19,319

**Project Description**

Lead agency PTF disbursements for local match for expansion bus purchased by Glendale.

The budget also includes a capital contingency of 2% of the total programmed Transit Life Cycle Program (TLCP) expenditures, including any lead agency grant funds. Lead agency federal funds included in the TLCP are not included in Valley Metro RPTA's budget because they do not pass through the agency.

**Capital Budget**  
*Vanpool Fleet - Replacement*  
*Project 9050*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4255 FHWA - STP	294,111	1,727,018	1,036,554	2,162,781
3300 Undesignated fund balance applied (PTF)	-	34,540	-	43,256
	<u>294,111</u>	<u>1,761,558</u>	<u>1,036,554</u>	<u>2,206,037</u>
<b>Expenditures</b>				
7015 Fleet inspections	-	8,990	4,998	10,540
9001 Regional Fleet	294,111	1,718,028	1,031,556	2,152,241
9900 Capital contingency (PTF)	-	34,540	-	43,256
	<u>294,111</u>	<u>1,761,558</u>	<u>1,036,554</u>	<u>2,206,037</u>

**Project Description**

Sub-Project 905004 - Purchase of 23 vans for replacement for the regional vanpool program using 100% STP funds, with a capital contingency of 2% of the total programmed TLCP expenditures for the project using 100% PTF funds.

Sub-Project 905005 - Purchase of 45 vans for replacement for the regional vanpool program using 100% STP funds, with a capital contingency of 2% of the total programmed TLCP expenditures for the project using 100% PTF funds.

**Capital Budget**  
*Vanpool Fleet - Expansion*  
*Project 9051*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4219 JARC - Capital	-	280,000	-	280,000
3110 Vanpool reserve applied	-	70,000	-	70,000
	-	350,000	-	350,000
<b>Expenditures</b>				
7011 Vehicle-Make Ready	-	-	-	1,550
9001 Regional fleet	-	350,000	-	348,450
	-	350,000	-	350,000

**Project Description**

9051005 - Carry-forward of purchase 10 expansion vans for Job Access Reverse Commute vanpools.

## Capital Budget

Fleet - Other

Project 9090

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4710 Vehicle/parts proceeds	241,879	-	300,000	110,000
	<u>241,879</u>	<u>-</u>	<u>300,000</u>	<u>110,000</u>
<b>Expenditures</b>				
7011 Vehicle-Make Ready	-	-	300,000	110,000
9000 Other capital outlay	6,123	-	-	-
3105 Reserved for capital assets	235,756	-	-	-
	<u>241,879</u>	<u>-</u>	<u>300,000</u>	<u>110,000</u>

### Project Description

Preperation costs for sales of disposed vehicles.

**Capital Budget**  
*Operating/Maintenance Facilities - Bus/Paratransit*  
*Project 9110*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4001 Public transportation funds	89,702	-	75,967	-
4205 FTA - Section 5307	265,889	-	480,615	-
43xx Member local match	-	-	44,190	-
4800 IRS fuel tax credit	-	-	-	725,000
3300 Undesignated fund balance applied (PTF)	-	-	126,253	-
	355,591	-	727,025	725,000
<b>Expenditures</b>				
9000 Other capital outlay	-	-	2,698	-
9003 Equipment	332,362	-	-	-
9005 Computers & Software	-	-	-	425,000
9009 Site Improvements	23,229	-	724,327	300,000
	355,591	-	727,025	725,000

**Project Description**

Repair of facility parking lot and purchase of maintenance workorder software.

**Capital Budget**  
*Transit Centers (6-Bay)*  
*Project 9211*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
3300 Undesignated fund balance applied	-	-	-	382,435
	-	-	-	382,435
<b>Expenditures</b>				
7901 Lead agency PTF disbursements	-	-	-	305,948
9900 Capital contingency (PTF)	-	-	-	76,487
	-	-	-	382,435

**Project Description**

Lead agency disbursements for pre-design/land/design (Mesa Downtown). The budget also includes a capital contingency of 5% of the total programmed Transit Life Cycle Program (TLCP) expenditures for 6-bay transit centers.

**Capital Budget**  
*Passenger Facilities - Bus Stop Passenger Amenities*  
*Project 9213*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4997 Transfers in from Debt Service Fund t	2,640,328	-	1,167,443	188,832
3300 Undesignated fund balance applied	-	-	-	1,491,192
	<u>2,640,328</u>	<u>-</u>	<u>1,167,443</u>	<u>1,680,024</u>
<b>Expenditures</b>				
7901 Lead agency PTF disbursements	2,640,328	-	1,167,443	1,680,024
	<u>2,640,328</u>	<u>-</u>	<u>1,167,443</u>	<u>1,680,024</u>

**Project Description**

Carry forward of remaining balance of lead agency PTF disbursements for Bus Stop Passenger Amenities.

**Capital Budget**  
*Passenger Facilities - Park & Rides*  
*Project 9220*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4001 Public transportation funds	257,577	-	-	-
4997 Transfers in, from Debt Service Fund	1,357,393	3,658,989	2,031,676	5,198,177
3300 Undesignated fund balance applied	-	11,471	-	-
	<u>1,614,970</u>	<u>3,670,460</u>	<u>2,031,676</u>	<u>5,198,177</u>
<b>Expenditures</b>				
7901 Lead agency PTF disbursements	1,614,970	3,493,034	2,031,676	4,626,638
9900 Capital contingency (PTF)	-	177,426	-	571,539
	<u>1,614,970</u>	<u>3,670,460</u>	<u>2,031,676</u>	<u>5,198,177</u>

**Project Description**

- Sub-Project 922001 - East Buckeye (construct)
- Sub-Project 922007 - Phoenix (Desert Sky) (pre-design, land, and design)
- Sub-Project 922008 - Glendale (Loop 101/Bell) (pre-design, land, and design)

The budget also includes a capital contingency of 5% of the total programmed Transit Life Cycle Program (TLCP) expenditures, including any lead agency grant funds. Lead agency federal funds included in the TLCP are not included in Valley Metro RPTA's budget because they do not pass through the agency.

**Capital Budget**  
*Vehicle Management/Communications Systems*  
*Project 9390*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4001 Public transportation funds	108,832	-	26,183	-
4205 FTA - Section 5307	38,501	1,750,000	-	-
4216 FTA - JARC	-	-	64,000	176,000
3300 Undesignated fund balance applied	-	1,950,000	-	2,155,850
	<u>147,333</u>	<u>3,700,000</u>	<u>90,183</u>	<u>2,331,850</u>
<b>Expenditures</b>				
7200 Consultants (direct)	-	550,000	10,183	11,850
7901 Lead agency PTF disbursements	-	-	-	2,100,000
9000 Other capital outlay	-	400,000	80,000	220,000
9003 Equipment	138,499	1,380,000	-	-
9007 Infrastructure	8,834	1,370,000	-	-
	<u>147,333</u>	<u>3,700,000</u>	<u>90,183</u>	<u>2,331,850</u>

**Project Description**

PTF disbursements for local match for consultant, infrastructure, and equipment costs for 800/700 MHz voice communications system.  
 NextRide stop I.D. Project  
 AzTech Project

**Capital Budget**  
*Fare Collection Systems*  
*Project 9391*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4001 Public transportation funds	-	-	79,941	-
4205 FTA - Section 5307	296,602	-	-	-
4300 VMR member local	-	-	149,053	-
	296,602	-	228,994	-
<b>Expenditures</b>				
9009 Site Improvements	-	-	228,994	-
3105 Reserved for capital assets	296,602	-	-	-
	296,602	-	228,994	-

**Project Description**

No projects programmed

**Capital Budget**  
*Dedicated BRT Right-of-Way and Improvements*  
*Project 9420*

	2009/10 Actual	2010/11 Budget	2010/11 Revised	2011/12 Adopted
<b>Revenues</b>				
4001 Public transportation funds	1,913,447	-	-	-
4206 FTA - Section 5307 ARRA	4,141,626	8,040,000	7,343,936	-
4700 Other revenue	-	-	-	-
4997 Transfers in, from Debt Service Fund	3,522,455	1,953,064	1,953,064	-
3300 Undesignated fund balance applied (F	-	-	56,336	-
	<u>9,577,528</u>	<u>9,993,064</u>	<u>9,353,336</u>	<u>-</u>
<b>Expenditures</b>				
5000 Salaries	25,646	30,718	30,718	-
5100 Fringe benefits	10,068	11,684	11,684	-
Subtotal	<u>35,714</u>	<u>42,402</u>	<u>42,402</u>	<u>-</u>
6000 Overhead	10,804	13,934	13,934	-
7200 Consultants (Direct)	209,175	1,172,000	1,172,000	-
7901 Lead agency PTF disbursements	1,026,306	1,800,000	1,800,000	-
9003 Equipment	5,910	2,230,000	2,230,000	-
9009 Site improvements	8,289,619	4,095,000	4,095,000	-
9900 Capital contingency (PTF)	-	639,728	-	-
	<u>9,577,528</u>	<u>9,993,064</u>	<u>9,353,336</u>	<u>-</u>

**Project Description**

No projects programmed.

	FY 2009/10 Budgeted FTE	FY 2010/11 Budgeted FTE	FY 2011/12 Budgeted FTE
<b>Personnel Schedule by Project</b>			
Planner III	0.00	0.40	0.00
Total Full Time FTEs	<u>0.00</u>	<u>0.40</u>	<u>0.00</u>



**Five-Year Capital Program  
FY 2012 through FY 2016**

**Five-Year Capital Program/All Projects**  
*FY 2012 through FY 2016*

	2011/12	2012/13	2013/14	2014/15	2015/16	5-Year Total
<b>Revenues</b>						
4001 Public transportation funds	21,429,725	13,314,760	7,518,751	11,335,908	7,819,258	61,418,401
4205 FTA - Section 5307	44,566,414	14,408,662	4,118,366	3,811,055	438,403	67,342,900
4210 FTA - Section 5309	4,921,763	-	-	2,739,000	463,373	8,124,135
4219 JARC - Capital	280,000	-	-	-	-	280,000
4255 FHWA - STP	2,162,781	3,002,580	2,429,790	2,535,046	2,583,421	12,713,618
4710 Vehicle/parts proceeds	100,000	-	-	-	-	100,000
4800 IRS fuel tax credit	725,000	-	-	-	-	725,000
3110 Vanpool reserve applied	70,000	-	-	-	-	70,000
	<b>74,255,683</b>	<b>30,726,002</b>	<b>14,066,907</b>	<b>20,421,009</b>	<b>11,304,454</b>	<b>150,774,055</b>

<b>Expenditures</b>						
7011 Vehicle make-ready	269,314	78,063	22,408	27,210	16,500	413,495
7015 Fleet inspections	347,320	121,877	42,324	27,918	12,600	552,039
7200 Consultants (direct)	11,850	75,000	-	-	926,745	1,013,595
7901 Lead agency PTF disbursements	9,213,894	8,393,466	5,378,768	8,731,040	6,517,358	38,234,527
9000 Other capital outlay	220,000	-	-	-	-	220,000
9001 Regional fleet	61,537,017	20,376,378	7,345,524	10,390,130	3,426,508	103,075,557
9005 Computers & Software	425,000	-	-	-	-	425,000
9009 Site Improvements	300,000	-	-	-	-	300,000
9900 Capital contingency (PTF)	1,931,288	1,681,217	1,277,883	1,244,711	404,743	6,539,843
	<b>74,255,683</b>	<b>30,726,002</b>	<b>14,066,907</b>	<b>20,421,009</b>	<b>11,304,454</b>	<b>150,774,055</b>

<b>Expenditures by Department and Project</b>						
Standard Bus - Replacement	46,624,341	19,453,412	9,411,780	9,649,071	4,371,764	89,510,368
Standard Bus - Expansion	-	-	-	-	651,981	651,981
Express/BRT - Replacement	12,240,000	-	-	-	900,305	13,140,305
Express/BRT - Expansion	1,488,865	-	-	5,278,665	-	6,767,531
Rural Fleet - Replacement	-	174,769	-	-	302,433	477,202
Rural Fleet - Expansion	397,800	87,384	-	-	-	485,184
Paratransit Fleet - Replacement	511,834	1,770,366	1,180,160	1,284,278	1,341,729	6,088,367
Paratransit Fleet - Expansion	19,319	-	-	-	21,110	40,429
Vanpool Fleet - Replacement	2,206,037	3,062,632	1,564,692	1,644,643	1,693,985	10,171,989
Vanpool Fleet - Expansion	350,000	-	913,694	941,104	969,338	3,174,135
Fleet - Other	100,000	-	-	-	-	100,000
Bus/Paratransit O/M Facilities	725,000	-	-	-	1,019,420	1,744,420
Transit Centers (4-Bay)	-	12,541	234,863	389,876	-	637,280
Transit Centers (6-Bay)	382,435	-	-	1,233,372	-	1,615,807
Bus Stop Passenger Amenities	1,680,024	-	-	-	-	1,680,024
Park & Rides	5,198,177	4,389,898	761,719	-	32,389	10,382,182
Vehicle Management/Communications Systems	2,331,850	1,775,000	-	-	-	4,106,850
	<b>74,255,683</b>	<b>30,726,002</b>	<b>14,066,907</b>	<b>20,421,009</b>	<b>11,304,454</b>	<b>150,774,055</b>

**Five-Year Capital Program**  
*Standard Bus - Replacement*  
*Project 9010*

	2011/12	2012/13	2013/14	2014/15	2015/16	5-Year Total
<b>Revenues</b>						
4001 Public transportation funds	8,795,692	5,986,793	5,704,635	7,805,621	4,371,764	32,664,505
4205 FTA - Section 5307	34,118,414	13,466,619	3,707,145	1,843,450	-	53,135,628
4210 FTA - Section 5309	3,710,235	-	-	-	-	3,710,235
	<u>46,624,341</u>	<u>19,453,412</u>	<u>9,411,780</u>	<u>9,649,071</u>	<u>4,371,764</u>	<u>89,510,368</u>
<b>Expenditures</b>						
7011 Vehicle make-ready	127,354	54,963	14,608	7,524	-	204,449
7015 Fleet inspections	265,290	114,452	30,424	15,668	-	425,834
7901 Lead agency PTF disbursements	17,563	2,574,565	4,345,146	6,607,009	4,371,764	17,916,047
9001 Regional Fleet	45,298,554	16,055,427	4,421,408	2,197,832	-	67,973,221
9900 Capital contingency (PTF)	915,580	654,005	600,194	821,038	-	2,990,817
	<u>46,624,341</u>	<u>19,453,412</u>	<u>9,411,780</u>	<u>9,649,071</u>	<u>4,371,764</u>	<u>89,510,368</u>

**Project Description**

FY12 - Purchase 74 buses for Tempe/Scottsdale (17 articulated/57 standard) and lead agency PTF disbursements for local match for Glendale (1).  
 FY13 - Purchase 31 buses for Tempe and Lead agency PTF disbursements for local match for 42 buses for Glendale (2) and Phoenix (40).  
 FY14 - Purchase 8 buses for RPTA and Lead Agency PTF disbursements for local match for 48 buses for Glendale (1) and Phoenix (40) and Scottsdale (7).  
 FY15 - Purchase 4 buses for Tempe and Lead Agency PTF disbursements for local match for 62 buses for Glendale (2), Phoenix (60 - 20 articulated/40 standard)  
 FY16 - Lead Agency PTF disbursements for local match for 41 buses for Glendale (1) and Phoenix (40).

**Five-Year Capital Program**  
*Standard Bus - Expansion*  
*Project 9011*

	2011/12	2012/13	2013/14	2014/15	2015/16	5-Year Total
<b>Revenues</b>						
4001 Public transportation funds	-	-	-	-	651,981	651,981
	-	-	-	-	651,981	651,981
<b>Expenditures</b>						
7901 Lead agency PTF disbursements	-	-	-	-	583,351	583,351
9900 Capital contingency (PTF)	-	-	-	-	68,630	68,630
	-	-	-	-	651,981	651,981

**Project Description**

FY 12 - No projects programmed.  
 FY 13 - No projects programmed.  
 FY 14 - No projects programmed.  
 FY 15 - No projects programmed.  
 FY 16 - Lead Agency PTF disbursements for local match for 6 buses for Phoenix (McDowell/McKellips) supergrid.

**Five-Year Capital Program**  
*Express/BRT - Replacement*  
*Project 9020*

	2011/12	2012/13	2013/14	2014/15	2015/16	5-Year Total
<b>Revenues</b>						
4001 Public transportation funds	2,280,000	-	-	-	900,305	3,180,305
4205 FTA - Section 5307	9,960,000	-	-	-	-	9,960,000
	<u>12,240,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>900,305</u>	<u>13,140,305</u>
<b>Expenditures</b>						
7011 Vehicle make-ready	33,600	-	-	-	-	33,600
7015 Fleet inspections	69,940	-	-	-	-	69,940
7901 Lead agency PTF disbursements	-	-	-	-	805,536	805,536
9001 Regional Fleet	11,896,460	-	-	-	-	11,896,460
9900 Capital contingency (PTF)	240,000	-	-	-	94,769	334,769
	<u>12,240,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>900,305</u>	<u>13,140,305</u>

**Project Description**

FY 12 - Carry-Forward of Purchase of 20 buses (1997 NOVA)

FY 13 - No projects programmed.

FY 14 - No projects programmed.

FY 15 - No projects programmed.

FY 16 - Lead agency PTF disbursements for local match for replacement buses - Tempe (8).

**Five-Year Capital Program**  
*Express/BRT - Expansion*  
*Project 9021*

	2011/12	2012/13	2013/14	2014/15	2015/16	5-Year Total
<b>Revenues</b>						
4001 Public transportation funds	277,338	-	-	983,281	-	1,260,618
4205 FTA - Section 5307	-	-	-	1,556,384	-	1,556,384
4210 FTA - Section 5309	1,211,528	-	-	2,739,000	-	3,950,528
	<u>1,488,865</u>	-	-	<u>5,278,665</u>	-	<u>6,767,531</u>
<b>Expenditures</b>						
7011 Vehicle make-ready	3,360	-	-	11,286	-	14,646
9001 Regional Fleet	1,456,312	-	-	5,163,876	-	6,620,188
9900 Capital contingency (PTF)	29,193	-	-	103,503	-	132,697
	<u>1,488,865</u>	-	-	<u>5,278,665</u>	-	<u>6,767,531</u>

**Project Description**

FY 12 - Purchase of 2 buses for Grand Avenue LTD .  
 FY 13 - No projects programmed.  
 FY 14 - No projects programmed.  
 FY 15 - Purchase of 6 buses (3 standard/3 articulated) for Scottsdale/Rural Road BRT.  
 FY 16 - No projects programmed.

**Five-Year Capital Program**  
*Rural Fleet - Replacement*  
*Project 9030*

	2011/12	2012/13	2013/14	2014/15	2015/16	5-Year Total
<b>Revenues</b>						
4001 Public transportation funds	-	174,769	-	-	302,433	477,202
	-	174,769	-	-	302,433	477,202
<b>Expenditures</b>						
7011 Vehicle make-ready	-	5,000	-	-	7,500	12,500
9001 Regional Fleet	-	166,342	-	-	289,003	455,345
9900 Capital contingency (PTF)	-	3,427	-	-	5,930	9,357
	-	174,769	-	-	302,433	477,202

**Project Description**

FY 12 - No projects programmed.  
 FY 13 - 2 Replace (Wickenburg Regional Connector)  
 FY 14 - No projects programmed.  
 FY 15 - No projects programmed.  
 FY 16 - 3 Replace (Gila Bend Regional Connector)

**Five-Year Capital Program**  
*Rural Fleet - Expansion*  
*Project 9031*

	2011/12	2012/13	2013/14	2014/15	2015/16	5-Year Total
<b>Revenues</b>						
4001 Public transportation funds	85,800	18,848	-	-	-	104,648
4205 FTA - Section 5307	312,000	68,537	-	-	-	380,537
	<u>397,800</u>	<u>87,384</u>	-	-	-	<u>485,184</u>
<b>Expenditures</b>						
7011 Vehicle make-ready	5,000	2,500	-	-	-	7,500
9001 Regional Fleet	385,000	83,171	-	-	-	468,171
9900 Capital contingency (PTF)	7,800	1,713	-	-	-	9,513
	<u>397,800</u>	<u>87,384</u>	-	-	-	<u>485,184</u>

**Project Description**

FY 12 - 2 Expand (2 Gila Bend)  
 FY 13 - 1 Expand (Wickenburg)  
 FY 14 - No projects programmed  
 FY 15 - No projects programmed  
 FY 16 - No projects programmed

**Five-Year Capital Program**  
*Paratransit Fleet - Replacement*  
*Project 9040*

	2011/12	2012/13	2013/14	2014/15	2015/16	5-Year Total
<b>Revenues</b>						
4001 Public transportation funds	511,834	896,859	768,939	873,057	903,326	3,954,016
4205 FTA - Section 5307	-	873,506	411,221	411,221	438,403	2,134,351
	<u>511,834</u>	<u>1,770,366</u>	<u>1,180,160</u>	<u>1,284,278</u>	<u>1,341,729</u>	<u>6,088,367</u>
<b>Expenditures</b>						
7011 Vehicle make-ready	-	15,600	7,800	8,400	9,000	40,800
7901 Lead agency PTF disbursements	466,158	596,950	596,230	690,883	711,605	3,061,827
9001 Regional Fleet	-	1,076,283	506,226	505,626	539,004	2,627,139
9900 Capital contingency (PTF)	45,676	81,533	69,904	79,369	82,121	358,602
	<u>511,834</u>	<u>1,770,366</u>	<u>1,180,160</u>	<u>1,284,278</u>	<u>1,341,729</u>	<u>6,088,367</u>

**Project Description**

FY 12 - Lead Agency PTF disbursements for local match for 27 buses  
 FY 13 - EVDAR (13) and Lead Agency PTF disbursements for local match for 33 buses  
 FY 14 - EVDAR (6) and Lead Agency PTF disbursements for local match for 32 buses  
 FY 15 - EVDAR (6) and Lead Agency PTF disbursements for local match for 36 buses  
 FY 16 - EVDAR (6) and Lead Agency PTF disbursements for local match for 33 buses

**Five-Year Capital Program**  
*Paratransit Fleet - Expansion*  
*Project 9041*

	2011/12	2012/13	2013/14	2014/15	2015/16	5-Year Total
<b>Revenues</b>						
4001 Public transportation funds	19,319	-	-	-	21,110	40,429
	<u>19,319</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>21,110</u>	<u>40,429</u>
<b>Expenditures</b>						
7901 Lead agency PTF disbursements	17,563	-	-	-	19,191	36,754
9900 Capital contingency (PTF)	1,756	-	-	-	1,919	3,675
	<u>19,319</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>21,110</u>	<u>40,429</u>

**Project Description**

FY 12 - No projects programmed.

FY 13 - No projects programmed.

FY 14 - No projects programmed.

FY 15 - Lead agency PTF disbursements for local match for expansion bus purchased by Glendale.

FY 16 - No projects programmed.

Also includes capital contingency of 2% of the total programmed Transit Life Cycle Program (TLCP) expenditures, including any lead agency grant funds.

**Five-Year Capital Program**  
*Vanpool Fleet - Replacement*  
*Project 9050*

	2011/12	2012/13	2013/14	2014/15	2015/16	5-Year Total
<b>Revenues</b>						
4001 Public transportation funds	43,256	60,052	30,680	32,248	33,215	199,451
4255 FHWA - STP	2,162,781	3,002,580	1,534,012	1,612,395	1,660,770	9,972,538
	<u>2,206,037</u>	<u>3,062,632</u>	<u>1,564,692</u>	<u>1,644,643</u>	<u>1,693,985</u>	<u>10,171,989</u>
<b>Expenditures</b>						
7015 Fleet inspections	10,540	7,425	7,650	7,875	8,100	41,590
9001 Regional Fleet	2,152,241	2,995,155	1,526,362	1,604,520	1,652,670	9,930,948
9900 Capital contingency (PTF)	43,256	60,052	30,680	32,248	33,215	199,451
	<u>2,206,037</u>	<u>3,062,632</u>	<u>1,564,692</u>	<u>1,644,643</u>	<u>1,693,985</u>	<u>10,171,989</u>

**Project Description**

FY 12 - 68 Replacement  
 FY 13 - 90 Replacement  
 FY 14 - 45 Replacement  
 FY 15 - 45 Replacement  
 FY 16 - 45 Replacement

**Five-Year Capital Program**  
*Vanpool Fleet - Expansion*  
*Project 9051*

	2011/12	2012/13	2013/14	2014/15	2015/16	5-Year Total
<b>Revenues</b>						
4001 Public transportation funds	-	-	17,916	18,453	46,687	83,055
4219 JARC - Capital	280,000	-	-	-	-	280,000
4255 FHWA - STP	-	-	895,778	922,651	922,651	2,741,080
3110 Vanpool reserve applied	70,000	-	-	-	-	70,000
	<u>350,000</u>	<u>-</u>	<u>913,694</u>	<u>941,104</u>	<u>969,338</u>	<u>3,174,135</u>
<b>Expenditures</b>						
7015 Fleet inspections	1,550	-	4,250	4,375	4,500	14,675
9001 Regional fleet	348,450	-	891,528	918,276	945,831	3,104,085
9900 Capital contingency (PTF)	-	-	17,916	18,453	19,007	55,375
	<u>350,000</u>	<u>-</u>	<u>913,694</u>	<u>941,104</u>	<u>969,338</u>	<u>3,174,135</u>

**Project Description**

FY 12 - 10 Expansion (JARC)  
 FY 13 - No projects programmed  
 FY 14 - 25 Expansion  
 FY 15 - 25 Expansion  
 FY 16 - 25 Expansion

**Five-Year Capital Program**

*Fleet - Other*

*Project 9090*

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	2011/12	2012/13	2013/14	2014/15	2015/16	5-Year Total
<b>Revenues</b>						
4710 Vehicle/parts proceeds	100,000	-	-	-	-	100,000
	100,000	-	-	-	-	100,000
<b>Expenditures</b>						
7011 Vehicle make-ready	100,000	-	-	-	-	100,000
	100,000	-	-	-	-	100,000

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**Project Description**

FY 12 - Preperation costs for sales of disposed vehicles

No planned projects FY 13 through FY 2015

**Five-Year Capital Program**  
*Operating/Maintenance Facilities - Bus/Paratransit*  
**Project 9110**

	2011/12	2012/13	2013/14	2014/15	2015/16	5-Year Total
<b>Revenues</b>						
4001 Public transportation funds	-	-	-	-	556,048	556,048
4210 FTA - Section 5309	-	-	-	-	463,373	463,373
4800 IRS fuel tax credit	725,000	-	-	-	-	725,000
	<u>725,000</u>	-	-	-	<u>1,019,420</u>	<u>1,744,420</u>
<b>Expenditures</b>						
7200 Consultants (direct)	-	-	-	-	926,745	926,745
9005 Computers & Software	425,000	-	-	-	-	425,000
9009 Site Improvements	300,000	-	-	-	-	300,000
9900 Capital contingency (PTF)	-	-	-	-	92,675	92,675
	<u>725,000</u>	-	-	-	<u>1,019,420</u>	<u>1,744,420</u>

**Project Description**

FY 12 - Repair of facility parking lot and purchase of maintenance workorder software.

FY 13 - None

FY 14 - None

FY 15 - None

FY 16 - Predesign/design of upgrades for Mesa operating facility.

**Five-Year Capital Program**  
*Transit Centers (4-Bay)*  
*Project 9210*

	2011/12	2012/13	2013/14	2014/15	2015/16	5-Year Total
<b>Revenues</b>						
4001 Public transportation funds	-	12,541	234,863	389,876	-	637,280
	-	12,541	234,863	389,876	-	637,280
<b>Expenditures</b>						
7901 Lead agency PTF disbursements	-	10,033	187,890	311,901	-	509,824
9900 Capital contingency (PTF)	-	2,508	46,973	77,975	-	127,456
	-	12,541	234,863	389,876	-	637,280

**Project Description**

FY 12 - No projects or disbursements to lead agencies planned.  
 FY 13 - Lead agency disbursements for pre-design (Peoria).  
 FY 14 - Lead agency disbursements for land/design (Peoria).  
 FY 15 - Lead agency disbursements for construction (Peoria).  
 FY 16 - No projects or disbursements to lead agencies planned.

The budget also includes a capital contingency of 5% of the total programmed Transit Life Cycle Program (TLCP) expenditures.

**Five-Year Capital Program**  
*Transit Centers (6-Bay)*  
*Project 9211*

	2011/12	2012/13	2013/14	2014/15	2015/16	5-Year Total
<b>Revenues</b>						
4001 Public transportation funds	382,435	-	-	1,233,372	-	1,615,807
	<u>382,435</u>	<u>-</u>	<u>-</u>	<u>1,233,372</u>	<u>-</u>	<u>1,615,807</u>
<b>Expenditures</b>						
7901 Lead agency PTF disbursements	305,948	-	-	1,121,247	-	1,427,195
9900 Capital contingency (PTF)	76,487	-	-	112,125	-	188,612
	<u>382,435</u>	<u>-</u>	<u>-</u>	<u>1,233,372</u>	<u>-</u>	<u>1,615,807</u>

**Project Description**

FY 12 - Lead agency disbursements for pre-design/land/design (Mesa Downtown)  
 FY 13 - No projects programmed.  
 FY 14 - No projects programmed.  
 FY 15 - Lead agency disbursements for construction (Mesa Downtown)  
 FY 16 - No projects programmed.

The budget also includes a capital contingency of 5% of the total programmed Transit Life Cycle Program (TLCP) expenditures for 6-bay transit centers.

**Five-Year Capital Program**  
*Passenger Facilities - Bus Stop Passenger Amenities*  
*Project 9213*

	2011/12	2012/13	2013/14	2014/15	2015/16	5-Year Total
<b>Revenues</b>						
4001 Public transportation funds	1,680,024	-	-	-	-	1,680,024
	1,680,024	-	-	-	-	1,680,024
<b>Expenditures</b>						
7901 Lead agency PTF disbursements	1,680,024	-	-	-	-	1,680,024
	1,680,024	-	-	-	-	1,680,024

**Project Description**

FY12 - Carry forward of remaining balance of lead agency PTF disbursements for Bus Stop Passenger Amenities.

FY 13 - FY16 No projects programmed.

**Five-Year Capital Program**  
*Passenger Facilities - Park & Rides*  
*Project 9220*

	2011/12	2012/13	2013/14	2014/15	2015/16	5-Year Total
<b>Revenues</b>						
4001 Public transportation funds	5,198,177	4,389,898	761,719	-	32,389	10,382,182
	<u>5,198,177</u>	<u>4,389,898</u>	<u>761,719</u>	<u>-</u>	<u>32,389</u>	<u>10,382,182</u>
<b>Expenditures</b>						
7901 Lead agency PTF disbursements	4,626,638	3,511,918	249,501	-	25,911	8,413,968
9900 Capital contingency (PTF)	571,539	877,980	512,218	-	6,478	1,968,214
	<u>5,198,177</u>	<u>4,389,898</u>	<u>761,719</u>	<u>-</u>	<u>32,389</u>	<u>10,382,182</u>

**Project Description**

FY 12 - Lead agency disbursements for construction (East Buckeye), pre-design, land, and design (Desert Sky and Loop 101/Bell)

FY 13 - Lead agency disbursements for construction (Desert Sky and L101/Bell)

FY 14 - Lead agency disbursements for construction (Loop101/Bell)

FY 15 - No projects programmed

FY 16 - Lead agency disbursements for pre-design (Peoria)

The budget also includes a capital contingency of 5% of the total programmed Transit Life Cycle Program (TLCP) expenditures.

**Five-Year Capital Program**  
*Vehicle Management/Communications Systems*  
*Project 9390*

	2011/12	2012/13	2013/14	2014/15	2015/16	5-Year Total
<b>Revenues</b>						
4001 Public transportation funds	2,155,850	1,775,000	-	-	-	3,930,850
4205 FTA - Section 5307	176,000	-	-	-	-	176,000
	<u>2,331,850</u>	<u>1,775,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,106,850</u>
<b>Expenditures</b>						
7200 Consultants (direct)	11,850	75,000	-	-	-	86,850
7901 Lead agency PTF disbursements	2,100,000	1,700,000	-	-	-	3,800,000
9000 Other capital outlay	220,000	-	-	-	-	220,000
	<u>2,331,850</u>	<u>1,775,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,106,850</u>

**Project Description**

FY12 - PTF disbursements for local match for consultant, infrastructure, and equipment costs for 800/700 MHz voice communications system. Carry-forward of balance of AzTech project.

FY13 - PTF disbursements for local match for consultant, infrastructure, and equipment costs for 800/700 MHz voice communications system.

FY14 - No programmed projects

FY15 - No programmed projects

FY16 - No programmed projects

## Staffing

Full Time Equivalent Position (FTE) Funding by Department &  
Project

Salary Ranges

**Valley Metro**  
**Regional Public Transportation Authority**  
*Full Time Equivalent Position (FTE) Funding by Department & Project*

	FY 2009/10 Adopted FTE	FY 2010/11 Adopted FTE	FY 2011/12 Adopted FTE
<b>Executive Director's Office</b>			
<b>Executive Director's Office (5005)</b>			
Administrative Assistant	1.00	1.00	0.50
Chief of Staff	0.70	0.80	0.80
Executive Assistant	1.90	1.90	1.90
Executive Director	1.00	1.00	1.00
Public Information Officer	0.50	0.50	0.50
Project Manager	0.50	0.50	0.50
Total FTEs	5.60	5.70	5.20
<b>Total Executive Director's Office FTEs</b>	5.60	5.70	5.20
<b>Business Services</b>			
<b>Regional Rideshare &amp; Telework (3205)</b>			
Administrative Assistant	1.00	0.75	0.75
Manager, Transportation Demand Management	0.36	0.40	0.35
Program Representative	1.00	1.50	1.50
Program Supervisor	-	1.00	0.16
Total FTEs	2.36	3.65	2.76
<b>Trip Reduction Plan/Clean Air Campaign (3215)</b>			
Administrative Assistant	0.50	0.50	0.50
Manager, Transportation Demand Management	0.30	0.30	0.30
Program Representative	1.34	1.00	1.00
Program Supervisor	-	-	0.17
Total FTEs	2.14	1.80	1.97
<b>Trip Reduction Plan/Expansion (3220)</b>			
Administrative Assistant	0.50	0.75	0.75
Manager, Transportation Demand Management	0.34	0.30	0.30
Program Representative	2.34	1.50	1.50
Program Supervisor	-	-	0.17
Total FTEs	3.18	2.55	2.72
<b>Valley Telework (3230)</b>			
Program Supervisor	1.00	-	-
Public Information Specialist	-	-	-
Total FTEs	1.00	-	-
<b>Bike Education (3250)</b>			
Program Representative	0.33	-	-
Total FTEs	0.33	-	-
<b>Bike Safety (3255)</b>			
Program Representative	-	-	-
Program Supervisor	0.20	0.20	-
Total FTEs	0.20	0.20	-
<b>Safe Routes (3260)</b>			
Program Representative	-	-	-
Program Supervisor	0.80	0.80	0.10
Total FTEs	0.80	0.80	0.10
<b>Regional Bike Ped, Safety Education (3265)</b>			
Program Supervisor	-	-	0.40
Total FTEs	-	-	0.40
<b>Statewide Bicycle/Pedestrian Education (3275)</b>			
Program Supervisor	-	-	0.50
Total FTEs	-	-	0.50
<b>Sub-Total Business Services &amp; Community Outreach FTEs</b>	10.00	9.00	8.45

**Valley Metro**  
**Regional Public Transportation Authority**  
*Full Time Equivalent Position (FTE) Funding by Department & Project*

	FY 2009/10 Adopted FTE	FY 2010/11 Adopted FTE	FY 2011/12 Adopted FTE
<b>Regional Community Outreach (6020)</b>			
Program Coordinator	1.00	1.00	1.00
Program Representative	1.00	1.00	1.00
Program Supervisor	1.00	1.00	1.00
Total FTEs	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
<b>Total Business Services &amp; Community Outreach FTEs</b>	<u><u>13.00</u></u>	<u><u>12.00</u></u>	<u><u>11.45</u></u>
<b>Finance &amp; Management Services Department</b>			
<b>Finance &amp; Administration Support (1005)</b>			
<i>Direct salaries:</i>			
Accounting Manager	-	0.30	0.30
Deputy Executive Director (Finance)	0.20	-	-
Management Analyst	0.20	-	-
Manager, Finance and Budget	0.40	0.30	0.30
Sr. Management Analyst	-	0.20	0.20
<i>Indirect salaries:</i>			
Accountant I	-	-	-
Accountant II	2.00	2.00	2.00
Accountant III	1.00	-	-
Accounting Manager	-	0.70	0.70
Accounting Technician	1.00	1.00	1.00
Administrative Assistant	2.00	2.00	2.00
Administrative Support Assistant	1.00	1.00	0.50
Chief of Staff	-	-	0.10
Deputy Executive Director (Finance)	0.60	-	-
Executive Assistant	0.10	0.10	0.10
Human Resource Generalist	2.00	-	-
Human Resource Technician	1.00	1.00	1.00
Manager, Contracts & Procurement	1.00	1.00	1.00
Manager, Finance and Budget	0.60	0.60	0.60
Procurement Specialist	1.00	1.00	1.00
Sr. Contract & Procurement Specialist	1.00	1.00	1.00
Sr. Human Resource Generalist	-	1.00	1.00
Project Manager	0.50	0.50	0.50
Chief Human Resources Officer	1.00	1.00	1.00
Total FTEs	<u>16.60</u>	<u>14.70</u>	<u>14.30</u>
<b>Total Finance &amp; Management Services Department FTEs</b>	<u><u>16.60</u></u>	<u><u>14.70</u></u>	<u><u>14.30</u></u>
<b>Operations Department</b>			
<i>Operations Division</i>			
<b>Operations Administration (2005)</b>			
Administrative Assistant	0.40	0.40	0.25
Total FTEs	<u>0.40</u>	<u>0.40</u>	<u>0.25</u>
<b>Safety &amp; Security (2006)</b>			
Data Analyst	-	-	0.05
Deputy Executive Director (Operations)	0.10	0.10	0.10
Manager of Safety and Security	1.00	1.00	1.00
Total FTEs	<u>1.10</u>	<u>1.10</u>	<u>1.15</u>
<b>RPTA Fixed Route Service - Veolia (2015)</b>			
Administrative Assistant	0.35	0.60	0.45
Data Analyst	-	-	0.30
Deputy Executive Director (Operations)	0.20	0.35	0.35
Fleet/Facilities Coordinator	0.35	0.85	0.80
Fleet/Facilities Supervisor	0.65	0.80	0.75
Management Analyst	0.60	-	-
Planner II	0.05	0.01	0.01
Planner III	0.10	-	-
Program Representative	-	1.00	1.00
Program Supervisor	0.45	0.65	0.55
Project Manager, Bus and Paratransit	0.30	-	-
Sr. Management Analyst	-	0.60	0.60
Total FTEs	<u>3.05</u>	<u>4.86</u>	<u>4.81</u>

**Valley Metro**  
**Regional Public Transportation Authority**  
*Full Time Equivalent Position (FTE) Funding by Department & Project*

	FY 2009/10 Adopted FTE	FY 2010/11 Adopted FTE	FY 2011/12 Adopted FTE
<b>Operations Department (Continued)</b>			
<b>RPTA Fixed Route Service - ValueTrans (2017)</b>			
Administrative Assistant	-	-	0.05
Data Analyst	-	-	0.15
Fleet/Facilities Coordinator	-	-	0.05
Fleet/Facilities Supervisor	0.05	0.05	0.05
Program Supervisor	0.15	0.15	0.15
Project Manager, Bus and Paratransit	0.05	-	-
Total FTEs	<u>0.25</u>	<u>0.20</u>	<u>0.45</u>
<b>Gila Bend Connector (2027)</b>			
Fleet/Facilities Supervisor	0.03	0.025	0.050
Manager, Transit Planning	0.020	0.020	0.020
Planner II	0.030	0.020	0.020
Planner III	0.080	0.200	0.160
Program Supervisor	-	-	0.050
Total FTEs	<u>0.155</u>	<u>0.265</u>	<u>0.300</u>
<b>Operations Department (Continued)</b>			
<b>Wickenburg (2029)</b>			
Fleet/Facilities Coordinator	-	-	0.05
Fleet/Facilities Supervisor	0.03	0.025	0.050
Manager, Transit Planning	0.02	0.020	0.020
Planner II	0.03	0.03	0.03
Planner III	0.06	0.05	0.27
Total FTEs	<u>0.135</u>	<u>0.125</u>	<u>0.420</u>
<b>East Valley Dial-a-Ride (2030)</b>			
Administrative Assistant	0.35	0.35	0.25
Data Analyst	-	-	0.30
Deputy Executive Director (Operations)	0.15	0.15	0.15
Fleet/Facilities Coordinator	0.15	0.15	0.15
Fleet/Facilities Supervisor	0.10	0.10	0.10
Management Analyst	0.20	-	-
Program Coordinator	0.75	0.70	0.60
Project Manager, Bus and Paratransit	0.25	-	-
Sr. Management Analyst	-	0.20	0.20
Total FTEs	<u>1.95</u>	<u>1.65</u>	<u>1.75</u>
<b>Alternative Transportation Program (2047)</b>			
Data Analyst	-	-	0.10
Program Coordinator	0.15	0.15	0.20
Project Manager, Bus and Paratransit	0.05	-	0.05
Total FTEs	<u>0.20</u>	<u>0.15</u>	<u>0.35</u>
<b>Maricopa County Demand Response Trans Services (2048)</b>			
Data Analyst	-	-	0.10
Deputy Executive Director (Operations)	-	-	0.05
Program Coordinator	-	0.10	0.15
Total FTEs	<u>-</u>	<u>0.10</u>	<u>0.30</u>
<b>Regional Vanpool Service (2050)</b>			
Administrative Assistant	0.05	0.05	-
Chief of Staff	-	-	0.05
Deputy Executive Director (Operations)	0.15	0.15	-
Manager, Transportation Demand Management	-	-	0.05
Program Coordinator	1.00	1.00	0.50
Total FTEs	<u>1.20</u>	<u>1.20</u>	<u>0.60</u>
<b>Quality &amp; Maintenance Monitoring (6010)</b>			
Administrative Assistant	0.25	-	-
Deputy Executive Director (Operations)	0.15	-	-
Fleet/Facilities Coordinator	0.50	-	-
Fleet/Facilities Supervisor	0.15	-	-
Program Representative	1.00	-	-
Program Supervisor	0.20	-	-
Project Manager, Bus and Paratransit	0.20	-	-
Total FTEs	<u>2.45</u>	<u>-</u>	<u>-</u>
<b>Regional Ridership Reporting (6015)</b>			
Manager of Planning	0.06	0.05	0.05
Planner II	0.05	0.05	0.05
Program Representative	1.00	1.00	1.00
Total FTEs	<u>1.11</u>	<u>1.10</u>	<u>1.10</u>
<b>Sub-Total Operations Division FTEs</b>	<u>12.00</u>	<u>11.15</u>	<u>11.48</u>

**Valley Metro**  
**Regional Public Transportation Authority**  
*Full Time Equivalent Position (FTE) Funding by Department & Project*

	FY 2009/10 Adopted FTE	FY 2010/11 Adopted FTE	FY 2011/12 Adopted FTE
<i>Customer Services Division</i>			
<b>Regional Call Center (6035)</b>			
Administrative Assistant	1.00	1.00	1.00
Application Specialist	1.00	1.00	1.00
Customer Service Manager	1.00	1.00	0.60
Customer Service Representative	41.00	40.00	40.00
Customer Service Supervisor	5.00	5.00	5.00
Lead Customer Service Representative	5.00	5.00	5.00
Total FTEs	<u>54.00</u>	<u>53.00</u>	<u>52.60</u>
<b>Regional ADA Compliance (6040)</b>			
Administrative Assistant	-	-	-
Customer Service Manager	-	-	0.40
Deputy Executive Director (Operations)	-	-	0.05
Program Coordinator	2.10	2.05	2.05
Program Representative	2.00	2.00	2.00
Program Supervisor	1.00	1.00	1.00
Total FTEs	<u>5.10</u>	<u>5.05</u>	<u>5.50</u>
<i>Sub-Total Customer Services Division FTEs</i>	<u>59.10</u>	<u>58.05</u>	<u>58.10</u>
<b>Total Operations Department</b>	<u>71.10</u>	<u>69.20</u>	<u>69.58</u>
<i>Planning Department</i>			
<b>Program Administration (3305)</b>			
Administrative Assistant	0.60	0.60	0.80
Chief of Staff	0.10	-	-
Deputy Executive Director (Planning)	0.25	0.30	0.30
Manager, Planning	0.24	0.23	0.23
Total FTEs	<u>1.19</u>	<u>1.13</u>	<u>1.33</u>
<b>Regional Transit Planning (3310)</b>			
Administrative Assistant	-	-	0.05
Chief of Staff	0.05	-	-
Deputy Executive Director (Planning)	0.15	0.12	0.12
Manager, Planning	0.35	0.15	0.15
Planner II	0.26	0.08	0.08
Planner III	0.22	-	-
Total FTEs	<u>1.03</u>	<u>0.35</u>	<u>0.40</u>
<b>Short Range Planning (3315)</b>			
Administrative Assistant	-	-	0.05
Chief of Staff	0.05	-	-
Deputy Executive Director (Planning)	0.15	0.15	0.15
Manager, Planning	0.17	0.18	0.18
Planner II	0.26	0.40	0.35
Planner III	0.67	0.72	0.52
Total FTEs	<u>1.30</u>	<u>1.45</u>	<u>1.25</u>
<b>Transit Modeling (3330)</b>			
Planner II	0.06	0.10	0.15
Planner III	0.22	0.05	0.15
Total FTEs	<u>0.28</u>	<u>0.15</u>	<u>0.30</u>
<b>On-Board Survey (3335)</b>			
Administrative Assistant	-	-	0.05
Deputy Executive Director (Planning)	0.03	0.03	0.03
Manager, Planning	0.04	0.12	0.12
Planner II	0.08	0.17	0.17
Planner III	0.45	0.55	0.45
Total FTEs	<u>0.60</u>	<u>0.87</u>	<u>0.82</u>
<b>Capital Planning (3345)</b>			
Deputy Executive Director (Finance)	0.10	-	-
Deputy Executive Director (Planning)	0.10	-	-
Sr. Management Analyst	0.70	0.70	0.70
Total FTEs	<u>0.90</u>	<u>0.70</u>	<u>0.70</u>

**Valley Metro**  
**Regional Public Transportation Authority**  
*Full Time Equivalent Position (FTE) Funding by Department & Project*

	FY 2009/10 Adopted FTE	FY 2010/11 Adopted FTE	FY 2011/12 Adopted FTE
Planning Department (Continued)			
<b>Bus/LRT Operations Plan (3353)</b>			
Deputy Executive Director (Operations)	0.15	0.15	0.15
Deputy Executive Director (Planning)	0.25	0.25	0.25
Manager, Planning	0.10	0.23	0.23
Planner II	0.10	0.10	0.10
Planner III	0.15	0.03	0.10
Program Supervisor	0.20	0.20	0.20
Project Manager, Bus and Paratransit	0.15	-	-
Total FTEs	<u>1.10</u>	<u>0.96</u>	<u>1.03</u>
<b>Passenger Facilities Planning (3354)</b>			
Deputy Executive Director (Planning)	0.05	0.05	0.05
Planner II	0.08	0.04	0.04
Planner III	0.05	-	0.35
Total FTEs	<u>0.18</u>	<u>0.09</u>	<u>0.44</u>
<b>Transit Life Cycle Programming (3359)</b>			
Administrative Assistant	-	-	0.05
Manager, Finance and Budget	-	0.10	0.10
Deputy Executive Director, Finance	0.10	-	-
Deputy Executive Director (Operations)	0.10	0.10	0.10
Deputy Executive Director (Planning)	0.03	0.10	0.10
Manager, Capital Programming	1.00	1.00	1.00
Sr. Management Analyst	0.30	0.30	0.30
Total FTEs	<u>1.53</u>	<u>1.60</u>	<u>1.65</u>
<b>Planning Department FTEs</b>	<u>8.10</u>	<u>7.30</u>	<u>7.92</u>
Marketing Department			
<b>Regional Services Administration (6005)</b>			
Chief of Staff	0.10	0.20	0.05
Public Information Officer	0.50	0.50	0.50
Total FTEs	<u>0.60</u>	<u>0.70</u>	<u>0.55</u>
<b>Regional Marketing (6025)</b>			
Administrative Assistant	1.00	-	0.50
Transit Distribution Assistant	1.00	1.00	1.00
Graphics Designer	3.00	3.00	3.00
Chief of Marketing	1.00	1.00	1.00
Program Coordinator	3.00	2.00	2.00
Program Supervisor	1.00	1.00	1.00
Web Developer	2.00	2.00	2.00
Total FTEs	<u>12.00</u>	<u>10.00</u>	<u>10.50</u>
<b>Total Marketing Department FTEs</b>	<u>12.60</u>	<u>10.70</u>	<u>11.05</u>
Capital Projects			
<b>Dedicated BRT Right-of-Way and Improvements (9420)</b>			
Planner III	-	0.40	-
Total FTEs	<u>-</u>	<u>0.40</u>	<u>-</u>
<b>Total Capital Projects FTEs</b>	<u>-</u>	<u>0.40</u>	<u>-</u>
<b>TOTAL VALLEY METRO RPTA FTEs</b>	<u>127.00</u>	<u>120.00</u>	<u>119.50</u>

**Valley Metro**  
**Regional Public Transportation Authority**  
*Full Time Equivalent Position (FTE) Funding by Department & Project*

	FY 2009/10 Adopted FTE	FY 2010/11 Adopted FTE	FY 2011/12 Adopted FTE
Valley Metro Rail (4000)			
Accountant I	2.00	2.00	2.00
Accountant II	1.00	1.00	-
Accounting Technician	1.00	1.00	1.00
Administrative Assistant	7.00	6.00	6.00
Administrative Support Assistant	1.00	1.00	0.50
Area Coordinator	2.00	2.00	2.00
Budget Analyst	-	1.00	1.00
Chief Executive Officer, VMR	1.00	1.00	1.00
Chief Maintenance Engineering Officer	1.00	1.00	1.00
Chief Operations Officer	-	-	1.00
Chief Safety & Security	-	1.00	1.00
Chief Systems Engineering Officer	1.00	1.00	-
Chief Transportation Officer	1.00	1.00	-
Contract Administrator	1.00	1.00	1.00
Director, Community Relations	1.00	1.00	1.00
Director, Design & Construction	1.00	1.00	-
Director, Finance & Administration (CFO)	1.00	1.00	1.00
Director, Operations & Maintenance	1.00	-	-
Director, Planning/Development	-	-	1.00
Director, Project Development	1.00	1.00	-
Director, Safety, Security & Quality	1.00	-	-
Document Control Supervisor	1.00	-	-
Engineer - Civil	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00
Executive Admin. Coordinator	1.00	1.00	1.00
Executive Assistant	2.00	2.00	2.00
Help Desk Support Specialist	-	-	1.00
General Counsel	1.00	1.00	1.00
IT Systems Specialist	1.00	1.00	1.00
Lead Document Control Clerk	-	1.00	1.00
Maintenance Scheduling	1.00	-	-
Manager, Construction/Utilities	-	-	1.00
Manager, Design	-	-	1.00
Manager, Procurement & Risk Mgmt Svcs	1.00	1.00	1.00
Manager, Design & Construction	1.00	1.00	-
Manager, DBE Outreach	1.00	-	-
Manager, Finance & Budget	1.00	-	-
Manager, Maintenance	1.00	-	-
Manager, O & M Startup/Activation	1.00	-	-
Manager, Operations	1.00	-	-
Manager, Public Involvement	1.00	1.00	1.00
Manager, Real Estate	1.00	-	-
Manager, Schedule - Capital Projects	1.00	1.00	1.00
Manager, Systems Engineering	1.00	-	1.00
Manager, Signal/Comm. & Traction Power	1.00	-	-
Manager, Transit Planning	-	-	1.00
Manager, Utility	1.00	1.00	1.00
Marketing Manager	1.00	-	-
Material/Warranty Coordinator	1.00	2.00	2.00
Materials Handler	1.00	1.00	1.00
Network Systems Engineer	1.00	1.00	1.00
Network Support Analyst	1.00	-	-
Paralegal	1.00	1.00	1.00
Planner II	2.00	1.00	-
Planner III	1.00	2.00	3.00
Procurement Specialist	1.00	-	-
Program Control Specialist	1.00	1.00	1.00
Project Manager, Facilities Engineer	1.00	1.00	-
Project Manager, Planning	1.00	1.00	-
Public Art Administrator	1.00	1.00	1.00
Public Information Officer	1.00	1.00	1.00

**Valley Metro**  
**Regional Public Transportation Authority**  
*Full Time Equivalent Position (FTE) Funding by Department & Project*

	FY 2009/10 Adopted FTE	FY 2010/11 Adopted FTE	FY 2011/12 Adopted FTE
<i>Valley Metro Rail (Continued)</i>			
Public Information Specialist	1.00	-	-
Senior Contracts Administrator	2.00	2.00	2.00
Senior Construction Project Coordinator	-	-	2.00
Senior Transportation Engineer	-	-	1.00
Supervisor, Traction Electrification	1.00	2.00	2.00
Supervisor, Signals/Comm Sys.	1.00	1.00	1.00
Supervisor, Track Maintenance	6.00	1.00	1.00
Supervisor, Facility Maintenance	4.00	1.00	1.00
Signal/Comm Sys Maintainer	1.00	6.00	6.00
Signal/Comm Sys Technician	1.00	4.00	7.00
Track Maintainer	6.00	6.00	6.00
Traction Electrification System Lead Maintainer	3.00	-	-
Traction Electrification System Maintainer	3.00	-	-
Traction Electrification System Worker	3.00	-	-
Traction Power System Technician	-	10.00	10.00
Utility Relocation Specialist	1.00	1.00	1.00
Warranty Administrator	1.00	-	-
<b>TOTAL VALLEY METRO RAIL FTEs</b>	<u>96.00</u>	<u>84.00</u>	<u>88.50</u>
<b>GRAND TOTAL FTEs</b>	<u>223.00</u>	<u>204.00</u>	<u>208.00</u>

**Valley Metro**  
**Regional Public Transportation Authority**  
*FY 2011/12 Adopted Pay Grades and Ranges*

Pay Grade	Position Titles	Adopted Pay Range		Adopted FTE	
				RPTA	VMR (1)
I	Courier	\$22,377	- \$33,565		
II	Transit Distribution Assistant	\$24,863	- \$37,294	1	
III	Administrative Support Assistant	\$27,626	- \$41,439	1	
	Customer Service Representative		-	40	
IV	Accounting Technician	\$30,696	- \$46,043	1	1
	Administrative Assistant			8	6
	Customer Service Application Technician			1	
	Lead Customer Service Representative			5	
	Lead Document Control Clerk				1
	Materials Handler				1
V	Human Resources Technician	\$33,766	- \$50,648	1	
VI	Paralegal	\$37,142	- \$55,712		1
	Track Maintainer				6
VII	Accountant I	\$40,856	- \$61,284		2
	Executive Assistant			2	2
	Help Desk Support Specialist				1
	Network Support Specialist				
	Planner I				
	Procurement Specialist			1	
	Program Representative			9	
	Signal/Comm Systems Maintainer				6
	Utility Relocation Specialist				1
	Web/Graphics Technician				
VIII	Bus and Paratransit Fleet/Facilities Coordinator	\$44,942	- \$67,413	1	
	Customer Service Supervisor			5	
	Engineering Technician				1
	Executive Administrative Coordinator				1
	Graphics Designer			3	
	IT Systems Specialist				1
	Maintenance Scheduling				
	Material/Warranty Coordinator				2
	Signal Electronic/Comm Technician				7
	Sr. Procurement Specialist				
	Traction Power System Technician				10
IX	Accountant II	\$49,435	- \$74,154	2	
	Area Coordinator				2
	Budget Analyst				1
	Contract Administrator			1	1
	Human Resources Generalist				
	Planner II			1	
	Program Coordinator			7	
	Supervisor, Facility Maint.				1
	Supervisor, Track Maint.				1
	Web Developer			2	
X	Bus and Paratransit Fleet/Facilities Supervisor	\$54,380	- \$81,569	1	
	Network Systems Engineer				1
	Program Control Specialist				1
	Program Supervisor			6	
	Senior Contract Administrator				2

**Valley Metro**  
**Regional Public Transportation Authority**  
*FY 2011/12 Adopted Pay Grades and Ranges*

Pay Grade	Position Titles	Adopted Pay Range	Adopted FTE	
			RPTA	VMR (1)
	Supervisor, Signals/Comm Sys.			1
	Sr. Human Resources Generalist		1	
	Traction Electrification Supervisor			2
	Engineer (Civil)			1
XI	Accountant III	\$59,818 - \$89,726		
	Planner III		2	3
	Project Manager		1	
	Public Arts Administrator			1
	Public Information Officer		1	1
	Senior Construction Project Coordinator			2
	Senior Management Analyst		2	
XII	Transportation Demand Manager	\$65,799 - \$98,698	1	
	Accounting Manager		1	
	Customer Service Manager		1	
	Manager, Capital Programming		1	
	Rail Marketing Manager			1
	Rail Public Involvement Manager			1
	Rail Utility Manager			1
	Senior Transportation Engineer			1
XIII	Contracts and Procurement Manager	\$72,379 - \$108,568	1	
	Finance and Budget Manager		1	
	Bus/Paratransit Operations Manager			1
	Manager, Procurement & Risk Mgmt Svcs			1
	Manager, Safety, Security & Emergency Mgmt		1	
	Rail Design & Construction Manager			1
	Rail Project Manager, Facilities Engineer			1
	Rail Project Manager, Planning			1
	Rail Schedule Manager - Capital Projects			1
	Transit Planning Manager		1	1
XIV	Chief Marketing Officer	\$81,992 - \$122,987	1	
	Chief Maintenance Engineer			1
	Chief Rail Safety & Security			1
	Chief Human Resources Officer		1	
	Manager, Construction and Utilities			1
	Manager, Design			1
	Systems Engineering Manager			1
XV	Chief of Staff	\$100,202 - \$150,304	1	
	Chief Operations Officer			1
	RPTA Director		2	
	Rail Community Relations Director			1
	Rail Finance & Administration Director			1

**Valley Metro**  
**Regional Public Transportation Authority**  
*FY 2011/12 Adopted Pay Grades and Ranges*

Pay Grade	Position Titles	Adopted Pay Range	Adopted FTE	
			RPTA	VMR (1)
XVI	Rail Design & Construction Director	\$112,627 - \$168,941		
	Rail Operations & Maintenance Director			
	Rail Planning/Development Director			1
	Rail General Counsel	\$117,246 - \$175,870		
ED	RPTA Executive Director	Salary Negotiated	1	
	Rail Chief Executive Officer	Salary Negotiated		1
			120	88

(1) VMR positions are approved by and report to the Valley Metro Rail, Inc., Board of Directors.



## Index of Terminology

ACM – Associated Capital Maintenance	NTD – National Transit Database
ADA – Americans with Disabilities Act	O/M – Operations and Maintenance
ADEQ – Arizona Department of Environmental Quality	PAR – Project Assessment Report
ADOT – Arizona Department of Transportation	PTF – Public Transportation Fund
ASRS – Arizona State Retirement System	PTO – Paid Time Off
BRT – Bus Rapid Transit	RARF – Regional Area Road Fund
CAC – Clean Air Campaign	RFP – Request for Proposals
CAFR – Comprehensive Annual Financial Report	RFQ – Request for Quotations
CF – Carry Forwards	ROW – Right of Way
CFT – Community Funded Transit	RS – Regional Services
CGR – Communications and Government Relations	RTP – Regional Transportation Plan
CMAQ – Congestion Mitigation Air Quality Improvement Funds	SPR – State Planning & Research Funds
COLA – Cost of Living Allowance	STP – Surface Transportation Program
CS – Customer Service	TDM – Transportation Demand Management
DCR – Design Concept Report	TLCP - Transit Life Cycle Program
EVDAR – East Valley Dial-a-Ride	TRP – Travel Reduction Program
FEMA – Federal Emergency Management Agency	TSA – Transportation Security Administration
FHWA – Federal Highway Administration	TSR – Transit Service Reimbursement
FICA - Federal Insurance Contributions Act	VMR – Valley Metro Rail
FTA – Federal Transit Administration	
GAAP - Generally Accepted Accounting Principles	
GFOA - Government Finance Officers Association	
IRS – Internal Revenue Service	
IT – Information Technology	
LRT – Light Rail Transit	
MAG – Maricopa Association of Governments	





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