



Valley Metro
Regional Public Transportation Authority
Phoenix, Arizona

**Adopted Operating and
Capital Budget**

Fiscal Year 2009/2010

Valley Metro
Regional Public Transportation Authority
Phoenix, Arizona

Adopted Operating and Capital Budget
Fiscal Year 2009/2010

Board of Directors

Chair, Councilmember Wayne Ecton, Scottsdale
Vice Chair, Councilmember Michael Johnson, Phoenix
Secretary, Vice Mayor Joe Johnson, Surprise
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Councilman Jim McDonald, Avondale
Mayor Jackie Meck, Buckeye
Mayor Elaine Scruggs, Glendale

Executive Director's Office

David A. Boggs, Executive Director
Bryan Jungwirth, Chief of Staff
Michael Taylor, Acting Deputy Executive Director, Finance
Carol Ketcherside, Deputy Executive Director, Planning
Jim Wright, Acting Deputy Executive Director, Operations

Prepared By
Finance Department

Valley Metro
Regional Public Transportation Authority
Organization Chart FY 2009/2010



Valley Metro
Regional Public Transportation Authority
Adopted Operating and Capital Budget
Fiscal Year 2009/10

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July 1, 2009

TO: Chair Councilman Wayne Ecton and Members of the
Valley Metro RPTA Board of Directors

FROM: David A. Boggs
Executive Director

RE: Transmittal of FY 2009/2010 (July 1, 2009 thru June 30, 2010)
Adopted Operating & Capital Budget

I am pleased to submit the Valley Metro Regional Public Transportation Authority adopted Operating and Capital Budget for FY 2009/2010. The FY 2009/2010 combined operating and capital budget is \$298.1 million and includes all the projects funded with Proposition 400 Public Transportation Fund (PTF) revenues (\$116.9 million).

The adopted FY 2009/10 operating and capital budget has been prepared with the goal of delivering a fiscally prudent, balanced budget using carry forwards, reserves and bonding proceeds and is aligned with the Board-adopted Transit Life Cycle Program (TLCP) update for FY 2009/10. The budget was developed in compliance with all the Board of Directors' adopted financial policies, budget and Transit Life Cycle Program (TLCP) policies.

The total operating budget of \$97.0 million represents a \$9.1 million (10%) increase over the previous year's operating budget of \$87.9 million. The increase is attributable mainly to funding of additional bus service and an increase in contractor rates in FY 09/10. Also for FY 09/10, there no new positions being requested and leaves the total RPTA positions at 127.

Other key compensation and fringe benefit changes for FY 09/10 are as follows:

- The Arizona State Retirement System (ASRS) contribution will decrease 0.05 percent on July 1, 2009. This will make the total to be 9.40 percent contribution by both RPTA and the employee.
- For FY 09/10, there are no compensation increases which encompasses merit as well as longevity payments.
- Salary ranges will not be increased for FY 2009/10.
- For FY 09/10, there are no cost of living (COLA) increases, or step increases.

The Regional Services adopted budget for FY 2009/10 is \$8.36 million and is funded with PTF - \$8.1 million, FTA (JARC) - \$100,000, and METRO Rail - \$150,258. The adopted FY 2009/10 Regional Services budget is \$700,000 less compared to what is being funded with PTF in FY 2008/09.

The total capital budget of \$201.1 million represents a \$30.0 million (13%) decrease over the previous year's capital budget of \$243.6 million. The capital budget was developed based on projects in the Transit Life Cycle Program (TLCP) for FY 09/10.

We have several key projects planned for FY 2009/2010, as the agency continues the implementation of TLCP operating and capital projects. Funding for these projects and studies comes from a combination of sales tax revenues, federal grants and member agency local funds. Some of the key projects and studies included in the FY 2009/2010 budget are as follows:

- Long Range Planning
- Short Range Planning
- Transit Research and Survey
- Capital Planning
- Bus Rapid Transit (BRT) – Arizona Avenue
- Operations Planning
- Regional Marketing Program

The agency remains committed to providing efficient and effective regional transit service to Valley Metro member jurisdictions and the regional community, and I see great opportunity for furthering these commitments with the passage of Proposition 400. We look forward to a very productive and successful fiscal year.



Budget Overview

Valley Metro
Regional Public Transportation Authority
FY 2009/10 Adopted Operating & Capital Budget
(In thousands)

	2009/10 Adopted Budget	2008/09 Adopted Budget	2008/09 Revised Budget	Amount Increase/ (Decrease)	Percent Increase/ (Decrease)	** Note
Sources of funds						
Revenues:						
Public transportation funds (PTF)	116,850	\$ 133,500	\$ 115,118	\$ (16,650)	-12%	(1)
Transit service agreements	24,211	24,123	23,944	88	0%	
Federal grants	27,710	17,134	22,855	10,576	62%	(2)
VMR staff & administration reimbursement	9,858	10,088	10,088	(230)	-2%	
Regional area road funds (RARF)	4,389	4,292	4,277	97	2%	
Interest & other revenues	1,390	3,373	2,183	(1,983)	-59%	(3)
Local participation	519	-	436	519	100%	(4)
State & local grants	832	847	847	(15)	-2%	
Total revenues	185,759	193,357	179,748	(7,598)	-4%	
Bond proceeds	-	80,000	136,336	(80,000)	-100%	(5)
Carryforwards & reserves	112,325	45,664	12,464	66,661	146%	(6)
Total revenues & other sources of funds	\$ 298,084	\$ 319,021	\$ 328,548	\$ (20,937)	-7%	
Uses of funds by category						
Expenses:						
Lead agency PTF disbursements	\$ 66,183	\$ 119,650	\$ 80,810	\$ (53,467)	-45%	(7)
Transit service contracts	66,807	59,351	60,621	7,456	13%	(8)
Capital outlay	40,635	36,575	34,922	4,060	11%	(9)
Salary & fringe benefits	19,132	19,331	19,271	(199)	-1%	
Bond interest expense & issuance costs	6,468	2,400	1,336	4,068	170%	(10)
Consultants & contracts	7,440	5,598	6,212	1,842	33%	(11)
Contingency	7,124	7,104	400	20	0%	
Rent & utilities	3,015	2,502	2,253	513	21%	(12)
Advertising	1,372	1,701	1,406	(329)	-19%	(13)
Bus book, outreach materials & website	895	1,043	912	(148)	-14%	(14)
Insurance & risk management	440	480	455	(40)	-8%	(15)
Safety & security	1,214	957	357	257	27%	(16)
Lead agency RARF disbursements	500	500	500	-	0%	
Other administrative costs	1,783	2,051	1,916	(268)	-13%	(17)
Lead agency bond disbursement	70,300	26,100	14,700	44,200	169%	(18)
Total expenses	293,308	285,343	226,071	7,965	3%	
Carryforwards & contributions to reserves	4,776	33,678	102,477	(28,902)	-86%	(19)
Total expenses & other uses of funds	\$ 298,084	\$ 319,021	\$ 328,548	\$ (20,937)	-7%	
Unprogrammed PTF bus revenues	\$ -	\$ -	\$ -	\$ -	0%	
Uses of funds by department						
Operating:						
Operations	79,763	\$ 72,281	\$ 71,424	\$ 7,482	10%	(20)
Marketing	6,364	6,982	6,376	(618)	-9%	(21)
Planning	3,463	3,880	3,301	(417)	-11%	(22)
Finance & Management Services	1,416	1,842	1,428	(426)	-23%	(23)
Executive Director's Office	1,284	1,247	1,227	37	3%	(24)
Non-Departmental	4,700	1,655	1,230	3,045	184%	(25)
Total Operating Budget	96,990	87,887	84,986	9,103	10%	
Capital:						
Valley Metro Rail	127,112	94,413	75,065	32,699	35%	(26)
Bus and other transit	73,982	136,721	168,497	(62,739)	-46%	(27)
Total Capital Budget	201,094	231,134	243,562	(30,040)	-13%	
Total Operating & Capital Budget	\$ 298,084	\$ 319,021	\$ 328,548	\$ (20,937)	-7%	

Valley Metro
Regional Public Transportation Authority (RPTA)
FY 2009/10 Adopted Operating & Capital Budget Overview

Budget Analysis

The following is an analysis of the major changes in the FY 09/10 Adopted Budget versus the FY 08/09 Adopted Budget. Additionally, explanations for revisions to the FY 08/09 budget have been included as applicable. The number in the "Note" column corresponds to the "Note" column of the "FY 2009/10 Adopted Operating & Capital Budget" (page 1).

Sources Of Funds:

Note	Explanation																																																						
(1)	The 12% decrease (\$16.7 million) in Public Transportation Fund (PTF) revenue for FY 09/10 was determined using the revised revenue estimates from ADOT. The FY 08/09 PTF revenue adopted budget was revised downward from \$133.5 million to \$115.1 million due to revised revenue estimates from ADOT. The decrease in revenues was allocated as follows: Rail (\$8.0 million); Bus (\$10.4 million).																																																						
(2)	The 62% increase in Federal Grants is due to the additional funds from the American Recovery and Reinvestment Act (ARRA). RPTA will be receiving \$15.9 million in ARRA funds in FY 2009/10.																																																						
(3)	Interest and other revenues decreased 59% (\$2.0 million) over the prior year due to decreased interest earnings on PTF and the decrease of Alternative Fuel Tax rebate revenue from the IRS.																																																						
(4)	The 100% increase (\$519,000) in local participation is due to the increase in funding for planning studies that are funded with local monies and funding from METRO Rail for customer service personnel.																																																						
(5)	Bond proceeds of \$135.0 million to fund capital projects for both RPTA and METRO Rail for FY 08/09 and 09/10. Staff is working with a Financial Advisor and Bond Counsel to arrange a bond financing program to include both RPTA and Valley METRO Rail. Planned bond proceeds will be received in June 2009.																																																						
(6)	<p>Detail of "sources of funds - carryforwards and reserves" is as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;"></th> <th style="text-align: center;">2009/10 Adopted Budget</th> <th style="text-align: center;">2008/09 Adopted Budget</th> <th style="text-align: center;">2008/09 Revised Budget</th> <th style="text-align: center;">Amount Increase/ (Decrease)</th> <th style="text-align: center;">Percent Increase/ (Decrease)</th> </tr> </thead> <tbody> <tr> <td colspan="6"><i>Detail of "Uses of carryforwards and reserves" Category</i></td> </tr> <tr> <td>Bus refurbishment reserve</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">0%</td> </tr> <tr> <td>Capital & vanpool reserve</td> <td style="text-align: right;">101,231,948</td> <td style="text-align: right;">45,265,723</td> <td style="text-align: right;">619,334</td> <td style="text-align: right;">55,966,225</td> <td style="text-align: center;">124%</td> </tr> <tr> <td>ASRS carryforward</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">0%</td> </tr> <tr> <td>Undesignated fund balance (RARF)</td> <td style="text-align: right;">461,271</td> <td style="text-align: right;">398,379</td> <td style="text-align: right;">1,224,971</td> <td style="text-align: right;">62,892</td> <td style="text-align: center;">16%</td> </tr> <tr> <td>Undesignated fund balance (PTF)</td> <td style="text-align: right;">10,631,566</td> <td style="text-align: center;">-</td> <td style="text-align: right;">10,619,805</td> <td style="text-align: right;">10,631,566</td> <td style="text-align: center;">100%</td> </tr> <tr> <td>Debt service reserve</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">0%</td> </tr> <tr> <td></td> <td style="text-align: right; border-top: 1px solid black;"><u>112,324,785</u></td> <td style="text-align: right; border-top: 1px solid black;"><u>45,664,102</u></td> <td style="text-align: right; border-top: 1px solid black;"><u>12,464,110</u></td> <td style="text-align: right; border-top: 1px solid black;"><u>66,660,683</u></td> <td style="text-align: center; border-top: 1px solid black;"><u>146%</u></td> </tr> </tbody> </table> <p>For the Revised FY 08/09 Budget, \$10.6 million of PTF fund balance will be used to fund capital projects and \$1.2 million of Regional Area Road Funds (RARF) fund balance to fund planning & administrative capital outlay projects. For FY09/10, \$101.2 million of Capital reserves (Bond Proceeds) will be used to fund Capital projects that were carried forward from FY 08/09 and to fund additional Capital projects for FY 09/10 for both RPTA & METRO Rail.</p>		2009/10 Adopted Budget	2008/09 Adopted Budget	2008/09 Revised Budget	Amount Increase/ (Decrease)	Percent Increase/ (Decrease)	<i>Detail of "Uses of carryforwards and reserves" Category</i>						Bus refurbishment reserve	-	-	-	-	0%	Capital & vanpool reserve	101,231,948	45,265,723	619,334	55,966,225	124%	ASRS carryforward	-	-	-	-	0%	Undesignated fund balance (RARF)	461,271	398,379	1,224,971	62,892	16%	Undesignated fund balance (PTF)	10,631,566	-	10,619,805	10,631,566	100%	Debt service reserve	-	-	-	-	0%		<u>112,324,785</u>	<u>45,664,102</u>	<u>12,464,110</u>	<u>66,660,683</u>	<u>146%</u>
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Valley Metro
Regional Public Transportation Authority (RPTA)
FY 2009/10 Adopted Operating & Capital Budget Overview

Note	Explanation															
	<u>Uses of Funds by Category:</u>															
(7)	<p>The \$66.2 million in lead agency PTF disbursements represents the passing through of PTF to "lead agencies" that will directly oversee certain projects. For FY 09/10, PTF will be passed through to Valley METRO Rail, Inc. for rail capital projects, and will also be passed through to various local jurisdictions to fund vehicle purchases, transit centers, park and rides, bus stop passenger amenities and locally operated ADA services.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Description</u></th> <th style="text-align: right;"><u>FY 2008/09</u></th> <th style="text-align: right;"><u>FY 2009/10</u></th> </tr> </thead> <tbody> <tr> <td>Valley METRO Rail, Inc. capital program</td> <td style="text-align: right;">\$57,725,400</td> <td style="text-align: right;">\$46,453,666</td> </tr> <tr> <td>ADA reimbursements**</td> <td style="text-align: right;">2,329,414</td> <td style="text-align: right;">1,287,275</td> </tr> <tr> <td>Capital reimbursements</td> <td style="text-align: right;">59,595,119</td> <td style="text-align: right;">18,442,016</td> </tr> <tr> <td style="padding-left: 20px;">Total Lead Agency Disbursements</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">\$119,649,933</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">\$66,182,957</td> </tr> </tbody> </table> <p>** Eligibility requirements must be met to draw full amount; funds not drawn at year end will be carried forward to subsequent years.</p>	<u>Description</u>	<u>FY 2008/09</u>	<u>FY 2009/10</u>	Valley METRO Rail, Inc. capital program	\$57,725,400	\$46,453,666	ADA reimbursements**	2,329,414	1,287,275	Capital reimbursements	59,595,119	18,442,016	Total Lead Agency Disbursements	\$119,649,933	\$66,182,957
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Total Lead Agency Disbursements	\$119,649,933	\$66,182,957														
(8)	Transit service contracts increased 13% (\$7.5 million) over the prior year, primarily due to additional miles, the increase in service rates and the splitting of express and local rates which are no longer averaged by each bus contracting agency. Route 136 Gilbert Road will be funded with PTF at its current service levels beginning in FY 09/10.															
(9)	Capital outlay increased 11% (\$4.1 million) over the prior year; largely due to the Mesa Main Street & Arizona Ave. Bus Rapid Transit (BRT) construction projects.															
(10)	Bond interest expense of \$6.5 million. This is the interest expense that will be incurred for RPTA and METRO Rail for the bond proceeds as explained in Note 5 above.															
(11)	Consultant & contracts in the Operating Budget decreased 15% (\$600,597) over the prior year. The decrease is attributable to the decrease in planning studies and a decrease in consultants in the Finance & Management Services. The Consultant & contracts in the Capital Budget increased \$2.3 million mainly due to the TLCP approved BRT projects.															
(12)	Rent and Utilities increased 21% (\$513,000) from the previous year mainly due to additional maintenance on the East Valley Operations & Maintenance facility.															
(13)	Advertising decreased 19% (\$329,000) from the prior year because of the decrease in marketing campaigns for FY 09/10.															
(14)	Bus Book, outreach materials, and website expenses decreased by 14% (\$148,000) mainly due to a decrease in the quantity of bus books printed for FY 09/10.															
(15)	Insurance & risk management decreased by 8% (\$40,000) mainly due to lower liability insurance rates.															
(16)	Safety and Security is a TLCP allocation based on the FY 09/10 TLCP operating program, and this item increased 27% (\$257,000). The allocation percentage increased with the FY 09/10 TLCP update.															
(17)	Other Administrative costs decreased 13% (\$268,000). Costs included in this category include legal fees, audit fees, printing, copies, postage, delivery service fees, telephones, payroll outsourcing fees, staff development, travel, training, equipment rental and maintenance.															
(18)	Lead agency bond proceeds disbursement to Valley METRO Rail. See Note 5 above for explanation of bonding requirements for FY 08/09 & FY 09/10.															

Valley Metro
Regional Public Transportation Authority (RPTA)
FY 2009/10 Adopted Operating & Capital Budget Overview

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(19)	<p>Detail of "uses of funds - carryforwards and contributions to reserves" is as follows:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th></th> <th style="text-align: center;">2009/10 Adopted Budget</th> <th style="text-align: center;">2008/09 Adopted Budget</th> <th style="text-align: center;">2008/09 Revised Budget</th> <th style="text-align: center;">Amount Increase/ (Decrease)</th> <th style="text-align: center;">Percent Increase/ (Decrease)</th> </tr> </thead> <tbody> <tr> <td>Minimum cash balance requirement</td> <td style="text-align: right;">4,700,279</td> <td style="text-align: right;">1,230,256</td> <td style="text-align: right;">1,230,256</td> <td style="text-align: right;">3,470,023</td> <td style="text-align: right;">282%</td> </tr> <tr> <td>Vanpool capital reserve</td> <td style="text-align: right;">75,788</td> <td style="text-align: right;">32,253</td> <td style="text-align: right;">14,682</td> <td style="text-align: right;">43,535</td> <td style="text-align: right;">135%</td> </tr> <tr> <td>Compensated absences reserve</td> <td style="text-align: center;">-</td> <td style="text-align: right;">425,000</td> <td style="text-align: center;">-</td> <td style="text-align: right;">(425,000)</td> <td style="text-align: right;">-100%</td> </tr> <tr> <td>Capital assets reserve</td> <td style="text-align: center;">-</td> <td style="text-align: right;">31,990,966</td> <td style="text-align: right;">101,231,948</td> <td style="text-align: right;">(31,990,966)</td> <td style="text-align: right;">-100%</td> </tr> <tr> <td></td> <td style="text-align: right; border-top: 1px solid black;">4,776,067</td> <td style="text-align: right; border-top: 1px solid black;">33,678,475</td> <td style="text-align: right; border-top: 1px solid black;">102,476,886</td> <td style="text-align: right; border-top: 1px solid black;">(28,902,408)</td> <td style="text-align: right; border-top: 1px solid black;">-86%</td> </tr> </tbody> </table> <p>The minimum cash balance requirement is a Board adopted policy that requires an amount equal to 12% of the annual operating budget be available to meet cash needs. The amount budgeted for FY 09/10 is the TLCP financial model allocation based on the FY 09/10 TLCP operating program.</p> <p>Each year, excess vanpool revenues are reserved for future purchases of vanpool vans. For FY 09/10, the excess revenue amount has increased 135% (\$43,535) due to the increase in the demand of vanpools.</p> <p>The contribution to the compensated absences reserve has decreased 100% (\$425,000) due to an accounting rule that requires us to expenses short term PTO accruals due to our PTO pay out program.</p> <p>For FY 08/09, \$101,231,948 in capital assets reserve will be remaining from bond proceeds of \$135.0 million. This will be used for FY 09/10 to fund capital projects for both RPTA and METRO Rail.</p>		2009/10 Adopted Budget	2008/09 Adopted Budget	2008/09 Revised Budget	Amount Increase/ (Decrease)	Percent Increase/ (Decrease)	Minimum cash balance requirement	4,700,279	1,230,256	1,230,256	3,470,023	282%	Vanpool capital reserve	75,788	32,253	14,682	43,535	135%	Compensated absences reserve	-	425,000	-	(425,000)	-100%	Capital assets reserve	-	31,990,966	101,231,948	(31,990,966)	-100%		4,776,067	33,678,475	102,476,886	(28,902,408)	-86%
	2009/10 Adopted Budget	2008/09 Adopted Budget	2008/09 Revised Budget	Amount Increase/ (Decrease)	Percent Increase/ (Decrease)																																
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	<u>Uses of Funds by Department:</u>																																				
(20)	The Operations Department budget has increased 10% (\$7.5 million) from the prior year due primarily to the increase in transit service rates programmed in the FY 09/10 TLCP update.																																				
(21)	The Marketing Department budget has decreased 9% (\$618,000) over the prior year. This is due to a decrease in advertising campaigns, a decrease in the quantity of bus books printed and also a decrease in other printing costs.																																				
(22)	The Planning Department budget has decreased 11% (\$417,000) over the prior year due to a decrease in planning studies and consultants for FY 09/10.																																				
(23)	The Finance and Management Services Department budget has decreased 23% (\$426,000) over the prior year due primarily to a decrease in consultants and organizational development & training.																																				
(24)	The Executive Director's Office budget has increased 3% (\$37,000) over the prior year due to consolidating all conference and travel budgets under this department.																																				
(25)	The non-department budget is used to track activity that is not directly attributable to a departmental budget. Items recorded in this budget include carryforwards and contributions to reserves, and contingencies. This budget will fluctuate from year-to-year depending on the activities in the cost categories.																																				

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Note	Explanation																				
(26)	<p>The 35% increase (\$32.7 million) in Valley METRO Rail capital program costs over the prior year are mainly attributable to the additional bond proceeds in FY 09/10 to assist in the funding of their capital programs.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Description</u></th> <th style="text-align: right;"><u>FY 2008/09</u></th> <th style="text-align: right;"><u>FY 2009/10</u></th> </tr> </thead> <tbody> <tr> <td>Lead agency PTF disbursements</td> <td style="text-align: right;">\$57,725,400</td> <td style="text-align: right;">\$46,453,666</td> </tr> <tr> <td>Lead agency RARF disbursements</td> <td style="text-align: right;">500,000</td> <td style="text-align: right;">500,000</td> </tr> <tr> <td>Staff & administration</td> <td style="text-align: right;">10,087,924</td> <td style="text-align: right;">9,858,369</td> </tr> <tr> <td>Bond Proceeds</td> <td style="text-align: right;">26,100,000</td> <td style="text-align: right;">70,300,000</td> </tr> <tr> <td style="padding-left: 20px;">Total Valley METRO Rail budget</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">\$94,413,324</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">\$127,112,035</td> </tr> </tbody> </table> <p>** This budget only represents those costs that run through RPTA's budget. See the Valley METRO Rail, Inc. FY 09/10 budget for a complete picture of the light rail capital program budget.</p>			<u>Description</u>	<u>FY 2008/09</u>	<u>FY 2009/10</u>	Lead agency PTF disbursements	\$57,725,400	\$46,453,666	Lead agency RARF disbursements	500,000	500,000	Staff & administration	10,087,924	9,858,369	Bond Proceeds	26,100,000	70,300,000	Total Valley METRO Rail budget	\$94,413,324	\$127,112,035
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(27)	<p>The total RPTA Capital Budget for FY 09/10 is \$74.0 million; however \$18.4 million of this consists of Lead Agency Disbursements [see note (7)]. The capital budget was developed based on projects in the Board adopted FY 09/10 TLCP.</p>																				

FY 2009/10 Total Financial Program

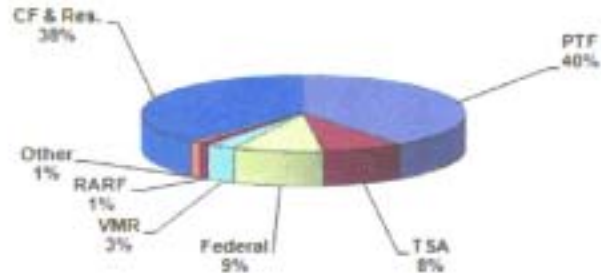
The Valley Metro Regional Public Transportation Authority (RPTA) FY 09/10 combined operating and capital budget (the budget) is \$298.1 million and includes all the projects funded with Proposition 400 Public Transportation Fund (PTF) revenues (\$116.9 million). Of the \$116.9 million PTF, \$66.3 million is for bus operating and bus capital and \$50.6 million is for light rail/high capacity capital. The total operating budget of \$97.0 million represents a \$9.1 million (10%) increase over the previous year's operating budget of \$87.9 million. The total capital budget of \$201.1 million represents a \$30.0 million (13%) decrease under the previous year's capital budget of \$231.1 million. The major reason for the increase in operations is directly related to the projects that are in the Board adopted Transit Life Cycle Program (TLCP) for FY 09/10.

Valley Metro
Regional Public Transportation Authority (RPTA)
FY 2009/10 Adopted Operating & Capital Budget Overview

Valley Metro
Regional Public Transportation Authority
FY 2009/10 Adopted Operating & Capital Budget

Sources of Funds: (in thousand)

Public transportation funds (PTF)	\$ 116,850
Transit service agreements (TSA)	24,211
Federal grants	27,710
Valley METRO Rail reimbursement (VMR)	9,858
Regional area road funds (RARF)	4,389
Other revenues	2,741
Subtotal	\$ 185,759
Carryforwards and reserves (CF and Res.)	112,325
Total	\$ 298,084



Uses of Funds: (in thousands)

Lead agency disbursements (PTF and RARF)	\$ 66,683
Transit service contracts	66,807
Capital	40,635
Personnel costs	19,132
Contractual agreements	7,440
Lead agency bond disbursement	70,300
Other costs	22,311
Subtotal	\$ 293,308
Carryforwards and reserves (CF and Res.)	4,776
Total	\$ 298,084



Budget Development

The FY 09/10 Operating and Capital Budget has been prepared with the goal of delivering a fiscally prudent, balanced budget. The budget was developed in compliance with all the Board of Directors' adopted financial policies and is aligned with the FY 2009/10 Transit Life Cycle Program (TLCP) update. Administrative, planning & regional services budget has not been increased above the current reduced FY 2008/09 budget. Projects that are included in the budget and are not part of the TLCP total \$4.0 million (1.4% of total budget). These programs are funded by member cities, fare revenue, State and Federal grants. These projects include Transportation Demand Management, Vanpool Operations, & the Alternative Transportation program.

RPTA's primary revenue source is the PTF. The PTF FY 2009/10 revenue estimate of \$116.9 million was developed using the Arizona Department of Transportation (ADOT) sales tax revenue revised forecast. These funds are restricted to the implementation of the transit element of the Regional Transportation Plan (RTP). Other key estimates in the budget are based on contractual information and historical trends.

Organizational Staffing

For FY 09/10, there are no new positions being requested and leaves the total RPTA positions at 127.

Other key compensation and fringe benefit changes for FY 09/10 are as follows:

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- The Arizona State Retirement System (ASRS) contribution will decrease 0.05 percent on July 1, 2009. This will make the total to be 9.40 percent contribution by both RPTA and the employee.
- For FY 09/10, there are no compensation increases which encompasses merit as well as longevity payments.
- Salary ranges will not be increased for FY 2009/10.
- For FY 09/10, there are no cost of living (COLA) increases, or step increases.

Transit Life Cycle Program (TLCP)

In 2005, the RPTA initiated the development of the 20-year TLCP to provide management and oversight for the implementation of the transit component of the Regional Transportation Plan, including bus operating and bus capital projects, and rail capital projects. The Board of Directors adopted the TLCP financial model and TLCP guiding principles in June 2005 and adopted the TLCP policies in October 2005. This budget includes all the projects that are in the adopted TLCP for FY 09/10. Major TLCP projects included in the adopted FY 09/10 budget include the following:

TLCP Bus Operating Program

The FY 09/10 TLCP bus operating program includes funding for RTP Supergrid services (Route 40 Main Street, 61 Southern Avenue, 70 Glendale Avenue, Route 72 Scottsdale/Rural, Route 96 Dobson Road, Route 136 Gilbert Road, and Route 156 Chandler Boulevard), freeway bus rapid transit (BRT) routes (East Loop 101 Connector, Red Mountain, Northwest and Papago Freeway, North Loop 101 Connector and North Glendale Express), local and express routes, fixed route rural service to Wickenburg and Gila Bend, demand response Americans with Disabilities Act (ADA) trips, and funding to support Sun Cities Area Transit demand response services.

TLCP Bus Capital Program

The FY 09/10 TLCP Bus Capital Program includes funding for 110 replacement buses and 9 expansion buses for local, express, BRT, and supergrid fixed route, 79 paratransit fleet replacements and expansions, 75 vanpool vehicle replacement and expansion, funds for design, right-of-way, and site work for BRT projects, funds for park-and-ride lots and transit centers, plus bus stop passenger shelters and benches.

TLCP Rail Capital Program

The FY 09/10 TLCP Rail Capital Program includes utility relocation reimbursements and reimbursements to Mesa, Phoenix, and Tempe for regional capital expenses. PTF of \$50.6 million (43.24% of FY 09/10 PTF revenues) is passed through as a "lead agency disbursement" to Valley METRO Rail, Inc., the designated lead agency on the rail project, to carry out the FY 09/10 adopted TLCP rail capital program.

Major Projects and Studies

RPTA will undertake a number of key projects during FY 09/10, as the agency continues the implementation of the TLCP operating and capital projects. Funding for these projects and studies comes from a combination of sales tax revenues (PTF and Regional Area Road Funds [RARF]) and federal grants. The major projects and studies included in the FY 09/10 budget include the following:

Long Range Planning

Update and/or produce information for the Long Range Transit Plan for Maricopa County, and annual update to the transit element of the Maricopa Association of Government's (MAG) Regional Transportation Plan. Provide transit data to MAG in updating the regional travel demand model, provide technical support to MAG on commuter rail planning. Participate in public meetings and open house workshops to solicit public review and comment. Provide for support in the development and

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administration of stakeholder communications, public meetings, and public outreach as required to collect and analyze opinions and input into system, corridor and capital planning programs, the transit lifecycle program, service adjustments, purchases and other agency programs and projects. [RARF \$86,416, FTA-Planning Program \$88,350].

Short Range Planning

Annual update for the Maricopa Association of Government's (MAG) Annual Transportation Report and preparation of Annual Transit Performance Report. In addition, coordinate with all transit providers and funders in the MAG area on service and route planning activities including Supergrid, Arterial and Freeway Bus Rapid Transit (BRT), Express Bus routes, and Rural Connector routes. Collect and analyze information from operators and area communities to develop a Short Range Transit Plan that details regionally funded transit investments that will occur within the five year horizon of the Plan. Assist with the review and recommendation of grant applications for federal Elderly and Persons with Disabilities Transportation Program funds to the MAG Regional Council for ADOT special transportation capital assistance. [RARF \$241,087, FTA-Planning Program \$67,035].

Valley METRO Rail RTP Planning Funds

RPTA is providing Valley METRO Rail, Inc. with \$500,000 to be used for rail specific Regional Transportation Plan (RTP) planning needs. This money is restricted for the planning and administration of projects in the RTP and cannot be used for any other purpose. [RARF \$500,000].

Transit Research and Survey - Develop, implement, and provide analysis for comprehensive transit research surveys and studies. Information from the surveys will be used to produce a database for transit planning purposes, including route evaluation and service adjustments. Survey information derived from the Origins and Destinations Survey will be used to calibrate the MAG travel model insuring that model outputs provide a more accurate projection of mode split and travel behavior. The inclusion of customer satisfaction questions will assist in monitoring the quality of the services provided on an ongoing basis. Annual passenger satisfaction surveys will be conducted to monitor changing customer opinions from the baseline survey instrument. [RARF \$185,700, FTA \$553,600, METRO Rail \$163,000].

Capital Planning

Coordinate, manage, develop and update the transit element of the Maricopa Association of Government's (MAG) Transportation Improvement Program (TIP) on behalf of Valley Metro members and non-members. The TIP requires description of all transit capital projects in the region which will utilize federal funds as well as most locally funded projects. The TIP provides a method to assess short range improvement potential and funding requirements. [RARF \$501,383, FTA – Planning Program \$58,700].

Operations Planning

Provide staff support to VMOCC technical advisory committee on development of recommendations to integrate paratransit operations to improve service to riders and service efficiencies. In partnership with Valley Metro Rail (METRO), develop an alternatives analysis for the Scottsdale/Rural Road that will define a locally preferred high capacity transit alternative for this corridor. Develop final design, construction documents, and fleet requirements for Arizona Avenue/Country Club BRT line. Update Short Range Transit Plan. Provide operations planning assistance to RPTA member agencies upon request. [RARF \$391,758, PTF \$100,000].

Project Management

Provides project management in the implementation of the 20 year capital program identified in the RTP. Unless otherwise indicated, RPTA is the designated lead agency for development of transit capital and operating projects identified in the Regional Transportation Plan and funded through the 1/2 cent sales tax extension authorized by Proposition 400. Project management for design and construction of facilities and associated support infrastructure. [RARF \$81,662, PTF \$94,715].

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Regional Marketing Program

Bus Book Development and Printing: The Bus Book is the primary route and schedule communications vehicle for Valley Metro bus riders. The Bus Book is being expanded to include full information on Valley METRO Rail and links to bus service. It is developed and distributed twice a year. [Regional Services PTF Allocation = \$550,000].

Printed Communications Tools and Signage: Various forms of printed materials are essential for providing transit related information to transit users, non-users, key stakeholders, and partners. This includes brochures, passenger notices, car cards, newsletters, printed guides, kiosk signage, schedules and system maps. [Regional Services PTF Allocation = \$239,500].

Web Site Design and Navigation: The mission of ValleyMetro.org is to provide up-to-date information needed to use Valley Metro's services, educating the public about what services are available and the benefits of using those services, and promoting alternative modes of transportation in an effort to minimize the impact of single-occupancy vehicle usage in the Valley. With the significant increase in services and information needed to be communicated to the public, ValleyMetro.org requires significant changes to the site design and navigation. Aside from basic Web site navigation features, interactive features such as the Online Trip Planner, the Commuting Cost Calculator, the Click Poll and periodic interactive contests will be enhanced for educational purposes and as an incentive to promote the use of alternative modes. ShareTheRide.com is RPTA's tool for carpool and vanpool matching, and is linked to ValleyMetro.org. Information for the Valley METRO Rail is also highlighted. Over time the site design and navigation are essential to delivering a "transit portal" for the entire region. [Regional Services PTF Allocation = \$295,000].

Valley Metro Communications Campaign: Valley Metro and our contracted public relations firm, R&R Partners, plan to continue to implement a campaign designed to promote Valley Metro as the transportation solutions provider that makes the Valley a better place to live, work, play, and visit. This includes public relations support, creative design and development, and various forms of media purchase and placement including print, radio and online advertising over the 12 month Fiscal 2010 year. [Regional Services PTF Allocation = \$522,000].

Regional Ridesharing Program

The Regional Ridesharing Program promotes and provides ridesharing services to the general public and over 1,200 Valley employers involved in the Trip Reduction Program. Services include a computerized matching system for carpooling, vanpooling transit, and bicycle partner opportunities; vanpool program marketing; and, assistance with implementing a variety of Transportation Demand Management (TDM) programs such as compressed work weeks and telecommuting programs. A public awareness program, the Clean Air Campaign, is administered by the RPTA. This program is a private/public partnership encouraging participation in alternate modes of transportation, alternate work schedules, and other pollution reducing measures. [Federal & State = \$2,344,380].





Budget Summaries

**Comparative Operating & Capital Revenues Summary
by Line Item**

**Comparative Operating & Capital Expenditures Summary
by Line Item**

**Comparative Operating and Capital Budget Summary
by Project**

**FY 2009/10 Adopted Operating and Capital Budget Summary
by GAAP Fund**

FY 2009/10 Adopted Regional Services Program by Project

Valley Metro
Regional Public Transportation Authority
Comparative Operating & Capital Revenues Summary by Line Item

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Operating Revenues				
4000 Regional area road funds	\$ 3,476,287	\$ 4,292,000	\$ 4,277,291	\$ 4,389,000
4001 Public transportation funds	91,791,138	109,194,312	48,019,074	62,156,655
4005 ADEQ	379,687	400,000	400,000	400,000
4010 ADOT Pilot Program	43,200	447,105	447,105	431,880
4105 Pima County	-	-	-	-
4200 FTA - Planning Program	224,720	224,720	224,720	224,720
4205 FTA - section 5307	508,262	1,055,990	1,852,240	1,319,600
4210 FTA - section 5309	-	-	-	-
4211 FTA - Section 5311	318,661	256,687	256,687	206,000
4212 FTA - Section 5316 (JARC)	-	-	-	100,000
4213 FTA - Section 5317	65,597	593,000	476,403	170,639
4214 FTA - Section 5339	-	-	19,200	-
4215 FTA - section 3037	-	243,236	243,236	-
4240 FHWA - CMAQ	1,287,054	1,468,000	1,468,000	1,468,000
4250 FHWA - SPR	84,000	42,000	42,000	42,000
4260 FEMA	-	-	-	-
4300 Local participation	6,447,524	10,087,924	10,501,029	10,376,627
4400 Transit service reimbursement	21,904,948	24,122,857	23,941,846	24,211,439
4500 Regional services reimbursement	-	-	-	-
4600 Interest earnings	3,040,051	1,580,256	350,000	100,000
4700 Other revenue	148,896	-	-	-
4710 Vehicle/parts proceeds	-	-	-	-
4715 Vanpool farebox revenue	844,115	802,871	840,000	1,015,858
4800 IRS fuel tax credit	1,147,487	990,000	990,000	275,000
4991 Public Transportation Bond Proceeds	-	26,100,000	-	-
4997 Transfers in, from Debt Service Fund	-	26,100,000	-	-
Elimate transfers between funds	-	(26,100,000)	-	-
3300 Undesignated fund balance applied (RARF)	-	398,379	1,224,971	461,271
<i>Total Operating Revenues</i>	<u>131,711,627</u>	<u>182,299,337</u>	<u>95,573,802</u>	<u>107,348,689</u>
Capital Revenues				
4000 Regional area road funds	-	-	-	-
4001 Public transportation funds	51,328,191	24,305,688	67,099,027	54,693,045
4205 FTA - Section 5307	13,590,515	9,949,446	11,750,448	6,730,183
4206 FTA - Section 5307 ARRA	-	-	-	15,000,000
4210 FTA - section 5309	1,790,072	2,185,466	3,000,000	-
4211 FTA - Section 5311	-	84,800	90,737	-
4212 FTA - ADOT ARRA	-	-	-	880,000
4240 FHWA - CMAQ	-	-	337,500	-
4255 FHWA - STP	271,893	1,030,152	3,094,143	1,568,400
4300 Member local match	-	-	23,208	-
4700 Other revenue	425	-	-	-
4710 Vehicle/parts proceeds	496,855	-	3,252	-
4991 Public Transportation Bond Proceeds	-	53,900,000	133,795,000	-
4992 Bond premium	-	-	2,541,300	-
4997 Transfers in, from Debt Service Fund	162,734	21,109,034	33,768,052	101,231,948
Elimate transfers between funds	-	(21,109,034)	(33,768,052)	(101,231,948)
4999 Transfers from other projects	-	-	-	-
3105 Capital assets reserve applied	-	45,265,723	-	101,231,948
3110 Vanpool reserve applied	-	-	619,334	-
3300 Undesignated fund balance applied (PTF)	-	-	10,619,805	10,631,566
<i>Total Capital Revenues</i>	<u>67,640,684</u>	<u>136,721,275</u>	<u>232,973,753</u>	<u>190,735,142</u>
<i>Total Revenues</i>	<u>\$ 199,352,311</u>	<u>\$ 319,020,613</u>	<u>\$ 328,547,555</u>	<u>\$ 298,083,831</u>

Valley Metro
Regional Public Transportation Authority
Comparative Operating & Capital Expenditures Summary by Line Item

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Operating Expenditures				
5000 Salaries	\$ 11,364,940	\$ 14,336,980	\$ 14,276,980	\$ 14,073,842
5100 Fringe benefits	3,409,090	4,993,615	4,993,615	5,058,324
Subtotal	14,774,030	19,330,595	19,270,595	19,132,166
6000 Overhead	2,998,040	3,367,657	3,367,657	3,368,181
6100 Rent	559,990	598,000	598,000	615,000
6200 Telephone	88,490	115,000	115,000	100,000
6205 Equipment rental & maintenance	5,987	15,000	15,000	10,000
6210 Vehicle equipment & maintenance	811	7,000	7,000	5,000
6300 Other indirect expenditures	56,340	50,000	50,000	50,000
6305 Office expenditures	156,373	125,000	125,000	125,000
6308 HR/Employee Expense	1,052	50,000	70,000	65,000
6310 Memberships & subscriptions	41,223	60,000	60,000	50,000
6315 Payroll outsource fees	26,149	39,000	39,000	39,000
6320 Computer training	-	1,000	1,000	-
6400 Legal	112,197	110,000	110,000	110,000
6405 Accounting	7,979	10,000	15,000	30,000
6410 Annual audit	35,190	60,000	60,000	50,000
6500 Risk management	37,093	80,000	80,000	65,000
6505 Employer insurance premiums	92,436	150,000	125,000	125,000
6510 Consultants (allocable)	327,349	410,000	410,000	425,000
7000 Transit service contractors	43,751,677	55,755,908	55,875,941	60,541,544
7020 Fuel costs	4,286,041	3,594,626	-	-
7021 Fuel Costs - CNG	-	-	2,201,000	3,273,144
7022 Fuel Costs - Diesel	-	-	2,179,933	2,985,189
7024 Fuel Costs - LNG	-	-	357,046	-
7025 Fuel Costs - Unleaded	-	-	7,000	6,500
7030 Facility rent and utilities	2,170,766	1,899,521	-	-
7035 Safety and security	432,308	956,762	356,762	1,214,229
7040 Contingent liability insurance	178,745	250,000	250,000	250,000
7050 Facility Costs - Utilities	-	-	437,501	687,528
7051 Facility Costs - Equipment rental	-	-	-	5,360
7052 Facility Costs - Equipment Maintenance & Repairs	-	-	660,325	1,105,747
7053 Facility Costs - Building Maintenance & Repairs	-	-	250,392	135,059
7055 Facility Costs - Contract Services	-	-	259,450	308,500
7056 Facility Costs - Misc. Expenses	-	-	41,854	152,827
7113 RS vehicle fuel & supplies	10,940	11,000	11,000	11,000
7114 RS memberships	104,715	113,500	113,500	113,500
7116 RS utilities	851	5,000	5,000	5,000
7117 RS general supplies	40,527	40,300	40,300	40,200
7150 Bus Books	450,248	690,000	559,000	550,000
7155 Outreach materials and promotional items	771	10,000	10,000	10,000
7158 Website	321,698	302,500	302,500	295,000
7200 Consultants (direct)	2,136,205	3,901,703	3,164,703	3,300,736
7210 Maintenance agreements	233,194	336,260	336,260	485,415
7300 Job skill development	17,265	30,135	6,600	6,600
7305 Conferences & seminars	28,147	55,895	26,150	26,150
7310 Organizational development & training	21,785	71,700	11,700	11,700
7400 Advertising	1,370,180	1,700,834	1,405,834	1,372,301
7500 Printing	351,603	702,000	573,119	525,455
7505 Graphics	10,723	15,100	15,100	650
7600 Postage & delivery	58,559	74,280	74,280	74,450
7700 Public meetings & information	36,325	27,450	27,450	32,800
7800 Other direct expenditures	141,760	315,178	265,178	217,748

(Continued)

Valley Metro
Regional Public Transportation Authority
Comparative Operating & Capital Expenditures Summary by Line Item

(Continued)

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Operating Expenditures (continued)				
7805 Copies	6,655	10,125	10,125	9,700
7815 Local meetings & mileage	66,852	78,057	78,057	73,421
7820 Travel expenses	41,947	57,298	35,150	35,150
7830 Bank charges	10,136	500	500	10,000
7850 Vanpool Rewards	569	-	700	800
7860 Light rail transit customer service recovery	-	(153,105)	-	-
7901 Lead agency PTF disbursements	55,676,042	60,054,814	1,358,859	1,287,275
7902 Lead agency RARF disbursements	500,000	500,000	500,000	500,000
7903 Lead agency Bond disbursements	-	26,100,000	-	-
9000 Administrative capital outlay	189,489	970,000	970,000	753,930
9900 Operating contingency (PTF)	-	923,893	400,000	1,161,849
3300 Reserved for cash balance (2006 RARF)	35,671	-	-	-
3300 Reserved for cash balance (PTF)	2,632,307	1,230,256	1,230,256	4,700,279
3110 Reserved for vanpool capital	75,902	32,253	14,682	75,788
3115 Reserved for compensated absences	-	425,000	-	-
Overhead Allocated	(2,999,704)	(3,367,657)	(3,367,657)	(3,368,181)
<i>Total Operating Expenditures</i>	<u>131,711,627</u>	<u>182,299,337</u>	<u>95,573,802</u>	<u>107,348,689</u>
Capital Expenditures				
7010 Vehicle parts and supplies	-	-	10,000	-
7011 Vehicle-Make Ready	-	-	126,414	126,225
7200 Consultants (direct)	1,385,439	950,000	2,301,189	3,228,653
7901 Lead agency PTF disbursements	33,543,778	59,595,119	79,451,586	64,895,682
7903 Lead agency Bond disbursements	-	-	14,700,000	70,300,000
7993 Bond Issuance costs	-	800,000	1,336,300	-
7997 Transfers out, from Debt Serv. Fund to Ops/VMR	-	47,209,034	33,768,052	101,231,948
Eliminate transfers out between funds	-	(47,209,034)	(33,768,052)	(101,231,948)
9000 Other capital outlay	145,668	200,000	3,252	200,000
9001 Regional fleet	25,444,394	19,447,695	22,764,241	17,946,762
9003 Equipment	2,483,447	254,400	521,700	2,650,456
9004 Furniture & fixtures	-	-	-	-
9005 Computers & Software	816	-	148,000	395,000
9006 Buildings	4,140,287	5,151,000	5,151,690	-
9007 Infrastructure	-	1,350,000	-	2,570,000
9009 Site Improvements	-	9,201,607	5,225,709	15,992,500
9010 Regional transit capital outlay	-	-	1,725	-
9105 Bond interest expenses	-	1,600,000	-	6,467,601
9900 Capital contingency (PTF)	-	6,180,489	-	5,962,263
3105 Reserved for capital assets	496,855	31,990,966	101,231,948	-
<i>Total Capital Expenditures</i>	<u>67,640,684</u>	<u>136,721,275</u>	<u>232,973,754</u>	<u>190,735,142</u>
<i>Total Expenditures</i>	<u>\$ 199,352,311</u>	<u>\$ 319,020,613</u>	<u>\$ 328,547,556</u>	<u>\$ 298,083,831</u>

Valley Metro
Regional Public Transportation Authority
Comparative Operating and Capital Budget Summary by Project

Proj. No.	Project Description	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted	Page No.
Operating Projects						
1005	Finance and Administration Support	\$ 421,506	\$ 879,448	\$ 466,023	\$ 452,054	37
1020	Administrative Capital Outlay	403,498	590,000	590,000	590,000	38
2005	Operations Administration	48,470	962,411	436,668	1,195,171	50
2006	Safety and Security	470,044	1,153,641	555,142	1,394,220	51
2010	Phoenix Fixed Route	7,740,665	7,733,166	8,418,498	10,151,679	52
2015	RPTA Fixed Route Service (Veolia)	22,974,133	25,618,367	26,891,541	29,561,992	53
2017	RPTA Fixed Route Service (ValuTrans)	1,672,081	2,656,857	2,656,857	2,875,892	54
2026	Tempe Fixed Route	8,775,476	14,421,719	13,665,636	14,950,740	55
2027	Ajo / Gila Bend Connector	403,026	548,082	548,082	596,527	56
2029	Wickenburg Connector	247,237	370,052	370,052	383,333	57
2030	East Valley Dial-a-Ride	8,467,925	9,660,458	9,656,658	10,628,297	58
2040	Sun Cities Area Transit	157,328	199,240	199,240	201,000	59
2045	Paradise Valley ADA	13,078	2,500	-	2,500	60
2046	Other ADA	1,053,712	2,369,714	1,399,159	1,306,205	61
2047	Alternative Transportation Program	455,855	1,118,000	878,403	640,639	62
2050	Regional Vanpool Service	844,115	802,871	840,000	1,015,858	63
3205	Regional Rideshare	592,460	594,000	594,000	594,000	99
3210	ADOT/Clean Air Campaign	84,000	42,000	42,000	42,000	100
3215	Trip Reduction Program/Clean Air Campaign	379,687	400,000	400,000	400,000	106
3220	Trip Reduction Program/Expansion	357,954	400,000	400,000	400,000	107
3230	Valley Telework/Ozone Education	299,176	300,000	300,000	300,000	101
3250	Bike Education	68,657	174,000	174,000	174,000	102
3255	Bike Safety	3,000	238,419	238,419	236,679	108
3260	Safe Routes	3,000	208,686	208,686	197,701	109
3305	Planning Administration	191,101	202,264	200,251	183,607	76
3310	Long Range Planning	145,485	137,120	137,120	174,736	77
3315	Short Range Planning	172,982	98,864	98,864	308,089	78
3325	Stakeholder Coordination/Outreach	67,633	132,855	132,855	-	79
3330	Transit Modeling	36,040	69,597	67,707	61,299	80
3335	Transit Research and Survey	562,906	455,860	448,860	902,286	81
3345	Capital Planning	-	-	-	560,056	82
3350	Transporation Improvement Program	102,140	105,698	104,948	-	83
3351	Regional Capital Facilities	122,627	643,185	406,185	-	84
3353	Bus Operations Planning	524,372	1,708,567	1,233,567	891,724	85
3354	Capital Management Program Consultant	66,989	325,933	225,933	176,372	86
3359	Transit Life Cycle Program	398,001	372,346	371,596	374,256	39
3360	Regional Park and Ride Planning	-	-	245,000	205,000	87
3405	Misc. Public Transportation Fund	2,619,228	1,230,256	1,230,256	4,700,279	114
4000	Valley Metro Rail	61,543,854	94,413,324	10,587,924	10,358,369	112
5005	Executive Director's Office	1,033,066	1,247,273	1,227,273	1,283,583	26
6005	Regional Services Administration	303,239	515,181	508,181	504,231	103
6010	Quality & Maintenance Monitoring	246,545	361,157	397,507	358,809	64

(Continued)

(Continued)

Proj. No.	Project Description	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted	Page No.
Operating Projects (continued)						
6015	Regional Ridership Reporting	128,073	139,718	137,618	127,653	65
6020	Community Outreach	390,511	446,372	393,747	387,081	110
6025	Regional Marketing	3,110,366	3,663,320	3,116,580	3,128,435	104
6035	Regional Call Center	3,599,018	3,635,898	3,847,663	3,851,478	67
6040	Regional ADA Compliance	411,368	525,918	525,103	520,859	68
8005	Miscellaneous Administration	-	425,000	-	-	116
	<i>Total Operating Projects</i>	<u>131,711,627</u>	<u>182,299,337</u>	<u>95,573,802</u>	<u>107,348,689</u>	
Capital Projects						
4000	Valley Metro Rail	-	-	64,477,066	116,753,666	112
7000	Public Transportation Debt Service	-	34,390,966	102,568,248	6,467,601	115
9010	Standard Bus - Replacement	11,471,325	10,968,651	8,339,047	12,966,091	119
9011	Standard Bus - Expansion	12,419,092	4,843,004	4,040,320	-	120
9021	Express/BRT - Expansion	9,939,492	5,986,085	7,695,950	7,297,723	121
9030	Rural Fleet - Replacement	-	106,000	113,421	600,000	122
9031	Rural Fleet - Expansion	98,013	-	-	200,000	123
9040	Paratransit Fleet - Replacement	1,501,871	2,230,763	2,124,674	2,261,085	124
9041	Paratransit Fleet - Expansion	-	131,338	-	352,657	125
9050	Vanpool Fleet - Replacement	1,112,624	1,389,206	1,338,994	1,627,215	126
9051	Vanpool Fleet - Expansion	960,688	825,513	1,778,060	961,763	127
9090	Fleet - Other	515,000	-	3,252	-	128
9110	O/M Facilities - Bus/Paratransit	4,882,679	5,151,000	5,599,799	508,256	129
9111	O/M Facilities - Standard Bus	21,485,068	29,369,527	15,418,832	-	130
9210	Transit Centers (4-Bay)	-	5,096,229	185,000	3,847,514	131
9211	Transit Centers (6-Bay)	-	3,141,791	-	3,143,992	132
9212	Transit Centers (Major Activity Center)	-	148,815	-	761,932	133
9213	Pass. Facilities - Bus Stop Pass. Amenities	-	2,866,996	4,356,696	1,112,116	134
9214	Pass. Facilities - Bus Pullouts	-	2,601,839	-	-	135
9220	Pass. Facilities - Park & Rides	-	9,747,368	6,185,905	3,736,564	136
9390	Vehicle Management/Communications	1,794	2,254,400	191,700	4,942,200	137
9391	Fare Collection Systems	1,867,600	-	380,000	-	138
9420	Dedicated BRT Right-of-Way and Impr.	1,385,439	15,471,786	8,176,789	23,194,768	139
	<i>Total Capital Projects</i>	<u>67,640,684</u>	<u>136,721,275</u>	<u>232,973,754</u>	<u>190,735,142</u>	
	<i>Total Operating & Capital Projects</i>	<u>\$ 199,352,311</u>	<u>\$ 319,020,613</u>	<u>\$ 328,547,556</u>	<u>\$ 298,083,831</u>	

Valley Metro

Regional Public Transportation Authority

FY 2009/10 Adopted Operating & Capital Budget Summary by GAAP Fund

	Special Revenue Funds					Other
	General	Public Transportation	Transit Planning	Transportation Demand Management	Regional Customer Services	
Resources						
Public transportation funds (2006 PTF)	\$ -	\$ 116,849,700	\$ -	\$ -	\$ -	\$ -
Regional area road funds (2006 RARF)	4,389,000	-	-	-	-	-
Charges for services	-	-	368,000	-	150,258	-
Federal grants	-	-	778,320	1,510,000	100,000	-
State & local grants	-	-	-	831,880	-	-
Interest	100,000	-	-	-	-	-
Public Transportation Bond Proceeds	-	-	-	-	-	-
Total resources	4,489,000	116,849,700	1,146,320	2,341,880	250,258	-
Operating expenditures						
Transit service operations:						
Local & express bus service	-	-	-	-	-	-
Paratransit service	-	-	-	-	-	-
Vanpool service	-	-	-	-	-	-
Transit safety and security	-	-	-	-	-	-
Transit services administration	-	-	-	-	-	-
Regional customer services	-	-	-	-	8,733,546	-
Light rail transit	-	-	-	-	-	-
Regional planning:						
Capital	-	-	941,428	-	-	-
Operations	-	-	891,724	-	-	-
Short range	-	-	1,210,375	-	-	-
Life cycle	-	-	374,256	-	-	-
Long range	-	-	236,035	-	-	-
Program support	-	-	183,607	-	-	-
Transportation demand management:						
Trip reduction	-	-	-	1,276,380	-	-
Ridesharing	-	-	-	594,000	-	-
Telework & other programs	-	-	-	474,000	-	-
Executive director's office	1,283,583	-	-	-	-	-
Communications & gov. relations admin.	-	-	-	-	-	-
Finance & management services	452,054	-	-	-	-	-
Contingency	-	-	-	-	-	-
Total operating expenditures	1,735,637	-	3,837,425	2,344,380	8,733,546	-
Non-operating expenditures						
Capital outlay	-	-	-	-	145,000	590,000
Debt service	-	6,467,601	-	-	-	-
Total non-operating activities	-	6,467,601	-	-	145,000	590,000
Net change before other sources/(uses)	2,753,363	110,382,099	(2,691,105)	(2,500)	(8,628,288)	(590,000)
Other sources/(uses)						
Reserves used/(funded):						
Capital asset reserves	-	-	-	-	-	-
Bus refurbishment reserves	-	-	-	-	-	-
Vanpool reserves	-	-	-	-	-	-
Compensated absence reserves	-	-	-	-	-	-
Undesignated fund balance (PTF)	-	(10,631,566)	-	-	-	-
Undesignated fund balance (RARF)	(461,271)	-	400,000	-	-	61,271
Debt Service transfers	-	-	-	-	-	-
PTF transfers	-	(105,681,820)	568,971	-	8,628,288	-
RARF transfers	(2,753,363)	-	1,722,134	2,500	-	528,729
Total other sources/uses	(3,214,634)	(116,313,386)	2,691,105	2,500	8,628,288	590,000
Net change in undesignated fund balance	(461,271)	(5,931,287)	-	-	-	-
Beginning undesignated fund balance	1,896,614	14,598,894	-	-	-	-
Ending undesignated fund balance	\$1,435,343	\$ 8,667,607	\$ -	\$ -	\$ -	\$ -

Enterprise Funds				Total	Corresponding Project(s)
Transit Service Operations	Valley Metro Rail	Public Transportation Debt Service			
\$ -	\$ -	\$ -	\$ 116,849,700		
-	-	-	4,389,000		
25,227,297	9,858,369	-	35,603,924		
25,596,222	-	-	27,984,542		
-	-	-	831,880		
-	-	-	100,000		
-	-	-	-		
50,823,519	9,858,369	-	185,759,046		
58,520,163	-	-	58,520,163	2010, 2016, 2017, 2026, 2027, 2029	
12,759,711	-	-	12,759,711	2030, 2040, 2045, 2046	
940,070	-	-	940,070	2050	
1,394,220	-	-	1,394,220	2006	
33,322	-	-	33,322	2005	
-	-	-	8,733,546	6005, 6010, 6015, 6020, 6025, 6035, 6040	
-	127,112,035	-	127,112,035	4000	
-	-	-	-		
-	-	-	941,428	3350, 3354, 3360, 3361	
-	-	-	891,724	3353	
-	-	-	1,210,375	3315, 3335, 3351	
-	-	-	374,256	3359	
-	-	-	236,035	3310, 3325, 3330	
-	-	-	183,607	3305	
-	-	-	-		
-	-	-	1,276,380	3210, 3215, 3220, 3255, 3260	
-	-	-	594,000	3205	
-	-	-	474,000	3230, 3250	
-	-	-	1,283,583	5005	
-	-	-	-	3005	
-	-	-	452,054	1005	
1,161,849	-	-	1,161,849	2005, 8005	
74,809,335	127,112,035	-	218,572,358		
67,532,804	-	-	68,267,804	1020, 2030, 2046, 6005, 9000's	
-	-	-	6,467,601	7000	
67,532,804	-	-	74,735,405		
(91,518,620)	(117,253,666)	-	(107,548,718)		
-	-	101,231,948	101,231,948	9110, 9111, 9420	
-	-	-	-	8005	
(75,788)	-	-	(75,788)	2050	
-	-	-	-	8005	
10,631,566	-	-	-		
-	-	-	-	1020, 3353	
30,931,948	70,300,000	(101,231,948)	-	4000, 9010, 9021, 9210, 9420	
50,030,894	46,453,666	-	-		
-	500,000	-	-		
91,518,620	117,253,666	-	101,156,160		
(0)	-	-	(6,392,558)		
-	-	-	16,495,508		
\$ (0)	\$ -	\$ -	\$ 10,102,950		

Valley Metro
Regional Public Transportation Authority
FY 2009/10 Regional Services Program by Project

The following projects are classified as Regional Services in the adopted Transit Life Cycle financial model.

Project Number	Centralized			Community	Regional	Call	2009/10 Adopted	
	RS Costs 6005	Q/A 6010	Ridership 6015	Outreach 6020	Marketing 6025	Center 6035		
Revenues								
4001	Public transportation funds	504,231	358,809	127,653	387,081	3,028,435	3,701,220	8,107,429
4212	FTA - Section 5316 (JARC)	-	-	-	-	100,000	-	100,000
4300	VMR Charges for services	-	-	-	-	-	150,258	150,258
		<u>504,231</u>	<u>358,809</u>	<u>127,653</u>	<u>387,081</u>	<u>3,128,435</u>	<u>3,851,478</u>	<u>8,357,687</u>
Expenditures								
5000	Salaries	57,885	167,639	70,554	155,630	740,286	2,077,806	3,269,800
5100	Fringe benefits	21,151	61,255	25,780	56,867	270,500	704,419	1,139,972
	Subtotal	<u>79,036</u>	<u>228,894</u>	<u>96,334</u>	<u>212,497</u>	<u>1,010,786</u>	<u>2,782,225</u>	<u>4,409,772</u>
6000	Overhead	25,695	74,415	31,319	69,084	328,613	855,753	1,384,879
7113	Fuel	11,000	-	-	-	-	-	11,000
7114	Regional memberships	113,500	-	-	-	-	-	113,500
7116	Utilities	5,000	-	-	-	-	-	5,000
7117	General supplies	-	-	-	-	13,000	14,400	27,400
7150	Bus Books	-	-	-	-	550,000	-	550,000
7155	Outreach Materials & Promotional	-	-	-	-	10,000	-	10,000
7158	Website	-	-	-	-	295,000	-	295,000
7200	Consultants (direct)	35,000	55,000	-	3,000	123,536	-	216,536
7210	Maintenance Agreements	-	-	-	-	4,900	183,000	187,900
7400	Advertising	-	-	-	5,000	522,000	5,000	532,000
7500	Printing	80,000	-	-	13,000	239,500	-	332,500
7600	Postage & delivery	10,000	-	-	1,500	27,500	-	39,000
7800	Other direct expenditures	-	500	-	80,000	-	11,000	91,500
7805	Copies	-	-	-	2,000	-	-	2,000
7815	Local meetings & mileage	-	-	-	1,000	3,600	100	4,700
9003	Equipment	4,000	-	-	-	-	-	4,000
9004	Furniture & fixtures	4,000	-	-	-	-	-	4,000
9005	Computers and Software	137,000	-	-	-	-	-	137,000
		<u>504,231</u>	<u>358,809</u>	<u>127,653</u>	<u>387,081</u>	<u>3,128,435</u>	<u>3,851,478</u>	<u>8,357,687</u>

Goals, Objectives and Department Budgets

Executive Director's Office

Finance & Management Services Department

Operations Department

Planning Department

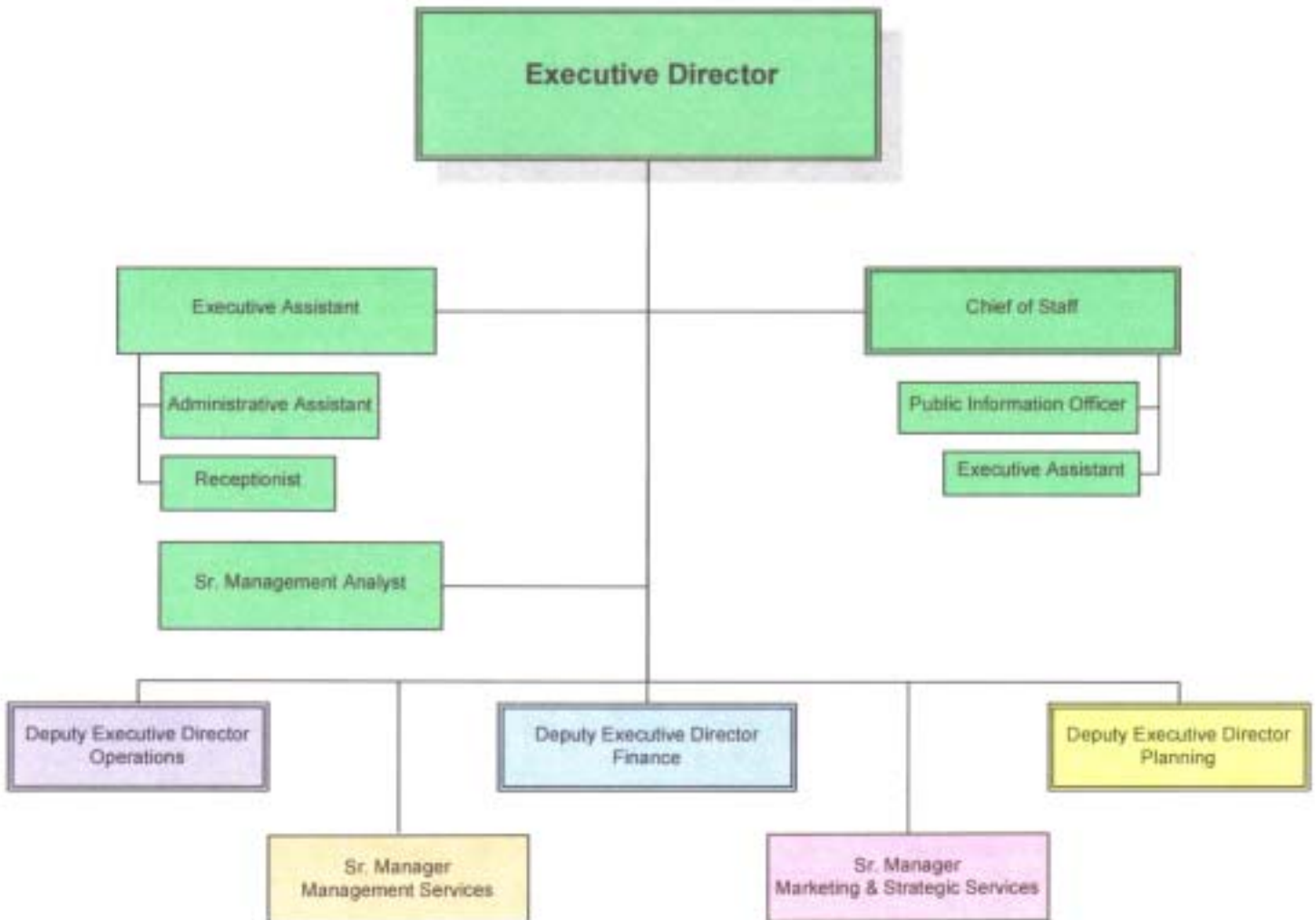
Marketing & Strategic Services Department

Valley Metro Rail

Non-Departmental

Executive Director's Office

Organization Chart



Executive Director's Office
Goals and Objectives (Continued)

The Executive Director's Office provides leadership and direction to the RPTA staff and provides primary support to the Board of Directors. The office is responsible for coordinating all Board-related activities, including Board meetings, Board retreats and the Transit Management Committee. The Office is responsible for establishing and implementing RPTA priorities based on Board directives. The Office also provides coordination and liaison with RPTA member agencies as well as the Arizona Department of Transportation (ADOT), Maricopa Association of Governments (MAG) and other transportation related agencies in the community.

FY 2008/09 Goals and Objectives – Executive Director's Office	Met/ Not Met
1. Implement Proposition 400 service on time	Met
2. Conduct Transit Life Cycle Program (TLCP) annual financial model update	Met
3. Develop and implement an internal audit plan to ensure lead agency compliance with TLCP	Met
4. Begin auditing Proposition 400 projects, in relation to established agreements, and complete prior to the 2010 Proposition 400-mandated audit	Met
5. Coordinate internal audit activities with Booz Allen Hamilton's 18-month review (part of Service Effectiveness and Efficiency Study)	Met
6. New financial system implementation, including business process updates	Met
7. Bring to the Board for approval incremental steps to move toward regionalizing the ADA paratransit system. Implement incremental steps as approved.	Met and ongoing
8. Customer Information/Public Relations Campaigns	Met
9. Regional Transit Framework Study in coordination with Maricopa Association of Governments (MAG)	Met

FY 2008/09 Performance Indicators – Executive Director's Office	Related Goal and/or Objective	Met/ Not Met
A. Proposition 400 service is implemented according to the adopted TLCP	1	Met
B. Provide Transit Life Cycle Program annual financial update	2	Met
C. Provide a documented audit plan	3	Met
D. Begin auditing 10/08, through the internal auditor, Proposition 400 member agreements, Project Assessment Reports (PARs), Design Concept Reports (DCRs)/ performance measures from inception to current (prior to June 30, 2010)	4	Met
E. Internal audit coordination begun by 2/09	5	Met
F. Begin new financial system implementation by 9/30/08 and complete business process updates by 3/1/09	6	Met
G. Take incremental steps to move toward regionalizing ADA paratransit service based on recommendations of the	7	Met

Executive Director's Office
Goals and Objectives (Continued)

FY 2008/09 Performance Indicators – Executive Director's Office	Related Goal and/or Objective	Met/ Not Met
Valley Metro Operations & Capital Committee (VMOCC) Technical Advisory Committee (TAC) and Board approval.		
H. Implement: <ul style="list-style-type: none"> • Phase II Fare Policy strategy • Customer service change implementation strategy for July and December Service – deadlines 7/08 and 12/08 respectively • Transit system identity program (dependent on external factors) • New Service Launch (July and December) <ul style="list-style-type: none"> - Education on transferring from bus to rail and rail to bus and the routes that connect 	8	Met
I. In coordination with MAG complete the Regional Transit Framework Study by 02/09	9	Met

FY 2009/10 Goals and Objectives – Executive Director's Office
1. Implement Proposition 400 service and appropriate capital improvements
2. Conduct Transit Life Cycle Program (TLCP) annual financial model update
3. Be prepared for the Proposition 400 audit in 2010
4. Continue implementation in incremental steps toward regionalizing ADA Paratransit
5. Participate and coordinate in studies identified by Maricopa Association of Governments (MAG), Arizona Department of Transportation (ADOT), and METRO.
6. Identification of and development/update of all business processes for the Planning, Operations, Management Services, Administration, Finance, and Marketing/Business Development Departments
7. Completion of identified Planning Department projects
8. Meet operations service performance measurements
9. Expand federal assistance for bus/bus facilities and rail through appropriations and authorization of the Surface Transportation Program (STP)

FY 2009/10 Performance Indicators – Executive Director's Office	Related Goal and/or Objective
A. Implement Proposition 400 service on time and consistent with the approved Proposition 400 model operating and capital programs	1
B. TLCP is financially balanced – expenses are equal to revenue	2
C. Implementation of an internal audit plan and conduct preliminary audits to ensure that the established lead agency agreements are in place and that the lead agencies have available the appropriate documentation required by the audit plan	3

Executive Director's Office
Goals and Objectives (Continued)

FY 2009/10 Performance Indicators – Executive Director's Office	Related Goal and/or Objective
D. A Transit Advisory Committee (TAC) approved timeline for implementing steps toward regionalizing ADA Paratransit is developed	4
E. Meet deadlines identified by MAG, ADOT, and METRO in the participation and coordination of studies	5
F. Complete documentation of all business processes for the Planning, Operations, Management Services, Administration, Finance, and Marketing/Business Development Departments by June 30, 2010	6
G. Identified planning projects are completed on time and within budget	7
H. Operations service performance measurements are documented, communicated, and met	8
I. Obtain increase in federal funding from the previous fiscal year	9

Executive Director's Department
Department Budget Summary

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4000 Regional area road funds	1,033,066	1,247,273	1,227,273	1,283,583
	<u>1,033,066</u>	<u>1,247,273</u>	<u>1,227,273</u>	<u>1,283,583</u>
Expenditures				
5000 Salaries	479,210	543,708	543,708	543,737
5100 Fringe benefits	141,483	193,459	193,459	198,681
Subtotal	<u>620,693</u>	<u>737,167</u>	<u>737,167</u>	<u>742,418</u>
6000 Overhead	186,977	230,206	230,206	241,365
7200 Consultants (direct)	102,951	138,000	138,000	127,000
7300 Job skill development	789	1,750	2,500	-
7305 Conferences & seminars	375	8,900	1,400	26,150
7400 Advertising	607	5,000	5,000	2,000
7500 Printing	25,919	25,000	25,000	25,000
7505 Graphics	710	-	-	-
7600 Postage & delivery	11,253	18,000	18,000	15,000
7700 Public meetings & information	26,549	13,000	13,000	16,000
7800 Other direct expenditures	2,587	2,000	2,000	2,500
7805 Copies	594	1,500	1,500	1,000
7815 Local meetings & mileage	48,435	50,000	50,000	50,000
7820 Travel expenses	4,626	16,750	3,500	35,150
	<u>1,033,066</u>	<u>1,247,273</u>	<u>1,227,273</u>	<u>1,283,583</u>
Expenditures by Project				
Executive Director's Office	1,033,066	1,247,273	1,227,273	1,283,583
Total Expenditures by Project	<u>1,033,066</u>	<u>1,247,273</u>	<u>1,227,273</u>	<u>1,283,583</u>

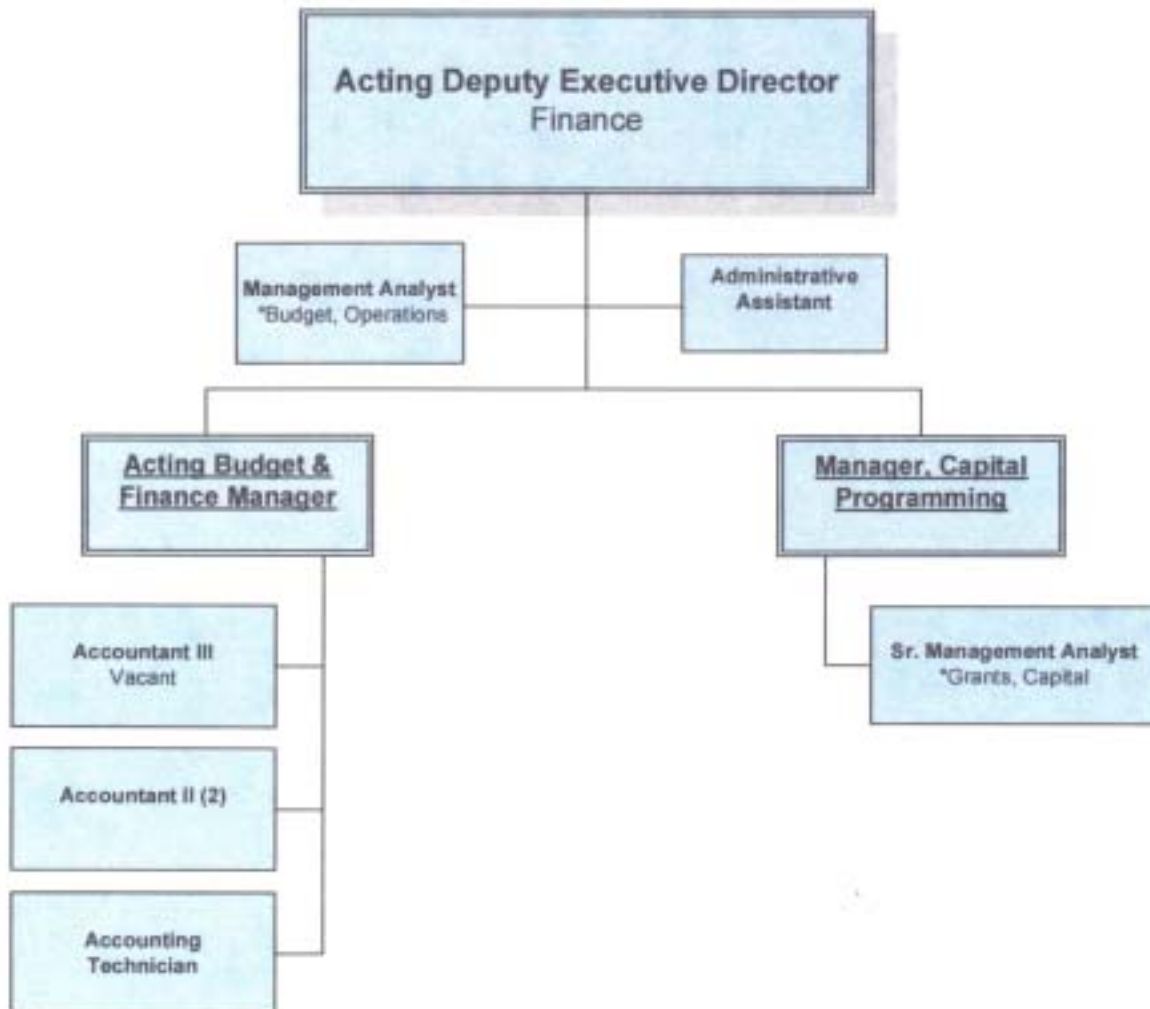
Executive Director's Department
Executive Director's Office
Project 5005

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4000 Regional area road funds	1,033,066	1,247,273	1,227,273	1,283,583
	<u>1,033,066</u>	<u>1,247,273</u>	<u>1,227,273</u>	<u>1,283,583</u>
Expenditures				
5000 Salaries	479,210	543,708	543,708	543,737
5100 Fringe benefits	141,483	193,459	193,459	198,681
Subtotal	<u>620,693</u>	<u>737,167</u>	<u>737,167</u>	<u>742,418</u>
6000 Overhead	186,977	230,206	230,206	241,365
7200 Consultants (direct)	102,951	138,000	138,000	127,000
7300 Job skill development	789	1,750	2,500	-
7305 Conferences & seminars	375	8,900	1,400	26,150
7400 Advertising	607	5,000	5,000	2,000
7500 Printing	25,919	25,000	25,000	25,000
7505 Graphics	710	-	-	-
7600 Postage & delivery	11,253	18,000	18,000	15,000
7700 Public meetings & information	26,549	13,000	13,000	16,000
7800 Other direct expenditures	2,587	2,000	2,000	2,500
7805 Copies	594	1,500	1,500	1,000
7815 Local meetings & mileage	48,435	50,000	50,000	50,000
7820 Travel expenses	4,626	16,750	3,500	35,150
	<u>1,033,066</u>	<u>1,247,273</u>	<u>1,227,273</u>	<u>1,283,583</u>

Project Description

The Executive Director's Office provides leadership and direction to the Valley Metro RPTA staff and provides primary support to the Board of Directors. The office is responsible for coordinating all Board-related activities, including the Board meetings and annual Board retreat. This office has overall responsibility for all agency projects and activities. Additionally, the Office is responsible for establishing and implementing Valley Metro RPTA priorities based on Board directives. The Office also provides coordination and liaison with Valley Metro RPTA member agencies as well as Arizona Department of Transportation (ADOT), Maricopa Association of Governments (MAG), Valley Metro Rail, and other transportation-related agencies in the community. The Executive Director's office is also responsible for overseeing agency communications, government relations, and general transit advocacy. Coordinates local, state and national intergovernmental programs and is also responsible for publishing the *Destinations* newsletter.

Finance Department Organization Chart



*Denotes specific areas of responsibility; however, Management Analysts perform a variety of complex functions in addition to their areas of responsibility.

Finance Department
Goals and Objectives (Continued)

The Finance Department is responsible for providing the Board of Directors and the Authority's other departments support in the areas of finance, accounting, budgeting, life cycle programming, capital programming, data management, and office management.

FY 2008/09 Goals and Objectives	Met/ Not Met
1. Conduct Transit Life Cycle Program (TLCP) annual financial update	Met
2. Develop and implement an internal audit plan to ensure lead agency compliance with TLCP	Met
3. Begin auditing Proposition 400 projects, in relation to established agreements, and complete prior to the 2010 Proposition 400-mandated audit	Met
4. Coordinate internal audit activities with Booz Allen Hamilton's 18-month review (part of Service Effectiveness and Efficiency Study)	Met
5. New financial system implementation, including business process updates	Met
6. Prepare the Operating and Capital budget	Met
7. Prepare the Comprehensive Annual Financial Report (CAFR) in conformance with Generally Accepted Accounting Principles	Met
8. Prepare the CAFR in conformance with the requirements of the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting program	Met
9. Prepare the Schedule of Federal Awards	Met
10. Manage and update the transit element of the five-year Transportation Improvement Program (TIP)	Met
11. Complete and submit the annual National Transit Database (NTD) report.	Met
12. Develop a 5 year Capital Improvement Program (CIP); include in the FY 2009/10 budget; and receive concurrent approval of the FY 2009/10 budget and TLCP update	Pending

FY 2008/09 Performance Indicators	Related Goal and/or Objective	Met/ Not Met
A. Update Transit Life Cycle Program financial model by March 2009	1,12	Met
B. Provide a documented audit plan by October, 2008	2	Met
C. Begin auditing 07/08, through a contracted auditing firm, Proposition 400 member agreements, Project Assessment Reports (PARs), Design Concept Reports (DCRs)/ performance measures from inception to current (prior to June 30, 2010)	3	Met
D. Internal audit coordination begun by 2/09	4	Met
E. Begin new financial system implementation by 07/01/08 and complete business process updates by 3/1/09	5	Met

Finance Department
Goals and Objectives (Continued)

F. Complete the FY 2009/10 Operating and Capital Budget and Five Year Forecast; submit to the Board for review by the April 2009 Board meeting	6,12	Pending
G. Receive an unqualified audit opinion for the FY 2008 Comprehensive Annual Financial Report (CAFR) by December 30, 2008	7,9	Met
H. Receive the GFOA Certificate of Achievement for Excellence in Financial Reporting for the FY 2008 CAFR (Notification from GFOA by June, 2009)	8	Pending
I. Forward to Maricopa Association of Governments a fiscally constrained TIP which meets funding expectations by January, 2009	11	Met
J. Submit the NTD report to Federal Transit Administration (FTA) by October 28, 2008. (FTA encountered online system problems and has extended deadline date.)	12	Pending

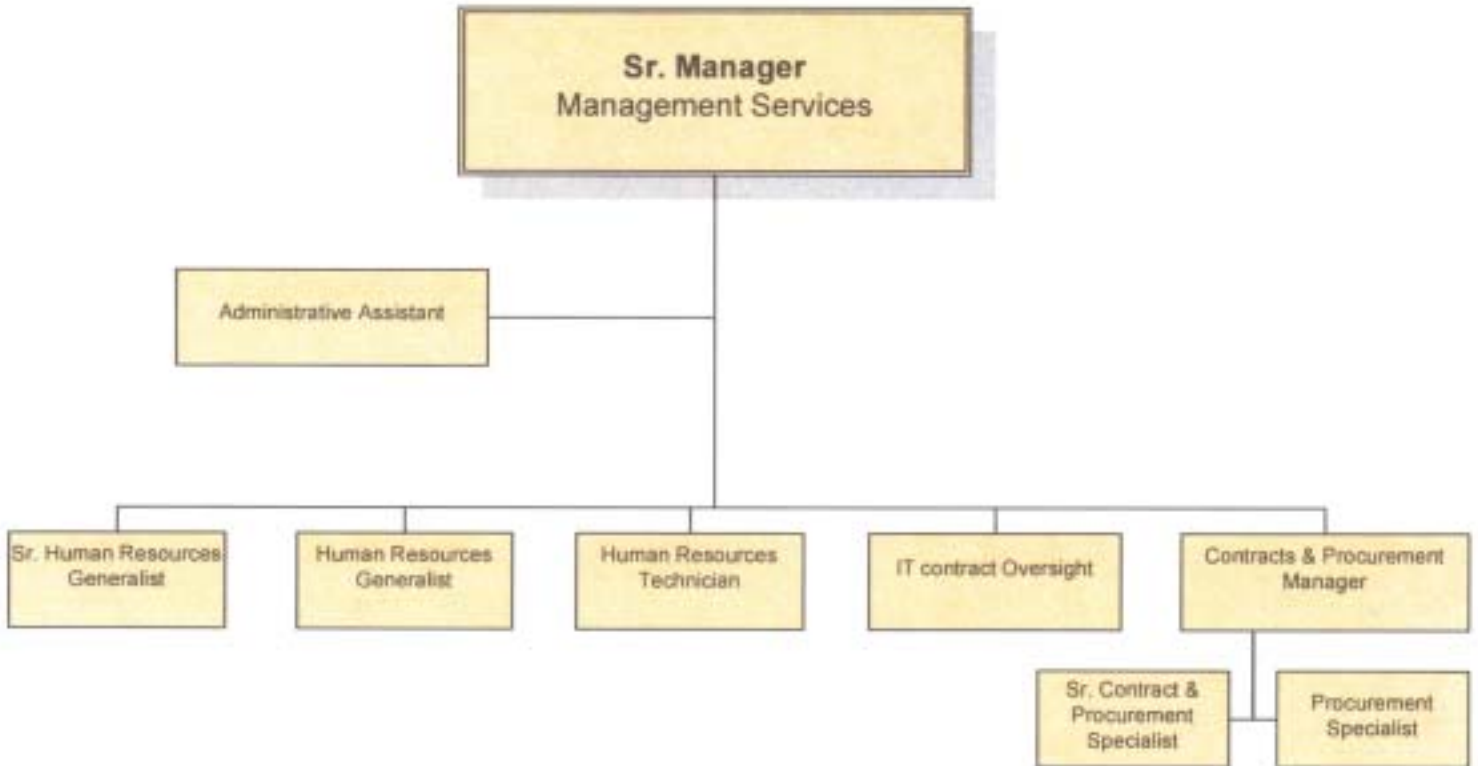
FY 2009/10 Goals and Objectives	
1. Implement Proposition 400 service and appropriate capital improvements.	
2. Conduct Transit Life Cycle Program (TLCP) annual financial model update.	
3. Be prepared for the Proposition 400 audit in 2010.	
4. Identification of and development/update of all business processes for the Finance Department.	
5. Prepare the Operating and Capital budget.	
6. Prepare the Comprehensive Annual Financial Report (CAFR) in conformance with Generally Accepted Accounting Principles.	
7. Prepare the CAFR in conformance with the requirements of the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting program	
8. Prepare the Schedule of Federal Awards	
9. Manage and update the transit element of the five-year Transportation Improvement Program (TIP)	
10. Complete and submit the annual National Transit Database (NTD) report.	

FY 2009/10 Performance Indicators	Related Goal and/or Objective
A. Implement Proposition 400 service on time and consistent with the approved Proposition 400 model operating and capital programs.	1
B. TLCP is financially balanced – expenses are equal to revenue	2
C. Implementation of an internal audit plan and conduct preliminary audits to ensure that the established lead agency agreements are in place and that the lead agencies have available the appropriate documentation required by the audit plan	3

Finance Department
Goals and Objectives (Continued)

FY 2009/10 Performance Indicators	Related Goal and/or Objective
D. Complete documentation of all business processes for the Finance Department by June 30, 2010	4
E. Complete the FY 2010/11 Operating and Capital Budget and Five Year Forecast; submit to the Board for review by the April 2010 Board meeting	5
F. Receive an unqualified audit opinion for the FY 2009 Comprehensive Annual Financial Report (CAFR) by December 30, 2009	6,8
G. Receive the GFOA Certificate of Achievement for Excellence in Financial Reporting for the FY 2009 CAFR (Notification from GFOA by June, 2010)	7
H. Forward to Maricopa Association of Governments a fiscally constrained TIP which meets funding expectations by January, 2010	9
I. Submit the NTD report to Federal Transit Administration (FTA) by October 28, 2009	10

Management Services Department
Organization Chart



Management Services Department
Goals and Objectives

The Management Services Department is responsible for providing the Executive Director and other management staff support services in the areas of human resources, procurement, information technology, and business services.

Procurement Division

The procurement division is dedicated to promoting the conservation of public funds and conducting its Procurement processes in a fair, open and equitable manner.

FY 2008/09 Goals and Objectives	Met/ Not Met
1. Solicit New Advertising RFP by September, 2008	Met
2. Solicit, award and implement Procurement System RFP by January 2009 (delayed until next fiscal year due to budgetary considerations)	Pending
3. Process Intergovernmental Agreements (IGAs)	Met
4. Process Transit Service Agreements (TSAs)	Met
5. Initiate IT Services Procurement	Met
6. Construction Manager at Risk Request for Quotation (RFQ) for Mesa BRT. <i>Cancelled and then reissued as design bid.</i>	Met
7. Solicit RFP for Hybrid Fuel vehicles after a test of Design Line Bus assignment (delayed due to manufacturer technology changes)	Pending

FY 2008/09 Performance Indicators	Related Goal and/or Objective	Met/ Not Met
A. Process Intergovernmental Agreements (IGAs) according to schedule	3	Met
B. Process Transit Service Agreements (TSAs) according to schedule	4	Met
C. Produce RFQs and RFPs for identified projects according to agreed upon timelines	1, 2, 5, 6, 7	Met

FY 2009/10 Goals and Objectives
1. Solicit Arizona Avenue BRT Construction project
2. Solicit, evaluate, and award Vanpool RFP
3. Consultants (project management, probably a continuation of an existing contract from this year, infrastructure PRWN and Orbital data), and equipment (Radios) for 800/700 MHz voice communications system
4. Process Intergovernmental Agreements (IGAs)
5. Process Transit Service Agreements (TSAs)
6. Construction Manager at Risk Request for Quotation (RFQ) for Arizona Avenue BRT
7. Solicit, evaluate, award, Procurement System to compliment Sage in non-financial tracking and procurement issues
8. Coordinate TLCP projects with IGA's and or solicitations for Peoria/Grand Avenue Park

Management Services Department
Goals and Objectives (continued)

FY 2009/10 Goals and Objectives
and Ride
9. Coordinate TLCP projects with IGA's and or solicitations for Peoria Transit Center - 4 bay
10. Coordinate TLCP projects with IGA's and or solicitations for Phoenix Transit Center - 6 bay
11. Identification of and development/update of all business processes for the Contracts and Procurement Division

FY 2009/10 Performance Indicators	Related Goal and/or Objective
A. Process Intergovernmental Agreements (IGAs) according to schedule	3
B. Process Transit Service Agreements (TSAs) according to schedule	4
C. Produce RFQs and RFPs for identified projects according to agreed upon timelines	1, 2, 5, 6, 7, 8, 9, 10, 11
D. Complete documentation of all business processes for the Contracts and Procurement Division by June 30, 2010	12

Human Resources Division

The human resources division is responsible for recruitment and selection, benefits management, salary administration, training and development, records management, employee relations, and human resources information system administration. The department also provides a variety of services ranging from research to compliance with all human resources-related Federal Transit Administration mandates.

FY 2008/09 Goals and Objectives	Met/ Not Met
1. Rail employee recruitment and selection for newly created operations positions – meet staffing plan objectives by December 27, 2008	Met
2. Implement applicant tracking system and train end users by October, 2008 (Implementation Met/Training in process)	Met and ongoing
3. Setup and implement the Human Resources software component of the new Financial System software by September, 2008.	Met
4. Provide professional development and training programs for staff – quarterly training schedule (Training provided and ongoing)	Met
5. Implement new Drug and Alcohol Program and setup records management by August, 2008	Met

FY 2008/09 Performance Indicators	Related Goal and/or Objective	Met/ Not Met
A. Hire qualified staff for identified positions according to	1	Met

Management Services Department
Goals and Objectives (continued)

METRO's operating timeline		
B. Implement applicant tracking system and train end users according to project timeline	2	Met and ongoing
C. Complete setup and training for Human Resources software according to project timeline	3	Met
D. Identify needed training programs for staff	4	On-Going (Budget Cut)
E. Implement new Drug and Alcohol Program in compliance with Federal Transportation Administration (FTA) requirements for safety sensitive employees	5	Met

FY 2009/10 Goals and Objectives
1. Continue development and revision of human resource policies and procedures to ensure compliance with state, federal, and agency regulations
2. Enhance the agency's performance management review system
3. Research, select, and deliver training programs that cover key aspects of the employment relationship
4. Train end-users in the use of applicant tracking system
5. Conduct a review of benefit processes and implement a continuous process improvement plan
6. Identification of and development/update of all business processes in the Human Resources Department

FY 2009/10 Performance Indicators	Related Goal and/or Objective
A. Finalize and distribute new employee handbook by December 2009	1
B. Develop and train managers and supervisory staff on new performance management review system by January 2010	2
C. Provide professional development and training programs for managers and staff by July 2010	3
D. Develop training materials and conduct training to end-users on applicant tracking system by July 2010	4
E. Implement ABRA software to manage benefits administration and enhance plan communication to staff by April 2010	5
F. Complete documentation of all business processes by June 30, 2010	6

Finance & Management Services Department
Department Budget Summary

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4000 Regional area road funds	403,498	721,069	501,223	880,783
4001 Public transportation funds	398,001	372,346	-	374,256
4600 Interest earnings	420,823	350,000	350,000	100,000
3300 Undesignated fund balance applied	-	398,379	576,396	61,271
	<u>1,223,005</u>	<u>1,841,794</u>	<u>1,427,619</u>	<u>1,416,310</u>
Expenditures				
5000 Salaries	1,399,554	1,532,430	1,412,430	1,397,551
5100 Fringe benefits	396,750	475,319	475,319	488,715
Subtotal	<u>1,796,304</u>	<u>2,007,749</u>	<u>1,887,749</u>	<u>1,886,266</u>
6000 Overhead	109,257	100,892	100,892	104,925
<i>Direct expenditures:</i>				
7200 Consultants (direct)	596,623	515,000	290,000	290,000
7300 Job skill development	1,829	4,500	-	6,600
7305 Conferences & seminars	4,864	8,925	7,750	-
7310 Organizational development & training	21,785	71,700	11,700	11,700
7400 Advertising	7,697	11,500	11,500	8,000
7500 Printing	819	6,000	6,000	6,000
7600 Postage & delivery	3,462	3,500	3,500	3,500
7700 Public meetings & information	444	500	500	500
7805 Copies	1,471	2,500	2,500	2,000
7815 Local meetings & mileage	648	185	185	1,000
7820 Travel expense	5,656	6,000	2,500	-
7830 Bank charges	10,136	500	500	10,000
9000 Administrative capital outlay	20	-	-	-
9002 Agency vehicles	30	-	-	-
9003 Equipment	705	10,000	10,000	10,000
9004 Furniture, fixtures & office upgrades	2,137	30,000	30,000	30,000
9005 Computers & software	74,261	550,000	550,000	550,000
3300 Reserved for cash balance (RARF)	35,671	-	-	-
<i>Allocable overhead expenditures:</i>				
6100 Rent	559,990	598,000	598,000	615,000
6200 Telephone	88,490	115,000	115,000	100,000
6205 Equipment rental & maintenance	5,987	15,000	15,000	10,000
6210 Vehicle equipment & maintenance	811	7,000	7,000	5,000
6300 Other indirect	56,340	50,000	50,000	50,000
6305 Office expense	156,373	125,000	125,000	125,000
6308 HR/Employee Expense	1,052	50,000	70,000	65,000
6310 Membership & subscriptions	41,223	60,000	60,000	50,000
6315 Payroll outsource fees	26,149	39,000	39,000	39,000
6320 Computer training	-	1,000	1,000	-
6400 Legal	112,197	110,000	110,000	110,000
6405 Accounting	7,979	10,000	15,000	30,000
6410 Annual audit	35,190	60,000	60,000	50,000
6500 Risk management consultant	37,093	80,000	80,000	65,000
6505 Employer insurance premiums	92,436	150,000	125,000	125,000
6510 Consultants (allocable)	327,349	410,000	410,000	425,000
Overhead Allocated	<u>(2,999,704)</u>	<u>(3,367,657)</u>	<u>(3,367,657)</u>	<u>(3,368,181)</u>
	<u>1,223,005</u>	<u>1,841,794</u>	<u>1,427,619</u>	<u>1,416,310</u>

(Continued)

Finance & Management Services Department
Department Budget Summary

	2007/08 Actual	2008/09 Budget	2008/09 Revised	(Continued) 2009/10 Adopted
Expenditures by Project				
Finance and Administration Support	421,506	879,448	466,023	452,054
Administrative Capital Outlay	403,498	590,000	590,000	590,000
Life Cycle Programming	398,001	372,346	371,596	374,256
Total Expenditures by Project	<u>1,223,005</u>	<u>1,841,794</u>	<u>1,427,619</u>	<u>1,416,310</u>

Fringe and Overhead Calculations

OVERHEAD RATE 1 (includes Valley Metro Rail, Inc. Staff):

The FY 2009/10 overhead applied is 10.25% and is based on overhead costs of \$1,306,020 divided by net direct salary costs of \$12,741,625.

OVERHEAD RATE 2 (excludes Valley Metro Rail, Inc. Staff):

The FY 2009/10 overhead applied is 34.14% and is based on overhead costs of \$2,062,161 divided by net direct salary costs of \$6,039,620.

FRINGE BENEFITS RATE (includes Valley Metro Rail, Inc. Staff):

The FY 2009/10 agency-wide fringe benefit rate applied is 36.54% and is computed as follows:

Health Insurance Premiums	2,486,546	18.06%
Arizona State Retirement System Contributions	1,301,267	9.40%
Social Security/Medicare FICA	1,059,010	7.65%
Communications/Expense Allowance	212,120	1.43%
	<u>5,058,943</u>	<u>36.54%</u>

Finance & Management Services Department
Finance and Administration Support
Project 1005

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4000 Regional area road funds	-	529,448	116,023	352,054
4600 Interest earnings	420,823	350,000	350,000	100,000
	<u>421,506</u>	<u>879,448</u>	<u>466,023</u>	<u>452,054</u>
Expenditures				
5000 Salaries	1,229,943	1,379,921	1,259,921	1,245,970
5100 Fringe benefits	344,345	421,054	421,054	433,327
Subtotal	<u>1,574,288</u>	<u>1,800,975</u>	<u>1,680,975</u>	<u>1,679,297</u>
6000 Overhead	36,981	36,320	36,320	37,638
<i>Direct expenditures:</i>				
7200 Consultants (direct)	166,568	415,000	190,000	190,000
7300 Job skill development	1,829	4,000	-	6,600
7305 Conferences & seminars	4,864	8,425	7,500	-
7310 Organizational development & training	21,785	71,700	11,700	11,700
7400 Advertising	7,697	11,500	11,500	8,000
7500 Printing	819	6,000	6,000	6,000
7600 Postage & delivery	3,462	3,500	3,500	3,500
7700 Public meetings & information	444	500	500	500
7805 Copies	1,471	2,500	2,500	2,000
7815 Local meetings & mileage	648	185	185	1,000
7820 Travel expense	5,656	6,000	2,500	-
7830 Bank charges	10,136	500	500	10,000
3300 Reserved for cash balance (RARF)	35,671	-	-	-
<i>Allocable overhead expenditures:</i>				
6100 Rent	559,990	598,000	598,000	615,000
6200 Telephone	88,490	115,000	115,000	100,000
6205 Equipment rental & maintenance	5,987	15,000	15,000	10,000
6210 Vehicle equipment & maintenance	811	7,000	7,000	5,000
6300 Other indirect	56,340	50,000	50,000	50,000
6305 Office expense	156,373	125,000	125,000	125,000
6308 HR/Employee Expense	1,052	50,000	70,000	65,000
6310 Membership & subscriptions	41,223	60,000	60,000	50,000
6315 Payroll outsource fees	26,149	39,000	39,000	39,000
6320 Computer training	-	1,000	1,000	-
6400 Legal	112,197	110,000	110,000	110,000
6405 Accounting	7,979	10,000	15,000	30,000
6410 Annual audit	35,190	60,000	60,000	50,000
6500 Risk management consultant	37,093	80,000	80,000	65,000
6505 Employer insurance premiums	92,436	150,000	125,000	125,000
6510 Consultants (allocable)	327,349	410,000	410,000	425,000
Overhead Allocated	<u>(2,999,704)</u>	<u>(3,367,657)</u>	<u>(3,367,657)</u>	<u>(3,368,181)</u>
	<u>421,506</u>	<u>879,448</u>	<u>466,023</u>	<u>452,054</u>

Project Description

This project provides the Board of Directors and the Authority's other departments support in the areas of finance, accounting, budgeting, procurement, data management, human resources, office management and information technology.

Finance & Management Services Department
Administrative Capital Outlay
Project 1020

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4000 Regional area road funds	403,498	191,621	385,200	528,729
3300 Undesignated fund balance applied	-	398,379	204,800	61,271
	<u>403,498</u>	<u>590,000</u>	<u>590,000</u>	<u>590,000</u>
Expenditures				
7200 Consultants (direct)	326,346	-	-	-
9000 Administrative capital outlay	20	-	-	-
9002 Agency vehicles	30	-	-	-
9003 Equipment	705	10,000	10,000	10,000
9004 Furniture, fixtures & office upgrades	2,137	30,000	30,000	30,000
9005 Computers & software	74,261	550,000	550,000	550,000
	<u>403,498</u>	<u>590,000</u>	<u>590,000</u>	<u>590,000</u>

Project Description

Provide funding for the procurement of administrative capital purchases for RPTA. Includes funding for Procurement & Contract Administration Software.

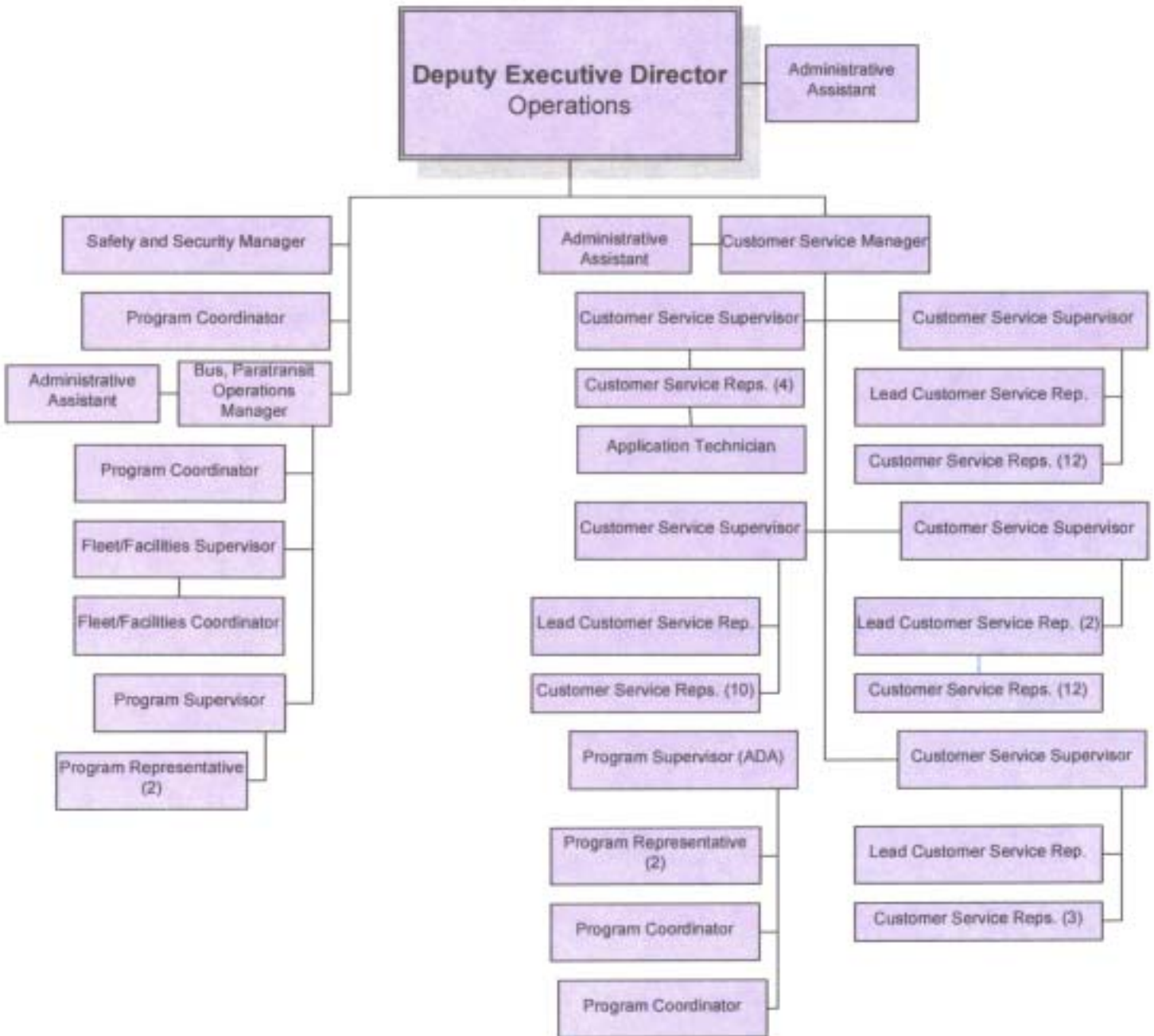
Finance & Management Services Department
Transit Life Cycle Program
Project 3359

	2007/08	2008/09	2008/09	2009/10
	Actual	Budget	Revised	Adopted
Revenues				
4001 Public transportation funds	398,001	372,346	-	374,256
3300 Undesignated fund balance applied	-	-	371,596	-
	<u>398,001</u>	<u>372,346</u>	<u>371,596</u>	<u>374,256</u>
Expenditures				
5000 Salaries	169,611	152,509	152,509	151,581
5100 Fringe benefits	52,405	54,265	54,265	55,388
Subtotal	<u>222,016</u>	<u>206,774</u>	<u>206,774</u>	<u>206,969</u>
6000 Overhead	72,276	64,572	64,572	67,287
7200 Consultants (direct)	103,709	100,000	100,000	100,000
7300 Job skill development	-	500	-	-
7305 Conferences & seminars	-	500	250	-
	<u>398,001</u>	<u>372,346</u>	<u>371,596</u>	<u>374,256</u>

Project Description

Provides for the overall accounting and management of the Transit Life Cycle Program (TLCP). The 20-year revenue and expenditure program requires annual, five-year phase, and 20-year incremental management, including specific accounting and reporting for more than 100 projects administered either internally or externally throughout the metropolitan region. In cooperation with other regional and/or state agencies, this program is subject to significant scrutiny which includes external financial and performance audits performed on a regular basis. Consultant assistance of \$100,000 is anticipated to update the TLCP, and continue the development of investment and financing options.

Operations Department Organization Chart



Operations & Customer Service Department
Goals and Objectives

Operations Division

The Operations Department is responsible for selected local bus, express bus, BRT, circulators, dial-a-ride and vanpool services and support throughout the region through management and monitoring of contracts with private operators. Valley Metro local bus service is provided through contractors located in the East and West Valley, and by purchasing services throughout the region from other member entities. Dial-a-Ride services are provided through two contracts for the East Valley Dial-a-Ride ("EVDAR" - Chandler, Gilbert, Mesa, Scottsdale and Tempe) and the Paradise Valley ADA services. Support services in maintenance, data collection and reporting, and operations supervision are provided for RPTA-operated services and upon request by RPTA members.

FY 2008/09 Goals and Objectives	Met/ Not Met/ In Progress
1. Continue implementing a quality management program to ensure contractor compliance and improve service quality	In Progress
2. Implement new fixed route services funded by the Transit Life Cycle Program element of the RTP	Met
3. Implement Bus Rapid Transit (BRT) service to coordinate with new light rail system	Met
4. Inspect and accept new vehicles for implementing new fixed route services	Met
5. Inspect and accept new Paratransit vehicles to replace 26 existing East Valley Dial-a-Ride vehicles	Met
6. Manage the New Freedom Grant Program project to implement and promote alternative Paratransit services	Met

FY 2008/09 Performance Indicators	Related Goal and/or Objective	Met/ Not Met/ In Progress
A. Monitor contractor performance through the performance management program and report the results monthly	1	In Progress
B. Begin operation of RTP funded service improvements in July and December 2008	2,3	Met
C. Complete final acceptance of new fixed route vehicles by July 15, 2008; BRT vehicles by December 15, 2008, and EVDAR vehicles by August 1, 2008	4,5	Met
D. Review contract management quality through the development of defined work processes	1	In Progress
E. Successfully procure IVR system	6	In Progress

Operations & Customer Service Department
Goals and Objectives (Continued)

FY 2009/10 Goals and Objectives - Operations
1. Continue implementing a quality management program to ensure contractor compliance and improve service quality
2. Implement new fixed route services funded by the Transit Life Cycle Program element of the RTP
3. Inspect and accept new vehicles for implementing new fixed route services
4. Inspect and accept new Paratransit vehicles to replace 13 existing East Valley Dial-a-Ride vehicles and 2 SCAT vehicles
5. Manage the New Freedom Grant Program project to implement travel training program
6. Test all electric vehicle air conditioning systems for future procurement
7. Continue reverse engineering on fixed route buses to decrease maintenance and fuel costs
8. Make the East Valley Facility more environmentally friendly
9. Implement farebox revenue monitoring program
10. Implement West Valley Dial-a-Ride by July 1, 2009
11. Identification of and development/update of all business processes
12. Meet Operations service performance measurements

FY 2009/10 Performance Indicators - Operations	Related Goal and/or Objective
A. Monitor contractor performance through monthly reporting	1,12
B. Begin operation of RTP funded service improvements in July 2009	2
C. Complete final acceptance of new fixed route vehicles by July 1, 2009 and EVDAR vehicles by August 1, 2009	4
D. Review contract management quality through the development of defined work processes	1
E. Completion of A/C testing by August 2009	6
F. Reconcile actual cash collected v. farebox revenue collected	9
G. Create new quality management program implementing lean six sigma methodologies and tools to improve current agency and contractor processes	1, 11
H. Reduce EVDAR no shows	1
I. Monitor same day cancellations	1
J. Energy savings through solar panels, reduce harsh chemicals used in facility	8

Operations & Customer Service Department
Goals and Objectives (Continued)

Customer Service Division

Valley Metro provides information and customer service for the region through its centralized transit information call center. Transit information representatives assist customers with questions about fares, schedules, routes, policies, trip planning, field trips, compliments and complaints, and ADA certification. Staff also administers the ADA application and certification process. Persons who cannot access fixed-route service are eligible for ADA certification, and can apply through the ADA Certification office. The ADA Certification office also supplies ID badges for reduced fixed route fare program to eligible disabled riders, seniors 65 and over, as well as students 6-18 years of age.

FY 2008/09 Goals and Objectives – Customer Service	Met/ Not Met
1. Implement program upgrades to the Customer Relations Management System used within the Regional Call Center	Met
2. Revise regional fixed route policies and communicate changes to internal and external customers	In progress
3. Increase the service level from the previous year	Met
4. Lower the abandoned rate from the previous year	Met
5. Implement protocol for electronic capture and production of photos IDs for the Regional Reduced Fare program and Regional Employee ID program	Met

FY 2008/09 Performance Indicators – Customer Service	Related Goal and/or Objective	Met/ Not Met
A. Implement program upgrades to the Customer Relations Management System by January 2009	1	Met
B. Revise regional fixed route policies and communicate changes to internal and external customers by January 2009	2	In progress
C. Increase the service level from the previous year by 5% (Percent of calls answered within 60 seconds)	3, 4	Met
D. Lower the abandoned rate from the previous year by 3%	3, 4	Met
E. Implement protocol for electronic capture and production of photos IDs for the Regional Fixed Route Reduced Fare program and Regional Employee ID program by June 2009	5	Met

Operations & Customer Service Department
Goals and Objectives (Continued)

FY 2009/10 Goals and Objectives – Customer Service
1. Implement application upgrades to the Customer Relations Management System used within the Regional Call Center
2. Implement application upgrades to the IVR system used within the Regional Call Center
3. Implement and monitor an In-Person Interview and Assessment program into the ADA certification process
4. Identify and develop/update all business processes within the Regional Call Center and ADA Certification Departments.

FY 2009/10 Performance Indicators – Customer Service	Related Goal and/or Objective
A. Implement application enhancements to the Customer Relations Management System by June 2010	1
B. Implement application enhancements to the IVR system by June 2010	2
C. Implement and monitor an In-Person Interview and Assessment program into the ADA certification process by June 2010	3
D. Produce updated business process documentation for the Regional Call Center and ADA Certification Departments by June 2010.	4

Operations & Customer Services Department
Department Budget Summary

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	32,907,021	45,118,878	42,770,310	52,967,658
4205 FTA - Section 5307 (ACM)	464,321	252,240	1,852,240	766,000
4211 FTA - Section 5311	318,661	256,687	256,687	206,000
4213 FTA - Section 5317	65,597	493,000	376,403	170,639
4215 FTA - Section 3037	-	243,236	243,236	-
4300 VMR Charges for Services	26,000	-	153,105	150,258
4400 TSR - Maricopa County	-	20,000	-	-
4418 TSR - Chandler	334,040	748,161	695,307	756,483
4430 TSR - Gilbert	1,066,917	1,098,736	1,199,099	799,841
4445 TSR - Mesa	7,319,299	7,180,962	7,013,037	7,902,253
4448 TSR - Paradise Valley	13,078	-	-	-
4454 TSR - Phoenix	5,700,394	6,038,933	5,687,420	5,315,275
4457 TSR - Queen Creek	6,809	-	-	-
4460 TSR - Scottsdale	4,870,481	5,797,052	5,511,462	5,696,749
4461 TSR - Surprise	-	-	223,548	288,371
4469 TSR - Tempe	2,593,930	3,239,013	3,611,973	3,452,467
4700 Other revenue	29,998	-	-	-
4715 Vanpool fares	844,115	802,871	840,000	1,015,858
4800 IRS fuel tax credit	1,147,487	990,000	990,000	275,000
	<u>57,708,148</u>	<u>72,279,769</u>	<u>71,423,827</u>	<u>79,762,852</u>

(Continued)

Operations & Customer Services Department
Department Budget Summary

(Continued)

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Expenditures				
5000 Salaries	2,945,651	3,232,745	3,292,745	3,251,503
5100 Fringe benefits	997,769	1,121,794	1,121,794	1,133,289
Subtotal	3,943,420	4,354,539	4,414,539	4,384,792
6000 Overhead	1,267,547	1,334,872	1,334,872	1,376,756
7000 Transit service contractors	43,751,677	55,755,908	55,875,941	60,541,544
7020 Fuel costs	4,286,041	3,594,626	-	-
7021 Fuel Costs - CNG	-	-	2,201,000	3,273,144
7022 Fuel Costs - Diesel	-	-	2,179,933	2,985,189
7024 Fuel Costs - LNG	-	-	357,046	-
7025 Fuel Costs - Unleaded	-	-	7,000	6,500
7030 Facility rent and utilities	2,170,766	1,899,521	-	-
7035 Safety and security	432,308	956,762	356,762	1,214,229
7040 Contingent liability insurance	178,745	250,000	250,000	250,000
7050 Facility Costs - Utilities	-	-	437,501	687,528
7051 Facility Costs - Equipment rental	-	-	-	5,360
7052 Facility Costs - Equipment Maintenance	-	-	660,325	1,105,747
7053 Facility Costs - Building Maintenance	-	-	250,392	135,059
7054 Facility Costs - Materials & Supplies	-	-	-	-
7055 Facility Costs - Contract Services	-	-	259,450	308,500
7056 Facility Costs - Misc. Expenses	-	-	41,854	152,827
7117 General supplies	26,255	26,800	26,800	27,200
7200 Consultants (direct)	206,489	180,967	217,967	185,600
7210 Maintenance agreements	205,155	332,260	332,260	445,515
7300 Job skill development	510	9,630	3,300	-
7305 Conferences & seminars	6,056	15,345	6,600	-
7400 Advertising	31,141	60,500	35,500	35,000
7500 Printing	10,426	78,000	108,119	53,550
7505 Graphics	10,013	14,250	14,250	250
7600 Postage & delivery	547	800	800	650
7700 Public meetings & information	-	500	500	500
7800 Other direct expenditures	11,897	23,453	23,453	32,500
7805 Copies	286	2,150	2,150	2,500
7815 Local meetings & mileage	9,628	17,322	17,322	7,771
7820 Travel expenses	12,152	18,810	13,650	-
7850 Vanpool Rewards	569	-	700	800
7860 LRT CS Hotline Recovery	-	(153,105)	-	-
7901 Lead agency PTF disbursements	1,053,712	2,329,414	1,358,859	1,287,275
9000 Administrative capital outlay	3,828	220,300	220,300	18,930
9900 Operating contingency (PTF)	-	923,893	400,000	1,161,849
3110 Reserved for vanpool capital	75,902	32,253	14,682	75,788
3300 Reserved for cash balance (PTF)	13,078	-	-	-
	<u>57,708,148</u>	<u>72,279,769</u>	<u>71,423,827</u>	<u>79,762,852</u>

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Expenditures by Project				
Operations Division	53,697,762	68,117,953	67,051,061	75,390,515
Customer Services Division	4,010,386	4,161,816	4,372,766	4,372,337
Total Expenditures by Project	<u>57,708,148</u>	<u>72,279,769</u>	<u>71,423,827</u>	<u>79,762,852</u>

Operations & Customer Services Department

Operations Division Division Budget Summary

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	28,922,636	40,957,062	38,550,649	48,745,579
4205 FTA - Section 5307 (ACM)	464,321	252,240	1,852,240	766,000
4211 FTA - Section 5311	318,661	256,687	256,687	206,000
4213 FTA - Section 5317	65,597	493,000	376,403	170,639
4215 FTA - Section 3037	-	243,236	243,236	-
4400 TSR - Maricopa County	-	20,000	-	-
4418 TSR - Chandler	334,040	748,161	695,307	756,483
4430 TSR - Gilbert	1,066,917	1,098,736	1,199,099	799,841
4445 TSR - Mesa	7,319,299	7,180,962	7,013,037	7,902,253
4448 TSR - Paradise Valley	13,078	-	-	-
4454 TSR - Phoenix	5,700,394	6,038,933	5,687,420	5,315,275
4457 TSR - Queen Creek	6,809	-	-	-
4460 TSR - Scottsdale	4,870,481	5,797,052	5,511,462	5,696,749
4461 TSR - Surprise	-	-	223,548	288,371
4469 TSR - Tempe	2,593,930	3,239,013	3,611,973	3,452,467
4700 Other revenue	29,998	-	-	-
4715 Vanpool fares	844,115	802,871	840,000	1,015,858
4800 IRS fuel tax credit	1,147,487	990,000	990,000	275,000
	<u>53,697,762</u>	<u>68,117,953</u>	<u>67,051,061</u>	<u>75,390,515</u>

(Continued)

Operations & Customer Services Department

Operations Division Division Budget Summary

(Continued)

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Expenditures				
5000 Salaries	783,747	924,750	924,750	903,071
5100 Fringe benefits	238,931	329,041	329,041	329,983
Subtotal	1,022,677	1,253,791	1,253,791	1,233,054
6000 Overhead	329,119	391,539	391,539	400,872
7000 Transit service contractors	43,751,677	55,755,908	55,875,941	60,541,544
7020 Fuel costs	4,286,041	3,594,626	-	-
7021 Fuel Costs - CNG	-	-	2,201,000	3,273,144
7022 Fuel Costs - Diesel	-	-	2,179,933	2,985,189
7024 Fuel Costs - LNG	-	-	357,046	-
7025 Fuel Costs - Unleaded	-	-	7,000	6,500
7030 Facility rent and utilities	2,170,766	1,899,521	-	-
7035 Safety and security	432,308	956,762	356,762	1,214,229
7040 Contingent liability insurance	178,745	250,000	250,000	250,000
7050 Facility Costs - Utilities	-	-	437,501	687,528
7051 Facility Costs - Equipment rental	-	-	-	5,360
7052 Facility Costs - Equipment Maintenance	-	-	660,325	1,105,747
7053 Facility Costs - Building Maintenance	-	-	250,392	135,059
7055 Facility Costs - Contract Services	-	-	259,450	308,500
7056 Facility Costs - Misc. Expenses	-	-	41,854	152,827
7200 Consultants (direct)	206,489	155,017	192,017	179,100
7210 Maintenance agreements	93,099	143,725	143,725	255,600
7300 Job skill development	510	5,955	-	-
7305 Conferences & seminars	1,796	12,090	2,000	-
7400 Advertising	31,141	55,000	30,000	30,000
7500 Printing	10,426	78,000	108,119	53,550
7505 Graphics	10,013	14,250	14,250	250
7600 Postage & delivery	547	800	800	650
7700 Public meetings & information	-	500	500	500
7800 Other direct expenditures	11,737	20,153	20,153	16,500
7805 Copies	286	2,150	2,150	2,500
7815 Local meetings & mileage	2,493	8,222	8,222	7,671
7820 Travel expenses	10,803	14,085	12,050	-
7850 Vanpool Rewards	569	-	700	800
7901 Lead agency PTF disbursements	1,053,712	2,329,414	1,358,859	1,287,275
9000 Administrative capital outlay	3,828	220,300	220,300	18,930
9900 Operating contingency (PTF)	-	923,893	400,000	1,161,849
3110 Reserved for vanpool capital	75,902	32,253	14,682	75,788
3300 Reserved for cash balance (PTF)	13,078	-	-	-
	53,697,762	68,117,953	67,051,061	75,390,515

(Continued)

Operations & Customer Services Department

Operations Division Division Budget Summary

(Continued)

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Expenditures by Project				
Operations Administration	48,470	962,411	436,668	1,195,171
Safety and Security	470,044	1,153,641	555,142	1,394,220
Phoenix Fixed Route	7,740,665	7,733,166	8,418,498	10,151,679
RPTA Fixed Route Service (Veolia)	22,974,133	25,618,367	26,891,541	29,561,992
RPTA Fixed Route Service (ValuTrans)	1,672,081	2,656,857	2,656,857	2,875,892
Tempe Fixed Route	8,775,476	14,421,719	13,665,636	14,950,740
Ajo / Gila Bend Connector	403,026	548,082	548,082	596,527
Wickenburg Connector	247,237	370,052	370,052	383,333
East Valley Dial-a-Ride	8,467,925	9,660,458	9,656,658	10,628,297
Sun Cities Area Transit	157,328	199,240	199,240	201,000
Paradise Valley ADA	13,078	2,500	-	2,500
Other ADA	1,053,712	2,369,714	1,399,159	1,306,205
Alternative Transportation Program	455,855	1,118,000	878,403	640,639
Regional Vanpool	844,115	802,871	840,000	1,015,858
Quality & Maintenance Monitoring	246,545	361,157	397,507	358,809
Regional Ridership Reporting	128,073	139,718	137,618	127,653
Total Expenditures by Project	53,697,762	68,117,953	67,051,061	75,390,515

Operations & Customer Services Department

Operations Division

Operations Administration

Project 2005

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	48,470	962,411	436,668	1,195,171
	<u>48,470</u>	<u>962,411</u>	<u>436,668</u>	<u>1,195,171</u>
Expenditures				
5000 Salaries	22,720	18,417	18,417	18,417
5100 Fringe benefits	6,526	6,553	6,553	6,730
Subtotal	<u>29,246</u>	<u>24,970</u>	<u>24,970</u>	<u>25,147</u>
6000 Overhead	10,092	7,798	7,798	8,175
7300 Job skill development	341	1,000	-	-
7305 Conferences & seminars	143	2,500	1,400	-
7600 Postage & delivery	45	-	-	-
7800 Other direct expenditures	2,098	-	-	-
7805 Copies	235	-	-	-
7815 Local meetings & mileage	370	-	-	-
7820 Travel expenses	5,900	2,250	2,500	-
9900 Operating contingency (PTF)	-	923,893	400,000	1,161,849
	<u>48,470</u>	<u>962,411</u>	<u>436,668</u>	<u>1,195,171</u>

Project Description

The Operations Department provides administration and support to internal and external operating functions, regional members through the Valley Metro Operations Staff, and other departments within the agency.

Operations & Customer Services Department

*Operations Division
Regional Safety/Security
Project 2006*

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	470,044	1,153,641	555,142	1,394,220
	<u>470,044</u>	<u>1,153,641</u>	<u>555,142</u>	<u>1,394,220</u>
Expenditures				
5000 Salaries	5,636	108,480	108,480	99,000
5100 Fringe benefits	1,552	38,599	38,599	36,175
Subtotal	<u>7,188</u>	<u>147,079</u>	<u>147,079</u>	<u>135,175</u>
6000 Overhead	1,573	45,930	45,930	43,946
7035 Safety and security	432,308	956,762	356,762	1,214,229
7200 Consultants	28,128	-	-	-
7300 Job skill development	-	1,000	-	-
7305 Conferences & seminars	-	1,000	-	-
7700 Public meetings/information	-	500	500	500
7815 Local meetings & mileage	-	371	371	371
7820 Travel expenses	847	1,000	4,500	-
	<u>470,044</u>	<u>1,153,641</u>	<u>555,142</u>	<u>1,394,220</u>

Project Description

The Safety & Security manager is responsible for the planning, development, administration, and implementation of a comprehensive regional safety and security program to ensure a safe and secure transit environment for surface transportation system passengers, visitors, employees and facilities. Additional coordination of program activities is required with other Valley Metro member agencies, Valley Metro Rail and other federal, state and local agencies programs. The annual budget for this project is established in the adopted Transit Life Cycle Program financial model; undesignated project funds will be allocated to specific projects as needed throughout the fiscal year.

	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Consultant Costs			
Emergency Support Function Study	-	-	-
Undesignated	956,762	356,762	1,214,229
	<u>956,762</u>	<u>356,762</u>	<u>1,214,229</u>

Operations & Customer Services Department

Operations Division
Phoenix Fixed Route
Project 2010

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	7,740,665	7,733,166	8,418,498	10,151,679
	<u>7,740,665</u>	<u>7,733,166</u>	<u>8,418,498</u>	<u>10,151,679</u>
Expenditures				
7000 Transit service contractors	7,740,665	7,733,166	8,418,498	10,151,679
	<u>7,740,665</u>	<u>7,733,166</u>	<u>8,418,498</u>	<u>10,151,679</u>

Project Description

Funding of approximately 1,475,000 miles of bus service purchased from the City of Phoenix to operate local and express fixed route service in the communities of Avondale, Glendale, Goodyear, Peoria, Scottsdale, Sun City and Tolleson. Routes (or route segments) funded include the Grand Avenue Limited, 50, 59, 67, 70, 106, 400, 450, 460, 480, 560, 570, 581, 582, and 590.

Operations & Customer Services Department

Operations Division

RPTA Fixed Route Service (Veolia)

Project 2015

		2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues					
4000	Regional area road funds	-	-	-	-
4001	Public transportation funds	9,946,584	10,950,780	10,566,470	16,730,838
4205	FTA - Section 5307 (ACM)	323,224	200,000	1,800,000	600,000
4418	TSR - Chandler	93,666	152,521	164,285	152,243
4430	TSR - Gilbert	501,949	560,945	560,443	-
4445	TSR - Mesa	4,297,688	5,146,536	4,961,446	5,228,057
4454	TSR - Phoenix	2,269,748	3,676,857	3,537,864	3,646,658
4457	TSR - Queen Creek	6,809	-	-	-
4460	TSR - Scottsdale	2,060,824	1,150,487	1,147,832	-
4469	TSR - Tempe	2,325,874	2,790,241	3,163,201	2,929,196
4700	Other revenue	280	-	-	-
4800	IRS fuel tax credit	1,147,487	990,000	990,000	275,000
		22,974,133	25,618,367	26,891,541	29,561,992
Expenditures					
5000	Salaries	266,757	242,165	242,165	244,849
5100	Fringe benefits	81,832	86,166	86,166	89,468
	Subtotal	348,589	328,331	328,331	334,317
6000	Overhead	109,845	102,533	102,533	108,688
7000	Transit service contractors	16,956,102	21,221,874	21,604,874	22,180,233
7020	Fuel costs	3,347,052	2,126,208	-	-
7021	Fuel Costs - CNG	-	-	2,201,000	3,273,144
7022	Fuel Costs - Diesel	-	-	713,929	1,286,945
7024	Fuel Costs - LNG	-	-	357,046	-
7025	Fuel Costs - Unleaded	-	-	4,586	4,000
7030	Facility rent and utilities	1,952,846	1,658,837	-	-
7040	Contingent liability insurance	52,766	67,750	67,750	55,625
7050	Facility Costs - Utilities	-	-	333,444	581,269
7051	Facility Costs - Equipment rental	-	-	-	4,149
7052	Facility Costs - Equipment Maintenance & Repairs	-	-	648,356	1,094,270
7053	Facility Costs - Building Maintenance & Repairs	-	-	197,397	104,546
7055	Facility Costs - Contract Services	-	-	197,742	238,803
7056	Facility Costs - Misc. Expenses	-	-	31,899	118,300
7200	Consultants	171,961	71,121	71,121	65,797
7210	Maintenance Agreements	23,559	19,615	19,615	104,242
7300	Job skill development	-	1,855	-	-
7305	Conferences & seminars	-	3,190	-	-
7600	Postage & delivery	35	-	-	-
7800	Other direct expenditures	8,419	7,418	7,418	4,064
7805	Copies	27	-	-	-
7815	Local meetings & mileage	1,027	4,100	4,100	3,600
7820	Travel expenses	1,906	5,535	400	-
		22,974,133	25,618,367	26,891,541	29,561,992

Project Description

Funding of approximately 6,400,000 miles of bus service purchased from Veolia Transportation. Service will be operated using approximately 173 RPTA, City of Phoenix, City of Tempe and City of Scottsdale provided vehicles on Routes 30, 40, 45, 61, 96, 104, 112, 120, 128, 136, 156, 511, 531, 532, 533, 535, 536, 540, 541, Main Street BRT and Downtown Mesa BUZZ Circulator serving the communities of Chandler, Gilbert, Mesa, Phoenix and Tempe.

Operations & Customer Services Department

Operations Division

RPTA Fixed Route Service (ValuTrans)

Project 2017

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	1,668,837	2,656,857	2,433,309	2,587,521
4461 TSR - Surprise	-	-	223,548	288,371
4700 Other revenue	3,244	-	-	-
	<u>1,672,081</u>	<u>2,656,857</u>	<u>2,656,857</u>	<u>2,875,892</u>
Expenditures				
5000 Salaries	668	21,741	21,741	21,694
5100 Fringe benefits	1,049	7,736	7,736	7,927
Subtotal	<u>1,717</u>	<u>29,477</u>	<u>29,477</u>	<u>29,621</u>
6000 Overhead	332	9,205	9,205	9,630
7000 Transit service contractors	1,670,032	2,145,604	2,145,604	2,335,564
7020 Fuel costs	-	466,521	-	-
7022 Fuel Costs - Diesel	-	-	465,521	471,252
7025 Fuel Costs - Unleaded	-	-	1,000	1,000
7040 Contingent liability insurance	-	6,050	6,050	10,825
7200 Consulting	-	-	-	9,600
7210 Maintenance Agreements	-	-	-	8,400
	<u>1,672,081</u>	<u>2,656,857</u>	<u>2,656,857</u>	<u>2,875,892</u>

Project Description

Funding of approximately 369,000 miles of bus service purchased from Value Trans, Inc. Service will be operated using 30 RPTA provided vehicles on Express Routes 571, 572, 573, 575 and 576.

Operations & Customer Services Department

Operations Division

Tempe Fixed Route

Project 2026

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	666,244	6,930,039	6,532,999	7,172,235
4418 TSR - Chandler	120,724	397,792	328,174	355,802
4430 TSR - Gilbert	506,413	436,949	535,814	529,614
4445 TSR - Mesa	1,565,202	184,465	191,630	93,410
4454 TSR - Phoenix	3,430,646	2,362,076	2,149,556	1,668,617
4460 TSR - Scottsdale	2,486,247	4,110,398	3,927,463	5,131,062
	<u>8,775,476</u>	<u>14,421,719</u>	<u>13,665,636</u>	<u>14,950,740</u>
Expenditures				
7000 Transit service contractors	8,775,476	14,421,719	13,665,636	14,950,740
	<u>8,775,476</u>	<u>14,421,719</u>	<u>13,665,636</u>	<u>14,950,740</u>

Project Description

The RPTA acts as a service broker for Tempe with the communities of Chandler, Gilbert, Mesa, Phoenix and Scottsdale for fixed route transit services provided by the City of Tempe. Under this arrangement, the RPTA contracts with the City of Tempe to provide funding for the fixed route transit services requested by the communities, which in turn, reimburses the RPTA for the cost of services provided by the City of Tempe in their respective jurisdictions. The brokered Routes include 56, 66, 76, 77, 84, 108, and 114. Additionally, the RPTA purchases and funds approximately 1,500,000 miles of service from the City of Tempe for Routes 56 (Guadalupe portion only), 72, portion of 81, portion of 92, 510, 512, 520 and 521.

Operations & Customer Services Department

*Operations Division
Gila Bend Connector
Project 2027*

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	197,868	253,956	253,956	430,527
4211 FTA - Section 5311	205,158	166,687	166,687	166,000
4215 FTA - Section 3037	-	127,439	127,439	-
	403,026	548,082	548,082	596,527
Expenditures				
5000 Salaries	13,593	8,856	8,856	11,836
5100 Fringe benefits	4,511	3,151	3,151	4,325
Subtotal	18,104	12,007	12,007	16,161
6000 Overhead	6,361	3,750	3,750	5,254
7000 Transit service contractors	371,991	508,000	508,000	551,012
7040 Contingent liability insurance	2,020	2,825	2,825	2,600
7400 Advertising	1,193	15,000	15,000	15,000
7500 Printing	2,961	-	-	-
7800 Other direct expenditures	32	5,000	5,000	5,000
7815 Local meetings & mileage	364	1,500	1,500	1,500
	403,026	548,082	548,082	596,527

Project Description

Valley Metro/RPTA manages this fixed route deviated service that provides service between Gila Bend and Desert Sky Transit Center in Phoenix. This route operates four round trips between Ajo and Phoenix Monday through Friday and two round trips on Saturdays with Pima County managing and funding the section between Ajo and Gila Bend. Service is provided by Ajo Transportation.

Operations & Customer Services Department

Operations Division
Wickenburg Connector
Project 2029

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	133,734	164,255	164,255	343,333
4211 FTA - Section 5311	113,503	90,000	90,000	40,000
4215 FTA - Section 3037	-	115,797	115,797	-
	<u>247,237</u>	<u>370,052</u>	<u>370,052</u>	<u>383,333</u>
Expenditures				
5000 Salaries	8,492	8,856	8,856	10,340
5100 Fringe benefits	2,813	3,151	3,151	3,778
Subtotal	<u>11,305</u>	<u>12,007</u>	<u>12,007</u>	<u>14,118</u>
6000 Overhead	3,903	3,750	3,750	4,590
7000 Transit service contractors	224,228	331,595	331,595	342,000
7040 Contingent liability insurance	858	1,200	1,200	1,125
7400 Advertising	6,275	15,000	15,000	15,000
7800 Other direct expenditures	470	5,000	5,000	5,000
7815 Local meetings & mileage	197	1,500	1,500	1,500
	<u>247,237</u>	<u>370,052</u>	<u>370,052</u>	<u>383,333</u>

Project Description

Valley Metro/RPTA manages this fixed route rural service between Wickenburg and Arrowhead Towne Center in Glendale. This route operates one to two round-trips from Wickenburg and Glendale, Monday through Friday. Service is provided by ValuTrans., Inc.

Operations & Customer Services Department

*Operations Division
East Valley Dial-a-Ride
Project 2030*

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	6,475,020	7,083,868	7,080,068	6,769,888
4205 FTA - Section 5307 (ACM)	141,097	28,000	28,000	140,000
4418 TSR - Chandler	106,339	147,848	147,848	198,438
4430 TSR - Gilbert	51,083	80,842	80,842	250,227
4445 TSR - Mesa	1,106,409	1,499,961	1,499,961	2,230,786
4460 TSR - Scottsdale	323,410	426,167	426,167	565,687
4469 TSR - Tempe	264,566	393,772	393,772	473,271
	8,467,925	9,660,458	9,656,658	10,628,297
Expenditures				
5000 Salaries	170,174	168,323	168,323	148,231
5100 Fringe benefits	53,775	59,892	59,892	54,164
Subtotal	223,949	228,215	228,215	202,395
6000 Overhead	71,912	71,268	71,268	65,800
7000 Transit service contractors	6,906,919	7,930,002	7,930,002	8,641,929
7020 Fuel costs	938,989	1,001,897	-	-
7022 Fuel Costs - Diesel	-	-	1,000,483	1,226,992
7025 Fuel Costs - Unleaded	-	-	1,414	1,500
7030 Facility rent and utilities	217,920	240,684	-	-
7040 Contingent liability insurance	18,160	25,400	25,400	23,500
7050 Facility Costs - Utilities	-	-	104,057	106,259
7051 Facility Costs - Equipment rental	-	-	-	1,211
7052 Facility Costs - Equipment Maintenance & Repairs	-	-	11,969	11,477
7053 Facility Costs - Building Maintenance & Repairs	-	-	52,995	30,513
7055 Facility Costs - Contract Services	-	-	61,708	69,697
7056 Facility Costs - Misc. Expenses	-	-	9,955	34,527
7200 Consultants (direct)	1,400	13,896	13,896	48,703
7210 Maintenance agreements	69,541	124,110	124,110	142,958
7300 Job skill development	-	500	-	-
7305 Conferences & seminars	1,255	2,400	600	-
7500 Printing	1,622	-	-	16,550
7505 Graphics	10,013	14,000	14,000	-
7600 Postage & delivery	467	500	500	500
7800 Other direct expenditures	-	2,235	2,235	1,186
7805 Copies	-	2,000	2,000	2,000
7815 Local meetings & mileage	197	551	551	600
7820 Travel expenses	1,754	2,800	1,300	-
9000 Administrative capital outlay	3,828	-	-	-
	8,467,925	9,660,458	9,656,658	10,628,297

Project Description

The communities of Chandler, Gilbert, Mesa, Paradise Valley, Scottsdale and Tempe contract with RPTA to manage the multi-jurisdictional East Valley Dial-a-Ride which serves senior citizens and persons with disabilities. RPTA contracts with Veolia to operate this service utilizing an RPTA-owned fleet of 75 vehicles. In FY 10, RPTA will provide approximately 146,200 revenue hours of service and an estimated 275,200 passenger trips.

Operations & Customer Services Department

*Operations Division
Sun Cities Area Transit
Project 2040*

	2007/08	2008/09	2008/09	2009/10
	Actual	Budget	Revised	Adopted
Revenues				
4001 Public transportation funds	131,239	175,000	175,000	175,000
4205 FTA - Section 5307 (ACM)	-	24,240	24,240	26,000
4700 Other revenue	26,089	-	-	-
	<u>157,328</u>	<u>199,240</u>	<u>199,240</u>	<u>201,000</u>
Expenditures				
7000 Transit service contractors	154,164	194,815	194,815	197,650
7040 Contingent liability insurance	3,164	4,425	4,425	3,350
	<u>157,328</u>	<u>199,240</u>	<u>199,240</u>	<u>201,000</u>

Project Description

RPTA provides Sun Cities Area Transit (SCAT) up to \$175,000 annually to support demand response services for citizens in Sun City, Sun City West and Youngtown. In addition, SCAT receives FTA Section 5307 funds that are passed through via the RPTA from the City of Phoenix.

Operations & Customer Services Department

Operations Division
Paradise Valley ADA
Project 2045

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	-	2,500	-	2,500
4448 TSR - Paradise Valley	13,078	-	-	-
	<u>13,078</u>	<u>2,500</u>	<u>-</u>	<u>2,500</u>
Expenditures				
7000 Transit service contractors	-	2,500	-	2,500
3300 Reserved for cash balance (PTF)	13,078	-	-	-
	<u>13,078</u>	<u>2,500</u>	<u>-</u>	<u>2,500</u>

Project Description

The RPTA subsidizes ADA paratransit services for the incorporated area of the Town of Paradise Valley, using one vehicle when necessary, on an advanced reservation basis. For the FY 2010 it is estimated that there will be approximately 500 passenger boardings, 2,000 revenue miles and 100 revenue hours of service.

Operations & Customer Services Department

Operations Division

Other ADA

Project 2046

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	1,053,328	2,369,714	1,399,159	1,306,205
4700 Other revenue	384	-	-	-
	<u>1,053,712</u>	<u>2,369,714</u>	<u>1,399,159</u>	<u>1,306,205</u>
Expenditures				
7901 Lead agency PTF disbursements				
Avondale	186,281	181,636	135,194	147,503
Chandler	16,402	229,566	34,341	-
Gilbert	4,131	23,294	23,294	-
Glendale	550,088	566,106	566,106	459,722
Maricopa County	109,586	112,777	112,777	91,584
Peoria	-	268,498	268,498	218,041
SCAT	40,000	41,256	41,256	33,503
Scottsdale	128,732	158,363	158,363	-
Surprise	18,492	19,030	19,030	15,454
Unallocated but available	-	728,888	-	321,468
9003 Equipment	-	40,300	40,300	18,930
	<u>1,053,712</u>	<u>2,369,714</u>	<u>1,399,159</u>	<u>1,306,205</u>

Project Description

This project is used to account for the balance of the Public Transportation Funds (PTF) made available for ADA services (7% of total PTF for the year). The lead agency disbursement amounts represents the estimated service costs for ADA services that are operated by other jurisdictions. The unallocated but available amount represents the remainder of the ADA allocation available to be spent in FY 10 if needed; this amount exceeds the amount expected to be spent in FY 10.

Operations & Customer Services Department

Operations Division

Alternative Transportation Program

Project 2047

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	15,985	20,000	-	-
4213 FTA - Section 5317	65,597	493,000	376,403	170,639
4400 TSR - Maricopa County	-	20,000	-	-
4418 TSR - Chandler	13,311	50,000	55,000	50,000
4430 TSR - Gilbert	7,472	20,000	22,000	20,000
4445 TSR - Mesa	350,000	350,000	360,000	350,000
4460 TSR - Scottsdale	-	110,000	10,000	-
4469 TSR - Tempe	3,490	55,000	55,000	50,000
	<u>455,855</u>	<u>1,118,000</u>	<u>878,403</u>	<u>640,639</u>
Expenditures				
5000 Salaries	-	12,275	12,275	15,698
5100 Fringe benefits	-	4,368	4,368	5,736
Subtotal	-	<u>16,643</u>	<u>16,643</u>	<u>21,434</u>
6000 Overhead	-	5,197	5,197	6,968
7000 Transit service contractors	452,011	841,160	571,444	578,237
7500 Printing	3,844	75,000	105,119	34,000
9000 Capital Outlay	-	180,000	180,000	-
	<u>455,855</u>	<u>1,118,000</u>	<u>878,403</u>	<u>640,639</u>

Project Description

The Alternative Transportation Program will provide transportation alternatives to fixed route and its required complementary paratransit. These alternative transportation services is called the East Valley Ride Choice program. The program includes a mobility coordinator who assists with the development and implementation of convenient and cost effective alternative transportation services. The alternative services include tax subsidies, volunteer driver mileage reimbursement and neighborhood circulators designed to serve persons with disabilities beyond the requirements of the Americans with Disabilities Act (ADA). Travel training for persons with disabilities is also included in the program to provide persons with disabilities with the knowledge and skill to travel on fixed route transit.

Operations & Customer Services Department

Operations Division

Regional Vanpool Service

Project 2050

		2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues					
4715	Vanpool fares	844,115	802,871	840,000	1,015,858
		844,115	802,871	840,000	1,015,858
Expenditures					
5000	Salaries	84,252	96,894	96,894	94,813
5100	Fringe benefits	20,999	34,476	34,476	34,645
	Subtotal	105,251	131,370	131,370	129,458
6000	Overhead	34,027	41,025	41,025	42,087
7000	Transit service contractors	500,089	425,473	505,473	610,000
7040	Contingent liability insurance	101,777	142,350	142,350	152,975
7305	Conferences & seminars	-	500	-	-
7400	Advertising	23,673	25,000	-	-
7500	Printing	1,999	3,000	3,000	3,000
7505	Graphics	-	250	250	250
7600	Postage & delivery	1	300	300	150
7800	Other direct expenditures	718	500	500	750
7805	Copies	24	150	150	500
7815	Local meetings & mileage	86	200	200	100
7820	Travel expenses	-	500	-	-
7850	Vanpool Rewards	569	-	700	800
3110	Reserved for vanpool capital	75,902	32,253	14,682	75,788
		844,115	802,871	840,000	1,015,858

Project Description

Regional Public Transportation Authority owned vans provide vanpool services for commuters who live and/or work in Maricopa County through a contract with VPSI, Inc. VPSI provides insurance, vehicle maintenance, billing, administration, fleet management, reporting, and National Transit Database reporting for the program. The program serves commuter groups of 7 to 15 people, by providing a fully-insured and maintained agency-owned van for which the passengers pay a monthly fare based on mileage, number of riders and type of van. At the close of FY 2008/09, it is estimated that there will be 406 operating vanpools in the program. The FY 2009/10 program goal is to have 431 operating vanpools accomplished by a net increase of twenty-five vanpools over the fiscal year. At present, the total vanpool fleet of operating and maintenance loaner vans, and replacement and expansion vans, are purchased using a combination of Federal and Public Transportation Funds.

Operations & Customer Services Department

Operations Division

Quality & Maintenance Monitoring

Project 6010

	2007/08	2008/09	2008/09	2009/10
	Actual	Budget	Revised	Adopted
Revenues				
4001 Public transportation funds	246,545	361,157	397,507	358,809
	246,545	361,157	397,507	358,809
Expenditures				
5000 Salaries	136,697	169,826	169,826	167,639
5100 Fringe benefits	45,978	60,427	60,427	61,255
Subtotal	182,676	230,253	230,253	228,894
6000 Overhead	58,853	71,904	71,904	74,415
7200 Consultants	5,000	55,000	92,000	55,000
7300 Job skill development	-	1,000	-	-
7305 Conferences & seminars	-	2,000	-	-
7800 Other direct expenditures	-	-	-	500
7815 Local meetings & mileage	16	-	-	-
7820 Travel expenses	-	1,000	3,350	-
	246,545	361,157	397,507	358,809

Project Description

Valley Metro provides quality assurance monitoring for bus operations and fleet maintenance. Bus operations monitoring involves on-time performance checks and ride along checks to ensure that bus operators are performing according to Valley Metro and contract standards. Fleet maintenance monitoring involves both physical inspections of fleet vehicles to ensure they are being maintained according to Valley Metro standards and inspections of maintenance records to ensure that all maintenance is properly documented.

Operations & Customer Services Department

Operations Division

Regional Ridership Reporting

Project 6015

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	128,073	139,718	137,618	127,653
	<u>128,073</u>	<u>139,718</u>	<u>137,618</u>	<u>127,653</u>
Expenditures				
5000 Salaries	74,757	68,917	68,917	70,554
5100 Fringe benefits	19,896	24,522	24,522	25,780
Subtotal	<u>94,653</u>	<u>93,439</u>	<u>93,439</u>	<u>96,334</u>
6000 Overhead	32,222	29,179	29,179	31,319
7200 Consultants (direct)	-	15,000	15,000	-
7300 Job skill development	169	600	-	-
7305 Conferences & seminars	398	500	-	-
7815 Local meetings & mileage	236	-	-	-
7820 Travel expenses	396	1,000	-	-
	<u>128,073</u>	<u>139,718</u>	<u>137,618</u>	<u>127,653</u>

Project Description

The goal of regional ridership reporting is to work with all contracted providers to gather consistent, correct and timely data regarding system usage and to distribute a report monthly on that usage. Valley Metro also provides training and support for the fare collection system, including the proper programming and use of the on-board fareboxes, the probing system and the data management software. Valley Metro provides oversight to ensure that all contractors follow regional guidelines for accuracy and timeliness.

Operations & Customer Services Department

Customer Services Division

Division Budget Summary

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	3,984,386	4,161,816	4,219,661	4,222,079
4300 VMR Charges for Services	26,000	-	153,105	150,258
Total Revenues	<u>4,010,386</u>	<u>4,161,816</u>	<u>4,372,766</u>	<u>4,372,337</u>
Expenditures				
5000 Salaries	2,161,904	2,307,995	2,367,995	2,348,432
5100 Fringe benefits	758,838	792,753	792,753	803,306
Subtotal	<u>2,920,742</u>	<u>3,100,748</u>	<u>3,160,748</u>	<u>3,151,738</u>
6000 Overhead	938,428	943,333	943,333	975,884
7117 General Supplies	26,255	26,800	26,800	27,200
7200 Consultants & Contracts	-	25,950	25,950	6,500
7210 Maintenance Agreements	112,056	188,535	188,535	189,915
7300 Job Skill Development	-	3,675	3,300	-
7305 Conferences & Seminars	4,260	3,255	4,600	-
7400 Advertising	-	5,500	5,500	5,000
7800 Other Direct Expenditures	160	3,300	3,300	16,000
7815 Local Meetings and Mileage	7,135	9,100	9,100	100
7820 Travel Expenses	1,349	4,725	1,600	-
7860 LRT CS Hotline Recovery	-	(153,105)	-	-
Total Expenditures	<u>4,010,386</u>	<u>4,161,816</u>	<u>4,372,766</u>	<u>4,372,337</u>
Expenditures by Project				
Regional Call Center	3,599,018	3,635,898	3,847,663	3,851,478
Regional ADA Compliance	411,368	525,918	525,103	520,859
Total Expenditures by Project	<u>4,010,386</u>	<u>4,161,816</u>	<u>4,372,766</u>	<u>4,372,337</u>

Operations & Customer Services Department

Customer Services Division

Regional Call Center

Project 6035

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	3,573,018	3,635,898	3,694,558	3,701,220
4300 VMR Charges for Services	26,000	-	153,105	150,258
	<u>3,599,018</u>	<u>3,635,898</u>	<u>3,847,663</u>	<u>3,851,478</u>
Expenditures				
5000 Salaries	1,799,339	1,955,252	1,955,252	1,927,806
5005 Overtime	130,299	80,000	140,000	150,000
5100 Fringe benefits	692,659	695,707	695,707	704,419
Subtotal	<u>2,622,297</u>	<u>2,730,959</u>	<u>2,790,959</u>	<u>2,782,225</u>
6000 Overhead	838,920	827,854	827,854	855,753
7117 RS general supplies	14,451	14,400	14,400	14,400
7200 Consultants & contracts	-	10,000	10,000	-
7210 Maintenance agreements	110,676	183,000	183,000	183,000
7300 Job skill development	-	2,100	2,100	-
7305 Conferences & seminars	4,190	2,940	3,750	-
7400 Advertising	-	5,500	5,500	5,000
7800 Other direct expenditures	-	-	-	11,000
7815 Local meetings & mileage	7,135	9,100	9,100	100
7820 Travel expenses	1,349	3,150	1,000	-
7860 LRT CS Recovery	-	(153,105)	-	-
	<u>3,599,018</u>	<u>3,635,898</u>	<u>3,847,663</u>	<u>3,851,478</u>

Project Description

This project provides funding for information and customer service for the region through its centralized transit information call center. Transit information representatives assist customers with questions about fares, schedules, routes, policies, trip planning, field trips, compliments and complaints, and ADA certification.

Operations & Customer Services Department

Customer Services Division

Regional ADA Compliance

Project 6040

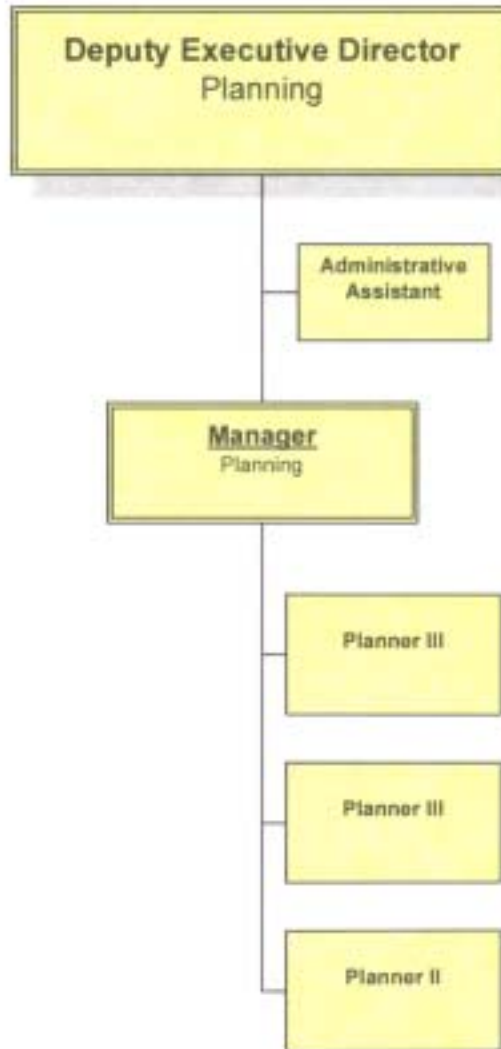
	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	411,368	525,918	525,103	520,859
	<u>411,368</u>	<u>525,918</u>	<u>525,103</u>	<u>520,859</u>
Expenditures				
5000 Salaries	232,266	272,743	272,743	270,626
5100 Fringe benefits	66,180	97,046	97,046	98,887
Subtotal	<u>298,446</u>	<u>369,789</u>	<u>369,789</u>	<u>369,513</u>
6000 Overhead	99,509	115,479	115,479	120,131
7117 General supplies	11,804	12,400	12,400	12,800
7200 Consultants (direct)	-	15,950	15,950	6,500
7210 Maintenance agreements	1,380	5,535	5,535	6,915
7300 Job skill development	-	1,575	1,200	-
7305 Conferences & seminars	70	315	850	-
7800 Other direct expenditures	160	3,300	3,300	5,000
7820 Travel expenses	-	1,575	600	-
	<u>411,368</u>	<u>525,918</u>	<u>525,103</u>	<u>520,859</u>

Project Description

This project provides funding for ADA Paratransit Eligibility Program, Regional Reduced Fixed Route Fare Authorization ID Program, and Regional Transit Employee and Transit Operator ID Program. FTA grant recipients are required to provide both an ADA Eligibility Process and a Reduced Fare Process. The office also manages the regional ID system which provides ID badges to reduced fare eligible (disabled riders, seniors 65 and over, youths 6 to 18), regional transit employees, and transit operators.

Planning Department

Organization Chart



Planning Department
Goals and Objectives

The Planning Department is responsible for the development of efficient and effective transit service strategies to promote the social and economic well being of the community. Activities include recurring responsibilities of development of the Annual Transit Performance Report; providing operations planning support in cooperation with Valley Metro RPTA members; development of both the short range (up to five years) capital planning program and the long range (up to twenty years) capital plan; and ensuring compliance with the Americans With Disabilities Act.

FY 2008/09 Goals and Objectives	Met/ Not Met
1. Develop and produce the Short Range Transit Plan	Met
2. Develop and produce an update of the Long Range Transit Plan	Met
3. Collect and analyze survey data that describes travel needs and behavior	Met
4. Assist MAG with the development of the Annual Transportation Report which documents the implementation status of investments identified in the Regional Transportation Plan	Met
5. Prepare and submit transit elements of the Unified Planning Work Program to MAG	Met
6. Assist with revisions to the Transit Life Cycle Program based on annual updates to the Transportation Improvement Program and accelerations/deferrals/substitutions of transit service projects	Met
7. Provide development support for implementation of maintenance, operations and passenger facilities which will support existing and future transit services in Maricopa County	Met
8. Participate in planning service revisions for all transit services	Met
9. Involve the public in transportation decision making	Met
10. Update and maintain regional transit Geographic Information Systems ("GIS") databases and maps, as well as EMME2 and TransCAD transit networks	Met
11. Monitor route performance to standards and recommend service adjustments and modifications	Met
12. Prepare annual inventory of capital assets	Met
13. Develop corridor based plans as part of the implementation of the RTP transit element	Met
14. Assist member agencies in transit operations planning	Met
15. Regional Transit Framework Study in coordination with Maricopa Association of Governments (MAG)	Met
16. Bring to Executive Director recommendations for incremental steps to move toward regionalizing ADA paratransit system.	Met

Planning Department
Goals and Objectives (Continued)

FY 2008/09 Performance Indicators	Related Goal and/or Objective	Met/ Not Met
A. Undertake procurement of planning services for Regional Brokerage Study by 3/2009. Award contract for planning services for Regional Brokerage Study by 6/2009.	3, 9, 13	Not Met (Not Needed)
B. Procure consultant services for Capital Facilities Assessment by 3/2009. Award contract for consultant services for Capital Facilities Assessment by 6/2009.	7, 9, 13	Not Met (Not Needed)
C. Undertake Rider Satisfaction Survey by 6/2009.	3, 9	Met
D. Undertake Travel Needs Survey by 6/2009.	3, 9	Met
E. Park and Ride Preliminary Environmental Impact Statement (PEIS) and/or Categorical Exclusion (CE) on two Regional Park and Rides by 6/2009.	7, 9, 14	Met
F. Plan service improvements for July 2009 implementation: including development schedules for Supergrid, BRT and Express Bus Services identified in the RTP and slated for implementation during the fiscal year.	6, 9, 11	Met
G. Undertake planning studies supporting short and long term transit issues.	1, 2, 3, 6, 9, 11, 14	Met
H. Prepare annual inventory of capital assets for APTA Transit Vehicle Survey by 12/2008.	3, 6, 7, 12	Met
I. Provide planning support for the development of a fiscally constrained "TIP" by 2/2009.	6, 7, 9, 12	Met
J. Develop Short Range Transit Plan by 6/2009.	1, 9	Met
K. Undertake development of Long Range Transit Plan Update by 6/2009.	2, 9	Met
L. Undertake multiple site selection and assessment for regional transit centers identified in the Regional Transportation Plan by 6/2009.	7	On Going
M. Undertake regional transit center prioritization study by 6/2009.	7, 8, 9	Not Met (not needed)
N. Provide transit planning support to local jurisdictions as requested.	3, 5, 9, 14	Met
O. Apply for 5311 grant funding to support existing rural connector routes, according to the annual schedule set out by ADOT. Apply for Very Small Starts grant funding for the Arizona Avenue arterial BRT corridor by 10/2008. Identify and apply for other grant funding as appropriate.	3, 4, 6	Met
P. Complete Annual Transit Performance Report by 1/2009, Complete implementation of web based transit performance reporting tool by 6/2009.	11	Met

Planning Department
Goals and Objectives (Continued)

FY 2008/09 Performance Indicators	Related Goal and/or Objective	Met/ Not Met
Q. Continue ongoing effort with MAG, ADOT and METRO, to develop an integrated GIS database.	4, 10	Met
R. Develop transit facility plans for facilities to support existing and future transit services in Maricopa County.	7, 9, 12, 14	Met
S. Provide construction management for facilities to support existing and future transit service in Maricopa County. Complete construction activities to allow for operation start-up of Main Street BRT by 12/2008.	7, 9	Partially Met (Will be completed by Dec.09)
T. Provide planning support to VMOCC Regional Paratransit Technical Advisors Committee (TAC) for implementation of regional paratransit system improvements. Bring proposals through the committee process when recommended by the TAC.	8, 9, 14, 16	Met
U. In coordination with MAG complete the Regional Transit Framework Study by (final draft) 1/09. (Completion date changed by MAG to 4/09)	15	Met

FY 2009/10 Goals and Objectives
1. Complete the annual update to the Short Range Transit Plan
2. Work in cooperation with MAG for timely completion of RPTA elements of all required planning documents <ul style="list-style-type: none"> • annual update of the transit section of the Regional Public Transportation Plan • Annual Transportation Report • Unified Planning Work Program • Transportation Improvement Plan (TIP)
3. Assist with revisions to the Transit Life Cycle Program based on annual updates to the Transportation Improvement Program and accelerations/deferrals/substitutions of transit service projects
4. Provide planning and development support for implementation of maintenance, operations and passenger facilities which will support existing and future transit services in Maricopa County
5. Participate in planning service revisions for all transit services including collecting and analyze survey data as needed
6. Monitor route performance to standards and recommend service adjustments and modifications
7. Involve the public in transportation decision making
8. Develop corridor based plans as part of the implementation of the RTP transit element

Planning Department
Goals and Objectives (Continued)

FY 2009/10 Goals and Objectives
9. Assist member agencies in transit operations planning
10. Provide construction management for facilities to support existing and future transit service in Maricopa County.
11. Update and maintain regional transit Geographic Information Systems ("GIS") databases and maps, as well as EMME2 and TransCAD transit networks
12. Participate and coordinate in studies identified by the Maricopa Association of Governments (MAG)
13. Bring to Executive Director recommendations for incremental steps to move toward regionalizing ADA paratransit system
14. Develop/update all business processes for the Planning Department

FY 2009/10 Performance Indicators	Related Goal and/or Objective
A. Develop annual update of Short Range Transit Plan by 4/2010.	1, 3
B. Develop transit section of Regional Transportation Plan update by 4/2010.	2, 4, 9, 12
C. Assist MAG with the development of the Annual Transportation Report which documents the implementation status of investments identified in the Regional Transportation Plan by April 2010	2, 4, 9
D. Prepare and submit transit elements of the Unified Planning Work Program to MAG by 1/2010	2, 4, 9
E. Provide planning support for the development of a fiscally constrained "TIP" by 2/2010.	2, 3, 4
F. Plan service improvements for July 2010 implementation: including development schedules for Supergrid, BRT and Express Bus Services identified in the RTP and slated for implementation during the fiscal year.	3, 5, 6, 7
G. Park and Ride Preliminary Environmental Impact Statement (PEIS) and/or Categorical Exclusion (CE) on two Regional Park and Rides by 6/2010.	4, 7, 9
H. Undertake planning studies supporting short and long term transit issues and provide planning support to local jurisdictions as requested.	1, 3, 4, 8, 9, 12
I. Apply for 5311 grant funding to support existing rural connector routes, according to the annual schedule set out by ADOT.	2, 3, 5, 6, 7
J. Seek Federal grant funding for the Arizona Avenue arterial BRT corridor by 10/2009.	2, 3, 4, 7, 8
K. Identify and apply for grant funding as appropriate.	2, 3, 4, 7, 8, 9
L. Complete Annual Transit Performance Report by 1/2010	3, 6

Planning Department
Goals and Objectives (Continued)

FY 2009/10 Performance Indicators	Related Goal and/or Objective
M. Continue ongoing effort with MAG, ADOT and METRO, to develop and maintain an integrated GIS database.	2, 11, 12
N. Complete station and right of way construction activities associated with Main Street LINK bus corridor.	4, 7, 10
O. Complete station and right of way construction activities associated with Arizona Avenue/Country Club Drive LINK bus corridor	4, 7, 10
P. Undertake procurement for Scottsdale Road BRT Design Concept Report Study.	4, 7, 8
Q. Provide Planning support for the review of city and town bus stop program funding applications.	4, 7
R. Provide planning support to VMOCC Regional Paratransit Technical Advisors Committee (TAC) for implementation of regional Paratransit system improvements. Bring proposals through the committee process when recommended by the TAC.	7, 13
S. Complete documentation of all business processes for the Planning Department by June 30, 2010	14

Planning Department
Department Budget Summary

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4000 Regional area road funds	1,539,723	1,398,658	2,048,795	1,722,134
4001 Public transportation funds	135,030	1,352,815	-	194,715
4200 FTA - Planning Program	224,720	224,720	224,720	224,720
4205 FTA - Section 5307	43,941	803,750	-	553,600
4213 FTA - Section 5317	-	100,000	100,000	-
4214 FTA - Section 5339	-	-	19,200	-
4300 VMR charges for services	-	-	-	163,000
4351 Local Match - Peoria	-	-	15,000	-
4360 Local Match - Scottsdale	-	-	95,000	55,000
4366 Local Match - Surprise	-	-	150,000	150,000
4700 Other revenue	48,861	-	-	-
3300 Undesignated fund balance applied	-	-	648,575	400,000
	<u>1,992,275</u>	<u>3,879,943</u>	<u>3,301,290</u>	<u>3,463,169</u>
Expenditures				
5000 Salaries	550,125	582,628	582,628	585,320
5100 Fringe benefits	162,363	207,307	207,307	213,875
Subtotal	<u>712,488</u>	<u>789,935</u>	<u>789,935</u>	<u>799,195</u>
6000 Overhead	237,693	246,685	246,685	259,824
7200 Consultants (direct)	1,024,535	2,819,250	2,245,250	2,376,600
7210 Maintenance agreements	-	-	-	20,000
7300 Job skill development	4,051	5,565	-	-
7305 Conferences & seminars	2,036	3,125	900	-
7400 Advertising	-	315	315	300
7500 Printing	3,312	3,000	3,000	3,800
7505 Graphics	-	850	850	400
7600 Postage & delivery	185	1,480	1,480	800
7700 Public meetings & information	45	1,450	1,450	800
7800 Other direct expenditures	-	4,000	4,000	-
7805 Copies	209	475	475	400
7815 Local meetings & mileage	1,593	1,450	1,450	1,050
7820 Travel expenses	6,127	2,363	5,500	-
	<u>1,992,275</u>	<u>3,879,943</u>	<u>3,301,290</u>	<u>3,463,169</u>
Expenditures by Project				
Planning Administration	191,101	202,264	200,251	183,607
Long Range Planning	145,485	137,120	137,120	174,736
Short Range Planning	172,982	98,864	98,864	308,089
Stakeholder Coordination/Outreach	67,633	132,855	132,855	-
Transit Modeling	36,040	69,597	67,707	61,299
Capital Planning	-	-	-	560,056
Transportation Improvement Program (TIP)	102,140	105,698	104,948	-
Regional Capital Facilities	122,627	643,185	406,185	-
Transit Research & Survey	562,906	455,860	448,860	902,286
Operations Planning	524,372	1,708,567	1,233,567	891,724
Project Management	66,989	325,933	225,933	176,372
Regional Park and Ride Planning	-	-	245,000	205,000
Total Expenditures by Project	<u>1,992,275</u>	<u>3,879,943</u>	<u>3,301,290</u>	<u>3,463,169</u>

Planning Department
Planning Administration
Project 3305

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4000 Regional area road funds	179,403	191,629	189,616	172,972
4200 FTA - Planning Program	11,699	10,635	10,635	10,635
	191,101	202,264	200,251	183,607
Expenditures				
5000 Salaries	102,124	107,933	107,933	99,711
5100 Fringe benefits	30,724	38,404	38,404	36,434
Subtotal	132,848	146,337	146,337	136,145
6000 Overhead	44,597	45,699	45,699	44,262
7300 Job skill development	2,804	3,150	-	-
7305 Conferences & seminars	2,036	2,600	600	-
7400 Advertising	-	315	315	300
7500 Printing	1,948	500	500	2,000
7600 Postage & delivery	27	150	150	50
7700 Public meetings & information	45	500	500	100
7805 Copies	45	50	50	50
7815 Local meetings & mileage	623	600	600	700
7820 Travel expenses	6,127	2,363	5,500	-
	191,101	202,264	200,251	183,607

Project Description

Provide for the development of the transit element of the Unified Planning Work Program; coordinate and provide administrative leadership for all regional transit and capital planning programs. Manage and provide oversight to the capital facilities consultant and other planning study oversight and staff support as necessary.

Planning Department
Long Range Planning
Project 3310

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4000 Regional area road funds	81,448	78,420	78,420	86,386
4200 FTA - Planning Program	64,036	58,700	58,700	88,350
	<u>145,485</u>	<u>137,120</u>	<u>137,120</u>	<u>174,736</u>
Expenditures				
5000 Salaries	85,097	76,140	76,140	95,223
5100 Fringe benefits	24,119	27,092	27,092	34,794
Subtotal	<u>109,216</u>	<u>103,232</u>	<u>103,232</u>	<u>130,017</u>
6000 Overhead	35,798	32,238	32,238	42,269
7500 Printing	330	500	500	800
7505 Graphics	-	500	500	400
7600 Postage & delivery	71	150	150	150
7700 Public meetings & information	-	200	200	700
7805 Copies	69	150	150	200
7815 Local meetings & mileage	-	150	150	200
	<u>145,485</u>	<u>137,120</u>	<u>137,120</u>	<u>174,736</u>

Project Description

Update and/or produce information for the Long Range Transit Plan for Maricopa County, and annual update to the transit element of the Maricopa Association of Government's (MAG) Regional Transportation Plan. Provide transit data to MAG in updating the regional travel demand model, provide technical support to MAG on commuter rail planning. Participate in public meetings and open house workshops to solicit public review and comment. Provide for support in the development and administration of stakeholder communications, public meetings, and public outreach as required to collect and analyze opinions and input into system, corridor and capital planning programs, the transit lifecycle program, service adjustments, purchases and other agency programs and projects.

Planning Department
Short Range Planning
Project 3315

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4000 Regional area road funds	99,243	31,829	31,829	241,054
4200 FTA - Planning Program	73,739	67,035	67,035	67,035
	172,982	98,864	98,864	308,089
Expenditures				
5000 Salaries	99,020	54,133	54,133	109,318
5100 Fringe benefits	30,867	19,261	19,261	39,945
Subtotal	129,886	73,394	73,394	149,263
6000 Overhead	42,895	22,920	22,920	48,526
7200 Consultants (direct)	-	-	-	110,000
7500 Printing	-	1,500	1,500	-
7505 Graphics	-	350	350	-
7600 Postage & delivery	87	100	100	100
7700 Public meetings & information	-	250	250	-
7805 Copies	95	150	150	150
7815 Local meetings & mileage	19	200	200	50
	172,982	98,864	98,864	308,089

Project Description

Annual update for the Maricopa Association of Government's (MAG) Annual Transportation Report and preparation of Annual Transit Performance Report. In addition, coordinate with all transit providers and funders in the MAG area on service and route planning activities including Supergrid, Arterial and Freeway Bus Rapid Transit (BRT), Express Bus routes, and Rural Connector routes. Collect and analyze information from operators and area communities to develop a Short Range Transit Plan that details regionally funded transit investments that will occur within the five year horizon of the Plan. Assist with the review and recommendation of grant applications for federal Elderly and Persons with Disabilities Transportation Program funds to the MAG Regional Council for ADOT special transportation capital assistance.

Planned projects for FY 2010 include the following:

	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Consultant Costs			
Local Planning Assistance	-	-	110,000
	-	-	110,000

Planning Department
Stakeholder Coordination/Outreach
Project 3325

		2007/08	2008/09	2008/09	2009/10
		Actual	Budget	Revised	Adopted
Revenues					
4000	Regional area road funds	37,832	101,755	101,755	-
4200	FTA - Planning Program	29,801	31,100	31,100	-
		<u>67,633</u>	<u>132,855</u>	<u>132,855</u>	<u>-</u>
Expenditures					
5000	Salaries	39,392	73,853	73,853	-
5100	Fringe benefits	11,158	26,278	26,278	-
	Subtotal	<u>50,550</u>	<u>100,131</u>	<u>100,131</u>	<u>-</u>
6000	Overhead	17,082	31,269	31,269	-
7500	Printing	-	500	500	-
7600	Postage & delivery	-	80	80	-
7700	Public meetings & information	-	500	500	-
7805	Copies	-	75	75	-
7815	Local meetings and mileage	-	300	300	-
		<u>67,633</u>	<u>132,855</u>	<u>132,855</u>	<u>-</u>

Project Description

For FY 2009/10 this project has been consolidated with project 3310 "Long Range Planning".

Planning Department
Transit Modeling
Project 3330

		2007/08	2008/09	2008/09	2009/10
		Actual	Budget	Revised	Adopted
Revenues					
4000	Regional area road funds	36,040	69,597	67,707	61,299
		<u>36,040</u>	<u>69,597</u>	<u>67,707</u>	<u>61,299</u>
Expenditures					
5000	Salaries	18,066	21,755	21,755	20,062
5100	Fringe benefits	5,051	7,741	7,741	7,331
	Subtotal	<u>23,117</u>	<u>29,496</u>	<u>29,496</u>	<u>27,393</u>
6000	Overhead	7,951	9,211	9,211	8,906
7200	Consultants (direct)	3,726	25,000	25,000	25,000
7300	Job skill development	1,247	1,890	-	-
7800	Other direct expenditures	-	4,000	4,000	-
		<u>36,040</u>	<u>69,597</u>	<u>67,707</u>	<u>61,299</u>

Project Description

Valley Metro provides transit corridor modeling services using the Maricopa Association of Government's (MAG) EMME2 modeling program for transit projects such as the Transit Element of the Regional Transportation Plan, MIS projects, miscellaneous bus/rail transit service planning efforts, and development of transit enhancements to the MAG model in order to more accurately predict transit patronage. MAG is currently transitioning from EMME2 to TransCAD travel modeling software. The budget includes funding for TransCAD training for both Planner III positions.

Planning Department
Transit Research and Survey
Project 3335

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4000 Regional area road funds	514,046	235,860	414,660	185,686
4205 FTA - Section 5307	-	220,000	-	553,600
4214 FTA - Section 5339	-	-	19,200	-
4300 VMR charges for services	-	-	-	163,000
4351 Local Match - Peoria	-	-	15,000	-
4700 Other revenue	48,861	-	-	-
	562,906	455,860	448,860	902,286
Expenditures				
5000 Salaries	30,560	43,901	43,901	46,474
5100 Fringe benefits	8,416	15,621	15,621	16,982
Subtotal	38,977	59,522	59,522	63,456
6000 Overhead	13,486	18,588	18,588	20,630
7200 Consultants (direct)	509,410	376,750	369,750	796,600
7210 Maintenance agreements	-	-	-	20,000
7500 Printing	1,033	-	-	1,000
7600 Postage	-	1,000	1,000	500
7815 Local meetings and mileage	-	-	-	100
	562,906	455,860	448,860	902,286

Project Description

Develop, implement, and provide analysis for comprehensive transit research surveys and studies. Information from the surveys will be used to produce a database for transit planning purposes, including route evaluation and service adjustments. Survey information derived from the Origins and Destinations Survey will be used to calibrate the MAG travel model insuring that model outputs provide a more accurate projection of mode split and travel behavior. The inclusion of customer satisfaction questions will assist in monitoring the quality of the services provided on an ongoing basis. Annual passenger satisfaction surveys will be conducted to monitor changing customer opinions from the baseline survey instrument.

Planned projects for FY 2010 include the following:

	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Consultant Costs			
Service Effectiveness and Efficiency	16,750	16,750	-
Travel Needs Survey	250,000	190,000	-
Passenger Satisfaction Survey	50,000	-	-
Local Planning Assistance	60,000	60,000	80,000
Peoria Transit Planning Study	-	15,000	-
Surprise Short Range Transit Study	-	-	-
Origins and Destinations Survey	-	24,000	163,000
Planning for Mesa and Tempe corridors (METRO reimbursement)	-	-	553,600
Performance Data Management Software Development	-	64,000	-
	376,750	369,750	796,600

Planning Department
Capital Planning
Project 3345

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4000 Regional area road funds	-	-	-	501,356
4200 FTA - Planning Program	-	-	-	58,700
	-	-	-	560,056
Expenditures				
5000 Salaries	-	-	-	88,463
5100 Fringe benefits	-	-	-	32,324
Subtotal	-	-	-	120,787
6000 Overhead	-	-	-	39,269
7200 Consultants (direct)	-	-	-	400,000
	-	-	-	560,056

Project Description

Coordinate, manage, develop and update the transit element of the Maricopa Association of Government's (MAG) Transportation Improvement Program (TIP) on behalf of Valley Metro members and non-members. The TIP requires description of all transit capital projects in the region which will utilize federal funds as well as most locally funded projects. The TIP provides a method to assess short range improvement potential and funding requirements.

This program provides for the initial capital planning studies for future transit facilities and expansion and upgrade of existing facilities. In addition, efforts are made to identify, evaluate and preserve sites for future transit facilities throughout the region. It also provides staff support for the preparation of regional capital planning projects.

Planned projects for FY 2010 include the following:

	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Consultant Costs			
Regional Bus Stop Database	-	-	400,000
	-	-	400,000

Planning Department
Transportation Improvement Program (TIP)
Project 3350

		2007/08	2008/09	2008/09	2009/10
		Actual	Budget	Revised	Adopted
Revenues					
4000	Regional area road funds	56,693	48,448	47,698	-
4200	FTA - Planning Program	45,446	57,250	57,250	-
		<u>102,140</u>	<u>105,698</u>	<u>104,948</u>	<u>-</u>
Expenditures					
5000	Salaries	59,502	58,789	58,789	-
5100	Fringe benefits	17,881	20,918	20,918	-
	Subtotal	<u>77,383</u>	<u>79,707</u>	<u>79,707</u>	<u>-</u>
6000	Overhead	24,757	24,891	24,891	-
7300	Job skill development	-	525	-	-
7305	Conferences & seminars	-	525	300	-
7805	Copies	-	50	50	-
		<u>102,140</u>	<u>105,698</u>	<u>104,948</u>	<u>-</u>

Project Description

For FY 2009/10 this project has been consolidated with project 3345 "Capital Planning".

Planning Department
Regional Capital Facilities
Project 3351

		2007/08	2008/09	2008/09	2009/10
		Actual	Budget	Revised	Adopted
Revenues					
4000	Regional area road funds	54,586	43,185	406,185	-
4001	Public transportation funds	68,041	600,000	-	-
		122,627	643,185	406,185	-
Expenditures					
5000	Salaries	43,944	24,272	24,272	-
5100	Fringe benefits	13,149	8,636	8,636	-
Subtotal		57,094	32,908	32,908	-
6000	Overhead	19,125	10,277	10,277	-
7200	Consultants (direct)	46,409	600,000	363,000	-
		122,627	643,185	406,185	-

Project Description

For FY 2009/10 this project has been consolidated with project 3345 "Capital Planning".

Planning Department
Operations Planning
Project 3353

	2007/08	2008/09	2008/09	2009/10
	Actual	Budget	Revised	Adopted
Revenues				
4000 Regional area road funds	480,431	597,935	710,925	391,724
4001 Public transportation funds	-	426,882	-	100,000
4205 FTA - Section 5307	43,941	583,750	-	-
4213 FTA - Section 5317	-	100,000	100,000	-
3300 Undesignated fund balance applied	-	-	422,642	400,000
	<u>524,372</u>	<u>1,708,567</u>	<u>1,233,567</u>	<u>891,724</u>
Expenditures				
5000 Salaries	61,132	107,276	107,276	111,493
5100 Fringe benefits	18,129	38,170	38,170	40,739
Subtotal	<u>79,261</u>	<u>145,446</u>	<u>145,446</u>	<u>152,232</u>
6000 Overhead	26,869	45,421	45,421	49,492
7200 Consultants (direct)	417,291	1,517,500	1,042,500	690,000
7815 Local meetings & mileage	950	200	200	-
	<u>524,372</u>	<u>1,708,567</u>	<u>1,233,567</u>	<u>891,724</u>

Project Description

Provide staff support to VMOCC technical advisory committee on development of recommendations to integrate paratransit operations to improve service to riders and service efficiencies. In partnership with Valley Metro Rail (METRO), develop an alternatives analysis for the Scottsdale/Rural Road that will define a locally preferred high capacity transit alternative for this corridor. Develop final design, construction documents, and fleet requirements for Arizona Avenue/Country Club BRT line. Update Short Range Transit Plan. Provide operations planning assistance to RPTA member agencies upon request.

Planned projects for FY 2010 include the following:

	2008/09	2008/09	2009/10
	Budget	Revised	Adopted
Consultant Costs			
Regional Dial-a-Ride Implementation	50,000	50,000	100,000
BRT - Main Street corridor planning	100,000	-	-
Planning Staff Assistance	25,000	250,000	140,000
Scottsdale/Rural Road Alternative Analysis	400,000	-	400,000
BRT/Arizona Avenue	780,000	580,000	-
5 Year TLCP Short Range Transit Plan	75,000	45,000	-
Fare Collection Study	-	-	50,000
Comprehensive Arterial BRT Study	87,500	117,500	-
	<u>1,517,500</u>	<u>1,042,500</u>	<u>690,000</u>

Planning Department
Project Management
Project 3354

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4000 Regional area road funds	-	-	-	81,657
4001 Public transportation funds	66,989	325,933	-	94,715
3300 Undesignated fund balance applied	-	-	225,933	-
	<u>66,989</u>	<u>325,933</u>	<u>225,933</u>	<u>176,372</u>
Expenditures				
5000 Salaries	11,287	14,576	14,576	14,576
5100 Fringe benefits	2,870	5,186	5,186	5,326
Subtotal	<u>14,157</u>	<u>19,762</u>	<u>19,762</u>	<u>19,902</u>
6000 Overhead	5,133	6,171	6,171	6,470
7200 Consultants (direct)	47,700	300,000	200,000	150,000
	<u>66,989</u>	<u>325,933</u>	<u>225,933</u>	<u>176,372</u>

Project Description

Provides project management in the implementation of the 20 year capital program identified in the RTP. Unless otherwise indicated, RPTA is the designated lead agency for development of transit capital and operating projects identified in the Regional Transportation Plan and funded through the 1/2 cent sales tax extension authorized by Proposition 400. Project management for design and construction of facilities and associated support infrastructure.

Planning Department
Regional Park and Ride Planning
Project 3360

	2007/08	2008/09	2008/09	2009/10
	Actual	Budget	Revised	Adopted
Revenues				
4360 Local Match - Scottsdale	-	-	95,000	55,000
4366 Local Match - Surprise	-	-	150,000	150,000
	-	-	245,000	205,000
Expenditures				
7200 Consultants (direct)	-	-	245,000	205,000
	-	-	245,000	205,000

Project Description

Site selection and environmental documentation for park & ride lots in Scottsdale and Surprise.

Marketing and Strategic Services Department

Organization Chart



Marketing & Strategic Services Department
Goals and Objectives

Business Development and Transit Education

The Business Development and Transit Education Division are responsible for providing programs and services of the Regional Ridesharing Program, Trip Reduction Program and Clean Air Campaign. Services include an online matching system for carpooling, vanpooling and bicycling; promotional materials; an overall advertising and public relations campaign that is executed by the Marketing Division; and, assistance and training workshops for employers involved in the county's Trip Reduction Program. The Division receives pass-through federal and state funding for its activities from Maricopa County, the Arizona Department of Transportation, and the Maricopa Association of Governments; and funding from member agencies for outreach activities. The Division also is now responsible for business relationships related to the marketing of Valley Metro fare media programs and accounts; and for outreach activities in the community including school, senior and disabled education programs.

FY 2008/09 Goals and Objectives – Business Development & Transit Education	Met/ Not Met
1. Update presentations to reflect our brand promise and core messages.	Met
2. Increase the number of presentations 10%	Met
3. Increase the number of centers participating in Get Transit Smart!	Met
4. Increase participation in Cool Bus STUFF art contest.	Met
5. Increase the number of, and participation in, community outreach events.	Met
6. Increase the number of alliances specific to target audiences (students, seniors, non-English speaking residents).	Met
7. Make Transit Education information easily accessible.	Met
8. Incorporate 'Safe Routes to School' bike education into transit education programs.	Met
9. Increase effectiveness of the TC Web Portal	Met
10. Introduce Employee Ride Matching Assistance to all TRP Companies	Met
11. Introduce e-learning seminars to TC's region wide	Met
12. Expand use of Webinar technology for TC education	Met
13. Increase effectiveness of TRP representative communication with TC's	Met
14. Expand rideshare activities beyond TRP employers	Met

FY 2008/09 Performance Indicators – Business Development & Transit Education	Related Goal and/or Objective	Met/ Not Met
A. Increase TC usage of Web Portal by 50%	1,2,9,11,13	Not Met
B. Deliver Employee Ride-Matching Assistance to 300 Companies	1,9,10,13,14	Not Met
C. Complete at least 4 region-wide TC webinars for TC education and updates	1,2,11,12,13	Met
D. Increase satisfaction with TRP Reps. by 10% as measured by the TC survey.	13	Met

Marketing & Strategic Services Department
Goals and Objectives (continued)

FY 2008/09 Performance Indicators – Business Development & Transit Education	Related Goal and/or Objective	Met/ Not Met
E. Provide rideshare services for 100 non-TRP employers	1,2,14	Met
F. Year-end statistics	2-6	Not Met

FY 2009/10 Goals and Objectives – Business Development & Transit Education
1. Update presentations to reflect our brand promise and core messages.
2. Increase the number of presentations 10%
3. Increase the number of centers participating in Get Transit Smart!
4. Increase participation in Cool Bus STUFF art contest.
5. Increase the number of, and participation in, community outreach events.
6. Increase the number of alliances specific to target audiences (students, seniors, non-English speaking residents).
7. Make Transit Education information easily accessible.
8. Incorporate 'Safe Routes to School' bike education into transit education programs.
9. Increase active participation with the TC Web Portal
10. Expand Telework efforts
11. Introduce e-learning seminars as a Transit Education Staff resource
12. Implement new, user friendly ridematching service on the web.
13. Increase effectiveness of Business Service Rep. communications with employers
14. Expand rideshare activities beyond TRP employers
15. Identification of and development/update of business processes for the Business Development and Transit Education Departments

FY 2009/10 Performance Indicators - Business Development & Transit Education	Related Goal and/or Objective
A. Increase TC usage of Web Portal by 50%	1,2,9,12,13
B. Increase ridematch software users by 50%	9,12,13,14
C. Complete at least 4 telework implementations	1,2,6,10,13,14
D. Increase satisfaction with TRP Reps. by 10% as measured by the TC survey.	13
E. Increase municipality presentations by 50%	1,2,5,6,7,10,11,13,14
F. Year-end statistics	2-6
G. Complete documentation of business processes for the Business Development and Transit Education Departments by June 30, 2010	15

Marketing & Strategic Services Department
Goals and Objectives (continued)

FY 2008/09 Performance Indicators – Marketing	Related Goal and/or Objective	Met/ Not Met
F. Finalize the Fare media 2009 Designs by September 2008 and define a regional smart card Plan by Fall 2008. Begin implementation by June 2009 (dependent on external factors).	1,2,3	Met
G. Develop a Fare Media channel plan by December 2008. Begin phase 1 of the implementation by June 2009 (dependent on external factors).	1,2,3,4	Met
H. Implement a Bus Book and customer collateral plan to keep key locations stocked with these materials. This includes transit centers, bus operations, libraries, etc. Plan complete by summer 2008.	2,4	Met
I. Continue the enhancement of the Valley Metro Web site by adding services and features to provide easy access to transit information and the ability to purchase fares online. Continue tracking user metrics.	1,2	Met
J. Finalize the design, branding and launch of the Mesa Main Street Bus Rapid Transit system by December 2008.	1	Met

FY 2009/10 Goals and Objectives – Marketing
<p>1. Develop multi-modal transit products and services to meet the needs of the public. This includes:</p> <ul style="list-style-type: none"> • Customer research and regional input • Seamless experience • Amenities / Services <p>Key related projects:</p> <ul style="list-style-type: none"> • Bus rider satisfaction survey complete. • Transportation Demand Management Survey complete by May 2009. • Transit System Focus Group research completed by March 2010. • Finalize the design, branding and launch of the Arizona Avenue Bus Rapid Transit system by December 2009. • Finalize the fare media 2009 Designs by August 2009 (Semester pass, courtesy pass, etc.) • Draft a Regional Smart Card Plan by Spring 2010 (dependent on external factors). • Develop and implement a launch plan to support the new service scheduled for July 2009 and January 2010. • Develop and implement a launch and sustainable communications plan to support any fare changes that may be scheduled for July 2009. • Develop a Marketing Plan for the East Valley Dial-A-Ride program, print, and develop distribution channels completed September 2009.

Marketing & Strategic Services Department
Goals and Objectives (continued)

FY 2009/10 Goals and Objectives – Marketing

2. Implement simple, clear and consistent communications strategies to promote transit.

Key related projects:

- Development of content for all communications and public information vehicles. This includes the Transit Book, ValleyMetro.org, and all public printed and electronic communications.
- Transit Book – planning, development and launch in early July 2009 and early January 2010.
- Signage – includes kiosks, guide-a-rides and shelter maps that enable customers to use the transit system. Signage is revised and delivered in early June 2009 and early January 2010.
- All public printed and electronic communications – includes brochures, newsletters, car cards, fliers and passenger notices.
- ValleyMetro.org
- Deliver and execute a strategic marketing and advertising plan to increase awareness, program participation, and knowledge of a regional transportation system and hub to gain information of transit options valley-wide.
- Marketing program designed to educate consumers on the fare purchase options and locations available to help improve consumer satisfaction as well as transit system performance (due to on bus fare purchases).
- Continue the implementation and sharing of creative to member cities of the new Valley Metro Style Guide to launch key elements by July 2009 (signage, map, outreach/community materials, vehicles, etc.).
- Continue to assist member agencies with regional transportation deliverables (i.e. car cards, passenger notices, reverse commute research, public meetings, customer research, committee presentations, etc).

3. Plan and implement regional pricing strategies including Fare Policy and Fare Media Sales models.

Key related projects:

- Launch the proposed fare policy program July 2009. Implement the support program to maximize consumer awareness related to fare purchase options and minimize customer service calls.
- Implement the initial phase of fare retail outlet program designed to maximize current outlet locations and sales of fares through this fare sales channel. First phase to be completed by December 2009.
- Define and launch the second phase of the fare retail outlet program designed to expand the fare sales channel by June 2010 (if applicable).
- Complete and present a study of how other transit agencies handle fuel surcharges by June 2010.
- Finalize the fare media 2010 designs by June 2010 (if applicable).

4. Design and execute distribution strategies to enable easy access to fare media and transit information.

Marketing & Strategic Services Department
Goals and Objectives (continued)

FY 2009/10 Goals and Objectives – Marketing
<p>Key related projects:</p> <ul style="list-style-type: none"> • Develop a Fare Media channel plan by August 2009. Begin phase 1 of the implementation by December 2009. • Implement a Transit Book and customer collateral plan to keep key locations stocked with these materials. This includes transit centers, bus operations, libraries, etc. • Continue the enhancement of the Valley Metro Web site by adding services and features to provide easy access to transit information and the ability to purchase fares online. Continue tracking user metrics.
5. Identification of and development/update of business processes for the Marketing Department

FY 2009/10 Performance Indicators – Marketing	Related Goal and/or Objective
A. Increase total awareness levels of Valley Metro and its services by 3 percent as measured through market research.	1,2,4
B. Increase the percent of people or the average percent of trips per day by alternative modes and schedules (percentages in marketing plan).	1,2,3,4
C. Increase the number of customers that visit the Valley Metro Web site by 5%. Increase the number of fare media purchases by 5%	1,2,3,4
D. Coordinate the fare policy committee process to implement enhancements based on customer input. Proposed enhancements (Fare Policy Phase II) to be implemented by July 2009 (dependent on external factors).	3
E. Continue the implementation of the Transit System Identity program to launch key elements by September 2009 (dependent on external factors).	1,2
F. Finalize the fare media 2009/2010 designs by September 2009 and draft a regional smart card Plan by June 2010. Begin implementation by July 2009 (dependent on external factors).	1,2,3
G. Develop a Fare Media channel plan by Summer 2009. Begin phase 1 of the implementation by July 2009 (dependent on external factors).	1,2,3,4
H. Implement a Transit Book and customer collateral plan to keep key locations stocked with these materials. This includes transit centers, bus operations, libraries, etc. Ongoing.	2,4
I. Continue the enhancement of the Valley Metro Web site by adding services and features to provide easy access to transit information and the ability to purchase fares online. Continue tracking user metrics.	1,2
J. Finalize the design, branding and launch of the Arizona Ave Rapid Transit system by December 2009.	1

Marketing & Strategic Services Department
Goals and Objectives (continued)

FY 2009/10 Performance Indicators – Marketing	Related Goal and/or Objective
K. Complete documentation of business processes for the Marketing Department by June 30, 2010	5

Marketing & Strategic Services Department
Department Budget Summary

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4000 Regional area road funds	-	-	-	2,500
4001 Public transportation funds	3,728,756	4,624,873	4,018,508	3,919,747
4005 ADEQ	379,687	400,000	400,000	400,000
4010 ADOT	43,200	447,105	447,105	431,880
4205 FTA - Section 5307	-	-	-	-
4212 FTA - Section 5316 (JARC)	-	-	-	100,000
4240 FHWA - CMAQ	1,287,054	1,468,000	1,468,000	1,468,000
4250 FHWA - SPR	84,000	42,000	42,000	42,000
4700 Other revenue	69,354	-	-	-
	<u>5,592,051</u>	<u>6,981,978</u>	<u>6,375,613</u>	<u>6,364,127</u>
Expenditures				
5000 Salaries	1,440,326	1,578,382	1,578,382	1,573,226
5100 Fringe benefits	420,912	561,613	561,613	574,856
Subtotal	<u>1,861,237</u>	<u>2,139,995</u>	<u>2,139,995</u>	<u>2,148,082</u>
6000 Overhead	614,929	668,288	668,288	698,355
7113 RS vehicle fuel & supplies	10,940	11,000	11,000	11,000
7114 RS memberships	104,715	113,500	113,500	113,500
7116 RS utilities	851	5,000	5,000	5,000
7117 RS general supplies	14,272	13,500	13,500	13,000
7150 Bus books	450,248	690,000	559,000	550,000
7155 Outreach materials & promotional items	771	10,000	10,000	10,000
7158 Website	321,698	302,500	302,500	295,000
7200 Consultants (direct)	205,608	248,486	273,486	321,536
7210 Maintenance agreements	28,039	4,000	4,000	19,900
7300 Job skill development	10,085	8,690	800	-
7305 Conferences & seminars	14,815	19,600	9,500	-
7400 Advertising	1,330,735	1,623,519	1,353,519	1,327,001
7500 Printing	311,128	590,000	431,000	437,105
7600 Postage & delivery	43,111	50,500	50,500	54,500
7700 Public meetings & information	9,287	12,000	12,000	15,000
7800 Other direct expenditures	127,045	285,725	235,725	182,748
7805 Copies	4,096	3,500	3,500	3,800
7815 Local meetings & mileage	6,549	9,100	9,100	13,600
7820 Travel expenses	13,385	13,375	10,000	-
9002 Agency Vehicles	90	-	-	-
9003 Equipment	11,969	13,000	13,000	4,000
9004 Furniture & fixtures	7,504	32,500	32,500	4,000
9005 Computers & software	88,945	114,200	114,200	137,000
	<u>5,592,051</u>	<u>6,981,978</u>	<u>6,375,613</u>	<u>6,364,127</u>

(Continued)

Marketing & Strategic Services Department
Department Budget Summary

	2007/08	2008/09	2008/09	(Continued)
	Actual	Budget	Revised	2009/10 Adopted
Expenditures by Division				
Regional Rideshare	592,460	594,000	594,000	594,000
ADOT/Clean Air Campaign	84,000	42,000	42,000	42,000
Valley Telework/Ozone Education	299,176	300,000	300,000	300,000
Bike Education	68,657	174,000	174,000	174,000
Regional Services Administration	303,239	515,181	508,181	504,231
Regional Marketing	3,110,366	3,663,320	3,116,580	3,128,435
Business Development Division	1,134,152	1,693,477	1,640,852	1,621,461
Total Expenditures by Division	<u>5,592,051</u>	<u>6,981,978</u>	<u>6,375,613</u>	<u>6,364,127</u>

Marketing & Strategic Services Department

Regional Rideshare

Project 3205

		2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues					
4240	FHWA - CMAQ	582,491	594,000	594,000	594,000
4700	Other revenue	9,969	-	-	-
		592,460	594,000	594,000	594,000
Expenditures					
5000	Salaries	110,740	123,603	123,603	133,925
5100	Fringe benefits	26,477	43,980	43,980	48,936
	Subtotal	137,217	167,583	167,583	182,861
6000	Overhead	46,399	52,334	52,334	59,449
7200	Consultants (direct)	52,220	34,450	34,450	40,000
7210	Maintenance agreements	-	4,000	4,000	15,000
7305	Conferences & seminars	55	-	-	-
7400	Advertising	332,995	317,133	317,133	244,785
7500	Printing	18,860	10,000	10,000	31,605
7600	Postage & delivery	4,338	7,000	7,000	12,000
7800	Other direct expenditures	-	-	-	6,500
7805	Copies	376	1,500	1,500	1,800
		592,460	594,000	594,000	594,000

Project Description

The Regional Ridesharing Program promotes and provides ridesharing services to the general public and over 1,200 Valley employers involved in the Trip Reduction Program. Services include a computerized matching system for carpooling, vanpooling transit and bicycle partner opportunities; vanpool program marketing; and, assistance with implementing a variety of TDM programs such as compressed work weeks and telecommuting programs. A public awareness program, the Clean Air Campaign, is administered by the RPTA. This program is a private/public partnership encouraging participation in alternate modes of transportation, alternate work schedules, and other pollution reducing measures.

Assistance is provided by staff to five Transportation Coordinator Associations. The goal is to increase the number and percent of commuters participating one or more days a week (currently at 56%) and or the average daily trips made by alternative modes of transportation and alternative work schedules (currently at 34%).

Marketing & Strategic Services Department

ADOT/Clean Air Campaign

Project 3210

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4250 FHWA - SPR	84,000	42,000	42,000	42,000
	<u>84,000</u>	<u>42,000</u>	<u>42,000</u>	<u>42,000</u>
Expenditures				
7400 Advertising	84,000	42,000	42,000	42,000
	<u>84,000</u>	<u>42,000</u>	<u>42,000</u>	<u>42,000</u>

Project Description

RPTA receives \$42,000 in federal funds for the Clean Air Campaign. See Project 3215 for more information on RPTA's Clean Air Campaign.

Marketing & Strategic Services Department

Valley Telework / Ozone Education

Project 3230

		2007/08	2008/09	2008/09	2009/10
		Actual	Budget	Revised	Adopted
Revenues					
4240	FHWA - CMAQ	298,064	300,000	300,000	300,000
4700	Other revenue	1,113	-	-	-
		299,176	300,000	300,000	300,000
Expenditures					
5000	Salaries	17,113	53,021	53,021	75,000
5100	Fringe benefits	3,827	18,866	18,866	27,405
Subtotal		20,940	71,887	71,887	102,405
6000	Overhead	6,552	22,449	22,449	33,293
7200	Consultants (direct)	20,080	24,500	24,500	22,000
7400	Advertising	251,378	175,164	175,164	132,802
7500	Printing	227	5,500	5,500	8,000
7600	Postage & delivery	-	500	500	1,500
		299,176	300,000	300,000	300,000

Project Description

Telework outreach is an ongoing marketing and assistance program designed to promote telework and encourage local employers to either implement or expand existing programs. This effort includes modest educational and public relations efforts to help create awareness of the importance of telework as a business tool and quality of life initiative. The goal of the program is to increase the number of telecommuters in the Valley, as reported in the 2008 TDM annual survey, which currently stands at 24% of employed workers. By doing so, we can assist in reducing traffic congestion, improve air quality, and provide TRP-mandated employers with another business tool in which to reduce trips to their worksites. The program will target CEOs and high-level management for wider acceptance of telework as a business strategy.

In addition, an Ozone education campaign will be launched in the spring to help educate the public on the new 8-hour ozone standard and encourage them to take measures to help avoid exceedances of this new standard. The season goes from April 1st through September 30th. The general driving public and employers of 50 or more will be the major targets of this marketing effort. A variety of advertising and public relations efforts will be used to educate the driving public as well as employer outreach and workshops.

Marketing & Strategic Services Department

Bike Education

Project 3250

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4240 FHWA - CMAQ	57,318	174,000	174,000	174,000
4700 Other revenue	11,339	-	-	-
	<u>68,657</u>	<u>174,000</u>	<u>174,000</u>	<u>174,000</u>
Expenditures				
5000 Salaries	-	-	-	19,901
5100 Fringe benefits	-	-	-	7,272
Subtotal	-	-	-	<u>27,173</u>
6000 Overhead	-	-	-	8,834
7200 Consultants (direct)	12,800	13,000	13,000	13,000
7400 Advertising	5,785	-	-	2,993
7500 Printing	2,390	94,500	94,500	60,000
7600 Postage & delivery	52	1,500	1,500	2,000
7800 Other Direct Expenditures	47,630	65,000	65,000	60,000
	<u>68,657</u>	<u>174,000</u>	<u>174,000</u>	<u>174,000</u>

Project Description

A public outreach campaign to educate Valley residents on bicycle safety. Objectives of the program are to educate Valley residents on bicycle safety to ensure safe and enjoyable riding, and to increase awareness and introduce Valley residents to the bike safety campaign messages including "ride on the right, wear a helmet, and be visible."

Strategies include advertising and public relations efforts aimed at educating the adult and youth populations on bike safety. A coalition of private and public partners will be solicited to support this educational effort. The campaign will provide curriculum and presentation tools to member jurisdictions that have or want to start school safety programs, as well as provide them with the tools and materials to train youth including bicycle helmets. Workshops will also be conducted to train the city public safety staff on the curriculum

Marketing & Strategic Services Department

Regional Services Administration

Project 6005

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	303,239	515,181	508,181	504,231
	<u>303,239</u>	<u>515,181</u>	<u>508,181</u>	<u>504,231</u>
Expenditures				
5000 Salaries	29,282	57,880	57,880	57,885
5100 Fringe benefits	9,022	20,595	20,595	21,151
Subtotal	<u>38,304</u>	<u>78,475</u>	<u>78,475</u>	<u>79,036</u>
6000 Overhead	11,403	24,506	24,506	25,695
7113 RS vehicle fuel & supplies	10,940	11,000	11,000	11,000
7114 RS memberships	104,715	113,500	113,500	113,500
7116 RS utilities	851	5,000	5,000	5,000
7117 RS general supplies	765	-	-	-
7200 Consultants (direct)	-	-	-	35,000
7300 Job skill development	68	-	-	-
7305 Conferences & seminars	11,000	13,000	6,000	-
7400 Advertising	2,203	-	-	-
7500 Printing	1,547	100,000	100,000	80,000
7600 Postage & delivery	8,551	10,000	10,000	10,000
7805 Copies	3,720	-	-	-
7815 Local meetings & mileage	664	-	-	-
9002 Agency Vehicles	90	-	-	-
9003 Equipment	11,969	13,000	13,000	4,000
9004 Furniture & fixtures	7,504	32,500	32,500	4,000
9005 Computers & software	88,945	114,200	114,200	137,000
	<u>303,239</u>	<u>515,181</u>	<u>508,181</u>	<u>504,231</u>

Project Description

This project provides general program support and administration costs for the Regional Services program (see page 19), RPTA staff support and capital outlay.

Marketing & Strategic Services Department

Regional Marketing

Project 6025

		2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues					
4001	Public transportation funds	3,035,006	3,663,320	3,116,580	3,028,435
4010	ADOT	43,200	-	-	-
4212	FTA - Section 5316 (JARC)	-	-	-	100,000
4700	Other revenue	32,160	-	-	-
		3,110,366	3,663,320	3,116,580	3,128,435
Expenditures					
5000	Salaries	752,879	743,948	743,948	740,286
5100	Fringe benefits	211,826	264,708	264,708	270,500
	Subtotal	964,705	1,008,656	1,008,656	1,010,786
6000	Overhead	326,244	314,988	314,988	328,613
7117	RS general supplies	13,507	13,500	13,500	13,000
7150	Bus books	450,248	690,000	559,000	550,000
7155	Outreach materials & promotional items	771	10,000	10,000	10,000
7158	Website	321,698	302,500	302,500	295,000
7200	Consultants and contracts	104,705	135,536	160,536	123,536
7210	Maintenance agreements	28,039	-	-	4,900
7300	Job skill development	9,112	7,665	300	-
7305	Conferences & seminars	2,260	4,100	1,500	-
7400	Advertising	637,023	785,000	515,000	522,000
7500	Printing	205,007	352,000	193,000	239,500
7600	Postage & delivery	27,667	30,000	30,000	27,500
7800	Other Direct Expenditures	4,702	-	-	-
7815	Local meetings & mileage	2,484	3,600	3,600	3,600
7820	Travel expenses	12,195	5,775	4,000	-
		3,110,366	3,663,320	3,116,580	3,128,435

Project Description

This project provides funding for developing a strategic regional marketing and advertising program that helps increase awareness and program participation, bolsters the public's perception of Valley Metro, and educates riders and non riders about the benefits of using alternative modes. The marketing and advertising messages focus on promoting the use of riding the bus, carpooling, vanpooling, bicycling, and telework. An in-house graphics and communications staff is responsible for creating, producing, and disseminated all collateral materials, including the bus book, brochures, passenger notices, system maps, web page design and administration, and a host of other materials.

Marketing & Strategic Services Department
Business Development & Community Outreach Division
Division Budget Summary

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4000 Regional area road funds	-	-	-	2,500
4001 Public transportation funds	390,511	446,372	393,747	387,081
4005 ADEQ	379,687	400,000	400,000	400,000
4010 ADOT	-	447,105	447,105	431,880
4240 FHWA - CMAQ	349,181	400,000	400,000	400,000
4700 Other revenue	14,772	-	-	-
Total Revenues	<u>1,134,152</u>	<u>1,693,477</u>	<u>1,640,852</u>	<u>1,621,461</u>
Expenditures				
5000 Salaries	530,313	599,930	599,930	546,229
5100 Fringe benefits	169,759	213,464	213,464	199,592
Subtotal	<u>700,072</u>	<u>813,394</u>	<u>813,394</u>	<u>745,821</u>
6000 Overhead	224,331	254,011	254,011	242,471
7200 Consultants (direct)	15,803	41,000	41,000	88,000
7300 Job skill development	905	1,025	500	-
7305 Conferences & seminars	1,500	2,500	2,000	-
7400 Advertising	17,351	304,222	304,222	382,421
7500 Printing	83,097	28,000	28,000	18,000
7600 Postage & delivery	2,502	1,500	1,500	1,500
7700 Public meetings & information	9,287	12,000	12,000	15,000
7800 Other direct expenditures	74,713	220,725	170,725	116,248
7805 Copies	-	2,000	2,000	2,000
7815 Local meetings & mileage	3,401	5,500	5,500	10,000
7820 Travel expenses	1,190	7,600	6,000	-
Total Expenditures	<u>1,134,152</u>	<u>1,693,477</u>	<u>1,640,852</u>	<u>1,621,461</u>
Expenditures by Project				
TRP/Clean Air Campaign	379,687	400,000	400,000	400,000
TRP/Expansion	357,954	400,000	400,000	400,000
Bike Safety	3,000	238,419	238,419	236,679
Safe Routes	3,000	208,686	208,686	197,701
Community Outreach	390,511	446,372	393,747	387,081
Total Expenditures by Project	<u>1,134,152</u>	<u>1,693,477</u>	<u>1,640,852</u>	<u>1,621,461</u>

Marketing & Strategic Services Department
Business Development & Community Outreach Division
Trip Reduction Program/Clean Air Campaign
Project 3215

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4005 ADEQ	379,687	400,000	400,000	400,000
	<u>379,687</u>	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>
Expenditures				
5000 Salaries	166,033	181,105	181,105	126,665
5100 Fringe benefits	47,898	64,440	64,440	46,283
Subtotal	<u>213,931</u>	<u>245,545</u>	<u>245,545</u>	<u>172,948</u>
6000 Overhead	67,447	76,680	76,680	56,227
7200 Consultants (direct)	9,327	10,000	10,000	10,000
7300 Job skill development	279	500	500	-
7305 Conferences & seminars	1,500	2,000	2,000	-
7400 Advertising	8,481	42,775	42,775	142,825
7500 Printing	60,009	-	-	-
7600 Postage & delivery	2,486	-	-	-
7700 Public meetings & information	9,287	12,000	12,000	15,000
7800 Other direct expenditures	2,579	-	-	-
7815 Local meetings & mileage	3,171	4,500	4,500	3,000
7820 Travel expenses	1,190	6,000	6,000	-
	<u>379,687</u>	<u>400,000</u>	<u>400,000</u>	<u>400,000</u>

Project Description

The RPTA provides a variety of materials and services to the approximately 1,200 employers with 50 or more employees involved in the Trip Reduction Program. RPTA provides these employers with training and one-on-one assistance. Currently one class is offered to transportation coordinators (e.g., Introduction to TRP). In FY '08, thirty-seven (12) training classes were held. In addition, five (5) employer transportation coordinator's alliance groups are facilitated by staff to help employers meet TRP goals, coordinate on programs and services and to network.

The RPTA conducts the Clean Air Campaign, a legislatively mandated Valley-wide awareness campaign. The goals of the CAC are to increase the public's awareness of the air quality and transportation issues and to increase the use of alternate modes of transportation, and alternate work schedules.

Marketing & Strategic Services Department
Business Development & Community Outreach Division
Trip Reduction Program/Expansion
Project 3220

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4240 FHWA - CMAQ	349,181	400,000	400,000	400,000
4700 Other revenue	8,772	-	-	-
	357,954	400,000	400,000	400,000
Expenditures				
5000 Salaries	194,796	157,133	157,133	186,934
5100 Fringe benefits	57,628	55,910	55,910	68,306
Subtotal	252,424	213,043	213,043	255,240
6000 Overhead	84,875	66,530	66,530	82,980
7200 Consultants (direct)	6,477	28,000	28,000	5,000
7400 Advertising	7,590	77,427	77,427	45,780
7500 Printing	6,572	15,000	15,000	5,000
7600 Postage & delivery	16	-	-	-
7815 Local meetings & mileage	-	-	-	6,000
	357,954	400,000	400,000	400,000

Project Description

The RPTA provides technical support to approximately 311 additional employers with between 50 and 100 employees, involved in the Trip Reduction Program ("TRP"). Services provided include one-on-one assistance in complying with the requirements of the Trip Reduction Program and transportation coordinator training sessions. During FY 2008, the RPTA made more than 6,300 contacts to all TRP employers. On-site, one-on-one visits numbered 369 with 5,243 phone calls and e-mails made to transportation coordinators. RPTA staff also facilitates five transportation coordinator associations for member employers. RPTA staff participated in 72 employer events such as, employee meetings, transportation fairs, rideshare promotions, and webinars. TRP employers are provided quarterly with an information and promotional kit intended to encourage employee participation.

Goals for FY 2010 include: increase the number of employers that subsidize bus fares; increase the number of employers that subsidize vanpool fares; increase the number of employers that offer telecommuting and/or the total number of telecommuters; and, increase the number of employers that offer compressed work weeks and/or the total number of employees that work a compressed work week.

Marketing & Strategic Services Department

Bike Safety

Project 3255

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4010 ADOT	-	238,419	238,419	236,679
4700 Other revenue	3,000	-	-	-
	<u>3,000</u>	<u>238,419</u>	<u>238,419</u>	<u>236,679</u>
Expenditures				
5000 Salaries	-	33,385	33,385	15,400
5100 Fringe benefits	-	11,879	11,879	5,627
Subtotal	-	45,264	45,264	21,027
6000 Overhead	-	14,135	14,135	6,836
7200 Consultants (direct)	-	-	-	20,000
7400 Advertising	-	179,020	179,020	188,816
7800 Other direct expenditures	3,000	-	-	-
	<u>3,000</u>	<u>238,419</u>	<u>238,419</u>	<u>236,679</u>

Project Description

This program has been designed to increase the awareness and implementation of safety practices with a goal to reduce the number of pedestrian and bicycle-related crashes and fatalities. This two-year Transportation Enhancement Grant funded education program is aimed at bicyclists and pedestrians, as well as motorists. The program will include television, radio and internet advertising. Relevant and compelling messages will be delivered to the target audience when they are most receptive to receiving them, whether they are at home, school, work or play. In addition, an interactive web-based Bike Trip Planner will be developed that will be designed to enable safer trip planning.

Marketing & Strategic Services Department

Safe Routes

Project 3260

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4000 Regional area road funds	-	-	-	2,500
4010 ADOT	-	208,686	208,686	195,201
4700 Other revenue	3,000	-	-	-
	<u>3,000</u>	<u>208,686</u>	<u>208,686</u>	<u>197,701</u>
Expenditures				
5000 Salaries	-	72,257	72,257	61,600
5100 Fringe benefits	-	25,710	25,710	22,509
Subtotal	-	<u>97,967</u>	<u>97,967</u>	<u>84,109</u>
6000 Overhead	-	30,594	30,594	27,344
7200 Consultants (direct)	-	-	-	50,000
7800 Other direct expenditures	3,000	80,125	80,125	36,248
	<u>3,000</u>	<u>208,686</u>	<u>208,686</u>	<u>197,701</u>

Project Description

Working in partnership with local and tribal governments, school districts, healthcare and corporate/community organizations, the two-year Transportation Enhancement Grant funded Regional Safe Routes to School Support Center Project will provide integrated programs to develop safe routes for children to walk and bike to school and instill in students lifelong skills regarding healthy and active life choices, traffic safety and travel injury prevention.

In addition to providing integrated programs in the 15-19 pilot schools, the project will:

- o Create Arizona standards-aligned transportation, safety, health, GIS and air quality curriculums,
- o Develop student-friendly web-based program support and reporting tools
- o Provide a regional purchasing program and central outreach for partnerships with health, business and community organizations and to secure underwriting for student incentives & safety equipment for crossing guards
- o Match parents with "schoolpools" to improve school flow and air quality during peak-hour drive time.

Marketing & Strategic Services Department
Business Development & Community Outreach Division
Community Outreach
Project 6020

		2007/08	2008/09	2008/09	2009/10
		Actual	Budget	Revised	Adopted
Revenues					
4001	Public transportation funds	390,511	446,372	393,747	387,081
		<u>390,511</u>	<u>446,372</u>	<u>393,747</u>	<u>387,081</u>
Expenditures					
5000	Salaries	169,484	156,050	156,050	155,630
5100	Fringe benefits	64,233	55,525	55,525	56,867
Subtotal		<u>233,716</u>	<u>211,575</u>	<u>211,575</u>	<u>212,497</u>
6000	Overhead	72,009	66,072	66,072	69,084
7200	Consultant	-	3,000	3,000	3,000
7300	Job skill development	626	525	-	-
7305	Conferences and seminars	-	500	-	-
7400	Advertising	1,281	5,000	5,000	5,000
7500	Printing	16,515	13,000	13,000	13,000
7600	Postage & delivery	-	1,500	1,500	1,500
7800	Other direct expenditures	66,133	140,600	90,600	80,000
7805	Copies	-	2,000	2,000	2,000
7815	Local meetings & mileage	231	1,000	1,000	1,000
7820	Travel expenses	-	1,600	-	-
		<u>390,511</u>	<u>446,372</u>	<u>393,747</u>	<u>387,081</u>

Project Description

This project provides for outreach activities in the community including school, senior and disabled education programs

Light Rail Development Department
Goals and Objectives

In 2002, Valley METRO Rail, Inc., a nonprofit corporation, was organized for the purpose of planning, designing, constructing and operating the light rail transit project. Initially incorporated to complete the 20 mile Central Phoenix/East Valley Project, the passage of Proposition 400 increased the scope of the light rail system to a total of 57 miles. The RPTA has designated the role of lead agency to Valley METRO Rail, Inc., in implementing the rail segments approved in Proposition 400.

Valley METRO Rail, Inc., contracts with the RPTA for certain administrative functions, including personnel administration, financial and accounting services. All Valley METRO Rail, Inc. staff is hired and employed by the RPTA but works solely under the direction of Valley Metro Rail, Inc., and it's Board of Directors, through a contractual arrangement with the RPTA.

Only the costs related to staffing, administration and the pass through of Proposition 400 sales tax monies are included in RPTA's FY 2009/2010 budget.

For a complete copy of Valley METRO Rail, Inc.'s FY 2009/2010 budget, send a written request to Valley METRO Rail, Inc., 101 North First Avenue, Suite 1300, Phoenix, AZ 85003.

Valley Metro Rail
Department Budget Summary
Project 4000

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4000 Regional area road funds	500,000	500,000	500,000	500,000
4001 Public transportation funds	54,622,329	57,725,400	49,777,066	46,453,666
4300 VMR member local	6,421,524	10,087,924	10,087,924	9,858,369
4997 Transfers in, from Debt Service Fund	-	26,100,000	14,700,000	70,300,000
	<u>61,543,854</u>	<u>94,413,324</u>	<u>75,064,990</u>	<u>127,112,035</u>
Expenditures				
5000 Salaries	4,550,074	6,867,087	6,867,087	6,722,505
5100 Fringe benefits	1,289,814	2,434,123	2,434,123	2,448,908
Subtotal	<u>5,839,888</u>	<u>9,301,210</u>	<u>9,301,210</u>	<u>9,171,413</u>
6000 Overhead	581,636	786,714	786,714	686,956
7901 Lead agency PTF disbursements	54,622,329	57,725,400	49,777,066	46,453,666
7902 Lead agency RARF disbursements	500,000	500,000	500,000	500,000
7903 Lead agency Bond disbursements	-	26,100,000	14,700,000	70,300,000
	<u>61,543,854</u>	<u>94,413,324</u>	<u>75,064,990</u>	<u>127,112,035</u>

Non-Departmental
Budget Summary

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4000 Regional area road funds	-	425,000	-	-
4001 Public transportation funds	-	-	1,230,256	4,700,279
4600 Interest earnings	2,619,228	1,230,256	-	-
	<u>2,619,228</u>	<u>1,655,256</u>	<u>1,230,256</u>	<u>4,700,279</u>
Expenditures				
3300 Reserved for cash balance (PTF)	2,619,228	1,230,256	1,230,256	4,700,279
3115 Reserved for compensated absences	-	425,000	-	-
	<u>2,619,228</u>	<u>1,655,256</u>	<u>1,230,256</u>	<u>4,700,279</u>
Expenditures by Project				
Public Transportation Funds	2,619,228	1,230,256	1,230,256	4,700,279
Miscellaneous Administration	-	425,000	-	-
Total Expenditures by Project	<u>2,619,228</u>	<u>1,655,256</u>	<u>1,230,256</u>	<u>4,700,279</u>

Non-Departmental
Public Transportation Funds
Project 3405

	2007/08	2008/09	2008/09	2009/10
	Actual	Budget	Revised	Adopted
Revenues				
4001 Public transportation funds	-	-	1,230,256	4,700,279
4600 Interest earnings	2,619,228	1,230,256	-	
	<u>2,619,228</u>	<u>1,230,256</u>	<u>1,230,256</u>	<u>4,700,279</u>
Expenditures				
3300 Reserved for cash balance (PTF)	2,619,228	1,230,256	1,230,256	4,700,279
	<u>2,619,228</u>	<u>1,230,256</u>	<u>1,230,256</u>	<u>4,700,279</u>

Project Description

The project tracks unprogrammed Public Transportation Funds (PTF).

Non-Departmental
Public Transportation Debt Service Fund
Project 7000

	2007/08	2008/09	2008/09	2009/10
	Actual	Budget	Revised	Adopted
Revenues				
4001 Public transportation funds	-	1,600,000	-	6,467,601
4991 Public Transportation Bond Proceeds	-	80,000,000	133,795,000	-
4992 Bond premium	-	-	2,541,300	-
Capital asset reserves applied	-	-	-	101,231,948
	<u>-</u>	<u>81,600,000</u>	<u>136,336,300</u>	<u>107,699,549</u>
Expenditures				
7993 Bond Issuance costs	-	800,000	1,336,300	-
7997 Transfers out, from Debt Service Fund to Cap/VMR	-	47,209,034	33,768,052	101,231,948
9105 Bond interest expenses	-	1,600,000	-	6,467,601
3105 Reserved for capital assets	-	31,990,966	101,231,948	-
	<u>-</u>	<u>81,600,000</u>	<u>136,336,300</u>	<u>107,699,549</u>

Project Description

This project is established for sales of bonds in FY 2008/09. The project tracks sales proceeds, costs and expenses, related cash/investment, investment interest earnings, and debt services.

Non-Departmental
Miscellaneous Administration
Project 8005

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4000 Regional area road funds	-	425,000	-	-
	-	425,000	-	-
Expenditures				
3115 Reserved for compensated absences	-	425,000	-	-
	-	425,000	-	-

Project Description

This project will not be used for FY 2009/10.





Capital Budget

Capital Budget
Budget Summary

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	51,328,191	22,705,688	17,321,961	1,771,777
4205 FTA - Section 5307	13,590,515	9,949,446	11,750,448	6,730,183
4210 FTA - Section 5309	1,790,072	2,185,466	3,000,000	-
4206 FTA - Section 5307 ARRA	-	-	-	15,000,000
4211 FTA - Section 5311	-	84,800	90,737	-
4212 FTA - ADOT ARRA	-	-	-	880,000
4240 FHWA - CMAQ	-	-	337,500	-
4255 FHWA - STP	271,893	1,030,152	3,094,143	1,568,400
4300 Member local match	-	-	23,208	-
4700 Other revenue	425	-	-	-
4710 Vehicle/parts proceeds	496,855	-	3,252	-
4997 Transfers in, from Debt Service Fund	162,734	21,109,034	19,068,052	30,931,948
3105 Capital assets reserve applied	-	45,265,723	-	-
3110 Vanpool rserve applied	-	-	619,334	-
3300 Undesignated fund balance applied (PTF)	-	-	10,619,805	10,631,566
	<u>67,640,684</u>	<u>102,330,309</u>	<u>65,928,440</u>	<u>67,513,874</u>

Expenditures				
7010 Vehicle parts and supplies	-	-	10,000	-
7011 Vehicle-Make Ready	-	-	126,414	126,225
7200 Consultants (direct)	1,385,439	950,000	2,301,189	3,228,653
7901 Lead agency PTF disbursements	33,543,778	59,595,119	29,674,520	18,442,016
9000 Other capital outlay	145,668	200,000	3,252	200,000
9001 Regional fleet	25,444,394	19,447,695	22,764,241	17,946,762
9003 Equipment	2,483,447	254,400	521,700	2,650,456
9005 Computers & Software	816	-	148,000	395,000
9006 Buildings	4,140,287	5,151,000	5,151,690	-
9007 Infrastructure	-	1,350,000	-	2,570,000
9009 Site Improvements	-	9,201,607	5,225,709	15,992,500
9010 Regional transit capital outlay	-	-	1,725	-
9900 Capital contingency (PTF)	-	6,180,489	-	5,962,263
3105 Reserved for capital assets	496,855	-	-	-
	<u>67,640,684</u>	<u>102,330,309</u>	<u>65,928,440</u>	<u>67,513,874</u>

Expenditures by Department and Project

Operations & Planning Dept - Operations Division:

Standard Bus - Replacement	11,471,325	10,968,651	8,339,047	12,966,091
Standard Bus - Expansion	12,419,092	4,843,004	4,040,320	-
Express/BRT - Expansion	9,939,492	5,986,085	7,695,950	7,297,723
Rural Fleet - Replacement	-	106,000	113,421	600,000
Rural Fleet - Expansion	98,013	-	-	200,000
Paratransit Fleet - Replacement	1,501,871	2,230,763	2,124,674	2,261,085
Paratransit Fleet - Expansion	-	131,338	-	352,657
Vanpool Fleet - Replacement	1,112,624	1,389,206	1,338,994	1,627,215
Vanpool Fleet - Expansion	960,688	825,513	1,778,060	961,763
Fleet - Other	515,000	-	3,252	-
Bus/Paratransit O/M Facilities	4,882,679	5,151,000	5,599,799	508,256
Standard Bus O/M Facilities	21,485,068	29,369,527	15,418,832	-
Transit Centers (4-Bay)	-	5,096,229	185,000	3,847,514
Transit Centers (6-Bay)	-	3,141,791	-	3,143,992
Transit Centers (Major Activity Center)	-	148,815	-	761,932
Bus Stop Passenger Amenities	-	2,866,996	4,356,696	1,112,116
Bus Pullouts	-	2,601,839	-	-
Park & Rides	-	9,747,368	6,185,905	3,736,564
Vehicle Management/Communications Systems	1,794	2,254,400	191,700	4,942,200
Fare Collection Systems	1,867,600	-	380,000	-
Dedicated BRT Right-of-Way and Improvements	1,385,439	15,471,786	8,176,789	23,194,768
	<u>67,640,684</u>	<u>102,330,309</u>	<u>65,928,440</u>	<u>67,513,874</u>

Capital Budget
Standard Bus - Replacement
Project 9010

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	11,471,325	-	-	-
4205 FTA - Section 5307	-	5,697,316	3,292,876	5,330,499
4255 FHWA - STP	-	-	2,063,991	-
4997 Transfers in, from Debt Service Fund	-	5,271,335	2,982,180	7,635,592
	<u>11,471,325</u>	<u>10,968,651</u>	<u>8,339,047</u>	<u>12,966,091</u>
Expenditures				
7011 Vehicle make-ready	-	-	65,000	65,975
7901 Lead agency PTF disbursements	11,471,325	3,369,506	1,892,152	4,701,288
9001 Regional Fleet	-	6,566,250	6,381,895	6,356,313
9900 Capital contingency (PTF)	-	1,032,895	-	1,842,514
	<u>11,471,325</u>	<u>10,968,651</u>	<u>8,339,047</u>	<u>12,966,091</u>

Project Description

Sub-Project 901001 - Lead agency PTF disbursements for local match for replacement buses purchased by Phoenix (92).

Sub-Project 901002 - Lead agency PTF disbursements for local match for replacement buses purchased by Glendale (5).

Sub-Project 901005 - Purchase replacement buses (6).

Sub-Project 901006 - Purchase replacement buses (7 - located at Tempe facility).

The budget also includes a capital contingency of 3.75% of the total programmed TLCP expenditures, including any lead agency grant funds. Lead agency federal funds included in the TLCP are not included in Valley Metro RPTA's budget because they do not pass through the agency.

Capital Budget
Standard Bus - Expansion
Project 9011

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	1,172,827	1,849,148	-	-
4205 FTA - Section 5307	11,083,531	2,993,856	3,292,876	-
4997 Transfers in, from Debt Service Fund	162,734	-	747,444	-
	<u>12,419,092</u>	<u>4,843,004</u>	<u>4,040,320</u>	<u>-</u>
Expenditures				
7010 Vehicle parts and supplies	-	-	10,000	-
7011 Vehicle make-ready	-	-	40,000	-
7901 Lead agency PTF disbursements	-	901,765	-	-
9001 Regional Fleet	12,419,092	3,607,056	3,990,320	-
9900 Capital contingency (PTF)	-	334,183	-	-
	<u>12,419,092</u>	<u>4,843,004</u>	<u>4,040,320</u>	<u>-</u>

Project Description

No projects programmed.

Capital Budget
Express/BRT - Expansion
Project 9021

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	8,149,420	199,866	-	-
4205 FTA - Section 5307	-	-	3,122,710	-
4210 FTA - Section 5309	1,790,072	2,185,466	3,000,000	-
4997 Transfers in, from Debt Service Fund	-	3,600,753	1,573,240	7,297,723
	<u>9,939,492</u>	<u>5,986,085</u>	<u>7,695,950</u>	<u>7,297,723</u>
Expenditures				
7011 Vehicle make-ready	-	-	3,900	45,675
9001 Regional Fleet	9,939,492	5,769,720	7,690,325	6,988,275
9010 Regional Transit Capital Outlay	-	-	1,725	-
9900 Capital contingency (PTF)	-	216,365	-	263,773
	<u>9,939,492</u>	<u>5,986,085</u>	<u>7,695,950</u>	<u>7,297,723</u>

Project Description

Sub-Project 902102 - Purchase 9 buses for Arizona Avenue BRT. The budget also includes a capital contingency of 3.75% of the total programmed TLCP expenditures, including any lead agency grant funds.

Capital Budget
Rural Fleet - Replacement
Project 9030

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	-	21,200	22,684	-
4211 FTA - Section 5311	-	84,800	90,737	-
4212 FTA - ADOT ARRA	-	-	-	600,000
	-	106,000	113,421	600,000
Expenditures				
9001 Regional Fleet	-	106,000	113,421	600,000
	-	106,000	113,421	600,000

Project Description

Sub-Project 903002 - Purchase three (3) replacement vehicles for the Gila Bend Regional Connector (\$600,000).

Capital Budget
Rural Fleet - Expansion
Project 9031

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	16,663	-	-	-
4205 FTA - Section 5307	81,350	-	-	-
4212 FTA - ADOT ARRA	-	-	-	200,000
	98,013	-	-	200,000
Expenditures				
9001 Regional Fleet	98,013	-	-	200,000
	98,013	-	-	200,000

Project Description

Sub-Project 903102 - Purchase one (1) vehicle for expansion for Gila Bend Regional Connector (\$200,000).

Capital Budget
Paratransit Fleet - Replacement
Project 9040

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	770,282	1,219,563	929,041	-
4205 FTA - Section 5307	731,589	1,011,200	1,172,425	886,423
4300 Member local match	-	-	23,208	-
4997 Transfers in, from Debt Service Fund	-	-	-	1,374,661
	<u>1,501,871</u>	<u>2,230,763</u>	<u>2,124,674</u>	<u>2,261,084</u>
Expenditures				
7011 Vehicle-Make Ready	-	-	11,660	13,000
7901 Lead agency PTF disbursements	587,385	774,200	635,935	936,004
9001 Regional Fleet	914,486	1,264,000	1,477,079	1,095,029
9900 Capital contingency (PTF)	-	192,563	-	217,052
	<u>1,501,871</u>	<u>2,230,763</u>	<u>2,124,674</u>	<u>2,261,085</u>

Project Description

- Sub -Project 904013 - EVDAR (13)
- Sub-Project 904004 - Glendale (3)
- Sub-Project 904005 - Guadalupe (carry forward of 2)
- Sub-Project 904007 - Maricopa County (13)
- Sub-Project 904008 - Peoria (carry forward of 4, plus 2 for 2010)
- Sub-Project 904009 - Phoenix (30)
- Sub-Project 904010 - Surprise (2)

The budget also includes a capital contingency of 3.75% of the total programmed Transit Life Cycle Program (TLCP) expenditures, including any lead agency grant funds. Lead agency federal funds included in the TLCP are not included in Valley Metro RPTA's budget because they do not pass through the agency.

Capital Budget
Paratransit Fleet - Expansion
Project 9041

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	-	131,338	-	182,001
4205 FTA - Section 5307	-	-	-	170,656
	-	131,338	-	352,657
Expenditures				
7011 Vehicle-Make Ready	-	-	-	1,575
7901 Lead agency PTF disbursements	-	110,600	-	110,600
9001 Regional Fleet	-	-	-	211,745
9900 Capital contingency (PTF)	-	20,738	-	28,737
	-	131,338	-	352,657

Project Description

Sub-Project 904101 - Carry-forward of lead agency PTF disbursements for local match for 7 buses for Maricopa County.

Sub-Project 904102 - Purchase 1 bus for expansion (Grant AZ-90-X074).

Sub-Project 904103 - Purchase 2 buses for expansion (Grant AZ-90-X080).

The budget also includes a capital contingency of 3.75% of the total programmed Transit Life Cycle Program (TLCP) expenditures, including any lead agency grant funds.

Capital Budget
Vanpool Fleet - Replacement
Project 9050

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	172,870	111,981	61,768	58,815
4205 FTA - Section 5307	667,861	247,074	247,074	-
4255 FHWA - STP	271,893	1,030,152	1,030,152	1,568,400
	<u>1,112,624</u>	<u>1,389,206</u>	<u>1,338,994</u>	<u>1,627,215</u>
Expenditures				
9001 Regional Fleet	1,112,624	1,338,994	1,338,994	1,568,400
9900 Capital contingency (PTF)	-	50,212	-	58,815
	<u>1,112,624</u>	<u>1,389,206</u>	<u>1,338,994</u>	<u>1,627,215</u>

Project Description

Sub-Project 905003 - Purchase of 30 vans for replacement for the regional vanpool program using 100% FY07 STP funds, with a capital contingency of 3.75% of the total programmed TLCP expenditures for the project using 100% PTF funds.

Sub-Project 905004 - Purchase of 20 vans for replacement for the regional vanpool program using 100% FY 08 STP funds, with a capital contingency of 3.75% of the total programmed TLCP expenditures for the project using 100% PTF funds.

Capital Budget
Vanpool Fleet - Expansion
Project 9051

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	960,688	825,513	821,226	961,763
4240 FHWA - CMAQ	-	-	337,500	-
3110 Vanpool rserve applied	-	-	619,334	-
	<u>960,688</u>	<u>825,513</u>	<u>1,778,060</u>	<u>961,763</u>
Expenditures				
7011 Vehicle-Make Ready	-	-	5,854	-
9001 Regional fleet	960,688	795,675	1,772,206	927,000
9900 Capital contingency (PTF)	-	29,838	-	34,763
	<u>960,688</u>	<u>825,513</u>	<u>1,778,060</u>	<u>961,763</u>

Project Description

Sub-Project 905101 - Purchase of 25 vans for expansion of the regional vanpool program, with a capital contingency of 3.75% of the total programmed Transit Life Cycle Program expenditures.

Capital Budget

Fleet - Other

Project 9090

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	18,145	-	-	-
4710 Vehicle/parts proceeds	496,855	-	3,252	-
	<u>515,000</u>	<u>-</u>	<u>3,252</u>	<u>-</u>
Expenditures				
9000 Other capital outlay	18,145	-	3,252	-
3105 Reserved for capital assets	496,855	-	-	-
	<u>515,000</u>	<u>-</u>	<u>3,252</u>	<u>-</u>

Project Description

No projects or disbursements to lead agencies planned for FY 2009/10.

Capital Budget
Operating/Maintenance Facilities - Bus/Paratransit
Project 9110

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	4,309,368	-	858,173	85,651
4205 FTA - Section 5307	573,311	-	318,487	342,605
4212 FTA - ADOT ARRA	-	-	-	80,000
3105 Capital assets reserves applied	-	5,151,000	-	-
3300 Undesignated fund balance applied (PTF)	-	-	4,423,139	-
	<u>4,882,679</u>	<u>5,151,000</u>	<u>5,599,799</u>	<u>508,256</u>
Expenditures				
7200 Consultants (direct)	-	-	12,900	-
9003 Equipment	742,392	-	-	428,256
9006 Buildings	4,140,287	5,151,000	5,151,690	-
9009 Site Improvements	-	-	435,209	80,000
	<u>4,882,679</u>	<u>5,151,000</u>	<u>5,599,799</u>	<u>508,256</u>

Project Description

Sub-Project 911003 - Purchase and installation of a bus washer at the regional operating facility in Mesa (\$428,000).

Sub-Project 911004 - Purchase and install security lighting at the Gila Bend Regional Connector facility (\$40,000).

Sub-Project 911005 - Purchase and install security fencing at the Gila Bend Regional Connector facility (\$40,000).

Capital Budget
Operating/Maintenance Facilities - Standard Bus
Project 9111

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	21,485,068	4,169,984	9,222,166	-
3105 Capital assets reserves applied	-	25,199,543	-	-
3300 Undesignated fund balance applied (PTF)	-	-	6,196,666	-
	<u>21,485,068</u>	<u>29,369,527</u>	<u>15,418,832</u>	<u>-</u>
Expenditures				
7901 Lead agency PTF disbursements	21,485,068	29,369,527	15,418,832	-
	<u>21,485,068</u>	<u>29,369,527</u>	<u>15,418,832</u>	<u>-</u>

Project Description

No projects or disbursements to lead agencies planned.

Capital Budget
Transit Centers (4-Bay)
Project 9210

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	-	270,227	185,000	-
4997 Transfers in, from Debt Service Fund	-	4,826,002	-	3,847,514
	-	5,096,229	185,000	3,847,514
Expenditures				
7901 Lead agency PTF disbursements	-	4,632,935	185,000	3,497,740
9900 Capital contingency (PTF)	-	463,294	-	349,774
	-	5,096,229	185,000	3,847,514

Project Description

Sub-Project 921001 - South Chandler - Carry-forward of budgeted local government disbursements for pre-design, design, and land acquisition.

Sub-Project 921002 - Downtown Chandler - Carry-forward of budgeted local government disbursements for pre-design, design, and land acquisition.

Sub-Project 921003 - South Tempe - Carry-forward of budgeted local government disbursements for design and construction.

Also includes a capital contingency of 10% of the total programmed Transit Life Cycle Program (TLCP) expenditures for FY2010 transit center (4-bay) projects.

Capital Budget
Transit Centers (6-Bay)
Project 9211

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	-	3,141,791	-	424,601
4997 Transfers in, from Debt Service Fund	-	-	-	2,081,690
3300 Undesignated fund balance applied	-	-	-	637,701
	-	3,141,791	-	3,143,992
Expenditures				
7901 Lead agency PTF disbursements	-	2,856,173	-	2,858,174
9900 Capital contingency (PTF)	-	285,617	-	285,817
	-	3,141,791	-	3,143,992

Project Description

Sub-Project 921101 - Downtown Mesa - Carry-forward of budgeted local government disbursements for pre-design.

Sub-Project 921102 - Camelback/19th Avenue - Carry-forward of budgeted local government disbursements for pre-design, design and land of 6-bay transit centers.

Also, includes capital contingency of 10% of the total programmed Transit Life Cycle Program (TLCP) expenditures.

Capital Budget
Transit Centers (Major Activity Center)
Project 9212

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	-	148,815	-	58,947
3300 Undesignated fund balance applied	-	-	-	702,985
	-	148,815	-	761,932
Expenditures				
7901 Lead agency PTF disbursements	-	135,286	-	692,665
9900 Capital contingency (PTF)	-	13,529	-	69,267
	-	148,815	-	761,932

Project Description

Sub-Project 921201 - MetroCenter transit (local government disbursements for carry-forward of pre-design and for design).

Sub-Project 921202 - Central Station (local government disbursements for pre-design).

The budget also includes a capital contingency of 10% of the total programmed Transit Life Cycle Program (TLCP) expenditures

Capital Budget
Passenger Facilities - Bus Stop Passenger Amenities
Project 9213

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	-	2,866,996	4,356,696	-
3300 Undesignated fund balance applied	-	-	-	1,112,116
	-	2,866,996	4,356,696	1,112,116
Expenditures				
7901 Lead agency PTF disbursements	-	2,866,996	4,356,696	1,112,116
	-	2,866,996	4,356,696	1,112,116

Project Description

Disbursements to local governments for bus stop passenger shelters, benches, signs, and related amenities, and pullouts (\$1,112,116 carry-forward for items allocated to agencies in FY09 but are expected to be billed after June 30, 2009. Funds originally programmed for pullouts was combined with funds for bus stop passenger amenities. Future budget for pullouts to be combined with 9213 - Bus Stop Amenities.

Capital Budget
Passenger Facilities - Bus Pullouts
Project 9214

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	-	2,601,839	-	-
	-	2,601,839	-	-
Expenditures				
7901 Lead agency PTF disbursements	-	2,601,839	-	-
	-	2,601,839	-	-

Project Description

Funds originally programmed for pullouts to be combined with funds for bus stop passenger amenities. No actual expenses to be incurred for pullouts and future budget for pullouts will be combined with Project 9213 - Bus Stop Amenities.

Capital Budget
Passenger Facilities - Park & Rides
Project 9220

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	-	2,727,694	-	-
4997 Transfers in, from Debt Service Fund	-	7,019,674	6,185,905	500,000
3300 Undesignated fund balance applied	-	-	-	3,236,564
	-	9,747,368	6,185,905	3,736,564
Expenditures				
7901 Lead agency PTF disbursements	-	7,724,002	6,185,905	3,033,428
9900 Capital contingency (PTF)	-	2,023,366	-	703,136
	-	9,747,368	6,185,905	3,736,564

Project Description

- Sub-Project 922001 - East Buckeye (design)
- Sub-Project 922003 - Mesa US60/Country Club (design, and land)
- Sub-Project 922004 - Phoenix I-17/Happy Valley (design and land)
- Sub-Project 922005 - Scottsdale Loop 101/Scottsdale (design, and land)
- Sub-Project 922006 - Surprise (design and land)

The budget also includes a capital contingency of 10% of the total programmed Transit Life Cycle Program (TLCP) expenditures, including any lead agency grant funds. Lead agency federal funds included in the TLCP are not included in Valley Metro RPTA's budget because they do not pass through the agency.

Capital Budget
Vehicle Management/Communications Systems
Project 9390

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	1,794	2,254,400	191,700	-
3300 Undesignated fund balance applied	-	-	-	4,942,200
	<u>1,794</u>	<u>2,254,400</u>	<u>191,700</u>	<u>4,942,200</u>
Expenditures				
7200 Consultants (direct)	-	450,000	50,000	550,000
9000 Other capital outlay	-	200,000	-	200,000
9003 Equipment	1,794	254,400	141,700	1,622,200
9007 Infrastructure	-	1,350,000	-	2,570,000
	<u>1,794</u>	<u>2,254,400</u>	<u>191,700</u>	<u>4,942,200</u>

Project Description

- 939001 - Customer Services printers (\$1,200)
- 939002 - Customer Services workstations (\$10,000)
- 939003 - IVR Application Enhancements to add stop ID number capability (\$100,000)
- 939004 - Customer Services Phone Sytem Upgrades (\$25,000)
- 939005 - Carry-forward of Trapeze On-line Trip Planner (\$100,000)
- 939006 - Voice recording/quality monitoring system licenses (\$6,000)
- 939007 - 800/700 MHz voice communications system. (\$4,700,000)

Capital Budget
Fare Collection Systems
Project 9391

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	1,414,302	-	76,000	-
4205 FTA - Section 5307	452,873	-	304,000	-
4700 Other revenue	425	-	-	-
	1,867,600	-	380,000	-
Expenditures				
9000 Other capital outlay	127,523	-	-	-
9003 Equipment	1,739,262	-	380,000	-
9005 Computers & Software	816	-	-	-
	1,867,600	-	380,000	-

Project Description

For FY 2009/10 Fareboxes are now included in the bus line items.

Capital Budget
Dedicated BRT Right-of-Way and Improvements
Project 9420

	2007/08 Actual	2008/09 Budget	2008/09 Revised	2009/10 Adopted
Revenues				
4001 Public transportation funds	1,385,439	165,336	597,506	-
4206 FTA - Section 5307 ARRA	-	-	-	15,000,000
4997 Transfers in, from Debt Service Fund	-	391,270	7,579,283	8,194,768
3105 Capital assets reserves applied	-	14,915,180	-	-
	<u>1,385,439</u>	<u>15,471,786</u>	<u>8,176,789</u>	<u>23,194,768</u>
Expenditures				
7200 Consultants (Direct)	1,385,439	500,000	2,238,289	2,678,653
7901 Lead agency PTF disbursements	-	4,252,289	1,000,000	1,500,000
9003 Equipment	-	-	-	600,000
9005 Computers and software	-	-	148,000	395,000
9009 Site improvements	-	9,201,607	4,790,500	15,912,500
9900 Capital contingency (PTF)	-	1,517,890	-	2,108,615
	<u>1,385,439</u>	<u>15,471,786</u>	<u>8,176,789</u>	<u>23,194,768</u>

Project Description

Sub-Project 942001 - Mesa Main Street BRT - Carry forward of site-improvements, consultant activities, and purchase of fare vending machines (\$5,564,451).

Sub-Project 942002 - Arizona Avenue - Consultant activities, right-of-way acquisition and site improvements.

Sub-Project 942003 - Scottsdale/Rural Road BRT - Project delayed.

The budget also includes a capital contingency of 10% of the total programmed Transit Life Cycle Program (TLCP) expenditures.



Staffing

Full Time Equivalent Position (FTE) Funding by Department & Project

Salary Ranges

Valley Metro
Regional Public Transportation Authority
Full Time Equivalent Position (FTE) Funding by Department & Project

	FY 2007/08 Adopted FTE	FY 2008/09 Adopted FTE	FY 2009/10 Adopted FTE
Executive Director's Office			
Executive Director's Office (5005)			
Administrative Assistant	1.00	1.00	1.00
Chief of Staff	0.70	0.70	0.70
Executive Assistant	1.90	1.90	1.90
Executive Director	1.00	1.00	1.00
Public Information Officer	0.50	0.50	0.50
Sr. Management Analyst	0.50	0.50	0.50
Total FTEs	5.60	5.60	5.60
Total Executive Director's Office FTEs	5.60	5.60	5.60
Finance & Management Services Department			
Finance & Administration Support (1005)			
<i>Direct salaries:</i>			
Deputy Executive Director (Finance)	0.20	0.20	0.20
Management Analyst	0.20	0.20	0.20
Manager, Finance and Budget	0.40	0.40	0.40
<i>Indirect salaries:</i>			
Accountant I	1.00	1.00	-
Accountant II	1.00	1.00	2.00
Accountant III	-	1.00	1.00
Accounting Technician	1.00	1.00	1.00
Administrative Assistant	2.00	2.00	2.00
Administrative Support Assistant	1.00	1.00	1.00
Deputy Executive Director (Finance)	0.60	0.60	0.60
Document Control Assistant	1.00	-	-
Executive Assistant	0.10	0.10	0.10
Human Resource Generalist	2.00	2.00	2.00
Human Resource Technician	-	1.00	1.00
Manager, Contracts & Procurement	1.00	1.00	1.00
Manager, Finance and Budget	0.60	0.60	0.60
Procurement Specialist	1.00	1.00	1.00
Sr. Contract & Procurement Specialist	1.00	1.00	1.00
Sr. Management Analyst	1.50	0.50	0.50
Sr. Manager, Management Services	1.00	1.00	1.00
Total FTEs	16.60	16.60	16.60

Valley Metro
Regional Public Transportation Authority
Full Time Equivalent Position (FTE) Funding by Department & Project

	FY 2007/08 Adopted FTE	FY 2008/09 Adopted FTE	FY 2009/10 Adopted FTE
Finance & Management Services Department (Continued)			
Transit Life Cycle Programming (3359)			
Administrative Assistant	0.10	-	-
Deputy Executive Director, Finance	0.10	0.10	0.10
Deputy Executive Director (Operations)	0.10	0.10	0.10
Deputy Executive Director (Planning)	0.10	0.05	0.03
Manager, Capital Programming	-	-	1.00
Sr. Management Analyst	1.30	1.30	0.30
Total FTEs	1.70	1.55	1.53
Total Finance & Management Services Department FTEs	18.30	18.15	18.13
Operations Department			
<i>Operations Division</i>			
Operations Administration (2005)			
Administrative Assistant	0.50	0.40	0.40
Total FTEs	0.50	0.40	0.40
Safety & Security (2006)			
Deputy Executive Director (Operations)	0.05	0.10	0.10
Manager of Safety and Security	1.00	1.00	1.00
Total FTEs	1.05	1.10	1.10
RPTA Fixed Route Service - Veolia (2015)			
Administrative Assistant	0.40	0.40	0.35
Deputy Executive Director (Operations)	0.25	0.20	0.20
Fleet/Facilities Coordinator	0.35	0.35	0.35
Fleet/Facilities Supervisor	0.60	0.55	0.65
Management Analyst	0.60	0.60	0.60
Planner II	0.05	0.05	0.05
Planner III	0.10	0.10	0.10
Program Supervisor	0.60	0.45	0.45
Project Manager, Bus and Paratransit	0.35	0.30	0.30
Total FTEs	3.30	3.00	3.05
RPTA Fixed Route Service - ValueTrans (2017)			
Fleet/Facilities Supervisor	-	0.05	0.05
Program Supervisor	-	0.15	0.15
Project Manager, Bus and Paratransit	-	0.05	0.05
Total FTEs	-	0.25	0.25

Valley Metro
Regional Public Transportation Authority
Full Time Equivalent Position (FTE) Funding by Department & Project

	FY 2007/08 Adopted FTE	FY 2008/09 Adopted FTE	FY 2009/10 Adopted FTE
Operations Department (Continued)			
Gila Bend Connector (2027)			
Fleet/Facilities Supervisor	-	-	0.025
Manager, Transit Planning	0.03	0.025	0.020
Planner II	-	0.030	0.030
Planner III	0.06	0.060	0.080
Total FTEs	0.09	0.115	0.155
Wickenburg (2029)			
Fleet/Facilities Supervisor	-	-	0.025
Manager, Transit Planning	0.03	0.03	0.020
Planner II	-	0.03	0.03
Planner III	0.06	0.06	0.06
Total FTEs	0.09	0.115	0.135
East Valley Dial-a-Ride (2030)			
Administrative Assistant	0.40	0.40	0.35
Deputy Executive Director (Operations)	0.15	0.15	0.15
Fleet/Facilities Coordinator	0.15	0.15	0.15
Fleet/Facilities Supervisor	0.25	0.25	0.10
Management Analyst	0.20	0.20	0.20
Program Coordinator	0.90	0.80	0.75
Project Manager, Bus and Paratransit	0.30	0.25	0.25
Total FTEs	2.35	2.20	1.95
Alternative Transportation Program (2047)			
Program Coordinator	-	0.10	0.15
Project Manager, Bus and Paratransit	-	0.05	0.05
Total FTEs	-	0.15	0.20
Regional Vanpool Service (2050)			
Administrative Assistant	0.05	0.05	0.05
Deputy Executive Director (Operations)	0.15	0.15	0.15
Program Coordinator	1.00	1.00	1.00
Total FTEs	1.20	1.20	1.20
Quality & Maintenance Monitoring (6010)			
Administrative Assistant	0.05	0.25	0.25
Deputy Executive Director (Operations)	0.15	0.15	0.15
Fleet/Facilities Coordinator	0.50	0.50	0.50
Fleet/Facilities Supervisor	0.15	0.15	0.15
Program Representative	1.00	1.00	1.00
Program Supervisor	0.20	0.20	0.20
Project Manager, Bus and Paratransit	0.20	0.20	0.20
Total FTEs	2.25	2.45	2.45
Regional Ridership Reporting (6015)			
Manager of Planning	0.05	0.05	0.06
Planner II	0.05	0.04	0.05
Program Representative	1.00	1.00	1.00
Total FTEs	1.10	1.09	1.11
<i>Sub-Total Operations Division FTEs</i>	11.92	12.07	12.00

Valley Metro
Regional Public Transportation Authority
Full Time Equivalent Position (FTE) Funding by Department & Project

	FY 2007/08 Adopted FTE	FY 2008/09 Adopted FTE	FY 2009/10 Adopted FTE
Operations Department (Continued)			
<i>Customer Services Division</i>			
Regional Call Center (6035)			
Administrative Assistant	1.00	1.00	1.00
Application Specialist	1.00	1.00	1.00
Customer Service Manager	1.00	1.00	1.00
Customer Service Representative	39.00	41.00	41.00
Customer Service Supervisor	5.00	5.00	5.00
Lead Customer Service Representative	4.00	5.00	5.00
Total FTEs	51.00	54.00	54.00
Regional ADA Compliance (6040)			
Administrative Assistant	1.00	-	-
Program Coordinator	2.10	2.10	2.10
Program Representative	1.00	2.00	2.00
Program Supervisor	1.00	1.00	1.00
Total FTEs	5.10	5.10	5.10
<i>Sub-Total Customer Services Division FTEs</i>	56.10	59.10	59.10
Total Operations Department	68.02	71.17	71.10
Planning Department			
Program Administration (3305)			
Administrative Assistant	0.50	0.50	0.60
Chief of Staff	0.05	0.10	0.10
Deputy Executive Director (Planning)	0.20	0.20	0.25
Manager, Planning	0.25	0.25	0.24
Planner II	0.10	0.08	-
Planner III	0.18	0.18	-
Total FTEs	1.28	1.31	1.19
Regional Transit Planning (3310)			
Chief of Staff	0.05	0.05	0.05
Deputy Executive Director (Planning)	0.15	0.15	0.15
Manager, Planning	0.25	0.20	0.35
Planner II	0.10	0.10	0.26
Planner III	0.30	0.30	0.22
Total FTEs	0.85	0.80	1.03
Short Range Planning (3315)			
Chief of Staff	0.05	0.05	0.05
Deputy Executive Director (Planning)	0.15	0.10	0.15
Manager, Planning	0.10	0.10	0.17
Planner II	0.15	0.15	0.26
Planner III	0.20	0.20	0.67
Total FTEs	0.65	0.60	1.30

Valley Metro
Regional Public Transportation Authority
Full Time Equivalent Position (FTE) Funding by Department & Project

	FY 2007/08 Adopted FTE	FY 2008/09 Adopted FTE	FY 2009/10 Adopted FTE
Planning Department (Continued)			
Stakeholder Coordination/Outreach (3325)			
Deputy Executive Director (Planning)	0.10	0.15	-
Manager, Planning	0.10	0.15	-
Planner II	0.15	0.15	-
Planner III	0.45	0.40	-
Total FTEs	0.80	0.85	-
Transit Modeling (3330)			
Planner II	0.05	0.05	0.06
Planner III	0.20	0.25	0.22
Total FTEs	0.25	0.30	0.28
On-Board Survey (3335)			
Deputy Executive Director (Planning)	0.05	0.05	0.03
Manager, Planning	0.10	0.10	0.04
Planner II	0.15	0.14	0.08
Planner III	0.25	0.25	0.45
Total FTEs	0.55	0.54	0.60
Capital Planning (3345)			
Deputy Executive Director (Finance)	-	-	0.10
Deputy Executive Director (Planning)	-	-	0.10
Sr. Management Analyst	-	-	0.70
Total FTEs	-	-	0.90
Capital Planning (3350)			
Deputy Executive Director (Finance)	0.10	0.10	-
Sr. Management Analyst	0.50	0.50	-
Total FTEs	0.60	0.60	-
Regional Bus Facilities Planning (3351)			
Deputy Executive Director (Planning)	0.10	0.05	-
Sr. Management Analyst	0.20	0.20	-
Total FTEs	0.30	0.25	-
Bus/LRT Operations Plan (3353)			
Deputy Executive Director (Operations)	0.15	0.15	0.15
Deputy Executive Director (Planning)	0.10	0.20	0.25
Manager, Planning	0.10	0.10	0.10
Planner II	0.10	0.10	0.10
Planner III	0.10	0.15	0.15
Program Supervisor	0.20	0.20	0.20
Project Manager, Bus and Paratransit	0.15	0.15	0.15
Total FTEs	0.90	1.05	1.10
Passenger Facilities Planning (3354)			
Deputy Executive Director (Planning)	0.05	0.05	0.05
Planner II	0.10	0.08	0.08
Planner III	0.10	0.05	0.05
Total FTEs	0.25	0.18	0.18
Planning Department FTEs	6.43	6.48	6.58

Valley Metro
Regional Public Transportation Authority
Full Time Equivalent Position (FTE) Funding by Department & Project

	FY 2007/08 Adopted FTE	FY 2008/09 Adopted FTE	FY 2009/10 Adopted FTE
Marketing Department			
<i>Marketing Division</i>			
Regional Rideshare (3205)			
Administrative Assistant	1.00	1.08	1.00
Manager, Business Dev. & Community Outreach	0.40	0.36	0.36
Program Representative	0.10	0.40	1.00
Program Supervisor	-	0.25	-
Total FTEs	1.50	2.09	2.36
Valley Telework (3230)			
Manager, Business Dev. & Community Outreach	0.10	-	-
Program Supervisor	-	0.75	1.00
Public Information Specialist	0.50	-	-
Total FTEs	0.60	0.75	1.00
Regional Services Administration (6005)			
Chief of Staff	0.15	0.10	0.10
Public Information Officer	0.50	0.50	0.50
Total FTEs	0.65	0.60	0.60
Regional Marketing (6025)			
Administrative Assistant	1.00	1.00	1.00
Transit Distribution Assistant	1.00	1.00	1.00
Graphics Designer	3.00	3.00	3.00
Chief of Marketing	1.00	1.00	1.00
Program Coordinator	1.00	1.00	3.00
Program Supervisor	1.00	2.00	1.00
Public Information Specialist	1.50	1.00	-
Web Developer	1.00	1.00	2.00
Web/Graphics Technician	1.00	1.00	-
Total FTEs	11.50	12.00	12.00
<i>Sub-Total Marketing Division FTEs</i>	14.25	15.44	15.96
Business Development & Community Outreach Division			
Trip Reduction Plan/Clean Air Campaign (3215)			
Administrative Assistant	0.50	0.46	0.50
Manager, Business Dev. & Community Outreach	0.20	0.31	0.30
Program Representative	2.45	2.27	1.34
Program Supervisor	0.35	-	-
Total FTEs	3.50	3.04	2.14

Valley Metro
Regional Public Transportation Authority
Full Time Equivalent Position (FTE) Funding by Department & Project

	FY 2007/08 Adopted FTE	FY 2008/09 Adopted FTE	FY 2009/10 Adopted FTE
<i>Business Development & Community Outreach Division (Continued)</i>			
Trip Reduction Plan/Expansion (3220)			
Administrative Assistant	0.50	0.46	0.50
Manager, Business Dev. & Community Outreach	0.20	0.33	0.34
Program Representative	2.45	1.83	2.34
Program Supervisor	0.35	-	-
Total FTEs	<u>3.50</u>	<u>2.62</u>	<u>3.18</u>
Bike Education (3250)			
Manager, Business Dev. & Community Outreach	0.10	-	-
Program Representative	-	-	0.33
Program Supervisor	0.30	-	-
Total FTEs	<u>0.40</u>	<u>-</u>	<u>0.33</u>
Bike Safety (3255)			
Program Representative	-	0.30	-
Program Supervisor	0.20	0.20	0.20
Total FTEs	<u>0.20</u>	<u>0.50</u>	<u>0.20</u>
Safe Routes (3260)			
Program Representative	-	0.20	-
Program Supervisor	0.80	0.80	0.80
Total FTEs	<u>0.80</u>	<u>1.00</u>	<u>0.80</u>
Regional Community Outreach (6020)			
Program Coordinator	1.00	1.00	1.00
Program Representative	1.00	1.00	1.00
Program Supervisor	1.00	1.00	1.00
Total FTEs	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
<i>Sub-Total Business Development & Community Outreach FTEs</i>	<u>11.40</u>	<u>10.16</u>	<u>9.64</u>
Total Marketing Department FTEs	<u>25.65</u>	<u>25.60</u>	<u>25.60</u>
TOTAL VALLEY METRO RPTA FTEs	<u>124.00</u>	<u>127.00</u>	<u>127.00</u>

Valley Metro
Regional Public Transportation Authority
Full Time Equivalent Position (FTE) Funding by Department & Project

	FY 2007/08 Adopted FTE	FY 2008/09 Adopted FTE	FY 2009/10 Adopted FTE
Valley Metro Rail (4000)			
Accountant I	2.00	2.00	2.00
Accountant II	1.00	1.00	1.00
Accounting Technician	1.00	1.00	1.00
Administrative Assistant	6.00	7.00	7.00
Administrative Support Assistant	1.00	1.00	1.00
Area Coordinator	2.00	2.00	2.00
Chief Executive Officer, VMR	1.00	1.00	1.00
Chief Maintenance Officer	-	-	1.00
Chief Systems Engineering Officer	-	-	1.00
Chief Transportation Officer	-	-	1.00
Contract Administrator	1.00	-	1.00
Director, Community Relations	1.00	1.00	1.00
Director, Design & Construction	1.00	1.00	1.00
Director, Finance & Administration (CFO)	1.00	1.00	1.00
Director, Operations & Maintenance	1.00	1.00	1.00
Director, Project Development	-	1.00	1.00
Director, Safety, Security & Quality	1.00	1.00	1.00
Document Control Supervisor	1.00	1.00	1.00
Engineer - Civil	1.00	1.00	1.00
Engineering Technician	-	1.00	1.00
Executive Admin. Coordinator	1.00	1.00	1.00
Executive Assistant	2.00	2.00	2.00
General Counsel	1.00	1.00	1.00
IT Systems Specialist	1.00	1.00	1.00
Lead Technician	1.00	-	-
Maintenance Scheduling	-	1.00	1.00
Manager, Communications	1.00	-	-
Manager, Contracts & Procurement	1.00	1.00	1.00
Manager, Construction	1.00	1.00	1.00
Manager, DBE Outreach	1.00	1.00	1.00
Manager, Finance & Budget	1.00	1.00	1.00
Manager, Maintenance	1.00	1.00	-
Manager, O & M Startup/Activation	1.00	1.00	-
Manager, Operations	1.00	1.00	-
Manager, Public Involvement	1.00	1.00	1.00
Manager, Real Estate	1.00	1.00	1.00
Manager, Schedule	1.00	1.00	1.00
Manager, Systems Engineering	1.00	1.00	-
Manager, Signal/Comm. & Traction Power	1.00	1.00	-
Manager, Utility	1.00	1.00	1.00
Marketing Manager	-	1.00	1.00
Material/Warranty Coordinator	1.00	1.00	1.00
Materials Handler	-	1.00	1.00
Network Systems Engineer	-	1.00	1.00
Network Support Specialist	-	1.00	1.00
Paralegal	1.00	1.00	1.00
Planner II	2.00	2.00	2.00
Planner III	1.00	1.00	1.00
Procurement Specialist	1.00	1.00	-
Program Control Specialist	1.00	1.00	1.00
Project Manager, Facilities Engineer	2.00	1.00	1.00
Project Manager, Planning	1.00	1.00	1.00
Public Art Administrator	1.00	1.00	1.00
Public Information Officer	1.00	1.00	-

Valley Metro
Regional Public Transportation Authority
Full Time Equivalent Position (FTE) Funding by Department & Project

	FY 2007/08	FY 2008/09	FY 2009/10
	Adopted	Adopted	Adopted
	FTE	FTE	FTE
<i>Valley Metro Rail (Continued)</i>			
Public Information Specialist	1.00	1.00	-
Senior Contracts Administrator	2.00	2.00	2.00
Supervisor, Traction Electrification	-	1.00	1.00
Supervisor, Signals/Comm Sys.	-	1.00	1.00
Supervisor, Track Maintenance	-	1.00	1.00
Supervisor, Facility Maintenance	-	1.00	2.00
Signal Electronic/Comm Sys Maintainer	-	6.00	6.00
Signal Electronic/Comm Sys Technician	-	4.00	6.00
Track Maintainer	-	6.00	8.00
Traction Electrification System Lead Maintainer	-	3.00	-
Traction Electrification System Maintainer	-	3.00	-
Traction Electrification System Worker	-	3.00	-
Traction Power System Technician	-	-	12.00
Utility Relocation Specialist	1.00	1.00	1.00
Warranty Administrator	-	1.00	1.00
TOTAL VALLEY METRO RAIL FTEs	58.00	92.00	96.00
GRAND TOTAL FTEs	182.00	219.00	223.00

Valley Metro
Regional Public Transportation Authority
FY 2009/10 Adopted Pay Grades and Ranges

Pay Grade	Position Titles	Adopted Pay Range			Adopted FTE	
					RPTA	VMR (1)
I	Courier	\$22,377	-	\$33,565		
II	Transit Distribution Assistant	\$24,863	-	\$37,294	1	
III	Administrative Support Assistant	\$27,626	-	\$41,439	1	1
	Customer Service Representative		-		41	
IV	Accounting Technician	\$30,696	-	\$46,043	1	1
	Administrative Assistant				9	7
	Customer Service Application Technician				1	
	Lead Customer Service Representative				5	
	Materials Handler					1
V	Human Resources Technician	\$33,766	-	\$50,648	1	
	Track Maintainer					8
VI	Paralegal	\$37,142	-	\$55,712		1
	Signal/Comm Systems Maintainer					6
VII	Accountant I	\$40,856	-	\$61,284		2
	Executive Assistant				2	2
	Network Support Specialist					1
	Planner I					
	Procurement Specialist				1	
	Program Representative				10	
	Signal Electronic/Comm Technician					6
	Traction Power System Technician					12
	Utility Relocation Specialist					1
	Web/Graphics Technician					
VIII	Bus and Paratransit Fleet/Facilities Coordinator	\$44,942	-	\$67,413	1	
	Customer Service Supervisor				5	
	Document Control Supervisor					1
	Engineering Technician					1
	Executive Administrative Coordinator					1
	Graphics Designer				3	
	IT Systems Specialist					1
	Maintenance Scheduling					1
	Material/Warranty Coordinator					2
	Sr. Procurement Specialist					
IX	Accountant II	\$49,435	-	\$74,154	2	1
	Area Coordinator					2
	Contract Administrator				1	1
	Human Resources Generalist				1	
	Management Analyst				1	
	Planner II				1	1
	Program Coordinator				8	
	Supervisor, Facility Maint.					1
	Supervisor, Track Maint.					2
	Web Developer				2	
X	Bus and Paratransit Fleet/Facilities Supervisor	\$54,380	-	\$81,569	1	
	Network Systems Engineer					1
	Program Control Specialist					1
	Program Supervisor				6	
	Senior Contract Administrator					2

Valley Metro
Regional Public Transportation Authority
FY 2009/10 Adopted Pay Grades and Ranges

Pay Grade	Position Titles	Adopted Pay Range	Adopted FTE	
			RPTA	VMR (1)
	Supervisor, Signals/Comm Sys.			1
	Sr. Human Resources Generalist		1	
	Traction Electrification Supervisor			1
	Engineer (Civil)			1
XI	Accountant III	\$59,818 - \$89,726	1	
	Planner III		2	2
	Public Arts Administrator			1
	Public Information Officer		1	1
	Rail DBE Program Manager			1
	Senior Management Analyst		2	
XII	Transportation Demand Manager	\$65,799 - \$98,698	1	
	Customer Service Manager		1	
	Manager, Capital Programming		1	
	Rail Marketing Manager			1
	Rail Public Involvement Manager			1
	Rail Real Estate Manager			1
	Rail Utility Manager			1
XIII	Contracts and Procurement Manager	\$72,379 - \$108,568	1	1
	Finance and Budget Manager		1	1
	Bus/Paratransit Operations Manager		1	
	Rail Design & Construction Manager			1
	Rail Maintenance of Way			
	Rail Project Manager, Facilities Engineer			1
	Rail Project Manager, Planning			1
	Rail Schedule Manager - Capital Projects			1
	Safety and Security Manager, Bus and Paratransit		1	
	Transit Planning Manager		1	
XIV	Chief of Marketing	\$81,992 - \$122,987	1	
	Chief Systems Engineering Manager			1
	Chief Transportation Officer			1
	Sr. Manager, Human Resources & Admin		1	
XV	(2) Chief of Staff	\$106,589 - \$143,874	1	
	(2) RPTA Deputy Executive Director		3	
	(2) Rail Community Relations Director			1
	(2) Rail Finance & Administration Director			1
	(2) Rail Safety, Security, & Quality Director			1

Valley Metro
Regional Public Transportation Authority
FY 2009/10 Adopted Pay Grades and Ranges

Pay Grade	Position Titles	Adopted Pay Range	Adopted FTE	
			RPTA	VMR (1)
XVI	(2) Rail Design & Construction Director	\$117,246 - \$165,355		1
	(2) Rail Operations & Maintenance Director			1
	Rail Project Development Director			1
	Rail General Counsel	\$117,246 - \$175,870		1
ED	RPTA Executive Director	Salary Negotiated	1	
	Rail Chief Executive Officer	Salary Negotiated		1
			127	96

- (1) VMR positions are approved by and report to the Valley Metro Rail, Inc., Board of Directors.
(2) Due to the sensitivity of the local market, salaries for these positions will be capped so as not to exceed the top of Member Agency ranges. Adjustments to be determined.



Index of Terminology

ACM – Associated Capital Maintenance	NTD – National Transit Database
ADA – Americans with Disabilities Act	O/M – Operations and Maintenance
ADEQ – Arizona Department of Environmental Quality	PAR – Project Assessment Report
ADOT – Arizona Department of Transportation	PTF – Public Transportation Fund
ASRS – Arizona State Retirement System	PTO – Paid Time Off
BRT – Bus Rapid Transit	RARF – Regional Area Road Fund
CAC – Clean Air Campaign	RFP – Request for Proposals
CAFR – Comprehensive Annual Financial Report	RFQ – Request for Quotations
CF – Carry Forwards	ROW – Right of Way
CFT – Community Funded Transit	RS – Regional Services
CGR – Communications and Government Relations	RTP – Regional Transportation Plan
CMAQ – Congestion Mitigation Air Quality Improvement Funds	SPR – State Planning & Research Funds
COLA – Cost of Living Allowance	STP – Surface Transportation Program
CS – Customer Service	TDM – Transportation Demand Management
DCR – Design Concept Report	TLCP - Transit Life Cycle Program
EVDAR – East Valley Dial-a-Ride	TRP – Travel Reduction Program
FEMA – Federal Emergency Management Agency	TSA – Transportation Security Administration
FHWA – Federal Highway Administration	TSR – Transit Service Reimbursement
FICA - Federal Insurance Contributions Act	VMR – Valley Metro Rail
FTA – Federal Transit Administration	
GAAP - Generally Accepted Accounting Principles	
GFOA - Government Finance Officers Association	
IRS – Internal Revenue Service	
IT – Information Technology	
LRT – Light Rail Transit	
MAG – Maricopa Association of Governments	

