



City of
EL MIRAGE
ARIZONA
ANNUAL BUDGET
FOR THE FISCAL YEAR
JULY 1, 2019 – JUNE 30, 2020



City of El Mirage, Arizona
FY 2019 to FY2020
Budget Document
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Budget in Brief

Introduction

BALANCED BUDGET, INVESTMENT IN INFRASTRUCTURE AND PUBLIC SAFETY HIGHLIGHT EL MIRAGE'S FY 2019-20 BUDGET

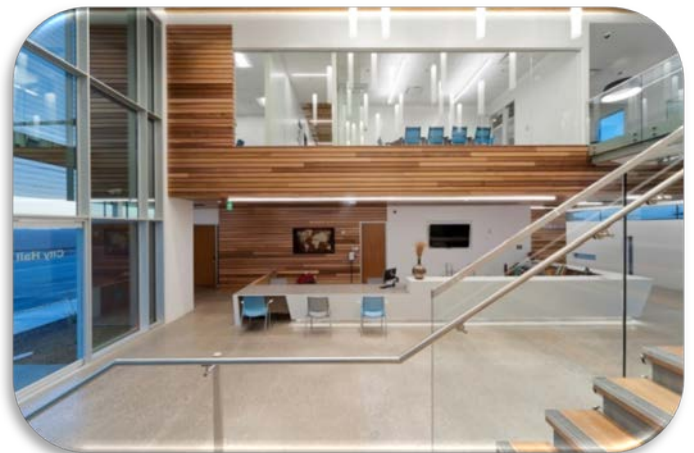
A balanced budget, \$15.8 million in capital street projects, including the widening of Dysart Road to four lanes south of Peoria Avenue; park improvements and an additional 6.5 full time positions in the Police Department, are included in the FY 19-20 Annual Budget adopted by the City Council. The new budget covers the period from July 1, 2019 to June 30, 2020.

The budget is not only a policy document it sets the financial course for the City and defines the service priorities for the community. Budget hearings and meetings are held each year prior to the budget adoption and the public is invited and encouraged to speak during public hearings.

The City Council, for the seventh-straight-year, voted not to increase Water, Sewer, and Sanitation rates; the City's sales tax rate has not increased in over a decade; and while the primary property tax levy is increasing, the secondary tax is decreasing by an almost identical amount. The primary property tax increase is less than \$0.25 cents per month on an average home. And the primary property taxes are 100% dedicated to public safety (Police and Fire).

After years of coping with the effects of the economic downturn, Management and Council have placed the City on stable financial ground by taking the following difficult but necessary actions to ensure the long-term financial health of the City:

- Setting utility rates to cover operating, capital, and reserve needs
- Developing proper reserves
- Reducing operating expenses
- Presenting a bond issue to the voters which allowed for new municipal facilities to be built for the public and the police department
- Implementing a fully funded and realistic Capital Improvements Plan (CIP)
- Establishing a vehicle replacement program for the City
- Completing only those capital improvements that are "needs" and not "wants"
- Providing necessary infrastructure to promote economic development



City Hall Lobby

The budget for Fiscal Year 2020 is \$93,814,000. This budget represents an increase of \$23,779,000 from last fiscal year's budget which totaled \$70,035,000. The proposed Fiscal Year 2020 budget uses \$21,478,500 of fund balance.

Oversight of expenditures has been an enduring organizational objective. The Council adopted aggressive but fiscally conservative strategic priorities for the City and City Manager, which influenced both the Fiscal Year 2020 budget as well as the CIP. The CIP is a relatively new tool for El Mirage. It details a multi-year plan for capital expenditures that supports the priorities of the Council and El Mirage residents while also supporting the highest use of limited resources.

Current Fiscal Year-to-Date Highlights



Currently, General Fund revenues are exceeding budget projections. Additionally, departments are doing an excellent job of monitoring their expenditures, and General Fund expenditures to date are less than General Fund revenues.

The past few years have seen the completion of the police station, recreation facility with pool, and a joint project with Maricopa County named Basin Park for its dual role as both a recreation amenity and stormwater runoff storage location. Additional funding was allocated in previous years for remodeling and renovation at Gentry Park. Gentry Park is one of the City's oldest landmarks, built more than 45 years ago

amid the original downtown neighborhoods. Mindful of the significance of Gentry Park to families and children in the community, the Council approved its major renovation in 2012, including a new baseball diamond, covered dugouts, a concession building, and new fencing that was primarily funded by a grant from the Arizona Sports and Tourism Authority.

A number of projects have been completed recently including building and park improvements, police dispatch upgrades, and infrastructure improvements including water lines, sidewalks, and streets. Many of these projects were funded by General Obligation (G.O.) Bonds authorized by the voters of El Mirage. Before selling bonds it is common for bond ratings to be assigned to municipalities by rating service providers such as Standard & Poors (S & P) or Moody's. Bond ratings determine the cost to the City of borrowing bond funds. Meetings were held with representatives of S & P and Moody's to lay out the case for the El Mirage bond rating. Points of discussion included the City's funding reserves, financial management practices, policies, and debt levels. As a result, S & P upgraded El Mirage's rating to AA- while Moody's affirmed its A1 rating. Both ratings led to extremely favorable bond rates on the most recent issues. The savings are reflected in lower tax levies and lower property taxes for residents.

Recently, Garrett-Walker Homes ("GWH") began building single family residential at the northeast corner of Grand Avenue and Thompson Ranch Road in El Mirage. The development will consist of 156 single family residential lots on 39.71 acres, for a density of 3.92 du/ac, and approximately 5.81 acres for future retail uses. In all, these homes will add more than \$25 million in property value to the City when completed, which should lower secondary property tax burdens. Additionally, several companies have

expanded or located in El Mirage including, Microsoft, EPCOR, Interstate Steel, Phoenix Door, and Sunbelt Rentals.

Every community, no matter the size, needs to evaluate its environmental stewardship role related to sustaining the quality of life for both present and future generations. In El Mirage, signs of the City's commitment have already begun to emerge. Solar paneled parking structures are installed at Gateway Park, the senior center, police station, recreation facility, and the fire station. The panels generate 80% of each structure's electricity and were built at no upfront cost to the City. The water department replaced older water meters with automated meters designed to immediately identify areas where excessive water is being used. A curbside recycling program has been implemented, translating into less waste in our landfills and a cleaner City for all citizens.

Budget Highlights

The City is committed to continued financial stability and transparency. Operating expenditures are covered by operating revenues and key partnerships enliven the City's future. Residents have started to see improvements to Grand Avenue, most notably the realignment of Grand, Thunderbird, and Thompson Ranch Road, thanks to partnerships with the Arizona Department of Transportation and the Maricopa Association of Governments. This realignment brings safer traffic conditions and greater potential for economic expansion.

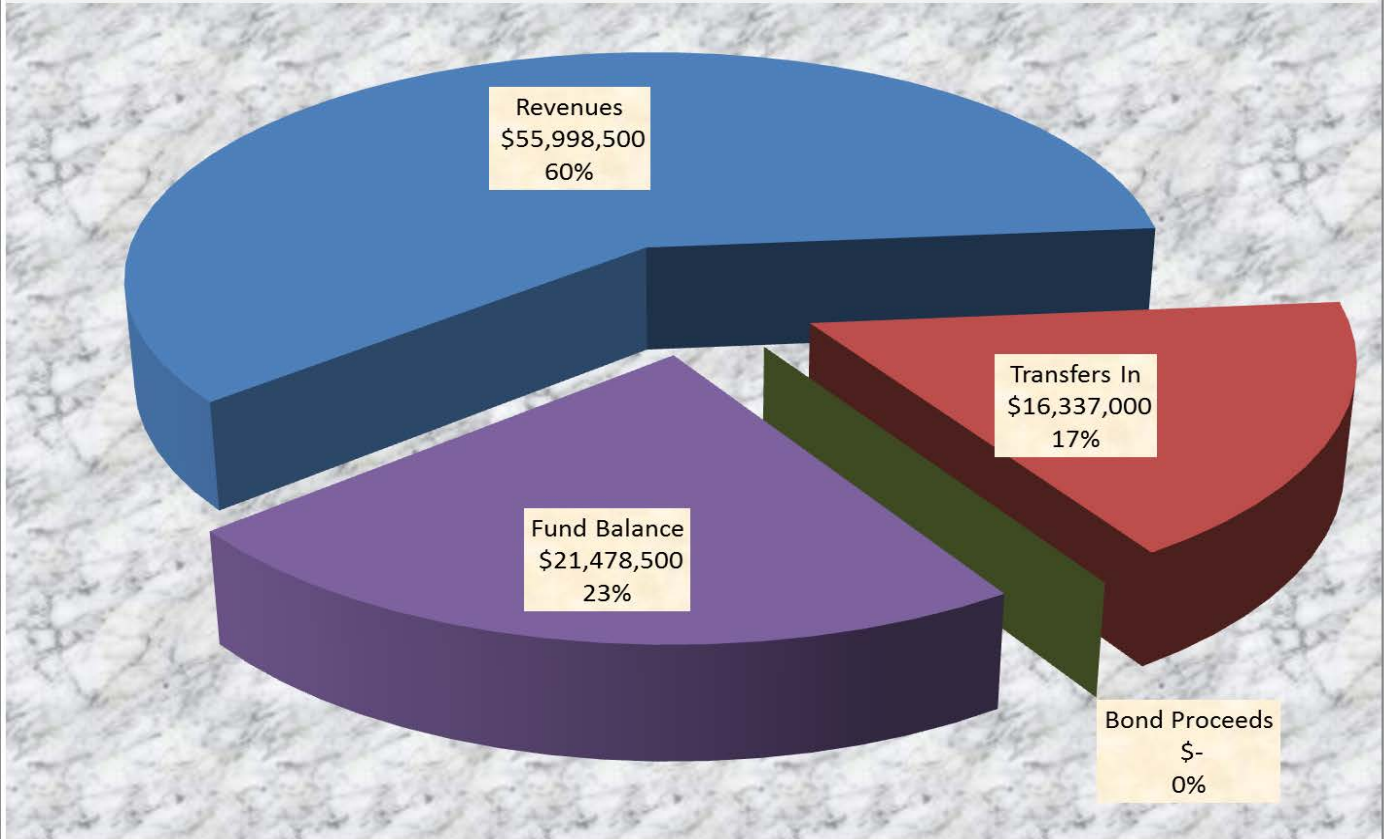


General Fund expenditures are primarily directed towards Police and Fire operations; while water, sewer, and streets projects make up more than 75% of the capital budgeted for this year. To ensure transparency, the City publishes its budget in the local newspaper and holds open public workshops and an official hearing on the budget. The City posts its current and previous tentative and final budgets on its website in compliance with state law and best practices.

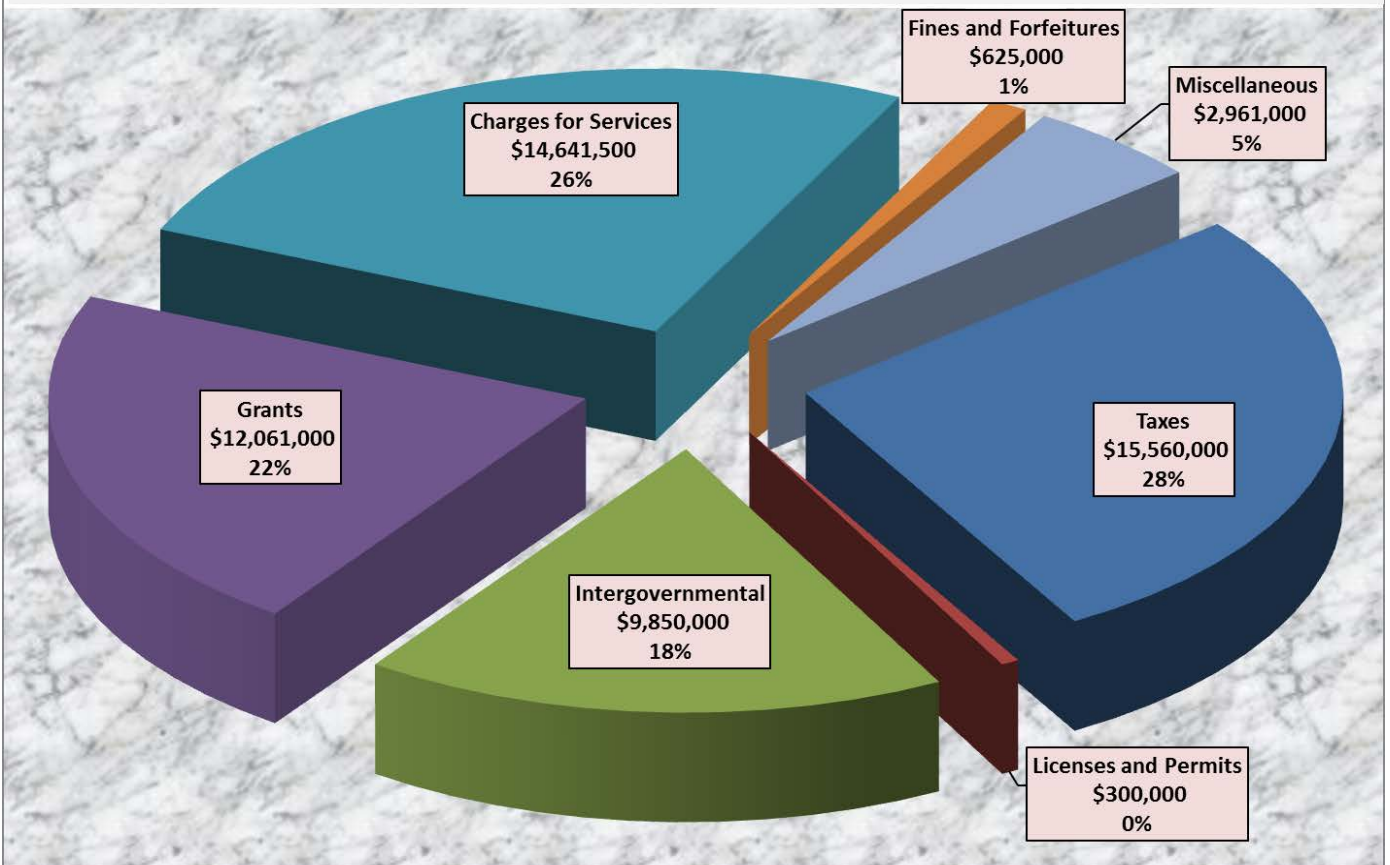
A comparison of the Fiscal Year 2020 budget to the previous fiscal year reveals the following information:

- The adopted budget for Fiscal Year 2020 is \$93,814,000. The adopted budget represents an increase of 34% over the Fiscal Year 2019 budget.
- Sources of funds are broken down into four categories: Revenues, bonds, fund balance, and transfers (See the "Sources of Funds" chart that follows.).
 - Revenues before transfers and bond proceeds are projected to increase by \$2,864,000 to \$55,998,500.
 - Grant revenues make up 22% of the revenues at \$12,061,000.
 - Charges for services, taxes, and intergovernmental revenues make up 26%, 28%, and 18% of revenues respectively.
 - All other categories combined make up 6% of total revenues.
 - Fund Balance of \$21,478,500 and transfers between funds totaling \$16,337,000 comprise the remaining funding sources.

Citywide Sources of Funds



Citywide Revenues by Category

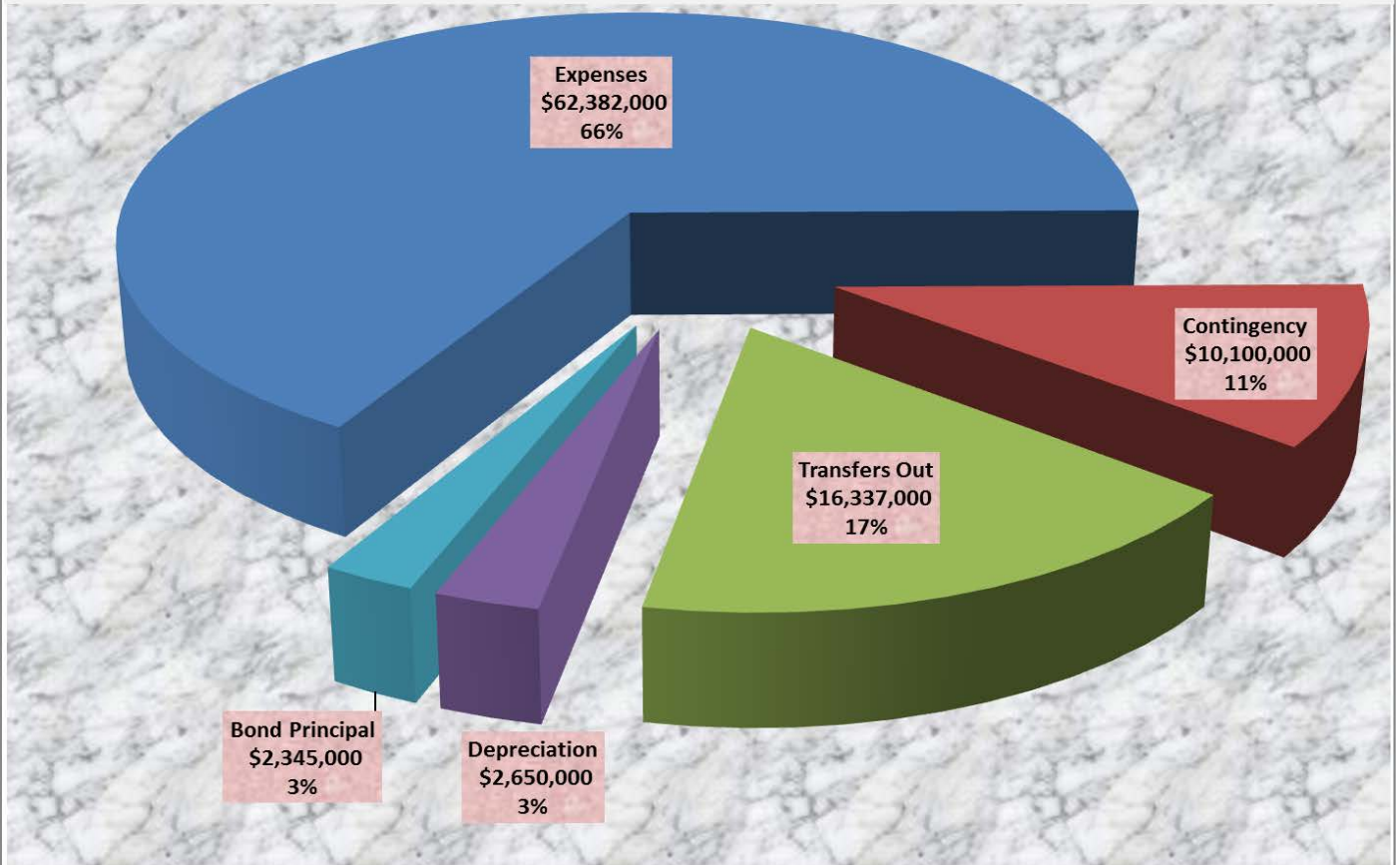


- Uses of funds are broken down into five categories: expenses, contingency, transfers out, bond principal, and depreciation (See “Uses of Funds” chart that follows).
 - Expenses of \$62,382,000 (excluding contingencies) have been identified throughout 15 different funds and can be broken down by type of expense as follows:
 - Capital –\$26,146,500 of capital expenditures across all funds are presented as part of this budget. This includes any current year capital projects that need to be carried forward into the Fiscal Year 2020 budget. Capital is \$16,410,500 higher than last year.
 - Personnel – the total projected cost of personnel for Fiscal Year 2020 is \$19,966,000. This is an increase of approximately \$649,000. The significant changes are a result of staffing increases related to Police operations, increased public safety retirement contributions, and wage increases.
 - Supplies and services – the total projected cost of supplies and services for Fiscal Year 2020 is \$10,604,000. This is a decrease of approximately \$352,000. The City no longer bills itself for water usage at City facilities and parks. This process change accounts for the reduction.
 - Other costs – (e.g. special projects, debt service, and fees) amount to \$5,665,500 for Fiscal Year 2020. This is a decrease of approximately \$682,000. Program reductions in the Court Enhancement Fund accounts for the entire decrease in this expenditure category.
 - See the following “Expenditures by Category” and “Percent of Citywide Expenditures by Fund” charts for graphical representations.
 - Contingency of \$100,000 (+ \$10 million unknown) for Fiscal Year 2020 is \$1,603,000 lower than the budget for the previous fiscal year.
 - Transfers out of \$16,337,000 provide an offset for transfers in of the same amount. A “Transfer Matrix” showing the movement of resources between funds can be found at the end of the “Executive Summary” in this document.
 - Bond principal payments of \$2,345,000 are programmed to pay utility, excise, and general obligation bond principal.
 - Depreciation of \$2,650,000 is a non-cash expenditure which reduces fund balance but does not reduce cash. Depreciation is recorded in the Water and Sewer Funds.

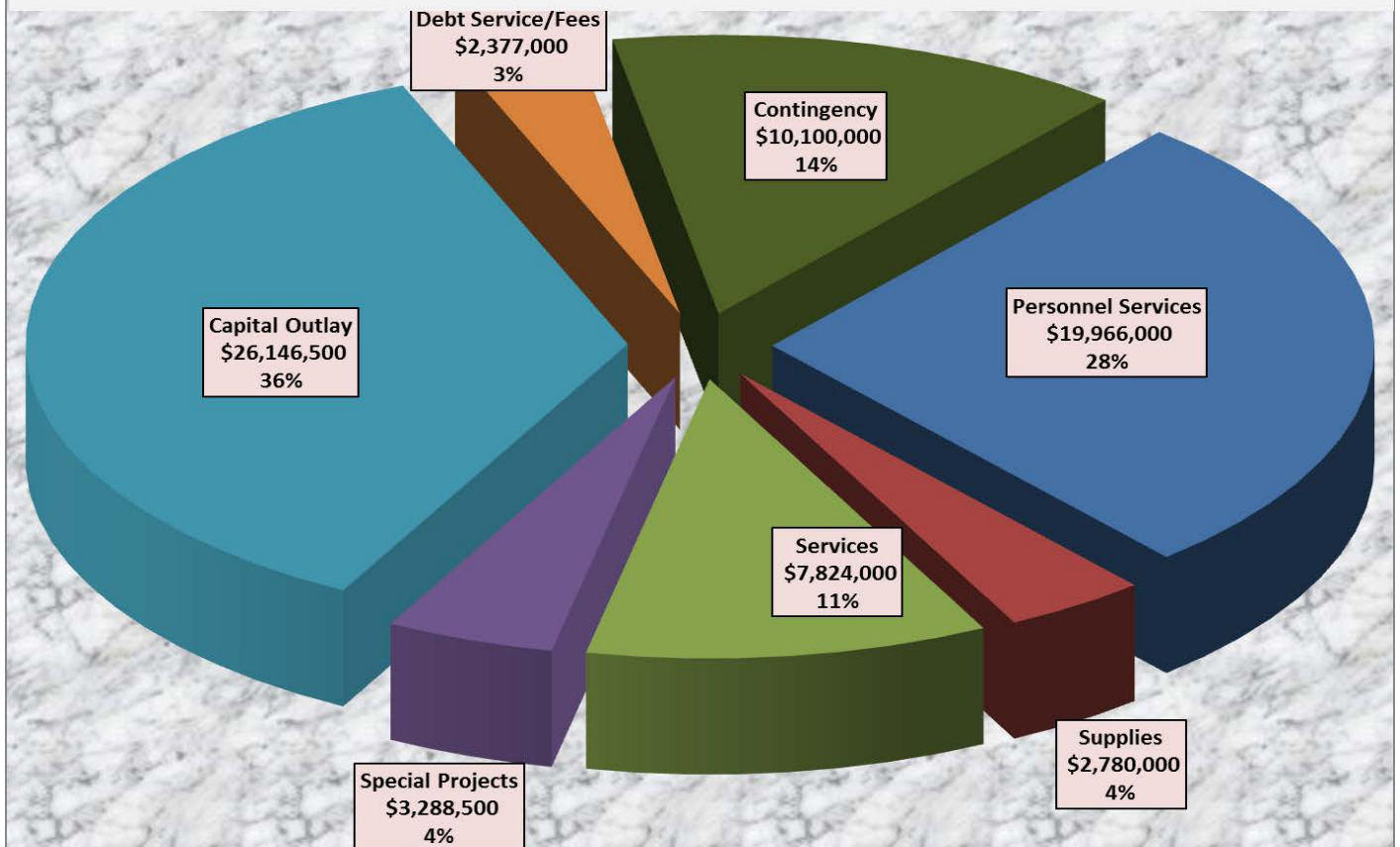


Police
Department
Lobby Floor

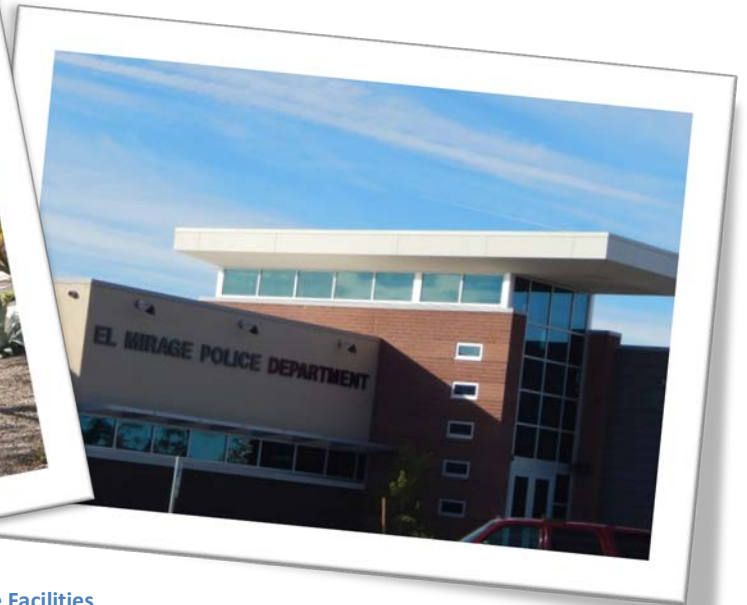
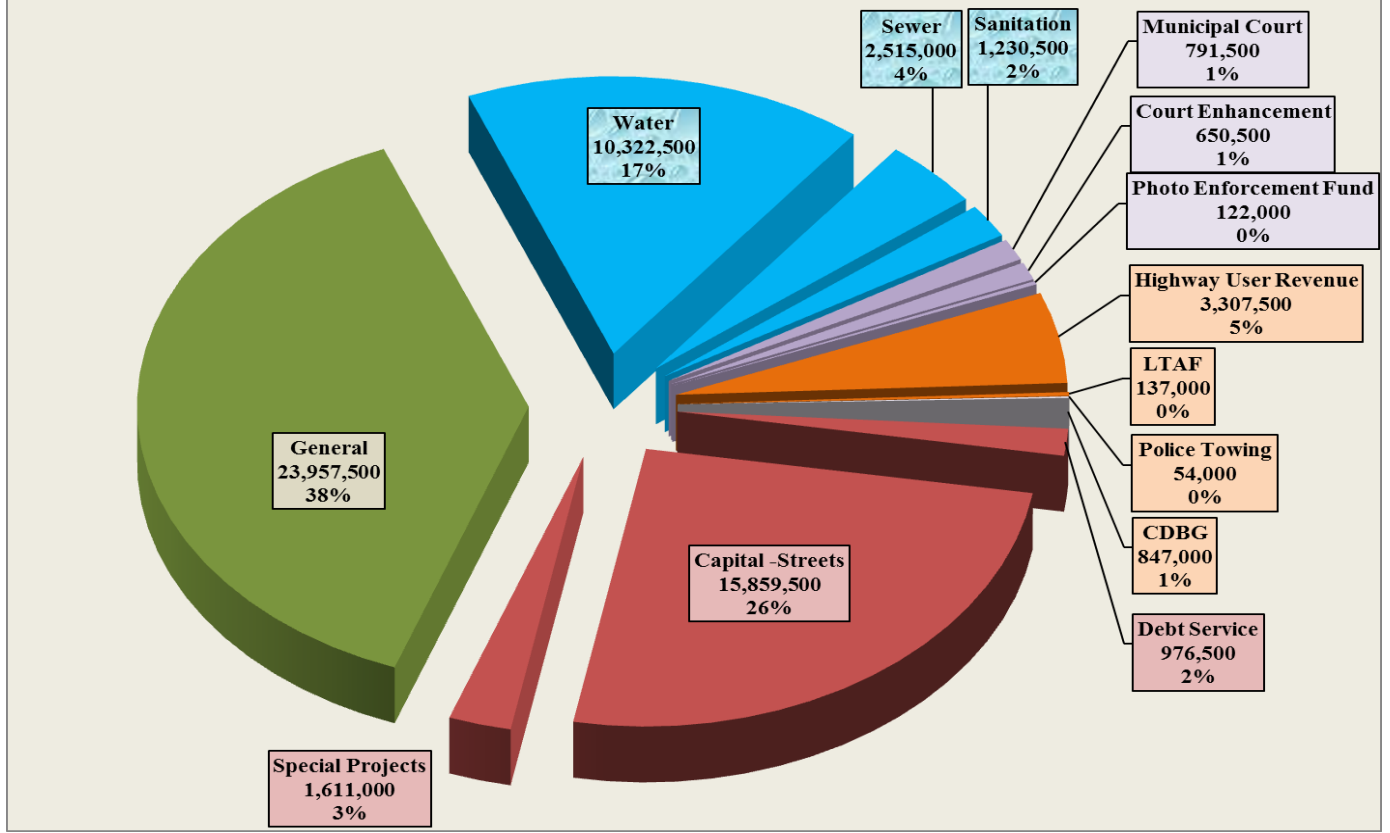
Citywide Uses of Funds



Citywide Expenditures by Category



Percent of Citywide Expenditures by Fund



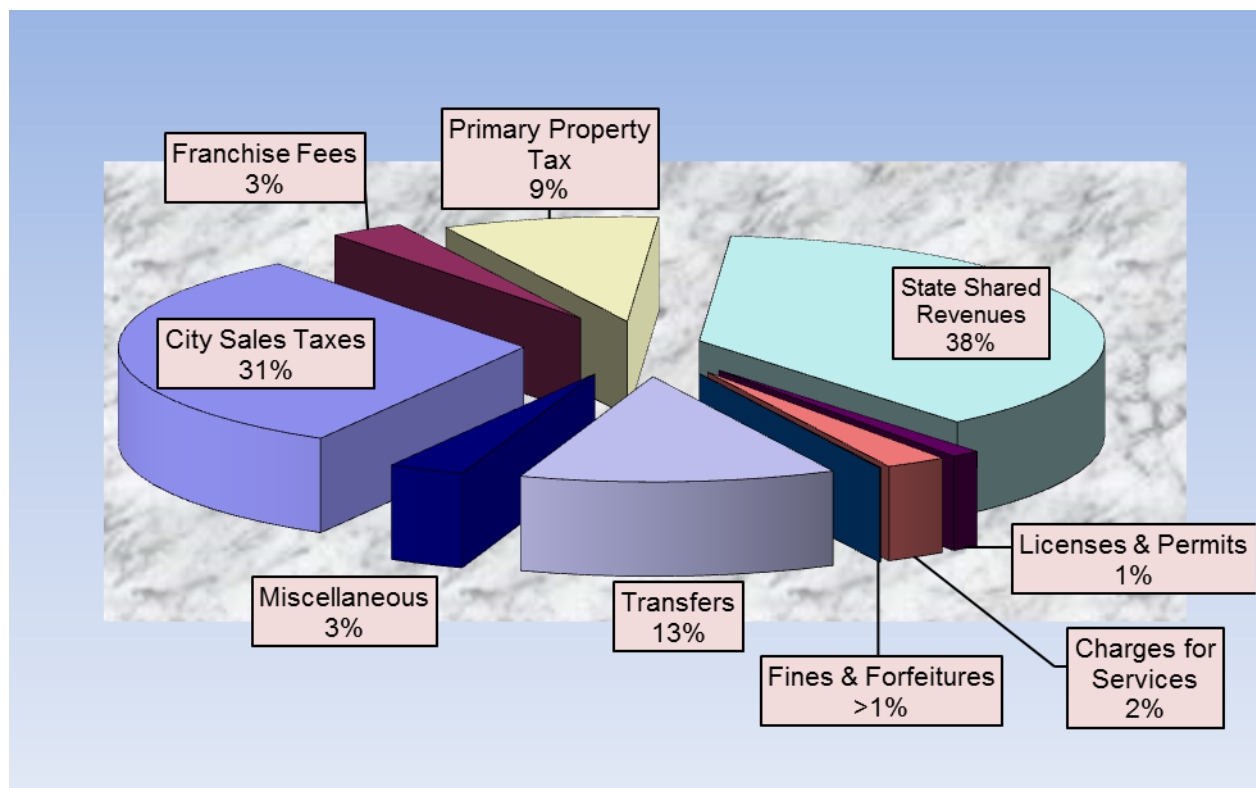
Fire and Police Facilities

Executive Summary

Primary General Fund Revenues

Below is a table showing the primary classifications of General Fund Revenues and a comparison of this year's budget to last year's budget. After the table is a graph depicting what percentage of the revenue is accounted for in each of the classifications. The following pages include explanations and graphs of the major General Fund revenues.

General Fund	FY 19-20	FY 18-19	Increase	
	Budget	Budget	(Decrease)	%
Revenues:	Budget	Budget	Amount	Change
City Sales Taxes	\$ 8,150,000	\$ 7,585,000	\$ 565,000	7.45%
Franchise Fees	780,000	740,000	40,000	5.41%
Primary Property Tax	2,250,000	2,200,000	50,000	2.27%
State Shared Revenues	9,850,000	9,325,000	525,000	5.63%
Bus. Lic./Bldg. Permits	300,000	275,000	25,000	9.09%
Charges for Services	635,000	339,000	296,000	87.32%
Fines & Forfeitures	15,000	15,000	-	0.00%
Transfers	3,280,000	2,632,500	647,500	24.60%
Miscellaneous	795,000	675,000	120,000	17.78%
Total General Fund Revenues	\$26,055,000	\$ 23,786,500	\$ 2,268,500	9.54%



CITY SALES TAX

City sales tax revenues account for about 31% of all budgeted General Fund Revenues. The City of El Mirage imposes a 3% tax on all retail sales. An additional 1% is imposed on transient lodging (bed tax). The Arizona Department of Revenue administers the collection of all sales taxes for the City. City sales tax collections are received and accounted for by the Department of Revenue, and are forwarded incrementally to the City of El Mirage. Reports generated by the Department of Revenue are separated into various industry classifications. These reports, as well as the total City sales tax collections for each month, are usually available to the City two to three months in arrears.



Bill Gentry Park

Sales tax collections have been increasing statewide as well as in the City of El Mirage. This trend appears to be supported by the regression analysis in the chart below. For the upcoming budget year, the City is projecting to collect \$8,150,000 in City sales tax. This amount is approximately 7% above the budgeted collections for the past year.

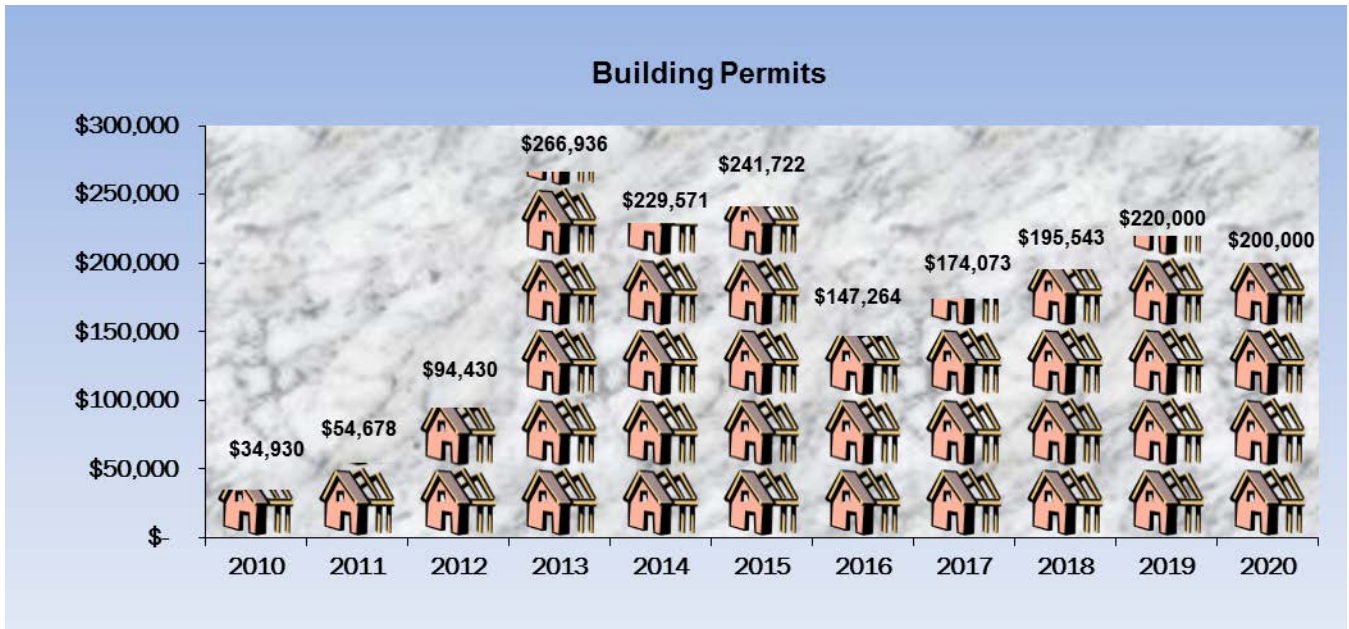
The following chart depicts actual City sales tax collections for the last 10 fiscal years, with the past year being an estimate. The trend line, using regression analysis for the last 10 fiscal years, suggests an upward trend. The Finance Department has utilized recent tax collection information and the state's sales tax projections in forecasting City sales tax collections and believes the figure of \$8,150,000 to be justified, if not conservative, due to market and business factors.

City Sales Tax Collections



BUILDING PERMITS

Construction is a cyclical business. The City has seen a small rebound in building permits due to a few commercial projects and the completion of a subdivision by Lennar Homes. Compared to permit activity from the early 2000s, and other revenue sources, building permits are no longer considered a primary revenue source for the City. The following chart shows building permit fee collections for the past 10 fiscal years with the past year being an estimate.



FRANCHISE FEES

The City has agreements with various utilities that allow access to rights-of-way. The utilities pay franchise fees to the City in exchange for this access. Each utility has a different agreement with the City. A modest increase of \$5,000 has been budgeted for Fiscal Year 2020 based on collections history since 2009.

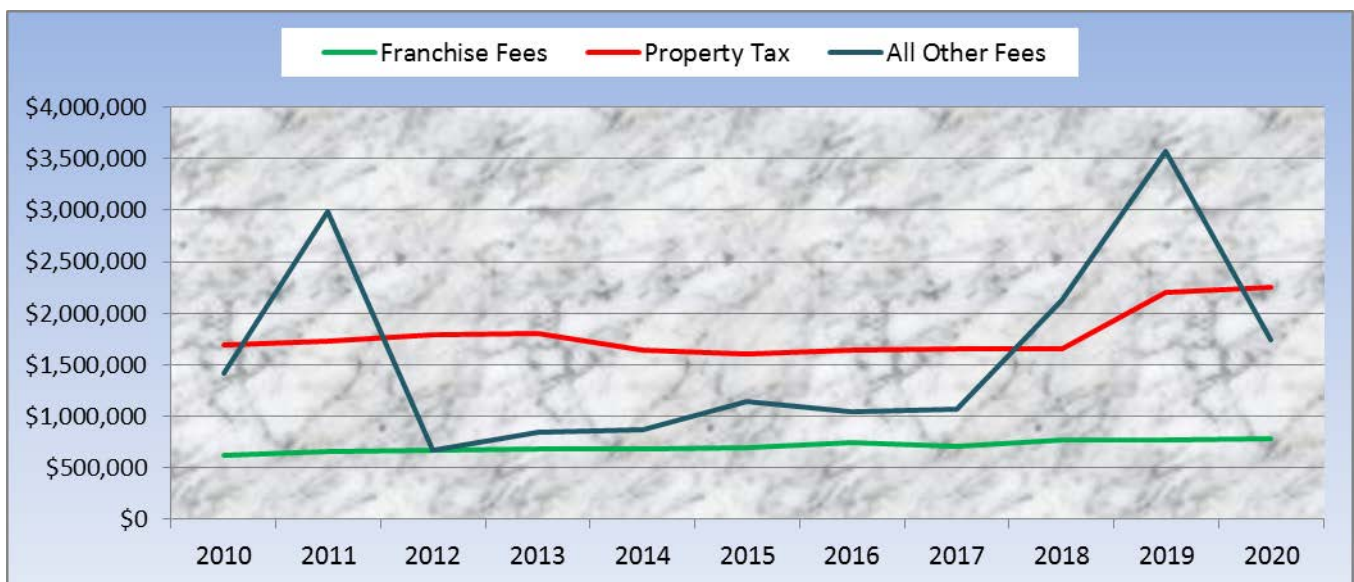
ALL OTHER FEES

Licenses and Permits, Charges for Services, Fines and Forfeitures, and Miscellaneous revenue are the general revenues that constitute this category. While none of these revenues individually make up a significant portion of the General Fund budget, cumulatively they represent \$1,745,000 or 7% of General Fund revenue for Fiscal Year 2020.

Included in all other fees are business licenses. A business license is required of any person, partnership, syndicate, firm, association, or corporation, before engaging in any of the businesses, callings, or professions, within the corporate limits of the city or who conducts a business outside the corporate limits of the city and who solicits, canvasses, advertises, or delivers products or performs services within the city limits for a fee. The City's standard business license is \$100.

PRIMARY PROPERTY TAX

A primary property tax of \$1 million was approved in Fiscal Year 2004. The City voted this year to increase the primary property tax to the maximum amount allowed by law. The entire amount of primary property tax revenue is dedicated to public safety functions. Continued growth of between \$50,000 and \$75,000 per year can be expected for the foreseeable future unless increased development resumes within City limits. The City budgets to collect \$2,250,000 this year.



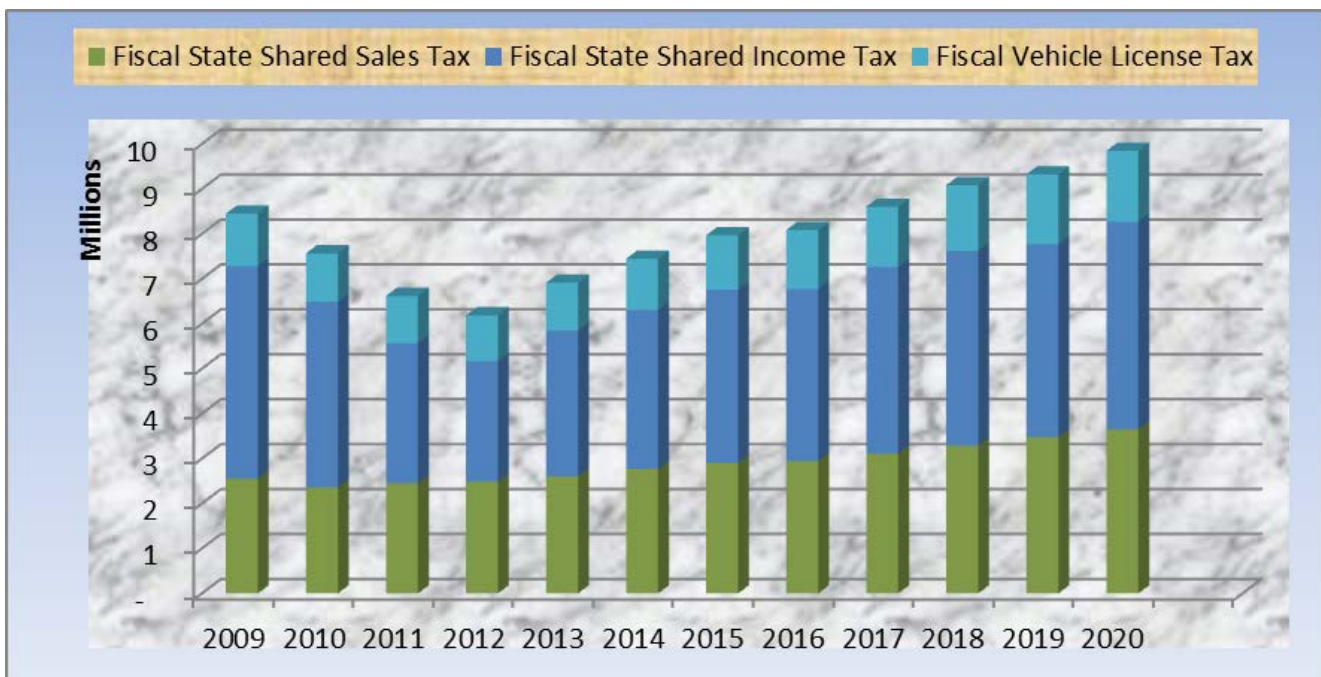
This chart provides actual information except for the current year budget and the past year estimate.

STATE SHARED REVENUES

Cities and towns in Arizona are fortunate to be involved in a fairly progressive state shared revenue program which distributes funds to Arizona municipalities from four state revenue sources. The General Fund accounts for three of the four state shared revenue sources. They include state shared sales tax, state shared income tax, and vehicle license taxes. The Arizona League of Cities and Towns publishes estimates each year for these revenue sources to be used in each city or town budget process.

- State Sales Tax - The estimate for state shared sales tax is approximately 5% higher than the estimated amount from last year. This amount may be subject to revision later in the year. The Department of Revenue will send final estimates in late June.
- State Income Tax - The estimate for state income tax is 8% higher than last year's estimate. This is the only shared revenue that can be accurately forecast since it is based on collections from two years prior.
- Vehicle License Tax (VLT) – VLT has shown signs of growth and, based on consensus estimates, is projected to increase 2% from last year.

The following table shows the last ten years of collections, as well as the estimate for the past fiscal year and the budget for the 2020 fiscal year.



GRANTS

The City does not track grants through the General Fund. Grant activity and projections can be accessed in the Special Projects Fund located near the end of the budget document.

TRANSFERS

These are transfers between funds to account for a variety of internal activity. Transfers can be repetitive (year-after-year) or one-time. Repetitive transfers are made to comply with Council directives and contractual commitments or to fund administrative and operations services. One-time transfers are made for grant matches, to complete or subsidize capital projects, to close balances from one fund to another, or to eliminate projected negative fund balances. A matrix is provided below to identify transfers.

Transfer	Gen. Fund	Court	Capital St.	Water	Sewer	HURF	Debt Service	Special Projects	TOTAL FROM
FROM									
Gen. Fund		332,500	10,039,000			856,500	100,000	100,000	\$ 11,428,000
Sewer Fund	1,422,000			160,000					1,582,000
Water Fund	1,426,000				1,394,000				2,820,000
Sanitation	357,000								357,000
Photo	75,000		75,000						150,000
TOTAL TO	\$ 3,280,000	332,500	10,114,000	160,000	1,394,000	856,500	100,000	100,000	\$ 16,337,000

Budget Transfer Methodology	From	To	Allocation %
Description:			
Photo Enforcement	Photo Enforcement	GF/Cap. St.	50% Each Fund*
Grant Match Funding	General Fund	Spec. Projects	Greater of \$100,000 or grant match
Customer Service	Sewer	Water	Per Rate Model
Overhead Allocation	Water/Sewer/Sanitation	GF	Per Rate Model

* Based on prior year's fund balance.

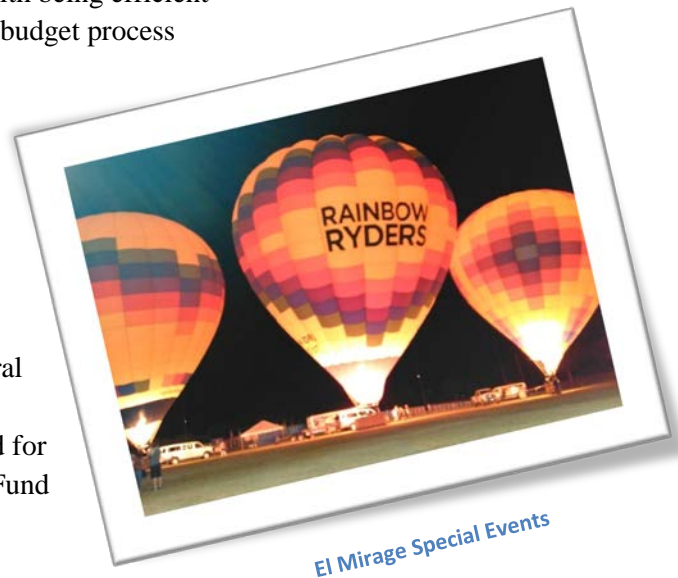
SUMMARY

General Fund Revenue, net of bond proceeds, should increase by \$2,268,500 or 9.5% for the next fiscal year.

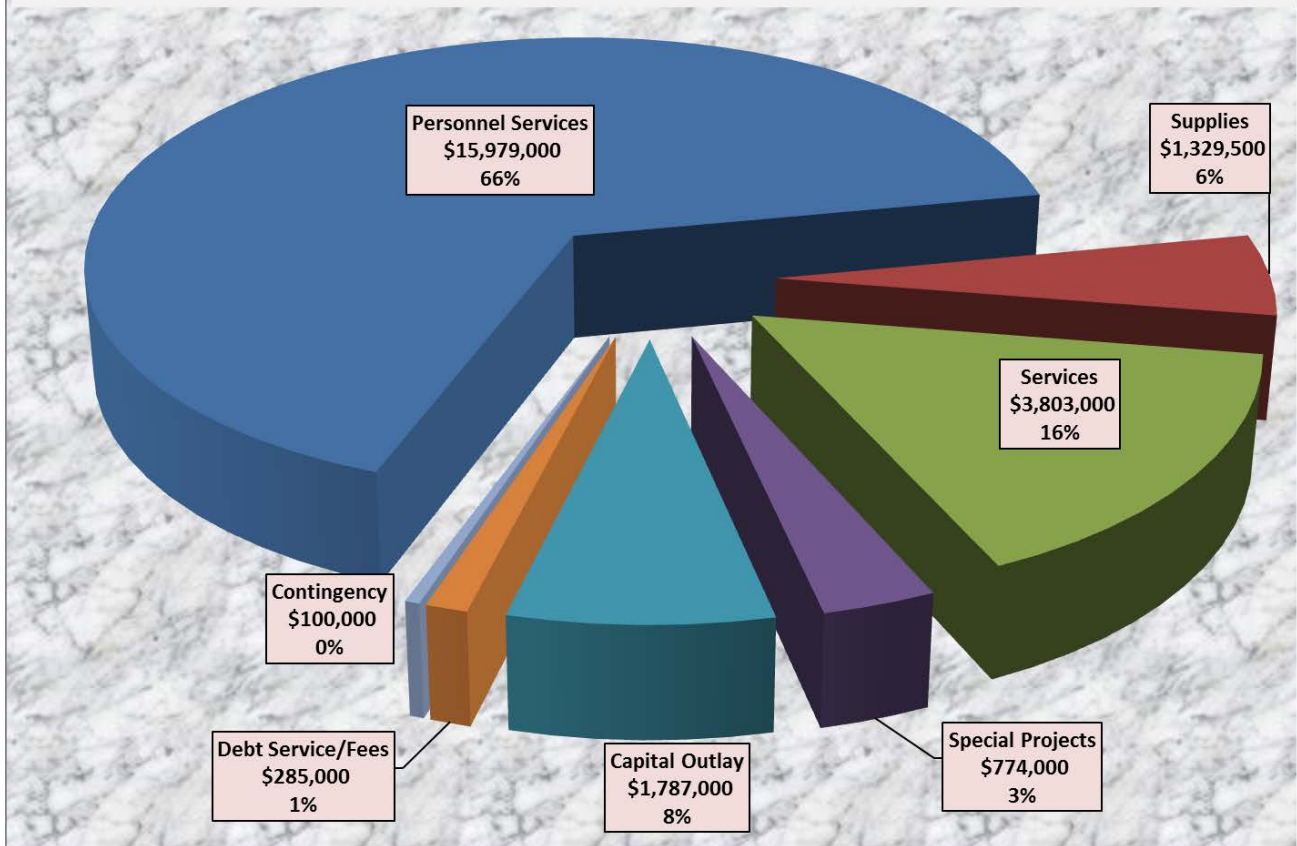
Primary General Fund Expenditures

To create stability, this budget focuses on maintaining and improving operations while adding value through the budget process. Departments were tasked with being efficient and effective with the budgets they have. As part of the budget process Council directed that increased revenues be directed to meet public safety and capital needs as well as addressing operating costs resulting from enhancements to service delivery.

The General Fund budget is used to pay for public safety, general services, community services, and development services among other functions. These functions are labor intensive and subsequently the General Fund relies heavily on personnel. Of the 189.3 non-elected positions budgeted this year, 149.3 are accounted for in the General Fund. Accordingly, 66% of the General Fund budget is established to pay for salaries and benefits (personnel services).



General Fund Expenditures by Category



Description	2020 Budget	2019 Budget	\$ Change	% Change
Personnel Services	\$15,979,000	\$14,430,000	\$1,549,000	10.7%
Supplies	1,329,500	1,163,000	166,500	14.3%
Services	3,803,000	3,405,000	398,000	11.7%
Special Projects	774,000	742,500	31,500	4.2%
Capital Outlay/Projects	1,787,000	1,336,000	451,000	33.8%
Debt Service/Fees	285,000	278,500	6,500	2.3%
Contingency	100,000	1,509,000	-1,409,000	-93.4%
Total	\$ 24,057,500	\$ 22,864,000	\$ 1,193,500	5.2%

- Supplies/Services/Special Projects/Capital Outlay/Projects/Debt Service/Fees increased by \$1,053,500 or 15.2% from last year's budget of \$6,925,000.
- Capital totaling \$1,787,000 has been identified to pay for the items on the following page.
- Council Contingency has been set at \$100,000. Any use of Council Contingency requires Council notification. Because these funds are not assigned to a specific department they are available for use to meet emergency needs or for unplanned opportunities such as grant matches or newly identified City needs.

Capital Items:

NEW PROJECTS

<u>Department</u>	<u>Description</u>	<u>Amount</u>
ADMINISTRATION	OFFICE REMODEL - ADDITIONAL WORKSPACE	\$25,000
INFORMATION TECHNOLOGY	COUNCIL CHAMBERS VIDEO ENHANCEMENTS	15,000
INFORMATION TECHNOLOGY	REPLACEMENT OF PHONE SYSTEM SERVERS (3)	16,000
INFORMATION TECHNOLOGY	SECURITY INFORMATION AND EVENT MGMT SOLUTION	30,000
FINANCE	COPIER REPLACEMENT - FINANCE	8,000
FINANCE	CASELLE BUDGETING SOFTWARE	15,000
PARKS	PARKS EQUIPMENT REPLACEMENT	10,000
PARKS	VEHICLE REPLACEMENT PROGRAM - PARKS	47,000
FACILITIES	HVAC REPLACEMENT PROGRAM	30,000
FACILITIES	SENIOR CENTER REMODEL	40,000
FACILITIES	LIBRARY RENOVATIONS	50,000
FACILITIES	BUILDING ACCESS CONTROL UPGRADE	200,000
FACILITIES	COURT SECURITY REMODEL	240,000
ENGINEERING	VEHICLE REPLACEMENT PROGRAM - ENGINEERING/COMDEV	35,000
BUILDING SAFETY	STAFF VEHICLE - BUILDING SAFETY	27,000
POLICE	PROPERTY & EVIDENCE FREEZER STORAGE	7,000
POLICE	FITNESS EQUIPMENT REPLACEMENT	12,000
POLICE	LOCKER ROOM ADDITION	30,000
POLICE	SPILLMAN DASHBOARD	35,000
POLICE	VEHICLE REPLACEMENT -POLICE	180,000
FIRE	POS13 MACHINE REPLACEMENT	13,000
FIRE	PORTABLE RADIOS 8 REPLACE/4 NEW - FIRE	60,000
INFORMATION TECHNOLOGY - CARRYFORWARD	DESIGN/INSTALLATION FIBER OPTIC CABLE-EL MIRAGE RD	63,000
PARKS - CARRYFORWARD	SPLASH PAD UPDATE	55,000
COMMUNITY DEVELOPMENT - CARRYFORWARD	HOCKEY RINK & BASKETBALL LIGHTING - YMCA	80,000
POLICE - CARRYFORWARD	POLICE VEHICLE REPLACEMENT	172,000
POLICE - CARRYFORWARD	POLICE VEHICLES	292,000
Total		\$ 1,787,000

Conclusion and Acknowledgments

I am pleased to present the City Council with a balanced budget that focuses City resources on achieving Council goals and objectives while maintaining and enhancing community services.

I would like to thank City Staff for their efforts, hard work, and countless hours spent preparing this budget for the Council's consideration.

Respectfully submitted to the Mayor and Council of the City of El Mirage by:

J. Crystal Dyches

J. Crystal Dyches
City Manager



List of Elected City Officials



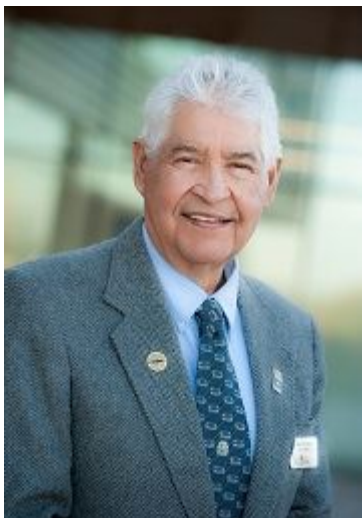
Mayor Alexis Hermosillo

Alexis Hermosillo is the Mayor of the City of El Mirage. As a proud fourth-generation El Mirage resident, Alexis is passionate about her community. Through her commitment to serve the public, she has worked for the largest public transportation company in Maricopa County, was the manager of a radio network under the Cesar Chavez Foundation, and worked for the U.S. House of Representatives as a District Representative for Arizona Congressional District 3.

Alexis holds a Master's degree in Journalism and a Bachelor's degree in Interdisciplinary Arts and Performance, both from Arizona State University. Alexis is currently pursuing her doctoral degree in Organizational Leadership from Grand Canyon

University.

Alexis is committed to the empowerment of women. She serves on the Board of the YWCA of Metropolitan Phoenix, and has worked with the Hispanic Women's Corporation, supporting their national youth initiatives. Alexis also believes that investing in today's youth is an investment in our future. She has dedicated herself to engaging and motivating Latino youth through leadership development programs with various organizations, such as Unidos US (National Council of La Raza).



Vice Mayor Roy Delgado

Roy Delgado was raised in New Mexico by a single Mom who taught him the importance of hard work and helping others. He is the oldest of 6 children. Roy joined the Military (US Army) and served his country for 21 years. He is the proud father of 1 son, 4 grandchildren and 3 great grandchildren.

As a young man with a family, he moved to Northern California where he worked in the oil industry for Union Oil. That job brought him to Arizona where he eventually met and married his wife Suzie.

Roy's first experience with politics was in the late 1970's when he became involved with Labor Leader and Farm Worker Advocate

Cesar Chavez's fight to improve the treatment of farm workers.

The Delgado's moved to El Mirage in 1997. They were looking for property with acreage in order to have their horse on site. Shortly after settling in, Roy was approached about serving his community by running for El Mirage City Council. Roy was selected to serve as El Mirage's Mayor for a short time. He has had the pleasure to sit on the El Mirage City Council for 16 years. Roy has served on several civic boards/committees, including the CDAC committee, which has brought in millions of Federal dollars for City improvements.



Councilmember Monica Dorcey

Monica Dorcey was born and raised in rural Wayne, Nebraska, one of nine siblings. After graduating from Briar Cliff University in Sioux City, IA, she worked in the independent adjusting business for 27 years, and in 2003 she went to work as a Senior Claim Representative for Farmers Insurance Group, moving to El Mirage with her daughter, Ashley. Monica is a member of Santa Teresita parish and has served in several ministries over the years.

Monica is now retired but continues to be involved in a number of non-profit organizations with a primary emphasis on children and their education, but also fostering the growth and development of El Mirage. She has served in a number of roles as a volunteer for the City of El Mirage. This work includes:

Served on the Planning and Zoning Commission since 2013 and is currently the Chairperson.

Served on the Judicial Review Committee from 2012—2017.

- Named El Mirage Citizen of the Year in 2012.
- Served on the planning committee for the El Mirage HOA training presented in 2016-2017.
- President of the Northwest Valley YMCA Advisory Board, serving on the Board since 2014.
- Treasurer of the Dysart Education Foundation Board and Scholarship Committee, active
- Treasurer of Arizona Career Pathways, 2011—present.
- President of the West Valley Neighborhoods Coalition.



Councilmember Anita Norton

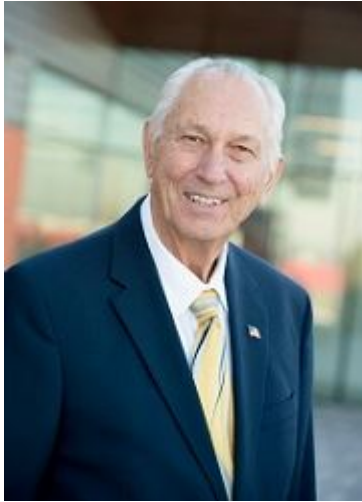
Council member Anita Norton has resided in Arizona most of her life and has a background in sales management and law enforcement. Council member Norton was appointed to the City Council in November of 2017 to fill a vacancy. Council member Norton serves on the Council's Public Safety Committee, the Employee Relations Committee, the Chamber of Commerce Committee, and was recently recommended for appointment as an alternate to the Community Development Advisory Committee of Maricopa County Human Services Division.

While serving with the Phoenix Police Department, Anita received recognition for her investigative ability and a commendation for composure in particularly high stress situations. Her confidence, fearlessness, and thoroughness resulted in a high number of solved

cases, including one which culminated in several arrests after a non-stop 46 hour investigation led solely by Anita. After leaving law enforcement, Anita later received a full honor's scholarship to college majoring in communications. However, after attending for two years, life's circumstances changed her path, wherein she went into retail sales management.

For the last 15 years, Anita has had a positive impact on the lives of hundreds of students and their families as a certified therapeutic riding instructor for children and adults with special needs, as well as for riders learning western horsemanship.

Anita first moved to El Mirage in 2004 and bought property in Dysart Ranchettes in 2014. In 2016, she built an energy efficient home acting as the builder/contractor. Anita also served on the Dysart Ranchettes Irrigation committee designated to work with the City to resolve irrigation issues.



Councilman Lynn Selby

Born and raised in Los Angeles, California, Councilman Lynn Selby has a business background spanning more than 30 years. He has managed cash flow and inventories, developed yearly budgets, and managed personnel. Selby and his wife, Danielle retired to El Mirage and began attending City Council meetings regularly and volunteering in the community. In attending the Council meetings, Selby became interested in the workings of the City and wanted to give something back to the community he loves and calls home. Selby was elected to the City Council in August 2010 and was re-elected to another four year term in 2016. He served in the U.S.

Navy and now volunteers his time as a representative of Operation Lifesaver throughout the State of Arizona, presenting railroad safety programs to government agencies and local organizations. He has also volunteered on several committees including past chairman of the City's Community Uplift Program. He is a past chair of Valley Metro (Regional Public Transit Agency) and a past board member of the Maricopa Association of Governments (MAG) Domestic Violence Committee. Councilman Selby also helps the El Mirage Fire Department distribute and install free smoke detectors. The Selbys have been married for 56 years and have three daughters and four grandchildren.



Councilman David Shapera

Councilman David M. Shapera, re-elected to a third four-year term on the El Mirage City Council in 2016, was also a past member and Chairman of the El Mirage Planning and Zoning Commission. He has over 45 years in elected and appointed positions in government. He and his wife, Linda, have been married for 42 years and have four adult children and eight grandchildren. The Shaperas moved to El Mirage in 2002.

Shapera is a retired police officer and worked for the Clark County Coroner Medical Examiner in Las Vegas, Nevada. He recently retired from the Dysart Unified School District. He continues to guest teach at El Mirage schools and is a member of the Dysart

Elementary PTO and Thompson Ranch PTSA. Shapera has also been a proud member of the Elks Lodge for 40 years.



Councilmember Donna Winston

Donna is a native Arizonan and grew up on the west side. She graduated from ASU, Magna Cum Laude and double majored in Criminal Psychology and Communication. She is married to Dr. Joshua Winston, DVM, has four children, two granddaughters and a new grandson. She bought her first brand new home in Rancho El Mirage and has lived here for 18 years.

Donna has worked for Maricopa Community Colleges since 1996 and is currently a Senior Administrative Assistant at the District Office. Along with her duties there, she has been an employee advocate leader for the last 18 years which included writing employee policy along with helping Maricopa Community College employees.

Through this advocacy work for employees, Donna was asked to start the public employee sector of AZ Conference of Police and Sheriff (AZCOPS), called “Maricopa Employees”. She is currently the President of this non-profit group and proudly leads her board by navigating public employees through processes and policies of their organization.

Donna and her husband Dr. Winston own two animal hospitals, one in Sun City West and the other in Glendale. Their two eldest sons are Veterans in the U.S. Military and are very dedicated to military personnel and their families. Because of this, they do not charge office visit fees at either of the animal hospitals. Donna is also a wedding planner and owns her business “By Invitation Only”.

Donna believes in giving back to her community and has been extremely involved in volunteerism since she was a very young girl. She was the Family Readiness Group Leader for almost five years for her youngest son’s Army Battalion. She served on the Executive Board of “The Single Mom Foundation” and taught a ten week course called “The Road to Self Reliance”. She currently sits on the Executive Board of “Don’t Leave Me.org” which started off as a civic engagement project for college students which brings awareness to the dangers of leaving pets in hot cars.

One of Donna’s goals for the City of El Mirage is to partner with not only our local businesses but with our sister cities around us to build a stronger economy throughout our community. She would like to utilize these connections to support Education, Police and Fire in our own neighborhoods to secure a safer, better future for El Mirage citizens.

LIST OF APPOINTED CITY OFFICIALS

City Manager – J. Crystal Dyches

City Attorney – Pierce Coleman PLLC

City Clerk – Sharon Antes

City Magistrate – Monte Morgan

Community Profile

Background, Population, and Business.

Considered the gateway to the Northwest Valley of the Greater Phoenix Metro Area, El Mirage is situated on approximately 10 square miles. The Hohokam, an ancient Native American culture, were the earliest inhabitants of what is known today as El Mirage. The Hohokam occupied a wide area of south-central Arizona from roughly Flagstaff south to the Mexican border. They are thought to have originally migrated north out of Mexico around 300 BC to become the most skillful irrigation farmers in the Southwest. The ingenious Hohokam developed an elaborate irrigation network using only stone instruments and organized labor. They were commonly known as the “Canal Builders.”

In 1867, most of the Hohokam canals were retrenched and used for farming. Federal irrigation projects constructed in the 20th century provided a more consistent and assured water supply throughout the Phoenix valley for agriculture.



During the early 1930's, migrant farm workers came to El Mirage to help build the canals and harvest the acres of roses, cotton, and other crops that would come to define the City's agricultural heritage. They settled on the west bank of the Agua Fria River and founded El Mirage in 1937 to provide stability and education for future generations. El Mirage was incorporated in 1951. At the time of incorporation, the City was primarily a compact residential community.

Since its incorporation, the City has transcended its agricultural beginnings to become a vibrant, diverse community with a current population of 35,670 according to the 2018 census estimates. El Mirage has active residents keen on providing schools and amenities and attracting businesses while retaining a community spirit. The City's affordable housing, small town feel, and proximity to Phoenix have attracted young working families seeking their first homes, retirees looking for community cohesion and a less hurried pace, and entrepreneurs seeking expansion into new markets.

The City's mission is to protect and enhance the quality of life through leadership, partnerships, and the efficient delivery of outstanding service to our diverse community. We take great pride in treating each citizen equally and professionally, in a manner



that fosters continued confidence in the City's leadership.

The City's logo symbolizes the Agua Fria River, as well as the rich soil and distant mountains that drew so many here long ago. Its words are simple, alluding to the “**Grand Heritage**” rooted in humble migrant beginnings, and the promise of a “**Bright Future**” that is the foundation on which El Mirage continues to distinguish itself as a livable, affordable city for all ages.

Location

El Mirage is located in the heart of the rapidly growing West Valley, approximately 19 miles northwest of downtown Phoenix. The City is minutes away from Luke Air Force Base, the USAF's largest fighter pilot training facility in the world and the City of El Mirage proudly supports the men and women of Luke Air Force Base and their mission. U.S. Highway 60 (Grand Avenue) and a BNSF rail line border the City's northern edge, supporting economic development and easy access to Loop 101 and 303, two of the areas busiest regional highways.

El Mirage is part of a collaborative effort to build the Northern Parkway transportation corridor. This project will provide access to the Loop 303, connecting to Interstate 10 and Interstate 17.



Economy

El Mirage has adopted initiatives to attract new commercial and industrial businesses to the City. Impact fees normally charged for infrastructure expansion have been eliminated and El Mirage is part of a multi-jurisdictional effort in the West Valley known as the Greater Maricopa Foreign

Trade Zone (FTZ). The FTZ is a government designated, 400-acre site at the City's southern end where foreign and domestic goods may be stored, assembled, or exhibited for sale exempted from U.S. Customs duties and excise taxes. The FTZ is an integral part of future business development.

Retail expansion in El Mirage is also a significant economic driver due to its potential for generating tax revenues, creating jobs, and drawing new visitors and residents. In recent years, several companies have expanded or located in El Mirage including, Microsoft, EPCOR, Interstate Steel, Phoenix Door, and Sunbelt Rentals.



Public safety and recreation have been the focus of voter-approved bonds in recent years. As a result, a fire station, police station, Northwest Valley Family YMCA facility, and a City Hall, are among the City's most ambitious projects recently constructed to address the significant community needs spurred by the influx of new residents and businesses. In fact, the City's population grew from 5,001 residents in 1990 to 31,767 residents in 2010 according to the U.S. Census Bureau. It is anticipated the City will continue to experience growth in the next decade, and City leaders are committed to keeping pace with such growth through fiscal stewardship and sound financial management.

The City of El Mirage is home to a variety of employers. Burlington Northern Santa Fe Railroad operates an 82-acre vehicle distribution center in El Mirage. Vulcan Materials Group, Look Trailers, Sutter Masonry, CEMEX, Contech Engineered Solutions, Southwest Steel, Riley Industrial, and Southwest Concrete provide the City with a sound industrial base. Luke Air Force Base, located one mile west of El Mirage, is the largest jet fighter training base in the world and employs over 1,500 civilians, many of whom are El Mirage residents. A recent survey of local businesses revealed the following list as the top 20 employers in the City of El Mirage.

Employer Name	Employees
Walmart	235
City of El Mirage	193
Dysart High School	141
Parks Sons Of Sun City Inc	136
BNSF Railway Co	123
Somerset Landscape	122
Sutter Masonry Inc	100
Look Trailers	97
Riverview Elementary	79
Thompson Ranch Elementary	74
Surprise Elementary	73
El Mirage Elementary School	70
Food City	68
Keven's Landscaping Co	51
R&S Supply Services	49
Sun City Awning	48
Riley Industrial	31
Phoenix Door	30
EPCOR	27
Master Block	26

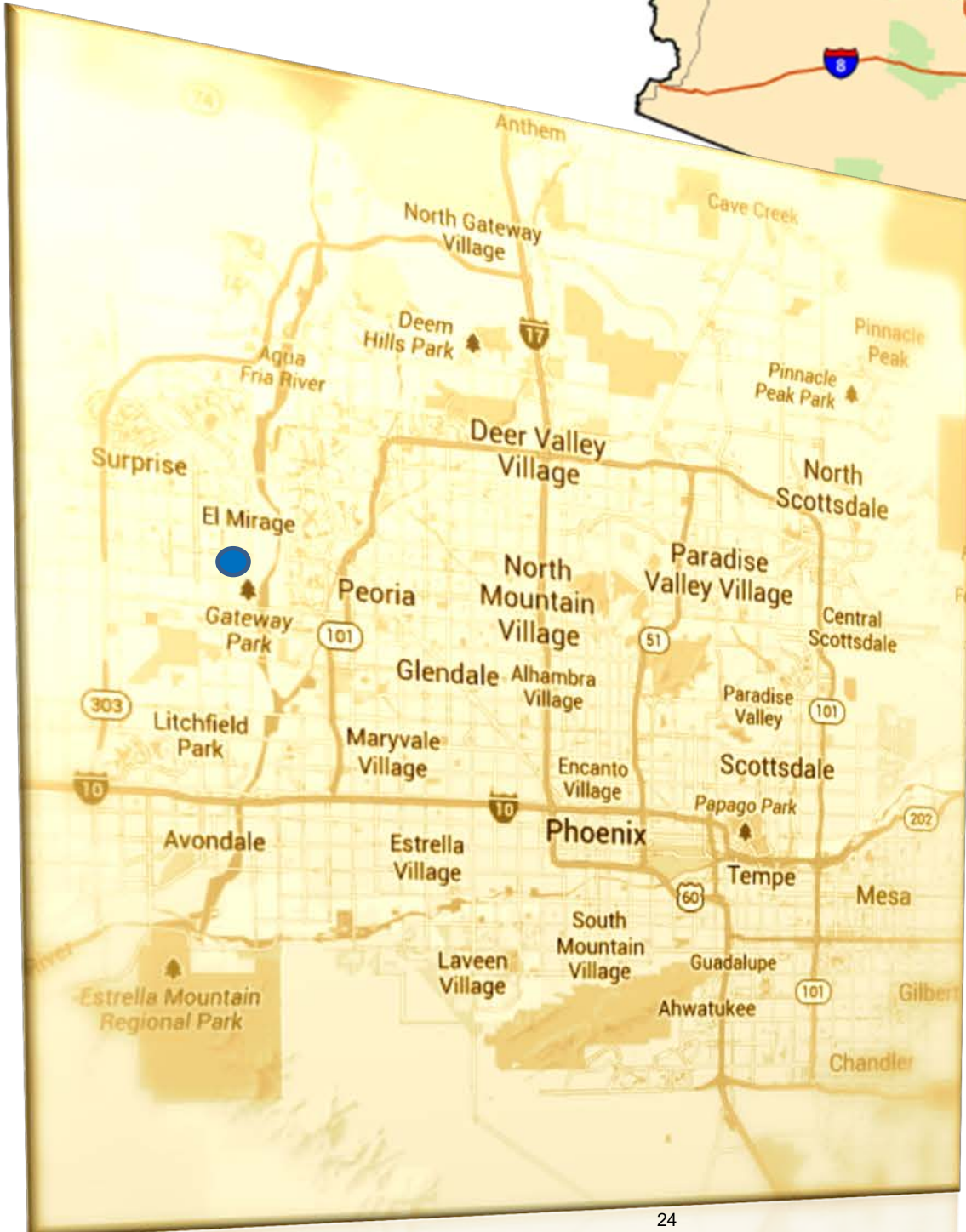


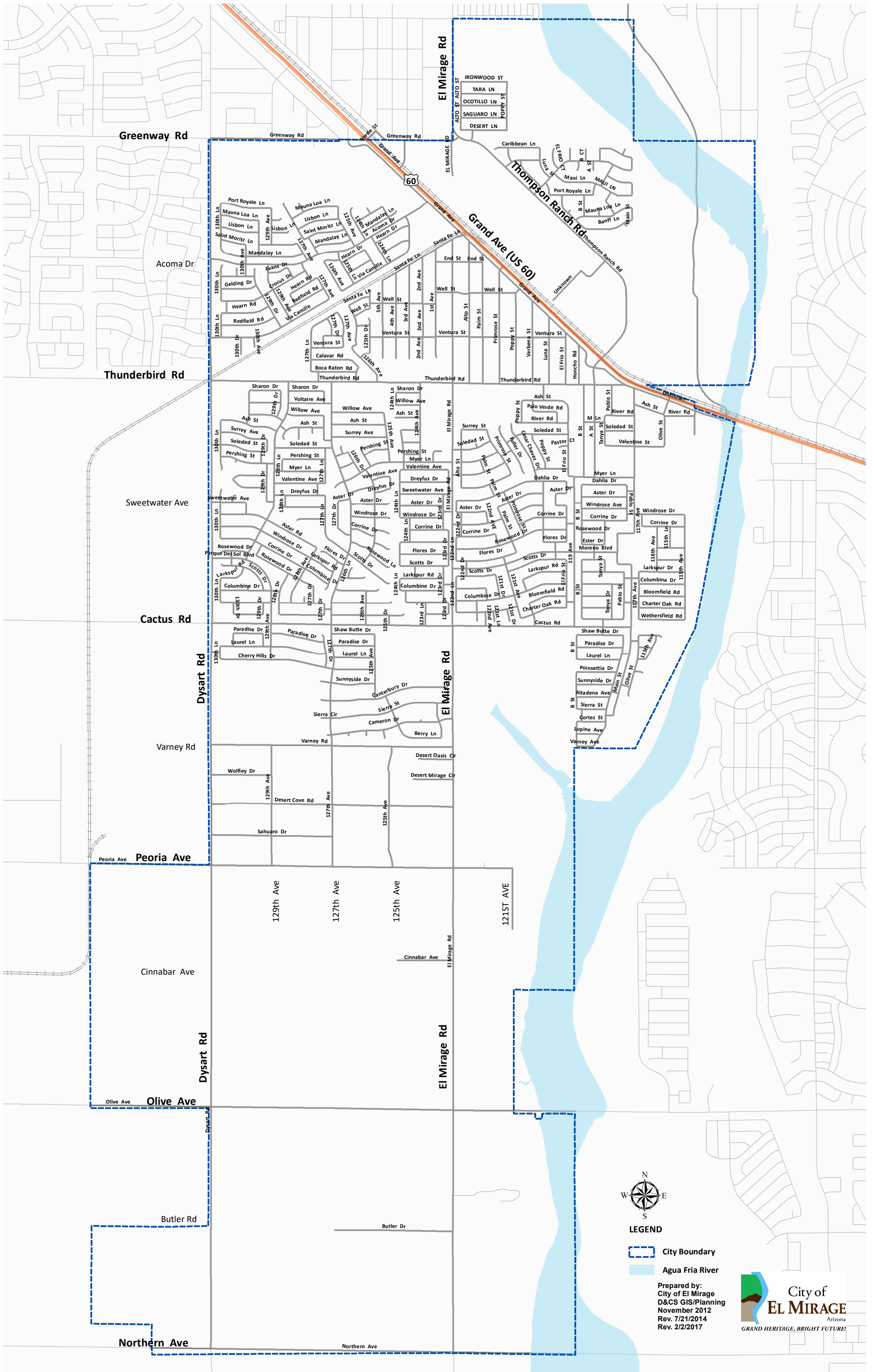


City of **EL MIRAGE**

Arizona

GRAND HERITAGE, BRIGHT FUTURE!





LEGEND

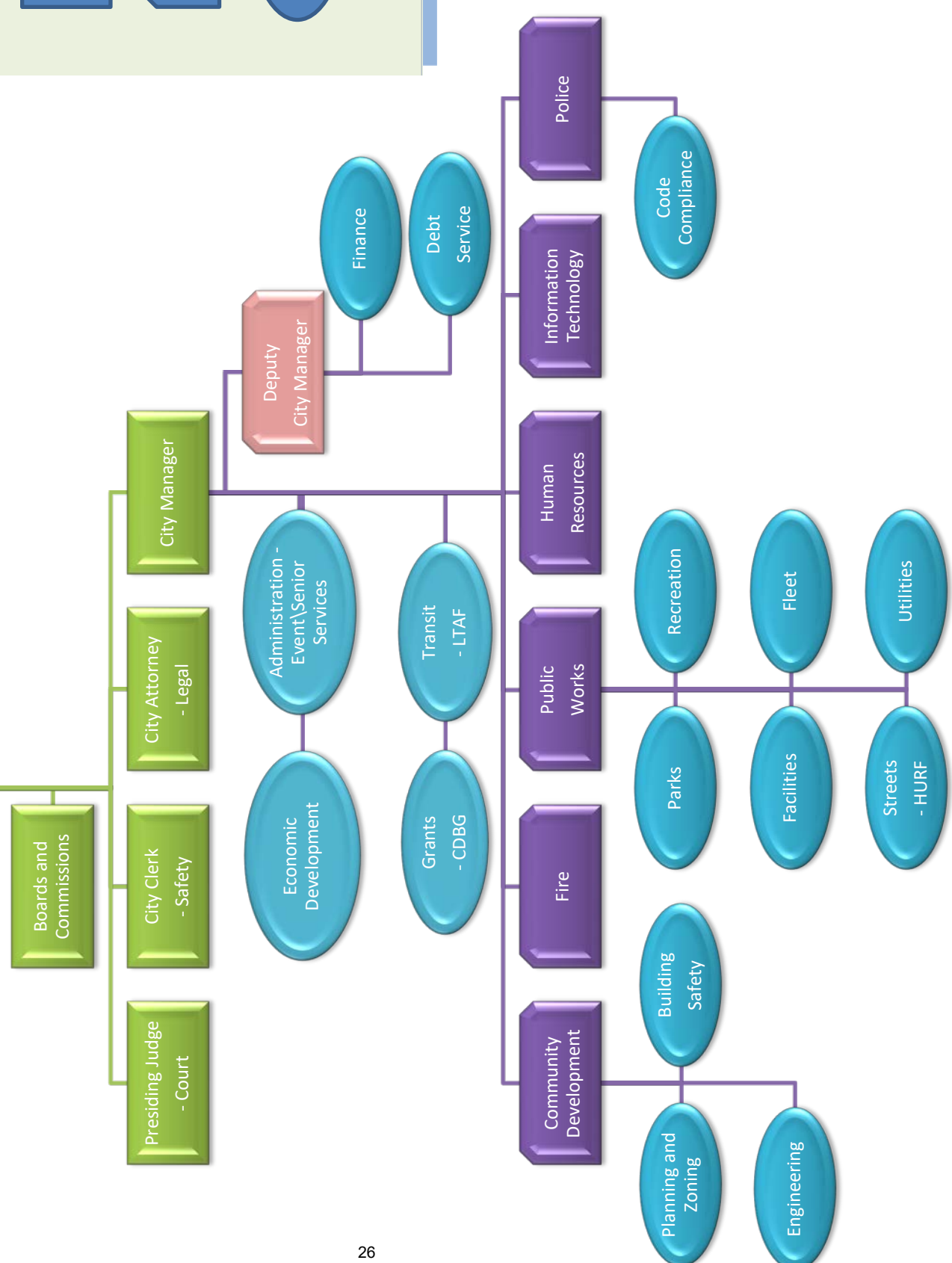
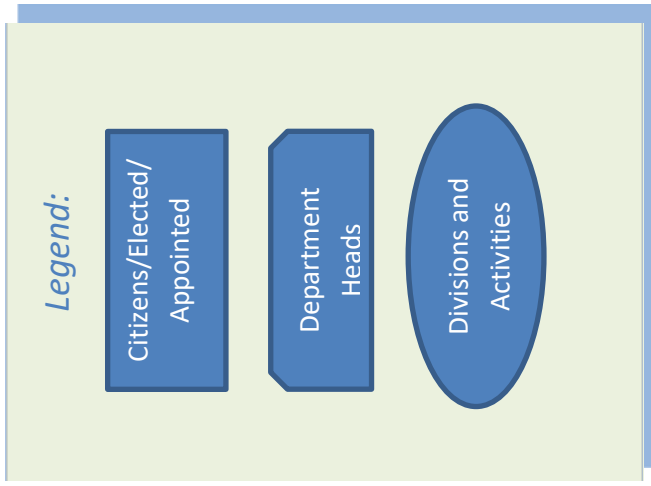
- City Boundary
- Agua Fria River

Prepared by:
 City of El Mirage
 D&CS GIS/Planning
 November 2012
 Rev. 7/21/2014
 Rev. 2/2/2017



Citizens of El Mirage
Mayor and City Council

Organizational Chart
Effective July 1, 2019

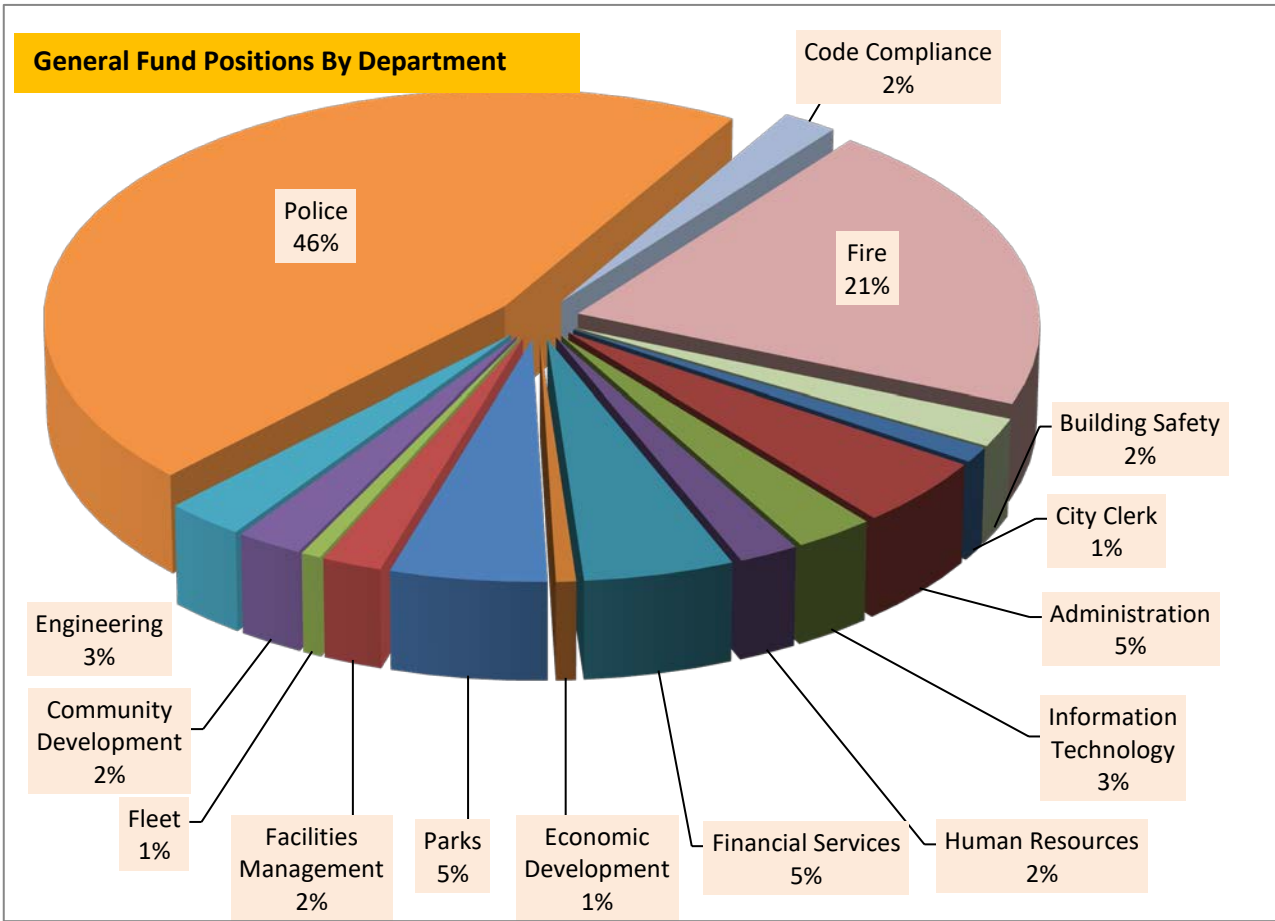


For the Fiscal Year ending June 30,

Authorized Positions		
2019	2020	Change

GENERAL FUND

10 490	City Clerk	1.6	1.6	0.0
10 450	Administration	6.0	7.0	1.0
10 480	Information Technology	4.0	4.0	0.0
10 500	Human Resources	3.0	3.0	0.0
10 511	Financial Services	3.5	7.5	4.0
10 470	Economic Development	1.0	1.0	0.0
10 521	Parks	7.8	7.8	0.0
10 522	Facilities Management	3.0	3.0	0.0
10 620	Fleet	1.0	1.0	0.0
10 540	Community Development	3.0	3.3	0.3
10 542	Engineering	4.0	4.0	0.0
10 551	Police	64.5	69.0	4.5
10 552	Code Compliance	4.0	3.0	-1.0
10 561	Fire	34.0	31.0	-3.0
10 562	Building Safety	3.0	3.0	0.0
Total General Fund		143.4	149.3	5.8

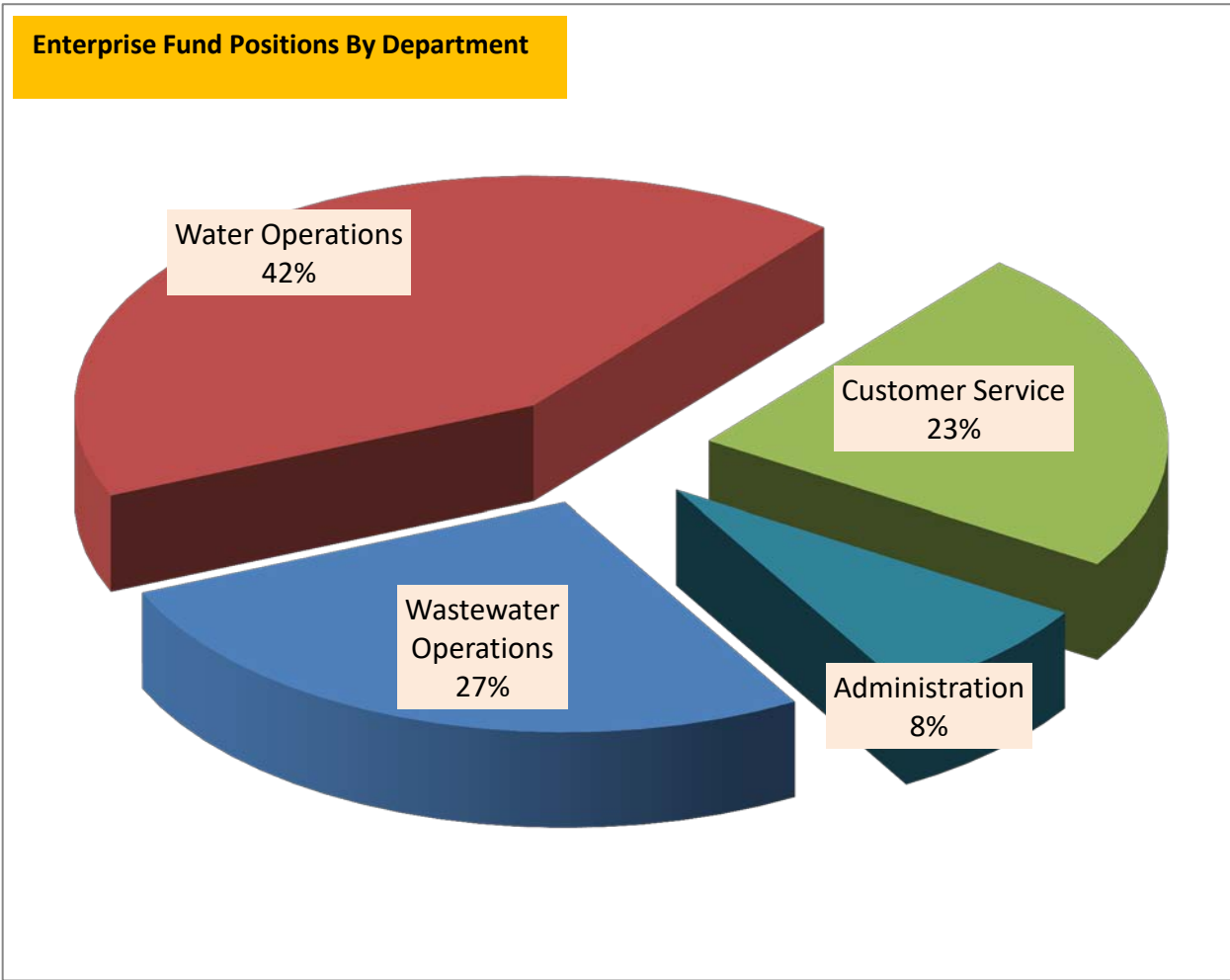


For the Fiscal Year ending June 30,

Authorized Positions		
2019	2020	Change

ENTERPRISE FUNDS

54	400	Wastewater Operations	8.0	7.0	-1.0
53	403	Water Operations	10.0	11.0	1.0
53	404	Customer Service	6.0	6.0	0.0
53	409	Administration	4.0	2.0	-2.0
Total Enterprise Funds			28.0	26.0	-2.0

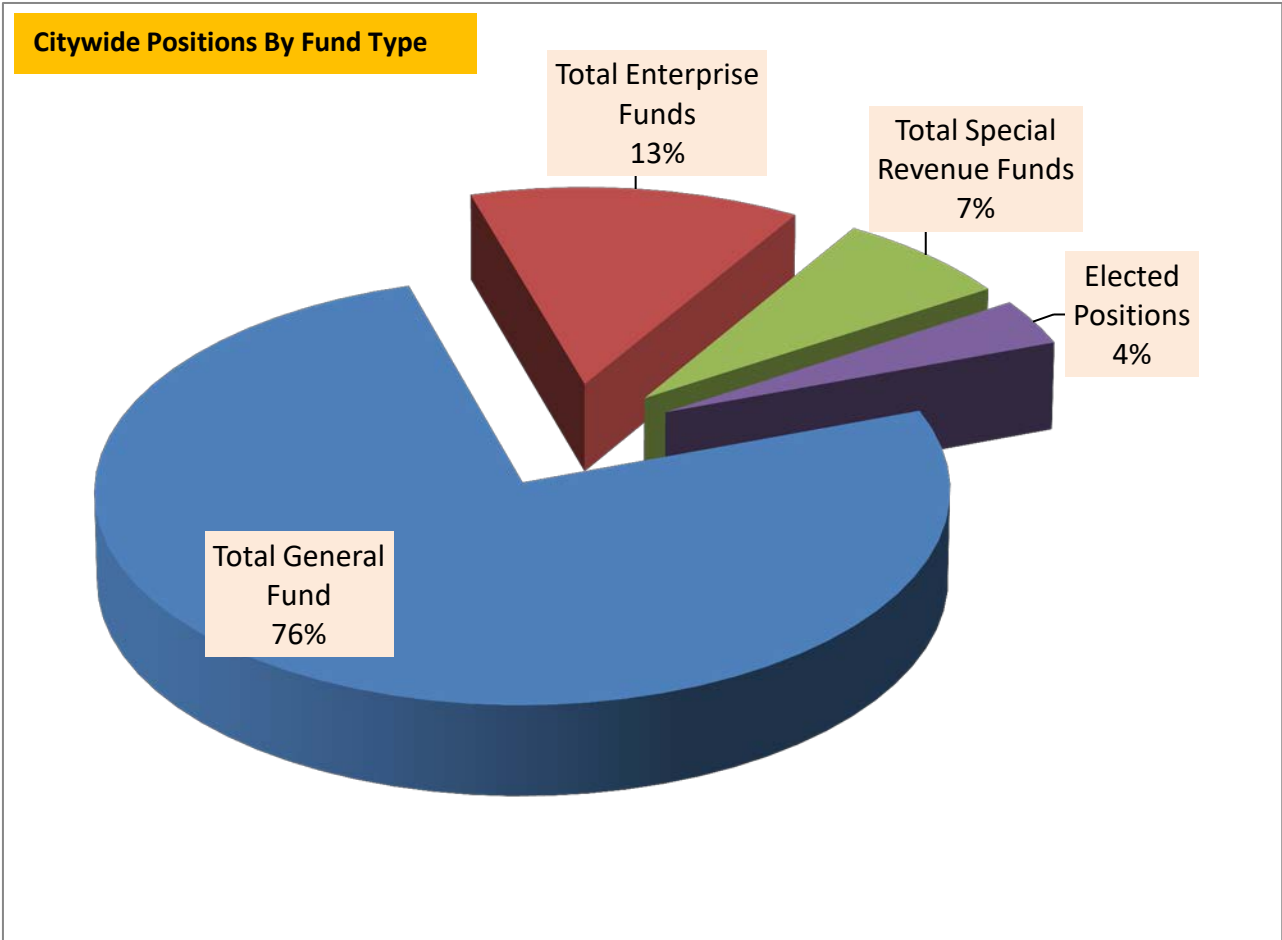


For the Fiscal Year ending June 30,

Authorized Positions		
2019	2020	Change

SPECIAL REVENUE FUNDS

14 430	Court	11.1	10.1	-1.0
21 400	HURF	4.0	4.0	0.0
Total Special Revenue Funds		15.1	14.1	-1.0
Total Non-Elected Positions		186.5	189.3	2.8
10 410	Elected Positions	7.0	7.0	0.0
Total Positions		193.5	196.3	2.8



Budget Fundamentals and Policies

Why have we prepared a budget?

The City must adopt a balanced expenditure limitation budget on an annual basis that is enforced under state law for the City as a whole. According to the Arizona Department of Revenue, individual departments and projects may exceed their budgets as long as total City expenditures do not exceed the adopted budget total. The budget is designed to allow as much flexibility as possible for departments to implement Council goals and objectives while still imposing guidelines. To this end, the budget is itemized at the departmental level for operating expenditures and the project level for capital expenditures. The current budget provides expenditure allocations by Fund, Department, and Expenditure categories.

For the operational budget, it is the expenditure categories management will use to monitor a department's fiscal responsibility and its success at planning the year. These budget categories are comprised of individual line items and budget requests were submitted and detailed by line item. For capital projects, the budget will be monitored on a project basis. The budget format includes staffing levels by department. This document is intended to provide insight into the operating policy of the City, as well as demonstrate the City's commitment to fiscal responsibility and the needs of the citizens.

Citizens and the general public may use the budget as a document that demonstrates the planned activities of the City for the next 12 months. The document will also give insight to the policies and procedures that guide the economic growth of the City this fiscal year and into the future. The budget represents not only a detailed 12-month plan but also a framework for the future.

Budgeting is only part of the larger planning process on which the City of El Mirage has embarked. It is the strategic planning process that establishes where the Council would like the City to go and establishes what the overall City goals are. The budget provides funding for the activities that will allow the City to achieve these goals, and spells out the organizational and financial operations for the City's departments. The budget will be used by departments and City management to tie together the services that are being provided with the overall goals of the City Council.

It is through the budget that Council allocates resources to fund its priorities and against which the overall performance of the City will be measured. The budget may be used by the public, developers, bond rating agencies and other organizations to identify priorities, services, performance and undertakings planned for this and future fiscal years as well as the underlying philosophies that guide them. It is the budget that connects long-term strategic planning with the services the City provides on a daily basis.

Financial Strategies

The core value of ensuring long-term sustainability combined with adequate reserves to deal with short-term revenue fluctuations is crucial to maintain service levels our residents have come to expect. With that in mind, the following policy guidelines assist in assuring an adequate fund balance and sustainable operating expenditures exist:



Gateway Park
Special Event

Salute to Veterans – Vietnam Memorial Traveling Wall



1. The City shall maintain fiscal stabilization reserves equal to twenty-five percent (25%) of the highest annual General Fund plus Special Revenue Funds operating expenditures identified in the Capital Improvements Plan (CIP) for any year, rounded up to the nearest \$1,000,000. For example if the General Fund plus Special Revenue Funds operating expense in year five of the CIP is \$31 million the reserve would be \$8.0 million ($\$31,000,000 * 25\% = \$7,750,000$ rounded to \$8,000,000).
 - a. Reserve amounts are not programmed for expenditure and are only available for use within the confines of the City's expenditure limits. All remaining estimated sources have been programmed for use. Contingencies have been recorded in various funds, which means that they have not been allocated for any specific activity. Although not allocated to a specific purpose, these funds are a critical component of the City's five-year capital improvement plan.
2. Any excess of revenues over expenditures will be carried forward into future budgets to establish a beginning Fund Balance. As a non-recurring revenue source, beginning fund balances should only be used to fund capital or other one-time projects.
3. Develop the City in a manner that will attract residents and businesses by concentrating efforts and limited resources on those services that are most needed and desired by residents. Increases in population, tax base, commercial and retail activity, and the City's economic development efforts must continue to provide additional revenue to offset the costs related to both continuing and expanding services.

City of El Mirage – Financial Budget Policies

The City Council re-affirms the financial policies that are utilized in the development of the budget annually. These policies are intended to ensure the long-term desires of the Council will be met within the financial constraints of the City. These policies are the foundation of the budget process annually and can be found in Section 3 of the adopted financial policies located in the Supplemental section of this document.

FISCAL YEAR 2020 Budget Process Guidance:

As the City begins this year's budget process, a few budget guidelines have been documented to improve or simplify the process.

- The legal level of budgeting is by fund, except for the General Fund which is by department. Line item budgets are intended to be used by departments and management for cost control. Exceeding line item budgets does not constitute a violation of law.
 - Baseline budgets have been established for supplies and services for each department (One-time funding has been eliminated.).



Fiesta Dancers

- Budget requests cannot exceed the current fund\department budget amount without providing required supplemental information and receiving approval from the City Manager and the City Council.
 - If a department is requesting funds in excess of the baseline budget, the appropriate forms and justification must be provided.
 - Line item budgets need to be recorded in increments of \$500.
- Positions will be budgeted in the “home” department (where general operations expenses for that position are recorded) and charges to other funds/departments will be done through transfers and labor distributions. Police grant positions will be budgeted in the General Fund and a labor distribution will transfer expenses to the fund receiving the grant. This is similar to special events, court, and other City operations.
- Carry forward capital items will be automatically brought forward by Finance unless Finance is directed otherwise.
- New revenue
 - If new or changed fees and charges will impact revenues by more than \$5,000 annually, the department is responsible for notifying Finance of the amount of the impact. The department is responsible for maintaining support documentation that demonstrates the amount of the proposed fee.
 - Property tax and transfer guidance assumptions are shown in the table below.

FUND	DESCRIPTION
<i>Debt Service</i>	Secondary Property Tax – same levy as last year
<i>General</i>	Primary Property Tax – maximum amount allowed by law
<i>General</i>	Transfer to Debt Service of \$100,000
<i>Water\Sewer\Sanitation</i>	Transfers per current rate study



Community Garden

State and Federal Fiscal Influences

Census Estimate Figures Now Used For Shared Revenue Distribution

State statute was amended to change the population figure used for the distribution of shared revenue. Cities and towns now use the annual census estimates. The decennial census figure will only come into play for the year in which the decennial count is completed and then each subsequent year the census estimate will be used. This change was made for two important reasons. One, it provides a way for growing cities to capture revenue related to their growth. Two, for those cities that are not growing, it eliminates the substantial budget shock from revenue changes that would come at mid-decade and the decennial census.

Expenditure Limitations

All cities and towns in Arizona are subject to some form of expenditure limitation. However, as of March 2019, 79 cities and towns have adopted alternative expenditure limitations or modified their expenditure limits in some way.

Budget Forms

The Auditor General's Office has posted budget forms to their website. It is not necessary to send in a copy of the budget to their office. State law requires the forms to be posted on a municipality's website. State law requires additional information on employee compensation and benefits to be reported. In order to facilitate this, the Auditor General has provided a place to report this information on their budget schedules.

Municipalities must prominently post on their websites both the adopted tentative budgets and the adopted final budgets for the last five years.

These documents must be posted within seven business days of their final adoption. These documents must be posted within seven business

days of their final adoption. State law requires that audited financial statements must be posted no later than seven business days after the date of filing the financial statements with the auditor general and must also remain on the website for at least five years. The League also recommends posting the AELR report. If the financial statements are not filed on time, the city shall post a form prescribed by the Auditor General stating the financial statements are pending, the reasons for the delay, and estimated date of completion; this form must also be filed with the Auditor General, Speaker of the House, and President of the Senate. If the financial statements for a city or town are not completed and filed on or before the adoption of the city or town budget in the subsequent fiscal year, the governing body shall include a form, as prescribed by the Auditor General, in the published budget in the subsequent fiscal year stating that the financial statements required to be filed with the Auditor General pursuant to section 41-1279.07 are pending, the reasons for the delay and the estimated date of completion.

Social Security Rates

Contributions to Social Security are divided into two segments: old age and survivor benefits, and Medicare. The current contribution rate for the first segment is 6.2 percent for employees and 6.2 percent for employers on the first \$132,900 of salary. The contribution rate for the second segment is 1.45 percent and there is no maximum salary threshold. These rates are current through calendar year 2019.



Gateway Park Splash Pad

Arizona State Retirement System (ASRS) Contribution Rate

For those in the state retirement system, the contribution rate is a 50/50 split: Employees must contribute 11.94% for retirement and 0.17% for long-term disability; and employers contribute 11.94% and 0.17%, respectively.

Additionally, state law requires ASRS to administer an Alternate Contribution Rate (ACR) to ASRS participating employers that employ ASRS retirees who return to work. The law requires that an ACR be charged to and paid for by the employer, which applies to all ASRS retirees who return to work for an ASRS employer regardless of early or normal retirement status, and regardless of the number of hours worked in a pay period. For Fiscal Year 2020 the ACR will be 10.41%.

Public Safety Personnel Retirement System (PSPRS) Contribution Rate

Employer contribution rates for FY20 can be found on page A-2 of each individual valuation available on the PSPRS website (<https://members2.psprs.com/Estimators/actuarials.aspx>). Following the court's decision in Hall v. EORP in June 2017 and the PSPRS Boards decision not to further pursue litigation and give the Parker v. PSPRS the same treatment from the courts, the employee contribution rate will remain at 11.65% for Tiers 1 and 2. Employee and employer contribution rates for Tier 3 employees, those who began employment after July 1, 2017, are updated on an annual basis and can be found on page A-3 of your individual actuarial valuation. If a retired PSPRS member returns to work in a PSPRS covered position, the employer is required to pay an alternate contribution rate (ACR). Starting with this fiscal year, the ACR is based on your individual rates and can also be found on page A-2 of your valuation. The ACR will be determined annually by the actuary and will cover the unfunded liability portion of the total contribution, except that the ACR will have an 8% minimum contribution.

Municipal Water Charges

A municipality may not seek recovery of water and wastewater charges from anyone other than an individual who has contracted for the service and resides or has resided at the service address when the residential property contains four or fewer units. A property owner, an immediate family member of the person who does not reside at the property or any other entity, at its sole discretion, may contract for water and wastewater service with a municipality and shall provide payment for such services.

Adopting New Water Rates

A law passed in 2016 prohibits a municipality from assessing or collecting fees on new water or wastewater service for the purpose of recovering the cost of acquiring a public or private water or wastewater utility. Current law requires a written report when increasing water or wastewater fees including cash flow projections showing anticipated revenues from residential and nonresidential customers and the overall expenses for providing the services. This report and the cash flow projections must be posted on the municipality's website. The public hearing on the proposed rate increase must occur at least 60 days after the notice of intent is adopted, rather than the current 30 days.



Carnival at Bill
Gentry Park

New or Increased Tax or Fee Posting Requirement

A municipality that chooses to levy or assess any new or increased taxes or fees must provide written notice of the change at least 60 days before the date the proposed tax or fee is approved or disapproved on the municipality's homepage of its website. This requirement does not apply to development impact fees, water and wastewater rates or components as well as some other specific exclusions listed in A.R.S. §9-499.15 (F) but it does apply to an increase in the property tax rate.

The law requires a municipality to prepare a schedule and written report if proposing to levy or assess any new or increased tax or fee, with specific exceptions for development impact fees, water and wastewater rates, registration based classes and programs, court fees established per law, fees for public housing, and other fees set by State or Federal law. It further requires the municipality to post the report on its website and utilize social media to advertise proposed changes.

Prohibited Fee

A recent change to state statute prohibits municipalities from providing for any public service by levying or assessing a municipality-wide tax or fee against property owners based on the size or value of the real property or improvements unless it was adopted in compliance with the statutes governing property taxes. (Municipalities that adopted an ordinance before December 31, 2013 requiring property owners to obtain fire prevention and control services are grand-fathered.)



Public Works Entry Monument

Residential Rental Tax

Municipalities are prohibited from imposing or increasing transaction privilege taxes on the rental of residential property unless the increase is approved by the voters at a regular municipal election.

Government Property Lease Excise Tax

The Government Property Lease Excise Tax (GPLET) applies to buildings which are owned by a city, town or county, but leased by a private party and occupied and used for commercial or industrial purposes. This tax is the successor to the tax on possessory interests which was repealed in 1995. Counties must administer and collect the excise tax, and distribute the revenues to the county, city, school district(s) and community college district, according to a percentage distribution formula.

The 2010 session saw several changes made to new GPLET Leases. Any current GPLET leases, or leases entered into within 10 years pursuant to a development agreement, ordinance or resolution approved by the governing body prior to June 1, 2010, are grandfathered in and will not be affected by the changes. For all other leases, changes include: establishing a lease term limit of 25 years while preserving the government lessors ability to abate the GPLET tax for up to 8 years for properties located in a central business district; modifications to the definition of a central business district; new transparency requirements for government lessors in conjunction with the Department of Revenue (DOR); a transferring of the responsibility for the collection and distribution of GPLET taxes from the government lessors to the county treasurers; a scheduled audit of GPLET by the Auditor General in 2015 and a review of rates by JLBC in 2016. There is an in-depth explanation of the GPLET tax in the Municipal Budget and Finance Manual.

Truth in Taxation

The law requires the county assessor, on or before February 10 of each year, to transmit to each city and town an estimate of the total net assessed valuation of the city or town, including new property added to the tax roll. On or before February 15 of the tax year, cities and towns must make the property values provided by the county assessor available for public inspection. If the proposed primary tax levy amount, excluding amounts attributable to new construction, is greater than the levy amount in the previous year, the city/town must go through the “Truth in Taxation” procedures. It is very important to note that it is the levy amount and not the rate that triggers the Truth in Taxation procedures.

If the proposed levy requires “Truth in Taxation,” the city or town must publish a notice and press release concerning the increase and hold a public hearing. The following apply to these requirements:

1. The notice has to be published twice in a newspaper of general circulation in the city or town. The first publication shall be at least fourteen but not more than twenty days before the date of the hearing for the proposed levy. The second publication must be at least seven but not more than ten days before the hearing. The hearing must be held at least fourteen days before the adoption of the levy. The hearings for Truth in Taxation, the adoption of the levy and the adoption of the budget may be combined into one hearing. The Truth in Taxation hearing must be held before the adoption of the final proposed budget.
2. The notice has to be published in a location other than the classified or legal advertising section of the newspaper.
3. The notice must be at least one-fourth page in size and shall be surrounded by a solid black border at least one-eighth inch in width.
4. The headline of the notice must read “Truth in Taxation Hearing - Notification of Tax Increase” in at least eighteen point type and the text must be in substantially the same form as the statute. (A sample notice can be found in Exhibit H of the Municipal Budget and Finance Manual.)
5. The city or town is also required to issue a press release with the same information that is included in the required notice.

Important Budget Note: If your city or town is subject to Truth in Taxation this year, you must adopt your tentative budget before the statutory deadline of July 15 in order to meet deadline requirements for the publication of Truth in Taxation notices (see budget calendar at the end of this report). The law also provides that in lieu of publishing the notice, it may be mailed to all registered voters in the city or town at least ten but not more than twenty days before the hearing on the proposed levy. When the Tentative Budget is published in a newspaper of local circulation for two consecutive weeks, besides the revenue and expenditure summaries outlined in the Budget and Finance Manual, it must also include Truth in Taxation calculations and primary and secondary property tax levies. Along with publication of the tentative budget summary as outlined, notices of the final budget adoption meeting and the public hearing to hear taxpayers on any proposed expenditure or tax levy should also be published.

It also requires that a roll call vote be taken on the matter of adoption of the primary property tax levy if an increase is proposed. If the proposed levy, exclusive of increased property taxes received from new construction, constitutes an increase over the preceding tax year’s levy by fifteen percent or more, the motion to levy the increased property taxes must be approved by a unanimous roll call vote of the council. Following the public hearing, the city or town must, within three days of the hearing, mail a copy of the Truth in Taxation notice, a statement of its publication or mailing and the result of the council’s vote to the property tax oversight commission

Both the hearing and the notice can be combined with the regular budget notices. To reiterate, even if a city/town primary property tax rate remains the same but your levy increases by more than what is attributable to new construction, perhaps because of an increase in assessed valuation, that city or town must follow “Truth in Taxation” notification procedures.

Secondary Property Tax Levy

Legislation passed in 2016 allows the annual levy for a secondary property tax to include projected payments of principal and interest on new debt planned for the ensuing year as well as principal and interest for current obligations, a reasonable delinquency factor and an amount necessary to correct prior year errors or shortages in the levy. Legislation passed in 2017 requires the secondary property tax levy of a city or town to be net of all cash remaining from the prior year, except for 10% of the annual payments of principal and interest in the current fiscal year.

Property Tax Levy Report

Cities and towns preparing to have a public hearing on a property tax levy must publish a report that includes estimates of both expenditures and revenues related to the levy. This report must be published in a newspaper, on the city or town's website, and made available at libraries and administrative offices. The newspaper publication must also include a physical address for the library and the city or town website address. If a municipality's rate is set to increase, the city or town must provide 60-days' notice on its website.

Informational Pamphlet Required for Bond Elections

Current law requires that an informational pamphlet be issued in connection with bond elections. The pamphlet must provide examples of how the bond will impact the taxes for a \$250,000 home, a \$1 million commercial property and an agricultural property valued at \$100,000. Additionally, the example value for commercial property is reduced to \$1 million.



City Owned Swimming
Pool at Northwest Valley
Family YMCA



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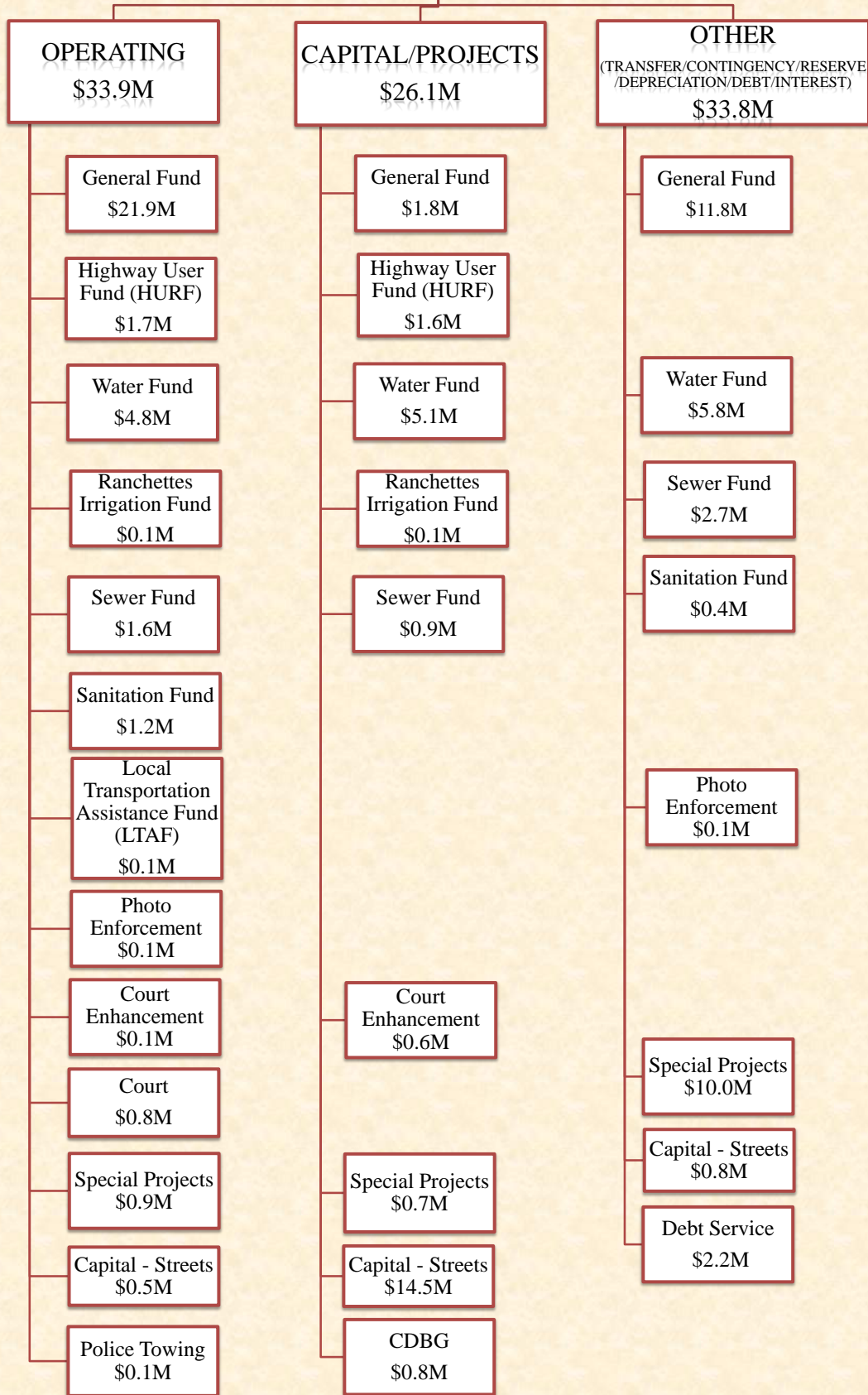


City of El Mirage, Arizona

Fund Structure

Fund Name	Major Revenues	Major Expenses
General Fund	Sales Tax, Franchise Fees, State Shared Revenues, Fund Transfers	Police, Fire, Parks, Administration, Planning, Maintenance, Clerk
Water Fund	User Charges Bonds	All costs associated with providing Water
Ranchettes Irrigation Fund	User Charges	All Costs associated with providing Irrigation (Consolidates with Water for audit purposes)
Sewer Fund	User Charges Bonds	All costs associated with providing Sewer
Sanitation Fund	User Charges	All costs associated with providing Sanitation
Court Fund	Fines	Court Daily Operations
Court Enhancement Fund	Fines	Court Enhancement Activities
Photo Enforcement Fund	Fines	Direct Costs Related to Photo Radar
Highway User Revenue Fund (HURF)	State Shared Highway User Tax Revenues	Street Improvements, Maintenance, Capital Additions
Local Transportation Assistance Fund (LTAF)	Arizona State Lottery Funds (ALF)	Taxi Voucher Service
Police Towing Fund	Fines	Costs related to tow activity ARS 28-3511
Community Development Block Grant Fund (CDBG)	Grants	To account for all CDBG Grant Activity
Capital Projects - Streets Improvement Fund	Bonds	Construction and Acquisition of Streets Facilities, Infrastructure and Equipment
Debt Service Fund	Property Taxes	All Property Tax backed Debt Payments
Special Projects Fund	Grants/Donations	To Account for Donation and Grant Activity

**Total Budget
\$93.8M**



Consolidated Summary
Revenues (Sources) and Expenditures/Expenses (Uses)
All Funds

	<u>Sources/ Revenues</u>	<u>Uses/ Expenditures /Expenses</u>	<u>Difference</u>
General Fund	22,775,000	23,957,500	(1,182,500)
Water Fund	11,156,500	10,172,000	984,500
Ranchettes Irrigation Fund	30,000	150,500	(120,500)
Sewer Fund	3,331,000	2,515,000	816,000
Sanitation Fund	1,620,000	1,230,500	389,500
Court Fund	335,000	791,500	(456,500)
Court Enhancement Fund	75,000	650,500	(575,500)
Court Photo Enforcement Fund	105,000	122,000	(17,000)
Highway User Revenue Fund	2,350,000	3,307,500	(957,500)
LTA Fund	95,000	137,000	(42,000)
Police Towing Fund	25,000	54,000	(29,000)
CDBG Fund	500,000	847,000	(347,000)
Debt Service Fund	2,040,000	976,500	1,063,500
Capital -Streets Fund	50,000	15,859,500	(15,809,500)
*Special Projects Fund	1,511,000	1,611,000	(100,000)
Total before Contingency, Transfers, Depreciation & Bonds	45,998,500	62,382,000	(16,383,500)
*Contingency	10,000,000	10,100,000	(100,000)
Total before Transfers, Depreciation & Bonds	55,998,500	72,482,000	(16,483,500)
Transfers	16,337,000	16,337,000	0
Bond Proceeds/Principal	0	2,345,000	(2,345,000)
Depreciation	0	2,650,000	(2,650,000)
Total Sources/Uses	72,335,500	93,814,000	(21,478,500)
Fund Balance Beginning			56,207,000
Fund Balance Ending			34,728,500

* \$10 million of Sources moved from Special Projects Fund to Contingency for presentation purposes only.

Summary of Revenues, Expenditures, Expenses, and Changes in Fund Balances by Fund

	General Fund	Water Fund	Sewer Fund	Sanitation Fund	Court Fund	Court Enhance Fund	Photo Enforcement Fund
Beginning Fund Balance	28,338,500	14,685,000	4,184,500	1,022,000	124,000	1,058,500	167,000
<u>Revenues</u>							
Taxes	11,180,000						
Licenses and Permits	300,000						
Intergovernmental	9,850,000						
Grants	0	0	0		0		
Charges for Services	635,000	8,950,500	3,331,000	1,600,000			
Fines and Forfeitures	15,000	160,000			260,000	60,000	105,000
Miscellaneous	795,000	2,046,000		20,000	75,000	15,000	
Total Revenues	22,775,000	11,156,500	3,331,000	1,620,000	335,000	75,000	105,000
<u>Expenditures/Expenses</u>							
Personnel Services	15,979,000	1,820,000	582,000	30,000	757,000	20,500	22,000
Supplies	1,329,500	419,500	365,000	100,500	13,000	0	0
Services	3,803,000	1,114,500	561,500	1,100,000	21,500	80,000	100,000
Special Projects	774,000	1,437,000	86,000	0	0	0	0
Capital Outlay/Projects	1,787,000	5,128,000	910,000	0	0	550,000	0
Debt Service/Fees	285,000	253,000	10,500	0	0	0	0
Contingency	100,000	0	0	0	0	0	0
Total Expenditures/Expenses	24,057,500	10,172,000	2,515,000	1,230,500	791,500	650,500	122,000
Revenues over (under) Expenditures/Expenses Before Transfers/Depreciation & Bonds	(1,282,500)	984,500	816,000	389,500	(456,500)	(575,500)	(17,000)
Transfers In	3,280,000	160,000	1,394,000	0	332,500	0	0
Transfers (Out)	(11,428,000)	(2,820,000)	(1,582,000)	(357,000)	0	0	(150,000)
Depreciation	0	(1,550,000)	(1,100,000)	0	0	0	0
Bond Principal	0	(1,131,000)	(24,000)	0			
Total Transfers In (Out)/ Depreciation & Bonds	(8,148,000)	(5,341,000)	(1,312,000)	(357,000)	332,500	0	(150,000)
Net Change in Fund Balance	(9,430,500)	(4,356,500)	(496,000)	32,500	(124,000)	(575,500)	(167,000)
Ending Fund Balance	18,908,000	10,328,500	3,688,500	1,054,500	0	483,000	0

Highway User Revenue Fund	LTA Fund	Police Towing Fund	CDBG Fund	Debt Service Fund	Capital Streets Fund	Ranchettes Irrigation Fund	Special Projects Fund	Total
101,000	42,000	35,000	347,000	407,000	5,695,500	0	0	56,207,000
2,350,000				2,030,000				15,560,000
			500,000		50,000		11,511,000	12,061,000
	95,000					30,000		14,641,500
		25,000						625,000
				10,000				2,961,000
2,350,000	95,000	25,000	500,000	2,040,000	50,000	30,000	11,511,000	55,998,500
311,000	0	23,000	0	0	0	12,000	409,500	19,966,000
215,500	0	22,000	0	0	0	0	315,000	2,780,000
759,000	137,000	9,000	0	0	0	26,000	112,500	7,824,000
400,000	0	0	0	0	500,000	52,500	39,000	3,288,500
1,622,000	0	0	847,000	0	14,507,500	60,000	735,000	26,146,500
0	0	0	0	976,500	852,000	0	0	2,377,000
0	0	0	0	0	0	0	10,000,000	10,100,000
3,307,500	137,000	54,000	847,000	976,500	15,859,500	150,500	11,611,000	72,482,000
(957,500)	(42,000)	(29,000)	(347,000)	1,063,500	(15,809,500)	(120,500)	(100,000)	(16,483,500)
856,500	0	0	0	100,000	10,114,000	0	100,000	16,337,000
0	0	0	0	0	0	0	0	(16,337,000)
0	0	0	0	0	0	0	0	(2,650,000)
				(1,190,000)				(2,345,000)
856,500	0	0	0	(1,090,000)	10,114,000	0	100,000	(4,995,000)
(101,000)	(42,000)	(29,000)	(347,000)	(26,500)	(5,695,500)	(120,500)	0	(21,478,500)
0	0	6,000	0	380,500	0	(120,500)	0	34,728,500



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GENERAL FUND

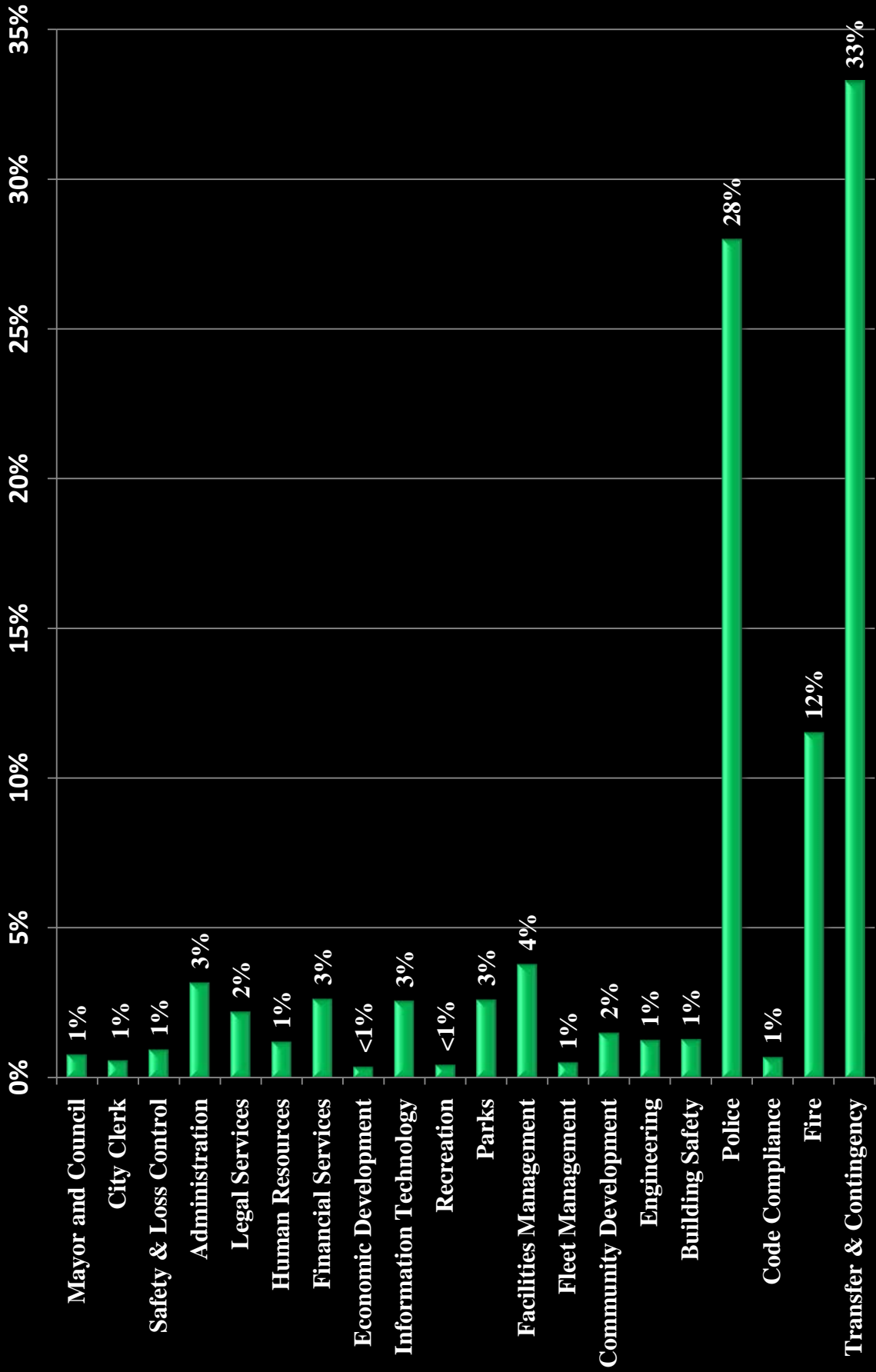


City of
EL MIRAGE
Arizona

GRAND HERITAGE, BRIGHT FUTURE!

Council Adopted
Final Budget

Department Budget as a Percent of Total General Fund Budget



Personnel:

GENERAL FUND	For the Fiscal Year ending		
Authorized Positions	2019	2020	Change
Mayor & Council	7.0	7.0	0.0
City Clerk	1.6	1.6	0.0
Administration	6.0	7.0	1.0
Information Technology	4.0	4.0	0.0
Human Resources	3.0	3.0	0.0
Financial Services	3.5	7.5	4.0
Economic Development	1.0	1.0	0.0
Parks	7.8	7.8	0.0
Facilities Management	3.0	3.0	0.0
Fleet	1.0	1.0	0.0
Community Development	3.0	3.3	0.3
Engineering	4.0	4.0	0.0
Building Safety	3.0	3.0	0.0
Police	64.5	69.0	4.5
Code Compliance	4.0	3.0	-1.0
Fire	34.0	31.0	-3.0
Total General Fund	150.4	156.3	5.8

General Fund Summary
Summary of Revenues and Expenditures by Department

<u>Revenues</u>	FY 2020 Final	Actual			
		For the Fiscal Year ending June 30,			July - Dec
		2016	2017	2018	2019
Taxes	11,180,000	9,373,738	9,813,817	10,446,473	5,660,946
Licenses and Permits	300,000	243,974	269,103	295,737	173,211
Intergovernmental	9,850,000	8,086,986	8,604,293	9,157,332	4,579,818
Charges for Services	635,000	361,333	278,484	621,704	395,479
Fines and Forfeitures	15,000	42,485	34,347	30,088	6,434
Miscellaneous	795,000	398,318	490,642	1,178,178	1,212,003
General Fund Revenues before Transfers	22,775,000	18,506,834	19,490,687	21,729,513	12,027,890
Bond Proceeds	0	4,770,459	0	0	0
Transfers In	3,280,000	2,996,883	2,782,991	2,833,008	1,316,256
Total General Fund Revenues	26,055,000	26,274,176	22,273,678	24,562,521	13,344,146
<u>Expenditures</u>					
Mayor and Council	287,500	192,113	189,941	192,237	106,574
City Clerk	217,000	162,467	182,027	175,614	106,774
Safety & Loss Control	347,000	276,908	302,149	316,849	242,047
Legal Services	794,500	424,488	450,133	443,202	305,314
Administration	1,138,500	874,439	888,311	1,297,656	464,096
Information Technology	924,000	622,314	722,382	724,857	322,043
Human Resources	440,500	360,377	373,431	339,122	162,376
Financial Services	946,500	618,448	603,302	572,996	361,043
Economic Development	142,000	0	0	116,431	63,603
Recreation	164,000	71,812	103,327	91,323	68,982
Parks	938,500	717,125	802,648	765,774	342,035
Facilities Management	1,359,000	677,717	683,537	692,622	344,592
Fleet Management	194,000	157,041	167,878	188,403	93,571
Community Development	545,000	451,668	499,137	372,178	124,426
Engineering	461,000	359,780	391,629	352,551	172,394
Police	9,945,000	7,135,621	7,051,483	6,874,991	3,825,669
Code Compliance	256,500	238,072	266,913	285,059	129,575
Fire	4,103,000	2,827,290	3,022,729	3,834,478	1,732,283
Building Safety	469,000	285,220	270,259	264,820	121,187
Contingency/Debt Service	385,000	2,541,383	5,578,116	368,238	62,620
General Fund Expenditures before Transfers	24,057,500	18,994,283	22,549,332	18,269,399	9,151,205
Transfers Out	11,428,000	1,550,000	1,425,500	2,444,500	757,542
Total General Fund Expenditures	35,485,500	20,544,283	23,974,832	20,713,899	9,908,747
Net Revenue over Expenditures	(9,430,500)	5,729,892	(1,701,154)	3,848,622	3,435,399

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
8,605,000	9,110,000	9,200,000	10,525,000	11,180,000	11,180,000	655,000	6%
295,000	250,000	240,000	275,000	300,000	300,000	25,000	9%
7,855,000	8,200,000	8,700,000	9,325,000	9,850,000	9,850,000	525,000	6%
250,000	265,000	250,000	339,000	635,000	635,000	296,000	87%
15,000	25,000	30,000	15,000	15,000	15,000	0	0%
160,000	215,000	290,000	675,000	795,000	795,000	120,000	18%
17,180,000	18,065,000	18,710,000	21,154,000	22,775,000	22,775,000	1,621,000	8%
4,500,000	0	0	0	0	0	0	0%
2,997,000	2,769,000	2,833,000	2,632,500	3,280,000	3,280,000	647,500	25%
24,677,000	20,834,000	21,543,000	23,786,500	26,055,000	26,055,000	2,268,500	10%
249,500	247,000	242,000	235,000	302,500	287,500	52,500	22%
195,500	205,500	188,000	218,000	217,000	217,000	(1,000)	0%
304,000	304,000	325,000	337,000	347,000	347,000	10,000	3%
1,109,000	1,106,000	719,000	590,500	794,500	794,500	204,000	35%
1,083,000	1,054,000	1,317,000	1,067,500	1,138,500	1,138,500	71,000	7%
733,500	877,500	879,500	884,000	924,000	924,000	40,000	5%
397,500	412,500	421,500	420,000	440,500	440,500	20,500	5%
643,500	639,000	650,500	657,000	946,500	946,500	289,500	44%
0	0	123,000	131,000	142,000	142,000	11,000	8%
150,500	150,500	192,500	149,000	164,000	164,000	15,000	10%
809,500	916,000	880,000	1,054,500	938,500	938,500	(116,000)	-11%
751,000	694,000	737,000	840,500	1,359,000	1,359,000	518,500	62%
172,500	173,500	197,000	181,000	194,000	194,000	13,000	7%
513,000	540,500	397,000	467,500	545,000	545,000	77,500	17%
399,000	399,500	415,500	409,500	461,000	461,000	51,500	13%
7,434,500	7,718,000	7,399,000	9,155,000	9,932,000	9,945,000	790,000	9%
320,500	315,500	311,000	437,500	256,500	256,500	(181,000)	-41%
3,248,500	3,271,000	4,049,500	3,990,000	4,154,000	4,103,000	113,000	3%
287,000	296,500	311,000	310,500	469,000	469,000	158,500	51%
7,862,500	5,948,000	592,000	1,738,500	385,000	385,000	(1,353,500)	-78%
26,664,000	25,268,500	20,347,000	23,273,500	24,110,500	24,057,500	784,000	3%
1,593,500	1,425,500	2,444,500	1,515,000	11,428,000	11,428,000	9,913,000	654%
28,257,500	26,694,000	22,791,500	24,788,500	35,538,500	35,485,500	10,697,000	43%
(3,580,500)	(5,860,000)	(1,248,500)	(1,002,000)	(9,483,500)	(9,430,500)	(8,428,500)	841%

General Fund Revenues

SUMMARY		Category Description	FY 2020 Final	Actual			
				For the Fiscal Year ending June 30,			July - Dec
Category			2016	2017	2018	2019	
310		Taxes	11,180,000	9,373,738	9,813,817	10,446,473	5,660,946
320		Licenses and Permits	300,000	243,974	269,103	295,737	173,211
330		Intergovernmental	9,850,000	8,086,986	8,604,293	9,157,332	4,579,818
340	345	Charges for Services	635,000	361,333	278,484	621,704	395,479
350		Fines and Forfeitures	15,000	42,485	34,347	30,088	6,434
360		Miscellaneous	795,000	398,318	490,642	1,178,178	1,212,003
380		Lease/Bond Proceeds	0	4,770,459	0	0	0
380	970	Transfers In	3,280,000	2,996,883	2,782,991	2,833,008	1,316,256
		TOTAL	26,055,000	26,274,176	22,273,678	24,562,521	13,344,146

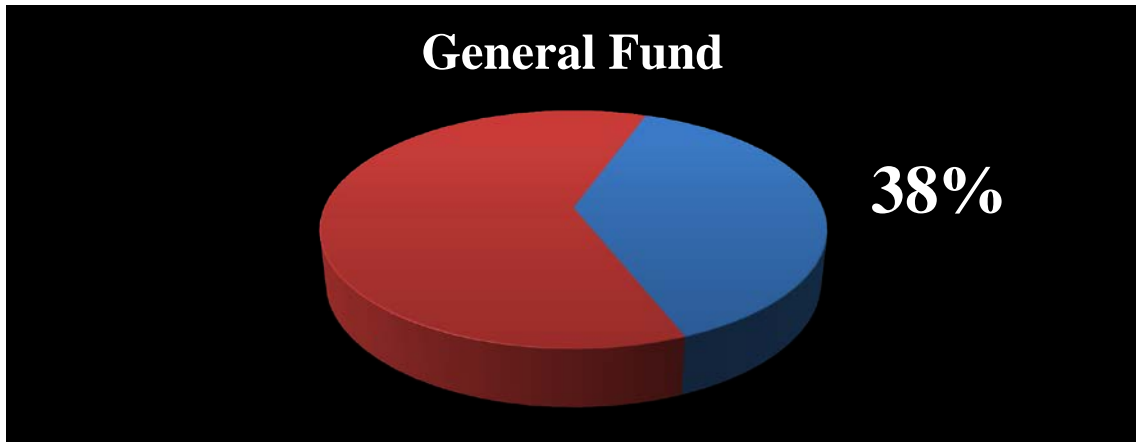
		Category Description	FY 2020 Final	Actual			
				For the Fiscal Year ending June 30,			July - Dec
			2016	2017	2018	2019	
10	310	100 CITY SALES TAX	8,150,000	6,922,255	7,382,102	8,017,802	4,149,744
10	310	150 TPT ASSESSMENTS	0	68,413	63,084	3,000	0
10	310	180 PRIMARY PROPERTY TAX	2,250,000	1,637,982	1,656,488	1,650,815	1,256,260
10	310	200 FRANCHISE FEES	780,000	745,088	712,143	774,856	254,942
10	320	100 BUSINESS LICENSE FEES	90,000	90,210	86,805	90,364	62,220
10	320	140 FIRE PREVENTION FEES	10,000	6,500	8,225	9,830	1,850
10	320	150 BUILDING PERMIT FEES	200,000	147,264	174,073	195,543	109,141
10	330	100 STATE SALES TAX	3,650,000	2,945,705	3,114,758	3,367,555	1,698,734
10	330	150 STATE INCOME TAX	4,625,000	3,828,355	4,151,703	4,340,409	2,132,312
10	330	200 VEHICLE LICENSE TAX	1,575,000	1,312,927	1,337,833	1,449,369	748,772
10	340	100 PLANNING AND ZONING FEES	40,000	12,855	16,510	37,060	7,235
10	340	200 ENGINEERING & INSPECTION FEES	360,000	74,267	52,591	360,146	226,444
10	340	225 PLAN CHECK FEES	125,000	86,536	86,653	106,275	73,937
10	340	350 RENT/UTILITIES-LIBRARY	10,000	11,000	11,000	12,000	6,000
10	340	400 FACILITY RENTALS	10,000	8,204	10,502	10,188	1,816
10	340	561 COMMUNITY GARDEN	0	1,247	0	420	358
10	340	600 RURAL METRO TRANSPORTS	45,000	88,041	60,068	35,829	50,134
10	340	610 CPR CLASS FEE	0	290	585	275	250
10	345	620 RECREATION CLASSES	0	2,440	200	20	5
10	345	630 SPORT PROGRAMS	0	1,250	400	0	0
10	345	640 ATHLETIC FIELD RENTALS	0	9,845	8,320	14,802	9,862
10	345	650 RAMADA RENTALS	0	1,855	2,515	2,398	1,620
10	345	660 COMMUNITY CENTER RENTALS	5,000	1,714	1,340	3,798	6,090
10	345	670 SPECIAL EVENTS	40,000	61,790	27,800	38,493	11,728
10	350	150 PUBLIC DEFENDER FEES	0	966	1,228	291	0
10	350	210 FARE DISTRIBUTION	0	9,367	3,461	8,766	0
10	350	500 CODE VIOLATIONS	5,000	0	0	7,740	3,950
10	350	625 JAIL INCARCERATION FEES	10,000	32,150	29,658	13,291	2,484
10	350	670 SPECIAL EVENTS	0	2	0	0	0
10	360	150 LGIP INTEREST-GEN FUND	600,000	101,566	274,791	700,733	605,625
10	360	200 LAND RENTALS/LEASES	105,000	71,753	77,043	98,551	63,957
10	360	250 OTHER FINANCING SOURCES	0	0	0	288,961	395,942
10	360	301 SENIOR CONGREGATE MEALS	5,000	4,858	3,713	2,631	1,473
10	360	349 LIEN RELEASE PAYMENTS	0	41,151	8,855	1,291	0
10	360	351 DONATIONS/CONTRIBUTIONS	0	0	4,000	0	0
10	360	550 REIMBURSEMENTS	10,000	17,845	7,034	11,348	18,806
10	360	559 FIRE INSURANCE PREMIUM TAX	45,000	32,182	43,129	41,291	20,798
10	360	561 POLICE DEPT REPORTS	5,000	5,911	7,437	7,734	2,603
10	360	573 AUCTION PROCEEDS	15,000	38,595	15,924	5,140	13,373
10	360	600 COPY CHARGES	0	2	75	282	530
10	360	630 DISPLAY SUSPICIOUS PLATES	10,000	12,457	8,503	10,916	6,083
10	360	725 HURF/EL MIRAGE POLICE	0	0	18	0	0
10	360	750 UNCLASSIFIED REVENUES	0	71,089	30,629	1,348	82,729
10	360	755 RECOVERY FROM PRIOR YEAR	0	(2,655)	8,532	7,928	35
10	360	842 INTEREST REVENUE	0	3,226	777	35	48
10	360	940 CASH OVER/SHORT	0	(4)	(2)	(10)	0
10	360	993 VENDING MACHINE REVENUE	0	341	185	0	0
10	380	501 BOND PROCEEDS	0	4,500,000	0	0	0
10	380	502 BOND PREMIUM	0	270,459	0	0	0
10	380	970 TRANSFER IN	3,280,000	2,996,883	2,782,991	2,833,008	1,316,256
		TOTALS	26,055,000	26,274,176	22,273,678	24,562,521	13,344,146

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
8,605,000	9,110,000	9,200,000	10,525,000	11,180,000	11,180,000	655,000	6%
295,000	250,000	240,000	275,000	300,000	300,000	25,000	9%
7,855,000	8,200,000	8,700,000	9,325,000	9,850,000	9,850,000	525,000	6%
250,000	265,000	250,000	339,000	635,000	635,000	296,000	87%
15,000	25,000	30,000	15,000	15,000	15,000	0	0%
160,000	215,000	290,000	675,000	795,000	795,000	120,000	18%
4,500,000	0	0	0	0	0	0	0%
2,997,000	2,769,000	2,833,000	2,632,500	3,280,000	3,280,000	647,500	25%
24,677,000	20,834,000	21,543,000	23,786,500	26,055,000	26,055,000	2,268,500	10%

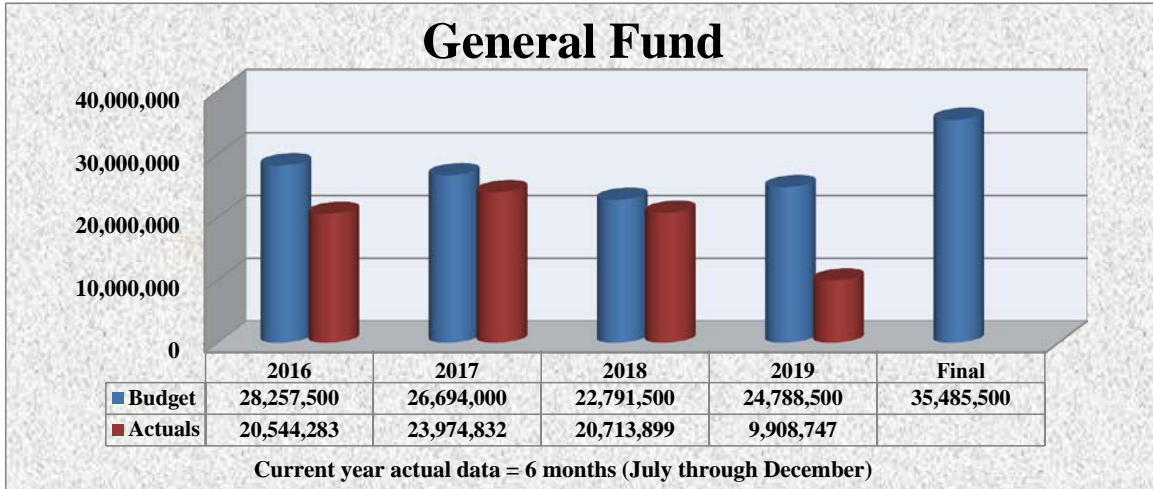
Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
6,250,000	6,700,000	6,800,000	7,550,000	8,150,000	8,150,000	600,000	8%
30,000	35,000	35,000	35,000	0	0	(35,000)	-100%
1,625,000	1,625,000	1,625,000	2,200,000	2,250,000	2,250,000	50,000	2%
700,000	750,000	740,000	740,000	780,000	780,000	40,000	5%
95,000	100,000	90,000	85,000	90,000	90,000	5,000	6%
0	0	0	5,000	10,000	10,000	5,000	100%
200,000	150,000	150,000	185,000	200,000	200,000	15,000	8%
2,830,000	3,000,000	3,070,000	3,475,000	3,650,000	3,650,000	175,000	5%
3,825,000	3,950,000	4,260,000	4,300,000	4,625,000	4,625,000	325,000	8%
1,200,000	1,250,000	1,370,000	1,550,000	1,575,000	1,575,000	25,000	2%
40,000	20,000	20,000	25,000	40,000	40,000	15,000	60%
60,000	80,000	50,000	100,000	360,000	360,000	260,000	260%
55,000	60,000	60,000	75,000	125,000	125,000	50,000	67%
5,000	10,000	10,000	10,000	10,000	10,000	0	0%
0	0	5,000	10,000	10,000	10,000	0	0%
0	5,000	0	0	0	0	0	0%
40,000	40,000	70,000	89,000	45,000	45,000	(44,000)	-49%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
5,000	0	0	0	0	0	0	0%
10,000	5,000	5,000	5,000	0	0	(5,000)	-100%
5,000	0	0	0	0	0	0	0%
0	0	0	0	5,000	5,000	5,000	5000%
30,000	45,000	30,000	25,000	40,000	40,000	15,000	60%
0	0	0	0	0	0	0	0%
0	5,000	5,000	0	0	0	0	0%
0	0	0	0	5,000	5,000	5,000	5000%
15,000	20,000	25,000	15,000	10,000	10,000	(5,000)	-33%
0	0	0	0	0	0	0	0%
20,000	50,000	110,000	500,000	600,000	600,000	100,000	20%
65,000	70,000	80,000	80,000	105,000	105,000	25,000	31%
0	0	0	0	0	0	0	0%
5,000	5,000	5,000	0	5,000	5,000	5,000	5000%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
20,000	20,000	15,000	10,000	10,000	10,000	0	0%
25,000	30,000	35,000	45,000	45,000	45,000	0	0%
5,000	5,000	5,000	5,000	5,000	5,000	0	0%
5,000	15,000	20,000	15,000	15,000	15,000	0	0%
0	0	0	0	0	0	0	0%
5,000	10,000	10,000	10,000	10,000	10,000	0	0%
0	0	0	0	0	0	0	0%
5,000	5,000	5,000	5,000	0	0	(5,000)	-100%
5,000	5,000	5,000	5,000	0	0	(5,000)	-100%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
4,500,000	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
2,997,000	2,769,000	2,833,000	2,632,500	3,280,000	3,280,000	647,500	25%
24,677,000	20,834,000	21,543,000	23,786,500	26,055,000	26,055,000	2,268,500	10%

Percent of Citywide Expenditure Budget

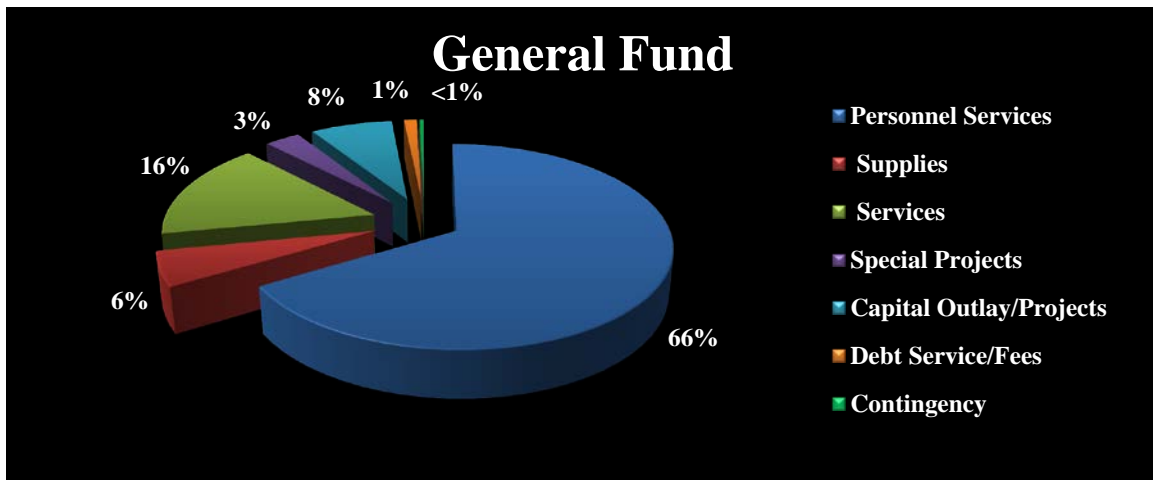
(Excludes Contingency)



Total Fund Budget



FY 2020 Budgeted Expenses





MAYOR & COUNCIL

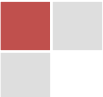


City of
EL MIRAGE

Arizona

GRAND HERITAGE, BRIGHT FUTURE!

Council Adopted
Final Budget



MAYOR & COUNCIL

Net Change from Previous Budget:

\$52,500	22%
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The corporate powers of the city shall be vested in the Council and shall be exercised only as directed or authorized by law. All powers of the Council shall be exercised by ordinance, resolution, order, or motion. The elected officers of the city shall be six Council members and one directly elected Mayor. The Mayor and Council members shall constitute the Council and shall continue in office until assumption of duties of office by their duly elected successors. Council members shall serve four-year overlapping terms in the manner provided by state statute.



Significant Changes:

- \$13,000 HEALTH-LIFE-DENTAL INSURANCE – for unknown Council benefits
- \$37,500 SPECIAL EVENTS – El Mirage Cares, Town Halls, Council Coffees, State of the City, hosting regional events, etc.

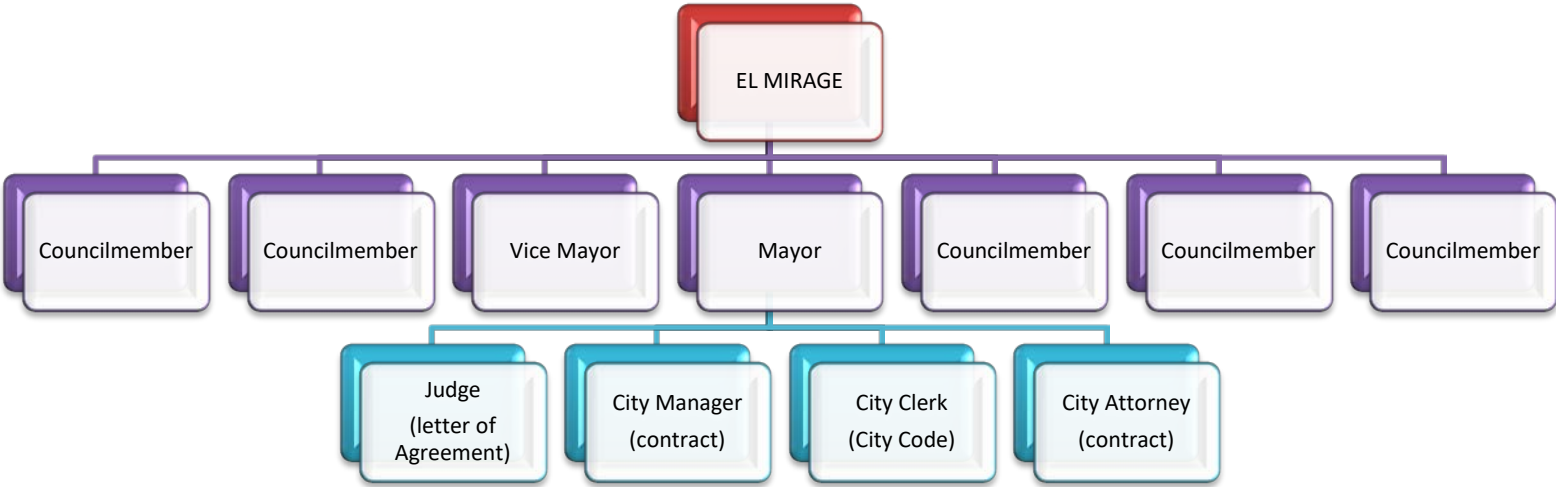
Capital Items:

- No capital was requested this year for this department.

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	7	7	7	7	7

Organizational Chart:



Fund Name: General Fund
Fund Number : 10
Department Name: Mayor and Council
Department Number: 410

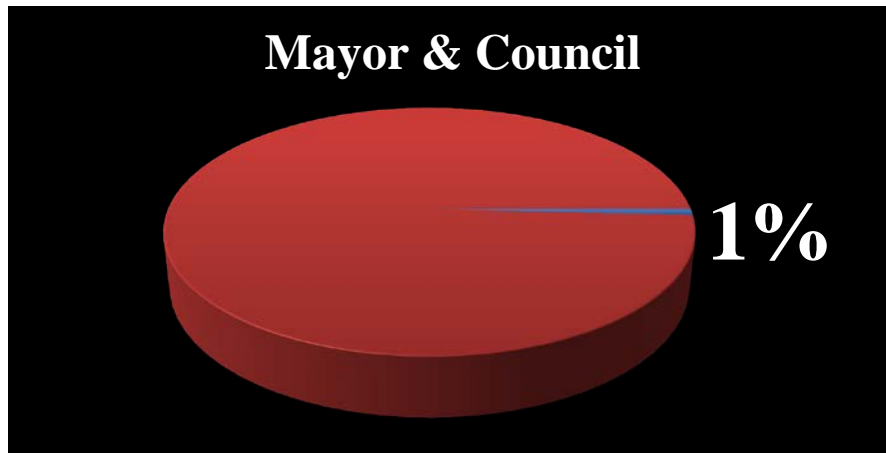
SUMMARY OF EXPENDITURES		FY 2020 Final	Actual			
			For the Fiscal Year ending June 30,			July - Dec
Category	Category Description		2016	2017	2018	2019
100	Personnel Services	174,000	154,939	149,010	143,879	72,496
200	Supplies	3,500	747	1,590	6,133	599
300	Services	70,000	34,974	37,718	39,418	32,616
400	Special Projects	40,000	1,453	1,622	2,806	864
600	Capital Outlay/Projects	0	0	0	0	0
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency	0	0	0	0	0
TOTAL		287,500	192,113	189,941	192,237	106,574

EXPENDITURE DETAIL		FY 2020 Final	Actual			
			For the Fiscal Year ending June 30,			July - Dec
Acct	Acct Description		2016	2017	2018	2019
110	SALARIES AND WAGES	113,000	109,919	108,336	105,461	52,805
120	HEALTH-LIFE-DENTAL INSURANCE	45,000	35,900	31,558	29,624	15,785
130	SOCIAL SECURITY CONTRIBUTION	7,000	6,400	6,429	6,214	3,050
131	MEDICARE CONTRIBUTION	2,000	1,497	1,503	1,453	713
140	WORKERS COMPENSATION	1,000	260	324	324	92
141	UNEMPLOYMENT INSURANCE	2,000	963	859	802	51
142	AZ JOB TRAINING TAX	4,000	0	0	0	0
230	OFFICE SUPPLIES	1,500	4	542	1,114	599
237	EQUIPMENT/FURNITURE PURCHASE	1,000	743	907	4,216	0
249	OPERATING MATERIAL & SUPPLIES	1,000	0	140	804	0
350	TRAVEL AND PER DIEM	10,000	3,900	2,260	1,403	2,552
351	CONFERENCE, SEMINAR & TRAINING	5,000	1,770	1,805	1,185	405
360	PRINTING COST	1,000	0	0	0	0
361	PUBLISHING/ADVERTISEMENT	1,500	733	0	1,093	423
370	DUES-MEMBERSHIPS-FEES	50,000	27,162	32,322	34,736	28,910
381	WIRELESS COMMUNICATIONS	2,500	1,410	1,331	1,001	326
410	SPECIAL EVENTS	40,000	1,453	1,622	2,806	864
TOTALS		287,500	192,113	189,941	192,237	106,574

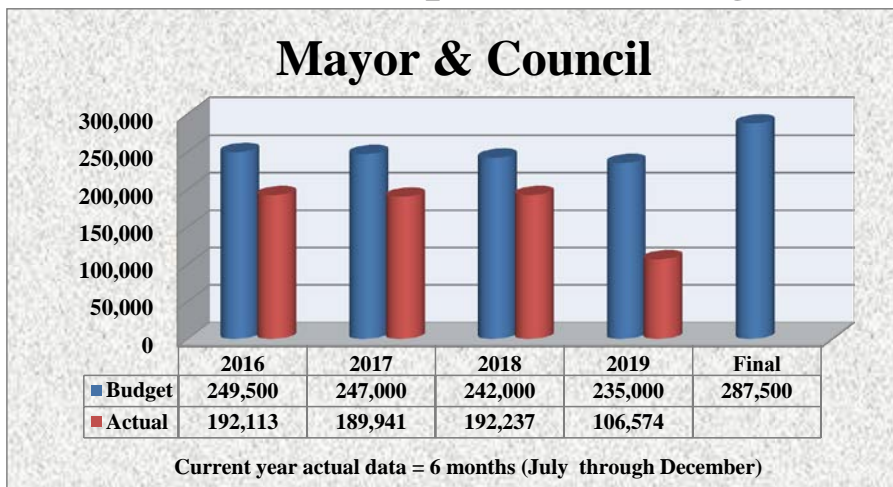
Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
165,000	166,000	161,000	161,000	174,000	174,000	13,000	8%
3,500	3,500	3,500	5,500	3,500	3,500	(2,000)	-36%
72,500	72,500	72,500	66,000	85,000	70,000	4,000	6%
8,500	5,000	5,000	2,500	40,000	40,000	37,500	1500%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
249,500	247,000	242,000	235,000	302,500	287,500	52,500	22%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
113,000	113,000	113,000	113,000	113,000	113,000	0	0%
35,000	36,000	32,000	32,000	45,000	45,000	13,000	41%
7,000	7,000	7,000	7,000	7,000	7,000	0	0%
2,000	2,000	2,000	2,000	2,000	2,000	0	0%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
2,000	2,000	2,000	2,000	2,000	2,000	0	0%
5,000	5,000	4,000	4,000	4,000	4,000	0	0%
1,500	1,500	1,500	1,500	1,500	1,500	0	0%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
1,000	1,000	1,000	3,000	1,000	1,000	(2,000)	-67%
15,000	10,000	10,000	6,000	20,000	10,000	4,000	67%
5,000	5,000	5,000	5,000	10,000	5,000	0	0%
1,500	1,500	1,500	1,000	1,000	1,000	0	0%
1,500	1,500	1,500	1,500	1,500	1,500	0	0%
45,000	50,000	50,000	50,000	50,000	50,000	0	0%
4,500	4,500	4,500	2,500	2,500	2,500	0	0%
8,500	5,000	5,000	2,500	40,000	40,000	37,500	1500%
249,500	247,000	242,000	235,000	302,500	287,500	52,500	22%

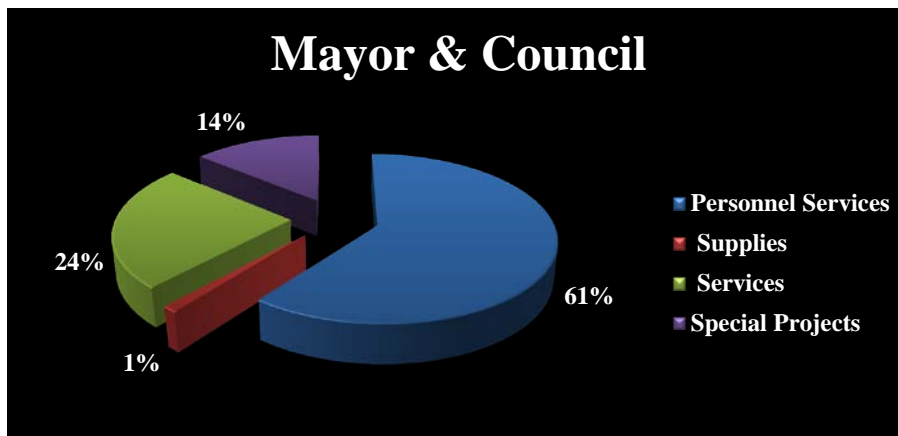
Percent of General Fund



Total Department Budget



FY 2020 Budgeted Expenses





CITY CLERK




City of
EL MIRAGE

Arizona

GRAND HERITAGE, BRIGHT FUTURE!

Council Adopted
Final Budget



CITY CLERK

Net Change from Previous Budget:

(\$1,000)	0%
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The City Clerk ensures El Mirage’s legislative processes - City elections, Council meetings, and the public records – are open and public. The City Clerk’s Office will accomplish this by pledging to be neutral and impartial. The City Clerk’s Office is dedicated to providing service in excellence and to conduct ourselves ethically, honestly and with integrity, while providing a professional link between the citizens of El Mirage and all governmental agencies in ways that are efficient and cost effective.



Significant Changes:

- Elections decreased \$15,000 – off election year.

Special Projects:

- \$8,000 – additional 2020 Census expenses (El Mirage owes \$11.2K for MAG participation in Census)

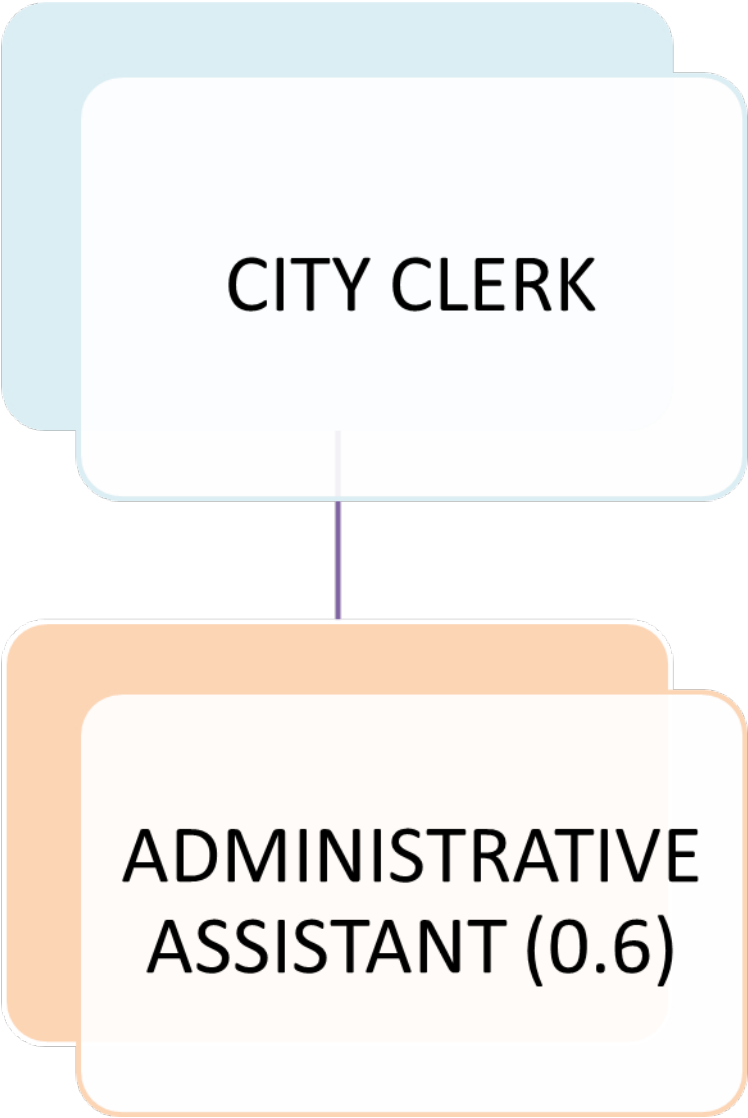
Capital Items:

- No capital was requested this year for this department.

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	1.6	1.6	1.6	1.6	1.6

Organizational Chart:



Fund Name: General Fund
Fund Number : 10
Department Name: City Clerk
Department Number: 490

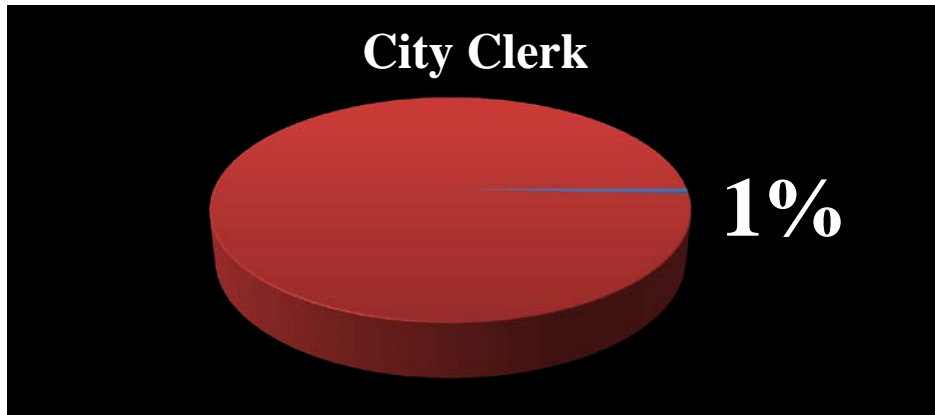
SUMMARY OF EXPENDITURES		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Category	Category Description		2016	2017	2018	2019
100	Personnel Services	178,000	148,619	156,878	160,325	75,772
200	Supplies	2,000	1,106	1,824	860	391
300	Services	12,000	12,742	16,599	14,373	3,131
400	Special Projects	25,000	0	6,726	55	27,481
600	Capital Outlay/Projects	0	0	0	0	0
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency	0	0	0	0	0
	TOTAL	217,000	162,467	182,027	175,614	106,774

EXPENDITURE DETAIL		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Acct	Acct Description		2016	2017	2018	2019
110	SALARIES AND WAGES	139,000	119,752	126,574	129,552	61,316
120	HEALTH-LIFE-DENTAL INSURANCE	7,000	5,977	5,955	6,135	2,561
130	SOCIAL SECURITY CONTRIBUTION	9,000	7,455	7,888	8,073	3,822
131	MEDICARE CONTRIBUTION	3,000	1,743	1,845	1,888	894
132	ASRS CONTRIBUTION	17,000	13,141	13,987	14,060	7,071
140	WORKERS COMPENSATION	1,000	285	376	400	109
141	UNEMPLOYMENT INSURANCE	1,000	266	254	216	0
142	AZ JOB TRAINING TAX	1,000	0	0	0	0
230	OFFICE SUPPLIES	1,000	654	657	839	391
232	COMPUTER/PRINTER SUPPLIES	500	0	312	0	0
237	EQUIPMENT/FURNITURE PURCHASE	0	402	0	0	0
248	SOFTWARE PURCHASE	0	0	629	0	0
249	OPERATING MATERIAL & SUPPLIES	500	50	226	21	0
313	CONTRACTED SERVICES	500	265	2,439	149	60
329	RECORDING FEES	0	0	0	0	0
343	STORAGE FACILITY RENTAL	0	1,497	1,056	0	0
350	TRAVEL AND PER DIEM	500	0	33	0	97
351	CONFERENCE, SEMINAR & TRAINING	1,000	380	160	410	153
360	PRINTING COST	0	0	0	0	0
361	PUBLISHING/ADVERTISEMENT	9,000	10,404	12,585	13,516	2,800
362	MAILING COST	500	40	17	26	21
370	DUES-MEMBERSHIPS-FEES	500	155	310	273	0
381	WIRELESS COMMUNICATIONS	0	0	0	0	0
400	SPECIAL PROJECTS	20,000	0	0	0	12,750
431	ELECTION	5,000	0	6,726	55	14,731
	TOTALS	217,000	162,467	182,027	175,614	106,774

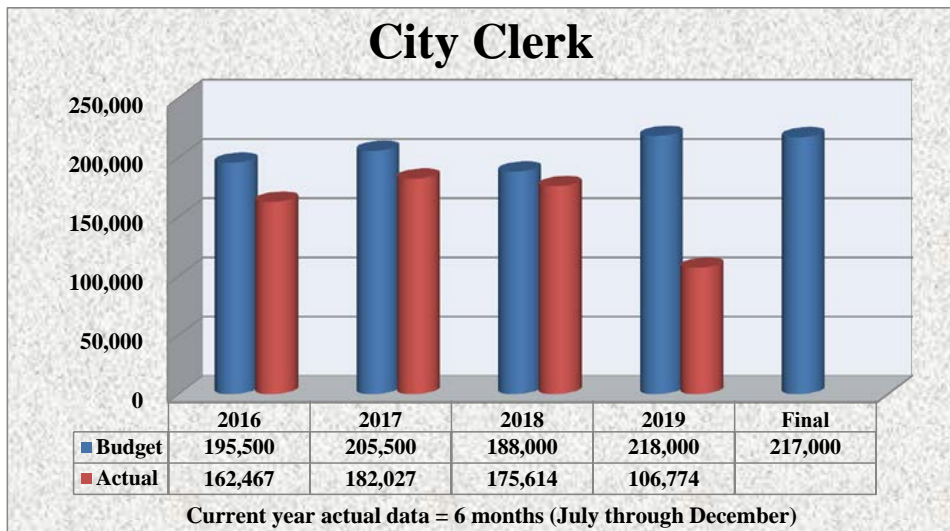
Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
153,000	163,000	167,000	172,000	178,000	178,000	6,000	3%
2,500	2,500	2,000	2,000	2,000	2,000	0	0%
20,000	20,000	17,000	12,000	12,000	12,000	0	0%
20,000	20,000	2,000	32,000	25,000	25,000	(7,000)	-22%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
195,500	205,500	188,000	218,000	217,000	217,000	(1,000)	0%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
120,000	128,000	131,000	135,000	139,000	139,000	4,000	3%
6,000	7,000	7,000	7,000	7,000	7,000	0	0%
8,000	8,000	9,000	9,000	9,000	9,000	0	0%
2,000	2,000	2,000	2,000	3,000	3,000	1,000	50%
14,000	15,000	15,000	16,000	17,000	17,000	1,000	6%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
1,500	1,500	1,000	1,000	1,000	1,000	0	0%
500	500	500	500	500	500	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
500	500	500	500	500	500	0	0%
2,000	2,000	4,500	500	500	500	0	0%
0	0	0	0	0	0	0	0%
2,000	2,000	0	0	0	0	0	0%
500	500	500	500	500	500	0	0%
2,000	2,000	1,000	1,000	1,000	1,000	0	0%
1,500	1,500	0	0	0	0	0	0%
10,000	10,000	9,000	9,000	9,000	9,000	0	0%
1,000	1,000	1,000	500	500	500	0	0%
1,000	1,000	1,000	500	500	500	0	0%
0	0	0	0	0	0	0	0%
0	0	0	12,000	20,000	20,000	8,000	67%
20,000	20,000	2,000	20,000	5,000	5,000	(15,000)	-75%
195,500	205,500	188,000	218,000	217,000	217,000	(1,000)	0%

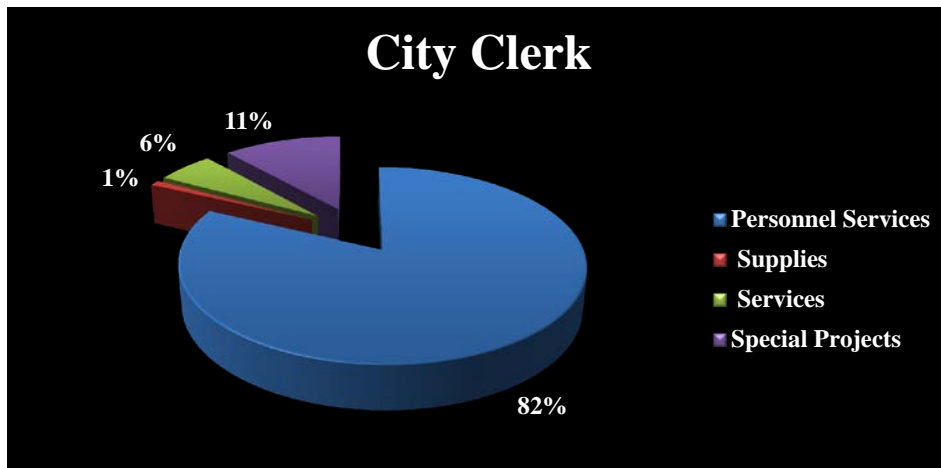
Percent of General Fund



Total Department Budget



FY 2020 Budgeted Expenses





SAFETY



City of
EL MIRAGE

Arizona

GRAND HERITAGE, BRIGHT FUTURE!

Council Adopted

Final Budget



SAFETY

Net Change from Previous Budget:

\$10,000	3%
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The Safety Department was established to account for General Fund liability insurance costs including premiums and claims. Worker’s compensation claims are charged to this department but are limited to a maximum deductible per fiscal year.

Significant Changes:

- Liability Insurance was increased \$10,000 (3%) to address increased premiums and additional assets being covered by the City’s insurance.



Capital Items:

- No capital was requested this year for this department.

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	0	0	0	0	0



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Fund Name: General Fund
Fund Number : 10
Department Name: Safety
Department Number: 460

SUMMARY OF EXPENDITURES		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Category	Category Description		2016	2017	2018	2019
100	Personnel Services	0	0	0	0	0
200	Supplies	0	0	0	0	0
300	Services	347,000	276,908	302,149	316,849	242,047
400	Special Projects	0	0	0	0	0
600	Capital Outlay/Projects	0	0	0	0	0
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency	0	0	0	0	0
TOTAL		347,000	276,908	302,149	316,849	242,047

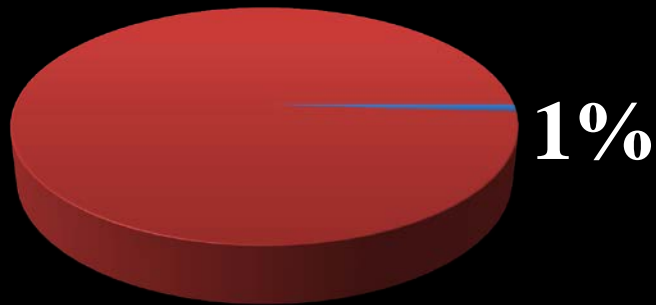
EXPENDITURE DETAIL		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Acct	Acct Description		2016	2017	2018	2019
314	LIABILITY INSURANCE	332,000	266,908	295,914	310,490	240,051
332	CLAIMS	15,000	10,000	6,235	6,359	1,996
TOTALS		347,000	276,908	302,149	316,849	242,047

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
304,000	304,000	325,000	337,000	347,000	347,000	10,000	3%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
304,000	304,000	325,000	337,000	347,000	347,000	10,000	3%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
289,000	289,000	310,000	322,000	332,000	332,000	10,000	3%
15,000	15,000	15,000	15,000	15,000	15,000	0	0%
304,000	304,000	325,000	337,000	347,000	347,000	10,000	3%

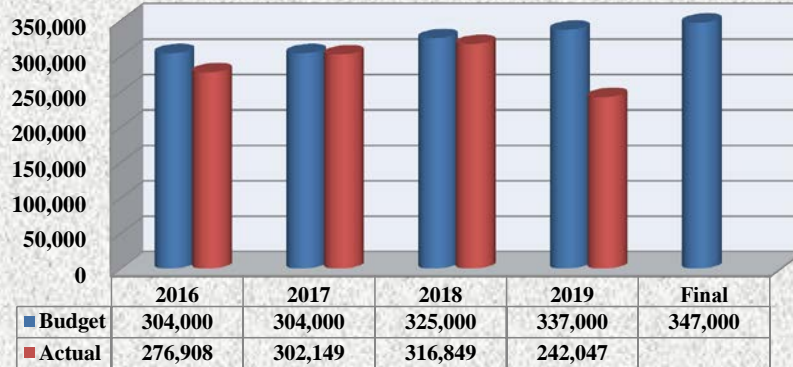
Percent of General Fund

Safety & Loss Control



Total Department Budget

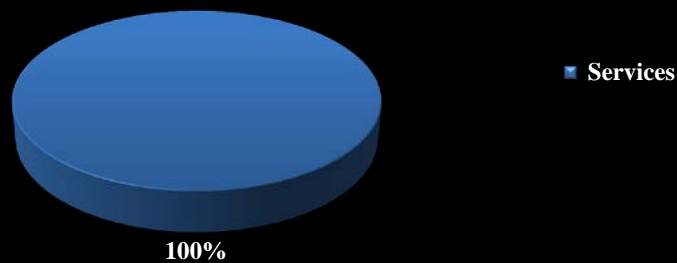
Safety & Loss

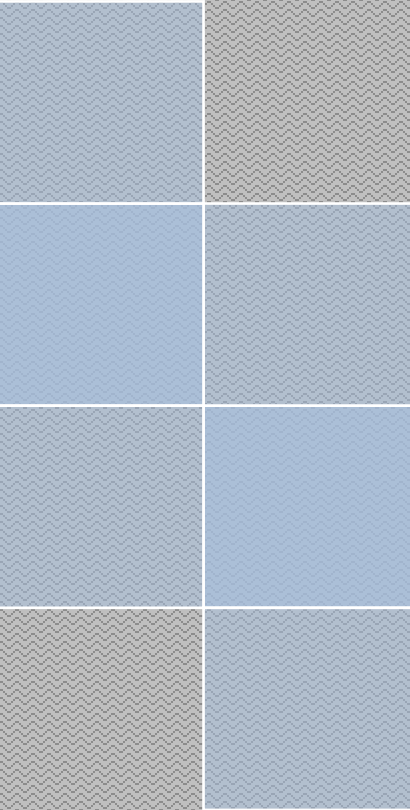


Current year actual data = 6 months (July through December)

FY 2020 Budgeted Expenses

Safety & Loss





LEGAL



City of
EL MIRAGE

Arizona

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Council Adopted

Final Budget



LEGAL

Net Change from Previous Budget:

\$204,000	35%
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The City Attorney shall be appointed by the City Council and shall report directly to the City Council. The Mayor shall act as the direct supervisor of the City Attorney for purposes of day-to-day supervision.



The City Attorney shall act as the legal counselor and advisor of the Council and other city officials. The City Attorney shall draft all deeds, contracts, conveyances, ordinances, resolutions, and other legal instruments when required by the Council or the City Manager. The City Attorney shall oversee and direct the prosecution and defense of all suits, actions, or causes where the city is a party, criminal or civil.

Significant Changes:

- \$204,000 Personnel Services – Annual costs associated with proposed merit pay plan. To be distributed to departments when approved.

Capital Items:

- No capital was requested this year for this department.

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	1	1	1	1	0



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Fund Name: General Fund
Fund Number : 10
Department Name: Legal
Department Number: 440

SUMMARY OF EXPENDITURES		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Category	Category Description		2016	2017	2018	2019
100	Personnel Services	204,000	0	0	0	0
200	Supplies	0	0	0	0	0
300	Services	590,500	424,488	450,133	443,202	305,314
400	Special Projects	0	0	0	0	0
600	Capital Outlay/Projects	0	0	0	0	0
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency	0	0	0	0	0
TOTAL		794,500	424,488	450,133	443,202	305,314

EXPENDITURE DETAIL		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Acct	Acct Description		2016	2017	2018	2019
110	SALARIES AND WAGES	164,000	0	0	0	0
120	HEALTH-LIFE-DENTAL INSURANCE	1,000	0	0	0	0
130	SOCIAL SECURITY CONTRIBUTION	7,000	0	0	0	0
131	MEDICARE CONTRIBUTION	3,000	0	0	0	0
132	ASRS CONTRIBUTION	20,000	0	0	0	0
140	WORKERS COMPENSATION	7,000	0	0	0	0
141	UNEMPLOYMENT INSURANCE	1,000	0	0	0	0
142	AZ JOB TRAINING TAX	1,000	0	0	0	0
312	LEGAL SERVICES	275,000	154,582	157,126	176,216	180,875
315	PUBLIC DEFENDER SERVICES	2,500	300	1,800	0	0
316	PROSECUTOR SERVICES	130,000	115,000	115,000	115,000	62,292
321	COUNTY JAIL HOUSING	175,000	141,416	151,734	138,792	61,991
358	ECONOMIC DEV. REIMBURSEMENT	0	13,000	13,000	13,000	0
375	PROPERTY TAX	8,000	190	11,474	194	156
400	SPECIAL PROJECTS	0	0	0	0	0
TOTALS		794,500	424,488	450,133	443,202	305,314

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
196,000	193,000	193,000	0	204,000	204,000	204,000	204000%
0	0	0	0	0	0	0	0%
913,000	913,000	524,000	590,500	590,500	590,500	0	0%
0	0	2,000	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
1,109,000	1,106,000	719,000	590,500	794,500	794,500	204,000	35%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
152,000	149,000	149,000	0	164,000	164,000	164,000	164000%
13,000	13,000	13,000	0	1,000	1,000	1,000	1000%
7,000	7,000	7,000	0	7,000	7,000	7,000	7000%
3,000	3,000	3,000	0	3,000	3,000	3,000	3000%
18,000	18,000	18,000	0	20,000	20,000	20,000	20000%
1,000	1,000	1,000	0	7,000	7,000	7,000	7000%
1,000	1,000	1,000	0	1,000	1,000	1,000	1000%
1,000	1,000	1,000	0	1,000	1,000	1,000	1000%
20,000	20,000	74,500	275,000	275,000	275,000	0	0%
10,000	10,000	4,000	2,500	2,500	2,500	0	0%
120,000	120,000	115,000	115,000	130,000	130,000	15,000	13%
369,000	369,000	225,000	175,000	175,000	175,000	0	0%
379,000	379,000	90,500	13,000	0	0	(13,000)	-100%
15,000	15,000	15,000	10,000	8,000	8,000	(2,000)	-20%
0	0	2,000	0	0	0	0	0%
1,109,000	1,106,000	719,000	590,500	794,500	794,500	204,000	35%

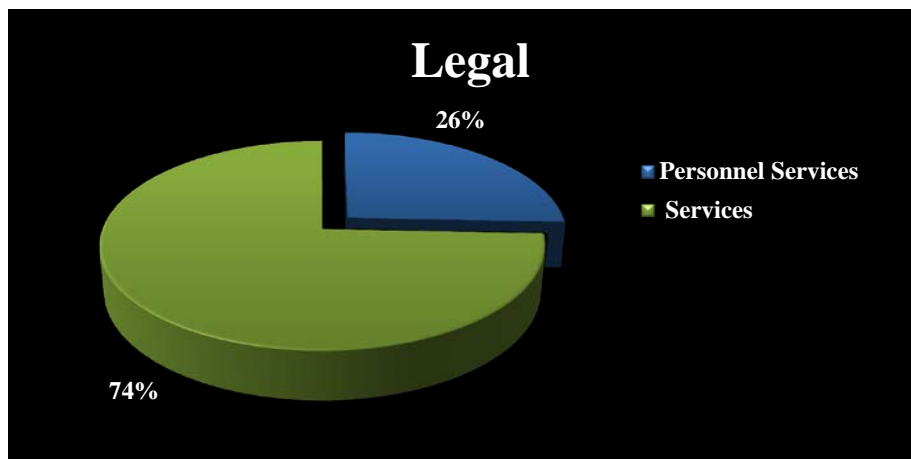
Percent of General Fund



Total Department Budget



FY 2020 Budgeted Expenses






ADMINISTRATION



City of
EL MIRAGE
Arizona

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Council Adopted
Final Budget



ADMINISTRATION

Net Change from Previous Budget:

\$71,000	7%
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The Office of the City Manager is hereby created and established. The City Manager shall be appointed by the Council wholly on the basis of his or her administrative and executive ability and qualifications.

The City Manager shall be the administrative head of the city government and shall be responsible to the Council for the proper administration of all affairs of the city.



Significant Changes:

- Personnel Services increased by \$41,000 due to personnel changes, moved office assistant/receptionist position to Community Development and added Communications Assistant.
- Professional Services reduced by (\$10,000) LAFB contract, View Center contracts.

Special Projects:

- \$80,000 Special Events
- \$30,000 Hosted City Functions.

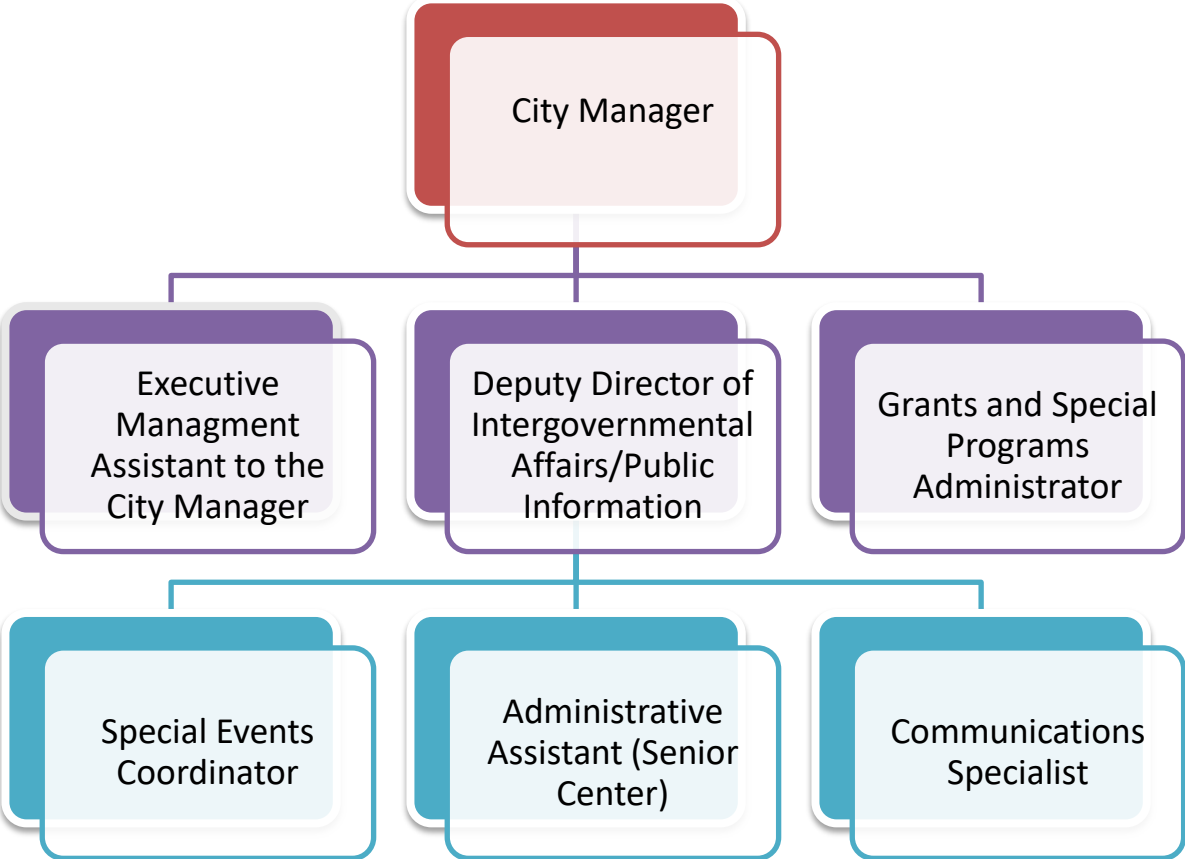
Capital Items:

- \$25,000 Building Renovations – Office Set-up.

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	2016	2017	2018	2019	2020
Authorized	6	6	6	6	7

Organizational Chart:



Fund Name: General Fund
Fund Number : 10
Department Name: Administration
Department Number: 450

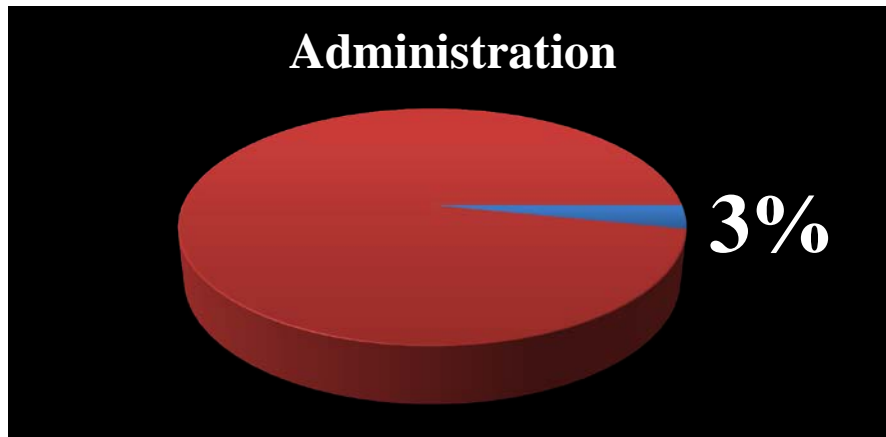
SUMMARY OF EXPENDITURES		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Category	Category Description		2016	2017	2018	2019
100	Personnel Services	815,000	677,292	686,627	958,166	359,822
200	Supplies	34,500	12,942	23,251	19,750	9,179
300	Services	149,000	81,856	84,883	159,348	40,143
400	Special Projects	115,000	102,350	93,550	105,736	47,452
600	Capital Outlay/Projects	25,000	0	0	54,656	7,500
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency	0	0	0	0	0
TOTAL		1,138,500	874,439	888,311	1,297,656	464,096

EXPENDITURE DETAIL		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Acct	Acct Description		2016	2017	2018	2019
110	SALARIES AND WAGES	621,000	518,278	527,460	783,892	281,885
117	COMPTIME	0	8	0	0	204
120	HEALTH-LIFE-DENTAL INSURANCE	66,000	44,945	42,716	51,337	23,859
130	SOCIAL SECURITY CONTRIBUTION	35,000	27,623	28,153	29,981	17,095
131	MEDICARE CONTRIBUTION	9,000	7,343	7,486	11,228	3,998
132	ASRS CONTRIBUTION	76,000	59,415	60,138	69,862	32,214
134	DEFERRED COMPENSATION	0	17,765	18,217	8,456	0
140	WORKERS COMPENSATION	2,000	943	1,565	2,523	500
141	UNEMPLOYMENT INSURANCE	2,000	972	893	888	68
142	AZ JOB TRAINING TAX	4,000	0	0	0	0
211	FUEL AND LUBRICANTS	2,000	1,184	1,132	1,117	35
218	VENDING MACHINE EXPENSES	0	347	93	0	0
227	CONFERENCE ROOM	1,500	488	1,461	1,282	425
230	OFFICE SUPPLIES	4,500	5,170	4,694	2,778	867
232	COMPUTER/PRINTER SUPPLIES	0	0	294	0	0
237	EQUIPMENT/FURNITURE PURCHASE	3,000	0	5,998	1,770	3
241	VEHICLE ALLOWANCE	0	8	0	0	0
248	SOFTWARE PURCHASE	9,500	1,000	4,402	3,300	3,564
249	OPERATING MATERIAL & SUPPLIES	7,500	1,780	3,413	6,451	2,098
251	COMPUTER/PRINTER MAINTENANCE	0	0	0	0	0
253	VEHICLE MAINTENANCE/REPAIR	2,500	0	0	8	510
254	COPIER USAGE/SUPPLIES/MAINTENANCE	4,000	2,965	1,766	3,044	1,676
311	PROFESSIONAL SERVICES	40,000	29,324	22,432	92,503	0
313	CONTRACTED SERVICES	31,000	0	0	0	10,039
335	DELIVERY SERVICES	0	0	0	0	0
350	TRAVEL AND PER DIEM	7,500	8,578	3,730	2,948	1,798
351	CONFERENCE, SEMINAR & TRAINING	3,500	1,415	1,235	3,335	0
355	ADULT EDUCATION	6,000	0	0	0	3,360
360	PRINTING COST	1,000	1,076	1,894	4,727	462
361	PUBLISHING/ADVERTISEMENT	21,500	670	6,371	21,107	8,644
362	MAILING COST	31,000	30,626	41,708	29,903	13,039
370	DUES-MEMBERSHIPS-FEES	3,500	6,374	4,678	1,026	1,780
371	SUBSCRIPTIONS	1,000	1,198	502	1,766	152
381	WIRELESS COMMUNICATIONS	3,000	2,594	2,335	2,033	869
410	SPECIAL EVENTS	115,000	102,350	93,550	105,736	47,452
656	BUILDING RENOVATION/UPGRADES	25,000	0	0	11,356	7,500
658	SITE IMPROVEMENTS	0	0	0	43,300	0
TOTALS		1,138,500	874,439	888,311	1,297,656	464,096

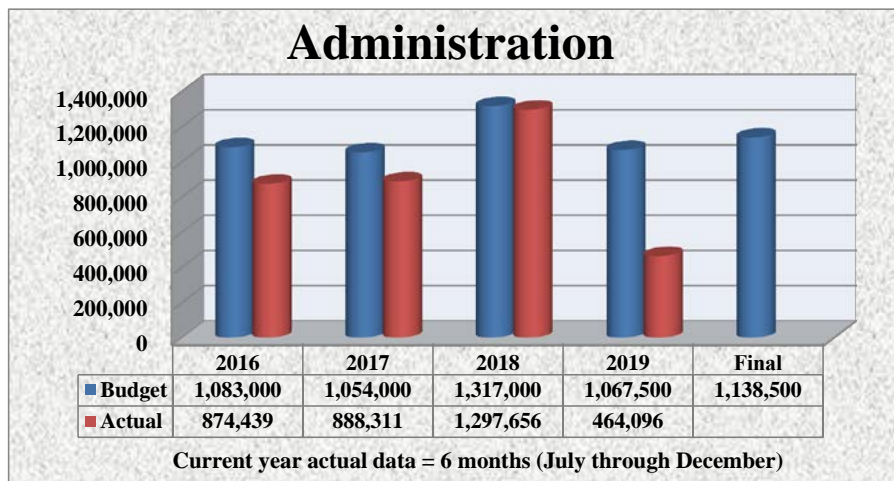
Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
731,500	707,000	951,000	774,000	815,000	815,000	41,000	5%
112,000	113,500	89,000	28,000	34,500	34,500	6,500	23%
129,500	123,500	157,000	155,500	149,000	149,000	(6,500)	-4%
110,000	110,000	120,000	110,000	115,000	115,000	5,000	5%
0	0	0	0	25,000	25,000	25,000	25000%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
1,083,000	1,054,000	1,317,000	1,067,500	1,138,500	1,138,500	71,000	7%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
539,000	538,000	775,000	596,520	621,000	621,000	24,480	4%
0	0	0	0	0	0	0	0%
66,000	43,000	46,000	69,480	66,000	66,000	(3,480)	-5%
29,000	29,000	30,000	30,000	35,000	35,000	5,000	17%
8,000	8,000	8,000	8,000	9,000	9,000	1,000	13%
62,000	62,000	64,000	64,000	76,000	76,000	12,000	19%
18,500	19,000	20,000	0	0	0	0	0%
2,000	2,000	2,000	2,000	2,000	2,000	0	0%
2,000	2,000	2,000	2,000	2,000	2,000	0	0%
5,000	4,000	4,000	2,000	4,000	4,000	2,000	100%
83,500	83,500	60,500	2,000	2,000	2,000	0	0%
1,000	1,000	0	0	0	0	0	0%
1,500	2,000	2,000	1,500	1,500	1,500	0	0%
6,000	8,000	6,000	4,500	4,500	4,500	0	0%
2,500	1,500	1,500	0	0	0	0	0%
7,000	7,000	6,000	3,000	3,000	3,000	0	0%
0	0	0	0	0	0	0	0%
3,500	3,500	3,500	3,500	9,500	9,500	6,000	171%
2,000	2,000	4,000	7,500	7,500	7,500	0	0%
1,000	1,000	1,000	0	0	0	0	0%
1,500	1,500	1,500	2,000	2,500	2,500	500	25%
2,500	2,500	3,000	4,000	4,000	4,000	0	0%
60,000	60,000	82,000	50,000	40,000	40,000	(10,000)	-20%
0	0	0	32,000	31,000	31,000	(1,000)	-3%
500	500	0	0	0	0	0	0%
8,000	5,000	8,000	6,000	7,500	7,500	1,500	25%
4,000	5,000	5,000	2,500	3,500	3,500	1,000	40%
0	0	0	5,000	6,000	6,000	1,000	20%
9,000	5,000	21,000	1,000	1,000	1,000	0	0%
500	3,000	2,000	22,000	21,500	21,500	(500)	-2%
30,000	30,000	30,000	31,000	31,000	31,000	0	0%
10,000	10,000	5,000	2,000	3,500	3,500	1,500	75%
500	2,000	2,000	2,000	1,000	1,000	(1,000)	-50%
7,000	3,000	2,000	2,000	3,000	3,000	1,000	50%
110,000	110,000	120,000	110,000	115,000	115,000	5,000	5%
0	0	0	0	25,000	25,000	25,000	25000%
0	0	0	0	0	0	0	0%
1,083,000	1,054,000	1,317,000	1,067,500	1,138,500	1,138,500	71,000	7%

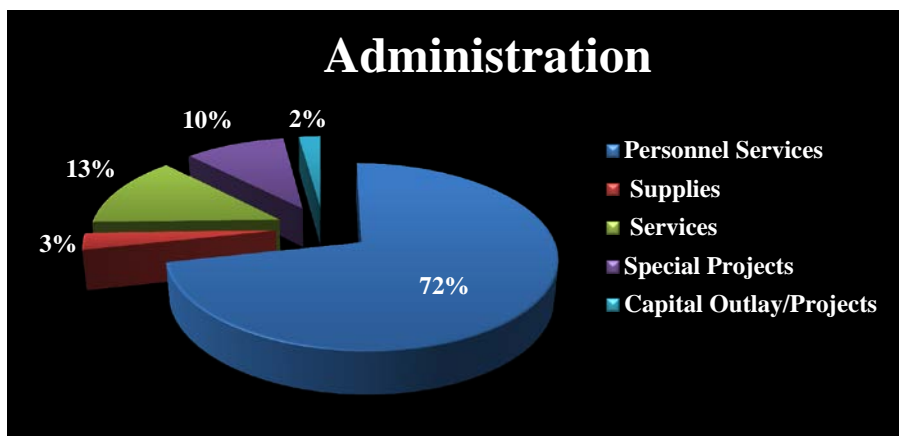
Percent of General Fund



Total Department Budget



FY 2020 Budgeted Expenses






INFORMATION TECHNOLOGY



City of
EL MIRAGE
Arizona

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Council Adopted
Final Budget



INFORMATION TECHNOLOGY

Net Change from Previous Budget:

\$40,000	5%
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The Information Technology Department manages the City's technology infrastructure and works closely with City departments to implement secure, reliable solutions in alignment with Administrative and City Council goals. The Information Technology Department supports and maintains the municipal area network and various systems with a focus on uptime, security and reliability. This is achieved by adhering to best practices, making efficient use of resources and delivering excellence in customer service.

Significant Changes:

- Software Purchases has been increased by \$8,000 for the purchase of Virtual Server Licensing.
- Equipment Maintenance has been increased by \$8,500, but offset by a decrease of \$7,000 in Phone System Maintenance for a net increase of \$1,500 due to a slight increase in maintenance costs.
- Software Maintenance has been increased by \$23,000 due to cost increases in SaaS (Software as a Service) that includes the Office Suite of Applications, Web Hosting and Social Media archiving services.

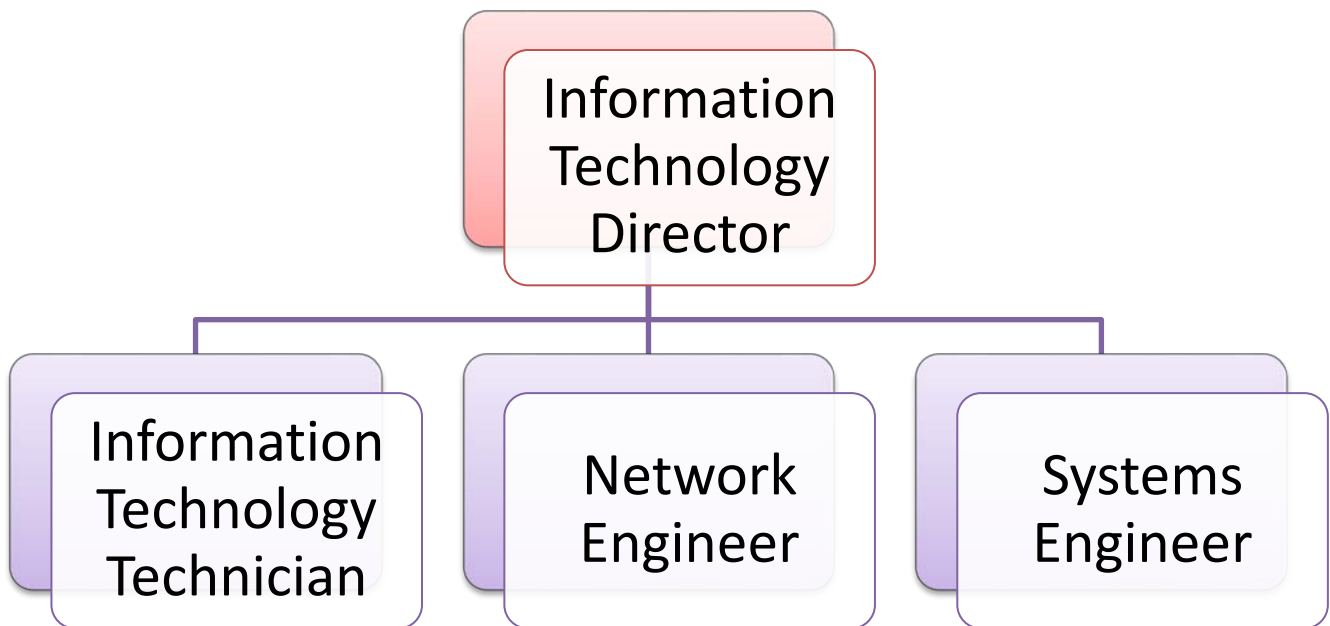
Capital Items:

- \$15,000 Council Chambers Audio Visual Enhancements
 - This capital item would replace the projector and screen with a large television. The television would be mounted where the existing screen resides and be wired into the existing audio/video system.
- \$16,000 Phone Server Replacements
 - Replacement of 3 servers that support the Phone System, Voicemail and Interactive Voice Response System.
- \$30,000 SIEM (Security Information and Event Management) Solution
 - An internal IT system that allows for all security-related data to be examined from a single point of view making it easier for the department to spot patterns and take action on items that are out of the ordinary.

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	4	4	4	4	4

Organizational Chart:



Fund Name: General Fund
Fund Number : 10
Department Name: Information Technology
Department Number: 480

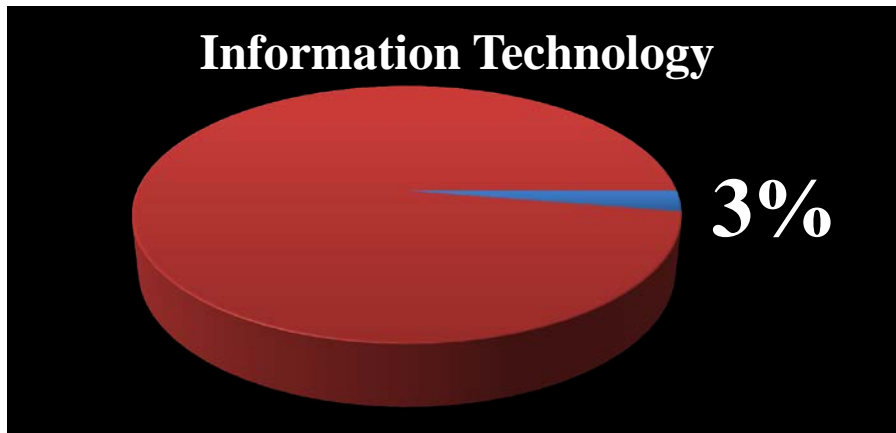
SUMMARY OF EXPENDITURES			Actual			
Category	Category Description	FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
			2016	2017	2018	2019
100	Personnel Services	497,000	391,721	434,990	424,821	205,959
200	Supplies	243,500	149,974	237,490	185,993	94,020
300	Services	59,500	74,640	49,902	39,564	12,492
400	Special Projects	0	0	0	18,704	3,779
600	Capital Outlay/Projects	124,000	5,979	0	55,776	5,793
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency	0	0	0	0	0
	TOTAL	924,000	622,314	722,382	724,857	322,043

EXPENDITURE DETAIL			Actual			
Acct	Acct Description	FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
			2016	2017	2018	2019
110	SALARIES AND WAGES	379,000	302,385	336,727	328,467	161,375
111	OVERTIME	3,000	0	1,082	296	0
117	COMP TIME	0	0	242	51	0
120	HEALTH-LIFE-DENTAL INSURANCE	33,000	30,556	30,726	31,789	13,257
130	SOCIAL SECURITY CONTRIBUTION	23,000	18,157	20,229	19,709	9,672
131	MEDICARE CONTRIBUTION	6,000	4,246	4,731	4,609	2,262
132	ASRS CONTRIBUTION	47,000	34,642	38,812	37,814	19,042
140	WORKERS COMPENSATION	1,000	1,030	1,928	1,654	350
141	UNEMPLOYMENT INSURANCE	2,000	706	512	431	0
142	AZ JOB TRAINING TAX	3,000	0	0	0	0
211	FUEL & LUBRICANTS	1,000	380	543	923	312
213	SAFETY EQUIPMENT/SUPPLIES	0	0	0	0	0
230	OFFICE SUPPLIES	500	843	882	262	77
232	COMPUTER/PRINTER SUPPLIES	500	857	41,488	898	55
237	EQUIPMENT/FURNITURE PURCHASE	13,000	27,216	16,859	2,720	1,837
248	SOFTWARE PURCHASE	10,000	10,178	13,638	6,576	1,375
249	OPERATING MATERIAL & SUPPLIES	2,000	2,558	3,139	935	2,104
251	COMPUTER/PRINTER MAINTENANCE	4,000	770	0	2,967	1,611
253	VEHICLE MAINTENANCE/REPAIR	1,000	0	0	0	45
261	EQUIPMENT/MAINTENANCE CONTRACT	32,500	119	26,296	27,793	23,652
262	PHONE SYS/MAINTENANCE CONTRACT	14,000	0	17,236	15,438	10,192
263	DATA INFRASTRUCTURE SERVICE	70,000	64,460	71,980	68,983	27,573
265	SOFTWARE MAINT CONTRACT	95,000	42,592	45,431	58,498	25,188
311	PROFESSIONAL SERVICES	20,000	14,415	5,159	4,800	0
328	EQUIPMENT RENT/LEASES	5,000	3,774	4,181	5,169	2,094
350	TRAVEL AND PER DIEM	2,500	0	0	63	0
351	CONFERENCE, SEMINARS & TRAINING	3,000	2,721	1,391	1,062	0
380	TELEPHONE EXPENSE	27,000	51,028	36,509	26,419	9,681
381	WIRELESS COMMUNICATIONS	2,000	2,702	2,662	2,052	717
400	SPECIAL PROJECTS	0	0	0	18,704	3,779
617	CAPITAL EQUIPMENT PURCHASE	15,000	5,979	0	29,997	0
659	EQUIPMENT/SOFTWARE	46,000	0	0	0	0
661	BUILDING/DATA INFRAS. IMPROV.	63,000	0	0	25,779	5,793
	TOTALS	924,000	622,314	722,382	724,857	322,043

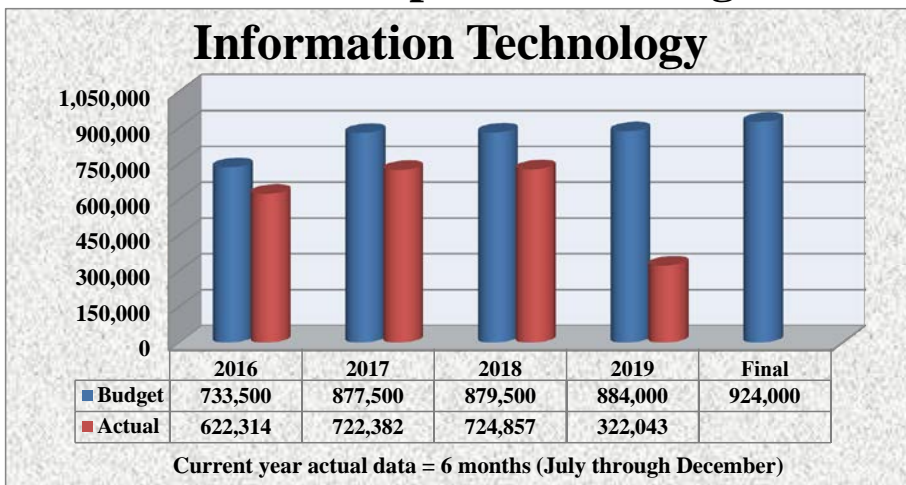
Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
448,000	458,000	458,000	482,000	497,000	497,000	15,000	3%
190,500	200,500	174,500	208,500	243,500	243,500	35,000	17%
95,000	72,000	68,000	62,000	59,500	59,500	(2,500)	-4%
0	0	24,000	55,000	0	0	(55,000)	-100%
0	147,000	155,000	76,500	124,000	124,000	47,500	62%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
733,500	877,500	879,500	884,000	924,000	924,000	40,000	5%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
328,000	339,000	348,000	368,000	379,000	379,000	11,000	3%
0	3,000	3,000	3,000	3,000	3,000	0	0%
0	0	0	0	0	0	0	0%
48,000	43,000	33,000	32,000	33,000	33,000	1,000	3%
21,000	22,000	22,000	23,000	23,000	23,000	0	0%
5,000	5,000	6,000	6,000	6,000	6,000	0	0%
38,000	40,000	41,000	44,000	47,000	47,000	3,000	7%
3,000	1,000	1,000	1,000	1,000	1,000	0	0%
2,000	2,000	2,000	2,000	2,000	2,000	0	0%
3,000	3,000	2,000	3,000	3,000	3,000	0	0%
500	500	500	1,000	1,000	1,000	0	0%
500	0	0	0	0	0	0	0%
1,000	1,000	1,000	1,000	500	500	(500)	-50%
500	500	1,000	500	500	500	0	0%
10,000	10,000	10,000	10,000	13,000	13,000	3,000	30%
10,000	2,000	2,000	2,000	10,000	10,000	8,000	400%
3,000	2,000	2,000	2,000	2,000	2,000	0	0%
4,000	2,500	2,000	4,000	4,000	4,000	0	0%
1,500	1,000	1,000	1,000	1,000	1,000	0	0%
25,000	24,000	22,000	24,000	32,500	32,500	8,500	35%
15,000	15,000	23,000	21,000	14,000	14,000	(7,000)	-33%
72,000	72,000	70,000	70,000	70,000	70,000	0	0%
47,500	70,000	40,000	72,000	95,000	95,000	23,000	32%
50,000	30,000	26,000	20,000	20,000	20,000	0	0%
7,500	6,500	6,500	6,500	5,000	5,000	(1,500)	-23%
500	500	500	2,500	2,500	2,500	0	0%
5,000	4,000	4,000	3,000	3,000	3,000	0	0%
28,000	28,000	28,000	28,000	27,000	27,000	(1,000)	-4%
4,000	3,000	3,000	2,000	2,000	2,000	0	0%
0	0	24,000	55,000	0	0	(55,000)	-100%
0	47,000	30,000	0	15,000	15,000	15,000	15000%
0	0	0	0	46,000	46,000	46,000	46000%
0	100,000	125,000	76,500	63,000	63,000	(13,500)	-18%
733,500	877,500	879,500	884,000	924,000	924,000	40,000	5%

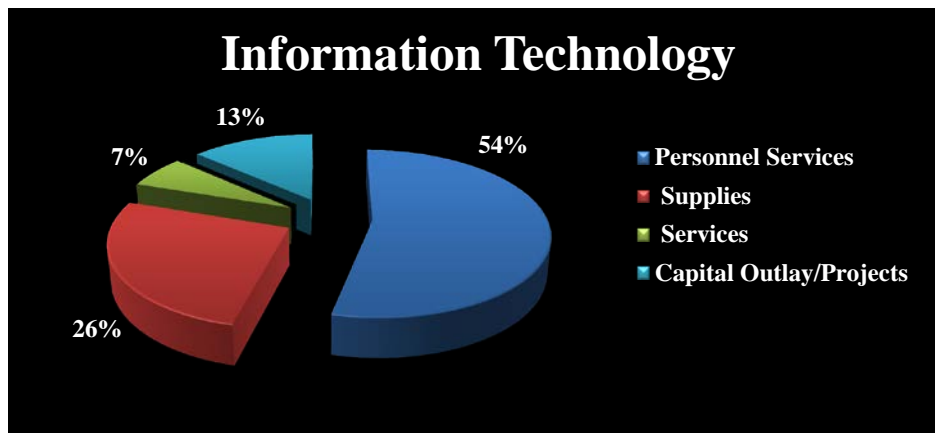
Percent of General Fund



Total Department Budget



FY 2020 Budgeted Expenses






HUMAN RESOURCES



City of
EL MIRAGE
Arizona

GRAND HERITAGE, BRIGHT FUTURE!

Council Adopted
Final Budget



HUMAN RESOURCES

Net Change from Previous Budget:

\$20,500	5%
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The Human Resources Department provides proactive, innovative, and quality customer service and consultation in the areas of recruitment and selection, employee benefits, training and development, classification and compensation, employee relations, occupational safety and health, and ensuring compliance with all employment policies, rules and regulations.



Significant Changes:

- \$9,500 CONTRACTED SERVICES – Increase is for the purchase of an online performance evaluation system. Includes (one-time) implementation fee and (annual) maintenance fee.

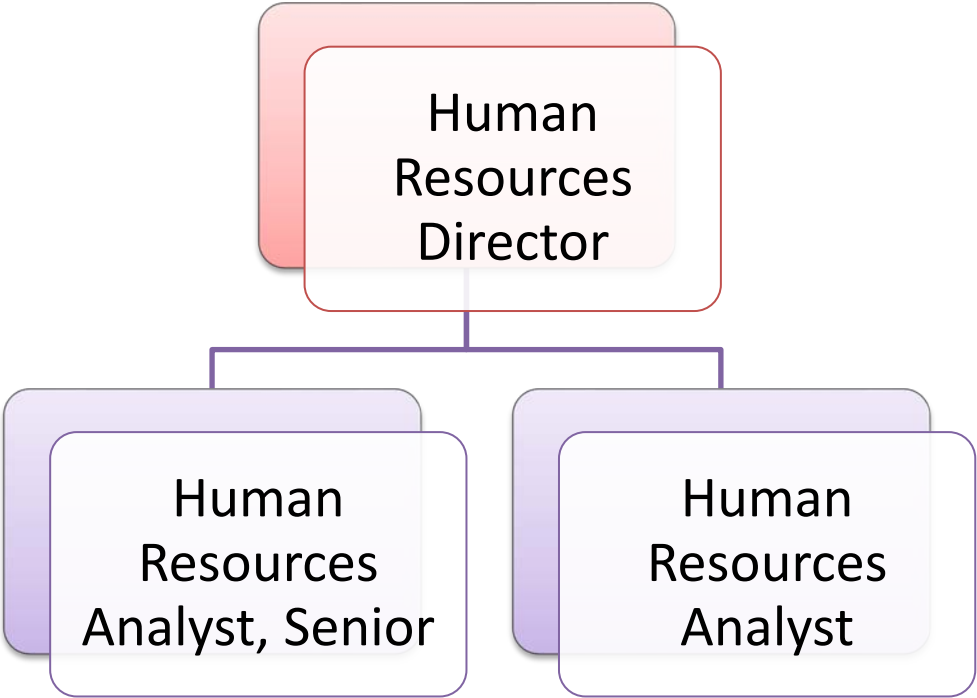
Capital Items:

- No capital was requested this year for this department.

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	3	3	3	3	3

Organizational Chart:



Fund Name: General Fund
Fund Number : 10
Department Name: Human Resources
Department Number: 500

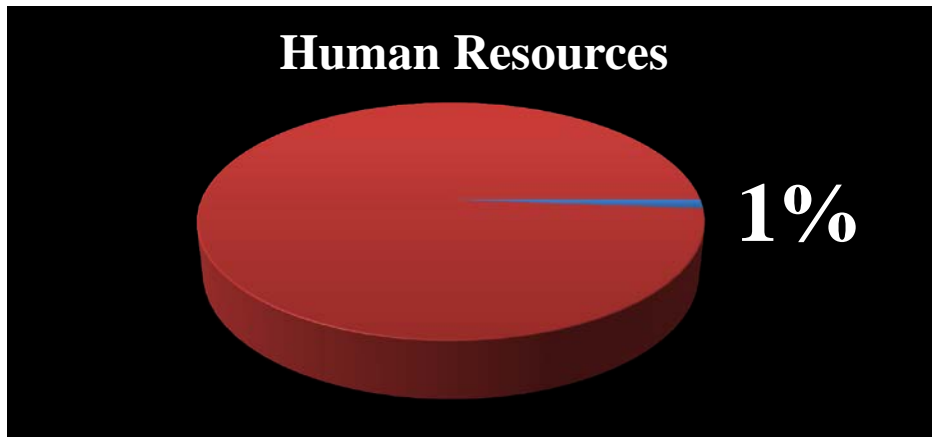
SUMMARY OF EXPENDITURES		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Category	Category Description		2016	2017	2018	2019
100	Personnel Services	323,000	318,321	333,105	276,708	139,459
200	Supplies	4,000	4,208	3,180	2,724	801
300	Services	108,500	31,202	36,704	59,365	21,967
400	Special Projects	5,000	266	442	325	150
600	Capital Outlay/Projects	0	6,381	0	0	0
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency	0	0	0	0	0
TOTAL		440,500	360,377	373,431	339,122	162,376

EXPENDITURE DETAIL		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Acct	Acct Description		2016	2017	2018	2019
110	SALARIES AND WAGES	249,000	246,553	259,212	218,578	110,148
120	HEALTH-LIFE-DENTAL INSURANCE	20,000	23,939	23,391	15,593	7,768
130	SOCIAL SECURITY CONTRIBUTION	15,000	15,047	15,875	13,495	6,768
131	MEDICARE CONTRIBUTION	4,000	3,519	3,713	3,156	1,583
132	ASRS CONTRIBUTION	31,000	28,280	29,761	24,954	12,997
140	WORKERS COMPENSATION	1,000	584	770	609	195
141	UNEMPLOYMENT INSURANCE	1,000	399	384	323	0
142	AZ JOB TRAINING TAX	2,000	0	0	0	0
230	OFFICE SUPPLIES	2,500	1,269	1,442	1,559	415
232	COMPUTER/PRINTER SUPPLIES	0	486	239	0	0
237	EQUIPMENT/FURNITURE PURCHASE	0	1,169	0	0	0
248	SOFTWARE PURCHASE	0	0	943	0	0
254	COPIER USAGE/SUPPLYS/MAINTENANCE	1,500	1,285	556	1,165	386
311	PROFESSIONAL SERVICES	13,000	8,276	10,831	9,241	4,256
312	LEGAL SERVICES	0	207	0	0	0
313	CONTRACTED SERVICES	18,500	6,273	6,557	7,729	5,854
320	MEDICAL/DRUG EXAMS & TESTING	55,500	3,458	2,390	25,941	5,610
335	DELIVERY SERVICES	0	0	0	0	0
342	RECRUITMENT EXPENSES	7,000	5,982	9,300	8,013	5,757
350	TRAVEL AND PER DIEM	0	8	0	0	0
351	CONFERENCE,SEMINAR & TRAINING	2,000	268	209	1,483	219
360	PRINTING COST	0	0	0	0	0
361	PUBLISHING/ADVERTISEMENT	5,500	1,050	1,000	1,000	0
362	MAILING COST	500	89	282	221	22
370	DUES-MEMBERSHIPS-FEES	6,500	5,200	5,650	5,600	249
381	WIRELESS COMMUNICATIONS	0	391	485	137	0
441	EMPLOYEE RECOGNITION AWARDS	3,500	0	0	325	150
442	EMPLOYEE WELLNESS PROGRAM	1,500	266	442	0	0
617	CAPITAL EQUIPMENT PURCHASE	0	6,381	0	0	0
TOTALS		440,500	360,377	373,431	339,122	162,376

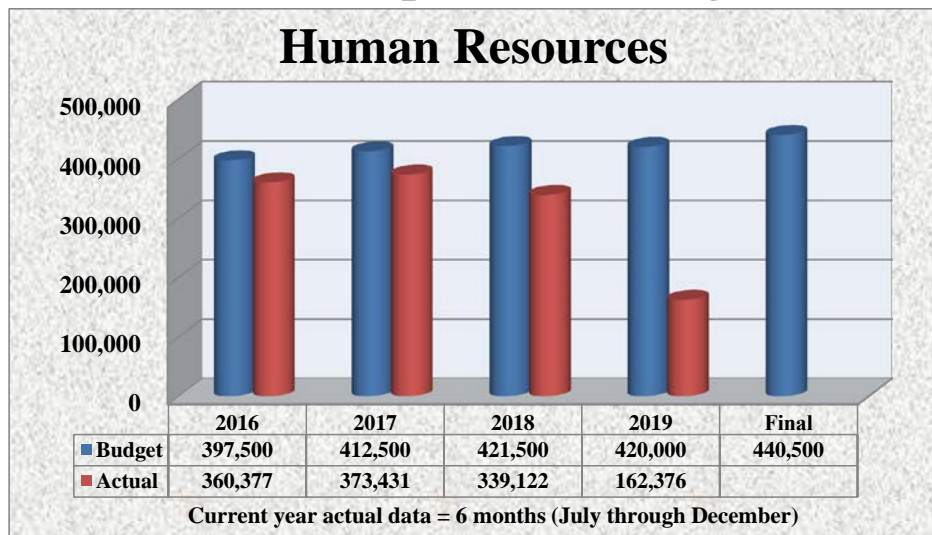
Budget					Change		
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
321,000	336,000	346,000	319,000	323,000	323,000	4,000	1%
5,000	5,000	5,000	4,000	4,000	4,000	0	0%
71,000	71,000	70,500	96,000	108,500	108,500	12,500	13%
500	500	0	1,000	5,000	5,000	4,000	400%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
397,500	412,500	421,500	420,000	440,500	440,500	20,500	5%

Budget					Change		
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
245,000	258,000	266,000	242,000	249,000	249,000	7,000	3%
24,000	24,000	26,000	26,000	20,000	20,000	(6,000)	-23%
15,000	16,000	16,000	15,000	15,000	15,000	0	0%
4,000	4,000	4,000	4,000	4,000	4,000	0	0%
29,000	30,000	31,000	29,000	31,000	31,000	2,000	7%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
2,000	2,000	1,000	1,000	2,000	2,000	1,000	100%
3,000	3,000	3,000	2,500	2,500	2,500	0	0%
1,000	1,000	1,000	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
1,000	1,000	1,000	1,500	1,500	1,500	0	0%
10,000	10,000	10,000	11,000	13,000	13,000	2,000	18%
30,000	30,000	0	0	0	0	0	0%
8,500	8,500	9,500	9,000	18,500	18,500	9,500	106%
6,000	6,000	33,000	55,500	55,500	55,500	0	0%
0	0	0	0	0	0	0	0%
7,000	7,000	7,000	7,000	7,000	7,000	0	0%
0	0	0	0	0	0	0	0%
1,000	1,000	2,000	1,000	2,000	2,000	1,000	100%
0	0	0	0	0	0	0	0%
3,000	3,000	3,000	6,000	5,500	5,500	(500)	-8%
500	500	500	500	500	500	0	0%
5,000	5,000	5,500	6,000	6,500	6,500	500	8%
0	0	0	0	0	0	0	0%
0	0	0	500	3,500	3,500	3,000	600%
500	500	0	500	1,500	1,500	1,000	200%
0	0	0	0	0	0	0	0%
397,500	412,500	421,500	420,000	440,500	440,500	20,500	5%

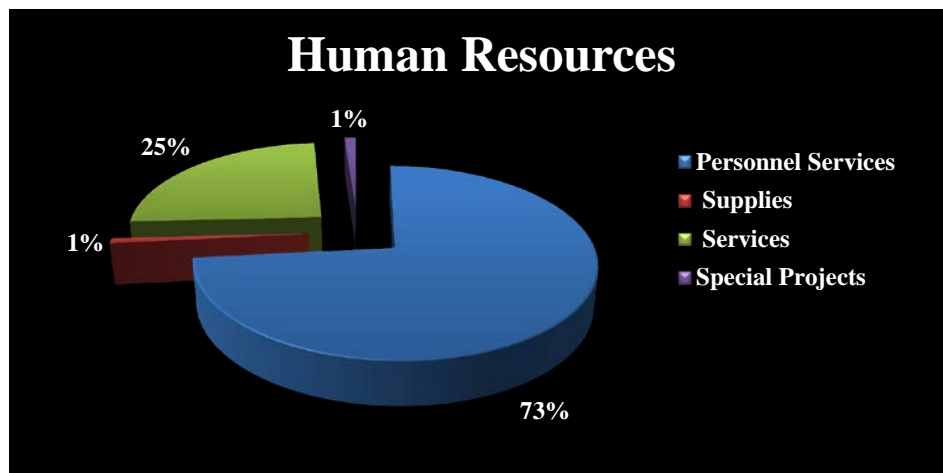
Percent of General Fund

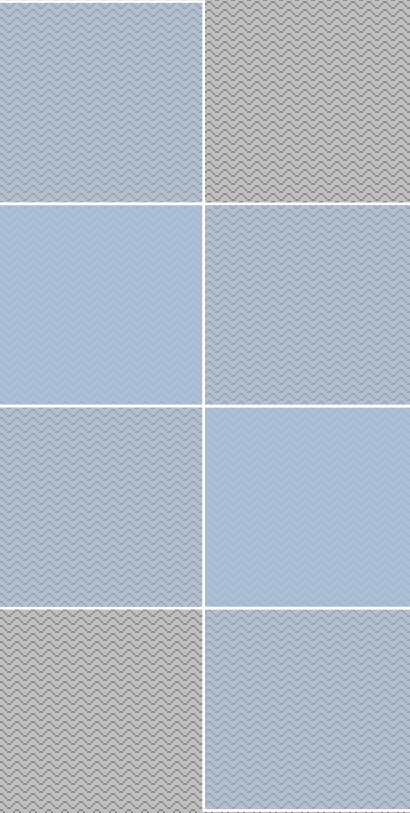


Total Department Budget



FY 2020 Budgeted Expenses





FINANCE



City of
EL MIRAGE

Arizona

GRAND HERITAGE, BRIGHT FUTURE!

Council Adopted

Final Budget



FINANCE

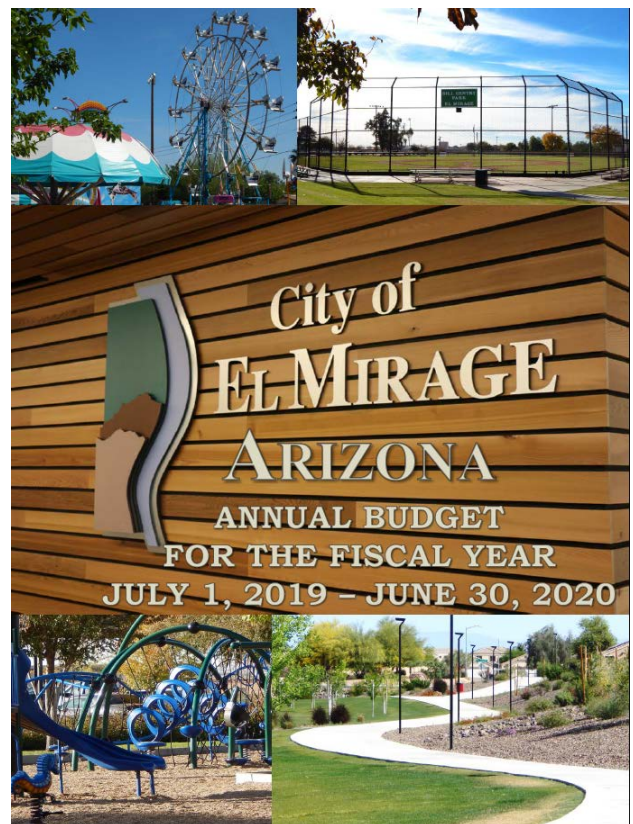
Net Change from Previous Budget:

\$289,500	44%
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The Finance Department provides financial information to the public, bond holders, grantors, auditors, City Council, and City Staff. Finance maintains the City’s financial records, prepares the annual budget, oversees the procurement process, performs contract and grant administration, performs long-term financial planning, issues and collects sales tax permit licenses and fees, business licenses and fees, and acts as the liaison to the State in matters pertaining to the collection of the City sales tax. Finance conducts audits, prepares payroll and required reports, maintains cash management, investment of monies, and administers the retirement of outstanding general obligation and revenue bonds and loans.

Significant Changes:

- \$117,000 PERSONNEL SERVICES – Deleted Assistant Finance Director (effective September) and replaced with two Financial Analysts (most is a one-time cost)
- \$46,000 PROFESSIONAL SERVICES - Increased payment to AZ Dept. of Revenue and ADP (on-going)
- \$20,000 TECH/SOFTWARE SUPPORT Increased annual maintenance fee for Caselle budgeting module (on-going)
- \$12,000 TRAVEL AND PER DIEM – Increase is for new/inexperienced personnel (most is a one-time cost)
- \$11,500 CONFERENCE, SEMINAR & TRAINING – Increase is for new/inexperienced personnel (most is a one-time cost)



Special Projects

- \$15,000 for Business License system upgrade
- \$37,500 for ADP payroll system upgrade
- \$4,000 for Caselle accounting system to implement a new revenue account structure

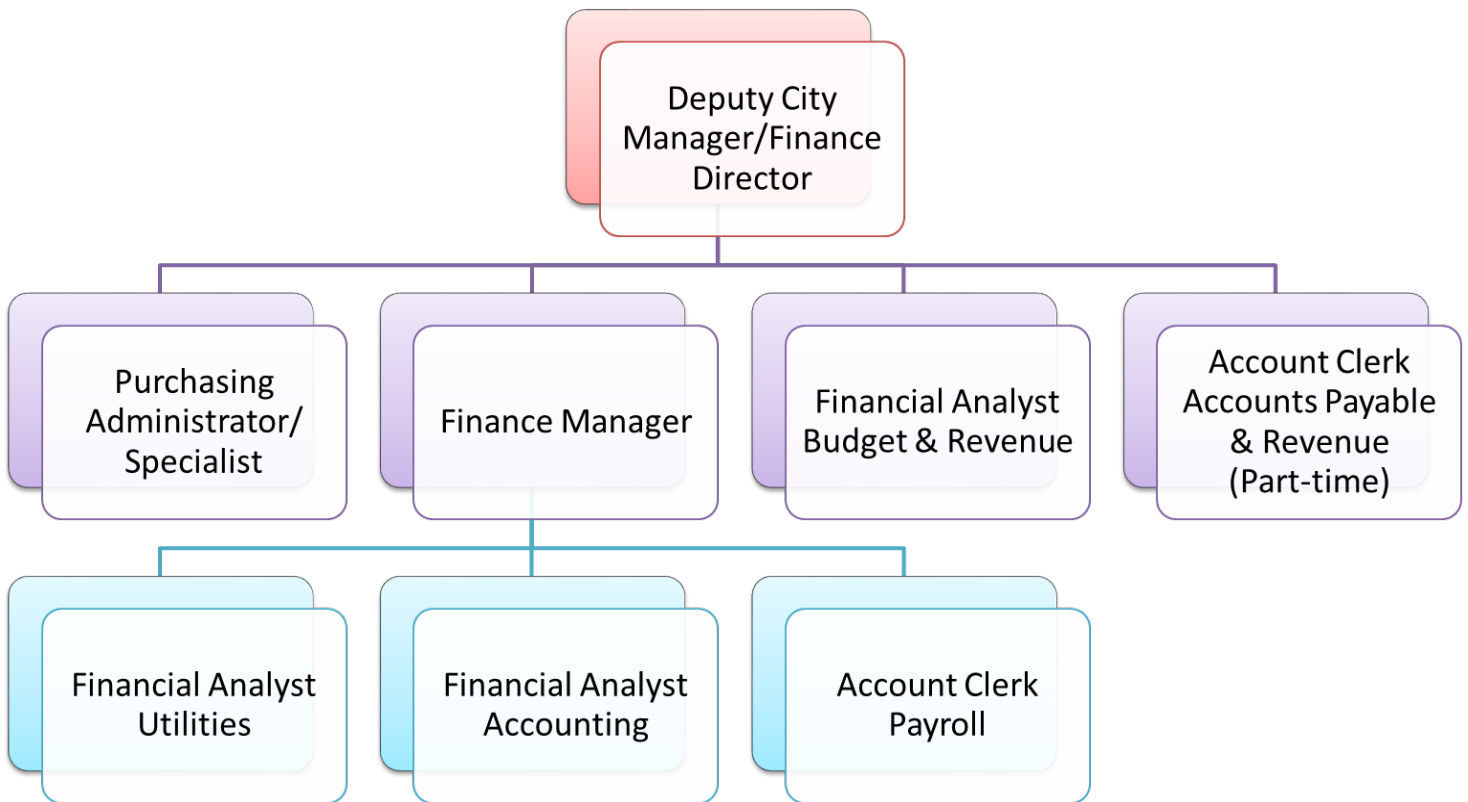
Capital Items:

- \$8,000 CAPITAL EQUIPMENT PURCHASE – Replacement copier
- \$15,000 EQUIPMENT/SOFTWARE – Budgeting Software .

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	4.5	4.5	3.5	3.5	7.5

Organizational Chart:



Fund Name: General Fund
Fund Number : 10
Department Name: Finance
Department Number: 511

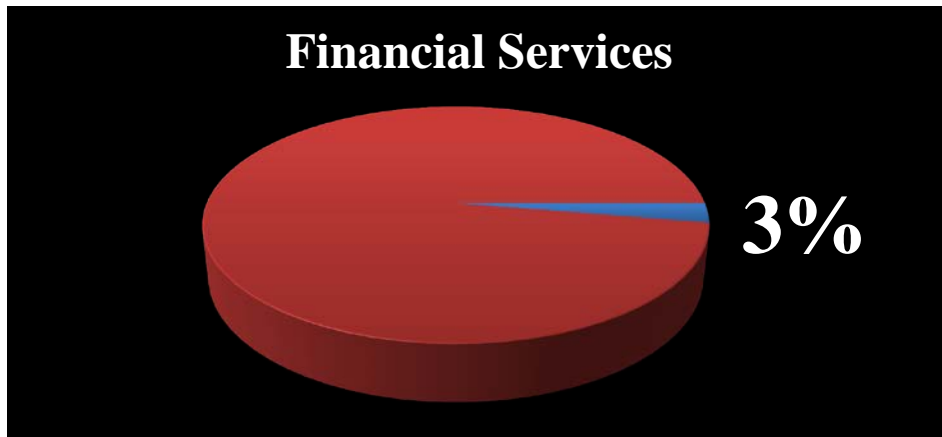
SUMMARY OF EXPENDITURES		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Category	Category Description		2016	2017	2018	2019
100	Personnel Services	517,000	451,872	372,009	339,731	179,415
200	Supplies	5,500	5,118	4,093	5,497	1,118
300	Services	344,500	161,458	227,200	227,769	180,510
400	Special Projects	56,500	0	0	0	0
600	Capital Outlay/Projects	23,000	0	0	0	0
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency	0	0	0	0	0
	TOTAL	946,500	618,448	603,302	572,996	361,043

EXPENDITURE DETAIL		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Acct	Acct Description		2016	2017	2018	2019
110	SALARIES AND WAGES	635,000	346,054	289,529	264,424	141,778
111	OVERTIME	0	39	39	0	0
117	COMPTIME	0	0	0	104	0
120	HEALTH-LIFE-DENTAL INSURANCE	84,000	42,101	29,998	28,088	13,043
130	SOCIAL SECURITY CONTRIBUTION	36,000	19,671	15,754	14,368	6,638
131	MEDICARE CONTRIBUTION	10,000	4,834	4,029	3,665	1,976
132	ASRS CONTRIBUTION	71,000	37,724	31,290	27,774	15,728
140	WORKERS COMPENSATION	2,000	784	860	877	251
141	UNEMPLOYMENT INSURANCE	3,000	665	509	431	0
142	AZ JOB TRAINING TAX	6,000	0	0	0	0
199	LABOR DISTRIBUTION	(330,000)	0	0	0	0
230	OFFICE SUPPLIES	4,000	3,016	3,246	3,146	453
232	COMPUTER/PRINTER SUPPLIES	0	0	0	0	0
237	EQUIPMENT/FURNITURE PURCHASE	1,500	0	795	2,065	0
248	SOFTWARE PURCHASE	0	2,000	0	0	665
249	OPERATING MATERIAL & SUPPLIES	0	102	52	262	0
250	BUILDING MAINTENANCE/REPAIR	0	0	0	24	0
311	PROFESSIONAL SERVICES	216,000	90,119	161,694	164,692	121,046
317	AUDIT/CONSULTING SERVICES	50,000	38,435	40,435	41,685	41,300
325	TECH/SOFTWARE SUPPORT	35,000	8,888	10,069	13,868	13,868
343	STORAGE FACILITY RENTAL	0	1,606	1,175	0	0
350	TRAVEL AND PER DIEM	16,000	3,497	2,187	2,193	1,312
351	CONFERENCE, SEMINAR & TRAINING	14,000	2,049	1,838	870	480
353	TUITION REIMBURSEMENT	2,000	0	0	0	0
360	PRINTING COST	2,000	743	1,346	1,464	1,054
361	PUBLISHING/ADVERTISEMENT	1,000	0	1,113	775	0
362	MAILING COST	1,500	1,288	1,125	1,118	430
370	DUES-MEMBERSHIPS-FEES	2,000	508	781	230	489
374	BANK CHARGES/ACCT ANALYSIS	5,000	10,959	5,004	873	0
377	MISCELLANEOUS EXPENSES	0	3,353	435	0	531
380	TELEPHONE EXPENSE	0	12	0	0	0
400	SPECIAL PROJECTS	56,500	0	0	0	0
617	CAPITAL EQUIPMENT PURCHASE	8,000	0	0	0	0
659	EQUIPMENT/SOFTWARE	15,000	0	0	0	0
	TOTALS	946,500	618,448	603,302	572,996	361,043

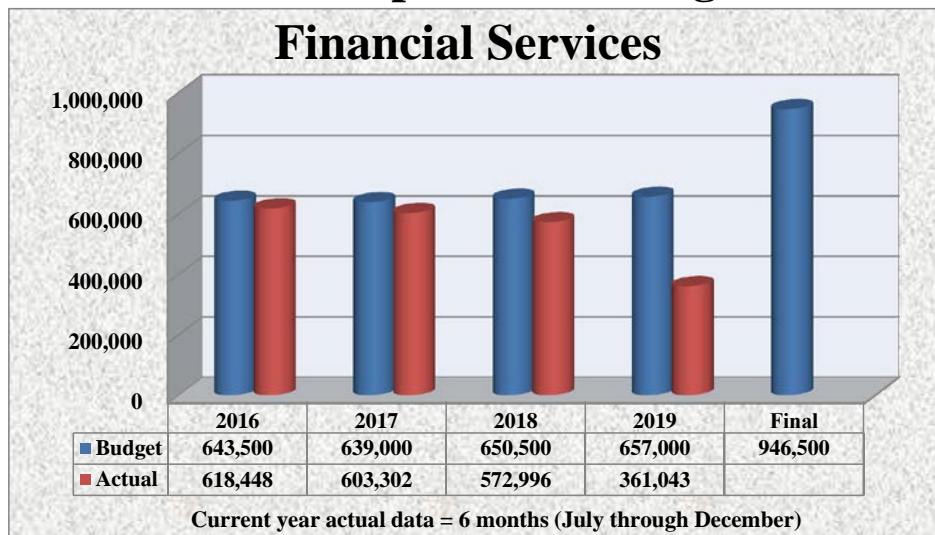
Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
456,000	379,000	387,000	400,000	517,000	517,000	117,000	29%
5,000	4,000	5,000	5,500	5,500	5,500	0	0%
182,500	256,000	258,500	251,500	344,500	344,500	93,000	37%
0	0	0	0	56,500	56,500	56,500	56500%
0	0	0	0	23,000	23,000	23,000	23000%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
643,500	639,000	650,500	657,000	946,500	946,500	289,500	44%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
345,000	290,000	297,000	308,000	635,000	635,000	327,000	106%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
42,000	31,000	32,000	32,000	84,000	84,000	52,000	163%
20,000	16,000	16,000	16,000	36,000	36,000	20,000	125%
5,000	5,000	5,000	5,000	10,000	10,000	5,000	100%
38,000	32,000	32,000	34,000	71,000	71,000	37,000	109%
1,000	1,000	1,000	1,000	2,000	2,000	1,000	100%
2,000	2,000	2,000	2,000	3,000	3,000	1,000	50%
3,000	2,000	2,000	2,000	6,000	6,000	4,000	200%
0	0	0	0	(330,000)	(330,000)	(330,000)	-330000%
3,000	3,000	4,000	4,000	4,000	4,000	0	0%
2,000	1,000	1,000	0	0	0	0	0%
0	0	0	1,500	1,500	1,500	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
104,000	175,000	175,000	170,000	216,000	216,000	46,000	27%
41,000	44,000	44,000	46,000	50,000	50,000	4,000	9%
10,000	11,000	15,000	15,000	35,000	35,000	20,000	133%
1,500	2,000	0	0	0	0	0	0%
2,500	1,500	4,000	4,000	16,000	16,000	12,000	300%
6,000	5,500	2,500	2,500	14,000	14,000	11,500	460%
0	0	0	0	2,000	2,000	2,000	2000%
1,500	1,000	2,000	2,000	2,000	2,000	0	0%
0	0	0	1,000	1,000	1,000	0	0%
1,500	1,500	1,500	1,500	1,500	1,500	0	0%
500	500	500	500	2,000	2,000	1,500	300%
14,000	14,000	14,000	9,000	5,000	5,000	(4,000)	-44%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	56,500	56,500	56,500	56500%
0	0	0	0	8,000	8,000	8,000	8000%
0	0	0	0	15,000	15,000	15,000	15000%
643,500	639,000	650,500	657,000	946,500	946,500	289,500	44%

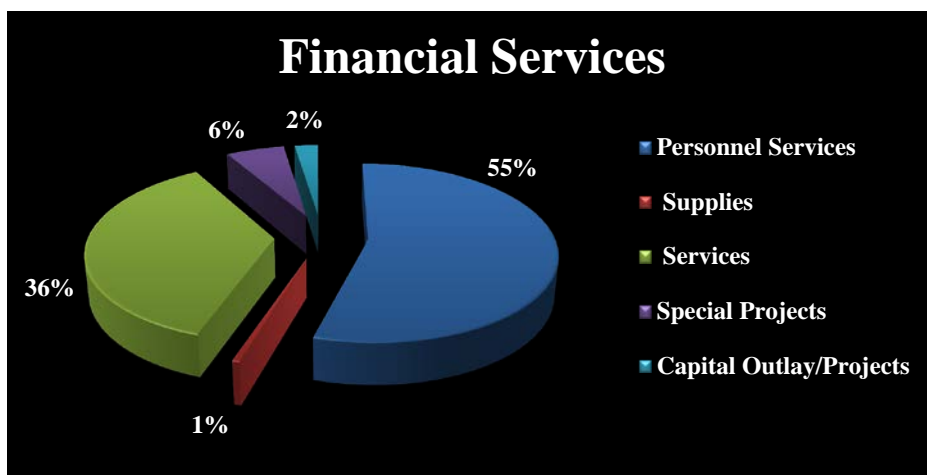
Percent of General Fund



Total Department Budget



FY 2020 Budgeted Expenses





ECONOMIC DEVELOPMENT



City of
EL MIRAGE

Arizona

GRAND HERITAGE, BRIGHT FUTURE!

Council Adopted

Final Budget



ECONOMIC DEVELOPMENT

Net Change from Previous Budget:

\$11,000	8%
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The Economic Development Office works closely with businesses throughout all phases of the development process as a team to ensure the transition to starting, running, expanding or relocating a business in El Mirage is successful.



Significant Changes:

- There are no significant changes for this department.

Capital Items:

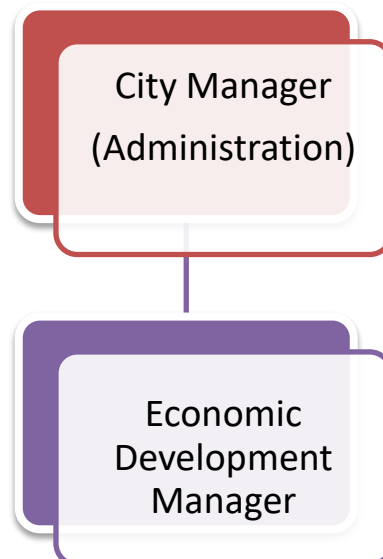
- No capital was requested this year for this department.



Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	2016	2017	2018	2019	2020
Authorized	1	1	1	1	1

Organizational Chart:





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Fund Name: General Fund
Fund Number : 10
Department Name: Economic Development
Department Number: 470

SUMMARY OF EXPENDITURES		FY 2020 Final	Actual			
			For the Fiscal Year ending June 30,			July - Dec
Category	Category Description		2016	2017	2018	2019
100	Personnel Services	106,000	0	0	93,175	44,722
200	Supplies	500	0	0	387	0
300	Services	35,500	0	0	22,869	18,881
400	Special Projects	0	0	0	0	0
600	Capital Outlay/Projects	0	0	0	0	0
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency	0	0	0	0	0
	TOTAL	142,000	0	0	116,431	63,603

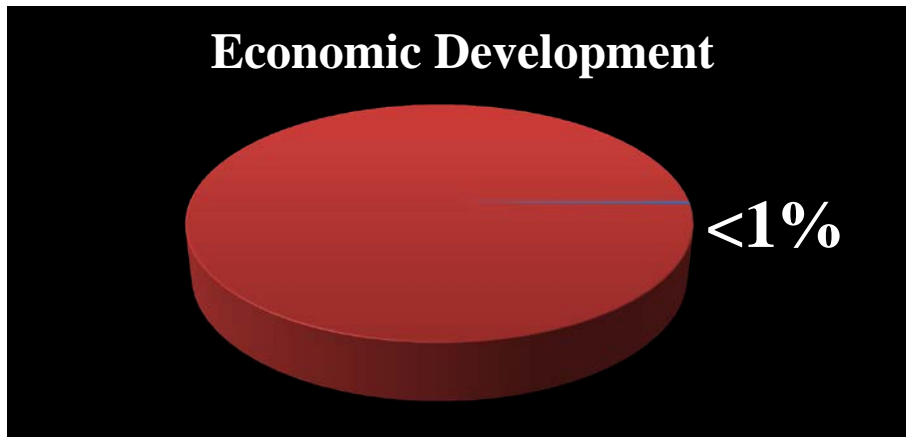
EXPENDITURE DETAIL		FY 2020 Final	Actual			
			For the Fiscal Year ending June 30,			July - Dec
Acct	Acct Description		2016	2017	2018	2019
110	SALARIES AND WAGES	83,000	0	0	77,263	37,086
120	HEALTH-LIFE-DENTAL INSURANCE	1,000	0	0	850	359
130	SOCIAL SECURITY CONTRIBUTION	6,000	0	0	4,777	2,297
131	MEDICARE CONTRIBUTION	2,000	0	0	1,117	537
132	ASRS CONTRIBUTION	11,000	0	0	8,885	4,376
140	WORKERS COMPENSATION	1,000	0	0	175	66
141	UNEMPLOYMENT INSURANCE	1,000	0	0	108	0
142	AZ JOB TRAINING TAX	1,000	0	0	0	0
230	OFFICE SUPPLIES	500	0	0	387	0
311	PROFESSIONAL SERVICES	8,000	0	0	7,523	0
350	TRAVEL AND PER DIEM	4,500	0	0	0	0
351	CONFERENCE, SEMINAR & TRAINING	3,000	0	0	205	0
370	DUES-MEMBERSHIPS-FEES	20,000	0	0	15,141	18,881
381	WIRELESS COMMUNICATIONS	0	0	0	0	0
	TOTALS	142,000	0	0	116,431	63,603

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
0	0	97,000	105,000	106,000	106,000	1,000	1%
0	0	500	500	500	500	0	0%
0	0	25,500	25,500	35,500	35,500	10,000	39%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	123,000	131,000	142,000	142,000	11,000	8%



Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
0	0	77,000	83,000	83,000	83,000	0	0%
0	0	1,000	1,000	1,000	1,000	0	0%
0	0	5,000	6,000	6,000	6,000	0	0%
0	0	2,000	2,000	2,000	2,000	0	0%
0	0	9,000	10,000	11,000	11,000	1,000	10%
0	0	1,000	1,000	1,000	1,000	0	0%
0	0	1,000	1,000	1,000	1,000	0	0%
0	0	1,000	1,000	1,000	1,000	0	0%
0	0	500	500	500	500	0	0%
0	0	8,000	8,000	8,000	8,000	0	0%
0	0	0	0	4,500	4,500	4,500	4500%
0	0	500	500	3,000	3,000	2,500	500%
0	0	17,000	17,000	20,000	20,000	3,000	18%
0	0	0	0	0	0	0	0%
0	0	123,000	131,000	142,000	142,000	11,000	8%

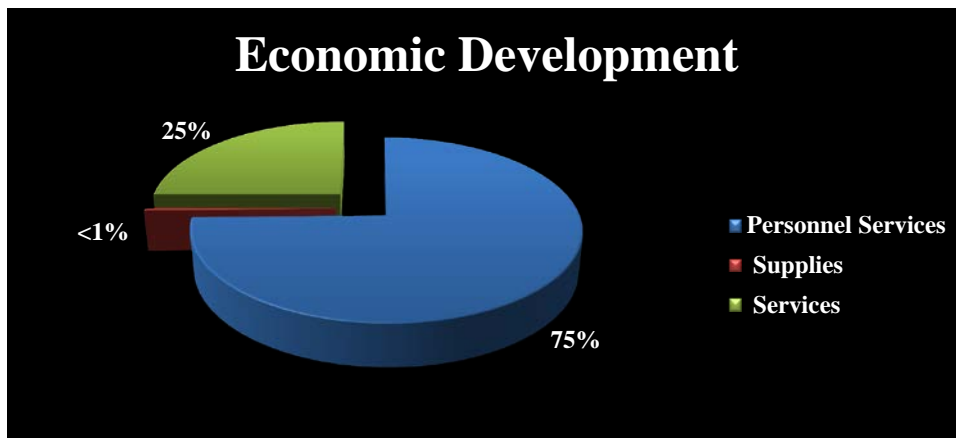
Percent of General Fund



Total Department Budget



FY 2020 Budgeted Expenses






RECREATION



City of
EL MIRAGE
Arizona

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RECREATION

Net Change from Previous Budget:

\$15,000	10%
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Recreation provides opportunities for residents primarily through collaboration with neighboring agencies and organizations to promote healthy lifestyles, increase educational attainments, strengthen community image and establish a livable community. El Mirage works with partner organizations in the community to provide these opportunities for youth and adults at Gateway and Gentry Parks and the Northwest Valley Family YMCA.



Significant Changes:

- \$15,000 for a possible incentive bonus payout per agreement with the YMCA.

Capital Items:

- No capital was requested this year for this department.

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	0	0	0	0	0



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Fund Name: General Fund
Fund Number : 10
Department Name: Recreation
Department Number: 531

SUMMARY OF EXPENDITURES		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Category	Category Description		2016	2017	2018	2019
100	Personnel Services	0	0	0	0	0
200	Supplies	15,500	4,827	3,227	9,077	3,826
300	Services	23,500	18,752	15,786	12,772	5,519
400	Special Projects	125,000	42,973	84,315	69,474	59,636
600	Capital Outlay/Projects	0	5,260	0	0	0
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency	0	0	0	0	0
	TOTAL	164,000	71,812	103,327	91,323	68,982

EXPENDITURE DETAIL		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Acct	Acct Description		2016	2017	2018	2019
211	FUEL AND LUBRICANTS	1,000	838	132	139	552
239	SPORTS SUPPLIES	5,000	2,095	402	6,703	0
249	OPERATING MATERIAL & SUPPLIES	5,000	1,744	1,922	1,015	1,213
253	VEHICLE MAINTENANCE	2,500	0	0	365	61
269	EQUIPMENT MAINTENANCE/REPAIR	2,000	150	771	854	2,000
313	CONTRACTED SERVICES	5,000	7,334	5,284	2,385	822
341	SECURITY/ALARM SERVICE	500	423	0	0	0
361	PUBLISHING/ADVERTISEMENT	0	0	0	0	0
381	WIRELESS COMMUNICATIONS	1,000	553	586	680	193
382	BUILDING ELECTRICITY/GAS	15,000	9,347	8,782	8,779	4,036
383	TRASH SERVICE	1,000	0	0	0	0
384	EXTERMINATING SERVICE	1,000	1,094	1,134	927	469
410	SPECIAL EVENTS	125,000	42,973	84,315	69,474	59,636
610	FIELD EQUIPMENT PURCHASE	0	0	0	0	0
617	CAPITAL EQUIPMENT PURCHASE	0	5,260	0	0	0
	TOTALS	164,000	71,812	103,327	91,323	68,982

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
0	0	0	0	0	0	0	0%
19,000	19,000	19,000	15,500	15,500	15,500	0	0%
31,500	31,500	23,500	23,500	23,500	23,500	0	0%
100,000	100,000	150,000	110,000	125,000	125,000	15,000	14%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
150,500	150,500	192,500	149,000	164,000	164,000	15,000	10%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
2,000	2,000	2,000	1,000	1,000	1,000	0	0%
5,000	5,000	5,000	5,000	5,000	5,000	0	0%
5,000	5,000	5,000	5,000	5,000	5,000	0	0%
5,000	5,000	5,000	2,500	2,500	2,500	0	0%
2,000	2,000	2,000	2,000	2,000	2,000	0	0%
5,000	5,000	5,000	5,000	5,000	5,000	0	0%
500	500	500	500	500	500	0	0%
8,000	8,000	0	0	0	0	0	0%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
15,000	15,000	15,000	15,000	15,000	15,000	0	0%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
100,000	100,000	150,000	110,000	125,000	125,000	15,000	14%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
150,500	150,500	192,500	149,000	164,000	164,000	15,000	10%

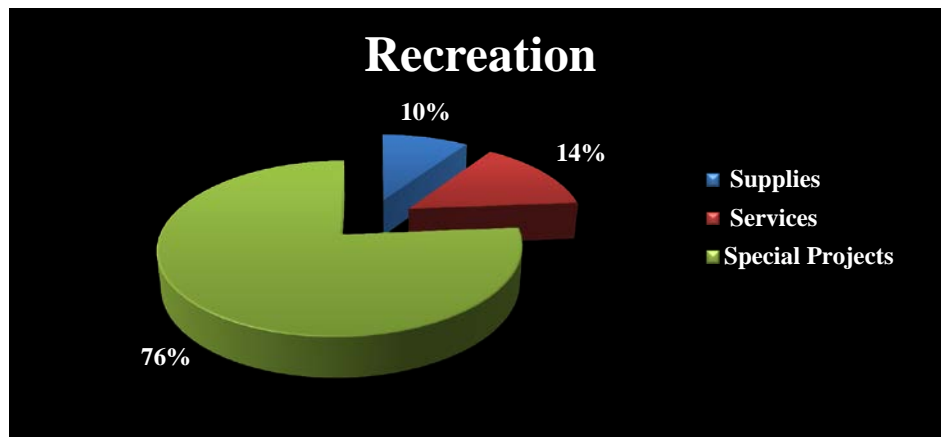
Percent of General Fund



Total Department Budget



FY 2020 Budgeted Expenses





PARKS



City of
EL MIRAGE
Arizona

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Council Adopted
Final Budget



PARKS

Net Change from Previous Budget:

(\$116,000)	-11%
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Parks is responsible for the maintenance and upkeep of over 50 acres of City Parks and their amenities. City Parks range in size from large, multi-event spaces (Gateway and Gentry Parks) to small, community centered pocket parks throughout the City. Amenities at City Parks include walking paths, picnic areas, ramadas, children’s play areas, large and small dog parks, a skate park, basketball courts, sports fields, and a community splash pad.



Significant Changes:

- (\$7,000) – decrease in irrigation supplies
- \$10,000 – operating material – ADA access (wood chip refresh)
- \$5,000 – contracted services – holiday lighting in parks

Capital Items:

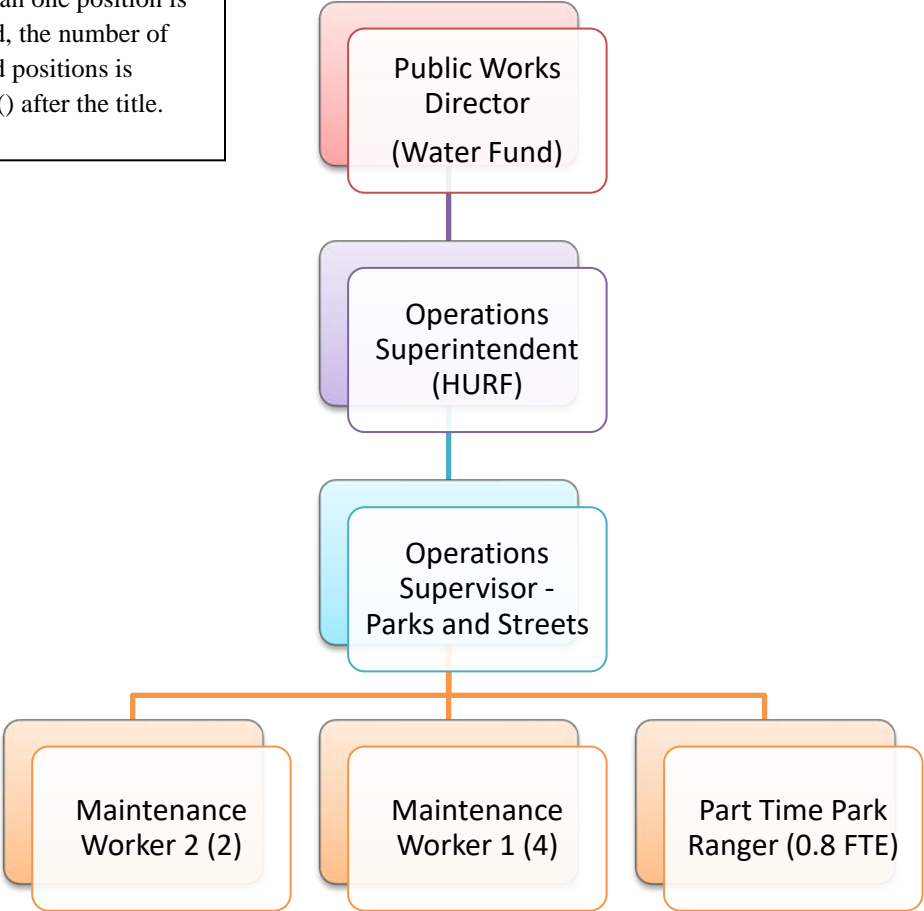
- \$47,000 – vehicle purchase – vehicle replacement program
- \$10,000 – parks equipment replacement

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	4.8	7.8	7.8	7.8	7.8

Organizational Chart:

If more than one position is authorized, the number of authorized positions is shown in () after the title.



Fund Name: General Fund
Fund Number : 10
Department Name: Parks
Department Number: 521

SUMMARY OF EXPENDITURES

Category	Category Description	FY 2020 Final	Actual			
			For the Fiscal Year ending June 30,			July - Dec
			2016	2017	2018	2019
100	Personnel Services	474,000	319,398	455,895	486,106	176,919
200	Supplies	68,000	79,202	70,606	73,165	34,885
300	Services	284,500	211,143	164,214	189,543	117,445
400	Special Projects	0	0	0	0	0
600	Capital Outlay/Projects	112,000	107,382	111,933	16,961	12,786
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency	0	0	0	0	0
	TOTAL	938,500	717,125	802,648	765,774	342,035

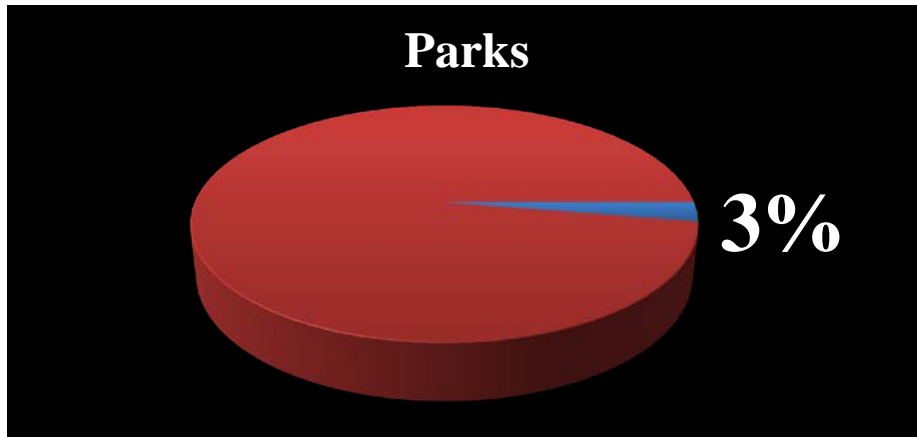
EXPENDITURE DETAIL

Acct	Acct Description	FY 2020 Final	Actual			
			For the Fiscal Year ending June 30,			July - Dec
			2016	2017	2018	2019
110	SALARIES AND WAGES	304,000	214,469	307,556	323,872	116,131
111	OVERTIME	12,000	13,186	15,113	12,690	8,752
117	COMPTIME	0	0	957	2,009	137
120	HEALTH-LIFE-DENTAL INSURANCE	77,000	43,182	62,915	73,720	27,315
130	SOCIAL SECURITY CONTRIBUTION	20,000	13,283	18,849	19,596	7,171
131	MEDICARE CONTRIBUTION	5,000	3,107	4,408	4,583	1,677
132	ASRS CONTRIBUTION	36,000	22,830	34,108	36,102	12,996
140	WORKERS COMPENSATION	13,000	7,811	10,635	12,527	2,514
141	UNEMPLOYMENT INSURANCE	3,000	1,530	1,354	1,007	227
142	AZ JOB TRAINING TAX	4,000	0	0	0	0
198	WORKERS COMP REIMBURSEMENTS	0	0	0	0	0
199	LABOR DISTRIBUTION	0	0	0	0	0
210	SMALL TOOLS/EQUIP/PARTS	3,000	1,204	3,099	2,614	1,905
211	FUEL AND LUBRICANTS	7,000	6,103	9,426	12,608	5,063
213	SAFETY EQUIPMENT/SUPPLIES	4,000	4,374	4,471	2,425	1,487
222	CHEMICAL EXPENSE	6,000	1,412	1,996	2,960	3,553
230	OFFICE SUPPLIES	500	17	187	327	462
237	EQUIPMENT/FURNITURE PURCHASE	9,000	9,036	7,364	11,328	10,355
243	IRRIGATION SUPPLIES	14,500	27,850	17,504	16,142	3,378
244	LANDSCAPING MAT'L & SUPPLIES	6,000	4,589	3,373	6,354	1,382
249	OPERATING MATERIAL & SUPPLIES	16,000	23,619	15,363	9,795	5,903
253	VEHICLE MAINTENANCE/REPAIR	500	0	186	0	0
269	EQUIPMENT MAINTENANCE/REPAIRS	1,500	1,000	7,638	8,611	1,396
313	CONTRACTED SERVICES	173,500	108,681	88,199	108,841	79,295
320	MEDICAL/DRUG EXAMS & TESTING	0	0	109	0	0
326	LICENSE AND PERMITS	0	250	0	290	0
328	EQUIPMENT RENT/LEASES	1,000	779	737	1,002	326
341	SECURITY/ALARM SERVICE	15,000	13,476	3,001	2,741	1,069
351	CONFERENCE, SEMINAR & TRAINING	5,500	2,272	3,135	3,146	2,379
370	DUES-MEMBERSHIPS-FEES	0	200	410	590	0
379	PARK LIGHTING/ELECTRICITY	88,000	84,919	67,686	71,642	33,689
381	WIRELESS COMMUNICATIONS	1,500	568	937	1,290	687
400	SPECIAL PROJECTS	0	0	0	0	0
617	CAPITAL EQUIPMENT PURCHASE	10,000	0	0	0	2,925
610	FIELD EQUIPMENT PURCHASE	0	14,927	0	0	0
650	VEHICLE PURCHASE	47,000	0	0	0	9,861
654	PARK IMPROVEMENTS	55,000	92,455	111,933	16,961	0
	TOTALS	938,500	717,125	802,648	765,774	342,035

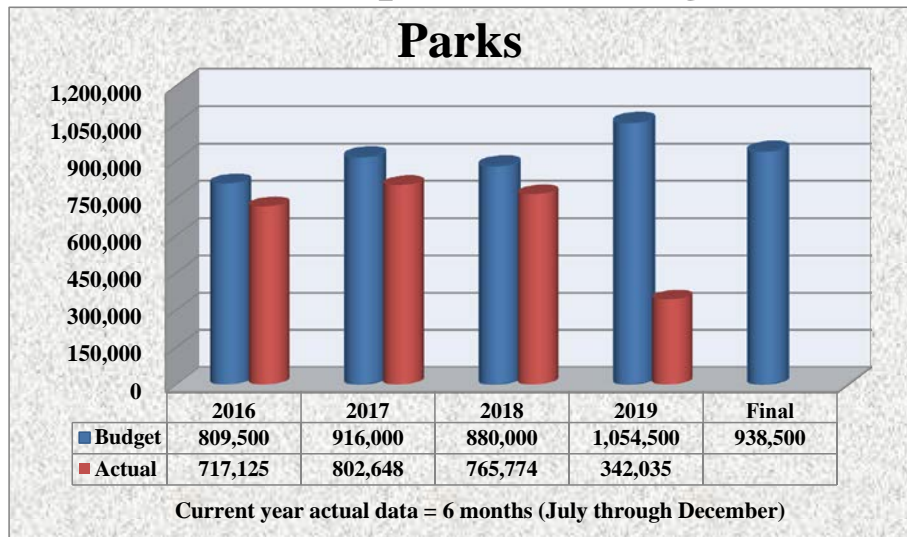
Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
386,500	515,000	499,000	527,000	474,000	474,000	(53,000)	-10%
56,000	56,000	60,000	60,000	68,000	68,000	8,000	13%
210,000	210,000	206,000	277,500	284,500	284,500	7,000	3%
0	0	0	0	0	0	0	0%
157,000	135,000	115,000	190,000	112,000	112,000	(78,000)	-41%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
809,500	916,000	880,000	1,054,500	938,500	938,500	(116,000)	-11%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
285,000	342,000	336,000	346,000	304,000	304,000	(42,000)	-12%
6,500	7,000	12,000	15,000	12,000	12,000	(3,000)	-20%
0	0	0	0	0	0	0	0%
36,000	77,000	63,000	74,000	77,000	77,000	3,000	4%
14,000	22,000	22,000	23,000	20,000	20,000	(3,000)	-13%
4,000	6,000	6,000	6,000	5,000	5,000	(1,000)	-17%
23,000	37,000	37,000	40,000	36,000	36,000	(4,000)	-10%
10,000	16,000	14,000	15,000	13,000	13,000	(2,000)	-13%
2,000	3,000	3,000	3,000	3,000	3,000	0	0%
6,000	5,000	6,000	5,000	4,000	4,000	(1,000)	-20%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
3,000	3,000	3,000	3,000	3,000	3,000	0	0%
8,500	8,500	7,000	7,000	7,000	7,000	0	0%
1,500	1,500	2,000	2,000	4,000	4,000	2,000	100%
8,000	8,000	3,000	3,000	6,000	6,000	3,000	100%
0	0	500	500	500	500	0	0%
8,000	8,000	9,000	9,000	9,000	9,000	0	0%
17,500	17,500	21,500	21,500	14,500	14,500	(7,000)	-33%
5,000	5,000	6,000	6,000	6,000	6,000	0	0%
4,500	4,500	6,000	6,000	16,000	16,000	10,000	167%
0	0	500	500	500	500	0	0%
0	0	1,500	1,500	1,500	1,500	0	0%
103,500	110,500	110,500	168,500	173,500	173,500	5,000	3%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
2,500	2,500	1,000	1,000	1,000	1,000	0	0%
14,500	5,000	1,500	15,000	15,000	15,000	0	0%
0	2,500	3,500	3,500	5,500	5,500	2,000	57%
0	0	0	0	0	0	0	0%
88,000	88,000	88,000	88,000	88,000	88,000	0	0%
1,500	1,500	1,500	1,500	1,500	1,500	0	0%
0	0	0	0	0	0	0	0%
0	0	0	125,000	10,000	10,000	(115,000)	-92%
0	0	0	0	0	0	0	0%
0	0	0	10,000	47,000	47,000	37,000	370%
157,000	135,000	115,000	55,000	55,000	55,000	0	0%
809,500	916,000	880,000	1,054,500	938,500	938,500	(116,000)	-11%

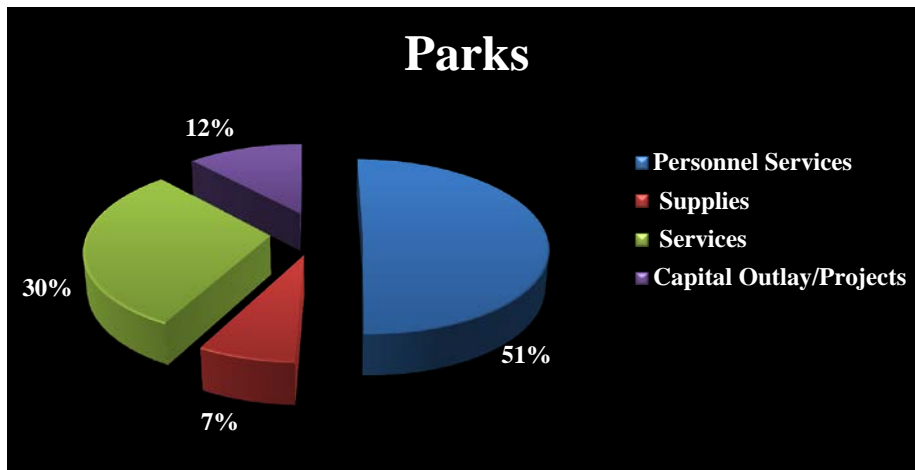
Percent of General Fund

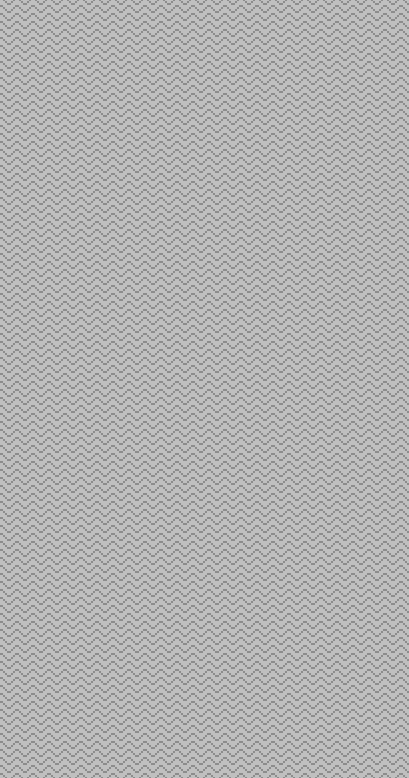
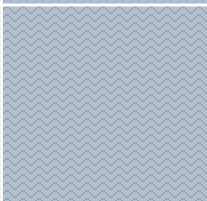
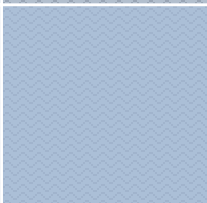
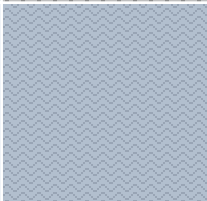
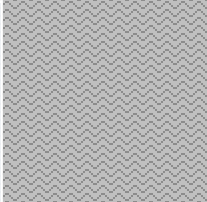
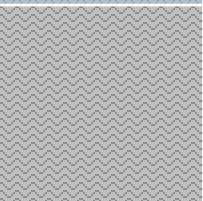
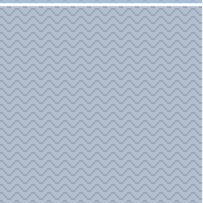
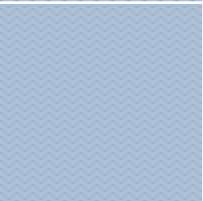
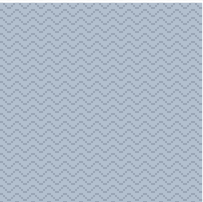


Total Department Budget



FY 2020 Budgeted Expenses





FACILITIES MANAGEMENT



City of
EL MIRAGE

Arizona

GRAND HERITAGE, BRIGHT FUTURE!

Council Adopted

Final Budget



FACILITIES MANAGEMENT

Net Change from Previous Budget:

\$518,500	62%
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Facilities Management handles the day to day operations and maintenance of all City owned facilities. This includes regular maintenance on building related items such as heating and cooling systems, utilities, and facility amenities. The facilities division is also responsible for the administration of the custodial contract for over 100,000 square feet of City facilities.



Significant Changes:

- \$28,000 – contracted services – FD roof repair/roof repair program
- \$5,000 – building maintenance/repairs – access control maintenance/increased service levels
- \$7,000 – FD related items (bay doors, control system, evap cooler)

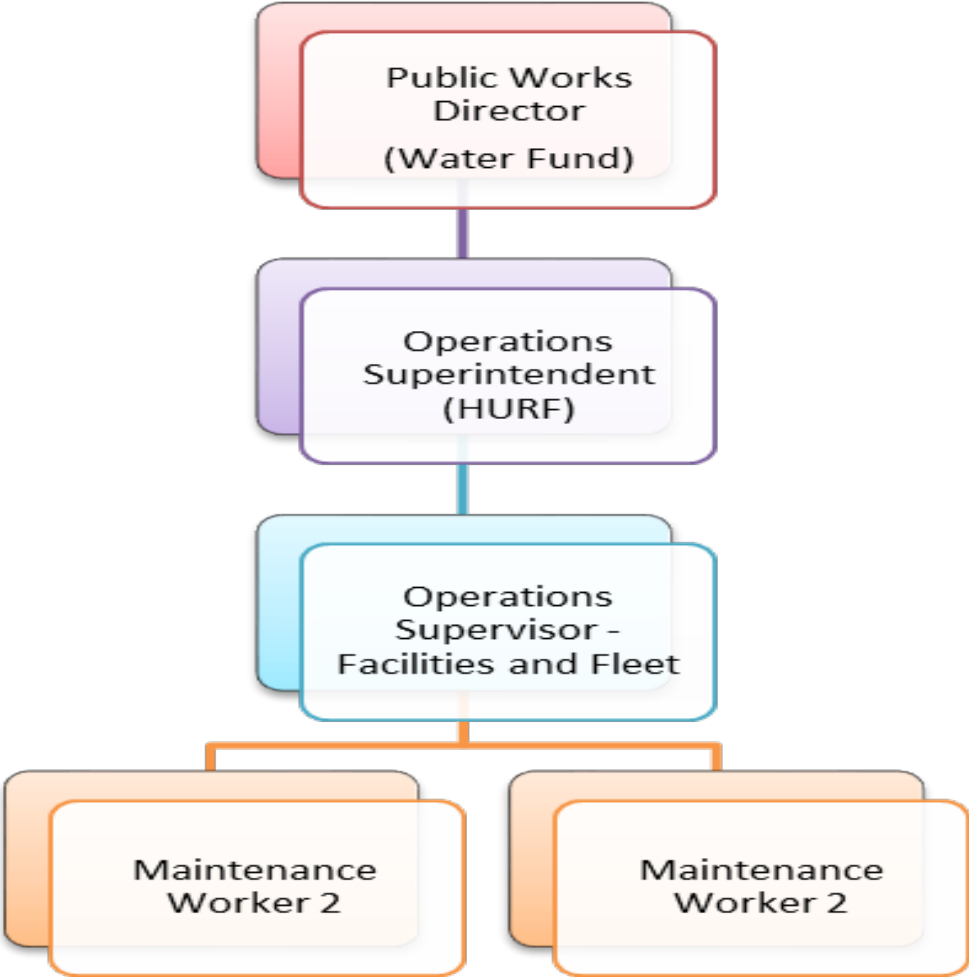
Capital Items:

- \$200,000 – building access control upgrade
- \$50,000 – library renovations (carpet, paint, fixtures, etc.)

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	3	3	3	3	3

Organizational Chart:



Fund Name: General Fund
Fund Number : 10
Department Name: Facilities Management
Department Number: 522

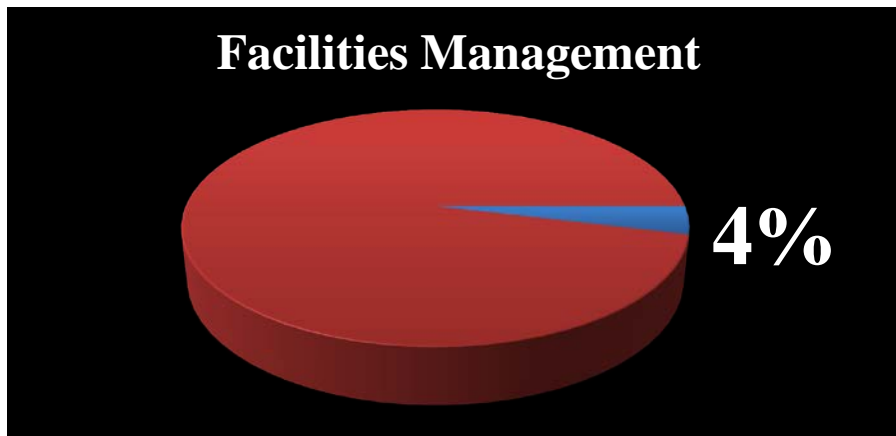
SUMMARY OF EXPENDITURES		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Category	Category Description		2016	2017	2018	2019
100	Personnel Services	262,000	238,027	243,398	225,603	106,895
200	Supplies	87,500	75,861	55,299	67,157	24,400
300	Services	449,500	323,856	376,607	399,862	210,797
400	Special Projects	0	0	0	0	0
600	Capital Outlay/Projects	560,000	39,973	8,233	0	2,500
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency	0	0	0	0	0
TOTAL		1,359,000	677,717	683,537	692,622	344,592

EXPENDITURE DETAIL		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Acct	Acct Description		2016	2017	2018	2019
110	SALARIES AND WAGES	175,000	160,668	164,483	159,297	78,414
111	OVERTIME	8,000	6,181	3,687	4,279	3,384
117	COMPTIME	0	0	1,515	233	0
120	HEALTH-LIFE-DENTAL INSURANCE	32,000	35,603	34,645	25,657	7,627
130	SOCIAL SECURITY CONTRIBUTION	12,000	9,751	9,907	9,661	4,867
131	MEDICARE CONTRIBUTION	3,000	2,281	2,317	2,260	1,138
132	ASRS CONTRIBUTION	23,000	18,969	19,494	18,754	9,652
140	WORKERS COMPENSATION	6,000	4,175	6,958	5,016	1,813
141	UNEMPLOYMENT INSURANCE	1,000	399	392	447	0
142	AZ JOB TRAINING TAX	2,000	0	0	0	0
210	SMALL TOOLS/EQUIP/PARTS	3,500	430	1,241	1,991	2,220
211	FUEL AND LUBRICANTS	3,000	2,475	1,522	773	440
213	SAFETY EQUIPMENT/SUPPLIES	1,000	391	430	908	237
230	OFFICE SUPPLIES	2,000	365	1,297	537	95
231	JANITORIAL SUPPLIES	12,000	10,672	9,708	7,505	3,163
232	COMPUTER/PRINTER SUPPLIES	1,000	0	357	0	0
233	UNIFORMS	5,500	3,537	5,845	8,534	1,535
237	EQUIPMENT/FURNITURE PURCHASE	0	976	0	0	0
249	OPERATING MATERIAL & SUPPLIES	3,000	1,067	3,128	2,513	1,506
250	BUILDING MAINTENANCE/REPAIR	55,000	54,876	30,591	42,723	14,650
254	COPIER USAGE/SUPPLYS/MAINTENANCE	1,500	1,060	1,182	1,673	554
266	POSTAGE EQUIP RENTAL FEES	0	12	0	0	0
313	CONTRACTED SERVICES	202,500	110,347	146,690	171,222	79,310
341	SECURITY/ALARM SERVICE	15,000	10,316	12,264	12,355	8,816
346	FIRE EXTINGUISHERS/INSPECTION	7,000	1,838	1,629	1,879	669
351	CONFERENCE,SEMINARS & TRAINING	2,500	0	150	0	0
361	PUBLISHING/ADVERTISEMENT COST	0	0	192	0	0
381	WIRELESS COMMUNICATIONS	2,500	2,582	2,402	1,968	675
382	BUILDING ELECTRICITY/GAS	210,000	182,373	205,525	201,184	118,264
392	LIBRARY FACILITIES EXPENSE	10,000	16,401	7,754	11,254	3,064
617	CAPITAL EQUIPMENT PURCHASE	0	5,200	0	0	0
650	VEHICLE PURCHASE	0	23,873	0	0	0
656	BUILDING RENOVATION/UPGRADES	0	0	0	0	2,500
661	BUILDING/DATA INFRAS. IMPROVEMENTS	560,000	10,900	8,233	0	0
TOTALS		1,359,000	677,717	683,537	692,622	344,592

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
307,000	255,000	262,000	269,000	262,000	262,000	(7,000)	-3%
80,500	90,000	91,500	82,500	87,500	87,500	5,000	6%
306,000	334,500	383,500	419,000	449,500	449,500	30,500	7%
0	0	0	0	0	0	0	0%
57,500	14,500	0	70,000	560,000	560,000	490,000	700%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
751,000	694,000	737,000	840,500	1,359,000	1,359,000	518,500	62%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
206,500	167,000	172,000	183,000	175,000	175,000	(8,000)	-4%
7,500	8,000	8,000	8,000	8,000	8,000	0	0%
0	0	0	0	0	0	0	0%
46,000	36,000	38,000	31,000	32,000	32,000	1,000	3%
12,000	11,000	12,000	12,000	12,000	12,000	0	0%
3,000	3,000	3,000	3,000	3,000	3,000	0	0%
22,000	20,000	21,000	23,000	23,000	23,000	0	0%
7,000	7,000	6,000	6,000	6,000	6,000	0	0%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
2,000	2,000	1,000	2,000	2,000	2,000	0	0%
3,500	3,500	3,500	3,500	3,500	3,500	0	0%
4,000	4,000	4,000	3,000	3,000	3,000	0	0%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
5,000	5,000	3,000	2,000	2,000	2,000	0	0%
10,000	12,500	14,000	12,000	12,000	12,000	0	0%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
5,500	5,500	5,500	5,500	5,500	5,500	0	0%
0	0	0	0	0	0	0	0%
1,000	1,000	3,000	3,000	3,000	3,000	0	0%
48,000	55,000	55,000	50,000	55,000	55,000	5,000	10%
1,500	1,500	1,500	1,500	1,500	1,500	0	0%
0	0	0	0	0	0	0	0%
119,500	143,500	167,500	174,500	202,500	202,500	28,000	16%
5,500	10,000	11,500	15,000	15,000	15,000	0	0%
2,000	2,000	2,000	7,000	7,000	7,000	0	0%
0	0	0	0	2,500	2,500	2,500	2500%
0	0	0	0	0	0	0	0%
4,000	4,000	2,500	2,500	2,500	2,500	0	0%
165,000	165,000	190,000	210,000	210,000	210,000	0	0%
10,000	10,000	10,000	10,000	10,000	10,000	0	0%
5,500	0	0	0	0	0	0	0%
26,000	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
26,000	14,500	0	70,000	560,000	560,000	490,000	700%
751,000	694,000	737,000	840,500	1,359,000	1,359,000	518,500	62%

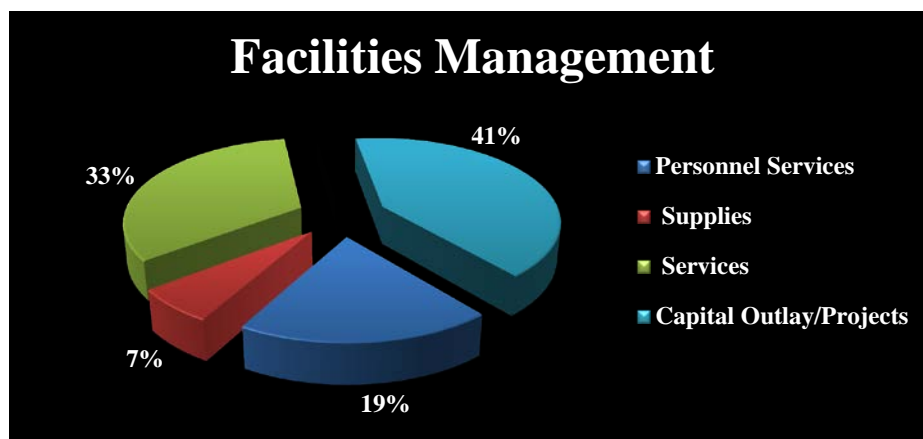
Percent of General Fund



Total Department Budget



FY 2020 Budgeted Expenses





FLEET MANAGEMENT



City of
EL MIRAGE

Arizona

GRAND HERITAGE, BRIGHT FUTURE!

Council Adopted
Final Budget



FLEET MANAGEMENT

Net Change from Previous Budget:

\$13,000	7%
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Fleet manages the City’s vehicle and equipment inventory. Fleet’s responsibilities include regular maintenance, asset tracking, and fuel use reporting for all City departments. Fleet administers the City’s vehicle maintenance contract with local vendors.



Significant Changes:

- \$10,000 – equipment maintenance/repairs – increasing annual costs due to aging equipment

Capital Items:

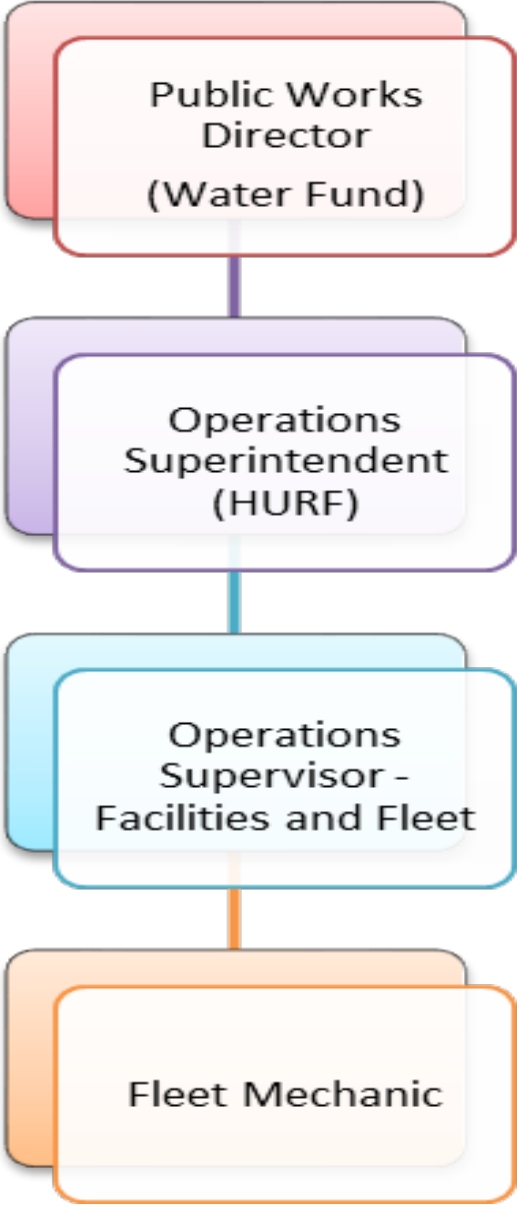
- No Capital was requested this year.

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	1	1	1	1	1



Organizational Chart:



Fund Name: General Fund
Fund Number : 10
Department Name: Fleet Management
Department Number: 620

SUMMARY OF EXPENDITURES		FY 2020 Final	Actual			
			For the Fiscal Year ending June 30,			July - Dec
Category	Category Description		2016	2017	2018	2019
100	Personnel Services	94,000	82,374	83,289	84,320	38,941
200	Supplies	98,000	73,959	83,927	74,408	54,438
300	Services	2,000	708	662	711	193
400	Special Projects	0	0	0	0	0
600	Capital Outlay/Projects	0	0	0	28,964	0
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency	0	0	0	0	0
TOTAL		194,000	157,041	167,878	188,403	93,571

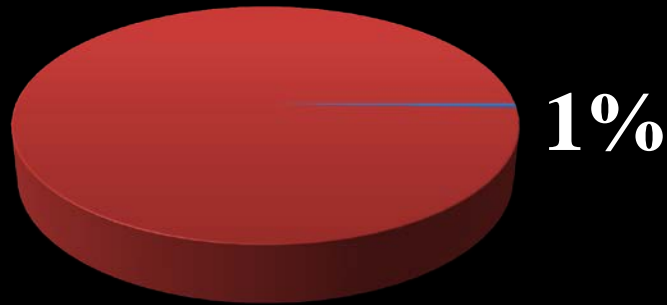
EXPENDITURE DETAIL		FY 2020 Final	Actual			
			For the Fiscal Year ending June 30,			July - Dec
Acct	Acct Description		2016	2017	2018	2019
110	SALARIES AND WAGES	63,000	55,614	56,045	56,408	26,698
112	HOLIDAY PAY	0	2,230	2,230	2,254	1,161
120	HEALTH-LIFE-DENTAL INSURANCE	13,000	12,012	11,993	12,525	5,228
130	SOCIAL SECURITY CONTRIBUTION	4,000	3,368	3,395	3,390	1,613
131	MEDICARE CONTRIBUTION	1,000	788	794	793	377
132	ASRS CONTRIBUTION	8,000	6,635	6,691	6,746	3,287
140	WORKERS COMPENSATION	3,000	1,595	2,015	2,097	576
141	UNEMPLOYMENT INSURANCE	1,000	133	127	108	0
142	AZ JOB TRAINING TAX	1,000	0	0	0	0
210	SMALL TOOLS/EQUIP/PARTS	2,500	2,709	2,774	1,656	1,912
211	FUEL AND LUBRICANTS	2,500	1,667	1,613	1,766	850
213	SAFETY EQUIPMENT/SUPPLIES	500	1,157	979	427	327
230	OFFICE SUPPLIES	0	287	1,077	381	0
232	COMPUTER/PRINTER SUPPLIES	1,000	49	358	0	0
238	VEHICLE PARTS	11,500	6,140	10,969	9,418	7,142
248	SOFTWARE PURCHASE	0	0	275	0	0
249	OPERATING MATERIAL & SUPPLIES	3,000	3,301	1,939	2,353	1,309
253	VEHICLE MAINTENANCE/REPAIR	50,000	49,333	50,133	47,815	33,796
269	EQUIPMENT MAINTENANCE/REPAIR	27,000	9,315	13,811	10,593	9,103
351	CONFERENCE, SEMINARS & TRAINING	1,000	0	0	0	0
381	WIRELESS COMMUNICATIONS	1,000	708	662	711	193
650	VEHICLE PURCHASE	0	0	0	28,964	0
TOTALS		194,000	157,041	167,878	188,403	93,571

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
87,000	88,000	89,000	92,000	94,000	94,000	2,000	2%
84,500	84,500	78,000	88,000	98,000	98,000	10,000	11%
1,000	1,000	1,000	1,000	2,000	2,000	1,000	100%
0	0	0	0	0	0	0	0%
0	0	29,000	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
172,500	173,500	197,000	181,000	194,000	194,000	13,000	7%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
58,000	58,000	59,000	61,000	63,000	63,000	2,000	3%
0	0	0	0	0	0	0	0%
12,000	13,000	13,000	13,000	13,000	13,000	0	0%
4,000	4,000	4,000	4,000	4,000	4,000	0	0%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
7,000	7,000	7,000	8,000	8,000	8,000	0	0%
3,000	3,000	3,000	3,000	3,000	3,000	0	0%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
2,500	2,500	2,500	2,500	2,500	2,500	0	0%
2,500	2,500	2,500	2,500	2,500	2,500	0	0%
500	500	500	500	500	500	0	0%
0	0	0	0	0	0	0	0%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
6,500	6,500	6,500	11,500	11,500	11,500	0	0%
0	0	0	0	0	0	0	0%
3,000	3,000	3,000	3,000	3,000	3,000	0	0%
56,500	56,500	50,000	50,000	50,000	50,000	0	0%
12,000	12,000	12,000	17,000	27,000	27,000	10,000	59%
0	0	0	0	1,000	1,000	1,000	1000%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
0	0	29,000	0	0	0	0	0%
172,500	173,500	197,000	181,000	194,000	194,000	13,000	7%

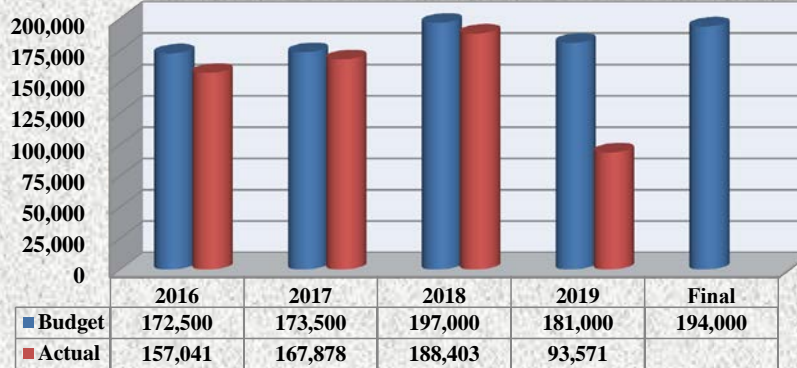
Percent of General Fund

Fleet Management



Total Department Budget

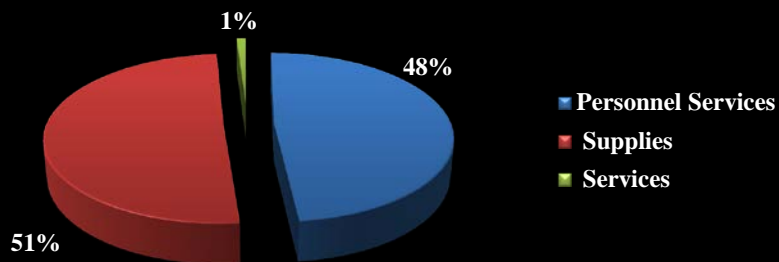
Fleet Management



Current year actual data = 6 months (July through December)

FY 2020 Budgeted Expenses

Fleet Management





COMMUNITY DEVELOPMENT




City of
EL MIRAGE

Arizona

GRAND HERITAGE, BRIGHT FUTURE!

Council Adopted
Final Budget



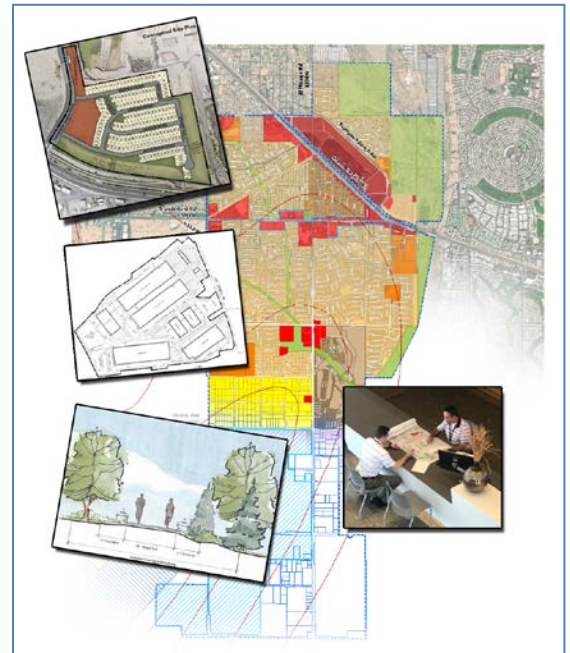
COMMUNITY DEVELOPMENT

Net Change from Previous Budget:

\$77,500	17%
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The El Mirage Community Development Department ensures responsible planning and development within the City via the Planning & Zoning, Geographic Information System (GIS), Engineering and Building Safety functions. The Department as a whole aims to provide quality customer service for all City of El Mirage customers while enforcing compliance with applicable City codes and the General Plan.

PLANNING AND ZONING's primary function is to ensure that both existing and proposed developments adhere to current government regulations. Planning and Zoning also specializes in long range planning which is achieved by updating the City's General Plan periodically with input from staff, government agencies, neighboring communities and residents. The General Plan acts as a blueprint for future development and its impact on future growth and quality of life.



GEOGRAPHIC INFORMATION SYSTEM (GIS) is responsible for maintaining and updating the City's GIS database. GIS is a geographic information system that integrates hardware, software, and data for capturing, managing, analyzing, and displaying all forms of geographically referenced information. GIS provides support for internal and public inquiries.

Significant Changes:

- \$70,000 PERSONNEL SERVICES – Both Office Assistant – Receptionist (FT & PT) positions were moved from Administration to Community Development.
- \$19,000 PROFESSIONAL SERVICES – Increased for Code Assessment & Land Use Definitions.

Special Projects

- (\$10,000) – Decreased account for General Plan Update.

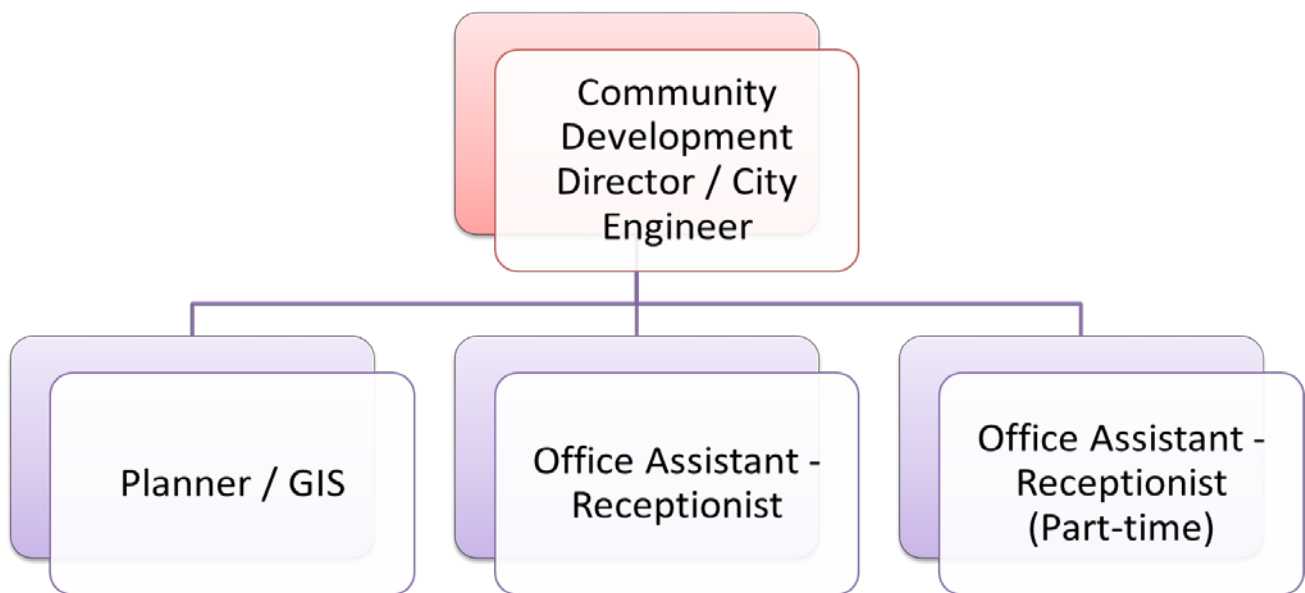
Capital Items:

- No capital was requested this year for this department.

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	4	4	3	3	3.3

Organizational Chart:



Fund Name: General Fund
Fund Number : 10
Department Name: Community Development
Department Number: 540

SUMMARY OF EXPENDITURES

Category	Category Description	FY 2020 Final	Actual			
			For the Fiscal Year ending June 30,			July - Dec
			2016	2017	2018	2019
100	Personnel Services	324,000	388,287	390,692	306,609	112,153
200	Supplies	14,000	6,004	11,694	12,372	4,661
300	Services	42,000	50,628	69,117	53,117	7,611
400	Special Projects	85,000	6,748	0	80	0
600	Capital Outlay/Projects	80,000	0	27,634	0	0
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency	0	0	0	0	0
	TOTAL	545,000	451,668	499,137	372,178	124,426

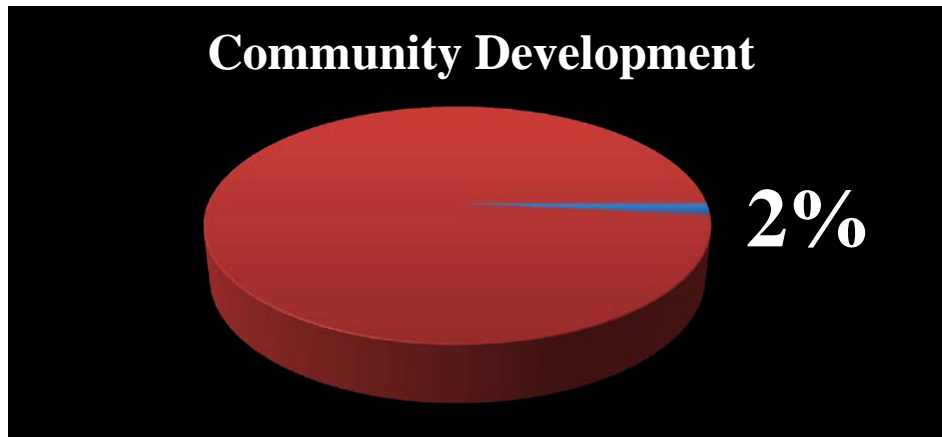
EXPENDITURE DETAIL

Acct	Acct Description	FY 2020 Final	Actual			
			For the Fiscal Year ending June 30,			July - Dec
			2016	2017	2018	2019
110	SALARIES AND WAGES	238,000	299,476	301,937	231,058	85,374
111	OVERTIME	0	0	0	93	0
120	HEALTH-LIFE-DENTAL INSURANCE	32,000	30,978	30,502	30,824	10,326
130	SOCIAL SECURITY CONTRIBUTION	14,000	18,024	18,074	13,762	5,047
131	MEDICARE CONTRIBUTION	4,000	4,215	4,227	3,218	1,180
132	ASRS CONTRIBUTION	28,000	34,350	34,666	26,545	10,074
140	WORKERS COMPENSATION	4,000	712	776	784	152
141	UNEMPLOYMENT INSURANCE	2,000	532	510	323	0
142	AZ JOB TRAINING TAX	2,000	0	0	0	0
230	OFFICE SUPPLIES	500	1,574	1,212	975	112
232	COMPUTER/PRINTER SUPPLIES	1,000	165	453	823	201
237	EQUIPMENT/FURNITURE PURCHASE	4,000	0	0	808	0
248	SOFTWARE PURCHASE	2,000	0	2,101	1,812	1,656
249	OPERATING MATERIAL & SUPPLIES	500	4,265	3,340	2,405	109
254	COPIER USAGE/SUPPLIES/MAINT	6,000	0	4,588	5,549	2,584
311	PROFESSIONAL SERVICES	35,500	8,422	14,502	13,290	4,950
313	CONTRACTED SERVICES	0	22,654	26,166	26,428	0
350	TRAVEL AND PER DIEM	500	0	0	0	308
351	CONFERENCE,SEMINAR & TRAINING	1,000	790	1,205	120	395
355	ADULT EDUCATION	0	1,140	4,102	7,058	0
360	PRINTING COSTS	500	115	348	381	43
361	PUBLISHING/ADVERTISEMENT	1,500	661	929	3,664	615
362	MAILING COST	500	419	365	155	142
370	DUES-MEMBERSHIPS-FEES	1,000	15,441	20,116	614	618
371	SUBSCRIPTIONS	0	50	0	0	0
381	WIRELESS COMMUNICATIONS	1,500	936	1,384	1,408	540
400	SPECIAL PROJECTS	85,000	0	0	0	0
448	JOZ ECON. DEV. GRANT EXPENSE	0	6,748	0	0	0
478	COMMUNITY GARDEN	0	0	0	80	0
617	CAPITAL EQUIPMENT PURCHASE	0	0	27,634	0	0
658	SITE IMPROVEMENTS	80,000	0	0	0	0
	TOTALS	545,000	451,668	499,137	372,178	124,426

Budget					Change		
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
393,000	399,000	317,000	254,000	324,000	324,000	70,000	28%
12,000	18,000	16,500	11,500	14,000	14,000	2,500	22%
100,000	90,500	63,500	27,000	42,000	42,000	15,000	56%
8,000	0	0	95,000	85,000	85,000	(10,000)	-11%
0	33,000	0	80,000	80,000	80,000	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
513,000	540,500	397,000	467,500	545,000	545,000	77,500	17%

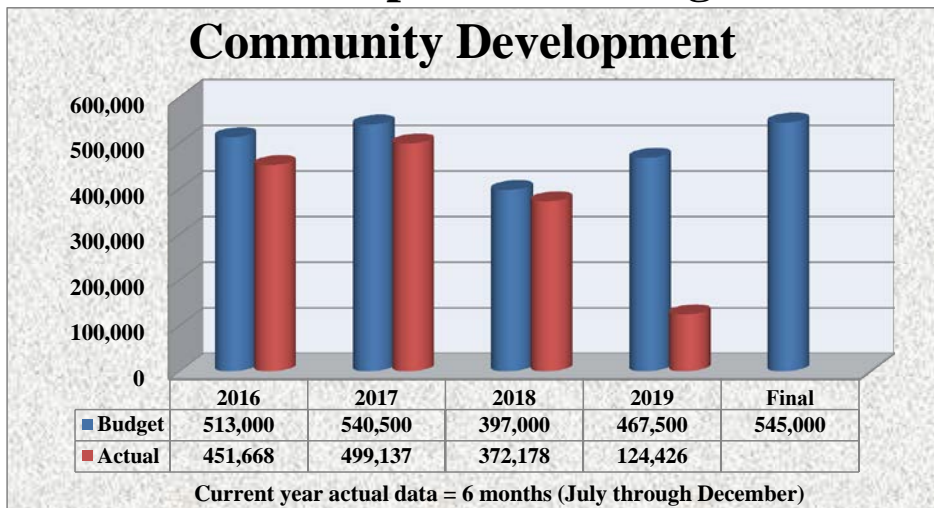
Budget					Change		
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
298,000	301,000	233,000	185,480	238,000	238,000	52,520	28%
1,000	0	0	0	0	0	0	0%
26,000	31,000	32,000	13,520	32,000	32,000	18,480	137%
19,000	19,000	15,000	15,000	14,000	14,000	(1,000)	-7%
5,000	5,000	4,000	4,000	4,000	4,000	0	0%
35,000	35,000	27,000	29,000	28,000	28,000	(1,000)	-3%
4,000	4,000	3,000	4,000	4,000	4,000	0	0%
2,000	2,000	1,000	1,000	2,000	2,000	1,000	100%
3,000	2,000	2,000	2,000	2,000	2,000	0	0%
3,000	3,000	1,500	500	500	500	0	0%
2,000	2,000	2,000	1,000	1,000	1,000	0	0%
0	0	1,000	1,500	4,000	4,000	2,500	167%
2,000	2,000	2,000	2,000	2,000	2,000	0	0%
5,000	5,000	4,000	500	500	500	0	0%
0	6,000	6,000	6,000	6,000	6,000	0	0%
13,000	15,500	16,500	16,500	35,500	35,500	19,000	115%
45,500	34,000	34,000	2,500	0	0	(2,500)	-100%
0	0	0	500	500	500	0	0%
1,500	2,000	1,000	1,000	1,000	1,000	0	0%
5,000	4,000	4,000	0	0	0	0	0%
4,000	4,000	2,000	1,000	500	500	(500)	-50%
4,000	4,000	2,000	2,000	1,500	1,500	(500)	-25%
2,500	2,500	1,500	1,000	500	500	(500)	-50%
22,500	22,500	1,000	1,000	1,000	1,000	0	0%
0	0	0	0	0	0	0	0%
2,000	2,000	1,500	1,500	1,500	1,500	0	0%
0	0	0	95,000	85,000	85,000	(10,000)	-11%
8,000	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	33,000	0	0	0	0	0	0%
0	0	0	80,000	80,000	80,000	0	0%
513,000	540,500	397,000	467,500	545,000	545,000	77,500	17%

Percent of General Fund

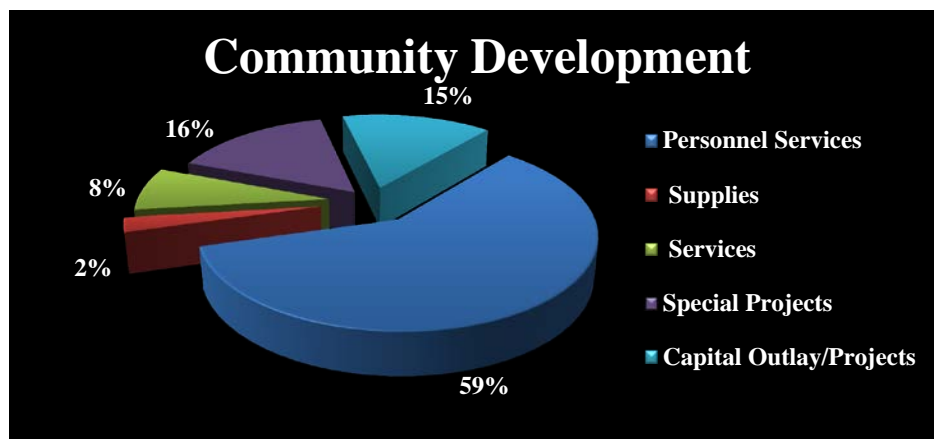


Total Department Budget

Community Development



FY 2020 Budgeted Expenses





ENGINEERING



City of
EL MIRAGE

Arizona

GRAND HERITAGE, BRIGHT FUTURE!

Council Adopted

Final Budget



ENGINEERING

Net Change from Previous Budget:

\$51,500	13%
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ENGINEERING is responsible for providing in-house professional, responsive and municipal engineering services to the citizens of El Mirage, as well as other departments within the City. Staff efforts are focused on providing a high level of expertise in the development of citywide improvements while protecting the health, safety and welfare of the public. Engineering also manages capital improvement projects with the goal of delivering a quality product that is on schedule and within fiscal requirements.



Engineering interacts with the public, designers, consultants, developers and contractors to address activities such as infrastructure planning, project design, construction management, traffic signal control, public and private development, plan review and grant coordination.

Significant Changes:

- \$13,000 PERSONNEL SERVICES

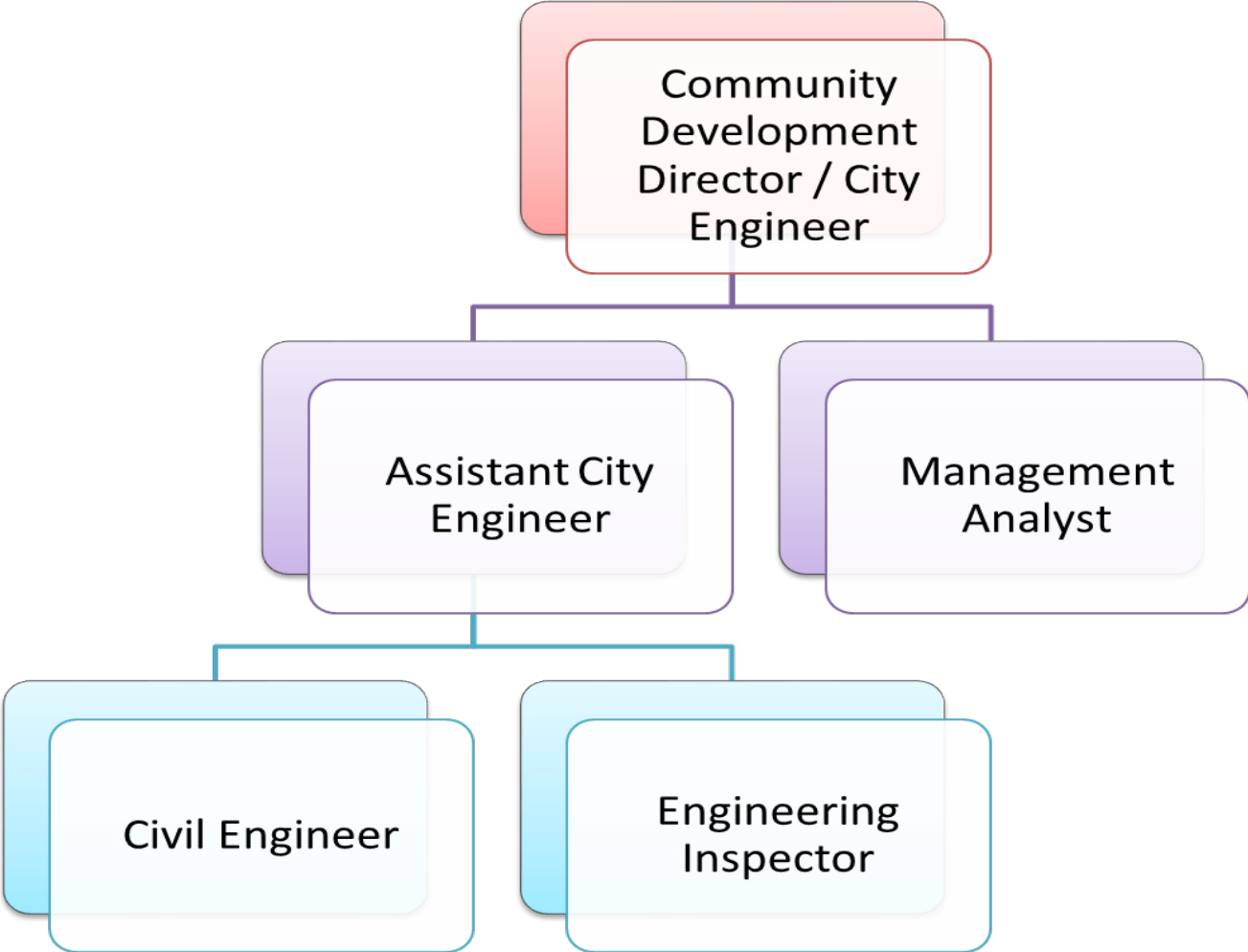
Capital Items:

- \$35,000 VEHICLE PURCHASE – Replace aged vehicle that has exceeded its life expectancy.

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	4	4	4	4	4

Organizational Chart:



Fund Name: General Fund
Fund Number : 10
Department Name: Engineering
Department Number: 542

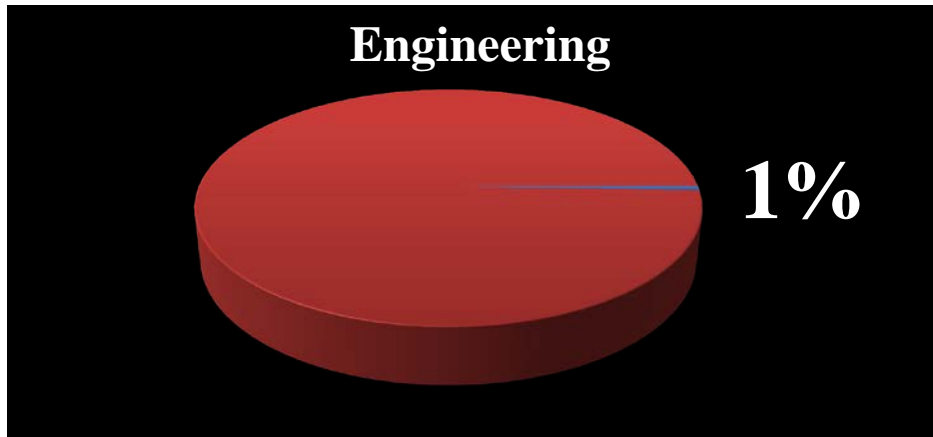
SUMMARY OF EXPENDITURES		FY 2020 Final	Actual			
			For the Fiscal Year ending June 30,			July - Dec
Category	Category Description		2016	2017	2018	2019
100	Personnel Services	359,000	309,254	350,606	300,109	156,871
200	Supplies	18,000	13,772	16,278	15,059	4,065
300	Services	49,000	36,755	24,745	37,382	11,459
400	Special Projects	0	0	0	0	0
600	Capital Outlay/Projects	35,000	0	0	0	0
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency	0	0	0	0	0
	TOTAL	461,000	359,780	391,629	352,551	172,394

EXPENDITURE DETAIL		FY 2020 Final	Actual			
			For the Fiscal Year ending June 30,			July - Dec
Acct	Acct Description		2016	2017	2018	2019
110	SALARIES AND WAGES	258,000	235,434	243,734	218,305	115,695
111	OVERTIME	0	4,116	9,233	7,372	1,535
117	COMP TIME	0	715	601	318	368
120	HEALTH-LIFE-DENTAL INSURANCE	39,000	20,979	29,366	34,911	15,542
130	SOCIAL SECURITY CONTRIBUTION	16,000	14,551	15,234	13,405	6,998
131	MEDICARE CONTRIBUTION	4,000	3,403	3,563	3,135	1,637
132	ASRS CONTRIBUTION	32,000	27,558	45,438	18,319	13,877
140	COMPENSATION INSURANCE	5,000	1,966	2,929	3,836	1,218
141	UNEMPLOYMENT INSURANCE	2,000	532	507	508	0
142	AZ JOB TRAINING TAX	3,000	0	0	0	0
210	SMALL TOOLS/EQUIP/PARTS	500	500	211	377	18
211	FUEL AND LUBRICANTS	1,500	2,766	3,246	3,472	485
213	SAFETY EQUIPMENT/SUPPLIES	1,000	992	358	397	17
230	OFFICE SUPPLIES	1,000	784	747	972	71
232	COMPUTER/PRINTER SUPPLIES	1,000	16	4,298	312	207
237	EQUIPMENT/FURNITURE PURCHASE	4,500	0	2,485	3,381	0
248	SOFTWARE PURCHASE	2,500	1,553	2,182	2,314	1,807
249	OPERATING MATERIAL & SUPPLIES	1,000	1,391	1,090	913	88
253	VEHICLE MAINTENANCE	2,000	0	0	176	510
254	COPIER USAGE/SUPPLYS/MAINTENANCE	3,000	5,769	1,660	2,745	860
311	PROFESSIONAL SERVICES	42,500	31,735	20,610	33,950	10,293
350	TRAVEL AND PER DIEM	1,000	16	504	350	0
351	CONFERENCE, SEMINARS & TRAINING	1,500	2,167	1,250	700	0
362	MAILING COST	500	101	118	226	61
370	DUES-MEMBERSHIPS-FEES	1,000	450	93	0	400
381	WIRELESS COMMUNICATIONS	2,500	2,285	2,170	2,156	705
650	VEHICLE PURCHASE	35,000	0	0	0	0
	TOTALS	461,000	359,780	391,629	352,551	172,394

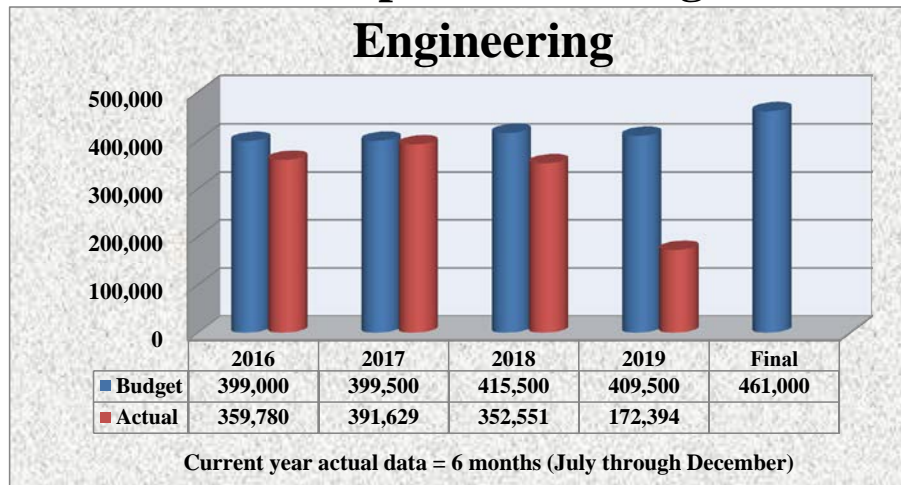
Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
332,000	334,000	352,000	346,000	359,000	359,000	13,000	4%
19,000	18,500	18,500	14,500	18,000	18,000	3,500	24%
48,000	47,000	45,000	49,000	49,000	49,000	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	35,000	35,000	35,000	35000%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
399,000	399,500	415,500	409,500	461,000	461,000	51,500	13%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
246,000	251,000	254,000	248,000	258,000	258,000	10,000	4%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
30,000	24,000	38,000	38,000	39,000	39,000	1,000	3%
16,000	16,000	16,000	16,000	16,000	16,000	0	0%
4,000	4,000	4,000	4,000	4,000	4,000	0	0%
28,000	29,000	30,000	30,000	32,000	32,000	2,000	7%
5,000	6,000	5,000	5,000	5,000	5,000	0	0%
2,000	2,000	2,000	2,000	2,000	2,000	0	0%
1,000	2,000	3,000	3,000	3,000	3,000	0	0%
500	500	500	500	500	500	0	0%
5,000	5,000	4,500	1,500	1,500	1,500	0	0%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
2,000	2,000	2,000	1,000	1,000	1,000	0	0%
0	2,500	3,500	1,000	4,500	4,500	3,500	350%
2,000	2,000	2,000	2,500	2,500	2,500	0	0%
1,500	1,500	1,000	1,000	1,000	1,000	0	0%
0	0	0	2,000	2,000	2,000	0	0%
6,000	3,000	3,000	3,000	3,000	3,000	0	0%
42,500	40,000	40,000	41,500	42,500	42,500	1,000	2%
0	1,000	1,000	1,000	1,000	1,000	0	0%
2,500	2,500	1,000	2,000	1,500	1,500	(500)	-25%
500	500	500	500	500	500	0	0%
500	1,000	500	1,500	1,000	1,000	(500)	-33%
2,000	2,000	2,000	2,500	2,500	2,500	0	0%
0	0	0	0	35,000	35,000	35,000	35000%
399,000	399,500	415,500	409,500	461,000	461,000	51,500	13%

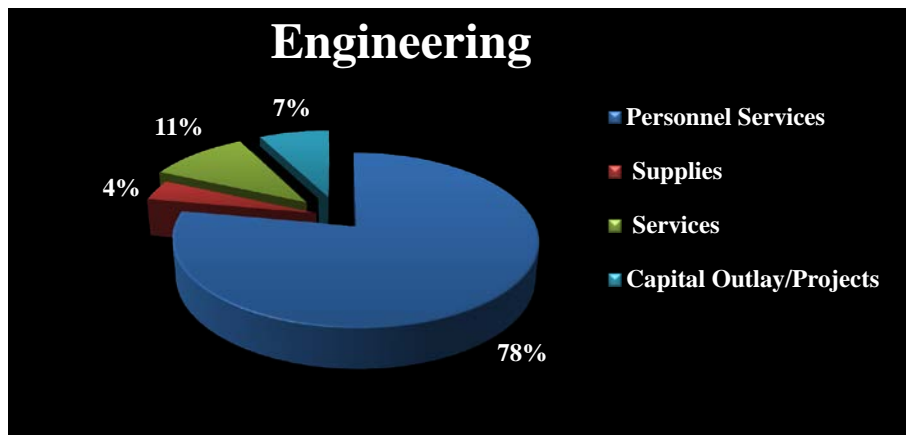
Percent of General Fund



Total Department Budget



FY 2020 Budgeted Expenses





POLICE



City of
EL MIRAGE

Arizona

GRAND HERITAGE, BRIGHT FUTURE!

Council Adopted

Final Budget



POLICE

Net Change from Previous Budget:

\$790,000	9%
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The El Mirage Police Department strives to provide first class police service and a safe, secure community to the residents of El Mirage.

As the community has grown, our values haven't changed. We believe in Integrity, Respect, Professionalism and Service.

Community Policing is the cornerstone of police work which fosters positive relationships with our citizens. Our professional staff

is here to serve and to make the City of El Mirage one of the safest in the valley.

By partnering together we can contribute to the quality of life to make the City of El Mirage a great place to live, work and play.



Significant Changes:

- \$6,000 EQUIPMENT/FURNITURE – Decrease based on history of expenses.
- \$6,000 K-9 – Increase due to health expenses for Canine Koki.
- \$7,000 UNIFORMS – Per MOU, increased with the additional Officers hired FY18/19.
- \$22,000 DATA INFRASTRUCTURE SERVICE – Decrease. In the past, this line included both Police and Fire for Regional Wireless (RWC). Although billed together, each pay out of their own respective budget.
- \$60,000 SOFTWARE MAINTENANCE – Increase for Axon O & M. In previous years, funding came from the Officer Safety Fund, which can no longer support this expense.
- \$9,000 ANIMAL CONTROL – Increased per Contract with the City of Surprise.
- \$6,000 TRAVEL & PER DIEM – Decrease this line, and increase CONFERENCES & TRAINING to allow for more in-state training. No impact to Budget.
- \$97,000 DISPATCH– Increased per Contract with the City of Tolleson. (\$82,000 for an additional Dispatcher and \$14,051 increase cost to Dispatch.)

Special Projects:

- \$25,000 TraCS printers, brackets, cable and installation for 25 vehicles
- \$35,000 Gas Masks and associated filters for each Officer
- \$14,000 Police Assistant peripheral costs (radio, uniforms, equipment, etc) -
- \$3,000 Paint Explorer
- \$2,500 Employee Awards Banquet

- \$5,000 Volunteer Program – Recruiting and background investigations. Currently have volunteers in Victim Assistance Unit and Investigations.
- \$14,000 Explorer Program – Young adults work with EMPD staff to explore careers in law enforcement.

Capital Items:

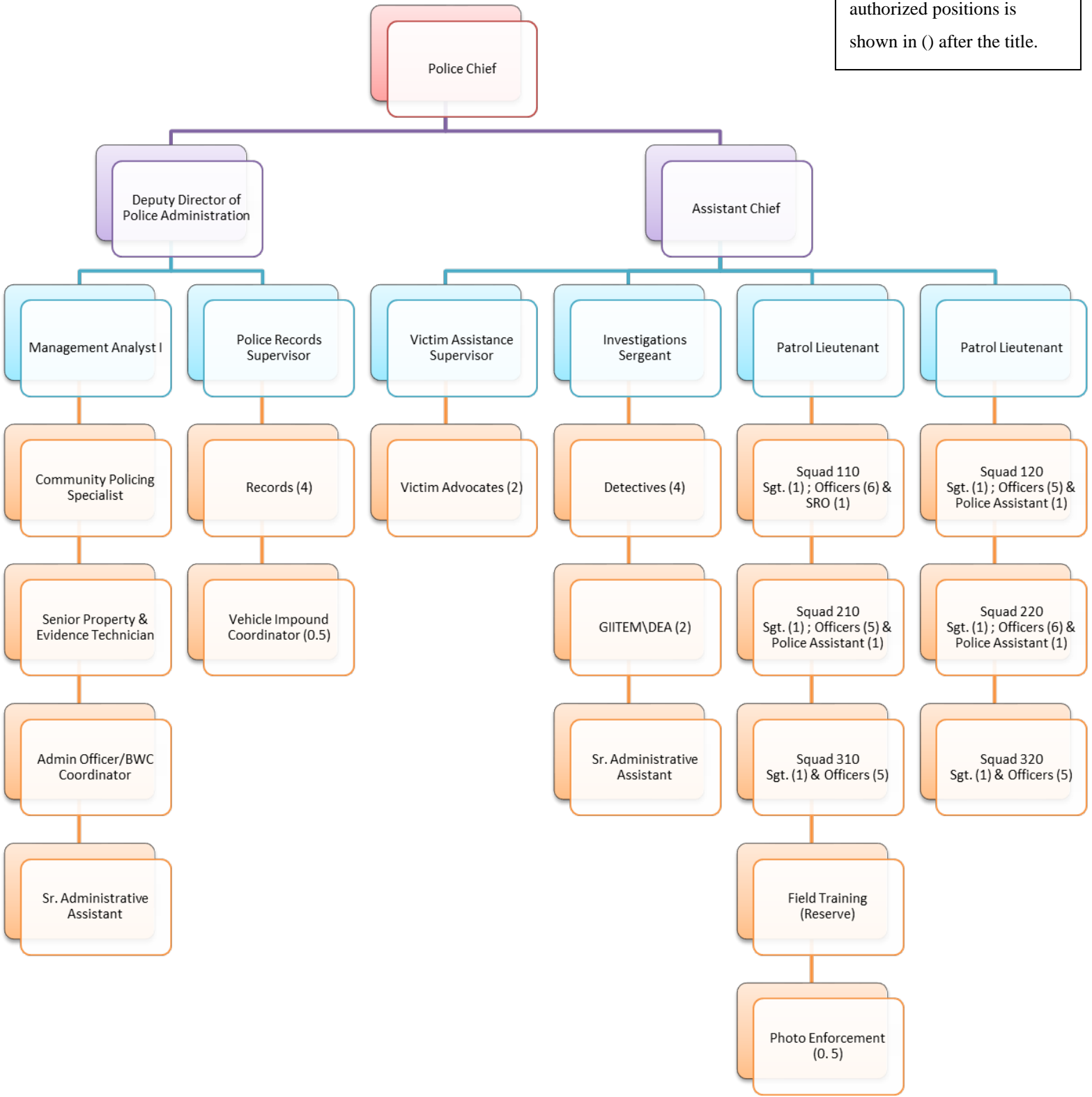
- \$30,000 Locker Room: Additional lockers to accommodate the increase in personnel hired FY18/19
- \$12,000 Fitness Equipment: Treadmill & Elliptical to replace 2 pieces of broken equipment
- \$7,000 Additional Property & Evidence freezer storage: Existing freezer to reach capacity this FY
- \$180,000 Vehicle Purchase: Modification to 8-year Vehicle Replacement Program to increase to \$180,000 from \$176,000 for FY19/20. Requesting to purchase 2 Silverado 4 WD Crew Cabs (for access to the river bottom/washes as needed) and 2 unmarked vehicles
- \$35,000 Equip/Software Upgrade: Spillman Command Staff Productivity Dashboard. Providing real-time picture of crime & incident data

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	57.2	55.0	55.5	64.5	69

Organizational Chart:

If more than one position is authorized, the number of authorized positions is shown in () after the title.





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Fund Name: General Fund
Fund Number : 10
Department Name: Police
Department Number: 551

SUMMARY OF EXPENDITURES		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Category	Category Description		2016	2017	2018	2019
100	Personnel Services	7,731,500	5,602,643	5,847,393	5,550,737	3,056,834
200	Supplies	477,000	303,637	291,467	332,043	216,797
300	Services	897,000	702,039	715,536	669,934	484,602
400	Special Projects	111,500	4,996	1,253	144,385	1,971
600	Capital Outlay/Projects	728,000	522,306	195,834	177,893	65,464
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency	0	0	0	0	0
	TOTAL	9,945,000	7,135,621	7,051,483	6,874,991	3,825,669

EXPENDITURE DETAIL		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Acct	Acct Description		2016	2017	2018	2019
110	SALARIES AND WAGES	4,720,000	3,648,704	3,918,985	3,458,404	1,912,129
111	OVERTIME	300,000	330,465	233,245	345,489	207,369
112	HOLIDAY PAY	161,000	130,875	134,889	131,460	77,115
115	UNIFORM PAY	0	1,329	1,379	0	173
117	COMP TIME	0	38,091	22,380	25,525	35,428
120	HEALTH-DENTAL-LIFE INSURANCE	727,000	476,519	467,001	494,614	223,017
121	CANCER INSURANCE	4,000	1,850	1,950	1,950	2,100
123	CALL BACK PAY	0	0	0	0	0
130	SOCIAL SECURITY CONTRIBUTION	316,000	251,334	239,092	238,789	132,177
131	MEDICARE CONTRIBUTION	76,000	58,860	55,990	55,846	31,016
132	ASRS CONTRIBUTION	129,000	117,267	102,539	81,511	39,942
133	APSRs CONTRIBUTION	1,445,000	829,163	817,609	927,240	515,241
134	DEFERRED COMPENSATION	43,000	35,606	35,308	34,020	17,325
140	WORKERS COMPENSATION	230,000	149,324	179,683	185,829	58,539
141	UNEMPLOYMENT INSURANCE	19,000	8,550	7,273	7,088	1,209
142	AZ JOB TRAINING TAX	35,000	0	0	0	0
198	WORKERS COMP REIMBURSEMENT	0	(6,050)	(4,405)	0	0
199	LABOR DISTRIBUTION	(473,500)	(469,244)	(365,524)	(437,029)	(195,945)

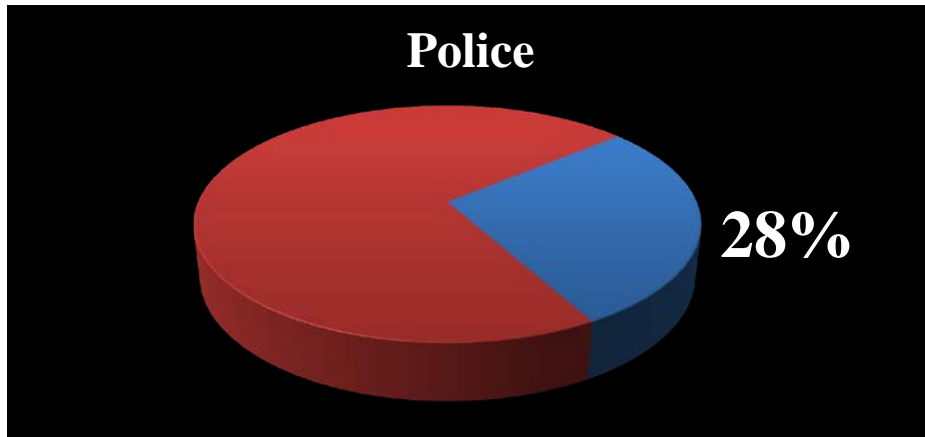
Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
5,793,500	6,130,000	5,934,500	7,030,000	7,731,500	7,731,500	701,500	10%
370,000	411,000	435,000	445,000	477,000	477,000	32,000	7%
737,000	927,000	675,000	791,500	897,000	897,000	105,500	13%
4,000	7,000	16,500	171,500	98,500	111,500	(60,000)	-35%
530,000	243,000	338,000	717,000	728,000	728,000	11,000	2%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
7,434,500	7,718,000	7,399,000	9,155,000	9,932,000	9,945,000	790,000	9%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
3,874,000	4,069,000	3,740,000	4,390,000	4,720,000	4,720,000	330,000	8%
243,500	204,000	300,000	467,000	300,000	300,000	(167,000)	-36%
131,000	127,000	127,000	154,000	161,000	161,000	7,000	5%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
489,000	491,000	486,000	687,000	727,000	727,000	40,000	6%
3,000	3,000	3,000	4,000	4,000	4,000	0	0%
0	0	0	4,000	0	0	(4,000)	-100%
262,000	250,000	263,000	298,000	316,000	316,000	18,000	6%
62,000	59,000	62,000	71,000	76,000	76,000	5,000	7%
128,000	121,000	130,000	110,000	129,000	129,000	19,000	17%
796,000	832,000	1,056,000	1,211,000	1,445,000	1,445,000	234,000	19%
37,000	37,000	36,000	42,000	43,000	43,000	1,000	2%
198,000	192,000	183,000	219,000	230,000	230,000	11,000	5%
16,000	15,000	15,000	18,000	19,000	19,000	1,000	6%
29,000	27,000	27,000	35,000	35,000	35,000	0	0%
0	0	0	0	0	0	0	0%
(475,000)	(297,000)	(493,500)	(680,000)	(473,500)	(473,500)	206,500	-30%

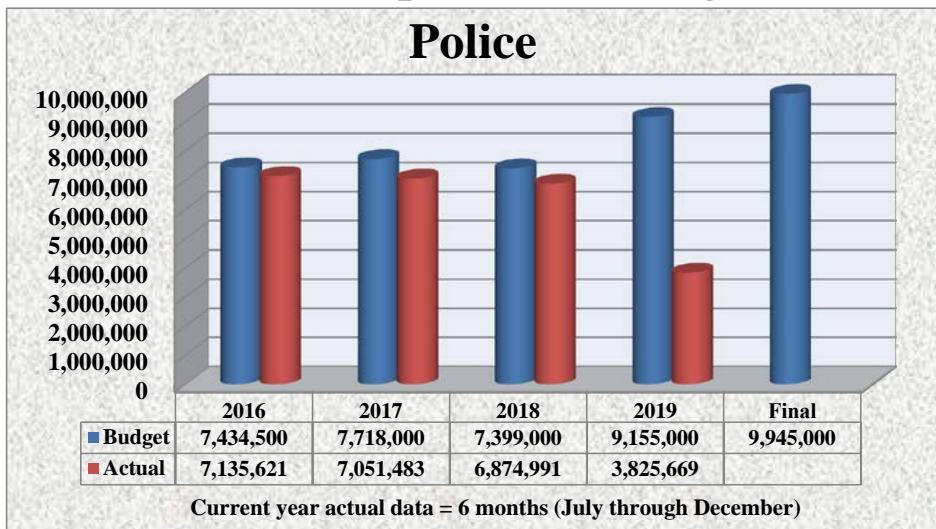
EXPENDITURE DETAIL (CONT'D)	FY 2020 Final	Actual			
		For the Fiscal Year ending June 30,			July - Dec
		2016	2017	2018	2019
211 FUEL AND LUBRICANTS	68,500	53,776	53,710	63,988	29,717
212 MEDICAL EQUIPMENT/SUPPLIES	2,500	365	3,300	1,209	0
215 AMUNITION/GUNS & SUPPLIES	15,000	7,907	14,404	11,507	4,285
216 K9 EXPENSES & SUPPLIES	10,000	2,243	1,287	3,993	4,634
230 OFFICE SUPPLIES	6,000	6,956	6,342	5,736	2,195
232 COMPUTER/PRINTER SUPPLIES	4,000	2,662	3,135	224	766
233 UNIFORMS	53,000	49,539	50,640	46,140	24,891
237 EQUIPMENT/FURNITURE PURCHASE	25,000	14,601	20,318	11,268	32,385
240 PUBLIC EDUCATION	5,000	1,722	1,012	1,097	2,368
248 SOFTWARE PURCHASE	2,000	57	275	848	0
249 OPERATING MATERIAL & SUPPLIES	15,000	13,492	6,078	11,979	5,004
250 BUILDING MAINTENANCE/REPAIR	12,500	3,618	18,167	6,067	2,770
251 COMPUTER/PRINTER MAINTENANCE	0	0	0	0	0
252 COMM EQUIP MAINTENANCE/REPAIR	2,000	205	2,036	324	0
253 VEHICLE MAINTENANCE/REPAIR	71,000	54,314	54,641	64,672	30,017
254 COPIER USAGE/SUPPLYS/MAINTENANCE	2,500	1,672	2,690	2,224	667
263 DATA INFRASTRUCTURE SERVICE	60,000	76,021	43,113	40,840	28,112
265 SOFTWARE MAINT CONTRACT	123,000	14,486	10,319	59,928	48,985
313 CONTRACTED SERVICES	10,000	6,719	1,559	40,553	3,532
320 MEDICAL/DRUG EXAMS & TESTING	0	3,160	4,775	75	0
322 ANIMAL CONTROL	86,000	65,000	65,000	71,436	35,718
328 EQUIPMENT RENT/LEASE	12,000	10,242	8,353	9,231	2,978
349 OTHER OUTSIDE SERVICES	11,000	30,657	31,575	6,860	2,057
350 TRAVEL AND PER DIEM	12,000	1,470	5,739	16,893	9,084
351 CONFERENCE,SEMINARS & TRAINING	12,500	1,084	5,089	3,094	1,508
353 TUITION REIMBURSEMENT	5,000	6,678	202	369	793
357 DISPATCH SERVICES	663,000	547,000	562,956	441,608	414,560
360 PRINTING COST	5,000	5,105	1,687	3,724	2,208
361 PUBLISHING/ADVERTISEMENT	500	215	1,216	0	0
362 MAILING COST	5,500	4,588	3,867	5,409	1,958
370 DUES-MEMBERSHIP-FEES	5,000	3,703	4,494	1,800	2,325
371 SUBSCRIPTIONS	0	0	1,079	875	0
377 MISCELLANEOUS EXPENSE	49,500	0	0	49,186	(1,867)
381 WIRELESS COMMUNICATIONS	20,000	16,419	17,945	18,820	9,749
400 SPECIAL PROJECTS	90,000	0	0	134,034	0
410 SPECIAL EVENTS	2,500	0	0	0	0
444 VOLUNTEER PROGRAM	5,000	4,996	1,253	735	125
445 EXPLORER PROGRAM	14,000	0	0	9,616	1,846
617 CAPITAL EQUIPMENT PURCHASE	49,000	374,833	8,312	0	47,898
650 VEHICLE PURCHASE	644,000	147,473	181,692	165,630	13,291
658 SITE IMPROVEMENTS	0	0	0	0	4,275
659 EQUIPMENT/SOFTWARE UPGRADE	35,000	0	5,830	12,263	0
TOTALS	9,945,000	7,135,621	7,051,483	6,874,991	3,825,669

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
68,500	68,500	68,500	68,500	68,500	68,500	0	0%
2,000	2,500	2,500	2,500	2,500	2,500	0	0%
15,000	15,000	15,000	15,000	15,000	15,000	0	0%
3,000	3,000	3,000	4,000	10,000	10,000	6,000	150%
4,000	6,000	6,000	6,000	6,000	6,000	0	0%
4,000	4,000	4,000	4,000	4,000	4,000	0	0%
46,000	46,000	46,000	46,000	53,000	53,000	7,000	15%
17,000	55,000	45,000	44,000	25,000	25,000	(19,000)	-43%
2,500	2,500	2,500	5,000	5,000	5,000	0	0%
2,000	2,000	2,000	2,000	2,000	2,000	0	0%
15,000	15,000	15,000	15,000	15,000	15,000	0	0%
15,000	15,000	12,500	12,500	12,500	12,500	0	0%
0	0	0	0	0	0	0	0%
7,000	7,000	4,500	2,000	2,000	2,000	0	0%
53,000	53,000	61,000	71,000	71,000	71,000	0	0%
1,000	2,500	2,500	2,500	2,500	2,500	0	0%
94,000	97,000	82,000	82,000	60,000	60,000	(22,000)	-27%
21,000	17,000	63,000	63,000	123,000	123,000	60,000	95%
15,000	15,000	10,000	10,000	10,000	10,000	0	0%
0	0	0	0	0	0	0	0%
66,500	66,500	72,000	77,000	86,000	86,000	9,000	12%
16,000	16,000	16,000	12,000	12,000	12,000	0	0%
33,000	33,000	11,000	11,000	11,000	11,000	0	0%
2,000	5,500	13,000	18,000	12,000	12,000	(6,000)	-33%
2,500	7,500	3,000	6,500	12,500	12,500	6,000	92%
20,000	15,000	10,000	5,000	5,000	5,000	0	0%
548,000	733,000	455,000	566,500	663,000	663,000	96,500	17%
5,000	5,000	5,000	5,000	5,000	5,000	0	0%
500	500	500	500	500	500	0	0%
5,500	5,500	5,500	5,500	5,500	5,500	0	0%
3,000	4,500	4,500	5,000	5,000	5,000	0	0%
0	0	0	0	0	0	0	0%
0	0	49,500	49,500	49,500	49,500	0	0%
20,000	20,000	20,000	20,000	20,000	20,000	0	0%
0	0	0	152,500	77,000	90,000	(62,500)	-41%
0	0	0	0	2,500	2,500	2,500	2500%
4,000	7,000	2,500	5,000	5,000	5,000	0	0%
0	0	14,000	14,000	14,000	14,000	0	0%
380,000	36,000	150,000	193,000	49,000	49,000	(144,000)	-75%
150,000	200,000	168,000	464,000	644,000	644,000	180,000	39%
0	0	0	60,000	0	0	(60,000)	-100%
0	7,000	20,000	0	35,000	35,000	35,000	35000%
7,434,500	7,718,000	7,399,000	9,155,000	9,932,000	9,945,000	790,000	9%

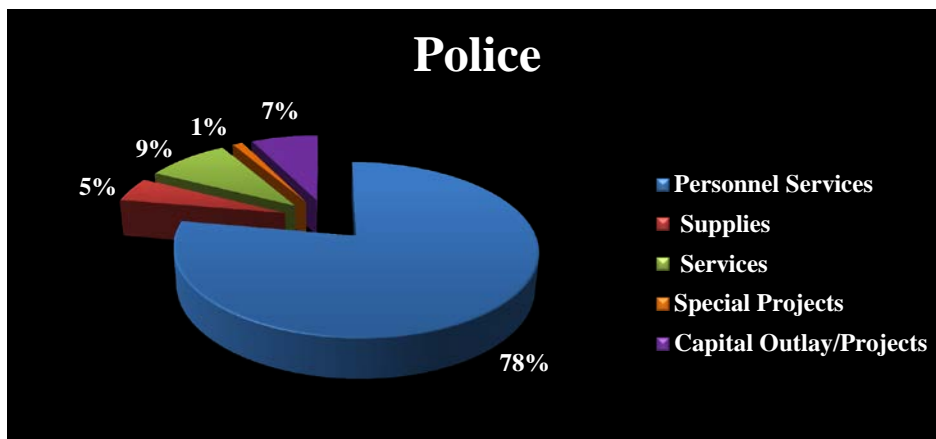
Percent of General Fund



Total Department Budget



FY 2020 Budgeted Expenses






CODE COMPLIANCE



City of
EL MIRAGE
Arizona

GRAND HERITAGE, BRIGHT FUTURE!

Council Adopted
Final Budget



CODE COMPLIANCE

Net Change from Previous Budget:

(\$181,000)	-41%
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Code Enforcement’s responsibility is to enforce established Zoning & City Codes for the purpose of cleaning and enhancing the appearance of our community which will maintain or raise property values, reduce crime, and instill pride in our community.

Significant Changes:

- One position has been transferred to Police.

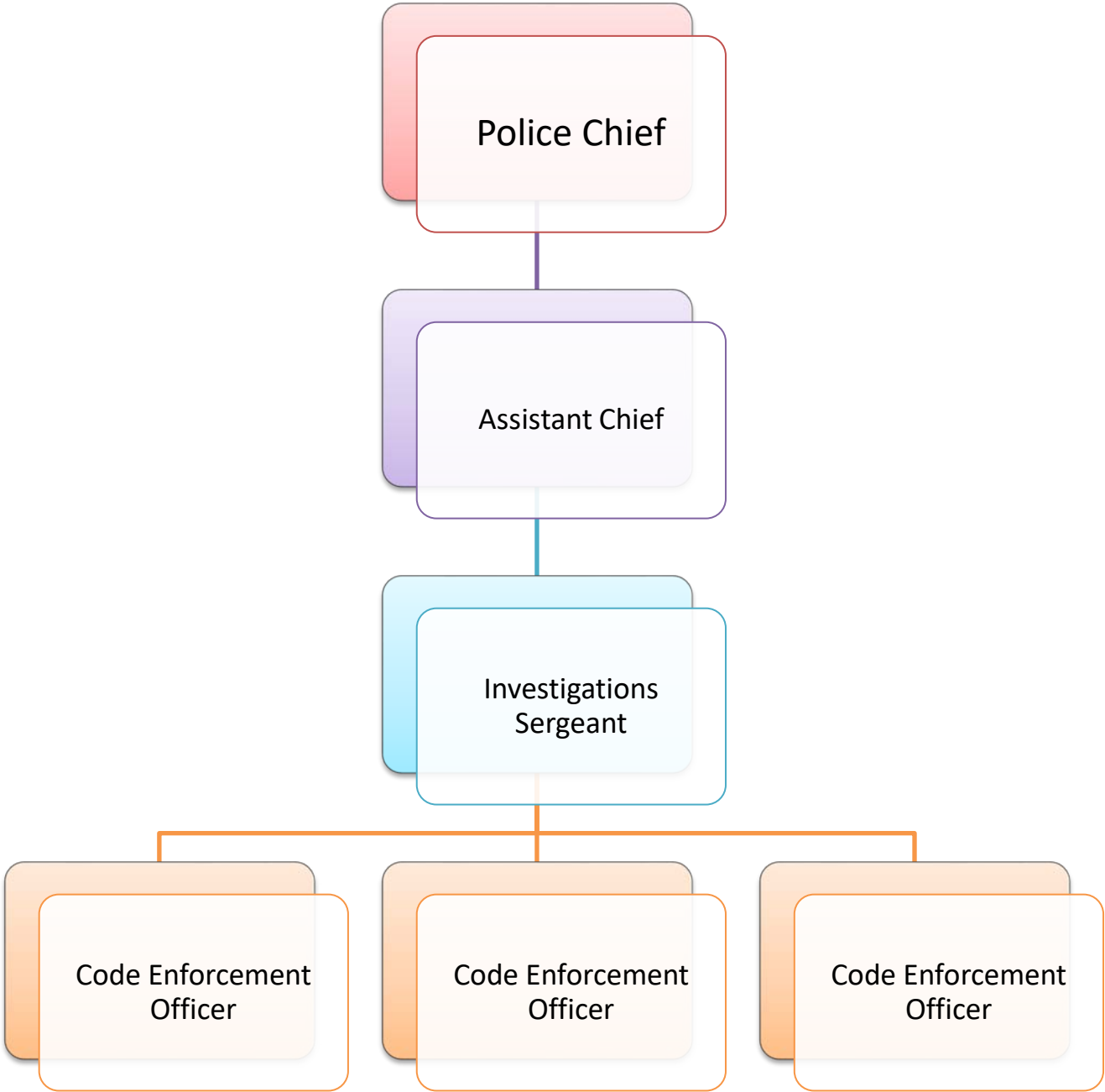
Special Projects:

- \$25,000 Neighborhood Revitalization. This includes the clean-up of vacant properties, graffiti clean-up and emergency board-ups.

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	4	4	4	4	3

Organizational Chart:



Fund Name: General Fund
Fund Number : 10
Department Name: Code Compliance
Department Number: 552

SUMMARY OF EXPENDITURES

Category	Category Description	FY 2020 Final	Actual			
			For the Fiscal Year ending June 30,			July - Dec
			2016	2017	2018	2019
100	Personnel Services	212,000	213,793	235,011	253,392	115,018
200	Supplies	13,500	8,417	7,824	6,853	4,445
300	Services	6,000	6,106	5,519	3,894	1,082
400	Special Projects	25,000	9,757	18,560	20,921	9,030
600	Capital Outlay/Projects	0	0	0	0	0
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency	0	0	0	0	0
	TOTAL	256,500	238,072	266,913	285,059	129,575

EXPENDITURE DETAIL

Acct	Acct Description	FY 2020 Final	Actual			
			For the Fiscal Year ending June 30,			July - Dec
			2016	2017	2018	2019
110	SALARIES AND WAGES	156,000	156,475	176,204	183,942	84,879
111	OVERTIME	1,000	0	33	1,906	1,760
117	COMP TIME	0	1,062	641	498	740
120	HEALTH-DENTAL-LIFE INSURANCE	15,000	23,228	22,042	25,874	9,795
130	SOCIAL SECURITY CONTRIBUTION	10,000	9,345	10,017	11,539	5,208
131	MEDICARE CONTRIBUTION	3,000	2,185	2,343	2,699	1,218
132	ASRS CONTRIBUTION	20,000	17,937	19,391	22,382	10,216
140	WORKERS COMPENSATION	4,000	2,668	3,661	4,121	1,201
141	UNEMPLOYMENT INSURANCE	1,000	893	680	431	0
142	AZ JOB TRAINING TAX	2,000	0	0	0	0
210	SMALL TOOLS/EQUIP/PARTS	1,000	0	0	0	0
211	FUEL AND LUBRICANTS	3,500	2,707	1,740	1,998	944
213	SAFETY EQUIPMENT/SUPPLIES	500	0	113	0	0
230	OFFICE SUPPLIES	1,000	1,441	532	694	504
232	COMPUTER/PRINTER SUPPLIES	500	0	1,257	0	0
233	UNIFORMS	2,500	973	1,347	1,524	1,334
237	EQUIPMENT/FURNITURE PURCHASE	1,000	813	0	0	116
249	OPERATING MATERIAL & SUPPLIES	1,000	911	268	110	7
251	COMPUTER/PRINTER MAINTENANCE	0	0	0	0	0
253	VEHICLE MAINTENANCE/REPAIR	2,500	1,573	2,566	2,526	1,539
312	LEGAL SERVICES	0	1,800	1,800	0	0
351	CONFERENCE, SEMINAR & TRAINING	1,000	1,960	1,197	1,805	330
360	PRINTING COST	1,000	468	1,218	694	460
361	PUBLISHING/ADVERTISEMENT	500	0	0	0	0
362	MAILING COST	1,500	5	851	242	0
370	DUES-MEMBERSHIPS-FEES	0	70	35	105	0
381	WIRELESS COMMUNICATIONS	2,000	1,803	418	1,048	292
420	NEIGHBORHOOD REVITALIZATION	25,000	9,757	18,560	20,921	9,030
617	CAPITAL EQUIPMENT PURCHASE	0	0	0	0	0
650	VEHICLE PURCHASE	0	0	0	0	0
	TOTALS	256,500	238,072	266,913	285,059	129,575

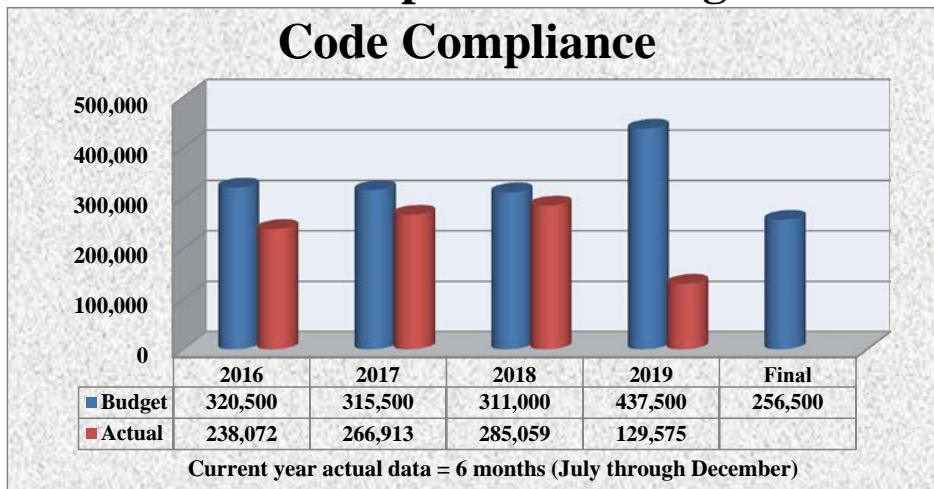
Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
272,000	267,000	270,000	277,000	212,000	212,000	(65,000)	-23%
19,500	19,500	17,000	13,500	13,500	13,500	0	0%
16,000	16,000	11,000	6,000	6,000	6,000	0	0%
13,000	13,000	13,000	25,000	25,000	25,000	0	0%
0	0	0	116,000	0	0	(116,000)	-100%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
320,500	315,500	311,000	437,500	256,500	256,500	(181,000)	-41%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
188,000	188,000	194,000	200,000	156,000	156,000	(44,000)	-22%
2,000	2,000	1,000	1,000	1,000	1,000	0	0%
0	0	0	0	0	0	0	0%
36,000	30,000	27,000	26,000	15,000	15,000	(11,000)	-42%
12,000	12,000	13,000	13,000	10,000	10,000	(3,000)	-23%
3,000	3,000	3,000	3,000	3,000	3,000	0	0%
22,000	22,000	23,000	24,000	20,000	20,000	(4,000)	-17%
5,000	5,000	5,000	5,000	4,000	4,000	(1,000)	-20%
2,000	2,000	2,000	2,000	1,000	1,000	(1,000)	-50%
2,000	3,000	2,000	3,000	2,000	2,000	(1,000)	-33%
1,500	1,500	1,000	1,000	1,000	1,000	0	0%
3,500	3,500	3,500	3,500	3,500	3,500	0	0%
500	500	500	500	500	500	0	0%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
1,500	1,500	1,500	500	500	500	0	0%
1,000	2,500	2,500	2,500	2,500	2,500	0	0%
6,000	3,500	3,500	1,000	1,000	1,000	0	0%
2,000	2,000	1,000	1,000	1,000	1,000	0	0%
0	1,000	0	0	0	0	0	0%
2,500	2,500	2,500	2,500	2,500	2,500	0	0%
5,000	5,000	0	0	0	0	0	0%
3,000	3,000	3,000	1,000	1,000	1,000	0	0%
2,500	2,500	2,500	1,000	1,000	1,000	0	0%
1,000	1,000	1,000	500	500	500	0	0%
1,500	1,500	1,500	1,500	1,500	1,500	0	0%
0	0	0	0	0	0	0	0%
3,000	3,000	3,000	2,000	2,000	2,000	0	0%
13,000	13,000	13,000	25,000	25,000	25,000	0	0%
0	0	0	26,000	0	0	(26,000)	-100%
0	0	0	90,000	0	0	(90,000)	-100%
320,500	315,500	311,000	437,500	256,500	256,500	(181,000)	-41%

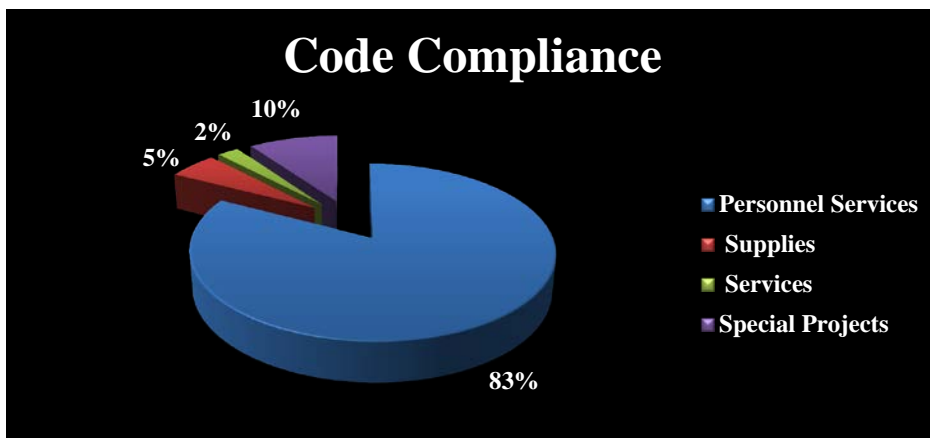
Percent of General Fund



Total Department Budget



FY 2020 Budgeted Expenses





FIRE



City of
EL MIRAGE

Arizona

GRAND HERITAGE, BRIGHT FUTURE!

Council Adopted

Final Budget



FIRE

Net Change from Previous Budget:

\$113,000	3%
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Our Mission

To protect the life, property, and environment of our community, neighbors, and guests by delivering professional life safety and hazard mitigation services.

Emergency services is responsible for Emergency Response Services, Operations, Training and Logistics.

The El Mirage Fire Department (EMFD) began in the early 1960s when the citizens recognized the need for fire protection in the community and formed the El Mirage Volunteer Fire Department. In 1981, the City hired its first full-time fire chief and transitioned from a volunteer department to a full-time, paid department in 1987.

Today the EMFD responds to nearly 3,000 calls for service annually. We respond to and mitigate a variety of emergency situations including fires, auto accidents, medical emergencies, swift water rescues, and hazardous materials incidents. The department is staffed with 24 sworn firefighters (8 per shift) who are ready to answer the community's call for service 24 hours per day, 365 days a year. Two fire suppression vehicles are on duty each staffed with emergency medical technicians and paramedics.

EMFD is presently rated as a fire protection class 3/9 from the Insurance Service Organization.

Significant Changes:

- \$10,000 MEDICAL EQUIPMENT/SUPPLIES – Increase for medical supply expense associated with the second engine being placed in service.
- \$7,000 SAFETY EQUIPMENT/SUPPLIES - Increase for fire hose replacement due to hoses which failed annual testing.
- \$7,000 BUILDING MAINTENANCE/REPAIR – Increase recommended from the Facilities Department.
- \$12,500 VEHICLE MAINTENANCE/REPAIR - Increase fleet maintenance associated with the second engine being placed in service.



- \$18,500 PARAMEDIC TRAINING – Increase for tuition and book costs of three new Paramedics.
- \$14,000 TUITION REIMBURSEMENT - Increase that is projected from the current number of employees expected to utilize tuition reimbursement.
- \$16,500 TECH/SOFTWARE SUPPORT - Increase to allow for increase in operational/maintenance fees for radios and Image Trend expanded services to include medical electronic patient care records, emergency response analysis, fire inspections, fire investigations, and equipment management.

Special Projects:

- \$65,000 – Ballistic protective equipment for all fire department members.
- \$1,000 – Reallocation from PUBLIC EDUCATION to fund a Cadet Program.

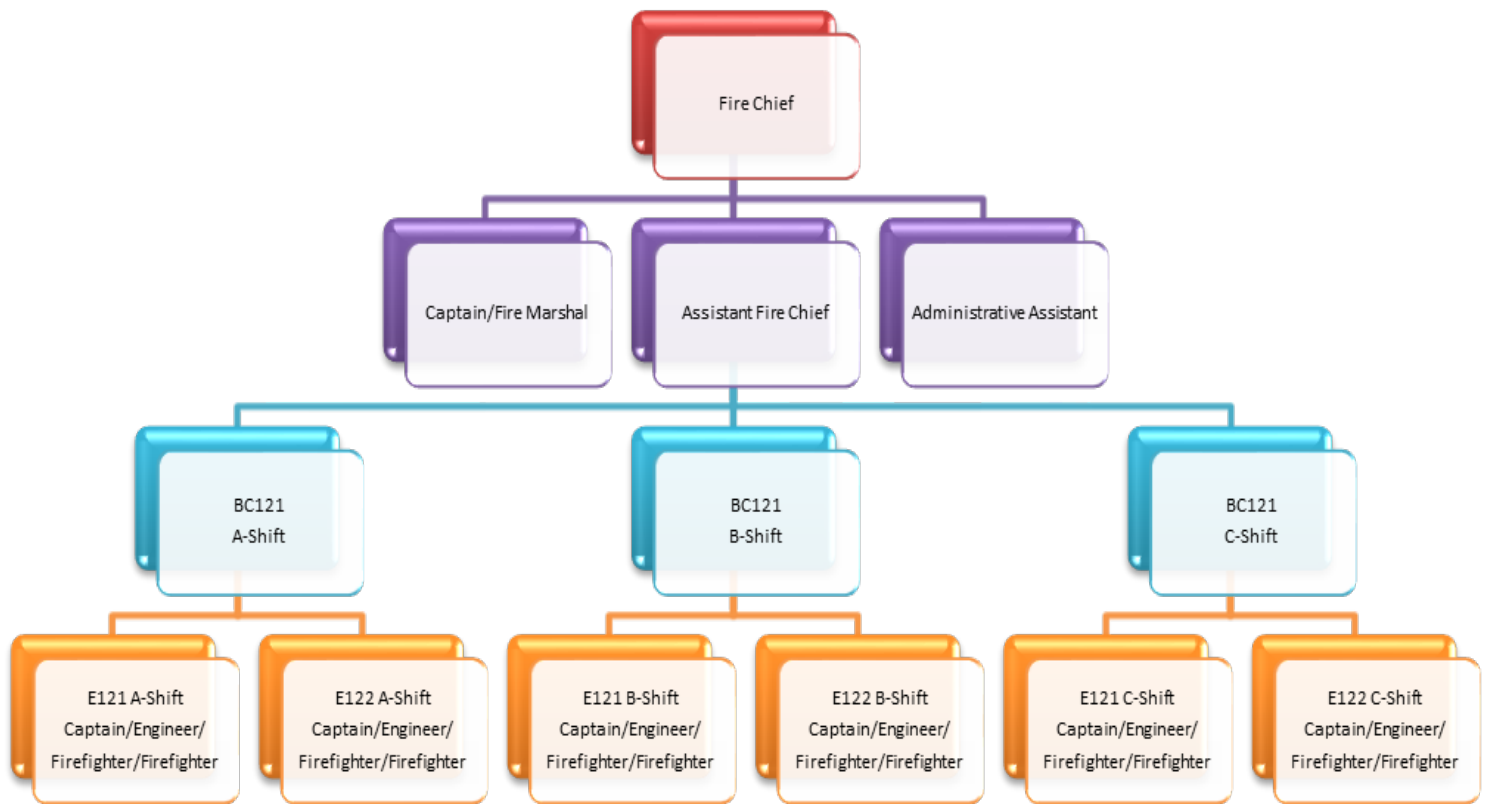
Capital Items:

- \$51,500 CAPITAL EQUIPMENT PURCHASE – Increase that will provide a multiyear replacement of eight current radios and the purchase of four additional radios to fully equip all fire department apparatus. We are requesting authorization to purchase six radios including additional fees in FY 19/20 and six radios in FY 20/21. Additionally, this request will provide a Posi-check machine that is required to service our Self Contained Breathing Apparatus (SCBA) units and gas masks for the Police Department. Purchase of this equipment will eliminate the need to utilize an outside vendor to provide this service.

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	26	24	24	34	31

Organizational Chart:





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Fund Name: General Fund
Fund Number : 10
Department Name: Fire
Department Number: 561

SUMMARY OF EXPENDITURES

Category	Category Description	FY 2020 Final	Actual			July - Dec 2019
			For the Fiscal Year ending June 30,			
			2016	2017	2018	
100	Personnel Services	3,424,500	2,433,576	2,564,181	2,647,166	1,351,494
200	Supplies	234,500	151,898	198,658	187,922	89,259
300	Services	305,000	197,942	188,959	231,561	117,443
400	Special Projects	66,000	0	0	67,360	0
600	Capital Outlay/Projects	73,000	43,873	70,931	700,469	174,088
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency	0	0	0	0	0
	TOTAL	4,103,000	2,827,290	3,022,729	3,834,478	1,732,283

EXPENDITURE DETAIL

Acct	Acct Description	FY 2020 Final	Actual			July - Dec 2019
			For the Fiscal Year ending June 30,			
			2016	2017	2018	
110	SALARIES AND WAGES	2,203,000	1,579,673	1,756,069	1,606,316	840,226
111	OVERTIME	150,000	138,485	121,353	148,825	50,421
112	HOLIDAY PAY	73,000	47,366	49,506	58,896	29,895
113	MOVE-UP PAY	0	29,460	7,185	8,400	12,150
114	LONGEVITY PAY	2,000	2,995	455	1,200	0
117	COMP TIME	0	518	0	0	0
119	FLSA OVERTIME	0	0	0	0	28,031
120	HEALTH-LIFE-DENTAL INSURANCE	358,000	246,764	238,688	281,749	123,778
121	CANCER INSURANCE	2,000	1,250	1,200	1,200	1,300
130	SOCIAL SECURITY CONTRIBUTION	3,000	0	0	0	887
131	MEDICARE CONTRIBUTION	36,000	25,231	24,256	25,312	13,393
132	ASRS CONTRIBUTION	23,000	0	0	0	7,588
133	APRS CONTRIBUTION	425,000	275,765	274,700	413,523	211,659
134	DEFERRED COMPENSATION	23,000	20,730	16,207	18,655	9,040
140	WORKERS COMPENSATION	103,000	61,970	74,071	81,514	23,018
141	UNEMPLOYMENT INSURANCE	9,000	3,946	3,340	2,803	108
142	AZ JOB TRAINING TAX	16,000	0	0	0	0
198	WORKERS COMP. REIMBURSEMENT	0	(577)	(1,899)	(1,227)	0
199	LABOR DISTRIBUTION	(1,500)	0	(950)	0	0

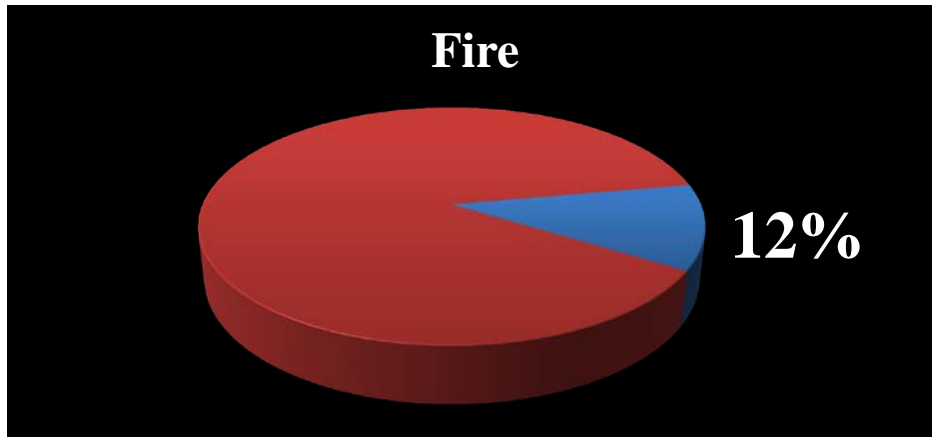
Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
2,793,500	2,790,000	2,731,000	3,283,000	3,426,500	3,424,500	141,500	4%
196,500	201,500	189,500	198,000	234,500	234,500	36,500	18%
213,500	215,500	241,000	250,000	305,000	305,000	55,000	22%
0	0	83,000	69,500	70,000	66,000	(3,500)	-5%
45,000	64,000	805,000	189,500	118,000	73,000	(116,500)	-61%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
3,248,500	3,271,000	4,049,500	3,990,000	4,154,000	4,103,000	113,000	3%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
1,780,000	1,854,000	1,750,000	2,362,000	2,205,000	2,203,000	(159,000)	-7%
206,500	207,000	150,000	150,000	150,000	150,000	0	0%
68,000	51,000	49,000	76,000	73,000	73,000	(3,000)	-4%
0	0	0	0	0	0	0	0%
3,000	3,000	3,000	3,000	2,000	2,000	(1,000)	-33%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
256,000	239,000	271,000	402,000	358,000	358,000	(44,000)	-11%
2,000	2,000	2,000	3,000	2,000	2,000	(1,000)	-33%
13,000	0	0	3,000	3,000	3,000	0	0%
30,000	28,000	27,000	38,000	36,000	36,000	(2,000)	-5%
0	0	0	0	23,000	23,000	23,000	23000%
298,000	279,000	364,000	516,000	425,000	425,000	(91,000)	-18%
22,000	18,000	17,000	25,000	23,000	23,000	(2,000)	-8%
96,000	89,000	78,000	110,000	103,000	103,000	(7,000)	-6%
7,000	7,000	7,000	9,000	9,000	9,000	0	0%
12,000	13,000	13,000	18,000	16,000	16,000	(2,000)	-11%
0	0	0	0	0	0	0	0%
0	0	0	(432,000)	(1,500)	(1,500)	430,500	-100%

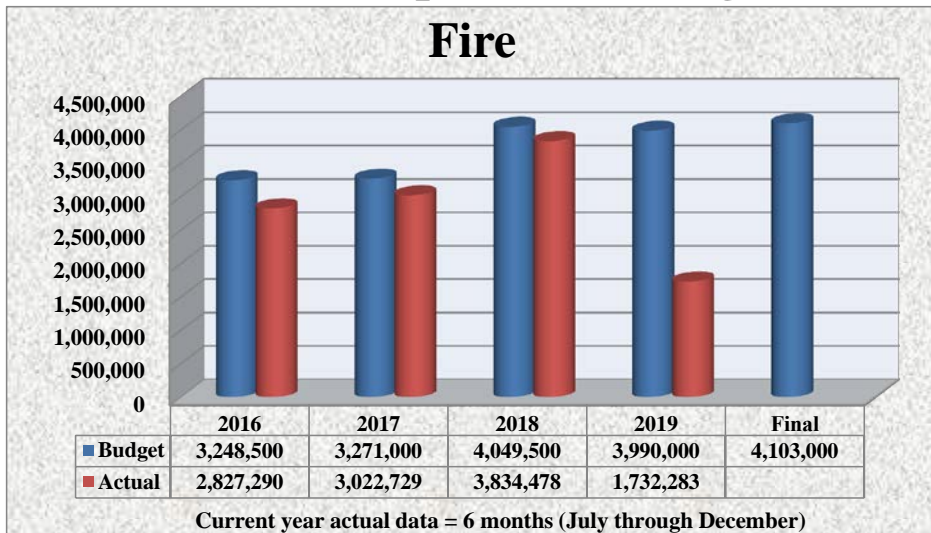
EXPENDITURE DETAIL (CONT'D)	FY 2020 Final	Actual			
		For the Fiscal Year ending June 30,			July - Dec
		2016	2017	2018	2019
210 SMALL TOOLS/EQUIP/PARTS	1,500	1,330	1,576	2,651	945
211 FUEL AND LUBRICANTS	18,000	12,364	13,650	16,397	6,493
212 MEDICAL EQUIPMENT/SUPPLIES	20,000	7,758	10,376	8,159	6,383
213 SAFETY EQUIPMENT/SUPPLIES	47,000	33,287	49,392	39,001	10,929
230 OFFICE SUPPLIES	3,500	2,950	2,912	2,762	1,215
231 BUILDING JANITORIAL SUPPLIES	3,500	3,431	3,503	3,142	566
232 COMPUTER/PRINTER SUPPLIES	2,000	2,248	980	2,290	1,290
233 UNIFORMS	24,000	19,846	18,356	21,997	6,767
237 EQUIPMENT/FURNITURE PURCHASE	9,000	4,993	6,023	5,316	4,000
240 PUBLIC EDUCATION	6,500	5,305	6,258	5,587	7,438
249 OPERATING MATERIAL & SUPPLIES	2,000	1,826	1,994	1,406	1,395
250 BUILDING MAINTENANCE/REPAIR	14,000	1,466	2,981	10,524	4,107
252 COMM EQUIPMENT MAINT/REPAIR	2,500	0	15,197	4,152	0
253 VEHICLE MAINTENANCE/REPAIR	70,000	48,761	55,829	55,968	33,968
254 COPIER USAGE/SUPPLIES/MAINTENANCE	1,500	877	946	911	428
261 EQUIPMENT MAINTENANCE	3,500	2,746	3,440	3,522	1,869
267 LIFE SAVING EQUIPMENT REPAIR	5,000	2,200	4,444	4,137	1,465
269 OTHER MAINTENANCE/REPAIRS	1,000	510	801	0	0
311 PROFESSIONAL SERVICES	8,000	2,505	2,580	2,931	37
320 MEDICAL/DRUG EXAMS & TESTING	0	17,536	15,929	175	0
350 TRAVEL AND PER DIEM	10,500	990	668	415	1,735
351 CONFERENCE, SEMINAR & TRAINING	7,500	7,128	5,758	7,342	5,205
352 PARAMEDIC TRAINING	31,000	692	4,666	22,896	2,163
353 TUITION REIMBURSEMENT	21,000	902	2,123	2,739	1,383
360 PRINTING COST	1,000	745	1,126	622	295
362 MAILING COST	500	229	155	180	22
370 DUES-MEMBERSHIPS-FEES	4,000	475	436	1,120	2,516
377 MISCELLANEOUS EXPENSES	0	0	0	27,685	0
381 WIRELESS COMMUNICATIONS	3,500	1,221	3,563	4,663	1,603
395 TECH/SOFTWARE SUPPORT	218,000	165,519	151,956	160,793	102,485
400 SPECIAL PROJECTS	66,000	0	0	67,360	0
617 CAPITAL EQUIPMENT PURCHASE	73,000	36,184	7,376	152,005	23,475
635 COMMUNICATION EQUIP PURCHASE	0	7,689	15,583	0	8,854
650 VEHICLE PURCHASE	0	0	47,973	548,463	141,759
TOTALS	4,103,000	2,827,290	3,022,729	3,834,478	1,732,283

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
1,500	1,500	1,500	1,500	1,500	1,500	0	0%
18,000	18,000	18,000	18,000	18,000	18,000	0	0%
8,000	13,000	10,000	10,000	20,000	20,000	10,000	100%
50,000	50,000	43,500	40,000	47,000	47,000	7,000	18%
3,500	3,500	3,500	3,500	3,500	3,500	0	0%
3,500	3,500	3,500	3,500	3,500	3,500	0	0%
2,000	2,000	2,000	2,000	2,000	2,000	0	0%
21,500	21,500	23,500	24,000	24,000	24,000	0	0%
6,000	6,000	6,000	9,000	9,000	9,000	0	0%
6,500	6,500	6,500	6,500	6,500	6,500	0	0%
2,000	2,000	2,000	2,000	2,000	2,000	0	0%
3,000	3,000	4,000	7,000	14,000	14,000	7,000	100%
2,500	2,500	2,500	2,500	2,500	2,500	0	0%
57,500	57,500	52,000	57,500	70,000	70,000	12,500	22%
1,500	1,500	1,500	1,500	1,500	1,500	0	0%
3,500	3,500	3,500	3,500	3,500	3,500	0	0%
5,000	5,000	5,000	5,000	5,000	5,000	0	0%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
5,000	5,000	5,000	5,000	8,000	8,000	3,000	60%
20,000	20,000	0	0	0	0	0	0%
1,000	1,000	1,000	10,500	10,500	10,500	0	0%
7,500	7,500	7,500	7,500	7,500	7,500	0	0%
6,000	6,000	21,500	12,500	31,000	31,000	18,500	148%
6,000	6,000	4,000	7,000	21,000	21,000	14,000	200%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
500	500	500	500	500	500	0	0%
500	500	500	1,000	4,000	4,000	3,000	300%
0	0	28,000	0	0	0	0	0%
1,500	1,500	3,500	3,500	3,500	3,500	0	0%
164,500	166,500	168,500	201,500	218,000	218,000	16,500	8%
0	0	83,000	69,500	70,000	66,000	(3,500)	-5%
37,000	0	155,000	28,500	80,000	73,000	44,500	156%
8,000	16,000	0	9,000	0	0	(9,000)	-100%
0	48,000	650,000	152,000	38,000	0	(152,000)	-100%
3,248,500	3,271,000	4,049,500	3,990,000	4,154,000	4,103,000	113,000	3%

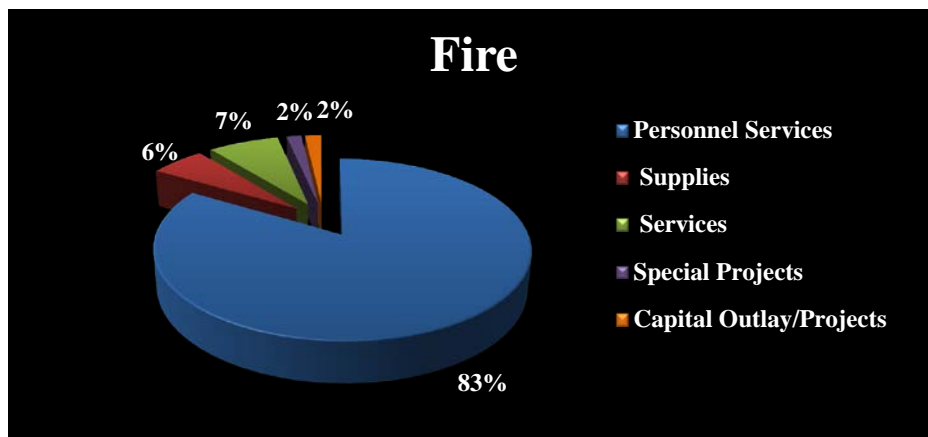
Percent of General Fund



Total Department Budget



FY 2020 Budgeted Expenses





BUILDING SAFETY



City of
EL MIRAGE

Arizona

GRAND HERITAGE, BRIGHT FUTURE!

Council Adopted

Final Budget

BUILDING SAFETY

Net Change from Previous Budget:

\$158,500	51%
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BUILDING SAFETY is responsible for ensuring that all structures within the City are designed and constructed according to the latest adopted City codes and standard industry practices. This is accomplished by providing technical information and support to the general public and developers during the pre-construction phase of projects, providing a thorough review of plans and other applicable documents during the design phase and then inspecting all vertical construction to verify the structure complies with City regulations. Engineering also confirms that all existing and proposed sites can accommodate fire prevention needs such as adequate fire access and fire suppression requirements.



Significant Changes:

- \$14,500 CONTRACTED SERVICES – Increased for Inspection and Plans Examiners Services.

Special Projects

- \$90,000 – Abating of unsafe structures support.
- \$25,500 – Caselle permitting software update.

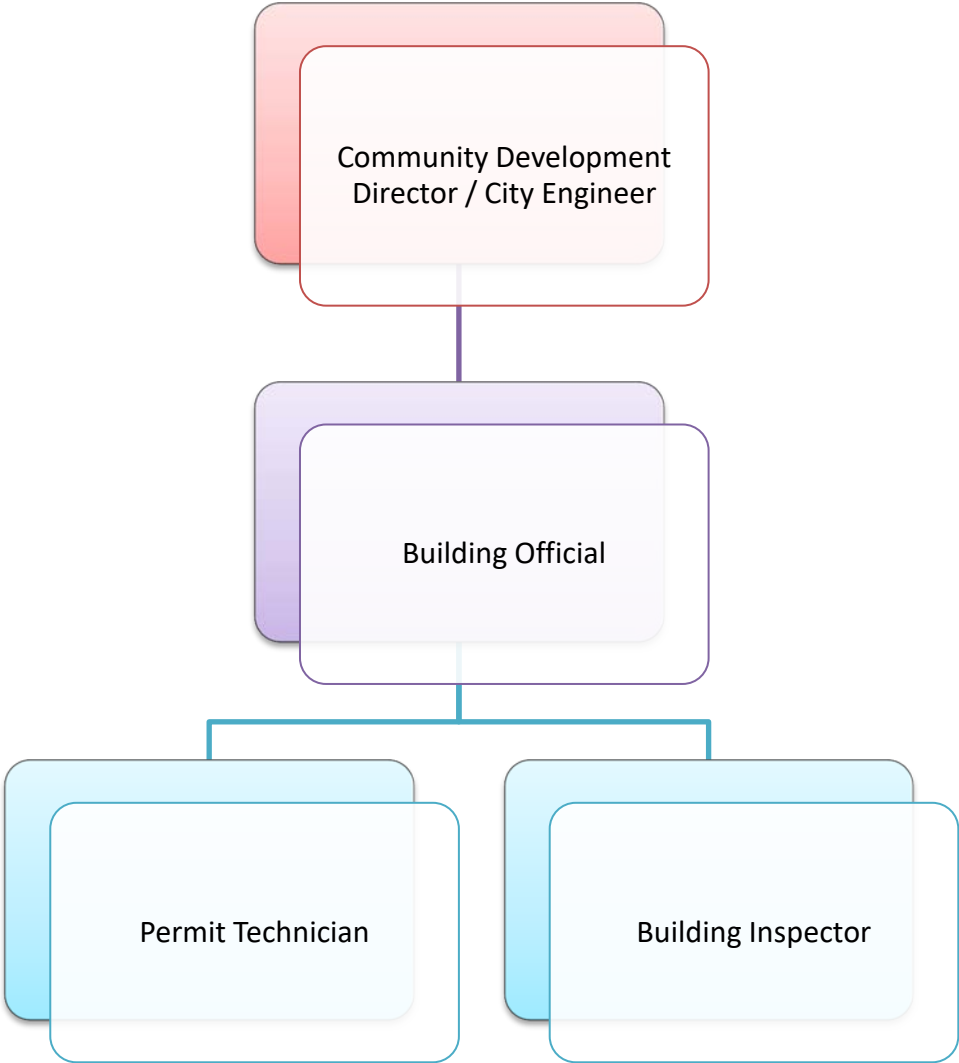
Capital Items:

- \$27,000 VEHICLE PURCHASE – Replace aged vehicle that has exceeded its life expectancy.

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30 th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	3	3	3	3	3

Organizational Chart:



Fund Name: General Fund
Fund Number : 10
Department Name: Building Safety
Department Number: 562

SUMMARY OF EXPENDITURES		FY 2020 Final	Actual			
			For the Fiscal Year ending June 30,			July - Dec
Category	Category Description		2016	2017	2018	2019
100	Personnel Services	284,000	273,542	258,444	252,039	104,413
200	Supplies	10,000	4,262	5,269	5,491	1,123
300	Services	28,000	7,416	6,546	7,289	11,203
400	Special Projects	120,000	0	0	0	4,448
600	Capital Outlay/Projects	27,000	0	0	0	0
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency	0	0	0	0	0
	TOTAL	469,000	285,220	270,259	264,820	121,187

EXPENDITURE DETAIL		FY 2020 Final	Actual			
			For the Fiscal Year ending June 30,			July - Dec
Acct	Acct Description		2016	2017	2018	2019
110	SALARIES AND WAGES	197,000	202,520	190,932	178,068	77,539
111	OVERTIME	0	0	1,486	8,901	2,422
120	HEALTH-LIFE-DENTAL INSURANCE	39,000	29,613	26,703	26,985	8,776
130	SOCIAL SECURITY CONTRIBUTION	13,000	12,220	11,621	11,184	4,814
131	MEDICARE CONTRIBUTION	3,000	2,858	2,718	2,615	1,126
132	ASRS CONTRIBUTION	24,000	23,229	21,420	21,275	9,188
140	WORKERS COMPENSATION	4,000	2,703	3,182	2,563	441
141	UNEMPLOYMENT INSURANCE	1,000	399	382	447	108
142	AZ JOB TRAINING TAX	3,000	0	0	0	0
210	SMALL TOOLS/EQUIP/PARTS	500	401	203	299	0
211	FUEL AND LUBRICANTS	1,500	1,017	635	1,046	396
213	SAFETY EQUIPMENT/SUPPLIES	500	421	257	284	0
230	OFFICE SUPPLIES	500	974	1,221	1,246	298
232	COMPUTER/PRINTER SUPPLIES	500	9	314	542	0
233	UNIFORMS	500	0	232	542	259
237	EQUIPMENT/FURNITURE PURCHASE	3,500	0	0	0	0
249	OPERATING MATERIAL & SUPPLIES	1,000	362	480	692	171
253	VEHICLE MAINTENANCE/REPAIR	1,500	1,079	1,926	837	0
313	CONTRACTED SERVICES	20,000	1,040	2,470	2,425	9,619
350	TRAVEL AND PER DIEM	500	750	389	720	0
351	CONFERENCE, SEMINAR & TRAINING	1,000	139	361	1,003	315
360	PRINTING COST	1,000	971	855	521	235
362	MAILING COST	500	19	103	44	7
370	DUES-MEMBERSHIPS-FEES	1,000	285	90	769	183
377	MISCELLANEOUS EXPENSES	2,000	2,466	580	294	334
381	WIRELESS COMMUNICATIONS	2,000	1,747	1,697	1,514	509
400	SPECIAL PROJECTS	120,000	0	0	0	4,448
650	VEHICLE PURCHASE	27,000	0	0	0	0
	TOTALS	469,000	285,220	270,259	264,820	121,187

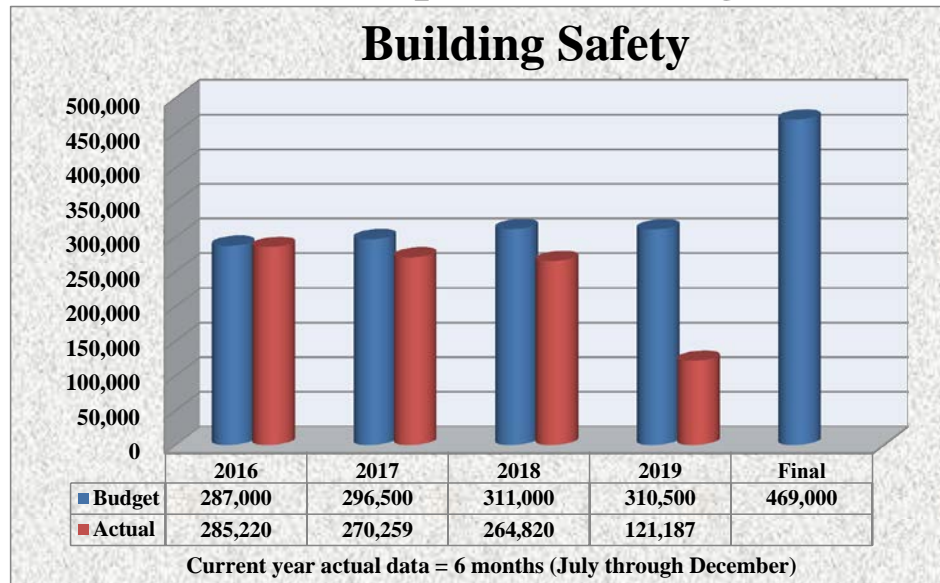
Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
273,000	281,000	290,000	285,000	284,000	284,000	(1,000)	0%
8,000	8,000	8,000	7,500	10,000	10,000	2,500	33%
6,000	7,500	13,000	13,500	28,000	28,000	14,500	107%
0	0	0	4,500	120,000	120,000	115,500	2567%
0	0	0	0	27,000	27,000	27,000	27000%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
287,000	296,500	311,000	310,500	469,000	469,000	158,500	51%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
197,000	204,000	209,000	205,000	197,000	197,000	(8,000)	-4%
0	0	0	0	0	0	0	0%
30,000	30,000	32,000	32,000	39,000	39,000	7,000	22%
13,000	13,000	13,000	13,000	13,000	13,000	0	0%
3,000	3,000	4,000	3,000	3,000	3,000	0	0%
23,000	24,000	24,000	25,000	24,000	24,000	(1,000)	-4%
4,000	4,000	4,000	4,000	4,000	4,000	0	0%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
2,000	2,000	3,000	2,000	3,000	3,000	1,000	50%
500	500	500	500	500	500	0	0%
1,500	1,500	1,500	1,500	1,500	1,500	0	0%
500	500	500	500	500	500	0	0%
1,500	1,500	1,500	1,000	500	500	(500)	-50%
500	500	500	500	500	500	0	0%
500	500	500	500	500	500	0	0%
0	0	0	0	3,500	3,500	3,500	3500%
500	500	500	500	1,000	1,000	500	100%
2,500	2,500	2,500	2,500	1,500	1,500	(1,000)	-40%
2,000	2,000	5,000	5,500	20,000	20,000	14,500	264%
500	500	500	500	500	500	0	0%
0	1,000	1,000	1,000	1,000	1,000	0	0%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
500	500	500	500	500	500	0	0%
500	1,000	1,000	1,000	1,000	1,000	0	0%
0	0	2,000	2,000	2,000	2,000	0	0%
1,500	1,500	2,000	2,000	2,000	2,000	0	0%
0	0	0	4,500	120,000	120,000	115,500	2567%
0	0	0	0	27,000	27,000	27,000	27000%
287,000	296,500	311,000	310,500	469,000	469,000	158,500	51%

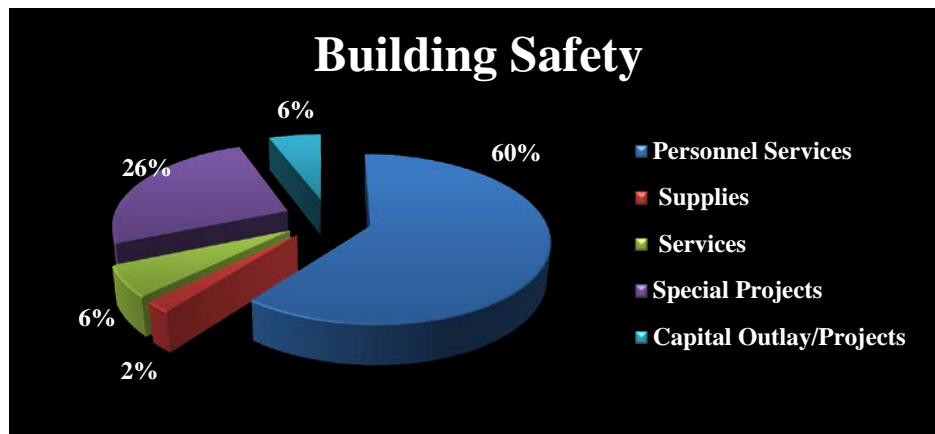
Percent of General Fund



Total Department Budget



FY 2020 Budgeted Expenses





TRANSFERS & CONTINGENCY



City of
EL MIRAGE

Arizona

GRAND HERITAGE, BRIGHT FUTURE!

Council Adopted

Final Budget



TRANSFERS & CONTINGENCY

Net Change from Previous Budget:

\$8,559,500	263%
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Transfers between funds account for a variety of internal activity. Transfers can be repetitive (year-after-year) or one-time. Repetitive transfers are made to comply with Council directives and contractual commitments or to fund administrative and operations services. One-time transfers are made for grant matches, to complete or subsidize capital projects, to close balances from one fund to another, or to eliminate projected negative fund balances.

Significant Changes:

- Contingency is set at \$100,000.

Capital Items:

- No capital was requested in this year's budget.



Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	0	0	0	0	0

Transfers:

Transfer	Gen. Fund	Court	Capital St.	Water	Sewer	HURF	Debt Service	Special Projects	TOTAL FROM
FROM	TO								
Gen. Fund		332,500	10,039,000			856,500	100,000	100,000	\$ 11,428,000
Sewer Fund	1,422,000			160,000					1,582,000
Water Fund	1,426,000				1,394,000				2,820,000
Sanitation	357,000								357,000
Photo	75,000		75,000						150,000
TOTAL TO	\$ 3,280,000	332,500	10,114,000	160,000	1,394,000	856,500	100,000	100,000	\$ 16,337,000

Budget Transfer Methodology			
Description:	From	To	Allocation %
Photo Enforcement	Photo Enforcement	GF/Cap. St.	50% Each Fund*
Grant Match Funding	General Fund	Spec. Projects	Greater of \$100,000 or grant match
Customer Service	Sewer	Water	Per Rate Model
Overhead Allocation	Water/Sewer/Sanitation	GF	Per Rate Model

* Based on prior year's fund balance.



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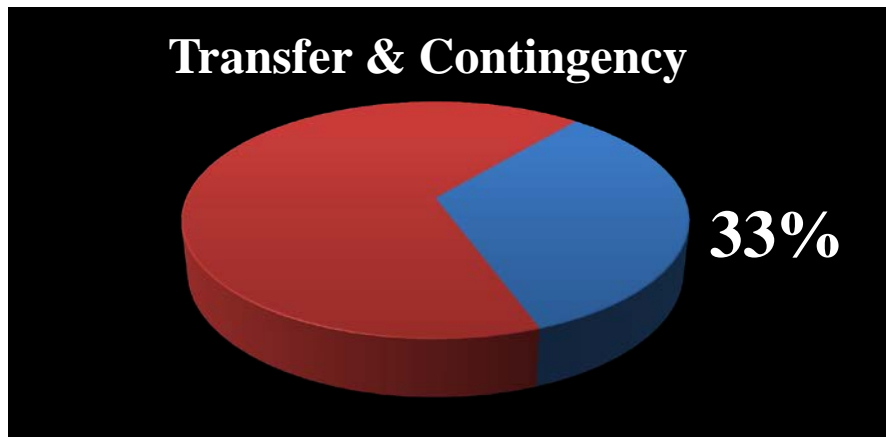
Fund Name: General Fund
Fund Number : 10
Department Name: Transfers
Department Number: 680/690

EXPENDITURE DETAIL

Acct	Acct Description	FY 2020 Final	Actual			
			For the Fiscal Year ending June 30, 2016	2017	2018	July - Dec 2019
933	TRANSFER OUT - POLICE GRANTS	0	0	0	0	0
938	TRANSFER OUT - STREETS (HURF)	856,500	481,000	83,500	1,004,000	93,000
940	TRANSFER OUT - WATER FUND	0	183,000	325,000	250,000	135,000
943	TRANSFER OUT - STREETS CIP	10,039,000	430,000	893,500	825,500	416,540
947	TRANSFER OUT - COURT FUND	332,500	327,500	23,500	265,000	63,000
948	TRANSFER OUT - DEBT SERVICE	100,000	100,000	100,000	100,000	50,002
949	TRANSFER OUT	100,000	28,500	0	0	0
668	CONSTRUCTION - CIP (CITY HALL)	0	2,401,452	5,073,399	90,288	0
699	CAPITAL REQUEST NOT IN CIP	0	5,093	6,426	0	0
730	COST OF ISSUANCE	0	0	0	0	0
750	INTEREST	120,500	93,690	126,150	126,150	60,050
759	EXCISE BOND PRINCIPAL	164,000	0	0	151,500	0
773	TRUST/AGENCY FEES	500	0	0	300	825
920	RESERVE	100,000	41,148	101,931	0	1,745
	TOTALS	11,813,000	4,091,383	6,733,406	2,812,738	820,162

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
0	0	0	0	0	0	0	0%
553,000	83,500	1,004,000	186,000	856,500	856,500	670,500	360%
183,000	325,000	250,000	270,000	0	0	(270,000)	-100%
430,000	893,500	825,500	833,000	10,039,000	10,039,000	9,206,000	1105%
327,500	23,500	265,000	126,000	332,500	332,500	206,500	164%
100,000	100,000	100,000	100,000	100,000	100,000	0	0%
0	0	0	0	100,000	100,000	100,000	100000%
7,600,000	5,198,500	314,000	0	0	0	0	0%
0	267,000	0	0	0	0	0	0%
75,000	75,000	0	0	0	0	0	0%
66,000	126,500	126,500	120,500	120,500	120,500	0	0%
0	0	151,500	157,500	164,000	164,000	6,500	4%
30,000	30,000	0	500	500	500	0	0%
91,500	251,000	0	1,460,000	100,000	100,000	(1,360,000)	-93%
9,456,000	7,373,500	3,036,500	3,253,500	11,813,000	11,813,000	8,559,500	263%

Percent of General Fund



Total Department Budget

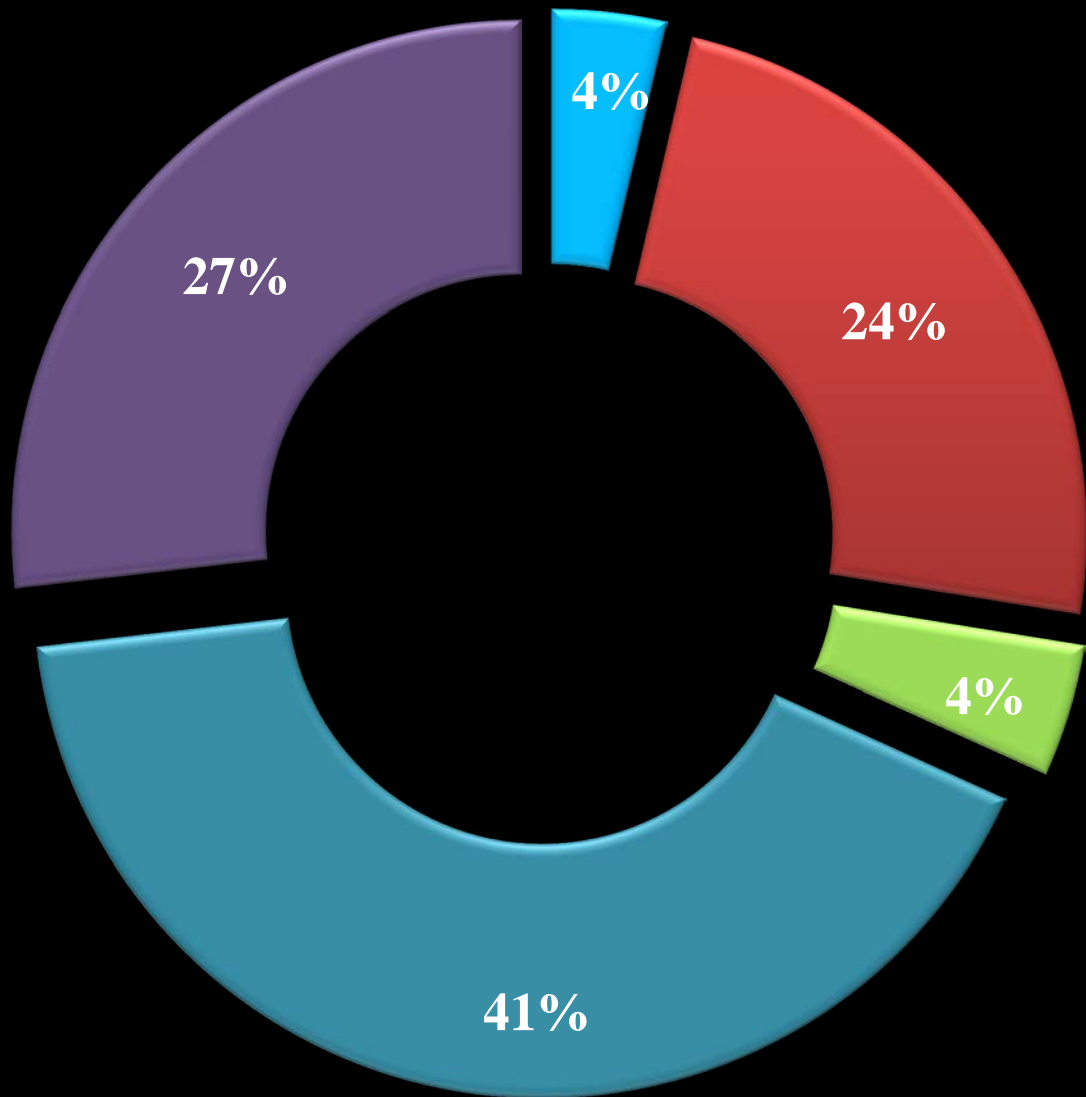


WATER FUND



Council Adopted
Final Budget

Department Budget as a Percent of Total Water Fund Budget



■ Utility Administration
■ Customer Service
■ Debt Service/Transfers

■ Water Operations
■ Capital Projects



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Water Fund Summary
Summary of Revenues and Expenditures by Department

<u>REVENUES</u>	FY 2020 Final	Actual			
		For the Fiscal Year ending June 30, 2016	2017	2018	July - Dec 2019
Charges for Services	8,950,500	9,328,038	9,298,840	9,441,714	4,797,786
Fines and Forfeitures	160,000	181,573	171,483	165,714	81,322
Miscellaneous	2,046,000	47,092	75,984	314,485	77,352
Water Fund Revenues before Transfers	11,156,500	9,556,704	9,546,308	9,921,914	4,956,460
Lease/Bond Proceeds	0	0	0	0	0
Transfers In	160,000	1,137,000	1,441,000	1,304,000	642,502
Total Water Fund Revenues	11,316,500	10,693,704	10,987,308	11,225,914	5,598,962
<u>EXPENDITURES</u>					
Utility Administration	569,000	274,441	455,467	387,515	201,221
Water Operations	3,749,500	2,325,740	2,614,873	2,531,310	1,798,197
Customer Service	661,000	528,065	516,339	544,233	288,299
Capital Projects	6,489,500	1,540,092	1,555,436	1,406,367	1,744,991
Debt Service/Fees	253,000	424,061	268,416	317,913	0
Water Fund Expenditures before Transfers/Bond Principal	11,722,000	5,092,399	5,410,532	5,187,339	4,032,708
Transfers Out	2,820,000	2,311,500	2,260,500	2,248,000	1,141,500
Bond Principal	1,131,000	0	0	0	0
Total Water Fund Expenditures	15,673,000	7,403,899	7,671,032	7,435,339	5,174,208
Net Revenue over Expenditures	(4,356,500)	3,289,805	3,316,276	3,790,574	424,754

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
8,495,000	9,620,000	9,135,000	9,330,000	8,950,500	8,950,500	(379,500)	-4%
180,000	200,000	180,000	170,000	160,000	160,000	(10,000)	-6%
5,000	20,000	60,000	35,000	2,046,000	2,046,000	2,011,000	5746%
8,680,000	9,840,000	9,375,000	9,535,000	11,156,500	11,156,500	1,621,500	17%
2,009,000	2,085,000	1,970,000	1,075,000	0	0	(1,075,000)	-100%
1,137,000	1,441,000	1,304,000	1,285,000	160,000	160,000	(1,125,000)	-88%
11,826,000	13,366,000	12,649,000	11,895,000	11,316,500	11,316,500	(578,500)	-5%
339,500	508,000	527,000	543,500	569,000	569,000	25,500	5%
4,893,500	5,215,500	3,810,000	3,926,000	3,749,500	3,749,500	(176,500)	-4%
536,000	506,000	550,500	620,000	661,000	661,000	41,000	7%
3,353,500	3,725,000	4,352,000	4,377,000	6,489,500	6,489,500	2,112,500	48%
504,000	405,000	161,000	354,000	253,000	253,000	(101,000)	-29%
9,626,500	10,359,500	9,400,500	9,820,500	11,722,000	11,722,000	1,901,500	19%
2,311,500	2,260,500	2,248,000	2,283,000	2,820,000	2,820,000	537,000	24%
1,119,000	1,184,000	1,068,000	1,239,500	1,131,000	1,131,000	(108,500)	-9%
13,057,000	13,804,000	12,716,500	13,343,000	15,673,000	15,673,000	2,330,000	17%
(1,231,000)	(438,000)	(67,500)	(1,448,000)	(4,356,500)	(4,356,500)	(2,908,500)	201%

Fund Name: Water Fund
Fund Number : 53
Department Name: Revenue
Department Number: 300

SUMMARY OF REVENUES

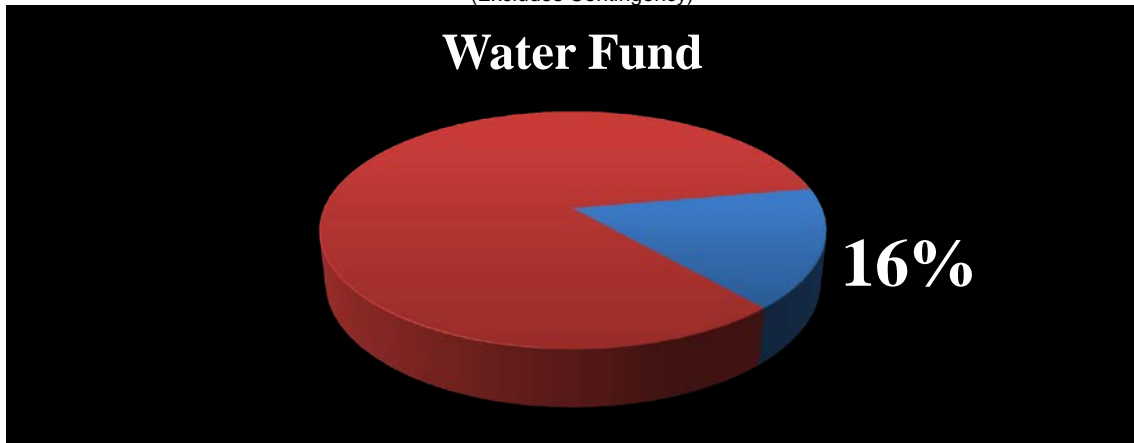
Category Description	FY 2020 Final	Actual			
		For the Fiscal Year ending June 30, 2016	2017	2018	July - Dec 2019
Charges for Services	8,950,500	9,328,038	9,298,840	9,441,714	4,797,786
Fines and Forfeitures	160,000	181,573	171,483	165,714	81,322
Miscellaneous	2,046,000	47,092	75,984	314,485	77,352
Bond Proceeds	0	0	0	0	0
Transfers In	160,000	1,137,000	1,441,000	1,304,000	642,502
TOTAL	11,316,500	10,693,704	10,987,308	11,225,914	5,598,962

	FY 2020 Final	Actual			
		For the Fiscal Year ending June 30, 2016	2017	2018	July - Dec 2019
100 WATER SERVICE CHARGES	8,165,500	8,581,042	8,566,748	8,641,767	4,416,153
130 WATER RECHARGE FEE	550,000	427,182	468,995	549,708	270,598
140 TURN OFF/ON FEES	170,000	218,473	173,624	178,800	82,265
145 DOOR NOTICE FEES	0	105	1,150	300	225
150 NEW WATER ACCOUNTS	60,000	67,160	61,330	61,365	27,870
170 LATE FEE	160,000	181,468	170,333	165,414	81,097
200 IRRIGATION WATER	0	26,821	22,984	0	0
400 NEW METERS	5,000	7,360	5,160	10,075	900
550 REIMBURSEMENTS	1,736,000	0	0	250,344	0
552 GRANTS	0	0	0	18,619	0
842 INTEREST REVENUE	295,000	12,044	16,603	24,863	20,287
850 CONTRIBUTIONS	0	0	0	0	0
940 CASH OVER/SHORT ACCOUNT	0	(205)	(26)	(265)	(53)
750 UNCLASSIFIED REVENUES	15,000	25,019	58,930	18,384	57,860
755 RECOVERY FROM PRIOR YEAR	0	10,234	478	2,541	(743)
501 BOND PROCEEDS	0	0	0	0	0
970 TRANSFER IN	160,000	1,137,000	1,441,000	1,304,000	642,502
TOTALS	11,316,500	10,693,704	10,987,308	11,225,914	5,598,962

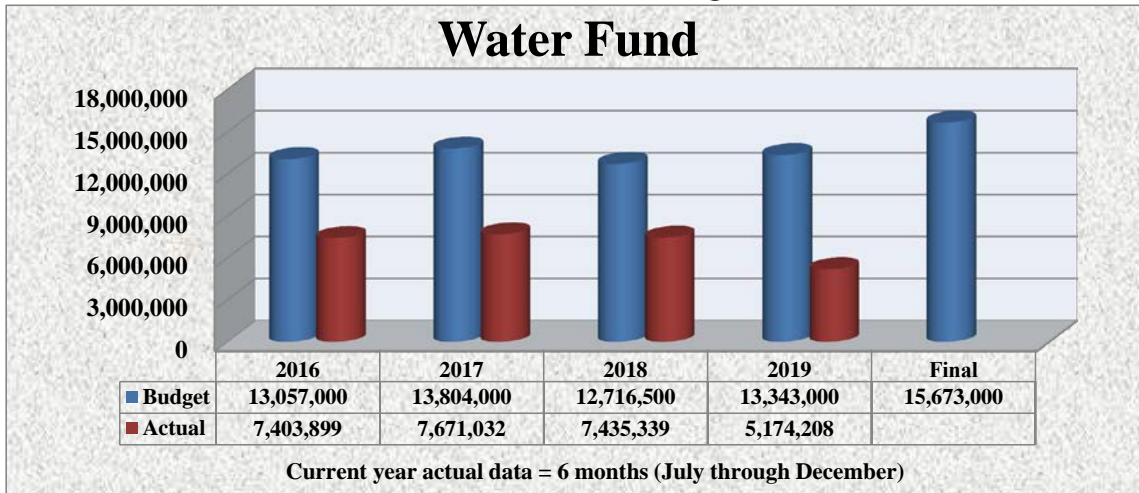
Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
8,495,000	9,620,000	9,135,000	9,330,000	8,950,500	8,950,500	(379,500)	-4%
180,000	200,000	180,000	170,000	160,000	160,000	(10,000)	-6%
5,000	20,000	60,000	35,000	2,046,000	2,046,000	2,011,000	5746%
2,009,000	2,085,000	1,970,000	1,075,000	0	0	(1,075,000)	-100%
1,137,000	1,441,000	1,304,000	1,285,000	160,000	160,000	(1,125,000)	-88%
11,826,000	13,366,000	12,649,000	11,895,000	11,316,500	11,316,500	(578,500)	-5%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
7,800,000	8,980,000	8,500,000	8,500,000	8,165,500	8,165,500	(334,500)	-4%
320,000	350,000	375,000	600,000	550,000	550,000	(50,000)	-8%
250,000	200,000	190,000	150,000	170,000	170,000	20,000	13%
0	0	0	0	0	0	0	0%
80,000	60,000	60,000	60,000	60,000	60,000	0	0%
180,000	200,000	180,000	170,000	160,000	160,000	(10,000)	-6%
25,000	20,000	0	0	0	0	0	0%
20,000	10,000	10,000	20,000	5,000	5,000	(15,000)	-75%
0	0	0	0	1,736,000	1,736,000	1,736,000	1736000%
0	0	0	0	0	0	0	0%
5,000	5,000	10,000	20,000	295,000	295,000	275,000	1375%
0	0	35,000	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	10,000	10,000	15,000	15,000	15,000	0	0%
0	5,000	5,000	0	0	0	0	0%
2,009,000	2,085,000	1,970,000	1,075,000	0	0	(1,075,000)	-100%
1,137,000	1,441,000	1,304,000	1,285,000	160,000	160,000	(1,125,000)	-88%
11,826,000	13,366,000	12,649,000	11,895,000	11,316,500	11,316,500	(578,500)	-5%

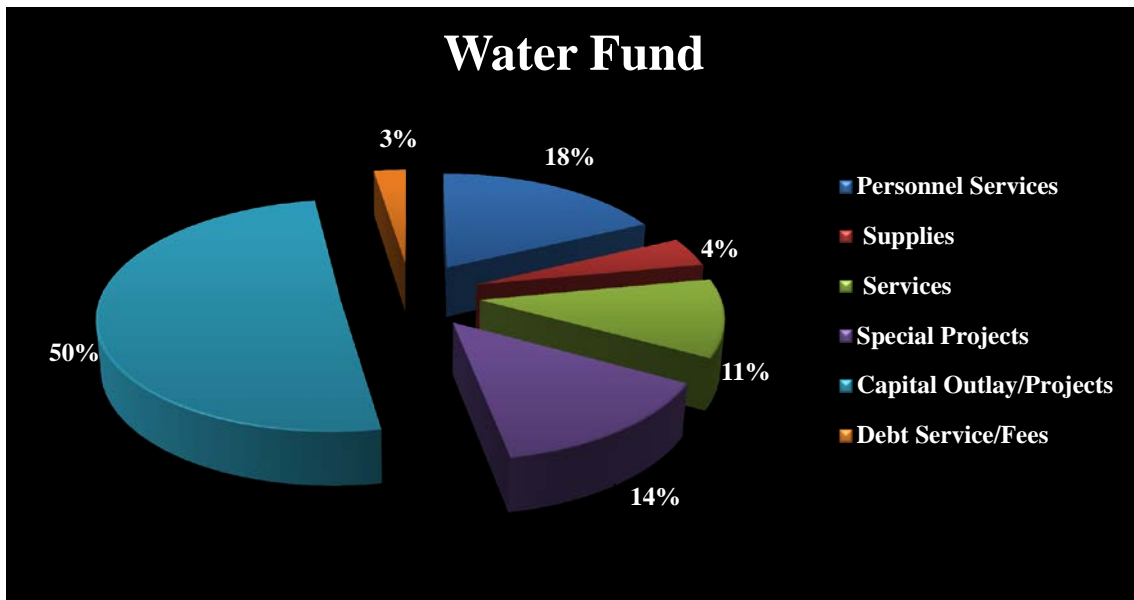
Percent of Citywide Expenditure Budget (Excludes Contingency)



Total Fund Budget



FY 2020 Budgeted Expenses





UTILITIES ADMINISTRATION




City of
EL MIRAGE

Arizona

GRAND HERITAGE, BRIGHT FUTURE!

Council Adopted
Final Budget



UTILITIES ADMINISTRATION

Net Change from Previous Budget:

\$25,500	5%
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The utilities administration budget houses costs associated with the administrative aspects of management of the utilities enterprise fund. Types of administrative costs include personnel related to the utilities fund from multiple departments such as finance and public works and professional services including rate and financial studies.

Significant Changes:

- (\$265,000) – personnel related expenses (moved out of division)
- \$333,000 – labor distribution (personnel costs accounted for)
- (\$33,000) – rate study completed FY19



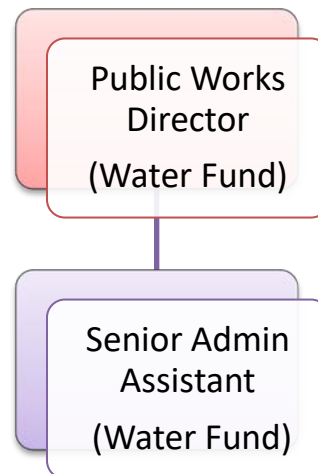
Capital Items:

- No capital was requested this year for this department.

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	2	2	4	4	2

Organizational Chart:





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Fund Name: Water Fund
Fund Number : 53
Department Name: Utilities Administration
Department Number: 409

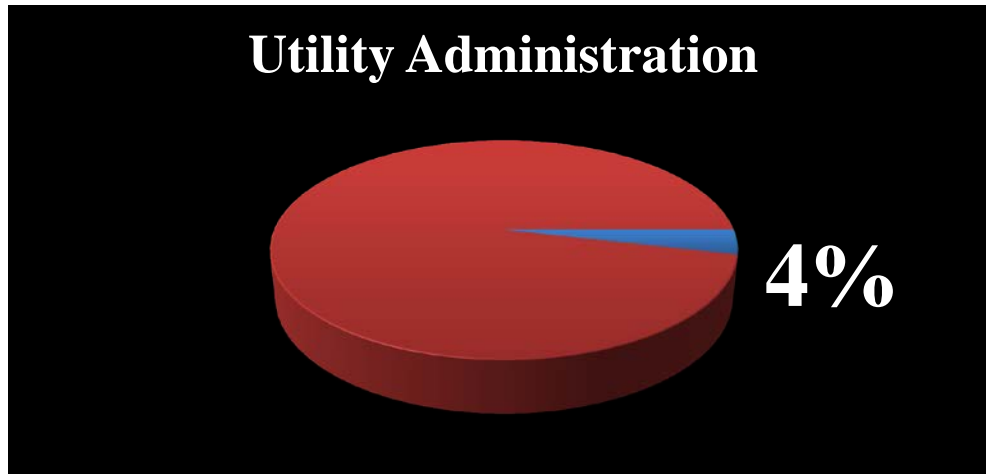
SUMMARY OF EXPENDITURES		FY 2020 Final	Actual			
			For the Fiscal Year ending June 30,			July - Dec
Category	Category Description		2016	2017	2018	2019
100	Personnel Services	546,000	267,698	421,051	376,593	196,716
200	Supplies	5,000	3,201	5,235	5,992	1,182
300	Services	9,000	2,222	13,181	4,930	1,953
400	Special Projects	9,000	1,320	16,000	0	1,370
600	Capital Outlay/Projects	0	0	0	0	0
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency/Transfers	0	0	0	0	0
TOTAL		569,000	274,441	455,467	387,515	201,221

EXPENDITURE DETAIL		FY 2020 Final	Actual			
			For the Fiscal Year ending June 30,			July - Dec
Acct	Acct Description		2016	2017	2018	2019
110	SALARIES AND WAGES	163,000	207,596	313,803	295,283	152,344
120	HEALTH-LIFE-DENTAL INSURANCE	14,000	20,230	24,539	33,368	14,021
130	SOCIAL SECURITY CONTRIBUTION	10,000	12,211	19,275	17,732	9,243
131	MEDICARE CONTRIBUTION	3,000	2,922	4,508	4,174	2,162
132	ASRS CONTRIBUTION	20,000	22,404	57,343	23,648	17,977
140	COMPENSATION INSURANCE	3,000	2,068	930	1,940	861
141	UNEMPLOYMENT INSURANCE	1,000	266	653	447	108
142	AZ JOB TRAINING TAX	2,000	0	0	0	0
199	LABOR DISTRIBUTION	330,000	0	0	0	0
230	OFFICE SUPPLIES	5,000	1,701	5,235	5,992	1,182
248	SOFTWARE PURCHASE	0	1,500	0	0	0
311	PROFESSIONAL SERVICES	0	0	8,018	0	0
350	TRAVEL AND PER DIEM	1,500	0	497	2,602	1,093
351	CONFERENCE, SEMINAR & TRAINING	6,500	1,722	2,682	1,804	545
370	DUES-MEMBERSHIPS-FEES	1,000	500	1,983	525	315
436	RATE STUDY	9,000	1,320	16,000	0	1,370
TOTALS		569,000	274,441	455,467	387,515	201,221

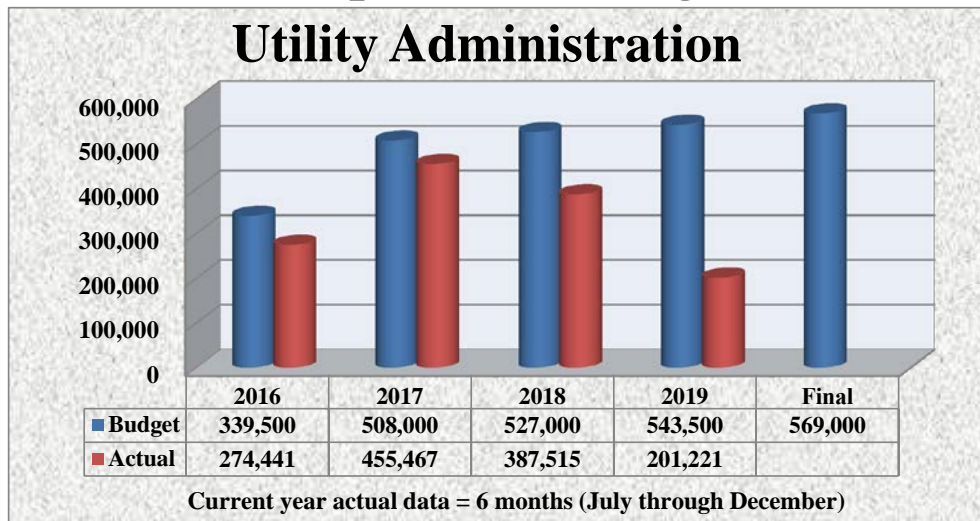
Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
311,000	483,000	504,000	486,000	546,000	546,000	60,000	12%
8,500	8,500	5,000	5,000	5,000	5,000	0	0%
11,000	7,500	9,000	10,500	9,000	9,000	(1,500)	-14%
9,000	9,000	9,000	42,000	9,000	9,000	(33,000)	-79%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
339,500	508,000	527,000	543,500	569,000	569,000	25,500	5%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
235,000	362,000	384,000	363,000	163,000	163,000	(200,000)	-55%
24,000	42,000	39,000	44,000	14,000	14,000	(30,000)	-68%
14,000	22,000	22,000	22,000	10,000	10,000	(12,000)	-55%
4,000	6,000	6,000	6,000	3,000	3,000	(3,000)	-50%
27,000	42,000	45,000	43,000	20,000	20,000	(23,000)	-53%
4,000	4,000	4,000	4,000	3,000	3,000	(1,000)	-25%
1,000	2,000	2,000	2,000	1,000	1,000	(1,000)	-50%
2,000	3,000	2,000	2,000	2,000	2,000	0	0%
0	0	0	0	330,000	330,000	330,000	330000%
8,500	8,500	5,000	5,000	5,000	5,000	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	1,500	2,500	1,500	1,500	(1,000)	-40%
9,500	6,000	6,000	6,500	6,500	6,500	0	0%
1,500	1,500	1,500	1,500	1,000	1,000	(500)	-33%
9,000	9,000	9,000	42,000	9,000	9,000	(33,000)	-79%
339,500	508,000	527,000	543,500	569,000	569,000	25,500	5%

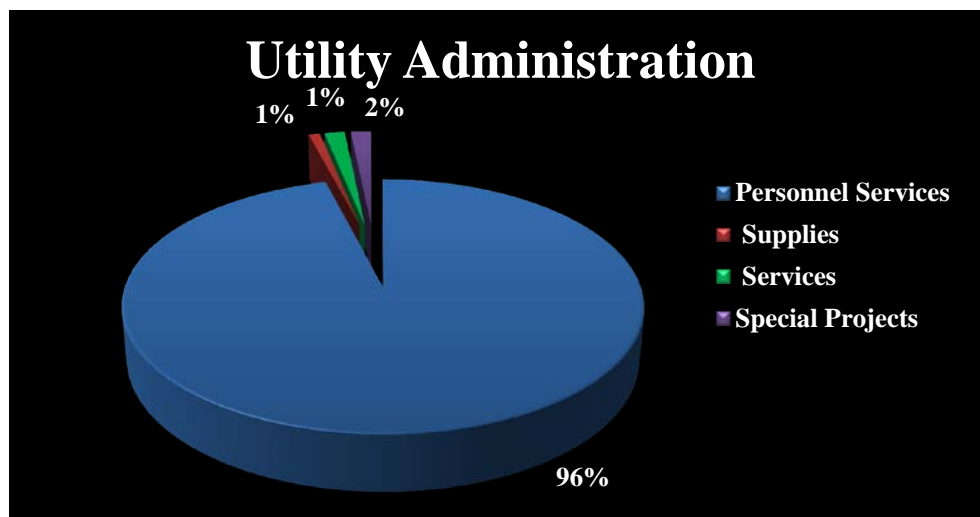
Percent of Water Fund



Total Department Budget



FY 2020 Budgeted Expenses





WATER OPERATIONS




City of
EL MIRAGE

Arizona

GRAND HERITAGE, BRIGHT FUTURE!

Council Adopted
Final Budget



WATER OPERATIONS

Net Change from Previous Budget:

(\$176,500)	-4%
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Water is responsible for the safe, reliable and efficient production and distribution of potable water throughout the City of El Mirage and City of Surprise's Original Town Site.

Water operations houses the costs related to the day to day operations of the water distribution and production systems. Daily system operations include leak locating and repair, water quality testing and data logging for environmental compliance, and general maintenance on system assets. The City's water distribution and production systems consist of 10 wells, over 120 miles of water lines, more than 2600 valves, and 1350 fire hydrants.

Routine tasks include the following:

- Replace leaking water service lines
- Repair water main breaks and leaks
- Operation and maintenance of all City owned fire hydrants and valves
- Provide field customer service in relation to water services
- Inspection and operation of City owned well and booster sites
- Operation and maintenance of the City's Advanced Metering Infrastructure (AMI) system.
- Troubleshoot customer complaints regarding high and low water consumption
- Manage Dysart Ranchettes Irrigation System
- Mark City owned underground utilities per A.R.S. 40-360.21-31 marking (AZ811)



Significant Changes:

- \$20,000 – meter/parts/calibration – for anticipated development
- \$11,500 – chemical expenses – for chlorination at well sites
- \$9,500 – vehicle maintenance – for increasing costs for aging vehicles
- \$7,000 – increase in liability insurance
- (\$484,500) – City no longer billing itself for utilities. Reduction in expense offset by reduction in revenue

Special Projects:

- \$1,413,000 – Purchase of assured water supply credits.

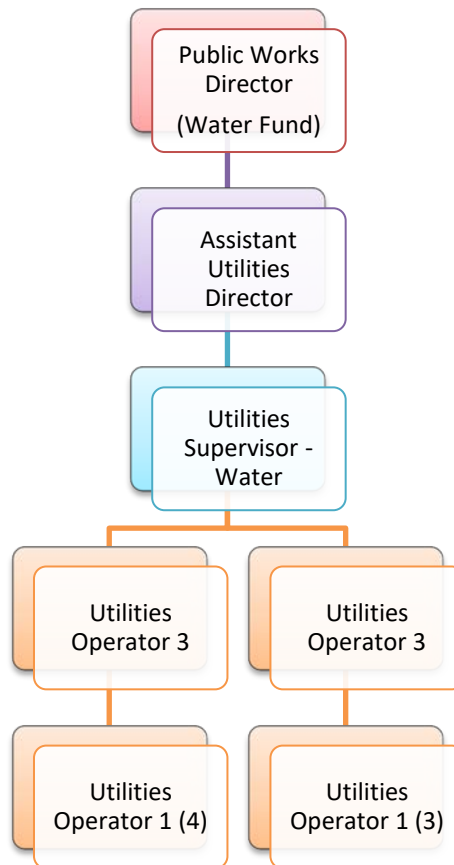
Capital Items:

- \$15,000 – well site compressor replacement
- \$25,000 – well site AC unit replacement
- \$15,000 – walk behind concrete saw
- \$15,000 – underground utility locator
- \$20,000 – well site transducer improvement project
- \$45,000 – emergency portable generator
- \$47,000 – vehicle replacement program

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	10.7	10	10	10	11

Organizational Chart:



Fund Name: Water Fund
Fund Number : 53
Department Name: Water Operations
Department Number: 403

SUMMARY OF EXPENDITURES		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Category	Category Description		2016	2017	2018	2019
100	Personnel Services	885,000	630,722	681,587	739,876	336,249
200	Supplies	410,000	361,240	379,662	299,722	87,258
300	Services	859,500	1,234,098	1,337,729	1,327,243	754,649
400	Special Projects	1,413,000	98,330	215,057	164,470	604,842
600	Capital Outlay/Projects	182,000	0	0	0	15,199
700	Debt Service - Interest/Fees	0	0	0	0	0
800	Loss on Assets	0	1,350	838	0	0
900	Contingency/Transfers	0	0	0	0	0
TOTAL		3,749,500	2,325,740	2,614,873	2,531,310	1,798,197

EXPENDITURE DETAIL		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Acct	Acct Description		2016	2017	2018	2019
110	SALARIES AND WAGES	596,000	414,082	442,195	527,642	238,548
111	OVERTIME	35,000	37,529	21,212	23,292	13,491
117	COMPTIME	0	5,527	8,500	3,967	4,203
120	HEALTH-LIFE-DENTAL INSURANCE	115,000	84,338	82,422	104,183	38,316
123	CALL BACK PAY	0	0	0	0	0
130	SOCIAL SECURITY CONTRIBUTION	39,000	27,496	28,017	31,754	15,080
131	MEDICARE CONTRIBUTION	10,000	6,430	6,552	7,426	3,527
132	ASRS CONTRIBUTION	79,000	53,407	85,971	43,453	30,237
140	WORKERS COMPENSATION	28,000	15,543	20,469	24,017	6,349
141	UNEMPLOYMENT INSURANCE	3,000	1,371	1,249	1,142	0
142	AZ JOB TRAINING TAX	7,000	0	0	0	0
199	LABOR DISTRIBUTION	(27,000)	(15,000)	(15,000)	(27,000)	(13,500)

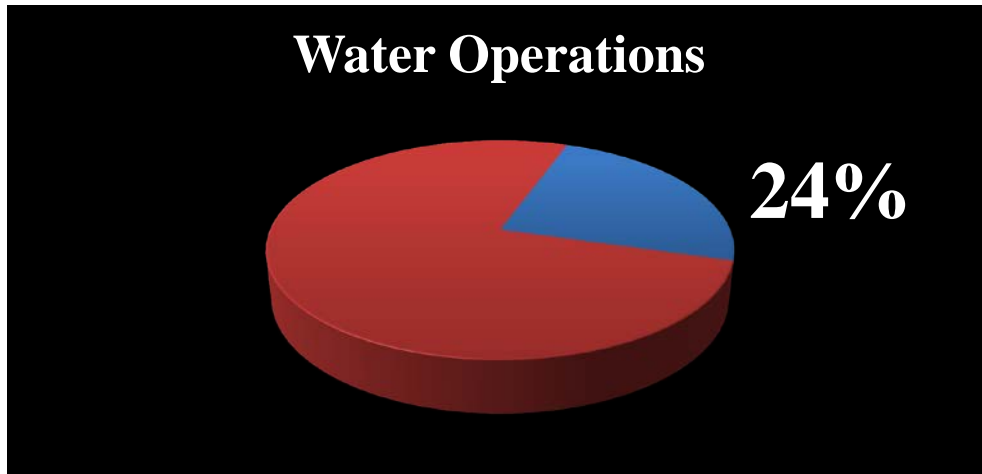
Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
724,500	694,500	771,500	810,000	885,000	885,000	75,000	9%
359,000	761,000	369,000	369,000	410,000	410,000	41,000	11%
1,251,000	1,224,000	1,251,000	1,337,000	859,500	859,500	(477,500)	-36%
2,534,000	2,299,000	1,410,500	1,352,000	1,413,000	1,413,000	61,000	5%
25,000	237,000	8,000	58,000	182,000	182,000	124,000	214%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
4,893,500	5,215,500	3,810,000	3,926,000	3,749,500	3,749,500	(176,500)	-4%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
500,000	477,000	522,000	533,000	596,000	596,000	63,000	12%
6,000	6,000	32,000	32,000	35,000	35,000	3,000	9%
0	0	0	0	0	0	0	0%
96,000	89,000	94,000	118,000	115,000	115,000	(3,000)	-3%
7,500	7,500	7,500	8,000	0	0	(8,000)	-100%
32,000	31,000	35,000	35,000	39,000	39,000	4,000	11%
8,000	8,000	9,000	9,000	10,000	10,000	1,000	11%
56,000	57,000	64,000	67,000	79,000	79,000	12,000	18%
26,000	24,000	25,000	25,000	28,000	28,000	3,000	12%
3,000	3,000	3,000	3,000	3,000	3,000	0	0%
5,000	7,000	7,000	7,000	7,000	7,000	0	0%
(15,000)	(15,000)	(27,000)	(27,000)	(27,000)	(27,000)	0	0%

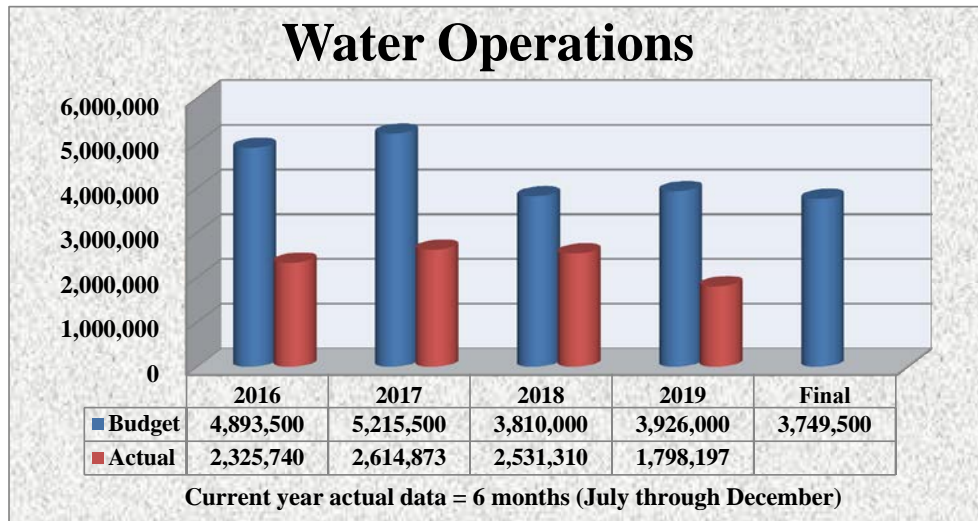
EXPENDITURE DETAIL (CONT'D)	FY 2020 Final	Actual			
		For the Fiscal Year ending June 30,			July - Dec
		2016	2017	2018	2019
210 SMALL TOOLS/EQUIP/PARTS	7,000	9,209	9,011	13,611	6,745
211 FUEL AND LUBRICANTS	23,500	19,430	19,651	25,747	11,591
213 SAFETY EQUIPMENT/SUPPLIES	8,500	12,770	5,855	4,974	4,695
220 METERS/PARTS/CALIBRATION	60,000	6,071	26,405	44,177	9,983
221 PIPES AND FITTINGS	38,000	74,547	37,511	42,449	13,996
222 CHEMICAL EXPENSE	30,000	17,039	20,462	26,328	16,145
225 ASPHALT/COAL MATERIAL	6,000	8,066	3,081	8,199	1,070
226 FIRE HYDRANTS/PARTS	8,000	16,089	3,509	523	1,018
230 OFFICE SUPPLIES	1,500	2,460	1,201	1,810	409
232 COMPUTER/PRINTER SUPPLIES	500	466	2,991	198	0
233 UNIFORMS	2,000	2,158	1,282	2,000	421
237 EQUIPMENT/FURNITURE PURCHASE	1,500	11,394	6,165	485	0
249 OPERATING MATERIAL & SUPPLIES	1,000	6,474	1,610	2,726	1,047
250 BUILDING MAINTENANCE/REPAIR	3,500	377	1,145	2,549	35
251 COMPUTER/PRINTER MAINTENANCE	500	0	0	0	0
253 VEHICLE MAINTENANCE/REPAIR	35,000	39,144	18,641	31,182	16,273
255 WELL SITE MAINT/REPAIRS	181,000	134,334	219,916	87,881	3,788
269 OTHER MAINTENANCE/REPAIRS	2,500	1,212	1,225	4,882	43
311 PROFESSIONAL SERVICES	18,500	19,129	12,716	6,636	0
312 LEGAL SERVICES	0	0	0	0	0
313 CONTRACTED SERVICES	112,500	119,496	184,634	118,530	66,665
314 LIABILITY INSURANCE	215,000	172,808	190,859	201,025	154,795
325 TECH/SOFTWARE SUPPORT	32,000	26,270	28,718	29,307	2,760
326 LICENSE AND PERMITS	12,000	11,380	10,960	11,235	7,269
328 EQUIPMENT RENT/LEASES	7,000	12,527	18,101	6,905	3,058
333 SAMPLING/TESTING	35,000	22,479	27,313	24,320	18,832
340 ANNUAL WATER FEES	25,000	12,009	23,710	25,000	18,230
351 CONFERENCE, SEMINAR & TRAINING	8,000	4,758	4,028	6,555	1,335
360 PRINTING COST	1,000	1,070	471	662	0
362 MAILING COST	1,000	0	155	46	1
370 DUES-MEMBERSHIPS-FEES	8,000	6,120	3,283	6,521	4,952
376 LATE FEES/INTEREST CHARGES	0	0	0	4,261	0
377 MISCELLANEOUS EXPENSES	0	1,740	375	13	0
381 WIRELESS COMMUNICATIONS	9,500	8,840	9,172	9,558	3,084
385 BUILDING WATER/SEWER SERVICES	0	33,058	34,394	27,600	12,645
386 LANDSCAPING/IRRIGATION	0	426,646	406,674	490,911	262,821
387 UTILITY ELECTRICITY	375,000	355,766	382,168	358,157	198,201
418 SPECIAL PROJECTS	0	0	38,615	36,611	0
482 ASSURED WATER SUPPLY	1,413,000	98,330	176,442	127,858	604,842
617 CAPITAL EQUIPMENT PURCHASE	135,000	0	0	0	15,199
650 VEHICLE PURCHASE	47,000	0	0	0	0
850 LOSS ON RETIRE/SALE OF ASSETS	0	1,350	838	0	0
TOTALS	3,749,500	2,325,740	2,614,873	2,531,310	1,798,197

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
5,000	5,000	5,000	7,000	7,000	7,000	0	0%
23,500	23,500	23,500	23,500	23,500	23,500	0	0%
5,500	5,500	8,500	8,500	8,500	8,500	0	0%
10,000	420,000	25,000	40,000	60,000	60,000	20,000	50%
78,000	58,000	58,000	38,000	38,000	38,000	0	0%
18,500	18,500	18,500	18,500	30,000	30,000	11,500	62%
6,000	6,000	6,000	6,000	6,000	6,000	0	0%
20,000	12,000	12,000	8,000	8,000	8,000	0	0%
1,500	1,500	1,500	1,500	1,500	1,500	0	0%
500	500	500	500	500	500	0	0%
2,000	2,000	2,000	2,000	2,000	2,000	0	0%
1,500	1,500	1,500	1,500	1,500	1,500	0	0%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
500	500	500	3,500	3,500	3,500	0	0%
500	500	500	500	500	500	0	0%
25,500	25,500	25,500	25,500	35,000	35,000	9,500	37%
157,000	177,000	177,000	181,000	181,000	181,000	0	0%
2,500	2,500	2,500	2,500	2,500	2,500	0	0%
26,000	26,000	18,500	18,500	18,500	18,500	0	0%
10,000	10,000	0	0	0	0	0	0%
112,500	112,500	112,500	112,500	112,500	112,500	0	0%
187,000	187,000	187,000	208,000	215,000	215,000	7,000	3%
15,500	25,000	32,000	32,000	32,000	32,000	0	0%
12,000	12,000	12,000	12,000	12,000	12,000	0	0%
7,000	7,000	7,000	7,000	7,000	7,000	0	0%
35,000	35,000	35,000	35,000	35,000	35,000	0	0%
60,000	25,000	25,000	25,000	25,000	25,000	0	0%
3,500	3,500	8,000	8,000	8,000	8,000	0	0%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
8,000	8,000	8,000	8,000	8,000	8,000	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
9,500	13,000	9,500	9,500	9,500	9,500	0	0%
56,000	51,000	44,000	44,000	0	0	(44,000)	-100%
280,500	280,500	375,500	440,500	0	0	(440,500)	-100%
426,500	426,500	375,000	375,000	375,000	375,000	0	0%
0	20,000	58,500	0	0	0	0	0%
2,534,000	2,279,000	1,352,000	1,352,000	1,413,000	1,413,000		5%
0	237,000	8,000	26,000	135,000	135,000	109,000	419%
25,000	0	0	32,000	47,000	47,000	15,000	47%
0	0	0	0	0	0	0	0%
4,893,500	5,215,500	3,810,000	3,926,000	3,749,500	3,749,500	(176,500)	-4%

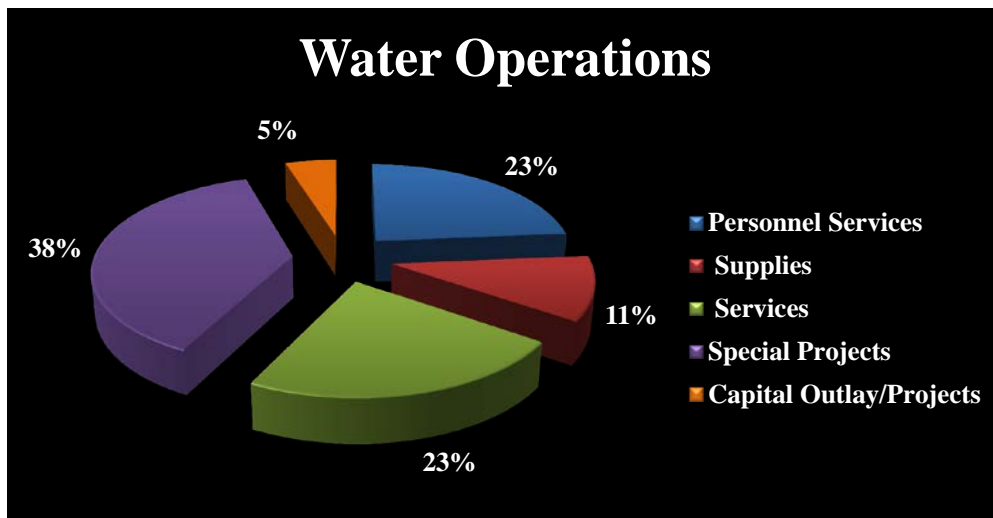
Percent of Water Fund



Total Department Budget



FY 2020 Budgeted Expenses





CUSTOMER SERVICE




City of
EL MIRAGE

Arizona

GRAND HERITAGE, BRIGHT FUTURE!

Council Adopted
Final Budget



CUSTOMER SERVICE

Net Change from Previous Budget:

\$41,000	7%
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Customer service is responsible for the tracking and billing of water use through the El Mirage utility system. Customer service manages over 11,000 customer accounts and provides monthly billing for water, sewer, and trash services. Customer service also handles payments and reservations for City facilities.

Account payments can be made in person at the customer service office (14406 N. Alto Street) which is open from 8 AM to 5:30 PM, Monday through Friday, over the phone, or online.

Routine tasks include the following:

- Set up customer accounts for water, sewer and trash services.
- Provide monthly billing for utilities services to over 11,000 City of El Mirage accounts.
- Track water usage through El Mirage’s automated meter infrastructure (AMI).

Significant Changes:

- \$14,000 – ASRS contributions
- (\$8,000) – software/tech support

Special Projects

- \$15,000 – IVR payment system

Capital Items:

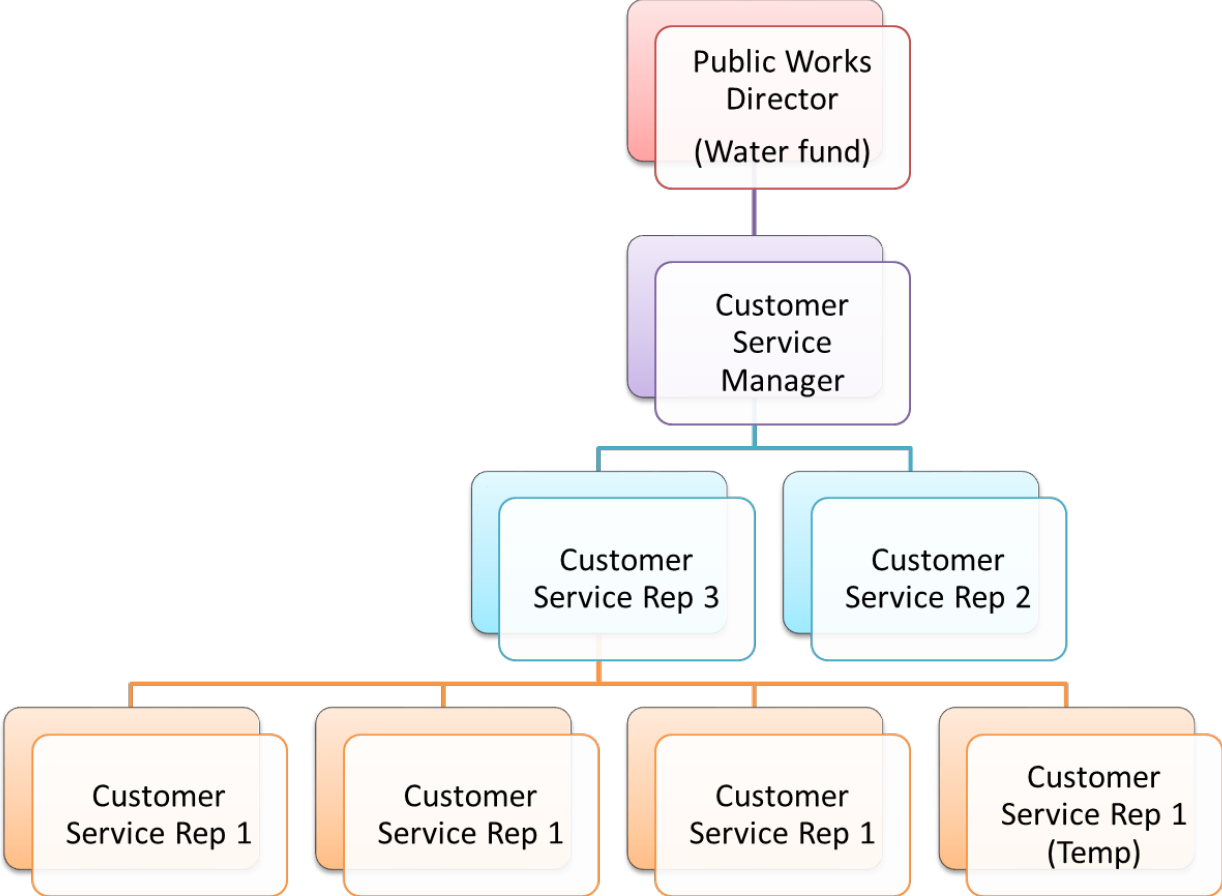
- \$6,500 – copy machine



Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	5.4	5.3	5.3	6.0	6.0

Organizational Chart:



Fund Name: Water Fund
Fund Number : 53
Department Name: Customer Service
Department Number: 404

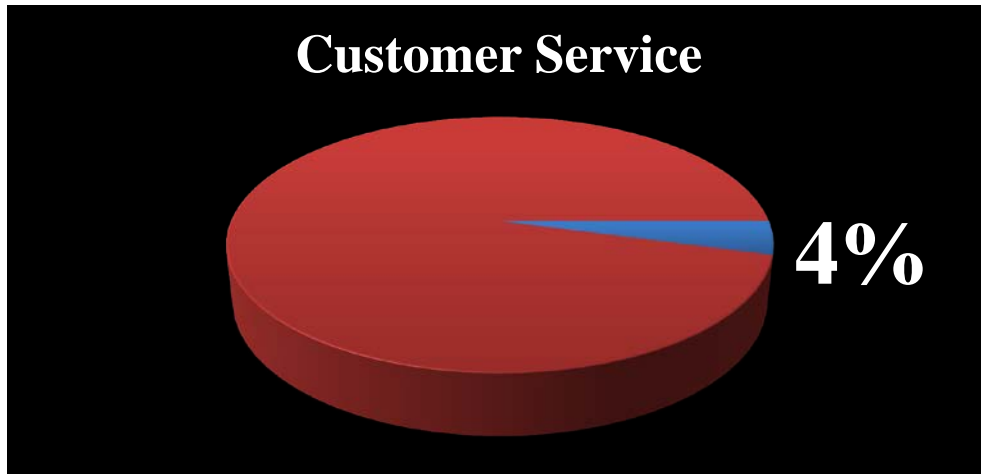
SUMMARY OF EXPENDITURES		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Category	Category Description		2016	2017	2018	2019
100	Personnel Services	389,000	305,622	309,715	293,457	170,262
200	Supplies	4,500	5,825	6,534	7,704	2,368
300	Services	246,000	216,618	200,090	231,595	115,668
400	Special Projects	15,000	0	0	11,478	0
600	Capital Outlay/Projects	6,500	0	0	0	0
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency/Transfers	0	0	0	0	0
TOTAL		661,000	528,065	516,339	544,233	288,299

EXPENDITURE DETAIL		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Acct	Acct Description		2016	2017	2018	2019
110	SALARIES AND WAGES	258,000	222,575	214,399	213,319	120,954
111	OVERTIME	5,000	11,943	12,307	14,323	1,340
117	COMPTIME	0	524	1,678	1,350	1,241
120	HEALTH-LIFE-DENTAL INSURANCE	64,000	25,809	22,967	31,113	24,270
130	SOCIAL SECURITY CONTRIBUTION	17,000	14,276	13,932	13,742	7,219
131	MEDICARE CONTRIBUTION	4,000	3,339	3,258	3,214	1,688
132	ASRS CONTRIBUTION	33,000	23,787	33,957	14,821	13,328
140	WORKERS COMPENSATION	1,000	838	729	681	218
141	UNEMPLOYMENT INSURANCE	2,000	1,077	1,059	893	5
142	AZ JOB TRAINING TAX	5,000	0	0	0	0
199	LABOR DISTRIBUTION	0	1,455	5,429	0	0
213	SAFETY EQUIPMENT/SUPPLIES	0	0	280	0	0
230	OFFICE SUPPLIES	2,500	2,423	1,369	2,513	817
232	COMPUTER/PRINTER SUPPLIES	1,000	702	707	577	262
237	EQUIPMENT PURCHASE	0	213	1,811	3,784	1,031
248	SOFTWARE PURCHASE	0	347	0	148	0
249	OPERATING MATERIAL & SUPPLIES	500	434	621	682	258
266	POSTAGE EQUIP RENTAL FEES	0	1,706	1,713	0	0
269	OTHER MAINTENANCE/REPAIRS	500	0	33	0	0
313	CONTRACTED SERVICES	57,500	55,411	56,454	57,961	28,322
325	TECH/SOFTWARE SUPPORT	16,500	8,800	9,126	14,448	13,868
338	ARMORED CAR SERVICES	7,500	6,806	7,227	5,971	2,618
350	TRAVEL AND PER DIEM	1,500	0	590	0	669
351	CONFERENCE,SEMINAR & TRAINING	3,500	0	725	0	463
360	PRINTING COST	3,000	1,341	1,619	2,962	761
362	MAILING COST	2,000	1,200	1,108	1,123	584
363	MAILING COST-UTILITY BILLING	52,000	64,867	42,939	60,000	20,000
370	DUES-MEMBERSHIPS-FEES	0	0	0	0	65
372	BANK CHARGES/MERCHANT SVC CHGS	98,000	65,297	74,632	85,712	48,007
373	BANK CHARGES/LOCKBOX	3,000	10,959	5,004	873	0
377	MISCELLANEOUS EXPENSES	0	991	90	85	97
381	WIRELESS COMMUNICATIONS	1,500	947	576	580	193
395	COLLECTION SERVICES	0	0	0	1,880	21
418	SPECIAL PROJECTS	15,000	0	0	11,478	0
617	CAPITAL EQUIPMENT PURCHASE	6,500	0	0	0	0
TOTALS		661,000	528,065	516,339	544,233	288,299

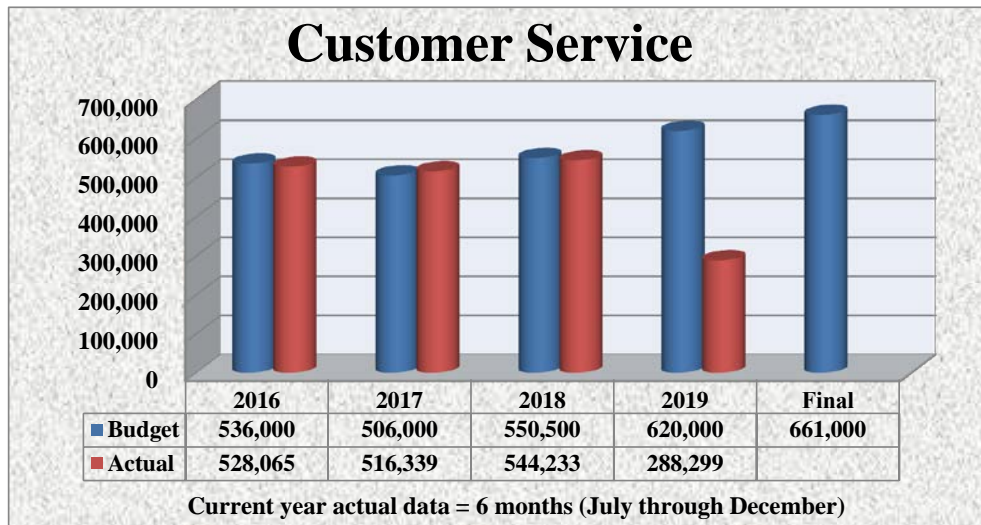
Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
316,000	281,000	284,000	364,000	389,000	389,000	25,000	7%
6,500	6,500	6,500	4,000	4,500	4,500	500	13%
213,500	218,500	248,000	252,000	246,000	246,000	(6,000)	-2%
0	0	12,000	0	15,000	15,000	15,000	15000%
0	0	0	0	6,500	6,500	6,500	6500%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
536,000	506,000	550,500	620,000	661,000	661,000	41,000	7%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
236,000	214,000	217,000	248,000	258,000	258,000	10,000	4%
0	0	5,000	5,000	5,000	5,000	0	0%
0	0	0	0	0	0	0	0%
30,000	24,000	19,000	63,000	64,000	64,000	1,000	2%
15,000	14,000	14,000	16,000	17,000	17,000	1,000	6%
4,000	4,000	4,000	4,000	4,000	4,000	0	0%
22,000	17,000	18,000	19,000	33,000	33,000	14,000	74%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
3,000	2,000	2,000	3,000	2,000	2,000	(1,000)	-33%
5,000	5,000	4,000	5,000	5,000	5,000	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
1,500	1,500	1,500	2,000	2,500	2,500	500	25%
1,500	1,500	1,500	1,000	1,000	1,000	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
500	500	500	500	500	500	0	0%
2,500	2,500	2,500	0	0	0	0	0%
500	500	500	500	500	500	0	0%
50,000	50,000	55,000	57,500	57,500	57,500	0	0%
19,000	19,000	24,500	24,500	16,500	16,500	(8,000)	-33%
7,500	7,500	7,500	7,500	7,500	7,500	0	0%
0	0	1,500	1,500	1,500	1,500	0	0%
0	5,000	3,500	3,500	3,500	3,500	0	0%
3,000	3,000	3,000	3,000	3,000	3,000	0	0%
2,000	2,000	2,000	2,000	2,000	2,000	0	0%
58,000	58,000	58,000	50,000	52,000	52,000	2,000	4%
0	0	0	0	0	0	0	0%
55,000	55,000	80,000	95,000	98,000	98,000	3,000	3%
19,000	19,000	13,000	6,000	3,000	3,000	(3,000)	-50%
0	0	0	0	0	0	0	0%
0	0	0	1,500	1,500	1,500	0	0%
0	0	0	0	0	0	0	0%
0	0	12,000	0	15,000	15,000	15,000	15000%
0	0	0	0	6,500	6,500	6,500	6500%
536,000	506,000	550,500	620,000	661,000	661,000	41,000	7%

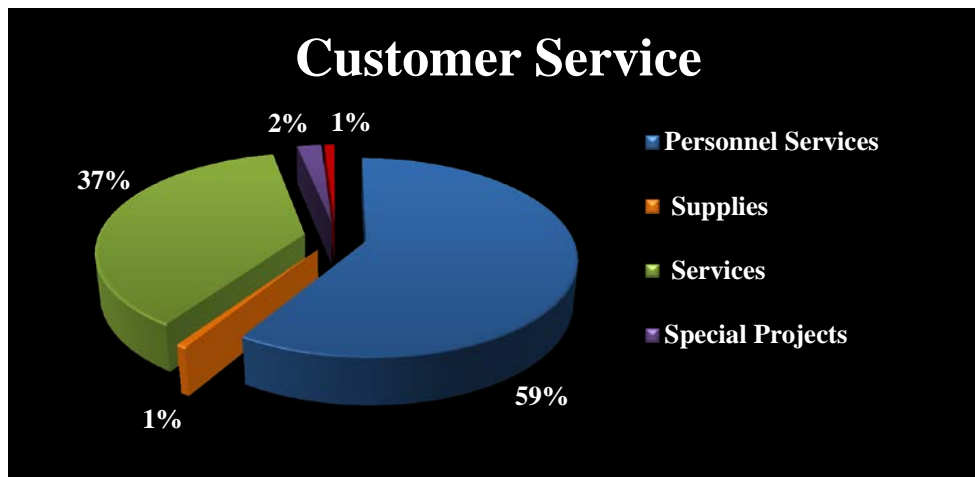
Percent of Water Fund



Total Department Budget



FY 2020 Budgeted Expenses





CAPITAL PROJECTS




City of
EL MIRAGE

Arizona

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Council Adopted
Final Budget



WATER CAPITAL PROJECTS

Net Change from Previous Budget:

\$2,112,500	48%
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Water is responsible for the safe, reliable and efficient production and distribution of potable water throughout the City of El Mirage and City of Surprise's Original Town Site.

Capital projects in this area have the goal of maintaining a consistent and safe infrastructure for water delivery. The focus of the projects is on efficiency in service delivery to reduce the overall cost to water users. Minimizing water loss, upgrading sites to modern control systems, and preventative maintenance of important utility assets are just a few of the ways that capital funding is put to use in this area.

Significant Changes:

- Updated depreciation estimates identified a need to increase this line item by \$50,000 (3%).



Capital Items:

- \$30,000 – Cottonwood/Sunnyvale cathodic protection system
- \$10,000 – disinfection system upgrade
- \$29,000 – Grand Ave. booster station improvements
- \$300,000 – water storage tank maintenance program
- \$1,280,000 – 127th lane well site improvement project
- \$50,000 – well site security improvement project
- \$1,736,000 – New 12” DIP Waterline Extension Dysart and Olive (Comm Dev)

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30 th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	0	0	0	0	0



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Fund Name: Water Fund
Fund Number : 53
Department Name: Capital Projects
Department Number: 408

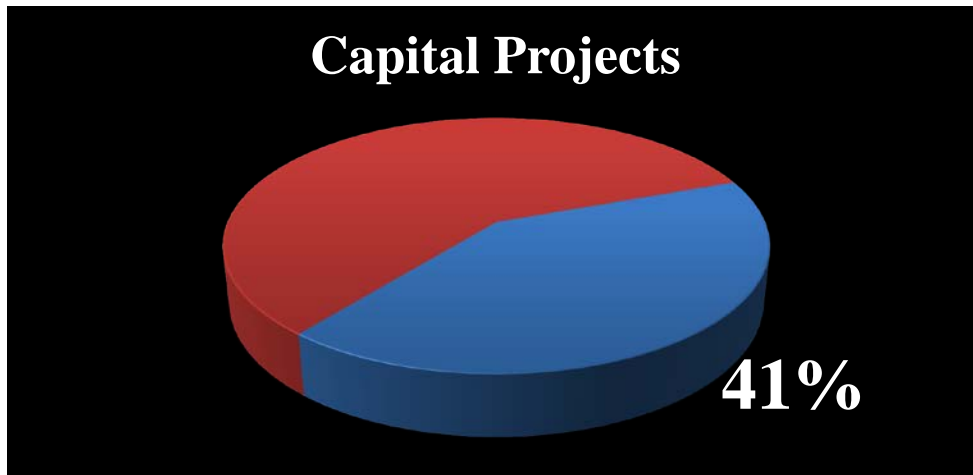
SUMMARY OF EXPENDITURES		FY 2020 Final	Actual			
			For the Fiscal Year ending June 30,			July - Dec
Category	Category Description		2016	2017	2018	2019
100	Personnel Services	0	0	0	0	0
200	Supplies	0	0	0	0	0
300	Services	0	0	0	0	0
400	Special Projects	0	0	0	0	0
600	Capital Outlay/Projects	4,939,500	0	0	0	944,967
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Depreciation	1,550,000	1,540,092	1,555,436	1,406,367	800,024
	TOTAL	6,489,500	1,540,092	1,555,436	1,406,367	1,744,991

EXPENDITURE DETAIL		FY 2020 Final	Actual			
			For the Fiscal Year ending June 30,			July - Dec
Acct	Acct Description		2016	2017	2018	2019
661	BUILDING/DATA INFRAS. IMPROV.	0	0	0	0	0
673	CITY-WIDE SYSTEM IMPROVEMENTS	4,939,500	0	0	0	944,967
675	BRISAS WELL#9	0	0	0	0	0
698	CIP APPROVED CAPITAL	0	0	0	0	0
960	DEPRECIATION	1,550,000	1,540,092	1,555,436	1,406,367	800,024
	TOTALS	6,489,500	1,540,092	1,555,436	1,406,367	1,744,991

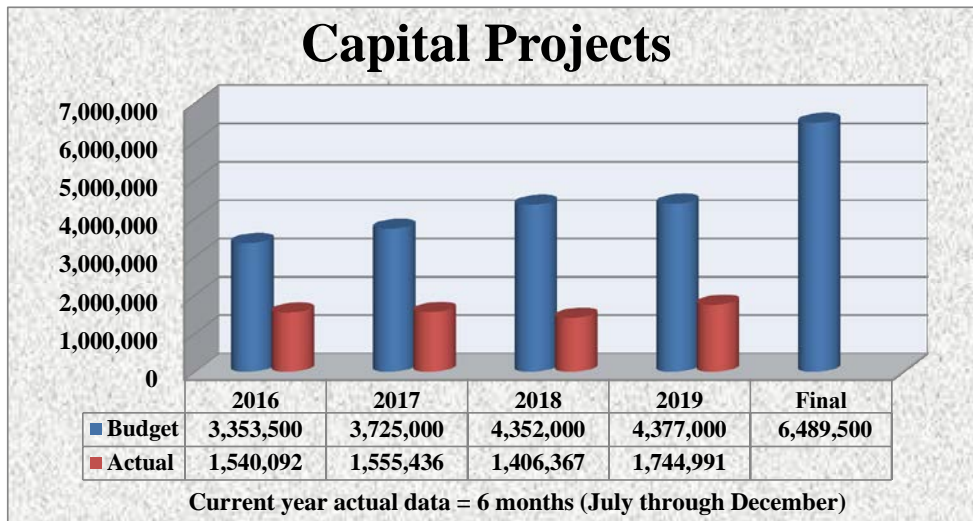
Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
1,853,500	2,175,000	2,802,000	2,777,000	4,939,500	4,939,500	2,162,500	78%
0	0	0	0	0	0	0	0%
1,500,000	1,550,000	1,550,000	1,600,000	1,550,000	1,550,000	(50,000)	-3%
3,353,500	3,725,000	4,352,000	4,377,000	6,489,500	6,489,500	2,112,500	48%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
0	0	50,000	65,000	0	0	(65,000)	-100%
1,578,500	2,175,000	2,752,000	2,712,000	4,939,500	4,939,500	2,227,500	82%
0	0	0	0	0	0	0	0%
275,000	0	0	0	0	0	0	0%
1,500,000	1,550,000	1,550,000	1,600,000	1,550,000	1,550,000	(50,000)	-3%
3,353,500	3,725,000	4,352,000	4,377,000	6,489,500	6,489,500	2,112,500	48%

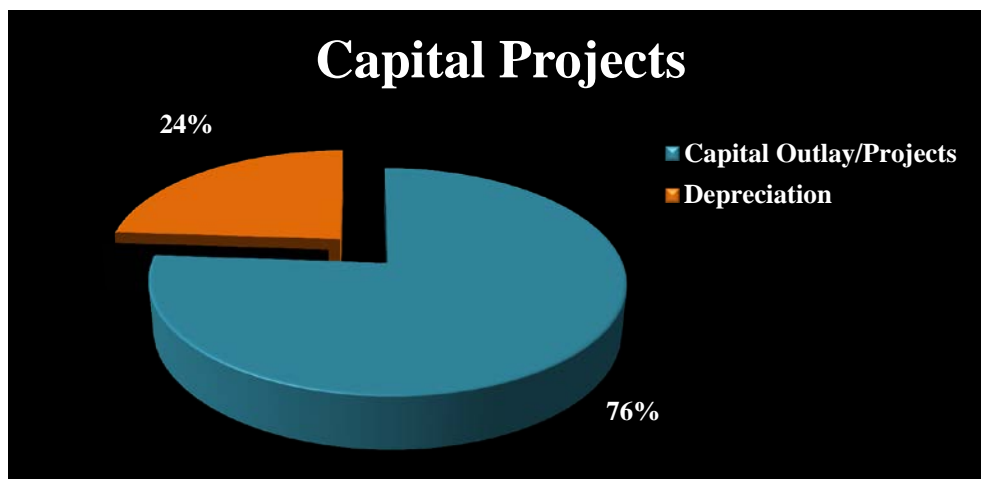
Percent of Water Fund



Total Department Budget



FY 2020 Budgeted Expenses





DEBT/ TRANSFERS



City of
EL MIRAGE

Arizona

GRAND HERITAGE, BRIGHT FUTURE!

Council Adopted

Final Budget



DEBT/TRANSFERS

Net Change from Previous Budget:

\$537,000	24%
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Water is responsible for the safe, reliable and efficient production and distribution of potable water throughout the City of El Mirage and City of Surprise's Original Town Site.

Transfers between funds account for a variety of internal activity. Transfers can be repetitive (year-after-year) or one-time. Repetitive transfers are made to comply with Council directives and contractual commitments or to fund administrative and operations services. One-time transfers are made for grant matches, to complete or subsidize capital projects, to close balances from one fund to another, or to eliminate projected negative fund balances.

Significant Changes:

- Debt Service Principal and Interest were decreased \$108,500 and \$101,000 respectively to reflect the full cost of debt payments.
- Transfers Out increased \$537,000 (24%) to cover administrative and other support services.



Capital Items:

- No capital was requested this year for this department.

Transfers:	To:	Gen. Fund	Water	Sewer
FROM:				
Sewer Fund			160,000	
Water Fund		1,426,000		1,394,000



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Fund Name: Water Fund
Fund Number : 53
Department Name: Debt Service/Transfers
Department Number: 406/407

SUMMARY OF EXPENDITURES

Category	Category Description	FY 2020 Final	Actual			July - Dec 2019
			For the Fiscal Year ending June 30, 2016	2017	2018	
100	Personnel Services	0	0	0	0	0
200	Supplies	0	0	0	0	0
300	Services	0	0	0	0	0
400	Special Projects	0	0	0	0	0
600	Capital Outlay/Projects	0	0	0	0	0
700	Debt Service - Interest/Fees	253,000	424,061	268,416	317,913	0
700	Bond Principal	1,131,000	0	0	0	0
923	Future Debt Service	0	0	0	0	0
950	Transfers	2,820,000	2,311,500	2,260,500	2,248,000	1,141,500
	TOTAL	4,204,000	2,735,561	2,528,916	2,565,913	1,141,500

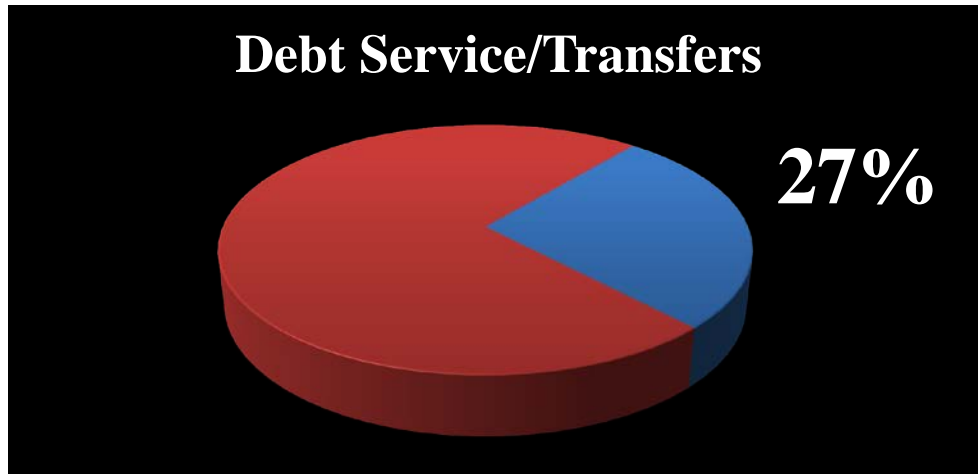
EXPENDITURE DETAIL

Dept	Acct	Acct Description	FY 2020 Final	Actual			July - Dec 2019
				For the Fiscal Year ending June 30, 2016	2017	2018	
406	716	WIFA 2006 - INTEREST	235,000	370,759	211,387	270,040	0
406	717	WIFA 2006 - PRINCIPAL	1,131,000	0	0	0	0
406	718	WIFA 2009 - INTEREST	0	35,722	32,699	30,294	0
406	731	DEFERRED AMOUNT OF REFUNDING	18,000	17,580	17,580	17,580	0
406	773	TRUST/AGENCY FEES	0	0	6,750	0	0
407	950	TRANSFER OUT	2,820,000	2,311,500	2,260,500	2,248,000	1,141,500
		TOTALS	4,204,000	2,735,561	2,528,916	2,565,913	1,141,500

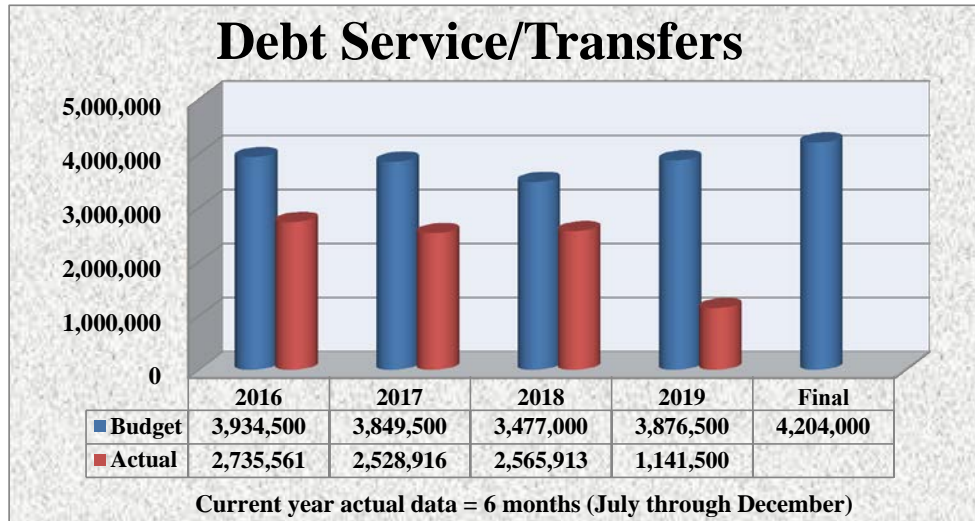
Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
504,000	405,000	161,000	354,000	253,000	253,000	(101,000)	-29%
1,119,000	1,184,000	1,068,000	1,239,500	1,131,000	1,131,000	(108,500)	-9%
0	0	0	0	0	0	0	0%
2,311,500	2,260,500	2,248,000	2,283,000	2,820,000	2,820,000	537,000	24%
3,934,500	3,849,500	3,477,000	3,876,500	4,204,000	4,204,000	327,500	8%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
472,000	373,000	143,000	336,000	235,000	235,000	(101,000)	-30%
1,119,000	1,184,000	1,068,000	1,239,500	1,131,000	1,131,000	(108,500)	-9%
0	0	0	0	0	0	0	0%
18,000	18,000	18,000	18,000	18,000	18,000	0	0%
14,000	14,000	0	0	0	0	0	0%
2,311,500	2,260,500	2,248,000	2,283,000	2,820,000	2,820,000	537,000	24%
3,934,500	3,849,500	3,477,000	3,876,500	4,204,000	4,204,000	327,500	8%

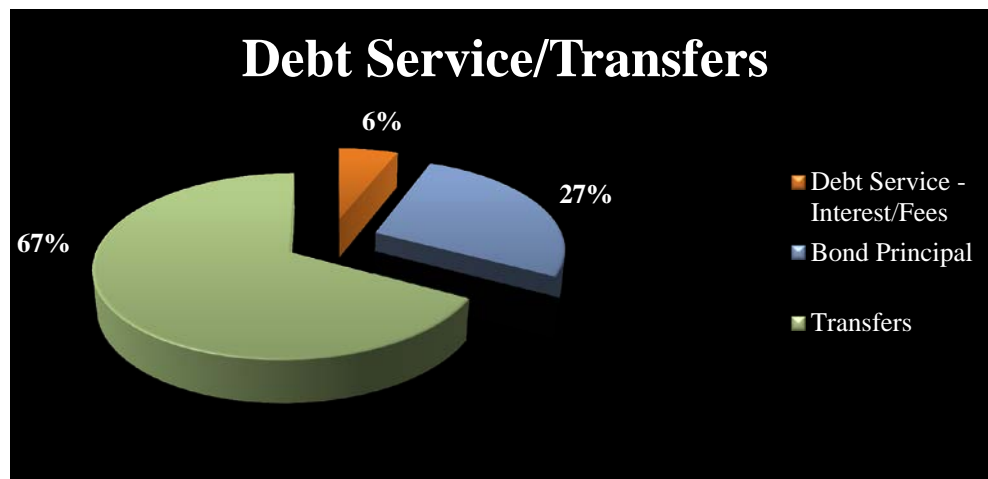
Percent of Water Fund



Total Department Budget



FY 2020 Budgeted Expenses



IRRIGATION FUND



Council Adopted
Final Budget

RANCHETTES IRRIGATION

Net Change from Previous Budget:

(\$15,500)	-9%
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The City is responsible for managing the Dysart Ranchettes Irrigation System. This system is a non-potable water source for irrigation purposes for the Dysart Ranchettes neighborhood.

Significant Changes:

- Capital projects declined by \$17,000.

Capital Items:

- \$60,000 – system improvements (dry wells)

Personnel:



BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30 th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	0	0	0	0	0



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Fund Name: Ranchettes Irrigation Fund

Fund Number : 55

		REVENUES	Actual			
			FY 2020 Final	For the Fiscal Year ending June 30,		
Acct	Acct Description		2016	2017	2018	2019
200	IRRIGATION WATER	30,000	0	0	28,431	16,011
TOTAL REVENUES		30,000	0	0	28,431	16,011

		SUMMARY OF EXPENDITURES	Actual			
			FY 2020 Final	For the Fiscal Year ending June 30,		
Category	Category Description		2016	2017	2018	2019
100	Personnel Services	12,000	0	0	12,000	6,000
200	Supplies	0	0	0	4,420	0
300	Services	26,000	0	0	24,443	12,976
400	Special Projects	52,500	0	0	0	0
600	Capital Outlay/Projects	60,000	0	0	0	0
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency/Transfers	0	0	0	0	0
TOTAL		150,500	0	0	40,863	18,976

		EXPENDITURE DETAIL	Actual			
			FY 2020 Final	For the Fiscal Year ending June 30,		
Acct	Acct Description		2016	2017	2018	2019
199	LABOR DISTRIBUTION	12,000	0	0	12,000	6,000
269	OTHER MAINTENANCE/REPAIRS					
387	UTILITY ELECTRICITY	26,000	0	0	24,443	12,976
482	ASSURED WATER SUPPLY	52,500	0	0	0	0
617	CAPITAL EQUIPMENT PURCHASE	0	0	0	0	0
673	CITY-WIDE SYSTEM IMPROVEMENTS	60,000	0	0	0	0
TOTAL EXPENDITURES		150,500	0	0	36,443	18,976

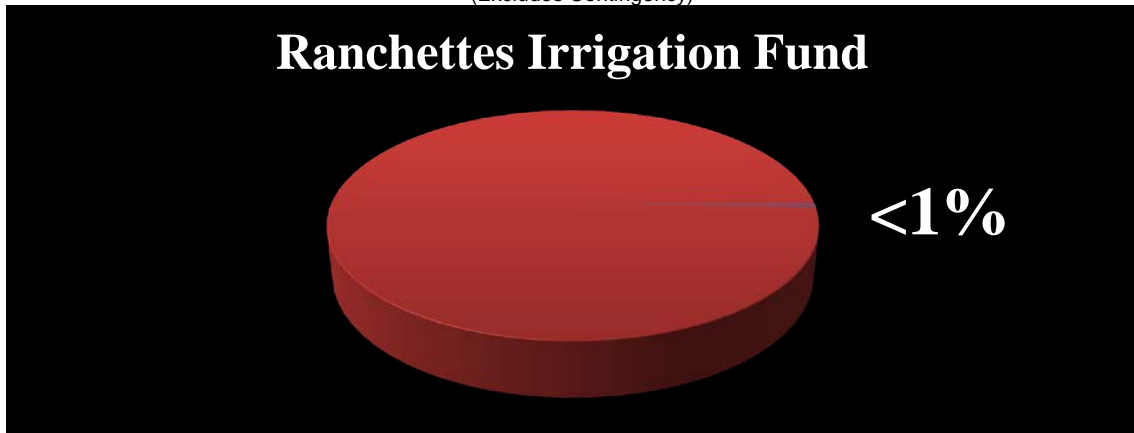
NET REVENUE OVER EXPENDITURES	(120,500)	0	0	(8,012)	(2,965)
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Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
0	0	20,000	25,000	30,000	30,000	5,000	20%
0	0	20,000	25,000	30,000	30,000	5,000	20%

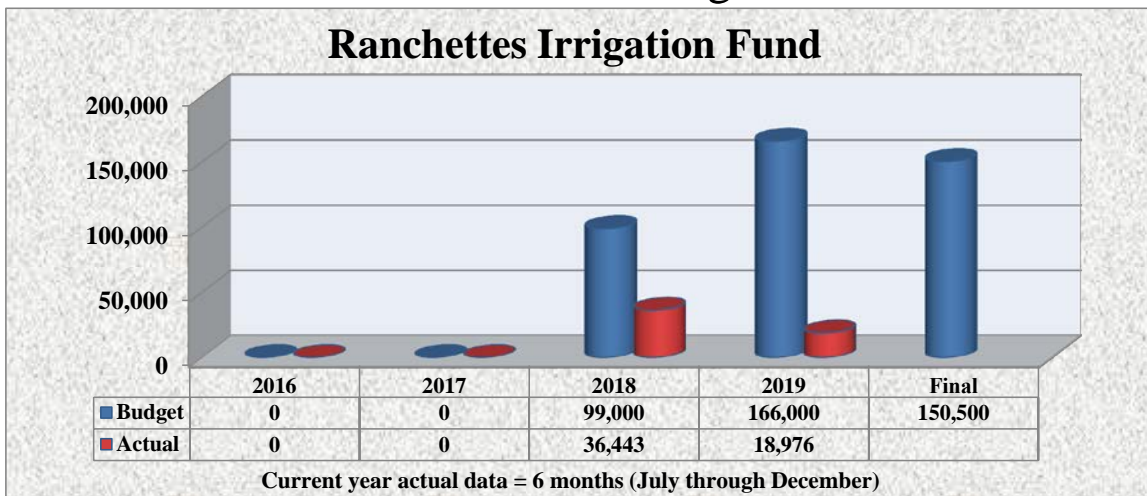
Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
0	0	12,000	12,000	12,000	12,000	0	0%
0	0	0	0	0	0	0	0%
0	0	26,000	26,000	26,000	26,000	0	0%
0	0	51,000	51,000	52,500	52,500	1,500	3%
0	0	10,000	77,000	60,000	60,000	(17,000)	-22%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	99,000	166,000	150,500	150,500	(15,500)	-9%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
0	0	12,000	12,000	12,000	12,000	0	0%
0	0	26,000	26,000	26,000	26,000	0	0%
0	0	51,000	51,000	52,500	52,500	1,500	3%
0	0	10,000	0	0	0	0	0%
0	0	0	77,000	60,000	60,000	(17,000)	-22%
0	0	99,000	166,000	150,500	150,500	(15,500)	-9%
0	0	(79,000)	(141,000)	(120,500)	(120,500)	20,500	-15%

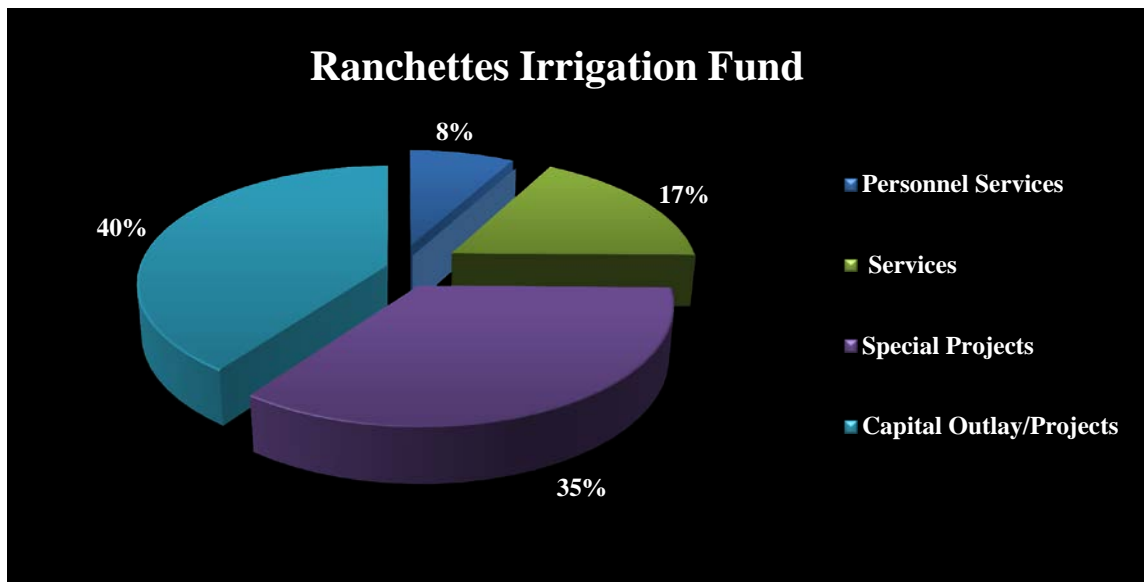
Percent of Citywide Expenditure Budget (Excludes Contingency)



Total Fund Budget



FY 2020 Budgeted Expenses



SEWER FUND



City of
EL MIRAGE

Arizona

GRAND HERITAGE, BRIGHT FUTURE!

Council Adopted
Final Budget

SEWER

Net Change from Previous Budget:

(\$336,500)	-6%
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Sewer is tasked with ensuring the safe and reliable operation and maintenance of all wastewater infrastructure, facilities and services within the city's service area.

Sewer services in El Mirage consist of the collection and treatment of wastewater for all El Mirage residents through a system of over 60 miles of sewer mains and a wastewater treatment facility. The wastewater facility treats an average of 2 million gallons of wastewater per day.

Routine tasks include the following:

- High pressure sewer line cleaning
- Inspection of sewer manholes on an annual basis
- Routine inspection and maintenance of sewer manholes
- Perform dye tests to investigate sewer service line connections
- Sewer manhole insecticide treatment
- Operation and maintenance of city's lift stations (2)

Significant Changes:

- (\$22,000) – rate study completed FY19
- \$25,000 – sewer manhole rehabilitation projects

Special Projects

- \$80,000 – citywide sewer system assessment

Capital Items:

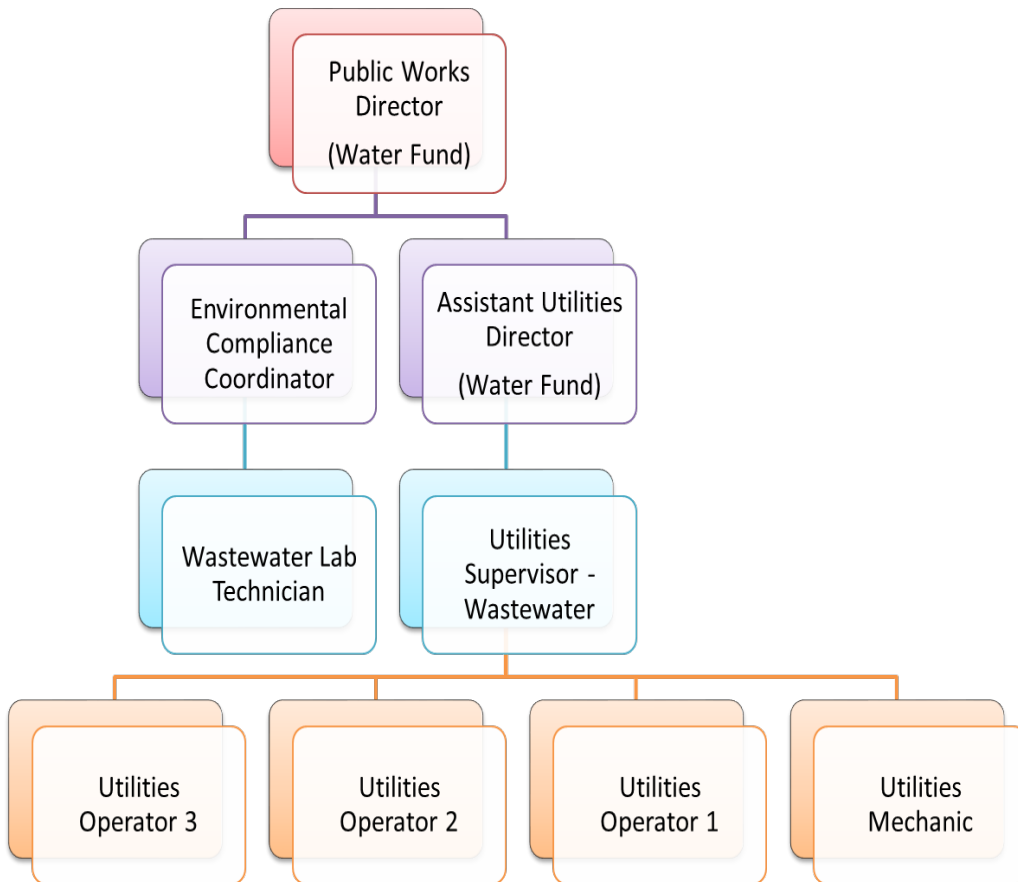
- \$50,000 – sewer main replacement (N. Palm Street)
- \$20,000 – WAS line rebuild
- \$100,000 – WRF sanitary disposal upgrade
- \$400,000 – vector truck replacement
- \$180,000 – wastewater process system improvements



Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	8	8	8	8	7

Organizational Chart:



Transfers:	To:	Gen. Fund	Water	Sewer
FROM:				
Sewer Fund		1,422,000	160,000	
Water Fund				1,394,000

Fund Name: Sewer

Fund Number : 54

REVENUES		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Acct	Acct Description		2016	2017	2018	2019
300	SEWER SERVICE CHARGES	3,246,000	3,164,369	3,316,534	3,241,280	1,666,412
501	BOND PROCEEDS	0	0	0	0	0
550	REIMBURSEMENTS	0	0	0	105,769	0
601	SEWER IMPACT FEES	0	0	0	0	0
750	UNCLASSIFIED	0	26,568	45,155	0	0
755	RECOVERY FROM PRIOR YEAR	0	35	495	2,252	0
842	INTEREST	85,000	828	654	2	0
970	TRANSFERS IN	1,394,000	1,020,000	1,020,000	1,020,000	510,000
TOTAL REVENUES		4,725,000	4,211,800	4,382,839	4,369,302	2,176,412

SUMMARY OF EXPENDITURES		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Category	Category Description		2016	2017	2018	2019
100	Personnel Services	582,000	555,054	547,388	555,237	244,715
200	Supplies	365,000	340,490	326,779	365,900	189,438
300	Services	561,500	457,269	514,782	451,765	245,651
400	Special Projects	86,000	0	18,715	7,000	1,370
600	Capital Outlay/Projects	910,000	0	0	0	38,748
700	Debt Service - Interest/Fees	34,500	62,455	32,989	11,596	0
950	Contingency/Transfers	1,582,000	1,581,000	1,746,500	1,712,000	867,502
960	Depreciation	1,100,000	961,723	994,032	1,023,662	512,512
TOTAL		5,221,000	3,957,991	4,181,185	4,127,159	2,099,936

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
3,100,000	3,116,000	3,200,000	3,250,000	3,246,000	3,246,000	(4,000)	0%
494,000	494,000	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	85,000	85,000	85,000	85000%
1,020,000	1,020,000	1,020,000	1,020,000	1,394,000	1,394,000	374,000	37%
4,614,000	4,630,000	4,220,000	4,270,000	4,725,000	4,725,000	455,000	11%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
564,500	588,500	624,500	632,000	582,000	582,000	(50,000)	-8%
386,500	298,000	288,000	337,500	365,000	365,000	27,500	8%
495,000	510,000	507,500	565,500	561,500	561,500	(4,000)	-1%
6,000	26,000	13,000	28,000	86,000	86,000	58,000	207%
2,140,000	1,474,000	1,559,000	1,200,000	910,000	910,000	(290,000)	-24%
264,500	220,000	28,500	34,500	34,500	34,500	0	0%
1,581,000	1,746,500	1,712,000	1,735,000	1,582,000	1,582,000	(153,000)	-9%
925,000	960,000	970,000	1,025,000	1,100,000	1,100,000	75,000	7%
6,362,500	5,823,000	5,702,500	5,557,500	5,221,000	5,221,000	(336,500)	-6%

Dept	Acct	EXPENDITURE DETAIL	FY 2020 Final	Actual			
				For the Fiscal Year ending June 30,			July - Dec
Operations Division				2016	2017	2018	2019
400	110	SALARIES AND WAGES	404,000	401,041	399,552	427,386	184,061
400	111	OVERTIME	14,000	1,704	9,399	4,820	2,223
400	117	COMPTIME	0	224	198	0	0
400	120	HEALTH-LIFE-DENTAL INSURANCE	69,000	80,414	75,775	82,076	26,322
400	123	CALL BACK PAY	0	0	0	0	0
400	130	SOCIAL SECURITY CONTRIBUTION	26,000	23,336	23,871	25,523	10,999
400	131	MEDICARE CONTRIBUTION	7,000	5,458	5,583	5,969	2,572
400	132	ASRS CONTRIBUTION	52,000	45,842	32,869	7,390	21,750
400	140	WORKERS COMPENSATION	18,000	10,972	14,132	16,147	4,071
400	141	UNEMPLOYMENT INSURANCE	2,000	1,064	1,009	927	216
400	142	AZ JOB TRAINING TAX	5,000	0	0	0	0
400	199	LABOR DISTRIBUTION	(15,000)	(15,000)	(15,000)	(15,000)	(7,500)
400	210	SMALL TOOLS/EQUIP/PARTS	2,000	1,746	17,689	4,872	581
400	211	FUEL & LUBRICANTS	3,500	156	895	3,025	1,643
400	213	SAFETY EQUIPMENT/SUPPLIES	7,000	7,071	7,869	4,279	5,610
400	222	CHEMICAL EXPENSE	120,000	118,454	115,423	129,846	47,384
400	224	LAB SUPPLIES	5,000	6,605	7,368	6,134	2,618
400	230	OFFICE SUPPLIES	1,500	1,526	1,772	1,520	808
400	232	COMPUTER/PRINTER SUPPLIES	0	268	103	0	181
400	233	UNIFORMS	1,500	1,219	908	1,500	0
400	237	EQUIPMENT/FURNITURE PURCHASE	0	0	1,906	4,733	0
400	249	OPERATING MATERIAL & SUPPLIES	500	266	2,880	346	519
400	250	BUILDING MAINTENANCE/REPAIR	10,000	9,182	9,183	8,896	5,098
400	251	COMPUTER/PRINTER MAINTENANCE	0	0	0	0	0
400	253	VEHICLE MAINTENANCE/REPAIR	4,000	263	9,243	1,584	3,844
400	254	COPIER USAGE/SUPPLYS/MAINTENANCE	1,000	879	620	548	261
400	256	WWTP MAINTENANCE/REPAIRS	150,000	140,062	120,247	160,974	98,872
400	265	SOFTWARE MAINT CONTRACT	0	780	0	0	0
400	311	PROFESSIONAL SERVICES	50,000	12,471	2,741	5,469	813
400	312	LEGAL SERVICES	0	0	0	0	0
400	313	CONTRACTED SERVICES	87,000	48,867	98,476	45,452	50,175
400	325	TECH/SOFTWARE SUPPORT	9,500	6,559	8,662	7,994	0
400	326	LICENSE AND PERMITS	20,000	15,560	16,135	20,327	10,905
400	328	EQUIPMENT RENT/LEASES	2,000	0	739	1,257	2,163
400	333	SAMPLING/TESTING	25,000	23,311	18,852	18,577	6,054
400	334	SLUDGE DISPOSAL	104,500	120,134	129,165	104,251	38,505
400	351	CONFERENCE,SEMINAR & TRAINING	5,000	3,233	2,051	3,180	925
400	362	MAILING COST	500	185	239	57	73
400	370	DUES-MEMBERSHIPS-FEES	2,000	1,500	1,650	1,500	750
400	377	MISCELLANEOUS EXPENSES	0	0	19	0	0
400	381	WIRELESS COMMUNICATIONS	4,000	3,980	4,186	4,908	1,635
400	385	BUILDING WATER/SEWER SERVICES	0	3,963	4,481	16,486	6,402
400	387	UTILITY ELECTRICITY	230,000	217,505	210,620	217,829	114,381
400	418	SPECIAL PROJECTS	0	0	18,715	7,000	0
400	436	RATE STUDY	6,000	0	0	0	1,370
400	617	EQUIPMENT PURCHASE	0	0	0	0	0
400	716	WIFA - INTEREST	10,500	52,301	26,884	5,798	0
400	717	WIFA - PRINCIPAL	24,000	0	0	0	0
400	718	WIFA 2009 - INTEREST	0	10,153	6,106	5,798	0
400	773	TRUST/AGENCY FEES	0	0	0	0	0
Operations Total			1,468,000	1,363,256	1,393,212	1,349,377	646,285

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
391,000	405,000	424,000	435,000	404,000	404,000	(31,000)	-7%
3,000	3,000	11,000	11,000	14,000	14,000	3,000	27%
0	0	0	0	0	0	0	0%
77,000	82,000	87,000	81,000	69,000	69,000	(12,000)	-15%
7,500	7,500	7,500	8,000	0	0	(8,000)	-100%
25,000	26,000	27,000	28,000	26,000	26,000	(2,000)	-7%
6,000	7,000	7,000	7,000	7,000	7,000	0	0%
46,000	48,000	50,000	53,000	52,000	52,000	(1,000)	-2%
17,000	17,000	17,000	17,000	18,000	18,000	1,000	6%
3,000	3,000	3,000	3,000	2,000	2,000	(1,000)	-33%
4,000	5,000	6,000	4,000	5,000	5,000	1,000	25%
(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	(15,000)	0	0%
2,000	2,000	2,000	2,000	2,000	2,000	0	0%
1,000	1,000	1,000	1,000	3,500	3,500	2,500	250%
5,000	5,000	7,000	7,000	7,000	7,000	0	0%
138,000	138,000	136,000	120,000	120,000	120,000	0	0%
5,000	5,000	5,000	5,000	5,000	5,000	0	0%
1,500	1,500	1,500	1,500	1,500	1,500	0	0%
500	500	0	0	0	0	0	0%
1,500	1,500	1,500	1,500	1,500	1,500	0	0%
0	0	0	0	0	0	0	0%
500	500	500	500	500	500	0	0%
10,000	10,000	10,000	10,000	10,000	10,000	0	0%
2,000	2,000	0	0	0	0	0	0%
4,000	4,000	4,000	4,000	4,000	4,000	0	0%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
158,500	70,000	82,500	150,000	150,000	150,000	0	0%
0	0	0	0	0	0	0	0%
22,500	22,500	10,000	50,000	50,000	50,000	0	0%
5,000	5,000	0	0	0	0	0	0%
71,000	71,000	71,000	87,000	87,000	87,000	0	0%
9,500	9,500	9,500	9,500	9,500	9,500	0	0%
22,500	22,500	20,000	20,000	20,000	20,000	0	0%
2,000	2,000	2,000	2,000	2,000	2,000	0	0%
35,000	35,000	25,000	25,000	25,000	25,000	0	0%
70,000	85,000	104,500	104,500	104,500	104,500	0	0%
2,000	2,000	5,000	5,000	5,000	5,000	0	0%
500	500	500	500	500	500	0	0%
2,000	2,000	2,000	2,000	2,000	2,000	0	0%
0	0	0	0	0	0	0	0%
4,000	4,000	4,000	4,000	4,000	4,000	0	0%
4,000	4,000	4,000	4,000	0	0	(4,000)	-100%
245,000	245,000	230,000	230,000	230,000	230,000	0	0%
0	20,000	7,000	0	0	0	0	0%
6,000	6,000	6,000	28,000	6,000	6,000	(22,000)	-79%
125,000	175,000	125,000	0	0	0	0	0%
80,000	58,500	5,500	11,000	10,500	10,500	(500)	-5%
180,500	157,500	23,000	23,500	24,000	24,000	500	2%
0	0	0	0	0	0	0	0%
4,000	4,000	0	0	0	0	0	0%
1,785,500	1,761,500	1,530,500	1,541,500	1,468,000	1,468,000	(73,500)	-5%

EXPENDITURE DETAIL (CONT'D)		FY 2020 Final	Actual			July - Dec 2019
			For the Fiscal Year ending June 30,			
			2016	2017	2018	
Collections Divison						
401	210 SMALL TOOLS/EQUIP/PARTS	0	0	0	4,759	0
401	211 FUEL & LUBRICANTS	6,000	0	0	0	0
401	213 SAFETY EQUIPMENT/SUPPLIES	0	3,478	0	0	0
401	221 PIPES, FITTINGS & REPAIRS	0	0	0	804	0
401	222 CHEMICAL EXPENSE	2,000	0	1,022	1,432	520
401	253 VEHICLE MAINTENANCE/REPAIR	10,000	10,866	1,515	4,071	2,549
401	256 WWTP MAINTENANCE/REPAIRS	41,000	37,669	28,137	26,577	18,950
401	311 PROFESSIONAL SERVICES	2,000	0	0	0	0
401	313 CONTRACTED SERVICES	18,000	0	16,766	4,477	12,869
401	334 SLUDGE DISPOSAL	2,000	0	0	0	0
401	418 SPECIAL PROJECTS	80,000	0	0	0	0
Collections Total		161,000	52,012	47,441	42,120	34,889
Capital Equipment/Projects						
408	617 CAPITAL EQUIPMENT PURCHASE	695,000	0	0	0	0
408	661 BUILDING/DATA INFRAS. IMPROV.	45,000	0	0	0	0
408	670 WASTEWATER SYSTEM IMPROVEMENTS	170,000	0	0	0	25,611
408	671 WWTP SECURITY	0	0	0	0	0
408	672 CITY-WIDE DRAINAGE IMPROVEMENTS	0	0	0	0	13,136
408	674 SOUTHERN SEWER EXT. AND LINES	0	0	0	0	0
408	950 TRANSFERS OUT	1,582,000	1,581,000	1,746,500	1,712,000	867,502
408	960 DEPRECIATION	1,100,000	961,723	994,032	1,023,662	512,512
Capital Total		3,592,000	2,542,723	2,740,532	2,735,662	1,418,762
DEPARTMENT TOTAL		5,221,000	3,957,991	4,181,185	4,127,159	2,099,936

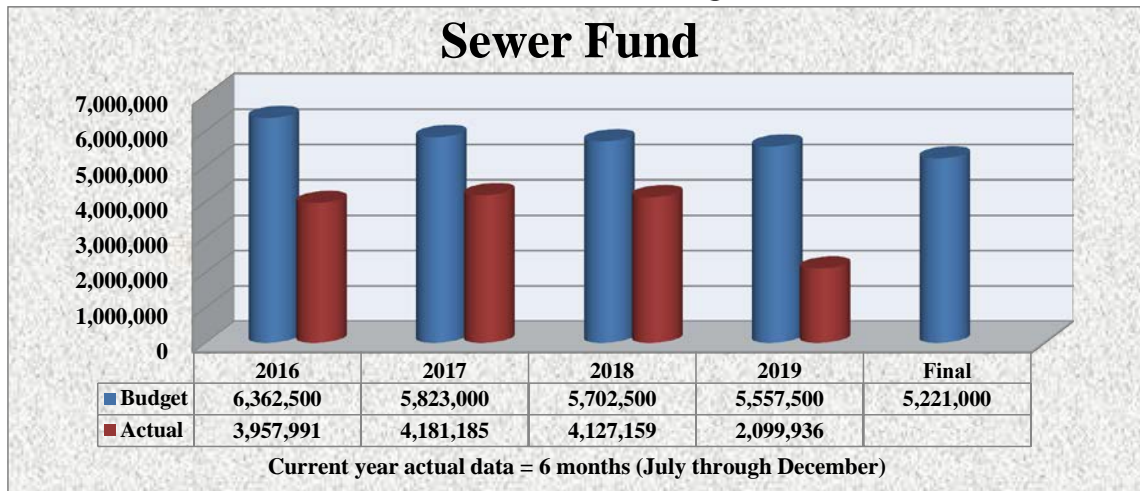
Budget				Change			
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
0	0	0	0	0	0	0	0%
6,000	6,000	6,000	6,000	6,000	6,000	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	2,000	2,000	2,000	0	0%
10,000	10,000	10,000	10,000	10,000	10,000	0	0%
40,000	40,000	20,000	16,000	41,000	41,000	25,000	156%
0	0	0	2,000	2,000	2,000	0	0%
0	0	20,000	18,000	18,000	18,000	0	0%
0	0	0	2,000	2,000	2,000	0	0%
0	0	0	0	80,000	80,000	80,000	80000%
56,000	56,000	56,000	56,000	161,000	161,000	105,000	188%
0	0	29,000	230,000	695,000	695,000	465,000	202%
0	32,000	100,000	0	45,000	45,000	45,000	45000%
815,000	87,000	128,000	185,000	170,000	170,000	(15,000)	-8%
300,000	280,000	277,000	0	0	0	0	0%
0	0	0	25,000	0	0	(25,000)	-100%
900,000	900,000	900,000	760,000	0	0	(760,000)	-100%
1,581,000	1,746,500	1,712,000	1,735,000	1,582,000	1,582,000	(153,000)	-9%
925,000	960,000	970,000	1,025,000	1,100,000	1,100,000	75,000	7%
4,521,000	4,005,500	4,116,000	3,960,000	3,592,000	3,592,000	(368,000)	-9%
6,362,500	5,823,000	5,702,500	5,557,500	5,221,000	5,221,000	(336,500)	-6%

Percent of Citywide Expenditure Budget

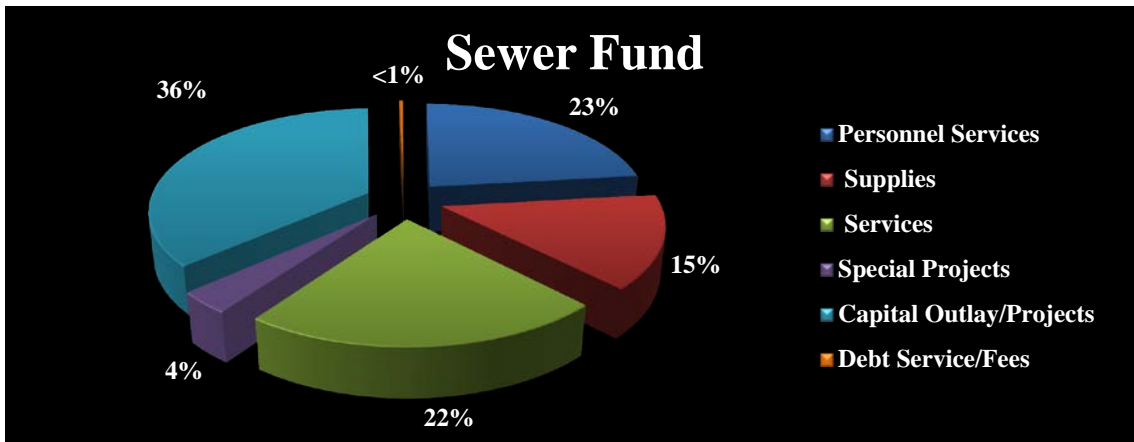
(Excludes Contingency)



Total Fund Budget



FY 2020 Budgeted Expenses



SANITATION FUND



Council Adopted
Final Budget

SANITATION

Net Change from Previous Budget:

\$94,500	6%
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Sanitation manages trash and recycle pickup for all El Mirage residents and facilitates the curbside trash and recycle program through a contract with Parks and Sons. Curbside trash and recycle collection is done on the same day. The City is divided into two sections: Section 1 (Eastside of El Mirage Road) is collected on Mondays and Section 2 (Westside of El Mirage Road) is collected on Thursdays.

Sanitation also provides a household hazardous waste program for residents.

Significant Changes:

- Parks and Sons service fee increased by \$20,000 (2.4%) per contract.
- \$15,000 – garbage/recycle containers for new subdivision



Capital Items:

- No capital was requested this year for this Fund.

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	0	0	0	0	0

Transfers:	To:	Gen. Fund
FROM:		
Sanitation Fund		357,000



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Fund Name: Sanitation

Fund Number : 52

REVENUES		FY 2020 Final	Actual			
			For the Fiscal Year ending June 30, 2016	2017	2018	July - Dec 2019
Acct	Acct Description					
100	TRASH SERVICE CHARGES	1,600,000	1,594,585	1,598,950	1,596,264	801,927
150	GARBAGE CONTAINER SALES	0	600	800	1,850	0
160	RECYCLING REVENUE	0	3,198	8,119	2,974	739
842	INTEREST REVENUE	20,000	0	0	0	0
750	UNCLASSIFIED REVENUE	0	0	901	0	0
501	BOND PROCEEDS	0	0	0	0	0
970	TRANSFER IN	0	28,500	0	0	0
TOTAL REVENUES		1,620,000	1,626,883	1,608,769	1,601,087	802,665

SUMMARY OF EXPENDITURES		FY 2020 Final	Actual			
			For the Fiscal Year ending June 30, 2016	2017	2018	July - Dec 2019
Category	Category Description					
100	Personnel Services	30,000	30,000	30,000	30,000	15,000
200	Supplies	100,500	46,125	46,955	62,819	25,216
300	Services	1,100,000	1,000,585	1,013,724	1,042,687	447,000
400	Special Projects	0	0	0	0	0
600	Capital Outlay/Projects	0	0	0	0	0
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency	0	0	0	0	0
950	Transfer Out	357,000	297,500	297,500	297,000	148,754
TOTAL		1,587,500	1,374,210	1,388,178	1,432,506	635,969

EXPENDITURE DETAIL						
199	LABOR DISTRIBUTION	30,000	30,000	30,000	30,000	15,000
223	GARBAGE CONTAINERS/PARTS	62,000	46,125	46,955	45,984	25,216
242	HHW EXPENSES	38,000	0	0	16,835	0
247	RECYCLING SUPPLIES	500	0	0	0	0
328	EQUIPMENT RENT/LEASES	0	300	0	0	0
336	TRASH SERVICE CHARGES	975,000	882,075	890,185	915,855	381,613
337	LANDFILL FEES	15,000	13,570	20,101	19,913	7,035
360	PRINTING COST	2,000	0	0	7	0
383	TRASH SERVICE	16,000	15,999	16,102	11,038	6,459
390	RECYCLING BIN TRASH PICKUP	2,000	1,364	1,392	1,559	586
394	BULK TRASH	90,000	87,277	85,944	94,314	51,307
950	TRANSFER OUT	357,000	297,500	297,500	297,000	148,754
TOTAL EXPENDITURES		1,587,500	1,374,210	1,388,178	1,432,506	635,969

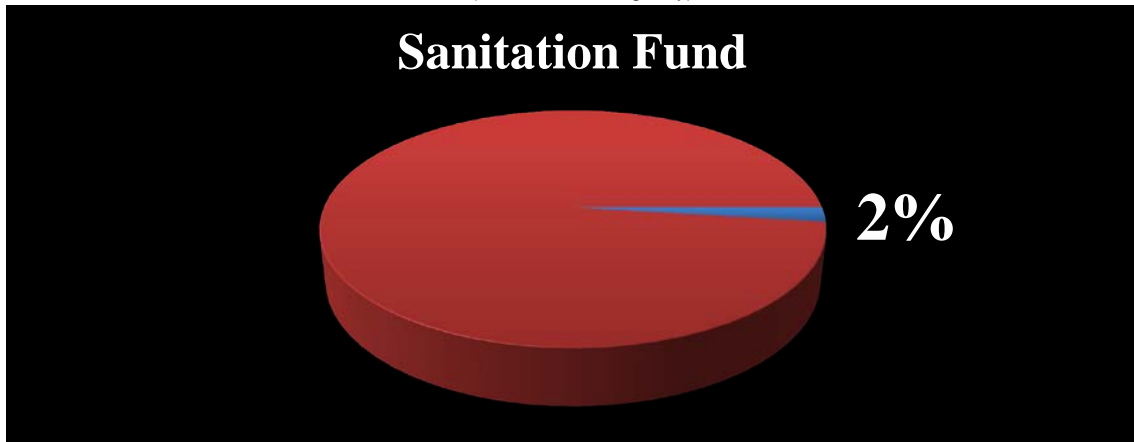
NET REVENUE OVER EXPENDITURES	32,500	252,673	220,591	168,581	166,696
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Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
1,525,000	1,625,000	1,575,000	1,600,000	1,600,000	1,600,000	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	20,000	20,000	20,000	20000%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
1,525,000	1,625,000	1,575,000	1,600,000	1,620,000	1,620,000	20,000	1%

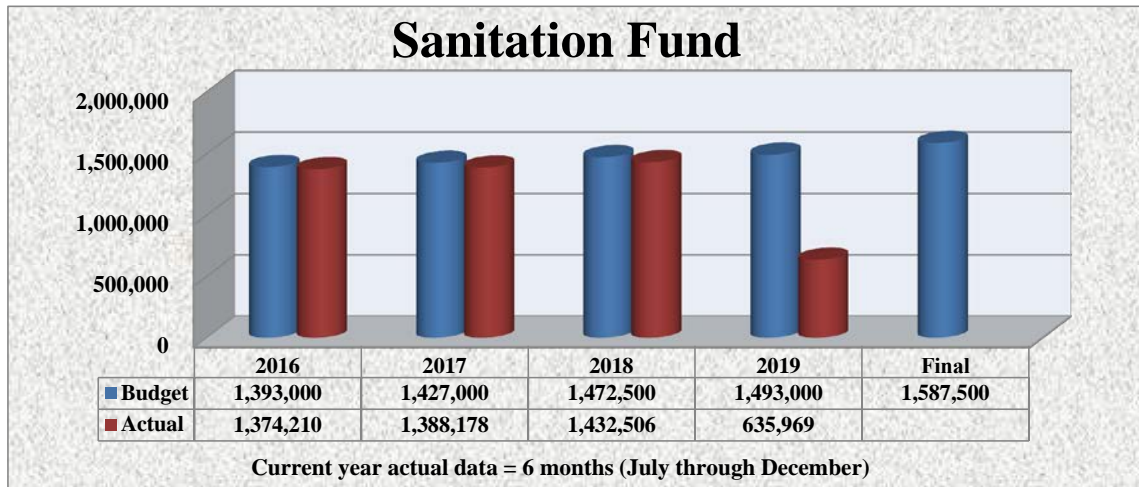
Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
30,000	30,000	30,000	30,000	30,000	30,000	0	0%
59,500	59,500	85,500	85,500	100,500	100,500	15,000	18%
1,006,000	1,040,000	1,060,000	1,080,000	1,100,000	1,100,000	20,000	2%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
297,500	297,500	297,000	297,500	357,000	357,000	59,500	20%
1,393,000	1,427,000	1,472,500	1,493,000	1,587,500	1,587,500	94,500	6%
30,000	30,000	30,000	30,000	30,000	30,000	0	0%
47,000	47,000	47,000	47,000	62,000	62,000	15,000	32%
12,000	12,000	38,000	38,000	38,000	38,000	0	0%
500	500	500	500	500	500	0	0%
0	0	0	0	0	0	0	0%
882,500	915,000	935,000	955,000	975,000	975,000	20,000	2%
15,000	15,000	15,000	15,000	15,000	15,000	0	0%
2,000	2,000	2,000	2,000	2,000	2,000	0	0%
16,000	16,000	16,000	16,000	16,000	16,000	0	0%
2,000	2,000	2,000	2,000	2,000	2,000	0	0%
88,500	90,000	90,000	90,000	90,000	90,000	0	0%
297,500	297,500	297,000	297,500	357,000	357,000	59,500	20%
1,393,000	1,427,000	1,472,500	1,493,000	1,587,500	1,587,500	94,500	6%
132,000	198,000	102,500	107,000	32,500	32,500	(74,500)	-70%

Percent of Citywide Expenditure Budget

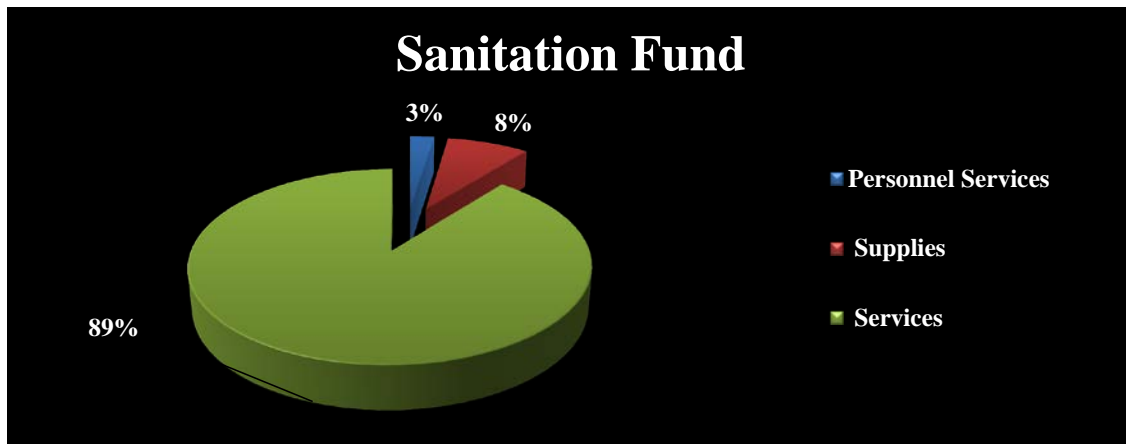
(Excludes Contingency)



Total Fund Budget



FY 2020 Budgeted Expenses



COURT FUND



Council Adopted
Final Budget

COURT

Net Change from Previous Budget:

\$120,500	18%
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The El Mirage City Court is responsible for the expedient adjudication of Criminal Misdemeanors, Criminal and Civil Traffic violations, El Mirage City Code violations, Injunctions Prohibiting Harassment and Orders of Protection that occur within the City Limits.



Significant Changes:

- (\$29,000) Personnel cost reductions are related to the elimination of one Judicial Assistant position.
- \$147,000 LABOR DISTRIBUTION – This line item has been used to allocate personnel to other funds. For this year no allocations are proposed.

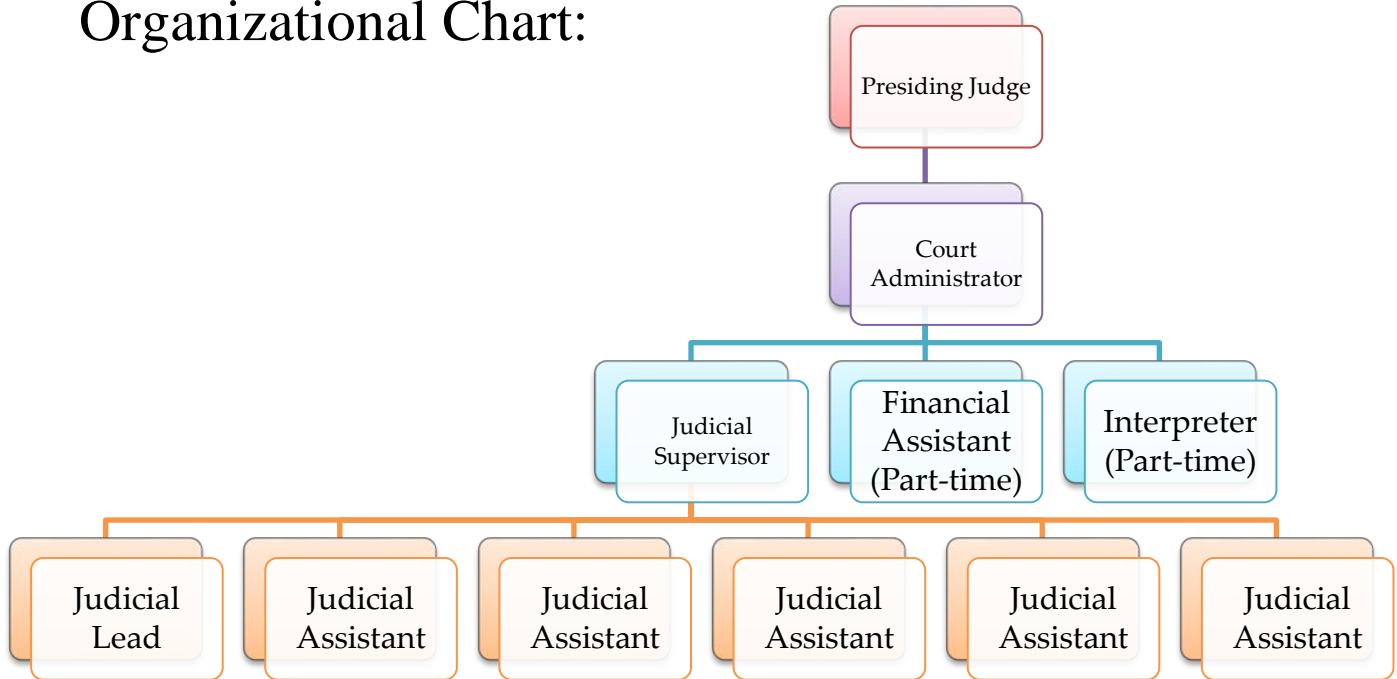
Capital Items:

- No capital was requested this year for this Fund.

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	13.1	8.6	9.6	11.1	10.1

Organizational Chart:



Transfers:	To:	Court
FROM:		
Gen. Fund		332,500

Fund Name: Court
Fund Number : 14

REVENUES		Actual				
Acct	Acct Description	FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
			2016	2017	2018	2019
100	COURT FINES	220,000	223,457	217,155	238,539	107,717
200	DEFENSIVE DRIVING REVENUE	40,000	27,680	42,470	34,910	21,380
250	GRANT REVENUE	0	0	0	0	0
350	FORFEITURE REVENUE	0	1,300	850	2,095	190
550	LOCAL COST	5,000	3,927	3,170	4,857	3,746
552	WARRANT FEE	0	4,008	3,300	2,188	858
553	LOCAL DEFAULT FEE	70,000	121,081	86,637	82,005	24,621
554	PARKING ORDINANCE	0	0	91	0	0
650	JCEF - LOCAL FUND	0	656	734	497	419
690	CONFIDENTIAL ADDRESS FND-LOCAL	0	124	113	191	87
700	MISCELLANEOUS FEES	0	5,729	6,411	1,561	25
940	CASH OVER/SHORT	0	20	4	(273)	5
970	TRANSFER IN	332,500	327,500	23,500	265,000	63,000
TOTAL REVENUES		667,500	715,481	384,434	631,571	222,048

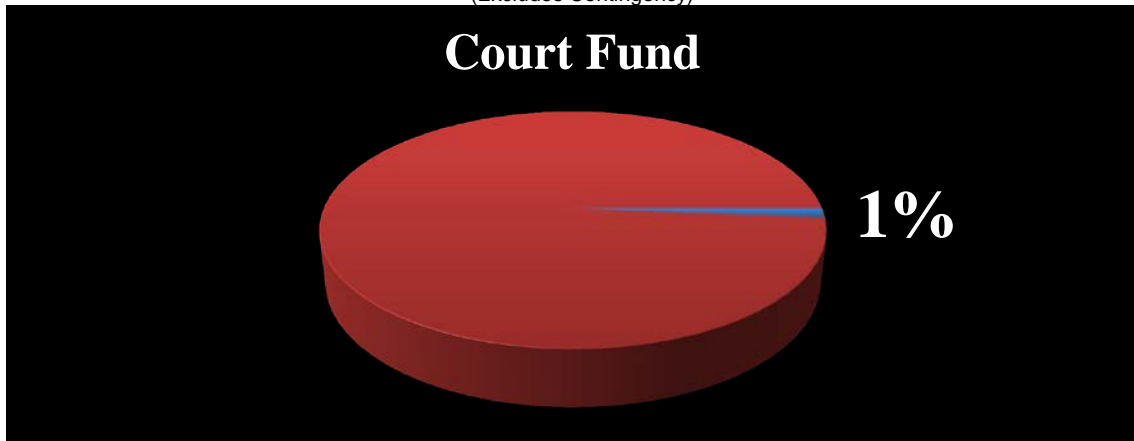
SUMMARY OF EXPENDITURES		Actual				
Category	Category Description	FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
			2016	2017	2018	2019
100	Personnel Services	757,000	527,205	422,069	463,645	228,833
200	Supplies	13,000	11,881	8,370	13,891	2,973
300	Services	21,500	68,787	68,529	16,921	9,141
400	Special Projects	0	0	0	0	0
600	Capital Outlay/Projects	0	0	0	0	0
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency/Transfers	0	0	0	0	0
TOTAL		791,500	607,873	498,968	494,456	240,947
110	SALARIES AND WAGES	577,000	547,721	440,978	459,535	240,084
111	OVERTIME	3,000	393	620	1,423	509
117	COMPTIME	0	462	0	2	0
120	HEALTH-LIFE-DENTAL INSURANCE	64,000	87,972	51,940	47,970	17,435
130	SOCIAL SECURITY CONTRIBUTION	36,000	32,724	26,717	27,993	14,770
131	MEDICARE CONTRIBUTION	9,000	7,653	6,248	6,547	3,454
132	ASRS CONTRIBUTION	56,000	58,471	46,176	47,284	25,451
140	WORKER'S COMPENSATION	2,000	1,202	1,195	1,307	379
141	UNEMPLOYMENT INSURANCE	4,000	2,062	1,624	1,584	249
142	AZ JOB TRAINING TAX	6,000	0	0	0	0
199	LABOR DISTRIBUTION	0	(211,455)	(153,429)	(130,000)	(73,500)
230	OFFICE SUPPLIES	5,000	5,359	3,885	4,930	1,199
231	BUILDING JANITORIAL SUPPLIES	0	0	211	234	129
232	COMPUTER/PRINTER SUPPLIES	5,000	3,773	1,809	2,134	1,012
237	EQUIPMENT/FURNITURE PURCHASE	1,000	769	836	4,260	479
249	OPERATING MATERIAL & SUPPL	1,500	1,011	957	2,056	109
254	COMPUTER/PRINTER SUPPLIES	500	644	87	277	45
263	DATA INFRASTRUCTURE SERVICES	0	325	585	0	0
311	EQUIPMENT/FURNITURE PURCHASE	0	11,500	0	0	0
313	CONTRACTED SERVICES	3,000	2,564	2,221	2,202	1,158
319	INTERPRETER	5,500	2,850	11,903	9,150	4,500
339	JURY POLL EXPENSES	1,000	383	0	0	0
345	SECURITY SERVICES	0	41,785	43,581	0	0
350	TRAVEL AND PER DIEM	0	2,471	4,663	322	0
351	CONFERENCE, SEMINAR & TRAINING	0	660	1,869	155	0
360	PRINTING COSTS	5,500	2,190	2,137	1,868	343
361	PUBLISHING/ADVERTISEMENT	0	0	0	0	0
362	MAILING COST	3,000	3,039	1,185	1,218	778
370	DUES-MEMBERSHIPS-FEES	500	660	370	520	375
371	SUBSCRIPTIONS	3,000	301	664	1,419	2,009
377	MISCELLANEOUS EXPENSES	0	383	(64)	66	(21)
TOTAL EXPENDITURES		791,500	607,873	498,968	494,456	240,947
NET REVENUE OVER EXPENDITURES		(124,000)	107,609	(114,534)	137,115	(18,899)

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
180,000	195,000	195,000	195,000	220,000	220,000	25,000	13%
15,000	20,000	25,000	50,000	40,000	40,000	(10,000)	-20%
0	0	0	0	0	0	0	0%
5,000	5,000	0	0	0	0	0	0%
5,000	5,000	0	0	5,000	5,000	5,000	5000%
5,000	5,000	5,000	5,000	0	0	(5,000)	-100%
90,000	115,000	85,000	80,000	70,000	70,000	(10,000)	-13%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
327,500	23,500	265,000	126,000	332,500	332,500	206,500	164%
627,500	368,500	575,000	456,000	667,500	667,500	211,500	46%

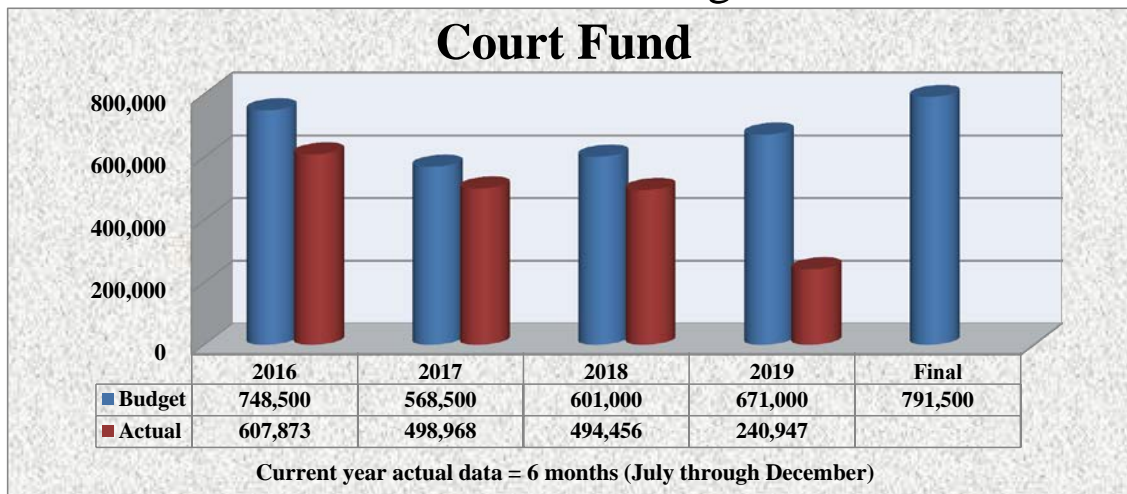
Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
671,000	485,000	569,000	639,000	757,000	757,000	118,000	18%
7,000	13,000	13,000	13,000	13,000	13,000	0	0%
70,500	70,500	19,000	19,000	21,500	21,500	2,500	13%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
748,500	568,500	601,000	671,000	791,500	791,500	120,500	18%
627,000	468,000	510,000	593,000	577,000	577,000	(16,000)	-3%
12,000	3,000	3,000	3,000	3,000	3,000	0	0%
0	0	0	0	0	0	0	0%
107,000	66,000	83,000	75,000	64,000	64,000	(11,000)	-15%
40,000	30,000	32,000	37,000	36,000	36,000	(1,000)	-3%
10,000	7,000	8,000	9,000	9,000	9,000	0	0%
67,000	45,000	49,000	56,000	56,000	56,000	0	0%
2,000	2,000	2,000	2,000	2,000	2,000	0	0%
6,000	4,000	4,000	4,000	4,000	4,000	0	0%
10,000	8,000	8,000	7,000	6,000	6,000	(1,000)	-14%
(210,000)	(148,000)	(130,000)	(147,000)	0	0	147,000	-100%
5,000	5,000	5,000	5,000	5,000	5,000	0	0%
0	0	0	0	0	0	0	0%
0	5,000	5,000	5,000	5,000	5,000	0	0%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
500	1,500	1,500	1,500	1,500	1,500	0	0%
500	500	500	500	500	500	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
2,000	3,000	3,000	3,000	3,000	3,000	0	0%
5,500	5,500	5,500	5,500	5,500	5,500	0	0%
1,000	1,000	1,000	1,000	1,000	1,000	0	0%
42,500	42,500	0	0	0	0	0	0%
4,000	4,000	0	0	0	0	0	0%
5,000	5,000	0	0	0	0	0	0%
5,500	5,500	5,500	5,500	5,500	5,500	0	0%
1,000	0	0	0	0	0	0	0%
3,000	3,000	3,000	3,000	3,000	3,000	0	0%
500	500	500	500	500	500	0	0%
500	500	500	500	3,000	3,000	2,500	500%
0	0	0	0	0	0	0	0%
748,500	568,500	601,000	671,000	791,500	791,500	120,500	18%
(121,000)	(200,000)	(26,000)	(215,000)	(124,000)	(124,000)	91,000	-42%

Percent of Citywide Expenditure Budget

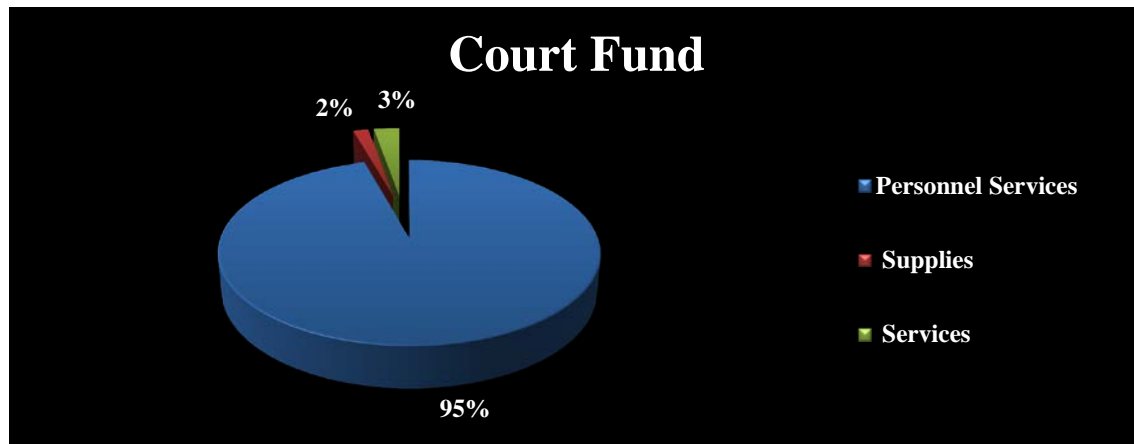
(Excludes Contingency)



Total Fund Budget



FY 2020 Budgeted Expenses



COURT ENHANCEMENT FUND



Council Adopted
Final Budget

COURT ENHANCEMENT FUND

Net Change from Previous Budget:

(\$499,500)	-43%
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The El Mirage City Court is responsible for the expedient adjudication of Criminal Misdemeanors, Criminal and Civil Traffic violations, El Mirage City Code violations, Injunctions Prohibiting Harassment and Orders of Protection that occur within the City Limits.

A court enhancement and security fee shall be imposed by the City Court on each order or agreement to pay any fine, sanction, penalty, or assessment, or to participate in any Court-authorized diversion program. The court enhancement and security fee shall not be imposed on civil parking violations. The court enhancement and security fee shall be collected by the City Court for deposit into the City Court Enhancement and Security Fund.

The City Court Enhancement and Security Fund is established for the exclusive purpose of enhancing City Court processes and security. Monies in the Fund shall supplement, not supplant, funds provided to the City Court through the city budget process. Interest earned on the monies in the Fund shall be credited to the City Court Enhancement and Security Fund. The City Court shall administer the Fund and may make expenditures from the Fund for the purposes approved in this section.

Significant Changes:

- Decrease in Court Technology Account Expense of \$958,500 previously used to budget all excess available funds.



Capital Items:

- \$550,000 BUILDING/DATA INFRAS. IMPROV is identified for Court Facility Improvements. An additional \$240,000 is budgeted in Facilities for this project as well.

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30 th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	0	0	0	0	0



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Fund Name: Court Enhancement Fund
Fund Number : 15

REVENUES

Acct	Acct Description	FY 2020 Final	Actual			
			For the Fiscal Year ending June 30,			July - Dec
			2016	2017	2018	2019
627	COURT TIME PMT REVENUE	5,000	26,574	17,921	17,754	6,933
628	COURT FTG FEE REVENUE	5,000	22,375	23,107	15,371	5,824
629	COURT TECH ACCT REVENUE	50,000	335,145	130,559	151,026	63,792
750	UNCLASSIFIED REVENUES	0	0	0	0	0
842	INTEREST REVENUE	15,000	1,604	4,757	11,289	8,768
TOTAL REVENUES		75,000	385,698	176,345	195,440	85,316

SUMMARY OF EXPENDITURES

Category	Category Description	FY 2020 Final	Actual			
			For the Fiscal Year ending June 30,			July - Dec
			2016	2017	2018	2019
100	Personnel Services	20,500	131,550	121,724	102,789	54,919
200	Supplies	0	10,975	0	18,015	5,521
300	Services	80,000	26,409	27,716	78,066	32,594
400	Special Projects	0	18,512	0	0	0
600	Capital Outlay/Projects	550,000	269,182	0	0	0
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency/Transfers	0	0	0	0	0
TOTAL		650,500	456,629	149,440	198,869	93,035

EXPENDITURE DETAIL

199	LABOR DISTRIBUTION	20,500	131,550	121,724	102,789	54,919
232	COMPUTER/PRINTER SUPPLIES	0	0	0	0	0
237	EQUIPMENT PURCHASE	0	9,933	0	8,989	1,869
248	SOFTWARE PURCHASE	0	0	0	462	0
250	BUILDING MAINTENANCE/REPAIRS	0	0	0	8,017	1,437
261	EQUIPMENT MAINTENANCE CONTRACT	0	84	0	0	0
263	DATA INFRASTRUCTURE SERVICES	0	958	0	0	0
265	SOFTWARE MAINT CONTRACT	0	0	0	0	0
269	OTHER MAINTENANCE/REPAIRS	0	0	0	547	2,215
311	PROFESSIONAL SERVICES	0	0	0	5,000	0
313	CONTRACTED SERVICES	18,500	19,332	21,500	22,250	11,500
338	ARMORED CAR SERVICES	7,000	7,077	6,216	7,045	2,642
345	SECURITY SERVICES	45,500	0	0	42,361	18,452
350	TRAVEL AND PER DIEM	4,000	0	0	255	0
351	CONFERENCE,SEMINAR & TRAINING	5,000	0	0	525	0
361	PUBLISHING/ADVERTISEMENT COST	0	0	0	0	0
372	BANK CHARGES	0	0	0	0	0
377	MISCELLEANOUS EXPENSES	0	0	(0)	630	0
419	COURT TECHNOLOGY ACCT EXPENSE	0	18,512	0	0	0
617	CAPITAL EQUIPMENT PURCHASE	0	18,788	0	0	0
658	SITE IMPROVEMENTS	0	250,394	0	0	0
661	BUILDING/DATA INFRAS. IMPROV.	550,000	0	0	0	0
TOTAL EXPENDITURES		650,500	456,629	149,440	198,869	93,035

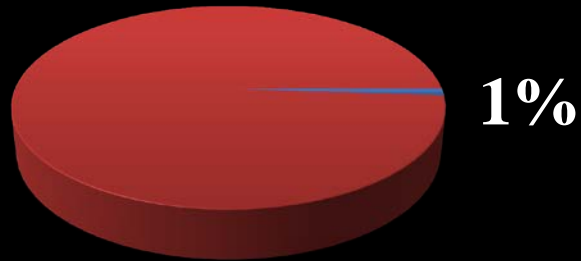
NET REVENUE OVER EXPENDITURES **(575,500)** **(70,931)** 26,905 **(3,429)** **(7,719)**

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
25,000	10,000	15,000	15,000	5,000	5,000	(10,000)	-67%
30,000	10,000	15,000	20,000	5,000	5,000	(15,000)	-75%
275,000	120,000	110,000	130,000	50,000	50,000	(80,000)	-62%
0	0	0	0	0	0	0	0%
0	0	0	5,000	15,000	15,000	10,000	200%
330,000	140,000	140,000	170,000	75,000	75,000	(95,000)	-56%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
135,500	98,000	116,500	114,500	20,500	20,500	(94,000)	-82%
0	0	0	0	0	0	0	0%
12,000	25,500	77,000	77,000	80,000	80,000	3,000	4%
1,247,000	666,500	81,500	958,500	0	0	(958,500)	-100%
0	0	0	0	550,000	550,000	550,000	550000%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
1,394,500	790,000	275,000	1,150,000	650,500	650,500	(499,500)	-43%
135,500	98,000	116,500	114,500	20,500	20,500	(94,000)	-82%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	18,500	18,500	18,500	18,500	18,500	0	0%
5,000	7,000	7,000	7,000	7,000	7,000	0	0%
0	0	42,500	42,500	45,500	45,500	3,000	7%
0	0	4,000	4,000	4,000	4,000	0	0%
0	0	5,000	5,000	5,000	5,000	0	0%
0	0	0	0	0	0	0	0%
7,000	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
1,247,000	666,500	81,500	958,500	0	0	(958,500)	-100%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	550,000	550,000	550,000	550000%
1,394,500	790,000	275,000	1,150,000	650,500	650,500	(499,500)	-43%
(1,064,500)	(650,000)	(135,000)	(980,000)	(575,500)	(575,500)	404,500	-41%

Percent of Citywide Expenditure Budget (Excludes Contingency)

Court Enhancement Fund



Total Fund Budget

Court Enhancement Fund



Current year actual data = 6 months (July through December)

FY 2020 Budgeted Expenses

Court Enhancement Fund

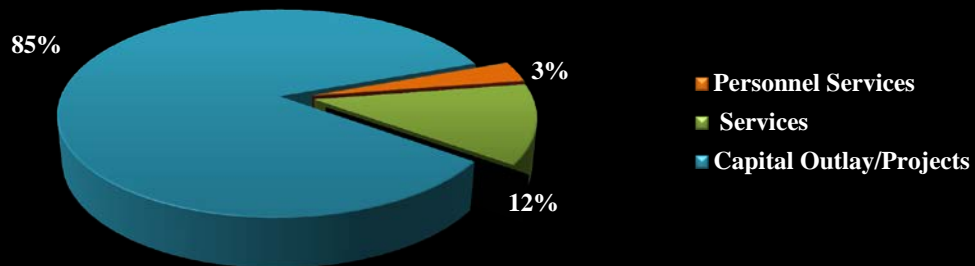


PHOTO ENFORCEMENT FUND



City of
EL MIRAGE

Arizona

GRAND HERITAGE, BRIGHT FUTURE!

Council Adopted
Final Budget

PHOTO ENFORCEMENT

Net Change from Previous Budget:

(\$893,000)	-77%
-------------	------

The Photo Enforcement Fund was established to account for all revenues and expenses directly related to the processing and adjudication of fines generated from photo related traffic citations. Both the Police Department and the Court have expenditures that are charged to this fund. The City pays Redflex who provides the cameras and process service out of this fund. Any residual income left at the end of the year is later transferred equally to the funds that pay for police operations and the construction of Northern Parkway. This fund and program are being closed out in FY 2019-2020.



Significant Changes:

- Decreased labor distributions by \$74,000 (77%).
- \$275,000 (76%) decrease in photo radar service costs based on program elimination.
- Reserves of \$194,000 were eliminated.
- \$350,000 (70%) decrease to Transfer Out based on historical information.

Capital Items:

- No capital was requested this year for this department.

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30 th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	0	0	0	0	0

Transfers:	To:	Gen. Fund	Capital St.
FROM:			
Photo Fund		75,000	75,000



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Fund Name: Photo Enforcement

Fund Number : 16

REVENUES		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Acct	Acct Description		2016	2017	2018	2019
105	PHOTO RADAR FINE	50,000	1,038,399	336,365	391,982	155,749
111	PROCESS SERVER - REDFLEX	5,000	112,171	53,707	37,668	6,734
200	DEFENSIVE DRIVING REVENUE	50,000	744,380	207,520	318,590	161,290
TOTAL REVENUES		105,000	1,894,950	597,592	748,240	323,773

SUMMARY OF EXPENDITURES		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Category	Category Description		2016	2017	2018	2019
100	Personnel Services	22,000	229,198	71,756	92,914	40,162
200	Supplies	0	10,388	0	0	0
300	Services	100,000	674,712	299,628	220,250	57,115
400	Special Projects	0	0	0	0	0
600	Capital Outlay/Projects	0	0	0	0	0
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency/Transfers	150,000	1,189,000	833,000	980,000	342,881
TOTAL		272,000	2,103,298	1,204,384	1,293,165	440,158

Dept	Acct	EXPENDITURE DETAIL				
430	199 LABOR DISTRIBUTION	0	128,004	50,000	50,000	27,000
430	362 MAILING COST	0	0	0	0	174
430	372 BANK CHARGES	9,000	13,885	5,674	6,574	2,717
430	377 MISCELLANEOUS EXPENSE	6,000	0	0	0	0
430	920 RESERVE	0	0	0	0	92,877
TOTAL COURT		15,000	141,889	55,674	56,574	122,768
551	199 LABOR DISTRIBUTION	22,000	101,194	21,756	42,914	13,162
551	237 EQUIPMENT/FURNITURE PURCHASE	0	10,388	0	0	0
551	354 PHOTO ENFORCEMENT SERVICES	85,000	660,827	293,954	213,676	54,224
551	920 RESERVE	0	0	0	0	0
551	950 TRANSFER OUT	150,000	1,189,000	833,000	980,000	250,004
TOTAL POLICE		257,000	1,961,409	1,148,710	1,236,590	317,390
TOTAL EXPENDITURES		272,000	2,103,298	1,204,384	1,293,165	440,158

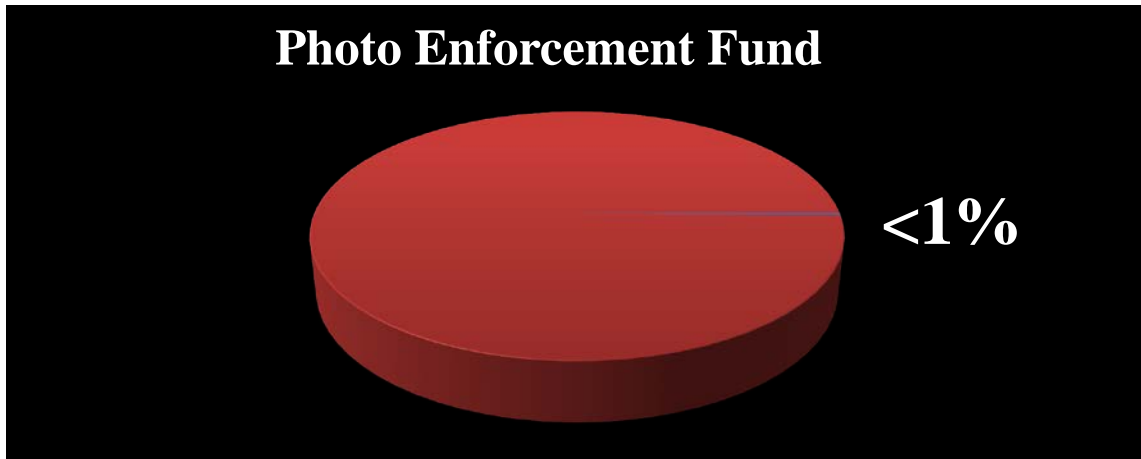
NET REVENUE OVER EXPENDITURES (167,000) (208,348) (606,791) (544,924) (116,385)

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
900,000	300,000	300,000	325,000	50,000	50,000	(275,000)	-85%
125,000	35,000	40,000	45,000	5,000	5,000	(40,000)	-89%
500,000	150,000	150,000	300,000	50,000	50,000	(250,000)	-83%
1,525,000	485,000	490,000	670,000	105,000	105,000	(565,000)	-84%

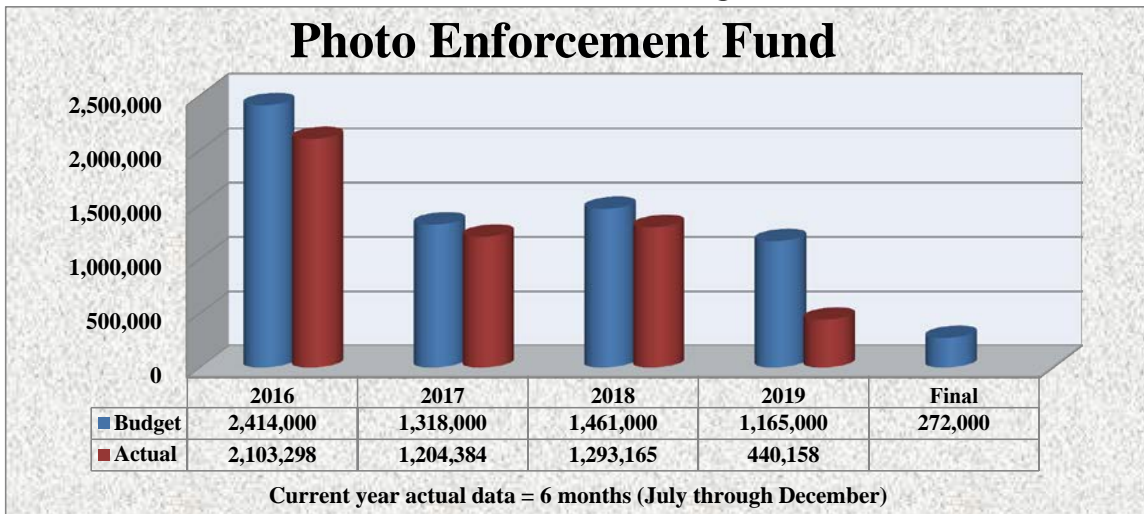
Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
253,000	68,500	126,000	96,000	22,000	22,000	(74,000)	-77%
0	0	0	0	0	0	0	0%
972,000	416,500	355,000	375,000	100,000	100,000	(275,000)	-73%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
1,189,000	833,000	980,000	694,000	150,000	150,000	(544,000)	-78%
2,414,000	1,318,000	1,461,000	1,165,000	272,000	272,000	(893,000)	-77%
128,000	50,000	50,000	54,000	0	0	(54,000)	-100%
0	0	0	0	0	0	0	0%
20,000	18,000	9,000	9,000	9,000	9,000	0	0%
0	6,000	6,000	6,000	6,000	6,000	0	0%
0	0	0	0	0	0	0	0%
148,000	74,000	65,000	69,000	15,000	15,000	(54,000)	-78%
125,000	18,500	76,000	42,000	22,000	22,000	(20,000)	-48%
0	0	0	0	0	0	0	0%
952,000	392,500	340,000	360,000	85,000	85,000	(275,000)	-76%
0	0	0	194,000	0	0	(194,000)	-100%
1,189,000	833,000	980,000	500,000	150,000	150,000	(350,000)	-70%
2,266,000	1,244,000	1,396,000	1,096,000	257,000	257,000	(839,000)	-77%
2,414,000	1,318,000	1,461,000	1,165,000	272,000	272,000	(893,000)	-77%
(889,000)	(833,000)	(971,000)	(495,000)	(167,000)	(167,000)	328,000	-66%

Percent of Citywide Expenditure Budget

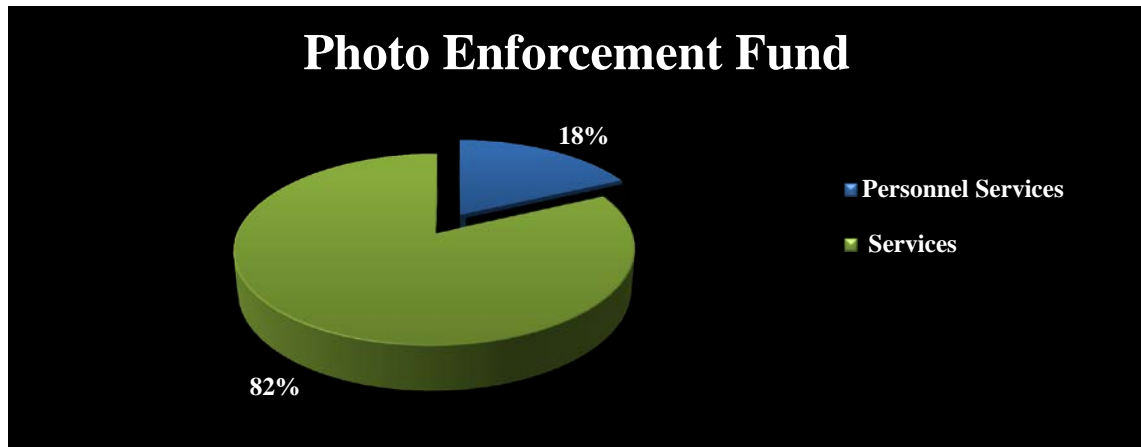
(Excludes Contingency)



Total Fund Budget



FY 2020 Budgeted Expenses



HIGHWAY USER REVENUE FUND (HURF)



Council Adopted
Final Budget

HIGHWAY USER REVENUE FUND (HURF)

Net Change from Previous Budget:

(\$917,500)	-22%
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The highway user revenue fund (HURF) is responsible for the upkeep of over 200 lane miles of City streets and right-of-ways. HURF accomplishes this through the pavement maintenance program, routine street sweeping, contract administration for right-of-way landscaping, traffic signal maintenance contract, and emergency service support.



Significant Changes:

- No Significant changes were identified in operational line items.

Special Projects

- \$400,000 – block wall repainting program

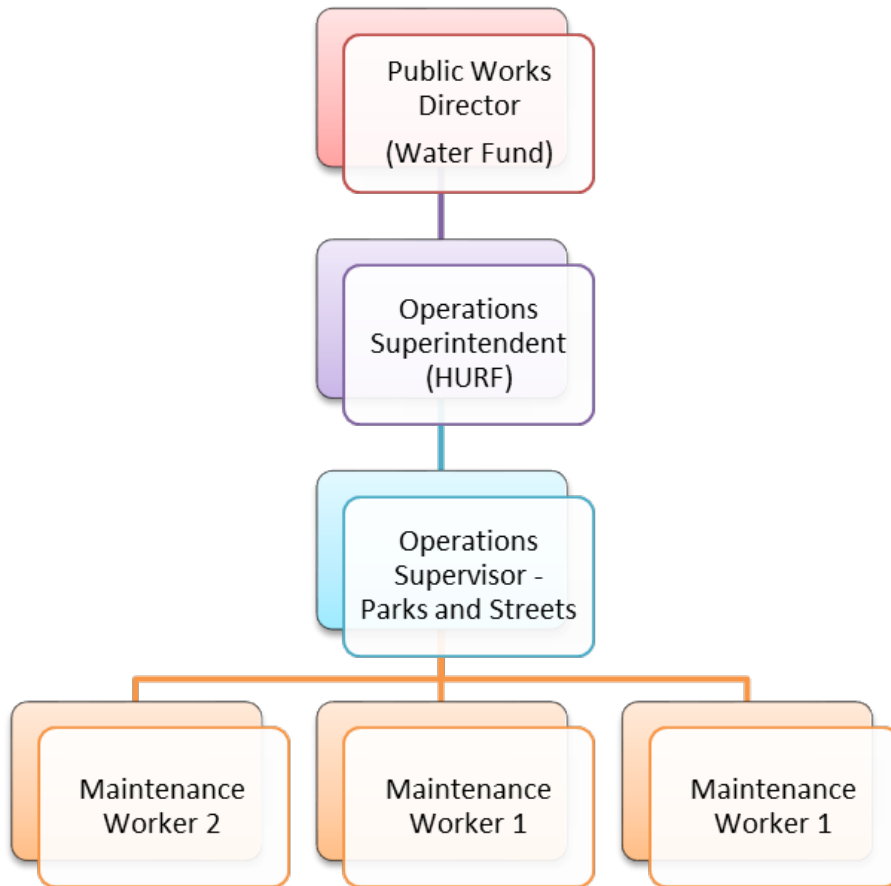
Capital Items:

- \$47,000 - vehicle replacement program
- \$850,000 - pavement management program
- \$15,000 - trailer replacement
- \$20,000 - easement access program
- \$375,000 - 121st Avenue and Cheryl Drive Improvements (Comm Dev)
- \$185,000 – Pedestrian Signal – Greenway Road & Sunny Lane (Comm Dev)
- \$40,000 – Traffic Signal Modifications at El Mirage Road and Cactus Road (Comm Dev)
- \$90,000 – Carryforward Projects

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	6	6	4	4	4

Organizational Chart:



Transfers:	To:	HURF
FROM:		
Gen. Fund		856,500

Fund Name: HURF

Fund Number : 21

REVENUES		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Acct	Acct Description	2016	2017	2018	2019	
100	HURF/STATE GASOLINE TAX	2,350,000	2,053,186	2,186,814	2,281,026	1,181,602
250	TRANSPORTATION FEE	0	0	0	0	0
550	REIMBURSEMENT	0	0	73,745	5,888	0
749	TRAFFIC SIGNAL IMPROVEMENTS	0	0	0	16,791	0
755	RECOVERY FROM PRIOR YEAR	0	0	0	0	0
842	INTEREST REVENUE	0	0	0	0	0
970	TRANSFER IN	856,500	481,000	83,500	1,004,000	93,000
TOTAL REVENUES		3,206,500	2,534,186	2,344,059	3,307,706	1,274,602

SUMMARY OF EXPENDITURES		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Category	Category Description	2016	2017	2018	2019	
100	Personnel Services	311,000	300,387	269,402	290,452	135,119
200	Supplies	215,500	124,349	189,356	237,532	91,802
300	Services	759,000	710,762	645,980	620,533	305,358
400	Special Projects	400,000	751,802	903,765	817,562	0
600	Capital Outlay/Projects	1,622,000	29,660	0	39,967	1,360,841
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency/Transfers	0	183,000	184,000	160,000	301,004
TOTAL		3,307,500	2,099,959	2,192,503	2,166,045	2,194,124

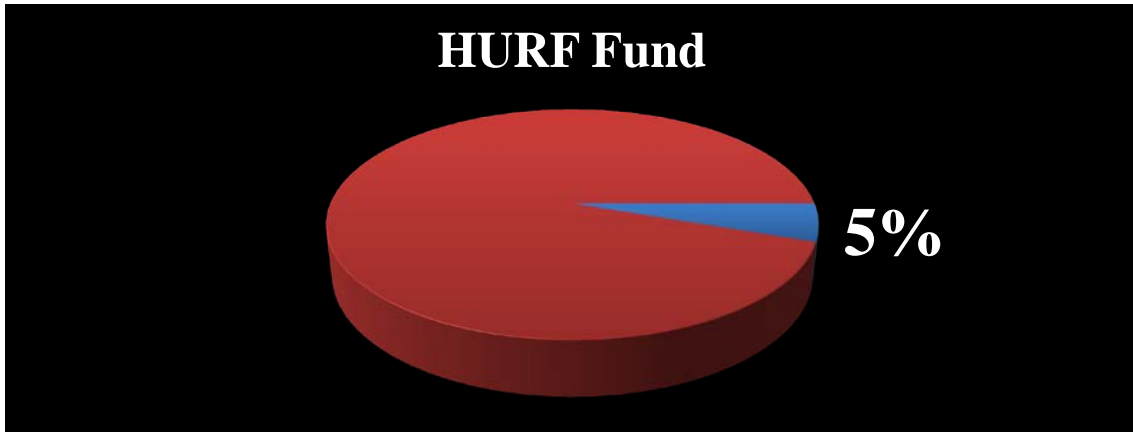
Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
1,825,000	1,950,000	2,100,000	2,200,000	2,350,000	2,350,000	150,000	7%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
553,000	83,500	1,004,000	186,000	856,500	856,500	670,500	360%
2,378,000	2,033,500	3,104,000	2,386,000	3,206,500	3,206,500	820,500	34%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
363,500	292,500	297,500	309,000	311,000	311,000	2,000	1%
169,500	173,000	192,500	212,500	215,500	215,500	3,000	1%
660,000	656,500	682,000	762,000	759,000	759,000	(3,000)	0%
0	0	1,500	0	400,000	400,000	400,000	400000%
930,000	1,355,000	1,700,000	2,339,500	1,622,000	1,622,000	(717,500)	-31%
0	0	0	0	0	0	0	0%
183,000	184,000	160,000	602,000	0	0	(602,000)	-100%
2,306,000	2,661,000	3,033,500	4,225,000	3,307,500	3,307,500	(917,500)	-22%

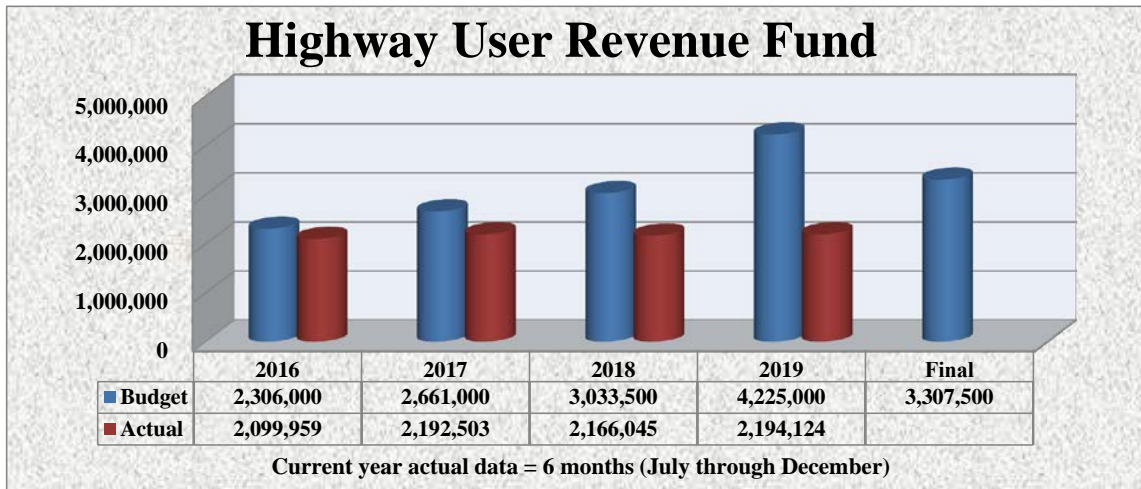
EXPENDITURE DETAIL (CONT'D)	FY 2020 Final	Actual			
		For the Fiscal Year ending June 30, 2016	2017	2018	July - Dec 2019
EXPENDITURE DETAIL					
110 SALARIES AND WAGES	188,000	197,921	173,995	180,704	86,744
111 OVERTIME	16,000	5,399	5,088	8,265	5,464
117 COMPTIME	0	10	150	906	260
120 HEALTH-LIFE-DENTAL INSURANCE	51,000	45,669	42,893	49,363	20,600
123 CALL BACK PAY	0	0	0	0	0
130 SOCIAL SECURITY CONTRIBUTION	13,000	11,985	10,342	10,862	5,300
131 MEDICARE CONTRIBUTION	3,000	2,803	2,419	2,540	1,240
132 ASRS CONTRIBUTION	26,000	22,895	20,426	21,836	10,911
140 WORKERS COMPENSATION	8,000	12,882	13,412	15,543	4,600
141 UNEMPLOYMENT INSURANCE	2,000	823	678	431	0
142 AZ JOB TRAINING TAX	4,000	0	0	0	0
199 LABOR DISTRIBUTION	0	0	0	0	0
210 SMALL TOOLS/EQUIP/PARTS	2,500	1,467	1,857	2,171	1,242
211 FUEL AND LUBRICANTS	15,000	11,229	13,502	20,836	8,407
213 SAFETY EQUIPMENT/SUPPLIES	3,000	1,733	2,412	3,388	1,438
219 STREET SIGN EXPENSES	26,000	15,207	26,881	24,288	26,932
222 CHEMICAL EXPENSE	9,000	0	0	5,802	4,487
225 ASPHALT/COAL MATERIAL	4,500	689	1,844	5,698	36
230 OFFICE SUPPLIES	0	6	0	41	0
233 UNIFORMS	0	0	205	272	0
237 EQUIPMENT/FURNITURE PURCHASE	6,000	0	1,435	3,522	0
243 IRRIGATION SUPPLIES	3,000	0	0	8,895	0
249 OPERATING MATERIAL & SUPPLIES	11,000	16,172	23,514	8,177	6,577
269 OTHER MAINTENANCE/REPAIRS	21,000	10,969	27,775	16,316	495
270 TRAFFIC SIGNAL MAINT/REPAIRS	114,500	66,878	89,930	138,125	42,188
311 PROFESSIONAL SERVICES	0	0	677	0	0
313 CONTRACTED SERVICES	319,500	294,882	228,497	187,642	85,142
320 MEDICAL/DRUG EXAMS & TESTING	0	0	0	0	0
328 EQUIPMENT RENT/LEASES	2,500	0	2,469	3,006	400
351 CONFERENCE, SEMINAR & TRAINING	2,000	1,493	895	920	250
361 PUBLISHING/ADVERTISEMENT	500	285	0	188	0
370 DUES-MEMBERSHIPS-FEES	1,500	1,125	1,675	2,266	0
381 WIRELESS COMMUNICATIONS	3,000	4,175	5,557	5,377	1,791
388 STREET/TRAFFIC LIGHT ELECTRICITY	430,000	408,801	406,211	421,134	217,774
400 SPECIAL PROJECTS	400,000	0	0	1,287	0
460 STREET IMPROVEMENTS	0	749,802	903,765	816,276	0
469 PM-10 COMPLIANCE	0	2,000	0	0	0
617 CAPITAL EQUIPMENT PURCHASE	15,000	0	0	0	0
650 VEHICLE PURCHASE	47,000	0	0	0	0
665 TRAFFIC SIGNAL IMPROVEMENTS	225,000	0	0	0	54,477
666 STREET IMPROVEMENTS	1,335,000	29,660	0	39,967	1,306,364
950 TRANSFER OUT	0	183,000	184,000	160,000	301,004
TOTAL EXPENDITURES	3,307,500	2,099,959	2,192,503	2,166,045	2,194,124
NET REVENUE OVER EXPENDITURES	(101,000)	434,227	151,557	1,141,660	(919,522)

Budget				Change			
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
209,000	185,000	179,000	184,000	188,000	188,000	4,000	2%
5,000	5,000	13,000	13,000	16,000	16,000	3,000	23%
0	0	0	0	0	0	0	0%
66,000	42,000	50,000	50,000	51,000	51,000	1,000	2%
7,500	7,500	7,500	8,000	0	0	(8,000)	-100%
19,000	13,000	12,000	13,000	13,000	13,000	0	0%
5,000	3,000	3,000	3,000	3,000	3,000	0	0%
34,000	23,000	22,000	24,000	26,000	26,000	2,000	8%
13,000	9,000	8,000	8,000	8,000	8,000	0	0%
2,000	2,000	2,000	2,000	2,000	2,000	0	0%
3,000	3,000	1,000	4,000	4,000	4,000	0	0%
0	0	0	0	0	0	0	0%
2,500	2,500	2,500	2,500	2,500	2,500	0	0%
18,000	18,000	15,000	15,000	15,000	15,000	0	0%
2,000	2,000	2,000	3,000	3,000	3,000	0	0%
12,500	12,500	23,000	23,000	26,000	26,000	3,000	13%
0	0	6,000	6,000	9,000	9,000	3,000	50%
6,500	6,500	4,500	4,500	4,500	4,500	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	7,000	6,000	6,000	6,000	0	0%
0	0	6,000	6,000	3,000	3,000	(3,000)	-50%
3,500	7,000	11,000	11,000	11,000	11,000	0	0%
50,000	50,000	21,000	21,000	21,000	21,000	0	0%
74,500	74,500	94,500	114,500	114,500	114,500	0	0%
0	0	0	0	0	0	0	0%
242,000	238,500	263,500	323,500	319,500	319,500	(4,000)	-1%
0	0	0	0	0	0	0	0%
2,500	2,500	2,500	2,500	2,500	2,500	0	0%
500	500	1,000	1,000	2,000	2,000	1,000	100%
500	500	500	500	500	500	0	0%
1,500	1,500	1,500	1,500	1,500	1,500	0	0%
3,000	3,000	3,000	3,000	3,000	3,000	0	0%
410,000	410,000	410,000	430,000	430,000	430,000	0	0%
0	0	1,500	0	400,000	400,000	400,000	400000%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	10,000	15,000	15,000	5,000	50%
0	0	0	0	47,000	47,000	47,000	47000%
0	0	0	79,000	225,000	225,000	146,000	185%
930,000	1,355,000	1,700,000	2,250,500	1,335,000	1,335,000	(915,500)	-41%
183,000	184,000	160,000	602,000	0	0	(602,000)	-100%
2,306,000	2,661,000	3,033,500	4,225,000	3,307,500	3,307,500	(917,500)	-22%
72,000	(627,500)	70,500	(1,839,000)	(101,000)	(101,000)	1,738,000	-95%

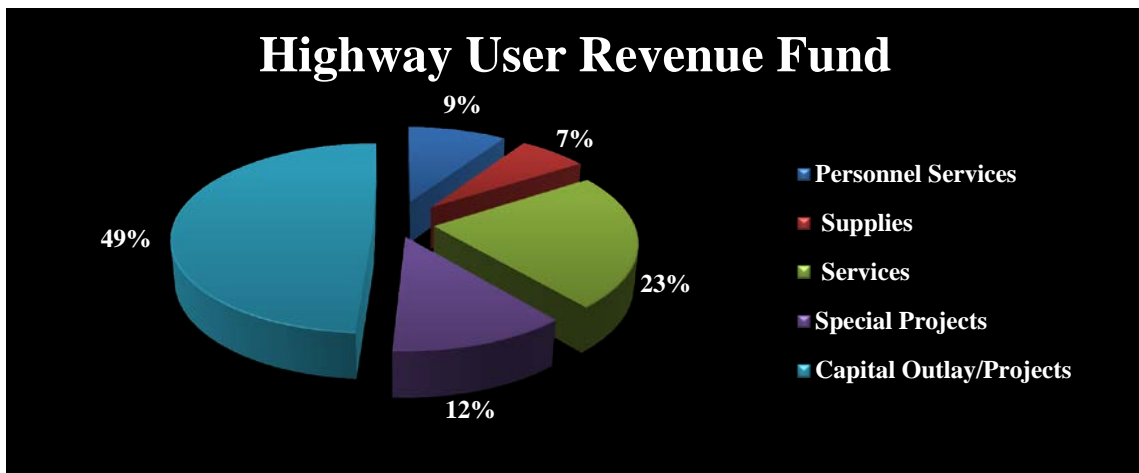
Percent of Citywide Expenditure Budget (Excludes Contingency)



Total Fund Budget



FY 2020 Budgeted Expenses



LOCAL TRANSPORTATION ASSISTANCE FUND (LTAF)



Council Adopted
Final Budget

LOCAL TRANSPORTATION ASSISTANCE FUND (LTAF)

Net Change from Previous Budget:

(\$203,000)	-60%
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The City of El Mirage expanded its partnership with Northwest Valley Connect to provide Dial-A-Ride services. El Mirage Dial-A-Ride service provides on-demand service based upon certification of eligibility for El Mirage Seniors ages 65 and older and persons with disabilities within the Dial-A-Ride boundary. Valley Metro Paratransit operates within El Mirage only when both ends of the trip are within the federally mandated service area.

Significant Changes:

- Operating Materials and Supplies decreased \$123,000 (100%) to offset declining fund balances.
- Construction CIP reduced \$75,000 (100%) as bus shelters were completed.



Capital Items:

- No capital was requested this year for this department.

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	0	0	0	0	0



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Fund Name: LTAF

Fund Number : 23

REVENUES

Acct	Acct Description	FY 2020 Final	Actual			
			For the Fiscal Year ending June 30,			July - Dec
			2016	2017	2018	2019
150	LTAF/LOTTERY REVENUE SHARING	95,000	95,813	93,297	96,038	0
200	D.A.R.T. BUS FARES	0	0	0	0	0
350	VALLEY METRO (RPTA)	0	2,374	0	0	0
550	REIMBURSEMENTS	0	0	0	0	2,974
755	RECOVERY FROM PRIOR YEAR	0	142,249	0	0	0
842	INTEREST REVENUE	0	0	0	0	0
TOTAL REVENUES		95,000	240,436	93,297	96,038	2,974

SUMMARY OF EXPENDITURES

Category	Category Description	FY 2020 Final	Actual			
			For the Fiscal Year ending June 30,			July - Dec
			2016	2017	2018	2019
100	Personnel Services	0	0	0	0	0
200	Supplies	0	0	0	0	0
300	Services	137,000	63,430	54,028	49,978	33,703
400	Special Projects	0	0	0	0	0
600	Capital Outlay/Projects	0	0	83,181	85,285	68,579
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency/Transfers	0	0	0	0	0
TOTAL		137,000	63,430	137,209	135,263	102,283

EXPENDITURE DETAIL

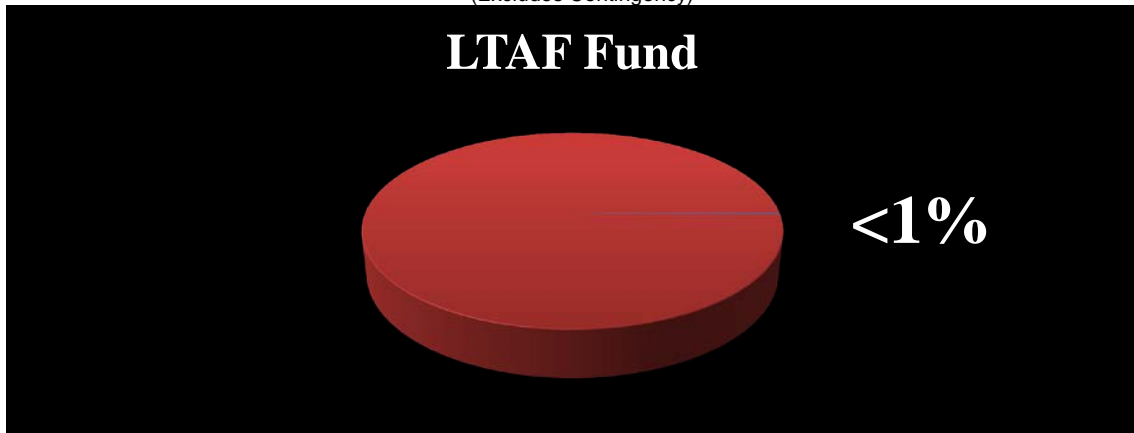
249	OPERATING MATERIAL & SUPPLIES	0	0	0	0	0
313	CONTRACTED SERVICES	137,000	63,430	54,028	49,978	33,703
650	VEHICLE PURCHASE	0	0	0	0	0
666	STREET IMPROVEMENTS-CAPITAL	0	0	83,181	85,285	0
668	CONSTRUCTION-CIP	0	0	0	0	68,579
TOTAL EXPENDITURES		137,000	63,430	137,209	135,263	102,283

NET REVENUE OVER EXPENDITURES (42,000) 177,006 (43,912) (39,225) (99,309)

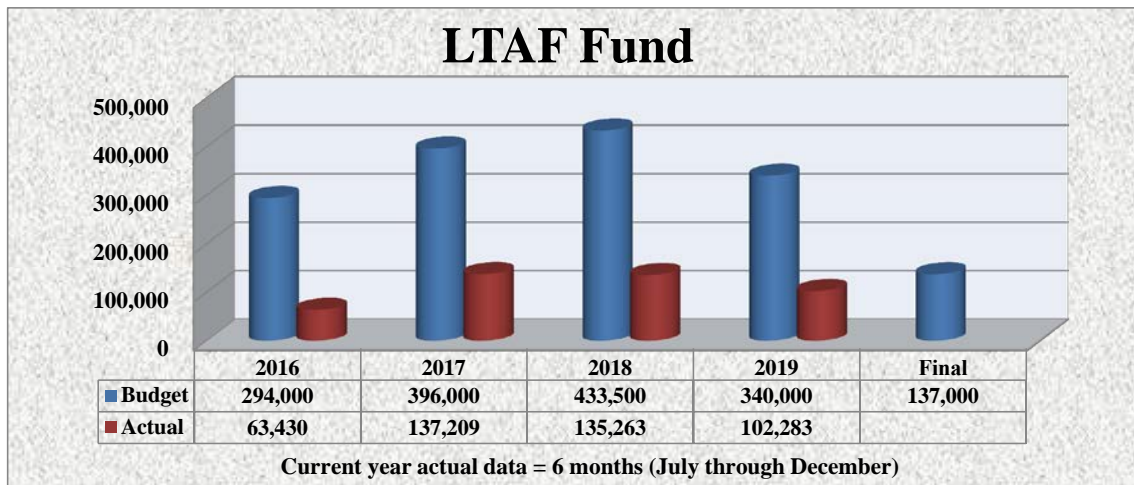
Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
94,000	96,000	95,000	95,000	95,000	95,000	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
94,000	96,000	95,000	95,000	95,000	95,000	0	0%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
0	0	0	0	0	0	0	0%
263,000	136,000	95,000	123,000	0	0	(123,000)	-100%
31,000	90,000	93,500	142,000	137,000	137,000	(5,000)	-4%
0	0	0	0	0	0	0	0%
0	170,000	245,000	75,000	0	0	(75,000)	-100%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
294,000	396,000	433,500	340,000	137,000	137,000	(203,000)	-60%
263,000	136,000	95,000	123,000	0	0	(123,000)	-100%
31,000	90,000	93,500	142,000	137,000	137,000	(5,000)	-4%
0	0	0	0	0	0	0	0%
0	170,000	170,000	0	0	0	0	0%
0	0	75,000	75,000	0	0	(75,000)	-100%
294,000	396,000	433,500	340,000	137,000	137,000	(203,000)	-60%
(200,000)	(300,000)	(338,500)	(245,000)	(42,000)	(42,000)	203,000	-83%

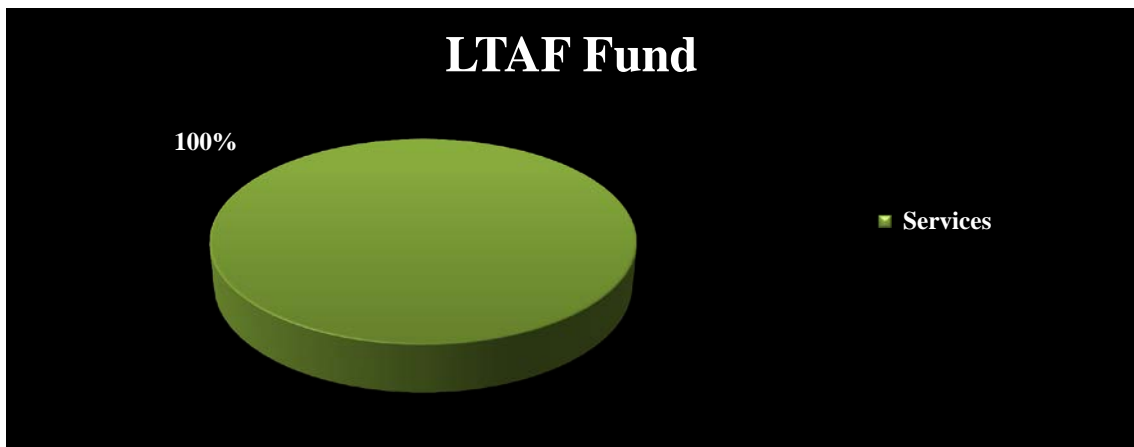
Percent of Citywide Expenditure Budget (Excludes Contingency)



Total Fund Budget



FY 2020 Budgeted Expenses



POLICE TOWING FUND



City of
EL MIRAGE

Arizona

GRAND HERITAGE, BRIGHT FUTURE!

Council Adopted
Final Budget

POLICE TOWING

Net Change from Previous Budget:

(\$136,000)	-72%
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This fund was established for the use of the Police Department and is administered by the Police Department in accordance with the regulations of Arizona Revised Statute 28-3511 which reads in-part: “The immobilizing or impounding agency shall



establish procedures for immobilization hearings or post storage hearings, for the release of properly immobilized or impounded vehicles and for imposition of a charge for administrative costs ...the administrative charges collected pursuant to this section shall be transmitted to the city treasurer for deposit in a special fund established by the municipality for the purpose of implementing section 28-872 and this article”.

Significant Changes:

- All available and unallocated funds have been budgeted in Operating Materials and Supplies which decreased \$140,000 (86%).

Capital Items:

- No capital was requested this year for this department.

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	0	0	0	0	0



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Fund Name: Police Towing

Fund Number : 28

REVENUES

			Actual			
Acct	Acct Description	FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
			2016	2017	2018	2019
563	IMPOUND REVENUE (28-3511)	25,000	69,900	60,605	57,000	43,800
TOTAL REVENUES		25,000	69,900	60,605	57,000	43,800

SUMMARY OF EXPENDITURES

			Actual			
Category	Category Description	FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
			2016	2017	2018	2019
100	Personnel Services	23,000	24,948	26,438	27,887	8,377
200	Supplies	22,000	4,094	2,952	0	0
300	Services	9,000	0	7,000	7,000	0
400	Special Projects	0	0	0	0	0
600	Capital Outlay/Projects	0	0	50,819	0	0
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency/Transfers	0	0	0	0	0
TOTAL		54,000	29,042	87,208	34,887	8,377

EXPENDITURE DETAIL

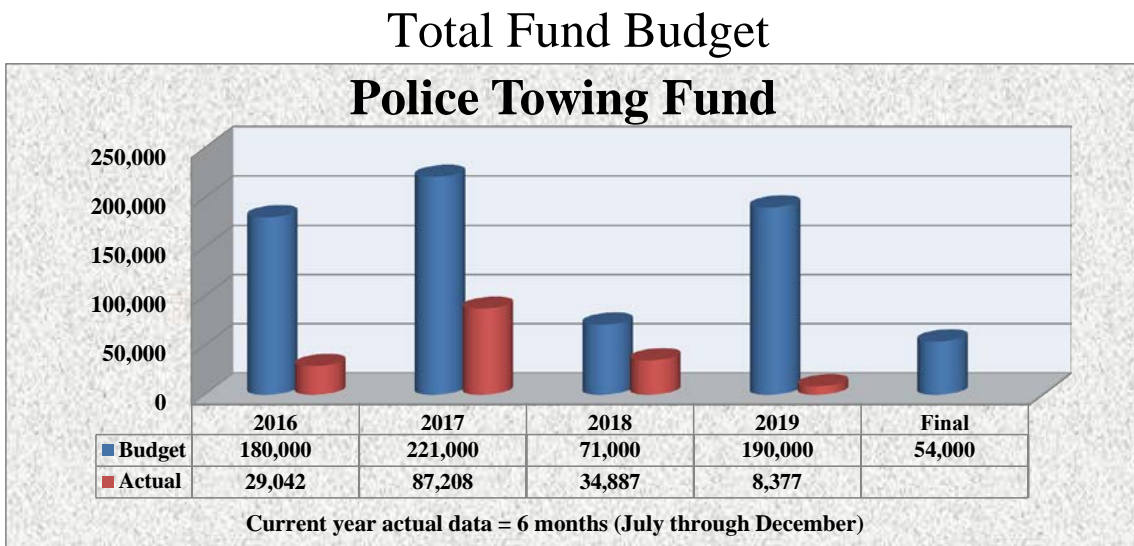
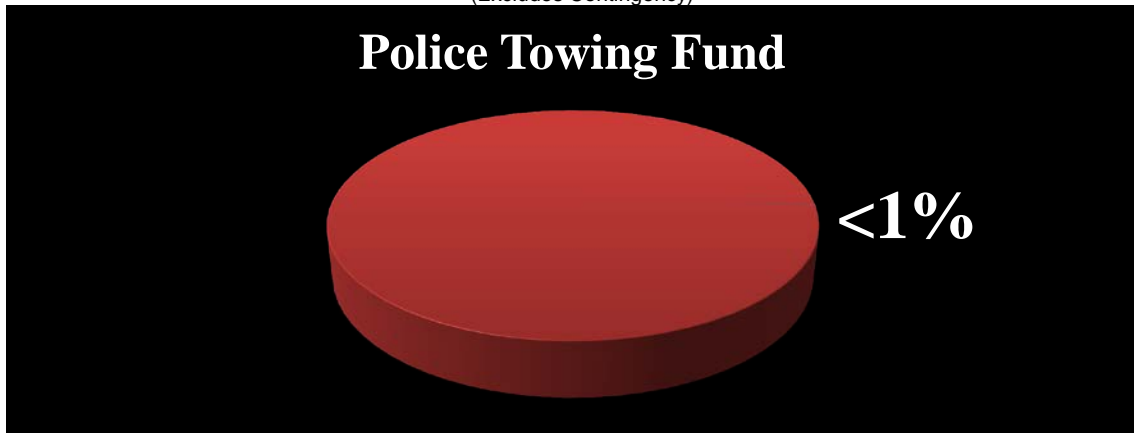
199	LABOR DISTRIBUTION	23,000	24,948	26,438	27,887	8,377
249	OPERATING MATERIALS AND SUPPLIES	22,000	4,094	2,952	0	0
370	DUES-MEMBERSHIPS-FEES	9,000	0	7,000	7,000	0
659	EQUIPMENT/SOFTWARE	0	0	50,819	0	0
TOTAL EXPENDITURES		54,000	29,042	87,208	34,887	8,377

NET REVENUE OVER EXPENDITURES **(29,000)** 40,858 **(26,603)** 22,113 35,423

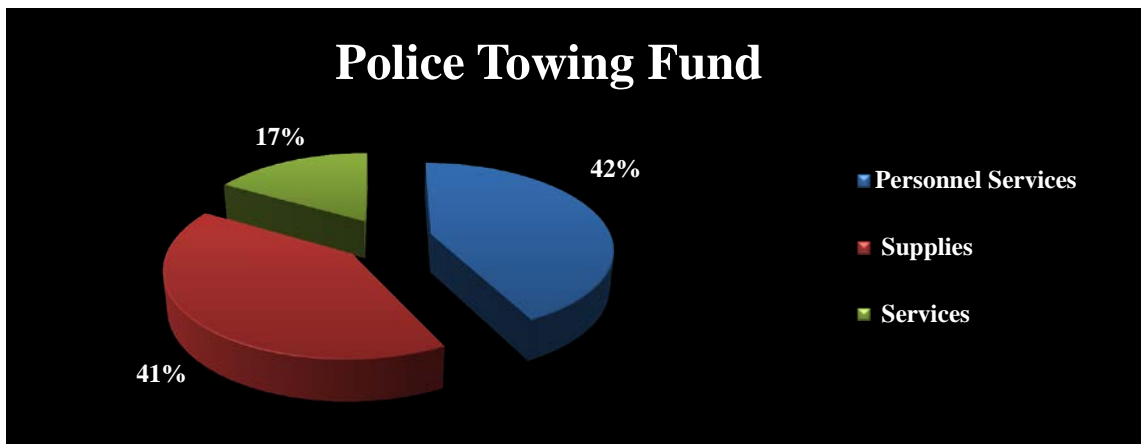
Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
70,000	71,000	70,000	60,000	25,000	25,000	(35,000)	-58%
70,000	71,000	70,000	60,000	25,000	25,000	(35,000)	-58%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
39,000	56,500	25,000	21,000	23,000	23,000	2,000	0
141,000	164,500	39,000	162,000	22,000	22,000	(140,000)	(1)
0	0	7,000	7,000	9,000	9,000	2,000	0
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
180,000	221,000	71,000	190,000	54,000	54,000	(136,000)	-72%
39,000	56,500	25,000	21,000	23,000	23,000	2,000	10%
141,000	164,500	39,000	162,000	22,000	22,000	(140,000)	-86%
0	0	7,000	7,000	9,000	9,000	2,000	29%
0	0	0	0	0	0	0	0%
180,000	221,000	71,000	190,000	54,000	54,000	(136,000)	-72%
(110,000)	(150,000)	(1,000)	(130,000)	(29,000)	(29,000)	101,000	-78%

Percent of Citywide Expenditure Budget (Excludes Contingency)



FY 2020 Budgeted Expenses



COMMUNITY DEVELOPMENT BLOCK GRANT FUND (CDBG)



Council Adopted
Final Budget

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Net Change from Previous Budget:

\$447,000	112%
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This fund is used to account for capital projects approved and funded by CDBG. Any in-kind or direct City expenses are recorded in other departments.



Significant Changes:

- The FY19-20 CDBG project will replace approximately 2,600 linear feet of existing water lines within the Public Utility Easement between Palm and Alto Streets. This project is located in the downtown area of El Mirage, which is CDBG eligible.

Capital Items:

- \$500,000 is budgeted to replace approximately 2,600 linear feet of existing water lines within the Public Utility Easement between Palm and Alto Streets.
- \$347,000 is budgeted to complete the FY 18-19 CDBG ADA sidewalk improvements identified in the colored areas of the picture above.

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	0	0	0	0	0



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Fund Name: CDBG

Fund Number : 31

REVENUES			Actual				
Dept	Acct	Acct Description	FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
				2016	2017	2018	2019
	464	MAIN ST. WATERLINE IMPROVE	500,000	588,157	0	0	0
TOTAL REVENUES			500,000	588,157	0	0	0

SUMMARY OF EXPENDITURES			Actual				
Category	Category Description		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
				2016	2017	2018	2019
100	Personnel Services		0	0	0	0	0
200	Supplies		0	0	0	67,504	0
300	Services		0	0	0	0	0
400	Special Projects		0	0	0	0	0
600	Capital Outlay/Projects		847,000	588,407	0	111,563	0
700	Debt Service - Interest/Fees		0	0	0	0	0
900	Contingency/Transfers		0	3,383	0	0	0
TOTAL			847,000	591,790	0	179,067	0

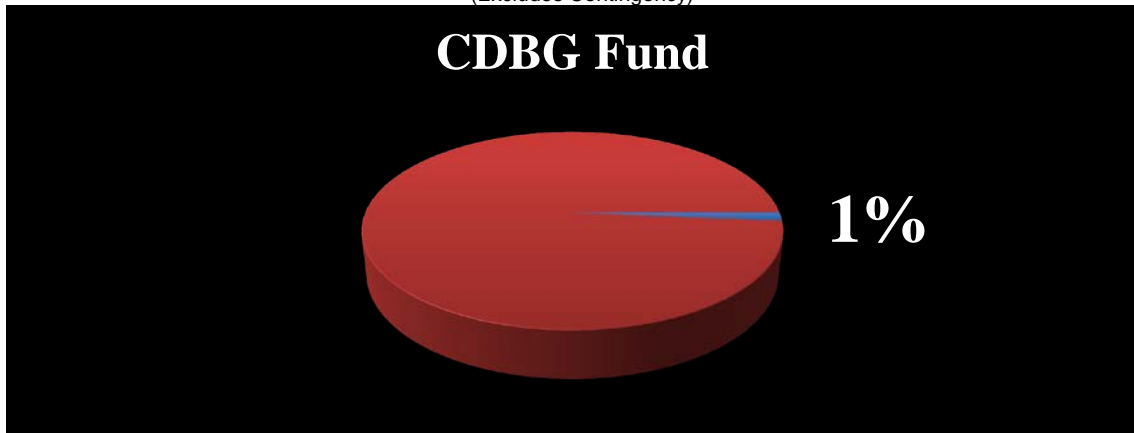
EXPENDITURE DETAIL							
466	668	CONSTRUCTION-CIP	847,000	588,407	0	0	0
400	950	TRANSFER OUT	0	3,383	0	0	0
561	210	SMALL TOOLS/EQUIP/PARTS	0	0	0	2,601	0
561	212	MEDICAL EQUIPMENT/SUPPLIES	0	0	0	1,501	0
561	213	SAFETY EQUIPMENT/SUPPLIES	0	0	0	53,032	0
561	253	VEHICLE MAINTENANCE/REPAIRS	0	0	0	10,370	0
561	617	CAPITAL EQUIPMENT PURCHASE	0	0	0	111,563	0
TOTAL EXPENDITURES			847,000	591,790	0	179,067	0

NET REVENUE OVER EXPENDITURES	(347,000)	(3,633)	0	(179,067)	0
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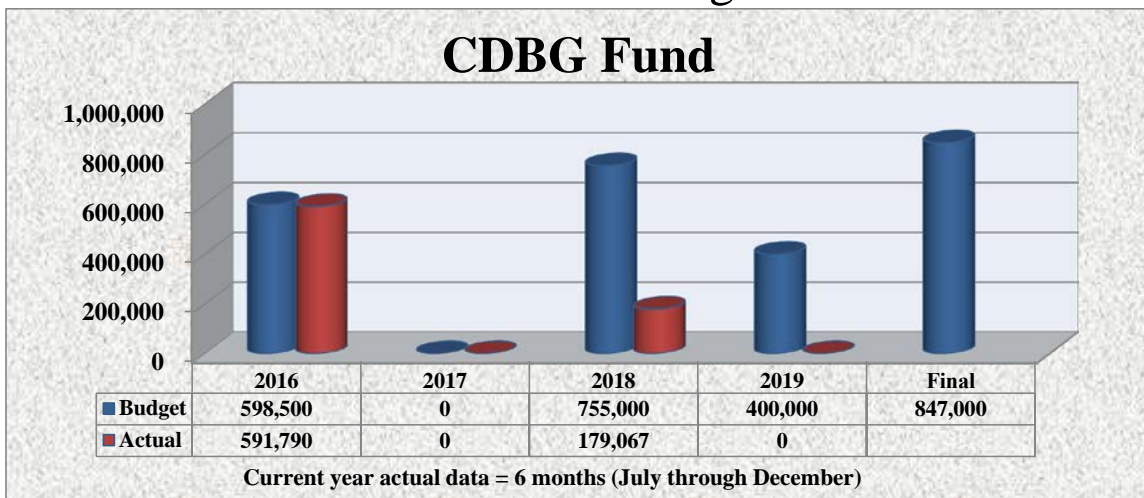
Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
595,000	0	755,000	400,000	500,000	500,000	100,000	25%
595,000	0	755,000	400,000	500,000	500,000	100,000	25%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
595,000	0	755,000	400,000	847,000	847,000	447,000	112%
0	0	0	0	0	0	0	0%
3,500	0	0	0	0	0	0	0%
598,500	0	755,000	400,000	847,000	847,000	447,000	112%
595,000	0	755,000	400,000	847,000	847,000	447,000	112%
3,500	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
598,500	0	755,000	400,000	847,000	847,000	447,000	112%
(3,500)	0	0	0	(347,000)	(347,000)	(347,000)	-347000%

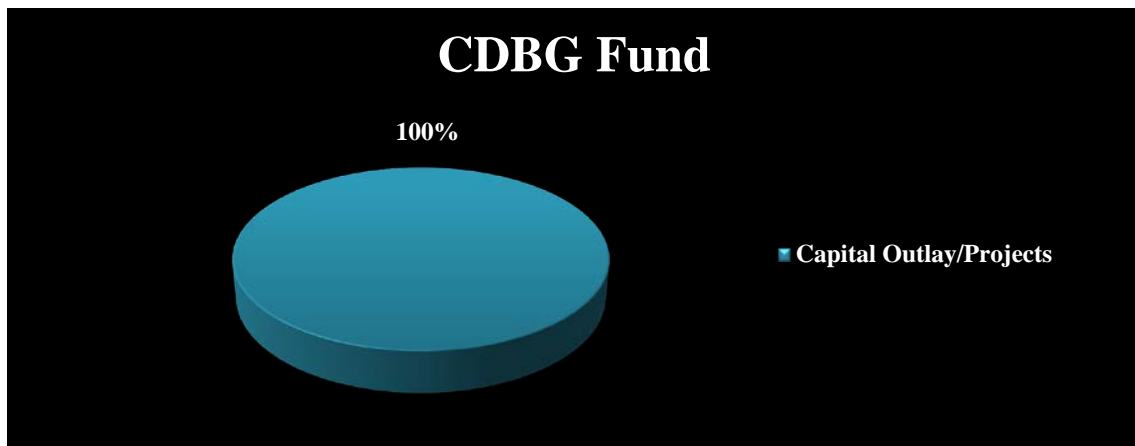
Percent of Citywide Expenditure Budget (Excludes Contingency)



Total Fund Budget



FY 2020 Budgeted Expenses



DEBT SERVICE FUND



Council Adopted
Final Budget

DEBT SERVICE

Net Change from Previous Budget:

\$14,500	1%
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This fund accounts for voter approved secondary property taxes used to pay for bond issues, budget overrides, and special districts. These tax rates are separate from the primary property tax rates.

General Obligation (GO) debt is backed by the full faith and credit of the issuing municipality and is secured by the ad valorem (property tax) taxing power of the city. Arizona’s Constitution stipulates that GO debt may be issued to pay for general municipal purposes and for supplying such city with water, artificial light or sewers, and for the acquisition and development of land for open space preserves, parks, playgrounds and recreational facilities, public safety, law enforcement, fire and emergency services facilities, and streets and transportation facilities.

Significant Changes:

- \$35,000 PRINCIPAL – Paying down voter authorized debt
- (\$20,500) TRUST/AGENCY FEES – No planned refundings



Capital Items:

- No capital was requested this year for this fund.

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	0	0	0	0	0

Transfers:	To:	Debt Service
FROM:		
Gen. Fund		100,000



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Fund Name: Debt Service

Fund Number : 41

REVENUES		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Acct	Acct Description	2016	2017	2018	2019	
150	SECONDARY PROPERTY TAX	2,030,000	2,009,931	2,035,583	2,032,303	1,160,587
151	YMCA DEBT SVC REVENUE	0	0	0	0	0
550	REIMBURSEMENTS	0	0	0	0	0
842	INTEREST REVENUE	10,000	661	558	300	458
250	OTHER FINANCING SOURCES	0	0	6,992	9,266,581	0
755	RECOVERY FROM PRIOR YEAR	0	453	0	606	0
970	TRANSFER IN	100,000	100,000	100,000	100,000	50,002
TOTAL REVENUES		2,140,000	2,111,044	2,143,133	11,399,790	1,211,047

SUMMARY OF EXPENDITURES		Actual				
		FY 2020 Final	For the Fiscal Year ending June 30,			July - Dec
Category	Category Description	2016	2017	2018	2019	
100	Personnel Services	0	0	0	0	0
200	Supplies	0	0	0	0	0
300	Services	0	0	0	0	0
400	Special Projects	0	0	0	0	0
600	Capital Outlay/Projects	0	0	0	0	0
700	Debt Service - Interest/Fees	2,166,500	2,176,213	2,188,894	2,329,246	476,003
900	Contingency/Transfers	0	0	0	9,073,030	0
TOTAL		2,166,500	2,176,213	2,188,894	11,402,276	476,003

EXPENDITURE DETAIL

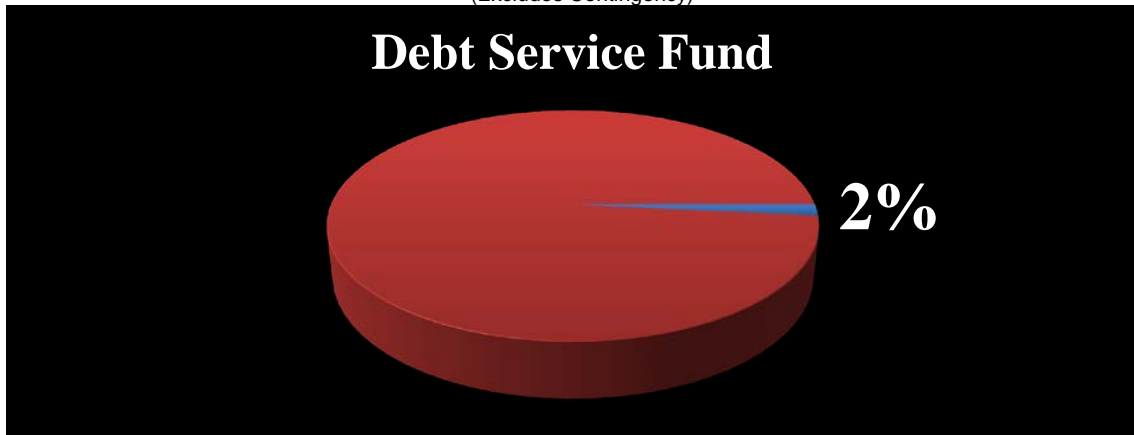
730	COST OF ISSUANCE	0	0	0	186,700	0
750	GADA-SERIES 2004 -INTEREST	0	68,972	76,400	26,380	0
751	GADA - SERIES 2004 - PRINC	0	0	0	0	0
752	GADA - SERIES 2007-INTERES	0	36,113	34,113	0	0
753	GADA - SERIES 2007- PRINCI	0	50,000	55,000	0	0
754	GADA - SERIES 2009 - PRINC	0	400,000	415,000	435,000	0
755	GADA SERIES - 2009 - INTER	0	352,888	336,490	191,875	160,538
756	GADA - SERIES 2012- INTEREST	948,500	681,431	663,881	645,731	313,566
757	GADA - SERIES 2012 - PRINCIPAL	1,190,000	585,000	605,000	840,000	0
773	TRUST/AGENCY FEES	28,000	1,810	3,010	3,560	1,900
990	OTHER FINANCING USES	0	0	0	9,073,030	0
TOTAL EXPENDITURES		2,166,500	2,176,213	2,188,894	11,402,276	476,003

NET REVENUE OVER EXPENDITURES (26,500) (65,169) (45,761) (2,486) 735,044

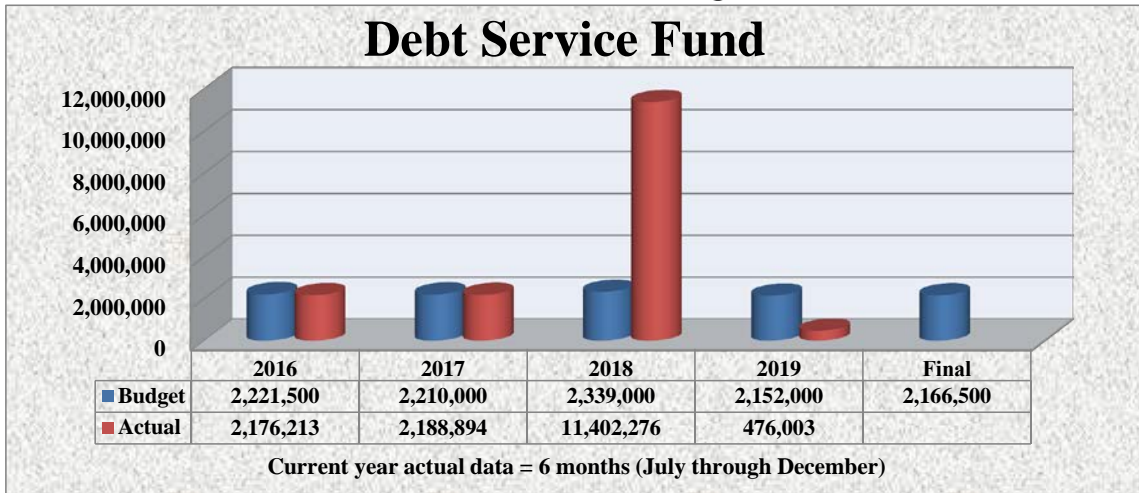
Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
2,030,000	2,030,000	2,030,000	2,030,000	2,030,000	2,030,000	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	10,000	10,000	10,000	10000%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
100,000	100,000	100,000	100,000	100,000	100,000	0	0%
2,130,000	2,130,000	2,130,000	2,130,000	2,140,000	2,140,000	10,000	0%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
2,221,500	2,210,000	2,339,000	2,152,000	2,166,500	2,166,500	14,500	1%
0	0	0	0	0	0	0	0%
2,221,500	2,210,000	2,339,000	2,152,000	2,166,500	2,166,500	14,500	1%
91,500	0	130,000	0	0	0	0	0%
95,500	156,500	76,500	0	0	0	0	0%
265,000	280,000	0	0	0	0	0	0%
38,500	34,500	32,000	0	0	0	0	0%
50,000	55,000	55,000	0	0	0	0	0%
385,000	415,000	435,000	0	0	0	0	0%
368,500	337,000	319,500	0	0	0	0	0%
603,500	585,000	620,000	948,500	948,500	948,500	0	0%
305,000	325,000	646,000	1,155,000	1,190,000	1,190,000	35,000	3%
19,000	22,000	25,000	48,500	28,000	28,000	(20,500)	-42%
0	0	0	0	0	0	0	0%
2,221,500	2,210,000	2,339,000	2,152,000	2,166,500	2,166,500	14,500	1%
(91,500)	(80,000)	(209,000)	(22,000)	(26,500)	(26,500)	(4,500)	20%

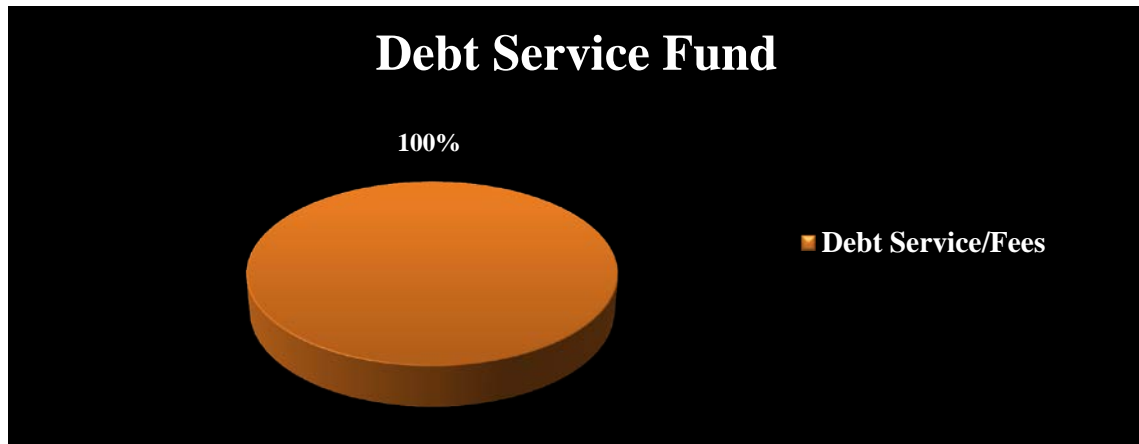
Percent of Citywide Expenditure Budget
(Excludes Contingency)



Total Fund Budget Debt Service Fund



FY 2020 Budgeted Expenses



CAPITAL PROJECTS FUND - STREETS



Council Adopted
Final Budget

CAPITAL STREETS FUND

Net Change from Previous Budget:

\$13,214,500	500%
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This fund is used to account for the City’s portion of the annual payment related to Northern Parkway’s construction. Northern Parkway is a joint venture between several project partners that share the cost of the construction. This fund also serves major roadway projects funded in part by the Maricopa Association of Governments (MAG) as well as covers the debt service payments related to the construction of those projects.



Significant Changes:

- \$19,000 EXCISE BOND PRINCIPAL – Increased to account for the additional principle retired in this fiscal year.

Capital Items:

- \$13,195,500 STREET IMPROVEMENTS – Dysart Road construction project scope of work has been expanded.

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY 2020
Authorized	0	0	0	0	0

Transfers:	To:	Capital St.
FROM:		
Gen. Fund		10,039,000
Photo Fund		75,000



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Fund Name: Capital Projects - Streets

Fund Number : 56

REVENUES		FY 2020 Final	Actual			
			For the Fiscal Year ending June 30, 2016	2017	2018	July - Dec 2019
Acct	Acct Description					
200	DYSART-ROAD IMPROVEMENTS	0	0	0	0	0
220	MAG STREET GRANT	0	0	0	0	0
550	REIMBURSEMENTS	0	3,264,088	6,724,900	1,709,054	625
755	RECOVERY FROM PRIOR YEAR	0	1,156	488	1,387	0
842	INTEREST REVENUE	0	14,832	16,576	20,858	13,573
501	BOND PROCEEDS	0	7,970,000	0	0	0
502	BOND PREMIUM	0	862,223	0	0	0
750	UNCLASSIFIED REVENUES	0	0	0	100	0
970	TRANSFER IN	10,114,000	1,024,500	1,310,000	1,315,500	791,546
TOTAL REVENUES		10,114,000	13,136,799	8,051,964	3,046,899	805,744

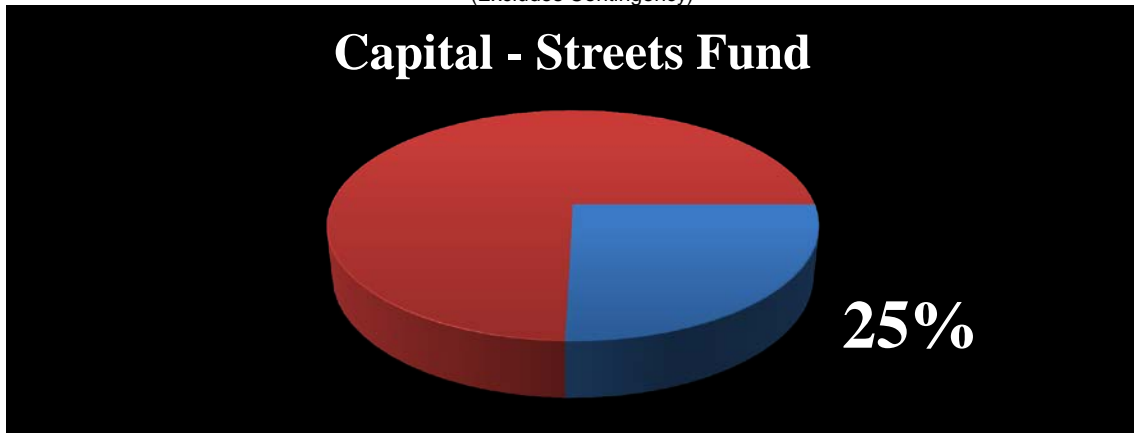
SUMMARY OF EXPENDITURES		FY 2020 Final	Actual			
			For the Fiscal Year ending June 30, 2016	2017	2018	July - Dec 2019
Category	Category Description					
100	Personnel Services	0	0	0	0	0
200	Supplies	0	0	0	0	0
300	Services	0	0	0	0	0
400	Special Projects	500,000	500,000	500,000	465,200	0
600	Capital Outlay/Projects	14,507,500	7,745,995	10,879,360	4,071,340	211,646
700	Debt Service - Interest/Fees	852,000	295,507	378,450	832,850	180,150
900	Contingency/Transfers	0	0	0	0	0
TOTAL		15,859,500	8,541,502	11,757,810	5,369,390	391,796

EXPENDITURE DETAIL						
497	NORTHERN PARKWAY PROJECT	500,000	500,000	500,000	465,200	0
666	STREET IMPROVEMENTS	14,507,500	0	0	34,127	211,646
669	EL MIRAGE ROAD IMPROVEMENT	0	7,745,995	10,879,360	4,037,214	0
750	INTEREST	360,500	295,507	378,450	378,450	180,150
759	EXCISE BOND PRINCIPAL	491,500	0	0	453,500	0
773	TRUST/AGENCY FEES	0	0	0	900	0
950	TRANSFER OUT	0	0	0	0	0
TOTAL EXPENDITURES		15,859,500	8,541,502	11,757,810	5,369,390	391,796
NET REVENUE OVER EXPENDITURES		(5,745,500)	4,595,297	(3,705,846)	(2,322,491)	413,948

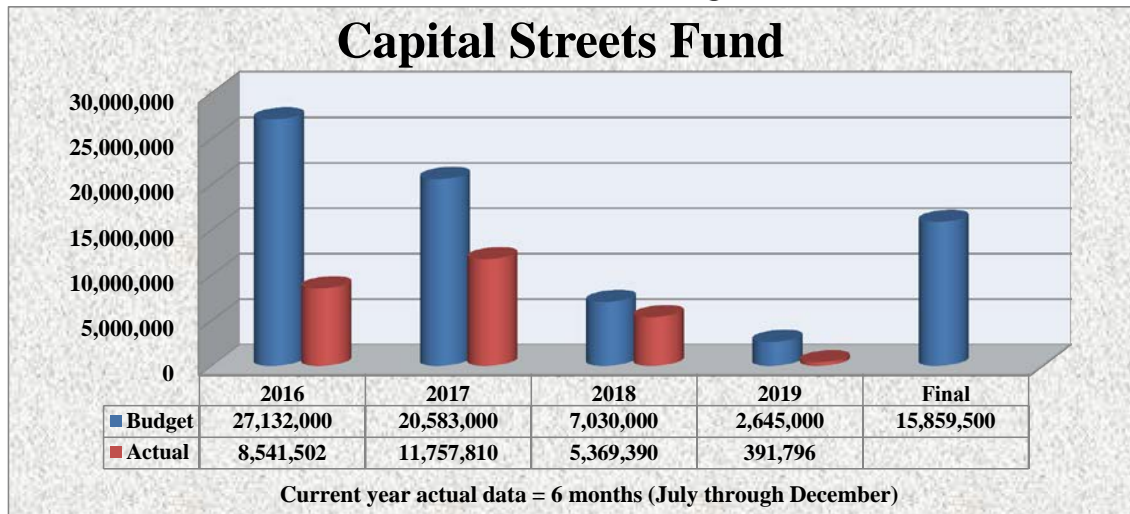
Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
10,553,000	7,647,000	3,800,000	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	50,000	0	0	0%
11,679,500	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
1,024,500	1,310,000	1,315,500	1,583,000	0	10,114,000	8,531,000	539%
23,257,000	8,957,000	5,115,500	1,583,000	50,000	10,114,000	8,531,000	539%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
500,000	500,000	500,000	500,000	500,000	500,000	0	0%
26,202,000	19,704,500	5,698,000	1,312,000	14,507,500	14,507,500	13,195,500	1006%
430,000	378,500	832,000	833,000	852,000	852,000	19,000	2%
0	0	0	0	0	0	0	0%
27,132,000	20,583,000	7,030,000	2,645,000	15,859,500	15,859,500	13,214,500	500%
500,000	500,000	500,000	500,000	500,000	500,000	0	0%
0	500,000	500,000	1,312,000	14,507,500	14,507,500	13,195,500	1006%
26,202,000	19,204,500	5,198,000	0	0	0	0	0%
430,000	378,500	378,500	360,500	360,500	360,500	0	0%
0	0	453,500	472,500	491,500	491,500	19,000	4%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
27,132,000	20,583,000	7,030,000	2,645,000	15,859,500	15,859,500	13,214,500	500%
(3,875,000)	(11,626,000)	(1,914,500)	(1,062,000)	(15,809,500)	(5,745,500)	(4,683,500)	441%

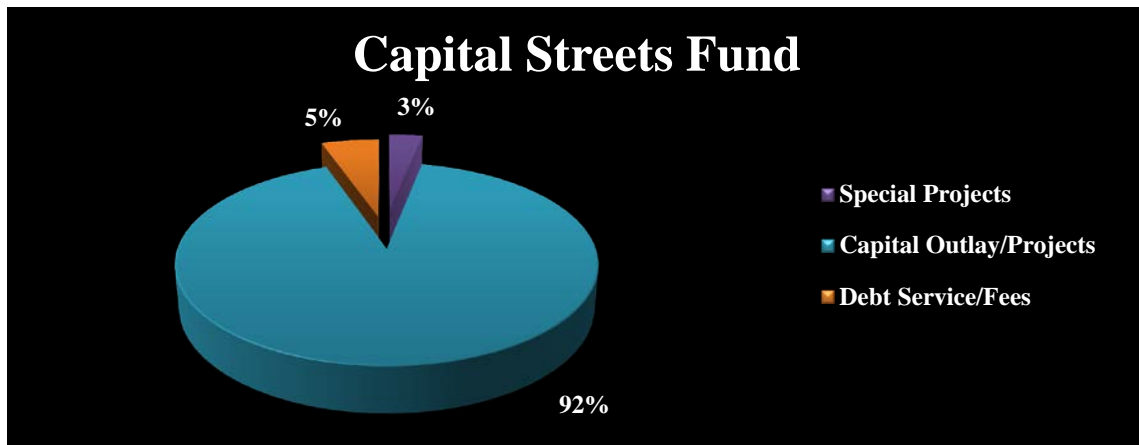
Percent of Citywide Expenditure Budget (Excludes Contingency)



Total Fund Budget



FY 2020 Budgeted Expenses



SPECIAL PROJECTS FUND



Council Adopted
Final Budget

SPECIAL PROJECTS

Net Change from Previous Budget:

(\$138,000)	-1%
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The Special Projects Fund was established to consolidate grant and donation activity. This fund tracks grants and donations that are dedicated for a specific purpose or when an accounting of use must be reported to the grantee. Community Development Block Grant (CDBG) grants and Local Transportation Assistance Funds (LTAF or ALF) are not recorded in this fund as they have specific funds established to track their activity.



Significant Changes:

- Non-Public Safety Grant Requests are \$529,500 more than last year.
- Police Grant Requests are \$427,000 less than last year.
- Fire Grant Requests are \$240,500 less than last year.

Capital Items:

- | | | |
|----------|----------------------------------|-----------|
| ➤ PARKS | PLAYGROUND EQUIPMENT GENTRY PARK | \$120,000 |
| ➤ PARKS | LIGHTS AT GENTRY PARK | \$200,000 |
| ➤ PARKS | SPLASH PAD UPGRADES | \$350,000 |
| ➤ POLICE | UNMARKED VEHICLE - POLICE | \$65,000 |

Personnel:

BUDGETED POSTIONS – FULL TIME EQUIVALENTS					
For Year Ending June 30th					
	FY2016	FY2017	FY2018	FY2019	FY2020
Authorized	0	0	0	0	0

Transfers:	To:	Special Projects
FROM:		
Gen. Fund		100,000



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Fund Name: Special Projects

Fund Number : 73

REVENUES

Acct	Acct Description	FY 2020 Final	Actual			
			For the Fiscal Year ending June 30, 2016	2017	2018	July - Dec 2019
101	FIRE DEPARTMENT DONATIONS	0	0	0	0	0
102	POLICE DONATIONS	0	0	0	11,500	0
108	DYSART RESOURCE OFFICER GRA	0	76,514	76,887	100,099	43,192
120	DPS - GITEM GRANT	0	75,784	66,375	82,847	36,608
135	STATE GRANTS	200,000	59,890	34,389	33,800	13,102
136	FEDERAL GRANTS	802,000	121,119	151,122	208,867	74,212
415	DONATIONS - MAYOR AND COUNCIL	0	0	0	0	0
420	YMCA DONATIONS	0	0	0	0	0
443	OFFICER SAFETY EQUIPMENT	0	54,685	21,743	25,661	10,875
460	FIRE DONATIONS	0	0	0	0	0
461	K-9 DONATIONS	0	30	0	0	0
470	GRANT REVENUE	0	77,637	25,633	115,686	3,616
473	PARKS & REC DONATIONS	0	0	0	0	0
483	FM GLOBAL FOUNDATION GRANT	0	0	0	0	0
552	MISC GRANT/DONATIONS POLICE	509,000	0	1,903	0	0
573	AUCTION PROCEEDS	0	0	0	0	0
750	UNCLASSIFIED REVENUES	10,000,000	0	0	25,148	0
970	TRANSFER IN	100,000	0	0	0	0
TOTAL REVENUES		11,611,000	465,659	378,052	603,608	181,605

SUMMARY OF EXPENDITURES

Category	Category Description	FY 2020 Final	Actual			
			For the Fiscal Year ending June 30, 2016	2017	2018	July - Dec 2019
100	Personnel Services	409,500	291,787	294,556	343,440	165,987
200	Supplies	315,000	61,497	65,322	74,412	0
300	Services	112,500	24,276	16,621	35,724	6,719
400	Special Projects	39,000	11,211	75,267	3,450	59
600	Capital Outlay/Projects	735,000	11,190	0	139,989	9,894
700	Debt Service - Interest/Fees	0	0	0	0	0
900	Contingency/Transfers	10,000,000	0	13,991	8	0
TOTAL		11,611,000	399,962	465,757	597,023	182,659

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
0	0	0	0	0	0	0	0%
4,000	0	0	0	0	0	0	0%
56,000	0	0	0	0	0	0	0%
45,000	0	0	0	0	0	0	0%
77,500	0	0	197,000	200,000	200,000	3,000	2%
136,000	449,500	495,000	1,107,500	802,000	802,000	(305,500)	-28%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
20,000	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
9,985,000	10,815,000	10,000,000	10,109,000	0	0	(10,109,000)	-100%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	202,000	509,000	509,000	307,000	152%
0	0	0	0	0	0	0	0%
0	0	0	0	10,000,000	10,000,000	10,000,000	10000000%
0	0	0	0	100,000	100,000	100,000	100000%
10,323,500	11,264,500	10,495,000	11,615,500	11,611,000	11,611,000	(4,500)	0%

Budget						Change	
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
257,500	222,000	356,000	1,027,500	409,500	409,500	(618,000)	-60%
61,000	0	72,500	358,000	315,000	315,000	(43,000)	-12%
4,000	0	0	2,000	112,500	112,500	110,500	5525%
0	143,000	7,000	200,000	39,000	39,000	(161,000)	-81%
16,000	156,500	141,000	161,500	735,000	735,000	573,500	355%
0	0	0	0	0	0	0	0%
9,985,000	13,635,000	10,354,000	10,000,000	10,000,000	10,000,000	0	0%
10,323,500	14,156,500	10,930,500	11,749,000	11,611,000	11,611,000	(138,000)	-1%

EXPENDITURE DETAIL

Actual				
For the Fiscal Year ending June 30,			July - Dec	
2016	2017	2018	2018	2019

DEPARTMENT 400

377 MISCELLANEOUS EXPENSES	100,000	0	0	24,371	0
410 SPECIAL EVENTS	3,000	0	3,000	3,000	0
477 POLICE DONATION EXPENSES	0	0	0	0	0
478 COMMUNITY GARDEN DONATION EXP	0	11,211	0	0	0
479 TOHONO O' ODHAM NATION GRANT	36,000	0	71,577	0	0
480 VETERANS MEMORIAL	0	0	690	450	59
482 FIRE DEPARTMENT DONATIONS	0	0	0	0	0
617 CAPITAL EQUIPMENT PURCHASE	120,000	0	0	0	0
650 VEHICLE PURCHASE	0	0	0	0	0
658 SITE IMPROVEMENTS	550,000	0	0	89,990	9,894
661 BUILDING/DATA INFRAS. IMPROV.	0	0	0	0	0
921 OTHER GRANTS/DONATIONS	0	0	0	0	0
950 TRANSFERS	0	0	13,991	8	0
990 OTHER FINANCING USES	10,000,000	0	0	0	0

DEPARTMENT 551

199 LABOR DISTRIBUTION	408,000	291,787	293,606	343,440	165,987
216 K-9 EXPENSE	0	1,223	0	0	0
232 COMPUTER/PRINTER SUPPLIES	0	3,940	1,360	0	0
233 UNIFORMS	6,000	1,663	5,826	4,986	0
237 EQUIPMENT/FURNITURE PURCHASE	110,000	12,675	11,081	42,173	0
248 SOFTWARE PURCHASE	0	0	0	0	0
249 OPERATING MATERIALS & SUPPLIES	0	1,317	881	23,417	0
253 VEHICLE MAINTENANCE/REPAIRS	0	0	0	0	0
265 SOFTWARE MAINT CONTRACT	0	40,679	41,556	3,355	0
349 OTHER OUTSIDE SERVICES	0	9,507	241	0	0
350 TRAVEL AND PER DIEM	8,000	6,549	12,886	3,657	1,629
351 CONFERENCE, SEMINARS & TRAINING	4,500	4,555	3,494	2,651	5,090
360 PRINTING COST	0	3,530	0	1,055	0
362 MAILING COST	0	135	0	0	0
370 DUES-MEMBERSHIPS-FEES	0	0	0	3,133	0
410 SPECIAL EVENTS	0	0	0	0	0
477 POLICE DONATION EXPENSES	0	0	0	0	0
498 GRANT INDIRECT COSTS	0	0	0	0	0
617 CAPITAL EQUIPMENT PURCHASE	0	11,190	0	0	0
650 VEHICLE PURCHASE	65,000	0	0	49,999	0
659 EQUIPMENT/SOFTWARE	0	0	0	0	0

DEPARTMENT 561

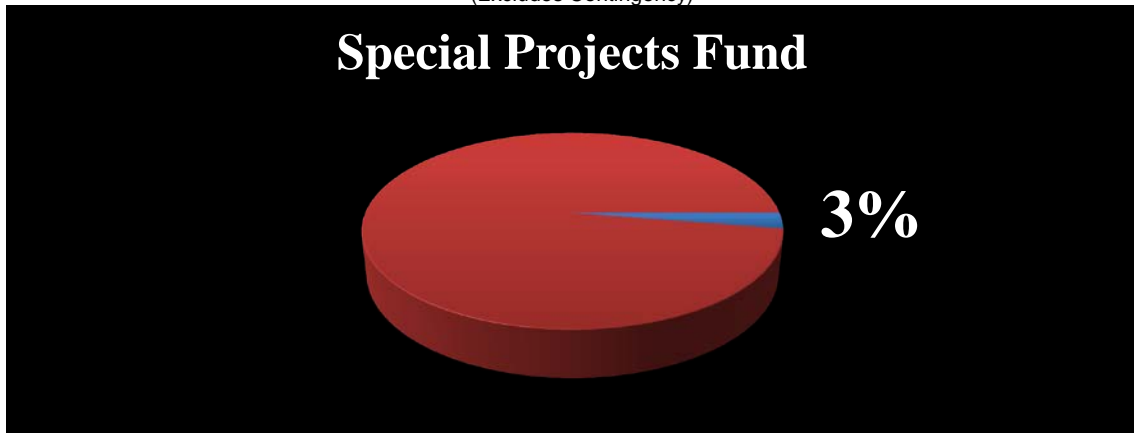
199 LABOR DISTRIBUTION	1,500	0	950	0	0
212 MEDICAL EQUIPMENT/SUPPLIES	0	0	0	0	0
237 EQUIPMENT/FURNITURE PURCHASE	199,000	0	4,616	481	0
350 TRAVEL AND PER DIEM	0	0	0	0	0
351 CONFERENCE, SEMINARS & TRAINING	0	0	0	856	0
617 CAPITAL EQUIPMENT PURCHASE	0	0	0	0	0

TOTAL EXPENDITURES	11,611,000	399,962	465,757	597,023	182,659
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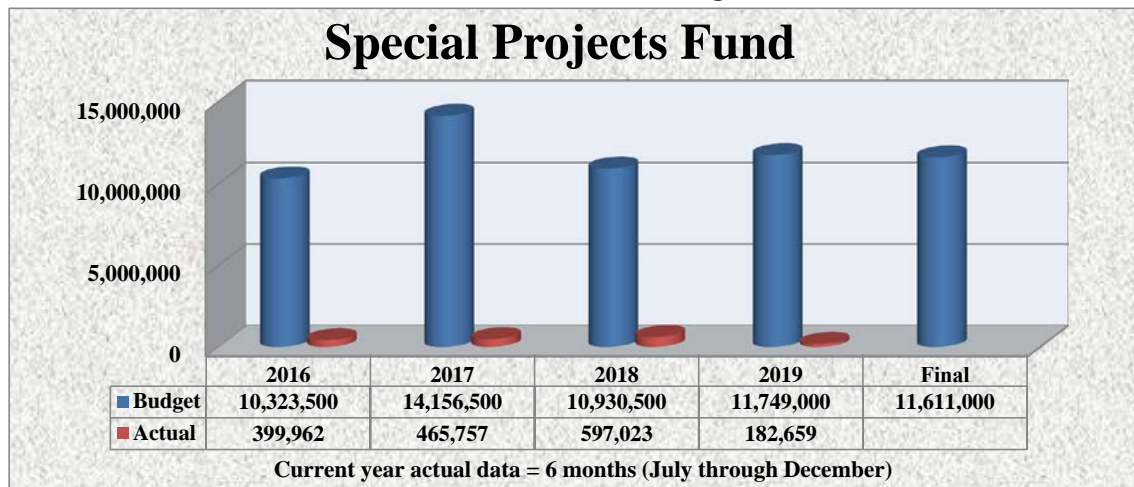
NET REVENUE OVER EXPENDITURES	0	65,698	(87,705)	6,586	(1,054)
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Budget				Change			
For the Fiscal Year ending June 30,				FY 2020		FY 2019 to FY2020	
2016	2017	2018	2019	Requested	Final	Dollar	Percent
0	0	0	0	100,000	100,000	100,000	100000%
0	0	0	0	3,000	3,000	3,000	3000%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	200,000	36,000	36,000	(164,000)	-82%
0	0	1,000	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	120,000	120,000	120,000	120000%
0	0	0	0	0	0	0	0%
0	72,000	0	0	550,000	550,000	550,000	550000%
0	84,500	79,500	79,500	0	0	(79,500)	-100%
9,985,000	13,635,000	10,354,000	10,000,000	0	0	(10,000,000)	-100%
0	0	0	0	0	0	0	0%
0	0	0	0	10,000,000	10,000,000	10,000,000	10000000%
257,500	222,000	356,000	595,500	408,000	408,000	(187,500)	-31%
0	0	0	36,000	0	0	(36,000)	-100%
27,000	0	0	0	0	0	0	0%
0	0	20,000	2,000	6,000	6,000	4,000	200%
8,500	0	52,500	244,000	110,000	110,000	(134,000)	-55%
0	0	0	0	0	0	0	0%
5,000	0	0	76,000	0	0	(76,000)	-100%
20,500	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	8,000	8,000	8,000	8000%
0	0	0	2,000	4,500	4,500	2,500	125%
4,000	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	143,000	6,000	0	0	0	0	0%
0	0	0	0	0	0	0	0%
16,000	0	0	0	0	0	0	0%
0	0	0	73,000	65,000	65,000	(8,000)	-11%
0	0	61,500	0	0	0	0	0%
0	0	0	432,000	1,500	1,500	(430,500)	-100%
0	0	0	0	0	0	0	0%
0	0	0	0	199,000	199,000	199,000	199000%
0	0	0	0	0	0	0	0%
0	0	0	0	0	0	0	0%
0	0	0	9,000	0	0	(9,000)	-100%
10,323,500	14,156,500	10,930,500	11,749,000	11,611,000	11,611,000	(138,000)	-1%
0	(2,892,000)	(435,500)	(133,500)	0	0	133,500	-100%

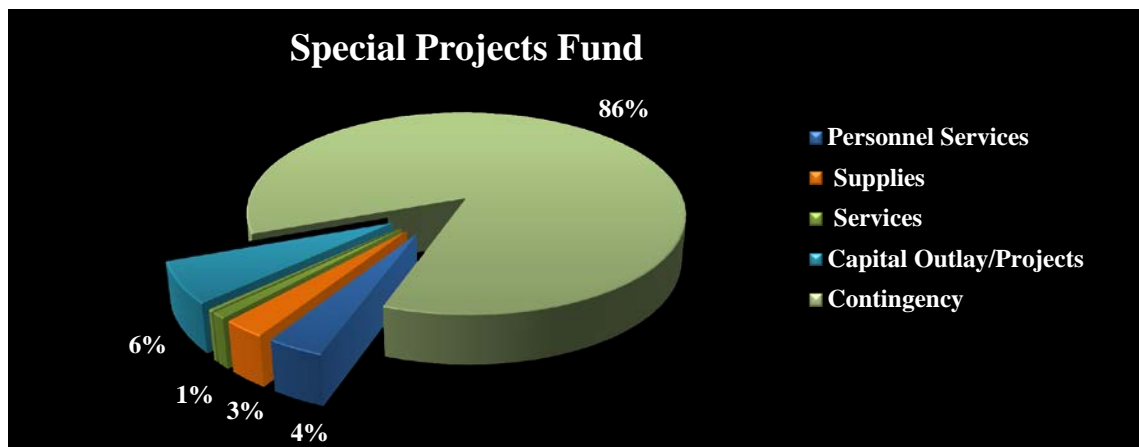
Percent of Citywide Expenditure Budget (Excludes Contingency)



Total Fund Budget



FY 2020 Budgeted Expenses



CAPITAL & CAPITAL PROJECTS



Council Adopted
Final Budget

FY 2020 CAPITAL BY DOCUMENT SOURCE: (NOT) IN CAPITAL IMPROVEMENT PLAN OR CARRYFORWARD PROJECT

<u>Fund</u>	<u>Source</u>	<u>Project Description</u>	<u>Amount</u>
	NEW PROJECTS		
GEN. FUND	GENERAL REVENUES	OFFICE REMODEL - ADDITIONAL WORKSPACE	25,000
GEN. FUND	GENERAL REVENUES	COUNCIL CHAMBERS VIDEO ENHANCEMENTS	15,000
GEN. FUND	GENERAL REVENUES	REPLACEMENT OF PHONE SYSTEM SERVERS (3)	16,000
GEN. FUND	GENERAL REVENUES	SECURITY INFORMATION AND EVENT MGMT SOLUTION	30,000
GEN. FUND	GENERAL REVENUES	COPIER REPLACEMENT - FINANCE	8,000
GEN. FUND	GENERAL REVENUES	CASELLE BUDGETING SOFTWARE	15,000
GEN. FUND	GENERAL REVENUES	PARKS EQUIPMENT REPLACEMENT	10,000
GEN. FUND	GENERAL REVENUES	VEHICLE REPLACEMENT PROGRAM - PARKS	47,000
GEN. FUND	GENERAL REVENUES	HVAC REPLACEMENT PROGRAM	30,000
GEN. FUND	GENERAL REVENUES	SENIOR CENTER REMODEL	40,000
GEN. FUND	GENERAL REVENUES	LIBRARY RENOVATIONS	50,000
GEN. FUND	GENERAL REVENUES	BUILDING ACCESS CONTROL UPGRADE	200,000
GEN. FUND	GENERAL REVENUES	COURT SECURITY REMODEL	240,000
GEN. FUND	GENERAL REVENUES	VEHICLE REPLACEMENT PROGRAM - ENGINEERING/COMDEV	35,000
GEN. FUND	GENERAL REVENUES	STAFF VEHICLE - BUILDING SAFETY	27,000
GEN. FUND	GENERAL REVENUES	PROPERTY & EVIDENCE FREEZER STORAGE	7,000
GEN. FUND	GENERAL REVENUES	FITNESS EQUIPMENT REPLACEMENT	12,000
GEN. FUND	GENERAL REVENUES	LOCKER ROOM ADDITION	30,000
GEN. FUND	GENERAL REVENUES	SPILLMAN DASHBOARD	35,000
GEN. FUND	GENERAL REVENUES	VEHICLE REPLACEMENT -POLICE	180,000
GEN. FUND	GENERAL REVENUES	POS13 MACHINE REPLACEMENT	13,000
GEN. FUND	GENERAL REVENUES	PORTABLE RADIOS 8 REPLACE/4 NEW - FIRE	60,000
COURT ENHANCEMENT	FEES	COURT SECURITY REMODEL	550,000
HURF	HURF REVENUES	EASEMENT ACCESS PROGRAM	20,000
HURF	HURF REVENUES	TRAFFIC SIGNAL MODIFICATION-EL MIRAGE RD & CACTUS RD	40,000
HURF	HURF REVENUES	VEHICLE REPLACEMENT PROGRAM - STREETS	47,000
HURF	HURF REVENUES	PEDESTRIAN SIGNAL - GREENWAY RD & SUNNY LANE	185,000
HURF	HURF REVENUES	121ST AVE AND CHERYL DR IMPROVEMENTS	375,000
HURF	HURF REVENUES	STREETS BEAUTIFICATION PROGRAM TRAILER REPLACEMENT	15,000
HURF	HURF REVENUES	PAVEMENT MANAGEMENT PROGRAM	850,000
CDBG	GRANTS	WATER LINE REPLACEMENT - ALTO & PALM	500,000
WATER	WATER REVENUES	WELL SITE COMPRESSOR REPLACEMENT	15,000
WATER	WATER REVENUES	WELL SITE AC UNIT REPLACEMENT	25,000
WATER	WATER REVENUES	UNDERGROUND UTILITY LOCATOR	15,000
WATER	WATER REVENUES	WALK BEHIND CONCRETE SAW	15,000
WATER	WATER REVENUES	WELL TRANSDUCER IMPROVEMENT PROJECT	20,000
WATER	WATER REVENUES	EMERGENCY PORTABLE GENERATOR	45,000
WATER	WATER REVENUES	VEHICLE REPLACEMENT PROGRAM - WATER	47,000
WATER	WATER REVENUES	COPIER REPLACEMENT - CUSTOMER SERVICE	6,500
WATER	WATER REVENUES	DISINFECTION SYSTEM UPGRADE	10,000
WATER	WATER REVENUES	GRAND AVE BOOSTER STATION IMPROVEMENT	29,000
WATER	WATER REVENUES	COTTONWOOD/SUNNYVALE CATHODIC PROTECTION SYSTEM	30,000
WATER	WATER REVENUES	WATER STORAGE TANK MAINTENANCE PROGRAM	300,000
WATER	WATER REVENUES	WELL SITE SECURITY IMPROVEMENT PROJECT	50,000
WATER	WATER REVENUES	127TH LANE WELL SITE IMPROVEMENT PROJECT	1,280,000
WATER	DEVELOPER FUNDED	NEW 12" DIP WATERLINE EXTENSION - DYSART & OLIVE	1,736,000
IRRIGATION	WATER REVENUES	DRAINAGE IMPROVEMENTS	60,000
SEWER	SEWER REVENUES	VACTOR TRUCK REPLACEMENT	400,000
SEWER	SEWER REVENUES	WATEWATER PROCESS EQUIPMENT IMPROVEMENTS	180,000
SEWER	SEWER REVENUES	BUILDING A & B ROOF REPAIRS	45,000
SEWER	SEWER REVENUES	SEWER MAIN REPLACEMENT - N. PALM STREET	50,000
SEWER	SEWER REVENUES	WAS LINE REBUILD	20,000
SEWER	SEWER REVENUES	WRF SANITARY DISPOSAL UPGRADE	100,000
STREETS	REVENUES/GRANTS	DYSART RD FROM NORTHERN AVE TO PEORIA AVE	10,188,000
STREETS	REVENUES/GRANTS	DYSART RD FROM NORTHERN AVE TO PEORIA AVE - ADDL	3,656,000
STREETS	GENERAL REVENUES	NORTHERN PARKWAY IMPROVEMENTS	500,000
SPEC. PROJ.	GRANTS	PLAYGROUND EQUIPMENT GENTRY PARK	120,000
SPEC. PROJ.	GRANTS	LIGHTS AT GENTRY PARK	200,000
SPEC. PROJ.	GRANTS	SPLASH PAD UPGRADES	350,000
SPEC. PROJ.	GRANTS	UNMARKED VEHICLE - POLICE	65,000
TOTAL NEW PROJECTS			23,264,500

FY 2020 CAPITAL BY DOCUMENT SOURCE: (NOT) IN CAPITAL IMPROVEMENT PLAN OR CARRYFORWARD PROJECT

<u>Fund</u>	<u>Source</u>	<u>Project Description</u>	<u>Amount</u>
<u>CARRYFORWARD PROJECTS</u>			
GEN. FUND	GENERAL REVENUES	SPLASH PAD UPDATE	55,000
GEN. FUND	GENERAL REVENUES	POLICE VEHICLE REPLACEMENT	172,000
GEN. FUND	GENERAL REVENUES	POLICE VEHICLES	292,000
GEN. FUND	GENERAL REVENUES	HOCKEY RINK & BASKETBALL LIGHTING - YMCA	80,000
GEN. FUND	GENERAL REVENUES	FIBER OPTIC CABLE - EL MIRAGE RD	63,000
HURF	HURF REVENUES	THUNDERBIRD RD ACCESS CASA MIRAGE	90,000
CDBG	GRANTS	ADA SIDEWALKS	347,000
WATER	WATER REVENUES	WATERLINE EASEMENT ACCESS-PALM AND ALTO	347,500
WATER	BONDS	WATER LINE IMPROVEMENTS	765,000
WATER	WATER REVENUES	WATER STORAGE TANK MAINTENANCE	277,000
WATER	WATER REVENUES	WELL SITE PLC UPGRADE	115,000
SEWER	SEWER REVENUES	WASTEWATER PROCESS EQUIPMENT IMPROVEMENTS	115,000
STREETS	BONDS/GRANTS	DYSART RD - NORTHERN AVE TO PEORIA AVE	663,500
TOTAL CARRYFORWARD PROJECTS			<u>3,382,000</u>
TOTAL CAPITAL IMPROVEMENTS			<u>26,646,500</u>
SPEC. PROJ.	GRANTS	OTHER GRANTS/DONATIONS	10,000,000
WATER	FUND BALANCE	DEPRECIATION EXPENSE	1,550,000
SEWER	FUND BALANCE	DEPRECIATION EXPENSE	1,100,000
			<u>12,650,000</u>
TOTAL MAJOR PROJECTS			<u>39,296,500</u>

* NOT IN CAPITAL IMPROVEMENTS PLAN

FY 2020 CAPITAL BY FUND AND REVENUE SOURCE

General Fund 10

	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Revenue Source</u>
10-450-656	ADMINISTRATION	OFFICE REMODEL - ADDITIONAL WORKSPACE	25,000	REVENUES
10-480-617	INFORMATION TECHNOLOGY	COUNCIL CHAMBERS VIDEO ENHANCEMENTS	15,000	REVENUES
10-480-659	INFORMATION TECHNOLOGY	REPLACEMENT OF PHONE SYSTEM SERVERS (3)	16,000	REVENUES
10-480-659	INFORMATION TECHNOLOGY	SECURITY INFORMATION AND EVENT MGMT SOLUTION	30,000	REVENUES
10-511-617	FINANCE	COPIER REPLACEMENT - FINANCE	8,000	REVENUES
10-511-659	FINANCE	CASELLE BUDGETING SOFTWARE	15,000	REVENUES
10-521-617	PARKS	PARKS EQUIPMENT REPLACEMENT	10,000	REVENUES
10-521-650	PARKS	VEHICLE REPLACEMENT PROGRAM - PARKS	47,000	REVENUES
10-522-661	FACILITIES	HVAC REPLACEMENT PROGRAM	30,000	REVENUES
10-522-661	FACILITIES	SENIOR CENTER REMODEL	40,000	REVENUES
10-522-661	FACILITIES	LIBRARY RENOVATIONS	50,000	REVENUES
10-522-661	FACILITIES	BUILDING ACCESS CONTROL UPGRADE	200,000	REVENUES
10-522-661	FACILITIES	COURT SECURITY REMODEL	240,000	REVENUES
10-542-650	ENGINEERING	VEHICLE REPLACEMENT PROGRAM - ENGINEERING/COMDEV	35,000	REVENUES
10-562-650	BUILDING SAFETY	STAFF VEHICLE - BUILDING SAFETY	27,000	REVENUES
10-551-617	POLICE	PROPERTY & EVIDENCE FREEZER STORAGE	7,000	REVENUES
10-551-617	POLICE	FITNESS EQUIPMENT REPLACEMENT	12,000	REVENUES
10-551-617	POLICE	LOCKER ROOM ADDITION	30,000	REVENUES
10-551-659	POLICE	SPILLMAN DASHBOARD	35,000	REVENUES
10-551-650	POLICE	VEHICLE REPLACEMENT -POLICE	180,000	REVENUES
10-561-617	FIRE	POSI3 MACHINE REPLACEMENT	13,000	REVENUES
10-561-617	FIRE	PORTABLE RADIOS 8 REPLACE/4 NEW - FIRE	60,000	REVENUES
10-480-661	INFORMATION TECHNOLOGY -CARRYFORWARD	DESIGN/INSTALLATION FIBER OPTIC CABLE-EL MIRAGE RD	63,000	REVENUES
10-521-654	PARKS - CARRYFORWARD	SPLASH PAD UPDATE	55,000	REVENUES
10-540-658	COMMUNITY DEVELOPMENT - CARRYFORWARD	HOCKEY RINK & BASKETBALL LIGHTING - YMCA	80,000	REVENUES
10-551-650	POLICE - CARRYFORWARD	POLICE VEHICLE REPLACEMENT	172,000	REVENUES
10-551-650	POLICE - CARRYFORWARD	POLICE VEHICLES	292,000	REVENUES
			Total	\$ 1,787,000

Court Enhancement Fund 15

	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Revenue Source</u>
15-430-661	COURT ENHANCMENT	COURT SECURITY REMODEL	550,000	REVENUES
			Total	\$ 550,000

Highway User Revenue Fund (HURF) Fund 21

	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Revenue Source</u>
21-400-666	HURF	EASEMENT ACCESS PROGRAM	20,000	REVENUES
21-400-665	HURF	TRAFFIC SIGNAL MODIFICATION-EL MIRAGE RD & CACTUS RD	40,000	REVENUES
21-400-650	HURF	VEHICLE REPLACEMENT PROGRAM - STREETS	47,000	REVENUES
21-400-665	HURF	PEDESTRIAN SIGNAL - GREENWAY RD & SUNNY LANE	185,000	REVENUES
21-400-666	HURF	121ST AVE AND CHERYL DR IMPROVEMENTS	375,000	REVENUES
21-400-617	HURF	STREETS BEAUTIFICATION PROGRAM TRAILER REPLACEMENT	15,000	REVENUES
21-400-666	HURF	PAVEMENT MANAGEMENT PROGRAM	850,000	REVENUES
21-400-666	HURF - CARRYFORWARD	THUNDERBIRD RD ACCESS MODIFICATIONS AT CASA MIRAGE	90,000	REVENUES
			Total	\$ 1,622,000

Community Block Grants Fund (CDBG) Fund 31

	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Revenue Source</u>
31-466-668	ENGINEERING	WATER LINE REPLACEMENT - ALTO & PALM	500,000	GRANTS
31-466-668	COMMUNITY DEVELOPMENT-CARRYFORWARD	SIDEWALK RAMP ADA RETROFIT	347,000	GRANTS
			Total	\$ 847,000

Water Utility Fund 53

	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Revenue Source</u>
53-403-617	WATER	WELL SITE COMPRESSOR REPLACEMENT	15,000	REVENUES
53-403-617	WATER	WELL SITE AC UNIT REPLACEMENT	25,000	REVENUES
53-403-617	WATER	UNDERGROUND UTILITY LOCATOR	15,000	REVENUES
53-403-617	WATER	WALK BEHIND CONCRETE SAW	15,000	REVENUES
53-403-617	WATER	WELL TRANSDUCER IMPROVEMENT PROJECT	20,000	REVENUES
53-403-617	WATER	EMERGENCY PORTABLE GENERATOR	45,000	REVENUES
53-403-650	WATER	VEHICLE REPLACEMENT PROGRAM - WATER	47,000	REVENUES
53-404-617	WATER	COPIER REPLACEMENT - CUSTOMER SERVICE	6,500	REVENUES
53-408-673	WATER	DISINFECTION SYSTEM UPGRADE	10,000	REVENUES
53-408-673	WATER	GRAND AVE BOOSTER STATION IMPROVEMENT	29,000	REVENUES
53-408-673	WATER	COTTONWOOD/SUNNY VALE CATHODIC PROTECTION SYSTEM	30,000	REVENUES
53-408-673	WATER	WATER STORAGE TANK MAINTENANCE PROGRAM	300,000	REVENUES
53-408-673	WATER	WELL SITE SECURITY IMPROVEMENT PROJECT	50,000	REVENUES
53-408-673	WATER	127TH LANE WELL SITE IMPROVEMENT PROJECT	1,280,000	REVENUES
53-408-673	WATER	NEW 12" DIP WATERLINE EXTENSION - DYSART & OLIVE	1,736,000	DEVELOPER FUNDED
55-400-673	RANCHETTES IRRIGATION	DRAINAGE IMPROVEMENTS	60,000	REVENUES
53-408-673	WATER - CARRYFORWARD	WATERLINE EASEMENT ACCESS - PALM AND ALTO	347,500	REVENUES
53-408-673	WATER - CARRYFORWARD	WATER LINE IMPROVEMENTS	765,000	BONDS/REVENUES
53-408-673	WATER - CARRYFORWARD	WATER STORAGE TANK MAINTENANCE PROGRAM	277,000	REVENUES
53-408-673	WATER - CARRYFORWARD	WELL SITE PLC UPGRADE	115,000	REVENUES
			Total	\$ 5,188,000

FY 2020 CAPITAL BY FUND AND REVENUE SOURCE

Sewer Utility Fund 54

	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Revenue Source</u>
54-408-617	SEWER	VACTOR TRUCK REPLACEMENT	400,000	REVENUES
54-408-617	SEWER	WASTEWATER PROCESS EQUIPMENT IMPROVEMENTS	180,000	REVENUES
54-408-661	SEWER	BUILDING A & B ROOF REPAIRS	45,000	REVENUES
54-408-670	SEWER	SEWER MAIN REPLACEMENT - N. PALM STREET	50,000	REVENUES
54-408-670	SEWER	WAS LINE REBUILD	20,000	BONDS/REVENUES
54-408-670	SEWER	WRF SANITARY DISPOSAL UPGRADE	100,000	REVENUES
54-408-617	SEWER - CARRYFORWARD	WASTEWATER PROCESS EQUIPMENT IMPROVEMENTS	115,000	REVENUES
Total			<u>\$ 910,000</u>	

Streets Capital Project Fund 56

	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Revenue Source</u>
56-400-666	STREETS	DYSART RD FROM NORTHERN AVE TO PEORIA AVE	10,188,000	REVENUES/GRANTS
56-400-666	STREETS	DYSART RD FROM NORTHERN AVE TO PEORIA AVE - ADDL	3,656,000	REVENUES/GRANTS
56-400-497	STREETS	NORTHERN PARKWAY	500,000	REVENUES
56-400-666	STREETS - CARRYFORWARD	DYSART RD - NORTHERN AVE TO PEORIA AVE	663,500	BONDS/GRANTS
Total			<u>\$ 15,007,500</u>	

Special Projects Fund 73

	<u>Department</u>	<u>Description</u>	<u>Amount</u>	<u>Revenue Source</u>
73-400-617	PARKS	PLAYGROUND EQUIPMENT GENTRY PARK	120,000	GRANTS
73-400-658	PARKS	LIGHTS AT GENTRY PARK	200,000	GRANTS
73-400-658	PARKS	SPLASH PAD UPGRADES	350,000	GRANTS
73-551-650	POLICE	UNMARKED VEHICLE - POLICE	65,000	GRANTS
Total			<u>\$ 735,000</u>	

* NOT IN CAPITAL IMPROVEMENTS PLAN

Total All \$ 26,646,500

Capital Project Descriptions

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
10-450-656	ADMINISTRATION	OFFICE REMODEL-ADDITIONAL WORKSPACE	25,000
PROJECT DESCRIPTION	62001	OPERATING IMPACT:	

This request will provide the work office space for the new Marketing and Communications position.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
10-480-617	INFORMATION TECHNOLOGY	COUNCIL CHAMBERS VIDEO ENHANCEMENTS	15,000
PROJECT DESCRIPTION	62027	OPERATING IMPACT:	

It was brought to the City's attention that the screen behind the Council is both washed out and difficult to read by audience members. This capital item would replace the projector and screen with a large television. The television would be mounted where the existing screen resides and be wired into audio/video system. This capital item includes the purchase of the new television and labor associated with its installation including, but not limited to, electrical wiring, audio/video system programming, and removal of existing equipment and mounting of the new.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
10-480-659	INFORMATION TECHNOLOGY	REPLACEMENT OF PHONE SYSTEM SERVERS (3)	16,000
PROJECT DESCRIPTION	62032	OPERATING IMPACT:	

The servers that run the City's phone system have reached their end of life. The new servers will adhere to the City's standards and have a planned life expectancy of 7 years. There will be 3 servers (\$8000 each) in total to provide the capacity and redundancy needed

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
10-480-659	INFORMATION TECHNOLOGY	SECURITY INFORMATION/EVENT MGMT SOLUTION	30,000
PROJECT DESCRIPTION	62024	OPERATING IMPACT:	

A Security Information and Event Management (SIEM) Solution provides real-time analysis of security alerts generated by network hardware and applications. This new solution will allow the City to report and take action on cybersecurity threats, by providing log auditing and review. It will also allow IT staff to better manage user and service privileges, directory services and other system-configuration changes

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
10-511-617	FINANCE	COPIER REPLACEMENT	8,000
PROJECT DESCRIPTION	62013	OPERATING IMPACT:	

Current copier lease is up FY19-20. After analysis it was determined that purchasing the copier was the most cost effective alternative.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
10-511-659	FINANCE	CASELLE BUDGETING SOFTWARE	15,000
PROJECT DESCRIPTION	62012	OPERATING IMPACT:	

Caselle Advantage is a budgeting and reporting tool that will streamline the planning and analysis process to produce a working budget and can simplify the complex task of employee/position based budgets including budgeted wage increases, detailed employee benefits with estimated increases, along with budgeting for new or vacant positions. Department managers can easily access their individual budgets and enter their requested budget. Custom and pre-defined reporting provides financial details needed to make informed decisions.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
10-521-617	PARKS	PARKS EQUIPMENT REPLACEMENT	10,000
PROJECT DESCRIPTION	62035	OPERATING IMPACT:	

Replacement of two multi-use trailers for operations. Current trailers have reached the end of useful life (16 yrs old) and need intermittent repairs causing downtime. New trailers would be equipped with dump system, rack, and tarp system. Adds to efficiency and eliminates breakdown of trailer.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
10-521-650	PARKS	VEHICLE REPLACEMENT PROGRAM	47,000
PROJECT DESCRIPTION	62036	OPERATING IMPACT:	

Replace existing vehicles in the Parks Department. Replacement costs estimated at \$47,000 each. Vehicles will be replaced when they reach 100K miles or 12 years of age

Capital Project Descriptions

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
10-522-661	FACILITIES	HVAC REPLACEMENT PROGRAM	30,000
PROJECT DESCRIPTION	62007	OPERATING IMPACT:	

City facilities have a total of 76 HVAC units. This program will replace up to 5 units per year on a 15 year cycle. HVAC units range from 2 years – 18 years old.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
10-522-661	ADMINISTRATION	SENIOR CENTER REMODEL	40,000
PROJECT DESCRIPTION	62002	OPERATING IMPACT:	

This request is for the services required to complete phase 2 of the Senior Center Remodel. Scope of work includes but is not limited to interior facility improvements (flooring, fixtures, painting) and exterior landscape and hardscape improvements.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
10-522-661	FACILITIES	LIBRARY RENOVATIONS	50,000
PROJECT DESCRIPTION	62010	OPERATING IMPACT:	

This request is for equipment and services required to renovate the El Mirage Library (14010 N. El Mirage Rd.). Scope of renovation includes but is not limited to carpet, restrooms, ceilings, electrical, and painting.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
10-522-661	FACILITIES	BUILDING ACCESS CONTROL UPGRADE	200,000
PROJECT DESCRIPTION	62008	OPERATING IMPACT:	

Replace existing building access control system with the upgraded version of Lenel. Existing system is obsolete and the City is unable to acquire parts for replacement. Replacement cost is estimated at \$200,000 for the Public Works Facility, Police Department, Fire Department and Court/Senior Center.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
10-522-661	FACILITIES	COURT SECURITY REMODEL PROJECT	240,000
PROJECT DESCRIPTION	62009	OPERATING IMPACT:	

To remodel the courts main entrance, lobby, Judge's bench and three service windows as advised by the Arizona Supreme Court in their Administrative Order No. 2015-104. A mandatory requirement of bullet resistant shielding at our three (3) public service windows and the judge's bench is necessary. The remodel of the court lobby is necessary in order to improve security screening of citizens and provide increased protection of court staff against any possible hostile action. During the remodel, a temporary structure (included in the cost estimate) is necessary in order to continue to conduct court business as this structure would act as a security screening check point for citizens prior to entering the court. Dick & Fritsche Design Group (DFDG) has created a concept design and cost estimate in the amount of \$751,730.00 to complete.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
10-542-650	ENGINEERING	VEHICLE REPLACEMENT PROGRAM	35,000
PROJECT DESCRIPTION	62006	OPERATING IMPACT:	-

Replace existing vehicles in the Engineering/Community Development Division. Replacement costs estimated at \$35,000 each for Ford Explorer or equivalent. Vehicles will be replaced when they reach 100K miles or 12 years of age

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
10-562-650	BUILDING SAFETY	STAFF VEHICLE	27,000
PROJECT DESCRIPTION	62004	OPERATING IMPACT:	

Request is for the purchase of a new Staff Vehicle. The needs of Building Safety have exceeded the current fleet of 2 Ford Rangers. We are currently requesting a 2019 Chevrolet Colorado work truck priced at approximately \$26,000 with an additional \$1,000 for applying the city logo identification. This will be an addition to the current inventory.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
10-551-617	POLICE	PROPERTY & EVIDENCE FREEZER STORAGE	7,000
PROJECT DESCRIPTION	62043	OPERATING IMPACT:	

The sexual assault kits and homicide evidence require that it be frozen for long-term storage (State/Federal Law Retention is 55 years for Sexual Assault and 109 years for Homicide.) The Property & Evidence facility currently has one freezer, at about the same size as the one being requested, that is anticipated to reach full capacity during FY 19/20. The current freezer has an age of approximately 5 years. It is imperative that specimens remain frozen for evidentiary purposes for possible use at a future date along with the required retention mandate. A heavy-duty freezer to accommodate long-term storage is being requested. The cost would be approximately \$6,047 (plus tax & and delivery), which would bring the total to approximately \$7,000.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
10-551-617	POLICE	FITNESS EQUIPMENT REPLACEMENT	12,000
PROJECT DESCRIPTION	62042	OPERATING IMPACT:	

In an effort to maintain employee fitness levels, we are requesting to replace 2 broken pieces of equipment currently in our Fitness Center. Two (2) treadmills have been broken for much of 2018, and attempts to repair them ve been unsuccessful and cost prohibitive. Both need to be replaced. Based on input from the staff, we are requesting one commercial grade treadmill (\$5495) and one commercial grade elliptical fitness crosstrainer (\$5695). Cost for both, including the delivery and assembly, will be approximately \$12,000.

Capital Project Descriptions

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
10-551-617	POLICE	LOCKER ROOM ADDITION	30,000
PROJECT DESCRIPTION	62041	OPERATING IMPACT:	

The Police Department is requesting funds to purchase and install 10 new lockers in the men's locker room. With the addition of 7 additional Police Officers and 2 new Police Assistant positions, the men's locker room is beyond capacity. Administrative staff has already surrendered their assigned lockers. Cost includes the purchase of 10 new lockers, a partial wall will need to be built in the existing locker room, as well as adjustments made in electrical and duct work. Quote for lockers and installation is \$22,825. Quote for construction of wall, electrical, ventilation, and paint to match is \$7,050.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
10-551-659	POLICE	SPILLMAN DASHBOARD	35,000
PROJECT DESCRIPTION	62044	OPERATING IMPACT:	

The Police Department is requesting funds to purchase the Spillman Command Staff Productivity Dashboard. The Dashboard system is integrated into the Police Department Spillman Records Management System and provides department leadership a real-time picture of crime and incident data. It also provides a system for monitoring workload for employees. Currently there is no automated system in place to track productivity and a significant amount of staff time is spent running reports. The dashboard would decrease the amount of manual work significantly as well as provide a real-time picture of police activity and productivity that is not currently available. This system would allow leadership to allocate resources to best fit the needs of the community. The cost is \$34,099 for the initial purchase and approximately \$2,995 in annual maintenance (10-551-265) after year 1.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
10-551-650	POLICE	VEHICLE REPLACEMENT PROGRAM	180,000
PROJECT DESCRIPTION	62040	OPERATING IMPACT:	

Requesting a modification to the eight year vehicle replacement program by increasing the budgeted amount of \$176,000 to \$180,000 for FY19/20. We are transitioning from the Ford Explorer to the Chevrolet Tahoe, based on the longer service life, lower maintenance costs, and higher resale value. For FY19/20 we are asking for (2) 4WD Silverado 1500 Crew Cabs in place of the Chevrolet Tahoes. The cost is similar to the Tahoe. The 4 x 4's will be used to access the river bottom/washes as needed. Pricing includes all the equipment, paint, graphics, etc. to configure them as marked patrol units. Each marked, fully equipped Chevrolet 4WD Silverado 1500 Crew Cab is about \$65,500 for a total of \$131,000. Replacement cost per unmarked vehicles, including concealed lights and siren, is about \$24,000.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
10-561-617	FIRE	POSI3 MACHINE REPLACEMENT	13,000
PROJECT DESCRIPTION	62016	OPERATING IMPACT:	

The use of a Posi-check machine is required to service our Self Contained Breathing Apparatus (SCBA) units and gas masks for the Police Department. Purchase of this equipment will eliminate the need to utilize an outside vendor to provide this service.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
10-561-617	FIRE	PORTABLE RADIOS (8 REPLACEMENT/4 NEW)	60,000
PROJECT DESCRIPTION	62015	OPERATING IMPACT:	

This request will provide firefighters with reliable communications on emergency incidents. The replacement of older technology in conjunction with the lack of readily available service and parts makes this purchase necessary. This will be a phased out replacement of eight current radios and the purchase four additional radios to fully equip all fire department apparatus. We are requesting authorization to purchase six radios including additional fees in FY 19/20 and six radios in FY 20/21. The total estimated cost would be \$60,000 in FY 19/20 and \$60,000 in FY 20/21 for a total of \$120,000.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
15-430-661	COURT	COURT SECURITY REMODEL PROJECT	550,000
PROJECT DESCRIPTION	62009	OPERATING IMPACT:	

To remodel the courts main entrance, lobby, Judge's bench and three service windows as advised by the Arizona Supreme Court in their Administrative Order No. 2015-104. A mandatory requirement of bullet resistant shielding at our three (3) public service windows and the judge's bench is necessary. The remodel of the court lobby is necessary in order to improve security screening of citizens and provide increased protection of court staff against any possible hostile action. During the remodel, a temporary structure (included in the cost estimate) is necessary in order to continue to conduct court business as this structure would act as a security screening check point for citizens prior to entering the court. Dick & Fritsche Design Group (DFDG) has created a concept design and cost estimate in the amount of \$751,730.00 to complete.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
21-400-666	HURF	EASEMENT ACCESS PROGRAM	20,000
PROJECT DESCRIPTION	62048	OPERATING IMPACT:	

This request is for funding to construct access control infrastructure on selected public easements throughout the City. The intention of the program is to limit trespassing and unwanted activity in these areas. Residents adjacent to these easements will be granted access

Capital Project Descriptions

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
21-400-665	HURF	TRAFFIC SIGNAL MOD-EL MIRAGE RD/CACTUS RD	40,000
PROJECT DESCRIPTION	62050	OPERATING IMPACT:	

This project will make revisions to the existing traffic signal heads and wiring to make eastbound and westbound left turns protected only due to the offset lane configuration that can create issues with visibility in the existing condition.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
21-400-650	HURF	VEHICLE REPLACEMENT PROGRAM	47,000
PROJECT DESCRIPTION	62046	OPERATING IMPACT:	

Replace existing vehicles in the Streets Department. Replacement costs estimated at \$47,000 each. Vehicles will be replaced when they reach 100K miles or 12 years of age.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
21-400-665	HURF	PEDESTRIAN SIGNAL-GREENWAY RD & SUNNY LN	185,000
PROJECT DESCRIPTION	62049	OPERATING IMPACT:	

This project will install one High intensity Activated crossWalK beacon, otherwise known as a HAWK signal, at the intersection of Greenway Road and Sunny Lane to provide a safe pedestrian crossing in front of the Surprise Elementary School. The project will be completed in partnership with the City of Surprise

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
21-400-666	HURF	121ST AVE & CHERYL DR IMPROVEMENTS	375,000
PROJECT DESCRIPTION	62047	OPERATING IMPACT:	

This project is to construct the pavement and concrete curb & gutter along the north half of Cheryl Drive between 121st Avenue and El Mirage Road. Developer will be constructing the south half

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
21-400-617	HURF	STREET BEAUTIFICATION TRAILER REPLACEMENT	15,000
PROJECT DESCRIPTION	62055	OPERATING IMPACT:	

Replacement trailer for streets beautification program:

- Heavy duty for right-of-way debris removal
- Equipped with lift to improve efficiency of operation

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
21-400-666	HURF	PAVEMENT MANAGEMENT PROGRAM	850,000
PROJECT DESCRIPTION	62052	OPERATING IMPACT:	

The purpose of the pavement management plan is to perform cost effective street improvements by properly matching the maintenance and rehabilitation methods to the pavement condition to extend the life of the city streets, which will enhance the safety and quality of the City's transportation system and community appearance.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
31-466-668	CDBG	WATER LINE REPLACEMENT-ALTO AND PALM	500,000
PROJECT DESCRIPTION	62057	OPERATING IMPACT:	

The Water Main Improvement Project will replace approximately 2,600 linear feet of existing 2" galvanized steel and 4" asbestos cement water lines with the installation of 6" ductile iron pipe (DIP) and copper service lines within the Public Utility Easement between Palm and Alto Streets, from Thunderbird Road to End Street. The proposed project will help to maintain water quality and replace a water line that is well beyond its maximum service life. This will benefit public safety and residential water utility customers.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
53-403-617	WATER	WELL SITE COMPRESSOR REPLACEMENT	15,000
PROJECT DESCRIPTION	62067	OPERATING IMPACT:	

Multi-year program to replace hydro-pneumatic tank compressors at 6 well sites.

- Existing compressors are reaching their end of useful life.
- New compressors are more efficient, generate less noise, and require less maintenance.
- Shade structures will be installed to increase equipment life.
- All compressors will be replaced over a three year period

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
53-403-617	WATER	WELL SITE AC UNIT REPLACEMENT	25,000
PROJECT DESCRIPTION	62066	OPERATING IMPACT:	

Multi-year program to upgrade air conditioning units at the City's well sites. Proper cooling is vital to maintain efficient operation of each well site and extend the life of existing electrical equipment. New units will be more energy efficient and reliable. Styles consist of wall mount, package, terminal and cabinet type air conditioners. Program will systematically replace all units based on age and condition over a period of 8 years.

Capital Project Descriptions

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
53-403-617	WATER	UNDERGROUND UTILITY LOCATOR	15,000
PROJECT DESCRIPTION	62072	OPERATING IMPACT:	

Purchase of an underground utility locator needed to accurately locate buried water lines and active leaks during routine blue staking and emergency repair of the City's water and wastewater collection systems. This unit is a critical piece of equipment used to accurately and quickly pinpoint the location of a water line leak, thus reducing water loss, repair time and costs.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
53-403-617	WATER	WALK BEHIND CONCRETE SAW	15,000
PROJECT DESCRIPTION	62075	OPERATING IMPACT:	

Purchase of a gas-powered walk behind saw needed to cut asphalt and concrete during emergency repair of the City's underground water and wastewater collection systems. The current saw is undersized and not capable of cutting to the depth needed to quickly and efficiently remove asphalt and concrete during repairs.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
53-403-617	WATER	WELL TRANSDUCER IMPROVEMENT PROJECT	20,000
PROJECT DESCRIPTION	62077	OPERATING IMPACT:	

The existing water level measuring equipment at the City's well sites is outdated and in need of replacement. This program will replace all nine (9) of the existing well sounding units over a three (3) year period with electronic pressure transducers. The new equipment will fully intergrate with SCADA, which electronically monitors, measures, and trends each wells static and drawdown water level. This upgrade provides staff with real-time data for each well and reduces staff time to manually measure the water levels.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
53-403-617	WATER	EMERGENCY PORTABLE GENERATOR	45,000
PROJECT DESCRIPTION	62071	OPERATING IMPACT:	

Purchase of an emergency portable generator needed to power booster pumps at the Sunnyvale and Cottonwood well sites. The existing backup systems are over 30 years old, currently out of service, and replacement parts are unavailable. Sunnyvale and Cottonwood well sites do not have backup generators so a portable generator would be ideal to power the well site booster pumps during emergency power outages.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
53-403-650	WATER	VEHICLE REPLACEMENT PROGRAM	47,000
PROJECT DESCRIPTION	62068	OPERATING IMPACT:	

Replace existing vehicles in the Water Department. Replacement Cost \$47,000 each. Vehicles will be replaced when they reach 100k miles or 12 years of age.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
53-404-617	WATER	COPIER - CUSTOMER SERVICE	6,500
PROJECT DESCRIPTION	62070	OPERATING IMPACT:	

Current copier lease is up FY19-20. After analysis it was determined that purchasing the copier was the most cost effective alternative.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
53-408-673	WATER	DISINFECTION SYSTEM UPGRADE	10,000
PROJECT DESCRIPTION	62063	OPERATING IMPACT:	

Multi-year program to upgrade and/or replace existing water disinfection systems at the city's 9 domestic well sites. New systems require less maintenance, have fewer parts, and are more reliable. Existing systems (Miox) are 10+ years old and have reached their end of useful life. Ensures clean, safe, and reliable drinking water that meets federal regulations.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
53-408-673	WATER	GRAND AVE BOOSTER STATION IMPROVEMENT	29,000
PROJECT DESCRIPTION	62064	OPERATING IMPACT:	

Complete rebuild of the City's Grand Ave booster pump station.

- Provides backup water supply to the OTS water system during peak demand.
- Originally constructed in the 1980's, the station is outdated.
- Project includes: new piping, valves, meter, security wall and lighting

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
53-408-673	WATER	COTTONWOOD/SUNNYVALE CATHODIC PROTECTION	30,000
PROJECT DESCRIPTION	62062	OPERATING IMPACT:	

Cathodic protection is a cost effective and proven technology used to reduce steel tank corrosion. This project is to complete the final 3 of the city's steel water storage tanks. Once the project is finished, all 9 of the city's steel water storage tanks will have cathodic protection. Tanks scheduled: Cottonwood well site (1982) 500,000 gallon steel tank and Sunnyvale well site (1980) 2 – 600,000 gallon steel tanks

Capital Project Descriptions

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
53-408-673	WATER	WATER STORAGE TANK MAINTENANCE PROGRAM	300,000
PROJECT DESCRIPTION	62065	OPERATING IMPACT:	

Water pressure and distribution in most communities is maintained via steel water storage tanks, which operate relatively maintenance and trouble free for extended multi-year periods. However, the time comes when gradual corrosion, or even 'loss-of-curb' appeal, can result in this mostly 'passive' infrastructure requiring upgrades. Therefore, a rehabilitation program should be designed to ensure asset preservation, process water quality improvements, and operator safety. The City has a total of 10 water storage tanks within the water distribution system. This project is to rehab one storage tank. Through operations, all 10 tanks will be thoroughly inspected by the end of fiscal year 17/18 and a prioritized schedule will be developed for the remaining tanks. This maintenance program will prolong the tanks useful life and ensure high quality, safe, and reliable drinking water is provided to the public.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
53-408-673	WATER	WELL SITE SECURITY IMPROVEMENT PROJECT	50,000
PROJECT DESCRIPTION	62076	OPERATING IMPACT:	

Security improvements needed at the Thompson Ranch and Rockwood well sites. The project consists of constructing 1,100 linear feet of concrete (CMU) 8" x 8" x 16" block fence 8' high with sliding steel gates, man doors, and security equipment. The existing chain link fencing is in poor condition and does not provide adequate security to the site. The new block fencing will be consistent with other City well sites and provide enhanced security, noise reduction, privacy, and visual appeal.

- FY 2019/20 -Thompson Ranch well site.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
53-408-673	WATER	127TH LN WELL SITE IMPROVEMENT PROJECT	1,280,000
PROJECT DESCRIPTION	62069	OPERATING IMPACT:	

Request is for system improvements needed at the 127th Lane well site. The 127th Lane well site was constructed in 2002 and is the City's second largest water producer. There are two major issues which significantly impact performance. One is loss of available water storage for emergency water supply and fire prevention due to the faulty design of the booster pumps and discharge piping. The other issue is binding of the horizontal booster pumps due to dissolved air in the water which makes them run inefficiently, even to the point of being inoperable. To resolve all operational issues and restore the well site back to original design capacity, staff recommends replacing the existing booster pumps with vertical turbine pumps and relocating the discharge piping to the opposite side of the storage tank.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
53-408-673	WATER	12" DIP WATERLINE EXTENSION-DYSART/OLIVE	1,736,000
PROJECT DESCRIPTION	62061	OPERATING IMPACT:	

This DEVELOPER FUNDED project will design and construct a new 12" Ductile Iron Pipe (DIP) extension along Dysart Road between Joe R Ramirez Road and Olive Ave, and along Olive Avenue between Dysart Road and approximately 1,600' west of El Mirage Road.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
54-408-670	SEWER	WASTE ACTIVATED SLUDGE (WAS) LINE REBUILD	20,000
PROJECT DESCRIPTION	62087	OPERATING IMPACT:	

Repairs needed on the backup waste activated sludge (WAS) line at the WRF. There are two (2) WAS lines that transport sludge from all four sequencing batch reactors to the digester. The backup WAS line has been damaged due to improper compaction during construction and is currently out of service. The project includes replacing the backfill with properly compacted aggregate base compound and installing new pipe stands and accessories plus restoring the concrete slab.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
54-408-661	SEWER	BUILDING A & B ROOF REPAIR	45,000
PROJECT DESCRIPTION	62081	OPERATING IMPACT:	

Roof repairs are needed on building A and building B at the Water Reclamation Facility. The roofs are nearing 20 years old and due to the age and environment conditions, are in need of replacement.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
54-408-670	SEWER	SEWER MAIN REPLACEMENT-NORTH PALM STREET	50,000
PROJECT DESCRIPTION	62085	OPERATING IMPACT:	

Replacement of approximately 300 linear feet of 8" sewer main on N. Palm Street in the Sundial Subdivision. Due to faulty compaction when originally constructed, the existing sewer main has settled resulting in 270 linear feet of defective pipe. The project will include replacement of approximately 300 linear feet (manhole to manhole) of 8" sewer main per MAG specification, asphalt restoration, video inspection, and traffic control.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
54-408-670	SEWER	WRF SANITARY DISPOSAL UPGRADE	100,000
PROJECT DESCRIPTION	62088	OPERATING IMPACT:	

Upgrade of the existing vehicle sanitary disposal facility at the WRF. The facility is necessary to properly dispose of debris collected from roads, streets, and other impervious surfaces. The existing facility is undersized and in poor condition and an upgrade is necessary to comply with federal, state, and county storm water permit requirements (MS4 permit).

Capital Project Descriptions

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
54-408-617	SEWER	WASTEWATER PROCESS EQUIPMENT IMPROVEMENTS	180,000
PROJECT DESCRIPTION	62079	OPERATING IMPACT:	

This is a multi-year program to upgrade and/or replace critical wastewater process equipment which includes the following: pumps, motors, blowers, centrifuge, belt press, filters, decanters, aerators, disinfection systems, VFD's, and PLC's. Process equipment is essential to operate the WW Reclamation Facility.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
54-408-617	SEWER	VACTOR TRUCK REPLACEMENT	400,000
PROJECT DESCRIPTION	62078	OPERATING IMPACT:	

Request replaces 1996 Vactor combination sewer cleaning truck (unit # 8698)

- Used to clean the City's sewer system, respond to emergency blockages, and excavation for complex water system repairs.
- Vehicle is 22 years old, has over 200,000 miles, and has reached its end of useful life.
- Will be replaced with a more compact and efficient Vac-Con truck.
- Grant funding for this vehicle is being pursued.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
55-400-673	IRRIGATION	DRAINAGE IMPROVEMENTS	60,000
PROJECT DESCRIPTION	62059	OPERATING IMPACT:	

Drainage improvements to ROW areas affected by irrigation system.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
56-400-666	STREETS	DYSART RD - NORTHERN TO PEORIA	10,188,000
PROJECT DESCRIPTION	61909	OPERATING IMPACT:	

Dysart Road was identified as a "Road of Regional Significance" back in the 1999 Maricopa Associations of Governments (MAG) study and currently has one lane in each direction between Northern and Peoria Avenues. The City proposes to widen this corridor to two 12 foot through lanes, a 14 foot median, bike lanes and curb and gutter. This project will include the design, land acquisition and construction. The total project cost estimate was originally \$11.1 million but has now increased to \$14.756 million.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
56-400-666	STREETS	DYSART RD-NORTHERN TO PEORIA (ADDL REQUEST)	3,656,000
PROJECT DESCRIPTION	61909	OPERATING IMPACT:	

Dysart Road was identified as a "Road of Regional Significance" back in the 1999 Maricopa Associations of Governments (MAG) study and currently has one lane in each direction between Northern and Peoria Avenues. The City proposes to widen this corridor to two 12 foot through lanes, a 14 foot median, bike lanes and curb and gutter. This project will include the design, land acquisition and construction. The total project cost estimate was originally \$11.1 million but has now increased to \$14.756 million.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
56-400-497	STREETS	NORTHERN PARKWAY (NON-CAPITAL)	500,000
PROJECT DESCRIPTION	N/A	OPERATING IMPACT:	

Northern Avenue is to be widened into an expressway/parkway configuration. Northern Parkway is to be widened as a road of regional significance. Costs include Design Concept Report, design, ROW acquisition, and construction shared between project partners El Mirage, Glendale, Peoria, Maricopa County, and MAG. Regional funding extends beyond the current five year CIP.

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
73-400-617	SPECIAL PROJECTS/GRANTS	PLAYGROUND EQUIPMENT-GENTRY PARK	120,000
PROJECT DESCRIPTION	62093	OPERATING IMPACT:	

Replace playground equipment in Gentry Park. This request includes but is not limited to replacement of the play structure, play surfaces, and wood chips

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
73-400-658	SPECIAL PROJECTS/GRANTS	LIGHTS AT GENTRY PARK	200,000
PROJECT DESCRIPTION	62092	OPERATING IMPACT:	

Replace halogen lights with LED light fixtures, galvanized poles, and the installation of remote control performance monitoring. Replacement cost is estimated at \$200,000. This project can provide up to a 50% savings in electrical use from existing lights. Grant funding will be pursued for this request.

Capital Project Descriptions

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
73-400-658	SPECIAL PROJECTS/GRANTS	SPLASH PAD UPGRADES	350,000
PROJECT DESCRIPTION	62094	OPERATING IMPACT:	

The splash pad was originally installed in 2009. It was one of the first in AZ and was designed like a residential pool. Modern splash pads feature flow through systems rather than the current recirculating system. Currently parts and supplies are proprietary and are available only from Canada & Dubai. Benefits of the update include: • Lower maintenance cost (labor, supplies, monitoring, permitting) • No chemical treatment or storage • Minimize exposure to pathogens for the public • Updated features will boost attractiveness of the park

ACCOUNT #	DEPARTMENT	PROJECT TITLE	PROJECT AMOUNT
73-551-650	SPECIAL PROJECTS/GRANTS	POLICE UNMARKED VEHICLE	65,000
PROJECT DESCRIPTION	62095	OPERATING IMPACT:	

Requesting an unmarked vehicle based on the ability to acquire grant funding.

	SUBTOTAL	23,264,500
58400922 GRANT REVENUE	FUTURE CIP PROJECTS	10,000,000
	CARRYFORWARD PROJECTS	3,382,000
51408409 WATER	DEPRECIATION EXPENSE	1,550,000
51408409 SEWER	DEPRECIATION EXPENSE	1,100,000
	TOTAL	39,296,500



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STATE BUDGET SCHEDULES



Council Adopted
Final Budget

RESOLUTION R19-06-16

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF EL MIRAGE, MARICOPA COUNTY, ARIZONA, APPROVING AND ADOPTING THE SPENDING LIMITATION AND THE BUDGET FOR FISCAL YEAR 2019-2020.

WHEREAS, in accordance with the provisions of A.R.S §42-17101 through §42-17108, on the 4th day of June 2019, the City Council of the City of El Mirage did make and approve tentative estimates for Fiscal Year 2019-2020 of the different amounts required to meet the public expenditures, an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property within the City of El Mirage; and,

WHEREAS, in accordance with A.R.S. §42-17103 and §42-17104, on the 5th day of June and 12th day of June 2019, the City published in the Daily News Sun the tentative estimates of expenditures and revenues approved by the City Council on the 4th day of June 2019; and,

WHEREAS, in accordance with A.R.S. §42-17104 and §42-17108, the City of El Mirage has complied with the publication of the Truth in Taxation notification requirements; and

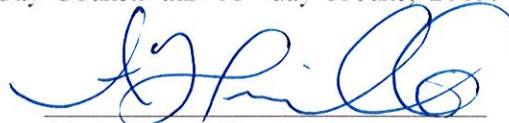
WHEREAS, in accordance with A.R.S. §42-17104 and §42-17108, the Council of the City of El Mirage will hold a special meeting and public hearing on June 18, 2019 at 6:00 p.m., in the El Mirage City Council Chambers at 10000 N. El Mirage Road, El Mirage, Arizona, and that all interested citizens are invited to attend and are afforded the right to be heard in favor or against the proposed expenditures, tax levy and tax increase; and,

WHEREAS, section 3.5 "Compensation Plan" directs the City Manager to prepare, develop, and maintain a Compensation Plan which shall be ratified by the City Council through the annual budgetary process.

WHEREAS, the estimate of expenditures approved by the City Council on the 4th day of June 2019, and as published on the 5th day of June and 12th day of June 2019, has not increased.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of El Mirage that the estimates of revenues and expenditures shown on the attached schedules are hereby adopted as the final estimates of proposed expenditures and revenues and shall constitute the Spending Limitation and Budget for the City of El Mirage for Fiscal Year 2019-2020.

APPROVED AND ADOPTED by the City Council this 18th day of June, 2019.

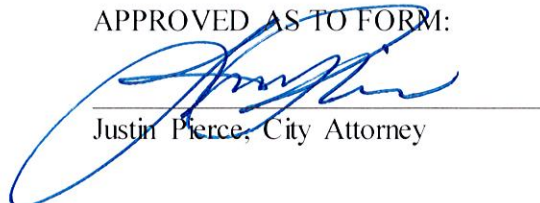


Alexis Hermosillo, Mayor

ATTEST:


Sharon Antes, City Clerk

APPROVED AS TO FORM:


Justin Pierce, City Attorney

CITY OF EL MIRAGE, ARIZONA
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2020

Fiscal Year	s c h	FUNDS											Total All Funds
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	Internal Service Funds					
2019	E 1	22,864,000	18,788,000	997,000	2,645,000	0	15,390,500	0	60,684,500				
2019	E 2	0	0	0	0	0	0	0	0				
2020	E 3	28,338,500	1,874,500	407,000	5,695,500	19,891,500	56,207,000						
2020	B 4	2,287,426					2,287,426						
2020	B 5			2,030,000			2,030,000						
2020	C 6	20,487,574	14,996,000	10,000	50,000	16,137,500	51,681,074						
2020	D 7	0	0	0	0	0	0						
2020	D 8	0	0	1,190,000	0	1,155,000	2,345,000						
2020	D 9	3,280,000	1,289,000	100,000	10,114,000	1,554,000	16,337,000						
2020	D 10	11,428,000	150,000	0	0	4,759,000	16,337,000						
2020	E 11												
LESS: Amounts for Future Debt Retirement:													
Future Capital Projects													
Maintained Fund Balance for Financial Stability													
2020	E 12	34,965,500	18,009,500	1,153,000	15,859,500	26,678,000	96,665,500						
2020	E 13	24,057,500	17,520,500	976,500	15,859,500	16,718,000	75,132,000						

	2019	2020
1 Budgeted expenditures/expenses	\$ 60,684,500	\$ 77,477,000
2 Add/subtract: estimated net reconciling items		
3 Budgeted expenditures/expenses adjusted for reconciling items	60,684,500	77,477,000
4 Less: estimated exclusions	2,625,000	4,995,000
5 Amount subject to the expenditure limitation	\$ 58,059,500	\$ 72,482,000
6 EEC expenditure limitation	\$ 124,586,248	\$ 128,008,670

EXPENDITURE LIMITATION COMPARISON

- 1 Budgeted expenditures/expenses
- 2 Add/subtract: estimated net reconciling items
- 3 Budgeted expenditures/expenses adjusted for reconciling items
- 4 Less: estimated exclusions
- 5 Amount subject to the expenditure limitation
- 6 EEC expenditure limitation

The city/town does not levy property taxes and does not have special assessment districts for which property taxes are levied. Therefore, Schedule B has been omitted.

* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

CITY OF EL MIRAGE, ARIZONA
Tax Levy and Tax Rate Information
Fiscal Year 2020

	2019	2020
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u>2,200,493</u>	\$ <u>2,287,426</u>
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ <u>2,200,493</u>	\$ <u>2,287,426</u>
B. Secondary property taxes	<u>2,030,000</u>	<u>2,030,000</u>
C. Total property tax levy amounts	\$ <u>4,230,493</u>	\$ <u>4,317,426</u>
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ <u>2,200,000</u>	
(2) Prior years' levies	<u>400</u>	
(3) Total primary property taxes	\$ <u>2,200,400</u>	
B. Secondary property taxes		
(1) Current year's levy	\$ <u>2,029,500</u>	
(2) Prior years' levies	<u>500</u>	
(3) Total secondary property taxes	\$ <u>2,030,000</u>	
C. Total property taxes collected	\$ <u>4,230,400</u>	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	<u>2.0603</u>	<u>1.9835</u>
(2) Secondary property tax rate	<u>1.9007</u>	<u>1.7603</u>
(3) Total city/town tax rate	<u>3.9610</u>	<u>3.7438</u>
B. Special assessment district tax rates		
Secondary property tax rates - As of the date the proposed budget was prepared, the city/town was operating <u>NO</u> special assessment districts for which secondary property taxes are levied. For information pertaining to these special assessment districts and their tax rates, please contact the city/town.		

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

CITY OF EL MIRAGE, ARIZONA
Revenues Other Than Property Taxes
Fiscal Year 2020

SOURCE OF REVENUES	ESTIMATED REVENUES 2019	ACTUAL REVENUES* 2019	ESTIMATED REVENUES 2020
GENERAL FUND			
Local taxes			
City Sales Tax	\$ 7,550,000	\$	\$ 8,150,000
TPT Assessments	35,000		
Uncollected Primary Property Tax	(493)		(37,426)
Franchise Fees	740,000		780,000
Licenses and permits			
Business License Fees	85,000		90,000
Building Permit Fees	190,000		200,000
Intergovernmental			
State Sales Tax	3,475,000		3,650,000
State Income Tax	4,300,000		4,625,000
Vehicle License Tax	1,550,000		1,575,000
Charges for services			
Planning And Zoning Fees	25,000		40,000
Engineering Inspection Fees	100,000		360,000
Plan Check Fees	75,000		125,000
Rent - Library	10,000		10,000
Rural Metro Transports	89,000		45,000
Sport Programs			
Athletic Field Rentals	5,000		
Ramada Rentals	10,000		5,000
Special Events	25,000		40,000
LAND RENTALS/LEASES			105,000
FIRE PREVENTION FEES			10,000
Fines and forfeits			
Jail Incarceration Fine	15,000		10,000
Interest on investments			
Interest	500,000		600,000
In-lieu property taxes			
Fire Insurance Premium Tax	45,000		45,000
Contributions			
Voluntary contributions			
Miscellaneous			
Other	130,000		60,000
Total General Fund	\$ 18,953,507	\$	\$ 20,487,574

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

SPECIAL REVENUE FUNDS

HURF Taxes	\$ 2,200,000	\$	\$ 2,350,000
	\$ 2,200,000	\$	\$ 2,350,000
Municipal Court Fund Fines and Forfeitures	\$ 245,000	\$	\$ 260,000
Municipal Court Fund Miscellaneous	85,000		75,000
	\$ 330,000	\$	\$ 335,000

CITY OF EL MIRAGE, ARIZONA
Revenues Other Than Property Taxes
Fiscal Year 2020

SOURCE OF REVENUES	ESTIMATED REVENUES 2019	ACTUAL REVENUES* 2019	ESTIMATED REVENUES 2020
<u>Municipal Court Enhancement Fund Fines and F</u>	\$ 170,000	\$	\$ 60,000
<u>INTEREST REVENUE</u>			15,000
	\$ 170,000	\$	\$ 75,000
<u>Local Transportation Assistance Fund Fees</u>	\$ 95,000	\$	\$ 95,000
	\$ 95,000	\$	\$ 95,000
<u>Police Towing Fund Fines & Forfeitures</u>	\$ 60,000	\$	\$ 25,000
	\$ 60,000	\$	\$ 25,000
<u>CDBG Fund Grants</u>	\$ 400,000	\$	\$ 500,000
	\$ 400,000	\$	\$ 500,000
<u>Photo Radar Fund Fines & Forfeitures</u>	\$ 670,000	\$	\$ 105,000
	\$ 670,000	\$	\$ 105,000
<u>Special Projects Donations</u>	\$	\$	\$
<u>Special Projects Grants</u>	11,615,500		11,511,000
	\$ 11,615,500	\$	\$ 11,511,000
Total Special Revenue Funds	\$ 15,540,500	\$	\$ 14,996,000

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

DEBT SERVICE FUNDS

<u>Debt Service Interest</u>	\$	\$	\$ 10,000
	\$	\$	\$ 10,000
Total Debt Service Funds	\$	\$	\$ 10,000

CAPITAL PROJECTS FUNDS

<u>Streets Capital Fund Interest</u>	\$	\$	\$ 50,000
	\$	\$	\$ 50,000
Total Capital Projects Funds	\$	\$	\$ 50,000

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

PERMANENT FUNDS

Total Permanent Funds	\$	\$	\$
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ENTERPRISE FUNDS

<u>Sanitation Charges for Services</u>	\$ 1,600,000	\$	\$ 1,600,000
<u>Interest</u>			20,000
	\$ 1,600,000	\$	\$ 1,620,000

CITY OF EL MIRAGE, ARIZONA
Revenues Other Than Property Taxes
Fiscal Year 2020

SOURCE OF REVENUES	ESTIMATED REVENUES	ACTUAL REVENUES*	ESTIMATED REVENUES
	2019	2019	2020
Sewer Charges for Services	\$ 3,250,000	\$	\$ 3,246,000
Interest			85,000
	\$ 3,250,000	\$	\$ 3,331,000
Water Charges for Services	\$ 9,355,000	\$	\$ 8,970,500
Water Fines and Forefeitures	170,000		170,000
Water Miscellaneous	35,000		15,000
Water Reimbursements			1,736,000
Interest			295,000
	\$ 9,560,000	\$	\$ 11,186,500
Total Enterprise Funds	\$ 14,410,000	\$	\$ 16,137,500

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

INTERNAL SERVICE FUNDS

Total Internal Service Funds \$ _____ \$ _____ \$ _____

TOTAL ALL FUNDS \$ 48,904,007 \$ \$ 51,681,074

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY OF EL MIRAGE, ARIZONA
Other Financing Sources/(Uses) and Interfund Transfers
Fiscal Year 2020

FUND	OTHER FINANCING 2020		INTERFUND TRANSFERS 2020	
	SOURCES	(USES)	IN	(OUT)
GENERAL FUND				
Court Fund	\$	\$	\$	\$ 332,500
Capital -Streets Fund				10,039,000
Highway User Revenue Fund				856,500
Debt Service Fund				100,000
Special Projects Fund				100,000
Water Fund			1,422,000	
Sewer Fund			1,426,000	
Sanitation Fund			357,000	
Court Photo Enforcement Fund			75,000	
Total General Fund	\$	\$	\$ 3,280,000	\$ 11,428,000
SPECIAL REVENUE FUNDS				
Court Fund	\$	\$	\$ 332,500	\$
Highway User Revenue Fund			856,500	
Special Projects Fund			100,000	
Court Photo Enforcement Fund				150,000
Total Special Revenue Funds	\$	\$	\$ 1,289,000	\$ 150,000
DEBT SERVICE FUNDS				
Debt Service Fund	\$	\$ 1,190,000	\$ 100,000	\$
Total Debt Service Funds	\$	\$ 1,190,000	\$ 100,000	\$
CAPITAL PROJECTS FUNDS				
Capital -Streets Fund	\$	\$	\$ 10,114,000	\$
Total Capital Projects Funds	\$	\$	\$ 10,114,000	\$
PERMANENT FUNDS				
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
Water Fund	\$	\$ 1,131,000	\$ 160,000	\$ 2,816,000
Sewer Fund		24,000	1,394,000	1,586,000
Sanitation Fund				357,000
Total Enterprise Funds	\$	\$ 1,155,000	\$ 1,554,000	\$ 4,759,000
INTERNAL SERVICE FUNDS				
Total Internal Service Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$	\$ 2,345,000	\$ 16,337,000	\$ 16,337,000

CITY OF EL MIRAGE, ARIZONA
Expenditures/Expenses by Fund
Fiscal Year 2020

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2019	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2019	ACTUAL EXPENDITURES/ EXPENSES* 2019	BUDGETED EXPENDITURES/ EXPENSES 2020
GENERAL FUND				
Mayor and Council	\$ 235,000	\$	\$	\$ 287,500
City Clerk	218,000			217,000
Safety & Loss Control	337,000			347,000
Legal Services	590,500			794,500
Administration	954,500			1,138,500
Information Technology	884,000			924,000
Human Resources	420,000			440,500
Financial Services	657,000			946,500
Economic Development	131,000			142,000
Recreation	149,000			164,000
Parks	1,054,500			938,500
Facilities Management	840,500			1,359,000
Fleet Management	181,000			194,000
Community Development	580,500			545,000
Engineering				461,000
Police	9,155,000			9,945,000
Code Compliance	377,500			256,500
Fire	4,001,000			4,103,000
Building Safety	310,500			469,000
Contingency/Debt Service	1,787,500			385,000
Total General Fund	\$ 22,864,000	\$	\$	\$ 24,057,500
SPECIAL REVENUE FUNDS				
Court Fund	\$ 671,000	\$	\$	\$ 791,500
Court Enhancement Fund	1,150,000			650,500
Court Photo Enforcement Fund	665,000			122,000
Highway User Revenue Fund	3,623,000			3,307,500
LTAF Fund	340,000			137,000
Police Towing Fund	190,000			54,000
CDBG Fund	400,000			847,000
Special Projects Fund	11,749,000			11,611,000
Total Special Revenue Funds	\$ 18,788,000	\$	\$	\$ 17,520,500
DEBT SERVICE FUNDS				
Debt Service Fund	\$ 997,000	\$	\$	\$ 976,500
Total Debt Service Funds	\$ 997,000	\$	\$	\$ 976,500
CAPITAL PROJECTS FUNDS				
Capital -Streets Fund	\$ 2,645,000	\$	\$	\$ 15,859,500
Total Capital Projects Funds	\$ 2,645,000	\$	\$	\$ 15,859,500
PERMANENT FUNDS				
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
Water Fund	\$ 10,396,000	\$	\$	\$ 11,872,500
Sewer Fund	3,799,000			3,615,000
Sanitation Fund	1,195,500			1,230,500
Total Enterprise Funds	\$ 15,390,500	\$	\$	\$ 16,718,000
INTERNAL SERVICE FUNDS				
Total Internal Service Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$ 60,684,500	\$	\$	\$ 75,132,000

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

CITY OF EL MIRAGE, ARIZONA
Full-Time Employees and Personnel Compensation
Fiscal Year 2020

FUND	Full-Time Equivalent (FTE) 2020	Employee Salaries and Hourly Costs 2020	Retirement Costs 2020	Healthcare Costs 2020	Other Benefit Costs 2020	Total Estimated Personnel Compensation 2020
GENERAL FUND	153	\$ 11,407,000	\$ 3,186,000	\$ 1,595,000	\$ 596,000	\$ 16,784,000
SPECIAL REVENUE FUNDS						
Court Fund	10	\$ 580,000	\$ 101,000	\$ 64,000	\$ 12,000	\$ 757,000
Highway User Revenue Fund	4	204,000	42,000	51,000	14,000	311,000
Total Special Revenue Funds	14	\$ 784,000	\$ 143,000	\$ 115,000	\$ 26,000	\$ 1,068,000
DEBT SERVICE FUNDS						
		\$	\$	\$	\$	\$
Total Debt Service Funds		\$	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS						
		\$	\$	\$	\$	\$
Total Capital Projects Funds		\$	\$	\$	\$	\$
PERMANENT FUNDS						
		\$	\$	\$	\$	\$
Total Permanent Funds		\$	\$	\$	\$	\$
ENTERPRISE FUNDS						
Water Fund	19	\$ 1,057,000	\$ 215,000	\$ 193,000	\$ 52,000	\$ 1,517,000
Sewer Fund	7	418,000	85,000	69,000	25,000	597,000
Total Enterprise Funds	26	\$ 1,475,000	\$ 300,000	\$ 262,000	\$ 77,000	\$ 2,114,000
INTERNAL SERVICE FUND						
		\$	\$	\$	\$	\$
Total Internal Service Fund		\$	\$	\$	\$	\$
TOTAL ALL FUNDS	193	\$ 13,666,000	\$ 3,629,000	\$ 1,972,000	\$ 699,000	\$ 19,966,000

CONSOLIDATED FEE SCHEDULE



Council Adopted
Final Budget

RESOLUTION R19-06-13

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF EL MIRAGE, ARIZONA SETTING FEES AND SERVICE CHARGES FOR FY 2019/20

WHEREAS, the City of El Mirage has reviewed and updated its fees and charges; and

WHEREAS, the written report of the updated fees and charges has been properly posted for the required period in accordance with ARS Section 9-499.15;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of El Mirage that:

Section 1. The Fees and Service Charges, attached hereto as Exhibit "A" are hereby adopted.

Section 2. The adopted fees will become effective July 1, 2019.

PASSED AND ADOPTED by the Mayor and Common Council of the City of El Mirage, Arizona, this 4th day of June, 2019.



Alexis Hermosillo, Mayor

ATTEST:

APPROVED AS TO FORM:


Sharon Antes, City Clerk
Justin Pierce, City Attorney

City Of El Mirage, AZ
Exhibit - A - Comprehensive Fee Schedule
Effective July 1, 2019

FEE TYPE	DESCRIPTION	UNIT OF MEASURE	FY2019- 20 FEES
GENERAL FEES			
COPIES			
	Black and White		
	8.5 x 11	Per Page	\$0.50
	8.5 x 14	Per Page	\$0.75
	11 x 17	Per Page	\$0.90
	Color		
	8.5 x 11	Per Page	\$1.00
	8.5 x 14	Per Page	\$1.50
	11 x 17	Per Page	\$1.80
	Paper Copy of Annual Budget	Each	\$75
	Paper Copy of Comprehensive Annual Financial Report (CAFR)	Each	\$50
	Paper Copy of Annual Capital Improvement Plan	Each	\$25
MISCELLANEOUS			
	Non-Sufficient Funds Check	Each	\$25
	Notary Public	Per Signature	\$2
	Standard Hourly Rate - Research	Per Hour	\$60
	General Merchandise	Varies	\$0-\$100
LICENSE FEES			
	Business License	Annual	\$100
	City Sales Tax Permit	Annual	\$15
	Massage Therapist License	Annual	\$2,000
	Mining License	Annual	\$2,000
	Commercial Rental Property	Annual	\$100
	Residential Rental Property	Annual	\$0
	Residential Rental Property (each additional)	Annual	\$0
	Sexually Oriented Business	Annual	\$2,000
	Special Events	Per Event	\$65
	Change/Update Bus. License	As Needed	\$25
	Delinquent Fee	As Needed	10% of license
	Peddler's License	Per Quarter/Annual	\$25/\$100
	Liquor License	Each	Equal to total fees paid to Arizona Dept of Liquor in previous 12 months
CITY SALES TAX RATES			
	Retail Sales	Per \$1 Transacted	3%
	Restaurant/Bar	Per \$1 Transacted	3%
	Lodging	Per \$1 Transacted	5%
	Utilities	Per \$1 Transacted	3%
	Telecomm	Per \$1 Transacted	3%
	Contracting	Per \$1 Transacted	3%
	Use Tax	Per \$1 Transacted	3%
CLERK			
	Public Record Requests	Per Page	\$0.50
	Public Record Requests - recording	Each	\$10
	Appeal - Notice of Violation	Each	\$10
	Pro/Con Argument Submissions for Election Publicity Pamphlets	Each	\$75
RENTAL FEES			
COMMUNITY GARDEN			
	Garden Box 4' x 4'	Annual/Each	\$20
	Garden Box 4' x 8'	Annual/Each	\$40
	Farmer's Market Space Rental (10' x 10')	Each	\$20
RAMADAS			
	Charged to the general public for use of Ramada space at designated times.		Residents \$15/\$30/\$50 Non-Resident \$30/\$60/\$100
	Reservation and Cleanup Deposit	Per Hour Each	\$150

City Of El Mirage, AZ
Exhibit - A - Comprehensive Fee Schedule
Effective July 1, 2019

FEE TYPE	DESCRIPTION	UNIT OF MEASURE	FY2019- 20 FEES
GENERAL FEES			
SPORTS FIELDS			
	Charged to the general public/groups/organizations for guaranteed playing space.	Per Hour	Partner Organization \$10 Residents \$30 Non-Residents \$60 With Lights Add \$25
	Reservation and Cleanup Deposit	Each	\$150
CONTRACTED SERVICE FEES (CLASSES)			
	These percentage fees are charged to organizations for use of city facilities and parks.	20%-30% of registration fee	Varies depending on enrollment
FACILITIES			
	FIRE TRAINING ROOM		Resident - \$50 Non-Resident \$100
	Supervision/Personnel	Per Hour	\$50
	Reservation & Cleanup Deposit	Each	\$200
	POLICE TRAINING ROOM		Resident - \$50 Non-Resident \$100
	Supervision/Personnel	Per Hour	\$50
	Reservation & Cleanup Deposit	Each	\$200
	SENIOR CENTER		Resident - \$50 Non-Resident \$100
	Main Room	Per Hour	
	Multi-purpose South Room	Per Hour	Resident - \$35 Non-Resident \$85
	Classroom Only	Per Hour	Resident - \$25 Non-Resident \$75
	Supervision/Personnel	Per Hour	\$50
	Reservation & Cleanup Deposit	Each	\$200
WAYFINDING SIGNS			
	Initial Fee	Per Placard	\$500
	Renewal Fee	Annually Per Placard	\$250
SPECIAL EVENT FEES			
GENTRY PARK			
	Vendor Participation	Each	\$20
	Copper Sponsor	Each	\$45
	Bronze Sponsor	Each	\$100
	Silver Sponsor	Each	\$200
	Gold Sponsor	Each	\$375
	Platinum Sponsor	Each	\$750
	Presenting Sponsor	Each	\$1,500
GATEWAY PARK			
	Vendor Participation	Each	\$20
	Copper Sponsor	Each	\$85
	Bronze Sponsor	Each	\$200
	Silver Sponsor	Each	\$400
	Gold Sponsor	Each	\$750
	Platinum Sponsor	Each	\$1,500
	Presenting Sponsor	Each	\$3,000
FIRE FEES			
INSPECTIONS			
	Business Inspection	Annual	\$125
	Business Inspection- Group Home	Annual	\$125
	Business Inspection-Every 2 yr schedule	Every 2 years	\$175
	After Business Hours	Per Request	\$100 (Min. 2 hrs.)

City Of El Mirage, AZ
Exhibit - A - Comprehensive Fee Schedule
Effective July 1, 2019

FEE TYPE	DESCRIPTION	UNIT OF MEASURE	FY2019- 20 FEES
GENERAL FEES			
OPERATIONAL PERMITS			
	Motor Vehicle Fueling-Portable Tanks	Annual	\$190
	Fire Works- Temporary Retail Sales	Per Submittal	\$195
	Blasting On-site	Annual	\$75
	Combustible Dust/Fiber Producing Operations	Annual	\$150
	Flammable Finishes During Modifying or Installing Equip	Annual	Finishes >350 sq ft \$75
	Aerosol products	Annual	see Gases \$250 Permanent Structure/\$380 Temporary
	Amusement Buildings	Per Submittal	Structure
	Battery Systems	Each	\$95
	Carnivals & Fairs	Per Submittal	\$320
	Cellulose Nitrate Film	Annual	see HazMat
	Combustible Fiber Storage	Annual	\$175
	Combustibles-use/storage/manufacture	Annual	\$125
	Compressed Gases	Annual	see HazMat
	Cryogenic Fluids	Annual	see HazMat
	Cutting & Welding	Annual	\$100
	Dry Cleaning Plants	Annual	\$200
	Exhibits & Trade Shows	Annual	\$250 1-5k sq ft/\$325 >5 sq ft
	Explosives	Per Submittal	\$100
	False Alarms		
		After 2nd	\$150
		After 5th	\$340
		After 9th	\$700
			\$185 application + \$62 each
	Fire Flow test	Per Request	hydrant
	Fire Hydrants/Valves Operational Check	Per Submittal	\$50
	Flammable/Combustible Liquids (storage, handle, use)	Annual	\$390
	Fruit Ripening	Annual	\$50
	Fumigation/Thermal Insecticidal Fogging	Per Submittal	\$50
	Gases-use/storage/manufacture	Annual	\$100
	Hazardous Materials		
	Group 1	Annual	\$250
	Group 2	Annual	\$500
	Group 3	Annual	\$775
	High Piled Combustible Storage	Annual	\$100 (up to 500 sq ft)
	Hot Work Operations	Annual	\$150
	Industrial Ovens	Annual	\$220
	LPG Storage, use, handle, dispense	Annual	\$180
	LPG Exchange Station	Annual	\$100
	Magnesium Working	Annual	see HazMat
	Misc. Combustible storage >2,500 cu. Ft.	Annual	see Combustibles
	Open Burning	Per Submittal	\$115
	Open Flames	Per Submittal	\$170 Indoor/\$250 Outdoor
	Organic coatings	Annual	see HazMat
			\$600 First display/\$300 each additional display same setup
	Pyrotechnic/Fire Works Performance	Per Submittal	see HazMat
	Pyroxylin Plastics	Annual	see HazMat
	Refrigeration Equipment	Annual	\$225
	Repair garages & Motor Fuel dispensing Facilities	Annual	\$140
	Spraying or Dipping Operations	Annual	\$150
	Storage of Scrap Tires & By Products	Annual	\$100
			\$340 for >800 sq ft and \$150 each addl/\$600 for <800 sq ft and 150 each addl
	Temporary Membrane Structures & Canopies	Per Submittal	
	Tire Rebuilding Plants	Annual	\$100
	Waste handling	Annual	\$175
	Storage of Wood Products >200 Cu. Ft.	Annual	\$100
MISCELLANEOUS FEES			
	Fines- Operating without CURRENT permit(s)	Per Occurrence	>180 days = 50% permit fee + renewal/ <180 days =100% + renewal
	Fire Watch	Per Occurrence	150 + cost of staff
	Compliance Engine Fire Suppression Report Review	Per Submittal	\$15
	Advanced Life Support Transports	Per Incident	\$84

City Of El Mirage, AZ
Exhibit - A - Comprehensive Fee Schedule
Effective July 1, 2019

FEE TYPE	DESCRIPTION	UNIT OF MEASURE	FY2019- 20 FEES
GENERAL FEES			
	CPR Fees	Per Class	Resident: \$10 Non-Resident: \$36
COMMUNITY DEVELOPMENT			
GIS DATA			
	Citywide GIS Data	Per Data Set	\$65
	Maps:		
	8.5 x 11	Each	\$2
	11 x 17	Each	\$4
	18 x 24	Each	\$10
	24 x 36	Each	\$20
	36 x 48	Each	\$40
PLANNING & ZONING			
	Address Assignment	Per Request	\$50
	Administrative Appeal	Per Appeal	\$100
	Annexation/Deannex	Per Annexation	\$1,500
	Appeal to P&Z/Council	Per Appeal	\$1,000
	Comp Sign Package	Per Request	\$1,000
	Conditional Use Permit	Per Request	\$1,450
	Conditional Use Permit/Administrative Review (CUP/AR)	Per Request	\$500
	Continuance Request	Per Continuance	\$250
	Development Agreement	Per Request	All Legal Costs
	Final Plat	Per Plat	\$1,000+10/lot
	General Plan Amend [Maj]	Per Request	\$1,500
	General Plan Amend [min]	Per Request	\$1,000
	Group Home Request	Per Request	\$200
	Landscaping Review	Per Sheet	\$300
	Map Amendment - C	Per Request	\$1,500
	Map Amendment - I	Per Request	\$1,500
	Map Amendment - R	Per Request	\$1,500
	PAD Amendment [M]	Per Request	\$1,000
	PAD Amendment [m]	Per Request	\$500
	PAD Overlay & Plan	Per Request	\$1,500
	Planner Consultation	Per 1/2 Hour	\$50
	Technical Advisory Committee Review	Per Request	\$500
	Preliminary Plat	Per Plat	\$1,000+10/lot
	Site Plan Amend [M]	Per Request	\$1,000
	Site Plan Amend [m]	Per Request	\$500
	Site Plan Review	Per Request	\$1,450
	Street Name Change	Per Request	\$1,000-\$1,500
	Subdivision Variance	Per Request	\$1,000 each
	Temporary Use Permit	Per Request	\$100
	Zoning Text Amendment	Per Request	\$1,500
	Zoning Certification	Per Request	\$100
	Zoning Variance [R/C]	Per Request	\$250/\$1,000
	Electronic Billboards	Each	\$6,000
	Special Event Permit:		
	Minor	Each	\$25 No Street/Parking Lot Closure
	Major	Each	\$50 Street/Parking Lot Closure
	Accessory Structure <120 Sq. Ft.(e.g. sheds)	Each	\$25
	Accessory Structures > 120 sq. ft.	Each	BOV
	Wireless Communication Facilities in Right-of-Way		
	Small Wireless Facilities:		
			\$100 for the first five (5) facilities and \$50 each additional including a consolidated application
	Application Fee	Per Application	\$50
	Rent fee (annual rate)	Per Facility	\$50

City Of El Mirage, AZ
Exhibit - A - Comprehensive Fee Schedule
Effective July 1, 2019

FEE TYPE	DESCRIPTION	UNIT OF MEASURE	FY2019- 20 FEES
GENERAL FEES			
	Utility Pole:		
	Application Fee	Per Application	\$750
	Authority Utility Pole:		
	Application Fee	Per Application	\$100
	Rent fee (annual rate)	Per Facility	\$50
	Monopole:		
	Application Fee	Per Application	\$1,000
	Late Fee	Each	Greater of (10%) of amount due or \$100
BUILDING SAFETY			
	Certificate of Occupancy:		
	C. of Completion (no Occupancy)	Per Building	\$50
	Temporary C/O	Each	\$200 first 30 day period \$400- 31-60 Days \$ 1,000 -61-90 Days
	Commercial C/O	Per Building	\$200
	Tenant (no work performed)	Per Change of Occupancy	\$50
	Residential	Per House	\$100
	Multi-Family	Per Building	\$100
	Commercial Construction		
	New Construction	Per Building	BOV
	Shell/Grey Building	Per Building	80% of Calculated Value
	Vanilla Shell	Per Submittal	BOV of \$20 p/sq.ft.
	Demolition:		
	Assessor Structures	Per Building	\$25
	Single Family Dwelling	Per House	\$150
	Commercial Bldg.	Per Building	\$200
	Electrical		
	Clearance w/o repair	Each	\$30
	Commercial, new construction	Each	15% permit fee- Comm. 15% permit fee (\$50 minimum)
	Residential, new construction	Each	
	Repair or new panel <200 amps	Each	\$50
	200-1,000 amps	Each	\$100
	Over 1,000 amps	Each	\$200
	Temporary Power	Each	\$100
	Fence		
	Chain link, wood, iron	per request	BOV of \$2 per lin ft.
	Masonry/ retaining	per request	BOV of \$5 per lin ft.
	Add to existing height	per request	BOV of \$2 per lin ft.
	Fire/ Water restoration		BOV
	Flag Poles over 30 feet	Each	\$35
	Gas Line: New	Each	\$50
	Repair Only	Each	\$35
	Gas Test/ Clearance only	Each	\$35
	HVAC / Mechanical		
	Commercial, new construction	Per Submittal	15% permit fee- Comm. 15% permit fee (\$50 minimum)
	Residential new construction	Per Submittal	minimum)
	W/O ductwork (Res. Unit replacement)	Each	\$50
	Other Than Residential - Unit Replacement	Each	\$100
	Inspections		
	Residential Electrical, Mechanical, Plumbing (MPE)	Each	\$50
	Commercial, new construction (MPE)	Each	15% permit fee- Comm.
	After Business Hours	Per Request	\$100 (Min. 2 hrs.)
	3rd Party Inspections	Each	Actual cost
	Reinspection fee (after 2 failures)	Each	\$75
	Manufactured Housing & Pre-fabricated Structures:		
	Mobile Home, Park Model >400 sq.ft..	Each	\$ 350 (+MPE)*
	Commercial FBB	Each	\$600 (+MPE)*
	Residential FBB	Each	\$600 * (+MPE)
	Accessory garages, carports, storage	Each	BOV

City Of El Mirage, AZ
Exhibit - A - Comprehensive Fee Schedule
Effective July 1, 2019

FEE TYPE	DESCRIPTION	UNIT OF MEASURE	FY2019- 20 FEES
GENERAL FEES			
	*Fees established by the IGA with the Office of Manufactured Housing		
	Patio/ Deck/ Ramada/ Gazebo	Each	BOV of \$10 p/sq.ft.
	Metal patio or awning	Each	BOV of \$7 p/sq.ft.
	Shade structure-fabric free standing	Each	BOV of \$5 p/sq.ft.
	Permit Extension	Per Request	25% of permit fee
	Permit Expedited	Per Request	2 X permit fee
	Permit Reactivation of expired	Per Request	50% of permit fee
	Building and Fire Plan Review	Per Submittal	65% of total permit fee
	Change/ revisions to approved plans	Each	\$100 per hour (Min. 1 hr.)
	Deferred Submittals		
	Residential	Per Submittal	\$100
	Commercial	Per Submittal	\$250
	Expedited Plan Review	Each	2x fee (in 1/2 time)
	Residential site plans (in development)	Each	\$50
	Standard Plans:		
	Alum. Patio Covers/Carports	Per Submittal/code cycle	\$75
	Houses	Per Submittal/code cycle	BOV review fee
	MH Installation Details	Per Submittal/code cycle	\$100
	Pools and spas	Per Submittal/code cycle	\$100
	Solar- PV or WH	Per Submittal/code cycle	\$100
	Annual Renewal	Per Submittal	\$35
	Appeal hearing Application	Per Request	\$300
	Plumbing		
	Commercial, new construction	Per Submittal	15% of permit fee 15% permit fee (\$50 minimum)
	Residential, new construction	Per Submittal	minimum)
	Repair	Each	\$50
	Pools and Spas:		
	In Ground pool	Per Submittal	\$300
	Spa (in ground)	Per Submittal	\$75
	Pool site review (std plans on file)	Each	\$50
	Semi-public pool	Per Submittal	\$500
	Review w/o Std Plans on file		BOV
	Refunds	Per Submittal	Refund of 80% permit fee
	Relocation of Building (Inspect. Req'd)	Each	\$500 (+MPE fees)
	Residential, new construction		BOV
	Room Addition	Each	BOV of \$25 p/sq.ft.
	Enclosure with glass or screens	Each	BOV of \$15 p/sq.ft.
	Unfinished basement	Each	BOV of \$15 p/sq.ft.
	Conversion of exist. space to livable	Each	BOV of \$15 p/sq.ft.
	Roof Replacement		
	Shingles or tile only	Per Project	\$25
	Sheathing	Per Project	\$50
	Solar PV Systems		
	Commercial	Per Submittal	BOV
	Residential	Per Submittal	BOV or \$300 w/std plans
	Stucco- house or accessory structure	Per Project	\$35
	Sustainable/ Green/ Energy		
	Green Energy Build –Admin. Doc. Fee	Each	\$250
	Greywater irrigation system	Per Submittal	\$100
	LEED Certified- Admin.. Documentation Fee	Each	\$500
	Wind Turbine	Per Submittal	\$150
	Temporary Structures/Power:		
	Temp. Construction trailer	Each	\$200
	Temp. Electrical/Generator	Each	\$50
	Tenant Improvement:		
	Tenant Improvement- Office/Mercantile.	Per Submittal	BOV of \$20 p/sq.ft.
	Tenant Improvement- Restaurant or Medical	Per Submittal	BOV of \$40 p/sq.ft.
	Tenant Improvement- Vanilla Shell	Per Submittal	BOV of \$20 p/sq.ft.
	Water heater:		
	Replacement- gas or electric	Each	\$35
	Solar	Each	BOV or \$100 w/std plans
	Tankless	Each	\$35
	Work Started w/o permits	Each	Double permit fee
	***All other projects not included	Each	BOV

City Of El Mirage, AZ
Exhibit - A - Comprehensive Fee Schedule
Effective July 1, 2019

FEE TYPE	DESCRIPTION	UNIT OF MEASURE	FY2019- 20 FEES
GENERAL FEES			
ADAPTIVE REUSE- SPECIAL CONDITION FEES			
	Conversion of existing residential to Live/Work unit	Each	\$ 100 flat fee
	Conversion of existing Commercial to Live/Work unit	Each	\$ 250 flat fee
	Permits by Inspection (no plans-residential live/work only)	Per Project	\$150
	Consultation prior to Permit by Inspection	Per Project	No charge
SIGNS			
	0-32 sq.ft.	Each	\$60
	33- 48 sq.ft..	Each	\$90
	Over 48 sq.ft..	Each	\$150
	Monument/ Pylon	Each	BOV
	Electrical Connection	Each	\$50
	Face Panel Change out only	Each	\$25
	Temporary Banner (30 days)	Each	\$40
BOV (Based On Value): Final building permit valuation shall be set by the Building Official in accordance with the most current Building Valuation Data as published by the International Code Council or approved statements sufficient to clearly			
CONSTRUCTION PERMITS			
Fire Alarm Systems			
New Installs:			
	5,000 square feet or less	Per Submittal	\$300
	5,001 - 10,000 square feet	Per Submittal	\$400
	10,001 - 50,000 square feet	Per Submittal	\$500
	50,001 - 100,000 square feet	Per Submittal	\$700
	100,000 - 150,000 square feet	Per Submittal	\$1,000
	Over 150,000 square feet	Per Submittal	\$1,500
Modifications:			
	1 - 5 devices	Per Submittal	\$100
	6 - 20 devices	Per Submittal	\$150
	21 - 50 devices	Per Submittal	\$200
	Over 50 devices	Per Submittal	\$300
Replacement:			
	New Contol Panel	Per Submittal	\$150
	Other	Per Submittal	\$150
Fire Sprinkler Systems 13 & 13R			
New Installs:			
	5,000 square feet or less	Per Submittal	\$300
	5,001 - 10,000 square feet	Per Submittal	\$400
	10,001 - 50,000 square feet	Per Submittal	\$500
	50,001 - 100,000 square feet	Per Submittal	\$700
	100,000 - 150,000 square feet	Per Submittal	\$1,000
	Over 150,000 square feet	Per Submittal	\$1,500
Modifications:			
	1 - 5 devices	Per Submittal	\$100
	6 - 20 devices	Per Submittal	\$150
	21 - 50 devices	Per Submittal	\$200
	Over 50 devices	Per Submittal	\$300
Fire Sprinkler System - Residential			
	New Install or Modification	Per Submittal	\$100
Alternative Suppression Systems			
New:			
	Water/Foam/CO2/Clean Agent etc.	Each	\$200
Commercial Cooking:			
	Initial	Each	\$150
	Additional	Each	\$75
	Modifications	Each	\$100
Fire Pump:			
	New	Per Submittal	\$500
	Modification/Replacement	Per Submittal	\$100
Private Fire Protection Systems:			
	New	Per Submittal	\$200
	Modification (includes fire lines)	Per Submittal	\$100

City Of El Mirage, AZ
 Exhibit - A - Comprehensive Fee Schedule
 Effective July 1, 2019

FEE TYPE	DESCRIPTION	UNIT OF MEASURE	FY2019- 20 FEES
GENERAL FEES			
	Fire Department Permanent Access:		
	New:		
	Fire Lane Markings		\$50
	Address Directory		\$50
	Automatic Access Gates		\$100
	Manual Access Gates		\$50
	Walk thru Access Gates		\$50
	Install Knox Box		No Charge
	Modifications:		
	To Any Listed Above		\$100
	Access Roads		\$100
	New Install:		
	First Tank	Each	\$250
	Additional Tanks	Each	\$100
	Modification	Per Submittal	\$100
	New Fuel Tank:		
	Up to 120 Gallons	Each	\$100
	Over 120 Gallons	Each	\$100
	Removal:		
	First Tank	Each	\$200
	Additional Tanks	Each	\$100
	Hazardous Materials		
	Inventory Sheet Assessment (1 hour min.)	Per Review	\$100 p/h
	Management Plan Assessment (1 hour min.)	Per Review	\$100 p/h
	New - HazMat container or process	Per Review	\$200
	Each Additional	Per Review	\$100
	Hazardous Materials	Per Submittal	\$211
	Industrial ovens	Each	\$50
	LP- Gas		
	New Install - For Exchange	Each	\$100
	New Install - Stored for Use or Sale	Each	\$100
	New - LP Gas System	Per Submittal	\$300
	Residential Pool/Spa	Per Submittal	\$50
	Spraying or Dipping Operations		
	New Install -Room/Booth/Tank	Each	\$250
	Modification	Per Submittal	\$100
	Compressed Gases		\$0
	New Install		
	Under 400 lbs	Each	\$150
	Over 400 lbs	Each	\$300
	Modification	Per Submittal	\$100
	Other Permit Fees		
	High Piled Storage Review	Per Submittal	\$100
	Firefighter Air System (FAS)	Per Submittal	\$300
	Standpipe Systems	Per Submittal	\$50
ENGINEERING			
	Commercial:		
	Plan Review	Per Sheet	\$300
	Report Review	Each	\$600
	At Risk Grading/Drainage Permit	Each	150% of actual grading/drainage permit cost
	Haul Permit	Each	\$300
	Permit	Each	3.5% of actual contract construction costs
	Residential:		
	Application Review	Each	\$25
	Permit	Each	\$50
	Pavement less than 3 years old:		
	Less than 5 SY	SY	\$330/SY
	5 to 100 SY	SY	\$1,650 + \$18/SY over 5 \$3,360 + \$14/SY over100
	Greater than 100 SY	SY	over100
	Pavement 3 - 10 years old:		

City Of El Mirage, AZ
 Exhibit - A - Comprehensive Fee Schedule
 Effective July 1, 2019

FEE TYPE	DESCRIPTION	UNIT OF MEASURE	FY2019- 20 FEES
GENERAL FEES			
	Less than 5 SY	SY	\$165/SY
	5 to 100 SY	SY	\$825 + \$9/SY over 5
	Greater than 100 SY	SY	\$1,680 + \$7/SY over 100
	Traffic Control Plan Review	Each	\$50
	Revision to Approved Plan	Per Sheet	\$300
	Revision to Approved Report	Each	\$600
CITY COURT FEES			
	Copy of Record	Per Case	\$17
	Court Technology/Security	Per Case	\$25
	Default Fee	Per Charge	\$40
	Jail Cost Reimbursement	Based on Sentence	Same as Maricopa County Jail Per Diem Rates
	Research Fee	Per Case	\$17
	Time Payment	Per Case	\$20
	Warrant	Each	\$200
POLICE FEES			
	Impound	Each	\$150
	Police Reports - Victims of a criminal offense receive 1 free copy	Each - 20 or less pages Per page over 20 pages	\$5 \$0.20
	Archived Reports	Each	\$20
	Photo CD	Each	\$10
	Audio CD/DVD	Each	\$10
	Video CD/DVD	Each	\$25
UTILITY FEES			
WATER RATES			
	Residential:		
	Base Charge (all meter sizes)	Monthly	\$19.77
	Volume Rate (gallons)	Per 1,000 gallons	
	0 - 5,000		\$3.55
	5,001 - 15,000		3.91
	15,001 - 25,000		4.31
	> 25,000		4.73
	Commercial:		
	Base Charge (all meter sizes)	Monthly	\$23.43
	Volume Rate (gallons)	Per 1,000 gallons	
	All Use		\$4.42
	Irrigation:		
	Dysart Ranchettes Only	Per Hour	\$20.97
	Water Recharge:	Per 1,000 gallons	
	Surprise Customers		\$1.87
	El Mirage Customers		\$1.87
	Hydrant Customers		\$1.87
WATER METERS			
	5/8"	Each	\$225
	3/4"	Each	\$275
	1"	Each	\$300
	1.5"	Each	\$605
	2"	Each	\$3,045
	3"	Each	\$3,840
	4"	Each	\$3,770
	6"	Each	\$6,605
	8"	Each	\$10,375
	10"	Each	\$13,615
	12"	Each	\$15,055
	Hydrant	Each	\$1,025
SEWER RATES			

City Of El Mirage, AZ
 Exhibit - A - Comprehensive Fee Schedule
 Effective July 1, 2019

FEE TYPE	DESCRIPTION	UNIT OF MEASURE	FY2019- 20 FEES
GENERAL FEES			
	Residential:		
	Base Charge (all meter sizes)	Monthly	\$5.75
	Volume Rate (gallons)		
	All Flows	Per 1,000 gallons	\$3.27
	Commercial:		
	Base Charge (all meter sizes)	Monthly	\$5.75
	Volume Rate (gallons)		
	All Flows	Per 1,000 gallons	\$3.27
SANITATION RATES			
	Residential:		
	Monthly Fee	Monthly	\$13.23
	Uncontained Trash Collection	Per Occurrence	Cost + 25%
MISCELLANEOUS UTILITY FEES			
	Establish Service:		
	Residential	Each	\$30
	Commercial	Each	\$50
	Disconnect	Per Occurrence	\$95
	Same Day Turn On/Turn Off	Per Occurrence	\$50
	Emergency Turn On/Turn Off	Per Occurrence	\$95
	Door Hanger:		
	Residential	Per Occurrence	\$10
	Commercial	Per Occurrence	\$15
	Collections	Per Occurrence	15%
	Relocate/Install Hydrant Meter	Per Occurrence	\$50
	Meter Testing	Per Occurrence	\$75
	Equipment Tampering	Per Occurrence	
	Installation/Connections of Taps/Meter Boxes/etc.	Per Occurrence	\$250 plus cost of labor and materials plus an additional 15% administrative fee
			Actual cost of contractual labor and materials plus an additional 15% administrative fee
PROPERTY TAXES			
PRIMARY	Used to support Public Safety Operations		
	Calculation Methodology		
	\$	115,322,702	Net Assessed Valuation
	\$	2,287,426	Tax - Same As Last Year
			Per \$100 Net Assessed Valuation
			\$1.9835
SECONDARY	Used to pay for voter authorized debt		
	Calculation Methodology		
	\$	115,322,702	Net Assessed Valuation
	\$	2,030,000	Tax - Same As Last Year
			Per \$100 Net Assessed Valuation
			\$1.7603

NOTE: Property tax rates and Court fines are established separate from this process.

MISCELLANEOUS INFORMATION



Council Adopted
Final Budget

City Of El Mirage Budget Calendar For FY 19-20

Denotes Council Presentation and/or Action

<u>Action</u>	<u>Date</u>
Complete preliminary fiscal year revenue estimates.	1/25
Distribute budget request forms and instructions to departments.	1/29
Receive from county assessor the City of El Mirage certified property values necessary to calculate the property tax levy limit and the final levy limit worksheet.	2/11
Make the property values provided by the county assessor available for public inspection.	2/13
Notify the Property Tax Oversight Commission as to agreement/disagreement with the property tax limit within 10 days of receipt of values.	2/13
Deadline for Departments to submit requests for new department(s)/line item(s) to Finance.	2/15
Deadline for Departments to submit budget requests and fee changes to Finance.	2/28
Finance compiles budget information submitted by the departments for City Manager review.	3/1-25
Council Meeting - Fee Change Presentation – Depending on utility rate requirements	3/19 or 4/2
Release report of fee increases proposed to take effect July 1st – Depending on utility rate requirements	3/20 or 4/3
City Manager reviews budget submittals with departments.	4/8-12
City Manager and Finance office prepare draft budget proposal.	4/15-5/7
Council Workshop - Budget Framework Presentation	5/7
Provide Draft Tentative Budget to City Council.	5/7
Council Budget Workshops - Review Budget	5/17-18
Finance prepares Tentative Budget document.	5/20-6/4

City Of El Mirage Budget Calendar For FY 19-20

Denotes Council Presentation and/or Action

<u>Action</u>	<u>Date</u>
Council Meeting - Fee Change Adoption – Depending on utility rate requirements	5/21 or 6/4
Publish first Truth-In-Taxation (TNT) Public Notice, and issue a press release (between 14 & 20 days before public hearing).	6/1-4
Adopt Tentative Budget at regular Council meeting (and fee changes).	6/4
First publication of tentative budget (within 7 days of tentative approval).	6/5-11
Publish second Truth-In-Taxation Public Notice (between 7 & 10 days before public hearing).	6/8-11
Second publication of tentative budget (between 8 & 14 days of tentative approval) ARS 42-17103.	6/12-17
Hold TNT public hearing - Roll Call Vote on Primary Property Tax Levy at regular Council meeting.	6/18
Hold public hearing for Final Budget and adopt Final Budget at Special Council meeting.	6/18
Mail a copy of the truth in taxation notice, a statement of its publication and result of the council's vote to the Property Tax Oversight Commission.	6/21
Adopt Property Tax Levy at regular Council meeting.	7/2
Forward Certified copy of primary and secondary tax levy ordinance to county.	7/5
County Board of Supervisors adopts tax levy on or before the third Monday in August.	8/19

MARKET COMPENSATION PLAN							50th		
Range	Position Title	FLSA	Hrly Min	Hrly Mid	Hrly Max	Annual Minimum	Annual Mid-Point	Annual Maximum	
610	OFFICE ASSISTANT - RECEPTIONIST	NE	\$ 12.55	\$ 15.06	\$ 17.57	\$ 26,109	\$ 31,331	\$ 36,552	
611			\$ 13.18	\$ 15.82	\$ 18.45	\$ 27,414	\$ 32,897	\$ 38,380	
612			\$ 14.16	\$ 17.00	\$ 19.83	\$ 29,458	\$ 35,350	\$ 41,241	
613	CUSTOMER SERVICE REPRESENTATIVE I MAINTENANCE WORKER I POLICE ASSISTANT UTILITIES OPERATOR TRAINEE	NE NE NE NE	\$ 15.41	\$ 18.50	\$ 21.58	\$ 32,062	\$ 38,475	\$ 44,887	
614	ADMINISTRATIVE ASSISTANT CUSTOMER SERVICE REPRESENTATIVE II JUDICIAL ASSISTANT MAINTENANCE WORKER II POLICE PROPERTY TECHNICIAN POLICE RECORDS SPECIALIST	NE NE NE NE NE NE	\$ 18.82	\$ 22.59	\$ 26.35	\$ 39,150	\$ 46,980	\$ 54,810	
615	ACCOUNT CLERK ADMINISTRATIVE ASSISTANT, SENIOR LABORATORY TECHNICIAN PERMIT TECHNICIAN PHOTO ENFORCEMENT COORDINATOR POLICE PROPERTY TECHNICIAN, SENIOR UTILITIES OPERATOR I VEHICLE IMPOUND COORDINATOR	NE NE NE NE NE NE NE NE	\$ 19.76	\$ 23.72	\$ 27.67	\$ 41,107	\$ 49,329	\$ 57,550	
616	CUSTOMER SERVICE REPRESENTATIVE III FLEET MECHANIC INFORMATION TECHNOLOGY TECHNICIAN JUDICIAL ASSISTANT, SENIOR MAINTENANCE WORKER III MANAGEMENT ANALYST UTILITIES OPERATOR II	NE NE NE NE NE NE NE	\$ 21.62	\$ 25.95	\$ 30.27	\$ 44,979	\$ 53,975	\$ 62,971	
617	BUILDING INSPECTOR CIVL ENGINEER CODE ENFORCEMENT OFFICER COMMUNITY POLICING OFFICER ENGINEERING INSPECTOR EXECUTIVE MANAGEMENT ASSISTANT HUMAN RESOURCES ANALYST MARKETING AND COMMUNICATIONS SPECIALIST PURCHASING SPECIALIST UTILITIES MECHANIC UTILITIES OPERATOR III VICTIM ADVOCATE	NE E NE NE NE E E E NE NE NE NE	\$ 23.69	\$ 28.42	\$ 33.16	\$ 49,267	\$ 59,120	\$ 68,973	
618	FINANCIAL ANALYST HUMAN RESOURCES ANALYST, SENIOR SUPERVISOR, COURT SERVICES SUPERVISOR, POLICE RECORDS SUPERVISOR, VICTIM ASSISTANCE	E E E E E	\$ 27.95	\$ 33.55	\$ 39.14	\$ 58,146	\$ 69,775	\$ 81,405	

MARKET COMPENSATION PLAN						50th			
Range	Position Title	FLSA	Hrly Min	Hrly Mid	Hrly Max	Annual Minimum	Annual Mid-Point	Annual Maximum	
619	FINANCIAL ANALYST, SENIOR COORDINATOR, ENVIRONMENTAL COMPLIANCE COORDINATOR, SPECIAL EVENTS MANAGER, CUSTOMER SERVICE PLANNER/GIS PURCHASING ADMINISTRATOR SUPERVISOR, OPERATIONS SUPERVISOR, UTILITIES	E E E E E E E	\$ 32.41	\$ 38.89	\$ 45.37	\$ 67,406	\$ 80,887	\$ 94,368	
620	ASSISTANT UTILITIES DIRECTOR BATTALION CHIEF BUILDING OFFICIAL DEPUTY DIRECTOR - INTERGOVERNMENTAL AND PUBLIC RELATIONS FINANCE MANAGER GRANTS AND SPECIAL PROGRAMS ADMINISTRATOR MANAGER, ECONOMIC DEVELOPMENT NETWORK ENGINEER OPERATIONS SUPERINTENDENT SYSTEMS ENGINEER	E E E E E E E E E E	\$ 39.13	\$ 46.95	\$ 54.78	\$ 81,384	\$ 97,660	\$ 113,937	
621	ASSISTANT CITY ENGINEER ASSISTANT FINANCE DIRECTOR DEPUTY DIRECTOR - POLICE ADMINISTRATION POLICE LIEUTENANT	E E E E	\$ 46.69	\$ 56.03	\$ 65.37	\$ 97,125	\$ 116,550	\$ 135,975	
622	ASSISTANT FIRE CHIEF ASSISTANT POLICE CHIEF CITY CLERK DIRECTOR, COURT SERVICES	E E E E	\$ 51.87	\$ 62.24	\$ 72.61	\$ 107,880	\$ 129,456	\$ 151,031	
623	DIRECTOR, COMMUNITY DEVELOPMENT, CITY ENGINEER DIRECTOR, FINANCE DIRECTOR, HUMAN RESOURCES DIRECTOR, INFORMATION TECHNOLOGY DIRECTOR, PUBLIC WORKS	E E E E E	\$ 58.27	\$ 69.93	\$ 81.58	\$ 121,211	\$ 145,454	\$ 169,696	
624	DEPUTY CITY MANAGER FIRE CHIEF POLICE CHIEF	E E E	\$ 62.50	\$ 75.00	\$ 87.50	\$ 130,006	\$ 156,007	\$ 182,008	
	COURT INTERPRETER	NE	\$26.00			\$ 26.00		\$ 26.00	
OC	JUDGE, PRO-TEM	NE	\$60.00			\$ 60.00		\$ 60.00	
MOU	<i>FIREFIGHTER (WHILE ATTENDING FIRE ACADEMY) 40 HOUR SCHEDULE</i>	<i>NE</i>	<i>\$ 23.10</i>			<i>\$ 23.10</i>		<i>\$ 23.10</i>	
MOU	<i>FIREFIGHTER (HOURLY)</i>	<i>NE</i>	<i>\$ 16.50</i>	<i>\$ 19.80</i>	<i>\$ 23.10</i>	<i>\$ 16.50</i>	<i>\$ 19.80</i>	<i>\$ 23.10</i>	
MOU	<i>FIRE ENGINEER (HOURLY)</i>	<i>NE</i>	<i>\$ 20.87</i>	<i>\$ 25.04</i>	<i>\$ 29.21</i>	<i>\$ 20.87</i>	<i>\$ 25.04</i>	<i>\$ 29.21</i>	
MOU	<i>FIRE CAPTAIN (HOURLY)</i>	<i>NE</i>	<i>\$ 23.89</i>	<i>\$ 28.67</i>	<i>\$ 33.45</i>	<i>\$ 23.89</i>	<i>\$ 28.67</i>	<i>\$ 33.45</i>	



2019 - 2020

Strategic PRIORITIES





MAYOR ALEXIS A. HERMOSILLO

City Council

E L M I R A G E



VICE MAYOR ROY DELGADO



COUNCILMEMBER MONICA DORCEY



COUNCILMEMBER ANITA NORTON



COUNCILMEMBER LYNN SELBY



COUNCILMEMBER DAVID SHAPERA



COUNCILMEMBER DONNA WINSTON

MISSION

To protect and enhance the quality of life through leadership, partnerships, and the efficient delivery of outstanding service to our diverse community

VISION

To embrace progress while respecting El Mirage's grand heritage

VALUES

The City of El Mirage is committed to:
Transparency;
Fiscal Responsibility;
Environmental Stewardship;
Community Engagement;and
Excellence in all we do.



A M B U L A N C E S E R V I C E

EMBS

The City is currently contracting emergency transport services to American Medical Response (AMR).

- Goal To improve emergency care and response time for the residents of El Mirage.
- Objective 1.1 Work with the James Vincent Group to complete a detailed analysis and recommendation on the feasibility and sustainability of the City owning and operating an ambulance transport service. The analysis shall focus on two scenarios: (1) City-provided Advanced Life Support (ALS) and Basic Life Support (BLS) emergency transports; and (2) the City continuing to contract with a private provider for all transport services.
- Objective 1.2 Determine the prioritization of primary emergency fire and medical service delivery, ambulance service provision, and other City services within the financial plan.
- Objective 1.3 Determine the financial impact and a contingency funding plan of ambulance service delivery if Medicare and Medicaid reimbursement is reduced.



C O M M U N I T Y E N G A G E M E N T

The purpose of community engagement is to empower our residents to influence City government decisions that shape our city and quality of life. Community building, outreach and education activities, and improved communication are important to the City to help residents understand and be understood.

- Goal** To foster clear and consistent communication to improve transparency and strengthen community identity.

- Objective 2.1** Establish standards of engagement for all major City projects, programs, and initiatives.

- Objective 2.2** Promote opportunities for resident involvement in City activities.

- Objective 2.3** Develop a consistent public relations program to educate and inform El Mirage residents, visitors, business owners and others; explore additional resources to provide enhanced communications and outreach in the form of more original content and improved social media engagement; use multiple means of communication to ensure that as many residents are reached as possible, such as offering messages in English and Spanish.

- Objective 2.4** Work with City Council to develop an annual calendar of City-sponsored community events and meetings.

- Objective 2.5** Establish a Complete Count Committee to develop and implement awareness of the 2020 Census to ensure an accurate and complete count of all El Mirage residents.



ECONOMIC & COMMUNITY DEVELOPMENT

The City seeks to strengthen the economic well-being and quality of life for our community by creating and retaining jobs, and growing incomes and the tax base in El Mirage.

- Goal** To actively recruit the development of new industrial and commercial businesses while protecting the mission of Luke Air Force Base.
- Objective 3.1** Engage with targeted investors to attract retail development at the 2019-2020 International Council of Shopping Centers (ICSC) Annual and West Region Conferences and other local, state, national and international events throughout the year. Develop and maintain active marketing program through website, marketing materials, videos, presentations, and regional activities.
- Objective 3.2** Actively market the El Mirage Opportunity Zone (OZ) by participating in regional and joint OZ events that high-light specific retail property to OZ Fund investors.
- Objective 3.3** Partner monthly with regional and state Economic Development Organizations to identify and attract non-retail development. Attend Greater Phoenix Economic Council Economic Development Directors meetings on potential leads, submit proposals, work with land owners and brokers, and coordinate meetings between prospects and City staff.
- Objective 3.4** Assist existing businesses with expansion, workforce, and incentives. Monitor progress with site-plan, permitting, and other City processes to ensure good customer service and communications. Meet with large employers semi-annually to identify needs, changes and shortfalls. Coordinate with City staff to address these needs.



LAND USE AND ZONING CODE POLICIES UPDATE

The General Plan and the Zoning Code are two important planning documents. The General Plan is a vision of where and how the City should grow, is required by state law and is updated at least every ten years.. It is adopted by resolution and ratified by voters. El Mirage must complete the General Plan update by 2020. The Zoning Code establishes development standards and other requirements for growth. The last comprehensive update of the City's zoning code was in 1987, and codified, restated and compiled in 2009.

- Goal Work with consultant Michael Baker International to complete an update to the City's General Plan.
- Objective 4.1 Complete a review and revision of the current Zoning Table of Land Uses & Definitions including a comprehensive roster of permitted and conditional land use types for all classified zoning districts to reflect specific uses and terminology that are more contemporary and relevant to development conditions within El Mirage.
- Objective 4.2 Complete a technical evaluation of the current code and related regulations to summarize specific opportunities and deficiencies in the existing Zoning Code Ordinance and define recommended revisions or present alternative concepts for consideration where necessary.
- Objective 4.3 Complete a comprehensive update of the City's Zoning Code Ordinance based on recommendations received from Objectives 4.1 and 4.2.



ORGANIZATIONAL DEVELOPMENT

The City strives to develop a high performing organization through continuous process improvement; the encouragement of City employees to exercise their leadership and talents at every level of the organization; and the commitment to make time to do the “work of leadership.”

- Goal** To create an environment that supports engaged, high performing employees, and enables the City to recruit, retain and compete for talent.
- Objective 5.1** Update the grant management policy; and pursue grant funding from federal, state and other sources, consistent with identified City goals and objectives.
- Objective 5.2** Recruit and retain a skilled workforce by maintaining a total compensation system that is internally fair and externally competitive; cultivate a learning culture to improve employee job performance and leadership skills; seek innovative ways to recognize high-performing employees and improve employee satisfaction; foster a culture of continuous feedback between employees and supervisors; and model and encourage work-life balance.
- Objective 5.3** Proactively identify and plan for staffing, training and knowledge needs to increase the availability of experienced and capable employees to ensure vacated roles can be quickly filled by well-qualified candidates; prepare City employees to meet the future needs of the organization through professional development activities, mentoring, job shadowing and rotation.
- Objective 5.4** Develop an administrative policy for internship/volunteers. Encourage community involvement through the recruitment, retention, and engagement of interns and volunteers.



PARTNERSHIPS

The City actively seeks opportunities to leverage partnerships to enhance service delivery to better serve the community to solve complex issues that extend beyond our city limits.

- Goal** To build working partnerships with educational institutions, community-based nonprofits, neighborhoods and other government agencies, which are critical to our community's well-being.
- Objective 6.1** Partner with Dysart Unified School District and local non-governmental agencies (nonprofits, faith organizations, community service organizations) to better understand and address community issues as they pertain to youth and families; and explore and implement strategies to better connect youth and their families to resources and programs.
- Objective 6.2** Work with the City Council to establish an annual list of legislative priorities; formalize processes to communicate legislative goals to federal and state legislators and local elected leaders; and advocate on behalf of our community.
- Objective 6.3** Continue partnership with the Maricopa Association of Governments (MAG), which provides a regional forum for discussion, analysis, and resolution of regional issues, including: transportation, air quality, and human services.



PUBLIC TRANSPORTATION

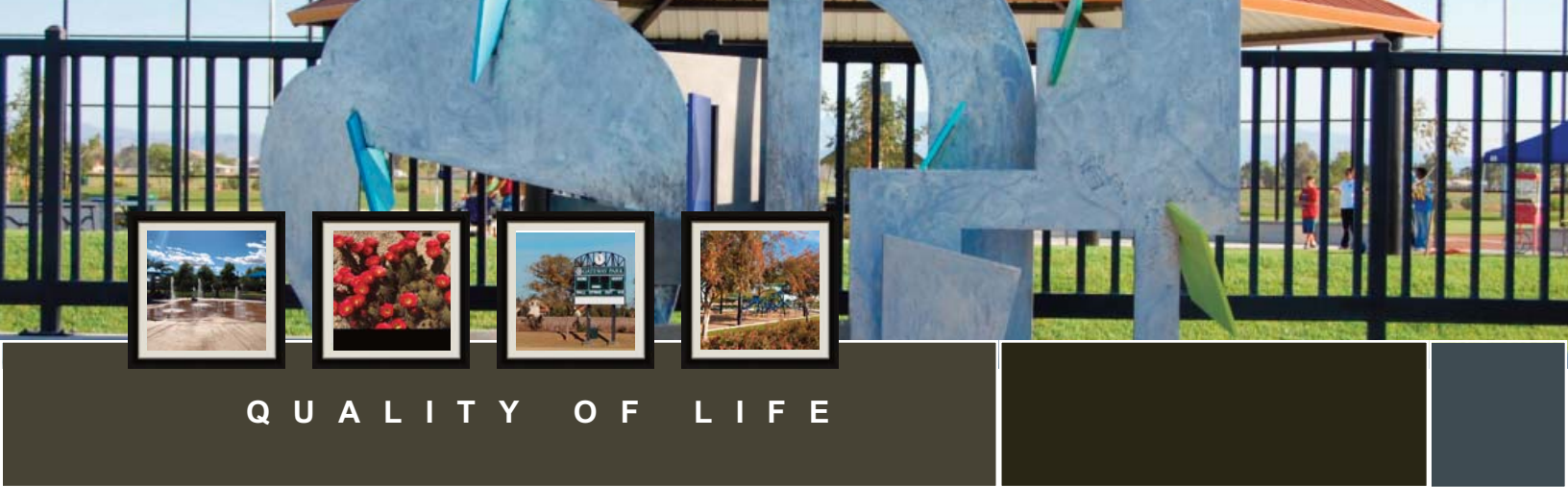
The City provides Dial-A-Ride services based upon certification of eligibility for El Mirage Seniors ages 65 and older and persons with disabilities within the Dial-A-Ride boundary. ADA paratransit service is provided within federally mandated service areas.

- Goal To develop a cost effective public transportation system that increases access to, from and within El Mirage.
- Objective 7.1 Pursue grants to fund planning for transit-oriented development.
- Objective 7.2 Explore local funding options to support public transit services, such as a local circulator.
- Objective 7.3 Actively participate in policy conversations and advocate for the extension of Prop 400.
- Objective 7.4 Begin planning for future investment in smart city infrastructure, technology and equipment.



The City will support workforce development and community initiatives that meet the needs of employers within the City.

- Goal To employ sustainable practices and technologies and educate and involve the community in sustainable practices.
- Objective 8.1 Promote water conservation through programs such as leak prevention, residential landscape workshops, and community engagement opportunities.
- Objective 8.2 Develop and promote water conservation best practices when working with new development and adopting or revising code(s), as feasible.
- Objective 8.3 Explore the feasibility of alternative water delivery methods and billing practices in an effort to conserve overall City water consumption.
- Objective 8.4 Maintain a lost and unaccounted for water percentage at or below the Arizona Department of Water Resources (ADWR) standard.
- Objective 8.5 Development and implementation of a variety of methods to extend the City's water portfolio as part of the City's Designation of Assured Water Supply.



QUALITY OF LIFE

The City strives to enhance the overall quality of life for our residents and visitors by offering high quality parks and open spaces and increased neighborhood vitality.

- Goal To maximize resources that enhance the quality of life for our residents.
- Objective 9.1 Maintain and enhance attractive neighborhoods through City services, enforcement techniques, and compliance with City codes and regulations.
- Objective 9.2 Adoption of Memorandum of Understanding (MOU) for shared use of City/Dysart Unified School District facilities.
- Objective 9.3 Through grant opportunities increase ADA accessibility in Gateway and Gentry Parks.



CITY MANAGER CRYSTAL DYCHES



ASST. CITY MANAGER ROBERT NILLES



CITY CLERK SHARON ANTES



POLICE CHIEF PAUL MARZOCCA



FIRE CHIEF CHRIS DECHANT



HR DIRECTOR DAWN KUREK



COMMUNITY DEVELOPMENT DIRECTOR
JORGE GASTELUM



IT DIRECTOR TOM BACOME



PUBLIC WORKS DIRECTOR NICK RUSSO



Financial Management Policies

Revised June 18, 2019

Revised June 7, 2016

Revised May 21, 2013

Adopted June 19, 2012

Sound financial policies provide guidance and assurance to the community that the City is following best practices. The Government Finance Officers Association recommends that financial policies be developed and formally adopted by the jurisdiction's governing board. These policies are subject to review and refresh at any time.

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Policy 1
Financial Management Goals

Purpose: Define overall financial management goals.

- 1.1 Maintain a financially viable city government that provides an adequate level of services.
- 1.2 Maintain financial flexibility to adapt to local, regional, and national economic changes.
- 1.3 Maintain programs and activities that add value and contribute to the City's mission.

Policy 2
Policy Review

Purpose: Require periodic review and revision to financial management policies.

- 2.1 The Council will annually or more frequently as required, review and adopt the financial management policies.
- 2.2 These policies are meant to serve as a guideline to ensure that best practices are utilized. Accordingly the term “shall” as utilized in this document is considered to be synonymous with the term “should”.
- 2.3 City Manager means the Chief Executive Officer of the organization who reports directly to the Mayor and Council or designated representative
- 2.4 Finance Director means the individual in charge of tracking revenues and expenditures and preparation of the Annual Budget

Policy 3
Budget Policies

Purpose: Require the City to systematically plan, adopt, and manage annual operating budgets.

Section 3.1: Introduction

3.1.1 The Council shall annually review, re-affirm, amend as necessary, and adopt budget policies (guidelines) as part of the process to develop, consider, and adopt tentative and final budgets. The budget policies will address revenues, expenditure controls, grants, transfers, reserves/contingencies, balances, and reporting. These policies are intended to ensure that the long-term desires of the Council will be met within the financial constraints of the City.

Section 3.2: General

3.2.1 The Council shall use the budget process to weigh all competing requests for City resources, within expected fiscal constraints. The Council shall discourage requests for new, ongoing activities outside the budget process.

3.2.2 The City shall rely upon ongoing revenues to fund ongoing expenditures and avoid one-time sources of revenues to fund ongoing activities.

3.2.3 The Finance Director shall annually prepare 5-year revenue and expenditure forecasts to examine the City's ability to absorb operating costs due to changes in the economy, service demands, service levels, and capital improvements.

3.2.4 The Finance Director shall prepare and the Council shall adopt a fund/department-level operating budget, as presented in schedule E of state budget forms.

3.2.5 The Council shall compare service delivery alternatives to ensure that quality services are provided at the most competitive and economical cost. Finance shall direct departments to identify all activities that can be provided by another source and review options/alternatives to current service delivery. The City shall review service delivery alternatives continually.

3.2.6 The City shall fund current year capital projects with:

1. bonds,
2. grants/donations, or
3. funds accumulated (fund balances) prior to budgeting for capital expenditures.

3.2.7 The City shall practice conservatism in budgeting for both revenues and expenditures to ensure the City can meet its ongoing obligations. The City shall not budget excess funds collected (fund balance) for ongoing expenditures.

Section 3.3: Revenues

- 3.3.1 The City shall develop diversified and stable revenue sources to protect activities from short-term fluctuations in any single revenue source.
- 3.3.2 The City shall not dedicate revenues for specific purposes unless required by law, Council Policy, or Generally Accepted Accounting Principles (GAAP). The Finance Director shall deposit all non-restricted revenues in the general fund for appropriation through the budget process.
- 3.3.3 The Council shall review user fees and charges annually to ensure recovery of all direct and indirect costs of service, unless full cost recovery would be excessively burdensome on citizens receiving service.
- 3.3.4 The Council shall adjust rates for enterprise operations (water, sewer, and sanitation) based on ten-year fund plans.
- 3.3.5 The Council shall annually consider the impacts to the General Fund of providing public safety services, as well as the financial impact on the residents and property owners, before setting the primary property tax levy. By statute the primary property levy with adjustments shall not exceed 102% of the prior fiscal year's maximum allowable levy plus new construction and reimbursement for the prior calendar year's tort liability payments.

Section 3.4: Grants

- 3.4.1 The City may rely on grants to leverage City funds. The City shall avoid inconsistent and/or fluctuating grants to fund ongoing activities. In the event of reduced grant funding, the City may substitute City resources only after all other priorities and alternatives are considered. Therefore, employees shall apply for grants that are consistent with the mission and priorities of the City.

When employees apply for, accept, and/or administer a grant, the City assumes responsibility for complying with the grant obligations. The City Manager shall establish policies for grant related projects.

- 3.4.2 Whenever possible, the City shall consider grant funded projects which require City matching or operating funds as part of the budget process. Any grant funded expenditure should include a five year analysis of the amount of City funds required to subsidize its operation.

Section 3.5: Transfers and Interfund Loans

- 3.5.1 All requests for transfer require written justification explaining the rationale and fiscal impact.
- 3.5.2 Any transfers between funds, projects, or contingencies require City Council approval. Transfers from department to department within a fund or from line item account to line item account within a department shall require City Manager approval.
- 3.5.3 The Council must review and approve interfund loans.

Section 3.6: Reserve/Council Contingency

- 3.6.1 Council Contingency Funds. The City may use contingency funds when additional funds are needed to offset *unexpected* expenditure increases or when *unanticipated* events threaten the public health or safety. The City Manager shall review and may approve use of contingency funds in accordance with the City's procurement policy.
- 3.6.2 Reserve Funds. The Council will not budget reserve funds – reserve funds are “savings” intended to offset revenue shortfalls during a fiscal year. If there is a shortfall in revenue, the City shall use reserve funds in accordance with the City's fund balance policy. The City may establish reserves for all operating funds – an operating fund is a fund that has salary expenses or collects user fees for services performed (excludes grant and capital funds).
- 3.6.3 Debt Service Funds. The City may accumulate secondary property tax revenues in an amount equal to ten percent (10%) of debt service to ensure that the General Fund is not subsidizing debt service payments. The City shall not collect and reserve secondary property taxes in an amount exceeding state law. Additional funds not levied by secondary property tax may be transferred into the Debt Service Fund through the budget process to provide additional reserves.
- 3.6.4 Debt Service and Replacement Reserves. The City shall fund debt service and replacement reserves to meet required bond covenants including repair and replacement funds in the water and sewer funds.

Section 3.7: Budget Process

- 3.7.1 The City shall monitor and follow the budget process throughout the year. The Finance Director, in consultation with the City Manager, shall initiate the formal budget process by distributing to Departments a budget packet that includes an outline of the budget schedule, year-to-date expenditures and revenues, and all applicable budget forms.
- 3.7.2 The City Manager and Finance Director shall schedule and host a budget introduction session with all Department heads.
- 3.7.3 Departments shall prepare and submit their requests to the Finance Director.
- 3.7.4 The Finance Director shall prepare summary reports, along with detailed budget requests, and submit the reports and detail to the City Manager.
- 3.7.5 Department heads shall individually present capital and operating requests to the City Manager.
- 3.7.6 The City Manager shall review budget requests and provide further guidance to Departments.
- 3.7.7 The City Manager and the Finance Director shall present the recommended draft budget to Council for review and discussion at a Council workshop. As required, Department heads may be present and participate at the Council workshop.
- 3.7.8 After the Council workshop, the Finance Director shall revise the draft budget and prepare a recommended tentative budget. The City Manager and Finance Director shall present the recommended tentative budget for Council consideration and adoption at a Council meeting. Capital projects and acquisitions that have not been completed in the current fiscal year are included in the tentative budget as carry forward projects and the beginning fund balance is adjusted accordingly.
- 3.7.9 After Council action, the City Clerk shall publish the tentative budget for two consecutive weeks as required by law.
- 3.7.10 The Council shall schedule and host a public hearing on the budget, after which the Council shall consider and may adopt the final budget. The Finance Director shall ensure that budget adoption adheres to all statutory hearings, publications, and requirements.
- 3.7.11 The Council shall set the final property tax levy in accordance with State law.
- 3.7.12 After the Council adopts the tentative budget and sets the expenditure limitation, the City shall not expend more than the total appropriated for all funds.

Section 3.8: Budget Basis

- 3.8.1 The City prepares budgets primarily on a cash basis. This is different than the accounting process which utilizes a modified accrual basis. Cash basis means that revenues are recognized when they are collected and expenses are recognized when they are paid. Modified accrual basis recognizes revenues when they become available and measurable and, generally, recognizes expenditures when the City agrees/commits to buy something.
- 3.8.2 Independent Auditors shall annually provide a reconciliation of actual expenditures compared to the adopted budget in accordance with State law.
- 3.8.3 The City shall use the Annual Audited Financial Statements (Audit) to detail the final status of the City's finances compared to budget on the basis of Generally Accepted Accounting Principles (GAAP). In most cases, this conforms to the way the City prepares its budget. Exceptions are as follows:
1. Compensated absences are accrued as earned by employees (GAAP) as opposed to being expensed when paid (Budget).
 2. Capital Outlay within the enterprise funds are shown as assets (GAAP) and are shown as expenses in the budget.
 3. Bond and loan principal payments within the enterprise funds are shown as reductions of liabilities (GAAP) and are shown as expenses in the budget.
- 3.8.4 Due to expenditure limitation statutes, the City must identify all possible expenditures and corresponding revenues within the budget. The Finance Director and Department heads shall closely monitor expenditures to ensure that they are being spent for the purpose identified in the budget and that the corresponding revenue is adequate. The Finance Director shall establish and maintain a detailed accounting structure to record revenues and expenditures at the level of detail shown in the budget.

Section 3.9: Funds

- 3.9.1 State law only requires the existence of two funds, the General Fund and the Highway Users Revenue Fund (HURF).
- 3.9.2 The City may create and maintain other funds by statute, agreement, ordinance, contract, or to provide balance sheet accounts for tracking purposes. To the extent feasible, the City may limit the number of funds to comply with GAAP.

Policy 4
Cash Management and Investment

Purpose: Ensure investment, liquidity, and yield.

- 4.1 The Finance Director, in consultation with the City Manager, will invest all funds of the City according to six criteria in order of importance:
 - a. Legality
 - b. Safety
 - c. Liquidity
 - d. Yield
 - e. Duration
 - f. Accounting Complexity
- 4.2 The City will collect, deposit, and disburse all funds to maximize invested cash.
- 4.3 To maximize investment yields, the City will consolidate cash balances from various funds to maximize the size and duration of investments. The Finance Director will allocate investment earnings to participating funds.
- 4.4 The City will conduct its investment activities with financial institutions in accordance with written contracts.
- 4.5 The City will protect its investment securities through third party custodial safekeeping.

Policy 5
Capital Improvement Plan

Purpose: Require the City to plan, schedule, and finance capital projects and acquisitions.

- 5.1 The Finance Director will annually coordinate with the City's Engineer and Public Works Director to submit a Capital Improvement Plan for review by the City Manager, then Council.
- 5.2 The Capital Improvement Plan shall include:
 - a. A statement of the objectives of the Capital Improvement Plan.
 - b. An estimate of each project's/acquisition's useful life.
 - c. An estimate of each project's/acquisition's capital costs broken down by fiscal year.
 - d. An estimate of each project's/acquisition's annual operating costs.
 - e. An evaluation of potential funding sources for each project/acquisition.
 - f. Recommended funding sources for each project/acquisition.
 - g. A development schedule for each project/acquisition.
 - h. A scope of work to be performed for each project/acquisition.
 - i. If a project/acquisition will be completed in phases, each phase should be identified as a separate project/acquisition.
- 5.3 The current year of the Capital Improvement Plan will provide the basis for the capital budget.
- 5.4 When current revenues or resources are available for projects/acquisitions, the City will first consider those projects/acquisitions with the shortest useful life and/or those projects/ acquisitions which are difficult to finance with debt.
- 5.5 The City may not proceed with construction or acquisition until the funding sources have been identified to finance the project.
- 5.6 At the end of the Fiscal Year in which the project is completed or acquired, any remaining budgeted funds will revert to the fund balance of the funding source.

**Policy 6
Debt Management**

Purpose: Evaluate the purpose, necessity, and condition under which the City will issue debt.

Section 6.1: Overall Debt Management Policies

- 6.1.1 The City will utilize long-term debt to finance capital projects in accordance with the Capital Improvement Plan.
- 6.1.2 The City will prohibit the City’s financial advisor from underwriting any debt directly issued by the City or special districts sponsored by the City within a negotiated underwriting of debt offered through public sale. This underwriting prohibition does not include:
 - a. competitive bond sales when the City authorizes the financial advisor to submit a competitive bid,
 - b. bond issues by the Greater Arizona Development Authority, the Water Infrastructure Finance Authority, or other independent financing authority on behalf of the City, and
 - c. limited offerings, private placements, or other underwritings not offered through public sale.
- 6.1.3 The City will consider refunding debt when the net present value of the debt service savings exceeds 3% and \$100,000 Net Present Value (NPV). The City will also consider refunding debt to modify restrictive covenants or to modify debt structures.
- 6.1.4 The City will adopt, review, and update as necessary written policies and procedures for tax-advantaged bonds within these financial management policies.

Section 6.2: General Obligation Bonds

- 6.2.1 The City may finance capital projects with general obligation bonds authorized by voters through a citywide bond election.
- 6.2.2 The City will repay general obligation bonds from secondary property taxes authorized by voters or from any lawfully available source of revenue.
- 6.2.3 The target maturity for general obligation bonds will typically range between twenty (20) and thirty (30) years. The final maturity will not exceed the useful life of the capital project.
- 6.2.4 Where possible, the City will structure general obligation bond issues to create annual level debt service payments.

- 6.2.5 In accordance with the State of Arizona Constitution, total general obligation debt cannot be issued in excess of 26% of the total Full Cash assessed valuation of taxable property within the City.
- 6.2.6 The City will use investment earnings on general obligation bond balances to pay debt service unless otherwise committed towards a capital project or as otherwise directed by bond restrictions and covenants.

Section 6.3: Revenue Bonds

- 6.3.1 The City may finance capital projects with revenue bonds authorized by voters through a citywide bond election.
- 6.3.2 The City may repay revenue bonds from any lawfully available source of revenue including revenue generated from the operation of the capital project being financed or from other designated revenues such as highway user revenues, excise taxes, or special fees/taxes.
- 6.3.3 The target maturity for revenue bonds will typically range between twenty (20) and thirty (30) years. The final maturity will not exceed the useful life of the capital project.
- 6.3.4 Where possible, the City will structure revenue bond issues to create annual level debt service payments.
- 6.3.5 The City will fund a debt service reserve when required by rating agencies, bond insurers, or existing bond covenants.
- 6.3.6 The City will use investment earnings on revenue bond balances to pay debt service unless otherwise committed towards a capital project or as otherwise directed by bond restrictions and covenants.

Section 6.4: Debt Subject to Annually Appropriated Debt Service

- 6.4.1 The City may finance capital projects with debt authorized by the Council with debt service subject to annual appropriations (henceforth, “Annual Appropriation Debt” or “AAD.”)
- 6.4.2 The City may repay AAD from any lawfully available source of revenue including revenue generated from the operation of the capital project being financed or from other designated revenues such as excise taxes, or special fees/taxes.
- 6.4.3 The target maturity for AAD will typically range between twenty (20) and thirty (30) years. The final maturity will not exceed the useful life of the capital project.

- 6.4.4 Where possible, the City will structure AAD issues to create annual level debt service payments.
- 6.4.5 The City will fund a debt service reserve when required by rating agencies, bond insurers, or existing bond covenants.
- 6.4.6 The City will use investment earnings on AAD balances to pay debt service unless otherwise committed towards a capital project or as otherwise directed by bond restrictions and covenants.

Section 6.5: Municipal Improvement District/Special Assessment Bonds

- 6.5.1 The City may finance capital projects with special assessment bonds after the Council forms a Municipal Improvement District (MID) in accordance with State statutes.
- 6.5.2 The City may form a MID when there is a clear and significant purpose for the City and when commercial or residential developments or redevelopments desire improvements to property such as roads, water lines, sewer lines, street lights, and drainage.

Section 6.6: Community Facilities District Bonds

- 6.6.1 The City may form a Community Facility District (CFD) when there is a clear and significant purpose of the City and when commercial or residential developments or redevelopments desire improvement to property such as roads, water lines, sewer lines, street lights, and drainage.
- 6.6.2 CFD's for commercial development may be formed for any size district and for any amount deemed appropriate by the Council.
- 6.6.3 CFD's for residential development of less than 160 acres are discouraged and should only be considered if the improvements achieve published Council goals.
- 6.6.4 Should the City desire to form a CFD, the Council may adopt and the City will maintain an expanded policy on CFDs.

Section 6.7: Financial Disclosure Compliance

- 6.7.1 A “Material Financial Obligation” shall be defined as any indebtedness secured by a security interest in or a lien, deed of trust, or mortgage on assets owned, leased, operated, or maintained by the City with a term in excess of one year and with a par amount in excess of \$100,000 when originally issued or executed. Material Financial Obligations include but are not limited to bank loans; bonds; capital leases; certificates of participation; loans from local, state, and federal agencies and governments; guarantees, lines of credit, and placements.
- 6.7.2 In accordance with Security Exchange Commission’s (SEC) Rule 15c2-12 and continuing disclosure agreements affiliated with public offerings of debt, the Finance Director shall comply with primary and secondary disclosure requirements in a timely and comprehensive manner.
- 6.7.3 In addition to the disclosing on publicly offered debt as per 6.7.2, the Finance Director shall annually disclose any other material financial obligations issued after February 27, 2019 in accordance with the amended SEC Rule 15c2-12.
- 6.7.4 The Finance Director shall post ongoing disclosure data to the Municipal Security Rulemaking Board’s (MSRB) Electronic Municipal Market Access (EMMA) system, the central repository designed by the SEC.

Policy 7
Accounting, Auditing and Financial Reporting

Purpose: Provide financial data to the Council, City management, citizens, investors, and creditors.

- 7.1 The City will maintain accounting and financial reporting systems in conformance with Generally Accepted Accounting Principles (GAAP) and standards promulgated by the Governmental Accounting Standards Board (GASB).
- 7.2 The City will develop and manage its accounting system to provide reasonable assurance regarding the:
 - a. safeguarding of assets against loss from unauthorized use or disposition,
 - b. proper recording of financial transactions,
 - c. reliability of financial records for preparing financial statements, and
 - d. accountability for capital assets.
- 7.3 The Finance Director shall catalog all significant financial events and related matters and prepare the City's annual disclosures, as required by the SEC Regulation 15-C-2-12.
- 7.4 The City will engage an independent public accounting firm to annually audit the City's financial statements in accordance with Generally Accepted Government Auditing Standards (GAGAS). The City will prepare its financial statements in accordance with applicable standards and will account for its operations in a manner consistent with the goal of obtaining an unqualified opinion from its auditors.
- 7.5 Following the annual financial statement audit, the Finance Director will issue an official Annual Financial Report (AFR) The AFR will include the bond related on-going disclosure requirements and will fully disclose all significant financial events and related matters. The Finance Director will provide the AFR to the rating agencies, municipal bond insurers, and national bond disclosure repositories.
- 7.6 The Finance Director will post the AFR and Annual Adopted Budget on the City's website and make them available to the public.
- 7.7 The Finance Director will generate monthly revenue and expenditure reports for review by the Council and City management.

Policy 8

Written Policies and Procedures for Tax-Advantaged Bonds

Purpose: Comply with federal requirements to issue bonds or other obligations of the City.

Section 8.1: Introduction and Overview

- 8.1.1 The City has issued and may in the future issue tax-exempt obligations (including, without limitation, bonds, notes, loans, leases and certificates), tax credit obligations and “direct-pay” tax credit obligations (together, “tax-advantaged bonds”) that are subject to certain requirements under the Internal Revenue Code of 1986, as amended (the “Code”).
- 8.1.2 The City has established the policies and procedures contained herein (the “Procedures”) as of June 19, 2012 in order to ensure that the City complies with the requirements of the Code that are applicable to its tax-advantaged bonds. These Procedures, coupled with requirements contained in the Arbitrage and Tax Certificate (the “Tax Certificate”) or other operative documents executed at the time of issuance of the tax-advantaged bonds, are intended to constitute written procedures for ongoing compliance with the Federal tax requirements applicable to the bonds and for timely identification and remediation of violations of such requirements.
- 8.1.3 The tax-advantaged bonds that are covered by these Procedures include, but are not limited to, “Build America Bonds”, “Recovery Zone Economic Development Bonds”, and “Specified Tax Credit Bonds” that constitute “qualified bonds” under Section 6431 of the Code and are therefore eligible for interest subsidy payments (the “Subsidy”) from the U.S. Treasury (such Build America Bonds, Recovery Zone Economic Development Bonds and Specified Tax Credit Bonds are collectively referred to as “Direct-Pay Bonds”). Specified Tax Credit Bonds include new clean renewable energy bonds, qualified energy conservation bonds, qualified zone academy bonds and qualified school construction bonds.

Section 8.2: General Matters

- 8.2.1 Responsible Officer. The Finance Director will have overall responsibility for ensuring that the ongoing requirements described in these Procedures are met with respect to tax-advantaged bonds (the “Responsible Officer”).
- 8.2.2 Establishment of Procedures. The Procedures established herein will be set forth within the City’s Financial Management Policies which includes the City’s Debt Management Policies.

- 8.2.3 Additional Responsible Employees. The Responsible Officer shall identify any additional persons who will be responsible for each section of the Procedures, notify the current holder of that office of the responsibilities, and provide that person a copy of the Procedures. Upon employee or officer transitions, new personnel should be advised of responsibilities under the Procedures and ensure they understand the importance of the Procedures. If employee or officer positions are restructured or eliminated, responsibilities should be reassigned as necessary.
- 8.2.4 Training Required. The Responsible Officer and other responsible persons shall receive appropriate training that includes the review of and familiarity with the contents of these Procedures, review of the requirements contained in the Code applicable to each tax-advantaged bond, identification of all tax-advantaged bonds that must be monitored, identification of all facilities (or portions thereof) financed with proceeds of tax-advantaged bonds, familiarity with the requirements contained in the Tax Certificate or other operative documents contained in the transcript, and familiarity with the procedures that must be taken in order to correct noncompliance with the requirements of the Code in a timely manner.
- 8.2.5 Periodic Review. The Responsible Officer or other responsible person shall periodically review compliance with the Procedures and with the terms of the Tax Certificate to determine whether any violations have occurred so that such violations can be timely remedied through the “remedial action” regulations (Treasury Regulation §1.141-12, §1.142-2, §1.144-2, §1.145-2 or §1.147-2, as applicable) or the Voluntary Closing Agreement Program described in Internal Revenue Service (“IRS”) Notice 2008-31 (or successor guidance) and related sections of the Internal Revenue Manual. Such periodic review shall occur at least annually or more frequently prior to the issuance of new or refunding obligations.
- 8.2.6 Change in Bond Terms. If any changes to the terms of the bonds are contemplated, bond counsel should be consulted. Such modifications could result in a reissuance, i.e., a deemed refunding, of the bonds which could jeopardize the status of tax-advantaged bonds, including Direct-Pay Bonds (and thereby affect the continued receipt of the Subsidy for Direct-Pay Bonds).
- 8.2.7 Change in Bond Terms. If any changes to the terms of the bonds are contemplated, bond counsel should be consulted. Such modifications could result in a reissuance, i.e., a deemed refunding, of the bonds which could jeopardize the status of tax-advantaged bonds, including Direct-Pay Bonds (and thereby affect the continued receipt of the Subsidy for Direct-Pay Bonds).

Section 8.3: Issue Price for Tax-Advantaged Bonds; Premium Limit for Direct-Pay Bonds

- 8.3.1 Issue Price. In order to document the issue price of tax-advantaged bonds, the Responsible Officer shall consult with bond counsel and obtain a written certification from the underwriter, placement agent or other purchaser of the bonds as to the offering price of the bonds that is in form and substance acceptable to the City and bond counsel.
- 8.3.2 Premium Limit for Direct Pay-Bonds. Prior to issuing Direct-Pay Bonds, the Responsible Officer shall consult with bond counsel and the City's financial advisors to assure that the premium on each maturity of the Direct-Pay Bonds (stated as a percentage of principal amount) does not exceed one-quarter of one-percent (0.25%) multiplied by the number of complete years to the earlier of the final maturity of the bonds or, generally, the earliest call date of the bonds, and that the excess of the issue price of the bonds over the price at which the bonds are sold to the underwriter or placement agent, when combined with other issuance costs paid from proceeds of the bonds, does not exceed 2% of the sale proceeds of the bonds.

Section 8.4: IRS Information Return Filing

- 8.4.1 Filing of Applicable Form 8038. The Responsible Officer will confirm that bond counsel has filed the applicable information reports (such as Forms 8038, 8038-G, 8038-B or 8038-TC) for such bond issue with the IRS on a timely basis, and maintain copies of such form including evidence of timely filing as part of the transcript of the bond issue.
- 8.4.2 Filing of Form 8038-CP. For Direct-Pay Bonds, the Responsible Officer shall review the IRS Form 8038-CP in order to ensure that the proper amount of interest is being reported and the proper amount of Subsidy is being requested with respect to each interest payment date. The Responsible Officer shall ensure that the IRS Form 8038-CP is filed on a timely basis with respect to each interest payment date in order to receive timely payment of the Subsidy. If the Subsidy is to be paid to a person other than the City (i.e., the bond trustee), the Responsible Officer shall obtain and record the contact information of that person, and ensure that it is properly shown on Form 8038-CP so that the direct payment will be made to the proper person.
- 8.4.3 Filing of Forms 8038-T or 8038-R. The Responsible Officer shall file the IRS Form 8038-T relating to the payment of rebate or yield reduction payments in a timely manner as discussed in Section 8.10. The Responsible Officer shall also monitor the extent to which the City is eligible to receive a refund of prior rebate payments and provide for the timely filing for such refunds using an IRS Form 8038-R.

Section 8.5: Use of Proceeds

- 8.5.1 The Responsible Officer or other responsible shall be responsible for ensuring and monitoring the appropriate use of proceeds as detailed in this section.
- 8.5.2 Consistent Accounting Procedures. Maintain clear and consistent accounting procedures for tracking the investment and expenditures of bond proceeds, including investment earnings on bond proceeds.
- 8.5.3 Reimbursement Allocations at Closing. At or shortly after closing of a bond issue, ensure that any allocations for reimbursement expenditures comply with the Tax Certificate.
- 8.5.4 Timely Expenditure of Bond Proceeds. Monitor that sale proceeds and investment earnings on sale proceeds of tax-advantaged bonds are spent in a timely fashion consistent with the requirements of the Tax Certificate.
- 8.5.5 Costs of Issuance. With respect to Direct-Pay Bonds and qualified private activity bonds, monitor that no more than 2% of the sale proceeds are used to pay costs of issuance.
- 8.5.6 Qualified Use of Proceeds of Direct-Pay Build America Bonds. With respect to Build America Bonds, determine the correct amount of available project proceeds and monitor that 100% of all sale proceeds and investment earnings on sale proceeds (other than proceeds used to pay costs of issuance or deposited in a reasonably required reserve fund) are allocated to capital expenditures in a timely fashion consistent with the requirements of the Tax Certificate.
- 8.5.7 Qualified Use of Proceeds of Recovery Zone Economic Development Bonds. With respect to Recovery Zone Economic Development Bonds, determine the correct amount of available project proceeds and monitor that 100% of all sale proceeds and investment earnings on sale proceeds (other than proceeds used to pay costs of issuance or deposited in a reasonably required reserve fund) are allocated to expenditures for qualified economic development purposes within the recovery zone in a timely fashion consistent with the requirements of the Tax Certificate. Ensure compliance with the “Davis Bacon” requirements described in Section 8.9.

- 8.5.8 Qualified Use of Proceeds of Specified Tax Credit Bonds. With respect to Specified Tax Credit Bonds, determine the correct amount of available project proceeds and monitor that 100% of all sale proceeds and investment earnings on sale proceeds (other than proceeds used to pay costs of issuance) are allocated to qualifying expenditures that are permitted for each type of Specified Tax Credit Bond in a timely fashion consistent with the requirements of the Tax Certificate. If proceeds are not spent by the end of the “expenditure period” as defined in Section 8.9, redeem bonds in accordance with the requirements of the Code as further described in Section 8.9.
- 8.5.9 Qualified Use of Proceeds of Qualified Private Activity Bonds. With respect to qualified bonds, including exempt facility bonds, monitor that sale proceeds and investment earnings on sale proceeds are allocated to qualifying expenditures permitted for each type of qualified bond in a timely fashion consistent with the requirements of the Tax Certificate. If an exempt facility or other applicable facility will not be completed, or the facility has been placed in service, and there are remaining unspent bond proceeds, immediately consult with bond counsel to determine whether bonds are required to be redeemed under Treasury Regulation §1.142-2. If exempt facility bonds are required to be redeemed or defeased in order to comply with the remedial action rules under Treasury Regulation §1.142-2, such redemption or defeasance must occur within 90 days of the date an action is taken that causes the bonds to not be used for the qualifying purpose for which the bonds were issued.
- 8.5.10 Requisitions. Utilize requisitions to draw down bond proceeds, and ensure that each requisition contains (or has attached to it) detailed information in order to establish when and how bond proceeds were spent; review requisitions carefully before submission to ensure proper use of bond proceeds to minimize the need for reallocations.
- 8.5.11 Final Allocation. Ensure that a final allocation of bond proceeds (including investment earnings) to qualifying expenditures is made if bond proceeds are to be allocated to project expenditures on a basis other than “direct tracing” (direct tracing means treating the bond proceeds as spent as shown in the accounting records for bond draws and project expenditures). An allocation other than on the basis of “direct tracing” is often made to reduce the private business use of bond proceeds that would otherwise result from “direct tracing” of proceeds to project expenditures. This allocation must be made within 18 months after the later of the date the expenditure was made or the date the project was placed in service, but not later than five years and 60 days after the date the bonds are issued (or 60 days after the bond issue is retired, if earlier). Bond counsel can assist with the final allocation of bond proceeds to project costs. Maintain a copy of the final allocation in the records for the tax-advantaged bond.

- 8.5.12 Maintenance and Retention of Records Relating to Proceeds. Maintain careful records of all project and other costs (e.g., costs of issuance, credit enhancement and capitalized interest) and uses (e.g., deposits to a reserve fund) for which bond proceeds were spent or used. These records should be maintained separately for each issue of bonds for the period indicated under Section 8.11.

Section 8.6: Monitoring Private Business Use

- 8.6.1 With respect to tax-advantaged bonds that are subject to the private activity bond limitations provided in the Code (e.g., governmental bonds and qualified 501(c)(3) bonds), the Responsible Officer or other responsible person shall ensure and monitor the appropriate use of proceeds as detailed within this section.
- 8.6.2 Identify Bond-Financed Facilities. Identify or “map” which outstanding bond issues financed which facilities and in what amounts.
- 8.6.3 Review of Contracts with Private Persons. Review all of the following contracts or arrangements with non-governmental persons or organizations or the federal government (collectively referred to as “private persons”) with respect to the bond-financed facilities which could result in private business use of the facilities:
- a. Sales of bond-financed facilities;
 - b. Leases of bond-financed facilities;
 - c. Management or service contracts relating to bond-financed facilities;
 - d. Research contracts under which a private person sponsors research in bond-financed facilities; and
 - e. Any other contracts involving “special legal entitlements” (such as naming rights or exclusive provider arrangements) granted to a private person with respect to bond-financed facilities.
- 8.6.4 Counsel Review of New Contracts or Amendments. Before amending an existing agreement with a private person or entering into any new lease, management, service, or research agreement with a private person, consult counsel to review such amendment or agreement to determine whether it results in private business use.
- 8.6.5 Establish Procedures to Ensure Proper Use and Ownership. Establish procedures to ensure that bond-financed facilities are not used for private use without written approval of the Responsible Officer or other responsible person. For qualified 501(c)(3) bonds, establish procedures to ensure that the bond-financed facilities continue to be owned by a qualified 501(c)(3) organization or a governmental unit.

- 8.6.6 Analyze Use. Analyze any private business use of bond-financed facilities and, for each issue of bonds, determine whether the 10% limit on private business use (5% in the case of qualified 501(c)(3) bonds or “unrelated or disproportionate” private business use) is exceeded, and contact bond counsel or other tax advisors if either of these limits appears to be exceeded.
- 8.6.7 Remediation if Limits Exceeded. If it appears that private business use limits are exceeded, immediately consult with bond counsel to determine if a remedial action is required with respect to nonqualified bonds of the issue under Treasury Regulation §1.141-12, or if the IRS should be contacted under its Voluntary Closing Agreement Program. If tax-advantaged bonds are required to be redeemed or defeased in order to comply with the remedial action rules under Treasury Regulation §1.141-12, such redemption or defeasance must occur within 90 days of the date a deliberate action is taken that results in a violation of the private business use limits.
- 8.6.8 Maintenance and Retention of Records Relating to Private Use. Retain copies of all of the above contracts or arrangements (or, if no written contract exists, detailed records of the contracts or arrangements) with private persons for the period indicated under Section 8.11.

Section 8.7: Monitoring Use of Facilities Financed with Qualified Private Activity Bonds

- 8.7.1 With respect to tax-advantaged bonds that are not subject to the private activity bond limitations, but are subject to the limitations provided in the Code as to the qualifying use of proceeds and qualifying use of bond-financed facilities (e.g., exempt facility bonds, qualified small issue bonds and qualified redevelopment bonds), the Responsible Officer or other responsible person shall ensure and monitor the appropriate use of proceeds as detailed within this section.
- 8.7.2 Identify Bond-Financed Facilities. Identify or “map” facilities that have been bond-financed and assure that use is for an appropriate purpose (e.g., airport facilities are being used for airport purposes).
- 8.7.3 Review of Contracts with Private Persons. If the bond-financed facilities are required to be governmentally owned, examine all leases, management contracts or other contracts with private persons to assure compliance with applicable safe-harbors for governmental ownership provided in the Code. Before amending an existing agreement or entering into any new lease, management or other contract, consult bond counsel to review such amendment or agreement to determine whether it complies with applicable safe harbors.
- 8.7.4 Establish Procedures to Monitor Use. Establish procedures to monitor that bond-financed facilities are not used for nonqualifying purposes. Require users of facilities to immediately notify the Responsible Officer or other responsible person if a change in use of the facilities is contemplated or occurs.

- 8.7.5 Remediation if Limitations Exceeded. If qualified use of facilities financed with tax-advantaged bonds changes to a non-qualified use (e.g., use of airport facilities that is not for airport purposes), immediately consult with bond counsel to determine if a remedial action is required with respect to nonqualified bonds of the issue under Treasury Regulation §1.142-2, or if the IRS should be contacted under its Voluntary Closing Agreement Program. If tax-advantaged bonds are required to be redeemed or defeased in order to comply with the remedial action rules under Treasury Regulation §1.142-2, such redemption or defeasance must occur within 90 days of the date an action is taken that causes the bonds to not be used for the qualifying purpose for which the bonds were issued.
- 8.7.6 Maintenance and Retention of Records Relating to Qualifying Use. Retain copies of all of the above contracts or arrangements (or, if no written contract exists, detailed records of the contracts or arrangements) with private persons for the period indicated under Section 11 below.

Section 8.8: Loan of Bond Proceeds

- 8.8.1 The Responsible Office or other responsible person shall consult bond counsel if a loan of proceeds of tax-advantaged bonds is contemplated. If proceeds of tax-advantaged bonds are permitted under the Code to be loaned to other entities and are in fact so loaned, require that the entities receiving a loan of bond proceeds institute policies and procedures similar to the Procedures to ensure that the proceeds of the loan and the facilities financed with proceeds of the loan comply with the limitations provided in the Code. Require the recipients of such loans to annually report to the City ongoing compliance with the Procedures and the requirements of the Code.

Section 8.9: Special Requirements Applicable to Specified Tax Credit Bonds

- 8.9.1 The Code imposes certain additional special requirements that apply to the issuance of Specified Tax Credit Bonds. For Specified Tax Credit Bonds, the Responsible Officer or other responsible person shall ensure and monitor that the requirements of this section are met.
- 8.9.2 Davis-Bacon. Pursuant to the terms of Section 1701 of the American Recovery and Reinvestment Tax Act of 2009, projects financed with Specified Tax Credit Bonds are subject to the prevailing wage requirements of Subchapter IV of Chapter 31 of Title 40, United States Code. Note that these requirements also apply to the issuance of Recovery Zone Economic Development Bonds.

- 8.9.3 Spending Requirements. Although these may seem similar to “temporary period requirements,” the “spending requirements” applicable to Specified Tax Credit Bonds are hard and fast rules that if not met may cause payments of the Subsidy on some or all of the Specified Tax Credit Bonds to be lost or revoked and will require redemption of such bonds. The spending requirements are as follows:
- a. 100% of the sale proceeds and investment proceeds must be spent within the 3 year period beginning on the date of issuance (unless such period is extended as described below) (the “expenditure period”);
 - b. a binding commitment with a third party to spend at least 10 percent of the sale proceeds and investment proceeds (other than the amount spent on costs of issuance) (“available project proceeds”) will be incurred within the six month period beginning on the date of issuance;
 - c. to the extent less than 100% of available project proceeds are not spent by the end of the expenditure period for qualified purposes, the City must redeem all of the “nonqualified bonds”) within 90 days after the end of the expenditure period (this should be done with the assistance of bond counsel);
 - d. the expenditure period may be extended beyond the initial three year period only by the U.S. Treasury upon the request of the City, which request must establish that the failure to spend the available project proceeds within three years was due to a reasonable cause and that spending will continue with due diligence.
- 8.9.4 Sinking Funds. Special rules permit Specified Tax Credit Bonds to be structured with sinking funds that will not be subject to rebate. These sinking funds must be structured as follows:
- a. the sinking fund may not be funded more rapidly than in equal monthly installments;
 - b. the sinking fund may only be funded in a manner reasonably expected to result in an amount not greater than the amount necessary to repay the bond issue; and
 - c. the yield on the investments in the sinking fund may not exceed the published permitted sinking fund yield for the sale date (which is set forth in the Tax Certificate).
- 8.9.5 Prohibition on Financial Conflicts of Interest. Upon the issuance of Specified Tax Credit Bonds, the City certified that applicable State and local laws governing conflicts of interest were followed with respect to the bonds. If the U.S. Treasury prescribes additional conflicts of interest rules with respect to the Specified Tax Credit Bonds, such rules must also be satisfied.
- 8.9.6 Additional Rules Applicable to Specified Tax Credit Bonds. New clean renewable energy bonds, energy conservation bonds, qualified school construction bonds and qualified zone academy bonds each have their own set of specific and unique requirements that are applicable to the use of proceeds or eligibility as a Specified Tax Credit Bond. The Responsible Officer should consult the Tax Certificate and establish procedures for monitoring compliance with such specific requirements that are applicable to the Specified Tax Credit Bonds of the City.

Section 8.10: Arbitrage and Rebate Compliance

- 8.10.1 The Responsible Officer or other responsible person shall ensure and monitor compliance with the requirements detailed in this section.
- 8.10.2 Review Tax Certificate. Review each Tax Certificate to understand the specific requirements that are applicable to each tax-advantaged bond issue.
- 8.10.3 Arbitrage Yield. Record the arbitrage yield of the bond issue, as shown on IRS Form 8038-G, 8038-B, 8038-TC or other applicable form. If the bonds are variable rate bonds, yield must be determined on an ongoing basis over the life of the bonds as described in the Tax Certificate.
- 8.10.4 Temporary Periods. Review the Tax Certificate to determine the “temporary periods” for each bond issue, which are the periods during which proceeds of bonds may be invested without yield restriction.
- 8.10.5 Post-Temporary Period Investments. Ensure that any investment of bond proceeds after applicable temporary periods is at a yield that does not exceed the applicable bond yield, unless yield reduction payments can be made pursuant to the Tax Certificate.
- 8.10.6 Monitor Temporary Period Compliance. Monitor that bond proceeds (including investment earnings) are expended promptly after the bonds are issued in accordance with the expectations for satisfaction of three-year or five-year temporary periods for investment of bond proceeds and to avoid “hedge bond” status.
- 8.10.7 Monitor Yield Restriction Limitations. Identify situations in which compliance with applicable yield restrictions depends upon later investments (e.g., the purchase of 0% State and Local Government Securities from the U.S. Treasury for an advance refunding escrow). Monitor and verify that these purchases are made as contemplated.
- 8.10.8 Establish Fair Market Value of Investments. Ensure that investments acquired with bond proceeds satisfy IRS regulatory safe harbors for establishing fair market value (e.g., through the use of bidding procedures), and maintaining records to demonstrate satisfaction of such safe harbors. Consult the Tax Certificate for a description of applicable rules.
- 8.10.9 Credit Enhancement, Hedging and Sinking Funds. Consult with bond counsel before engaging in credit enhancement or hedging transactions relating to a bond issue, and before creating separate funds that are reasonably expected to be used to pay debt service on bonds. Maintain copies of all contracts and certificates relating to credit enhancement and hedging transactions that are entered into relating to a bond issue.

- 8.10.10 Grants/Donations to Governmental Entities. Before beginning a capital campaign or grant application that may result in gifts that are restricted to bond-financed projects (or, in the absence of such a campaign, upon the receipt of such restricted gifts), consult bond counsel to determine whether replacement proceeds may result that are required to be yield restricted.
- 8.10.11 Bona Fide Debt Service Fund. Even after all proceeds of a given bond issue have been spent, ensure that the debt service fund meets the requirements of a “bona fide debt service fund,” i.e., one used primarily to achieve a proper matching of revenues with debt service that is depleted at least once each bond year, except for a reasonable carryover amount not to exceed the greater of: (i) the earnings on the fund for the immediately preceding bond year; or (ii) one-twelfth of the debt service on the issue for the immediately preceding bond year. To the extent that a debt service fund qualifies as a bona fide debt service fund for a given bond year, the investment of amounts held in that fund is not subject to yield restriction for that year.
- 8.10.12 Debt Service Reserve Funds. Ensure that amounts invested in any reasonably required debt service reserve fund do not exceed the least of: (i) 10% of the stated principal amount of the bonds (or the sale proceeds of the bond issue if the bond issue has original issue discount or original issue premium that exceeds 2% of the stated principal amount of the bond issue plus, in the case of premium, reasonable underwriter’s compensation); (ii) maximum annual debt service on the bond issue; or (iii) 125% of average annual debt service on the bond issue.

- 8.10.13 Rebate and Yield Reduction Payment Compliance. Review the Arbitrage Rebate covenants contained in the Tax Certificate. Subject to certain rebate exceptions described below, investment earnings on bond proceeds at a yield in excess of the bond yield (i.e., positive arbitrage) generally must be rebated to the U.S. Treasury, even if a temporary period exception from yield restriction allowed the earning of positive arbitrage.
- a. Ensure that rebate and yield reduction payment calculations will be timely performed and payment of such amounts, if any, will be timely made. Such payments are generally due 60 days after the fifth anniversary of the date of issue of the bonds, then in succeeding installments every five years. The final rebate payment for a bond issue is due 60 days after retirement of the last bond of the issue. The City should hire a rebate consultant if necessary.
 - b. Review the rebate section of the Tax Certificate to determine whether the “small issuer” rebate exception applies to the bond issue.
 - c. If the 6-month, 18-month, or 24-month spending exceptions from the rebate requirement (as described in the Tax Certificate) may apply to the bonds, ensure that the spending of proceeds is monitored prior to semi-annual spending dates for the applicable exception.
 - d. Make rebate and yield reduction payments and file Form 8038-T in a timely manner.
 - e. Even after all other proceeds of a given bond issue have been spent, ensure compliance with rebate requirements for any debt service reserve fund and any debt service fund that is not exempt from the rebate requirement (see the Arbitrage Rebate covenants contained in the Tax Certificate).
- 8.10.14 Maintenance and Retention of Arbitrage and Rebate Records. Maintain records of investments and expenditures of proceeds, rebate exception analyses, rebate calculations, Forms 8038-T, and rebate and yield reduction payments, and any other records relevant to compliance with the arbitrage restrictions for the period indicated in Section 11 below.

Section 8.11: Record Retention

- 8.11.1 For each issue of bonds or other obligations of the City, the Responsible Officer or other responsible person shall ensure and monitor the transcript and all records and documents described in these Procedures will be maintained while any of the bonds are outstanding and during the three-year period following the final maturity or redemption of that bond issue, or if the bonds are refunded (or re-refunded), while any of the refunding bonds are outstanding and during the three-year period following the final maturity or redemption of the refunding bonds.

Policy 9 Fund Balance

Purpose: Identify and classify fund balances in accordance with Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions and establish minimum fund balance targets as recommended by the Government Finance Officers Association Best Practices and Advisories guidelines, Replenishing Fund Balance in the General Fund.

Section 9.1: Fund Balance Classifications

9.1.1 In accordance with GASB 54, the City shall categorize fund balance within five classifications for governmental accounting and tracking purposes as more fully defined within this policy:

1. Nonspendable,
2. Restricted,
3. Committed
4. Assigned, and
5. Unassigned.

9.1.2 The City shall maintain a prudent level of financial resources to protect against reducing service levels, incurring debt, or raising taxes and fees because of unexpected revenue shortfalls, unanticipated expenditures, and similar circumstances. The City shall use this Fund Balance Policy as guide to prepare and execute the annual budget to ensure the City:

1. maintains sufficient reserves for cash flow needs, economic and legislative uncertainties, unanticipated expenditures or revenue shortfalls, and contingencies
2. preserves flexibility throughout the fiscal year to make adjustments in funding for programs approved in connection with the annual budget.

Section 9.2: Nonspendable Fund Balances

9.2.1 Consists of funds that are not in a spendable form (e.g., inventories and prepaid items) or funds that legally or contractually must be maintained intact (e.g., corpus of a permanent fund).

Section 9.3: Restricted Fund Balances

9.3.1 Consists of funds that are externally imposed by creditors (e.g., debt covenants), grantors, contributors, laws and regulations of other governments, or by law through constitutional provisions or enabling legislation.

Section 9.4: Committed Fund Balances

9.4.1 The Council may set aside funds (“Committed Fund Balances”) for specific purposes by adopting a resolution prior to the end of the fiscal year. The City may not use Committed Fund Balances for any other purpose unless the Council removes or changes the specified uses by resolution.

9.4.2 As a Committed Fund Balance, the Council may establish Fiscal Stabilization reserves within the General Fund. The City may use fiscal stabilization reserves when the following conditions are met:

- a. The City has exhausted all efforts to fund the response to a natural disaster, urgent event, revenue shortfall or budget deficit, and there are no budget adjustments available to continue to provide the essential services to the public.
- b. The City Manager, or designee, analyzes and documents the impacts of the natural disaster, urgent event, revenue shortfall, or budget deficit.
- c. Sudden and unexpected declines in ongoing revenues, including taxes, intergovernmental revenues, and charges for services, when such declines exceed 10 percent (10%) of General Fund operating revenues.
- d. Sudden or unexpected drop in state-shared revenues, such as income taxes and state sales taxes, when such declines exceed 10 percent (10%) of the budgeted General Fund operating revenues of the prior fiscal year.
- e. Reduction in secondary assessed valuations or secondary property tax collections, resulting in secondary property tax revenue below the City’s general obligation debt service requirements.
- f. Sudden or unexpected risk management loss that exceeds available reserves in the Risk Management Fund.
- g. The Council approves the spending of stabilization reserves by a simple majority vote.

The City shall not spend fiscal stabilization reserves in excess of the amount required to offset the revenue shortfall or unexpected budget deficit.

9.4.3 If the reserves are spent down below the minimum required reserve levels, the City shall replenish the reserves within five (5) fiscal years following the fiscal year in which the reserves were spent. If the depletion of the reserves occurs during an ongoing economic downturn, the City shall restore the funds within five (5) years of revenue stabilization, as applicable. The Finance Director shall report the progress of reserve replenishment in the City’s Annual Budget & Financial Plan.

9.4.4 The City shall maintain fiscal stabilization reserves equal to twenty-five percent (25%) of the highest annual General Fund plus Special Revenue Funds operating expenditures identified in the Capital Improvements Plan (CIP) for any year, rounded up to the nearest \$1,000,000. For example if the General Fund plus

Special Revenue Funds operating expense in year five of the CIP is \$31 million the reserve would be \$8.0 million ($\$31,000,000 * 25\% = \$7,750,000$ rounded to \$8,000,000).

Section 9.5: Assigned Fund Balances

- 9.5.1 The City Manager may set aside funds (Assigned Fund Balances) for specific purposes and shall report the set asides to the Council at their next meeting. The Council may remove or change the assignment with a majority vote.

Section 9.6: Unassigned Fund Balances

- 9.6.1 Includes funds not otherwise classified above as the residual classification within the General Fund. The City may use unassigned funds for any lawful purpose as identified and recommended by the City Manager and approved by the Council.

Section 9.7: Order and Use of Fund Balances

- 9.7.1 When the City has the discretion to expend funds from more than one or all of the Fund Balances, the City shall expend according to the following order:
- a. Restricted Fund Balances
 - b. Committed Fund Balances
 - c. Assigned Fund Balances
 - d. Unassigned Fund Balances

Frequently Asked Questions

1. May a city or town revise its tentatively adopted budget? If so, at what level may the budget be revised?

Yes. [A.R.S. §42-17103](#) requires a city or town to publish its estimate of expenses (the contents of which are described in [A.R.S. §42-17102](#)), or a summary of the estimate of expenses, and notice of a public hearing and special meeting of the council to hear taxpayers and make tax levies at designated times and places. A city or town may revise its tentatively adopted budget at any level, including increasing total expenditures, prior to publishing it in accordance with [A.R.S. §42-17103](#). After the public hearing on the budget, a city or town must finally determine and adopt its budget. However, in accordance with [A.R.S. §42-17105](#), the total expenditure amount in the final budget must not exceed the total expenditure amount in the published tentatively adopted budget. This does not preclude an adjustment between departments or a reduction in total expenditures.

2. May a city or town revise its finally adopted budget? May a city or town exceed its budget in one department if the overall budget will not be exceeded?

[A.R.S. §42-17106](#) does not allow a city or town to revise its adopted budget to increase total expenditures. It also does not allow budgeted expenditures to be exceeded at the department level, although it includes a provision that would allow cities or towns to revise the budget to avoid potential over-expenditures at the department level. Subsection B of the statute allows budgeted expenditures at the department level to be revised by allowing the city/town council to transfer monies between budget items (departments) if all of the following apply: (1) the monies are available; (2) the transfer is in the public interest and based on a demonstrated need; (3) the transfer does not result in a violation of the limitations prescribed in [Arizona Constitution, Article IX, §§19 and 20](#), and (4) a majority of the members of the city/town council votes affirmatively on the transfer at a public meeting.

3. Are cities and towns required to file a copy of their adopted annual budgets with the Auditor General's Office?

Cities and towns operating under a voter-approved alternative expenditure limitation (Home Rule) are required to submit only Schedule A—Summary Schedule of Estimated Revenues and Expenditures/Expenses from the adopted annual budgets with the Annual Expenditure Limitation Report. Cities and towns that are not under a Home Rule are not required to submit their adopted budgets to our Office.

4. If a city or town receives monies unexpectedly during the current budget year, may the monies be spent in the current year if the expenditures were not included in the budget?

Generally, no. [A.R.S. §42-17106](#) prohibits a city or town from spending money for a purpose that is not included in its budget and from spending money or incurring or creating a debt, obligation, or

liability in a fiscal year in excess of the amount stated for each purpose in the finally adopted budget, except as provided by law, REGARDLESS of whether the city or town has received at any time, or has on hand, monies or revenue in excess of the amount required to meet expenditures, debts, obligations, and liabilities that are incurred under the budget. Attorney General Opinion I78-132 relating to federal monies received by cities or towns has interpreted this statute as prohibiting cities or towns from spending monies that were received unexpectedly during the current budget year if the expenditures were not included in the current year's budget.

However, the AG Opinion provides an exception if a city or town is merely a conduit for the expenditure of the monies. The federal grant must be analyzed to determine whether the exception is applicable. Additionally, there may be instances in which additional federal monies may be received for a grant that was already included in the current year's budget. In such cases, the provisions of [A.R.S. §42-17106\(B\)](#) may allow the city/town council to revise the budget at the department level if the provisions of that statute are followed. However, total budgeted expenditures may not be increased.

Source: State of Arizona Office of the Auditor General

Glossary

Accrual Basis	A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent
Adoption	Formal action by the City Council that sets the spending limits for the fiscal year
Appropriation	Specific amount of monies authorized by the City Council for the purposes of incurring obligations and acquiring goods and services
Assessed Valuation	A value set upon real property by the County Assessor for the purpose of levying property taxes
Base Budget	The ongoing expense for personnel, contractual services, commodities, and the replacement of equipment to maintain service levels previously established by the City Council
Bonds	A certificate of debt guaranteeing a payment of a specified amount of money by a specified future date
Budget	Financial plan of estimated expenditures and anticipated resources adopted for a specific period of time outlining a plan for achieving Council goals and objectives
Capital Items	Any item with a purchase price exceeding \$5,000
Capital Projects Budget	The expenditures of revenues for major capital projects and items such as city buildings, parks, acquisition of land, major street construction and reconstruction, water and sewer lines and any other project which adds to the capital assets or infrastructure of the City
Cash Basis	A basis of accounting in which transactions are recognized only when cash is increased or decreased
CIP	Capital Improvement Plan
Contingency	Contingency funds are additional funds available to offset <i>unexpected</i> expenditure increases or when <i>unanticipated</i> events threaten the public health or safety.

Capital Projects Funds	This fund accounts for resources providing for the acquisition or construction of all capital facilities and items
Debt Service	Principal and interest payments on borrowed funds such as bonds
Debt Service Funds	Used to account for the accumulation of resources for, and the payment of, general long-term debt, principal and interest
Encumbrance	Accounting concept that recognizes a commitment to expend resources in the future
Enterprise Fund	Used to account for the business-type activities of a government. These are activities which are financed and operated in a manner where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges
Estimated Revenue	The amount of projected revenue to be collected during the fiscal year
Expenditure	Represents a decrease in fund resources for the acquisition of goods or services
Expenditure Limitation	An amendment to the Arizona State Constitution that limits annual expenditures of all municipalities. The Economic Estimates Commission sets the limit based upon population growth and inflation. All municipalities have the option of Home Rule where the voters approve a four-year expenditure limit based on revenues received. Surprise citizens have approved the Home Rule Option since the inception of the expenditure limitation.
F.T.E.	Full Time Equivalent – 2080 hours worked equates to 1.0 full time equivalent position
Fiscal Year	Any period of twelve consecutive months that establishes the beginning and the ending of financial transactions. For the City of El Mirage this period begins July 1 and ends June 30
Fund	A set of self-balancing accounts that record revenues and expenditures associated with specific activities
Fund Balance	Carry over funds due to actual revenues exceeding actual expenditures

General Fund	The fund used to measure all financial transactions of the municipality except those required by law or agreement to be accounted for in another fund. The general fund is the primary operating fund of the city.
General Obligation (G.O.) Bond	Type of bond backed by full faith and credit of the City.
Grant	A contribution by the State or Federal government or other organization to support a particular function.
Highway User Revenue Fund (HURF)	This revenue source consists of state taxes collected on gasoline, vehicle licenses, and a number of other additional transportation related fees. These funds must be used for street and highway purposes
Infrastructure	Facilities on which the continuance and growth of a community depend on such as roads, water lines, sewers, public buildings, parks, airports, etc
Intergovernmental Revenue (Shared)	Revenue received from other governmental agencies (e.g., State Sales Tax, State Income Tax, gasoline tax, motor vehicle license)
Long Term Debt	Debt with a maturity of more than one year after the date of issuance
Maintenance and Operation (M&O) Costs	The day-to-day operating and maintenance cost of a municipality including such things as personnel, gas, electric utility bills, telephone expense, reproduction costs, postage and vehicle maintenance
Objectives	A desired outcome that is measurable and that can be achieved within a specific time frame
Operating Budget	A budget for the delivery of ongoing City services, to include expenditures such as personal services, contractual services, commodities, and operating capital items
Primary Property Tax	A limited tax levy used for general government operations. State statute restricts the total levy to a 2% annual increase plus an increase for any new construction and / or annexation
Property Tax Rate	The amount of tax levied for each \$100 of assessed valuation
Reserves	Money that has been set aside in the event of revenue shortfalls

Resources	Total monies available for appropriation purposes to include revenues, fund balances, transfers and other financing services (i.e., bond proceeds)
Revenue Bond	Bonds that are backed by revenues from a specific system (i.e., Water and Sewer Revenue Bonds are payable from water and sewer revenues)
Revenue	Resources achieved from taxes, user charges/fees, and other levels of government
ROW	Right of Way
RPTA	Regional Public Transportation Authority
Secondary Property Tax	Voter approved tax levy which can only be used to retire general bonded debt obligations
Special Revenue Funds	Used to record the receipt of funding from specific revenue sources (other than special assessments, trusts, or major capital projects) that are legally restricted to expenditure for specific purposes
Tax Levy	The total amount to be raised by general property taxes for purposes specified in the Tax Levy ordinance
Transfer	An inter-fund transaction where one fund contributes resources to another fund where the resources are expended
Trust Fund	Used to account for resources held by the City as a trustee for a private party, such as volunteer firemen's pension boards